



Nottoway County Board of Supervisors

January 26, 2023, 7:00 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Chairman Bowen
Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Joint Worksession with the School Board December 8, 2022; Regular monthly meeting December 15, 2022; Organizational Meeting January 9, 2023.

D. Delegations from the Public – All Delegations are limited to 5 minutes

E. Public Hearings

1. Special Exception – Stokes
2. Special Exception – Lumpkin
3. Special Exception – Moreno

Gregg Zody, Planning & Econ. Dev. Director
Gregg Zody, Planning & Econ. Dev. Director
Gregg Zody, Planning & Econ. Dev. Director

F. Presentations

1. Audit FY 21-22
2. VDOT – Six Year Plan Amendment

Paul Lee, Robinson, Farmer, Cox
Dianna Bryant, Asst. Residency Administrator

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Ellen Myatt, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

J. New Business

Motion to Accept Recommendations or Amend for Discussion of any Particular Item

- | | |
|---|-------------------------------|
| 1. Discussion on Reestablishment of Committees | Chairman Bowen |
| 2. Crewe Boundary Line Adjustment | Administrator Costin |
| 3. Appointment – Social Services Board | Administrator Costin |
| 4. Appointment – Planning Commission | Administrator Costin |
| 5. Authorization for Public Hearing – Budget Adjustment | Assistant Administrator Tomer |
| 6. Solid Waste Study Contract | Administrator Costin |
| 7. MOU – VFHS Grant | Assistant Administrator Tomer |

K. Consent Items

Assistant Administrator Tomer

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|---|-------------|
| 1. December Expenditures – All Funds | |
| 2. Budget Adjustment – Grant, Circuit Court Clerk | \$29,826.00 |
| 3. Budget Adjustment – School, Insurance Proceeds | \$25,750.00 |
| 4. Budget Adjustment – School, State Reimbursement | \$16,664.56 |
| 5. Budget Adjustment – Economic Development | \$15,900.00 |
| 6. Budget Adjustment – Landfill, DEQ Litter Grant | \$1,730.50 |
| 7. Budget Adjustment – Library, Imagination Library Funding | \$300.00 |
| 8. Budget Adjustment – Sheriff, Aftermath K-9 Grant | \$250.00 |
| 9. Budget Adjustment – Library, Imagination Library Funding | \$200.00 |
| 10. Donation to CARES Group | \$100.00 |
| 11. Anthem Refund to Previous Employee | \$8.49 |
| 12. Budget Adjustment – Fire Programs | \$38,560.00 |
| 13. Lease Authorization – Caterpillar | |

L. Correspondence/Information Items

1. CRC – December 2022 Items of Interest
2. Sales Tax Receipts
3. Blackstone Volunteer Fire Department
4. Nottoway CARES Update

M. County Administrator Report

N. Comments from Members of the Board

Vice Chairman Roark
Supervisor Simmons
Supervisor Vaughn
Supervisor Shekleton
Chairman Bowen

O. Closed Session

Motion to Enter Closed Session

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(8) for consultation with legal counsel employed or retained by Nottoway County regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding water service options; and § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding land use regulatory enforcement.

Motion to Adjourn

AT A JOINT WORKSESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, AND THE NOTTOWAY COUNTY SCHOOL BOARD HELD AT THE NOTTOWAY HIGH SCHOOL MINI AUDITORIUM, 5267 OLD NOTTOWAY ROAD, CREWE, VIRGINIA, ON THURSDAY, THE 8TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-TWO AND IN THE 246TH YEAR OF THE COMMONWEALTH:

PRESENT: LYNN K. SHEKLETON, MADAM CHAIR
STEVE W. BOWEN, VICE CHAIRMAN
JOHN A. ROARK
HELEN M. SIMMONS
P. S. T. COSTIN, COUNTY ADMINISTRATOR

Madam Chair Shekleton calls the Nottoway County Board of Supervisors meeting to order at 6:15 p.m.

Ms. Hinton calls the School Board to order.

The invocation is provided by Vice Chairman Bowen. Madam Chair leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda – With no revisions to tonight’s agenda, Supervisor Roark moves to approve the agenda. The motion receives a second from Vice Chairman Bowen. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Absent
L. K. Shekleton	Yes

Madam Chair Shekleton states the purpose of tonight’s joint worksession is to receive the results of a Comprehensive Financial Overview to be presented by David Rose, Senior Vice President and Manager of Public Finance, Davenport & Company.

Mr. Rose begins by introducing his colleague R. T. Taylor. He notes that Dr. Grimes and Heather Maier, Ted Costin and Katy Tomer have been very helpful. The majority of information included in the study was taken from the State’s public information. He explains that he is not asking for action by either Board; this is strictly educational, for a start of a discussion. A paper copy of the Comprehensive Financial Overview report was provided to each Board member before tonight’s meeting.

Mr. Rose moves on to the detailed financial information. The school’s overall budget is roughly 25% from the County and 75% from the state. About 82% of the operating fund goes to salaries and benefits, similar to peers across the Commonwealth. Capital Outlay is under 2% of the overall expenditures because there is minimal debt.

He presents a comparison of the school’s financials from the past five years. Nothing atypical was found regarding revenue or expenditure growth. Capital expenditures have been pay-as-you-go which is not typical across the Commonwealth. The State mandates a Required Local Minimum from the County, and Nottoway’s contribution exceeded over those five years.

In performing peer comparisons, both VACo’s Region 4 counties and VDOE’s Region 8 school districts were used. Mr. Rose begins the peer comparisons with composite indexes and describes how this is calculated. Nottoway County’s composite index is .2660, below the median of .3076, indicating it receives more state aid per student for instruction than its peers. Under the new State administration’s regulations, any local school district under .299 is automatically eligible for up to 30-year loans at a fixed rate of 2% with priority over higher composite index counties when applying for money. Today, Nottoway is eligible for up to \$25 million per project at the 2%, first-come, first-served.

Mr. Rose presents the comparison with peers for local match and contribution. He then discusses the budget in relation to debt service. Nottoway and Amelia are the only two counties with no debt service. Other comparisons found Nottoway at the median except for ADM and

instructional salaries. An ADM comparison shows Nottoway decreasing at a faster rate than all but Brunswick. Average salary for all instructional/teaching positions has Nottoway rated highest among its peers. However, Nottoway is below median in Operations Personnel per School.

Mr. Rose covers information on each of the School's facilities including ages and renovations. Davenport looked at information from the Facilities Study completed by Moseley which identified projects and a rough dollar amount for each option. The Moseley study did not prioritize projects or identify a sequential timetable.

For Capital Planning discussion, Davenport has presented scenarios using loan amounts of either \$500,000 or \$1,000,000 annually at both 5.0% interest and again at 2.0% interest over 30 years.

Mr. Rose touches back on the annual required contribution which has increased considerably since 2019. The Board should consider what the FY 2024 figure might be and compare it to natural revenue growth.

Mr. Outlaw asks regarding debt services. Mr. Rose explains that unless a County is wealthy enough to pay for maintenance when needed, no debt services likely means a lot of deferred maintenance. Even the wealthiest counties have a significant amount tied to debt services. The Moseley report identified tens of millions of dollars of needs. Rather than spending those millions just to cover the school, using debt as a tool allows for the County's other needs to be factored in. If the school can incur debt at a 2% fixed rate over 30 years, the County could reinvest its cash in 6-month U.S. Treasury bond with a 3.5% return.

The Supervisors hold discussion with Mr. Rose on various parts of the report. Mr. Fowlkes asks regarding teacher salaries that were noted as high in the report. In a different comparison that he found, Nottoway tops only Lunenburg. Mr. Taylor explains that all the data included in the report is from the state's website and does not take into account the number of long-time or newly-hired teachers.

Madam Chair thanks Mr. Rose and Mr. Taylor for their time and the informative presentation.

Supervisor Roark makes a motion to adjourn the Board of Supervisors. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Absent
L. K. Shekleton	Yes

The School Board votes to adjourn its meeting.

Madam Chair Shekleton adjourns the meeting at approximately 7:21 p.m.

Chairman

Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 15TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-TWO AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: LYNN K. SHEKLETON, MADAM CHAIR
JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR
ANDREW R. MCROBERTS, LEGAL COUNSEL

ABSENT: STEVE W. BOWEN, VICE CHAIRMAN

Madam Chair Shekleton called the meeting to order at 7:00 p.m.

The invocation is provided by John Hill. Madam Chair leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Supervisor Roark moves to approve the Agenda. The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of the Minutes: Minutes from the regular monthly meeting of November 17, 2022. Supervisor Vaughn moves to receive and adopt the minutes as presented. The motion receives a second from Supervisor Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Madam Chair Shekleton begins the Delegations from the Public. Each speaker is allowed up to five minutes at the podium.

1 – Sonny Abbott: Notes that he received no answers to questions he posed in 2022. He wishes everyone a joyous Christmas and happy new year.

2 – Darrell Garber: Speaks to the “goat house”. He expressed his frustration with past systemic zoning regulation inconsistencies which linger.

Madam Chair Shekleton closes the Delegations from the Public.

The Board holds the following Public Hearings:

1 – Ordinance Concerning Tax Filing: Administrator Costin explains that this is a change in process brought forward by the Commissioner of the Revenue. It eliminates the processing of annual forms and relies on DMV records for the assessment of personal property tax on motor vehicles, trailers, and boats. This change would eliminate the late filing penalty assessed on the late filing of the annual forms in the future. The Commissioner was unable to attend tonight, but her staff is present for questions.

Supervisor Roark moves to open the Public Hearing. Supervisor Simmons provides the second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Madam Chair opens the Public Hearing regarding the adoption of An Ordinance Concerning Tax Filing for Motor Vehicles, Trailers, and Boats.

1 – Sonny Abbott: Supports this Ordinance. He appreciates the Commissioner of the Revenue doing something to help the citizens. Also, when he had questions regarding the Ordinance, she answered them. He hopes the Board will consider this request favorably.

Supervisor Roark moves to close the Public Hearing. Supervisor Simmons provides a second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Roark states that at the Commissioner of the Revenue's and staff's recommendations, as a duly advertised public hearing has been held, he moves to adopt the ordinance before the Board this evening titled An Ordinance Concerning Tax Filing for Motor Vehicles, Trailers, and Boats which would allow Nottoway County to move to the more modern, efficient filing of Personal Property by exception based on the utilization of Virginia Department of Motor Vehicles records or other duly authorized sources. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Vaughn mentions the late filing fees for the 2022 form still stand; this elimination of late filing fees begins in 2023. Supervisor Roark concurs.

2 – Redistricting Ordinance: Administrator Costin notes the revised Redistricting Ordinance and map showing polling places are included in the Board package. The map shows the dividing line for District 3 as Route 630, citizens south of that line would vote at precinct 301, north at 302. The dividing line for District 4 runs along Highway 460, citizens south of that line would vote at precinct 401, north at 402. The Courthouse would no longer be used as a precinct. District 2's precinct is proposed to be the Crewe Library. Having been reviewed by legal counsel, staff recommends the ordinance be adopted.

Supervisor Vaughn moves to open the Public Hearing related to the adoption of a Redistricting Ordinance. Supervisor Roark provides the second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Madam Chair opens the Public Hearing regarding the Redistricting Ordinance.

1 – Sonny Abbott: Asks how the Administration would alert the citizenry if the plan is accepted or rejected. Candidates need time to collect signatures to run. Preparation time could be lessened waiting for a formal mailed notice to arrive.

Administrator Costin states that once the Ordinance is adopted by the Board, it must be reviewed by the Office of the Attorney General and receive a certification of no objection. Registrar Reynolds said that each citizen affected by redistricting changes will receive a new voter notification once the certificate of no objection is handed down. Mr. McRoberts says a response from the OAG typically takes 30-45 days. Supervisor Roark questions the possibility of asking the OAG for an expedited response; Mr. McRoberts replies that they have no problem with asking.

Supervisor Roark moves to close the Public Hearing. Supervisor Vaughn provides a second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Roark states that having met the required advertising for, and conduct of, a public hearing on the proposed redistricting ordinance and the related map which this Board has given significant time and consideration to, he moves the Board of Supervisors of Nottoway County adopt the ordinance before them this evening December 15, 2022, titled An Ordinance For The Apportionment Of Members Of Nottoway County, Virginia, Board Of Supervisors; To Establish Boundary Lines Of The Election Districts Thereof; To Name Each District; To Establish Polling Places For Each Election District; And To Establish A Centralized Absentee Voter Precinct. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

3 – Special Exception – Lawson: Mr. Zody presents the details of this request by Donald and Barbara Lawson for a guesthouse at 3496 Rocky Hill Road, Blackstone, tax map 24-2-12. An assessor contacted the County to confirm the accessory structure complied with Zoning and Building Codes. The structure was inspected and approved, but the owners have since added plumbing and septic. Within a week of the County being contacted, the Health Department, Planning, and Building officials met with the owners on site. The building sits in the Agriculture district though the parcel is split. Staff and the Planning Commission recommend approval with the following conditions:

1. This special exception is granted for the guesthouse above the existing garage.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Must have septic and well permits issued by the Health Department prior to guest occupancy.
4. Must apply for and receive a certificate of occupancy from the Nottoway County Building Official.
5. No address will be assigned to the guest house/garage.

Supervisor Roark questions an item regarding well and septic found in the staff report. Will the owners be using the existing well and septic? Mr. Zody understands that to be the case according to a geotechnical report that was submitted, and the Health Department had no further comment on that, so that issue will be resolved once something is received in writing from the Health Department. There still needs to be an inspection by the Building Official.

Administrator Costin clarifies with Mr. Zody that the guest rooms will be tying into the previously approved septic system. Septic systems are sized based on bedrooms, so the guesthouse bedrooms possibly created an additional load which is why it was reviewed by the Health Department. This marks the third case with one still pending for citizens converting structures without permits, and the Lawsons have been good to work with. By not allowing a separate address would prevent it from being rented out as an AirBnB or a traditional bed and breakfast without amending the Special Exception permit and have another Public Hearing.

Supervisor Vaughn moves to open the Public Hearing related to the Lawson's Special Exception request. Supervisor Roark provides the second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Madam Chair opens the Public Hearing regarding the Lawson's request. There is no one present who wishes to speak for or against the request. Supervisor Roark moves to close the Public Hearing. Supervisor Vaughn provides a second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Vaughn moves to approve the Lawson's Special Exception request as presented. A second is provided by Supervisor Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board hears the following presentations:

1 – Employee Recognitions by Madam Chair Shekleton and Administrator Costin:

Congratulations to those with December Anniversaries:

Acknowledgement for One Year of Service

Aubrey W. (Buddy) Hyde – Emergency Services Coordinator

Rodney M. Reynolds – General Registrar

Connie O. Akers – Lodge Housekeeper (not present)

Acknowledgement for 15 Years of Service

Emma B. Edmonds – Lodge Housekeeper (not present)

Administrator Costin welcomes Shane Hawkins, newly hired Maintenance Supervisor for the Local Redevelopment Authority. The Board welcomes Mr. Hawkins and congratulates those with work anniversaries.

2 – Available Services and Resources: Dr. Michele Ebright, Crossroads, presents fliers outlining services citizens can access over the holiday season. Dr. Ebright reviews those resources offered by Crossroads and the mental health community including phone numbers and answering services. Administrator Costin notes that this presentation was at the request of Supervisor Roark. Supervisor Roark thanks Crossroads for coming and adds that with the stress of the holidays, citizens need to know available resources, no one needs to sit and suffer.

Supervisor Simmons recognizes Dr. Melba Moore, Director of Crossroads, as being in attendance.

The Board receives the following Department reports:

1 – Highway Department: Virginia Department of Transportation Nottoway Area Headquarters maintenance report for November 2022. Assistant Residency Administrator Dianna Bryant is present to report. The Route 460 bridge at the Courthouse is now open. The residency review requested by Supervisor Roark is being forwarded to the traffic engineers for possible additional signage. Steel is now being fabricated for the Route 46 bridge and could begin in January. VDOT will place signage alerting citizens to the closing several weeks prior. Someone requested a review on Crepe Myrtle Road which has been referred to traffic engineering. Supervisor Simmons mentions the street in Crewe at the Crewe Village apartments. The Town of Crewe added some gravel, but it is still bad. Ms. Bryant confirms that is not a state-maintained road; it belongs to the Town of Crewe. She met with the Towns recently and did discuss some of the town roads.

2 – Solid Waste: November 2022 Nottoway County Sanitary Landfill waste report: an average of 73.90 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: November 2022 report; 29 building permits issued for \$4,772.20 in permit fees with \$1,297,904.00 in construction value. Training: DHCD Training, Residential Inspection – 24 hours.

4 – Animal Control: November 2022 report; 107 animal control calls; 4 summons issued; 5 convictions.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: No report provided.

7 – Nottoway County School Board: Agenda of the Regular Meeting of the Nottoway County School Board for its November 2022 meeting.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for December 2022. Mr. Hyde is present for questions and mentions that there will be an RFP stakeholders meeting on January 3rd with Fire, EMS, and law enforcement. Installation of the flooring in the EOC began today, and that entire project is nearing completion. He speaks to a mapping project with the school system for incident response. There will be a meeting with the church and civic groups tomorrow after working with HELP on their food distribution.

Supervisor Roark questions handicap access to the EOC. Mr. Hyde defers to Administrator Costin who says it is an identified need but would be a substantial construction project.

Regarding the Solid Waste report, agenda item #G2, Supervisor Roark asks for possible causes on why the average tons per day rose this month. Administrator Costin offers to contact Mr. Easter for a response.

Regarding the Building Inspector's report, agenda item #G3, Supervisor Roark notes the significant value of construction for this month at nearly \$1.3 million.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for November 2022; CRC Comprehensive Plan Update – December 6, 2022. Mr. Zody notes that the Planning Commission met Tuesday, December 13th with barely a quorum, but they reviewed the draft Comprehensive Plan for the last time and moved it forward with a positive recommendation to the Board to set a special joint Public Hearing. He has a recommended Hearing date and provided copies of the draft Plan for the Board. He thanks Todd Fortune, CRC, for his professionalism and work on the project.

Administrator Costin mentions several date issues for January. VACo's Legislative Day is January 19, 2023, so the regular meeting could be held January 26, 2023. Taking into consideration the proposed draft budget calendar (included in the Administrator's Report), it is suggested the joint Public Hearing with the Planning Commission on the Comprehensive Plan be January 25, 2023. Determining these dates is essential to advertising for the Public Hearing.

Mr. Zody addresses the issues presented by Mr. Garber. Mr. Zody sent a notice of violation in November, met with the Building Official and the property owner last week, and provided the owner with a way to correct the issue of the dwelling unit. The Zoning Ordinance is definitive on what constitutes a dwelling unit. The stove, sink, and faucet must be removed, and the kitchen plumbing must be disconnected and capped on the ground floor. The owner would still have access to the bathroom. All this must be done before beginning construction on the single-family home. Additionally, a permit was never issued for the "goat barn"; agricultural buildings are typically exempt from the Building Code.

As to dates, a consensus of the Board is to set meetings for the 25th and 26th. Supervisor Roark moves to hold a joint public hearing with the Planning Commission on January 25, 2023, at 7:00 p.m. in the General District Courtroom, and a regular monthly meeting on January 26, 2023, at 6:30 p.m. for the LRA and 7:00 p.m. for the Board of Supervisors in the General District Courtroom. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report and wishes everyone a Merry Christmas.

3 – Ellen F. Myatt, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: Ms. Watrous provides an updated report on the staffing issues in her office. Cases opened from January 1, 2022, through today stand at 548, with one-third felonies and two-thirds misdemeanors. She would like the Board to consider funding the additional positions.

Supervisor Roark would like the Board to find revenue sources to support her request to ensure citizens can be represented. Supervisor Vaughn mentions that VACo's position is to provide support to the Commonwealth's Attorney, and he would like to take this issue to state representatives on Legislative Day. Supervisor Roark agrees it would be ideal if the state would fund the requested positions, but the Board has a duty to consider funding them.

Administrator Costin mentions that mid-year revenue and expense numbers will be coming in soon and personal property revenue will be known. He mentions moving this issue to the top of the list of projects. The Board agrees with this idea.

The Board has no unfinished business.

The Board considers the following new business:

1 – Organizational Meeting Date: Staff recommends and Supervisor Vaughn moves to set January 3, 2023, at 7:00 p.m. in the General District Courtroom for its annual organizational meeting. Supervisor Roark provides a second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Delinquent Tax Auction: Administrator Costin presents the results of a recent tax auction provided by Treasurer Myatt. Tax parcel # 50A26-4-A-64A located in the Town of Blackstone received a bid of \$1,000 from Marian Harris and Oliver Vance. This was the highest offer, and the Treasurer and staff recommend accepting the bid.

Supervisor Vaughn moves to accept the bid of \$1,000 from Marian Harris and Oliver Vance. A second is provided by Supervisor Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board considers the following Consent Items.

1 – November operational expenditures for all funds

2 – Budget Adjustment – School – \$150,000.00; Nottoway Middle School Improvement Grant

3 – Budget Adjustment – School – \$195,486.00; School Security Grant

4 – Budget Adjustment – Library – \$6,000.00; Dorothy Louise Kyler Foundation funding to be used for expanding the inventory of books, DVD's, CDs, Audio Books and the like for children's and adult circulation

5 – Budget Adjustment – Commonwealth's Attorney – \$2,743.94; Reimbursement from the Virginia Criminal Justice Foundation for professional development related travel expenses

6 – Budget Adjustment – Waste Management – \$6,493.77; Insurance proceeds relating to equipment damage from lightning in August

7 – Budget Adjustment – Library – \$200.00; Dolly Parton Imagination Library funding

8 – Refund – Building Permit Fee – \$65.48; duplicate permits issued for the same job

9 – Refund – Solid Waste Account – \$2,553.00; Regular customer that is no longer hauling to our facility had an existing credit on their account

Assistant Administrator Tomer provides a brief description of each item and informs the Board that Assistant Superintendent Martin is present to answer any questions for the school items.

Supervisor Roark questions the refund for the building permit fee, was this permit purchased prior to being awarded a job. If so, is the County obligated to return the funds. Assistant Administrator Tomer says this is a slightly unique scenario, and the contractor requesting the refund is not the one who performed the work.

Supervisor Vaughn moves to accept the Consent items. The motion receives a second from Supervisor Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes

December 15, 2022

H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The following information items are presented in the package:

1 – CRC – November 2022 Items of Interest

2 – Sales Tax Receipts

3 – Animal Shelter Update

Administrator Costin presents highlights from his report found in the package.

He made a presentation to Ware Chapel regarding reassessment and the Public Safety Communications System.

He attended a meeting of the CMPT in response to the resignation of Hope Hodgson, its part-time coordinator. He expresses appreciation for the Department of Social Services for stepping in to fill the need until a permanent solution is found.

A draft schedule of budget planning is included with this report for consideration at the organizational meeting.

Madeline's House has closed. STEPS is helping provide transportation to more distant shelters for those in need.

The Solid Waste Study RFP has been reissued with a submission date of January 4th. The Audit Services RFP has been revised and will need review by Assistant Administrator Tomer, David Rose of Davenport, and legal counsel.

Energy efficiency improvements are ongoing.

The demolition of the Pulley house is complete with infilling and grading to come.

The ramp on the Commissioner of the Revenue's office has been installed.

Interviews for the Senior Maintenance position for the courthouse and LRA were held with Mr. Hawkins being hired for the LRA position.

Section 8 housing is still being discussed, and Social Services has identified five facilities in the County. He wishes everyone a Merry Christmas and Happy New Year.

Supervisor Roark asks the status of the Economic Development Committee. Administrator Costin replies that he and Mr. Zody continue to work on a well thought out proposal. One idea is to move to an Authority while considering the inactive IDA. He plans to have an update at the organizational meeting.

Comments from members of the Board:

Supervisor Roark remarks that his thoughts and prayers are with those who face a first holiday after losing a loved one. He is blessed with family, friends, and wonderful work customers, and the opportunity to serve the citizens of Nottoway. He would like to publicly thank Madam Chair Shekleton who has helped him become a better person and Supervisor for the citizens of Nottoway. He expresses his gratitude for her time, wisdom, and leadership. He wishes Board members, staff, and citizens a Merry Christmas and Happy New Year.

Supervisor Simmons wishes everyone a Merry Christmas and Happy New Year.

Supervisor Vaughn wishes a Merry Christmas to everyone.

Supervisor Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(8) for consultation with legal counsel employed or retained by Nottoway County regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding water service options; § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically land use regulatory enforcement; and § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Supervisor Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Session at 8:20 p.m. The Board reconvenes in Open Session at 9:02 p.m. Supervisor Roark moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Supervisor Simmons. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Roark makes a motion to adjourn. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 9:04 p.m.

Chairman

Clerk

January 9, 2023

C

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON MONDAY, THE 9TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN
JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

Administrator Costin calls the meeting to order at 7:03 p.m.

The invocation is provided by Supervisor Bowen. Administrator Costin leads everyone in the Pledge of Allegiance to our flag.

Administrator Costin announces the purpose of tonight's meeting is to organize the Board of Supervisors for calendar year 2023. The first item on the agenda is election of the Chairman. Administrator Costin opens the floor for nominations for the position of Chairman for 2023.

Supervisor Simmons nominates Supervisor Bowen for Chairman for the Nottoway County Board of Supervisors. Supervisor Roark provides the second. Supervisor Roark moves to close the nominations. Supervisor Simmons provides the second. Following a voice vote to close nominations, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin calls for a vote on the nomination of Supervisor Bowen to Chairman for the Nottoway County Board of Supervisors for 2023, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin congratulates Supervisor Bowen and turns the meeting over to the new Chairman. Chairman Bowen thanks Supervisor Shekleton for the excellent job as Chair last year; she has a natural leadership, and it was a pleasure to serve with her. Each Board member expresses their appreciation for Supervisor Shekleton. Supervisor Shekleton thanks the Board for its support and for the opportunity to serve.

Chairman Bowen opens the floor for nominations for Vice Chair. Supervisor Vaughn moves to nominate Supervisor Simmons to Vice Chair. A second is provided by Supervisor Shekleton for discussion. She then notes that the Board's Rules of Procedure sets forth that the Chairmanship shall rotate by district number. Supervisor Vaughn speaks to the Censure from last year that would move the Board away from a rotation by district. Chairman Bowen notes that the censure was last year, that 2023 is a new year, and Supervisor Roark has represented his district well since that time. Supervisor Simmons nominates Supervisor Roark to Vice Chair because it is his turn in the rotation. Supervisor Vaughn notes there was no time limit on the censure, and he would hold his nomination for a vote. Supervisor Roark states that he was elected as the other and, without limitations in place, his thoughts are the Board should honor the Rules of Procedure.

Chairman Bowen takes a roll call vote on the nomination of Supervisor Simmons to Vice Chair for the Nottoway County Board of Supervisors for 2023, the motion fails as follows:

January 9, 2023

S. W. Bowen	Nay
J. A. Roark	Nay
H. M. Simmons	Nay
S. C. Vaughn	Yes
L. K. Shekleton	Nay

Supervisor Simmons has nominated Supervisor Roark to Vice Chairman. Supervisor Shekleton provides a second. Chairman Bowen calls for a vote on the nomination of Supervisor Roark to Vice Chairman for the Nottoway County Board of Supervisors for 2023, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen moves forward to setting a day and time for monthly meetings. Administrator Costin explains that the Rules of Procedure establishes third Thursdays at 7:00 p.m. for regular meetings. The third Thursday in January has been moved to the following week due to a conflict with a VACo meeting, but per the Rules, the regular meetings should be the third Thursdays. Chairman Bowen adds that the meetings will be in the General District Court.

Vice Chairman Roark moves to set the third Thursdays at 7:00 p.m. in the General District Court for the Board's monthly meetings. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin reviews a draft schedule for the FY 2024 budget. The schedule has February 2nd noted for a joint meeting with the School Board, but the School responded today that it has an issue with that date. Administrator Costin will confer with the School to decide a new date.

Chairman Bowen would like to set a date for regular worksessions. Last year second Thursdays were reserved, and he would entertain a motion to keep that day as well as adopt the draft budget schedule. Supervisor Simmons asks if the second Thursdays would be for meetings to be held on an as-needed basis. Chairman Bowen confirms that is correct.

Vice Chairman Roark moves for the second Thursday of each month to be held aside for worksessions and for the Board to adopt the proposed FY 23/24 budget calendar as presented by staff. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen apologizes to citizens for moving this Organizational meeting forward a week, but it was necessary as key people were out sick. He reminds everyone this month's regular meeting will be held January 26th, moved forward a week due to a conflict with Legislative Day, but there are issues that need to be presented to state representatives.

January 9, 2023

Supervisor Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Session at 7:22 p.m. The Board reconvenes in Open Session at 8:14 p.m.

Supervisor Shekleton moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Supervisor Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Vaughn makes a motion to adjourn. The motion receives a second from Supervisor Simmons. Following a standing vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 8:16 p.m.

Chairman

Clerk

MEMORANDUM

TO: Planning Commission
Board of Supervisors

FROM: Gregg Zody, Director *GZ*

DATE: January 11, 2023

SUBJECT: Staff Report - Stokes Special Exception

SYNOPSIS**Applicant/Property Owner**

Estate of Willie Stokes, c/o Carolyn Johnson applicant on behalf of the Stokes Estate, 629 Baldwin Drive, Joppa, Maryland.

Site Location

Located on Parcel #B of tax map #32-48, zoned Agriculture (A-1) on Stokes Lane, a private road on the east side of Piney Green Road, approximately 1 mile north from the US Business 460 intersection with Piney Green Road. Nearby addresses 1847 and 1977 are located on the west side of Piney Green Road.

Request

Applicant seeks a special exception for an existing cemetery located on 2 acres (Parcel B) of a 21^{+/-} acres (Parcel A being the remainder) parcel, tax map #32-48, zoned Agriculture (A-1) on Stokes Lane, a private road on the east side of Piney Green Road. The creation of the 2-acre parcel was approved in December, 2022.

According to the applicant, all of the family members that are interred at the site were cremated, and it is further understood that all future interments will also be cremated prior to burial.

BACKGROUND

The Stokes Estate has been using the northwest portion of the property as an interment area for nearly seventy (70) years. They created a two-acre non-developable parcel for the express purpose of establishing a cemetery (existing) for family use. The general area of this site has significant meaning to the family as being as family cemetery and the first family member was buried there in 1954 after the original parcel was purchased in 1931.

Interestingly, the site also has a three-hundred-year-old Magnolia tree, which has deep significance for the family.

ZONING ANALYSIS

The site is zoned Agricultural (A-1), as is all adjacent property.

There are no habitable structures on the subject site, nor are there any plans for additional structures. The original homestead is dilapidated and not proposed to be used for any dwelling or any other purposes. Since

the cemetery will be located on the two-acre parcel, a residential dwelling, whether stick-built or manufactured, would not be permitted because it does not meet the minimum lot size for a dwelling. Furthermore, the Health Department has stated that no well can be located within 100 feet of interred areas.

COMPREHENSIVE PLAN ANALYSIS

The applicant is proposing the formal establishment of an existing family cemetery in an area designated as Agricultural. The Comprehensive Plan states the following about this designation:

The Agricultural Zoning District is established to provide areas for agricultural and conservational interests, which represent a major portion of Nottoway County's economic base. The intent of this district is to provide and protect agricultural and conservational areas from the encroachment of uses which are not compatible with them. The district provides areas for large scale, intensive livestock operations with surroundings that will not inhibit the activities associated with their operation. Residential development is not encouraged in this district.

Sec. 5-5-2(8) SPECIAL EXCEPTION - ISSUES FOR CONSIDERATION

In considering a Special Exception Permit application, the following factors shall be given reasonable consideration. The applicant shall address all the following in its statement of justification or Special Exception Permit plat unless not applicable, in addition to any other standards imposed by this Ordinance: *Staff Responses are italicized.*

- 1) Whether the proposed Special Exception Permit is consistent with the Comprehensive Plan.

The request does not conflict with the future land use designation of Conservation.

- 2) Whether the proposed Special Exception Permit will adequately provide for safety from fire hazards and have effective measures of fire control.

N/A.

- 3) The level and impact of any noise emanating from the site, including that generated by the proposed use, in relation to the uses in the immediate area.

Minimal, as it is a cemetery.

- 4) The glare or light that may be generated by the proposed use in relation to uses in the immediate area.

Any proposed lighting would need to be directed downward.

- 5) The proposed location, lighting and type of signs in relation to the proposed use, uses in the area, and the sign requirements of this Ordinance.

No signage is proposed at this time..

- 6) The compatibility of the proposed use with other existing or proposed uses in the neighborhood, and adjacent parcels.

Adjacent uses are agricultural, timber stands, low density residential, a combination of stick-built and

manufactured homes.

- 7) The location and area footprint with dimensions (all drawn to scale), nature and height of existing or proposed buildings, structures, walls, and fences on the site and in the neighborhood.

A two-acre parcel as described on attached plat.

- 8) The nature and extent of existing or proposed landscaping, screening and buffering on the site and in the neighborhood.

N/A – cemeteries typically do not include buffering unless required as part of developmental standards or conditioned as a part of approval.

- 9) The timing and phasing of the proposed development and the duration of the proposed use.

No additional phasing is proposed at this time. The proposed duration and intensity are presumed to be on-going given it's a family cemetery.

- 10) Whether the proposed Special Exception Permit will result in the preservation or destruction, loss or damage of any topographic or physical, natural, scenic, archaeological or historic feature of significant importance.

The use to preserve family history and to inter the remains of relatives.

- 11) Whether the proposed Special Exception Permit at the specified location will contribute to or promote the welfare or convenience of the public.

N/A.

- 12) The traffic expected to be generated by the proposed use, the adequacy of access roads and the vehicular and pedestrian circulation elements (on and off-site) of the proposed use, all in relation to the public's interest in pedestrian and vehicular safety, efficient traffic movement and access in case of fire or catastrophe.

VDOT has no objection to the request.

- 13) Whether, in the case of existing structures proposed to be converted to uses requiring a Special Exception Permit, the structures meet all code requirements of Nottoway County.

N/A.

- 14) Whether the proposed Special Exception Permit will be served adequately by essential public facilities and services.

No essential public facilities are proposed.

- 15) The effect of the proposed Special Exception Permit on groundwater supply.

No well may be located within 100 feet of the interned.

- 16) The effect of the proposed Special Exception Permit on the structural capacity of the soils.

It is unlikely the proposed use will significantly impact the structural capacity of the soils.

- 17) Whether the proposed use will facilitate orderly and safe road development and transportation.

VDOT has no objection to the request.

- 18) The effect of the proposed Special Exception Permit on environmentally sensitive land or natural features, wildlife habitat and vegetation, water quality and air quality.

The site is not located in a floodplain, nor a known environmentally sensitive site.

- 19) Whether the proposed Special Exception Permit use will provide desirable employment and enlarge the tax base by encouraging economic development activities consistent with the Comprehensive Plan.

N/A.

- 20) Whether the proposed Special Exception Permit considers the needs of agriculture, industry, and businesses in future growth.

The site is zoned Agricultural (A-1), and the proposed use on a 2-acre parcel, the use will not impact the needs of agriculture, industry and business in future growth.

- 21) The effect of the proposed Special Exception Permit use in enhancing affordable shelter opportunities for residents of the County.

No effect.

- 22) The location, character, and size of any outdoor storage.

No proposed outdoor storage at this time.

- 23) The proposed use of open space.

Presumably preservation as no proposed use of the remaining property is known at this time.

- 24) The location of any major floodplain and steep slopes.

N/A.

- 25) The location and use of any existing nonconforming uses and structures.

N/A.

- 26) The location and type of any fuel and fuel storage.

N/A.

- 27) The location and use of any anticipated accessory uses and structures.

Undetermined at this point.

- 28) The area of each use, if appropriate.

The use would utilize the total area (2 acres).

- 29) The proposed days/hours of operation.

N/A.

- 30) The location and screening of parking and loading spaces and/or areas.

Presumably adjacent to the residence. No screening nor loading spaces/areas are required.

- 31) The location and nature of any proposed security features and provisions.

N/A.

- 32) The number of employees.

N/A.

- 33) The location of any existing and/or proposed adequate on- and off-site infrastructure.

N/A.

- 34) Any anticipated odors which may be generated by the uses on-site.

N/A.

- 35) Whether the proposed Special Exception Permit uses sufficient measure to mitigate the impact of construction traffic on existing neighborhoods and school areas.

No construction traffic is anticipated with the use.

- 36) Refuse and service areas, with particular reference to the items in (1) and (2) of this subsection.

N/A.

- 37) Utilities, with reference to location, availability and compatibility.

N/A.

AGENCY COMMENTS

Virginia Department of Health does not require had not received applications for septic and well permits, only that any well must be located 100 feet from any grave.

Virginia Department of Transportation has no objections to the special exception request.

STAFF RECOMMENDATION

Staff recommends approval for the application, subject to the conditions below. ,

RECOMMENDED STAFF CONDITIONS

1. This special exception is granted for the formal placement of an existing family cemetery.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Stokes Lane shall be the means of ingress and egress.
4. Parcel B can only be used for the family cemetery. No new residential structure nor residential accessory structure shall be permitted on Parcel B.

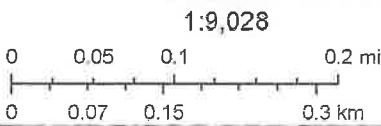
ATTACHMENTS

1. Location Map
2. Zoning Map
3. Application package with copy of plat
4. Division 1 – Agricultural District standards and regulations

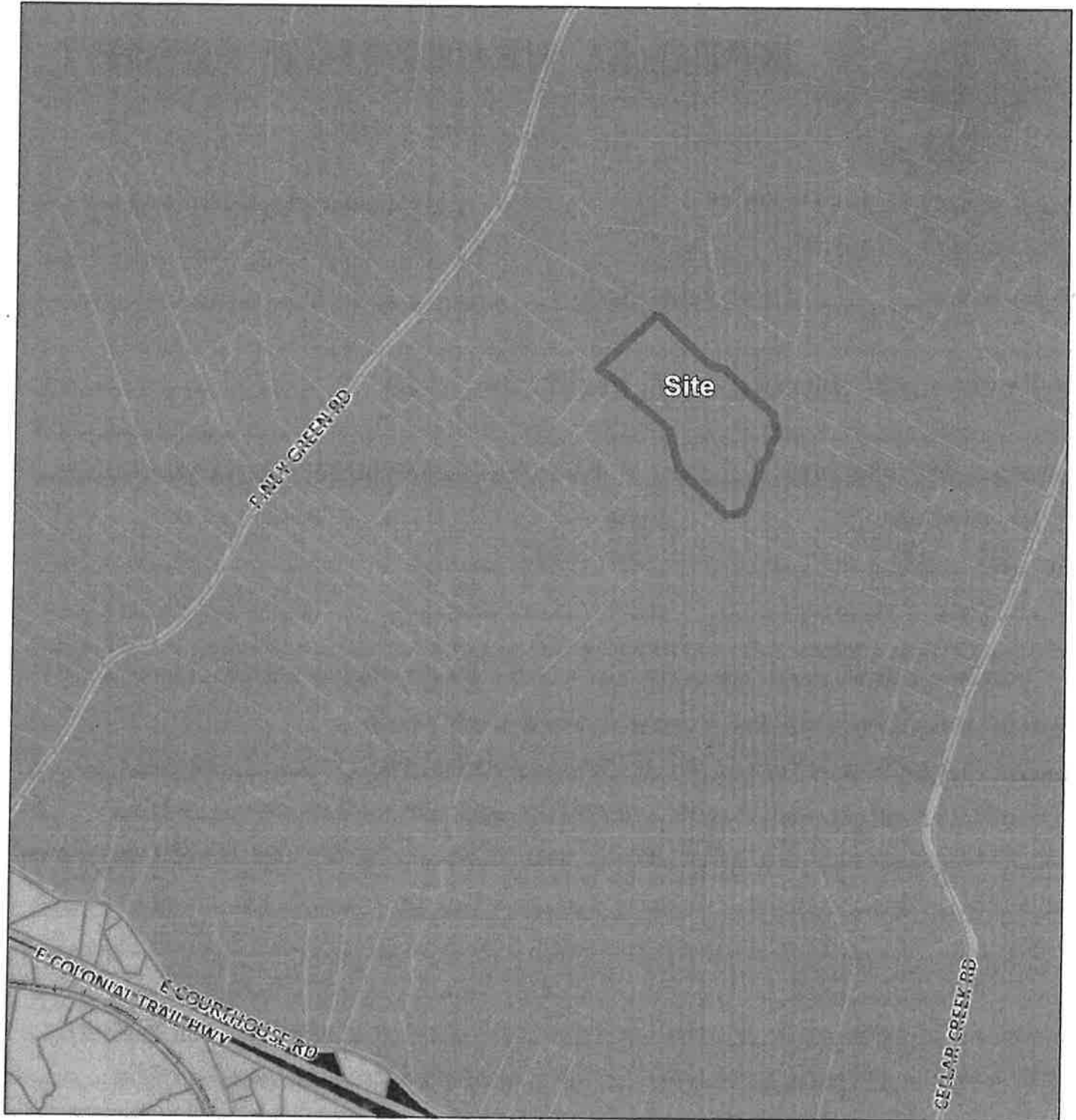
Stokes Location Map



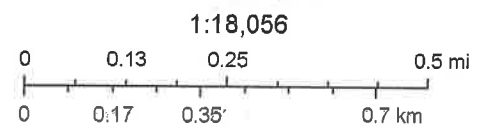
January 11, 2023



Stokes Zoning Map



December 15, 2022





SPECIAL EXCEPTION PERMIT

FILE #: _____

Owner STOKES, WILLIE ESTATE OF

Agent/Applicant (if different from owner) _____

C/O CAROLYN JOHNSON

Physical Address: PINEY GREEN ROAD

Mailing Address: 629 BALDWIN DRIVE, JOPPA, MD 21085

Telephone: 410-538-6741

Email: FOREVERTWO329@VERIZON.NET

Tax Map Parcel Number(s)

Acreage

Zoning

1. 32-48

20.000

2. _____

YOU MUST ATTACH A SURVEY PLAT OF PROPERTY WHICH INCLUDES A SCHEMATIC DRAWING OF THE PROPSAL SHOWING BUILDING HEIGHT AND PLACEMENT, PARKING AREA(S), STORAGE AREA(S), UTILITIES, ETC.

Detail Description of Request (Address impact of proposal on checklist items):

LUCILLE STOKES, GLORIA TABRON, WILLIE TABRON, BARBARA TABRON, TYRONE TABRON

ALL OF THE ABOVE ARE BURIED ON PROPERTY AND ANY FUTURE FAMILY WILL
BE BURIED THERE AS WELL. FIRST BURIAL WAS FEBRUARY 10, 1954 BY OLIVER FUNERAL HOME.

Justification: PRESERVATION OF FAMILY CEMETERY, AND ITS HISTORICAL ^{BLACK} HISTORY.

300 YEAR OLD MAGNOLIA TREE WHERE 1ST FAMILY MEMBER WAS BURIED IN 1954

LAND WAS PURCHASED APRIL 10, 1931

The foregoing information is complete and correct to the best of my knowledge. I acknowledge that representatives of Nottoway County may inspect the property subject to this application, and my permission to do so is hereby given.

Carolyn Johnson

Signature

11-22-2022

Date

(Agents must provide written documentation of authority.)

This property is classified as Zone "X", an area of minimal flood hazard in accordance with Flood Hazard Boundary Map 51135C0100C, dated June 2, 2009.

This Plat has been reviewed and is approved for recording.

This plat has been reviewed and is approved for recording.

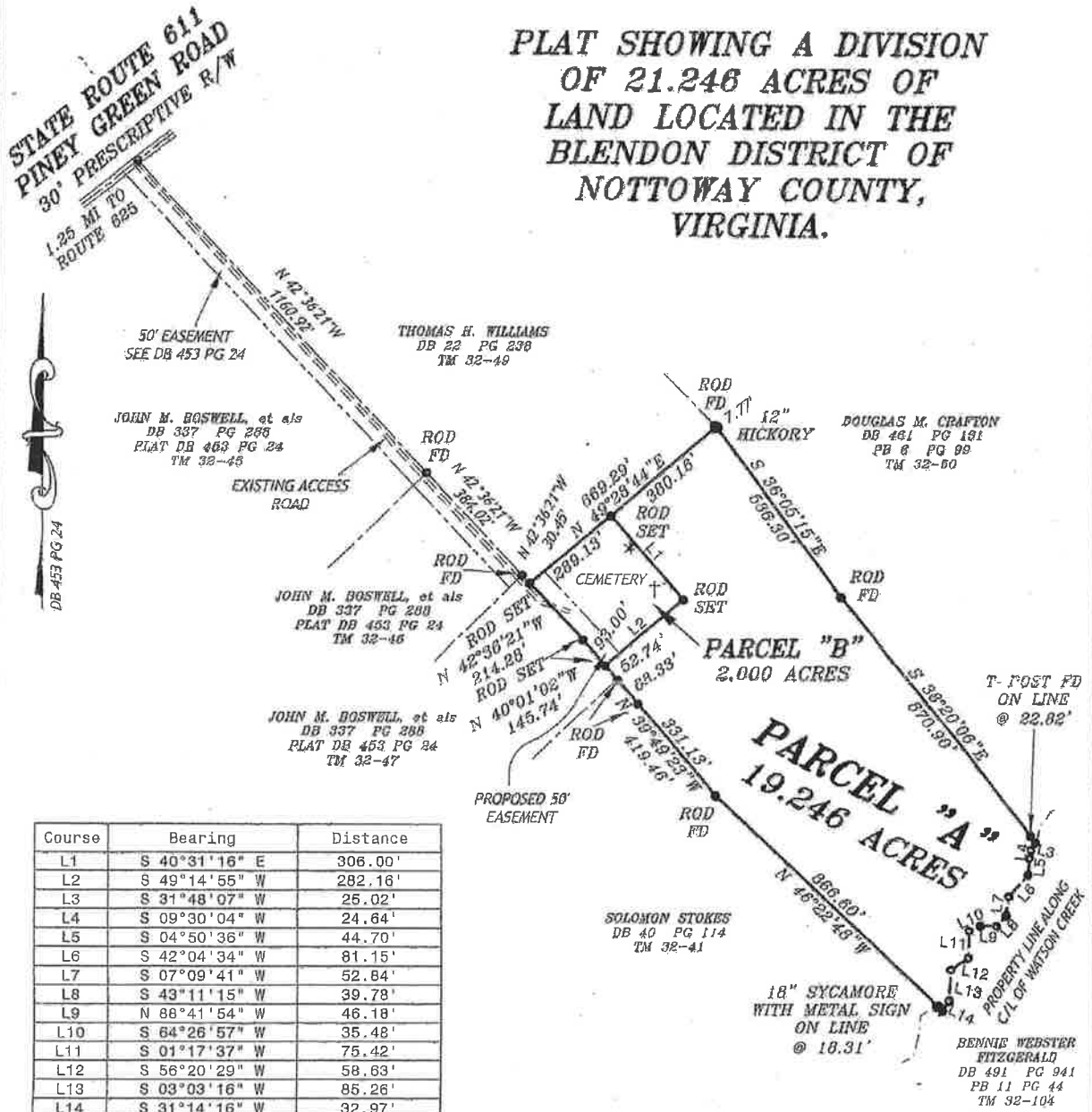
Zoning Administration

Zoning Administration

Date 12/12/22

Date: 12/12/22

PLAT SHOWING A DIVISION OF 21.246 ACRES OF LAND LOCATED IN THE BLENDON DISTRICT OF NOTTOWAY COUNTY, VIRGINIA.



THIS PROPERTY IS CURRENTLY STANDING IN THE NAME OF WILLIE STOKES (ESTATE) AS FOUND IN DEED BOOK 71 PAGE 76 AND IS DESIGNATED AS TAX PARCEL 32-48 IN NOTTOWAY COUNTY, VIRGINIA.



300 0 300 600 900
GRAPHIC SCALE - FEET

THIS IS TO CERTIFY THAT ON 6-07-21 I MADE AN ACCURATE FIELD SURVEY OF THE PREMISES SHOWN HEREON AND TO THE BEST OF MY KNOWLEDGE AND BELIEF, IS CORRECT AND COMPLIES WITH THE MINIMUM PROCEDURES AND STANDARDS AS SET FORTH BY THE VIRGINIA STATE BOARD OF ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND CERTIFIED LANDSCAPE ARCHITECTS. SEE TITLE REPORT FOR ENCUMBRANCES AND RESTRICTIVE COVENANTS WHICH MAY NOT BE SHOWN ON THIS PLAT. NO TITLE REPORT WAS PROVIDED FOR THIS SURVEY.

SARAH A. EDENS - LAND SURVEYOR



Blue Ribbon
Surveyors, LLC

PO Box 252 * Amelia, VA 23002
(804) 561-5299 * (804) 561-5905 fax

DATE: JUNE 21, 2021

SCALE: 1" = 300'

JOB NO: 2021-052

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

LYNN K. SHEKLETON, CHAIRMAN
DISTRICT 5
STEVE W. BOWEN, VICE CHAIRMAN
DISTRICT 1
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
JOHN A. ROARK
DISTRICT 2



COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

To: Property Owners – Abutting and Adjoining Parcel 32-48

From: Gregg Zody, Planning and Economic Development Director *GZ*

Date: January 4, 2023

Re: **Special Exception Application for a Cemetery - Stokes**

This is to notify you that Carolyn Johnson, on behalf of the Estate of Willie Stokes, is requesting a special exception for a cemetery located on 2 acres of a 21+/- acres parcel, tax map #32-48, zoned Agriculture (A-1) on Stokes Lane, a private road on the east side of Piney Green Road behind tax map #32-49, approximately 1 mile north from the US Business 460 intersection with Piney Green Road. Nearby addresses 1847 and 1977 Piney Grove, which are located on the west side of Piney Green Road.

The Nottoway County Planning Commission will hold a public hearing on Tuesday, January 17th, 2023, at 7:00 pm in the General District Courthouse at Nottoway, Virginia 23955 to hear this request.

The Nottoway County Board of Supervisors will then hold a public hearing on this matter on January 26th, 2023, at 7:00 pm in the General District Courthouse at Nottoway, Virginia 23955 to consider the request.

If you have any questions concerning this matter, please contact our office at (434) 645-8696.

Dorothy Davis & ALS
c/o Carolyn Johnson
629 Baldwin Dr.
Joppa, MD 21085

John M. Boswell & Als.
P.O. Box 45
Crewe, VA 23930

Thos. H. Williams
c/o Gerard & Sherita Wilson
1921 Hungarytown Road
Blackstone, VA 23824

Douglas M. & Sherry H. Crafton
2014 Piney Green Road
Crewe, VA 23930

Bennie Webster Fitzgerald
5215 Kenstan Drive
Camp Springs, MD 20748

Hattie A. Whittle
1243 Cellar Creek Road
Blackstone, VA 23824

MEMORANDUM

TO: Planning Commission
Board of Supervisors

FROM: Gregg Zody, Director *GZ*

DATE: January 11, 2023

SUBJECT: Staff Report - Lumpkin Special Exception

SYNOPSIS**Applicant/Property Owner**

Tracy and Gregory Lumpkin, owner /applicant, 3133 Lady Banks Lane, Waldorf, Maryland.

Site Location

Located to the east of 1388 Rocky Ford Road, tax map #29-166 - 2.31 acres.

Request

Applicant requests the placement of a double-wide manufactured home on a parcel (29-166 - 2.31 acres), that was subdivided upon review and approval by staff as a family subdivision on August 2, 2022. The newly created lot contains 2.31 acres. The approved plat is currently not visible on the GIS.

BACKGROUND

Applicant submitted a three-lot family subdivision in August 2, 2022. The subject site is a 2.31 acre parcel dividing one parcel, tax map 29-166. Staff reviewed and approved the plat on August 2, 2022.

The applicant seeks approval to place a double-wide manufactured home on one of the newly created parcels (cited above).

ZONING ANALYSIS

The site is zoned Rural Residential, as is all adjacent property.

There are no structures on the subject site.

COMPREHENSIVE PLAN ANALYSIS

The applicant is proposing locating a double-wide single wide manufactured home in an area designated as Residential. The Comprehensive Plan states the following about this designation:

The Residential District is established to provide low-density residential development. District regulations are designed to promote and encourage a suitable environment for family life.

Sec. 5-5-2(8) SPECIAL EXCEPTION - ISSUES FOR CONSIDERATION

In considering a Special Exception Permit application, the following factors shall be given reasonable

consideration. The applicant shall address all the following in its statement of justification or Special Exception Permit plat unless not applicable, in addition to any other standards imposed by this Ordinance: *Staff Responses are italicized.*

- 1) Whether the proposed Special Exception Permit is consistent with the Comprehensive Plan.

The request is consistent with the future land use designation of Residential.

- 2) Whether the proposed Special Exception Permit will adequately provide for safety from fire hazards and have effective measures of fire control.

If approved, the applicant would need to seek guidance from the Building Official.

- 3) The level and impact of any noise emanating from the site, including that generated by the proposed use, in relation to the uses in the immediate area.

Minimal, as it is a residential use and subject to the County's Noise Ordinance.

- 4) The glare or light that may be generated by the proposed use in relation to uses in the immediate area.

Any proposed lighting would need to be directed downward.

- 5) The proposed location, lighting and type of signs in relation to the proposed use, uses in the area, and the sign requirements of this Ordinance.

No signage is proposed, aside from an address marker.

- 6) The compatibility of the proposed use with other existing or proposed uses in the neighborhood, and adjacent parcels.

Adjacent uses are primarily residential, a combination of stick-built and manufactured homes.

- 7) The location and area footprint with dimensions (all drawn to scale), nature and height of existing or proposed buildings, structures, walls, and fences on the site and in the neighborhood.

A Double-Wide Manufactured Home (The Rio, 1,475 s.f.), and any schematics of structure -if required- would be included in the building and zoning permit applications.

- 8) The nature and extent of existing or proposed landscaping, screening and buffering on the site and in the neighborhood.

N/A – residential uses typically do not include buffering.

- 9) The timing and phasing of the proposed development and the duration of the proposed use.

No additional phasing is proposed at this time. The proposed duration and intensity are presumed to be on-going as it is a residential use.

- 10) Whether the proposed Special Exception Permit will result in the preservation or destruction, loss or damage of any topographic or physical, natural, scenic, archaeological or historic feature of significant importance.

Typically, if a proposed residential use disturbs less than an acre, then an In-Lieu of Erosion and Sediment Control Plan for any land disturbing activity is generally not required, depending on the environmental constraints. For land disturbing activity greater than one (1) acre, a Stormwater Pollution Prevention Plan and an Erosion and Sediment Control Plan is required. The lot is 2.31 acres.

- 11) Whether the proposed Special Exception Permit at the specified location will contribute to or promote the welfare or convenience of the public.

The addition of a residential structure will contribute to meeting the demand for affordable housing in Nottoway County.

- 12) The traffic expected to be generated by the proposed use, the adequacy of access roads and the vehicular and pedestrian circulation elements (on and off-site) of the proposed use, all in relation to the public's interest in pedestrian and vehicular safety, efficient traffic movement and access in case of fire or catastrophe.

VDOT has recommended a low volume commercial entrance.

- 13) Whether, in the case of existing structures proposed to be converted to uses requiring a Special Exception Permit, the structures meet all code requirements of Nottoway County.

N/A.

- 14) Whether the proposed Special Exception Permit will be served adequately by essential public facilities and services.

At this time, the applicant will need septic and well permits prior to receiving a Certificate of Occupancy.

- 15) The effect of the proposed Special Exception Permit on groundwater supply.

Any household sewage discharge will be contained in a permitted septic system. Ideally, this contains any potential impacts on the groundwater supply.

- 16) The effect of the proposed Special Exception Permit on the structural capacity of the soils.

It is unlikely the proposed use will significantly impact the structural capacity of the soils.

- 17) Whether the proposed use will facilitate orderly and safe road development and transportation.

The applicant will need to secure a low volume entrance permit from VDOT to serve the family subdivision.

- 18) The effect of the proposed Special Exception Permit on environmentally sensitive land or natural features, wildlife habitat and vegetation, water quality and air quality.

The site is not located in a floodplain, nor a known environmentally sensitive site.

- 19) Whether the proposed Special Exception Permit use will provide desirable employment and enlarge the tax base by encouraging economic development activities consistent with the Comprehensive Plan.

N/A.

- 20) Whether the proposed Special Exception Permit considers the needs of agriculture, industry, and businesses in future growth.

The site is zoned Rural Residential, and as such, agriculture, industry and business (in general) are not by-right permitted uses, with the exception of a home occupation or home-based business.

- 21) The effect of the proposed Special Exception Permit use in enhancing affordable shelter opportunities for residents of the County.

The proposal provides affordable housing options.

- 22) The location, character, and size of any outdoor storage.

No proposed outdoor storage at this time.

- 23) The proposed use of open space.

Presumably preservation as no proposed use of the remaining property is known at this time.

- 24) The location of any major floodplain and steep slopes.

N/A.

- 25) The location and use of any existing nonconforming uses and structures.

N/A.

- 26) The location and type of any fuel and fuel storage.

N/A.

- 27) The location and use of any anticipated accessory uses and structures.

Undetermined at this point.

- 28) The area of each use; if appropriate.

The residential use would utilize the total area (2.31 acres).

- 29) The proposed days/hours of operation.

N/A.

30) The location and screening of parking and loading spaces and/or areas.

Presumably adjacent to the residence. No screening nor loading spaces/areas are required.

31) The location and nature of any proposed security features and provisions.

N/A.

32) The number of employees.

N/A.

33) The location of any existing and/or proposed adequate on- and off-site infrastructure.

Aside from septic and water, none.

34) Any anticipated odors which may be generated by the uses on-site.

N/A.

35) Whether the proposed Special Exception Permit uses sufficient measure to mitigate the impact of construction traffic on existing neighborhoods and school areas.

Little, if any construction traffic will arise from the proposed use, except for home placement, driveway construction, and installation of approved well and septic systems.

36) Refuse and service areas, with particular reference to the items in (1) and (2) of this subsection.

N/A.

37) Utilities, with reference to location, availability and compatibility.

Power will be provided by Southside Electric and the site will utilize on-site septic and a well.

AGENCY COMMENTS

Virginia Department of Health has received applications for septic and well permits.

Virginia Department of Transportation recommends constructing a low volume commercial entrance for the family subdivision.

STAFF RECOMMENDATION

Staff recommends approval for the applications, subject to the conditions below.

RECOMMENDED STAFF CONDITIONS

1. This special exception is granted for the placement of a double-wide manufactured home.

2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Must have septic and well permits approved by the Health Department prior to occupancy, per Sec. 2-3-7 of the Zoning Ordinance.
4. Secure an entrance a low volume commercial entrance permit from the Virginia Department of Transportation prior to placement of dwelling unit.

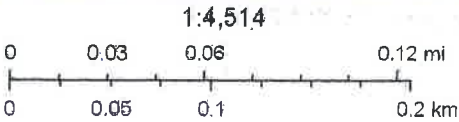
ATTACHMENTS

1. Location Map
2. Zoning Map
3. Application cover page with copy of plat
4. Division 3 – Rural Residential District standards and regulations

Lumpkin Location Map



January 11, 2023

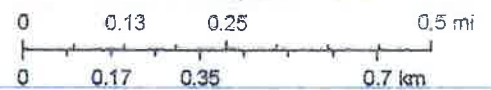


Lumpkin Zoning Map



December 15, 2022

1:18,056





SPECIAL EXCEPTION PERMIT

FILE #: _____

Owner

Tracy B. Lumpkin

Agent/Applicant (if different from owner)

Gregory W. Lumpkin

Physical Address: _____

Mailing Address: 3133 Lady Banks Ln.
Waldorf, Md. 20603

Telephone: 301-633-1912

Email: gregory.w.lumpkin@gmail.com

Tax Map Parcel Number(s)

Acreage

Zoning

1. 29-166

2.310 - 2.311

2. _____

YOU MUST ATTACH A SURVEY PLAT OF PROPERTY WHICH INCLUDES A SCHEMATIC DRAWING OF THE PROPOSAL SHOWING BUILDING HEIGHT AND PLACEMENT, PARKING AREA(S), STORAGE AREA(S), UTILITIES, ETC.

Detail Description of Request (Address impact of proposal on checklist items):

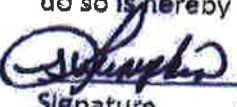
Request to build A 3BR(2)Bath Double wide MANUFACTURED home on our lot
Address TBD.

ATTACHED - Survey Plat

Photo of Home • Floor Plan

Justification: _____

The foregoing information is complete and correct to the best of my knowledge. I acknowledge that representatives of Nottoway County may inspect the property subject to this application, and my permission to do so is hereby given.


Signature

(Agents must provide written documentation of authority.)

11.6.22
Date

Plat

PLAT REPRESENTS A
RENT FIELD SURVEY.
CENSUSES WERE OBSERVED
& PERFORMING A PERIMETER
VCY.
TITLE BINDER WAS PROVIDED.
EXEMPTS MAY EXIST THAT ARE
SHOWN.

TRACY BROSING LUMPKIN &
WB: 02 PG: 82
TM# 29-166
2.310 ACRES
2.311 ACRES
4.621 ACRES (TOTAL)

TRACY BROSING LUMPKIN &
GREGORY WAYNE LUMPKIN
PB: 394 PG: 800
TM# 29-167
5.000 ACRES
6.166 ACRES
11.166 ACRES (TOTAL)

LINE	BEARING	DISTANCE	POINT
1	N 89° 44' 07" E	135.50	1
2	N 89° 44' 07" E	1400.74	TOTAL

TIFFANY D. DRINGEL & ALS
OB: 486 PG: 983
TM# 29-163

BILLY HARTON JR.
OB: 479 PG: 143
TM# 16-101

RALPH WEBSTER
PB: 399 PG: 634
TM# 29-169



IRVEYING, LLC.
8000 OPEX ROAD
SUITE 1000
14700 2800 204 9212 Fax
www.irveying.com



**PLAT SHOWING A FAMILY
DIVISION OF TAX PARCELS
29-166 AND 29-167
LYING EAST OF
ROCKY FORD ROAD
STATE ROUTE 607**

WINNINGHAM DISTRICT • HOTTOWAY COUNTY, VIRGINIA
DATE: JULY 14, 2022 SCALE: 1" = 200'

AK: 22160

FILE#: 22160RHO

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

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DISTRICT 4
JOHN A. ROARK
DISTRICT 2



COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX NO. (434) 645-8667
www.nottoway.org

To: Property Owners – Abutting and Adjoining Parcel 29-166

From: Gregg Zody, Planning and Economic Development Director *GZ*

Date: January 4, 2023

Re: **Special Exception Application for Placement of a Manufactured Home - Lumpkin**

This is to notify you that Tracy and Gregory Lumpkin, are seeking a special exception to place a manufactured home on parcel Tax Map #29-166 per family subdivision. This parcel is zoned Rural Residential (RR). Site is located to the east of 1388 Rocky Ford Road.

The Nottoway County Planning Commission will hold a public hearing on Tuesday, January 17th, 2023, at 7:00 pm in the General District Courthouse at Nottoway, Virginia 23955 to hear this request.

The Nottoway County Board of Supervisors will then hold a public hearing on this matter on January 26th, 2023, at 7:00 pm in the General District Courthouse at Nottoway, Virginia 23955 to consider the request.

If you have any questions concerning this matter, please contact our office at (434) 645-8696.

Tiffani D. Dengel & ALS
1874 Cherry Grove Road
Suffolk, VA 23432

Velma F. Birdsong (LE)
1388 Rocky Ford Road
Crewe, VA 23930

Tracy & Gregory Lumpkin
3133 Lady Banks Lane
Waldorf, MD 20613

Jacob H. Lipscomb & ALS
c/o Shirley Lipscomb Teal
600 E. Tennessee Avenue
Crewe, VA 23930

MEMORANDUM

TO: Planning Commission
Board of Supervisors

FROM: Gregg Zody, Director *GZ*

DATE: January 11, 2023

SUBJECT: Staff Report - Moreno Special Exception

SYNOPSIS**Applicant/Property Owner**

Eliseo and Lauren Moreno, owner /applicant, 679 Yellow Bird Road, Blackstone, Virginia.

Site Location

Located behind Mt Nebo Church (476 Mt. Nebo Road) on a 10.58+/- acre parcel tax map #42-42

Request

Applicant requests the placement of a double-wide manufactured home on a parcel (#42-42, 10+/- acres). The parcel and immediate area are zoned Conservation (C-1)

BACKGROUND

The applicant seeks approval to place a double-wide manufactured home on tax map parcel #42-42.

ZONING ANALYSIS

The site is zoned Conservation (C-1), as is all adjacent property.

There are no structures on the subject site.

COMPREHENSIVE PLAN ANALYSIS

The applicant is proposing locating a double-wide single wide manufactured home in an area designated as Conservation. The Comprehensive Plan states the following about this designation:

The Conservation District covers the unincorporated portions of the county that are occupied by open spaces with a rural character. This district is established to conserve these open spaces in order to facilitate existing and future general farming operations, conservation of water and forest resources, and maintenance of a distinctly rural environment. Residential development should conform to the notion that it possesses lower priority than the maintenance of the district's rural environment.

Sec. 5-5-2(8) SPECIAL EXCEPTION - ISSUES FOR CONSIDERATION

In considering a Special Exception Permit application, the following factors shall be given reasonable consideration. The applicant shall address all the following in its statement of justification or Special Exception Permit plat unless not applicable, in addition to any other standards imposed by this Ordinance: *Staff Responses are italicized.*

- 1) Whether the proposed Special Exception Permit is consistent with the Comprehensive Plan.

The request does not conflict with the future land use designation of Conservation.

- 2) Whether the proposed Special Exception Permit will adequately provide for safety from fire hazards and have effective measures of fire control.

If approved, the applicant would need to seek guidance from the Building Official.

- 3) The level and impact of any noise emanating from the site, including that generated by the proposed use, in relation to the uses in the immediate area.

Minimal, as it is a residential use and subject to the County's Noise Ordinance.

- 4) The glare or light that may be generated by the proposed use in relation to uses in the immediate area.

Any proposed lighting would need to be directed downward.

- 5) The proposed location, lighting and type of signs in relation to the proposed use, uses in the area, and the sign requirements of this Ordinance.

No signage is proposed, aside from an address marker.

- 6) The compatibility of the proposed use with other existing or proposed uses in the neighborhood, and adjacent parcels.

Adjacent uses are primarily residential, a combination of stick-built and manufactured homes.

- 7) The location and area footprint with dimensions (all drawn to scale), nature and height of existing or proposed buildings, structures, walls, and fences on the site and in the neighborhood.

A Double-Wide Manufactured Home and any schematics of structure -if required- would be included in the building and zoning permit applications.

- 8) The nature and extent of existing or proposed landscaping, screening and buffering on the site and in the neighborhood.

N/A – residential uses typically do not include buffering.

- 9) The timing and phasing of the proposed development and the duration of the proposed use.

No additional phasing is proposed at this time. The proposed duration and intensity are presumed to

be on-going as it is a residential use.

- 10) Whether the proposed Special Exception Permit will result in the preservation or destruction, loss or damage of any topographic or physical, natural, scenic, archaeological or historic feature of significant importance.

Typically, if a proposed residential use disturbs less than an acre, then an In-Lieu of Erosion and Sediment Control Plan for any land disturbing activity is generally not required, depending on the environmental constraints. For land disturbing activity greater than one (1) acre, a Stormwater Pollution Prevention Plan and an Erosion and Sediment Control Plan is required. The lot is 10+ acres.

- 11) Whether the proposed Special Exception Permit at the specified location will contribute to or promote the welfare or convenience of the public.

The addition of a residential structure will contribute to meeting the demand for affordable housing in Nottoway County.

- 12) The traffic expected to be generated by the proposed use, the adequacy of access roads and the vehicular and pedestrian circulation elements (on and off-site) of the proposed use, all in relation to the public's interest in pedestrian and vehicular safety, efficient traffic movement and access in case of fire or catastrophe.

VDOT has no objection to the request.

- 13) Whether, in the case of existing structures proposed to be converted to uses requiring a Special Exception Permit, the structures meet all code requirements of Nottoway County.

N/A.

- 14) Whether the proposed Special Exception Permit will be served adequately by essential public facilities and services.

At this time, the applicant will need septic and well permits prior to receiving a Certificate of Occupancy.

- 15) The effect of the proposed Special Exception Permit on groundwater supply.

Any household sewage discharge will be contained in a permitted septic system. Ideally, this contains any potential impacts on the groundwater supply.

- 16) The effect of the proposed Special Exception Permit on the structural capacity of the soils.

It is unlikely the proposed use will significantly impact the structural capacity of the soils.

- 17) Whether the proposed use will facilitate orderly and safe road development and transportation.

VDOT has no objection to the request.

- 18) The effect of the proposed Special Exception Permit on environmentally sensitive land or natural

features, wildlife habitat and vegetation, water quality and air quality.

The site is not located in a floodplain, nor a known environmentally sensitive site.

- 19) Whether the proposed Special Exception Permit use will provide desirable employment and enlarge the tax base by encouraging economic development activities consistent with the Comprehensive Plan.

N/A.

- 20) Whether the proposed Special Exception Permit considers the needs of agriculture, industry, and businesses in future growth.

The site is zoned Rural Residential, and as such, agriculture, industry and business (in general) are not by-right permitted uses, with the exception of a home occupation or home-based business.

- 21) The effect of the proposed Special Exception Permit use in enhancing affordable shelter opportunities for residents of the County.

The proposal provides affordable housing options.

- 22) The location, character, and size of any outdoor storage.

No proposed outdoor storage at this time.

- 23) The proposed use of open space.

Presumably preservation as no proposed use of the remaining property is known at this time.

- 24) The location of any major floodplain and steep slopes.

N/A.

- 25) The location and use of any existing nonconforming uses and structures.

N/A.

- 26) The location and type of any fuel and fuel storage.

N/A.

- 27) The location and use of any anticipated accessory uses and structures.

Undetermined at this point.

- 28) The area of each use; if appropriate.

The residential use would utilize approximately one acre or less, including infrastructure.

- 29) The proposed days/hours of operation.

N/A.

- 30) The location and screening of parking and loading spaces and/or areas.

Presumably adjacent to the residence. No screening nor loading spaces/areas are required.

- 31) The location and nature of any proposed security features and provisions.

N/A.

- 32) The number of employees.

N/A.

- 33) The location of any existing and/or proposed adequate on- and off-site infrastructure.

Electric, septic and water, and driveway.

- 34) Any anticipated odors which may be generated by the uses on-site.

N/A.

- 35) Whether the proposed Special Exception Permit uses sufficient measure to mitigate the impact of construction traffic on existing neighborhoods and school areas.

Little, if any construction traffic will arise from the proposed use, except for home placement, driveway construction, and installation of approved well and septic systems.

- 36) Refuse and service areas, with particular reference to the items in (1) and (2) of this subsection.

N/A.

- 37) Utilities, with reference to location, availability and compatibility.

Power will be provided by Southside Electric and the site will utilize on-site septic and a well.

AGENCY COMMENTS

Virginia Department of Health has applications for septic and well permits.

Virginia Department of Transportation has no objections to the special exception request.

STAFF RECOMMENDATION

Staff recommends approval for the application, subject to the conditions below.

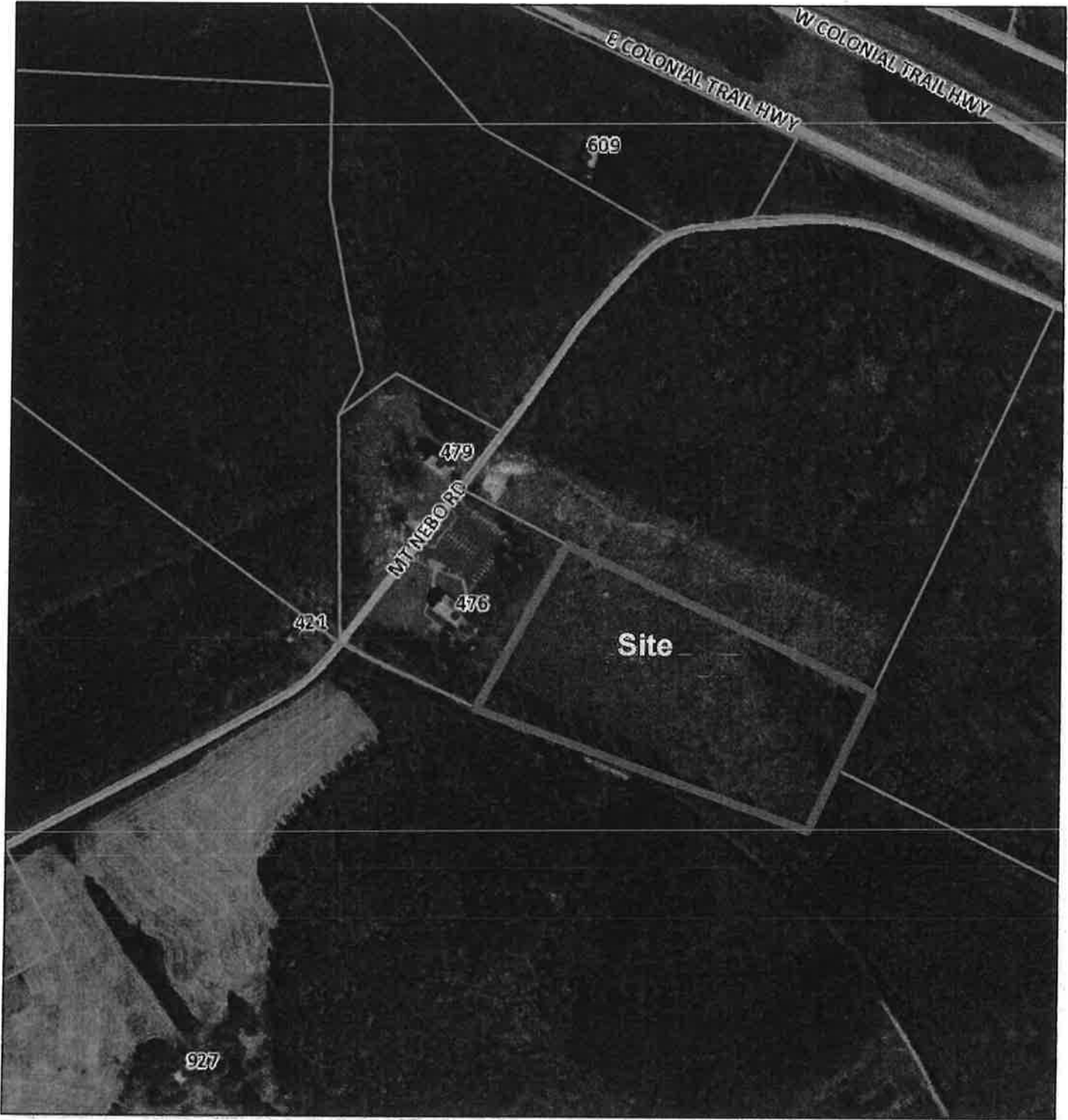
RECOMMENDED STAFF CONDITIONS

1. This special exception is granted for the placement of a double-wide manufactured home.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Must have septic and well permits Health Department guidance prior to occupancy, per Sec. 2-2-7 of the Zoning Ordinance.
4. Secure driveway permit from the Virginia Department of Transportation.

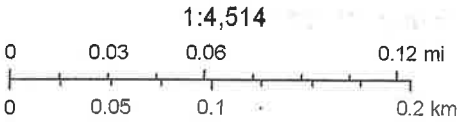
ATTACHMENTS

1. Location Map
2. Zoning Map
3. Application package with copy of plat
4. Division 2 – Conservation District standards and regulations

Moreno Location Map



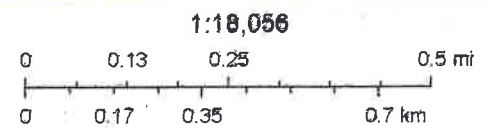
January 11, 2023



Moreno Zoning Map



December 15, 2022





SPECIAL EXCEPTION PERMIT

FILE #: _____

Owner

Agent/Applicant (if different from owner)

Eliseo A. Moreno III / Lauren Moreno

Physical Address: Mt. Nebo Rd (Next to Mt. Nebo Church)

Mailing Address: 679 Yellow Bird Rd, Blackstone, VA 23824

Telephone: _____ Email: _____

Tax Map Parcel Number(s)

Acreage

Zoning

1. 42-42 10.587 Conservation (C-1)

2. _____

YOU MUST ATTACH A SURVEY PLAT OF PROPERTY WHICH INCLUDES A SCHEMATIC DRAWING OF THE PROPSAL SHOWING BUILDING HEIGHT AND PLACEMENT, PARKING AREA(S), STORAGE AREA(S), UTILITIES, ETC.

Detail Description of Request (Address impact of proposal on checklist items):

would like to place a manufactured (doublewide)
home on my property

Justification: _____

The foregoing information is complete and correct to the best of my knowledge. I acknowledge that representatives of Nottoway County may inspect the property subject to this application, and my permission to do so is hereby given.

Eliseo A. Moreno
Signature

11/28/2022
Date

(Agents must provide written documentation of authority.)

INSTRUMENT 190000829
RECORDED IN THE CLERK'S OFFICE OF
NOTTOWAY CIRCUIT COURT ON
JUNE 24, 2019 AT 03:20 PM
\$15.50 GRANTOR TAX WAS PAID AS
REQUIRED BY SEC 58.1-802 OF THE VA. CODE
STATE: \$7.75 LOCAL: \$7.75
JANE L. BROWN, CLERK
RECORDED BY: KJH

Kang Deuter



VA. SEC. RTE. 659
N45°26'29"E →
130.89'
TO Bk
614
LEAF SPRING
FND. @ 21.35'
N39°05'26"W
260.50'
N46°20'35"E
320.00'
IRON FND.
@ 15.02'
MT. NERO BAP.
CHURCH - T.M. 42-43
D.B. 240, P. 447 (PLAT)
D.B. 60, P. 396
(PLAT)

GERALDINE DILWORTH
D.B. 197, P. 219
T.M. 42-41
S55°49'45"E → 1021.51'

10.587
ACRES

PIPE &
IRON FND.

J.R. HIBSHMAN, ET AL.
T.M. 42-40
(L-81-72)
S34°32'48"W
516.26'

LUNDRA R. STULTZ
N55°49'33"W 861.71'

FLAT IRON
FOUND

J.D. STULTZ
T.M. 42-56
P.B. 4, P. 136



Robert W. Timberlake

This Plat has been reviewed and is
approved for recordation.
John P. Brown
Zoning Administration

Date: 3-22-2019

TIMBERLAKE
8773 PAT. HENRY HWY.
CREWE, VA. 23930
434-645-7628

PLAT OF SURVEY
SHOWING PROPERTY
BELONGING TO
J.W. SIMMONS EST.
D.B. 97, P. 98 T.M. 42-42
LOCATED IN
BLENDON MAG. DIST.
NOTTOWAY COUNTY, VA.

SCALE: 1"=200' 21 MAR, 2003

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THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

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DISTRICT 4
JOHN A. ROARK
DISTRICT 2



COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

To: Property Owners – Abutting and Adjoining Parcel 42-42

From: Gregg Zody, Planning and Economic Development Director *GZ*

Date: January 4, 2023

Re: **Special Exception Application for Placement of a Manufactured Home - Moreno**

This is to notify you that Eliseo and Lauren Moreno, are seeking a special exception to place a manufactured home on parcel Tax Map #42-42. This parcel is zoned Conservation (C-1). Site is located on Mt Nebo Road, behind 476 Mt. Nebo Road (Mt. Nebo Church).

The Nottoway County Planning Commission will hold a public hearing on Tuesday, January 17th, 2023 at 7:00 pm in the General District Courthouse at Nottoway, Virginia 23955 to hear this request.

The Nottoway County Board of Supervisors will then hold a public hearing on this matter on January 26th, 2023 at 7:00 pm in the General District Courthouse at Nottoway, Virginia 23955 to consider the request.

If you have any questions concerning this matter, please contact our office at (434) 645-8696.

Joell R. & Victoria L. Hibshman
822 Mount Nebo Road
Blackstone, VA 23824

Roger L. Coleman, Jr.
172 Rose Hill Drive
Crewe, VA 23930

Trustees of Mount Nebo
476 Mount Nebo Road
Blackstone, VA 23824

John David Stultz
420 Mount Nebo Road
Blackstone, VA 23824

F-2

Custi's



Ranch



Research



NOTTOWAY COUNTY

January 26, 2023

MAINTENANCE	
The Nottoway Area Headquarters for the month of December 2022. ● Removed animal carcasses and trash from roadways. ● Cleaned drop inlets ● Shoulder repair Routes 153 (Rocky Hill Rd.), 614 (Courthouse Rd.) and 460 (Colonial Trail Hwy.) ● Shoulder grading on Routes 49 (Earl Davis Gregory Hwy.) and 153 (Rocky Hill Rd.) ● Tree and brush trimming throughout the County. ● Conducted mowing activities of medians and slopes Route 460 (Colonial Trail Hwy.) ● Cleaned culvert and ditch Route 630 (Melody Ln.) ● Sign repair Route 723 (Lewiston Plank Rd.) ● Pothole patching throughout the County ● Received 12 new work orders, closed 12 work orders, no pending work orders older than ninety (90) days.	
LAND DEVELOPMENT & PERMITS	Paul Hinson, P.E.
Plans with outstanding comments or under review (Activity within last 90 days) ● None Plans found acceptable ● None Other ● Special Exception – Stokes Family Cemetery, SR 611 Piney Green Road – Special exception application for proposed family cemetery submitted for review and comment on 12-28-22 and comments issued for the county's use on 12-29-22. ● Special Exception – Moreno Manufactured Home, SR 659 Mt. Nebo Road – Special exception application for proposed manufactured home submitted for review and comment on 12-28-22 and comments issued for the county's use on 12-30-22. ● Special Exception – Lumpkin Manufactured Home, SR 607 Rocky Ford Road – Special exception application for a manufactured home submitted for review and comment on 12-28-22 and comments issued for the county's use on 12-30-22.	

LUP Permits Issued and Completed

Permit Number	Permittee	Dinwiddie County	Permit Issuance Date	Permit Completion Date
59941	Town of Crewe, Virginia	67	11-30-22	
59444	Donald Meunier	67	12-7-22	
59445	Salvatore Girgente	67	12-12-22	
59447	Ben Haug	67	12-15-22	
59125	Virginia Center for Behavioral Rehabilitation	67	10-4-21	12-20-22
59315	Jennifer McAdam	67	6-16-22	12-21-22
59340	Kimberly Jonay Steele	67	8-4-22	12-1-22

CONSTRUCTION**Susan Warr, P.E.****UPC 93093 / 0460-012-722, C501, B623**

Contractor: W. C. English, Inc.

Name: Bridge Rehab over the Nottoway River

CM: Blake Smith

Location: Route 46 (Brunswick Road)

Fixed Completion Date: 07/21/20223

Comments: Project start is currently delayed due to material availability supply issues.

UPC 122063 / PM4D-964-F23, P401

Contractor: TBD

Name: Plant Mix Schedule 2023

CM: Blake Smith

Location: Dinwiddie, Nottoway and Prince George

Fixed Completion Date: 11-17-23

Comments: None

UPC 122078 / ST4D-964-F23,P401

Contractor: Whitehurst Paving, Inc.

Name: Surface Treatment 2023

CM: Charlene Fallen

Location: Dinwiddie, Nottoway and Prince George

Fixed Completion Date: 10/22/23

Comments: Precon meeting scheduled for 1/26/23 and the prime contractor has requested an NTP of 4/4/23.

UPC 122083 / SS4B-964-F23,P401

Contractor: Slurry Pavers, Inc.

Name: Slurry Seal Overlay 2023

CM: Jessica Miller

Location: Dinwiddie, Nottoway and Prince George

Fixed Completion Date: 10/22/23

Comments: Precon scheduled for 1/19/23.

TRAFFIC STUDIES/SPECIAL REQUESTS~

Guardrail design for Route 619 (Tyler Road) underway.

Safety review requested for the Route 699 (Simmons Lane) and Route 460 (Cox Road) intersection, completed and submitted to TE. TE study has been completed and is pending supervisory review as of 1/10/23.

Safety review requested for Route 625 (E. Courthouse Road) from Business 460 to Route 614 (Cellar Creek Rd.) accepted by TE for review 12/1/22, in queue for completion.

Safety review requested for Route 323 (Crepe Myrtle Road). Referred to TE on 12/8/22 for signage and roadway marking review. Accepted for review by TE 12/11/22, currently in queue for complete field study.

DECEMBER 2022

6-2

Average Tons Per Day: 59.48

JANUARY - DECEMBER 2022

Date	Municipal Solid		Construction/		Industrial		Sludge	Tires Recycled	White Goods		Other Waste with Description	TOTAL TONS	Vegetative Yard Waste		LOADS
	Waste	Demolition		Waste		Recycled			Not Counted in Totals						
January	821.15	790.27		27.26	21.50	0.41	0.00	0	1,660.59	25.35	704				
February	784.33	1,053.83		42.75	54.97	0.96	0.00	0	1,936.84	50.30	617				
March	782.09	872.54		81.34	37.85	5.42	0.16	1.75	1,781.15	56.99	643				
April	894.33	423.80		57.99	23.59	6.10	0.17	0.56	1,406.54	55.90	551				
May	928.96	485.50		147.01	26.92	5.41	0.00	0	1,593.80	95.39	524				
June	970.48	415.41		59.41	46.74	0.16	0.00	0.77	1,492.97	99.95	504				
July	851.98	416.66		74.32	88.50	0.61	0.00	0.15	1,432.22	54.90	555				
August	1,098.10	484.74		57.73	46.13	1.50	0.05	1.00	1,689.25	59.91	581				
September	875.49	383.29		70.43	16.43	1.02	0.00	0.31	1,346.97	50.06	535				
October	900.74	595.06		57.02	15.61	1.75	0.18	0.00	1,570.36	64.73	513				
November	830.13	644.88		61.19	11.20	5.44	0.00	0.00	1,552.84	49.53	519				
December	905.18	405.41		49.92	5.45	0.77	0.17	1.00	1,367.90	23.42	467				
White Goods Taken to ABC Recycling															
Other Waste:															
March	1.75 (mattresses)						-43.08								
April	.56 (mattresses)														
June	.77 (mattresses)														
July	.15 (mattresses)														
August	1 (boat)														
September	.31 (mattresses)														
December	1 (.17 mattresses, .66 boat, furniture .21)														
Totals															
	10,642.96	6,971.39	786.37	394.89	29.55	-42.35	5.54	18,831.43	686.43	6,713					
686.43 not counted in Total because it is burned and used as ash															

Average Tons Per Month: 1569.29

Building and Soil & Erosion Monthly Report

Date: 12/30/2022

 Number of Inspections By Inspector
 From: 12/01/2022 To: 12/30/2022

BI403

Inspector
Dean S. Lewis

Type Inspection	Count
Blk/Anch/Strap	3
Cert. of Occup.	6
Check Progress	1
Close Permit	5
Duct Leak Test	2
E&S CHECK PROG	3
Final	35
Foot for Leans	1
Footing	10
Footing - Trash	1
Foundation	2
Framing	7
Insulation	1
Marriage Line	2
Partial Veneer	1
Perm. Electric	7
Rough Electric	4
Rough Plumbing	4
Seal Plate	1
SDSO Permit	1
Veneer	1

Sub-Total: 98

Jerry Williams

Cert. of Occup.	2
E&S CHECK PROG	2
Final	3
Foundation	1
Insulation	1
Rough Electric	1
Veneer	1

Sub-Total: 11

Final-Total: 109

Milage: 1180No. of Building Permits Issued: 25\$ Value of Construction: \$ 2,351,969\$ Value of County Building Permit Fees: \$ 11,436.83No. of E & S permits Issued: 1\$ Value of County E & S Permit Fees: \$ 315Training: DHCD Work group 8 hours.

Building Permit Data – Nottoway County

Year	Residential Permits Issued	Commercial Permits Issued
1995	91	9
1996	100	13
1997	91	11
1998	96	11
1999	114	17
2000	81	10
2001	83	15
2002	92	5
2003	70	3
2004	91	3
2005	96	7
2006	82	3
2007	69	2
2008	93	3
2009	60	1
2010	252	66
2011	214	59
2012	215	63
2013	199	75
2014	224	68
2015	262	83
2016	337	47
2017	248	58
2018	262	36
2019	333	51
2020	332	51
2021	448	59
2022	447	59
2023		

NOTE: Building Permits for the Towns of Blackstone, Burkeville, and Crewe are handled through the Nottoway County Building Inspector's Office.

BUILDING PERMIT DATA

Year	New Dwellings Stick Built & Modular	Manufactured SW	Manufactured DW	Duplex	Apartments	
2020	33	4	13	6	0	
2021	29	3	3	0	1	Patriot Square (27 Units)
2022	45	6	8	1	2	Blackstone Short Stay II (40 Units) & Town Garage LLC (25 Units)

2022	Arbortech					
New Commerical Bldgs.	Arbortech					Storage Building \$450,000
	Arbortech					Storage Buidling \$450,000
	Tillman Tower					Fork Lift Shop \$320,000
	Pembelton Forest					Cell Tower \$288,000
	Southside Virginia Community College					New Office \$350,000
	Blackstone Short Stay II					Class Room Building \$362,200
						40 Apartments \$2,500,000

2022	McDonalds					
Large Renovations (Over \$100,000)	Wilkerson Tire					2 nd Drive Thru \$210,000
	Magnolia Place Apartments					Office Renovation \$450,000
	Town Garage LLC					Renovation \$3,889,245.37
	Southside Electric					Demo & 25 Apartments \$2,424,000
	Kenston Forest					Roof Replacement \$245,283
	Kenston Forest					Interior Renovation \$110,000
	Kenston Forest					Electrical Upgrade \$300,000

Blackstone Hotel (Renovation) 2022		Sprinkler & Fire Alarm				\$342,000
Blackstone Hotel (Renovation) 2022		Elevator				\$218,600
Blackstone Hotel (Renovation) 2022		HVAC				\$10,000
Blackstone Hotel (Renovation) 2022		Sign				\$3,500
Blackstone Hotel (Renovation) 2021		Electric				\$327,500
Blackstone Hotel (Renovation) 2021		HVAC				\$49,000
Blackstone Hotel (Renovation) 2021		Plumbing				\$47,000
Blackstone Hotel (Renovation) 2021		Renovation of Building into Hotel				\$6,200,000
Blackstone Hotel (Renovation) 2021		Demolition				\$180,000
Blackstone Hotel (Renovation) 2021		Asbestos				\$42,000
					TOTAL PHASE I RENOVATION	\$7,419,600

G-4

**OFFICE OF
ANIMAL CONTROL**

**Senior Animal Control Officer
Sheila Estes**
sestes@nottoway.org



**Nottoway County
P.O. Box 92
344 W. Courthouse Rd.
Nottoway, VA 23955
Telephone: 434-292-1099
Fax: 434-645-8667
www.nottoway.org**

**To: Ted Costin, County Administrator
Re: Monthly Report for December 2022**

**Number of Animal Control Calls: 138
Number of Summons Issued: 1
Number of Convictions: 0**

	Dog	Cat	Other
New Intakes	17	2	
Animals in Shelter	10	6	
Fostered	7	2	
Bites	2	0	
RTO	4	0	
Transfers	5	0	
Adoptions	1	1	
Euthanized	2	0	
Died in Custody	0	0	
Died in Foster	0	0	

Livestock Calls: 4	Pickup Fee: \$30	Ending Odometer (Pickup) 33431 - 35925 Mileage: 2494
Wildlife: 1	Boarding Fee: \$10	
Welfare Check: 5	Adoption Fee: \$20	Ending Odometer (SUV) 73142 - 74651 Mileage: 1509
Threatening: 0	Donations: \$2282.55	
	Total: \$2342.55	

NOTTOWAY COUNTY ANIMAL CONTROL AND PUBLIC ANIMAL SHELTER

REPORTING YEAR 2021

REASON FOR CUSTODY

ON HAND JANUARY 1							
MONTH	CANINES		FELINES		FARM ANIMALS		TOTAL
	Adults	Puppies	Adults	Kittens	Equines	Livestock Poultry	
January	14	0	0	0			14
February	0	0	0	0			0
March	0	0	0	0			0
April	0	0	0	0			0
May	0	0	0	0			0
June	0	0	0	0			0
July	0	0	0	0			0
August	0	0	0	0			0
September	0	0	0	0			0
October	0	0	0	0			0
November	0	0	0	0			0
December	0	0	0	0			0
Total	14	0	0	0	0	0	0
Total Canines	14						
Total Felines			0				

METHOD OF DISPOSITION

MONTH	RECLAIMED BY OWNER							TOTAL	
	CANINES		FELINES		FARM ANIMALS				
	Adults	Puppies	Adults	Kittens	Equines	Livestock	Poultry		
January		3	0	0	0			1	4 chicken
February		3	0	0	0	0			3
March		5	1	0	0	0			6
April		1	0	0	0	0			1
May		3	0	0	0	0			3
June		1	0	0	0	0			1
July		5	0	0	0	0			5
August		3	0	0	0	0			3
September		6	0	0	0	0			6
October		0	0	0	0	0			0
November		2	0	0	0	1			3
December		4	0	0	0	0			4
Total		36	1	0	0	1	0	0	1
Total Canines		37							
Total Felines									1

STRAY

MONTH	CANINES		FELINES		FARM ANIMALS		TOTAL
	Adults	Puppies	Adults	Kittens	Equines	Poultry	
January	7	0	1	5		1	14
February	12	2	0	2			16
March	10	7	3	4			24
April	5	1	1	1			8
May	12	2	4	15			33
June	7	4	2	11			24
July	7	2	0	2			11
August	14	7	3	10			34
September	8	1	4	8			21
October	6	2	2	2			12
November	5	1	13	1			20
December	17	0	1	1			19
Total	110	29	34	62	0	0	1
Total Canines	139						
Total Felines			96				

ADOPTED

MONTH	CANINES		FELINES		FARM ANIMALS		TOTAL
	Adults	Puppies	Adults	Kittens	Equines	Livestock Poultry	
January	1	0	0	2			3
February	0	0	0	0			0
March	3	0	0	0			3
April	0	0	0	0			0
May	3	2	0	0			5
June	0	0	0	0			0
July	2	0	0	1			3
August	3	0	0	0			3
September	2	0	0	5			7
October	0	0	0	0	1		1
November	0	0	0	0	0		0
December	1	0	0	1			2
Total	15	2	0	10	0	0	0
Total Canines	17						
Total Felines			10				

REASON FOR CUSTODY										METHOD OF DISPOSITION									
SEIZED										TRANSFERRED TO ANOTHER VIRGINIA RELEASING AGENCY									
MONTH	CANINES			FELINES			FARM ANIMALS			CANINES			FELINES			FARM ANIMALS			TOTAL
	Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry	Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry	
January	0	0		0	0		0			5	1		2	2		2			12 guinea pigs
February	0	0		0	0		0			11	0		0	0		0			11
March	0	0		0	0		0			7	15		4	6		6			32
April	0	0		0	0		0			3	2		2	4		4			11
May	0	0		0	0		0			4	1		5	13					23
June	0	0		0	0		0			5	2		5	2		2			14
July	1	0		0	0		0			0	4		0	2		2			6
August	0	0		0	0		0			4	7		0	15					26
September	2	0		0	0		0			3	8		3	7					21
October	0	0		0	0		0			6	2		1	0		0			9
November	1	0		0	0		0			4	0		12	2					18
December	0	0		0	0		0			3	1		0	0		0			4
Total	4	0		0	0		0			55	43		34	53		0	0	2	
Total Canines	4									98									
Total Felines				0									87						
BITE CASE QUARANTINE										TRANSFERRED TO OUT-OF-STATE RELEASING AGENCY									
MONTH	CANINES			FELINES			FARM ANIMALS			CANINES			FELINES			FARM ANIMALS			TOTAL
	Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry	Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry	
January	0	0		0	0		0			1	0		0	0		0			1
February	0	0		0	0		0			2	1		1	0		0			3
March	0	0		0	0		0			1	3		0	0		0			4
April	0	0		0	0		0			0	0		0	0		0			0
May	0	0		0	0		0			0	0		0	0		0			0
June	0	0		0	0		0			4	0		0	0		0			4
July	0	0		0	0		0			0	0		0	0		0			0
August	0	0		0	0		0			1	0		0	0		0			1
September	0	0		0	0		0			0	0		0	0		0			0
October	0	0		0	0		0			0	0		0	0		0			0
November	0	0		0	0		0			2	0		0	0		0			2
December	0	0		0	0		0			1	0		0	0		0			1
Total	0	0		0	0		0			12	4		4	0		0	0	0	
Total Canines	0									16									
Total Felines				0									0						

REASON FOR CUSTODY										METHOD OF DISPOSITION												
SURRENDERED BY OWNER										DIED WHILE IN CUSTODY												
MONTH	CANINES			FELINES			FARM ANIMALS			MONTH	CANINES			FELINES			FARM ANIMALS			TOTAL		
	Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry		Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry			
January	2	0		1	0		0			January	0	0		0	0		0			0		
February	4	0		0	0		0			February	0	0		0	0		0			0		
March	8	11		2	0		0			March	0	0		0	0		0			0		
April	0	3		0	5		0			April	0	0		0	0		0			0		
May	1	0		3	0		0			May	0	0		0	1		1			1		
June	3	0		2	0		0			June	0	0		0	0		0			0		
July	0	0		0	0		1			July	0	0		0	0		0			0		
August	1	0		0	0		3			August	0	0		0	0		0			0		
September	0	7		0	0		3			September	0	0		0	0		1			1		
October	3	0		0	0		0			October	1	0		1	0		0			2		
November	2	0		0	0		0			November	0	0		0	0		0			0		
December	1	0		0	0		0			December	0	0		0	0		0			0		
Total	25	21		8	12		0		2	Total	1	0		1	2		0		0			
Total Canines	46									Total Canines	1											
Total Felines				20						Total Felines				3								
RECEIVED FROM ANOTHER VIRGINIA RELEASING AGENCY										EUTHANIZED												
MONTH	CANINES			FELINES			FARM ANIMALS			MONTH	CANINES			FELINES			FARM ANIMALS			TOTAL		
	Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry		Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry			
January	0	0		0	0		0			January	1	0		0	0		1			2		
February	0	0		0	0		0			February	0	0		0	0		0			0		
March	0	0		0	0		0			March	8	0		0	0		0			8		
April	0	0		0	0		0			April	0	0		0	0		1			1		
May	0	0		0	0		0			May	0	1		1	1		1			3		
June	0	0		0	0		0			June	0	0		0	0		0			0		
July	2	0		0	0		0			July	4	0		0	0		0			4		
August	0	0		0	0		0			August	2	0		0	0		0			2		
September	0	0		0	0		0			September	0	0		0	2		0			2		
October	0	0		0	0		0			October	1	0		0	0		1			2		
November	0	0		0	0		0			November	0	0		0	0		0			0		
December	0	0		0	0		0			December	2	0		0	0		0			2		
Total	2	0		0	0		0		0	Total	18	1		3	4		4		0			
Total Canines	2									Total Canines	19											
Total Felines				0						Total Felines				7								

REASON FOR CUSTODY										METHOD OF DISPOSITION											
RECEIVED FROM ANOTHER OUT-OF-STATE RELEASING AGENCY										OTHER											
MONTH	CANINES			FELINES			FARM ANIMALS			TOTAL	MONTH	CANINES			FELINES			FARM ANIMALS			TOTAL
	Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry			Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry	
January	0	0		0	0		0		0	0	January	0	0		0	0		0		0	0
February	0	0		0	0		0		0	0	February	0	0		0	0		0		0	0
March	0	0		0	0		0		0	0	March	0	0		0	0		0		0	0
April	0	0		0	0		0		0	0	April	0	0		0	0		0		0	0
May	0	0		0	0		0		0	0	May	0	0		0	0		0		0	0
June	0	0		0	0		0		0	0	June	0	0		0	0		0		0	0
July	0	0		0	0		0		0	0	July	0	0		0	0		0		0	0
August	0	0		0	0		0		0	0	August	0	0		0	0		0		0	0
September	0	0		0	0		0		0	0	September	0	0		0	0		0		0	0
October	0	0		0	0		0		0	0	October	0	0		0	0		0		0	0
November	0	0		0	0		0		0	0	November	0	0		0	0		0		0	0
December	0	0		0	0		0		0	0	December	0	0		0	0		0		0	0
Total	0	0		0	0		0	0	0		Total	0	0		0	0		0	0	0	0
Total Canines	0										Total Canines	0									
Total Felines				0							Total Felines				0						

OTHER										ON HAND DECEMBER 31											
MONTH	CANINES			FELINES			FARM ANIMALS			TOTAL	MONTH	CANINES			FELINES			FARM ANIMALS			TOTAL
	Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry			Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry	
January	0	0		0	0		0		0	0	January	0	0		0	0		0		0	0
February	0	0		0	0		0		0	0	February	0	0		0	0		0		0	0
March	0	0		0	0		0		0	0	March	0	0		0	0		0		0	0
April	0	0		0	0		0		0	0	April	0	0		0	0		0		0	0
May	0	0		0	0		0		0	0	May	0	0		0	0		0		0	0
June	0	0		0	0		0		0	0	June	0	0		0	0		0		0	0
July	0	0		0	0		0		0	0	July	0	0		0	0		0		0	0
August	0	0		0	0		0		0	0	August	0	0		0	0		0		0	0
September	0	0		0	0		0		0	0	September	0	0		0	0		0		0	0
October	0	0		0	0		0		0	0	October	0	0		0	0		0		0	0
November	0	0		0	0		0		0	0	November	0	0		0	0		0		0	0
December	0	0		0	0		0		0	0	December	0	0		0	0		0		0	0
Total	0	0		0	0		0	0	0		Total	0	0		0	0		0	0	0	0
Total Canines	0										Total Canines	0									
Total Felines				0							Total Felines				0						

GRAND TOTAL REASON FOR CUSTODY											
MONTH	CANINES			FELINES			FARM ANIMALS			TOTAL	
	Adults	Puppies		Adults	Kittens		Equines	Livestock	Poultry		
January	23	0		2	5		0	0	3	33	
February	16	2		0	2		0	0	0	20	
March	18	18		5	4		0	0	0	45	
April	5	4		1	6		0	0	0	16	
May	13	2		7	15		0	0	0	37	
June	10	4		4	11		0	0	0	29	
July	10	2		0	3		0	0	0	15	
August	15	7		3	13		0	0	0	38	
September	10	8		4	11		0	0	0	33	
October	9	2		2	2		0	0	0	15	
November	8	1		13	1		0	0	0	23	
December	18	0		1	1		0	0	0	20	
Total	155	50		42	74		0	0	3		
Total Canines	205			116			3				
Total Felines											
Total Farm An.											

GRAND TOTAL METHOD OF DISPOSITION											
MONTH	CANINES		FELINES		FARM ANIMALS			TOTAL			
	Adults	Puppies	Adults	Kittens	Equines	Livestock	Poultry				
January	11	1	1	2	5	0	3	22			
February	16	1	1	0	0	0	0	17			
March	24	19	4	4	6	0	0	53			
April	4	2	2	2	5	0	0	13			
May	10	4	4	6	15	0	0	35			
June	10	2	5	2	0	0	0	19			
July	11	4	0	3	0	0	0	18			
August	13	7	0	15	0	0	0	35			
September	11	8	5	13	0	0	0	37			
October	8	2	2	2	0	0	0	14			
November	8	0	12	3	0	0	0	23			
December	11	1	0	1	0	0	0	13			
Total	137	51	38	70	0	0	3				
Total Canines	188		108		3						
Total Felines											
Total Farm An.											



twitter.com/vaagriculture/)(<https://www.facebook.com/VaAgriculture>)(<https://www.flickr.com/photos/vdacs/>)(<https://eva.virginia.gov/pages/registration-buyer-vendor.htm>)

PUBLIC REPORT

Results - Reporting Year 2022

Agency Information:

Agency Name: Nottoway County Animal Control and Public Animal Shelter
 Street Address 1: P.O. Box 92
 Street Address 2: 349 Livestock Rd Blackstone, VA.
 City: Nottoway
 State: VA
 County: Nottoway
 Zip Code: 23955
 Agency Email: nottoway@nottoway.org
 Agency Phone: (434) 645-8696
 Agency FAX: (434) 645-8667
 Agency Type: Public Animal Shelter
 Date Submitted: 1/19/2023 7:04:56 AM

[View Intake Policy \(/AdminReports/ViewDocument/107?year=2022\)](#)

Animal Information:

Reason for Custody

Species	A On Hand January 1	B Stray	C Seized	D Bite Case Quarantine	E Surrendered by Owner	F Received From Another	G Received From Out- of-State	H Other**	Total
---------	---------------------------	------------	-------------	------------------------------	------------------------------	----------------------------------	--	--------------	-------

						Virginia Releasing Agency*	Releasing Agency		
Dogs	14	139	4	0	46	2	0	0	205
Cats	0	96	0	0	20	0	0	0	116
Other Companion Animals	0	0	0	0	2	0	0	0	2
Hybrid Canines	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0
Livestock	0	0	0	0	0	0	0	0	0
Poultry	0	1	0	0	0	0	0	0	1
Total	14	236	4	0	68	2	0	0	324

Method of Disposition

Species	J Reclaimed by Owner	K Adopted	L Transferred to another VA Releasing Agency***	M Transferred to Out-of State Releasing Agency	N Died While in Custody	O Euthanized	P Other****	Q On Hand December 31	Total
Dogs	37	17	98	16	1	19	0	17	205
Cats	1	10	87	0	3	7	0	8	116
Other Companion Animals	0	0	2	0	0	0	0	0	2
Hybrid Canines	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0
Livestock	0	0	0	0	0	0	0	0	0
Poultry	1	0	0	0	0	0	0	0	1
Total	39	27	187	16	4	26	0	25	324

Wildlife Received and Disposition Information:

Submitted To Licensed Rehabilitator	Liberated	Euthanized	On Hand December 31	Total
--	-----------	------------	---------------------	-------

Explanatory Notes: (if applicable)

*** Column F: Names and addresses of Virginia releasing agencies from which animals were received.**

Amelia Animal Control
Amelia, Va

**** Column H: Include other reasons for custody, i.e. births at the facility, or animals taken into custody for a reason not designated by another category. An explanation is required.**

NA

***** Column L: Names and addresses of Virginia releasing agencies to which animals were transferred.**

Chesterfield County Human Society
PO Box 2916 Chesterfield, Va 23832

Pet Assistance League (PAL) of Virginia
PO Box 1076 Stafford, VA 22555

Richmond SPCA
2519 Hermitage Rd Richmond, VA 23220

The Chance Foundation
10739 Bristersburg Rd Catlett, VA 20119

Va Beach SPCA
3040 Holland Rd Virginia Beach, VA 23453

Southside SPCA
7352 Patrick Henry Hwy Meherrin, VA 23954

Houlagans' Rest
10138 D Hull Street Road Midlothian, Virginia 23112

Morgan's Mutts Rescue
8830 S. Genito Rd Jetersville, Va 23083

Billy The Kidden Rescue
4330 Holland Rd, Virginia Beach, VA 23462

Madison-Greene County Humane Society
37B Jeri Allen Way, Ruckersville, VA 22968

Finish Line Farms Cat Rescue
2811 Meherrin Rd, Meherrin, VA 23954

Dewey Animals INC
PO Box 245 Centreville, Virginia 20122

Their Voice Rescue

2581 Winchester Rd, Delaplane, VA 20144

Lab Rescue of the LRCP, INC
PO Box 1814 Annandale, Va 22003

Richmond Animal League
11401 International Dr, North Chesterfield, VA 23236

Cats Cradle of Greater Richmond
PO Box 70040. Richmond, VA 23255

****** Column P: Include other methods of disposition, i.e. escaped, stolen, or otherwise not disposed of in a method in accordance with Virginia code. An explanation is required.**

N/A

Other miscellaneous explanatory notes:

15 dogs euthanized for behavioral issues
3 dogs euthanized medical
1 Dog Died in Custody/ Necropsy- Heartworm/Embolish
7 cats euthanized medical
1 cat passed at vet
1 kitten passed enroute to vet
1 kitten passed/failure to thrive

Select Report (/Home/SelectReportNew)

ABOUT VDACS (<https://www.vdacs.virginia.gov/about-vdacs.shtml>) | SERVICES/FORMS (<https://www.vdacs.virginia.gov/services-forms.shtml>) | MEDIA CENTER (<https://www.vdacs.virginia.gov/media.shtml>) | CONTACT (<https://www.vdacs.virginia.gov/about-agency-directory.shtml>) | VIRGINIA GROWN (<https://www.vdacs.virginia.gov/vagrown/index.shtml>) | VIRGINIA'S FINEST (<http://www.vafinest.com/>)

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For comments or questions concerning this website, contact the VDACS Webmaster (<mailto:webmaster.vdacs@vdacs.virginia.gov>) ([mailto:webmaster@vdacs.virginia.gov?subject=User Comments / Questions: VDACS.virginia.org](mailto:webmaster@vdacs.virginia.gov?subject=User%20Comments%20-%20Questions%20-%20VDACS.virginia.org)). WAI Level A Compliant (<http://www.w3.org/WAI/WCAG1A-Conformance>)

 (<https://twitter.com/vaagriculture/>)  (<https://www.facebook.com/VaAgriculture>)  (<https://www.flickr.com/photos/vdacs/>)

(<https://logi.epro.cgipdc.com/Public/rdPage.aspx?rdReport=Public.PublicLandingPage&rdRnd=39158>)

(<http://www.polarisproject.org/what-we-do/national-human-trafficking-hotline/the-nhtc/overview>) | VDACS EXPENDITURES

(http://datapoint.apa.virginia.gov/exp/exp_checkbook_agency.cfm?AGYCODE=301) | VIRGINIA AGRICULTURE COUNCIL EXPENDITURES
(http://datapoint.apa.virginia.gov/exp/exp_checkbook_agency.cfm?AGYCODE=307)



BOARD OF TRUSTEES MEETING

DECEMBER 21, 2022

Burkeville Library
224 2nd Street NW
Burkeville, VA 23922

10:30 a.m.

NOTTOWAY COUNTY PUBLIC LIBRARY
Board of Trustees
Agenda

December 21, 2022

10:30 a.m.

Call to Order

Approval of Agenda

Consent Agenda:

Approval of Minutes (November 16, 2022)

Statistical Reports

Financial Reports

Bills for Approval

Communications

Citizen Comments

Report of the Library Director

Branch Libraries Update:

Blackstone Library

Burkeville Library

Crewe Library

Literacy Program Report

Committee Reports

New Business

Unfinished Business

**Patron Services Policy, Sections 2.1, 10.3, 14.3, 14.4, 15.4 IV,
15.4 V, 16.2**

Items Not on Agenda

Adjournment

Nottoway County Public Library
Board of Trustees Meeting
Nov. 16, 2022

Present: Susan Nash, Jackie Zataweski, Jasper Chaffin, Verna Rhoades, and Carolyn Leslie

Susan Nash called the meeting to order and welcomed everyone.

Carolyn moved to approve the Agenda and Consent Agenda; Verna seconded and the motion passed. Verna moved to approve the Bills; Carolyn seconded and the motion passed.

Communications:

- Jackie reported there was nothing new on the grant the Library received for children's materials.

Library Director's Report:

- Jackie attended the VLA conference last month. She mentioned that it would be helpful if they included presentations for small libraries also.
- Registrations for Imagination Library are going well - thus far 68 children are registered. This far exceeds the number anticipated for this same time.
- There is still no sign in Burkeville.
- Nothing new to report for Crewe.

Literacy:

ESL and computer one-on-one classes continue.

Committee Reports:

- The Director's yearly performance evaluation will be completed in January. Susan suggested Trustees be given the evaluation form in December so that ample time is given for the review.

New Business:

- A library patron recently voiced concerns about the cost of faxing documents. The policy was reviewed and Jackie will investigate other library's policies. No action was taken but will be revisited in December.
- Another patron recently suggested the library charging a "refundable reservation fee". After review, the Trustees determined doing so was not appropriate or keeping with our current policy.

Unfinished Business:

- Trustees were given a copy of the approved Collection Development Policy.

Items Not on Agenda:

- Jackie reported that four groups of approximately 70 elementary students each will visit the Crewe library on December 16. Any help is appreciated during the times of 9-11am and 12-2pm

Motion to adjourn was made by Carolyn; seconded by Jasper and the motion passed.

The next meeting will be at the Burkeville library on December 21, 2022 at 10:30am.

Check Out Counts for Stats Only Collections
Nov 1, 2022 through Nov 30, 2022

Blackstone Library

Description	Count
Black & White Printouts / Copies (Black)	455
Color Printouts / Copies (Color)	7
Computer Users (Computer)	49
Number Of Patrons (Patrons)	189
Reference Questions (Reference)	1
Wifi Users (Wifi Users)	34
Blackstone Library Total	735

Burkeville Library

Description	Count
Adult Programs (Adult)	2
Black & White Printouts / Copies (Black)	104
Color Printouts / Copies (Color)	10
Computer Users (Computer)	65
Faxed (Fax)	1
Magazines & Newspapers (Magazines)	3
Number Of Patrons (Patrons)	138
Reference Questions (Reference)	24
Scan/Email (Scan/Email)	3
Wifi Users (Wifi Users)	21
Burkeville Library Total	371

Crewe Library

Description	Count
Adult Programs (Adult)	37
Black & White Printouts / Copies (Black)	783
Childrens Program (ages 6-11) (Children)	15
Color Printouts / Copies (Color)	303
Computer Users (Computer)	184
Faxes sent (Fax)	13
Magazines & Newspapers (Magazines)	54
Number Of Patrons (Patrons)	610
Preschool Program (Preschool)	6
Reference Questions (Reference)	66
Scan/Email (Scan/Email)	27
Wifi Users (Wifi Users)	98
Crewe Library Total	2,196

Burkeville Library
Include Auto Renewals
Nov 1, 2022 through Nov 30, 2022

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audiobook (NBKAB)	0	2	0	2
DVD (NBKDVD)	28	30	4	62
Easy Fiction (NBKEFIC)	6	14	2	22
Easy Non-Fiction (NBKENF)	0	1	1	2
Fiction (NBKF)	29	26	7	62
Juvenile Biography (NBKJB)	1	1	2	4
Juvenile Fiction (NBKJF)	12	16	2	30
Juvenile Non-Fiction (NBKJ)	14	15	1	30
Large Print Fiction (NBKLFPF)	4	6	1	11
Non-Fiction (NBKNF)	6	11	6	23
Juvenile DVD (BKJDVD)	0	3	0	3
Report Totals	100	125	26	251

Crewe Library
Include Auto Renewals
Nov 1, 2022 through Nov 30, 2022

Active Holdings Code	Check In	Check Out	Renewal	Totals
Biography (NCRB)	3	2	4	9
DVD (NCRDVD)	24	39	1	64
Easy Fiction (NCREFIC)	22	46	1	69
Easy Non-Fiction (NCRENF)	1	3	0	4
Electronic Device (NCRED)	8	9	7	24
Fiction (NCRF)	123	131	35	289
Great Courses (NCRGC)	0	3	0	3
Juvenile Fiction (NCRJF)	27	41	4	72
Juvenile Non-Fiction (NCRJ)	9	17	7	33
Large Print Bio. (NCRLPB)	0	1	0	1
Large Print Fiction (NCRLPF)	10	10	1	21
Large Print Non-Fic (NCRLPNF)	2	0	0	2
Local History (NCRLH)	1	0	0	1
Non-Fiction (NCRNF)	23	16	5	44
Reference (NCRR)	2	0	0	2
Special Programs (NCRSP)	1	1	0	2
Young Adult Fiction (NCRYAF)	8	3	0	11
Young Adult Non-Fic (NCRYNF)	2	0	2	4
Report Totals	266	322	67	655

Circulation Counts at Location by Active Holdings Codes of Location

Blackstone Library

Include Auto Renewals

Nov 1, 2022 through Nov 30, 2022

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audiobook (NLAB)	2	5	1	8
Biography (NBLB)	1	0	0	1
DVD (NBLDVD)	5	6	2	13
Easy Fiction (NBLEFIC)	58	51	6	115
Easy Non-Fiction (NBLENF)	12	8	2	22
Electronic Device (NBLED)	0	1	0	1
Fiction (NBLF)	51	45	21	117
Juvenile Biography (NBLJB)	1	1	0	2
Juvenile Fiction (NBLJF)	39	39	9	87
Juvenile Non-Fiction (NBLJ)	18	17	3	38
Large Print Fiction (NBLLPF)	2	0	0	2
Large Print Non-Fic (NBLLPNF)	1	0	0	1
Non-Fiction (NBLNF)	8	9	2	19
Reference (NBLR)	1	1	1	3
Young Adult Fiction (NBLYAF)	1	1	0	2
Young Adult Non-Fic (NBLYNF)	1	1	0	2
juvenile DVD (BLJDVD)	1	2	0	3
Report Totals	202	187	47	436

December 2022 Director's Report

Correspondence

- Received payment from Kyler Foundation for grant proposal
- Received budget proposal packet from County and similar from Blackstone

Ongoing Activities

- Conducting monthly eFic diversity audit (13.6%) - **Goal #3**
- Maintaining website and social media and promoting resources - **Goal #1**
- Submitting bills, deposits, and payroll to Nottoway CH
- Creating and distributing monthly calendar and periodic newsletter - **Goal #1**
- Re-homing retired library books - **Goal #5**
- Working with Demetrius to install print release & patron authentication software and train staff in its use - **Goal #4**
- Bibliostat reporting

Completed Activities

- Researched fax charges at regional libraries and further revised Public Services Policies for approval - **Goal #2**
- Inventoried Blackstone's non-fiction and Burkeville's adult and YA non-fiction in preparation for collection development plan - **Goal #3**
- Volunteered at Crewe & Burkeville Christmas parade "after parties" - 185 served in Burkeville - **Goal #1**
- Viewed 3 archived webinars (RA)
- Attended Region 2 meeting in Clarksville
- Received 500 (?) books from Roanoke and distributed 15 (?) boxes of children's books to be given out at church distributions (2), Christmas Mother, & Grand Illumination
- Submitted grant proposal for purchases for Senior Game Night
- Received 25 boxes (600+) books from LVA and distributed to primary schools (151), a church distribution (38), Lunenburg Co library (126), Meherrin Regional library (80), and Hamner library (40)
- Hosted four rotations of CPS visitors for Polar Express activities

Upcoming

SALaD mtg (3/2023) - Emporia
PALA 2023 - Pocono Manor, PA
PLA 2024 - Columbus, OH
LibLearnX 2025 - Phoenix

ALA 2023 - Chicago

VLA 2023 - Chantilly, VA

ALA 2024 - San Diego

ALA 2025 - Philadelphia

ASTC 2023 - Charlotte NC



NOTTOWAY COUNTY
PUBLIC LIBRARY SYSTEM



For the Kids

Early Literacy

Story Time is held
according to the
below schedule:

Crewe: Wed at 10:30

Burkeville: Thurs at 10:30

Blackstone: Fri at 10:30

For Homeschool Families

First Chapter Fridays
Blackstone: 12:00

For the Adults

Be a Friend!

Friends of the Library
Board Meetings

Crewe:

1st Thursdays, 4-5pm
(bi-monthly)

Blackstone:

3rd Tuesdays, 4-5pm

The Friends of the Library
are non-profit, volunteer
organizations which work to
support the Nottoway County
Public Libraries. They raise
funds for library improvements
and programs and gladly
welcome new members.

The Nottoway County
Public Library offers a
wide selection of **eBooks
and digital magazines.**

These are available to
download through the
website at
www.nottlib.org



Volume 11, Issue 11

December, 2022

The Information Junction



Keeping Busy with Ms Rebeca

This month, Rebeca has all sorts of holiday crafts planned for a variety of ages. The young folks - and the young at heart - are invited to join us in making a **variety of holiday ornaments**. You can do so at **2:00 on Tuesday, December 20 in Burkeville**. The little ones are also welcome to **dress in their pajamas** and join Rebeca on **Tuesday, December 20 at 6:30 in Crewe** for a special **PJ Story Time**.



It isn't only the little ones who can have some crafting fun this month - **teens, 'tweens, and adults** can, too! On **Thursday, December 15 at 12:00**, you can **make a "snowy" tealight candle holder** (like the one shown to the left) at the **Burkeville Library**.



On **Monday, December 19 at 11am**, folks **age 12 and up** are invited to join us for a couple of crafts at the **Crewe** branch. We'll be using water colors to create holiday cards like those shown to the left, and filling ornaments with hot chocolate mix, too.

It's a Holiday Open House

If you haven't yet found the time to **drop by** and check out the Burkeville Library's new location at **224 2nd Street, NW**, you'll have the perfect opportunity to do so later this month.

We're going to be having a holiday Open House on **Sunday, December 18 from 1-4**, so be sure to mark it on your calendar and stop by to see the changes that have been made to the former town hall building.

We'll be serving up punch and a few light snacks and we hope that you'll find the time to discover what all today's library has to offer - you might be surprised!





NOTTOWAY COUNTY
PUBLIC LIBRARY SYSTEM

www.nottlib.org

Locations

BLACKSTONE Library
Demetrius Nelson, Manager
434-292-3587
415 South Main Street

Sun	closed
Mon	closed
Tue	12-6
Wed	12-6
Thur	12-6
Fri	10-2
Sat	10-2

BURKEVILLE Library
Agnes McCormick, Manager
434-767-5555
224 2nd Street, NW

Sun	closed
Mon	closed
Tue	9:30-5
Wed	closed
Thur	9:30-5
Fri	10-2
Sat	9-12

CREWE Library
Susan Howe, Manager
434-645-8688
414 Tyler Street

Sun	closed
Mon/Thur	10-6
Tue	10-8
Wed	10-8
Thur	10-6
Fri	closed
Sat	10-2

Administration

Jacqueline Zataweski,
Director

Demetrius Nelson,
IT Tech

Volume 11, Issue 11

December, 2022

What's Next?



Don't Forget to Register!

If you have a youngster at home who hasn't yet celebrated his or her fifth birthday, be sure to sign up the little one for Dolly Parton's Imagination Library. Once registration has been processed, your youngster will receive a free book in the mail every month — at **no cost to the family**. You can sign up online at any branch location or online at <https://imaginationlibrary.com/usa/affiliate/VANOTTOWAY/>.



Holiday Happenings At Your State Parks

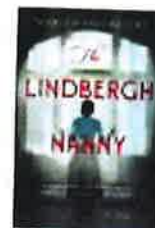
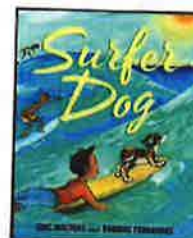
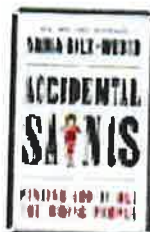
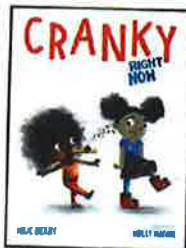
December 7 - 17 Geminids Meteor Shower at Staunton River
(December 9 - 11 (5:30-8:30) Lighting of the Bridge at Staunton River Battlefield (Clover visitor center)
December 9 - 11 (5 - 7:30pm) Lights at the Lake at Bear Creek
December 10 (12 - 1pm) Hike with Santa at Pocahontas - Visitors Center
December 10 (10 - 11am) Create a Card at Twin Lakes - Concession Stand
December 10 (10 - 3pm) Antebellum St Nick at Twin Lakes - Hillsman House
December 13 (6 - 9pm) Geminids Meteor Shower at High Bridge - Camp Paradise
December 31 (11pm - 1am) New Year's Eve Hike at Pocahontas - Camp Store

Library Closures

The Nottoway County Public Library System will be **closed Friday, December 23 through Monday, December 26**. All branches will **resume normal operating hours Tuesday, December 27**. Remember that you can **borrow eBooks and digital magazines** from our digital branch **any time**, even when the branches are closed.

New Items in Our Collection

It is important that we have materials that interest you and we welcome suggestions for new books. Some recent – and upcoming – items include:





BOARD OF TRUSTEES MEETING

JANUARY 18, 2023

Crewe Library
414 Tyler Street
Crewe, VA 23930

10:30 a.m.

NOTTOWAY COUNTY PUBLIC LIBRARY
Board of Trustees
Agenda

January 18, 2023

10:30 a.m.

Call to Order

Approval of Agenda

Consent Agenda:

Approval of Minutes (December 21, 2022)

Statistical Reports

Financial Reports

Bills for Approval

Communications

Citizen Comments

Report of the Library Director

Branch Libraries Update:

Blackstone Library

Burkeville Library

Crewe Library

Literacy Program Report

Committee Reports

New Business

FY2024 budget

Director's Evaluation

Unfinished Business

Items Not on Agenda

Adjournment

January 2023 Director's Report

Correspondence

- Notified by Kim Armentrout that we can be included in the LVA's agreement with WhoFi - **Goal #4** (sort of)

Ongoing Activities

- Conducting monthly eFic diversity audit (13.8%) - **Goal #3**
- Maintaining website and social media and promoting resources - **Goal #1**
- Submitting bills, deposits, and payroll to Nottoway CH
- Creating and distributing monthly calendar and periodic newsletter - **Goal #1**
- Re-homing retired library books - **Goal #5**
- Working with Demetrius to install print release & patron authentication software and train staff in its use - **Goal #4**
- Planning annual VPLDA meeting in Staunton
- Working on inventory of Blackstone adult fiction
- Assisting Sandra Branch with local history research
- Ensuring desk coverage while others are sick or otherwise not on duty

Completed Activities

- Completed inventory of Crewe's adult fiction and YA non-fiction in preparation for collection development plan - **Goal #3**
- Submitted Bibliostat report
- Drafted budget for Board review
- Viewed one Sustainability webinar

Upcoming

SALaD mtg (3/2023) - Emporia
LVA Directors Mtg 9/28-9/29
VLA 2023 - Chantilly, VA
ALA 2024 - San Diego
ALA 2025 - Philadelphia
ALA 2027 - NOLA

ALA 2023 - Chicago
PALA 2023 - Pocono Manor, PA
PLA 2024 - Columbus, OH
LibLearnX 2025 - Phoenix
ALA 2026 - Chicago

NOTTOWAY COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

December 21, 2022

Susan Nash called the meeting to order.

Those in attendance were Shelia Harper, Becky Sones, Verna Rhoades, and Susan Nash. Library Director Jackie Zataweski was also present.

Absent: Jasper Chaffin and Carolyn Leslie

Verna moved to approve the agenda and the consent agenda. Becky seconded. They were approved.

Shelia moved to approve the bills. Verna seconded. The bills were approved.

Communications: Jackie has received the \$6,000 check from the Kyler Foundation for children's materials.

There were no citizen comments.

Director's Report:

Blackstone: No problems to report. Imagination Library registration for Blackstone is lower than expected (in comparison to Crewe).

Burkeville: The new library sign is expected in February. A number of bulbs and two (stained) ceiling tiles have been replaced.

Crewe: 120 students visited on December 16 as a reward for meeting their reading goals.

Literacy: ESL classes continued through mid-December and will resume in January.

There were no committee reports.

New Business:

There was no new business.

Old or Unfinished Business:

The charge for sending faxes was discussed. Shelia made a motion to limit the maximum charge to \$10 per transmission. Verna seconded. The motion passed.

Items Not On the Agenda:

None

The next meeting will be in Crewe on January 18, 2023 at 10:30am.

As there was no further business, Verna moved that the meeting be adjourned. Shelia seconded. The meeting was adjourned.

Submitted by: Becky Sones

Circulation Counts at Location by Active Holdings Codes of Location

**Blackstone Library
Include Auto Renewals
Dec 1, 2022 through Dec 31, 2022**

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audiobook (NBLAB)	3	2	0	5
DVD (NBLDVD)	10	11	3	24
Easy Fiction (NBLEFIC)	33	23	14	70
Easy Non-Fiction (NBLENF)	3	1	0	4
Fiction (NBLF)	64	62	21	147
Juvenile Fiction (NBLJF)	24	13	7	44
Juvenile Non-Fiction (NBLJ)	19	9	3	31
Non-Fiction (NBLNF)	8	8	3	19
Young Adult Fiction (NBLYAF)	2	2	1	5
Young Adult Non-Fic (NBLYNF)	1	1	0	2
Juvenile DVD (BLJDVD)	2	1	0	3
Report Totals	169	133	52	354

**Burkeville Library
Include Auto Renewals
Dec 1, 2022 through Dec 31, 2022**

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audiobook (NBKAB)	2	0	0	2
Biography (NBKB)	1	1	0	2
DVD (NBKDVD)	27	34	11	72
Easy Fiction (NBKEFIC)	4	29	23	56
Easy Non-Fiction (NBKENF)	0	1	0	1
Fiction (NBKF)	25	31	15	71
Juvenile Biography (NBKJB)	0	0	2	2
Juvenile Fiction (NBKJF)	6	11	5	22
Juvenile Non-Fiction (NBKJ)	0	5	1	6
Large Print Fiction (NBKLPF)	6	4	1	11
Large Print Non-Fic (NBKLPNF)	2	2	0	4
Non-Fiction (NBKNF)	5	4	8	17
Young Adult Fiction (NBKYAF)	1	1	0	2
Juvenile DVD (BKJDVD)	2	9	9	20
Report Totals	81	132	75	288

Crewe Library
Include Auto Renewals
Dec 1, 2022 through Dec 31, 2022

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audiobook (NCRAB)	0	1	0	1
Biography (NCRB)	2	0	1	3
DVD (NCRDVD)	25	19	2	46
Easy Fiction (NCREFIC)	54	70	0	124
Easy Non-Fiction (NCRENF)	4	3	0	7
Electronic Device (NCRED)	10	8	4	22
Fiction (NCRF)	119	106	53	278
Great Courses (NCRGC)	1	0	0	1
Juvenile Biography (NCRJB)	2	3	0	5
Juvenile Fiction (NCRJF)	28	30	1	59
Juvenile Non-Fiction (NCRJ)	7	14	0	21
Large Print Bio. (NCRLPB)	2	0	1	3
Large Print Fiction (NCRLPF)	10	12	7	29
Large Print Non-Fic (NCRLPNF)	1	0	0	1
Local History (NCR LH)	0	1	1	2
Non-Fiction (NCRNF)	16	20	5	41
Young Adult Fiction (NCRYAF)	2	1	1	4
Report Totals	283	288	76	647

Check Out Counts for Stats Only Collections
Dec 1, 2022 through Dec 31, 2022

Blackstone Library

Description	Count
Adult Programs (Adult)	3
Black & White Printouts / Copies (Black)	261
Color Printouts / Copies (Color)	11
Computer Users (Computer)	67
Faxed (Fax)	45
Number Of Patrons (Patrons)	188
Reference Questions (Reference)	7
Wifi Users (Wifi Users)	42
Blackstone Library Total	624

Crewe Library

Description	Count
Adult Programs (Adult)	47
Black & White Printouts / Copies (Black)	687
Childrens Program (ages 6-11) (Children)	168
Color Printouts / Copies (Color)	108
Computer Users (Computer)	155
Faxes sent (Fax)	5
Magazines & Newspapers (Magazines)	42
Number Of Patrons (Patrons)	555
Preschool Program (Preschool)	12
Reference Questions (Reference)	52
Scan/Email (Scan/Email)	11
Wifi Users (Wifi Users)	81
Young Adult Program (YoungAdult)	7
Crewe Library Total	1,930

Burkeville Library

Description	Count
Adult Programs (Adult)	27
Black & White Printouts / Copies (Black)	8
Childrens Program (ages 6-11) (Children)	14
Computer Users (Computer)	61
Magazines & Newspapers (Magazines)	8
Number Of Patrons (Patrons)	177
Reference Questions (Reference)	19
Wifi Users (Wifi Users)	34
Burkeville Library Total	348

Circulation Counts at Location by Borrower Types

Blackstone Library

Dec 1, 2022 through Dec 31, 2022

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	129	64	849	89%
Easy Under 1st Grade (E)			6	1%
Juvenile 1st Grade - 11 Years (J)	2	1	41	4%
REGISTERED ONLINE (OBR)			2	0%
Staff (ST)	1	6	4	0%
Young Adult 12 years - 17 Years (Y)			48	5%
Report Totals	132	71	950	

Burkeville Library

Dec 1, 2022 through Dec 31, 2022

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	93	65	179	83%
Easy Under 1st Grade (E)			1	0%
Juvenile 1st Grade - 11 Years (J)	8	5	13	6%
Staff (ST)	25	11	4	2%
Young Adult 12 years - 17 Years (Y)	3		18	8%
Report Totals	129	81	215	

Crewe Library

Dec 1, 2022 through Dec 31, 2022

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	141	60	807	78%
Easy Under 1st Grade (E)			10	1%
Juvenile 1st Grade - 11 Years (J)	10		83	8%
REGISTERED ONLINE (OBR)			1	0%
Staff (ST)	30	13	9	1%
Young Adult 12 years - 17 Years (Y)	18		123	12%
Report Totals	199	73	1,033	

January 2023 Director's Report

Correspondence

- Notified by Kim Armentrout that we can be included in the LVA's agreement with WhoFi - **Goal #4** (sort of)

Ongoing Activities

- Conducting monthly eFic diversity audit (13.8%) - **Goal #3**
- Maintaining website and social media and promoting resources - **Goal #1**
- Submitting bills, deposits, and payroll to Nottoway CH
- Creating and distributing monthly calendar and periodic newsletter - **Goal #1**
- Re-homing retired library books - **Goal #5**
- Working with Demetrius to install print release & patron authentication software and train staff in its use - **Goal #4**
- Planning annual VPLDA meeting in Staunton
- Working on inventory of Blackstone adult fiction
- Assisting Sandra Branch with local history research
- Ensuring desk coverage while others are sick or otherwise not on duty

Completed Activities

- Completed inventory of Crewe's adult fiction and YA non-fiction in preparation for collection development plan - **Goal #3**
- Submitted Bibliostat report
- Drafted budget for Board review
- Viewed one Sustainability webinar

Upcoming

SALaD mtg (3/2023) - Emporia
LVA Directors Mtg 9/28-9/29
VLA 2023 - Chantilly, VA
ALA 2024 - San Diego
ALA 2025 - Philadelphia
ALA 2027 - NOLA

ALA 2023 - Chicago
PALA 2023 - Pocono Manor, PA
PLA 2024 - Columbus, OH
LibLearnX 2025 - Phoenix
ALA 2026 - Chicago



For the Kids

We will continue with in-person Story Time while conditions allow. Bring your pre-school child and join us at the session that works for you.

Crewe:

Wednesday at 10:30

Burkeville:

Thursday at 10:30

Blackstone:

Friday at 10:30

For the Adults

Be a Friend!

Friends of the Library
Board Meetings

Crewe:

1st Thursdays, 4-5pm
(bi-monthly)

Blackstone:

3rd Tuesdays, 4-5pm

The Friends of the Library are non-profit, volunteer organizations which work to support the Nottoway County Public Libraries. They raise funds for library improvements and programs and gladly

The Nottoway County Public Library offers a wide selection of **eBooks and digital magazines**.

These are available to download through the website at

www.nottlib.org



Volume 12, Issue 1

January, 2023

The Information Junction



Looking Back at 2022

Last year was a busy one for us, as we're sure it was for you. Our collection is changing constantly, as we "retire" some older books to make space on the shelves for new items. **In 2022, we added more than 2000 items to the physical collection** - that includes books for all ages in a variety of formats, DVDs and audiobooks, and some Great Courses sets, too!

Not only has our collection changed, the branches themselves have also had some changes. The Blackstone library now has a new roof as well as touchless water fountains, and the Burkeville library has a whole new location.

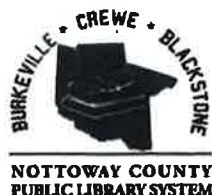


The year 2022 was a busy one when it comes to our programs, too. We had **more people register for the Summer Reading Program** than ever before, and we began offering programs for homeschool families on a regular basis during the academic year. We're already working on our plans for an eventful 2023 - read on below...

Looking Ahead

The New Year brings plans for new programs, and the return of some others. We hope you'll bring the little ones and join us in Blackstone on **January 19th at 3:00** for our first **registration event and party** to celebrate Dolly Parton's birthday. As of the end of 2022, we already had 92 registered for the Imagination Library, but Nottoway County has more than 800 children under 5, so we have a long way to go.

Ms Rebeca's **Story Time** is **continuing to explore the world through books** - each week features a different country - and she offers **crafts** for the "slightly older" (not preschool) crowd **twice each month**. Our **Earth Day** event will be returning to the Crewe Library this spring - watch this space for updates or **follow us on Facebook!**



www.nottlib.org

Locations

BLACKSTONE Library
Demetrius Nelson, Manager
434-292-3587
415 South Main Street

Sun	closed
Mon	closed
Tue	12-6
Wed	12-6
Thur	12-6
Fri	10-2
Sat	10-2

BURKEVILLE Library
Agnes McCormick, Manager
434-767-5555
224 2nd St NW

Sun	closed
Mon	closed
Tue	9:30-5
Wed	closed
Thur	9:30-5
Fri	10-2
Sat	9-12

CREWE Library
Susan Howe, Manager
434-645-8688
414 Tyler Street

Sun	closed
Mon/Thur	10-6
Tue	10-8
Wed	10-8
Thur	10-6
Fri	closed
Sat	10-2

Administration

Jacqueline Zataweski,
Director

Demetrius Nelson
IT Tech

What's Next?



Exhibit Opening at the Library of VA ***200 Years, 200 Stories***

The Library of Virginia, one of the oldest state libraries and archives in the nation, will mark its bicentennial with a free exhibition running from January 24 until October 28. Rather than a Top Ten or a Who's Who, *200 Years, 200 Stories* profiles Virginians of all stripes: heroes and villains, the famous and infamous, the powerful and the powerless.

History and art specialist Susan Glasser served as a guest curator for the project, helping to bring an outside perspective and select content that would reflect the diversity of Virginia's narratives.

This Month at Your Local State Park(s)

Jan 6 (6-7pm) - Wolf Moon Hike at Pocahontas - Visitors Center
Jan 14 (10-11am) - Sssnake Sssnack Attack at Twin Lakes - The Spot
Jan 21 (6-8pm) - Saturday Under the Stars at Powhatan - Equestrian Parking

At Your Convenience:

Battlefield Hiking Trails at Sailors Creek
Birding at Bear Creek Lake
Geocaching at Smith Mountain Lake
Thursday Nature Hikes at Staunton River Battlefield

January Closures

The Nottoway County Public Library System will be closed for **New Year's on Monday, January 2** and will close for **Martin Luther King Jr Day on Monday, January 16**. Remember that you can **borrow eBooks** (Overdrive and Hoopla) and **digital magazines** (RBDigital) at **any time, day or night**.

New Items in Our Collection

It is important that we have materials that interest our patrons. Please ask your librarian about requesting a book you would like to see us add to our collection. Some recent – and upcoming – additions include:



NOTTOWAY COUNTY LITERACY PROGRAM

400 Tyler Street, Crewe, VA 23930

NOTTOWAY COUNTY LITERACY



December 29, 2022

Dear Mr. Costin:

I want to thank you for the county's support of Nottoway County Literacy Program. We are getting in full swing after Covid.

We have had the opportunity this year to have two outside events. One at the school and one at the ball field. We were able to give out a lot of information about our program.

A lot of people are wanting computer classes. Sometimes that is used as a disguise for not reading well. We use this opportunity to meet their reading and computer needs.

English as a Second Language grew in attendance as well as Family Literacy.

Again, thank you for your support. After six years of working in Literacy I still enjoy my job and have learned a lot.

Sincerely,

A handwritten signature in black ink that reads "Sally Crager". The signature is written in a cursive, flowing style.

Sally Crager

NCLP Director

NOTTOWAY COUNTY LITERACY PROGRAM

400 Tyler St., Crewe, VA

434-645-9594

Crewe Library

We offer a variety of resources



COMPUTER HELP

One on one teaching any device phone, laptop, etc.



HEALTH

Various topics on health issues and staying healthy



FINANCIAL

Having more money at the end of the month.

Budgeting * Saving* Check book *



Civil and Social

Citizenship Classes



WORKFORCE

Applications*Resumes*Cover letters*Workplace skills*Success on the job



GED CLASSES

Monday and Thursday Evenings 5:30-8:30



Six Easy Steps to Success with the

Nottoway Literacy Program

Step #1

Call the Nottoway Literacy Program
434-645-9594

Step 2

Students meet for an introduction.

Step #3

Students meet with a potential tutor.

Step #4

Student and tutor set day, time and
place to meet.

Step #5

Private tutoring 1-1.5 hours per week.

Step #6

Students make progress with

one-on-one tutoring at their own pace.

Periodic evaluations provided.

For additional information call:

Sally Crager, Director

Nottoway Literacy Program, Crewe VA 23930

434-645-9594

400 Tyler St (Crewe Library)



Become a NCLP Volunteer:

There are numerous opportunities to become a literacy volunteer that fit all levels of individual time, interests, and energy. No special expertise is required, just a sincere desire to help.

Become a tutor: One day training session for tutors are held twice a year. There is no cost and the classes are held in the Crewe Library by a certified trainer.

Public Education and Outreach:

Annually, volunteers staff information tables at various events throughout Nottoway County. Volunteers also share the message of our program.

Fundraising: NCLP volunteers are instrumental in the planning and preparation of fundraising events.

Serve on the Board: An executive board provides guidance and support in the management of the organization.

Donate: Private donations are important to the program and can be made anytime of the year.
Updated 2-27-18



Literacy

Is Not a Luxury

What is Literacy?

The National Literacy Act of 1991 defines literacy as an individual's ability to read, write, and speak in English and compute and solve problems necessary to function on the job and in society, to achieve one's goals, and develop one's goals knowledge and potential. These skills are necessities of life, not luxuries.

According to the 2010-2014 census, 24.1% of Nottoway county's residents 25 years or older do not have a high School diploma. Of that age group, 13.6 (748) have less than 9th grade education.

Any level of illiteracy presents lost opportunities and potential problems for individuals, their families, and the community.

People struggling with literacy skills
Cannot read a drivers manual or
phonebook, fill out an employment
application or write a check. They
cannot follow instructions on a
medical prescription or read to their
children.

In general, those lacking functional
literacy skills are "locked out" of
many areas of life that we take for
granted. The Nottoway County
Literacy Program (NCLP) wants to
open these doors.



Promote and foster literacy in
Nottoway County through, but not
limited to the volunteer teaching of
and serving as an aide to low literacy
adults and those for whom English is
not their native language.

Literacy Resources Work

The Nottoway County Literacy Program
along with partners, provides reliable and
effective services to adults, 18 years and
older. Free, confidential, one-on-one
tutoring by trained literacy tutors. Classes
are usually held in one of the county's
Public libraries. Since the Nottoway
County Literacy Program was established
in 1987, over 140 literacy tutors have spent
13,600 hours helping over 134 adult
learners. Students, who range from 18 to
80, can study at a pace that fits their
lifestyles to achieve their goals.

GED preparation and support services
are also provided by The Nottoway County
Literacy Program. Often an individual's
road to GED begins with a referral to the
Literacy Program. In 2009-10, 100%
of the students who took their GED exam
passed. Others, not ready for the
exam, showed significant gain
in reading and math literacy.

English as a second or other language.

(ESOL) classes. Tutoring is also
available to those who need to
learn or improve their English
language skills. Placement testing,
as well as, post evaluations measure
skills that have been mastered.



RESOURCES

We offer a variety of resources.

Computer Literacy

Health Literacy

Financial Literacy

Civil and Social Literacy

Work Force Literacy

For more information

Call Sally at 434-645-9594

NOTTOWAY COUNTY LITERACY PROGRAM

MISSION

To promote and foster literacy in Nottoway County through the volunteer teaching of low literacy adults and those for whom English is a second language.

ACTIVITIES

Since 1987, the literacy program has helped improve the lives of hundreds of adult learners through the contribution of thousands of hours of volunteer tutoring, consistent funding by the County Board of Supervisors and generous donations by citizens of Nottoway County.

The Literacy Program has worked to help students:

- learn to read through free, confidential one-on-one tutoring
- improve workforce skills and career opportunities
- learn English through ESL classes
- obtain their GED
- build computer literacy
- qualify for college or other training
- improve health and financial literacy
- become more involved in their community
- help with their children's education

The Friends of Literacy is a non-profit 501(c)3 organization that supports the Literacy Program through volunteer and financial support, help with outreach and grants and an annual fund raising appeal.

VOLUNTEERS

The Literacy Program could not exist without volunteers. There are many ways to help.

- become a tutor through free certification classes
- serve on committees or the Board of Directors
- help with an event or class
- make a donation to Friends of the Library



U. S. ADULT LITERACY FACTS

LITERACY DEFINITIONS

Literacy – an individual's ability to read, write and speak in English, compute and solve problems at levels of proficiency to function on the job, in the family of the individual, and in society.

Workforce Innovation and Opportunity Act

Low Literacy skills

Level 1 – can read a little but not well enough to read a food label or children's story, or to fill out an application, such as one for employment

Level 2 – can compare and contrast information, such as figuring the cost of something, but typically lack problem-solving skills

National Adult Literacy Survey, National Center for Education Statistics

LITERACY FACTS

- According to a study conducted in late April 2017 by the US Department of Education and the National Institute of Literacy, 32 million adults in the US can't read. That's 14 percent of the population. 21 percent of adults in the US read below a 5th grade level and 18 percent of high school graduates can't read.

National Center for Education Statistics

- Children whose parents have low literacy levels have a 72% chance of being at the lowest reading levels themselves. These children are more likely to get poor grades, display behavioral problems, have high absentee rates, repeat school years, or drop out.

National Bureau of Economic Research

- Low literacy rates are directly linked to inequality, higher rates of unemployment, lower income, crime, poor health, and increased hospitalization. Experts estimate that low literacy costs the US more than \$225 Billion in lost tax revenue, reduced productivity, crime and poor health.

Coalition of Adult Basic Education

- 43% of adults with the lowest literacy levels live in poverty.

National Center for Education Statistics

- 24% of Nottoway County residents are affected by low literacy.

US Census

Andrea Kelly

From: Katy Tomer
Sent: Thursday, January 19, 2023 10:11 AM
To: Andrea Kelly
Subject: Fwd: Summary of Meeting, Bud. Adjustment
Attachments: 23-KG14 Reimbursement of CGI Maps.pdf

Andrea, (good morning by the way 😊)

Please add the attached budget adjustment to the consent agenda. I will amend my memo in the morning. Also, please don't let me forget to get you the Carter lease documents for the package.

Sent from my Verizon, Samsung Galaxy smartphone

Get [Outlook for Android](#)

From: Wood, Charlotte <Wood.Charlotte@nottowayschools.org>
Sent: Thursday, January 19, 2023 9:58:57 AM
To: Katy Tomer <ktomer@nottoway.org>
Subject: Summary of Meeting, Bud. Adjustment

Hi Katy. Hope you are doing well. We had our organizational meeting last Thursday. New chair - Damien Rowe; New vice-chair - Shelli Hinton.

Thursday, January 12, 2023
Budget Work Session (prior to regular meeting)

NOTTOWAY COUNTY SCHOOL BOARD
10321 E. Colonial Trail Hwy.
NOTTOWAY, VIRGINIA 23955
6:00 P.M.

1. MEETING OPENING

- A. Call to Order - Dr. Grimes
- B. Electronic Participation - Dr. Grimes
- C. Approval of Agenda: January 12, 2023 - Dr. Grimes

2. WORK SESSION

- A. 2023-2024 Budget Work Session

3. ADJOURNMENT

- A. Adjournment

Thursday, January 12, 2023
Regular Meeting

NOTTOWAY COUNTY SCHOOL BOARD
NOTTOWAY, VIRGINIA 23955

1. MEETING OPENING

- A. Call to Order - Dr. Grimes
- B. Electronic Participation - Dr. Grimes
- C. Moment of Silence/Prayer/Pledge of Allegiance - Dr. Grimes
- D. Approval of Agenda: January 12, 2023 - Dr. Grimes

2. REORGANIZATION OF SCHOOL BOARD

- A. Election of Board Chair - Dr. Grimes
- B. Election of Board Vice-Chair - Chairman
- C. Appointment of Clerk - Chair
- D. Appointment of Deputy Clerk - Chair
- E. Set School Board Meetings of 2023
- F. Authorization of the Superintendent and Designee to take certain actions during the 2023 year - Chair
- G. Bonding of the Superintendent, Clerk, Deputy Clerk and Payroll Clerk - Chair

3. AWARDS AND RECOGNITIONS

- A. School Highlights - NMS -Dr. Carrie Gravely

4. DELEGATIONS/PUBLIC COMMENT

- A. Budget Hearing for 2023-2024 - Community Input
- B. Delegations/Public Comment

5. CONSENT AGENDA

- A. Approval of Minutes of December 8, 2022 work session and December 8, 2022 regular meeting
- B. Financial Reports
- C. Payrolls: December 15 and 31, 2022
- D. Monthly Warrants
- E. Budget Adjustments: KG14
- F. Field Trip Request- NHS Winter Guard (Overnight)
- G. Field Trip Request- NHS Winter Guard (Overnight)
- H. Field Trip Request- NHS Band (Overnight)

6. ACTION ITEMS

- A. Appointment of a School Board Member to the Governor's School Joint Board - Dr. Grimes
- B. Appointment of School Board Member to the Career Technical Center Joint Board - Dr. Grimes
- C. Appointment of School Board Member as VSBA Delegate - Dr. Grimes
- D. Appointment of a School Members as VSBA Alternate Delegate - Dr. Grimes
- E. Appointment of School Board Members to serve as NCPS Representatives on the Joint Budget Committee - Dr. Grimes
- F. Adoption of the VSBA Code of Conduct for School Board Members - Dr. Grimes
- G. Renewal of the VSBA Policy Contract - Dr. Grimes
- H. Second Reading of the 2023-2024 School Calendar - Dr. Greger
- I. Approval of File: CC-R: NCPS Administrative Organizational Chart
- J. School Board Member Alliance - Mr. Outlaw

7. NON-ACTION ITEMS

- A. None at this time.

8. INFORMATIONAL ITEMS

- A. ANTC Report - Mr. Fowlkes

- B. GSSV Report - Mrs. Hinton
- C. Student Liaison Report
- D. Superintendent's Report - Dr. Grimes

9. MATTERS OF SCHOOL BOARD INTEREST

- A. January 24, February 3 and February 4, 2023: Strategic Planning Meetings, 8:30 a.m. - 3 p.m. (Feb. 4th: 8:30 a.m. to 1 p.m.); Location TBD
- B. January 30-31, 2023: VSBA Hybrid Capital Conference, Richmond Marriott
- C. February 2023: Budget Work Session - TBD
- D. February 9, 2023: Second Budget Public Hearing
- E. February 28, 2023: VSBA Superintendent Evaluation Workshop, VSBA Office, Charlottesville
- F. March 9, 2023: Save the Date - 2023 VSBA Regional Spring Network Forum; Location TBD
- G. Future Agenda Items
- H. Other

10. CLOSED MEETING RESOLUTION

- A. Closed Meeting Resolution

11. RETURN TO OPEN SESSION

- A. Call to Order – the board is returning to open meeting – Chair
- B. Certification of Closed Meeting - Vice Chair

12. ACTION FOLLOWING CLOSED SESSION

- A. Superintendent's Personnel Agenda

13. ADJOURNMENT

- A. Adjournment

Charlotte Wood
Administrative Assistant to the Superintendent
Clerk of the School Board
FOIA Officer
Nottoway County Public Schools
434-645-9596 Phone
434-645-1266 FAX

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Katy Tomer

From: Wood, Charlotte <Wood.Charlotte@nottowayschools.org>
Sent: Wednesday, December 14, 2022 12:19 PM
To: Katy Tomer
Subject: Summary of SB meeting, minutes and budget adj.
Attachments: 23-KG13 VaCORP Insurance Claim Payment (1).pdf; minutes 11-22 work session - prioritize Facilities Study.pdf; minutes 11-22 regular meeting.pdf

NOTTOWAY COUNTY SCHOOL BOARD
NOTTOWAY, VIRGINIA 23955
Nottoway High School Mini Auditorium
5267 Old Nottoway Road, Crewe, VA
7:30 P.M.

1. MEETING OPENING - 7:30 p.m.

- A. Call to Order, 7:30 p.m. - Chair
- B. Moment of Silence/Prayer/Pledge of Allegiance - Chair
- C. Approval of Agenda: December 8, 2022 - Chair

2. AWARDS AND RECOGNITIONS

- A. Fall Sports - Dr. Grimes
- B. School Highlights: NIS- Marcia Martin

3. DELEGATIONS/PUBLIC COMMENT

- A. Pre-Budget Hearing for 2023-2024 - Community Input
- B. Delegations/Public Comment

4. CONSENT AGENDA

- A. Approval of Minutes: Work Session November 10, 2022 and Regular Meeting November 10, 2022
- B. Financial Reports: November 30, 2022
- C. Payrolls: November 15 and 30, 2022
- D. Monthly Warrants
- E. Budget Adjustments: KG13
- F. Field Trip Request- NHS Band (Overnight)

5. ACTION ITEMS

- A. Second read of Policies IIA: Instructional Materials and IIAB: Supplementary Materials Selection and Adoption - Dr. Grimes

6. NON-ACTION ITEMS

- A. First Reading of the 2023-2024 School Calendar - Dr. Greger

7. INFORMATIONAL ITEMS

- A. On-Time Graduation Rates, Advanced Diplomas & Associate Degrees- Marcia Martin
- B. Safety Audit Report - Dr. R. J. Greger
- C. Summary of NCPS Inclusive Practices Assessment - Candace Barnette
- D. Committee Report: ANTC - Mr. Fowlkes
- E. Committee Report: GSSV - Mrs. Hinton
- F. Student Liaison Report
- G. Superintendent's Report

8. MATTERS OF SCHOOL BOARD INTEREST

- A. Saturday, January 7, 2023 - SAVE THE DATE - VSBA Governance Training, time TBD, School Board Office
- B. January 2023: Budget Work Session - TBD
- C. January 12, 2023: Budget Public Hearing
- D. January 24, February 2 and February 3, 2023: Strategic Planning Meetings, 8:30 a.m. - 3 p.m. (Feb. 3rd: 8:30 a.m. to 1 p.m.); Location TBD
- E. January 30-31, 2023: VSBA Hybrid Capital Conference, Richmond Marriott
- F. February 2023: Budget Work Session - TBD
- G. February 9, 2023: Second Budget Public Hearing
- H. Future Agenda Items
- I. Other

9. CLOSED MEETING RESOLUTION

- A. Closed Meeting Resolution

10. RETURN TO OPEN SESSION

- A. Call to Order - Chair
- B. Certification of Closed Meeting - Vice Chair

11. ACTION FOLLOWING CLOSED SESSION

- A. Superintendent's Personnel Agenda

12. ADJOURNMENT

- A. Adjournment

Charlotte Wood

Administrative Assistant to the Superintendent

Clerk of the School Board

FOIA Officer

Nottoway County Public Schools

434-645-9596 Phone

434-645-1266 FAX

The information conveyed in this communication is intended for the use of the original addressee(s), and may be legally privileged, confidential, and/or exempt from disclosure under applicable law. If this communication was not addressed or copied to you, then you have received it in error and are strictly prohibited from reading, copying, distributing, disseminating, or transmitting any of the information it conveys. If you received this communication in error, please destroy all electronic, paper, and other copies, and notify the sender of the error immediately. Accidental transmission of this communication is not intended to waive any privilege or confidentiality protected under Virginia's Freedom of Information Act.

NOTTOWAY COUNTY SCHOOL BOARD
October 12, 2022 ~ 6:00 P.M. Work Session
Prioritization of the Facilities Study

Board Members Present: Bill Outlaw, Jamie Higgins, Damien Rowe, Jimmy Fowlkes, and Shelli Hinton

Board Members Absent:

Administrative Staff Present: Dr. Tameshia V. Grimes, Superintendent; Dr. Marcia Martin, Director of Instruction, Grants, Technology; Heather Maier, Director of Finance; Candace Barnette, Director of Exceptional Education; Donna Wade, Deputy Clerk; Charlotte Wood, Clerk; Stephen Hallsley, Moseley Architects; Micah Schwartz, Attorney; Delphine Simmons-Fowlkes, BPS Principal; Dr. Carrie Gravely, NMS Principal; Dr. Chandra Lewis, NIS Principal; Dr. Bradley Bryant, ANTC Principal; Amanda Paynter, NHS Assistant Principal; Lloyd Page, CPS Principal

Agenda Item #1A – CALL TO ORDER

Shelli Hinton, Chair opened the Regular Meeting at 6:00 PM.

Agenda Item #1B – APPROVAL OF AGENDA

The chair asked if there was a motion to approve the November 10, 2022 work session agenda. Rowe made a motion. Higgins seconded the motion. Motion passed by a 5:0 vote. AYES: Outlaw, Higgins, Rowe, Fowlkes, Hinton

Agenda Item #2 – WORK SESSION

A. Prioritization of the Facilities Study – Dr. Grimes

1. Discussion of ANTC

- Outlaw: If Amelia withdraws, NCPS needs to keep ANTC open until we can revamp another facility we have in the county.
- Fowlkes: Amelia has hinted they want to be out of the agreement.
- Micah discussed if the partnership dissolves. If notice is given by February 15th, Amelia is still required to pay the costs through June 30th. July 1st forward, Nottoway would pay. Nottoway does not have continue operating ANTC, and then you would sell the property and share between the counties. If Nottoway wants to continue, payment would have to pay Amelia over the course of 7 years. If the board chooses they can renegotiate with Amelia.
- Fowlkes is concerned not offering CTE courses to students during a process if we give up ANTC building.
- Dr. Grimes: If it was discreetly put out that there are buyers for the building, how does that work with the county? Micah: There is no harm in feeling out buyers. The SB can sell it, but has to ask the BOS permission.
- Fowlkes: Believes that the county will sell the building, and we can ask for the proceeds to return to NCPS to update another facility.
- Outlaw: Would it be beneficial to have the program closer to students instead of using the current ANTC building?
- Dr. Grimes: One of the scenarios is to redo NMS for the CTE site. If Burkeville is used, it would have a great expense and lack of courses while the renovation is being done. If reconfigured at the Complex it would have costs.
- Outlaw: The board would need to decide early on as to what programs to offer, and can we expand from there. Travel time is lost time.
- Grimes: Scheduling is a factor. We are required to survey students for their interest. Building trades and emergency services programs are considered and contingent on student interest. Location and distance is a consideration.

- Higgins: We would be doing a disservice not to continue the CTE. If Amelia backs out, it's not a question. We pick up and handle it. The goal is to get the program at the complex.
 - Fowlkes: A lot of things are handled by Nottoway. I feel we are ready to take over ANTC. The current location is already set up until we decide what we can do. Other subjects are needed.
 - Hinton: Feels BOS would rather it stay in the current location instead of funding millions of dollars to renovate.
 - Outlaw: What can we get for selling the building? Where would the students be better served?
 - Fowlkes: A discussion needs to be made with the county.
 - Micah: The county needs to approve the sale. The proceeds will be coming to the School Board.
 - Higgins: We need to use the building to serve the students.
 - Hinton: The price of renovations is astronomical.
 - Rowe: Feels it's a long term project to relocate the ANTC to the complex.
 - Hinton: Is there a way for our students to be there all day for a semester instead of all year ½ day.
 - Fowlkes: Schedules can work. Or an A-B scheduling. The programs were built around junior and seniors. Core courses were met.
 - Martin: We do want students in their junior and senior year. If there is a careful planning and consideration of each student to satisfy all their classes to graduate. We can think outside the box to zoom in to core classes. There are a lot of possibilities.
 - Fowlkes: There is a lot of room for growth for CTE. This is not a fast or quick decision. We need to meet the needs of the students.
2. Discussion of BES long term Facilities Use Request.
- Dr. Grimes: A community organization wants to use all the rooms at BES, recognizing that the Registrar's Office is there. This is a long-term use request. Before responding, Dr. Grimes is offering the information to the board.
 - The Total Life Center of Southside VA has requested the long-term use (1-year cycle).
 - PGH uses BES as an emergency shelter if needed to evacuate.
 - Board: We cannot guarantee long-term use until we know more about ANTC building.
 - Grimes: One of the studies was to have the SBO at BES along with the CTE program.
 - Hallsley: 1. Relocate SBO; 2. Alternative Ed or Senior / Childcare; 3. Grand realignment.
3. Discussion of Property in Crewe – old maintenance building
- Dr. Grimes: The old maintenance is not fit for students to be inside. Asbestos and led paint.
 - Fowlkes: If it is no good to anyone, why are not tearing it down or return it back to the BOS? Board agrees.
 - Dr. Grimes: We do not want to surplus Golubic... only the maintenance building.

Agenda Item #3 – ADJOURNMENT

Rowe offered motion to adjourn at 7:02 p.m. Higgins seconded the motion. Motion passed with a 5:0 vote. AYES: Outlaw, Higgins, Fowlkes, Rowe, Hinton

Shelli Hinton, Chairperson

Date

Charlotte Wood, Clerk

NOTTOWAY COUNTY SCHOOL BOARD
October 12, 2022 ~ 7:00 P.M. Regular Meeting

Board Members Present: Bill Outlaw, Jamie Higgins, Damien Rowe, Jimmy Fowlkes, and Shelli Hinton

Administrative Staff Present: Dr. Tameshia V. Grimes, Superintendent; Dr. Marcia Martin, Director of Instruction, Grants, Technology; Heather Maier, Director of Finance; Candace Barnette, Director of Exceptional Education; Donna Wade, Deputy Clerk; Charlotte Wood, Clerk; Stephen Hallsley, Moseley Architects; Micah Schwartz, Attorney; Delphine Simmons-Fowlkes, BPS Principal; Dr. Carrie Gravely, NMS Principal; Dr. Chandra Lewis, NIS Principal; Dr. Bradley Bryant, ANTC Principal; Amanda Paynter, NHS Assistant Principal; Lloyd Page, CPS Principal

Agenda Item #1A – CALL TO ORDER

Shelli Hinton, Chair opened the Regular Meeting at 7:02 PM.

Agenda Item #1B – MOMENT OF SILENCE / PRAYER / PLEDGE OF ALLEGIANCE

Agenda Item #1C– APPROVAL OF AGENDA

The chair asked if there was a motion to approve the November 10, 2022 agenda. Rowe made a motion. Outlaw seconded the motion. Motion passed by a 5:0 vote. AYES: Outlaw, Higgins, Rowe, Fowlkes, Hinton

Agenda Item #2 – AWARDS AND RECOGNITIONS

- A. School Highlights – CPS by Marcia Martin
- B. VSBA School Board Academy Awards by Jamie Higgins.

Agenda Item #3 – DELEGATIONS / PUBLIC COMMENT

Public Comment regular meeting:

- 1. Sonny Abbott: Needs-based Budget; \$1,000 Pandemic Bonus; VSBA Equity training; Fiscal Year; ANTC building.

Public Comment: Local plans for the Safe Return to In-Person Instruction and Continuity of Services as a requirement of receiving ARP Act ESSER

- 1. No comments

Agenda Item #4 – CONSENT AGENDA:

Rowe offered a motion to approve the consent agenda. Higgins seconded. Motion passed by a 5:0 vote. AYES: Outlaw, Higgins, Rowe, Fowlkes, Hinton

- A. Approval of Minutes: October 13, 2022
- B. Financial Reports: October 31, 2022
- C. Payrolls: October 15 and 31, 2022
- D. Monthly Warrants
- E. Budget Adjustments: None in consent
- F. Field Trip Request – NHS Golf Player (overnight)

Agenda Item #5 - ACTION ITEMS:

- A. Nottoway Middle School – School Improvement Grant – Marcia Martin. Higgins made the motion to approve. Rowe seconded. Discussion was made on implementation and impact. Motion passed with a 5:0 vote. AYES: Outlaw, Higgins, Rowe, Fowlkes, Hinton

- B. School Security Grant Fund – Marcia Martin. Rowe made the motion to approve. Outlaw seconded. Discussion was made what the funds would be used: card reader entry system and to replace outdated camera systems which will allow the Sheriff's Dept. to view and assist. Motion passed with a 5:0 vote. AYES: Outlaw, Rowe, Fowlkes, Hinton
- C. Local Plan for the Education of the Gifted 2022-27 – Candace Barnette. Comment was made that hope is that field trips will be utilized. Rowe made the motion to approve. Higgins seconded. Motion passed with a 5:0 vote. AYES: Outlaw, Higgins, Rowe, Fowlkes, Hinton.

Agenda Item #6 - NON-ACTION ITEMS:

- A. First Reading of Policies IIA: Instructional Materials and IIAB: Supplementary Materials Selection and Adoption – Dr. Grimes. Adoption will be requested at the December 2023 School Board meeting. The law requires that the policy is in place by January 1, 2023.

Agenda Items #7 INFORMATIONAL ITEMS:

- A. Preliminary Budget Timeline – Heather Maier. Discussion: A date is needed to have the work session.
- B. Committee Report: ANTC – Mr. Fowlkes (no report)
- C. Committee Report: GSSV – Mr. Hinton (Nov. 18th Alberta shadowing day; Nov. 22nd annual talent show; annual outreach event for grades 3-8.
- D. Student Liaison Report – Drake Gilmore. Absent
- E. Superintendent's Report – Dr. Grimes
 - COVID Update: 62 active cases in Nottoway. Other respiratory conditions: Flu A and RSV. Fogger bombs were used in 5 schools. Plan to set off at ANTC. Bus drivers are spraying after every run.
 - Signs have been installed at schools (armed security).
 - Strategic Plan Community Summit was held last Thursday. The plan is multi-phased. We will need community members and SBMs to serve on action teams as well.
 - Mandatory Reporting Training was held for all employees.
 - Nov. 14th – Career and Community Extravaganza.
 - Grand Illumination at Seay Park.
 - Dec. 7th – 6 p.m. presentation of "Hidden in Plain Sight" for parents.
 - Davenport Financial Study is near completion. A joint board meeting with the BOS will be forthcoming. Check your calendars and be on lookout for dates.
 - Weather concerns – Early dismissal for tomorrow 12 noon at Primary and 12:30 for complex.

Agenda Item #8 MATTERS OF SCHOOL BOARD INTEREST

- A. November 14, 2022: NCPS Career and Community Extravaganza, Complex, 5-7 p.m.
- B. November 16-18, 2022: VSBA Annual Convention, Williamsburg
- C. December: Budget Work Session - TBD
- D. December 7, 2022: "Hidden in Plain Sight", 6:30 p.m. Main Auditorium
- E. December 8, 2022: Pre-Budget Hearing for community input
- F. Saturday, January 7, 2023 - SAVE THE DATE - VSBA Governance Training, time TBD, School Board Office
- G. January 2023: Budget Work Session - TBD
- H. January 12, 2023: Budget Public Hearing
- I. January 30-31, 2023: VSBA Hybrid Capital Conference, Richmond Marriott
- J. January 31, 2023: VSBA Hybrid Orientation for New Board Members and Superintendents, Richmond Marriott
- K. February 2023: Budget Work Session - TBD
- L. February 9, 2023: Second Budget Public Hearing
- M. Future Agenda Items
- N. Other:

Outlaw – VSBA Delegate Assembly. Legislative agenda. Other school divisions look over the proposals and decide how they feel about them. We need to be diligent. VSBA is a non-partisan organization; however, the electric school bus issue, the proposal was that “VSBA supports state assistance and facilitation for school divisions moving their fleet from diesel powered buses to electric buses.” The motion came from the Delegate Assembly and the result is that it was overwhelming in support of VSBA support.

- Outlaw made a motion During its November 10, 2022 meeting the Nottoway County School Board voted to adopt a position that the VSBA, as a non-partisan organization, has no authority. Rowe seconded. All in favor.

Fowlkes - \$20 million dollars is sitting in a reserved account (\$5 million for the landfill), and we are struggling to raise teacher’s salaries. We have to change what we are doing. Our vacancy listing is too long. Teacher salaries need to be priority.

Hinton – Retirees receive payment for 100 sick days. The payment is too low and not equivalent. Substitutes are paid more per day than a retired teacher.

Fowlkes – The insurance is ridiculous.

Agenda Item #9 CLOSED MEETING RESOLUTION

Higgins offered a motion pursuant to section 2.2-3711(A) of the Code of Virginia, I move that the Board convene a “Closed Meeting” for the purpose of discussing the following specific matters:

Pursuant to section 2.2-3711(A) of the Code of Virginia, I move that the Board convene a “Closed Meeting” for the purpose of discussing the following specific matters:

A.1 The consideration of personnel for:

A. 13 appointments (1 PreK teacher, 1 math interventionist, 2 instructional assistants, 5 substitutes, 1 percussion-band, 1 girls basketball coach, 1 asst. boys basketball coach), and 1 lead teacher;

B. One (1) resignation (math teacher);

and

A.7 Consultation with legal counsel

Outlaw seconded. Motion passed with a 5:0 vote. AYES: Outlaw, Higgins, Fowlkes, Rowe, Hinton

Agenda Item #10 RETURN TO OPEN SESSION

Call to order by Chair.

Higgins offered a motion that the board certify by recorded vote, that to the best of each board member’s knowledge, only matters heard, discussed or considered in the closed meeting were public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act, and such public business matters were identified in the motion with the exception of discussion salaries and personnel by which the closed meeting matters was convened.

Rowe seconded the motion and the motion passed by the following vote:

Motion passed with a 5:0 vote. AYES Certify: Outlaw, Higgins, Fowlkes, Rowe, Hinton

Agenda Item #11 ACTION FOLLOWING CLOSED SESSION

Superintendent’s Personnel Agenda.

Rowe offered a motion to table the Superintendent’s Personnel Agenda.

Outlaw seconded the motion and the motion passed with a 5:0 vote:

AYES: Outlaw, Higgins, Fowlkes, Rowe, Hinton

Agenda Item #12 ADJOURNMENT

Rowe offered motion to adjourn at 9:06 p.m. Higgins seconded the motion. Motion passed with a 5:0 vote. AYES: Outlaw, Higgins, Fowlkes, Rowe, Hinton

Shelli Hinton, Chairperson

Date

Charlotte Wood, Clerk

No. 23-KG13

**COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment**

Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3.201.18030.0020.010	Refunds & Rebates (Insurance Claim Payment)	\$ 25,750.00
	TOTAL REVENUES	\$ 25,750.00
EXPENDITURES:		
4.201.64200.6000.900.000.100	Maintenance Materials & Supplies	\$ 25,750.00
	TOTAL EXPENDITURES	\$ 25,750.00

balance \$

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Kristin Gallagher
DATE: 11/28/2022

POSTED BY: _____
DATE: _____

**OFFICE OF
EMERGENCY SERVICES**



**Emergency Services
Coordinator**
Aubrey W. "Buddy" Hyde, Jr.
bhyde@nottoway.org

E911 Technician
Susan Tucker
stucker@nottoway.org

Nottoway County
P.O. Box 92
344 W. Courthouse Rd.
Nottoway, VA 23955
Telephone: 434-645-8696
Fax: 434-645-8667
www.nottoway.org

EMERGENCY SERVICES COORDINATOR'S REPORT

TO: The Honorable Members of the Nottoway County Board of Supervisors

FROM: Aubrey W. "Buddy" Hyde, Jr.

DATE: January 19, 2023

SUBJECT: January Report

The following activities and projects are provided in this summary of work by the Department of Emergency Services since my last report on December 8th before your monthly Board of Supervisors meeting on December 15, 2022. Many of these activities listed below were performed in collaboration with other staff members and external stakeholders.

The current emergency services related projects and activities that I have worked on and represented the county include, but are not limited to, the following:

- Attended a monthly meeting of the Emergency Management Alliance of Central Virginia (EMACV) at the Dinwiddie County EOC on December 15th. Many localities from our region were in attendance and I had discussions with my counterparts from Amelia, Dinwiddie, Charles City, and Sussex Counties on topics that are current in our line of work.
- Facilitated the monthly meeting of our local community organizations active in disasters (COAD) on December 16th, which included faith-based and civic groups in Nottoway County. The meeting was held at the Crewe Fire Station.
- Preparation for the arctic blast and wind storm that was named Winter Storm Elliott began locally on December 20th with participation in a briefing by Southside Electric Cooperative (SEC) and other virtual meetings with SEC, Dominion, and National Weather Service (NWS) that continued through the week until December 24th. This five-day period saw frigid temperatures and high wind gusts, and our emergency planning teams were activated via all communications methods that we normally use to disseminate the vital information on possible "warming stations" or full shelters as needed. Everyone was in place but the power

outages were restored in a reasonable time frame for most residents, so we didn't have to actually open a facility for the public during this freezing period. There were a total of 16 incidents of trees or limbs down that needed response. Electrical utility customers that experienced a power outage from the storm totaled over 200 and restoration was steady across the area with multiple crews working on SEC and Dominion Energy lines.

- Submitted a grant application during the annual grant period for exercise assistance from VDEM. We submitted requested logistical assistance from their state exercise/training team for a mass casualty tabletop exercise or a practical response exercise in FY-2024.
- Organized the first meeting focused on writing the Request for Proposal (RFP) for the new public safety radio communications system project on January 3, 2023 at the Nottoway EMS station in Crewe. Our engineering firm, CTA, facilitated the process of gathering information from the radio users group of stakeholders, which included law enforcement, fire, and EMS personnel that have knowledge of the radio equipment specifications. CTA is now writing that draft version of the information from this meeting, and the goal is to finish that draft for full review at the end of January 2023.
- The first phase of reimbursement paperwork was submitted to FEMA well before the deadline of December 31st for supplies or services related to COVID-19 protective measures. Eligible county expenses up to July 1, 2022, will be submitted for 100% reimbursement.
- EOC construction update – all flooring and wall surfaces have been finished in the room and the audio-visual equipment has been connected by the installing contractor. Testing is being conducted on the audio-visual components and GCR Online in South Boston (our I.T. contractor) is coming next week to connect four (4) voice/IP phone lines to complete our improved phone capability, including one line that can be a dedicated number for a Q & A or resource line during large-scale emergencies. If the remaining tasks go well, I think we will be able to resume the use of the EOC room on the first week of February.
- We are continuing office work and meetings on the county Emergency Operations Plan (EOP), with VCE and the Department of Social Services assisting with revisions to specific sections, we are hoping for a 30-day review by county leadership beginning in February and adoption in March or April 2023. This project has been slightly delayed this month due to the completion of the EOC project, work on the RFP process of the communications system, and other project work.
- Met with the fire & EMS chiefs individually during the week of January 9 – 13 to discuss their department's FY-2024 budget requests to the county. Received their copies of those requests and compiled them into a package that was then discussed as a fire & EMS working group at the monthly meeting on January 19th.
- Facilitated the monthly meeting of the Fire & EMS Working Group on January 19th at the Crewe Fire Station. The agenda is attached in this report and the topic that was discussed the most was the status of Nottoway County Emergency Squad and their financial shortfall for funding their regular payroll. As a result, they have reduced their paid staffing on schedule and reduced one staffed ambulance to a 12 hour "peak" shift until they can resolve the financial shortfall. They have assembled a ten-person internal team to evaluate

and advise on resolving the issues. It was conveyed in this meeting that their EMS billing for revenue recovery has seen a dip in revenues coming in through their billing contractor EMSMC. We are currently communicating with Nottoway EMS to find a way to bring the one ambulance back to 24-hour coverage so that it can assist the other two ambulances that are still providing 24-hour countywide coverage.



**NOTTOWAY COUNTY
FIRE & EMS WORKING GROUP
PLANNING MEETING
January 18, 2023
18:00 hrs.**

**MEETING LOCATION: Crewe Fire Station
1105 W. Virginia Avenue - Crewe, Virginia**

AGENDA

- Call to Order & Prayer
- Emergency Communications Center Update
- Nottoway Emergency Squad Status Update
- Call Type Management & Dispatch Protocol
 - MVC – Vehicle vs. Animal
 - MVC – Canceling Fire
 - Use of Company Number, Fire & EMS Identified
 - Vehicle Call Signs
- Emergency Operations Center Renovation Update
- Knox-Box® Project & Ordinance Revision
- OMD Services, Quarterly Summary, and Training Access
- FY-2024 Budget Planning for Emergency Services
- Public Safety Radio Communications System
 - Request for Proposals (RFP) & Review Committee
 - Pager survey ends January 31
- Training Notifications across Departments
- Other Items for the Good of the Order
- Adjournment

Notes:

OFFICE OF
THE BOARD OF SUPERVISORS
 NOTTOWAY COUNTY



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 DISTRICT 2

COUNTY ADMINISTRATOR
 P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
 FINANCE DIRECTOR**
 KATY J. TOMER

MEMORANDUM

TO: Board of Supervisors

THROUGH: Ted Costin, County Administrator

FROM: Gregg Zody, Planning and Economic Development Director *GZ*

SUBJECT: Planning and Economic Development Monthly Update - December

DATE: January 17th, 2023

Planning and Zoning

1. The PC met on December 13th to review the Draft Comprehensive Plan; and after a brief overview, recommended that the draft Plan should go to public hearing with the Board on January 25th. Commissioner Woolfolk did have several comments to review, but this was not part of the recommendation. Any proposed changes would need to be presented to the Planning Commission for discussion on whether the changes were warranted.
2. Staff announced that they received three special exception permit applications scheduled for public hearing on January 15th, 2023. Two applicants are each requesting to place a double-wide for consideration is holding another work session for the Comprehensive Plan on December 13th after one public hearing (Special Exception for a guest house).
3. Staff met with approximately forty (40) multiple surveyors, existing and prospective property owners in person, via phone and email throughout the month to discuss development processes and related regulations with regards to the subdivision and zoning ordinances.
4. Met with a property owner about ongoing compliance issues and timeline before sending to the attorney.
5. Attended the Commonwealth Regional Council meeting on 12/14/22.

6. Attended the Farmville Soil and Water Conservation District Board meeting on 11/22/22.
7. Sent Notice of Violation (NOV) to three property owners, one being a final notice regarding a residence constructed in an agricultural structure barn (12/30/22) and one was in response to a junkyard complaint (12/14/22), the remaining NOV.
8. Filed suit in Circuit Court on December 1st regarding a property owner who wrongfully recorded two subdivision plats without review and approval by the Subdivision Agent.

Economic Development

1. Held third meeting with West Piedmont Planning District Commission (WPPDC) on November 1st, 2022 regarding the broadband initiative.
2. Held meeting with an interested party for space at Pickett Park regarding potential expansion of operations.
3. Being out with COVID and the holidays, I was not about to consolidate Mr. Costin's comments into my own for the BOS to review.
4. Still perusing Economic Development Committee (EDC) file boxes behind a filing cabinet in my office and will review files for relevance to the reengagement of the EDC.



IN PARTNERSHIP WITH The Counties of Amelia | Buckingham | Charlotte | Cumberland
Lunenburg | Nottoway | Prince Edward

MEMORANDUM

TO: Ted Costin, County Administrator
Members of Nottoway County Board of Supervisors

FROM: Todd Fortune *Todd Fortune*
Deputy Director

DATE: January 9, 2023

SUBJECT: Nottoway County Comprehensive Plan Update – Monthly Update

As you are aware, the Commonwealth Regional Council (CRC) is assisting Nottoway County with an update of the County's Comprehensive Plan. As part of the CRC's efforts to assist the County, the following activities have occurred since the last update on December 6, 2022:

- The full Planning Commission held a meeting on December 13, 2022 to discuss the draft Plan in its entirety. There was a quorum present for this meeting. At this meeting, the Planning Commission voted to refer the Plan to the Board of Supervisors and request a joint public hearing (Planning Commission and Board of Supervisors) on the Plan.
- Subsequently, County staff has since advised that the joint public hearing has been scheduled for January 25, 2023.

Please do not hesitate to contact me if you have any questions.

cc: Melody Foster, Executive Director, CRC

Total of Felony and Misdemeanor cases between 12/1/2022 and 12/31/2022

146 Court Appearances

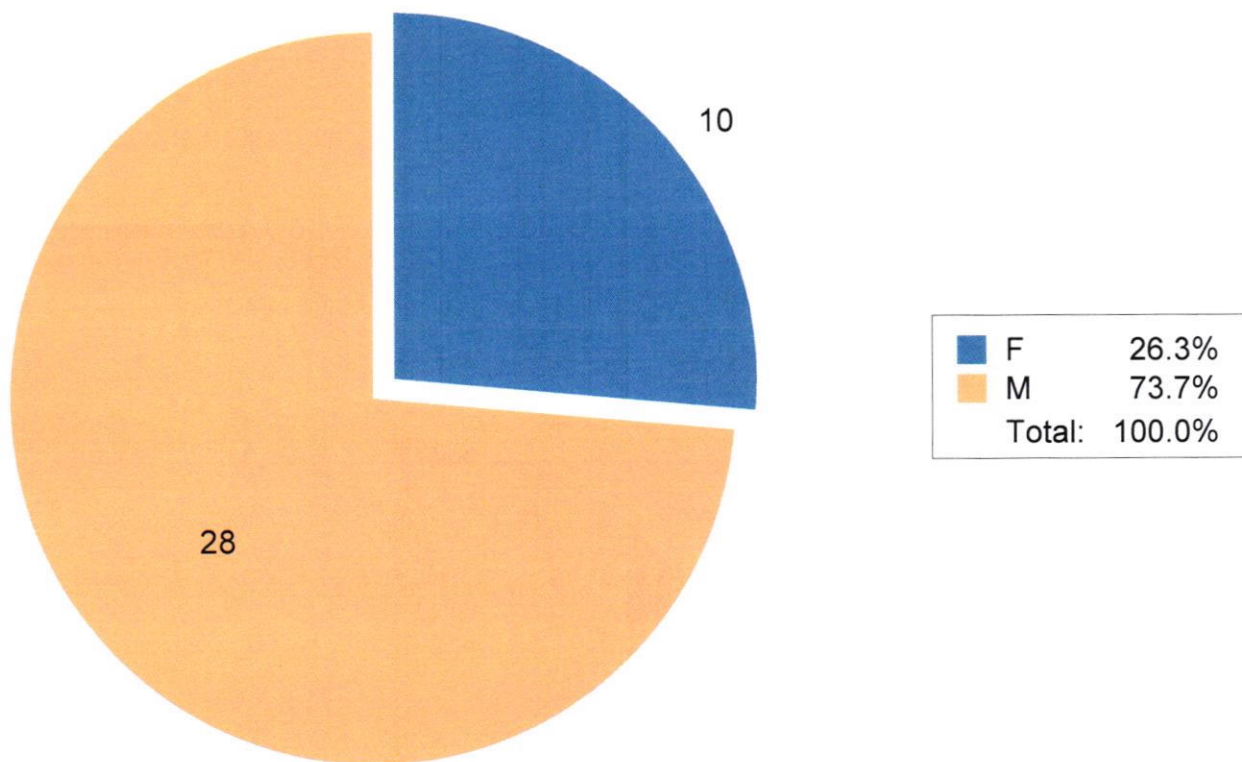
Felony

Total:10

Misdemeanor

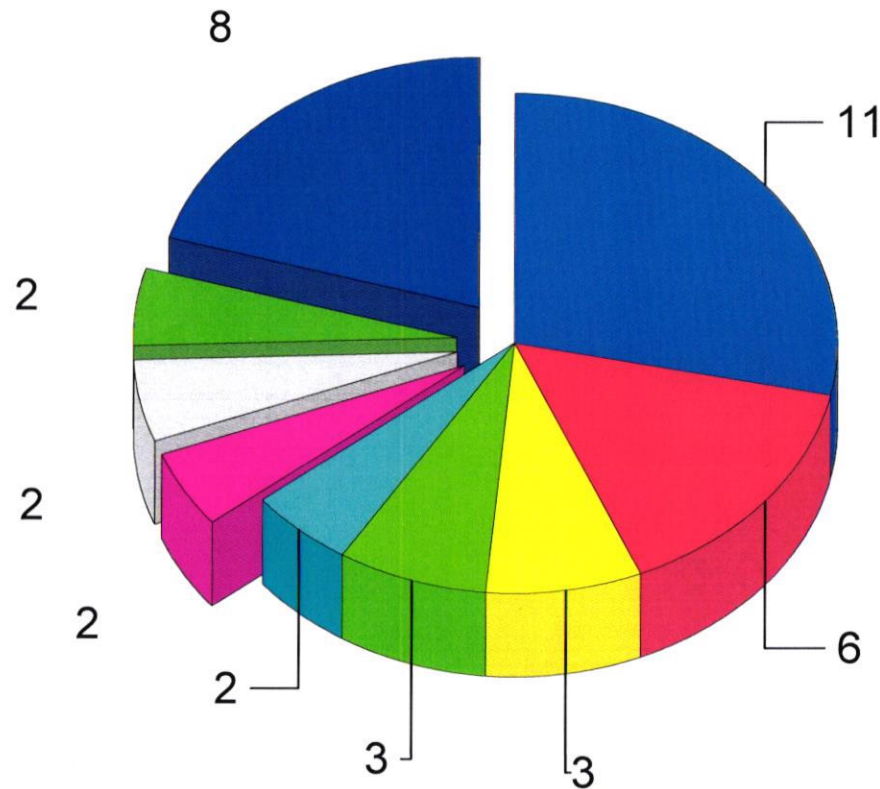
Total:28

Felony VS Misdemeanor



Cases By Case Type

Breakdown of All Cases With Opening Dates Between 12/1/2022 and 12/31/2022



Assault/Wounding (other t	11
Larceny	6
CHINS/Truancy	3
DUI	3
Drug Offense	2
Other	2
Parole/Probation Violatio	2
Violate Protective Order	2
Others	8
Total:	39

Case Filings 2022

	Attorneys	Support Staff	GDC Criminal	JDR (F&M only)	Circuit	Total	Per attorney	Per support Staff	Per person in office
Nottoway	2.6	1	698	196	447	1341	516	1341	373
Lunenburg	2	1.5	231	138	258	627	314	418	179
Amelia	3	1	288	122	334	744	248	744	186
Dinwiddie	3	3	724	395	651	1770	590	590	295
Prince Edward	4	4	953	177	663	1793	448	448	224
Brunswick	4	3	536	157	747	1440	360	480	206

With 1 additional Support Staff

	Attorneys	Support Staff	GDC Criminal	JDR (F&M only)	Circuit	Total	Per attorney	Per support Staff	Per person in office
Nottoway	2.6	2	698	196	447	1341	516	671	292
Lunenburg	2	1.5	231	138	258	627	314	418	179
Amelia	3	1	288	122	334	744	248	744	186
Dinwiddie	3	3	724	395	651	1770	590	590	295
Prince Edward	4	4	953	177	663	1793	448	448	224
Brunswick	4	3	536	157	747	1440	360	480	206

With 1 Additional Support Staff and 1 Additional Attorney

	Attorneys	Support Staff	GDC Criminal	JDR (F&M only)	Circuit	Total	Per attorney	Per support Staff	Per person in office
Nottoway	3.6	2	698	196	447	1341	373	671	239
Lunenburg	2	1.5	231	138	258	627	314	418	179
Amelia	3	1	288	122	334	744	248	744	186
Dinwiddie	3	3	724	395	651	1770	590	590	295
Prince Edward	4	4	953	177	663	1793	448	448	224
Brunswick	4	3	536	157	747	1440	360	480	206

J-2

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

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DISTRICT 4
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DISTRICT 2



COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: January 20, 2023

Subject: Crewe Boundary Line Adjustment

This is a very small adjustment that Jay Scudder, Interim Town Manager for Crewe, Mr. Zody and I have met concerning with the landowner, Mittal LLC. If the request were met, it would put the landowner's project (commercial upgrades and expansion) under one set of development rules – the town's – rather than having to develop some part under town rules and the rest under county rules.

No other landowners/residents would be included.

Staff recommends going forward with this action citing the overall economic benefit. The process will require public hearings by both bodies and the preparation of documents for Circuit Court review and approval. A suggested motion follows.

Suggested Motion: I move that county staff be directed to work with the staff of the Town of Crewe to undertake a boundary line adjustment which would incorporate all of the following parcels 18A 9-1-2, 18A9-1-3, 18A9 -1 -4, and 18A10-1-11 completely into the Town of Crewe.

Staff is available to answer any questions you may have.

Thank you.

Mayor
Phil Miskovic

Interim Town Manager
Jay Scudder

Police Chief
James "Phil" Morgan

Town Attorney
Eric A. Gregory



Council
William "Billy" Abel
Sean Davis
Jess Faas
R. E. "Robbie Knight
Brenda Payne
Aaron Reed
Anne Stinson-Vice Chair

Memorandum

January 18, 2023

TO: Ted Costin, Nottoway County Administrator

FROM: Jay Scudder, Interim Town Manager

SUBJECT: Town of Crewe Boundary Adjustment

I Have received a request from Mittal Investments LLC, which is owned by Sanjay Mittal and Sunita Gupta to incorporate two parcels of land located in Nottoway County into the Town Limits of Crewe. Mittal LLC recently acquired the Rich Inn property that is comprised of four parcels totaling approximately seventeen acres. Two of the Parcels that are located in the county actually split the physical hotel building.

The purchase of the property represents a substantial investment in our community and the owners intend to renovate the motel and the associated restaurant which will be a substantial investment as well. Additionally, they have plans to further develop the remaining acreage in residential and commercial. Based on my conversations with the owners the estimated investment in the motel, restaurant and existing infrastructure will exceed \$3,000,000. The new commercial product they are investing in is named "The Crewe Boutique Inn." Our community is fortunate to have this level of investment for this property and the vision the new owners have for its revitalization.

I believe the most apparent benefit of this investment in our community is the revitalization of this property into a significant contributing business versus a property that could have gone the other way. Although the County will lose out on some lodging tax, the increase in real-estate taxes in the future will benefit the community. The indirect taxes generated by out-of-town visitors will also boost tax revenues and support local businesses.

I want to thank the Nottoway Board of Supervisors for their consideration in proceeding forward with a boundary adjustment that is mutually beneficial to all parties.

DATE: JAN 09, 2023

Mr. Jay Scudder
Town Manager
Town of Crewe, VA
125 E. Carolina Avenue
Crewe, VA 23930

Dear Mr. Scudder,

We have recently purchased the four (4) parcels at the address 16092 W Colonial Trail Hwy, Crewe, VA 23930. These parcel numbers are

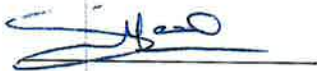
- 18A9 1 2
- 18A9 1 3
- 18A9 1 4
- 18A10 1 11

We understand that two of these parcels are in the Nottoway county limits and the other two parcels are in the town of Crewe limits. We would like to bring all these four (4) parcels into Town of Crewe limits.

We are very excited with this purchase and looking forward to working with Town of Crewe and Nottoway County.

Thanks

Yours Sincerely,


Sanjay Mittal
President
Mittal Investments, LLC

Article 2. Relocation or Change, by Agreement, of Boundary Line Between Localities; Adjustment by Court.

§ 15.2-3106. Establishment by agreement.

Whenever any two or more localities wish to relocate or change the boundary line between them, the governing bodies of such localities may, by agreement, establish, relocate or change such boundary line between them.

1977, c. 277, § 15.1-1031.1; 1983, c. 594; 1993, c. 392; 1997, c. 587.

§ 15.2-3107. Publication of agreed boundary line.

A. Before adopting an agreement pursuant to § 15.2-3106, each governing body shall advertise its intention to approve such an agreement at least once a week for two successive weeks in a newspaper having general circulation in its locality, and such notice shall include a descriptive summary of the proposed agreement. The summary shall describe the new boundary, but need not include a metes and bounds description. The publication shall include a statement that a copy of the agreement is on file in the office of the clerk of the governing body which is considering the proposed agreement. A joint publication of the proposed agreement by the localities which otherwise meets the requirements of this section shall satisfy this requirement. If joint publication is used, the publication costs shall be apportioned between the participating localities in the manner agreed upon by them. After providing the notice required by this section, each locality shall hold at least one public hearing on the agreement prior to its adoption.

B. Notice of any agreement as provided in subsection A hereof shall be served upon the affected property owners, if any, of the area affected by the agreement, and if the owners of at least one third of the affected parcels object to the change, they shall be permitted to intervene in the proceedings as prescribed in § 15.2-3108 and show cause why the boundary line should not be changed. For purposes of this article "affected parcel" means a parcel of real property that is the subject of the boundary relocation or change, as shown on the current real estate tax assessment records. One notice sent by first class mail to the last known address of the owners of such parcels as shown on the current real estate tax assessment books or current real estate tax assessment records shall be deemed adequate compliance with this requirement, provided that a representative of each local governing body shall make affidavit that such mailings have been made and file such affidavit with the papers in the petition as prescribed in § 15.2-3108. Nothing in this subsection shall be construed as to invalidate any subsequently adopted boundary line agreement because of the inadvertent failure by the representatives of the local governments to give written notice to the owners, or their agent of any parcel involved.

1977, c. 277, § 15.1-1031.2; 1983, c. 594; 1993, c. 392; 1997, c. 587; 2014, c. 503.

§ 15.2-3108. Petition and hearing; recordation of order; costs.

Within a reasonable time after a voluntary boundary agreement is adopted by the affected localities, each affected locality shall petition the circuit court for one of the affected localities to approve the boundary agreement. The petition shall set forth the facts pertaining to the desire to relocate or change the boundary line between the localities, and the petition shall include or have attached to it either (i) a plat depicting the change in the boundaries of the localities as agreed; (ii) a metes and bounds description of the new boundary line as agreed upon by the two localities; or (iii) a Geographic Information System (GIS) map depicting the change in the boundaries of the localities as agreed, having been established by Virginia State Plane Coordinates System, South Zone or North Zone, as applicable, meeting National Geodetic Survey standards. If the court finds that the procedures required by § 15.2-3107 have been complied with and that the petition is otherwise in proper order, the court shall enter an appropriate order establishing the new boundary. The order shall include a plat depicting the change in the boundaries of the locality, a metes and bounds description of the new boundary line of the locality, or a GIS map depicting the change in the boundaries of the localities that includes the Virginia State Plane, South Zone or North Zone coordinates, as applicable, and the order shall be entered in the land records of the court and indexed in the names of the localities which were involved. Costs shall be awarded as the court may determine. Whenever such an order is entered, a certified copy of the order shall be sent to the Secretary of the Commonwealth by the clerk of the court.

1977, c. 277, § 15.1-1031.3; 1983, c. 594; 1993, c. 392; 1997, c. 587; 2013, c. 773; 2016, c. 153; 2018, cc. 85, 319; 2019, cc. 118, 385 705.

§ 15.2-3109. Court-ordered adjustment of boundary lines.

A. Whenever any two localities have agreed that a change should be made to their common boundary line so that public services in an area may be provided more effectively and more efficiently, but are unable to agree as to the proper location for the new boundary line, their governing bodies may petition jointly either of the circuit courts for their respective localities for an order establishing the new boundary line within the terms of the petition. The court shall refer the petition to the Commission on Local Government, and shall also certify the filing of the petition to the Supreme Court with a request that a three-judge court be convened pursuant to § 15.2-3000 to decide the matter. The Commission shall conduct a hearing to receive evidence concerning the location of the new boundary line. Any interested persons may present evidence. The Commission shall publish notice of its hearing at least once a week for two successive weeks in newspapers of general circulation in each locality. Based upon the evidence and the report of its staff, the Commission shall determine a new boundary line that best promotes the more effective and efficient provision of public services. The Commission shall transmit its findings to the court in writing, where they shall be received in evidence. The court shall hear evidence with respect to relocating the boundary line and shall enter an order establishing the new boundary line so as to promote, to the extent possible, the more effective and more efficient provision of public services. Such order shall set forth the terms for the transfer of territory and shall be recorded in the common-law order book and in the current deed book for both localities' courts and indexed in the name of the localities as the case may be. A certified copy of the order shall be sent to the Secretary of the Commonwealth by the clerk of the circuit court.

B. Notice of any application as provided in subsection A hereof shall be served upon the property owners, if any, of the area affected by the agreement, and if such property owners object to the change, they shall be permitted to intervene in the proceedings and show cause why the boundary line should not be changed.

1979, c. 85, § 15.1-1031.4; 1997, c. 587.

1/16/202

 Virginia Law Library

The Code of Virginia, Constitution of Virginia, Charters, Authorities, Compacts and Uncodified Acts are now available in both EPub and MOBI eBook formats. 

 Helpful Resources

[Virginia Code Commission](#)
[Virginia Register of Regulations](#)
[U.S. Constitution](#)

 For Developers

The Virginia Law website data is available via a web service. 

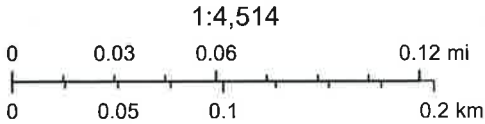
 Follow us on Twitter



Rich Inn t.m. #18A9 1 3 & 18A9 1 2



January 17, 2023



County Town



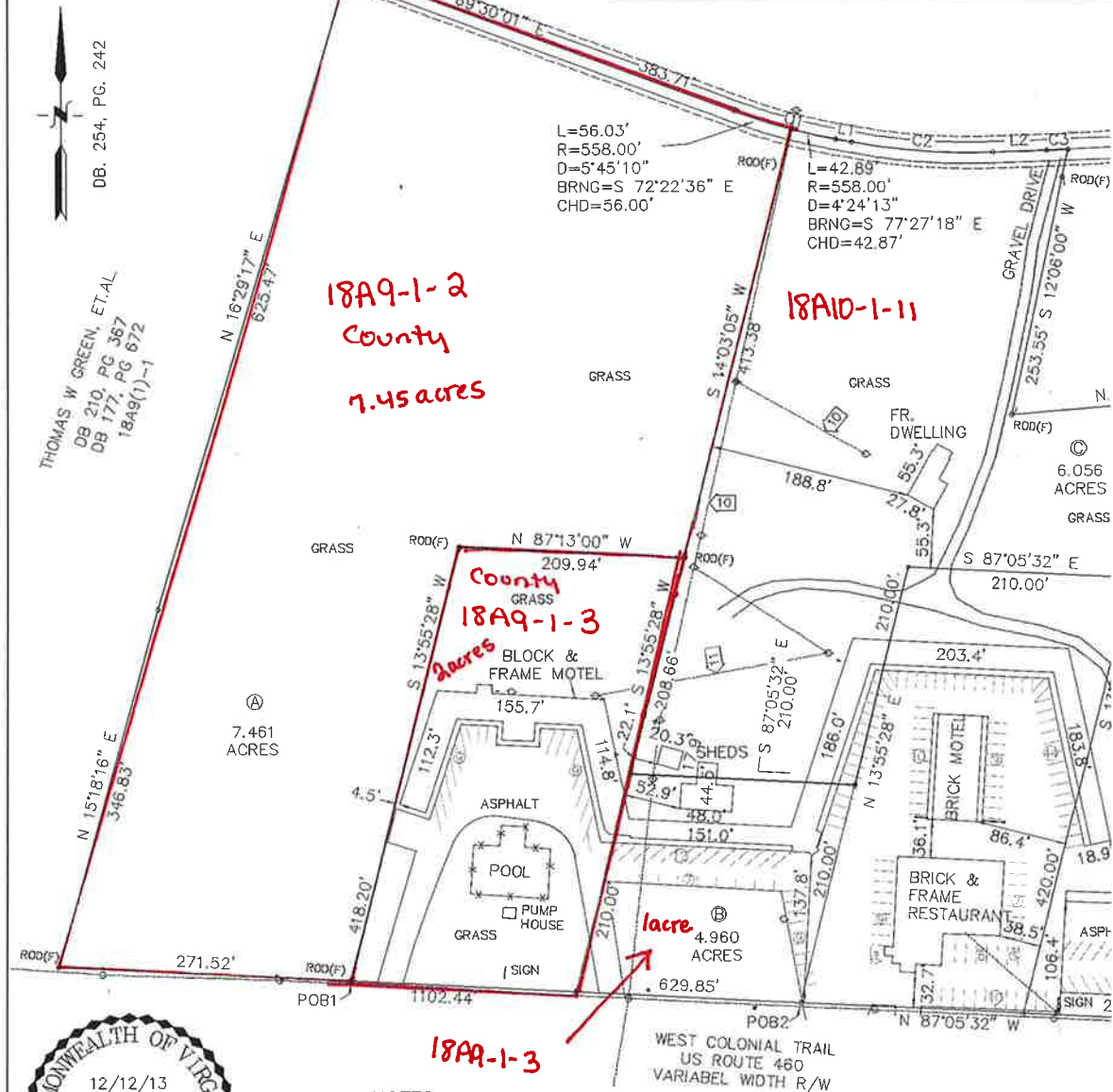
January 19, 2023

1:2,257

0 0.01 0.03 0.06 mi
0 0.02 0.04 0.09 km

Virginia Geographic Information Network (VGIN)

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH
C1	558.00'	98.91'	98.78'
C2	638.00'	133.33'	133.08'
C3	1000.00'	20.41'	20.41'



ENCUMB
COMMITA

1 THRU 9

10 DB

11 DB

12 DB

County

1/19/23 09:15:30 Real Estate Maintenance REVIEW User LORNA
Acct# 000431350 001 eBill? L-Chg 10/02/2018
Owner/Name Address Adr Chg *Status *Dist: 03 000 Batch
D.O.D. HOLDINGS, LLC, A VIRGINIA SSN#1: SSN#2:
LIMITED LIABILITY COMPANY Tenant Name / Property Address
% GARY OTTO
6100 HOLLYWOOD BLVD, S. 505 000000
HOLLYWOOD, FL 33024 0000 00000 0000
EDZ: CDA:
Dsc1 HAYTOKAH DISTRICT Dsc2 ADJ. PIEDMONT SANATORIUM *Blck Internet
Dsc3 Dsc4 *Blck E-Check
Map# PAG 18A INS 9 DC 1 BLK LOT 2 SUB
GPIN 18-1A Grantor: JOHN E. WESTON JR. ESTATE

Land	34600	Acres (3)	7450	Assessment	Loan#	Mor
Use		Class	2 0	*Zone	ID# FP Code	ACH FG/\$
Impv.		Par.(1)/Cd		Date	00000000	Bill# 2364
Mtn Land		Ty/Rn/Lnd	/	Batch		1st Half 166.08
Timber		P BkPg		St Excl	00	1H Addtl
Mineral		D BkPg	0469 782			2nd Half
Tot Value	34600	W BkPg		BIPermt	00000000	2H Addtl
Total Tax		Instrmt	CW 0633	00000000 00		Tot. Tax 166.08
		Cons/Date	572000 / 12272013			Prort Dt 00000000

F3=Exit

F4=Suppl

F11=Transf

F18=Attach

F24=More Keys

County

1/19/23 09:15:21 Real Estate Maintenance REVIEW User LORNA
Acct# 000431400 001 eBill? _ L-Chg 10/02/2018
Owner/Name Address Adr Chg _ *Status _ *Dist: 03 _ 000 Batch
D.O.D. HOLDINGS, LLC, A VA LIMITED SSN#1: SSN#2: _____
LIABILITY COMPANY Tenant Name / Property Address
% GARY OTTO
6100 HOLLYWOOD BLVD, S 505 016092 W COLONIAL TRAIL HWY
HOLLYWOOD, FL 33024 0000 CREWE VA 23930 0000
EDZ: _ CDA: _
Dsc1 16092 W COL TRAIL HWY Dsc2 HAYTOKAH DISTRICT *Blck Internet _
Dsc3 ADJ GREEN Dsc4 _ *Blck E-Check _
Map# PAG 18A INS 9 DC 1 BLK LOT 3 SUB
GPIN 18-13B Grantor: WESTON, JOHN E. JR. ESTATE

Land	48000	Acres (3)	2000	Assessment	Loan#	Mor
Use		Class	4 0	*Zone	ID# FP Code	ACH FG/\$
Impv.	189308	Par. (1)/Cd		Date	00000000	Bill# 2362
Mtn Land		Ty/Rn/Lnd	/	Batch		1st Half 1139.08
Timber		P BkPg	0000	St Excl	00	1H Addtl
Mineral		D BkPg	0469 782			2nd Half
Tot Value	237308	W BkPg		BIPermt	00000000	2H Addtl
Total Tax		Instrmt	0000 00000000 00	Tot. Tax		1139.08
		Cons/Date	572000 / 12272013	Prort Dt	00000000	

F3=Exit

F4=Suppl

F11=Transf

F18=Attach

F24=More Keys

Town

1/19/23 09:15:26 Real Estate Maintenance REVIEW User LORNA
Acct# 000878800 001 eBill? _ L-Chg 2/07/2017
Owner/Name Address Adr Chg _ *Status _ *Dist: 07 _ 000 Batch
D.O.D. HOLDINGS, LLC, A VA LIMITED SSN#1: SSN#2: _____
LIABILITY COMPANY Tenant Name / Property Address
% GARY OTTO
6100 HOLLYWOOD BLVD, S 505 016092 W COLONIAL TRAIL HWY
HOLLYWOOD, FL 33024 0000 CREWE VA 23930 0000
EDZ: _ CDA: _
Dsc1 16092 W COLONIAL TRAIL HW Dsc2 TOWN OF CREWE *Blck Internet _
Dsc3 ADJ WESTON 1 AC Dsc4 *Blck E-Check _
Map# PAG 18A INS 9 DC 1 BLK LOT 4 SUB
GPIN 18-13A Grantor: WESTON, JOHN E. JR. ESTATE

Land	26000	Acres (3)	1000	Assessment	Loan#	Mor
Use		Class	4 0	*Zone	ID# FP Code	ACH FG/\$
Impv.	217585	Par. (1)/Cd		Date	00000000	Bill# 2363
Mtn Land		Ty/Rn/Lnd	/	Batch	1st Half	1169.21
Timber		P BkPg	0000	St Excl	00	1H Addtl
Mineral		D BkPg	0469 782		2nd Half	
Tot Value	243585	W BkPg		BIPermt	00000000	2H Addtl
Total Tax		Instrmt	0000 00000000		Tot. Tax	1169.21
		Cons/Date	572000 / 12272013		Prort Dt	00000000

F3=Exit F4=Suppl F11=Transf F18=Attach F24=More Keys

Town

1/19/23 09:15:11 Real Estate Maintenance REVIEW User LORNA
Acct# 000878900 001 eBill? L-Chg 2/11/2019
Owner/Name Address Adr Chg *Status *Dist: 07 000 Batch
D.O.D. HOLDINGS, LLC, A VA LIMIT SSN#1: SSN#2:
LIABILITY COMPANY Tenant Name / Property Address
% GARY OTTO
6100 HOLLYWOOD BLVD, S.505 016092 W COLONIAL TRAIL HWY
HOLLYWOOD, FL 33024 0000 CREWE VA 23930 0000
EDZ: CDA:
Dsc1 16092 W COL TRAIL HWY Dsc2 TOWN OF CREWE *Blck Internet
Dsc3 ADJ GREEN Dsc4 *Blck E-Check
Map# PAG 18A INS 10 DC 1 BLK LOT 11 SUB
GPIN 18-13 Grantor: JOHN E. WESTON, JR. ESTATE

Land	86500	Acres (3)	7205	Assessment	Loan#	Mor
Use		Class	4 0	*Zone	ID# FP Code	ACH FG/\$
Impv.	1048322	Par.(1)/Cd		Date	00000000	Bill# 2361
Mtn Land		Ty/Rn/Lnd	/	Batch		1st Half 5447.15
Timber		P BkPg	0000	St Excl	00	1H Addtl
Mineral		D BkPg	0471 769			2nd Half
Tot Value	1134822	W BkPg		BIPermt	00000000	2H Addtl
Total Tax		Instrmt	0000 00000000 00	Tot. Tax		5447.15
		Cons/Date	/ 04042014	Prort Dt	00000000	

F3=Exit F4=Suppl F11=Transf F18=Attach F24=More Keys

J-3

OFFICE OF
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NOTTOWAY COUNTY

SUPERVISORS

LYNN K. SHEKLETON, CHAIRMAN
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DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
JOHN A. ROARK
DISTRICT 2



COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX NO. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: December 29, 2022

Subject: Appointment: Social Services Board

As noted in the communication from Social Services Director Reed which follows, Social Services Board Member Downs has gone above and beyond the required duties of the position. Unfortunately, she is not eligible to serve another term as she is nearing the end of a second term and only two terms are allowed.

Ms. Downs and Ms. Gravely, whose first term expires in December of 2023, are both residents of District 3 post re-districting. There is no one on the Social Services Board from District 5 and staff would encourage the Board of Supervisors to consider appointing a representative from District 5.

Staff is available to answer any questions you may have.

Thank you.

Ted Costin

From: Reed, Shannon (VDSS) <Shannon.Reed1@dss.virginia.gov>
Sent: Tuesday, December 6, 2022 4:58 PM
To: Ted Costin
Subject: DSS Board Appointment

Good afternoon,

Mrs. Jacqueline Downs' Board appointment will expire in March 2023. She is not eligible to serve another term as this is her second term. I've thoroughly enjoyed working with Mrs. Downs as she has been extremely generous with donations to help the citizens of Nottoway County. Please accept this notice as a request to fulfill her role.

Respectfully,
Shannon Reed, MS
Director of Nottoway County Department of Social Services
288 West Courthouse Road
P.O. Box 26
Nottoway, VA 23955
434-645-8494 (Office)
434-294-0111 (Mobile)

J-4

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

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DISTRICT 5
STEVE W. BOWEN, VICE CHAIRMAN
DISTRICT 1
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DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
JOHN A. ROARK
DISTRICT 2



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COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: January 18, 2023

Subject: Appointments – Planning Commission

Staff has recently been advised of two resignations from the Planning Commission. Mr. Jack Leslie from District 1 and Mr. William Gunn from District 5. Staff recommends the resignations be accepted, the members thanked for their past service, and the Board consider reappointment options.

Staff is available to answer any questions you may have.

Thank you.

PLANNING COMMISSION

Name:	Address:	District After Redistricting 22:	Term Expires:
		1	
Steve Bowen	1605 Orchard Road Burkeville, VA 23922	1	With Term
Kirby Woolfolk	5685 Lewiston Plank Road Burkeville, VA 23922	1	4-30-2026
Jeff Lavelle	365 Deep Creek Rd Crewe, VA 23930	2	2-2024
		2	
Clarence E. Allen	994 Mountain Hall Road Crewe, VA 23930	3	7-31-2026
Chandra Lewis	1295 Lewis-Cole Rd. Crewe, VA 23930	3	2-21-2023
Benjamin Perry	1829 Rocky Hill Road Blackstone, VA 23824	4	5-31-2026
Frankie Williamson	870 Woodland Ln. Blackstone, VA 23824	4	3-30-2024
		5	
Hugh S. Jones	100 W. Colonial Trail Hwy Blackstone, VA 23824	5	7-31-2026
James Bruce	P.O. Box 404 Burkeville, VA 23922	1 - T	3-31-2026
Sandra Pettis	306 Rock Castle Ave Crewe, VA 23930	2 - T	9-30-2026
Paul Carter	32 Maple Lane Blackstone, VA 23824	5 - T	4-30-2026

Qualifications

Per § 15.2-2212

- Not less than five nor more than fifteen members, appointed by the governing body, all of whom shall be residents of the locality, qualified by knowledge and experience to make decisions on questions of community growth and development; provided, that at least one-half of the members so appointed shall be owners of real property. The local governing body may require each member of the commission to take an oath of office.
- 4-year terms (originally staggered)
- Nottoway BoS appointed 13 + Supervisor. Quorum is 8. Current members: 10 + Supervisor.

January 18, 2023

No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-204-15030-0001	Insurance Recovery	440,908.27
TOTAL REVENUES		440,908.27
EXPENDITURES:		
4-204-81310-3005	Repairs & Maintenance - Property	440,908.27
TOTAL EXPENDITURES		440,908.27

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
 DATE: 1/11/2023
 adj.c.excel

POSTED BY: _____
 DATE: _____



December 22, 2022

Nottoway County
Attn: Katy Tomer
PO Box 92
Nottoway, VA 23955

Virginia Association of Counties Self Insurance Risk Pool

Member: Nottoway County
Claim Number: 3042022303369
Date of Loss: 4/21/2022

Dear Katy,

Enclosed please find VAcorp property damage check in the amount of \$440,908.27 for the incident at the Agricultural Storage Building that occurred on 4/21/2022. This payment was determined by the ACV on the appraisal submitted from *Metis Appraisal Services* in the amount of \$441,908.27 less the \$1,000.00 deductible.

If you should have any questions regarding this payment, please feel free to call me at 1-888-822-6772.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tyler Raymond', written over a light grey rectangular background.

Tyler Raymond
Claims Specialist

Enclosed – Check

VACORP CLAIMS

1819 Electric Rd. Suite C
Roanoke, VA 24018
540-345-8500

68-183/514

412 VOID AFTER 180 DAYS

PAY
TO
THE
ORDER
OF

Four Hundred Forty Thousand Nine Hundred Eight and 27/100 Dollars****

NOTTOWAY COUNTY
PO Box 92
ATTN: Katy Tomer
Nottoway, VA 23955

DATE	CHECK NO.
12/29/2022	525886
AMOUNT	
\$ **440,908.27**	

Steve L. Rawlings

AUTHORIZED ACCOUNT SIGNER
TWO SIGNATURES REQUIRED OVER \$30,000

SECURITY FEATURES INCLUDED. DETAILS ON BACK

⑈525886⑈ ⑆053112039⑆800104634910⑈

REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Property Other	12/22/2022	12/22/2022	ACV Appraisal	\$441,908.27	\$441,908.27
Property Other	12/22/2022	12/22/2022	Deductible	(\$1,000.00)	(\$1,000.00)

Claim Number: 3042022303369 Payee: NOTTOWAY COUNTY

Check Number: 525886 Total Check Amt: \$440,908.27 Event Date: 4/21/2022 Department: 304 Nottoway County Date of Check: 12/29/2022

Check Memo: Cover Letter



December 22, 2022

Nottoway County
Attn: Katy Tomer
PO Box 92
Nottoway, VA 23955

Virginia Association of Counties Self Insurance Risk Pool

Member: Nottoway County
Claim Number: 3042022303369
Date of Loss: 4/21/2022

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If you should have any questions regarding this payment, please feel free to call me at 1-888-822-6772.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tyler Raymond', written over a light blue rectangular background.

Tyler Raymond
Claims Specialist

Enclosed – Check

J-6

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



P. O. BOX 92
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FAX NO. (434) 645-8667
www.nottoway.org

COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

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DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
JOHN A. ROARK
DISTRICT 2

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: January 20, 2023

Subject: Solid Waste Study – Contract

The Request for Proposals for a Solid Waste Study was reissued. Given the holiday, a submission date was set for January 4, 2023. Again, the county received only one response which was from the same proposer. This proposal only amended the timeline to show a later start of the work. The response proposes two phases. Phase 1 would be completed during the current Fiscal Year at a cost in accord with the current year budget. Phase 2 would be completed in the next Fiscal Year and the cost for which could be accommodated in the Fiscal Year 23-24 Budget the development of which is now underway.

A contract has been drafted and reviewed by county staff as well as the county's counsel which has suggested several revisions and additions. As of this writing, the contract has not been finalized, but I prefer to keep the item on the agenda so that if the contract is finalized and the Board has ample time to review it then the contract can be acted upon.

In anticipation of this occurrence a suggested motion follows.

Suggested Motion: I move staff be directed to sign the contract with TRC before us this evening for the conduct of a Solid Waste Study as outlined.

Staff is available to answer any questions you may have.

Thank you.

J-7

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



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COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

SUPERVISORS

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DISTRICT 5
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DISTRICT 1
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
JOHN A. ROARK
DISTRICT 2

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Katy Tomer, Assistant County Administrator

Date: January 20, 2023

Subject: MOU – VA Federation of Humane Societies

For the third time, Nottoway County Animal Shelter is a recipient of funding from the Virginia Federation of Humane Societies in the amount of \$5,000. This funding requires a Memorandum of Understanding between Nottoway County and the Virginia Federation of Humane Societies.

The following outlines the main guidelines for the award:

- Use of funds is limited to direct animal care including vetting, animal food/medication/supplies (such as collars, leashes, beds, toys), and improvements to animal kennels and exercise areas
- County is required to provide a list of expenditures and pictures to the Society
- Disbursement will be made in two increments of \$2,500 each; second increment upon exhaustion of first

Suggested motion: I move to accept and appropriate the Virginia Federation of Humane Societies funding in the amount of \$5,000 and authorize County staff to execute the required Memorandum of Understanding.

K

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Katy Tomer, Assistant County Administrator

Date: January 20, 2023

Subject: January Consent Agenda

- 1 – December operational expenditures for all funds
- 2 – Budget Adjustment – Circuit Court Clerk - \$29,826.00; Grant funds from the Library of Virginia for restoration of Clerk's record books
- 3 – Budget Adjustment – School - \$25,750.00; Insurance claim payment
- 4 – Budget Adjustment – School - \$16,664.56; State reimbursement for payment for CGI Maps of Schools
- 5 – Budget Adjustment – Economic Development - \$15,900.00; Payment from UAV Pro for their Tobacco Region Opportunity Fund loan
- 6 – Budget Adjustment – Landfill - \$1,730.50; DEQ Litter Prevention and Recycling Program grant funds (\$7,000 was included in the FY23 budget)
- 7 – Budget Adjustment – Library - \$300.00; Dolly Parton Imagination Library funding
- 8 – Budget Adjustment – Sheriff - \$250.00; Aftermath K-9 Grant
- 9 – Budget Adjustment – Library - \$200.00; Dolly Parton Imagination Library funding
- 10 – Transfer of donated funds to the CARES group - \$100.00; this was a private donation made payable to the County wherein the donor intended for the funds to be donated to the CARES group

11 – Refund Anthem funding to previous employ - \$8.49

12 – Distribution of Fire Programs Funds - \$12,853.34; equal distribution to three Vol fire depts.

Suggested motion: I move to approve items one through twelve of the Consent agenda as presented, including authorization for equal distribution of the FY23 Fire Programs Funds to the three volunteer fire departments.

12 – Resolution approving equipment lease for Landfill; 5-year lease on New 2022 Caterpillar 725-04 articulated truck at monthly payment of \$8114.76.

As you all may recall, included with the adoption of the Fiscal Year 2023–2024 budget, was the authorization to enter into equipment leases with Carter Machinery for three pieces of essential operational equipment. One piece of that equipment has been made available and we need to have formal action recorded by the Board to fully execute the lease agreement. I can provide you all with a copy of the entire 28-page document should you wish, however, we have had our legal team review the document and amendments were made where necessary.

Suggested motion: I move to adopt the resolution approving the equipment lease with Carter Machinery and authorize Administrator Costin to fully execute the necessary documents.

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	013814	JENNA FINNEGAN	12142022	12/14/2022	4201-061100-3000-301-100-100	2022/12	3,961.44	247229	12/14/2022	Purchased Services-Sec Reg/NHS	12011
					CHECK TOTAL		3,961.44				
0000000	005266	CARD SERVICES CENTER	12142022	12/14/2022	4301-097010-5420-	2022/12	46.92	247230	12/14/2022	DISTRICT 1 HOUSING GRANT #08-2	12012
					CHECK TOTAL		46.92				
0000000	006004	CITIZENS BANK & TRUST CO.	12142022	12/14/2022	4201-062160-3003-900-000-100	2022/12	35.00	247231	12/14/2022	Fees	12013
					CHECK TOTAL		35.00				
0000000	017333	GRANT'S GLASS, INC.	872670	12/14/2022	4201-064200-6000-900-000-100	2022/12	35.00	247232	12/14/2022	Materials & Supplies-Maintenan	12013
					CHECK TOTAL		35.00				
0000000	056400	VSBA	12142022	12/14/2022	4201-062120-3000-900-000-100	2022/12	215.00	247233	12/14/2022	Prof Dev/Legal Svc/Purchase Sv	12013
					CHECK TOTAL		215.00				
0000000	015801	GCR COMPANY	304783	12/14/2022	4212-031040-3005-	2022/12	546.25	247234	12/14/2022	PSAP Maintenance	12014
					CHECK TOTAL		546.25				
0000000	004340	BRIGHTSPEED	DSS-310142004	12/14/2022	4100-053010-5203-	2022/12	600.24	247235	12/14/2022	Telecommunications	12015
					CHECK TOTAL		600.24				
0000000	006617	COUNTY OF NOTTOWAY	12142022	12/14/2022	4100-053010-8002-	2022/12	3,126.00	247236	12/14/2022	Rent of Building	12015
					CHECK TOTAL		3,126.00				
0000000	015007	FULCRUM COUNSELLORS, LLC	2802	12/14/2022	4100-053010-3002-	2022/12	250.00	247237	12/14/2022	Professional Services - Other	12015
					CHECK TOTAL		250.00				
0000000	039901	PITNEY BOWES GLOBAL	3316629679	12/14/2022	4100-053010-5201-	2022/12	151.17	247238	12/14/2022	Postage	12015
					CHECK TOTAL		151.17				
0000000	040738	PROPIO LANGUAGE SERVICES	0053991122	12/14/2022	4100-053010-3002-	2022/12	122.38	247239	12/14/2022	Professional Services - Other	12015
					CHECK TOTAL		122.38				
0000000	041010	PURCHASE POWER	12142022	12/14/2022	4100-053010-5201-	2022/12	432.49	247240	12/14/2022	Postage	12015
					CHECK TOTAL		432.49				
0000000	001510	APPLE BOOKS	114844	12/14/2022	4100-073010-8008-	2022/12	1,212.98	247241	12/14/2022	KYLER FOUNDATION GRANT	12016
					CHECK TOTAL		1,212.98				
0000000	006696	COAST TO COAST SOLUTIONS	IVC0107051	12/14/2022	4100-073010-3007-	2022/12	243.83	247242	12/14/2022	Advertising	12016
					CHECK TOTAL		243.83				
0000000	013011	JESSICA FAAS	12-3-22	12/14/2022	4100-073010-1003-	2022/12	62.50	247243	12/14/2022	Salaries / Part-Time	12016
					CHECK TOTAL		62.50				
0000000	034217	DEMETRIUS NELSON	INV 11	12/14/2022	4100-073010-7006-	2022/12	416.00	247244	12/14/2022	Contractual Services	12016
					CHECK TOTAL		416.00				
0000000	046820	BRYON SAPP	12142022	12/14/2022	4100-073010-5505-	2022/12	434.00	247245	12/14/2022	Travel - Library Deliveries	12016
					CHECK TOTAL		434.00				

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P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK TOTAL	ACCT PD TOTAL	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	055404	VIRGINIA LIBRARY	11699	12/14/2022	4100-073010-5504-	-	2022/12	90.00	247246	12/14/2022	Travel - Convention & Educatio	12016
0000000	001222	AMERIGAS	3143560436	12/14/2022	4204-081310-5102-	-	2022/12	1,344.07	247247	12/14/2022	HVAC	12017
0000000	001235	AMAZON CAPITAL SERVICES	1RVM-G9HJ-KJCR	12/14/2022	4204-081320-5405-	-	2022/12	137.40	247248	12/14/2022	Custodial Supplies	12017
0000000	003703	TOWN OF BLACKSTONE	CAMP-12142022	12/14/2022	4204-081310-5103-	-	2022/12	310.26	247249	12/14/2022	Water & Sewer	12017
0000000	003703	TOWN OF BLACKSTONE	1279W-12142022	12/14/2022	4204-081350-5103-	-	2022/12	76.31	247249	12/14/2022	Water & Sewer	12017
0000000	003703	TOWN OF BLACKSTONE	2189-12142022	12/14/2022	4204-081310-5103-	-	2022/12	76.31	247249	12/14/2022	Water & Sewer	12017
0000000	003703	TOWN OF BLACKSTONE	2193-12142022	12/14/2022	4204-081310-5103-	-	2022/12	76.31	247249	12/14/2022	Water & Sewer	12017
0000000	003703	TOWN OF BLACKSTONE	2201W-12142022	12/14/2022	4204-081320-5103-	-	2022/12	343.33	247249	12/14/2022	Water & Sewer	12017
0000000	003703	TOWN OF BLACKSTONE	2203W-12142022	12/14/2022	4204-081320-5103-	-	2022/12	409.44	247249	12/14/2022	Water & Sewer	12017
0000000	003703	TOWN OF BLACKSTONE	2205W-12142022	12/14/2022	4204-081320-5103-	-	2022/12	216.18	247249	12/14/2022	Water & Sewer	12017
0000000	003703	TOWN OF BLACKSTONE	401QM-12142022	12/14/2022	4204-081310-5103-	-	2022/12	76.31	247249	12/14/2022	Water & Sewer	12017
0000000	003703	TOWN OF BLACKSTONE	408QM-12142022	12/14/2022	4204-081320-5103-	-	2022/12	76.31	247249	12/14/2022	Water & Sewer	12017
0000000	003703	TOWN OF BLACKSTONE	437-12142022	12/14/2022	4204-081310-5103-	-	2022/12	256.86	247249	12/14/2022	Water & Sewer	12017
0000000	003703	TOWN OF BLACKSTONE	443EQM-12142022	12/14/2022	4204-081320-5103-	-	2022/12	1,917.62	247250	12/14/2022	Water & Sewer	12017
0000000	004340	BRIGHTSPEED	LRA101-12142022	12/14/2022	4204-081320-5203-	-	2022/12	59.99	247251	12/14/2022	Telephone/Cable	12017
0000000	009221	DODSON PEST CONTROL	1001214309	12/14/2022	4204-081320-3012-	-	2022/12	40.00	247252	12/14/2022	Pest Control	12017
0000000	009221	DODSON PEST CONTROL	1001214310	12/14/2022	4204-081320-3012-	-	2022/12	40.00	247252	12/14/2022	Pest Control	12017
0000000	009221	DODSON PEST CONTROL	1001214311	12/14/2022	4204-081320-3012-	-	2022/12	40.00	247252	12/14/2022	Pest Control	12017
0000000	009221	DODSON PEST CONTROL	1001214351	12/14/2022	4204-081350-3005-	-	2022/12	100.00	247252	12/14/2022	Facilities Repairs & Maintenan	12017
0000000	010714	EDMUNDS WASTE REMOVAL, INC	125839	12/14/2022	4204-081310-3004-	-	2022/12	220.00	247253	12/14/2022	Repairs & Maintenance - Equipm	12017
0000000	019002	JOHN W. HILL	12142022	12/14/2022	4204-081310-5501-	-	2022/12	85.00	247254	12/14/2022	Travel - Mileage	12017
0000000	019002	JOHN W. HILL	12142022	12/14/2022	4204-081330-3005-	-	2022/12	372.50	247254	12/14/2022	Facilities Repairs & Maintenan	12017
0000000	032028	HOWARD MILLER	12142022	12/14/2022	4204-081330-3140-	-	2022/12	45.00	247254	12/14/2022	Fire Alarm Monitoring/Inspecti	12017
0000000	034201	SHENTEL	12142022	12/14/2022	4204-081320-5203-	-	2022/12	67.50	247255	12/14/2022	Telephone/Cable	12017
0000000	035202	NOTTOWAY PUBLISHING CO.,	12142022	12/14/2022	4204-081310-5401-	-	2022/12	1,440.52	247256	12/14/2022	Office Supplies	12017
0000000	046823	SANDS ANDERSON PC	567382	12/14/2022	4204-081310-3002-	-	2022/12	1,440.52	247257	12/14/2022	Legal Services	12017

NOTTOWAY COUNTY
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P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	048203	SOUTHSIDE ELECTRIC COOP	BOWL-12142022	12/14/2022	4204-081340-5101-	-	490.05	247259	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	BU424-12142022	12/14/2022	4204-081310-5101-	-	33.13	247259	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	CMP-12142022	12/14/2022	4204-081310-5101-	-	1,258.87	247259	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	CAMP2-12142022	12/14/2022	4204-081310-5101-	-	972.61	247259	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	PL0T-12142022	12/14/2022	4204-081330-5101-	-	56.76	247259	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	1279W-12142022	12/14/2022	4204-081350-5101-	-	352.05	247259	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	1279W2-12142022	12/14/2022	4204-081350-5101-	-	48.27	247259	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	2189-12142022	12/14/2022	4204-081310-5101-	-	206.80	247259	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	21931-12142022	12/14/2022	4204-081310-5101-	-	346.15	247259	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	2201M-12142022	12/14/2022	4204-081320-5101-	-	942.02	247259	12/14/2022	Electricity	12017
					CHECK TOTAL		4,706.71				

0000000	048203	SOUTHSIDE ELECTRIC COOP	2203M-12142022	12/14/2022	4204-081320-5101-	-	611.33	247260	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	2205M-12142022	12/14/2022	4204-081320-5101-	-	829.35	247260	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	2361-12142022	12/14/2022	4204-081310-5101-	-	33.42	247260	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	3951-12142022	12/14/2022	4204-081330-5101-	-	1,189.78	247260	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	4010M-12142022	12/14/2022	4204-081310-5101-	-	28.06	247260	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	4080M-12142022	12/14/2022	4204-081320-5101-	-	620.81	247260	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	4370M-12142022	12/14/2022	4204-081310-5101-	-	76.87	247260	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	4430M-12142022	12/14/2022	4204-081320-5101-	-	587.19	247260	12/14/2022	Electricity	12017
0000000	048203	SOUTHSIDE ELECTRIC COOP	493BR-12142022	12/14/2022	4204-081310-5101-	-	26.00	247260	12/14/2022	Electricity	12017
					CHECK TOTAL		4,002.81				

0000000	049804	VERISCREEN, INC.	223322	12/14/2022	4204-081320-3150-	-	14.00	247261	12/14/2022	Contracted Svcs-Ref Screening	12017
					CHECK TOTAL		14.00				

0000000	056601	VUPS, LLC	11220330	12/14/2022	4204-081310-5102-	-	11.55	247262	12/14/2022	HVAC	12017
					CHECK TOTAL		11.55				

0000000	058022	WINN FURNITURE COMPANY	12142022	12/14/2022	4204-081320-7001-	-	149.00	247263	12/14/2022	Furniture & Fixtures	12017
					CHECK TOTAL		149.00				

0000000	999999	JAMES NEAL		12/14/2022	4204-081330-5804-	-	150.00	247264	12/14/2022	Rental Deposit Refunds	12017
					CHECK TOTAL		150.00				

0000000	999999	JASON SIMULCIK		12/14/2022	4204-081330-5804-	-	150.00	247265	12/14/2022	Rental Deposit Refunds	12017
					CHECK TOTAL		150.00				

0000000	999999	SDHS		12/14/2022	4204-081330-5804-	-	150.00	247266	12/14/2022	Rental Deposit Refunds	12017
					CHECK TOTAL		150.00				

0000000	001908	AT&T MOBILITY	11262022	12/15/2022	4201-064200-5200-900-000-100	2022/12	976.05	247267	12/15/2022	Telephone Services	12018
					CHECK TOTAL		976.05				

0000000	003703	TOWN OF BLACKSTONE	12152022	12/15/2022	4201-064200-5101-900-000-100	2022/12	5,079.73	247268	12/15/2022	Electrical Services	12018
0000000	003703	TOWN OF BLACKSTONE	12152022	12/15/2022	4201-064200-5103-900-000-100	2022/12	543.67	247268	12/15/2022	Water Services	12018
					CHECK TOTAL		5,623.40				

0000000	004611	TOWN OF BURKEVILLE	12152022	12/15/2022	4201-064200-5103-900-000-100	2022/12	63.25	247269	12/15/2022	Water Services	12018
					CHECK TOTAL		63.25				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	005271	CAPITAL ONE	12152022	12/15/2022	4201-061100-6031-900-800-701	2022/12	234.33	247270	12/15/2022	Materials & Supplies	12018
0000000	005271	CAPITAL ONE	12152022	12/15/2022	4201-061100-6000-240-400-100	2022/12	56.26	247270	12/15/2022	Materials & Supp-Elem Gifted	12018
0000000	005271	CAPITAL ONE	12152022	12/15/2022	4201-062120-6000-900-000-100	2022/12	562.72	247270	12/15/2022	Materials	12018
0000000	005271	CAPITAL ONE	12152022	12/15/2022	4201-061310-6000-200-100-100	2022/12	54.80	247270	12/15/2022	Materials & Supplies	12018
					CHECK TOTAL		908.11				
0000000	005960	CINTAS CORPORATION #143	12152022	12/15/2022	4201-064200-3001-900-000-100	2022/12	2,942.48	247271	12/15/2022	Uniform Rental	12018
					CHECK TOTAL		2,942.48				
0000000	006303	CLAY'S GARDEN CENTER,	15163	12/15/2022	4201-064200-5102-900-000-100	2022/12	54.29	247272	12/15/2022	Heating Services	12018
					CHECK TOTAL		54.29				
0000000	008222	DEPARTMENT OF STATE POLIC	CUS-17954	12/15/2022	4201-062140-3000-900-000-100	2022/12	162.00	247273	12/15/2022	Purchased Services	12018
					CHECK TOTAL		162.00				
0000000	008600	DIAMOND SPRINGS	12152022	12/15/2022	4201-064200-5103-900-000-100	2022/12	19.90	247274	12/15/2022	Water Services	12018
0000000	008600	DIAMOND SPRINGS	12152022	12/15/2022	4201-064200-5103-900-000-100	2022/12	89.16	247274	12/15/2022	Water Services	12018
					CHECK TOTAL		109.06				
0000000	009198	DOMINION ENERGY VIRGINIA	12152022	12/15/2022	4201-064200-5101-900-000-100	2022/12	11,384.44	247275	12/15/2022	Electrical Services	12018
					CHECK TOTAL		11,384.44				
0000000	013809	FIRST CITIZENS BANK	12152022	12/15/2022	4201-061100-7000-900-800-218	2022/12	22.99	247276	12/15/2022	Payment to Joint Operation	12018
0000000	013809	FIRST CITIZENS BANK	12152022	12/15/2022	4201-062140-3000-900-000-100	2022/12	524.00	247276	12/15/2022	Purchased Services	12018
0000000	013809	FIRST CITIZENS BANK	12152022	12/15/2022	4201-062110-5500-900-000-100	2022/12	1,934.64	247276	12/15/2022	Travel	12018
0000000	013809	FIRST CITIZENS BANK	12152022	12/15/2022	4201-062120-3000-900-000-100	2022/12	910.25	247276	12/15/2022	Prof Dev/Legal Svc/Purchase Sv	12018
0000000	013809	FIRST CITIZENS BANK	12152022	12/15/2022	4201-062120-5500-900-000-100	2022/12	47.68	247276	12/15/2022	Travel	12018
					CHECK TOTAL		3,439.56				
0000000	017316	GRAINGER	9515471051	12/15/2022	4201-064200-6005-900-000-100	2022/12	107.02	247277	12/15/2022	Custodial Supplies-Contract	12018
					CHECK TOTAL		107.02				
0000000	017335	GRANITE TELECOMMUNICATION	581350900	12/15/2022	4201-064200-5200-900-000-100	2022/12	1,736.11	247278	12/15/2022	Telephone Services	12018
					CHECK TOTAL		1,736.11				
0000000	026810	KINEX TELECOM	2212-0011545	12/15/2022	4201-068200-3002-900-000-100	2022/12	2,115.20	247279	12/15/2022	Internet Contract - NEW	12018
					CHECK TOTAL		2,115.20				
0000000	031616	MECKLENBURG COUNTY SCHOOL	12152022	12/15/2022	4201-061100-3000-301-200-100	2022/12	199.80	247280	12/15/2022	Purchased Services-Sec SPED/NH	12018
					CHECK TOTAL		199.80				
0000000	035202	NOTTOWAY PUBLISHING CO.,	12152022	12/15/2022	4201-062120-3000-900-000-100	2022/12	295.00	247281	12/15/2022	Prof Dev/Legal Svc/Purchase Sv	12018
0000000	035202	NOTTOWAY PUBLISHING CO.,	12152022	12/15/2022	4201-062110-3000-900-000-100	2022/12	583.50	247281	12/15/2022	Purchased Services-Prof Develo	12018
0000000	035202	NOTTOWAY PUBLISHING CO.,	12152022	12/15/2022	4201-062140-3000-900-000-100	2022/12	70.00	247281	12/15/2022	Purchased Services	12018
					CHECK TOTAL		948.50				
0000000	035212	NOTTOWAY CO. CAFETERIA FU	12152022	12/15/2022	4201-061310-3000-900-100-593	2022/12	147.90	247282	12/15/2022	Purchased Services	12018
0000000	035212	NOTTOWAY CO. CAFETERIA FU	12152022	12/15/2022	4201-061310-3000-900-100-593	2022/12	69.60	247282	12/15/2022	Purchased Services	12018
					CHECK TOTAL		217.50				
0000000	039901	PITNEY BOWES GLOBAL	3316629471	12/15/2022	4201-064400-3000-900-000-100	2022/12	502.53	247283	12/15/2022	Contract Services-Equipment	12018
					CHECK TOTAL		502.53				

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0000000	044204	RADWELL INTERNATIONAL, INC	33167422	12/15/2022	4201-064200-6000-900-000-100	2022/12	392.84	247284	12/15/2022	Materials & Supplies-Maintenan	12018
0000000	044204	RADWELL INTERNATIONAL, INC	33190597	12/15/2022	4201-064200-6000-900-000-100	2022/12	134.84	247284	12/15/2022	Materials & Supplies-Maintenan	12018
					CHECK TOTAL		527.68				
0000000	048199	SOUTHSIDE VA COMM COLLEGE	12152022	12/15/2022	4201-061100-7001-301-400-100	2022/12	16,493.80	247285	12/15/2022	Tuition Pymt Dual Enrollment-G	12018
					CHECK TOTAL		16,493.80				
0000000	048203	SOUTHSIDE ELECTRIC COOP	12152022	12/15/2022	4201-064200-5101-900-000-100	2022/12	22,087.40	247286	12/15/2022	Electrical Services	12018
					CHECK TOTAL		22,087.40				
0000000	053812	US BANK	6741865	12/15/2022	4201-062160-3000-900-000-100	2022/12	850.00	247287	12/15/2022	Purchased Services-Cobra Admin	12018
					CHECK TOTAL		850.00				
0000000	056400	VSBA	53015	12/15/2022	4201-062120-3000-900-000-100	2022/12	160.00	247288	12/15/2022	Prof Dev/Legal Svc/Purchase Sv	12018
0000000	056400	VSBA	53154	12/15/2022	4201-062120-3000-900-000-100	2022/12	175.00	247288	12/15/2022	Prof Dev/Legal Svc/Purchase Sv	12018
					CHECK TOTAL		335.00				
0000000	058039	WINZER	618803	12/15/2022	4201-064200-6000-900-000-100	2022/12	562.39	247289	12/15/2022	Materials & Supplies-Maintenan	12018
					CHECK TOTAL		562.39				
0000000	999999	CARRIE SMITH		12/15/2022	4201-061310-5500-300-100-506	2022/12	416.52	247290	12/15/2022	Travel	12018
					CHECK TOTAL		416.52				
0000000	999999	MARCIA MARTIN		12/15/2022	4201-061310-5500-200-100-630	2022/12	130.78	247291	12/15/2022	Travel	12018
					CHECK TOTAL		130.78				
0034935	000307	ADVANCED NETWORK SYSTEMS	70972/73/71	12/19/2022	4201-068200-3000-900-000-591	2022/12	12,840.00	247292	12/15/2022	TECHNOLOGY PURCHASED SERVICES	12019
0034935	000307	ADVANCED NETWORK SYSTEMS	70972/73/71	12/15/2022	4201-068200-3000-900-000-592	2022/12	59,718.00	247292	12/15/2022	PURCHASED SERVICES	12019
					CHECK TOTAL		72,558.00				
0034770	005213	CARTER MACHINERY CO., INC	1247324/25/26	12/15/2022	4201-064200-3002-900-000-100	2022/12	1,620.21	247293	12/15/2022	Maintenance & Service Contract	12019
					CHECK TOTAL		1,620.21				
0034925	005405	CDW-G	FB64032/FB52663	12/15/2022	4201-068100-8300-900-000-100	2022/12	21,800.00	247294	12/15/2022	Hardware	12019
					CHECK TOTAL		21,800.00				
0034774	005960	CINTAS CORPORATION #143	12152022	12/15/2022	4201-063400-3001-900-000-100	2022/12	527.40	247295	12/15/2022	Uniforms	12019
					CHECK TOTAL		527.40				
0034798	007819	DAYCON-RICHMOND DIVISION	12152022	12/15/2022	4201-064200-6005-900-000-100	2022/12	7,707.56	247296	12/15/2022	Custodial Supplies-Contract	12019
					CHECK TOTAL		7,707.56				
0034764	008221	COMMONWEALTH OF VA	T452981	12/15/2022	4201-068200-3000-900-000-591	2022/12	8,595.64	247297	12/15/2022	TECHNOLOGY PURCHASED SERVICES	12019
					CHECK TOTAL		8,595.64				
0034913	012504	EVERDRIVEN TECHNOLOGIES,	33825	12/15/2022	4201-061100-3000-301-200-625	2022/12	5,687.50	247298	12/15/2022	Purchased Services-Transport	12019
					CHECK TOTAL		5,687.50				
0034787	013004	FARMVILLE WHOLESALE	12152022	12/15/2022	4201-064200-6000-900-000-100	2022/12	961.51	247299	12/15/2022	Materials & Supplies-Maintenan	12019
					CHECK TOTAL		961.51				

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0034762	015007	FULCRUM COUNSELORS, LLC	2804	12/15/2022	4201-068100-3000-900-000-592	2022/12	8,500.00	247300	12/15/2022	PURCHASED SERVICES	12019
					CHECK TOTAL		8,500.00				
0034788	017316	GRAINGER	12152022	12/15/2022	4201-064200-6000-900-000-100	2022/12	261.94	247301	12/15/2022	Materials & Supplies-Maintenan	12019
					CHECK TOTAL		261.94				
0034778	023349	JAMES RIVER COMPANIES, LLC	P92919	12/15/2022	4201-063400-6009-900-000-100	2022/12	57.09	247302	12/15/2022	Vehicle Supplies	12019
					CHECK TOTAL		57.09				
0034789	030020	LOWE'S HOME CENTERS, INC.	9906676-JVWRIF	12/15/2022	4201-064200-6000-900-000-100	2022/12	89.84	247303	12/15/2022	Materials & Supplies-Maintenan	12019
					CHECK TOTAL		89.84				
0034305	032617	MOSELEY ARCHITECTS	611281-012	12/15/2022	4201-064200-3002-900-000-100	2022/12	3,440.00	247304	12/15/2022	Maintenance & Service Contract	12019
					CHECK TOTAL		3,440.00				
0034931	034218	NEARPOD INC.	INVNS84987	12/15/2022	4201-061310-3000-200-100-540	2022/12	1,455.00	247305	12/15/2022	Purchased Services-Elementary	12019
0034931	034218	NEARPOD INC.	INVNS84987	12/15/2022	4201-061310-3000-300-100-540	2022/12	1,455.00	247305	12/15/2022	Purchased Services-Secondary	12019
					CHECK TOTAL		2,910.00				
0034790	035229	NORTHWEST ACE HARDWARE	12152022	12/15/2022	4201-064200-6000-900-000-100	2022/12	725.61	247306	12/15/2022	Materials & Supplies-Maintenan	12019
					CHECK TOTAL		725.61				
0034632	039405	PERMA-BOUND	19273111-00	12/15/2022	4201-061310-6000-200-100-592	2022/12	15,004.21	247307	12/15/2022	Materials & Supplies	12019
0034632	039405	PERMA-BOUND	19273111-00	12/15/2022	4201-061310-6000-300-100-592	2022/12	8,079.19	247307	12/15/2022	Materials & Supplies	12019
					CHECK TOTAL		23,083.40				
0034792	040705	PRICE SUPPLY CO., INC.	2211-146378/381	12/15/2022	4201-064200-6000-900-000-100	2022/12	201.59	247308	12/15/2022	Materials & Supplies-Maintenan	12019
					CHECK TOTAL		201.59				
0034938	045018	RICHMOND SECURITY INC.	66828	12/15/2022	4201-064200-3000-900-000-100	2022/12	18,119.69	247309	12/15/2022	Purchased Services	12019
0034941	045018	RICHMOND SECURITY INC.	66829	12/15/2022	4201-064200-3000-900-000-100	2022/12	18,249.25	247309	12/15/2022	Purchased Services	12019
0034940	045018	RICHMOND SECURITY INC.	66830	12/15/2022	4201-064200-3000-900-000-100	2022/12	18,895.13	247309	12/15/2022	Purchased Services	12019
0034939	045018	RICHMOND SECURITY INC.	66831	12/15/2022	4201-064200-3000-900-000-100	2022/12	20,023.97	247309	12/15/2022	Purchased Services	12019
0034937	045018	RICHMOND SECURITY INC.	66832	12/15/2022	4201-064200-3000-900-000-100	2022/12	24,460.39	247309	12/15/2022	Purchased Services	12019
					CHECK TOTAL		99,748.43				
0034943	045636	ROBERTS AWNING & SIGN	6138 #1	12/15/2022	4201-064200-6000-900-000-100	2022/12	13,375.00	247310	12/15/2022	Materials & Supplies-Maintenan	12019
					CHECK TOTAL		13,375.00				
0034936	047222	SECURE BY DESIGN INC.	78396115	12/15/2022	4201-068200-3000-900-000-100	2022/12	2,004.00	247311	12/15/2022	Purchased Services	12019
					CHECK TOTAL		2,004.00				
0034773	048208	SOUTHERN STATES - AMELIA	P189991	12/15/2022	4201-063200-6008-900-000-100	2022/12	4,620.50	247312	12/15/2022	Fuel	12019
					CHECK TOTAL		4,620.50				
0034780	048210	SONNY MERRYMAN, INC.	12152022	12/15/2022	4201-063400-6009-900-000-100	2022/12	2,695.04	247313	12/15/2022	Vehicle Supplies	12019
					CHECK TOTAL		2,695.04				
0034932	050156	THINKERCA	4021	12/15/2022	4201-061310-3000-200-100-540	2022/12	4,050.00	247314	12/15/2022	Purchased Services-Elementary	12019
0034932	050156	THINKERCA	4021	12/15/2022	4201-061310-3000-300-100-540	2022/12	4,050.00	247314	12/15/2022	Purchased Services-Secondary	12019
					CHECK TOTAL		8,100.00				

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0034763	054628	VERIZON WIRELESS	9921306664	12/15/2022	4201-068200-3000-900-000-591	CHECK TOTAL	4,355.10	247315	12/15/2022	TECHNOLOGY PURCHASED SERVICES	12019
						CHECK TOTAL	4,355.10				
0034919	058620	AMELIA WOODALL	12152022	12/15/2022	4201-061310-3000-200-100-500	CHECK TOTAL	4,000.00	247316	12/15/2022	Purchased Services	12019
						CHECK TOTAL	4,000.00				
0034794	058652	WRIGHT AUTO SUPPLY	12152022	12/15/2022	4201-064200-6000-900-000-100	CHECK TOTAL	61.45	247317	12/15/2022	Materials & Supplies-Maintenan	12019
0034781	058652	WRIGHT AUTO SUPPLY	12152022	12/15/2022	4201-063400-6009-900-000-100	CHECK TOTAL	510.12	247317	12/15/2022	Vehicle Supplies	12019
						CHECK TOTAL	571.57				
0000000	003008	BENCHMARK COMMUNITY BANK	12152022	12/15/2022	4100-053010-7002-	- 2022/12	31.56	247318	12/15/2022	Capital Outlay	12020
0000000	003008	BENCHMARK COMMUNITY BANK	12152022	12/15/2022	4100-053010-3002-	- 2022/12	29.99	247318	12/15/2022	Professional Services - Other	12020
0000000	003008	BENCHMARK COMMUNITY BANK	12152022	12/15/2022	4100-053010-7002-	- 2022/12	730.87	247318	12/15/2022	Capital Outlay	12020
0000000	003008	BENCHMARK COMMUNITY BANK	12152022	12/15/2022	4100-053010-5401-	- 2022/12	196.74	247318	12/15/2022	Office Supplies	12020
0000000	003008	BENCHMARK COMMUNITY BANK	12152022	12/15/2022	4100-053010-5408-	- 2022/12	215.50	247318	12/15/2022	Vehicle Equipment Supplies	12020
						CHECK TOTAL	1,204.66				
0000000	008221	COMMONWEALTH OF VA	T452964	12/15/2022	4100-053010-5203-	- 2022/12	1,018.10	247319	12/15/2022	Telecommunications	12020
						CHECK TOTAL	1,018.10				
0000000	001235	AMAZON CAPITAL SERVICES	1C31-12CW-7KXL	12/15/2022	4100-073010-6030-	- 2022/12	144.95	247320	12/15/2022	Literacy Books & Supplies	12021
0000000	001235	AMAZON CAPITAL SERVICES	1C31-12CW-7KXL	12/15/2022	4100-073010-5417-	- 2022/12	192.00	247320	12/15/2022	Summer Reading Program	12021
0000000	001235	AMAZON CAPITAL SERVICES	1C31-12CW-7KXL	12/15/2022	4100-073010-5401-	- 2022/12	51.99	247320	12/15/2022	Office Supplies	12021
0000000	001235	AMAZON CAPITAL SERVICES	1C31-12CW-7KXL	12/15/2022	4100-073010-5412-	- 2022/12	56.29	247320	12/15/2022	AV & Electronic Media & Materi	12021
0000000	001235	AMAZON CAPITAL SERVICES	1C31-12CW-7KXL	12/15/2022	4100-073010-5411-	- 2022/12	845.37	247320	12/15/2022	Books & Periodicals	12021
						CHECK TOTAL	1,290.60				
0000000	034201	SHENTEL	12152022	12/15/2022	4100-073010-5203-	- 2022/12	26.60	247321	12/15/2022	Telephone	12021
0000000	034201	SHENTEL	12152022	12/15/2022	4100-073010-5204-	- 2022/12	75.00	247321	12/15/2022	Internet Access / WEB Hosting	12021
						CHECK TOTAL	101.60				
0000000	035202	NOTTOWAY PUBLISHING CO.,	12152022	12/15/2022	4100-073010-3007-	- 2022/12	90.00	247322	12/15/2022	Advertising	12021
						CHECK TOTAL	90.00				
0000000	999999	FARMVILLE HERALD		12/15/2022	4100-073010-5411-	- 2022/12	49.00	247323	12/15/2022	Books & Periodicals	12021
						CHECK TOTAL	49.00				
0000000	999999	MOUNTAIN CREEK SIGNS, LLC	1479	12/15/2022	4100-073010-3007-	- 2022/12	20.00	247324	12/15/2022	Advertising	12021
						CHECK TOTAL	20.00				
0000000	008601	DIAMOND PAPER CO., INC.	309973	12/15/2022	4204-081320-5405-	- 2022/12	3,286.20	247325	12/15/2022	Custodial Supplies	12022
						CHECK TOTAL	3,286.20				
0000000	008627	DIRECTV	221205	12/15/2022	4204-081320-5203-	- 2022/12	132.61	247326	12/15/2022	Telephone/Cable	12022
						CHECK TOTAL	132.61				
0000000	013750	FIRE-X CORPORATION	621414	12/15/2022	4204-081330-3140-	- 2022/12	400.00	247327	12/15/2022	Fire Alarm Monitoring/Inspecti	12022
						CHECK TOTAL	400.00				
0000000	019002	JOHN W. HILL	12152022	12/15/2022	4204-081330-3005-	- 2022/12	20.00	247328	12/15/2022	Facilities Repairs & Maintenan	12022
						CHECK TOTAL	20.00				

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0000000	999999	JOYCE L. MORDAN		12/15/2022	4204-081310-5501-	- - 2022/12	50.00	247329	12/15/2022	Travel - Mileage	12022
0000000	000311	ADVANTUS STRATEGIES	12192022	12/19/2022	4100-081080-3002-	- - 2022/12	5,000.00	247330	12/19/2022	Professional Services - Other	12023
0000000	001235	AMAZON CAPITAL SERVICES	1CTC-MP49-HGP3	12/19/2022	4100-031020-5401-	- - 2022/12	28.01	247331	12/19/2022	Office Supplies	12023
0000000	001235	AMAZON CAPITAL SERVICES	1CVJ-9HGV-JF6P	12/19/2022	4100-035010-5401-	- - 2022/12	27.97	247331	12/19/2022	Office Supplies	12023
0000000	001235	AMAZON CAPITAL SERVICES	1FH6-D7P6-GG71	12/19/2022	4100-031020-5409-	- - 2022/12	86.89	247331	12/19/2022	Police Supplies-Misc & Camera	12023
0000000	001235	AMAZON CAPITAL SERVICES	1KRJ-9UXF-9F4K	12/19/2022	4100-031020-3004-	- - 2022/12	32.88	247331	12/19/2022	Equipment Repairs & Maintenance	12023
0000000	001235	AMAZON CAPITAL SERVICES	1X39-6H1X-V9N1	12/19/2022	4100-031020-5401-	- - 2022/12	75.98	247331	12/19/2022	Office Supplies	12023
0000000	001235	AMAZON CAPITAL SERVICES	16JG-477P-7CC7	12/19/2022	4100-034010-5401-	- - 2022/12	161.49	247331	12/19/2022	Office Supplies	12023
0000000	001235	AMAZON CAPITAL SERVICES	3X1-6XRV-6RLH	12/19/2022	4100-031020-5409-	- - 2022/12	22.60	247331	12/19/2022	Police Supplies-Misc & Camera	12023
0000000	001901	AT&T	CCC-12192022	12/19/2022	4100-021060-5203-	- - 2022/12	50.38	247332	12/19/2022	Telephone	12023
0000000	003008	BENCHMARK COMMUNITY BANK	12192022	12/19/2022	4100-031020-7007-	- - 2022/12	59.84	247333	12/19/2022	K-9 Unit	12023
0000000	003008	BENCHMARK COMMUNITY BANK	12192022	12/19/2022	4100-031020-5409-	- - 2022/12	51.80	247333	12/19/2022	Police Supplies-Misc & Camera	12023
0000000	003008	BENCHMARK COMMUNITY BANK	12192022	12/19/2022	4100-031020-3004-	- - 2022/12	330.18	247333	12/19/2022	Equipment Repairs & Maintenance	12023
0000000	003009	CRYSTAL SPRINGS	12192022	12/19/2022	4100-043020-7001-	- - 2022/12	15.59	247334	12/19/2022	Furniture & Fixtures	12023
0000000	003601	BKT UNIFORMS	RCPT 89035	12/19/2022	4100-031050-5410-	- - 2022/12	163.98	247335	12/19/2022	Uniforms	12023
0000000	003721	BLACKSTONE ANIMAL CLINIC	12192022	12/19/2022	4100-031020-7007-	- - 2022/12	36.75	247336	12/19/2022	K-9 Unit	12023
0000000	004012	BOOKER'S SUPPLY, INC.	325781	12/19/2022	4100-034010-5408-	- - 2022/12	3.29	247337	12/19/2022	Vehicle Maintenance	12023
0000000	004020	RONALD L. BOYD	43350	12/19/2022	4100-035010-7009-	- - 2022/12	305.00	247338	12/19/2022	Facilities - Repairs & Mainten	12023
0000000	004297	BAI MUNICIPAL SOFTWARE	WATS2023B-1038	12/19/2022	4100-012010-4001-	- - 2022/12	5,042.68	247339	12/19/2022	Data Processing	12023
0000000	004297	BAI MUNICIPAL SOFTWARE	WATS2023B-1038	12/19/2022	4100-012090-4001-	- - 2022/12	5,042.66	247339	12/19/2022	Data Processing	12023
0000000	004297	BAI MUNICIPAL SOFTWARE	WATS2023B-1038	12/19/2022	4100-012130-4001-	- - 2022/12	5,042.66	247339	12/19/2022	Data Processing	12023
0000000	004340	BRIGHTSPEED	COR-12192022	12/19/2022	4100-012090-5203-	- - 2022/12	241.93	247340	12/19/2022	Telephone	12023
0000000	004340	BRIGHTSPEED	TREAS-12192022	12/19/2022	4100-012130-5203-	- - 2022/12	229.87	247340	12/19/2022	Telephone	12023
0000000	004340	BRIGHTSPEED	VEC-12192022	12/19/2022	4100-083050-5203-	- - 2022/12	209.07	247340	12/19/2022	Telephone	12023
0000000	004617	BURKEVILLE BODY SHOP, INC.	RO 38538	12/19/2022	4100-031020-5408-	- - 2022/12	5,117.35	247341	12/19/2022	Vehicle Repairs & Maintenance	12023

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	005266	CARD SERVICES CENTER	12192022	12/19/2022	4100-011010-5504-	-	1,295.04	247342	12/19/2022	Travel - Convention & Educatio	12023
0000000	005266	CARD SERVICES CENTER	12192022	12/19/2022	4100-011010-5804-	-	24.48	247342	12/19/2022	Discretionary Fund	12023
0000000	005266	CARD SERVICES CENTER	12192022	12/19/2022	4100-012010-5504-	-	115.73	247342	12/19/2022	Travel - Convention & Educatio	12023
0000000	005266	CARD SERVICES CENTER	12192022	12/19/2022	4100-012010-5805-	-	596.00	247342	12/19/2022	Training	12023
0000000	005266	CARD SERVICES CENTER	12192022	12/19/2022	4100-012010-4001-	-	424.50	247342	12/19/2022	Data Processing	12023
0000000	005266	CARD SERVICES CENTER	12192022	12/19/2022	4100-034010-5408-	-	359.03	247342	12/19/2022	Vehicle Maintenance	12023
0000000	005266	CARD SERVICES CENTER	12192022	12/19/2022	4100-034010-5504-	-	40.31	247342	12/19/2022	Travel - Convention & Educatio	12023
0000000	005266	CARD SERVICES CENTER	12192022	12/19/2022	4100-034010-6002-	-	45.00	247342	12/19/2022	Dues & Membership	12023
					CHECK TOTAL		2,900.09				
0000000	006004	CITIZENS BANK & TRUST CO.	12192022	12/19/2022	4100-011010-5804-	-	5.00	247343	12/19/2022	Discretionary Fund	12023
					CHECK TOTAL		5.00				
0000000	007828	DAVENPORT & COMPANY LLC	PF22-289	12/19/2022	4100-011010-5804-	-	26,822.19	247344	12/19/2022	Discretionary Fund	12023
					CHECK TOTAL		26,822.19				
0000000	008600	DIAMOND SPRINGS	JCC-12192022	12/19/2022	4100-021090-5401-	-	8.95	247345	12/19/2022	Office Supplies	12023
					CHECK TOTAL		8.95				
0000000	009198	DOMINION ENERGY VIRGINIA	COMP1-12192022	12/19/2022	4100-043020-5101-	-	944.79	247346	12/19/2022	Electricity	12023
0000000	009198	DOMINION ENERGY VIRGINIA	COMP2-12192022	12/19/2022	4100-043020-5101-	-	2,707.10	247346	12/19/2022	Electricity	12023
0000000	009198	DOMINION ENERGY VIRGINIA	SHER-12192022	12/19/2022	4100-043020-5101-	-	772.98	247346	12/19/2022	Electricity	12023
					CHECK TOTAL		4,424.87				
0000000	015801	GCR COMPANY	304784	12/19/2022	4100-012010-5203-	-	482.94	247347	12/19/2022	Telephone	12023
0000000	015801	GCR COMPANY	304785	12/19/2022	4100-011010-5204-	-	1,500.00	247347	12/19/2022	Internet/Data Service	12023
0000000	015801	GCR COMPANY	304785	12/19/2022	4100-012090-5203-	-	100.00	247347	12/19/2022	Telephone	12023
0000000	015801	GCR COMPANY	304785	12/19/2022	4100-012130-5203-	-	100.00	247347	12/19/2022	Telephone	12023
0000000	015801	GCR COMPANY	304785	12/19/2022	4100-021060-5203-	-	100.00	247347	12/19/2022	Telephone	12023
0000000	015801	GCR COMPANY	304785	12/19/2022	4100-022030-5203-	-	66.66	247347	12/19/2022	Telephone	12023
0000000	015801	GCR COMPANY	304785	12/19/2022	4100-022030-5203-	-	33.34	247347	12/19/2022	Telephone	12023
0000000	015801	GCR COMPANY	304785	12/19/2022	4100-031020-5203-	-	100.00	247347	12/19/2022	Telephone	12023
					CHECK TOTAL		2,482.94				
0000000	018244	HALE'S ELECTRICAL SERVICE	H21018682	12/19/2022	4100-043020-3004-	-	243.00	247348	12/19/2022	Equipment Repairs & Maintenan	12023
					CHECK TOTAL		243.00				
0000000	020205	HUDSON'S CUSTOM EXHAUST &	57827	12/19/2022	4100-031020-5408-	-	20.00	247349	12/19/2022	Vehicle Repairs & Maintenance	12023
					CHECK TOTAL		20.00				
0000000	022504	IRONGATE BOUNDARY MGMT	12192022	12/19/2022	4100-033010-5805-	-	1,721.25	247350	12/19/2022	Piedmont Region Juvenile Deten	12023
					CHECK TOTAL		1,721.25				
0000000	023891	JIMMY'S AUTOMOTIVE	034285	12/19/2022	4100-031020-5408-	-	25.00	247351	12/19/2022	Vehicle Repairs & Maintenance	12023
					CHECK TOTAL		25.00				
0000000	026401	KEY OFFICE SUPPLY, INC.	572614	12/19/2022	4100-021050-5401-	-	20.76	247352	12/19/2022	Office Supplies	12023
0000000	026401	KEY OFFICE SUPPLY, INC.	573366	12/19/2022	4100-012130-5401-	-	19.95	247352	12/19/2022	Office Supplies	12023
0000000	026401	KEY OFFICE SUPPLY, INC.	573472	12/19/2022	4100-031040-5401-	-	74.00	247352	12/19/2022	Office Supplies	12023
					CHECK TOTAL		114.71				

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0034922	028002 KUSTOM SIGNALS, INC.	379013	12/19/2022	4100-031020-5409-	-	3,096.00	247353	12/19/2022	Police Supplies-Misc & Camera	12023
0000000	029028 BRENDA A. LEE	12192022	12/19/2022	4100-013010-1015-	-	693.00	247354	12/19/2022	Officers Of Election	12023
0000000	032790 THE CREWE-BURKEVILLE	4152	12/19/2022	4100-011010-3007-	-	128.00	247355	12/19/2022	Advertising	12023
0000000	032790 THE CREWE-BURKEVILLE	4152	12/19/2022	4100-081020-3007-	-	168.00	247355	12/19/2022	Advertising	12023
0000000	035202 NOTTOWAY PUBLISHING CO.,	ADMIN-12192022	12/19/2022	4100-011010-3007-	-	621.50	247356	12/19/2022	Advertising	12023
0000000	035202 NOTTOWAY PUBLISHING CO.,	ADMIN-12192022	12/19/2022	4100-012010-5401-	-	58.50	247356	12/19/2022	Office Supplies	12023
0000000	035202 NOTTOWAY PUBLISHING CO.,	ADMIN-12192022	12/19/2022	4100-081010-3007-	-	120.50	247356	12/19/2022	Advertising	12023
0000000	035202 NOTTOWAY PUBLISHING CO.,	COR-12192022	12/19/2022	4100-012090-3007-	-	50.00	247356	12/19/2022	Advertising	12023
0000000	035203 NOTTOWAY COUNTY	047	12/19/2022	4100-013020-5101-	-	530.29	247357	12/19/2022	Utilities - Electricity	12023
0000000	039706 PHELPS LOCKSMITH SERVICE	12192022	12/19/2022	4100-043020-7001-	-	300.00	247358	12/19/2022	Furniture & Fixtures	12023
0000000	039803 PIEDMONT REGIONAL JAIL	4101	12/19/2022	4100-033010-5807-	-	42,982.42	247359	12/19/2022	Regional Jail Construction	12023
0000000	039808 PIEDMONT REGIONAL	2070	12/19/2022	4100-033010-5805-	-	1,875.00	247360	12/19/2022	Piedmont Region Juvenile Deten	12023
0000000	040401 POSTMASTER, NOTTOWAY	COR-12192022	12/19/2022	4100-012090-5201-	-	140.00	247361	12/19/2022	Postage	12023
0000000	040401 POSTMASTER, NOTTOWAY	SHER-12192022	12/19/2022	4100-031020-5201-	-	140.00	247361	12/19/2022	Postage	12023
0000000	043610 QUILL CORPORATION	29338959	12/19/2022	4100-012010-4001-	-	276.71	247362	12/19/2022	Data Processing	12023
0000000	043610 QUILL CORPORATION	29338959	12/19/2022	4100-012010-5401-	-	23.59	247362	12/19/2022	Office Supplies	12023
0000000	043610 QUILL CORPORATION	29430587	12/19/2022	4100-012010-5401-	-	23.58	247362	12/19/2022	Office Supplies	12023
0000000	044635 READ'S UNIFORMS	156527-99	12/19/2022	4100-031020-5410-	-	323.88				
0000000	044635 READ'S UNIFORMS	156528-99	12/19/2022	4100-031050-5410-	-	33.14	247363	12/19/2022	Uniforms	12023
0000000	044635 READ'S UNIFORMS	156530-99	12/19/2022	4100-031020-5410-	-	34.68	247363	12/19/2022	Uniforms	12023
0000000	044635 READ'S UNIFORMS	156531-99	12/19/2022	4100-031050-5410-	-	37.75	247363	12/19/2022	Uniforms	12023
0000000	045645 PHYLLIS A. ROBINSON	12192022	12/19/2022	4100-013010-1015-	-	58.29	247363	12/19/2022	Uniforms	12023
0000000	045901 RMM ARCHITECTS, PC	59773	12/19/2022	4100-035010-7002-	-	163.86				
0000000	046823 SANDS ANDERSON PC	567383	12/19/2022	4100-012040-3002-	-	462.00	247364	12/19/2022	Officers Of Election	12023
0000000						462.00				
0000000						14,759.00	247365	12/19/2022	Capital Outlay	12023
0000000						14,759.00				
0000000						14,151.76	247366	12/19/2022	Professional Services	12023
0000000						14,151.76				

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0000000	047524	SHELTON TOWING	1034	12/19/2022	4100-031020-5408-	CHECK TOTAL	1,450.00	247367	12/19/2022	Vehicle Repairs & Maintenance	12023
0000000	047607	SIGNS, DESIGNS & MORE	4483	12/19/2022	4100-031050-5410-	CHECK TOTAL	86.40	247368	12/19/2022	Uniforms	12023
0000000	048212	SOUTHERN STATES - BURKEVI	PI64053	12/19/2022	4100-043020-7001-	CHECK TOTAL	210.45	247369	12/19/2022	Furniture & Fixtures	12023
0000000	048212	SOUTHERN STATES - BURKEVI	PI64054	12/19/2022	4100-043020-7001-	CHECK TOTAL	120.04	247369	12/19/2022	Furniture & Fixtures	12023
0000000	048212	SOUTHERN STATES - BURKEVI	PI91260	12/19/2022	4100-035010-5402-	CHECK TOTAL	11.99	247369	12/19/2022	Dog Food & Supplies	12023
0000000	048238	SOUTHSIDE SPCA	12192022	12/19/2022	4100-035010-7022-	CHECK TOTAL	342.48				
0000000	048238	SOUTHSIDE SPCA	12192022	12/19/2022	4100-035010-7022-	CHECK TOTAL	150.00	247370	12/19/2022	DMV Sterilization Donation	12023
0000000	048315	SPAINVILLE STORE & GARAGE	2912	12/19/2022	4100-031020-5408-	CHECK TOTAL	381.22	247371	12/19/2022	Vehicle Repairs & Maintenance	12023
0034506	050207	TIMMONS GROUP	302517	12/19/2022	4100-092000-9200-	CHECK TOTAL	225.00	247372	12/19/2022	Federal CARES Relief Fund-2nd	12023
0000000	051122	TREASURER OF VIRGINIA	23-135-RED	12/19/2022	4100-021060-3010-	CHECK TOTAL	217.71	247373	12/19/2022	SRA Software/Maintenance	12023
0000000	051131	TREASURER OF VIRGINIA	359403	12/19/2022	4100-031020-5408-	CHECK TOTAL	34.10	247374	12/19/2022	Vehicle Repairs & Maintenance	12023
0000000	054502	VIRGINIA DEPARTMENT OF	202233400694	12/19/2022	4100-012130-5804-	CHECK TOTAL	1,600.00	247375	12/19/2022	DMV Stop Fee	12023
0000000	054628	VERIZON WIRELESS	9922699371	12/19/2022	4100-011010-5203-	CHECK TOTAL	160.71	247376	12/19/2022	Telephone - Crime Solvers	12023
0000000	054628	VERIZON WIRELESS	9922699371	12/19/2022	4100-012010-5203-	CHECK TOTAL	169.14	247376	12/19/2022	Telephone	12023
0000000	054628	VERIZON WIRELESS	9922699371	12/19/2022	4100-032010-5203-	CHECK TOTAL	82.87	247376	12/19/2022	Telephone	12023
0000000	054628	VERIZON WIRELESS	9922699371	12/19/2022	4100-034010-5203-	CHECK TOTAL	89.12	247376	12/19/2022	Telephone/Internet	12023
0000000	054628	VERIZON WIRELESS	9922699371	12/19/2022	4100-035010-5203-	CHECK TOTAL	98.22	247376	12/19/2022	Telephone	12023
0000000	054628	VERIZON WIRELESS	9922699371	12/19/2022	4100-081010-5203-	CHECK TOTAL	49.11	247376	12/19/2022	Telephone	12023
0000000	055441	VILLAGE VETERINARY SVC	54149	12/19/2022	4100-035010-7010-	CHECK TOTAL	373.94	247377	12/19/2022	Vetting	12023
0000000	055441	VILLAGE VETERINARY SVC	56012	12/19/2022	4100-035010-7010-	CHECK TOTAL	1,115.49	247377	12/19/2022	Vetting	12023
0000000	058045	WITMER PUBLIC SAFETY GROU	INV147345	12/19/2022	4100-031020-5409-	CHECK TOTAL	442.00	247378	12/19/2022	Police Supplies-Misc & Camera	12023
0000000	058045	WITMER PUBLIC SAFETY GROU	INV150702	12/19/2022	4100-031020-5409-	CHECK TOTAL	215.00	247378	12/19/2022	Police Supplies-Misc & Camera	12023
0000000	999999	ANDY RHODES		12/19/2022	4100-031020-5505-	CHECK TOTAL	657.00				
0000000	999999	ANDY RHODES		12/19/2022	4100-031020-5505-	CHECK TOTAL	18.16	247379	12/19/2022	Travel - Extradition of Prison	12023
0000000	999999	CARLTON ABERNATHY		12/19/2022	4100-031020-5505-	CHECK TOTAL	10.58	247380	12/19/2022	Travel - Extradition of Prison	12023

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0000000	999999	COMMONWEALTH TECHNICAL SE	17303	12/19/2022	4100-021060-5203-	2022/12 CHECK TOTAL	120.00 120.00	247381	12/19/2022	Telephone	12023
0000000	999999	MARIE LYNCH		12/19/2022	4100-013010-1015-	2022/12 CHECK TOTAL	56.28 56.28	247382	12/19/2022	Officers Of Election	12023
0000000	999999	PATRICIA KASZYCKI		12/19/2022	4100-013010-1015-	2022/12 CHECK TOTAL	176.00 176.00	247383	12/19/2022	Officers Of Election	12023
0000000	002007	AUTOMOTIVE EXCELLENCE	8452	12/19/2022	4214-042040-5408-	2022/12	572.27	247384	12/19/2022	VEHICLE REPAIRS & MAINTENANCE	12024
0000000	002007	AUTOMOTIVE EXCELLENCE	8677	12/19/2022	4214-042040-5408-	2022/12	64.38	247384	12/19/2022	VEHICLE REPAIRS & MAINTENANCE	12024
0000000	002007	AUTOMOTIVE EXCELLENCE	8679	12/19/2022	4214-042040-5408-	2022/12	218.00	247384	12/19/2022	VEHICLE REPAIRS & MAINTENANCE	12024
0000000	002007	AUTOMOTIVE EXCELLENCE	8717	12/19/2022	4214-042040-5408-	2022/12	34.80	247384	12/19/2022	VEHICLE REPAIRS & MAINTENANCE	12024
0000000	002007	AUTOMOTIVE EXCELLENCE	8757	12/19/2022	4214-042040-5408-	2022/12	218.00	247384	12/19/2022	VEHICLE REPAIRS & MAINTENANCE	12024
0000000	002007	AUTOMOTIVE EXCELLENCE	8758	12/19/2022	4214-042040-5408-	2022/12 CHECK TOTAL	2,708.42 3,815.87	247384	12/19/2022	VEHICLE REPAIRS & MAINTENANCE	12024
0000000	004340	BRIGHTSPEED	LF-12192022	12/19/2022	4214-042040-5203-	2022/12 CHECK TOTAL	102.81 102.81	247385	12/19/2022	TELEPHONE	12024
0000000	009210	DRAPER ADEN ASSOCIATES, L	100957	12/19/2022	4214-042040-3013-	2022/12	380.00	247386	12/19/2022	Contracted Svcs-Engineering	12024
0034812	009210	DRAPER ADEN ASSOCIATES, L	100973	12/19/2022	4214-042040-3013-	2022/12 CHECK TOTAL	6,795.05 7,175.05	247386	12/19/2022	Contracted Svcs-Engineering	12024
0000000	010714	EDMONDS WASTE REMOVAL, INC	126149	12/19/2022	4214-042040-3005-	2022/12 CHECK TOTAL	7,905.00 7,905.00	247387	12/19/2022	LEACHATE HAULING/TREATMENT	12024
0000000	048203	SOUTHSIDE ELECTRIC COOP	616-12192022	12/19/2022	4214-042040-5104-	2022/12 CHECK TOTAL	71.14 71.14	247388	12/19/2022	UTILITIES	12024
0000000	054628	VERIZON WIRELESS	9922699371	2 12/19/2022	4214-042040-5203-	2022/12 CHECK TOTAL	40.01 40.01	247389	12/19/2022	TELEPHONE	12024
0000000	055451	VIRGINIA TOBACCO REGION	12192022	12/19/2022	4100-081080-8070-	2022/12 CHECK TOTAL	15,900.00 15,900.00	247390	12/19/2022	Tobacco Commission Proceeds	12025
0000000	032028	HOWARD MILLER	12192022	12/19/2022	4204-081330-3005-	2022/12 CHECK TOTAL	30.00 30.00	247391	12/19/2022	Facilities Repairs & Maintenan	12026
0000000	026401	KEY OFFICE SUPPLY, INC.	573765	12/19/2022	4100-057070-5401-	2022/12 CHECK TOTAL	178.11 178.11	247392	12/19/2022	Office Supplies	12027
0000000	043610	QUILL CORPORATION	29427488	12/19/2022	4100-057070-5401-	2022/12	158.53	247393	12/19/2022	Office Supplies	12027
0000000	043610	QUILL CORPORATION	29455679	12/19/2022	4100-057070-5401-	2022/12 CHECK TOTAL	19.70 178.23	247393	12/19/2022	Office Supplies	12027
0000000	005627	CENTURYLINK	101344409	12/19/2022	4212-031040-3005-	2022/12 CHECK TOTAL	8,060.12 8,060.12	247394	12/19/2022	FSAP Maintenance	12028
0000000	001235	AMAZON CAPITAL SERVICES	12202022	12/20/2022	4201-061310-6000-900-100-599	2022/12	558.73	247395	12/20/2022	Materials & Supplies	12029
0000000	001235	AMAZON CAPITAL SERVICES	12202022	12/20/2022	4201-061310-6000-200-100-100	2022/12	173.98	247395	12/20/2022	Materials & Supplies	12029

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	001235	AMAZON CAPITAL SERVICES	12202022	12/20/2022	4201-061310-6000-200-100-500	2022/12	389.76	247395	12/20/2022	Materials & Supplies	12029
0000000	001235	AMAZON CAPITAL SERVICES	12202022	12/20/2022	4201-061310-6000-200-100-500	2022/12	359.91	247395	12/20/2022	Materials & Supplies	12029
0000000	001235	AMAZON CAPITAL SERVICES	12202022	12/20/2022	4201-062120-6000-900-000-100	2022/12	187.56	247395	12/20/2022	Materials	12029
0000000	001235	AMAZON CAPITAL SERVICES	12202022	12/20/2022	4201-064200-6000-900-000-100	2022/12	29.98	247395	12/20/2022	Materials & Supplies-Maintenan	12029
					CHECK TOTAL		1,699.92				
0000000	003708	BLACKSTONE PRIMARY SCHOOL	12202022	12/20/2022	4201-061310-3000-200-100-610	2022/12	350.00	247396	12/20/2022	Purchased Services-Prof Develo	12029
					CHECK TOTAL		350.00				
0000000	004401	BSN SPORTS LLC	919124323	12/20/2022	4201-064200-6000-900-000-100	2022/12	235.99	247397	12/20/2022	Materials & Supplies-Maintenan	12029
					CHECK TOTAL		235.99				
0000000	006617	COUNTY OF NOTTOWAY	16668	12/20/2022	4201-064200-3000-900-000-100	2022/12	1,618.12	247398	12/20/2022	Purchased Services	12029
					CHECK TOTAL		1,618.12				
0000000	018242	HAND2MIND, INC.	INV000069194	12/20/2022	4201-061310-6000-200-100-500	2022/12	559.92	247399	12/20/2022	Materials & Supplies	12029
					CHECK TOTAL		559.92				
0000000	023607	JENNINGS LAWN CARE SERVIC	1601	12/20/2022	4201-064300-3000-900-000-100	2022/12	660.00	247400	12/20/2022	Contract Service-Grounds	12029
					CHECK TOTAL		660.00				
0000000	026814	KIMBALL MIDWEST	100545363	12/20/2022	4201-063400-6009-900-000-100	2022/12	73.47	247401	12/20/2022	Vehicle Supplies	12029
					CHECK TOTAL		73.47				
0000000	032002	R. E. MICHEL CO LLC	64300300	12/20/2022	4201-064200-6000-900-000-100	2022/12	10.86	247402	12/20/2022	Materials & Supplies-Maintenan	12029
					CHECK TOTAL		10.86				
0000000	035206	NOTTOWAY HIGH SCHOOL	12202022	12/20/2022	4201-068200-3000-900-000-591	2022/12	2,812.50	247403	12/20/2022	TECHNOLOGY PURCHASED SERVICES	12029
					CHECK TOTAL		2,812.50				
0000000	035210	NOTTOWAY INTERMEDIATE	12202022	12/20/2022	4201-061310-3000-200-100-100	2022/12	1,220.95	247404	12/20/2022	Professional Development	12029
0000000	035210	NOTTOWAY INTERMEDIATE	12202022	12/20/2022	4201-061310-3000-300-100-100	2022/12	629.45	247404	12/20/2022	Professional Development	12029
0000000	035210	NOTTOWAY INTERMEDIATE	12202022	12/20/2022	4201-061310-3000-900-100-593	2022/12	520.00	247404	12/20/2022	Purchased Services	12029
0000000	035210	NOTTOWAY INTERMEDIATE	12202022	12/20/2022	4201-061310-3000-200-100-680	2022/12	100.00	247404	12/20/2022	Purchased Services-Elementary	12029
0000000	035210	NOTTOWAY INTERMEDIATE	12202022	12/20/2022	4201-061100-6031-900-800-705	2022/12	445.04	247404	12/20/2022	Materials & Supplies	12029
0000000	035210	NOTTOWAY INTERMEDIATE	12202022	12/20/2022	4201-061100-6031-900-800-705	2022/12	166.07	247404	12/20/2022	Materials & Supplies	12029
0000000	035210	NOTTOWAY INTERMEDIATE	12202022	12/20/2022	4201-061100-3002-301-200-100	2022/12	93.48	247404	12/20/2022	Prof Development-Sec SPED/NHS	12029
0000000	035210	NOTTOWAY INTERMEDIATE	12202022	12/20/2022	4201-061100-3002-230-200-100	2022/12	107.95	247404	12/20/2022	Prof Development-Elem SPED/Cre	12029
0000000	035210	NOTTOWAY INTERMEDIATE	12202022	12/20/2022	4201-061100-3002-240-200-100	2022/12	120.00	247404	12/20/2022	Prof Development-Elem SPED/Blc	12029
0000000	035210	NOTTOWAY INTERMEDIATE	12202022	12/20/2022	4201-061100-3002-302-200-100	2022/12	101.40	247404	12/20/2022	Prof Development-Sec SPED/NNS	12029
					CHECK TOTAL		3,504.34				
0000000	035212	NOTTOWAY CO. CAFETERIA FU	12202022	12/20/2022	4201-061100-3000-301-200-100	2022/12	115.14	247405	12/20/2022	Purchased Services-Sec SPED/NH	12029
0000000	035212	NOTTOWAY CO. CAFETERIA FU	12202022	12/20/2022	4201-061100-3000-240-200-100	2022/12	115.15	247405	12/20/2022	Purchased Services-Elem SPED/B	12029
					CHECK TOTAL		230.29				
0000000	048204	SOUTHSIDE VA COMM COLLEGE	TFC 0000014520	12/20/2022	4201-061100-3005-301-100-100	2022/12	16,950.50	247406	12/20/2022	Purchased Services-Dual Enroll	12029
					CHECK TOTAL		16,950.50				
0000000	054599	VASBO	1923	12/20/2022	4201-062160-3000-900-000-100	2022/12	395.00	247407	12/20/2022	Purchased Services-Cobra Admin	12029
					CHECK TOTAL		395.00				

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0000000	054629	VA DEPT. OF SOCIAL SERVIC	12202022	12/20/2022	4201-062140-3000-900-000-100	2022/12	120.00	247408	12/20/2022	Purchased Services	12029
					CHECK TOTAL		120.00				
0000000	058041	WISE COUNTY PUBLIC SCHOOL	CIP202431	12/20/2022	4201-061100-3000-230-100-100	2022/12	724.40	247409	12/20/2022	Purchased Services-Crewe	12029
0000000	058041	WISE COUNTY PUBLIC SCHOOL	CIP202431	12/20/2022	4201-061100-3000-240-100-100	2022/12	724.40	247409	12/20/2022	Purchased Services-Blackstone	12029
0000000	058041	WISE COUNTY PUBLIC SCHOOL	CIP202431	12/20/2022	4201-061100-3000-203-100-100	2022/12	724.40	247409	12/20/2022	Purchased Services-NIS	12029
0000000	058041	WISE COUNTY PUBLIC SCHOOL	CIP202431	12/20/2022	4201-061100-3000-301-100-100	2022/12	724.40	247409	12/20/2022	Purchased Services-Sec Reg/NHS	12029
0000000	058041	WISE COUNTY PUBLIC SCHOOL	CIP202431	12/20/2022	4201-061100-3000-302-100-100	2022/12	724.40	247409	12/20/2022	Purchased Services-Sec Reg/NMS	12029
					CHECK TOTAL		3,622.00				
0000000	999999	ALLISON DERRICK		12/20/2022	4201-061310-3001-200-100-630	2022/12	2,829.00	247410	12/20/2022	Private School Set Aside	12029
					CHECK TOTAL		2,829.00				
0000000	999999	MEGAN MARTIN		12/20/2022	4201-061310-3001-200-100-630	2022/12	2,824.00	247411	12/20/2022	Private School Set Aside	12029
					CHECK TOTAL		2,824.00				
0000000	999999	SHERRY SAUNDERS		12/20/2022	4201-061310-3001-200-100-630	2022/12	97.00	247412	12/20/2022	Private School Set Aside	12029
					CHECK TOTAL		97.00				
0000000	999999	TAMESHIA V. GRIMES	6000231376111	12/20/2022	4201-062120-5500-900-000-100	2022/12	348.68	247413	12/20/2022	Travel	12029
					CHECK TOTAL		348.68				
0000000	999999	VSPWA		12/20/2022	4201-064200-3000-900-000-100	2022/12	450.00	247414	12/20/2022	Purchased Services	12029
					CHECK TOTAL		450.00				
0034776	000302	ADVANCE COMMERCIAL		12/20/2022	4201-063400-6009-900-000-100	2022/12	52.48	247415	12/20/2022	Vehicle Supplies	12030
					CHECK TOTAL		52.48				
0034765	001222	AMERICANS	12202022	12/20/2022	4201-064200-5102-900-000-100	2022/12	16,510.69	247416	12/20/2022	Heating Services	12030
					CHECK TOTAL		16,510.69				
0034946	001229	AMAZON/SYNCE	12202022	12/20/2022	4201-061310-6000-200-100-500	2022/12	1,672.51	247417	12/20/2022	Materials & Supplies	12030
					CHECK TOTAL		1,672.51				
0034859	001908	AT&T MOBILITY	12082022	12/20/2022	4201-066100-3000-900-000-655	2022/12	1,856.00	247418	12/20/2022	PURCHASED SERVICES AT&T	12030
					CHECK TOTAL		1,856.00				
0034784	002701	B & B CONSULTANTS, INC.	22-11-29	12/20/2022	4201-064200-3002-900-000-100	2022/12	1,282.00	247419	12/20/2022	Maintenance & Service Contract	12030
					CHECK TOTAL		1,282.00				
0034797	004338	BRAME SPECIALTY CO.	7786964	12/20/2022	4201-064280-6005-900-000-100	2022/12	1,518.91	247420	12/20/2022	Custodial Supplies-Contract	12030
					CHECK TOTAL		1,518.91				
0034813	006691	COLONY TIRE CORPORATION	135-66780	12/20/2022	4201-063400-6009-900-000-100	2022/12	1,679.65	247421	12/20/2022	Vehicle Supplies	12030
					CHECK TOTAL		1,679.65				
0034913	012504	EVERDRIVEN TECHNOLOGIES,	30901	12/20/2022	4201-061100-3000-301-200-625	2022/12	2,855.00	247422	12/20/2022	Purchased Services-Transport	12030
					CHECK TOTAL		2,855.00				
0034788	017316	GRAINGER	12202022	12/20/2022	4201-064200-6000-900-000-100	2022/12	149.86	247423	12/20/2022	Materials & Supplies-Maintenan	12030
					CHECK TOTAL		149.86				

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0034786	030918	PARKER OIL CO.	12202022	12/20/2022	4201-064200-5102-900-000-100	CHECK TOTAL	10,351.28	247424	12/20/2022	Heating Services	12030
0034851	045019	RICOH USA, INC.	9031134460	12/20/2022	4201-064400-3000-900-000-100	CHECK TOTAL	4,227.82	247425	12/20/2022	Contract Services-Equipment	12030
0034951	046660	SADDLEBACK EDUCATIONAL	INV2156	12/20/2022	4201-061310-6000-200-100-540	CHECK TOTAL	1,092.00	247426	12/20/2022	Materials & Supplies-Elementar	12030
0034951	046660	SADDLEBACK EDUCATIONAL	INV2156	12/20/2022	4201-061310-6000-300-100-540	CHECK TOTAL	1,092.00	247426	12/20/2022	Materials & Supplies-Secondary	12030
0034757	053317	UNIVERSITY INSTRUCTORS	12202022	12/20/2022	4201-061310-3000-200-100-592	CHECK TOTAL	2,789.54	247427	12/20/2022	Purchased Services	12030
0034757	053317	UNIVERSITY INSTRUCTORS	12202022	12/20/2022	4201-061310-3000-300-100-592	CHECK TOTAL	4,424.26	247427	12/20/2022	Purchased Services	12030
0034793	053809	USA BLUE BOOK	198208	12/20/2022	4201-064200-6000-900-000-100	CHECK TOTAL	851.13	247428	12/20/2022	Materials & Supplies-Maintenan	12030
0034759	056102	VPS RECREATION, INC.	118884	12/20/2022	4201-064300-6000-900-000-592	CHECK TOTAL	30,651.50	247429	12/20/2022	Materials & Supplies	12030
0034839	000003	A & J PRODUCE	009171	12/20/2022	4203-065100-6002-900-000-150	CHECK TOTAL	160.00	247430	12/20/2022	FOOD SUPPLIES	12031
0034836	005271	CAPITAL ONE	12202022	12/20/2022	4203-065100-6000-900-000-150	CHECK TOTAL	160.00				
0034836	005271	CAPITAL ONE	12202022	12/20/2022	4203-065100-6002-900-000-150	CHECK TOTAL	13.29	247431	12/20/2022	MATERIALS & SUPPLIES	12031
0034840	013950	FLOWERS BAKING COMPANY	12202022	12/20/2022	4203-065100-6002-900-000-150	CHECK TOTAL	816.16	247431	12/20/2022	FOOD SUPPLIES	12031
0034843	018610	HERSHEY'S CREAMERY CO.	12202022	12/20/2022	4203-065100-6002-900-000-150	CHECK TOTAL	829.45				
0034842	025403	TRIDENT BEVERAGE	JANCL12036QB	12/20/2022	4203-065100-6002-900-000-150	CHECK TOTAL	1,247.59	247432	12/20/2022	FOOD SUPPLIES	12031
0034841	039440	PET DAIRY	12202022	12/20/2022	4203-065100-6002-900-000-150	CHECK TOTAL	1,305.50	247433	12/20/2022	FOOD SUPPLIES	12031
0034838	045015	RICHMOND RESTAURANT	12202022	12/20/2022	4203-065100-6002-900-000-150	CHECK TOTAL	1,305.50				
0034837	045027	RIVERSIDE PAPER SUPPLY	12202022	12/20/2022	4203-065100-6002-900-000-150	CHECK TOTAL	358.50	247434	12/20/2022	FOOD SUPPLIES	12031
0000000	005602	CENTER POINT LARGE PRINT	1973074	12/21/2022	4100-073010-5411-	CHECK TOTAL	358.50				
0000000	006702	REBECA S. CALDERON DE NOO	12-10-22	12/21/2022	4100-073010-1003-	CHECK TOTAL	3,849.22	247435	12/20/2022	FOOD SUPPLIES	12031
0000000	006702	REBECA S. CALDERON DE NOO	12-10-22	12/21/2022	4100-073010-1003-	CHECK TOTAL	3,849.22				
0000000	006702	REBECA S. CALDERON DE NOO	12-10-22	12/21/2022	4100-073010-1003-	CHECK TOTAL	40,526.42	247436	12/20/2022	FOOD SUPPLIES	12031
0000000	006702	REBECA S. CALDERON DE NOO	12-10-22	12/21/2022	4100-073010-1003-	CHECK TOTAL	40,526.42				
0000000	006702	REBECA S. CALDERON DE NOO	12-10-22	12/21/2022	4100-073010-1003-	CHECK TOTAL	2,911.47	247437	12/20/2022	MATERIALS & SUPPLIES	12031
0000000	006702	REBECA S. CALDERON DE NOO	12-10-22	12/21/2022	4100-073010-1003-	CHECK TOTAL	2,911.47				
0000000	006702	REBECA S. CALDERON DE NOO	12-10-22	12/21/2022	4100-073010-1003-	CHECK TOTAL	49.14	247438	12/21/2022	Books & Periodicals	12032
0000000	006702	REBECA S. CALDERON DE NOO	12-10-22	12/21/2022	4100-073010-1003-	CHECK TOTAL	49.14				
0000000	006702	REBECA S. CALDERON DE NOO	12-10-22	12/21/2022	4100-073010-1003-	CHECK TOTAL	62.50	247439	12/21/2022	Salaries / Part-Time	12032
0000000	006702	REBECA S. CALDERON DE NOO	12-10-22	12/21/2022	4100-073010-1003-	CHECK TOTAL	62.50				

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0000000	034201	SHENTEL	12212022	12/21/2022	4100-073010-5204-	-	149.95	247440	12/21/2022	Internet Access / WEB Hosting	12032
0000000	034201	SHENTEL	12212022	12/21/2022	4100-073010-5203-	-	70.72	247440	12/21/2022	Telephone	12032
					CHECK TOTAL		220.67				
0000000	034213	JENNIFER NELSON	12-12-22	12/21/2022	4100-073010-1003-	-	50.00	247441	12/21/2022	Salaries / Part-Time	12032
					CHECK TOTAL		50.00				
0000000	048200	SOUTHERN COPIER SALES &	221207-0009	12/21/2022	4100-073010-3007-	-	99.96	247442	12/21/2022	Advertising	12032
					CHECK TOTAL		99.96				
0000000	065001	JACQUELINE ZATAMESKI	12/21/2022	12/21/2022	4100-073010-5504-	-	103.52	247443	12/21/2022	Travel - Convention & Educatio	12032
0000000	065001	JACQUELINE ZATAMESKI	12/21/2022	12/21/2022	4100-073010-5401-	-	12.87	247443	12/21/2022	Office Supplies	12032
0000000	065001	JACQUELINE ZATAMESKI	12/21/2022	12/21/2022	4100-073010-7001-	-	180.00	247443	12/21/2022	Employee Recognition	12032
0000000	065001	JACQUELINE ZATAMESKI	12/21/2022	12/21/2022	4100-073010-5417-	-	5.07	247443	12/21/2022	Summer Reading Program	12032
					CHECK TOTAL		301.46				
0000000	003705	BLACKSTONE VOLUNTEER FIRE	12212022	12/21/2022	4100-032020-7003-001-	-	58,750.00	247444	12/21/2022	Contr-Equipment-Blackstone VFD	12033
					CHECK TOTAL		58,750.00				
0000000	004603	BURKEVILLE VOLUNTEER	12212022	12/21/2022	4100-032030-5605-002-	-	28,750.00	247445	12/21/2022	Contribution-Equipment-BVRS	12033
					CHECK TOTAL		28,750.00				
0000000	004604	BURKEVILLE VOLUNTEER FIRE	12212022	12/21/2022	4100-032020-7003-002-	-	58,750.00	247446	12/21/2022	Contr-Equipment-Burkeville VFD	12033
					CHECK TOTAL		58,750.00				
0000000	006908	CREWE VOLUNTEER FIRE	12212022	12/21/2022	4100-032020-7003-003-	-	58,750.00	247447	12/21/2022	Contr-Equipment-Crewe VFD	12033
0000000	006908	CREWE VOLUNTEER FIRE	12212022	12/21/2022	4100-032030-5605-001-	-	135,000.00	247447	12/21/2022	Contribution-Equipment-NCES	12033
					CHECK TOTAL		193,750.00				
0000000	006908	CREWE VOLUNTEER FIRE	12212022	12/21/2022	4100-032020-7003-003-	-	58,750.00	247448	12/21/2022	Contr-Equipment-Crewe VFD	12034
					CHECK TOTAL		58,750.00				
0000000	035205	NOTTOWAY COUNTY EMERGENCY	12212022	12/21/2022	4100-032030-5605-001-	-	135,000.00	247449	12/21/2022	Contribution-Equipment-NCES	12034
					CHECK TOTAL		135,000.00				
0000000	017314	GRAVITT LAW GROUP PLC	21087	12/29/2022	4100-053010-3002-	-	357.50	247483	12/29/2022	Professional Services - Other	12037
0000000	017314	GRAVITT LAW GROUP PLC	21088	12/29/2022	4100-053010-3002-	-	135.00	247483	12/29/2022	Professional Services - Other	12037
0000000	017314	GRAVITT LAW GROUP PLC	21089	12/29/2022	4100-053010-3002-	-	30.00	247483	12/29/2022	Professional Services - Other	12037
0000000	017314	GRAVITT LAW GROUP PLC	21090	12/29/2022	4100-053010-3002-	-	202.50	247483	12/29/2022	Professional Services - Other	12037
0000000	017314	GRAVITT LAW GROUP PLC	21091	12/29/2022	4100-053010-3002-	-	195.00	247483	12/29/2022	Professional Services - Other	12037
0000000	017314	GRAVITT LAW GROUP PLC	21092	12/29/2022	4100-053010-3002-	-	185.00	247483	12/29/2022	Professional Services - Other	12037
0000000	017314	GRAVITT LAW GROUP PLC	21093	12/29/2022	4100-053010-3002-	-	662.50	247483	12/29/2022	Professional Services - Other	12037
0000000	017314	GRAVITT LAW GROUP PLC	21094	12/29/2022	4100-053010-3002-	-	205.00	247483	12/29/2022	Professional Services - Other	12037
0000000	017314	GRAVITT LAW GROUP PLC	21095	12/29/2022	4100-053010-3002-	-	145.00	247483	12/29/2022	Professional Services - Other	12037
0000000	017314	GRAVITT LAW GROUP PLC	21096	12/29/2022	4100-053010-3002-	-	207.50	247483	12/29/2022	Professional Services - Other	12037
					CHECK TOTAL		2,325.00				
0000000	026401	KEY OFFICE SUPPLY, INC.	574254	12/29/2022	4100-057070-0300-	-	999.00	247484	12/29/2022	Administration	12035
					CHECK TOTAL		999.00				
0000000	054628	VERIZON WIRELESS	9922699372	12/29/2022	4100-057070-0300-	-	40.14	247485	12/29/2022	Administration	12035
					CHECK TOTAL		40.14				

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0000000	004340	BRIGHTSPEED	E911-122922	12/29/2022	4212-031040-3005-	- 2022/12 CHECK TOTAL	165.28 165.28	247486	12/29/2022	PSAP Maintenance	12036
0000000	048203	SOUTHSIDE ELECTRIC COOP	E911-122922-SEC	12/29/2022	4212-031040-7010-	- 2022/12 CHECK TOTAL	35.82 35.82	247487	12/29/2022	WIRELESS EQUIPMENT	12036
0000000	001206	THE AMELIA BULLETIN	12302022	12/30/2022	4100-073010-5411-	- 2022/12 CHECK TOTAL	30.00 30.00	247489	12/30/2022	Books & Periodicals	12038
0000000	009235	DOLLYWOOD FOUNDATION	01232966	12/30/2022	4100-073010-8007-	- 2022/12 CHECK TOTAL	103.56 103.56	247490	12/30/2022	Imagination Library	12038
0000000	013011	JESSICA FAAS	12-17-22	12/30/2022	4100-073010-1003-	- 2022/12 CHECK TOTAL	62.50 62.50	247491	12/30/2022	Salaries / Part-Time	12038
0000000	999999	CHILDREN'S PLUS INC.	222686	12/30/2022	4100-073010-8008-	- 2022/12 CHECK TOTAL	1,259.28 1,259.28	247492	12/30/2022	KYLER FOUNDATION GRANT	12038
0000000	000208	ACEWALL SCHOLARS	KC-12302022	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	1,400.00 1,400.00	247493	12/30/2022	Mandated Services	12039
0000000	000208	ACEWALL SCHOLARS	KC2-12302022	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	1,400.00 1,400.00	247493	12/30/2022	Mandated Services	12039
0000000	000208	ACEWALL SCHOLARS	SW-12302022	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	1,400.00 4,200.00	247493	12/30/2022	Mandated Services	12039
0000000	001117	ALLIANCE HUMAN SERVICES	SNYDLO NOV-22	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	3,600.00 3,600.00	247494	12/30/2022	Mandated Services	12039
0000000	013012	FAMILY CONNECTIONS	1/13/40003	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	2,500.00 2,500.00	247495	12/30/2022	Mandated Services	12039
0000000	014413	FOSTERING ACADIA	CS-12302022	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	6,560.00 13,120.00	247496	12/30/2022	Mandated Services	12039
0000000	014413	FOSTERING ACADIA	KWP-12302022	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	6,560.00 13,120.00	247496	12/30/2022	Mandated Services	12039
0000000	017298	GRAFTON SCHOOL, INC.	WINN-12302022	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	6,276.45 6,276.45	247497	12/30/2022	Mandated Services	12039
0000000	022123	INSPIRATIONAL YOUTH SVCS	640-T BURKE	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	7,522.00 7,522.00	247498	12/30/2022	Mandated Services	12039
0000000	033834	NATIONAL COUNSELING GROUP	5043737	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	1,260.00 1,330.00	247499	12/30/2022	Mandated Services	12039
0000000	033834	NATIONAL COUNSELING GROUP	5120934	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	1,330.00 130.00	247499	12/30/2022	Mandated Services	12039
0000000	033834	NATIONAL COUNSELING GROUP	5147198	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	130.00 2,720.00	247499	12/30/2022	Mandated Services	12039
0000000	053318	UNITED METHODIST	108654-CL-00002	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	4,824.90 3,102.30	247500	12/30/2022	Mandated Services	12039
0000000	053318	UNITED METHODIST	108654-CL-00004	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	3,102.30 3,102.30	247500	12/30/2022	Mandated Services	12039
0000000	053318	UNITED METHODIST	108654-CL-00006	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	3,102.30 4,824.90	247500	12/30/2022	Mandated Services	12039
0000000	053318	UNITED METHODIST	108654-CL-00008	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	4,824.90 3,102.30	247500	12/30/2022	Mandated Services	12039
0000000	053318	UNITED METHODIST	108654-CL-00011	12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	3,102.30 18,956.70	247500	12/30/2022	Mandated Services	12039

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0000000	999999	SHOOTERS INDOOR SPORTSPLE		12/30/2022	4100-057070-0100-	- 2022/12 CHECK TOTAL	360.00	247501	12/30/2022	Mandated Services	12039
0000000	008600	DIAMOND SPRINGS	DSS-12302022	12/30/2022	4100-053010-5401-	- 2022/12 CHECK TOTAL	53.26	247502	12/30/2022	Office Supplies	12040
0000000	041010	PURCHASE POWER	12302022	12/30/2022	4100-053010-5201-	- 2022/12 CHECK TOTAL	230.99	247503	12/30/2022	Postage	12040
0000000	048746	STERICYCLE, INC.	8002987338	12/30/2022	4100-053010-3002-	- 2022/12 CHECK TOTAL	210.07	247504	12/30/2022	Professional Services - Other	12040
0000000	001106	CLARENCE ALLEN	PC-12302022	12/30/2022	4100-081010-5501-	- 2022/12 CHECK TOTAL	50.00	247505	12/30/2022	Travel - Mileage	12041
0000000	004335	JAMES BRUCE		12/30/2022	4100-081010-5501-	- 2022/12 CHECK TOTAL	100.00	247506	12/30/2022	Travel - Mileage	12041
0000000	005259	PAUL CARTER		12/30/2022	4100-081010-5501-	- 2022/12 CHECK TOTAL	50.00	247507	12/30/2022	Travel - Mileage	12041
0000000	006697	WILLIAM J. COLLINS, III		12/30/2022	4100-081020-5501-	- 2022/12 CHECK TOTAL	9.38	247508	12/30/2022	Travel - Mileage	12041
0000000	024831	HUGH JONES		12/30/2022	4100-081010-5501-	- 2022/12 CHECK TOTAL	75.00	247509	12/30/2022	Travel - Mileage	12041
0000000	028617	JEFFREY LAVELLE		12/30/2022	4100-081010-5501-	- 2022/12 CHECK TOTAL	100.00	247510	12/30/2022	Travel - Mileage	12041
0000000	029020	CHANDRA LEWIS		12/30/2022	4100-081010-5501-	- 2022/12 CHECK TOTAL	125.00	247511	12/30/2022	Travel - Mileage	12041
0000000	031416	JAMES L. MCDANIEL, JR.		12/30/2022	4100-081020-5501-	- 2022/12 CHECK TOTAL	11.25	247512	12/30/2022	Travel - Mileage	12041
0000000	035223	ROGER LEE NORTON		12/30/2022	4100-081020-5501-	- 2022/12 CHECK TOTAL	11.25	247513	12/30/2022	Travel - Mileage	12041
0000000	039421	SANDRA PETTIS		12/30/2022	4100-081010-5501-	- 2022/12 CHECK TOTAL	25.00	247514	12/30/2022	Travel - Mileage	12041
0000000	039441	BENJAMIN PERRY		12/30/2022	4100-081010-5501-	- 2022/12 CHECK TOTAL	100.00	247515	12/30/2022	Travel - Mileage	12041
0000000	058038	FRANKIE WILLIAMSON		12/30/2022	4100-081010-5501-	- 2022/12 CHECK TOTAL	50.00	247516	12/30/2022	Travel - Mileage	12041
0000000	058619	KIRBY WOOLFOLK		12/30/2022	4100-081010-5501-	- 2022/12 CHECK TOTAL	125.00	247517	12/30/2022	Travel - Mileage	12041

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0000000	004340	BRIGHTSPEED	E911-12302022	12/30/2022	4212-031040-3005-	-	2,921.17	247518	12/30/2022	PSAP Maintenance	12042
					CHECK TOTAL	-	2,921.17				
0000000	001222	AMERIGAS	3144497808	12/30/2022	4204-081310-5102-	-	1,422.57	247519	12/30/2022	HVAC	12043
					CHECK TOTAL	-	1,422.57				
0000000	001235	AMAZON CAPITAL SERVICES	1FR7-VFCQ-VGJQ	12/30/2022	4204-081310-5401-	-	39.98	247520	12/30/2022	Office Supplies	12043
0000000	001235	AMAZON CAPITAL SERVICES	14C4-9HCW-RPYC	12/30/2022	4204-081310-5401-	-	57.17	247520	12/30/2022	Office Supplies	12043
					CHECK TOTAL	-	97.15				
0000000	004340	BRIGHTSPEED	LRA101-12302022	12/30/2022	4204-081320-5203-	-	77.84	247521	12/30/2022	Telephone/Cable	12043
0000000	004340	BRIGHTSPEED	PLAN-12302022	12/30/2022	4204-081330-5203-	-	62.91	247521	12/30/2022	Telephone	12043
0000000	004340	BRIGHTSPEED	1279W-123202022	12/30/2022	4204-081350-5203-	-	176.82	247521	12/30/2022	Telephone	12043
0000000	004340	BRIGHTSPEED	2193-1 12302022	12/30/2022	4204-081320-5203-	-	152.21	247521	12/30/2022	Telephone/Cable	12043
0000000	004340	BRIGHTSPEED	2193-12302022	12/30/2022	4204-081310-5203-	-	404.59	247521	12/30/2022	Telephone	12043
0000000	004340	BRIGHTSPEED	2193-12302022	12/30/2022	4204-081320-5203-	-	80.13	247521	12/30/2022	Telephone/Cable	12043
0000000	004340	BRIGHTSPEED	2193-2 12302022	12/30/2022	4204-081330-5203-	-	176.82	247521	12/30/2022	Telephone	12043
					CHECK TOTAL	-	1,131.32				
0000000	006617	COUNTY OF NOTTOWAY	16669	12/30/2022	4204-081310-3005-	-	598.36	247522	12/30/2022	Repairs & Maintenance - Proper	12043
					CHECK TOTAL	-	598.36				
0000000	010714	EDMUNDS WASTE REMOVAL, INC	1146307	12/30/2022	4204-081330-3140-	-	330.00	247523	12/30/2022	Fire Alarm Monitoring/Inspecti	12043
					CHECK TOTAL	-	330.00				
0000000	013004	FARMVILLE WHOLESALE	756196	12/30/2022	4204-081310-3004-	-	129.13	247524	12/30/2022	Repairs & Maintenance - Equipm	12043
					CHECK TOTAL	-	129.13				
0000000	019002	JOHN W. HILL	12302022	12/30/2022	4204-081310-5501-	-	343.75	247525	12/30/2022	Travel - Mileage	12043
					CHECK TOTAL	-	343.75				
0000000	024821	JOHNS BROTHERS SECURITY	1141294	12/30/2022	4204-081330-3140-	-	119.85	247526	12/30/2022	Fire Alarm Monitoring/Inspecti	12043
0000000	024821	JOHNS BROTHERS SECURITY	137171	12/30/2022	4204-081330-3004-	-	330.00	247526	12/30/2022	Equipment Repairs & Maintenan	12043
					CHECK TOTAL	-	449.85				
0000000	031415	MCC-RESTORE & MORE, LLC	122022008	1/23/2022	4204-081330-3005-	-	138.00	247527	12/30/2022	Facilities Repairs & Maintenan	12043
0000000	031415	MCC-RESTORE & MORE, LLC	12202207	12/30/2022	4204-081310-3005-	-	396.00	247527	12/30/2022	Repairs & Maintenance - Proper	12043
					CHECK TOTAL	-	534.00				
0000000	035202	NOTTOWAY PUBLISHING CO.,	LRAE-12302022	12/30/2022	4204-081310-5401-	-	60.00	247528	12/30/2022	Office Supplies	12043
					CHECK TOTAL	-	60.00				
0000000	035229	NORTHWEST ACE HARDWARE	LRA-12302022	12/30/2022	4204-081310-3005-	-	62.07	247529	12/30/2022	Repairs & Maintenance - Proper	12043
0000000	035229	NORTHWEST ACE HARDWARE	LRA-12302022	12/30/2022	4204-081320-3005-	-	5.38	247529	12/30/2022	Facilities Repairs & Maintenan	12043
					CHECK TOTAL	-	67.45				
0000000	040420	DONALD POPE	12302022	12/30/2022	4204-081330-3005-	-	789.89	247530	12/30/2022	Facilities Repairs & Maintenan	12043
					CHECK TOTAL	-	789.89				
0000000	040705	PRICE SUPPLY CO., INC.	2212-148564	12/30/2022	4204-081310-3004-	-	61.96	247531	12/30/2022	Repairs & Maintenance - Equipm	12043
					CHECK TOTAL	-	61.96				

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0000000	999999	JOYCE L. MORDAN		12/30/2022	4204-081310-5401-	-	41.34	247532	12/30/2022	Office Supplies	12043
					CHECK TOTAL	-	41.34				
0000000	002007	AUTOMOTIVE EXCELLENCE	8770	12/30/2022	4214-042040-5408-	-	560.85	247533	12/30/2022	VEHICLE REPAIRS & MAINTENANCE	12044
0000000	002007	AUTOMOTIVE EXCELLENCE	8771	12/30/2022	4214-042040-5408-	-	430.43	247533	12/30/2022	VEHICLE REPAIRS & MAINTENANCE	12044
0000000	002007	AUTOMOTIVE EXCELLENCE	8779	12/30/2022	4214-042040-5408-	-	928.15	247533	12/30/2022	VEHICLE REPAIRS & MAINTENANCE	12044
					CHECK TOTAL	-	1,919.43				
0000000	009198	DOMINION ENERGY VIRGINIA	723-12302022	12/30/2022	4214-042040-5104-	-	102.28	247534	12/30/2022	UTILITIES	12044
					CHECK TOTAL	-	102.28				
0000000	010714	EDMUNDS WASTE REMOVAL, INC	125840	12/30/2022	4214-042040-3005-	-	595.00	247535	12/30/2022	LEACHATE HAULING/TREATMENT	12044
					CHECK TOTAL	-	595.00				
0000000	011601	EMANUEL TIRE OF VIRGINIA	503457	12/30/2022	4214-042040-7013-	-	879.00	247536	12/30/2022	Tire Recycling	12044
					CHECK TOTAL	-	879.00				
0000000	035229	NORTHWEST ACE HARDWARE	LP-12302022	12/30/2022	4214-042040-3004-	-	132.22	247537	12/30/2022	EQUIPMENT REPAIRS & MAINTENANC	12044
					CHECK TOTAL	-	132.22				
0000000	048203	SOUTHSIDE ELECTRIC COOP	DAVIS-12302022	12/30/2022	4214-042040-5104-	-	98.21	247538	12/30/2022	UTILITIES	12044
					CHECK TOTAL	-	98.21				
0000000	051145	TRUCK ENTERPRISES	11205W6555	12/30/2022	4214-042040-5408-	-	1,949.94	247539	12/30/2022	VEHICLE REPAIRS & MAINTENANCE	12044
					CHECK TOTAL	-	1,949.94				
0000000	006004	CITIZENS BANK & TRUST CO.	12302022	12/30/2022	4100-011010-5804-	-	35.00	247540	12/30/2022	Discretionary Fund	12045
0000000	006004	CITIZENS BANK & TRUST CO.	12302022	12/30/2022	4100-011010-5804-	-	35.00	247540	12/30/2022	Discretionary Fund	12045
					CHECK TOTAL	-	70.00				
0000000	001235	AMAZON CAPITAL SERVICES	1C3N-N7DL-49PQ	12/30/2022	4100-031020-5410-	-	94.15	247541	12/30/2022	Uniforms	12045
0000000	001235	AMAZON CAPITAL SERVICES	1V6V-6HP1-9RKV	12/30/2022	4100-031020-5410-	-	119.99	247541	12/30/2022	Uniforms	12045
0000000	001235	AMAZON CAPITAL SERVICES	13H4-7DHK-DPH1	12/30/2022	4100-031020-5401-	-	15.39	247541	12/30/2022	Office Supplies	12045
0000000	001235	AMAZON CAPITAL SERVICES	13PG-4GQ3-V9HH	12/30/2022	4100-031040-3004-	-	9.99	247541	12/30/2022	Equipment Repairs & Maintenance	12045
0000000	001235	AMAZON CAPITAL SERVICES	137K-J39F-4YDQ	12/30/2022	4100-031020-5401-	-	85.56	247541	12/30/2022	Office Supplies	12045
0000000	001235	AMAZON CAPITAL SERVICES	14CK-NQDN-RKHV	12/30/2022	4100-031020-5409-	-	114.48	247541	12/30/2022	Police Supplies-Misc & Camera	12045
0000000	001235	AMAZON CAPITAL SERVICES	14NF-NGGF-9DG4	12/30/2022	4100-031020-5401-	-	70.98	247541	12/30/2022	Office Supplies	12045
0000000	001235	AMAZON CAPITAL SERVICES	16RP-CFC9-9HID	12/30/2022	4100-031020-5409-	-	405.38	247541	12/30/2022	Police Supplies-Misc & Camera	12045
0000000	001235	AMAZON CAPITAL SERVICES	19HF-YING-3KQT	12/30/2022	4100-031020-5401-	-	126.96	247541	12/30/2022	Office Supplies	12045
0000000	001235	AMAZON CAPITAL SERVICES	19TR-JKCR-7XGR	12/30/2022	4100-031050-5410-	-	43.96	247541	12/30/2022	Uniforms	12045
					CHECK TOTAL	-	1,086.84				
0000000	001235	AMAZON CAPITAL SERVICES	19V3-CTG7-LXYV	12/30/2022	4100-031050-5410-	-	25.98	247542	12/30/2022	Uniforms	12045
					CHECK TOTAL	-	25.98				
0000000	001500	APCO, APC INC.	921295	12/30/2022	4100-031040-3004-	-	361.00	247543	12/30/2022	Equipment Repairs & Maintenance	12045
					CHECK TOTAL	-	361.00				
0034891	001909	ATLANTIC TACTICAL, INC.	SI-80790969	12/30/2022	4100-031050-5409-	-	1,868.56	247544	12/30/2022	Police Supplies & Equipment	12045
					CHECK TOTAL	-	1,868.56				

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0000000	003601	BKT UNIFORMS	89162	12/30/2022	4100-031050-5410-	-	94.99	247545	12/30/2022	Uniforms	12045
					CHECK TOTAL		94.99				
0000000	003705	BLACKSTONE VOLUNTEER FIRE	12302022	12/30/2022	4100-032020-7004-001-	-	12,853.34	247546	12/30/2022	DFF Aid-To-Locality-Blackstone	12045
					CHECK TOTAL		12,853.34				
0000000	004340	BRIGHTSPEED	ADMIN-12302022	12/30/2022	4100-012010-5203-	-	105.79	247547	12/30/2022	Telephone	12045
0000000	004340	BRIGHTSPEED	ADMIN-12302022	12/30/2022	4100-043020-5203-	-	125.83	247547	12/30/2022	Fire Alarm Monitoring	12045
0000000	004340	BRIGHTSPEED	ADMIN-12302022	12/30/2022	4100-031020-5204-	-	52.90	247547	12/30/2022	Telephone - Crime Solvers	12045
0000000	004340	BRIGHTSPEED	ANIM-12302022	12/30/2022	4100-035010-5203-	-	159.72	247547	12/30/2022	Telephone	12045
0000000	004340	BRIGHTSPEED	CCC-12302022	12/30/2022	4100-021060-5203-	-	253.60	247547	12/30/2022	Telephone	12045
0000000	004340	BRIGHTSPEED	JCC1-12302022	12/30/2022	4100-021090-5203-	-	154.48	247547	12/30/2022	Telephone	12045
0000000	004340	BRIGHTSPEED	JCC2-12302022	12/30/2022	4100-021090-5203-	-	405.61	247547	12/30/2022	Telephone	12045
0000000	004340	BRIGHTSPEED	SHER-12302022	12/30/2022	4100-031040-5203-	-	1,294.25	247547	12/30/2022	Telephone	12045
0000000	004340	BRIGHTSPEED	TREAS-12302022	12/30/2022	4100-012130-5203-	-	227.05	247547	12/30/2022	Telephone	12045
					CHECK TOTAL		2,779.23				
0000000	004604	BURKEVILLE VOLUNTEER FIRE	12302022	12/30/2022	4100-032020-7004-002-	-	12,853.34	247548	12/30/2022	DFF Aid-To-Locality-Burkeville	12045
					CHECK TOTAL		12,853.34				
0000000	005271	CAPITAL ONE	12302022	12/30/2022	4100-031020-5804-	-	53.64	247549	12/30/2022	Discretionary Fund-Investigati	12045
					CHECK TOTAL		53.64				
0000000	006004	CITIZENS BANK & TRUST CO.	CCC-12302022	12/30/2022	4100-021060-5401-	-	74.61	247550	12/30/2022	Office Supplies	12045
0000000	006004	CITIZENS BANK & TRUST CO.	12302022	12/30/2022	4100-012130-5401-	-	89.37	247550	12/30/2022	Office Supplies	12045
					CHECK TOTAL		163.98				
0000000	006903	TOWN OF CREWE	12302022	12/30/2022	4100-043020-5103-	-	227.33	247551	12/30/2022	Water & Sewer	12045
					CHECK TOTAL		227.33				
0000000	006908	CREWE VOLUNTEER FIRE	12302022	12/30/2022	4100-032020-7004-003-	-	12,853.34	247552	12/30/2022	DFF Aid-To-Locality-Crewe VFD	12045
					CHECK TOTAL		12,853.34				
0000000	006919	CREWE MEDICAL CENTER	12302022	12/30/2022	4100-031020-3004-	-	135.00	247553	12/30/2022	Equipment Repairs & Maintenenc	12045
					CHECK TOTAL		135.00				
0000000	007827	DATA CARE	15362	12/30/2022	4100-031020-3004-	-	40.00	247554	12/30/2022	Equipment Repairs & Maintenenc	12045
0000000	007827	DATA CARE	15373	12/30/2022	4100-031020-3004-	-	40.00	247554	12/30/2022	Equipment Repairs & Maintenenc	12045
0000000	007827	DATA CARE	15401	12/30/2022	4100-031020-3004-	-	40.00	247554	12/30/2022	Equipment Repairs & Maintenenc	12045
0000000	007827	DATA CARE	15425	12/30/2022	4100-031020-3004-	-	40.00	247554	12/30/2022	Equipment Repairs & Maintenenc	12045
0000000	007827	DATA CARE	15448	12/30/2022	4100-031020-3004-	-	40.00	247554	12/30/2022	Equipment Repairs & Maintenenc	12045
0000000	007827	DATA CARE	15483	12/30/2022	4100-031020-3004-	-	569.98	247554	12/30/2022	Equipment Repairs & Maintenenc	12045
0034801	007827	DATA CARE	15484	12/30/2022	4100-031020-7002-	-	2,255.83	247554	12/30/2022	Capital Outlay	12045
0034802	007827	DATA CARE	15485	12/30/2022	4100-031020-7002-	-	962.91	247554	12/30/2022	Capital Outlay	12045
0000000	007827	DATA CARE	15487	12/30/2022	4100-031040-3004-	-	504.90	247554	12/30/2022	Equipment Repairs & Maintenanc	12045
0000000	007827	DATA CARE	15493	12/30/2022	4100-031020-3004-	-	40.00	247554	12/30/2022	Equipment Repairs & Maintenenc	12045
					CHECK TOTAL		4,533.62				
0000000	008600	DIAMOND SPRINGS	CWA-12302022	12/30/2022	4100-022010-5401-	-	49.26	247555	12/30/2022	Office Supplies	12045
0000000	008600	DIAMOND SPRINGS	0003269641 SHER	12/30/2022	4100-031040-3004-	-	89.25	247555	12/30/2022	Equipment Repairs & Maintenanc	12045
					CHECK TOTAL		138.51				

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0000000	008628	DISH NETWORK	12302022	12/30/2022	4100-031040-3004-	- 2022/12 CHECK TOTAL	71.52	247556	12/30/2022	Equipment Repairs & Maintenance	12045
0000000	009198	DOMINION ENERGY VIRGINIA	HTH-12302022	12/30/2022	4100-043020-5101-	- 2022/12 CHECK TOTAL	251.82	247557	12/30/2022	Electricity	12045
0000000	010407	EAST COAST EMERGENCY	32423	12/30/2022	4100-031020-7005-	- 2022/12 CHECK TOTAL	171.58	247558	12/30/2022	Motor Vehicles & Equipment	12045
0000000	010723	EDGERTON TIRE & AUTO	WO 26956	12/30/2022	4100-031020-5408-	- 2022/12 CHECK TOTAL	27.00	247559	12/30/2022	Vehicle Repairs & Maintenance	12045
0000000	010723	EDGERTON TIRE & AUTO	WO26902	12/30/2022	4100-031020-5408-	- 2022/12 CHECK TOTAL	30.95	247559	12/30/2022	Vehicle Repairs & Maintenance	12045
0000000	011503	JAMES W. ELLIOTT	12302022	12/30/2022	4100-011010-5804-	- 2022/12 CHECK TOTAL	1,717.00	247560	12/30/2022	Discretionary Fund	12045
0000000	012701	EXXONMOBIL	85617378	12/30/2022	4100-031020-5408-	- 2022/12 CHECK TOTAL	39.89	247561	12/30/2022	Vehicle Repairs & Maintenance	12045
0000000	015599	GALL'S LLC	022781248	12/30/2022	4100-031020-5410-	- 2022/12 CHECK TOTAL	6.98	247562	12/30/2022	Uniforms	12045
0000000	015599	GALL'S LLC	023029774	12/30/2022	4100-031020-3004-	- 2022/12 CHECK TOTAL	2,530.80	247562	12/30/2022	Equipment Repairs & Maintenance	12045
0000000	015801	GCR COMPANY	304922	12/30/2022	4100-012010-4001-	- 2022/12 CHECK TOTAL	52.50	247563	12/30/2022	Data Processing	12045
0000000	017333	GRANT'S GLASS, INC.	0088063	12/30/2022	4100-035010-5408-	- 2022/12 CHECK TOTAL	679.25	247564	12/30/2022	Vehicle Maintenance	12045
0000000	020205	HUDSON'S CUSTOM EXHAUST &	57876	12/30/2022	4100-031020-5408-	- 2022/12 CHECK TOTAL	40.00	247565	12/30/2022	Vehicle Repairs & Maintenance	12045
0000000	020205	HUDSON'S CUSTOM EXHAUST &	57877	12/30/2022	4100-031020-5408-	- 2022/12 CHECK TOTAL	40.00	247565	12/30/2022	Vehicle Repairs & Maintenance	12045
0000000	023891	JIMMY'S AUTOMOTIVE	034339	12/30/2022	4100-031050-7005-	- 2022/12 CHECK TOTAL	20.00	247566	12/30/2022	Motor Vehicle & Equipment	12045
0000000	026401	KEY OFFICE SUPPLY, INC.	573259	12/30/2022	4100-012130-5401-	- 2022/12 CHECK TOTAL	49.99	247567	12/30/2022	Office Supplies	12045
0000000	026401	KEY OFFICE SUPPLY, INC.	573260	12/30/2022	4100-012130-5401-	- 2022/12 CHECK TOTAL	9.99	247567	12/30/2022	Office Supplies	12045
0000000	026401	KEY OFFICE SUPPLY, INC.	573261	12/30/2022	4100-012130-5401-	- 2022/12 CHECK TOTAL	89.95	247567	12/30/2022	Office Supplies	12045
0000000	026401	KEY OFFICE SUPPLY, INC.	574016	12/30/2022	4100-021060-5401-	- 2022/12 CHECK TOTAL	149.97	247567	12/30/2022	Office Supplies	12045
0000000	026401	KEY OFFICE SUPPLY, INC.	574017	12/30/2022	4100-021060-5401-	- 2022/12 CHECK TOTAL	16.99	247567	12/30/2022	Office Supplies	12045
0000000	026401	KEY OFFICE SUPPLY, INC.	574018	12/30/2022	4100-021060-5401-	- 2022/12 CHECK TOTAL	119.99	247567	12/30/2022	Office Supplies	12045
0000000	026414	KENBRIDGE TIRE	3251	12/30/2022	4100-031020-5408-	- 2022/12 CHECK TOTAL	25.00	247569	12/30/2022	Vehicle Repairs & Maintenance	12045
0000000	032616	MOBILE COMMUNICATIONS AME	408001082-1	12/30/2022	4100-031040-3004-	- 2022/12 CHECK TOTAL	1,095.00	247569	12/30/2022	Equipment Repairs & Maintenance	12045
0000000	033601	ELLEN F. MYATT	12302022	12/30/2022	4100-012130-5501-	- 2022/12 CHECK TOTAL	127.50	247570	12/30/2022	Travel - Mileage	12045

NOTTOWAY COUNTY
NOTTOWAY COUNTY

AP308

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	035202	NOTTOWAY PUBLISHING CO.,	CWA-12302022	12/30/2022	4100-022010-5401-	-	169.33	247571	12/30/2022	Office Supplies	12045
					CHECK TOTAL	-	169.33				
0000000	035229	NORTHWEST ACE HARDWARE	ADMIN-12302022	12/30/2022	4100-034010-5401-	-	13.49	247572	12/30/2022	Office Supplies	12045
0000000	035229	NORTHWEST ACE HARDWARE	ADMIN-12302022	12/30/2022	4100-035010-7009-	-	35.95	247572	12/30/2022	Facilities - Repairs & Mainten	12045
0000000	035229	NORTHWEST ACE HARDWARE	ADMIN-12302022	12/30/2022	4100-032010-5808-	-	85.60	247572	12/30/2022	HAZ-MAT Response Unit/Supplies	12045
					CHECK TOTAL	-	135.04				
0000000	040401	POSTMASTER, NOTTOWAY	ATTY-12302022	12/30/2022	4100-022010-5201-	-	90.00	247573	12/30/2022	Postage	12045
					CHECK TOTAL	-	90.00				
0000000	040405	POPE ELECTRICAL,	1671	12/30/2022	4100-043020-5102-	-	185.00	247574	12/30/2022	HVAC	12045
					CHECK TOTAL	-	185.00				
0000000	043610	QUILL CORPORATION	29792292	12/30/2022	4100-012010-5401-	-	40.11	247575	12/30/2022	Office Supplies	12045
					CHECK TOTAL	-	40.11				
0000000	045017	RICK'S AUTO SERVICE, INC.	89104	12/30/2022	4100-035010-5408-	-	403.62	247576	12/30/2022	Vehicle Maintenance	12045
					CHECK TOTAL	-	403.62				
0000000	047518	DUSTIN C. SHEPHERD	12302022	12/30/2022	4100-031020-5408-	-	600.00	247577	12/30/2022	Vehicle Repairs & Maintenance	12045
					CHECK TOTAL	-	600.00				
0000000	047607	SIGNS, DESIGNS & MORE	4544	12/30/2022	4100-035010-5410-	-	788.50	247578	12/30/2022	Uniforms	12045
					CHECK TOTAL	-	788.50				
0000000	050144	THOMSON REUTERS - WEST	847427049	12/30/2022	4100-022010-5411-	-	26.00	247579	12/30/2022	Books & Subscriptions	12045
					CHECK TOTAL	-	26.00				
0000000	050809	TOWN POLICE SUPPLY	80 1430	12/30/2022	4100-031020-5409-	-	152.98	247580	12/30/2022	Police Supplies-Misc & Camera	12045
					CHECK TOTAL	-	152.98				
0000000	051137	TROPHIES UNLIMITED, INC.	102525	12/30/2022	4100-031020-3004-	-	482.63	247581	12/30/2022	Equipment Repairs & Maintenance	12045
					CHECK TOTAL	-	482.63				
0000000	051141	TREASURER OF VIRGINIA	12302022	12/30/2022	4100-035030-3001-	-	20.00	247582	12/30/2022	Medical Examiner Fee	12045
					CHECK TOTAL	-	20.00				
0000000	051143	TREASURER OF VA - VDHCD	12302022	12/30/2022	4100-034010-5605-	-	644.87	247583	12/30/2022	VDHCD 2% Levy on Permits	12045
0000000	051143	TREASURER OF VA - VDHCD	12302022	12/30/2022	4100-034010-5605-	-	515.32	247583	12/30/2022	VDHCD 2% Levy on Permits	12045
					CHECK TOTAL	-	1,160.19				
0000000	054628	VERIZON WIRELESS	9922211686	12/30/2022	4100-022010-5203-	-	121.02	247584	12/30/2022	Telephone	12045
0000000	054628	VERIZON WIRELESS	9922555041	12/30/2022	4100-031020-5203-	-	1,057.68	247584	12/30/2022	Telephone	12045
					CHECK TOTAL	-	1,178.70				
0000000	055441	VILLAGE VETERINARY SVC	56583	12/30/2022	4100-035010-7010-	-	147.80	247585	12/30/2022	Vetting	12045
					CHECK TOTAL	-	147.80				
0000000	057236	LEANNE E. WATFOUS	12302022	12/30/2022	4100-022010-5401-	-	23.59	247586	12/30/2022	Office Supplies	12045
					CHECK TOTAL	-	23.59				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	057625	WESLEY'S CLEANING SERVICE	585485	12/30/2022	4100-043020-3004-	-	800.00	247587	12/30/2022	Equipment Repairs & Maintenan	12045
0000000	057625	WESLEY'S CLEANING SERVICE	585487	12/30/2022	4100-043020-3004-	-	1,650.00	247587	12/30/2022	Equipment Repairs & Maintenance	12045
						CHECK TOTAL	2,450.00				
0000000	058045	WITMER PUBLIC SAFETY GROU	156635	12/30/2022	4100-031020-5409-	-	225.00	247588	12/30/2022	Police Supplies-Misc & Camera	12045
						CHECK TOTAL	225.00				
0000000	058652	WRIGHT AUTO SUPPLY	813697	12/30/2022	4100-031020-5408-	-	134.22	247589	12/30/2022	Vehicle Repairs & Maintenance	12045
0000000	058652	WRIGHT AUTO SUPPLY	816523	12/30/2022	4100-031020-5408-	-	19.81	247589	12/30/2022	Vehicle Repairs & Maintenance	12045
0000000	058652	WRIGHT AUTO SUPPLY	816774	12/30/2022	4100-031020-5408-	-	30.77	247589	12/30/2022	Vehicle Repairs & Maintenance	12045
						CHECK TOTAL	184.80				
0000000	999999	PAIGE ROBERTS		12/30/2022	4100-031020-5505-	-	15.75	247590	12/30/2022	Travel - Extradition of Prison	12045
						CHECK TOTAL	15.75				
0000000	999999	VIRGINIA ELECTORAL		12/30/2022	4100-013010-5504-	-	200.00	247591	12/30/2022	Travel - Convention & Educatio	12045
						CHECK TOTAL	200.00				
0034889	026408	KENBRIDGE CONSTRUCTION	INV NO. 1	12/30/2022	4280-053810-9200-	-	11,607.00	247592	12/30/2022	ARPA Round 2	12045
						CHECK TOTAL	11,607.00				
0000000	004340	BRIGHTSPEED	E9112-12302022	12/30/2022	4212-031040-3005-	-	167.47	247593	12/30/2022	PSAP Maintenance	12046
						CHECK TOTAL	167.47				
0000000	002007	AUTOMOTIVE EXCELLENCE	8416	12/30/2022	4214-042040-5408-	-	4,780.78	247594	12/30/2022	VEHICLE REPAIRS & MAINTENANCE	12047
						CHECK TOTAL	4,780.78				
0000000	030918	PARKER OIL CO.	LF-12302022	12/30/2022	4214-042040-5409-	-	4,923.33	247595	12/30/2022	VEHICLE FUEL	12047
						CHECK TOTAL	4,923.33				
0000000	048203	SOUTHSIDE ELECTRIC COOP	LFDUMP-12302022	12/30/2022	4214-042040-5104-	-	76.94	247596	12/30/2022	UTILITIES	12047
0000000	048203	SOUTHSIDE ELECTRIC COOP	LF1-12302022	12/30/2022	4214-042040-5104-	-	311.37	247596	12/30/2022	UTILITIES	12047
0000000	048203	SOUTHSIDE ELECTRIC COOP	LF2-12302022	12/30/2022	4214-042040-5104-	-	93.50	247596	12/30/2022	UTILITIES	12047
0000000	048203	SOUTHSIDE ELECTRIC COOP	LF3-12302022	12/30/2022	4214-042040-5104-	-	127.82	247596	12/30/2022	UTILITIES	12047
0000000	048203	SOUTHSIDE ELECTRIC COOP	RT46-12302022	12/30/2022	4214-042040-5104-	-	86.63	247596	12/30/2022	UTILITIES	12047
0000000	048203	SOUTHSIDE ELECTRIC COOP	RT607-12302022	12/30/2022	4214-042040-5104-	-	90.54	247596	12/30/2022	UTILITIES	12047
						CHECK TOTAL	786.80				
0034823	030918	PARKER OIL CO.	SHER-12302022	12/30/2022	4100-031020-5408-	-	5,799.68	247597	12/30/2022	Vehicle Repairs & Maintenance	12048
						CHECK TOTAL	5,799.68				
0000000	048203	SOUTHSIDE ELECTRIC COOP	ANIM-12302022	12/30/2022	4100-035010-5101-	-	234.16	247598	12/30/2022	Electricity	12048
						CHECK TOTAL	234.16				
0000000	015004	FUEL FREEDOM CARD	CL01282	12/30/2022	4204-081310-5409-	-	60.35	247599	12/30/2022	Fuel - Vehicle & Equipment	12049
						CHECK TOTAL	60.35				
0000000	005960	CINTAS CORPORATION #143	CO-12312022	12/31/2022	4100-043020-5410-	-	193.32	247600	12/31/2022	Uniforms	12050
						CHECK TOTAL	193.32				
0000000	058652	WRIGHT AUTO SUPPLY	716774	12/31/2022	4100-031020-5408-	-	30.77	247601	12/31/2022	Vehicle Repairs & Maintenance	12050

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	058652	WRIGHT AUTO SUPPLY	816523	12/31/2022	4100-031020-5408-	-	19.81	247601	12/31/2022	Vehicle Repairs & Maintenance	12050
0000000	058652	WRIGHT AUTO SUPPLY	816177	12/31/2022	4100-012010-5408-	-	140.64	247601	12/31/2022	Vehicle Maintenance	12050
					CHECK TOTAL		191.22				
0000000	005960	CINTAS CORPORATION #143	LF-12312022	12/31/2022	4214-042040-5410-	-	1,087.96	247602	12/31/2022	Uniforms	12051
					CHECK TOTAL		1,087.96				
0000000	058652	WRIGHT AUTO SUPPLY	816253	12/31/2022	4214-042040-5408-	-	10.58	247603	12/31/2022	VEHICLE REPAIRS & MAINTENANCE	12051
0000000	058652	WRIGHT AUTO SUPPLY	816916	12/31/2022	4214-042040-5408-	-	247.44	247603	12/31/2022	VEHICLE REPAIRS & MAINTENANCE	12051
0000000	058652	WRIGHT AUTO SUPPLY	817592	12/31/2022	4214-042040-5408-	-	142.78	247603	12/31/2022	VEHICLE REPAIRS & MAINTENANCE	12051
					CHECK TOTAL		400.80				
					CHECK TYPE TOTAL		1,491,255.93				
					FINAL TOTAL		1,491,255.93				

No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-24040-0090	Library Grants - Circuit Court Clerk	29,826.00
TOTAL REVENUES		29,826.00
EXPENDITURES:		
	Expenditures included in the FY24 budget	0.00
TOTAL EXPENDITURES		-

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
DATE: 1/18/2022
adj.c.excel

POSTED BY: _____
DATE: _____

NOTTOWAY COUNTY

P O BOX 85

NOTTOWAY VA 23955

LIBRARY GRANTS
CCRP GRANT 2022FY-081
FROM LIBRARY OF VA FOR
RESTORATION OF BOOKS

COMMONWEALTH

COPY

Date : 1/11/2023
Register: 04 /QPADEV000L
Trans. #: 00193
Dept # : CLIB
Acct# :

Previous Principal	
Balance \$	29826.00
Principal Being Paid \$	29826.00
Penalty \$	.00
Interest \$	.00
Amount Paid \$	29826.00
*Balance Due \$	.00

Pd by COMMONWEALTH DirDp 29826.00 # 81992973
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 1/2023

HON. PAUL W. CELLA
CHIEF CIRCUIT JUDGE
3880-C Old Buckingham Road
Powhatan, VA 23139

Circuit Court Clerk's Office

JANE L. BROWN, CLERK
Kimberly Daum, Deputy Clerk
Kanita J. Hartwill, Deputy Clerk

Terms of Court:

First Tuesday in January, March

May, July, September, and

November

Nottoway County
328 W. Courthouse Road
P.O. Box 25
Nottoway, VA 23955

December 19, 2022

Philip S. T. Costin
County Administrator
Nottoway, VA 23955
(hand-delivered)

Honorable Ellen F. Myatt
Treasurer
Nottoway, VA 23955
(hand-delivered)

In Re: Grant funds from Library of Virginia; Grant Agreement No. 2022FY-081
Kofile Technologies invoice #INV-KT-009285

Dear Mr. Costin and Mrs. Myatt:

Please find attached a copy of an invoice from *Kofile Technologies* in the amount of \$29,826.00 for restoration of an Executions Book (1823-1826), Minute Book (1843-1854), Land Book – Blackstone (1919-1922), Order Book (Parts 1 and 2: 1793-1797) and three (3) Deed Books (#s 28, 33 and 37), as well as a copy of the verification of work form. I have forwarded the invoice and verification form to the Library of Virginia (LVA). I anticipate that within thirty (30) days of receipt of these documents, LVA will be depositing funds in the amount of \$29,826.00 to the Treasurer's Office. I would respectfully ask that upon receipt of the funds, that the invoice be paid in full.

If you need any further information, please do not hesitate to contact me. I thank you for your attention in this matter.

Sincerely yours,



Jane L. Brown, Clerk

/JLB
Attachments

Phone: 434-645-9043 * Fax: 434-645-2201

Email: jlbrown@vacourts.gov * kdaum@vacourts.gov * khartwill@vacourts.gov



Invoice

INV-KT-009285
Invoice Date :12/14/2022
Due Date :1/13/2023
Terms :Net 30

Bill To

Honorable Jane L Brown
Nottoway County VA
328 W Courthouse Rd
PO Box 25
Nottoway VA 23955-0025
United States

Ship To

Honorable Jane L Brown
Nottoway County VA
328 W Courthouse Rd
PO Box 25
Nottoway VA 23955-0025
United States

AMOUNT DUE

\$29,826.00

SEE NEW REMITTANCE INFORMATION

Sales Order Number	PO #	Sales Rep	Shipping Method
Sales Order #SO151767	LVA RECORDS 2022FY	Greg Brooks	

Quantity	Item	Rate	Amount
1	PS20020 Executions 1823-1826 - Preservation	\$4,342.00	\$4,342.00
1	PS20020 Deed Book 37 - Preservation	\$1,405.00	\$1,405.00
1	PS20005 Deed Book 37 - Imaging	\$877.50	\$877.50
1	PS20020 Order Book 1 Part 1 1793-1797 - Preservation	\$4,474.50	\$4,474.50
1	PS20005 Order Book 1 Part 1 1793-1797 - Imaging	\$93.50	\$93.50
1	PS20020 Order Book 1 Part 2 1793-1797 - Preservation	\$4,211.00	\$4,211.00
1	PS20005 Order Book 1 Part 2 1793-1797 - Imaging	\$81.00	\$81.00
1	PS20020 Minute Book 2 1843-1854 - Preservation	\$1,405.00	\$1,405.00
1	PS20005 Minute Book 2 1843-1854 - Imaging	\$655.00	\$655.00
1	PS20020 Land Book - Blackstone 1919-1922 - Preservation	\$7,074.00	\$7,074.00
1	PS20005 Land Book - Blackstone 1919-1922 - Imaging	\$590.00	\$590.00
1	PS20020 Deed Book 28 - Preservation	\$1,405.00	\$1,405.00
1	PS20005 Deed Book 28 - Imaging	\$925.00	\$925.00
1	PS20020 Deed Book 33 - Preservation	\$1,405.00	\$1,405.00

NEW Remittance Address

Kofile
PO Box 676184
Dallas, TX 75267-6184

Bank Details for ACH Payments

Bank Name:Capital One, NA
Routing Number: 111901014
Account Name: Kofile
Account Number: 4670265868
Please send remittance advice to: AR@kofile.com



Invoice

INV-KT-009285
Invoice Date :12/14/2022
Due Date :1/13/2023
Terms :Net 30

Quantity	Item	Rate	Amount
1	PS20005 Deed Book 33 - Imaging	\$882.50	\$882.50

MEMO

Subtotal \$29,826.00

Tax Total (%) \$0.00

Shipping Cost(\$)

Invoice Total \$29,826.00

Less Payments/Credits: -\$0.00

Total Amount Due: \$29,826.00

NEW Remittance Address

Kofile
PO Box 676184
Dallas, TX 75267-6184

Bank Details for ACH Payments

Bank Name:Capital One, NA
Routing Number: 111901014
Account Name: Kofile
Account Number: 4670265868
Please send remittance advice to: AR@kofile.com

**CIRCUIT COURT RECORDS PRESERVATION PROGRAM
VERIFICATION OF WORK FORM**

Grant Agreement No.: 2022FY-081

Locality: Nottoway County

Date: October 24, 2022

The Verification of Work Form must be completed and returned to the Library of Virginia along with copy of the vendor's invoice within **15 days of receipt of materials**. LVA will only release grant funds to the locality upon receipt of verification of work form and a copy of the vendor's invoice.

Grant funds will only be disbursed to the fiscal office of the locality. As determined by instructions from the Auditor of Public Accounts, these funds must be released to the locality's fiscal office (i.e. Treasurer's Office or Department of Finance). Funds will be released within thirty days of submission of a completed verification of work form and a copy of vendor's invoice.

Mail (or email) to:

Eddie Woodward *CCRP Consulting Archivist*

800 East Broad Street

Richmond, VA 23219-8000

eddie.woodward@lva.virginia.gov

A) Fiscal Office Information

Include the following - Name of Fiscal Officer (Treasurer, Director of Finance, or locality administrator), Name of Locality, Address and Phone Number of Fiscal Office:

Honorable Ellen F. Myatt, Treasurer

Telephone: (434) 645-9318

P.O. Box 85

Nottoway, VA 23955

Federal Identification Number (FIN) of the Treasurer's Office or Department of Finance: **54-600-1479**

To Be Completed by Library of Virginia Staff Only		
Verification Form Received and Approved For Payment by:	FIPS Code _____	FUND <u>02202</u>
	TIN# _____	PROG <u>137/006</u>
Name _____	VO# _____	DEPT <u>92130</u>
	Date _____	CC <u>761</u>
Date _____	BUS. UNIT <u>20200</u>	PROJECT <u>LVA91112</u>
	\$PAID _____	DUE DATE _____
	ACCOUNT# <u>5014310</u>	

**CIRCUIT COURT RECORDS PRESERVATION PROGRAM
VERIFICATION OF WORK FORM**

B) Verification of Work information

- 1) Was work completed by Vendor as requested in grant application? **Yes**
- 2) If not, please explain: (i.e. explain specific circumstances)
- 3) Is further action required from Vendor? **No**
- 4) If yes, please explain (i.e. explain specific actions needed)
- 5) For item conservation and reformatting grant projects, were all materials returned from Vendor?
Yes
- 6) If you requested digital images as part of item conservation project, did you receive images from Vendor?
Yes
- 7) Describe the significant benefits provided by this grant project.

The books now have the integrity needed for physical handling, if required, and no longer pose a threat of pages being further damaged. The images can now be printed as opposed to photocopying, further preventing any damage to the records.
- 8) Is vendor's invoice attached to this form?

Yes No

Signatures:

LVA Representative

Date: _____

Paul L. Brown, clerk
Circuit Court Clerk

Date: 12-19-2022

No. 23-KG13

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3.201.18030.0020.010	Refunds & Rebates (Insurance Claim Payment)	\$ 25,750.00
TOTAL REVENUES		\$ 25,750.00
EXPENDITURES:		
4.201.64200.6000.900.000.100	Maintenance Materials & Supplies	\$ 25,750.00
TOTAL EXPENDITURES		\$ 25,750.00

balance \$

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY:

Kristin Gallagher

POSTED BY: _____

DATE:

11/28/2022

DATE: _____

No. 23-KG14

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Year Ending June 30, 2023

[illegible]

balance \$

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Kristin Gallagher
DATE: 1/5/2023

POSTED BY: _____
DATE: _____

No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-18990-0090	UAVPRO TROF Loan Payments	15,900.00
TOTAL REVENUES		15,900.00
EXPENDITURES:		
4-100-81080-8070	Tobacco Commission Proceeds	15,900.00
TOTAL EXPENDITURES		15,900.00

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: _____
DATE: _____
adj.c.excel

POSTED BY: _____
DATE: _____



126 SOUTH MAIN STREET
BLACKSTONE, VA 23824

CASHIER'S CHECK

425162
12/13/2022

68-223 / 514
01

Remitter: UAV PRO INC
Memo: UAV PRO TROF PAYMENT #1

Fifteen Thousand Nine Hundred dollars *****

Payable To:
COUNTY OF NOTTOWAY

\$15,900.00


Authorized Signature



⑈425162⑈ ⑆051402233⑆ 100050801⑈

No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-214-19010-0030	Recycling Fees	1,730.50
TOTAL REVENUES		1,730.50
EXPENDITURES:		
	Expenditures included in the FY24 budget	0.00
TOTAL EXPENDITURES		-

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
DATE: _____
adj.c.excel

POSTED BY: _____
DATE: _____

Ted Costin

From: ceds@deq.virginia.gov
Sent: Thursday, December 29, 2022 3:26 PM
To: Ted Costin; Andrea Kelly
Cc: Ted Costin
Subject: FY2023 Non-Competitive Litter Prevention and Recycling Grant



Commonwealth of Virginia

VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY

1111 E. Main Street, Suite 1400, Richmond, Virginia 23219
P.O. Box 1105, Richmond, Virginia 23218
(800) 592-5482 FAX (804) 698-4178
www.deq.virginia.gov

Travis A. Voyles
Acting Secretary of Natural and
Historic Resources

Michael S. Rolband, PE, PWD, PWS
Emeritus, PE, PWD, PWS Emeritus
Director
(804) 698-4020

December 29, 2022

P. S. T. (Ted) Costin
County Administrator
County of Nottoway
344 W. Courthouse Road
P.O. Box 92
Nottoway, VA 23955

Dear P. S. T. (Ted) Costin:

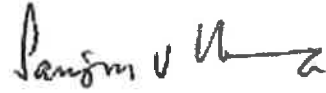
I am pleased to inform you that a total grant award of **\$8,730.50** has been approved for the **Nottoway County** Litter Prevention and Recycling Program activities and the Extended Polystyrene (EPS) campaign for the period of July 1, 2022 to June 30, 2023.

The total grant award amount above includes the following:
Non-Competitive Grant Award: \$8,730.50

Processing of the grant awards is underway, and a payment for this amount should be received within the next two weeks if funds can be transferred electronically (EDI) or in thirty days if processing by check is required.

If you have any questions or need additional information, please contact Prina Chudasama at prina.chudasama@deq.virginia.gov or at (804) 659-1530.

Sincerely,

A handwritten signature in black ink, appearing to read "Sanjay Thirunagari", with a stylized flourish at the end.

Sanjay Thirunagari
Programs Manager
Division of Land Protection & Revitalization

No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-33050-0060	Imagination Library Funding	300.00
TOTAL REVENUES		300.00
EXPENDITURES:		
4-100-73010-8007	Imagination Library Funding	300.00
TOTAL EXPENDITURES		300.00

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
DATE: 12/22/2022
adj.c.excel

POSTED BY: _____
DATE: _____

TAX RECEIPT

Ticket #:00000050001 @@

NOTTOWAY COUNTY

Date : 12/22/2022

P O BOX 85

Register: 02 /T6B1

Trans. #: 28036

NOTTOWAY VA 23955

Dept # : DPIMAG

Acct# :

IMAGINATION LIBRARY FUNDING

Previous Principal
Balance \$ 300.00

Principal Being Paid \$ 300.00

Penalty \$.00

Interest \$.00

LIBRARY

ZATAWESKI, JACQUELINE

Amount Paid \$ 300.00

*Balance Due \$.00

Pd by LIBRARY

Check 300.00 # 8071 & 1703

BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 12/2022

No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-18990-0050	Miscellaneous - Undefined	250.00
	Aftermath K-9 Grant	
	TOTAL REVENUES	250.00
EXPENDITURES:		
4-100-31020-7008	K-9 Unit	250.00
	TOTAL EXPENDITURES	250.00

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
 DATE: 12/13/2022
 adj.c.excel

POSTED BY: _____
 DATE: _____

This was deposited with
 Ellen 9 Dec 22. It needs
 to be placed in the line
 for our K-9
 Thanks
 Rfs

31020-
 7007

AFTERMATH SERVICES LLC				32429	
Nottoway Sheriff's Office				11/22/2022	
Date	Type	Reference	Original Amt.	Discount	Payment
11/22/2022	Bill	112222	250.00		250.00
				Check Amount	250.00

WinTrust Main Accou 2022 Aftermath K9 Grant 250.00

TAX RECEIPT

NOTTOWAY COUNTY

PAID FOR BY

NOTTOWAY VA 23953

MISCELLANEOUS - UNDER THEL
 2022 AFTERMATH K9 GRANT
 FUNDS

ROBERT L. JONES, SHERIFF

PAID BY ROBERT L. JONES, SHERIFF

BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 12/2022

Ticket #400029390031

Date 12/09/2022

Register 04 71781

Trans. N- 37033

Dept # MISC

Grct#

Previous Principal
 Balance \$ 250.00

Principal Being Paid \$ 250.00

Penalty \$.00

Interest \$.00

Amount Paid \$ 250.00

*Balance Due \$.00

Check 250.00 # 32429 AURORA

No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-33050-0060	Imagination Library Funding	200.00
TOTAL REVENUES		200.00
EXPENDITURES:		
4-100-73010-8007	Imagination Library	200.00
TOTAL EXPENDITURES		200.00

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
DATE: 1/5/2023
adj.c.excel

POSTED BY: _____
DATE: _____

TAX RECEIPT

Ticket #:00000060001 @@

NOTTOWAY COUNTY

Date : 1/03/2023

P O BOX 85

Register: 02 /T6B1

Trans. #: 28076

NOTTOWAY VA 23955

Dept # : DPIMAG

Acct# :

IMAGINATION LIBRARY FUNDING

Previous Principal
Balance \$ 200.00

Principal Being Paid \$ 200.00

Penalty \$.00

Interest \$.00

LIBRARY

ZATAWESKI, JACQUELINE

Amount Paid \$ 200.00

*Balance Due \$.00

Pd by LIBRARY Check 200.00 # 55936 BCB
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 1/2023

K-10

CASH RECEIPT Date 12-29-22 034993

Received From Doris Winn

Address 304 College Ave, Blackstone VA 23824

For Donation Dollars \$ 100.00

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT	AMT. PAID	CASH	CHECK
	<u>100.00</u>		☒
BALANCE DUE		By <u>Doris Winn</u>	

Animal Control
P O Box 92
Nottoway VA 23865
(434) 645-8898

2010 68-248/514

DATE Dec 29, 2022

PAY TO THE ORDER OF CARES (Nottoway Animal Shelter) \$ 100.00

One Hundred and 00/100 DOLLARS

FOR Cares Doris M. Winn MP

BENCHMARK COMMUNITY BANK
KENBRIDGE, VA

105140248210 101003266210 02010

K-11

4025641030200

PAGE 1

PAYMENT SUMMARY

GROSS APPROVED AMOUNT	8.49	→	NET AMOUNT DUE	8.49
ADJUSTMENT AMOUNT	0.00		IRS WITHHELD	0.00
PRIOR BALANCE	0.00		STATE WITHHELD	0.00
LEVY/GARNISHMENT	0.00		AMOUNT DISBURSED	8.49
NET AMOUNT DUE	8.49		NEW BALANCE	0.00

20220901B0C JCDD

DETACH CHECK AT PERFORATION BEFORE DEPOSITING



Anthem HealthKeepers
(Offered by HealthKeepers, Inc.)

3075 VANDERCAR WAY
CINCINNATI, OH 45209

BANK OF AMERICA
ATLANTA, GEORGIA

0831GE190151-065641

CHECK NUMBER
0070741475
0064-1278/0611
3359980417
CHECK AMOUNT

RECIPIENT ID NO
XXXXX8MC01

TAX ID NO

DATE
08/31/22

\$*****8.49

*****EIGHT 49/100 DOLLARS

TO THE ORDER OF:

NOTTOWAY COUNTY
FLEX FACTS
1200 RIVER AVENUE #10E
LAKEWOOD NJ 08701-5657

Harry L. Dwan

Security features included
Details on back

THE ORIGINAL DOCUMENT HAD A REFLECTIVE VARNISH LAYER ON THE BACK.
HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT

TICKET #:UUUUUUUU10001 @@

Date : 12/22/2022
Register: 04 /QPADEV000C
Trans. #: 00816
Dept # : FIRE
ACCT# :

COPY

Previous Principal
Balance \$ 38560.00

Principal Being Paid \$ 38560.00
Penalty \$.00
Interest \$.00
Amount Paid \$ 38560.00
*Balance Due
as of 12/22/2022 \$.00

DirDp 81981950 \$ 38560.00
(DUPLICATE)

Pd by COMMONWEALTH
ANY BALANCE DUE DOES NOT INCLUDE PENALTY AND INTEREST.

K-12

RESOLUTION APPROVING EQUIPMENT LEASE

WHEREAS, the laws of the State of Virginia (the "State") authorize NOTTOWAY COUNTY (the "Governmental Entity"), a duly organized political subdivision, municipal corporation or similar public entity of the State, to purchase, acquire and lease personal property for the benefit of the Governmental Entity and its inhabitants and to enter into any necessary contracts; and

the Governmental Entity wants to lease, purchase and/or finance equipment ("Equipment") from **Caterpillar Financial Services Corporation** and/or an authorized Caterpillar dealer ("Caterpillar") by entering into certain contracts or related documents (the "Agreement") with Caterpillar; and

the form of the Agreement has been presented to the governing body of the Governmental Entity at this meeting.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, that: (i) the Agreement, including all schedules and exhibits attached to the Agreement, is approved in substantially the form presented at the meeting, with any Approved Changes (as defined below), (ii) the Governmental Entity enter into the Agreement with Caterpillar and (iii) the Agreement is adopted as a binding obligation of the Governmental Entity; and

that changes may later be made to the Agreement if the changes are approved by the Governmental Entity's counsel or members of the governing body of the Governmental Entity signing the Agreement (the "Approved Changes") and that the signing of the Agreement and any related documents is conclusive evidence of the approval of the changes; and

that the persons listed below, who are the incumbent officers of the Governmental Entity (the "Authorized Persons"):

[PLEASE INSERT NAME AND TITLE OF EACH AUTHORIZED PERSON BELOW]

Name (Print or Type) Title (Print or Type)

Steve W. Bowen	Chair of Board of Supervisors
John A. Roark	Vice Chairman of Board of Supervisors
P.S.T. Costin	County Administrator and Clerk of Board of Supervisors
Katy J. Tomer	Assistant County Administrator and County Finance Director

be, and each is, authorized, directed and empowered, on behalf of the Governmental Entity, to (i) sign and deliver to Caterpillar, and its successors and assigns, the Agreement and any related documents, and (ii) take or cause to be taken all actions he/she deems necessary or advisable to acquire the Equipment, including the signing and delivery of the Agreement and related documents; and

that the signatory below is authorized to attest to these resolutions and affix the seal of the Governmental Entity to the Agreement, these resolutions, and any related documents; and that nothing in these resolutions, the Agreement or any other document imposes a pecuniary liability or charge upon the general credit of the Governmental Entity or against its taxing power, except to the extent that the payments payable under the Agreement are special limited obligations of the Governmental Entity as provided in the Agreement; and

that a breach of these resolutions, the Agreement or any related document will not impose any pecuniary liability upon the Governmental Entity or any charge upon its general credit or against its taxing power, except to the extent that the payments payable under the Agreement are special limited obligations of the Governmental Entity as provided in the Agreement; and

that to the extent that the Board of Supervisors of the Governmental Entity has not appropriated funds to pay all amounts that will be due under the Agreement this current fiscal year, such funds are now hereby appropriated; and

that the authority granted by these resolutions will apply equally and with the same effect to the successors in office of the Authorized Persons.

Members of the Board of Supervisors voted as follows on this Resolution:

YES

NO

ABSTAINED

ABSENT

I, P.S. T. Costin, Clerk of the Board of Supervisors of NOTTOWAY COUNTY, certify that the resolutions above are a full, true and correct copy of resolutions of the governing body of the Governmental Entity.

I also certify that the resolutions were duly and regularly passed and adopted at a meeting of the governing body of the Governmental Entity held on January 26, 2023. I also certify that such meeting was duly and regularly called and held in all respects as required by law, at the Governmental Entity's office. I also certify that at such meeting, a majority of the governing body of the Governmental Entity was present and voted in favor of these resolutions.

I also certify that these resolutions are still in full force and effect and have not been amended or revoked.

IN WITNESS of these resolutions, the signatory named below executes this document on behalf of the Governmental Entity.

Signature _____

Title Clerk of the Board of Supervisors of Nottoway

County _____

Date _____



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg | Nottoway
Prince Edward

CRC December 2022 Items of Interest

New Ventures

- The Town of Kenbridge was **awarded \$32,040 from the Virginia Economic Development's Virginia Brownfields Assistance Fund** to fund lead abatement and asbestos remediation at two commercial properties on South Broad Street that is slated for redevelopment. The CRC assisted the Town with this application.
- The CRC is assisting STEPS, Inc. with an application to Virginia Housing's Capacity Building Grant to fund the update of their Strategic Plan.
- The CRC assisted Buckingham County in submitting an application to National Park Service's Save America's Treasures Grant to restore the Buckingham Courthouse.
- The CRC assisted the Town of Drakes Branch in submitting an application to Department of Environmental Quality's American Rescue Plan Act Wastewater Funds to undertake repairs and address issues pertaining to the sewer system.
- The CRC assisted the Town of Blackstone in submitting an application to the USDA Rural Development Grant to purchase equipment for the Hospitality Training Program that will be located at the Harris Memorial Armory.
- **Next CRC Meeting, Wednesday, January 18, 2023 at 9:30 a.m., Prince Edward Court House, Farmville, Virginia.**

Activity

- **Blackstone Armory Environmental Cleanup Project:** The Town Council approved both bids for underground tank removal and asbestos abatement. The CRC is working with the Town and consultant to prepare a IFB for lead abatement.
- **DEQ Watershed Implementation Plan (WIP) III Assistance:** CRC staff is working to submit a final report for the WIP III contract. The contract for 2023-2024 has been signed and forwarded to DEQ for execution.
- **PE County Access Road Project Administration:** The County worked with J.R. CASKEY, INC., to execute a contract. Work is estimated to begin in Spring 2023 and be completed by August 2023. The CRC is corresponding with the County to receive documents on permitting necessary for the project.
- **CRC Affordable Workforce Housing Development Program:** Housing partners: Piedmont Habitat for Humanity has been informed that their first manufactured home will be delivered in early February 2023; Smyth Properties, LLC is working to finish gutting the upstairs of 114 S Broad Street, Kenbridge and is working with the architect to draw up plans; and the Town of Blackstone sent out an IFB and has received three bids to construct their first home.
- **CRC Regional Hazard Mitigation Plan:** The CRC has sent the Draft Plan to VDEM for a final review prior to FEMA submission. The CRC is expecting to have preliminary approval from FEMA sometime in February 2023.
- **Nottoway County Comprehensive Plan Update:** The Planning Commission had a quorum at the December meeting and agreed to send the Plan to a joint public hearing with Board of Supervisors on January 25, 2023.
- **Charlotte County Comprehensive Plan Update:** The CRC Staff is working with the Planning Commission on revising the Community Resources sections and creating Draft Section on Land Use (IV) of the comprehensive plan.
- **Drakes Branch SLFRF Administration:** The Town has received and is reviewing Summit's bid documents for water meters, new software and system to generate billing. The Town has accepted a bid for building an ADA pad to enter the new fire department/Municipal building and construction is currently underway.
- **DHR ESHPF Kenbridge Town Hall Repairs & Charlotte County Courthouse Complex Drainage Projects:** Charlotte is still waiting for the delivery of HVAC parts and Kenbridge has been granted a one-year extension due to weather constraints.
- **GO VAR3 Entrepreneurship & Innovation Implementation Project:** The CRC is currently assembling the 4th reimbursement request covering the last quarter to GO Virginia for reimbursement.
- **CRC Regional VATI Broadband Grant (Cumberland, Lunenburg & Prince Edward):** Kinex is currently laying fiber in Prince Edward, Lunenburg, and Cumberland County completing 1,640 new passings. Kinex and their contractor are working to address issues with the firm that marks existing utility lines in the project areas.
- **CRC REDO Strategy and Business Plan:** The CRC has executed a Contract with DHCD with completion date of November 2023. The CRC has sent out invitations for individuals to serve on the Advisory Board and working subcommittee.
- **SEED Innovation Hub:** The CRC staff has coordinated with Longwood and the Architect, LITTLE, to review bid documents for submission to EDA for their review and approval. The CRC staff has also coordinated with GO Virginia and Longwood staff to develop appropriate reimbursement categories for GOVA fund reimbursements.

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 202, P.O. Box P
Farmville, VA 23901 | 434.392.6104
www.virginiashheartland.org

Sales Tax Receipts

Month:	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Increase Over 2021-2022
July	107588.36	121231.59	119738.75	119805.50	120690.83	128774.69	8083.86
August	119570.72	108771.72	111302.68	119515.29	116794.72	119252.13	10541.27
September	92983.39	110451.08	117476.11	122091.00	117436.45	138059.25	31164.07
October	103664.81	111159.81	118016.05	114285.05	111775.97	127031.73	46419.83
November	107915.68	107986.65	99165.84	116034.75	135418.03	132139.29	43141.09
December	107936.91	117659.87	103607.41	119227.96	193499.17	134241.71	-16116.37
January	101171.67	116165.07	100123.03	115886.74	140082.49	130214.14	-25984.72
February	104060.27	114095.77	113476.88	133676.36	163441.35		
March	80922.96	111605.05	100584.68	99693.87	140849.01		
April	81277.50	89649.93	102785.11	96022.91	111321.01		
May	96530.38	110048.35	115003.04	134395.82	110048.35		
June	103909.74	119738.75	112162.28	127005.39	134673.80		
TOTAL:	1207532.39	1338563.64	1313441.86	1417640.64	1596031.18	909712.94	

BLACKSTONE VOLUNTEER FIRE DEPARTMENT

318 Church Street ♦ Blackstone, Virginia 23824-1602



December 2022

Old Business

- ❖ Grants
 - Pending
 - AFG Portable Radio's
- ❖ Radio System- County approved moving forward with RFP, Emergency Services will review prior to RFP hitting the streets
- ❖ No update on County-wide Fire Code
- ❖ No update on hydrant flow testing/color coding
 - NFPA 291-4.15.1 *Public fire hydrants should be flow tested every 5 years to verify capacity and marking of the hydrant.*
- ❖ No update on Rental Home Inspection recommendations from VML
 - The TOB has an Ordinance of which it is not complying with 18.27
 - 18.36 *The council shall appoint a building inspector, who shall serve at the pleasure of the council.*
- ❖ Tower-9 - Newest update is expected completion in October 2023

New Business

- ❖ Thank you to those whom were in attendance of our Annual Awards Banquet. I hope you enjoyed the event! The following awards/recognition were acknowledged:
 - First Responder of the Year - Lt. Phillip Armes Sr. (7-year recipient)
 - Anderson Mayton Award - FF Jacob Watkins (2-year recipient)
 - Fire Officer of the Year - Deputy Chief Zac Beares (7-year recipient)
 - Firefighter of the Year - FF Dylan Jones
 - Life Membership - William Ryan Nash (20-years), William Tony Bradford (30-years)
 - Life Safety Award - Asst Chief Ben Haug, Lt. Phillip Armes Sr, LM Chris Urich, FF Tyree Elder
 - Special Acknowledgment - Phillip R. Armes Jr. 24-Years as an Officer
- ❖ Fire Truck rides were held on December 15th for those winners of the Fire Safety Poster contest.
- ❖ Juniors will hold their Christmas Dinner on the 17th when they will announce their Firefighter of the Year award

❖ Annual Elections will be held in January of 2023.

❖ A huge thank you for those that served on Council and our Mayor. The time and pride that you committed to our Town and our department is appreciated and I thank you for your willingness to serve this past year!

❖ We supported 18 families during the Thanksgiving Holiday by handing out meal boxes from the department.

❖ Engine-2 (2010 Pumper) remains out of service for its Annual Service going on 3 months. Multiple issues were found to include the pump automatically disengaging and now a differential leak.

❖ Please review the last page in regards to another avenue to ensure smoke detectors are presents in rental properties.

❖ This month we celebrate Life Member Tony Bradford 30-years and Firefighter Dylan Jones with 3-years of service.

Happiest of Holidays to you and your family,

A handwritten signature in black ink, appearing to be 'DT' followed by a long horizontal stroke.

Fire Chief

LANDLORD CERTIFICATION FORM

Landlord hereby certifies that on this ____ day of _____, 20____, all smoke alarms in the rental dwelling unit located at:

are present, have been inspected and are in good working order. Party performing the inspection and making certification is:

- ☐ Landlord,
- ☐ Landlord's Employee, or
- ☐ Independent Contractor of Landlord.

Party completing the Landlord Certification Form has provided a copy of such Certification to:

- ☐ Copy to Tenant
- ☐ Copy to Landlord

LANDLORD RESPONSIBILITIES:

In accordance with §55-248.13 (1) of the Code of Virginia, generally known as the Virginia Residential Landlord Tenant Act: the Landlord shall: "Comply with the requirements of applicable building and housing codes materially affecting health and safety."

In accordance with §55-248.13 (8) of the Code of Virginia, generally known as the Virginia Residential Landlord Tenant Act: the Landlord shall: "Provide a certificate to the Tenant stating that all smoke alarms are present, have been inspected, and are in good working order no more than once every 12 months. The Landlord, his employee, or an independent contractor may perform the inspection to determine that the smoke alarm is in good working order." Upon each such inspection, Landlord shall:

1. Test the smoke alarms of Tenant to confirm such alarms are in good working order and that batteries (if such alarms are not AC hard-wired) are not expired as per the manufacturer's recommendations.
2. Confirm that all smoke alarms are still in the installed locations and have not been moved, removed or tampered with.
3. Replace any removed, damaged or expired smoke alarms.
4. Confirm that all smoke alarms are compliance with the uniform set of standards for maintenance of smoke alarms established in the Statewide Fire Prevention Code (§ 27-94 et seq.) and subdivision C 6 of § 36-105, Part III of the Uniform Statewide Building Code (§36-97 et seq.)

TENANT RESPONSIBILITIES:

In accordance with §55-248.16 (8) of the Code of Virginia, generally known as the Virginia Residential Landlord Tenant Act: The Tenant shall: "Not remove or tamper with a properly functioning smoke alarm installed by the Landlord, including removing any working batteries, so as to render the alarm inoperative. The Tenant shall maintain the smoke alarm in accordance with the uniform set of standards for maintenance of smoke alarms established in the Statewide Fire Prevention Code (§ 27-94 et seq.) and subdivision C 6 of § 36-105, Part III of the Uniform Statewide Building Code (§ 36-97 et seq.)"

1. Tenant(s) shall not remove/disconnect battery or electrical power from smoke alarm(s).
2. Tenant(s) shall report all malfunctioning smoke alarm(s) to Landlord in writing (email is acceptable).
3. Tenant(s) shall not remove nor tamper with any smoke alarms.
4. Tenant(s) shall maintain smoke alarms in good working order.

Maintenance Tips:

- Ensure nothing is blocking the sensors such as dust, debris or any personal items.
- Notify management immediately if any alarm present malfunctions or breaks.
- **NEVER** remove any batteries nor interfere with any alarms source of power.



CONTRIBUTIONS SCORECARD

NEW NOTTOWAY COUNTY ANIMAL SHELTER AND ADOPTION CENTER

CONTRIBUTIONS FROM ALL SOURCES

NOTTOWAY CARES

Cash	\$456,620.63
Pledges	<u>5,000.00</u>
Subtotal.	\$461,620.63

In-Kind	<u>1,358.00</u>
---------	-----------------

Value of donated land	75,000.00
-----------------------	-----------

<u>Total Contributions (as of January 18, 2023)</u>	<u>\$537,978.63</u>
--	----------------------------

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

LYNN K. SHEKLETON, CHAIRMAN
DISTRICT 5
STEVE W. BOWEN, VICE CHAIRMAN
DISTRICT 1
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
JOHN A. ROARK
DISTRICT 2



P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: P. S. T. (Ted) Costin, Nottoway County Administrator

Subject: January 2023 Report

Date: January 20, 2023.

Since the Board's last meeting routine meeting attendance was conducted on my part. One meeting was held to review the phone upgrade plan for Social Services and one was held in the field with VDOT personnel in advance of Ms. Bryant's presentation. Ms. Tomer and I along with Supervisors Roark, Simmons, and Vaughn attended the Annual Local Government Day in Richmond. While the Supervisors were able to meet with several Delegates and Senators, Ms. Tomer and I attended an Opioid Abatement Workshop addressing funding and expenditure protocols. I am working to schedule a meeting to discuss Animal Control issues with several parties.

The Request for Proposals for Audit Services has been issued. Responses are due February 10.

The improvements to obtain energy efficiency continue and will be turning to HVAC. Demolition of the Pulley house has been completed. This project is moving to infill and grading but was delayed due to equipment at the landfill (the source for fill dirt) being out of service. The handicapped ramp for the Commissioner of the Revenue's Office has been installed as reported earlier but came in well under budget.

Previously noted, interviews for the Senior Maintenance position for this complex and the LRA have been conducted. An offer has been made and accepted for the latter as time was of the essence with Mr. Hill's fast approaching retirement. As to the complex position that was readvertised, and applications are under review as of this writing. I will move forward with interviews as soon as they can be scheduled as well as the recruitment of a new Building Official. An interim solution has been

identified and implemented. Likewise, thanks to Department of Social Services staff specifically Kaitlyn Wilbur the duties of the part-time Comprehensive (Child) Services Act Coordinator are being carried out.

The questionnaire which starts the Personnel Policy Manual re-write has been completed by Ms. Tomer, Ms. Presley, and me and is being circulated among the Constitutional Officers for comment should they wish to participate. Once comments, if any, are received the document will be forwarded to counsel who will provide a Draft Personnel Policy Manual for staff and Board review and comment.

I will be happy to take any questions you might have on these or any other issues, but first let me take a moment to thank everyone for their consideration and concerns as I started 2023 with a relatively mild bout of Covid requiring some time out of the office.

Thank you.

January 9, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON MONDAY, THE 9TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN
JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

Administrator Costin calls the meeting to order at 7:03 p.m.

The invocation is provided by Supervisor Bowen. Administrator Costin leads everyone in the Pledge of Allegiance to our flag.

Administrator Costin announces the purpose of tonight's meeting is to organize the Board of Supervisors for calendar year 2023. The first item on the agenda is election of the Chairman. Administrator Costin opens the floor for nominations for the position of Chairman for 2023.

Supervisor Simmons nominates Supervisor Bowen for Chairman for the Nottoway County Board of Supervisors. Supervisor Roark provides the second. Supervisor Roark moves to close the nominations. Supervisor Simmons provides the second. Following a voice vote to close nominations, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin calls for a vote on the nomination of Supervisor Bowen to Chairman for the Nottoway County Board of Supervisors for 2023, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin congratulates Supervisor Bowen and turns the meeting over to the new Chairman. Chairman Bowen thanks Supervisor Shekleton for the excellent job as Chair last year; she has a natural leadership, and it was a pleasure to serve with her. Each Board member expresses their appreciation for Supervisor Shekleton. Supervisor Shekleton thanks the Board for its support and for the opportunity to serve.

Chairman Bowen opens the floor for nominations for Vice Chair. Supervisor Vaughn moves to nominate Supervisor Simmons to Vice Chair. A second is provided by Supervisor Shekleton for discussion. She then notes that the Board's Rules of Procedure sets forth that the Chairmanship shall rotate by district number. Supervisor Vaughn speaks to the Censure from last year that would move the Board away from a rotation by district. Chairman Bowen notes that the censure was last year, that 2023 is a new year, and Supervisor Roark has represented his district well since that time. Supervisor Simmons nominates Supervisor Roark to Vice Chair because it is his turn in the rotation. Supervisor Vaughn notes there was no time limit on the censure, and he would hold his nomination for a vote. Supervisor Roark states that he was elected as the other and, without limitations in place, his thoughts are the Board should honor the Rules of Procedure.

Chairman Bowen takes a roll call vote on the nomination of Supervisor Simmons to Vice Chair for the Nottoway County Board of Supervisors for 2023, the motion fails as follows:

S. W. Bowen	Nay
J. A. Roark	Nay
H. M. Simmons	Nay
S. C. Vaughn	Yes
L. K. Shekleton	Nay

Supervisor Simmons has nominated Supervisor Roark to Vice Chairman. Supervisor Shekleton provides a second. Chairman Bowen calls for a vote on the nomination of Supervisor Roark to Vice Chairman for the Nottoway County Board of Supervisors for 2023, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen moves forward to setting a day and time for monthly meetings. Administrator Costin explains that the Rules of Procedure establishes third Thursdays at 7:00 p.m. for regular meetings. The third Thursday in January has been moved to the following week due to a conflict with a VACo meeting, but per the Rules, the regular meetings should be the third Thursdays. Chairman Bowen adds that the meetings will be in the General District Court.

Vice Chairman Roark moves to set the third Thursdays at 7:00 p.m. in the General District Court for the Board's monthly meetings. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin reviews a draft schedule for the FY 2024 budget. The schedule has February 2nd noted for a joint meeting with the School Board, but the School responded today that it has an issue with that date. Administrator Costin will confer with the School to decide a new date.

Chairman Bowen would like to set a date for regular worksessions. Last year second Thursdays were reserved, and he would entertain a motion to keep that day as well as adopt the draft budget schedule. Supervisor Simmons asks if the second Thursdays would be for meetings to be held on an as-needed basis. Chairman Bowen confirms that is correct.

Vice Chairman Roark moves for the second Thursday of each month to be held aside for worksessions and for the Board to adopt the proposed FY 23/24 budget calendar as presented by staff. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen apologizes to citizens for moving this Organizational meeting forward a week, but it was necessary as key people were out sick. He reminds everyone this month's regular meeting will be held January 26th, moved forward a week due to a conflict with Legislative Day, but there are issues that need to be presented to state representatives.

January 9, 2023

Supervisor Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Session at 7:22 p.m. The Board reconvenes in Open Session at 8:14 p.m.

Supervisor Shekleton moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Vaughn makes a motion to adjourn. The motion receives a second from Supervisor Simmons. Following a standing vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 8:16 p.m.

Chairman

Clerk

February 9, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE EMERGENCY OPERATIONS CENTER THEREOF, ON THURSDAY, THE 9TH DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN
JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: LYNN K. SHEKLETON

Chairman Bowen calls the meeting to order at 7:03 p.m.

Chairman Bowen provides the invocation and then leads everyone in the Pledge of Allegiance to our flag.

Buddy Hyde, Emergency Services Coordinator, presents the renovated EOC and its many capabilities. He discusses the new phone lines, one will be the Community Disaster Line with a local 645 prefix. There is whole-room Zoom capability such as was used during Redistricting meetings. On the monitors, he presents Hurrevac, a real-time hurricane tracking program, as a demonstration of just one software package available at the EOC. While there are a few small items needed, the EOC is ready and operational should a need arise. Chairman Bowen notes that several goals have been or are being met with the hiring of an Emergency Services Coordinator, upgrading to a modern EOC, and the EOP update nearing completion. Mr. Hyde commends the work of Todd Martin on the renovation. Chairman Bowen thanks Mr. Hyde for the presentation and the professional job with the EOC.

Administrator Costin begins the discussion of the Project List. As he discusses an item, he provides an updated status.

1. IT Provider – completed and have great service from the new provider.
2. Audit RFP – two responses have been received, and the deadline for submission is tomorrow.
3. Website Upgrade – this is complete with the launching of the new site. Supervisor Roark mentions having the Codes and Ordinances on the website.
4. Policy Review – a work in progress. The tuition policy was developed and could be rolled into the Personnel Policy. A financial policy is an ongoing discussion with Davenport. Animal Control policy is in place.
5. New Financial Software – affects the Treasurer and Commissioner of the Revenue as well as Administration. This is an 18-24 month project. Vice Chairman Roark would like to see payments to the Treasurer not be assessed a credit card fee.
6. Budget Process – partially implemented last year and fully implementing for FY 2024.
7. Classification Plan/Personnel Policy – included in the legal RFP. No Constitutional Officers have chosen to participate. Legal provided a questionnaire, and that has been returned. Hoping for completion by July 1. Once the Policy is in place, (#7a) classifications, steps, and performance evaluations can be addressed.

Discussion continues, and it is decided to come back to #7a on personnel & #7b concerning a Retreat for the new 2024 Board.

8. Record Management – completed.

9. Digitize County Records – ongoing. Minutes are on the website.
10. Electronic Filing System – Volume of digitized records will be determined by what must be retained and for how long.
11. Staffing Plan – is better with the hiring of Mr. Hyde and Mr. Zody. Also, a part-time fiscal technician was hired and has been very productive in catching up landfill billing; position may need to be considered for full time. Another animal control officer may be a necessity particularly when the new shelter opens.
12. Procurement – complete.
13. FOIA Management – complete.
14. Broadband – engineering work is ongoing.
15. Recodification of County Code – Sands Anderson and others have been approached about taking this on.
16. County Attorney – complete. Discussion follows to consider how often this should be done. A suggestion is every 3-5 years. Vice Chairman Roark recalls that the insurance provider, attorney, and auditor were to be considered as little as yearly. Yearly is inadvisable; no less than every 3 is a better option. The auditor RFP was written for 3 years.
17. Full Time Emergency Management – complete with the hire of Mr. Hyde.
18. Fire Study – ongoing and includes the EOP update.
19. Communications System – retained engineering firm and drafting an RFP.
20. Update EOP – nearing completion with possible adoption in April. No Public Hearing is needed.
21. Improve the EOC – essentially complete and ready in case of an emergency.
22. Fire/EMS Funding – departments are working well together, every department knows what the other is requesting in the budget.
23. Animal Control Volunteer Program – not suitable at this time particularly regarding liability.
24. Establish a CIP – began with a rudimentary plan in FY23 but this is ongoing. Davenport is helping craft a Plan.
25. Animal Shelter Design and Construction – RRMM was directed to proceed to construction documents which may be available in March or April.
26. Courthouse Facility Plan and New EOC – significant capital project. Repairs and maintenance have been done with energy efficiency still ongoing. This should be considered for the FY24 budget's CIP.

Chairman Bowen would like to break from the project list to discuss an issue presented to him and Vice Chairman Roark by the new mayor of the Town of Blackstone. Blackstone would like to improve the area of town where the old school building sets. Chairman Bowen suggests the Board send a letter to the School Board asking they surplus the location so that a demolition arrangement can be made between the Town and the County for the buildings there.

Administrator Costin reads from an e-mail he received from Dr. Grimes noting there is an agreement with the Town to demolish the one-story building, nothing has been decided on the two-story building, and there is a lease in place with the Town through 2037. A consensus of the Board agrees to a conversation with the Town of Blackstone for a letter to be sent. Chris Page states he will ask the Town of Blackstone to send the letter to the School Board.

In regards to the Crewe boundary line adjustment for the motel, Administrator Costin informs the Board that Jay Scudder is considering re-presenting the former Crewe BLA. The Board has already voted to move forward with the motel boundary line, and it is the consensus of the Board that the motel should proceed. Should Crewe decide to re-present, it can make that presentation without holding the motel owner back.

Chairman Bowen presents information regarding an advertised BLA for Burkeville from 1995. The description of the property is read, and it includes property owned by the County and later sold to Bryan Wright.

27. Registrar's Office Relocation – options have been discussed. There is a potential site on the Pulley property which could tie into the water system but may not be able to tie into the septic. The idea of using a mobile office building was revisited.
28. Vehicle Replacement Plan – Emergency Services Coordinator received a Sheriff's turnover vehicle. There is a need to replace the van in FY24.
29. Solar Ordinance Revisions – were not approved.
30. Comprehensive Plan Update – a joint public hearing was held. Staff is reviewing comments and will make recommendations to the Planning Commission and Board.
31. Joint Land Use Study – provided to CRC for the Comprehensive Plan. Ongoing.

The Fort Barfoot renaming ceremony will be held Friday, March 24, 2023. Administrator Costin states there are possibilities for the LRA and businesses to have name changes paid for by the Federal government. Funds are available to replace signs, stationery, etc. should they so choose.

32. Pickett Park – possible economic development opportunity. Mr. Zody has been discussing possibilities with Mr. Hawkins and also talking with the Tobacco Commission and the Virginia Economic Development Partnership. Facilities are currently Tier 1 or 2 which limits possibilities.
33. Zoning/Subdivision Ordinances – to start after Comprehensive Plan adoption. This is likely a two-year, in-house project.
34. Economic Development Prospects – one is in play now.
35. Economic Site Development – VEDP records have been updated. Ongoing.
36. Establish Economic Development Program – reviewing the old Economic Development Committee handbook. Staff has discussed reinstituting the EDC and the IDA. Ongoing.

Chairman Bowen considers the Economic Development Committee important. He discusses the need to have a budget and a committee for economic development so Planning can begin. Chairman Bowen suggests holding meetings on the 4th Thursdays in the EOC and have Vice Chairman Roark be the EDC Chair. He further suggests the Mayor of each Town and a Town Council member be included. Supervisor Vaughn suggests the Chairman be rotated to allow Town's the opportunity to serve. Vice Chairman Roark suggests the Town choose its own voting member. Discussion follows regarding creation of a budget, the ability to borrow money, and an Authority vs. a Committee.

Administrator Costin informs the Board that the Department of Education made miscalculations which will impact Nottoway Schools. The error will reduce its budget by \$123,674 in FY23 and \$305,561 in FY24. Discussion follows on how last year's personal property tax decisions and budget reductions reduced the windfall that could have offset this unexpected school expense. Other expenses are coming in less than anticipated, so the County should be able to assist the schools.

Chairman Bowen reviews tonight’s progress.

- Discussion stopped on Project List item #34
- Zoning is on the (GIS) website
- Audit reports are on the website
- Auditors RFP is for three years; staff recommends legal for three
- EOP adoption is likely in April
- Animal Shelter design should be available in March or April
- Possible presentation by the Town of Crewe on a BLA soon

Administrator Costin suggests a worksession as the LRA. He further suggests a meeting at the Officer’s Club followed by a tour of the property. At the next meeting, Mr. Hawkins will be sharing progress he has been making.

Supervisor Vaughn makes a motion to adjourn. The motion receives a second from Vice Chairman Roark. Following a standing vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Absent

The meeting adjourns at 8:59 p.m.


Chairman


Clerk



Nottoway County Board of Supervisors Organizational Meeting

AGENDA

January 9, 2023

7:00 p.m.

Nottoway County General District Courtroom

Welcome

Call to Order
Invocation
Pledge of Allegiance

Administrator Costin
Supervisor Bowen
Administrator Costin

Purpose of the Meeting

Administrator Costin

Election of Chairman

Administrator Costin

Election of Vice Chairman

Chairman

Set Date, Time, Place of Monthly Meetings

Board of Supervisors

Decision on Monthly/Quarterly Work Sessions

Board of Supervisors

Closed Session

Motion to Enter Closed Session

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn

Adjournment



Nottoway County Board of Supervisors and Planning Commission

JOINT PUBLIC HEARING

Wednesday, January 25, 2023, 7:00 PM
General District Courtroom

A. Welcome

Call to Order - Board of Supervisors
Call to Order - Planning Commission
Invocation
Pledge of Allegiance

Chairman Bowen
Chairman Perry

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Presentation

Comprehensive Plan Presentation

Gregg Zody, Planning & Econ. Dev. Director
Todd Fortune, Deputy Director, CRC

Questions & Answers
Planning Commission
Board of Supervisors

D. Public Hearing

Open Public Hearing
Speakers
Close Public Hearing

E. Adjourn

Planning Commission
Board of Supervisors



Nottoway County Board of Supervisors

January 26, 2023, 7:00 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Chairman Bowen
Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Joint Worksession with the School Board December 8, 2022; Regular monthly meeting December 15, 2022; Organizational Meeting January 9, 2023.

D. Delegations from the Public – All Delegations are limited to 5 minutes

E. Public Hearings

1. Special Exception – Stokes
2. Special Exception – Lumpkin
3. Special Exception – Moreno

Gregg Zody, Planning & Econ. Dev. Director
Gregg Zody, Planning & Econ. Dev. Director
Gregg Zody, Planning & Econ. Dev. Director

F. Presentations

1. Audit FY 21-22
2. VDOT – Six Year Plan Amendment

Paul Lee, Robinson, Farmer, Cox
Dianna Bryant, Asst. Residency Administrator

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Ellen Myatt, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

J. New Business

Motion to Accept Recommendations or Amend for Discussion of any Particular Item

- | | |
|---|-------------------------------|
| 1. Discussion on Reestablishment of Committees | Chairman Bowen |
| 2. Crewe Boundary Line Adjustment | Administrator Costin |
| 3. Appointment – Social Services Board | Administrator Costin |
| 4. Appointment – Planning Commission | Administrator Costin |
| 5. Authorization for Public Hearing – Budget Adjustment | Assistant Administrator Tomer |
| 6. Solid Waste Study Contract | Administrator Costin |
| 7. MOU – VFHS Grant | Assistant Administrator Tomer |

K. Consent Items

Assistant Administrator Tomer

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|---|-------------|
| 1. December Expenditures – All Funds | |
| 2. Budget Adjustment – Grant, Circuit Court Clerk | \$29,826.00 |
| 3. Budget Adjustment – School, Insurance Proceeds | \$25,750.00 |
| 4. Budget Adjustment – School, State Reimbursement | \$16,664.56 |
| 5. Budget Adjustment – Economic Development | \$15,900.00 |
| 6. Budget Adjustment – Landfill, DEQ Litter Grant | \$1,730.50 |
| 7. Budget Adjustment – Library, Imagination Library Funding | \$300.00 |
| 8. Budget Adjustment – Sheriff, Aftermath K-9 Grant | \$250.00 |
| 9. Budget Adjustment – Library, Imagination Library Funding | \$200.00 |
| 10. Donation to CARES Group | \$100.00 |
| 11. Anthem Refund to Previous Employee | \$8.49 |
| 12. Budget Adjustment – Fire Programs | \$38,560.00 |
| 13. Lease Authorization – Caterpillar | |

L. Correspondence/Information Items

1. CRC – December 2022 Items of Interest
2. Sales Tax Receipts
3. Blackstone Volunteer Fire Department
4. Nottoway CARES Update

M. County Administrator Report

N. Comments from Members of the Board

Vice Chairman Roark
Supervisor Simmons
Supervisor Vaughn
Supervisor Shekleton
Chairman Bowen

O. Closed Session

Motion to Enter Closed Session

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(8) for consultation with legal counsel employed or retained by Nottoway County regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding water service options; and § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding land use regulatory enforcement.

Motion to Adjourn



Nottoway County Board of Supervisors

Worksession - February 9, 2023, 7:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Invocation

Pledge of Allegiance

Chairman Bowen

Chairman Bowen

B. EOC Renovation Improvements

C. Priority List

D. Recent Discussions on Boundary Line Adjustments

1) Blackstone

2) Crewe

E. ARPA/Tobacco Commission Funds

F. Personal Property Tax Report

G. Virginia 250 Committee

H. Planning Commission Appointments

I. Taxation of Solar

Motion to Adjourn



Nottoway County Board of Supervisors

Worksession - February 9, 2023, 7:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Invocation

Pledge of Allegiance

Chairman Bowen

Chairman Bowen

B. EOC Renovation Improvements

C. Priority List

D. Recent Discussions on Boundary Line Adjustments

1) Blackstone

2) Crewe

E. ARPA/Tobacco Commission Funds

F. Personal Property Tax Report

G. Virginia 250 Committee

H. Planning Commission Appointments

I. Taxation of Solar

Motion to Adjourn

Identified Nottoway County Project Summary

2/9/23

Administration	Beginning Status (8/23/21)	Point of Contact	Updated Status
1. IT staff/Private Relationship	Previously managed by a state employee on a part-time basis. Code Blue hired; in initial stages of improving system	Katy Tomer	Completed and successfully being managed by another service provider.
2. Audit RFP (FY 23)	Robinson, Farmer, and Cox has been the County's auditor for 30+ years, RFP needs to be developed for Fall 2021 advertisement	Ted Costin Katy Tomer	RFP Responses to be opened 2/10/23.
3. Website Upgrade	Current website is 20+ years old. Revize hired and update underway. About 2 ½ months out from Beta test	Susan Tucker	Launched. Edits and updates – maintenance - ongoing. Consider Complete
4. Policy Review (All Admin)	No real policies in place. Needs to be determined	Ted Costin	Has been a topic of discussion with Davenport re: Financial others to be addressed
5. New Financial Software (F)	Current software package (AS400) is original software purchased by County over 25 years ago. Initial demonstration of Edmunds financial software. Need to look to other vendors for cost/quality comparison.	Katy Tomer	Two vendor options. RFP or Cooperative purchase is in consideration. This is a 18-24 month project.
6. Redevelop Budget Process(F)	Process, with calendar needs to be established. Current process results in a 'greenbar' budget with little documentation. Using some GFOA principles recommended.	Ted Costin Katy Tomer	Partial implementation for FY23. Full implementation underway and alignment with schedule provided. One-on-one meeting opportunities held 2/6-7/23.
7. New Pay and Classification Plan, New/Updated Personnel Policy Manual (HR)	County had a system developed several years ago by RFC, but never implemented. Current manual dates back to late 1990's. Board tried to do this and was looking at using County Attorney to complete the task. Needs to be done. Working on RFP	Logan Presley, Ted Costin	Potential project for Law Firm selected through recent RFP. Board recognizes that the County needs to conduct a real pay and classification study which will bring employee job descriptions up to an acceptable level and pay employees at market. Dependent upon which employees are included (Constitutional Officers).

Administration	Beginning Status (8/23/21)	Point of Contact	Updated Status
7a. New Performance Evaluation System (HR)	Board tried to do this. Needs to be done. Recommend outside consultant. Working on RFP	Logan Presley, Ted Costin	Potential project for Law Firm selected through recent RFP
7b. Board Strategic Plan Development w/ New Administrator	Needs to be done to set a vision for Board and staff. Board is aware of need.	Ted Costin	Initiated at 1/22 organizational meeting. Focusing on those priority projects. Consider new Board 2024 Facilitated Retreat.
8. Administrator's Office Record Management	Person to contact Library of Virginia to gather information on what records should be held and for how long.	Katy Tomer, Andrea Kelly, and Ted Costin	Completed.
9. Develop Program to Digitize County Records	Records are kept in haphazard form and stored in basement, attic and at Fort Pickett.	Andrea Kelly	Records Management role has been established. Minutes are current on the website. Files in Administration Office are being reviewed. Staff has begun identification to box or destroy via STEPS contract. Ongoing.
10. Establish electronic filing system/verify records	Could be tied to digitization of County records. Have spoken to Andrea Kelly about getting this going.	Andrea Kelly	See above item. Once volume of documents needing to be digitized is determined cost estimates will be sought.
11. Staffing/Organizational Analysis and Staffing Plan (HR)	County is extremely short-staffed and a look needs to be taken at what staff are needed to support functions.	Ted Costin	Improved with two new FT hires; net gain of one. Additional PT fiscal technician. Moving this position to FT and creating an additional ACO is under consideration.
12. Complete Update for Procurement System (1998) (F)	Small Purchase Policy adopted by Board in May, 2021. All County agencies need an orientation session.	Katy Tomer	Complete. All departments have been provided policy and forms and have been briefed.
13. FOIA Management	Continuous requests made. Issues with scheduling meetings, posting minutes.	Andrea Kelly	Requests have slowed. System in place to ensure notices posted. Now routine. Complete.
14. Broadband (IT)	Key priority for the Board. VATI application being prepared by RiverStreet, the County's partner in providing fiber access to 1,089 homes.	Ted Costin Gregg Zody	Engineering ongoing. Seeking a hub site in Nottoway. Staff offered LRA property, but site is driven by engineering. Field staking to begin next week to determine routes of lines.

Administration	Beginning Status (8/23/21)	Point of Contact	Updated Status
15. Recodification of County ordinance.	Primary ordinance book appears to be updated via loose leaf insertion of Board approved ordinances with Sticky notes. Not indexed and original book dates back to 1990's.	Ted Costin	Potential project for Law Firm or specialty consultant some of whom were approached at VACO. Question has been posed to SandsAnderson. Staff has sorted out what are current provisions of the county's code in anticipation of moving forward.
16. County Attorney Selection Process	May be requested by Board at August 26 meeting; Recommended	Katy Tomer and Ted Costin	SandsAnderson Hired
17. FT/Emergency Management Coordinator Recruitment	Hopefully, a job description can be sent to the Board for approval at their August 26 meeting.	Ted Costin	Complete
18. AAR/ Fire Study Review and Implementation	Reports presented. Some improvements underway. Fire Chiefs interviewed. Side by side list of recommendations and progress developed.	Ted Costin and B. Hyde	Hiring of EMC complete. Implementation of improvements being made throughout program such as EOP update, EOC upgrade, and working with volunteer agencies. Ongoing
19. Public Safety Radio System	System is 30 years old. 3 major lightning strikes in last six years. Apparently, a grounding problem has been discovered. Initial meeting with vendor concerning development of a new system held on August 18.	Sheriff Jones, Ted Costin, Katy Tomer and B. Hyde	Retained Engineering Consultant firm has completed assessment of system and drafted an RFP which is under review by users.
20. Emergency Management Plan Update	Discussed with VDEM. No progress due to time constraints.	B. Hyde and Ted Costin	EOP update near completion. Board will see this no later than April for adoption.
21. Improve Emergency Operations Center (Short-term)	Facility cleaned up. Have discussed adding more robust generator, outlets, phone jacks	B. Hyde, Katy Tomer,	Upgrade substantially complete and back in use and thus available for any event with additional phone lines, video support, cleaner/healthier environment.

Administration	Beginning Status (8/23/21)	Point of Contact	Updated Status
	and layout until a new, larger facility is located, planned and equipped.	and Ted Costin	
22. Improved Coordination of Fire/EMS Funding	Part of AAR/Fire Study implementation and should be integrated into FY 2022 budget process.	B. Hyde, Katy Tomer, and Ted Costin	For FY24 Budget Development. Rebranded Group representing all First Responder agencies providing and sharing input through the EMC.
23. Animal Control Volunteer Program	Staff needs support for basic cleaning, feeding, exercise of animals. Need policies and basic training program set up. Working on draft	Sheila Estes, Ted Costin	In consideration of space limitations and conditions in the current Animal Shelter, Staff will not pursue this effort until the new Animal Shelter is operational.
24. Establish financially sound capital plan	Underway with first step to be taken at August 26 Board meeting with hiring of Davenport.	Katy Tomer and Ted Costin	Rudimentary CIP established in FY23. Budget issue with long term impacts. Continuing to provide Davenport with updated information as requested. Related to multiple projects herein as well as pending School Board input.
25. Animal Control Facility Final Design and Construction	Have met with CARES Committee and have a proposal from RRMM architects who Board entered into agreement with for conceptual analysis. Land offered by Jack Boswell for facility in Burkeville.	Ted Costin	The design firm (RRMM) was directed to proceed to construction documents for review by the Board in anticipation of going to bid.
26. Courthouse Facility Plan Implementation and New Emergency Operations Center	Conceptual completed. Have not touched, other than for review, due to time constraints. Registrar's Office at Courthouse demolished and Registrar is in temporary space in Burkeville. Would be included in Courthouse facility Plan, but situation needs to be addressed in shorter term. Not addressed due to time constraints. -----	Ted Costin Katy Tomer	Finalizing site stabilization after removal of the Pulley House. This is a significant Capital Project and has been overcome by a focus on Courthouse Complex repair (railings, gutters) and maintenance (septic tank pumping) as well as energy efficiency (ABM project) which is ahead of schedule. An ongoing consideration for CIP development in FY24 Budget development. Facility can include a multi-purpose room to serve as a EOC adjacent to Sheriff's Office as well as Registrar's Office

Administration	Beginning Status (8/23/21)	Point of Contact	Updated Status
	Need back up and primary facilities. Current facility in old jail and is cramped. New staffing which is recommended and will be considered in FY 2022 budget will make it worse. ----- Construction of new Administration building on County owned property that will absorb all administration functions currently housed at Courthouse complex. Will add new emergency operations center, return Registrar's Office to complex. Current space renovated and converted to space for Court Clerks, etc. Preliminary study complete awaiting direction from Board to move forward.		
27. Registrar's Office Relocation		Ted Costin	As to a temporary Registrar's Office, site alterations have been discussed as well as utilization of ARPA funds
28. Vehicle Replacement Plan	No comprehensive listing of vehicle's other than for insurance purposes. No service records, plan for replacement, etc. Many are old and have been poorly maintained.	Ted Costin Katy Tomer B. Hyde	Have used Sheriff turnover vehicle for EMC. FY24 will seek a multi-passenger vehicle to replace van which is in decline.
29. Solar Committee/Ordinance Revisions	Renewable Energy Subcommittee of PC has met with Advantus representative Susan Seward. In need of updating current	Ted Costin	Ordinances went to public hearing and did not progress citing Comprehensive Plan update.

Administration	Beginning Status (8/23/21)	Point of Contact	Updated Status
	ordinance using Brunswick County as model. Currently, a moratorium is in place for any solar farm applications:		
30. Comprehensive Plan Update	Currently underway with Commonwealth Council as lead for subcommittee of PC.	Gregg Zody	Joint Public Hearing held. Staff is reviewing comments received and will make recommendations to Planning Commission and Board within the week.
31. Fort Pickett JLUS Implementation	Needs to be considered as part of Comp Plan update. Has been mentioned to CRC.	Ted Costin	Copy provided to CRC for use in Comprehensive Plan. May be of use in consideration of Fort's name change. This will be ongoing for years.
32. Pickett Park	County owned Business Park. Needs marketing. Additional staff	Gregg Zody	Discussing marketing strategies with new LRA Maintenance Supervisor. Have been in contact with Tobacco Commission and VEDP. Tier 1 or 2 status is limiting. Note 34 below.
33. Zoning/Subdivision	Daily activities of permit approval/enforcement.	Susan Tucker, Gregg Zody	Ongoing routine function. After Comp Plan moving to revise both ordinances. Two year project in-house.
34. Economic Development Prospects	Occasional contacts.	Gregg Zody	One in play now. Have lost one due to lack of Natural Gas although we preserved the rail spur road crossing. Had an inquiry by VEDP for a 25,000 sf building (Tier 4)
35. ED Site Identification/Development	No VEDP sites listed in County.	Gregg Zody	VEDP records have been updated and is maintained every six months. Ongoing.
36. Establish ED Program	Program has been hit or miss with a lot of opportunity in place.	Gregg Zody	Staff has reviewed EDC Handbook. Discussion on reinstituting that as well as the IDA is ongoing.
37. Boundary Adjustment – Crewe, PE (Sandy River) Water/Blackstone connection to Crewe, State Extension of Blackstone Water Supply to Crewe	Very sticky situation. Crewe wants to expand boundaries to include state institutions to reach 3,500 population level to allow for VDOT funding and expansion of services. county staff (Anzivino) was working with Crewe Manager to verify information originally submitted by Crewe and to verify/	Ted Costin	Board denied request by Crewe as well as subsequent request by Burkeville. Small Crewe adjustment agreed to last month, but Crewe is indicating desire to seek the original request in a more detailed manner. Blackstone too has discussed a desire to BLA with county to incorporate areas served by town utilities.

Administration	Beginning Status (8/23/21)	Point of Contact	Updated Status
	determine impacts on County. Current status of where this is going is unknown. Code Red-Has been discussed in past. Currently three individual systems which lead to inefficiencies and confusion among residents. Consolidation has been discussed in the past. No action on this item. State Ext.- This could supplant the need for future discussions on Sandy River. State wants a reliable water supply for hospitals and prison. Crewe, the current supplier has a siltation problem at their source (Crystal Lake) and is need of major plant improvements. State project is funded and in design and recently County was invited to meeting with Towns since the new pipeline will be passing through unincorporated areas of the County. Further, independent discussion needs to take place with the State (Chris Borrás) to discuss this.		Water issues remain in review, but DGS has taken the position that the only option is PE (Sandy River).
38. Joint IT Staff	Discussed in passing with Blackstone/ Crewe Managers to establish interest and in hopes of increasing efficiency/ service levels. Needs further Investigation.	K.Tomer Ted Costin	County using one IT provider. This issue was generated based on favorable reviews of one provider who subsequently failed in service delivery and was terminated. New provider has enabled remote access and increased Cyber Security. In light of Cyber Security issues, staff is reluctant to partner with outside entities.
39. Code Red Consolidation (Towns/County)	Has been discussed in past. Currently three individual systems which lead to inefficiencies and confusion among residents. Consolidation has been discussed in the past. No action on this item.	B. Hyde	Completed.

Administration	Beginning Status (8/23/21)	Point of Contact	Updated Status
40. General Administration (LRA leases, etc.)	Old, outdated and not customized. Needs to be formalized.	Shane Hawkins	All leases in county office pertaining to LRA turned over to LRA office. Rewrite of all lease formats being done now by new LRA Maintenance Supervisor.
41. LRA Building Maintenance and Repairs (ongoing and long-range plan)	No plan in place. Past efforts have been resisted by County Administration due to 'cost'. Tremendous resources. Has not been addressed other than in conversations. County has fully equipped office space next to Officers Club.	Shane Hawkins	New LRA Maintenance Supervisor has completed an assessment of residential housing. Staff recommends an LRA meeting to involve a tour on premises.
42. LRA Staffing	Understaffed in maintenance area. Discussed, but not addressed.	Shane Hawkins	Vacant position being advertised based on assessment of new LRA Maintenance Supervisor.
43. Building Repairs - Courthouse	Repairs on going. Need to finalize handrail replacements so the County can move to do final trim repairs and scrape and paint all trim.	Ted Costin	Complete, but for painting. See 26 above.
44. Landfill Assessment (Life, equipment assessment)	The landfill operates at an annual deficit. Whether or not the County charges enough or should remain in the business may need to be investigated	Gary Easter and Ted Costin	Fee increase rejected after adoption of FY23 budget. Contract approval before Board next week to undertake Solid Waste Management Study which will analyze all aspect of the operation to include fees.
45. Landfill Engineering RFP	Draper Aden has been engineer of records since facility started, I believe. They provide good oversight and have a good relationship with DEQ, but a fresh set of eyes may be warranted.	Gary Easter and Ted Costin	CRC has solicited for engineering services and Draper Aden now TRC was included. Staff believes this item should be on hold pending the outcome of the Solid Waste Study.
46. Solid Waste Operations	Currently undergoing some changes in billing system and charges, working to eliminate small load charges (which have resulted in small customer bills like \$1.75), installing a computerized billing system, adding in metal recycling program to extend cell life, training all staff at convenience sites, reducing traffic	Gary Easter and Logan Presley	Again, much here dependent upon the results of the Solid Waste Study. However, new billing procedure is approaching launch date of March 1.

Administration	Beginning Status (8/23/21)	Point of Contact	Updated Status
	to operating cells, etc. Equipment is old and convenience center sites are too small for recycling containers according to Mr. Easter.		
47. Building/Energy Audit	New project (8/19/21). ABM Engineering is doing a free assessment of the County complex and its heating/colling systems. We need to gather three (3) years of energy bills for their review and they will come on site and audit the bills and do an assessment of the equipment. End result will be a report on the County's equipment with recommendations as to how funds can be saved/recovered. ABM is under state contract to do this work and have completed similar efforts in numerous other counties. ABM's contact is Chrissy Sherriff.	T. Costin K. Tomer	Underway with improvements identified from Audit. As with any project of this sort new issues are uncovered which are being addressed. ABM has been helpful with EOC Renovation and Post Office heating.
48. Surplus Property Sales		K. Tomer	Have met with Gov Deals to set up account. Can pursue sales or do sealed bids which is recommended as interested parties can see the vehicle.
49. Establish LEPC		Ted Costin, B. Hyde	Initial Educational Meeting held. Subsequent meetings held. Need to formalize membership.
50. DSS Facility Cost Agreement		T. Costin K. Tomer	Completed.
51. Hire PEDD		T. Costin	Completed
52. Hire PT Financial Clerk		K. Tomer	Completed
53. OWA Impacts		T. Costin	Event has concluded but request for reimbursement for housing of inmates at PRJ has yet to be done. Completed.
54. Support Electoral Board with hiring of new Registrar		T. Costin and L. Presley	Completed.

Administration	Beginning Status (8/23/21)	Point of Contact	Updated Status
55. Burkeville Branch Library Move	Burkeville Town Council has committed to utilize current town office-originally donated for use as a Library – as such.	J. Zatawesk i	Completed.
56. NG911	Because most 911 systems were originally built using analog rather than digital technologies, public safety answering points (PSAPs) across the country need to be upgraded to a digital or Internet Protocol (IP)-based 911 system, commonly referred to as Next Generation 911 (NG911).	Susan Tucker, Lauren Brown, & Sheriff Jones	All equipment is installed or updated and training is underway. Testing complete. Launch is tentative by end of FY.
57. Health Benefits Consultants	Entity retained failed to perform and was dismissed.	T. Costin L. Presley K. Tomer	RFP issued and responses have been received. Under review by staff.
58. Redistricting	Based on 2020 Census	Costin, Zody, Tucker, and Kelly	Awaiting determination of Attorney General's Office.

E,

ARPA FUNDS

1,479,318.50 Round One

1,300,000 Broadband Committed (1,100,000 Contracted)

- TBD: +/- 379,318.50

Staff recommends holding this amount (\$379,318) in the event Broadband penetration does not meet contracted minimum service level and additional compensation is required. See Timeline Below.

1,479,318.50 Round Two

- 1,006,168.50 Committed

200,000 Crewe Tanker

10,000 Burkeville Water Line Extension

11,607 Handicapped Ramp for the office of the Commissioner of the Revenue

775,650 - Broadband Expansion

482,043 – Remaining

For Future Consideration:

200,000 (est.) Public Safety Training Center

100,000 (est.) Handicapped Ramps for EOC

Unknown – Relocate Registrar's Office to Courthouse Complex

Staff recommends deferral:

75,000 Regional STEPS Shelter By Request (Most other communities have declined, but request has been lowered by 125,000)

Unknown – Cox Road Waterline (not likely to occur in time meet below deadline)

Timeline:

Commit all funds by 12/31/2024 - Summer of 2025 completion of Broadband Round One - Spend all funds by 12/31/2026.

Update as of 1/17/2023

Gregg Zody

From: Sarah Capps <scapps@revitalizeva.org>
Sent: Wednesday, February 8, 2023 5:28 PM
To: Gregg Zody
Cc: Ted Costin
Subject: RE: Random Tobacco Commission Question(s)

Dear Gregg;

Yes, rail access would be eligible under the Southern Virginia Program. We would expect an application to also have been submitted to the Virginia Rail Access Program. Those funds can be used to meet the TRRC's 1:1 match requirement.

The Commission funding can be to support all, or a portion of the additional funding needed that is not covered by an award from the rail access program (so long as our 1:1 match requirement is satisfied).

The reference to the county allocation balance, I need to clarify, is only an accounting exercise. The Commission will drawdown from these balances to support projects benefiting those localities before allocating funds from the larger "pool". Technically, there is \$278,302 balance in the stale Nottoway County allocation.

Meanwhile, there is \$14.8 million available in the Southern Virginia Program. For example, if Nottoway County is awarded a \$700K grant, then we would zero out the \$278K balance, and award the balance from the Southern Virginia Program.

I would like to continue dialogue on potential rail access project.
 Keep me posted when you have construction estimate and idea of request amount.

Changing subjects, I hope to schedule a tour day in March for our new interim executive director. The current agenda has Blackstone/Nottoway County as our base location. The draft agenda has us ending our day in Nottoway, with a tour at SsvCC's Occupational and Technical Center at Fort Picket. While in your community I would be interested in coordinating with you and Ted if scheduling can work out. More on this to follow after I have narrowed the date for our Tour.

--Sarah

From: Gregg Zody <gzody@nottoway.org>
Sent: Tuesday, February 7, 2023 2:10 PM
To: Sarah Capps <scapps@revitalizeva.org>
Subject: Random Tobacco Commission Question(s)

Hi, Sarah.

Hope everything went well in Floyd County re solar. We just had our public hearing (limited to public comment) last month and while the County repealed our Renewable Energy chapter, out of 15 speakers, all spoke to the Solar Ordinance, which we don't have. Kind of bums me out as a planner that they were myopic on the general purpose of the Comp Plan, but at least I know what their concerns are if the BOS ever decides to reopen the conversation re Solar.

Anyway, onto the question:

Our BOS Chair wanted to know if Nottoway County has unspent funds with the TC. Are you aware of balances being carried forward for a member locality?

Along those same lines, could TC \$ be spent to improve a rail spur that serves Pickett Park. We have one tenant who looking at a parcel with the Park with direct access to the spur on the parcel site.

Any help would be very helpful.

Thank you and have a great day.

Gregg

Gregg Zody, AICP
Planning and Economic Development Director
County of Nottoway
344 West Courthouse Road
PO Box 92
Nottoway, VA 23955
Office: 434-645-8696
Mobile: 434-294-5005

F

Ted Costin

From: Tameshia V. Grimes, Ph.D. <grimes.tameshia@nottowayschools.org>
Sent: Thursday, February 2, 2023 9:17 PM
To: Ted Costin
Cc: Charlotte Wood; Heather Maier; Katy Tomer
Subject: Re: Budget

Hi Mr. Costin,

Receiving this information was a shock for us, to say the least!

Based on current information, we would lose \$123,674 in state funding this fiscal year (FY23) and \$305,561 in state funding next fiscal year (FY24).

It can't be emphasized enough that these reductions would have a significant impact on the progress we've been making in hiring more staff and providing additional resources for students and staff because we rely heavily on state funding in our budget.

On Thu, Feb 2, 2023 at 6:52 AM Ted Costin <tcostin@nottoway.org> wrote:

Just saw an item on national news that the Virginia Department of Education miscalculated the amount going to localities. Do we know the impact on Nottoway?

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--
Sincerely,
Tameshia V. Grimes, Ph.D.
Superintendent
Nottoway County Public Schools
434.645.9596

PLANNING COMMISSION

Name:	Address:	District After Redistricting 22:	Term Expires:
		1	
Steve Bowen	1605 Orchard Road Burkeville, VA 23922	1	With Term
Kirby Woolfolk	5685 Lewiston Plank Road Burkeville, VA 23922	1	4-30-2026
Jeff Lavelle	365 Deep Creek Rd Crewe, VA 23930	2	2-2024
		2	
Clarence E. Allen	994 Mountain Hall Road Crewe, VA 23930	3	7-31-2026
Chandra Lewis	1295 Lewis-Cole Rd. Crewe, VA 23930	3	2-21-2023
Benjamin Perry	1829 Rocky Hill Road Blackstone, VA 23824	4	5-31-2026
Frankie Williamson	870 Woodland Ln. Blackstone, VA 23824	4	3-30-2024
		5	
Hugh S. Jones	100 W. Colonial Trail Hwy Blackstone, VA 23824	5	7-31-2026
James Bruce	P.O. Box 404 Burkeville, VA 23922	1 - T	3-31-2026
Sandra Pettis	306 Rock Castle Ave Crewe, VA 23930	2 - T	9-30-2026
Paul Carter	32 Maple Lane Blackstone, VA 23824	5 - T	4-30-2026

Qualifications

Per § 15.2-2212

- Not less than five nor more than fifteen members, appointed by the governing body, all of whom shall be residents of the locality, qualified by knowledge and experience to make decisions on questions of community growth and development; provided, that at least one-half of the members so appointed shall be owners of real property. The local governing body may require each member of the commission to take an oath of office.
- 4-year terms (originally staggered)
- Nottoway BoS appointed 13 + Supervisor. Quorum is 8. Current members: 10 + Supervisor.

H

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 24TH DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY AND IN THE 245TH YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
LYNN K. SHEKLETON
STEVE W. BOWEN
JOHN A. ROARK
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Be it ordained by the Nottoway County Board of Supervisors that Article IV of the Nottoway County Code, Real Estate, Tangible Personal Property, Machinery and Tools and Merchants Capital, is hereby amended as follows:

§113.6. Due date; penalty for late payment.

Add:

C. For purposes of this Section, there shall be an exemption for solar equipment on both residential and commercial properties within the County.

Residential scale shall be considered a renewable energy system consisting of solar panels and related equipment (e.g., heat exchanger, pipes, inverter, wiring, storage) that collects solar radiation and transfers it as heat and converts it to electricity for direct on-site use. The term applies to solar photovoltaic systems less than one (1) acre in size or having a rated capacity less than 200 kilowatts (kw).

Commercial scale shall be considered a renewable energy system consisting of solar panels and related equipment (e.g., heat exchanger, pipes, inverter, wiring, storage) that collects solar radiation and transfers it as heat and converts it to electricity for transfer to an electricity grid. The term applies to solar photovoltaic systems equal to or greater than one (1) acre in size or having a rated capacity equal to or greater than 200 kilowatts (kw).

This exemption will expire on December 6, 2023.

Done this 24th day of November 2020, by a unanimous Board.

BY:


Helen M. Simmons, Chairman

Attest:


Ronald E. Roark, Clerk



Nottoway County Local Redevelopment Authority

February 16, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held December 15, 2022.

D. Unfinished Business

E. New Business

1. Lease – Vietnam Veterans of America

Shane Hawkins, Property Manager

F. Informational Items

1. Lease Actions
2. Club Income

G. Closed Session

Motion to Adjourn

December 15, 2022

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 15TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-TWO AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: LYNN K. SHEKLETON, MADAM CHAIR
JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
JOHN W. HILL, JR., PROJECT MANAGER
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: STEVE W. BOWEN, VICE CHAIRMAN

Madam Chair Shekleton calls the meeting to order at 6:30 p.m.

Approval of the Agenda – Supervisor Roark moves to approve the Agenda as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The minutes of the regular monthly Local Redevelopment Authority Meeting held November 17, 2022, are presented. Supervisor Vaughn moves to receive and adopt the minutes as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

There is no unfinished business. The Authority considers the following new business. Mr. Hill presents lease items as follows.

1 - MCC Restore and More: Michael McGhee, trading as MCC Restore and More, is seeking a lease on building 427 QM Circle West for storage. The building has no electricity or water. Mr. Hill recommends a one-year lease at \$125/month beginning January 1, 2023, and ending December 31, 2023. Mr. Hill notes that Mr. McGhee leases another building for a cabinet shop and has been a good tenant.

Supervisor Roark moves to approve the new lease for MCC Restore and More as presented. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 - Cooperative Milk Producers: Mr. Hill presents the lease renewal for Cooperative Milk Producers. They requested a two-year renewal, but Robinson Farmer Cox alerted the County to new regulations with long-term leases. A two-year lease would pose a lease liability. This lease is recommended for one year, and any other long-term leases should be cut to one year going forward.

December 15, 2022

Madam Chair Shekleton reviews the lease details as being a renewal for one year on 208 W. Tenth Street, Pickett Park, that would expire February 17, 2023, renewing at \$275 per month with all other terms of the lease agreement remaining in effect. Supervisor Simmons moves to approve the one-year lease for Cooperative Milk Producers Association. The motion receives a second from Supervisor Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

3 - Procinctu Group: Mr. Hill informs the Board that this is a group of retired Navy Seals who use the area to train Navy Seals. This is an existing lease up for renewal on 448 Quartermaster Circle E, Pickett Park, for one year commencing January 1, 2023, ending December 31, 2023, with all other terms of the lease agreement remaining in effect.

Supervisor Vaughn moves to approve the lease extension as requested. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

4 - Signs, Designs & More: Mr. Hill presents the lease renewal for 426 QM Circle West, Pickett Park, for one year commencing January 1, 2023, and expiring December 31, 2023, at \$150/month with all other terms of the lease agreement remaining in effect.

Supervisor Roark moves to approve the lease as read and presented. The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Informational items in the package are a report listing lease actions and a report on year-to-date income for the Officer's Club.

Madam Chair Shekleton mentions Mr. Hill's retirement at year's end. She notes the Board will miss him and appreciates him for his years of service. The Board members concur. Mr. Hill thanks them for their support.

Supervisor Vaughn makes a motion to adjourn. The motion receives a second from Supervisor Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Absent
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Madam Chair Shekleton adjourns the meeting at 6:37 p.m.

Chairman

Clerk

LOCAL REDEVELOPMENT AUTHORITY

**(Nottoway County)
2193 Military Road
Pickett Park
Blackstone, Virginia 23824**

**(434) 298-0366/FAX 298-0367
pcktlra@embarqmail.com**

February 2, 2023

SUBJECT: ADDENDUM TO LEASE AGREEMENT dated the 25th day of June 2002 between the Nottoway County Board of supervisors and Vietnam Veterans of America, VA Heartland Chapter No. 806.

This Addendum, by agreement of both parties, extends the period of the lease for 2353 Military Road, Pickett Park, for one year commencing on March 1, 2023, and expiring February 28, 2024. All other terms of the basic Lease Agreement remain in effect.

LANDLORD:
Nottoway County
Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL#
Name: Steve Bowmen
Title: Chairman
Date: _____

Signature

Print

TENANT:
Vietnam Veterans of America,
VA Heartland Chapter No. 806

WITNESS/ATTEST:

By: _____ #SEAL#
Name: _____
Title: _____
Date: _____

Signature

Print

LEASE ACTIONS PICKETT PARK

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY RENT	POINT OF CONTACT	REMARKS
186	Eugene Williams	1 yr	10/1/22 - 9/30/23	700.00	Eugene Williams 434-569-5211	
208	Cooperative Milk Producers Assoc.	1 yrs	2/18/23 - 2/17/24	275.00	Michael Myatt 292-6455	
284	Rocky Hill Contracting Inc	1 yr	2/18/03 - 2/17/15	300.00	Irene Phelps 676-6576	
401	Piedmont Hospital/VCBR	2 yrs	7/1/22 - 6/30/24	600.00	Michelle Shaffer 804-766-3456	
414	Robert Thacker	1 yr	11/1/22 - 10/31/23	40.00	Robert Thacker 804-586-1868	
426	Signs, Designs & More	1 yr	1/1/23 - 12/31/23	150.00	Sharon Fassold 292-4555	
427	MCC Restore & More	1 yr	1/1/23 - 12/31/23	125.00	Michael McGhee 910-797-7920	
430	Restoration Ministries	1 yr	12/1/22 - 11/30/23	150.00	James L. Hogg 298-1215	
432	VACANT					
436	MCC Restore & More	1 yr	6/1/22 - 5/31/23	300.00	Michael McGhee 910-797-7920	
437	LRA	Indef		0.00	Shane Hawkins 298-0366	
440	VA Commonwealth Univ, T/TAC	1 yr	11/1/21 - 10/31/23	430.75	Delila Torres 203-391-8669	
445	VACANT					
448	PROCINCTU GROUP, Inc	1 yr	1/1/23 - 12/31/23	600.00	Anthony Cassino 800-906-9589	
450	Skookum Contract Services (building and parking lot)	1 yr	9/1/22 - 8/31/23	1,000.00	Anthony Lewis 434-298-3390	
1200	Nottoway Lanes					
1279	Small Business Incubator	Indef	10/15/99 - indef	567.08	Shane Hawkins 298-0366	Jan. '23 income
1279B	T&H Services LLC	1 yr	9/23/22 - 9/22/23	1,500.00	Paul Garno 518-538-0817	

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY INCOME	POINT OF CONTACT	REMARKS
2189	Wesley Tisdale (housing)	1 yr	10/1/08 - indef	450.00	Wesley Tisdale 434-262-9754	
2193	LRA	Indef	4/1/00 - indef	0.00	Shane Hawkins 298-0366	
2201	Pickett Park Lodge	Indef	3/1/04 - indef	24,574.00	Shane Hawkins 298-0366	Jan. '23 income
2203		Indef				
2205		Indef				
443	(for SVCC students only)	Indef	1/2017 - indef			
408	(for SVCC students only)	Indef				
2207	Vacant					
2323	Terry Clouthier (housing)	1 yr	3/1/08 - indef	600.00	Terry Clouthier 292-4588	
2349	T & H Services, LLC	2 yr	9/1/21 - 8/31/23	1,500.00	Paul Garno 518-538-0817	
2353	Vietnam Veterans of America	2 yr	3/1/2021 - 2/28/23	0.00	Jim Hogg 298-1215	Renewal
2357	Vacant					
2361	Vacant					
2365	William Lyles	1 yr	4/1/22 - 3/31/23	150.00	William Lyles 434-480-0933	
3951	Camp Pickett Officers' Club	indef	4/1/04 - indef	285.00 (see attached)	Shane Hawkins 298-0366	Jan. '23 income
3951	Pickett Park Day Care Center	1 yr	9/1/22 - 8/31/23	1,096.74	Doris Davis 292-1999	Oct. '22 619.38 Nov. '22 477.36 income
	Pickett Park Campground	indef	8/11/03 - indef	7,010.00	Shane Hawkins 298-0366	Jan. '23 income
	Veterans Car Wash (parking lot)	Indef	9/1/22 - 8/31/23	75.00	Ron Frisby 298-6981	
	FDC Enterprises	3 mo	12/1/22 - 2/28/23	500.00	Fred Circle c)614-774-9182	
Monthly Total				\$42,978.57		

LEASE ACTIONS PICKETT PARK

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY RENT	POINT OF CONTACT	REMARKS
186	Eugene Williams	1 yr	10/1/22 - 9/30/23	700.00	Eugene Williams 434-569-5211	
208	Cooperative Milk Producers Assoc.	1 yrs	2/18/23 - 2/17/24	275.00	Michael Myatt 292-6455	
284	Rocky Hill Contracting Inc	1 yr	2/18/03 - 2/17/15	300.00	Irene Phelps 676-6576	
401	Piedmont Hospital/VCBR	2 yrs	7/1/22 - 6/30/24	600.00	Michelle Shaffer 804-766-3456	
414	Robert Thacker	1 yr	11/1/22 - 10/31/23	40.00	Robert Thacker 804-586-1868	
426	Signs, Designs & More	1 yr	1/1/23 - 12/31/23	150.00	Sharon Fassold 292-4555	
427	MCC Restore & More	1 yr	1/1/23 - 12/31/23	125.00	Michael McGhee 910-797-7920	
430	Restoration Ministries	1 yr	12/1/22 - 11/30/23	150.00	James L. Hogg 298-1215	
432	VACANT					
436	MCC Restore & More	1 yr	6/1/22 - 5/31/23	300.00	Michael McGhee 910-797-7920	
437	LRA	Indef		0.00	Shane Hawkins 298-0366	
440	VA Commonwealth Univ, T/TAC	1 yr	11/1/21 - 10/31/23	430.75	Delila Torres 203-391-8669	
445	VACANT					
448	PROCINCTU GROUP, Inc	1 yr	1/1/23 - 12/31/23	600.00	Anthony Cassino 800-906-9589	
450	Skookum Contract Services (building and parking lot)	1 yr	9/1/22 - 8/31/23	1,000.00	Anthony Lewis 434-298-3390	
1200	Nottoway Lanes					
1279	Small Business Incubator	Indef	10/15/99 - indef	310.22	Shane Hawkins 298-0366	Dec. '22 income
1279B	T&H Services LLC	1 yr	9/23/22 - 9/22/23	1,500.00	Paul Garno 518-538-0817	

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY INCOME	POINT OF CONTACT	REMARKS
2189	Wesley Tisdale (housing)	1 yr	10/1/08 - indef	450.00	Wesley Tisdale 434-262-9754	
2193	LRA	Indef	4/1/00 - indef	0.00	Shane Hawkins 298-0366	
2201 2203 2205 443 408 2207	Pickett Park Lodge (for SVCC students only) (for SVCC students only) Vacant	Indef Indef Indef Indef Indef	3/1/04 - indef 1/2017 - indef	18,910.00	298-0366	Dec. '22 income
2323	Terry Clouthier (housing)	1 yr	3/1/08 - indef	600.00	Terry Clouthier 292-4588	
2349	T & H Seervices, LLC	2 yr	9/1/21 - 8/31/23	1,500.00	Paul Garno 518-538-0817	
2353	Vietnam Veterans of America	2 yr	3/1/2021 - 2/28/23	0.00	Jim Hogg 298-1215	
2357	Vacant					
2361	Vacant					
2365	William Lyles	1 yr	4/1/22 - 3/31/23	150.00	William Lyles 434-480-0933	
3951	Camp Pickett Officers' Club	indef	4/1/04 - indef	-135.00 (see attached)	Shane Hawkins 298-0366	Dec. '22 income
3951	Pickett Park Day Care Center	1 yr	9/1/22 - 8/31/23	1,096.74	Doris Davis 292-1999	Oct. '22 619.38 Nov. '22 477.36 income
	Pickett Park Campground	indef	8/11/03 - indef	7,407.00	Shane Hawkins 298-0366	Dec. '22 income
	Veterans Car Wash (parking lot)	Indef	9/1/22 - 8/31/23	75.00	Ron Frisby 298-6981	
	FDC Enterprises	3 mo	12/1/22 - 2/28/23	500.00	Fred Circle c) 614-774-9182	
			Monthly Total	\$37,034.71		

Club Income

Month	Date	Amount Taken	In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
Jan.	1/3/2023				150.00			12/31/2022	
	1/3/2023	150.00							7/15/2023
	1/12/2023	165.00							1/28/2023
	1/13/2023	150.00							1/13/2023
	1/13/2023	150.00							4/1/2023
	1/19/2023			150.00				6/24/2023	
	1/19/2023	200.00							1/21/2023
	1/26/2023			40.00	150.00			1/25/2023	
	1/26/2023	150.00							1/28/2023
	1/30/2023			40.00	150.00			1/28/2023	
		965.00		230.00	450.00	285.00			
Feb.									
		0.00		0.00	0.00	0.00			
March									
		0.00		0.00	0.00	0.00			
Jan -Mar 2023		965.00		230.00	450.00		285.00		

Club Income

Month	Date	Amount Taken	In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
Jan.	1/5/2022				150.00				12/31/2021
	1/6/2022	150.00							9/3/2022
	1/11/2022	315.00							1/29/2022
	1/11/2022	150.00							1/15/2022
	1/20/2022				150.00			1/15/2022	
	1/20/2022	200.00							2/26/2022
	1/20/2022	515.00							3/26/2022
		1330.00		0.00	300.00	1030.00			
Feb.	2/7/2022	465.00							5/14/2022
	2/15/2022	465.00							3/11/2022
	2/17/2022				150.00			9/24/2022	
	2/24/2022	465.00							6/4/2022
	2/24/2022	300.00							6/25/2022
		1695.00		0.00	150.00	1545.00			
March	3/3/2022	265.00							11/26/2022
	3/4/2022	115.00							5/21/2022
	3/10/2022	400.00							7/9/2022
	3/14/2022	200.00							11/26/2022
	3/18/2022	150.00							7/2/2022
	3/18/2022	75.00							3/14/2022
	3/18/2022	465.00							4/23/2022
	3/25/2022	150.00							4/9/2022
	3/25/2022	315.00							6/25/2022
	3/28/2022				150.00			3/26/2022	
	3/28/2022	150.00							5/28/2022
		2285.00		0.00	150.00	2135.00			
Jan -Mar 2022		5310.00		0.00	600.00		4710.00		

Club Income

Month	Date	Amount Taken	In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded
April	4/1/2022	200.00						4/9/2022
	4/4/2022			307.50				6/25/2022
	4/6/2022	315.00						5/7/2022
	4/11/2022				150.00			4/9/2022
	4/15/2022	200.00						4/16/2022
	4/20/2022	200.00						4/20/2022
	4/20/2022	150.00						6/18/2022
	4/21/2022	150.00						7/16/2022
	4/22/2022	300.00						8/6/2022
	4/22/2022	150.00						6/10/2023
May	4/25/2022	465.00						7/2/2022
	4/26/2022	315.00						5/28/2022
	4/27/2022	150.00						6/25/2022
		2595.00		307.50	150.00	2137.50		
	5/2/2022	150.00						8/27/2022
	5/2/2022	465.00						8/12/2022
	5/2/2022	315.00						6/18/2022
	5/3/2022	465.00						6/25/2022
	5/6/2022	150.00						5/7/2022
	5/16/2022				150.00			5/14/2022
June	5/17/2022	465.00						9/24/2022
	5/26/2022			153.75				7/2/2022
	5/31/2022				150.00			5/28/2022
		2010.00		153.75	300.00	1556.25		
	6/6/2022				150.00			6/4/2022
	6/15/2022	465.00						8/27/2022
	6/17/2022	150.00						9/10/2022
	6/21/2022				150.00			6/18/2022
	6/27/2022	250.00						9/25/2022
	6/27/2022				150.00			6/25/2022
	6/27/2022	200.00						6/10/2023

Club Income

Month	Date	Amount Taken	In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
	6/28/2022	150.00							9/17/2022
	6/29/2022	265.00							7/9/2022
		1480.00		0.00	450.00	1030.00			
April - June 2022		6085.00		461.25	900.00		4723.75		
Year To Date		11395.00		461.25	1500.00		9433.75		
July	7/1/2022	265.00							6/10/2023
	7/5/2022	150.00							11/12/2022
	7/7/2022	465.00							7/16/2022
	7/11/2022				150.00			7/9/2022	
	7/13/2022	150.00							12/31/2022
	7/18/2022				150.00			7/16/2022	
	7/19/2022	390.00							7/21/2022
	7/22/2022				150.00			7/21/2022	
	7/25/2022	465.00							9/3/2022
	7/27/2022	315.00							9/10/2022
		2200.00		0.00	450.00	1750.00			
August	8/8/2022				150.00				10/1/2022
	8/8/2022			150.00				10/1/2022	
	8/11/2022	425.00							11/17/2022
	8/12/2022			40.00	150.00			8/11/2022	
	8/17/2022				150.00			12/21/2022	
	8/22/2022				150.00			8/20/2022	
	8/26/2022	275.00							9/25/2022
	8/26/2022	465.00							10/15/2022
	8/29/2022	465.00							9/17/2022
	8/30/2022	275.00							8/17/2022
		1905.00		190.00	600.00	1115.00			

Club Income

Month	Date	Amount Taken	In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
Sept	9/1/2022	150.00							9/10/2022
	9/1/2022				150.00			8/27/2022	
	9/6/2022				150.00			9/3/2022	
	9/7/2022	150.00							6/24/2023
	9/8/2022	150.00							10/29/2022
	9/12/2022				150.00			9/10/2022	
	9/16/2022	315.00		75.00					10/29/2022
	9/19/2022	150.00							12/31/2022
	9/19/2022				150.00			9/17/2022	
	9/21/2022	315.00							9/30/2023
	9/22/2022	150.00							9/30/2023
	9/26/2022				150.00			9/25/2022	
	9/26/2022				107.00			9/24/2022	
	9/30/2022	245.00							10/7/2022
	9/30/2022	220.00							10/7/2022
	9/30/2022	465.00							12/2/2022
	9/30/2022	150.00							12/2/2022
		2460.00		75.00	857.00	1528.00			
July - Sept. 2022		6565.00		265.00	1907.00		4393.00		
Year To Date		17960.00		726.25	3407.00		13826.75		
Oct.	10/12/2022				150.00			10/7/2022	
	10/13/2022			44.00				9/25/2022	
	10/14/2022	315.00							12/10/2022
	10/14/2022	315.00							11/5/2022
	10/17/2022	615.00							7/29/2023
	10/19/2022	150.00							12/3/2022
	10/19/2022	315.00							12/3/2022
	10/20/2022	615.00							10/7/2023
	10/21/2022	315.00							11/12/2022
	10/24/2022	350.00							12/4/2022

Club Income

Month	Date	Amount Taken	In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
	10/25/2022	425.00							12/8/2022
	10/26/2022	150.00							10/29/2022
	10/31/2022				150.00			10/29/2022	
		3565.00		44.00	300.00	3221.00			
Nov.	11/2/2022	190.00							12/31/2022
	11/2/2022	100.00							12/31/2022
	11/7/2022	315.00							12/13/2022
	11/14/2022				150.00			11/12/2022	
	11/14/2022	200.00							11/16/2022
	11/17/2022				150.00			11/17/2022	
	11/22/2022	150.00							11/23/2022
	11/28/2022				150.00			11/26/2022	
		955.00		0.00	450.00	505.00			
Dec.	12/5/2022				150.00			12/2/2022	
	12/5/2022				150.00			12/3/2022	
	12/5/2022				150.00			12/4/2022	
	12/9/2022				150.00			12/8/2022	
	12/13/2022	465.00						1/25/2023	
		465.00		0.00	600.00	-135.00			
Oct. - Dec. 2022		4985.00		44.00	1350.00		0.00		
Year To Date		22945.00		770.25	4757.00		13826.75		

Memorandum

To: Board of Supervisors

From: Shane Hawkins

Date: February 10, 2023

Subject: Progress of LRA

The following covers what is being done at the LRA.

#1 Cleaned up around the property: RV Park, Buildings, and shop.

#2 Cleaned up and organized the shop: inventoried tools.

#3 Checking on number of buildings for storage: ruff inventory of items to disperse throughout County.

#4 Started pay or quit after the 5th of each month.

#5 File Warrant & Debt for commercial and tenants past due balances

#6 Checking on buildings: structural & utilities

#7 Taking bids on replacing water heaters in the 3 Lodge Buildings

Thank you,

Shane Hawkins

shawknis@nottoway.org

434-298-0366

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR
FAITH A. ALEJANDRO, LEGAL COUNSEL

Chairman Bowen calls the meeting to order at 7:00 p.m.

Pastor Damion T. Batts of Mt. Nebo Baptist Church, Blackstone, invites the members of the Board of Supervisors to a special annual service this Sunday, February 19, at 2:30 p.m. to honor those who have contributed to Black history and other leaders in the community. After a short devotion, he provides the invocation. Chairman Bowen leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Administrator Costin notes that there are no presentations on the Agenda, but he would like to make an introduction during that time. Vice Chairman Roark moves to approve the agenda with that one addition. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of the Minutes: Minutes are presented from the regular monthly meeting of January 26, 2023. Supervisor Vaughn moves to receive and adopt the minutes as presented. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen begins the Delegations from the Public.

1 – Sonny Abbott: He appreciates the consideration given to answering questions presented to the Board. He notes that the Board’s Rules of Procedure state that standing committees “shall be” appointed by the Chair. Can the Rules be revised between election cycles by majority vote? He then asks when the new animal shelter’s engineering drawings will be available and the project moved forward?

Discussion follows on the Rules of Procedure and the Animal Shelter project. Supervisor Shekleton agrees with Mr. Abbott’s observations on the animal shelter. She adds that the CARES group has done a tremendous amount of work, met their financial goals, yet there has been no recent action by the Board. Mr. Boswell is unhappy with the lack of progress. Chairman Bowen would like to develop a strategy and a timeline for high priority items such as the animal shelter. Supervisor Shekleton recalls from the minutes of the last CARES meeting that Burkeville is proceeding with running utilities to the shelter site. Vice Chairman Roark suggests asking for a hard delivery date for architectural plans.

2 – Sue Yeatts: She begins by commending Chairman Bowen for the solar town hall he held last night. There was above average citizen participation which proves concern. She then criticizes Administrator Costin for lack of progress on a project list, lack of research on the landowners of the proposed Solunesco solar site, lack of annual employee reviews, and for choosing Supervisor Simmons to enter into discussions on water.

Chairman Bowen notes that Administrator Costin did have an informal evaluation. During a closed session, Chairman Bowen suggested Supervisor Simmons be in talks regarding the water because she represented a majority of the Town of Crewe. Vice Chairman Roark recalls there were meetings prior to Chairman's suggestion. Chairman Bowen is not aware of any further meetings with Prince Edward.

The Board holds the following Public Hearings:

1 – Special Exception – Stokes: Mr. Zody notes that this is a continuation of last month's Public Hearing for a request to formally establish an existing family cemetery. They are requesting to use two-acres with a 50'x50' area within that for burials. Mr. Zody made a site visit and notes there is a cemetery, the remains of an old homestead (basically the metal roof), and an old trailer that had never been properly set up. The Health Department requires 100' separation between a well and a cemetery. An adjacent property owner presented the following concerns at the first Public Hearing for the Planning Commission. Mr. Zody addresses each.

1. Setback of cemetery from rear property line of adjacent property owner: The existing cemetery is approximately 270' from the neighbor's rear property line.
2. Well location and cap off: Mr. Zody could not locate a well on the property.
3. Verify cemetery location (adjacent property owner disputed the location marked on the survey plat): The plat in the staff report is accurate and the location marked correctly.
4. Three-foot burial depth: Any future burials will be in urns, and there are no regulations on burying ashes.
5. Hundred-foot setback from property lines: The side setback in A-1 is 50'. The 50' easement is the cemetery's frontage, so, at 270' from the property line, the cemetery meets the setback.

For additional considerations, Mr. Zody suggests the Stokes family mark the cemetery with a 50'x50' boundary under or near the magnolia tree. The remainder of the two acres would be used for parking for family members. The family has asked to fence off the two acres also.

The Planning Commission unanimously recommended the request. The adjacent property owner who expressed concerns has no structure on his parcel. Adjacent property owners were notified of tonight's meeting. Staff recommends approving the request with the following conditions:

1. This special exception is granted for the formal placement of an existing family cemetery.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Stokes Lane shall be the means of ingress and egress.
4. Parcel B can only be used for the family cemetery. No new residential structure nor residential accessory structure shall be permitted on Parcel B.
5. Remove the trailer at the western corner of the parcel adjacent to the easement.
6. At the least, remove the metal roof of the collapsed family homestead.
7. This cemetery shall be used for urns/ashes only.

Vice Chairman Roark moves to open the Public Hearing. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

With no one to speak either for or against the request, Vice Chairman Roark moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Vice Chairman Roark moves to approve the application subject to the conditions as presented by Mr. Zody. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Budget Adjustment – FDCE: Assistant Administrator Tomer presents information regarding a budget adjustment in the amount of \$440,908.27 from VACORP. This is an insurance payment for an April 21, 2022 fire that damaged 225 Butterwood Trail at Pickett Park. The total appraisal for the property was \$515,728.34, but depreciation lowered the payout. The Public Hearing is to consider accepting the insurance proceeds for the County-owned building. Mr. Circle is using the area for storage, and he is interested in purchasing the property.

Supervisor Vaughn moves to open the Public Hearing. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

1 – Sue Yeatts: Asks if the monies received from the insurance company is enough, was it sufficiently covered? The dollar figure seems low for a building of that size.

Vice Chairman Roark moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Assistant Administrator Tomer notes that the building was not a total loss. A structural engineer made a site visit to assess the building, and because it is salvageable, the payout was less. It is possible the County could receive additional insurance proceeds. From the audience, Ms. Yeatts says that insurance proceeds should cover returning the building back to its condition prior to the incident. Assistant Administrator Tomer notes that the County has replacement coverage at today's values.

Supervisor Simmons moves to accept the budget adjustment from VACORP in the amount of \$440,908.27. Vice Chairman Roark provides a second for discussion.

Vice Chairman Roark asks several questions about the reporting to the insurance company. Assistant Administrator Tomer filed with the insurance company the documentation she was provided: the fire department's report, the accident report, and pictures of the damage.

The insurance agency then sent their own assessors. She can provide documentation from the insurance company explaining the payout figure. The insurance company had every opportunity to ask any questions, were on site more than once, and had a structural engineer to visit.

Vice Chairman Roark asks if all necessary and legal documentation was turned over to the insurance company so that the insurance company could make a clear and fair decision. Assistant Administrator Tomer states she submitted standard information including the building permit for the original building. Mr. Circle's insurance company also had representatives on site, and the two insurance companies communicated with each other. Also involved is the insurance agency for the company whose apparatus may have started the fire.

Vice Chairman Roark would like to defer action until all actions are cleared through the insurance companies given that there are accusations by previous personnel. It is noted this could take years. Discussion follows with Board members asking questions to gain insight on the concern, but Vice Chairman Roark shared no specific details.

Following a roll call vote, the motion to accept the insurance proceeds from VACORP passes as follows:

S. W. Bowen	Yes
J. A. Roark	No
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin introduces Matthew Huband, the new Maintenance Supervisor for the Courthouse complex. He is a former employee of Chesterfield County Public Schools and a new resident of the Town of Blackstone.

The Board receives the following Department reports:

1 – Highway Department: Virginia Department of Transportation Nottoway Area Headquarters maintenance report for January 2023. In attendance with Ms. Bryant is Crystal Smith. Assistant Residency Administrator Dianna Bryant notes that since the last meeting, VDOT unexpectedly lost Nottoway Superintendent Curtis Shepherd, a 42-year employee. Chairman Bowen would like the Board to adopt and present a Resolution to the Shepherd family.

Ms. Bryant mentions the safety study on E. Courthouse Road is still at the District for engineering review. A citizen informed them of flooding on Route 611, Little Creek Road, and research has revealed silted pipes which need to be cleaned. The Residency feels that a Public Hearing is the best option for the Route 40/750 Military Road roundabout. Holding a Public Hearing will not delay the project as that time was built in to the original schedule. She apologizes for the communication error on the willingness vs. public hearing option. The Public Hearing will likely be held the end of March, and the Board of Supervisors is not required to attend. Six locations for guardrail installation have been completed on Route 723. A meeting was held concerning the Route 46 bridge project to consider a new start date, and she will provide information once a definite date is set. The Highway 460/Route 723 project is on schedule but will require a detour, possibly over a weekend for 72 hours. Ms. Bryant offers a reminder of the Six Year Plan worksession in March; she will provide the information to the Board ahead of time.

Vice Chairman Roark asks if VDOT could place a "Speed Checked by Radar" sign on Melody Lane. Ms. Bryant will check the policy for that.

2 – Solid Waste: January 2023 Nottoway County Sanitary Landfill waste report: an average of 57.62 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: January 2023 report; 33 building permits issued for \$16,871.45 in permit fees with \$3,406,746.00 in construction value.

4 – Animal Control: January 2023 report; 145 animal control calls; 1 summons issued; 0 convictions.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: No report provided.

7 – Nottoway County School Board: Marcia Martin is present to speak on behalf of Dr. Grimes. They have held three budget worksessions and two Public Hearings on the budget. They are awaiting the final budget from the General Assembly and information on the sales tax error. Also, the School Board has identified three priorities for Capital Improvement projects:

- 1 – Restructuring the entrances of each school building;
- 2 – Possible buyout should Amelia County withdraw from Vo-Tech; and,
- 3 – Building a competition gym at Nottoway High School.

To Ms. Martin, Supervisor Shekleton expresses her appreciation for the opportunity to participate in the School's 3-day Strategic Planning. She left with a new appreciation for all the School system does, the challenges they face, and the importance of County financial support.

Administrator Costin asks if the prices for the CIP security items were based on design plans. Ms. Martin believes prices were based on the Facilities Study and that they were likely estimates. Also, when does Amelia have to make a decision? Ms. Martin says Amelia may have to make a notification by next year, but they have not yet received a notification. Chairman Bowen informs Ms. Martin of a budget worksession next Thursday. Ms. Martin indicates they have only preliminary figures at this time.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for February 2023. Mr. Hyde is present and alerts everyone that the Virginia Department of Forestry's annual 4 p.m. Burning Law went into effect yesterday. Tornado Awareness Week is coming in March with a statewide tornado drill. Amelia County will be revising its mutual aid agreement and has reached out to Nottoway; Nottoway will be looking to refresh all its mutual aid agreements. Monthly meetings continue with the churches. February 22nd will be the next RFP review for the Public Communications System. The County received the \$1 million grant through Representative Spanberger's office and will be submitting the necessary paperwork. Budget talks with Fire and EMS have been good and ongoing; significant future needs will be vehicles for Fire and staffing payroll for EMS.

Vice Chairman Roark asks if there have been suggestions for revenue sources to address the needs. Mr. Hyde says they have not considered the source of the revenue; they are looking at the needs side of the process including a CIP worksheet that extends through 2038. It is based on the lifespan of the different apparatuses; from ordering to implementation takes two years.

Chairman Bowen notes the completed EOC is impressive and suggests an open house. Mr. Hyde has considered this, and it is a possibility.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for January 2023; CRC Comprehensive Plan Update – February 6, 2023. As Zoning Administrator, he closed out one zoning violation on the lake but is working two other significant cases. One of these is located on Lewiston Plank Road and fits the zoning definition of a campground which requires a process to establish. A Certified letter was sent but returned to sender.

Mr. Zody presents a chart he compiled after the joint Public Hearing for the Comprehensive Plan. It includes the public comments as well as staff's responses. He thanks the Board and the Planning Commission for working together for a joint Public Hearing.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report.

3 – Ellen F. Myatt, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth’s Attorney: In the package, Ms. Watrous has provided updated information regarding her office’s caseload.

Vice Chairman Roark asks if Ms. Watrous has received an update regarding the letter to the Attorney General asking for help for the Commonwealth’s Attorney’s office. The Board passed a motion to act on this at the last meeting. Administrator Costin notes that was overlooked but the letter will go out in the next week. Chairman Bowen asks that it fall under next month’s Unfinished Business.

The Board considers the following unfinished business.

1 – Appointment – Planning Commission: Administrator Costin has in the package a list of members and vacancies. There have been two recent resignations. Redistricting has passed the Attorney General’s office, and the districts shown take the new lines into consideration. As time ran out before this topic could be discussed at the last worksession, the Board will carry this to the next worksession.

2 – Appointment – Recommendation for the BZA: Administrator Costin notes that Bill Collins is interested in reappointment; Clarence Allen submitted his resignation this morning. The Board only recommends to the Board of Zoning Appeals; the Circuit Court appoints. Due to the lateness of the resignation, a recommendation to replace Mr. Allen (District 3) will be carried to next month. Mr. Allen also serves and has asked to remain on the Planning Commission.

Supervisor Shekleton moves to recommend Bill Collins for reappointment to the Board of Zoning Appeals. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

3 – Appointment – Social Services Board: Vice Chairman Roark has discussed an appointment with Supervisor Shekleton of District 5 and with her permission has reached out to Monica Hazelwood-Frisby who is agreeable to the appointment. Supervisor Shekleton moves to appoint Monica Hazelwood-Frisby to the Social Services Board. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

4 – Solid Waste Study Contract: Administrator Costin reminds the Board that the RFP received one proposal, and the Board moved forward. A contract was drafted and reviewed by both staff and legal counsel. This contract was sent to Board members for their review in early February. Staff recommends the contract be approved to advance the project.

Supervisor Shekleton presents several questions. When the contract mentions any work performed on a time and expense basis will be invoiced, is that in addition to or incorporated in the contract price? Administrator Costin believes it is incorporated but will research that. Are there details describing the complete scope of the work? Administrator Costin notes that the work was outlined in the RFP. Supervisor Shekleton has other questions which Administrator Costin offers to pass them to legal for answers. Vice Chairman Roark would like to defer the issue until these concerns are resolved. Chairman Bowen would like this topic kept under

Unfinished Business for next month's meeting. A consensus of the Board agrees to have no presentations in March, holding a special worksession for presentations if necessary.

The Board considers the following new business:

1 – Dog Confinement: Administrator Costin notes this is standard and has historically been set for April and May. It is in accord with Section 38-19 of the County Code.

Supervisor Vaughn moves to set dog confinement for the period of April 1 through May 31, 2023, in accord with Section 38-19 of the Nottoway County Code and further direct staff to advertise the 2023 confinement period via social media and publication in the community's newspapers. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – VA250 Committee: Mr. Zody speaks to the County's participation in the "Road to Revolution" campaign sponsored by the Virginia Tourism Corporation and the VA250 Commission. Plans are to have informational and educational signs and history-mobiles placed around the County. There is an opportunity to apply before February 28, 2023 for a matching grant of \$3,600. No money will be required if the County does not receive the grant. There is another matching grant for \$10,000 coming soon.

Peggy Figlar is present and adds that this is a huge endeavor by the state to bring about tourism to all the counties on the Road to Revolution. Signs are important but expensive and should be placed where an event occurred. To the \$10,000 grant, the Historical Association is considering ways to raise the necessary matching funds. Chairman Bowen notes that tourism is in the Comprehensive Plan, but you cannot measure tourism.

Vice Chairman Roark moves that the Board of Supervisors provide a match of \$3,600 and support the submission of the grant application due by the February 28, 2023 deadline. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin notes that the Town of Blackstone has its own VA250 Committee, and they have suggested combining committees and adding in Crewe and Burkeville. With the Board's permission, Administrator Costin would like to consider reforming with Mr. Zody as point of contact and include the Historical Association, the towns, and someone from the schools. The Board is agreeable to that, and Administrator Costin will contact the Town Managers on the matter.

The Board considers the following Consent Items.

1 – January Expenditures - All Funds

2 – Budget Adjustment – Insurance Proceeds, VACORP \$29,275.00

3 – Budget Adjustment – Insurance Proceeds, VACORP \$535.12

4 – Budget Adjustment – Library, Imagination Library Funding \$300.00

Assistant Administrator Tomer provides a brief description of each item.

Supervisor Simmons moves to approve the Consent Items as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The following information items are presented in the package:

1 – CRC – January 2023 Items of Interest

2 – Southside SPCA

Administrator Costin presents highlights from his report beginning with a lunch with Col. Shaver and invitations to all Board members for the renaming ceremony at Pickett on March 24, 2023.

Energy efficiency improvements are ongoing and moving towards duct cleaning and sealing. This will take place on weekends to avoid workplace disruptions.

No Constitutional Officers have chosen to participate in the County's personnel policy. The questionnaire responses have been returned to Sands Anderson allowing a draft document to be created for review. Ideally, this would be in place by July 1.

Two responses to the Audit RFP were received and opened on February 10. The two respondents were Robinson, Farmer, Cox of North Chesterfield, Virginia, and UHY LLP of McLean, Virginia. Administrator Costin has suggested meeting with Assistant Administrator Tomer, Supervisor Shekleton, and someone from the schools to review the RFPs.

Recruitment for several positions is underway.

With the Attorney General's notification of no objection, Administration has been coordinating with several departments and working on the mapping.

Administrator Costin thanks everyone for the condolences, cards, and calls for the passing of his father-in-law. The Celebration of Life is next Thursday.

Vice Chairman Roark mentions a conflict of interest with McGuire Woods. Discussion follows regarding what someone considered a conflict. There was a group conversation with Administrator Costin, Mr. McRoberts, Prince Edward's attorney, and Mr. Stanley. Mr. Stanley, in reviewing the Sandy River project, mentioned that McGuire Woods had been working on the project on behalf of Prince Edward. Supervisor Simmons states that Mr. White informed her that before anything was even discussed with Nottoway, everything was checked, and there was no conflict. Mr. White should be sending a letter to each Board member stating as much. No relationship has been established with McGuire Woods, and there is unlikely to be a conflict unless the County establishes one. The white paper mentioned working in collaboration with the Towns, and the mayors have no interest in the County being involved in water. Supervisor Simmons adds that talks with McGuire Woods was to help Nottoway County establish water for the entire County and was not with the intent to hurt anyone.

Comments from members of the Board:

Vice Chairman Roark states his position on solar. Solar brings in additional revenue and could help keep taxes lower. The County could put a solar facility on Fort Pickett property to generate revenue. A majority of citizens do not want utility-scale solar at this time. If the citizens change their mind, he will as well.

Supervisor Simmons suggests the towns and counties learn to work together for the citizens.

Chairman Bowen sends condolences to the Ray George family. Chairman Bowen held the District 1 solar forum last night, and he thanks Chief Schutt and the Fire Department for allowing them to use the space. He looks forward to meeting with the mayors and starting an Economic Development Committee. All three mayors have expressed interest in working in partnership with the County to move forward.

He thanks those who have taken time from their evening to attend the meeting.

Supervisor Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Session at 9:32 p.m.

Vice Chairman Roark moves that the Board enter Opened Session. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board reconvenes in Open Session at 10:18 p.m.

Supervisor Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes

February 16, 2023

H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Vaughn makes a motion to adjourn. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 10:20 p.m.


Chairman


Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

RESOLUTION IN SUPPORT OF EMERGENCY MANAGEMENT PROFESSIONALS' WEEK

WHEREAS, the emergency management team of Nottoway County and the Commonwealth of Virginia work tirelessly behind the scenes to create a safer, stronger, and more resilient Nottoway County in the midst of natural disasters, pandemics, civil unrest, terrorism, and other man-made and natural threats and hazards; and

WHEREAS, every emergency begins and ends locally; and

WHEREAS, emergency managers are considered vital public service to and between essential services that assist Nottoway County to prepare for, respond to, and recover from emergencies; and

WHEREAS, emergency managers develop emergency plans and procedures, organize training including first responders and community partners, manage, lead, and provide skills and resources to minimize the impact of disasters, work with state and federal agencies to find the most effective methods of disaster recovery, to increase safety and security, as well as build business continuity; and

WHEREAS, the role of emergency managers in creating a safer more resilient community is more important than ever;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors does hereby recognize March 19-23, 2023, as Emergency Management Professionals' Week in Nottoway County, Virginia, and calls this observance to the attention of all our citizens.

BE IT FURTHER RESOLVED that the Nottoway County Board of Supervisors shall encourage all citizens to honor the Nottoway County Emergency Management team and to recognize their service behind the scenes and commitment to the health, safety, and welfare of all who live and visit in Nottoway County.

Done this 16th day of March 2023, by a vote of _____ for and _____ opposed.

By: 
Stephen W. Bowen, Chairman

Attest: 
P.S.T. (Ted) Costin, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

RESOLUTION OF APPRECIATION IN MEMORIAM

WHEREAS, Curtis O. "Shep" Shepherd began his service to Nottoway County as a full time Highway Equipment Operator A with the Virginia Department of Transportation on April 1, 1981; and,

WHEREAS, he continued to serve through promotions to Maintenance Supervisor in 1992 and then to Maintenance Superintendent in 2015; and,

WHEREAS, he was knowledgeable about Nottoway County and attuned to its needs and the needs of its citizens and traveling public, going above and beyond duty especially during adverse weather events; and,

WHEREAS, the extraordinary knowledge and skill he used on the job was proven when on display at over 25 annual Virginia Department of Transportation Roadeos, placing over a dozen times; and,

WHEREAS, Curtis O. "Shep" Shepherd dedicated over four decades of experienced, reliable, and valuable knowledge and dedicated service to the citizens of Nottoway County;

NOW, THEREFORE, BE IT RESOLVED, that the Nottoway County Board of Supervisors does hereby express its profound appreciation for the contributions Curtis O. "Shep" Shepherd made to Nottoway County; and,

BE IT FURTHER RESOLVED, that the Nottoway County Board of Supervisors directs a copy of this resolution be shared with the Virginia Department of Transportation headquarters, residency, district, and central offices serving Nottoway County; and,

BE IT FURTHER RESOLVED, that the Nottoway County Board of Supervisors, on behalf of the citizens of Nottoway County, offers its sincerest condolences to the family of Curtis O. "Shep" Shepherd.

Done this 16th day of March, 2023 by a unanimous Board.

BY:


Stephen W. Bowen, Chairman

Attest:


P. S. T. Costin, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

**A RESOLUTION OF THE NOTTOWAY COUNTY BOARD OF SUPERVISORS
APPROVING OF THE COUNTY'S PARTICIPATION IN THE PROPOSED
SETTLEMENT OF OPIOID-RELATED CLAIMS AGAINST TEVA, ALLERGAN,
WALMART, WALGREENS, CVS, AND THEIR RELATED CORPORATE ENTITIES,
AND DIRECTING THE COUNTY ATTORNEY TO EXECUTE THE DOCUMENTS
NECESSARY TO EFFECTUATE THE COUNTY'S PARTICIPATION IN THE
SETTLEMENTS**

WHEREAS, the opioid epidemic that has cost thousands of human lives across the country also impacts Nottoway County by adversely impacting the delivery of emergency medical, law enforcement, criminal justice, mental health and substance abuse services, and other services by Nottoway County's various departments and agencies; and

WHEREAS, Nottoway County has been required and will continue to be required to allocate substantial taxpayer dollars, resources, staff energy and time to address the damage the opioid epidemic has caused and continues to cause the citizens of Nottoway County; and

WHEREAS, Nottoway County has filed suit against Teva, Allergan, Walmart, Walgreens, CVS, and certain of their related corporate entities for their role in the distribution, manufacture, and sale of the pharmaceutical opioid products that have fueled the opioid epidemic that has harmed Nottoway County; and

WHEREAS, Nottoway County's suit seeks recovery of the public funds previously expended and to be expended in the future to abate the consequences and harms of the opioid epidemic; and

WHEREAS, settlement proposals have been negotiated that will cause Teva, Allergan, Walmart, Walgreens, and CVS to pay billions of dollars nationwide to resolve opioid-related claims against them; and

WHEREAS, Nottoway County has approved and adopted the Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding (the "Virginia MOU"), and affirms that these pending settlements with Teva, Allergan, Walmart, CVS, and Walgreens shall be considered "Settlements" that are subject to the Virginia MOU, and shall be administered and allocated in the same manner as the opioid settlements entered into previously with the Distributors and Janssen; and

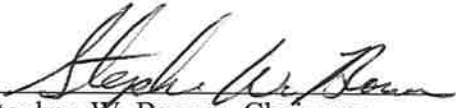
WHEREAS, Nottoway County's outside opioid litigation counsel has recommended that the County participate in the settlements in order to recover its share of the funds that the settlement would provide; and

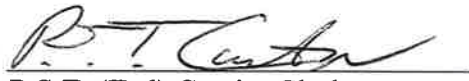
WHEREAS, the Nottoway County Attorney has reviewed the available information about the proposed settlements and concurs with the recommendation of outside counsel;

NOW THEREFORE BE IT RESOLVED that the Nottoway County Board of Supervisors, this 16th day of March, 2023, approves of the County's participation in the proposed settlement of opioid-related claims against Teva, Allergan, Walmart, Walgreens, CVS, and their related corporate entities, and directs the County Attorney to execute the documents

necessary to effectuate the County's participation in the settlements, including the required release of claims against settling entities.

Done this 16th day of March 2023, by a vote of 5 for and 0 opposed.

By: 
Stephen W. Bowen, Chairman

Attest: 
P.S.T. (Ted) Costin, Clerk

February 16, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 16TH DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
SHANE HAWKINS, PROJECT MANAGER
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen calls the meeting to order at 6:30 p.m.

Approval of the Agenda – Administrator Costin notes one item was included in tonight’s package but was omitted from the Agenda. This would be F3 – Manager’s Report. Supervisor Roark moves to approve the Agenda with the addition as presented. A second is provided. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The minutes of the regular monthly Local Redevelopment Authority Meeting held December 15, 2022, are presented. Supervisor Vaughn moves to receive and adopt the minutes as presented. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

There is no unfinished business. The Authority considers the following new business.

1 – Vietnam Veterans of America, VA Heartland Chapter No. 806: Presented is a lease addendum for 2353 Military Road, Pickett Park, to extend the lease for one year. The new expiration date will be February 28, 2024.

Supervisor Roark moves to approve the lease for the Vietnam Veterans of America, to continue at no charge. The motion receives a second from Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Informational items in the package are a report listing lease actions and an income report for the Officer’s Club. Mr. Hawkins informs the Authority that income was down for the month of January, and there was one event cancellation. He describes the calendar system used to track rentals of the Officer’s Club. It is well used, and a workforce crew helps him clean after an event to have it ready for the next.

Mr. Hawkins presents the report from the package listing progress being made at the LRA. He has begun cleanup of a number of areas including the RV park. There are issues such as abandoned RVs. There are no signed leases, only an RV agreement.

February 16, 2023

Supervisor Roark suggests the Authority consider reviewing the agreement. Mr. Hawkins has been doing an overall assessment of the property, and Mr. Costin suggests holding a worksession there at the property.

Mr. Hawkins informs the Authority that many changes have come down from the state regarding rental agreements and collections, and that language needs to be added to the leases for the businesses as well as the residential renters. The Lodge water heaters are a constant source of complaints and estimates to replace them run from \$15,000 to \$46,000. It is a consensus of the Board that Mr. Hawkins continue along this same line of cleaning up and assessing the needs of the LRA.

Chairman Bowen considers using the LRA fund to make improvements to the property that Mr. Hawkins is finding but also questions if that fund could be used for Economic Development. There is approximately \$5 million in the fund.

Mr. Hawkins would like to focus on the "redevelopment". He has ideas on how to improve the property which would then generate more revenue. Mr. Costin asks the Authority for a date to tour the property and see some of the areas that need attention. Chairman Bowen suggests holding an EDC meeting at the LRA. Mr. Costin suggests the morning of the Fort Pickett renaming ceremony as several will already be on base for the March 24th event.

Supervisor Roark asks if there is room on LRA property for solar. Mr. Hawkins suggests using solar for the water heaters since they are in need of replacement. The reflection from the panels could be a problem for aircraft. There is already a solar field there, and SVCC holds classes for solar installers.

Administrator Costin introduces Matthew Huband who is in attendance tonight. He has been hired as the Maintenance Supervisor for the Courthouse complex.

Supervisor Vaughn moves to adjourn. The motion receives a second from Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen adjourns the meeting at 7:53 p.m.


Chairman


Clerk



Nottoway County Board of Supervisors

February 16, 2023, 7:00 p.m.

Nottoway County General District Courtroom
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Chairman Bowen
Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments
Regular monthly meeting January 26, 2023.

D. Delegations from the Public – All Delegations are limited to 5 minutes

E. Public Hearings

1. Special Exception – Stokes
2. Budget Adjustment – FDCE

Gregg Zody, Planning & Econ. Dev. Director
Katy Tomer, Assistant County Administrator

F. Presentations

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Ellen Myatt, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

- | | |
|--|----------------------------------|
| 1. Appointment – Planning Commission | Ted Costin, County Administrator |
| 2. Appointment – Recommendations for BZA | Ted Costin, County Administrator |
| 3. Appointment – Social Services Board | Ted Costin, County Administrator |
| 4. Solid Waste Study Contract | Ted Costin, County Administrator |

J. New Business

Motion to Accept Recommendations or Amend for Discussion of any Particular Item

- | | |
|--------------------|--|
| 1. Dog Confinement | Ted Costin, County Administrator |
| 2. VA250 Committee | Gregg Zody, Planning & Econ. Dev. Director |

K. Consent Items

Katy Tomer, Assistant County Administrator

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|---|-------------|
| 1. January Expenditures – All Funds | |
| 2. Budget Adjustment – Insurance Proceeds, VACORP | \$29,275.00 |
| 3. Budget Adjustment – Insurance Proceeds, VACORP | \$535.12 |
| 4. Budget Adjustment – Library, Imagination Library Funding | \$300.00 |

L. Correspondence/Information Items

1. CRC – January 2023 Items of Interest
2. Southside SPCA

M. County Administrator Report

N. Comments from Members of the Board

Vice Chairman Roark
Supervisor Simmons
Supervisor Vaughn
Supervisor Shekleton
Chairman Bowen

O. Closed Session

Motion to Enter Closed Session

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn



Nottoway County Local Redevelopment Authority

February 16, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held December 15, 2022.

D. Unfinished Business

E. New Business

1. Lease – Vietnam Veterans of America

Shane Hawkins, Property Manager

F. Informational Items

1. Lease Actions
2. Club Income

G. Closed Session

Motion to Adjourn



Nottoway County Board of Supervisors

February 16, 2023, 7:00 p.m.

Nottoway County General District Courtroom
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Chairman Bowen
Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments
Regular monthly meeting January 26, 2023.

D. Delegations from the Public – All Delegations are limited to 5 minutes

E. Public Hearings

1. Special Exception – Stokes
2. Budget Adjustment – FDCE

Gregg Zody, Planning & Econ. Dev. Director
Katy Tomer, Assistant County Administrator

F. Presentations

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Ellen Myatt, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

- | | |
|--|----------------------------------|
| 1. Appointment – Planning Commission | Ted Costin, County Administrator |
| 2. Appointment – Recommendations for BZA | Ted Costin, County Administrator |
| 3. Appointment – Social Services Board | Ted Costin, County Administrator |
| 4. Solid Waste Study Contract | Ted Costin, County Administrator |

J. New Business

Motion to Accept Recommendations or Amend for Discussion of any Particular Item

- | | |
|--------------------|--|
| 1. Dog Confinement | Ted Costin, County Administrator |
| 2. VA250 Committee | Gregg Zody, Planning & Econ. Dev. Director |

K. Consent Items

Katy Tomer, Assistant County Administrator

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
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| 1. January Expenditures – All Funds | |
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1. CRC – January 2023 Items of Interest
2. Southside SPCA

M. County Administrator Report

N. Comments from Members of the Board

Vice Chairman Roark
Supervisor Simmons
Supervisor Vaughn
Supervisor Shekleton
Chairman Bowen

O. Closed Session

Motion to Enter Closed Session

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn

C

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 26TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR
ANDREW R. MCROBERTS, LEGAL COUNSEL

Chairman Bowen calls the meeting to order at 7:00 p.m.

The invocation is provided by Pastor Chris Hillman. Chairman Bowen leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Staff recommends approval with one addition to the Closed Meeting: §2.2-3711 (A)(1) for personnel issues in County Administration. Vice Chairman Roark would like to remove the water services item from the Closed Meeting. If it needs to be discussed, it could be added to New or Unfinished Business. Mr. McRoberts advises that setting the Agenda is a matter for the Board's discretion. Supervisor Shekleton provides a second for discussion. Discussion follows regarding the water issue. Supervisor Bowen mentions a white paper that was prepared that mentioned any work done would be in collaboration with the towns. He informs the Board that Burkeville is completely against the County being in the water business. Supervisor Shekleton says to be in collaboration with the towns yet discuss the issue in closed meeting creates suspicion. Discussions could be open until the procurement phase, but Burkeville and basically Crewe have pulled out of discussions. Chairman Bowen suggests the Board take the issue off the table tonight. A voice vote to remove item (A)(8) for water service options and add (A)(1) for personnel issues passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of the Minutes: Minutes are presented from the Joint Worksession with the School Board of December 8, 2022; the regular monthly meeting of December 15, 2022; and the Organizational Meeting of January 9, 2023. Supervisor Vaughn moves to receive and adopt the minutes as presented. The motion receives a second from Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen begins the Delegations from the Public. No timer will be used, but speakers are advised to keep their time at the podium to around five minutes.

1 – Sonny Abbott: Will continue to ask questions to understand. He believes things need to be different in 2023 with the Board offering the courtesy of a response to citizen's questions. He notes that, at last night's meeting, Chairman Bowen asked a citizen for his list of questions, and Mr. Abbott applauds that effort.

Vice Chairman Roark suggests providing citizens a sheet to write down questions. Chairman Bowen's intent last night was to see the citizen receive answers perhaps by e-mail

with the Board being cc'd. However, it may not be feasible given FOIA regulations that can consider e-mail conversations a meeting.

2 – Sue Yeatts: Commends Chairman Bowen for removing the timer from public delegations and for the way he conducted last night's meeting. She does not believe industrial solar has a place in Nottoway, and hopes the County has more plans for revenue besides solar. Regarding Closed Meetings, she encourages the Board to keep as much public as possible.

Chairman Bowen remarks that the Comprehensive Plan is a living document. It will never be perfect but needs to be released. However, it can be amended as needed. Ms. Yeatts submits it is easier to add a topic than to remove one.

The Board holds the following Public Hearings:

1 – Special Exception – Stokes: Mr. Zody presents details of the Stokes special exception request. This is located on Piney Green Road and was heard by the Planning Commission at its last meeting. Some information was presented at the meeting that had not been included in the report, so the Planning Commission tabled this request until its February 14, 2023 meeting. Mr. Zody requests the Board of Supervisors continue this until after that February 14th Planning Commission meeting.

Mr. Gerard Wilson, an adjacent landowner, asks the Board to terminate the request. Chairman Bowen informs him that cannot be done, but when the Public Hearing is held, he may speak to his issues with the application.

Supervisor Vaughn moves to defer this Public Hearing until the February 16, 2023 Board of Supervisors meeting to be held at 7:00 p.m. in the General District Courtroom. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Mr. Zody adds that he will be re-sending letters to adjacent property owners alerting them to the deferral. Chairman Bowen asks Mr. Zody to have good communication with Mr. Wilson so that he understands the process. Administrator Costin says by state law the Board cannot act on a zoning request until it has received a Planning Commission recommendation.

2 – Special Exception – Lumpkin: Mr. Zody presents details of the special exception request on 1388 Rocky Ford Road, tax map #29-166 on 2.31 acres. The applicant requests the placement of a doublewide manufactured home on a parcel that is part of a newly created family subdivision. It is zoned Rural Residential which requires a Special Exception for a manufactured home. There are no structures on the site. The Health Department has received applications for septic and well permits. VDOT recommends constructing a low-volume commercial entrance for the family subdivision. Staff recommends approval with the following four conditions.

1. This special exception is granted for the placement of a double-wide manufactured home.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Must have septic and well permits approved by the Health Department prior to occupancy, per Sec. 2-3-7 of the Zoning Ordinance.
4. Secure an entrance, a low volume commercial entrance permit from the Virginia Department of Transportation prior to placement of dwelling unit.

Staff did not receive any phone calls or e-mails from adjacent property owners objecting to the request.

Vice Chairman Roark moves to open the Public Hearing. Supervisor Simmons provides the second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman opens the Public Hearing regarding the Special Exception request.

With no one wishing to speak for or against the request, Vice Chairman Roark moves to close the Public Hearing. Supervisor Vaughn provides a second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to approve the Special Exception permit for the Lumpkins; it is in her district. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

3 – Special Exception – Moreno: Mr. Zody presents details of the special exception request located behind Mt. Nebo Church at 476 Mt. Nebo Road, a 10.58-acre parcel, tax map #42-42. The applicant requests the placement of a doublewide manufactured home in a Conservation zoning. There are no structures on the site. Staff recommends approval with the following four conditions:

1. This special exception is granted for the placement of a double-wide manufactured home.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Must have septic and well permits per Health Department guidance prior to occupancy, per Sec. 2-2-7 of the Zoning Ordinance.
4. Secure driveway permit from the Virginia Department of Transportation.

Both the Lumpkin and Moreno requests received unanimous support from the Planning Commission. Staff did not receive any phone calls or e-mails from adjacent property owners objecting to the request.

Supervisor Vaughn moves to open the Public Hearing. Supervisor Simmons provides the second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman opens the Public Hearing regarding the Special Exception request.

Eliseo Moreno, the applicant, thanks the Board for hearing the request. He and his family have been pursuing this for some time. They have paid for the land and are now at a point to pursue a home. Chairman Bowen and Board congratulate him and are pleased he is choosing to place a home in Nottoway.

Supervisor Simmons moves to close the Public Hearing. Vice Chairman Roark provides a second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Vaughn moves to approve the request. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen recognizes and introduces the newest member of the Planning Commission, Sandra Pettis, in the audience. He thanks her for joining the team and appreciates her expertise.

The Board hears the following presentations:

1 – Audit FY 21-22: Paul Lee, Robinson, Farmer, Cox, begins by informing the Board there were no weaknesses or deficiencies noted in the internal control letter. Everything went fine with this year's federal compliance. RFC audited the school's ESSER program and the second half of the CARES Act expenditures. Last year's internal control letter mentioned the County needed better work on posting accruals to the General Ledger, and he applauds the work done by the Administration Office on that. No more ARPA money was spent through June 30, 2022, and this approximate \$3 million is not included in the bottom line. The Governmental Accounting Standards Board, the regulatory body that oversees governmental audit standards, issued a new statement, number 87, which affected leases and required extra work to comply but added nothing to the bottom line. Tax collections were at 96% which is a point or so lower than it has been. Administrator Costin adds that Mr. Lee's kudos for the Administration Office go to Assistant Administrator Tomer.

Vice Chairman Roark moves to accept the audit for FY 2022 as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – VDOT – Six Year Plan Amendment: Dianna Bryant, Assistant Residency Administrator, presents two items that need attention. The Residency recommends surface treating a portion of Route 636, Reservation Road, in Blackstone which begins at 0.28 miles from Business 460 and ends 700 feet from that point. This would minimize the maintenance funds needed to maintain this segment. It is an \$11,000 project. If the Board is agreeable, it could be added to the Six Year Plan and accomplished spring 2023 without affecting any projects already in the SSYP. Fort Pickett does use the railroad stub there but, because it is unpaved, sediment builds up, and they must clean it each time it is used.

Vice Chairman Roark moves to approve the addition of Reservation Road as described by Ms. Bryant including moving it to top priority in the Six Year Plan. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes

H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Residency also recommends surface treating Route 1020, Custis Street, in the Town of Crewe from South 4th Street, 500 feet east. This section was inadvertently omitted from state maintenance over the last few years. The first 500 feet of this road was added to the secondary system in May 1955 with an additional 250 feet taken into the system in July 1955. That 250 feet is not accessible to public use and is unpaved. The cost is \$5-7,000 and could be completed spring 2023. Approval would have no impact on the schedule or impact other projects in the plan. As the 250 feet serves no public need, VDOT requests it be abandoned. The abandonment would be done through a different process than the SSYP.

Vice Chairman Roark asks if someone were to purchase a home within that 250 feet, who would be responsible for it. Ms. Bryant informs the Board the land is owned by one landowner, and she has spoken with the property owner who is agreeable.

Vice Chairman Roark moves to approve the request as presented for both the improvements and the abandonment on Custis Street. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board receives the following Department reports:

1 – Highway Department: Virginia Department of Transportation Nottoway Area Headquarters maintenance report for December 2022. Assistant Residency Administrator Dianna Bryant suggests planning the Secondary Six Year Plan worksession for the March regular meeting. Chairman Bowen says the schedule for March 16, 2023, will be to hold the joint worksession with VDOT for the Secondary Six Year Plan at 6:00 p.m., the regular LRA meeting at 6:30 p.m., and the regular monthly Board meeting at 7:00 p.m.

Litter pickup has started on primary routes. Tyler Road was reviewed for guardrails, and object markers have been installed. A sketch for recommendations on the intersection of Route 460 and Route 699, Simmons Lane, has been provided. Route 625 and Crepe Myrtle Road are both under review for Traffic Engineering. Preconstruction meetings were held for the 2023 resurfacing schedules; two-week lookaheads will be provided as they get those. Signs are going up on bridges for emergency vehicles; this allows them to cross at a slightly higher tonnage. There is no update on the start date for the Route 46 bridge. The hybrid R-cut at Route 723 has received no requests for a public hearing. There will be a public hearing for the roundabout on Route 40, Military Road.

Administrator Costin informs Ms. Bryant and the Board that Tony Haverly suggested a willingness rather than a public hearing. He has polled the Board, and they were agreeable as it would help speed the process along. Ms. Bryant says the Residency recommends a public hearing because Nottoway does not have a roundabout. It is up to the Board how they would like to proceed.

Vice Chairman Roark asks for Ms. Bryant's recommendation on public hearing or willingness. The Residency recommends a public hearing where visuals will be presented on what it is and how to drive through it. Vice Chairman Roark asks how much time is being saved by going to willingness versus a public hearing. Ms. Bryant says it could be as much as a couple of months. Chairman Bowen notes that if it goes to willingness yet receives a lot of comments, it will go to public hearing anyway. Administrator Costin notes that the suggestion for a willingness came from the district level. Chairman Bowen suggests staying with a willingness.

January 26, 2023

2 – Solid Waste: December 2022 Nottoway County Sanitary Landfill waste report: an average of 59.48 tons of waste per day received. 2022 annual waste report: an average of 1569.29 tons per month received.

3 – Building Inspection/Erosion & Sediment Control: December 2022 report; 25 building permits issued for \$11,436.83 in permit fees with \$2,351,969.00 in construction value. Training: DHCD Work Group 8 hours. Building Permit Data – annual reports for 2022.

4 – Animal Control: December 2022 report; 138 animal control calls; 1 summons issued; 0 convictions. Annual reports for 2022.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: Nottoway County Public Library Board of Trustees meeting report for December 21, 2022; minutes of the meeting held on November 16, 2022; December 2022 Director's Report. Board of Trustees meeting report for January 18, 2023; minutes of the meeting held on December 21, 2022; January 2023 Director's Report. Nottoway County Literacy Program update letter dated December 29, 2022.

7 – Nottoway County School Board: Agenda of the January 12, 2023 Budget Worksession and Regular Meeting; Minutes of the October 12, 2022 Worksession and Regular Meeting of the Nottoway County School Board.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for January 2022. Mr. Hyde is present for questions and presents additional information on the radio project. A review committee for the RFP has been assigned with a goal of having that out in February with a possible return date in April. The EOC needs only a few additional items but is operational. The audiovisual components have been tested and phones will be installed tomorrow.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for December 2022; CRC Comprehensive Plan Update – January 9, 2023. Regarding the VA250, Mr. Zody informs the Board that the County has an opportunity to apply for grants to help fund informative programs, signage, and possibly an educational history-mobile placed throughout the County. One is a marketing leverage matching grant of \$3,600 with an application deadline of February 28th. Mr. Zody notes that in his report he mentions forty contacts this month, but that number refers to initial contacts and does not include the many follow-up conversations and e-mails.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report.

3 – Ellen F. Myatt, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: Ms. Watrous provides updated information regarding her office's caseload including totals for felonies versus misdemeanors. The data shows the number of cases, not the number of charges. She thanks the members of the Board who took a letter she had written on the issue of staffing to the state representatives.

Vice Chairman Roark moves to authorize staff to prepare for presentation to the Attorney General for their assistance either in attorney availability or to assist to present a budget request to the governor for additional funding for additional personnel for the Nottoway County Commonwealth's Attorney's office to offset caseload created by VCBR.

Vice Chairman Roark says at Legislative Day it was his understanding that the one area the County may be able to receive help is through the Governor making a budget adjustment, and

the easiest route to a budget adjustment goes through the Attorney General's office. He questions whether the AG's office could send an attorney to come to Nottoway to prosecute the cases for VCBR or could the offenders be taken to Richmond to be prosecuted? Ms. Watrous says it is unlikely that the offenders could be transported to Richmond.

Chairman Bowen would like additional business discussed during New or Unfinished Business rather than during Reports. Supervisor Simmons provides a second for discussion. Vice Chairman Roark clarifies that his motion is to ask staff to prepare a draft for the Board to review before sending to the AG's office. Supervisor Vaughn notes that they presented the request to Senator Ruff and Delegate Wright; they have not had enough time to respond.

Chairman Bowen calls for a roll call vote on the motion. Administrator Costin performs the roll call vote, and the motion passes as follows:

S. W. Bowen	No
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board has no unfinished business.

The Board considers the following new business:

1 – Discussion on Reestablishment of Committees: Chairman Bowen reviews the former vote taken to abolish committees. His thoughts are to consider the allowance of ad hoc committees, to be appointed by the Chairman, likely two Supervisors, and only as needed. The ad hoc committee meetings would need to be noticed per FOIA guidelines. Supervisor Simmons is agreeable to ad hoc committees as needed. Vice Chairman Roark agrees with the establishment of ad hoc committees but would also like to establish a Parks & Rec committee, provided the rec associations agree. Supervisor Vaughn would not like to have standing committees. Supervisor Shekleton is in favor of ad hoc committees.

Vice Chairman Roark moves to allow the Chairman to establish ad hoc committees as needed moving forward. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Crewe Boundary Line Adjustment: Administrator Costin provides information regarding a boundary line adjustment as requested by the Town of Crewe as well as the landowner, Sanjay Mittal. The building and property is sitting partly in the limits of the Town of Crewe and partly in the County. The property owner would like to fully incorporate parcels 18A9-1-3 and also 18A9-1-2, a total of 9.45 acres, into the Town of Crewe. The owner would like to expand and make improvements under one set of development standards. No other landowners are included in the adjustment, and staff recommends approval for the purpose of the economic benefit. Public hearings will need to be held and other documents prepared for approval.

Supervisor Simmons moves that county staff be directed to work with the staff of the Town of Crewe to undertake a boundary line adjustment which would incorporate all of the following parcels 18A9-1-2, 18A9-1-3, 18A9-1-4, and 18A10-1-11 completely into the Town of Crewe. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes

S. C. Vaughn	Yes
L. K. Shekleton	Yes

3 – Appointment – Social Services Board: Administrator Costin references an e-mail received from DSS Director Shannon Reed regarding a Board appointment set to expire in March. Jacqueline Downs has been an asset to the Board but has served two terms and is thus ineligible for reappointment. No one from District 5 currently serves on the Board. Staff recommends the Board move ahead with an appointment with particular consideration to an appointment from District 5.

Vice Chairman Roark indicates there have been discussions with a District 5 resident, and this appointment could likely be taken up at the February meeting. Ms. Downs is a District 3 resident. Because there is one other District 3 resident still on the Board, Supervisors Simmons is agreeable to the replacement of Ms. Downs with a District 5 resident.

4 – Appointment – Planning Commission: Administrator Costin informs the Board of two resignations from the Planning Commission: Jack Leslie, District 1, and Bill Gunn, District 5. Staff recommends accepting the resignations, thanking them for their past service, and considering reappointment options. Chairman Bowen would like to table this until a worksession. The Planning Commission has good members, and the appointment or possible restructuring needs discussing. The consensus of the Board is to hold the topic until a worksession.

5 – Authorization for Public Hearing – Budget Adjustment: Assistant Administrator Tomer informs the Board that the County is in receipt of the insurance proceeds from VACORP for the April 2022 biofuels fire. The settlement amount was \$440,908.27. She is asking the Board to hold a public hearing on this budget adjustment at the February Board meeting. A public hearing is needed for budget amendments that total over 1% of current expenditures.

Supervisor Vaughn moves to have a public hearing on this budget adjustment. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

6 – Solid Waste Study Contract: Administrator Costin informs the Board that the RFP for Solid Waste was reissued, and the County received only one response. Staff does not recommend putting the RFP back out. The company has offered a contract, and Sands Anderson has participated in negotiations with them, but the negotiations were not completed in time for presentation tonight. Administrator Costin would like to carry this to the February meeting.

7 – MOU – VFHS Grant: Assistant Administrator Tomer informs the Board that the County has been awarded grant funding in the amount of \$5,000 from the Virginia Federation of Humane Societies. These funds are allocated to assist with direct animal care. Acceptance of these funds requires a Memorandum of Understanding between the Federation and the County. It is very transparent, with reporting requirements of every expenditure made. She asks the Board to authorize Administrator Costin to sign the Memorandum. The Memorandum is part of the process for accepting the funds.

Supervisor Vaughn moves to accept and appropriate the Virginia Federation of Humane Societies funding in the amount of \$5,000 and authorize County staff to execute the required Memorandum of Understanding. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board considers the following Consent Items.

- 1 – December operational expenditures for all funds
- 2 – Budget Adjustment – Grant, Circuit Court Clerk \$29,826.00
- 3 – Budget Adjustment – School, Insurance Proceeds \$25,750.00
- 4 – Budget Adjustment – School, State Reimbursement \$16,664.56
- 5 – Budget Adjustment – Economic Development \$15,900.00
- 6 – Budget Adjustment – Landfill, DEQ Litter Grant \$1,730.50
- 7 – Budget Adjustment – Library, Imagination Library Funding \$300.00
- 8 – Budget Adjustment – Sheriff, Aftermath K-9 Grant \$250.00
- 9 – Budget Adjustment – Library, Imagination Library Funding \$200.00
- 10 – Donation to CARES Group \$100.00
- 11 – Anthem Refund to Previous Employee \$8.49
- 12 – Budget Adjustment – Fire Programs \$38,560.00
- 13 – Lease Authorization – Caterpillar

Assistant Administrator Tomer provides a brief description of each item. She asks the Board to entertain a motion on the first twelve items and consider the Caterpillar lease as a separate item.

Supervisor Simmons moves to approve items 1-12 of the Consent Agenda as presented including equal distribution of the FY 2023 Fire Programs funds to the three volunteer fire departments. The motion receives a second from Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Assistant Administrator Tomer addresses the lease authorization between the County and Caterpillar Machinery. When the FY 2023 budget was adopted, it was done with the knowledge that landfill equipment would be leased in order to reduce equipment maintenance costs. This five-year lease for a 2022 articulated truck is just the first piece needing authorization. Sands Anderson reviewed the lease; changes were needed and were made.

Supervisor Simmons moves to adopt the resolution approving the equipment lease with Carter Machinery and authorize Administrator Costin to fully execute the necessary documents. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The following information items are presented in the package:

1 – CRC – December 2022 Items of Interest

2 – Sales Tax Receipts

3 – Blackstone Volunteer Fire Department

4 – Nottoway CARES Update

Administrator Costin presents highlights from his report beginning with VACo's Local Government Day in Richmond. Vice Chairman Roark, Supervisor Simmons, and Supervisor Vaughn met with state representatives while he and Assistant Administrator Tomer attended an Opioid Abatement Workshop regarding funding and expenditure protocols of those funds.

The RFP for audit services has been issued with responses due February 10th.

Improvements to obtain energy efficiency continue. The Pulley house demolition has been completed but infill has been delayed due to landfill equipment being down. The handicap ramp at the Commissioner of the Revenue's office is complete and came in under budget.

The Senior Maintenance position was readvertised, and applications are under review.

Thanks to the Department of Social Services staff and Kaitlyn Wilbur, the duties of the part-time Comprehensive Services Act Coordinator are being carried out.

The first phase of the Personnel Policy Manual update was to circulate a questionnaire to the Constitutional Officers for comment should they wish to participate. The next step is to forward the document to legal counsel for preparation of a draft document for staff and then Board review.

Administrator Costin thanks the Board for allowing him to work through a mild case of Covid. He thanks everyone for remembering his father-in-law who is preparing to pass.

Comments from members of the Board:

Vice Chairman Roark is looking forward to a successful, productive 2023.

Chairman Bowen thanks the Board members and Assistant Administrator Tomer for attending the VACo meeting and speaking to representatives.

The draft budget calendar noted a joint meeting with the School Board set for February 2, 2023, but that meeting will not be held.

He thanks those who have taken time from their evening to attend the meeting.

Vice Chairman Roark moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically land use regulatory enforcement; and § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

January 26, 2023

The Board enters Closed Session at 9:18 p.m. Vice Chairman Roark moves that the Board enter Opened Session. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board reconvenes in Open Session at 9:46 p.m. Supervisor Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons makes a motion to adjourn. The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 9:48 p.m.

Chairman

Clerk

MEMORANDUM

TO: Planning Commission
Board of Supervisors

FROM: Gregg Zody, Director *GZ*

DATE: February 7, 2023

SUBJECT: Staff Report - Stokes Special Exception UPDATE

SYNOPSIS**Applicant/Property Owner**

Estate of Willie Stokes, c/o Carolyn Johnson applicant on behalf of the Stokes Estate, 629 Baldwin Drive, Joppa, Maryland.

Site Location

Located on Parcel #B of tax map #32-48, zoned Agriculture (A-1) on Stokes Lane, a private road on the east side of Piney Green Road, approximately 1 mile north from the US Business 460 intersection with Piney Green Road. Nearby addresses 1847 and 1977 are located on the west side of Piney Green Road.

Request

Applicant seeks a special exception for an existing cemetery located on 2 acres (Parcel B) of a 21^{+/-} acres (Parcel A being the remainder) parcel, tax map #32-48, zoned Agriculture (A-1) on Stokes Lane, a private road on the east side of Piney Green Road. The creation of the 2-acre parcel was approved in December, 2022.

According to the applicant, all of the family members that are interred at the site were cremated, and it is further understood that all future interments will also be cremated prior to burial.

ISSUES

The Planning Commission took public comment (one speaker – adjacent property owner) at the public hearing on January 17th and asked staff to research the comments, which included the following:

1. Setback of cemetery from neighbor's rear property line.
2. Well location and cap off.
3. Verify cemetery location.
4. Three-foot burial depth.
5. 100 foot setback from property lines?

The hearing was continued until February 14th after the public comment was closed so staff could provide answers to the questions. Staff responses are on page 3.

Staff contacted the Estate Administrator and her sister, and clarified some of the aforementioned issues.

UPDATE

Mrs. Veronica Brown, sister of the applicant, Carolyn Johnson provided the following comments upon my questions (Conversation Attached):

Mr. Zody we are NOT trying to acquire the 2 acre extension WE ASKED FOR to be used as a future burial site for any one. We merely want to protect said Family Cemetery property we already have, by preventing access by trespassers and intruders in that proximity, that could damage, destroy, and disrespect a sacred resting place. And, I am very aware of what Vehicles of any type can do!!,(a prime example is our easement road that has been violated over and over again). I want to prevent any form of sacrilege against this area. We wanted to use the 2 acres as Access ONLY to Our Brother's Burial Spot, where Family members could meet to celebrate his life and show homage to him in death - The Family Cemetery(that's already established), near The Old Homestead, and the Family's 300 yr. Old Magnolia Tree where he is buried by. We plan on utilizing a mere 50'x50' perimeter more or less to place Markers in the area of those family members who are deceased as reminders, as well.

Mrs. Carolyn Johnson, Willie Stokes Estate Administrator, provided this information (Conversation Attached):

Hey Gregg

No, the cemetery is not on the entire 2 acres, only on a 50x50 square feet under and near the Magnolia tree. I think that may be the misinterpretation of the cemetery. Parking will be anywhere on the rest of the remainder of the 2 acres of property. Sorry for all the confusion.

and

One last thing no caskets just urns with ashes and headstones.

I have included photographs I took on a site visit on January 21st (attached).

In response to the questions listed in the **ISSUES** section, staff responses are in red.

1. Setback of cemetery from neighbor's rear property line.
The existing cemetery is approximately 270 feet from the rear property line of Williamson.
2. Well location and cap off.
Staff could not locate the well of the family homestead. The trailer did not have a well, as staff was informed that the trailer was simply abandoned there. No wellhead was located.
3. Verify cemetery location.
The plat submitted in the Staff Report is accurate and the location of the cemetery is marked correctly on the plat.
4. Three-foot burial depth.
Any future burials will be in urns, as is the existing practice at the site.
5. 100 foot setback from property lines?
Given that the Stokes' cemetery is accessed by an easement heading southeast along Williamson and Stokes properties and directly serves as the road frontage for the Stokes, it is staff's contention that the Williamson's rear property line is adjacent to the Stokes side property line (since the frontage is

accessed by the easement. The side property setback is A-1 is fifty (50) feet. As mentioned, the distance between the existing cemetery and neighbor's property line is approximately 270 feet.

Additional considerations:

6. The Stokes' family demark the cemetery with a 50' x 50' boundary under or near the Magnolia tree.
7. The remainder of the 2 acre site will be used for parking for family members.

CONCLUSION

Given the fact that there are two dilapidated structures on the site, in addition to the existing conditions listed in the Staff Report, staff recommends additional conditions that the applicant remove the trailer at the western corner of the parcel, and at the very least, remove the metal roof of the family homestead, as it is near collapse.

ATTACHMENTS

1. Site Photographs
2. Email (Veronica Brown)
3. Email (Carolyn Johnson)



MAGNOLIA TREE AND CEMETERY



LOOKING EASTWARD ON STOKES LANE



STOKES CEMETERY



STOKES HOMESTEAD IN BACKGROUND

STONES IN ENTRANCE FROM PINES ABOVE.



ABANDONED TRAILER LOOKING EASTWARD

300 YR. OLD MAGNOLIA TREE.



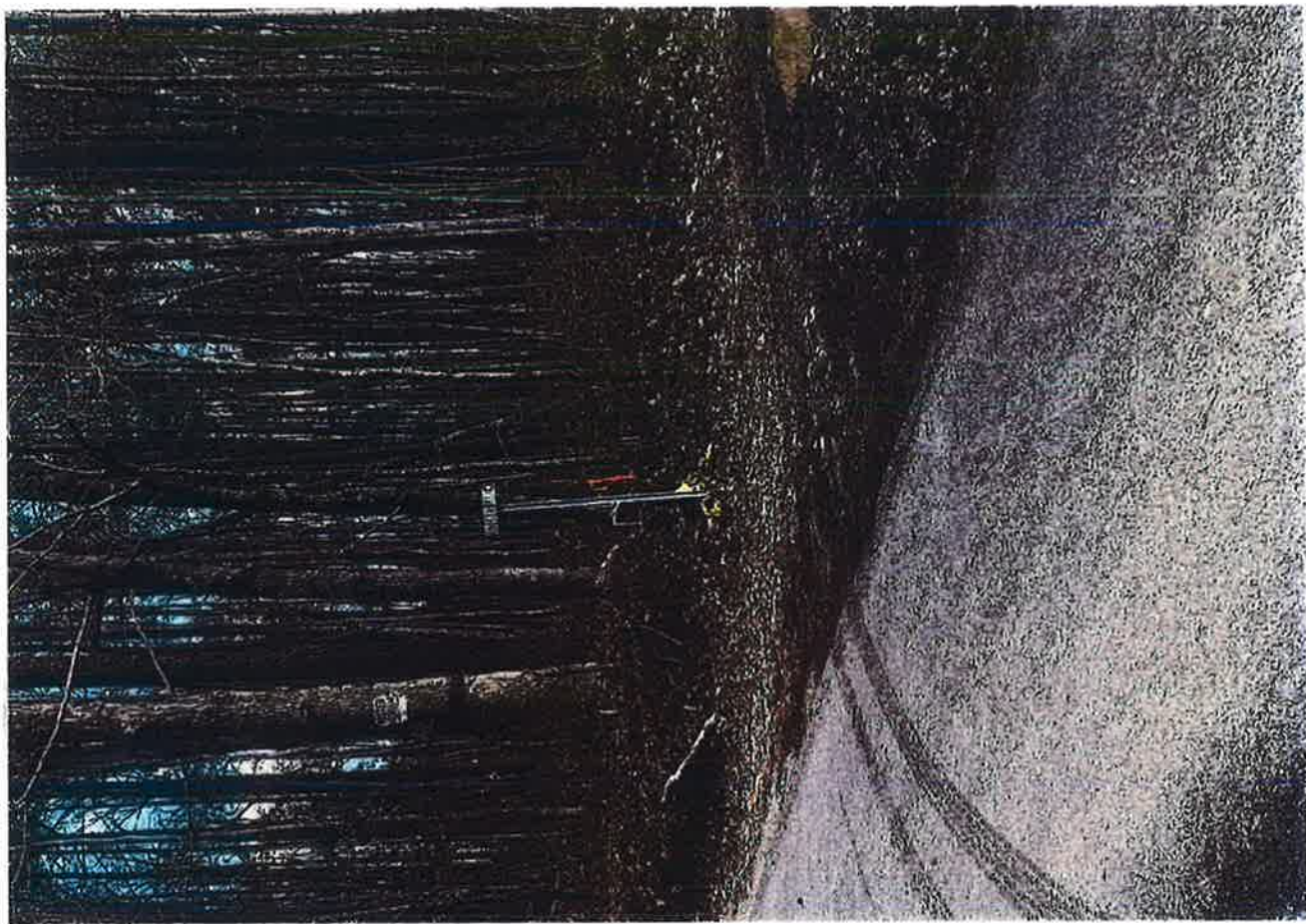
STOKES CEMETERY



LOOKING WESTWARD ON STOKES LANE



SURVEY MARKING





STOKES CEMETERY



STOKES HOMESTEAD

Gregg Zody

From: veronica brown <vbbrown1950@outlook.com>
Sent: Tuesday, January 24, 2023 11:28 PM
To: Gregg Zody
Cc: forevertwo329@verizon.net; Carolyn Johnson; Jackie Smoot
Subject: RE: Special Exception IMPORTANT PLEASE READ IMMEDIATELY

Importance: High

Mr. Zody we are NOT trying to acquire the 2 acre extension WE ASKED FOR to be used as a **future burial site for any one**. We merely want to protect said Family Cemetery property we already have, by preventing access by trespassers and intruders in that proximity, that could **damage, destroy, and disrespect a sacred resting place**. And, I am very aware of what Vehicles of any type can do!!,(a prime example is our easement road that has been violated over and over again). I want to prevent any form of sacrilege against this area. We wanted to use the 2 acres as Access ONLY to Our Brother's Burial Spot, where Family members could meet to celebrate his life and show homage to him in death - The Family Cemetery(that's already established), near The Old Homestead, and the Family's 300 yr. Old Magnolia Tree where he is buried by. We plan on utilizing a mere 50'x50' perimeter more or less to place Markers in the area of those family members who are deceased as reminders, as well.

[illegible]

From: [Gregg Zody](#)

To: CAROLYN JOHNSON

Subject: RE: Special Exception

There was really no issues on my end, I just wanted to clarify that the proposed two acres being cut out of the 20+ acres was solely for the cemetery. And I think Miss Veronica answered that question.

And one of the other emails I received from Miss Carolyn had photos of the Application for a Family Cemetery dating to last year. Can you send me a copy of that to include in the report packet? I appreciate it.

Also, I inquired about the check for \$51 for recordation fees. I'll get a copy of that form from the Clerk of the Court and send it to you today.

Sorry for any confusion. I did not know you started the process in 2021 – I started here in February 2022. I guess I'm having a brunette moment 😊

You all have a great day.

Gregg

Gregg Zody, AICP
Planning and Economic Development Director
County of Nottoway
344 West Courthouse Road
PO Box 92
Nottoway, VA 23955
Office: 434-645-8696
Mobile: 434-294-5005

From: CAROLYN JOHNSON <forevertwo329@verizon.net>
Sent: Wednesday, December 7, 2022 2:31 PM
To: Gregg Zody <gzody@nottoway.org>
Subject: Re: Special Exception

Thanks, can you resend form for cemetery lot please? I thought I filled it out.

Thanks again for your help
Sent from my iPhone

On Dec 7, 2022, at 1:54 PM, Gregg Zody <gzody@nottoway.org> wrote:

Good afternoon.

Everything looks good with your submittal of the Special Exception application.

Also, Susan gave me a plat that needed approval (by me) creating a two acre lot for the cemetery and I noticed you included a check for \$51.00 made payable to the Clerk of the Circuit Court. Did you complete the form so I could submit it on your behalf? If you have, please send it to me, if not, I can get another form and resend it to you.

Have a great day!

Gregg

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Gregg Zody

From: CAROLYN JOHNSON <forevertwo329@verizon.net>
Sent: Friday, February 3, 2023 4:28 PM
To: Gregg Zody
Subject: Re: Special Exception IMPORTANT PLEASE READ IMMEDIATELY

One last thing no caskets just urns with ashes and headstones.

Sent from my iPhone

On Feb 3, 2023, at 3:43 PM, Gregg Zody <gzody@nottoway.org> wrote:

Gotcha! I'll make sure the Planning Commission knows. They were wondering how many people would be interred there. Honestly, I was confused a little, too. The rest of it would be used for parking and perhaps a gazebo or other shelter for memorial services, etc.

No worries!

Have a great weekend.

Gregg

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Planning and Economic Development Director
County of Nottoway
344 West Courthouse Road
PO Box 92
Nottoway, VA 23955
Office: 434-645-8696
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From: CAROLYN JOHNSON <forevertwo329@verizon.net>
Sent: Friday, February 3, 2023 3:34 PM
To: Gregg Zody <gzody@nottoway.org>
Cc: veronica brown <vbbrown1950@outlook.com>; Jackie Smoot <jsmoot402@comcast.net>
Subject: Re: Special Exception IMPORTANT PLEASE READ IMMEDIATELY

Hey Gregg

No, the cemetery is not on the entire 2 acres, only on a 50x50 square feet under and near the Magnolia tree. I think that may be the misinterpretation of the cemetery. Parking will be anywhere on the rest of the remainder of the 2 acres of property. Sorry for all the confusion.

Sent from my iPhone

On Feb 3, 2023, at 3:14 PM, Gregg Zody <gzody@nottoway.org> wrote:

Hi, Carolyn. That's sent out to you and the adjacent property owners on your behalf (as the applicant) 😊

I think there's some confusion about what's going on – Veronica wants to mark the cemetery and allow for parking, and your application is have a legal cemetery on 2 acres for future internment. Is that correct?

Gregg

Gregg Zody, AICP
Planning and Economic Development Director
County of Nottoway
344 West Courthouse Road
PO Box 92
Nottoway, VA 23955
Office: 434-645-8696
Mobile: 434-294-5005

From: CAROLYN JOHNSON <forevertwo329@verizon.net>
Sent: Friday, February 3, 2023 3:07 PM
To: Gregg Zody <gzody@nottoway.org>
Subject: Re: Special Exception IMPORTANT PLEASE READ IMMEDIATELY

Hello Gregg

I received the Board of Supervisors letter for Special Exception Application for a Cemetery abutting and adjoining parcel 32-48. That is my great grandfather property which I currently pay the taxes on because Dorothy Davis is dead, she was my aunt. Thanks again

Sent from my iPhone

On Jan 27, 2023, at 8:36 AM, Gregg Zody <gzody@nottoway.org> wrote:

I might be able to do something, like use my cellphone as a speakerphone so you all can participate. I'd hate for you all you to drive down here, especially during February.

I'll talk to the Chairman (Ben Perry) and BOS Chairman Steve Bowen who also sits on the Planning Commission and see how best to accommodate you.

Take care,

Gregg

Gregg Zody, AICP
Planning and Economic Development Director
County of Nottoway
344 West Courthouse Road
PO Box 92
Nottoway, VA 23955
Office: 434-645-8696
Mobile: 434-294-5005

From: veronica brown <vbbrown1950@outlook.com>
Sent: Thursday, January 26, 2023 7:01 PM
To: Gregg Zody <gzody@nottoway.org>; forevertwo329@verizon.net
Subject: RE: Special Exception IMPORTANT PLEASE READ IMMEDIATELY
Importance: High

Can this be done through a video conference?

Sent from [Mail](#) for Windows

From: [Gregg Zody](#)
Sent: Wednesday, January 25, 2023 9:28 AM
To: [veronica brown](#)
Cc: forevertwo329@verizon.net; [Carolyn Johnson](#); [Jackie Smoot](#); [Ted Costin](#)
Subject: RE: Special Exception IMPORTANT PLEASE READ IMMEDIATELY

Would you all be able to attend the Planning Commission meeting on February 14th? I think it would help the Planning Commission clearly understand your plans for the cemetery.

Gregg

Gregg Zody, AICP
Planning and Economic Development Director
County of Nottoway
344 West Courthouse Road
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Nottoway, VA 23955
Office: 434-645-8696
Mobile: 434-294-5005

From: veronica brown <vbbrown1950@outlook.com>
Sent: Tuesday, January 24, 2023 11:28 PM
To: Gregg Zody <gzody@nottoway.org>
Cc: forevertwo329@verizon.net; Carolyn Johnson <forevertwo329@icloud.com>; Jackie Smoot <jsmoot402@comcast.net>

Subject: RE: Special Exception IMPORTANT PLEASE READ IMMEDIATELY
Importance: High

Mr. Zody we are NOT trying to acquire the 2 acre extension WE ASKED FOR to be used as a **future burial site for any one**. We merely want to protect said Family Cemetery property we already have, by preventing access by trespassers and intruders in that proximity, that could **damage, destroy, and disrespect a sacred resting place**. And, I am very aware of what Vehicles of any type can do!!,(a prime example is our easement road that has been violated over and over again). I want to prevent any form of sacrilege against this area. We wanted to use the 2 acres as Access ONLY to Our Brother's Burial Spot, where Family members could meet to celebrate his life and show homage to him in death - The Family Cemetery(that's already established), near The Old Homestead, and the Family's 300 yr. Old Magnolia Tree where he is buried by. We plan on utilizing a mere 50'x50' perimeter more or less to place Markers in the area of those family members who are deceased as reminders, as well.

<image001.png>

<image002.png>

As you can see in the photo, we have a lot to do to BRING OUR FAMILY' CEMETERY up in appearance as a Loving Resting Place showing our family's respect and honor to love ones. If you have any further questions please contact me or my sister Carolyn Johnson. God Bless You.

From: [Gregg Zody](#)

Sent: Thursday, December 8, 2022 8:54 AM

To: [CAROLYN JOHNSON](#)

Cc: ybbrown1950@outlook.com

Subject: RE: Special Exception

Good morning, Carolyn and Veronica.

There was really no issues on my end, I just wanted to clarify that the proposed two acres being cut out of the 20+ acres was solely for the cemetery. And I think Miss Veronica answered that question.

And one of the other emails I received from Miss Carolyn had photos of the Application for a Family Cemetery dating to last year. Can you send me a copy of that to include in the report packet? I appreciate it.

Also, I inquired about the check for \$51 for recordation fees. I'll get a copy of that form from the Clerk of the Court and send it to you today.

Sorry for any confusion. I did not know you started the process in 2021 – I started here in February 2022. I guess I'm having a brunette moment 😊

You all have a great day.

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PO Box 92
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Office: 434-645-8696
Mobile: 434-294-5005

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Sent: Wednesday, December 7, 2022 2:31 PM
To: Gregg Zody <gzody@nottoway.org>
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Thanks again for your help
Sent from my iPhone

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Everything looks good with your submittal of the
Special Exception application.

Also, Susan gave me a plat that needed approval (by me) creating a two acre lot for the cemetery and I noticed you included a check for \$51.00 made payable to the Clerk of the Circuit Court. Did you complete the form so I could submit it on your behalf? If you have, please send it to me, if not, I can get another form and resend it to you.

Have a great day!

Gregg

Gregg Zody, AICP

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This property is classified as Zone "X", an area of minimal flood hazard in accordance with Flood Hazard Boundary Map 51135C0100C, dated June 2, 2009.

This Plat has been reviewed and is approved for recordation.

This plat has been reviewed and is approved for recordation.

Zoning Administration

Zoning Administration

12/12/22
Date

Date: 12/12/22

PLAT SHOWING A DIVISION OF 21.246 ACRES OF LAND LOCATED IN THE BLENDON DISTRICT OF NOTTOWAY COUNTY, VIRGINIA.

STATE ROUTE 611
PINEY GREEN ROAD
30' PRESCRIPTIVE R/W
1.25 MI TO
ROUTE 625

50' EASEMENT
SEE DB 453 PG 24

THOMAS H. WILLIAMS
DB 22 PG 238
TM 32-49

JOHN M. BOSWELL, et als
DB 337 PG 288
PLAT DB 453 PG 24
TM 32-45

EXISTING ACCESS
ROAD

JOHN M. BOSWELL, et als
DB 337 PG 288
PLAT DB 453 PG 24
TM 32-46

JOHN M. BOSWELL, et als
DB 337 PG 288
PLAT DB 453 PG 24
TM 32-47

PROPOSED 50'
EASEMENT

ROD
FD 12"
HICKORY

DOUGLAS M. CRAFTON
DB 461 PG 131
PB 6 PG 09
TM 32-60

PARCEL "B"
2.000 ACRES

PARCEL "A"
19.246 ACRES

T POST FD
ON LINE
@ 22.82'

SOLOMON STOKES
DB 40 PG 114
TM 32-41

18" SYCAMORE
WITH METAL SIGN
ON LINE
@ 18.31'

BENNIE WEBSTER
FITZGERALD
DB 491 PG 941
PB 11 PG 44
TM 32-104

Course	Bearing	Distance
L1	S 40°31'16" E	306.00'
L2	S 49°14'55" W	282.16'
L3	S 31°48'07" W	25.02'
L4	S 09°30'04" W	24.64'
L5	S 04°50'36" W	44.70'
L6	S 42°04'34" W	81.15'
L7	S 07°09'41" W	52.84'
L8	S 43°11'15" W	39.78'
L9	N 88°41'54" W	46.18'
L10	S 64°26'57" W	35.48'
L11	S 01°17'37" W	75.42'
L12	S 56°20'29" W	58.63'
L13	S 03°03'16" W	85.26'
L14	S 31°14'16" W	32.97'

THIS PROPERTY IS CURRENTLY STANDING IN
THE NAME OF WILLIE STOKES (ESTATE) AS
FOUND IN DEED BOOK 71 PAGE 76 AND IS
DESIGNATED AS TAX PARCEL 32-48 IN
NOTTOWAY COUNTY, VIRGINIA.



300 0 300 600 900
GRAPHIC SCALE - FEET

THIS IS TO CERTIFY THAT ON 6-07-21
I MADE AN ACCURATE FIELD SURVEY OF
THE PREMISES SHOWN HEREON AND TO
THE BEST OF MY KNOWLEDGE AND BELIEF,
IS CORRECT AND COMPLIES WITH THE
MINIMUM PROCEDURES AND STANDARDS AS
SET FORTH BY THE VIRGINIA STATE BOARD
OF ARCHITECTS, PROFESSIONAL ENGINEERS,
LAND SURVEYORS, AND CERTIFIED LANDSCAPE
ARCHITECTS. SEE TITLE REPORT FOR
ENCUMBRANCES AND RESTRICTIVE COVENANTS
WHICH MAY NOT BE SHOWN ON THIS PLAT.
NO TITLE REPORT WAS PROVIDED FOR THIS
SURVEY.

SARAH A. EDENS - LAND SURVEYOR



Blue Ribbon
Surveyors, LLC

PO Box 252 * Amelia, VA 23002
(804) 561-5299 * (804) 561-5905 fax

DATE: JUNE 21, 2021

SCALE: 1" = 300'

JOB NO: 2021-052

MEMORANDUM

TO: Planning Commission
Board of Supervisors

FROM: Gregg Zody, Director *GZ*

DATE: January 11, 2023

SUBJECT: Staff Report - Stokes Special Exception

SYNOPSIS

Applicant/Property Owner

Estate of Willie Stokes, c/o Carolyn Johnson applicant on behalf of the Stokes Estate, 629 Baldwin Drive, Joppa, Maryland.

Site Location

Located on Parcel #B of tax map #32-48, zoned Agriculture (A-1) on Stokes Lane, a private road on the east side of Piney Green Road, approximately 1 mile north from the US Business 460 intersection with Piney Green Road. Nearby addresses 1847 and 1977 are located on the west side of Piney Green Road.

Request

Applicant seeks a special exception for an existing cemetery located on 2 acres (Parcel B) of a 21^{+/-} acres (Parcel A being the remainder) parcel, tax map #32-48, zoned Agriculture (A-1) on Stokes Lane, a private road on the east side of Piney Green Road. The creation of the 2-acre parcel was approved in December, 2022.

According to the applicant, all of the family members that are interred at the site were cremated, and it is further understood that all future interments will also be cremated prior to burial.

BACKGROUND

The Stokes Estate has been using the northwest portion of the property as an interment area for nearly seventy (70) years. They created a two-acre non-developable parcel for the express purpose of establishing a cemetery (existing) for family use. The general area of this site has significant meaning to the family as being as family cemetery and the first family member was buried there in 1954 after the original parcel was purchased in 1931.

Interestingly, the site also has a three-hundred-year-old Magnolia tree, which has deep significance for the family.

ZONING ANALYSIS

The site is zoned Agricultural (A-1), as is all adjacent property.

There are no habitable structures on the subject site, nor are there any plans for additional structures. The original homestead is dilapidated and not proposed to be used for any dwelling or any other purposes. Since

the cemetery will be located on the two-acre parcel, a residential dwelling, whether stick-built or manufactured, would not be permitted because it does not meet the minimum lot size for a dwelling. Furthermore, the Health Department has stated that no well can be located within 100 feet of interred areas.

COMPREHENSIVE PLAN ANALYSIS

The applicant is proposing the formal establishment of an existing family cemetery in an area designated as Agricultural. The Comprehensive Plan states the following about this designation:

The Agricultural Zoning District is established to provide areas for agricultural and conservational interests, which represent a major portion of Nottoway County's economic base. The intent of this district is to provide and protect agricultural and conservational areas from the encroachment of uses which are not compatible with them. The district provides areas for large scale, intensive livestock operations with surroundings that will not inhibit the activities associated with their operation. Residential development is not encouraged in this district.

Sec. 5-5-2(8) SPECIAL EXCEPTION - ISSUES FOR CONSIDERATION

In considering a Special Exception Permit application, the following factors shall be given reasonable consideration. The applicant shall address all the following in its statement of justification or Special Exception Permit plat unless not applicable, in addition to any other standards imposed by this Ordinance: *Staff Responses are italicized.*

- 1) Whether the proposed Special Exception Permit is consistent with the Comprehensive Plan.

The request does not conflict with the future land use designation of Conservation.

- 2) Whether the proposed Special Exception Permit will adequately provide for safety from fire hazards and have effective measures of fire control.

N/A.

- 3) The level and impact of any noise emanating from the site, including that generated by the proposed use, in relation to the uses in the immediate area.

Minimal, as it is a cemetery.

- 4) The glare or light that may be generated by the proposed use in relation to uses in the immediate area.

Any proposed lighting would need to be directed downward.

- 5) The proposed location, lighting and type of signs in relation to the proposed use, uses in the area, and the sign requirements of this Ordinance.

No signage is proposed at this time..

- 6) The compatibility of the proposed use with other existing or proposed uses in the neighborhood, and adjacent parcels.

Adjacent uses are agricultural, timber stands, low density residential, a combination of stick-built and

manufactured homes.

- 7) The location and area footprint with dimensions (all drawn to scale), nature and height of existing or proposed buildings, structures, walls, and fences on the site and in the neighborhood.

A two-acre parcel as described on attached plat.

- 8) The nature and extent of existing or proposed landscaping, screening and buffering on the site and in the neighborhood.

N/A – cemeteries typically do not include buffering unless required as part of developmental standards or conditioned as a part of approval.

- 9) The timing and phasing of the proposed development and the duration of the proposed use.

No additional phasing is proposed at this time. The proposed duration and intensity are presumed to be on-going given it's a family cemetery.

- 10) Whether the proposed Special Exception Permit will result in the preservation or destruction, loss or damage of any topographic or physical, natural, scenic, archaeological or historic feature of significant importance.

The use to preserve family history and to inter the remains of relatives.

- 11) Whether the proposed Special Exception Permit at the specified location will contribute to or promote the welfare or convenience of the public.

N/A.

- 12) The traffic expected to be generated by the proposed use, the adequacy of access roads and the vehicular and pedestrian circulation elements (on and off-site) of the proposed use, all in relation to the public's interest in pedestrian and vehicular safety, efficient traffic movement and access in case of fire or catastrophe.

VDOT has no objection to the request.

- 13) Whether, in the case of existing structures proposed to be converted to uses requiring a Special Exception Permit, the structures meet all code requirements of Nottoway County.

N/A.

- 14) Whether the proposed Special Exception Permit will be served adequately by essential public facilities and services.

No essential public facilities are proposed.

- 15) The effect of the proposed Special Exception Permit on groundwater supply.

No well may be located within 100 feet of the interned.

- 16) The effect of the proposed Special Exception Permit on the structural capacity of the soils.

It is unlikely the proposed use will significantly impact the structural capacity of the soils.

- 17) Whether the proposed use will facilitate orderly and safe road development and transportation.

VDOT has no objection to the request.

- 18) The effect of the proposed Special Exception Permit on environmentally sensitive land or natural features, wildlife habitat and vegetation, water quality and air quality.

The site is not located in a floodplain, nor a known environmentally sensitive site.

- 19) Whether the proposed Special Exception Permit use will provide desirable employment and enlarge the tax base by encouraging economic development activities consistent with the Comprehensive Plan.

N/A.

- 20) Whether the proposed Special Exception Permit considers the needs of agriculture, industry, and businesses in future growth.

The site is zoned Agricultural (A-1), and the proposed use on a 2-acre parcel, the use will not impact the needs of agriculture, industry and business in future growth.

- 21) The effect of the proposed Special Exception Permit use in enhancing affordable shelter opportunities for residents of the County.

No effect.

- 22) The location, character, and size of any outdoor storage.

No proposed outdoor storage at this time.

- 23) The proposed use of open space.

Presumably preservation as no proposed use of the remaining property is known at this time.

- 24) The location of any major floodplain and steep slopes.

N/A.

- 25) The location and use of any existing nonconforming uses and structures.

N/A.

- 26) The location and type of any fuel and fuel storage.

N/A.

- 27) The location and use of any anticipated accessory uses and structures.

Undetermined at this point.

- 28) The area of each use; if appropriate.

The use would utilize the total area (2 acres).

- 29) The proposed days/hours of operation.

N/A.

- 30) The location and screening of parking and loading spaces and/or areas.

Presumably adjacent to the residence. No screening nor loading spaces/areas are required.

- 31) The location and nature of any proposed security features and provisions.

N/A.

- 32) The number of employees.

N/A.

- 33) The location of any existing and/or proposed adequate on- and off-site infrastructure.

N/A.

- 34) Any anticipated odors which may be generated by the uses on-site.

N/A.

- 35) Whether the proposed Special Exception Permit uses sufficient measure to mitigate the impact of construction traffic on existing neighborhoods and school areas.

No construction traffic is anticipated with the use.

- 36) Refuse and service areas, with particular reference to the items in (1) and (2) of this subsection.

N/A.

- 37) Utilities, with reference to location, availability and compatibility.

N/A.

AGENCY COMMENTS

Virginia Department of Health does not require had not received applications for septic and well permits, only that any well must be located 100 feet from any grave.

Virginia Department of Transportation has no objections to the special exception request.

STAFF RECOMMENDATION

Staff recommends approval for the application, subject to the conditions below.

RECOMMENDED STAFF CONDITIONS

1. This special exception is granted for the formal placement of an existing family cemetery.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Stokes Lane shall be the means of ingress and egress.
4. Parcel B can only be used for the family cemetery. No new residential structure nor residential accessory structure shall be permitted on Parcel B.

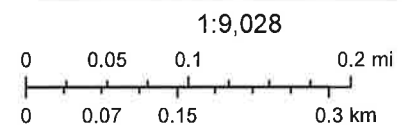
ATTACHMENTS

1. Location Map
2. Zoning Map
3. Application package with copy of plat
4. Division 1 – Agricultural District standards and regulations

Stokes Location Map



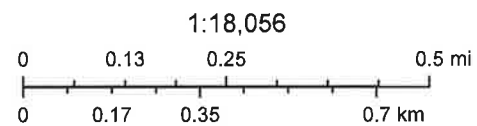
January 11, 2023



Stokes Zoning Map



December 15, 2022





SPECIAL EXCEPTION PERMIT

FILE #: _____

Owner STOKES, WILLIE ESTATE OF
CLO CARDLYN JOHNSON

Agent/Applicant (if different from owner) _____

Physical Address: PINEY GREEN ROAD

Mailing Address: 629 BALDWIN DRIVE, JOPPA, MD 21085

Telephone: 410-538-6741

Email: FOREVERTWO329@VERIZON.NET

Tax Map Parcel Number(s)

Acreage

Zoning

1. 32-48

20.000

2. _____

YOU MUST ATTACH A SURVEY PLAT OF PROPERTY WHICH INCLUDES A SCHEMATIC DRAWING OF THE PROPSAL SHOWING BUILDING HEIGHT AND PLACEMENT, PARKING AREA(S), STORAGE AREA(S), UTILITIES, ETC.

Detail Description of Request (Address impact of proposal on checklist items):

LUCILLE STOKES, GLORIA TABRON, WILLIE TABRON, BARBARA TABRON, TYRONE TABRON

ALL OF THE ABOVE ARE BURIED ON PROPERTY AND ANY FUTURE FAMILY WILL

BE BURIED THERE AS WELL. FIRST BURIAL WAS FEBRUARY 10, 1954 by OLIVER FUNERAL HOME.

Justification: PRESERVATION OF FAMILY CEMETERY, AND ITS HISTORICAL^{BLACK} HISTORY.

300 YEAR OLD Magnolia TREE where 1st Family member WAS BURIED IN 1954.

LAND WAS PURCHASED APRIL 10, 1931

The foregoing information is complete and correct to the best of my knowledge. I acknowledge that representatives of Nottoway County may inspect the property subject to this application, and my permission to do so is hereby given.

Cardly Johnson

Signature

(Agents must provide written documentation of authority.)

11-22-2022

Date

This property is classified as Zone "X", an area of minimal flood hazard in accordance with Flood Hazard Boundary Map 51135C0100C, dated June 2, 2009.

This Plat has been reviewed and is approved for recordation.

This plat has been reviewed and is approved for recordation.

Zoning Administration

Zoning Administration

12/12/22
Date

Date: 12/12/22

PLAT SHOWING A DIVISION OF 21.246 ACRES OF LAND LOCATED IN THE BLENDON DISTRICT OF NOTTOWAY COUNTY, VIRGINIA.

STATE ROUTE 611
PINEY GREEN ROAD
30' PRESCRIPTIVE R/W

1.25 MI TO
ROUTE 625

50' EASEMENT
SEE DB 453 PG 24

JOHN M. BOSWELL, et als
DB 337 PG 208
PLAT DB 453 PG 24
TM 32-45

EXISTING ACCESS
ROAD

THOMAS H. WILLIAMS
DB 22 PG 238
TM 32-49

JOHN M. BOSWELL, et als
DB 337 PG 208
PLAT DB 453 PG 24
TM 32-46

JOHN M. BOSWELL, et als
DB 337 PG 208
PLAT DB 453 PG 24
TM 32-47

ROD
FD 12"
HICKORY

DOUGLAS M. CRAFTON
DB 461 PG 131
PB 6 PG 09
TM 32-60

PROPOSED 50'
EASEMENT

PARCEL "B"
2.000 ACRES

PARCEL "A"
19.246 ACRES

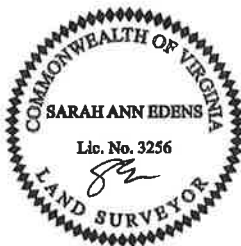
SOLOMON STOKES
DB 40 PG 114
TM 32-41

18" SYCAMORE
WITH METAL SIGN
ON LINE
@ 18.31'

T POST FD
ON LINE
@ 22.82'

BENNIE WEBSTER
FITZGERALD
DB 491 PG 941
PB 11 PG 44
TM 32-104

Course	Bearing	Distance
L1	S 40°31'16" E	306.00'
L2	S 49°14'55" W	282.16'
L3	S 31°48'07" W	25.02'
L4	S 09°30'04" W	24.64'
L5	S 04°50'36" W	44.70'
L6	S 42°04'34" W	81.15'
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300 0 300 600 900
GRAPHIC SCALE - FEET

THIS PROPERTY IS CURRENTLY STANDING IN
THE NAME OF WILLIE STOKES (ESTATE) AS
FOUND IN DEED BOOK 71 PAGE 76 AND IS
DESIGNATED AS TAX PARCEL 32-48 IN
NOTTOWAY COUNTY, VIRGINIA.

THIS IS TO CERTIFY THAT ON 6-07-21
I MADE AN ACCURATE FIELD SURVEY OF
THE PREMISES SHOWN HEREON AND TO
THE BEST OF MY KNOWLEDGE AND BELIEF,
IS CORRECT AND COMPLIES WITH THE
MINIMUM PROCEDURES AND STANDARDS AS
SET FORTH BY THE VIRGINIA STATE BOARD
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ARCHITECTS. SEE TITLE REPORT FOR
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NO TITLE REPORT WAS PROVIDED FOR THIS
SURVEY.

SARAH A. EDENS - LAND SURVEYOR



Blue Ribbon
Surveyors, LLC

PO Box 252 * Amelia, VA 23002
(804) 561-5299 * (804) 561-5905 fax

DATE: JUNE 21, 2021

SCALE: 1" = 300'

JOB NO: 2021-052

DIVISION 1 AGRICULTURAL DISTRICT (A-1)

Sec. 2-1-1 Purpose

The Agricultural District (A-1) is established to provide areas for agricultural and silvicultural interests that represent a major portion of Nottoway County's economic base. The intent of this district is to provide and protect agricultural and silvicultural areas from the encroachment of uses which are not compatible with them and to conserve water, forest and other natural resources. The district provides areas for large scale, intensive livestock operations with surroundings that will not inhibit the activities associated with their operation. Residential development is not encouraged in this district. This corresponds with land use goals as outlined in the Nottoway County Comprehensive Plan concerning future land use.

Sec. 2-1-2 Qualifying Lands

Lands qualifying for inclusion in the A-1 zoning district shall be those within the current A-1 district on the effective date of this Ordinance and other lands within areas designated for Agriculture, Forest or Rural use in the Comprehensive Plan. Qualifying lands shall generally not include those served or planned to be served by public water or sewer service, or by any private community utility systems.

Sec. 2-1-3 Permitted Uses

1. Agriculture
2. Intensive Livestock Operation, subject to use limitations provided in Article 4
3. Horse training and boarding facility
4. Vineyard
5. Commercial fish production
6. Orchards and fruit storage structures
7. Wildlife refuges, preserves and conservation areas
8. School
9. Church
10. Park, unlighted
11. Playground, unlighted
12. Home occupation, subject to standards of Article 4
13. Home business, subject to standards of Article 4
14. Dwelling, single-family detached
15. Accessory building
16. Bed and Breakfast Establishment
17. Telecommunications Tower, attached
18. Mobile Home Storage Unit on Lots Equal to or Greater than 2 Acres.
19. Mobile Home, as required by State Code
20. Nontraditional Accessory Structure (See 4-18)

Sec. 2-1-4 Uses Permitted by Special Exception (as provided in Article 5)

1. Airport
2. Sawmill, commercial (also refer to provisions of Article 4)
3. Cemetery
4. General Store, as defined in Article 6
5. General advertising sign
6. Lodge, civic organization, hunting and boating clubs, and campground as defined in Article 6
7. Processing plants for agricultural and forestry products, such as wineries, fruit processing facilities and fish processing facilities
8. Commercial livestock markets or show rings
9. Commercial hunting preserves and shooting ranges
10. Horse racing facility
11. Telecommunications Tower, freestanding
12. Mobile Home Storage Units on Lots less than 2 Acres
13. Nursing home
14. Day Care Center
15. Country Inn (also refer to provisions of Article 4)
16. Rural Resort (also refer to provisions of Article 4)
17. Wayside stand
18. Country club
19. Golf course
20. Fire and rescue station
21. Park and ride lot
22. Public utility plant (with Commission Permit)
23. Park, lighted
24. Playground, lighted
25. Rural Home Business, subject to standards of Article 4
26. Mobile Home Park
27. Duplex
28. Light Commercial
29. Nontraditional Accessory Structure (See 4-18)
30. Guest House
31. Flea Market
32. Outdoor Retail Sales
33. Outdoor Events
34. Abattoir
35. Wholesale Uses, including warehouse and light processing as defined
36. Lumber, building, and landscaping supplies and equipment (with storage under cover)

Sec. 2-1-5 Lot Requirements and Development Density

1. Minimum Lot Area.
 - 1) All permitted uses except intensive livestock operations: Five (5) acres.
 - 2) Intensive Livestock Operations: 5 acres, subject to the provisions of Article 4.
2. Minimum Lot Width from front lot line to rear lot line: Two hundred (200) feet.
3. Frontage on Public Road: 200 feet.
4. Maximum Lot Coverage: Fifteen (15) percent.
5. Flag Lot: See 4-16.
6. Wastewater Disposal

All lots must meet Health Department requirements for individual wastewater disposal, and drain fields shall be located only on the lot that is served by that drain field. A-1 lots shall not be served by public or community water or sewer service.

Sec. 2-1-6 Building Requirements

1. Minimum Building Setbacks
 - 1) Front: One hundred (100) feet (from front lot line)
 - 2) Side: Fifty (50) feet (from side lot line)
 - 3) Rear: Seventy (70) feet (from rear lot line)
 - 4) Accessory buildings: No closer than fifteen (15) feet to a side or rear lot line;
2. Maximum Building and Structure Height
 - 1) General: 35 feet.
 - 2) Publicly-owned building: maximum of 60 feet, provided that front, side and rear yard requirements increase 3 feet for each increase of 1 foot in height over 35 feet.
 - 3) Accessory buildings - less than the main structure and no more than 1 story if within 30 feet of the lot line.
 - 4) Exemptions as provided in Article 1.

Sec. 2-1-7 Use Limitations

All development within the A-1 District is required to be served by private, individual wells and individual wastewater disposal systems which shall meet all Health Department requirements. Septic fields shall be either fully contained on the lot served by that septic system or located on a lot contiguous to the lot served by that septic field, provided that the location of any off-site septic field shall also meet all requirements of the Health Department and shall be surveyed and recorded on the plat with an access easement permitting on, maintenance and repair.

E-2

No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-204-15030-0001	Insurance Recovery	440,908.27
	TOTAL REVENUES	440,908.27
EXPENDITURES:		
4-204-81310-3005	Repairs & Maintenance - Property	440,908.27
	TOTAL EXPENDITURES	440,908.27

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
DATE: 1/11/2023
adj.c.excel

POSTED BY: _____
DATE: _____



December 22, 2022

Nottoway County
Attn: Katy Tomer
PO Box 92
Nottoway, VA 23955

Virginia Association of Counties Self Insurance Risk Pool

Member: Nottoway County
Claim Number: 3042022303369
Date of Loss: 4/21/2022

Dear Katy,

Enclosed please find VAcorp property damage check in the amount of \$440,908.27 for the incident at the Agricultural Storage Building that occurred on 4/21/2022. This payment was determined by the ACV on the appraisal submitted from *Metis Appraisal Services* in the amount of \$441,908.27 less the \$1,000.00 deductible.

If you should have any questions regarding this payment, please feel free to call me at 1-888-822-6772.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tyler Raymond'.

Tyler Raymond
Claims Specialist

Enclosed – Check

VACORP CLAIMS
1819 Electric Rd. Suite C
Roanoke, VA 24018
540-345-8500

PINNACLE FINANCIAL PARTNERS

68-183/514

412 VOID AFTER 180 DAYS

DATE	CHECK NO.
12/29/2022	525886
AMOUNT	
\$ **440,908.27**	

PAY
TO
THE
ORDER
OF

Four Hundred Forty Thousand Nine Hundred Eight and 27/100 Dollars****

NOTTOWAY COUNTY
PO Box 92
ATTN: Katy Tomer
Nottoway, VA 23955

Steve L. Rawlings

AUTHORIZED ACCOUNT SIGNER
TWO SIGNATURES REQUIRED OVER \$30,000

SECURITY FEATURES INCLUDED DETAILS ON BACK

⑈525886⑈ ⑆053112039⑆800104634910⑈

REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Property Other	12/22/2022	12/22/2022	ACV Appraisal	\$441,908.27	\$441,908.27
Property Other	12/22/2022	12/22/2022	Deductible	(\$1,000.00)	(\$1,000.00)

Claim Number: 3042022303369 Payee: NOTTOWAY COUNTY

Check Number: 525886 Total Check Amt: \$440,908.27 Event Date: 4/21/2022 Department: 304 Nottoway County Date of Check: 12/29/2022

Check Memo: Cover Letter

NOTTOWAY COUNTY

February 16, 2023

MAINTENANCE																													
The Nottoway Area Headquarters for the month of January 2023. ● Removed animal carcasses and trash from roadways ● Graded dirt roads throughout the County ● Conducted boom axing on primary roads ● Performed ditching on Routes 360 (Patrick Henry Hwy), 628 (Agnew St.), 609 (Yellowbird Rd) and 658 (Riddle Rd) ● Cut banks on primary routes ● Shoulder repair and grading on various routes in the County ● Tree and brush trimming throughout the County ● Performed asphalt patching in Crewe ● Performed median mowing on Route 460 (Colonial Trail Hwy) ● Pothole patching throughout the County ● Primary road litter pick up is underway ● Received 21 new work orders, closed 15 work orders, no pending work orders older than ninety (90) days.																													
LAND DEVELOPMENT & PERMITS				Paul Hinson, P.E.																									
Plans with outstanding comments or under review (Activity within last 90 days) ● None Plans found acceptable ● None Other ● None																													
LUP Permits Issued and Completed <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 15%;">Permit Number</th> <th style="width: 35%;">Permittee</th> <th style="width: 10%;">Dinwiddie County</th> <th style="width: 15%;">Permit Issuance Date</th> <th style="width: 25%;">Permit Completion Date</th> </tr> </thead> <tbody> <tr> <td>59459</td> <td>Ashman Builders</td> <td>67</td> <td>1/5/23</td> <td></td> </tr> <tr> <td>59460</td> <td>Safety Services & Supply Inc.</td> <td>67</td> <td>1/5/23</td> <td></td> </tr> <tr> <td>59478</td> <td>Cynthia B. Gibson</td> <td>67</td> <td>1/20/23</td> <td></td> </tr> <tr> <td>59479</td> <td>Diane Lewis</td> <td>67</td> <td>1/24/23</td> <td></td> </tr> </tbody> </table>					Permit Number	Permittee	Dinwiddie County	Permit Issuance Date	Permit Completion Date	59459	Ashman Builders	67	1/5/23		59460	Safety Services & Supply Inc.	67	1/5/23		59478	Cynthia B. Gibson	67	1/20/23		59479	Diane Lewis	67	1/24/23	
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59200	Dominion Energy	67	1/27/22	1/17/23
59357	Shenandoah Telecommunications	67	8/18/22	1/20/23
59445	Salvatore Girgente	67	12/12/22	1/5/23
59447	Ben Haug	67	12/15/22	1/5/23
CONSTRUCTION				Susan Warr, P.E.
<u>UPC 93093 / 0046-012-722, B623</u> Contractor: W.C. English, Inc Name: Bridge Rehab over the Nottoway River CM: Blake Smith Location: Rte. 46 Fixed Completion Date: 7/21/23 – To be discussed due to material delays Comments: Project start is currently delayed due to material availability supply issues. Meeting scheduled for February 2023 to discuss projected start date. <u>UPC 122063 / PM4D-964-F23, P401</u> Contractor: Allan Myers Name: Plant Mix Schedule 2023 CM: Blake Smith Location: Dinwiddie, No Fixed Completion Date: 7-21-23 Comments: Project start date tentatively scheduled for late December 2022 to early January 2023.				
<u>TRAFFIC STUDIES/SPECIAL REQUESTS ~</u> Safety review requested for Route 625 (E. Courthouse Road) from Business 460 to Route 614 (Cellar Creek Rd.) residency review completed and accepted by TE for formal review. S. Genito Road @ Route 307 – Request to re-stripe both sides of S. Genito near the intersection. Request approved and sent to paint crew.				

6-2

6-3

Date: 2/01/2023

Number of Inspections By Inspector
From: 1/01/2023 To: 1/31/2023

BI403

Inspector
Dean S. Lewis

Type Inspection	Count
Bsemnt Flr Slab	1
Building Final	1
Cert. of Occup.	1
Conduit	1
Consult	1
Duct Leak	1
E&S CHECK PROG	4
Electric Final	1
Final	15
Foot for Leans	1
Footing	4
Framing	2
Garage Slab	1
Gas	1
Insulation	1
Perm. Electric	5
Pier Footing	1
Plastic Barrier	1
R Plumb Basemnt	1
Rough Electric	3
Rough HVAC	1
Rough Plumbing	3
Slab	1
Veneer	1
Water/Sewer	1

Sub-Total: 54

Jerry Williams

Final	4
Footing	2
Framing	1
Gas	1
Perm. Electric	1
Projection	1
Undergrd R Plum	1

Sub-Total: 11

Mike Veliky

Blk/Anch/Strap	2
Ceiling Beam	1
Cert. of Occup.	4
Consultation	2
Crawl Drainage	1

Date: 2/01/2023

Number of Inspections By Inspector
From: 1/01/2023 To: 1/31/2023

BI403

Inspector

Type Inspection	Count
Drywall	1
Final	12
Footing	3
Foundation	3
Framing	1
Marriage Line	1
Perm. Electric	5
Projection	3
Rough Electric	4
Rough Gas	1
Rough HVAC	3
Rough Plumbing	2
Sill Plate	1
SDSO Permit	1
Temp. C. O.	1

Sub-Total: 52

Final-Total: 117

Mileage _____

Number of Building Permits Issued: 33

Dollar Value of Construction: \$ 3,406,746.00

Dollar Value of County Building Permit Fees: \$ 16,871.45

G-4

OFFICE OF
ANIMAL CONTROL

Senior Animal Control Officer
Sheila Estes
sestes@nottoway.org



Nottoway County
P.O. Box 92
344 W. Courthouse Rd.
Nottoway, VA 23955
Telephone: 434-292-1099
Fax: 434-645-8667
www.nottoway.org

To: Ted Costin, County Administrator
Re: Monthly Report for January 2023

Number of Animal Control Calls: 145
Number of Summons Issued: 1
Number of Convictions: 0

	Dog	Cat	Other
New Intakes	23	2	
Animals in Shelter	8	0	
Fostered	0	0	
Bites	5	0	
RTO	7	0	
Transfers	13	8	
Adoptions	9	0	
Euthanized	3	2	
Died in Custody	0	0	
Died in Foster	0	0	

Livestock Calls: 9	Pickup Fee: \$60	Ending Odometer (Pickup) 35925 - 39651
Wildlife: 2	Boarding Fee: \$0	Mileage: 3726
Welfare Check: 6	Adoption Fee: \$90	Ending Odometer (SUV) 74651-75788
Threatening: 2	Donations: \$15	Mileage: 1137
	Total: \$165	

6-9

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EMERGENCY SERVICES COORDINATOR'S REPORT

TO: The Honorable Members of the Nottoway County Board of Supervisors

FROM: Aubrey W. "Buddy" Hyde, Jr.

DATE: February 10, 2023

SUBJECT: February Report

The following activities and projects are provided in this summary of work by the Department of Emergency Services since my last report on January 19th before your monthly Board of Supervisors meeting on January 26, 2023. Many of these activities listed below were performed in collaboration with other staff members and external stakeholders.

The current emergency services related projects and activities that I have worked on and represented the county include, but are not limited to, the following:

- Facilitated the monthly meeting of our local community organizations active in disasters (COAD) on January 31st, which included faith-based and civic groups in Nottoway County. The meeting was held at the Crewe Fire Station.
- Facilitated the monthly meeting of the Fire & EMS Working Group on February 7th at the Nottoway County EOC. We continued the discussions on our budget process and the items that we have on-going from the list that was established to address the fire & EMS study and after-action report from the ice storm, as well as our current planning items.
- Continued work on the Public Safety Radio Communications System with our county RFP committee, CTA, and local stakeholders. Our engineering firm, CTA, is currently writing the system specifications using our local feedback. CTA has set the goal of sending out the RFP by February 15th and have a proposal submission deadline of May 15th. We are hopeful that we can be ready to sign a contract with the selected vendor from the process by the end of September 2023.

- EOC construction update – all flooring and wall surfaces have been finished in the room and the audio-visual equipment has been connected by the installing contractor. Testing and use of the system went well, so it is now operational for activation when needed. There are a few other small additions and some finish work to the room but that will not impact our use of the room for managing emergencies or holding meetings in the EOC. We still have to place a small printer/copier/scanner in the room and mount a few more items on the wall that will be used to help manage emergencies.
- The first phase of reimbursement paperwork was confirmed as received by FEMA for supplies and services related to COVID-19 protective measures. Eligible county expenses up to July 1, 2022, will be submitted for 100% reimbursement.
- We are continuing office work and meetings on the county Emergency Operations Plan (EOP), with VCE and the Department of Social Services assisting with revisions to specific sections, we are hoping for a 30-day review by county leadership beginning in March and adoption in April 2023. This project has been slightly delayed this month due to the completion of the EOC project, work on the RFP process of the communications system, and some other project work.

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MEMORANDUM

TO: Board of Supervisors
THROUGH: Ted Costin, County Administrator
FROM: Gregg Zody, Planning and Economic Development Director *GZ*
SUBJECT: Planning and Economic Development Monthly Update - January
DATE: February 9, 2023

Planning and Zoning

1. The PC met on January 17th and held a public hearing for three special exception permit requests. Two of the requests were for the placement of manufactured homes, and one was to establish a family cemetery. The first two were recommended for approval with no remonstrance from the public. The request for a family cemetery was continued until 2/14/23 to allow staff to gather information regarding issues raised by an adjacent landowner.
2. Attended the Commonwealth Regional Council meeting on 1/18/23.
3. Attended the VACO Rural Caucus event in Richmond on 1/18/23.
4. Conducted site visits on 1/21/23.
5. Joint Public Hearing for draft Comprehensive Plan on 1/25/23. Staff will present public comments and staff responses to the PC at their 1/14/23 meeting and to the BOS at their 1/16/23 meeting.

6. BOS approved two of the three special exception permits heard by the PC at their 1/26/23 meeting. They agreed to continue one until 2/16/23 as the PC continued that case until 1/14/26 after continuing the public hearing
7. Staff met with approximately forty (40) multiple surveyors, existing and prospective property owners in person, via phone and email throughout the month to discuss development processes and related regulations with regards to the subdivision and zoning ordinances. As mentioned at the BOS meeting for Department reports at the January 26th meeting, I speak with customers at least three to four times after the initial meeting.
8. Drafted a priority list of two zoning violations where the property owners have not responded to my inquiry. I recommend discussing this at the March meeting in closed session.
9. Closed out a zoning violation on Lee Lake on 1/31/23. The structure is now compliant with the zoning ordinance.
10. Potential of at least two telecommunication towers locating in Nottoway County. Updates forthcoming.

Economic Development

1. Held third meeting with West Piedmont Planning District Commission (WPPDC) on January 10th regarding the broadband initiative.
2. Updated Pickett Park inventory for Virginia Economic Development Partnership.
3. Held additional meetings with an interested party for a parcel at Pickett Park regarding potential expansion of operations. Appraisal of site underway.
4. Participated in the Consolidated Plan/Annual Action Plan Input Session: Housing Development with the Virginia Department of Housing and Community Development on 1/30/23.



IN PARTNERSHIP WITH The Counties of Amelia | Buckingham | Charlotte | Cumberland
Lunenburg | Nottoway | Prince Edward

MEMORANDUM

TO: Ted Costin, County Administrator
Members of Nottoway County Board of Supervisors

FROM: Todd Fortune
Deputy Director

DATE: February 6, 2023

SUBJECT: Nottoway County Comprehensive Plan Update – Monthly Update

As you are aware, the Commonwealth Regional Council (CRC) is assisting Nottoway County with an update of the County's Comprehensive Plan. As part of the CRC's efforts to assist the County, the following activities have occurred since the last update on January 9, 2023:

- A joint public hearing was held by the Planning Commission and Board of Supervisors on January 25. The public hearing was well attended. Nearly 15 individuals spoke, many of which aired concerns about solar development in the County. Other issues brought up by speakers included keeping the County rural, working to improve the local economy and addressing poverty in the County, and how to achieve the goals and objectives listed in the Plan.
- Subsequently, CRC and County staff are working to address the comments from the Public Hearing and prepare recommendations for the Planning Commission to consider.

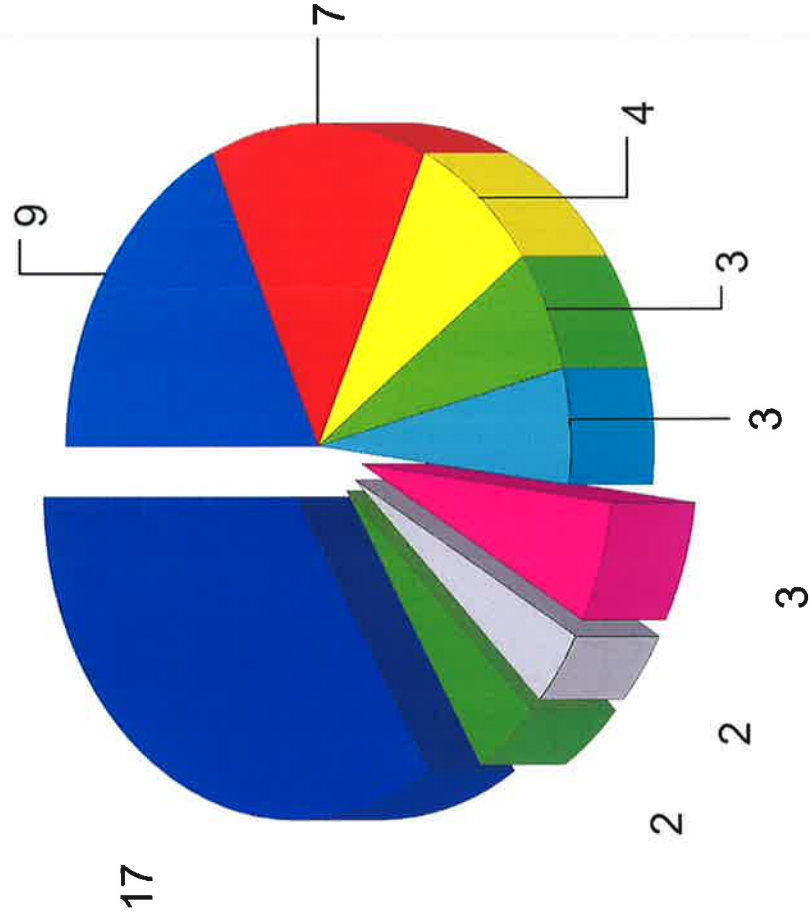
Please do not hesitate to contact me if you have any questions.

cc: Melody Foster, Executive Director, CRC

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 1/1/2023 and 1/31/2023

Court Appearances: 181



Domestic Violence	9
Probation Violation	7
Assault - Misdemeanor	4
Animal	3
DUI	3
Reckless Driving	3
Assault - Felony	2
Contempt	2
Others	17
Total:	50

Others:

Destruction of Property
 Drug Offense
 Eluding
 Extradition
 Fail to Register x2
 Forgery/Fraud x2
 Game Warden
 Indecent Exposure

Larceny
 Other
 Property Offense
 Protective Order Viol.
 Sexual Offense
 Shoot/Throw Missile
 Show Cause/Revocation

Total of Felony and Misdemeanor cases between 1/1/2023 and 1/31/2023

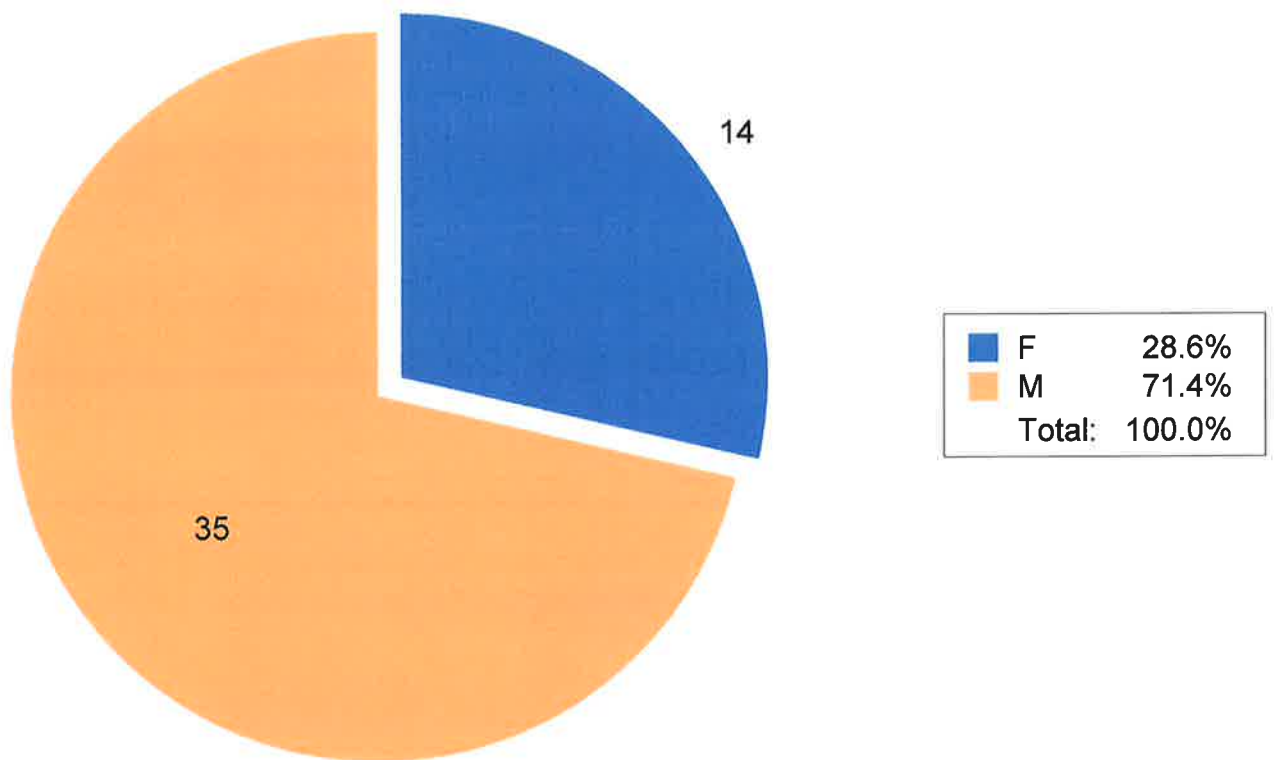
Felony

Total:14

Misdemeanor

Total:35

Felony VS Misdemeanor



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www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: February 9, 2023

Subject: Planning Commission Appointments

Staff will support the Board's direction resulting from the work session to occur this date.

Thank you.

PLANNING COMMISSION

Name:	Address:	District After Redistricting 22:	Term Expires:
		1	
Steve Bowen	1605 Orchard Road Burkeville, VA 23922	1	With Term
Kirby Woolfolk	5685 Lewiston Plank Road Burkeville, VA 23922	1	4-30-2026
Jeff Lavelle	365 Deep Creek Rd Crewe, VA 23930	2	2-2024
		2	
Clarence E. Allen	994 Mountain Hall Road Crewe, VA 23930	3	7-31-2026
Chandra Lewis	1295 Lewis-Cole Rd. Crewe, VA 23930	3	2-21-2023
Benjamin Perry	1829 Rocky Hill Road Blackstone, VA 23824	4	5-31-2026
Frankie Williamson	870 Woodland Ln. Blackstone, VA 23824	4	3-30-2024
		5	
Hugh S. Jones	100 W. Colonial Trail Hwy Blackstone, VA 23824	5	7-31-2026
James Bruce	P.O. Box 404 Burkeville, VA 23922	1 - T	3-31-2026
Sandra Pettis	306 Rock Castle Ave Crewe, VA 23930	2 - T	9-30-2026
Paul Carter	32 Maple Lane Blackstone, VA 23824	5 - T	4-30-2026

Qualifications

Per § 15.2-2212

- Not less than five nor more than fifteen members, appointed by the governing body, all of whom shall be residents of the locality, qualified by knowledge and experience to make decisions on questions of community growth and development; provided, that at least one-half of the members so appointed shall be owners of real property. The local governing body may require each member of the commission to take an oath of office.
- 4-year terms (originally staggered)
- Nottoway BoS appointed 13 + Supervisor. Quorum is 8. Current members: 10 + Supervisor.

January 18, 2023

I-2

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: February 9, 2023

Subject: Board of Zoning Appeals Appointments

Board of Zoning Appeals appointments and re-appointments are made by the Circuit Court. Staff has reached out to Mr. Allen and awaits a response as to his desire to be re-appointed. Mr. Collins has expressed a desire to serve as well as serve on the Equalization Board.

Please note, with redistricting, there is no District 4 representative.

As always, staff stands ready to support the Board in this matter.

Thank you.

BOARD OF ZONING APPEALS

Name:	Address:	District After Redistricting 22:	Term Expires:
Roger Norton	1024 Woodmans Road Crewe, VA 23930	1	6-26-2026
Thomas H. Gregory	584 Little Creek Lane Crewe, VA 23930	2	6-26-2024
Clarence Allen	994 Mountain Hall Road Crewe, VA 23930	3	3-22-2023
James L. McDaniel, Jr.	255 Country Club Road Blackstone, VA 23824	5	6-26-2025
Bill Collins	1099 Wilson Road Wilsons, VA 23894	5	2-22-2023

Qualifications

Per §15.2-2308

- Every locality that has enacted or enacts a zoning ordinance pursuant to this chapter or prior enabling laws shall establish a board of zoning appeals that:
 - shall consist of either five or seven residents of the locality, or in a town with a population of 3,500 or less, either three, five, or seven residents of the locality,
 - appointed by the circuit court for the locality.
- Terms of office shall be for five years each.
- Original appointments shall be made for such terms that the term of one member shall expire each year.
 - The secretary of the board shall notify the court at least 30 days in advance of the expiration of any term of office and shall also notify the court promptly if any vacancy occurs.
 - Appointments to fill vacancies shall be only for the unexpired portion of the term.
 - Members may be reappointed to succeed themselves.
- Members of the board shall hold no other public office in the locality, except that one may be a member of the local planning commission, any member may be appointed to serve as an officer of election as defined in § 24.2-101, and any elected official of an incorporated town may serve on the board of the county in which the member also resides.

I-3

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: December 29, 2022

Subject: Appointment: Social Services Board

As noted in the communication from Social Services Director Reed which follows, Social Services Board Member Downs has gone above and beyond the required duties of the position. Unfortunately, she is not eligible to serve another term as she is nearing the end of a second term and only two terms are allowed.

Ms. Downs and Ms. Gravely, whose first term expires in December of 2023, are both residents of District 3 post re-districting. There is no one on the Social Services Board from District 5 and staff would encourage the Board of Supervisors to consider appointing a representative from District 5.

Staff is available to answer any questions you may have.

Thank you.

Ted Costin

From: Reed, Shannon (VDSS) <Shannon.Reed1@dss.virginia.gov>
Sent: Tuesday, December 6, 2022 4:58 PM
To: Ted Costin
Subject: DSS Board Appointment

Good afternoon,

Mrs. Jacqueline Downs' Board appointment will expire in March 2023. She is not eligible to serve another term as this is her second term. I've thoroughly enjoyed working with Mrs. Downs as she has been extremely generous with donations to help the citizens of Nottoway County. Please accept this notice as a request to fulfill her role.

Respectfully,

Shannon Reed, MS

Director of Nottoway County Department of Social Services

288 West Courthouse Road

P.O. Box 26

Nottoway, VA 23955

434-645-8494 (Office)

434-294-0111 (Mobile)

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: February 6, 2023

Subject: Solid Waste Study – Contract

The Request for Proposals for a Solid Waste Study was reissued. Given the holiday, a submission date was set for January 4, 2023. Again, the county received only one response which was from the same proposer. This proposal only amended the timeline to show a later start of the work. The response proposes two phases. Phase 1 would be completed during the current Fiscal Year at a cost in accord with the current year budget. Phase 2 would be completed in the next Fiscal Year and the cost for which could be accommodated in the Fiscal Year 23-24 Budget the development of which is now underway.

A contract has been drafted and reviewed by county staff as well as the county's counsel which suggested several revisions and additions. The contract has now been finalized and was conveyed to the Board via email on February 1 to allow time for the Board to review the document.

Staff does recommend this contract be approved to advance the project. A suggested motion follows.

Suggested Motion: I move staff be directed to execute the contract with TRC before for the conduct of a Solid Waste Study as outlined.

Staff is available to answer any questions you may have.

Thank you.

J-1

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KATY J. TOMER

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: February 9, 2023

Subject: Dog Confinement

Historically, the county has set the months of April and May aside for the purposes of confining dogs to the premises of their owner. The reasons cited for this have included the protection of what young wildlife as well as an opportunity for the Animal Control Officers to check on the status of licensing.

Staff recommends that in accord with Section 38-19, the Nottoway County Code, the Board establish a dog confinement period of April 1 through May 31, 2023.

Suggested Motion: I move to establish a dog confinement period of April 1 through May 31, 2023 in accord with Section 38-19 of the Nottoway County Code and further direct staff to advertise the 2023 confinement period via social media and publication in the community's newspapers.

Staff is available to answer any questions you may have.

Thank you.

§ 38-17. Dog pound.

The Animal Warden is directed to maintain a dog pound for the confinement of dogs pursuant to the provisions of § 3.1-796.96 of the Code of Virginia. Funds for the maintenance of said dog pound shall be appropriated by the Administrator appointed herein from the Dog Fund Account as created in § 38-14 of this article.

§ 38-18. Kennels.

The owner of a kennel shall securely fasten the identification plates provided therewith to the kennel enclosure in full view and keep one of the license tags attached to the collar of each dog authorized to be kept enclosed in the kennel. Any license tag not so in use must be kept by the owner or custodian and promptly shown to any Animal Warden or other officer upon request. A kennel dog shall not be permitted to stray beyond the limits of the enclosure, but this shall not prohibit removing dogs therefrom temporarily while under the control of the owner or custodian for the purpose of exercising, hunting, breeding, trial or show. A kennel is a specified enclosure wherein dogs are kept and from which they cannot escape.

§ 38-19. Dogs running at large.

The County of Nottoway, Virginia, may by resolution annually prohibit the running at large of dogs in all or any designated portion of such county during such months as they may designate and require that dogs be confined or restricted or penned up during such periods. For the purpose of this article, a dog shall be deemed to running at large while roaming, running or self-hunting off the property of its owner or custodian and not under its owner's or custodian's immediate control. Any person who permits his dog to run at large or remain unconfined, unrestricted or not penned up shall be deemed to have violated the provisions of this article.

§ 38-20. Unlawful acts.

The following shall be unlawful acts:

- A. Female dog in season: during the period of any female dog being in season (bitch in heat), failure of the owner of such dog or the custodian to confine the dog in an enclosure which does not permit her to escape.⁵
- B. Noisy or destructive dogs: keeping within the County of Nottoway any dog which by habitual barking or howling shall disturb the quiet of any other person or which shall habitually damage or destroy the property of others.
- C. Diseased dog: for the owner or custodian of any dog with a contagious or infectious disease to permit such dog to stray unattended from his premises, if such disease is known or reasonably should have been known to the owner or custodian.

⁵ Editor's Note: Original Subsection 2, which immediately followed this section and dealt with vicious dogs, was deleted at time of adoption of Code (see Ch. 1, General Provisions, Art. I). See now Article VII of this chapter for provisions on vicious dogs.

J-2

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TO: Board of Supervisors

THROUGH: Ted Costin, County Administrator

FROM: Gregg Zody, Planning and Economic Development Director *GZ*

SUBJECT: Road to Revolution Grant Opportunity

DATE: February 9, 2023

As I mentioned during my Department Report at our January 26th meeting, this grant opportunity was presented to me earlier that evening. The following clarifies any confusion and I have attached further detail about the grant program as well as an email from Staci Martin, Grants Director, for Virginia Tourism Corporation.

Nottoway County is participating in the "Road to Revolution" event being held throughout the Commonwealth of Virginia and all of the states included in the signing of the Declaration of Independence. The program is sponsored by the Virginia Tourism Corporation and the VA250 Commission.

The event will kick off in March of this year and continue through July 4th, 2026, the 250th anniversary of the signing the Declaration of Independence. There is pending legislation under review to extend commemoration activities and the VA250 commission through December 31, 2031 to fully embrace all the Revolutionary War years against the backdrop of our nation's history, especially as it relates to the Battle of Yorktown that will have its 250th commemoration on October 17, 2031. We ask that you consider, during budget planning, a potential annual appropriation so that Nottoway County can participate in these matching marketing and commemoration grant programs through 2031.

Moving forward with Virginia Tourism Corporation (VTC), we will be marketing and sponsoring events, placing signs at Historical sites pertaining to the Revolutionary War, having educational informative programs at the schools, libraries, etc. History Mobiles will be placed at

places throughout the county to educate the public about the Revolution and other educational venues, including famous citizens of the County.

We will need to apply for grants to make this all happen, starting with a Marketing Leverage Matching Grant (1:1 match by locality) which we need to apply for before Feb 28th, for a matched award of \$3,600. Therefore, we are requesting a \$3,600 match for this grant. If the Board supports this funding request and the grant is submitted by February 28th, no money will be required if we do not receive the matching grant for \$3,600.

Another matching grant for \$10,000 (1:1 cash match by locality) by the VA250.org committee, whose application is due by possibly April or June. Now that staff is aware of upcoming grant opportunities (attached), we can plan better for those future grants and inform the Board in a timely matter.

Staff recommendation: the Board of Supervisors provide a match of \$3,600 and support the submission of the grant application due by the February 28th, 2023 deadline.

ATTACHMENTS

1. Letter from VTC Grants Director, 2/9/23 + 1/26/23
2. Grant Program details

Gregg Zody

From: Martin, Staci <smartin@virginia.org>
Sent: Thursday, January 26, 2023 4:08 PM
To: Gregg Zody
Cc: Ted Costin; Tanner, Sandra; Wiggins, Angela; Salaah ad-Deen, Noah
Subject: Re: Marketing Leveraging Grant

Greg,

I spoke with Peggy about the Marketing Leverage Program that closes 2/28/2023. That is different than the VA250 program that just closed.

The Marketing Leverage Program is a 1:1 cash match program for up to \$20,000 for destination marketing. However, Road to Revolution signage is the only signage permitted in that program. The program must also include some marketing and can't be solely for signage.

I would recommend that Nottoway apply for the Marketing Leverage Program for the Road to Revolution signage and some destination marketing and then also apply for the next round of the VA250 program for additional interpretive signage and additional marketing. The VA250 program allows for some additional interpretive signage that the Marketing Leverage Program does not.

The program info can be found on www.vatc.org/grants. These are cash match and you could potentially activate them if you had appropriated match from the county.

We would make award announcements by mid-April and you don't need the match appropriated when you apply, but since it budget planning season you might want to get that into your FY24 budget planning.

I copied Sandra Tanner who is our Destination Development Manager for your area. She may have additional advice on applying for the grants.

Staci

Sent from my iPhone

On Jan 26, 2023, at 3:44 PM, Gregg Zody <gzody@nottoway.org> wrote:

Hi, Staci.

I spoke to Peggy about an hour ago and she mentioned the aforementioned grant opportunity. I plan on informing the [Nottoway County] Board of Supervisors about the opportunity, but I don't have much to go on.

Can you provide some content so I can alert the BOS? Their next meeting is 2/16/23 and from what Peggy told me, the deadline is February 28th.

Thank you in advance.

Gregg

Gregg Zody, AICP
Planning and Economic Development Director
County of Nottoway
344 West Courthouse Road
PO Box 92
Nottoway, VA 23955
Office: 434-645-8696
Mobile: 434-294-5005

Gregg Zody

From: Martin, Staci <smartin@virginia.org>
Sent: Thursday, February 9, 2023 9:16 AM
To: Gregg Zody
Subject: RE: Please review
Attachments: VA250 Road to Revolution BOS letter.docx

Greg,

Attached is the letter with track changes. Feel free to delete what I added, but it might be a good idea to plant the seed of an annual appropriation since the commemoration is supposed to go through 2031 and you can activate a variety of grants. Just remember the Marketing Leverage Grant can pay the Road to Revolution signage, but it also needs a marketing component to drive visitation to where the sign will be located. Social media boosts are a good cost-effective way to target specific markets.

Here is our proposed annual grant matrix which depends, annually, on general assembly appropriations. Perhaps this is a larger conversation with your EDA and BOS. We are happy to come out and present during a work session if you would like us to do so.

January (annually)

Special Events grant (\$10K to \$20K award; in-kind match allowed)

Marketing Leverage grant (\$10K to \$20K award, 1:1 cash match)

DMO Grant (\$20K award; in-kind match allowed)

Microbusiness grant (\$5K to \$10K award; 1:1 cash match)

Spring VA250 (\$10K award; 1:1 match)

Fall VA250 (\$10K award; 1:1 match)

From: Gregg Zody <gzody@nottoway.org>
Sent: Thursday, February 9, 2023 7:44 AM
To: Martin, Staci <smartin@virginia.org>
Subject: Please review

Good morning, Staci.

I was wondering if you had time today to review a letter asking the BOS for funding for \$3,600 as the BOS meets next Thursday and the grant submission deadline is 2/28/23. I need to submit the letter by day's end so it will go in the BOS packet that goes out tomorrow.

Sorry for late request.

Gregg

Gregg Zody, AICP
Planning and Economic Development Director
County of Nottoway
344 West Courthouse Road

Gregg Zody

From: Martin, Staci <smartin@virginia.org>
Sent: Thursday, February 9, 2023 9:26 AM
To: Gregg Zody
Subject: RE: Please review

Gregg,

Here is what we offer each year so if you were to fully maximize the grants with cash match, you would need an appropriation of \$20K for marketing leverage each year, \$10K for microbusiness marketing each year (counties are eligible for this to marketing their businesses), and \$20K for the two rounds of VA250. So \$50K cash match would be a great ask. The other grants are in-kind match so you wouldn't need an appropriation. Some of these may change so this should just be a guide.

January (annually)

Special Events grant (\$10K to \$20K award; in-kind match allowed)
Marketing Leverage grant (\$10K to \$20K award, 1:1 cash match)
DMO Grant (\$20K award; in-kind match allowed)
Microbusiness grant (\$5K to \$10K award; 1:1 cash match)

Spring VA250 (\$10K award; 1:1 match)
Fall VA250 (\$10K award; 1:1 match)

From: Gregg Zody <gzody@nottoway.org>
Sent: Thursday, February 9, 2023 9:22 AM
To: Martin, Staci <smartin@virginia.org>
Subject: RE: Please review

I forgot to ask about grant matrix. Can you send that, please?

Gregg

Gregg Zody, AICP
Planning and Economic Development Director
County of Nottoway
344 West Courthouse Road
PO Box 92
Nottoway, VA 23955
Office: 434-645-8696
Mobile: 434-294-5005

From: Martin, Staci <smartin@virginia.org>
Sent: Thursday, February 9, 2023 9:16 AM
To: Gregg Zody <gzody@nottoway.org>
Subject: RE: Please review

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Microbusiness grant (\$5K to \$10K award; 1:1 cash match)

Spring VA250 (\$10K award; 1:1 match)

Fall VA250 (\$10K award; 1:1 match)

From: Gregg Zody <gzody@nottoway.org>

Sent: Thursday, February 9, 2023 7:44 AM

To: Martin, Staci <smartin@virginia.org>

Subject: Please review

Good morning, Staci.

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Gregg

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Planning and Economic Development Director
County of Nottoway
344 West Courthouse Road
PO Box 92
Nottoway, VA 23955
Office: 434-645-8696
Mobile: 434-294-5005

Virginia Tourism Corporation (VTC) is committed to creating and sharing resources with Virginia's Tourism Industry to Maximize Tourism Potential. Following are six, key programs to support and expand tourism marketing and product development, with an emphasis on leveraging tourism resources. For more information, visit [VATC.org/grants](https://vatc.org/grants)

① (VTC) Marketing Leverage Program

What's available:	Matching grant program to leverage existing marketing funds Requires a research-based and measurable marketing plan
Who is eligible:	Virginia travel industry partners including small businesses, DMOs, private sector attractions, accommodations and events (subject to change).
When:	Opens: January 17, 2023 Closes: February 28, 2023
How:	Online application portal
Contact:	Email VTCMLPGrant@virginia.org

② Virginia Regional Tourism Marketing Funds

What's available:	Tourism Grants funding local and regional marketing, and the marketing and operations of special events and festivals ~ There are two programs:
--------------------------	---

Virginia DMO Marketing Grants

Who is eligible:	Official Virginia DMOs for marketing expenses that show positive and significant impact on tourism
When:	Opens: January 17, 2023 Closes: February 28, 2023
How:	Online application portal; Requires at least 50% cash or in-kind match
Contact:	Email VTCDMOGrant@virginia.org

Virginia Special Events and Festivals Program

Who is eligible:	Virginia based events and festivals for marketing and operations of special events and festivals. Impact of special events and/or festival must show positive and significant impact on tourism
When:	Opens: January 17, 2023 Closes: February 28, 2023
How:	Online application portal; Requires at least 50% cash or in-kind match
Contact:	Email VTCSEFProgram@virginia.org

③ (VTC) VA250 Tourism Marketing Program

What's available:	Reimbursable grant program to leverage existing marketing funds
Marketing Focus:	Events, attractions, museums, and destinations that interpret and reflect on quests for freedom in America
Who is eligible:	Officially certified VA250 community committees
Match:	1:1 cash match
When:	Opens: Mid- 2023
How:	Online application portal
Contact:	Email VTCMLPGrant@virginia.org

④ (VTC) Microbusiness Marketing Leverage Program

What's available:	Reimbursable grant program to leverage existing marketing funds Requires a targeted and research-based marketing plan
Marketing Focus:	Small business and shoulder season marketing
Who is eligible:	Small tourism-related businesses with 20 or fewer full-time equivalent employees including boutique retail, restaurants, food trucks, small attractions, craft breweries, distilleries, wineries, boutique lodging and B&Bs and events focused on shoulder season visitation. DMOs and NGOs, such as PDCs and Main Street organizations, may apply but the application must support microbusinesses and/or shoulder season visitation with a robust marketing plan.
Match:	1:1 cash or in-kind marketing match
When:	Opens: Fall 2023
How:	Online application portal
Contact:	Email VTCMLPGrant@virginia.org

⑤ Drive Outdoor Grant Program

What's available:	Grant funding for Virginia DMOs only
Who is eligible:	\$10,000 any Virginia DMO; \$20,000 Virginia DMOs that have completed Drive 2.0
When:	Opens: August 22, 2022 Closes: March 3, 2023
How:	DMOs apply to be part of the program that utilizes that DRIVE 2.0 Strategic Plan applied to Outdoor Recreation tourism development. This program includes a VTC-led workshop in partnership with the DMO to identify outdoor recreation development priorities.
Contact:	Caitlin Johnson ccjohnson@virginia.org (804) 545-5529

6 Tourism Development Finance Program (TDFP)

VATC.org/grants

What's available:	Quarterly tax rebates contributing to the capital investment of new tourism projects
Who is eligible:	Economic Development Organizations (are the applicant)
When:	Year-round; no time limitations
How:	An EDO identifies and proves a <i>Deficiency</i> for new tourism product based on high visitor demand, using current research from a locality's <i>Tourism Development</i> and <i>Marketing Plans</i> , and a Developer's comprehensive <i>Market Study</i> . Much like <i>Tax Increment Financing (TIF)</i> , both a Municipality and State divert and contribute future tax revenues from a new project towards the Developer's debt with the Lender.
Contact:	Wirt Confroy wconfroy@virginia.org (804) 545-5552

7 Tourism Improvement Districts (TID)

What's available:	A visitor fee collected by tourism businesses for tourism marketing & development
Who is eligible:	A newly formed TID Governing Board comprised of zone participating businesses
When:	Year-round; no time limitations
How:	Local lodging, dining, retail and tourism businesses petition the local government to create a TID's district and plan. The plan defines the geographic zone and fund uses. The TID Governing Board hires a non-profit to help manage the program
Contact:	Wirt Confroy wconfroy@virginia.org (804) 545-5552

Virginia Tourism Corporation

Information for Virginia's Travel Industry

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You are here: [Home](#) / Grant and Funding Sources

Grant and Funding Sources

The Virginia Tourism Corporation (VTC) offers several funding programs to assist the Virginia travel industry. Below is a summary of the current and future programs: [[See below + PM Funding Opportunities.pdf](#) for easy printing]



Virginia Tourism Corporation Grant Programs

(VTC) Marketing Leverage Program

- Reimbursable grant program to leverage existing marketing funds. Requires a research-based and measurable marketing plan
- Requires documented marketing match
- **Who is eligible:** Virginia travel industry partners including small businesses, DMOs, private sector attractions, accommodations and events
- **Opens:** Tuesday, January 17, 2023 **Closes:** Tuesday, February 28, 2023 at 5 p.m.
- **How:** Online application portal
- For information and questions, please email VTCMLPGrant@virginia.org

Virginia DMO Marketing Grants

- **Who is eligible:** Official Virginia DMOs for marketing expenses that show positive and significant impact on tourism
- **Opens:** Tuesday, January 17, 2023 **Closes:** Tuesday, February 28, 2023 at 5 p.m.
- **How:** Online application portal; Requires at least 50% cash or in-kind match
- For information and questions, please email VTCDMOGrant@virginia.org

Virginia Special Events and Festivals Program

- **Who is eligible:** Virginia based special events and festivals for marketing and production of special events and festivals
- Impact of special events and/or festival must show positive and significant impact on tourism
- **Opens:** Tuesday, January 17, 2023 **Closes:** Tuesday, February 28, 2023 at 5 p.m.
- **How:** Online application portal; Requires at least 50% cash or in-kind match
- For information and questions, please email VTCSEFPProgram@virginia.org

VA250 Marketing Leverage Program

Grants And Funding

- [Grant and Funding Sources](#)
- [Additional Funding Sources](#)
- [Commonwealth of Virginia \(TDFP\)](#)

Contact Staff



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Sandra Tanner
Senior Destination Development Manager
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434-774-9008

Virginia Tourism Corporation

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Information for Virginia's Travel Industry

become an officially recognized VA250 Committee, please visit www.VA250.org

- **Match:** 1:1 cash match
- **Opens:** Mid 2023
- **Max Award:** \$10,000.
- **How:** Online application portal
- For information and questions, please email VTCMLPGrant@virginia.org

(VTC) Microbusiness Marketing Leverage Program

- Reimbursable grant program to leverage existing marketing funds. Requires a targeted and research-based marketing plan
- **Marketing Focus:** Small business and shoulder season marketing
- **Who is eligible:** Small tourism-related business with 20 or fewer full-time equivalent employees including boutique retail, restaurants, food trucks, small attractions, craft breweries, distilleries, wineries, boutique lodging and B&Bs, and events focused on shoulder season visitation
- **Additional eligibility:** DMOs and NGOs, such as PDCs and Main Street organizations, may apply but the application must support microbusinesses and/or shoulder season visitation with a robust marketing plan
- **Match:** 1:1 cash or in-kind marketing match
- **Opens:** Late 2023
- **Max Award:** \$5,000
- **How:** Online application portal
- For information and questions, please email VTCMLPGrant@virginia.org

Drive Outdoor Grant Program

- **What's available:** \$10,000/ \$20,000 up front grants to 10 DMOs
- **Who is eligible:** \$10,000- any Virginia DMO; \$20,000- Virginia DMO that previously completed DRIVE 2.0
- **When:** TBD mid to late 2023
- **How:** DMOs apply to be a part of the program that utilizes the DRIVE 2.0 Strategic Plan applied to Outdoor Recreation tourism development. After successful application to enter the program, the DMO will hold a VTC led workshop to discuss outdoor rec development in the community. Upon completion of the grant round, the community can use the \$10,000/ \$20,000 grant fund towards specific outdoor recreation development outlined by the program guidelines
- **Contact:** Caitlin Johnson ccjohnson@virginia.org | Jacob Bower jbower@virginia.org

Tourism Development Financing Program (TDFP)

- **What's available:** Gap financing towards the capital investment of new tourism product development.
- **Who is eligible:** Economic Development Organizations
- **When:** Year-round; no time limitations
- **How:** An EDO proves a deficiency in local tourism product based on visitor demand, through current research from a locality's Community Comprehensive, Tourism Development and Marketing Plans. A developer then proves their project fills the deficiency through pro forma and market study research. If certification is achieved, the state contributes a percentage of quarterly sales and use tax collected from the project
- Learn more at <https://www.vatc.org/TDFP>
- Please contact Wirt Confroy at wconfroy@virginia.org regarding these changes

Virginia Tourism Corporation

Information for Virginia's Travel Industry
businesses

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- **When: Year-round; no time limitations**
- **How:** Local lodging, dining, retail and tourism businesses petition the local government to create a TIDs plan. The plan defines zone geographic and usage parameters, and sources and uses of the funds. A newly formed governing board of participating businesses engages an administering Non profit administrator to assist in the management of the program and funds
- Please contact wconfroy@virginia.org for more information



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[What is DRIVE 2.0?](#) [DRIVE Outdoor](#) [Why do we Need a Statewide Tourism Plan](#) [Strategic Tourism Plan](#) [Regional Plans](#)

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OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX NO. (434) 645-8667
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COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

SUPERVISORS

LYNN K. SHEKLETON, CHAIRMAN
DISTRICT 5
STEVE W. BOWEN, VICE CHAIRMAN
DISTRICT 1
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
JOHN A. ROARK
DISTRICT 2

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Katy Tomer, Assistant County Administrator

Date: February 10, 2023

Subject: February Consent Agenda

- 1 – January operational expenditures for all funds
- 2 – Budget Adjustment – Sheriff - \$29,275.00; Insurance proceeds from total loss Sheriff's vehicle
- 3 – Budget Adjustment – Sheriff - \$535.12; Insurance proceeds for damaged Sheriff's vehicle
- 4 - Budget Adjustment – Library - \$300.00; Imagination Library funding

Suggested motion: I move to approve the Consent agenda as presented

K-1

P/O NO.	VEND NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	999999	AMBER L. GIBSON		1/09/2023	4100-021010-1009-	- - 2023/01	30.00	247604	1/09/2023	Jurors & Witnesses	12052
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0000000	999999	DAVID E. OSTRANDER		1/09/2023	4100-021010-1009-	- - 2023/01	30.00	247605	1/09/2023	Jurors & Witnesses	12052
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0000000	999999	HARMON C. VERSER, II		1/09/2023	4100-021010-1009-	- - 2023/01	30.00	247606	1/09/2023	Jurors & Witnesses	12052
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0000000	999999	ROGER L. FREESE		1/09/2023	4100-021010-1009-	- - 2023/01	30.00	247607	1/09/2023	Jurors & Witnesses	12052
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0000000	001001	YOLANDA A. WOODLEY	01092023	1/09/2023	4100-073010-5405-	- - 2023/01	150.00	247610	1/09/2023	Custodial Services	12054
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0000000	005271	CAPITAL ONE	01092023	1/09/2023	4100-073010-8003-	- - 2023/01	6.98	247612	1/09/2023	Library Technology Budget	12054
0000000	005271	CAPITAL ONE	01092023	1/09/2023	4100-073010-3004-	- - 2023/01	7.90	247612	1/09/2023	Equipment Repairs & Maintenan	12054
0000000	005271	CAPITAL ONE	01092023	1/09/2023	4100-073010-5417-	- - 2023/01	37.69	247612	1/09/2023	Summer Reading Program	12054
						CHECK TOTAL	52.57				
0000000	008228	DE LAGE LANDEN	78532185	1/09/2023	4100-073010-7005-	- - 2023/01	218.95	247613	1/09/2023	Library Equip/Computer Hardwar	12054
						CHECK TOTAL	218.95				
0000000	044626	RED OWL CLEANING SVC, LLC	01092023	1/09/2023	4100-073010-5405-	- - 2023/01	344.00	247614	1/09/2023	Custodial Services	12054
						CHECK TOTAL	344.00				
0000000	046820	BRYON SAPP	01092023	1/09/2023	4100-073010-5505-	- - 2023/01	434.00	247615	1/09/2023	Travel - Library Deliveries	12054
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0000000	003703	TOWN OF BLACKSTONE	408QM-01092023	1/09/2023	4204-081320-5103-	- - 2023/01	76.31	247616	1/09/2023	Water & Sewer	12055
						CHECK TOTAL	1,874.40				
0000000	003703	TOWN OF BLACKSTONE	437-01092023	1/09/2023	4204-081310-5103-	- - 2023/01	76.31	247617	1/09/2023	Water & Sewer	12055

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK TOTAL	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	003703 TOWN OF BLACKSTONE	443EQW-01092023	1/09/2023	4204-081320-5103-	-	2023/01	79.35 155.16	247617	1/09/2023	Water & Sewer	12055
0000000	006699 CONSOLIDATED HOSPITALITY	93359920	1/09/2023	4204-081320-7001-	-	2023/01	138.25 138.25	247618	1/09/2023	Furniture & Fixtures	12055
0000000	013750 FIRE-X CORPEORATION	621822	1/09/2023	4204-081340-5804-	-	2023/01	1,532.30 1,532.30	247619	1/09/2023	Fire Alarm Monitoring/Inspecti	12055
0000000	026417 KENBRIDGE OIL CO., INC.	166108	1/09/2023	4204-081320-5102-	-	2023/01	852.00	247620	1/09/2023	HVAC	12055
0000000	026417 KENBRIDGE OIL CO., INC.	166109	1/09/2023	4204-081320-5102-	-	2023/01	852.00	247620	1/09/2023	HVAC	12055
0000000	026417 KENBRIDGE OIL CO., INC.	166110	1/09/2023	4204-081320-5102-	-	2023/01	852.00	247620	1/09/2023	HVAC	12055
0000000	030918 PARKER OIL CO.	L3A-01092023	1/09/2023	4204-081310-5409-	-	2023/01	526.55 526.55	247621	1/09/2023	Fuel - Vehicle & Equipment	12055
0000000	034201 SHENTEL	01092023	1/09/2023	4204-081320-5203-	-	2023/01	1,400.19 1,400.19	247622	1/09/2023	Telephone/Cable	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	BOWL - 01092023	1/09/2023	4204-081340-5101-	-	2023/01	1,053.03	247623	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	CAMP1-01092023	1/09/2023	4204-081310-5101-	-	2023/01	1,274.75	247623	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	CAMP2-01092023	1/09/2023	4204-081310-5101-	-	2023/01	1,975.53	247623	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	OCLOT-01092023	1/09/2023	4204-081330-5101-	-	2023/01	60.85	247623	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	SB11-01092023	1/09/2023	4204-081350-5101-	-	2023/01	528.39	247623	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	SB12-01092023	1/09/2023	4204-081350-5101-	-	2023/01	419.56	247623	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	2189-01092023	1/09/2023	4204-081310-5101-	-	2023/01	280.62	247623	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	2193-01092023	1/09/2023	4204-081310-5101-	-	2023/01	354.82	247623	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	2201-01092023	1/09/2023	4204-081310-5101-	-	2023/01	1,477.84	247623	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	2203-01092023	1/09/2023	4204-081320-5101-	-	2023/01	996.64 8,422.03	247623	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	2205-01092023	1/09/2023	4204-081320-5101-	-	2023/01	1,234.29	247624	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	2361-01092023	1/09/2023	4204-081310-5101-	-	2023/01	33.16	247624	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	3951-01092023	1/09/2023	4204-081330-5101-	-	2023/01	1,498.04	247624	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	401QM-01092023	1/09/2023	4204-081310-5101-	-	2023/01	27.95	247624	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	406QM-01092023	1/09/2023	4204-081310-5101-	-	2023/01	881.93	247624	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	424-01092023	1/09/2023	4204-081310-5101-	-	2023/01	41.18	247624	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	437QM-01092023	1/09/2023	4204-081310-5101-	-	2023/01	105.97	247624	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	443QM-01092023	1/09/2023	4204-081320-5101-	-	2023/01	923.19	247624	1/09/2023	Electricity	12055
0000000	048203 SOUTHSIDE ELECTRIC COOP	493BR-01092023	1/09/2023	4204-081310-5101-	-	2023/01	36.76 4,772.47	247624	1/09/2023	Electricity	12055
0000000	048232 SOUTHSIDE TRANSMISSION	10228	1/09/2023	4204-081310-3004-	-	2023/01	129.02 129.02	247625	1/09/2023	Repairs & Maintenance - Equipm	12055
0000000	056601 VUPS, LLC	12220324	1/09/2023	4204-081310-5102-	-	2023/01	6.30 6.30	247626	1/09/2023	HVAC	12055
0000000	999999 FREEDOM RV	1193	1/09/2023	4204-081310-3004-	-	2023/01	2,200.00 2,200.00	247627	1/09/2023	Repairs & Maintenance - Equipm	12055

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0000000	9999999	PEGGY MOORE		1/09/2023	4204-081330-5804-	2023/01	150.00	247628	1/09/2023	Rental Deposit Refunds	12055
					CHECK TOTAL		150.00				
0000000	000215	ACT INC	1288078	1/09/2023	4201-061100-6031-301-100-100	2023/01	348.50	247629	1/09/2023	Testing Supplies-Sec Regular/N	12056
0000000	000215	ACT INC	1288078	1/09/2023	4201-061100-3000-300-300-650	2023/01	2,687.50	247629	1/09/2023	Purchased Services	12056
					CHECK TOTAL		3,036.00				
0000000	001113	ALLIED INSTRUCTIONAL SVCS	DB092517	1/09/2023	4201-061100-3001-203-200-100	2023/01	1,475.06	247630	1/09/2023	Purchased Serv-OT/PT Elem SPED	12056
0000000	001113	ALLIED INSTRUCTIONAL SVCS	DB092517	1/09/2023	4201-061100-3001-230-200-100	2023/01	1,475.06	247630	1/09/2023	Purchased Svc-OT/PT Elem SPED/	12056
0000000	001113	ALLIED INSTRUCTIONAL SVCS	DB092517	1/09/2023	4201-061100-3001-240-200-100	2023/01	1,475.06	247630	1/09/2023	Purchased Service-OT/PT Elem S	12056
0000000	001113	ALLIED INSTRUCTIONAL SVCS	DB092517	1/09/2023	4201-061100-3001-202-200-100	2023/01	1,475.07	247630	1/09/2023	Purchased Serv-OT/PT Elem SPED	12056
0000000	001113	ALLIED INSTRUCTIONAL SVCS	DB092665	1/09/2023	4201-061100-3001-203-200-100	2023/01	3,326.69	247630	1/09/2023	Purchased Serv-OT/PT Elem SPED	12056
0000000	001113	ALLIED INSTRUCTIONAL SVCS	DB092665	1/09/2023	4201-061100-3001-230-200-100	2023/01	3,326.69	247630	1/09/2023	Purchased Svc-OT/PT Elem SPED/	12056
0000000	001113	ALLIED INSTRUCTIONAL SVCS	DB092665	1/09/2023	4201-061100-3001-240-200-100	2023/01	3,326.69	247630	1/09/2023	Purchased Service-OT/PT Elem S	12056
0000000	001113	ALLIED INSTRUCTIONAL SVCS	DB092665	1/09/2023	4201-061100-3001-202-200-100	2023/01	3,326.69	247630	1/09/2023	Purchased Serv-OT/PT Elem SPED	12056
					CHECK TOTAL		19,207.01				
0000000	001908	AT&T MOBILITY	12262022	1/09/2023	4201-064200-5200-900-000-100	2023/01	976.05	247631	1/09/2023	Telephone Services	12056
					CHECK TOTAL		976.05				
0000000	003703	TOWN OF BLACKSTONE	515EAST-010923	1/09/2023	4201-064200-5101-900-000-100	2023/01	6,202.33	247632	1/09/2023	Electrical Services	12056
0000000	003703	TOWN OF BLACKSTONE	515EAST1-010923	1/09/2023	4201-064200-5103-900-000-100	2023/01	491.57	247632	1/09/2023	Water Services	12056
0000000	003703	TOWN OF BLACKSTONE	515EAST1-010923	1/09/2023	4201-064200-5103-900-000-100	2023/01	200.03	247632	1/09/2023	Water Services	12056
					CHECK TOTAL		6,893.93				
0000000	003727	BLACKSTONE CHAMBER	000094	1/09/2023	4201-062120-3000-900-000-100	2023/01	135.00	247633	1/09/2023	Prof Dev/Legal Svc/Purchase Sv	12056
					CHECK TOTAL		135.00				
0000000	005271	CAPITAL ONE	SCH-01092023	1/09/2023	4201-061310-6000-200-100-100	2023/01	40.64	247634	1/09/2023	Materials & Supplies	12056
0000000	005271	CAPITAL ONE	SCH-01092023	1/09/2023	4201-061310-6030-200-100-695	2023/01	158.63	247634	1/09/2023	Instructional Materials	12056
0000000	005271	CAPITAL ONE	SCH-01092023	1/09/2023	4201-061310-6030-300-100-695	2023/01	204.59	247634	1/09/2023	Instructional Materials	12056
0000000	005271	CAPITAL ONE	SCH-01092023	1/09/2023	4201-062140-6000-900-000-100	2023/01	16.62	247634	1/09/2023	Materials & Supplies	12056
0000000	005271	CAPITAL ONE	SCH-01092023	1/09/2023	4201-062120-6000-900-000-100	2023/01	344.63	247634	1/09/2023	Materials	12056
0000000	005271	CAPITAL ONE	SCH-01092023	1/09/2023	4201-062110-6000-900-000-100	2023/01	17.43	247634	1/09/2023	Materials	12056
0000000	005271	CAPITAL ONE	SCH-01092023	1/09/2023	4201-061100-6000-202-200-100	2023/01	29.70	247634	1/09/2023	Materials & Supplies-Elm SPED	12056
0000000	005271	CAPITAL ONE	SCH-01092023	1/09/2023	4201-061100-6000-302-200-100	2023/01	29.70	247634	1/09/2023	Materials & Supplies-Sec SPED	12056
0000000	005271	CAPITAL ONE	SCH-01092023	1/09/2023	4201-061100-6031-900-800-701	2023/01	245.27	247634	1/09/2023	Materials & Supplies	12056
0000000	005271	CAPITAL ONE	SCH-01092023	1/09/2023	4201-061100-6000-240-400-100	2023/01	47.58	247634	1/09/2023	Materials & Supp-Elm Gifted	12056
					CHECK TOTAL		1,134.79				
0000000	005922	CHESAPEAKE CONTROLS, INC.	19158	1/09/2023	4201-064200-3000-900-000-100	2023/01	345.00	247635	1/09/2023	Purchased Services	12056
					CHECK TOTAL		345.00				
0000000	005960	CINTAS CORPORATION #143	01092023	1/09/2023	4201-064200-3001-900-000-100	2023/01	2,866.32	247636	1/09/2023	Uniform Rental	12056
					CHECK TOTAL		2,866.32				
0000000	006903	TOWN OF CREWE	01092023	1/09/2023	4201-064200-5103-900-000-100	2023/01	2,294.48	247637	1/09/2023	Water Services	12056
					CHECK TOTAL		2,294.48				
0000000	008221	COMMONWEALTH OF VA	T453566	1/09/2023	4201-068200-3000-900-000-591	2023/01	8,595.64	247638	1/09/2023	TECHNOLOGY PURCHASED SERVICES	12056
					CHECK TOTAL		8,595.64				

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0000000	008222	DEPARTMENT OF STATE POLIC	CJIS-19436	1/09/2023	4201-062140-3000-900-000-100	2023/01	216.00	247639	1/09/2023	Purchased Services	12056
					CHECK TOTAL		216.00				
0000000	008600	DIAMOND SPRINGS	BUS-01092023	1/09/2023	4201-064200-5103-900-000-100	2023/01	19.90	247640	1/09/2023	Water Services	12056
0000000	008600	DIAMOND SPRINGS	SBO-01092023	1/09/2023	4201-064200-5103-900-000-100	2023/01	60.39	247640	1/09/2023	Water Services	12056
					CHECK TOTAL		80.29				
0000000	009198	DOMINION ENERGY VIRGINIA	01092023	1/09/2023	4201-064200-5101-900-000-100	2023/01	14,285.79	247641	1/09/2023	Electrical Services	12056
					CHECK TOTAL		14,285.79				
0000000	010714	EDWUNDS WASTE REMOVAL, INC	126454	1/09/2023	4201-064200-3000-900-000-100	2023/01	1,185.00	247642	1/09/2023	Purchased Services	12056
					CHECK TOTAL		1,185.00				
0000000	012504	EVERDRIVEN TECHNOLOGIES,	34589	1/09/2023	4201-061100-3000-301-200-625	2023/01	3,675.00	247643	1/09/2023	Purchased Services-Transport	12056
					CHECK TOTAL		3,675.00				
0000000	017335	GRANITE TELECOMMUNICATION	587432749	1/09/2023	4201-064200-5200-900-000-100	2023/01	1,842.17	247644	1/09/2023	Telephone Services	12056
					CHECK TOTAL		1,842.17				
0000000	024821	JOHNS BROTHERS SECURITY	1141349	1/09/2023	4201-064200-3000-900-000-100	2023/01	540.00	247645	1/09/2023	Purchased Services	12056
					CHECK TOTAL		540.00				
0000000	026810	KINEX TELECOM	2301-0012768	1/09/2023	4201-068200-3002-900-000-100	2023/01	2,115.20	247646	1/09/2023	Internet Contract - NEW	12056
					CHECK TOTAL		2,115.20				
0000000	030020	LOWE'S HOME CENTERS, INC.	01092023	1/09/2023	4201-064200-6005-900-000-100	2023/01	608.90	247647	1/09/2023	Custodial Supplies-Contract	12056
					CHECK TOTAL		608.90				
0000000	031615	MECKLENBURG COUNTY SCHOOL	01092023	1/09/2023	4201-061100-3000-301-200-100	2023/01	144.30	247648	1/09/2023	Purchased Services-Sec SPED/NH	12056
					CHECK TOTAL		144.30				
0000000	035209	NOTTOWAY MIDDLE SCHOOL	01092023	1/09/2023	4201-061310-3000-300-100-658	2023/01	126.00	247649	1/09/2023	Contractual Services	12056
					CHECK TOTAL		126.00				
0000000	035229	NORTHWEST ACE HARDWARE	SCH-01092023	1/09/2023	4201-063400-6009-900-000-100	2023/01	13.45	247650	1/09/2023	Vehicle Supplies	12056
					CHECK TOTAL		13.45				
0000000	047011	SCHOLASTIC INC.	45527216	1/09/2023	4201-061310-6000-900-100-593	2023/01	627.84	247651	1/09/2023	Materials & Supplies	12056
					CHECK TOTAL		627.84				
0000000	047607	SIGNS, DESIGNS & MORE	4541	1/09/2023	4201-064200-6000-900-000-100	2023/01	31.50	247652	1/09/2023	Materials & Supplies-Maintenan	12056
					CHECK TOTAL		31.50				
0000000	053812	US BANK	6774103	1/09/2023	4201-062160-3000-900-000-100	2023/01	675.00	247653	1/09/2023	Purchased Services-Cobra Admin	12056
					CHECK TOTAL		675.00				
0000000	054599	VASBO	1998	1/09/2023	4201-062120-3000-900-000-100	2023/01	395.00	247654	1/09/2023	Prof Dev/Legal Svc/Purchase Sv	12056
					CHECK TOTAL		395.00				
0000000	999999	ANNAH D. BOWEN		1/09/2023	4201-061310-5500-200-100-506	2023/01	538.05	247655	1/09/2023	Travel	12056
					CHECK TOTAL		538.05				

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0000000	999999	DAVID A. DALTON		1/09/2023	4201-061310-5500-300-100-658	2023/01	380.23	247656	1/09/2023	Travel	12056
					CHECK TOTAL		380.23				
0000000	999999	GRASP		1/09/2023	4201-061100-3000-301-100-100	2023/01	1,500.00	247657	1/09/2023	Purchased Services-Sec Reg/NHS	12056
					CHECK TOTAL		1,500.00				
0000000	999999	KATHERINE LUSK		1/09/2023	4201-061310-5500-300-100-506	2023/01	72.82	247658	1/09/2023	Travel	12056
					CHECK TOTAL		72.82				
0000000	999999	LANEISHA BARNER		1/09/2023	4201-061310-5500-300-100-658	2023/01	424.72	247659	1/09/2023	Travel	12056
					CHECK TOTAL		424.72				
0000000	999999	THE HARTFORD		1/09/2023	4201-062120-3000-900-000-100	2023/01	60.00	247660	1/09/2023	Prof Dev/Legal Svc/Purchase Sv	12056
					CHECK TOTAL		60.00				
0000000	999999	THE INN AT BLACKSTONE	0123-001	1/09/2023	4201-062120-3000-900-000-100	2023/01	1,000.00	247661	1/09/2023	Prof Dev/Legal Svc/Purchase Sv	12056
					CHECK TOTAL		1,000.00				
0000000	999999	VA SCHOOL CONSORTIUM FOR	13392	1/09/2023	4201-061310-3000-200-100-630	2023/01	149.00	247662	1/09/2023	Purchased Services	12056
					CHECK TOTAL		149.00				
0034699	000307	ADVANCED NETWORK SYSTEMS	INV71094	1/10/2023	4201-066100-8400-900-000-100	2023/01	7,240.31	247663	1/10/2023	Infrastructure	12057
					CHECK TOTAL		7,240.31				
0034754	005623	CENTRAL VIRGINIA EXTERMIN	28563	1/10/2023	4201-064200-3002-900-000-100	2023/01	245.00	247664	1/10/2023	Maintenance & Service Contract	12057
					CHECK TOTAL		245.00				
0034774	005960	CINTAS CORPORATION #143	01102023	1/10/2023	4201-063400-3001-900-000-100	2023/01	527.40	247665	1/10/2023	Uniforms	12057
					CHECK TOTAL		527.40				
0034798	007819	DAYCON-RICHMOND DIVISION	01102023	1/10/2023	4201-064200-6005-900-000-100	2023/01	9,778.13	247666	1/10/2023	Custodial Supplies-Contract	12057
					CHECK TOTAL		9,778.13				
0034956	013814	JENNA FINNEGAN	01102023	1/10/2023	4201-061100-3000-301-100-100	2023/01	3,961.44	247667	1/10/2023	Purchased Services-Sec Reg/NHS	12057
					CHECK TOTAL		3,961.44				
0034947	023101	IXL LEARNING	S456367	1/10/2023	4201-061310-3000-200-100-540	2023/01	2,847.50	247668	1/10/2023	Purchased Services-Elementary	12057
0034947	023101	IXL LEARNING	S456367	1/10/2023	4201-061310-3000-300-100-540	2023/01	2,847.50	247668	1/10/2023	Purchased Services-Secondary	12057
					CHECK TOTAL		5,695.00				
0034786	030918	PARKER OIL CO.	SCH-01102023	1/10/2023	4201-064200-5102-900-000-100	2023/01	9,625.66	247669	1/10/2023	Heating Services	12057
					CHECK TOTAL		9,625.66				
0034866	031080	WILLIAM V. MACGILL & CO.	01102023	1/10/2023	4201-062220-6000-900-000-100	2023/01	2,056.31	247670	1/10/2023	Materials & Supplies-Clinic	12057
					CHECK TOTAL		2,056.31				
0034305	032617	MOSELEY ARCHITECTS	611281-013	1/10/2023	4201-064200-3002-900-000-100	2023/01	1,050.00	247671	1/10/2023	Maintenance & Service Contract	12057
					CHECK TOTAL		1,050.00				
0034790	035229	NORTHWEST ACE HARDWARE	SCH-01102023	1/10/2023	4201-064200-6000-900-000-100	2023/01	60.41	247672	1/10/2023	Materials & Supplies-Maintenan	12057
					CHECK TOTAL		60.41				

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0034791	040105 PLUMEMASTER, INC.	01102023	1/10/2023	4201-064200-6000-900-000-100	2023/01	986.01	247673	1/10/2023	Materials & Supplies-Maintenan	12057
				CHECK TOTAL		986.01				
0034950	047005 SCHOOL SPECIALTY, INC.	308104212664	1/10/2023	4201-061310-6000-200-100-540	2023/01	1,350.24	247674	1/10/2023	Materials & Supplies-Elementar	12057
0034950	047005 SCHOOL SPECIALTY, INC.	308104212664	1/10/2023	4201-061310-6000-300-100-540	2023/01	108.48	247674	1/10/2023	Materials & Supplies-Secondary	12057
				CHECK TOTAL		1,458.72				
0034757	053317 UNIVERSITY INSTRUCTORS	CIV-10003414	1/10/2023	4201-061310-3000-300-100-592	2023/01	4,484.25	247675	1/10/2023	Purchased Services	12057
				CHECK TOTAL		4,484.25				
0034763	054628 VERIZON WIRELESS	9923691762	1/10/2023	4201-068200-3000-900-000-591	2023/01	3,296.70	247676	1/10/2023	TECHNOLOGY PURCHASED SERVICES	12057
				CHECK TOTAL		3,296.70				
0034919	058620 AMELIA WOODALL	01102023	1/10/2023	4201-061310-3000-200-100-500	2023/01	4,000.30	247677	1/10/2023	Purchased Services	12057
0034948	058620 AMELIA WOODALL	01102023	1/10/2023	4201-061310-3000-200-100-540	2023/01	2,500.30	247677	1/10/2023	Purchased Services-Elementary	12057
0034948	058620 AMELIA WOODALL	01102023	1/10/2023	4201-061310-3000-300-100-540	2023/01	2,500.30	247677	1/10/2023	Purchased Services-Secondary	12057
				CHECK TOTAL		9,000.30				
0000000	005266 CARD SERVICES CENTER	LRA-01112023	1/11/2023	4204-081310-3005-	2023/01	191.52	247678	1/11/2023	Repairs & Maintenance - Proper	12058
				CHECK TOTAL		191.52				
0000000	000208 ACEWALL SCHOLARS	KC-01112023	1/11/2023	4100-057070-0100-	2023/01	1,400.30	247679	1/11/2023	Mandated Services	12059
0000000	000208 ACEWALL SCHOLARS	SW-01112023	1/11/2023	4100-057070-0100-	2023/01	1,400.30	247679	1/11/2023	Mandated Services	12059
				CHECK TOTAL		2,800.30				
0000000	001117 ALLIANCE HUMAN SERVICES	SNYDLI DEC-22	1/11/2023	4100-057070-0100-	2023/01	3,720.30	247680	1/11/2023	Mandated Services	12059
				CHECK TOTAL		3,720.30				
0000000	004334 RIVERMONT SCHOOLS	INV38855	1/11/2023	4100-057070-0100-	2023/01	3,912.00	247681	1/11/2023	Mandated Services	12059
0000000	004334 RIVERMONT SCHOOLS	INV38856	1/11/2023	4100-057070-0100-	2023/01	3,156.00	247681	1/11/2023	Mandated Services	12059
0000000	004334 RIVERMONT SCHOOLS	INV38857	1/11/2023	4100-057070-0100-	2023/01	3,912.00	247681	1/11/2023	Mandated Services	12059
				CHECK TOTAL		10,980.00				
0000000	014413 FOSTERING ACADIA	CS-01112023	1/11/2023	4100-057070-0100-	2023/01	6,712.00	247682	1/11/2023	Mandated Services	12059
0000000	014413 FOSTERING ACADIA	KWP-01112023	1/11/2023	4100-057070-0100-	2023/01	6,712.00	247682	1/11/2023	Mandated Services	12059
				CHECK TOTAL		13,424.00				
0000000	022123 INSPIRATIONAL YOUTH SVCS	642	1/11/2023	4100-057070-0100-	2023/01	7,747.00	247683	1/11/2023	Mandated Services	12059
				CHECK TOTAL		7,747.00				
0000000	049422 TALK THERAPY SERVICES, LL	8617	1/11/2023	4100-057070-0100-	2023/01	125.00	247684	1/11/2023	Mandated Services	12059
				CHECK TOTAL		125.00				
0000000	050152 THE LEAD CENTER	121622	1/11/2023	4100-057070-0100-	2023/01	4,080.00	247685	1/11/2023	Mandated Services	12059
				CHECK TOTAL		4,080.00				
0000000	053318 UNITED METHODIST	108813-CL-00004	1/11/2023	4100-057070-0100-	2023/01	4,985.73	247686	1/11/2023	Mandated Services	12059
0000000	053318 UNITED METHODIST	108813-CL-00006	1/11/2023	4100-057070-0100-	2023/01	3,205.71	247686	1/11/2023	Mandated Services	12059
0000000	053318 UNITED METHODIST	108813-CL-00008	1/11/2023	4100-057070-0100-	2023/01	1,861.38	247686	1/11/2023	Mandated Services	12059
0000000	053318 UNITED METHODIST	108813-CL-00010	1/11/2023	4100-057070-0100-	2023/01	4,985.73	247686	1/11/2023	Mandated Services	12059
0000000	053318 UNITED METHODIST	108813-CL-00013	1/11/2023	4100-057070-0100-	2023/01	3,205.71	247686	1/11/2023	Mandated Services	12059
				CHECK TOTAL		18,244.26				

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	003008	BENCHMARK COMMUNITY BANK	DSS-01112023	4100-053010-5408-	-	62.59	247687	1/11/2023	Vehicle Equipment Supplies	12060
0000000	003008	BENCHMARK COMMUNITY BANK	DSS-01112023	4100-053010-5810-	-	12.00	247687	1/11/2023	Other Local	12060
0000000	003008	BENCHMARK COMMUNITY BANK	DSS-01112023	4100-053010-5401-	-	439.20	247687	1/11/2023	Office Supplies	12060
0000000	003008	BENCHMARK COMMUNITY BANK	DSS-01112023	4100-053010-7002-	-	243.11	247687	1/11/2023	Capital Outaly	12060
0000000	003008	BENCHMARK COMMUNITY BANK	DSS-01112023	4100-053010-3002-	-	29.99	247687	1/11/2023	Professional Services - Other	12060
				CHECK TOTAL		786.89				
0000000	004340	BRIGHTSPEED	DSS-01112023	4100-053010-5203-	-	606.36	247688	1/11/2023	Telecommunications	12060
				CHECK TOTAL		606.36				
0000000	006617	COUNTY OF NOTTOWAY	01112023	4100-053010-8002-	-	3,126.00	247689	1/11/2023	Rent of Building	12060
				CHECK TOTAL		3,126.00				
0000000	008221	COMMONWEALTH OF VA	T453549	4100-053010-5203-	-	1,018.10	247690	1/11/2023	Telecommunications	12060
				CHECK TOTAL		1,018.10				
0000000	015007	FULCRUM COUNSELORS, LLC	2843	4100-053010-3002-	-	250.00	247691	1/11/2023	Professional Services - Other	12060
				CHECK TOTAL		250.00				
0000000	006303	CLAY'S GARDEN CENTER,	15254	4214-042040-3004-	-	39.99	247692	1/11/2023	Equipment Repairs & Maintenan	12061
				CHECK TOTAL		39.99				
0034812	009210	DRAPER ADEN ASSOCIATES, L	101914	4214-042040-3013-	-	10,159.75	247693	1/11/2023	Contracted Svcs-Engineering	12061
				CHECK TOTAL		10,159.75				
0000000	011901	EPES SUPPLY CO.	LF-01112023	4214-042040-5408-	-	1,080.00	247694	1/11/2023	Vehicle Repairs & Maintenance	12061
				CHECK TOTAL		1,080.00				
0000000	048203	SOUTHSIDE ELECTRAIC COOP	616-01112023	4214-042040-5104-	-	94.09	247695	1/11/2023	Utilities	12061
				CHECK TOTAL		94.09				
0000000	057233	WATTS' TOWING	14855	4214-042040-5408-	-	480.00	247696	1/11/2023	Vehicle Repairs & Maintenance	12061
				CHECK TOTAL		480.00				
0000000	001901	AT&T	CCC-01112023	4100-021060-5203-	-	46.06	247697	1/11/2023	Telephone	12062
0000000	001901	AT&T	GDC-01112023	4100-021020-5203-	-	179.77	247697	1/11/2023	Telephone	12062
				CHECK TOTAL		225.83				
0000000	002007	AUTOMOTIVE EXCELLENCE	8483	4100-032010-5408-	-	1,379.73	247698	1/11/2023	Vehicle Maintenance	12062
				CHECK TOTAL		1,379.73				
0000000	002625	BAY DIESEL CORPORATION	1137273-IN	4100-043020-3004-	-	387.92	247699	1/11/2023	Equipment Repairs & Maintenan	12062
0000000	002625	BAY DIESEL CORPORATION	1137274-IN	4100-043020-3140-	-	486.00	247699	1/11/2023	Contracted Services - Other	12062
0000000	002625	BAY DIESEL CORPORATION	1137275-IN	4100-043020-3004-	-	270.40	247699	1/11/2023	Equipment Repairs & Maintenan	12062
0000000	002625	BAY DIESEL CORPORATION	1137276-IN	4100-043020-3140-	-	500.00	247699	1/11/2023	Contracted Services - Other	12062
				CHECK TOTAL		1,644.32				
0000000	003009	CRYSTAL SPRINGS	01112023	4100-043020-7001-	-	15.59	247700	1/11/2023	Furniture & Fixtures	12062
				CHECK TOTAL		15.59				
0000000	003721	BLACKSTONE ANIMAL CLINIC	01112023	4100-035010-7010-	-	327.15	247701	1/11/2023	Vetting	12062
				CHECK TOTAL		327.15				

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0000000	004007	STEVE W. BOWEN	01112023	1/11/2023	4100-081010-5501-	-	100.00	247702	1/11/2023	Travel - Mileage	12062
						CHECK TOTAL	100.00				
0000000	004340	BRIGHTSPEED	COR-01112023	1/11/2023	4100-012090-5203-	-	247.37	247703	1/11/2023	Telephone	12062
0000000	004340	BRIGHTSPEED	CSU-01112023	1/11/2023	4100-021050-5203-	-	146.24	247703	1/11/2023	Telephone	12062
0000000	004340	BRIGHTSPEED	GDC-01112023	1/11/2023	4100-021020-5203-	-	436.66	247703	1/11/2023	Telephone	12062
0000000	004340	BRIGHTSPEED	VCE-01112023	1/11/2023	4100-083050-5203-	-	418.68	247703	1/11/2023	Telephone	12062
						CHECK TOTAL	1,248.95				
0000000	005266	CARD SERVICES CENTER	01112023	1/11/2023	4100-011010-5804-	-	124.59	247704	1/11/2023	Discretionary Fund	12062
0000000	005266	CARD SERVICES CENTER	01112023	1/11/2023	4100-012010-4001-	-	457.75	247704	1/11/2023	Data Processing	12062
0000000	005266	CARD SERVICES CENTER	01112023	1/11/2023	4100-012010-5401-	-	41.27	247704	1/11/2023	Office Supplies	12062
0000000	005266	CARD SERVICES CENTER	01112023	1/11/2023	4100-012010-6002-	-	99.00	247704	1/11/2023	Dues & Membership	12062
0000000	005266	CARD SERVICES CENTER	01112023	1/11/2023	4100-032010-5504-	-	57.30	247704	1/11/2023	Travel - Convention & Education	12062
0000000	005266	CARD SERVICES CENTER	01112023	1/11/2023	4100-035010-5504-	-	54.09	247704	1/11/2023	Travel - Convention & Education	12062
0000000	005266	CARD SERVICES CENTER	01112023	1/11/2023	4100-035010-6002-	-	77.25	247704	1/11/2023	Dues & Membership	12062
0000000	005266	CARD SERVICES CENTER	01112023	1/11/2023	4100-081010-5504-	-	150.00	247704	1/11/2023	Travel - Convention/Education	12062
						CHECK TOTAL	1,061.25				
0000000	008600	DIAMOND SPRINGS	JCC-01112023	1/11/2023	4100-021090-5401-	-	8.95	247705	1/11/2023	Office Supplies	12062
						CHECK TOTAL	8.95				
0000000	009198	DOMINION ENERGY VIRGINIA	ADMIN1-01112023	1/11/2023	4100-043020-5101-	-	838.11	247706	1/11/2023	Electricity	12062
0000000	009198	DOMINION ENERGY VIRGINIA	ADMIN2-01112023	1/11/2023	4100-043020-5101-	-	1,429.46	247706	1/11/2023	Electricity	12062
0000000	009198	DOMINION ENERGY VIRGINIA	ADMIN3-01112023	1/11/2023	4100-043020-5101-	-	4,384.28	247706	1/11/2023	Electricity	12062
						CHECK TOTAL	6,651.85				
0000000	015801	GCR COMPANY	305130	1/11/2023	4100-012010-5203-	-	483.91	247707	1/11/2023	Telephone	12062
0000000	015801	GCR COMPANY	305131	1/11/2023	4100-011010-5204-	-	1,500.00	247707	1/11/2023	Internet/Data Service	12062
0000000	015801	GCR COMPANY	305131	1/11/2023	4100-012090-5203-	-	100.00	247707	1/11/2023	Telephone	12062
0000000	015801	GCR COMPANY	305131	1/11/2023	4100-012130-5203-	-	100.00	247707	1/11/2023	Telephone	12062
0000000	015801	GCR COMPANY	305131	1/11/2023	4100-021060-5203-	-	100.00	247707	1/11/2023	Telephone	12062
0000000	015801	GCR COMPANY	305131	1/11/2023	4100-022010-5203-	-	66.66	247707	1/11/2023	Telephone	12062
0000000	015801	GCR COMPANY	305131	1/11/2023	4100-022030-5203-	-	33.34	247707	1/11/2023	Telephone	12062
0000000	015801	GCR COMPANY	305131	1/11/2023	4100-031020-5203-	-	100.00	247707	1/11/2023	Telephone	12062
						CHECK TOTAL	2,483.91				
0000000	020216	CHRISTY HUDSON	01112023	1/11/2023	4100-012090-5401-	-	89.99	247708	1/11/2023	Office Supplies	12062
						CHECK TOTAL	89.99				
0000000	025021	DEAN S. LEWIS	01112023	1/11/2023	4100-034010-5501-	-	17.60	247709	1/11/2023	Travel - Mileage	12062
						CHECK TOTAL	17.60				
0000000	032790	THE CREME-BURKEVILLE	ADMIN-01112023	1/11/2023	4100-011010-3007-	-	314.00	247710	1/11/2023	Advertising	12062
0000000	032790	THE CREME-BURKEVILLE	ADMIN-01112023	1/11/2023	4100-081010-3007-	-	96.00	247710	1/11/2023	Advertising	12062
						CHECK TOTAL	410.00				
0000000	033401	BMS DIRECT	164012	1/11/2023	4100-012130-5401-	-	313.72	247711	1/11/2023	Office Supplies	12062
						CHECK TOTAL	313.72				
0000000	035202	NOTTOWAY PUBLISHING CO.,	ADMIN-01112023	1/11/2023	4100-011010-3007-	-	60.00	247712	1/11/2023	Advertising	12062

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0000000	035202	NOTTOWAY PUBLISHING CO.,	ADMIN-01112023	1/11/2023	4100-034010-5401-	-	188.50	247712	1/11/2023	Office Supplies	12062
0000000	035202	NOTTOWAY PUBLISHING CO.,	CCC-01112023	1/11/2023	4100-021060-5401-	-	169.33	247712	1/11/2023	Office Supplies	12062
					CHECK TOTAL		417.83				
0000000	035203	NOTTOWAY COUNTY	#048	1/11/2023	4100-013020-5101-	-	692.00	247713	1/11/2023	Utilities - Electricity	12062
					CHECK TOTAL		692.00				
0000000	039803	PIEDMONT REGIONAL JAIL	4128	1/11/2023	4100-033010-5806-	-	267,587.06	247714	1/11/2023	Piedmont Regional Jail	12062
					CHECK TOTAL		267,587.06				
0000000	045901	RRMM ARCHITECTS, PC	60111	1/11/2023	4100-035010-7002-	-	18,448.75	247715	1/11/2023	Capital Outlay	12062
					CHECK TOTAL		18,448.75				
0000000	046823	SANDS ANDERSON PC	557736	1/11/2023	4100-012040-3002-	-	17,486.71	247716	1/11/2023	Professional Services	12062
0000000	046823	SANDS ANDERSON PC	560948	1/11/2023	4100-012040-3002-	-	3,535.00	247716	1/11/2023	Professional Services	12062
0000000	046823	SANDS ANDERSON PC	562518	1/11/2023	4100-012040-3002-	-	4,285.00	247716	1/11/2023	Professional Services	12062
0000000	046823	SANDS ANDERSON PC	567381	1/11/2023	4100-012040-3002-	-	10,576.00	247716	1/11/2023	Professional Services	12062
0000000	046823	SANDS ANDERSON PC	567384	1/11/2023	4100-012040-3002-	-	8,392.50	247716	1/11/2023	Professional Services	12062
					CHECK TOTAL		44,275.21				
0034506	050207	TIMMONS GROUP	305471	1/11/2023	4100-092000-9200-	-	75.00	247717	1/11/2023	Federal CARES Relief Fund-2nd	12062
					CHECK TOTAL		75.00				
0000000	051122	TREASURER OF VIRGINIA	23-NOTFC-0486	1/11/2023	4100-021060-5401-	-	420.00	247718	1/11/2023	Office Supplies	12062
					CHECK TOTAL		420.00				
0000000	054602	VIRGINIA DEPARTMENT OF	202236500679	1/11/2023	4100-012130-5804-	-	1,500.00	247719	1/11/2023	DMV Stop Fee	12062
					CHECK TOTAL		1,500.00				
0000000	054607	SHEPMAN C. VAUGHN	01112023	1/11/2023	4100-011010-5501-	-	187.51	247720	1/11/2023	Travel - Mileage	12062
					CHECK TOTAL		187.51				
0000000	017298	GRAFTON SCHOOL, INC.	TL-01172023	1/17/2023	4100-057070-0100-	-	827.25	247768	1/17/2023	Mandated Services	12063
0000000	017298	GRAFTON SCHOOL, INC.	WW-01172023	1/17/2023	4100-057070-0100-	-	4,673.70	247768	1/17/2023	Mandated Services	12063
					CHECK TOTAL		5,500.95				
0034944	057238	WALKER'S CARPET & TILE	11 EOC 01122023	1/18/2023	4100-032010-5807-	-	3,574.50	247769	1/18/2023	Emergency Operations Center	12064
					CHECK TOTAL		3,574.50				
0000000	008627	DIRECTV	230105	1/18/2023	4204-081320-5203-	-	175.29	247770	1/18/2023	Telephone/Cable	12065
					CHECK TOTAL		175.29				
0000000	019004	HILL'S EXTERMINATORS	10326	1/18/2023	4204-081320-3012-	-	225.00	247771	1/18/2023	Pest Control	12065
					CHECK TOTAL		225.00				
0000000	999999	EDWARD J. HAUSKNECHT	CNMPGR 01112023	1/18/2023	4204-081310-7004-	-	27.00	247772	1/18/2023	Officer's Club Deposit Refund	12065
					CHECK TOTAL		27.00				
0000000	001235	AMAZON CAPITAL SERVICES	1MRM-VDY3-JJX3	1/19/2023	4100-073010-6030-	-	162.33	247773	1/19/2023	Literacy Books & Supplies	12066
0000000	001235	AMAZON CAPITAL SERVICES	1MRM-VDY3-JJX3	1/19/2023	4100-073010-5401-	-	45.99	247773	1/19/2023	Office Supplies	12066
0000000	001235	AMAZON CAPITAL SERVICES	1MRM-VDY3-JJX3	1/19/2023	4100-073010-5417-	-	139.33	247773	1/19/2023	Summer Reading Program	12066

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0000000	001235	AMAZON CAPITAL SERVICES	1MRM-VDY3-JJX3	1/19/2023	4100-073010-3004-	-	107.15	247773	1/19/2023	Equipment Repairs & Maintenance	12066
0000000	001235	AMAZON CAPITAL SERVICES	1MRM-VDY3-JJX3	1/19/2023	4100-073010-5412-	-	34.90	247773	1/19/2023	AV & Electronic Media & Materi	12066
0000000	001235	AMAZON CAPITAL SERVICES	1MRM-VDY3-JJX3	1/19/2023	4100-073010-8008-	-	335.69	247773	1/19/2023	KYLER FOUNDATION GRANT	12066
0000000	001235	AMAZON CAPITAL SERVICES	1MRM-VDY3-JJX3	1/19/2023	4100-073010-5411-	-	809.47	247773	1/19/2023	Books & Periodicals	12066
					CHECK TOTAL		1,638.86				
0000000	009235	DOLLYWOOD FOUNDATION	02232966	1/19/2023	4100-073010-8007-	-	102.87	247774	1/19/2023	Imagination Library	12066
					CHECK TOTAL		102.87				
0000000	013813	FIRESPRING	TRX-000276785	1/19/2023	4100-073010-5204-	-	330.00	247775	1/19/2023	Internet Access / WEB Hosting	12066
					CHECK TOTAL		330.00				
0000000	034201	SHENTEL	BVILLE LTB-001	1/19/2023	4100-073010-5203-	-	29.45	247776	1/19/2023	Telephone	12066
0000000	034201	SHENTEL	BVILLE LTB-001	1/19/2023	4100-073010-5204-	-	70.00	247776	1/19/2023	Internet Access / WEB Hosting	12066
					CHECK TOTAL		99.45				
0000000	034213	JENNIFER NELSON	LITERACY PRG	1/19/2023	4100-073010-1003-	-	50.00	247777	1/19/2023	Salaries / Part-Time	12066
					CHECK TOTAL		50.00				
0000000	034217	DEMETRIUS NELSON	12	1/19/2023	4100-073010-7006-	-	416.00	247778	1/19/2023	Contractual Services	12066
					CHECK TOTAL		416.00				
0000000	999999	VENTOSA K9 KENNEL, INC.		1/20/2023	4100-031020-5504-	-	500.00	247779	1/20/2023	Travel-Convention & Education	12067
					CHECK TOTAL		500.00				
0000000	026401	KEY OFFICE SUPPLY, INC.	573430	1/22/2023	4100-053010-5401-	-	301.80	247780	1/22/2023	Office Supplies	12068
0000000	026401	KEY OFFICE SUPPLY, INC.	573689	1/22/2023	4100-053010-5401-	-	37.98	247780	1/22/2023	Office Supplies	12068
0000000	026401	KEY OFFICE SUPPLY, INC.	573709	1/22/2023	4100-053010-5401-	-	28.88	247780	1/22/2023	Office Supplies	12068
0000000	026401	KEY OFFICE SUPPLY, INC.	573710	1/22/2023	4100-053010-5401-	-	68.22	247780	1/22/2023	Office Supplies	12068
0000000	026401	KEY OFFICE SUPPLY, INC.	573951	1/22/2023	4100-053010-5401-	-	8.95	247780	1/22/2023	Office Supplies	12068
0000000	026401	KEY OFFICE SUPPLY, INC.	573952	1/22/2023	4100-053010-5401-	-	45.84	247780	1/22/2023	Office Supplies	12068
0000000	026401	KEY OFFICE SUPPLY, INC.	573953	1/22/2023	4100-053010-5401-	-	972.92	247780	1/22/2023	Office Supplies	12068
					CHECK TOTAL		1,464.59				
0000000	999999	LORI MITCHUM-BURNS		1/22/2023	4100-053010-5401-	-	29.17	247781	1/22/2023	Office Supplies	12068
					CHECK TOTAL		29.17				
0000000	003708	BLACKSTONE PRIMARY SCHOOL	01222023	1/22/2023	4201-061100-6031-9000-800-703	2023/01	920.21	247782	1/22/2023	Materials & Supplies	12069
					CHECK TOTAL		920.21				
0000000	004611	TOWN OF BURKEVILLE	SCH - 01222023	1/22/2023	4201-064200-5103-900-000-100	2023/01	63.25	247783	1/22/2023	Water Services	12069
					CHECK TOTAL		63.25				
0000000	005618	CEV MULTIMEDIA, LTD.	052052	1/22/2023	4201-061100-3000-300-650	2023/01	1,200.00	247784	1/22/2023	Purchased Services	12069
					CHECK TOTAL		1,200.00				
0000000	007150	CUMMINS SALES AND SERVICE	96-32512	1/22/2023	4201-063400-3000-900-000-100	2023/01	770.00	247785	1/22/2023	Purchased Svc-Uniform Rental &	12069
					CHECK TOTAL		770.00				
0000000	011901	EPES SUPPLY CO.	01222023	1/22/2023	4201-063400-6009-900-000-100	2023/01	370.00	247786	1/22/2023	Vehicle Supplies	12069
					CHECK TOTAL		370.00				

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0000000	029025	LEARNING FORWARD VIRGINIA	22-23-SEP-0128	1/22/2023	4201-061310-3000-200-100-630	2023/01	350.00	247787	1/22/2023	Purchased Services	12069
					CHECK TOTAL		350.00				
0000000	030002	LONGWOOD UNIVERSITY	1457	1/22/2023	4201-062140-3000-900-000-100	2023/01	225.00	247788	1/22/2023	Purchased Services	12069
					CHECK TOTAL		225.00				
0000000	032790	THE CREME-BURKEVILLE	4174	1/22/2023	4201-062110-3000-900-000-100	2023/01	284.00	247789	1/22/2023	Purchased Services-Prof Develo	12069
					CHECK TOTAL		284.00				
0000000	035202	NOTTOWAY PUBLISHING CO.,	SCH - 01222023	1/22/2023	4201-062140-3000-900-000-100	2023/01	70.00	247790	1/22/2023	Purchased Services	12069
					CHECK TOTAL		70.00				
0000000	035212	NOTTOWAY CO. CAFETERIA FU	01222023	1/22/2023	4201-061310-3000-200-100-100	2023/01	62.21	247791	1/22/2023	Professional Development	12069
0000000	035212	NOTTOWAY CO. CAFETERIA FU	01222023	1/22/2023	4201-061310-3000-300-100-100	2023/01	62.21	247791	1/22/2023	Professional Development	12069
0000000	035212	NOTTOWAY CO. CAFETERIA FU	01222023	1/22/2023	4201-061310-3000-900-000-593	2023/01	21.75	247791	1/22/2023	Contractual Services	12069
					CHECK TOTAL		146.17				
0000000	045018	RICHMOND SECURITY INC.	67875	1/22/2023	4201-064200-6000-900-000-100	2023/01	56.91	247792	1/22/2023	Materials & Supplies-Maintenan	12069
0000000	045018	RICHMOND SECURITY INC.	67883	1/22/2023	4201-064200-3000-900-000-100	2023/01	375.00	247792	1/22/2023	Purchased Services	12069
					CHECK TOTAL		431.91				
0000000	048203	SOUTHSIDE ELECTRIC COOP	SCH - 01222023	1/22/2023	4201-064200-5101-900-000-100	2023/01	22,008.09	247793	1/22/2023	Electrical Services	12069
					CHECK TOTAL		22,008.09				
0000000	048208	SOUTHERN STATES - AMELIA	P410757	1/22/2023	4201-064400-3000-900-000-592	2023/01	20,000.00	247794	1/22/2023	Purchased Services	12069
					CHECK TOTAL		20,000.00				
0000000	051132	TRIDENT NATIONAL CORP	82468	1/22/2023	4201-063200-3000-900-000-100	2023/01	335.38	247795	1/22/2023	Purchased Services	12069
					CHECK TOTAL		335.38				
0000000	054597	VIRGINIA ASCD	1917	1/22/2023	4201-061310-3000-200-100-500	2023/01	280.00	247796	1/22/2023	Purchased Services	12069
					CHECK TOTAL		280.00				
0000000	054629	VA DEPT. OF SOCIAL SERVIC	SCH 12/2022	1/22/2023	4201-062140-3000-900-000-100	2023/01	110.00	247797	1/22/2023	Purchased Services	12069
					CHECK TOTAL		110.00				
0000000	056400	VSBA	54274	1/22/2023	4201-062110-3000-900-000-100	2023/01	1,230.00	247798	1/22/2023	Purchased Services-Prof Develo	12069
0000000	056400	VSBA	54285	1/22/2023	4201-062120-3000-900-000-100	2023/01	250.00	247798	1/22/2023	Prof Dev/Legal Svc/Purchase Sv	12069
					CHECK TOTAL		1,480.00				
0000000	999999	A BETTER WAY ATHLETICS, L		1/22/2023	4201-061100-6001-302-100-100	2023/01	2,500.00	247799	1/22/2023	Materials-Athletics-NMS	12069
					CHECK TOTAL		2,500.00				
0000000	999999	ADA CHIGBO		1/22/2023	4201-063200-6008-900-000-100	2023/01	25.52	247800	1/22/2023	Fuel	12069
					CHECK TOTAL		25.52				
0000000	999999	ANNE SMITH		1/22/2023	4201-061310-3000-300-100-100	2023/01	1,485.00	247801	1/22/2023	Professional Development	12069
					CHECK TOTAL		1,485.00				
0000000	999999	UNITED STATES TREASURY	EIN 54-6001482	1/22/2023	4201-062160-3000-900-000-100	2023/01	221.50	247802	1/22/2023	Purchased Services-Cobra Admin	12069
					CHECK TOTAL		221.50				

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0034785	001222	AMERIGAS	3145343343	1/22/2023	4201-064200-5102-900-000-100	2023/01	1,617.44	247803	1/26/2023	Heating Services	12070
					CHECK TOTAL		1,617.44				
0034929	006701	COOLSPEAK	3361	1/22/2023	4201-061310-3000-900-100-593	2023/01	10,000.00	247804	1/26/2023	Purchased Services	12070
0034903	006701	COOLSPEAK	3299	1/22/2023	4201-061310-3000-300-100-658	2023/01	4,000.00	247804	1/26/2023	Contractual Services	12070
0034930	006701	COOLSPEAK	3361	1/22/2023	4201-061310-3000-900-100-593	2023/01	10,000.00	247804	1/26/2023	Purchased Services	12070
					CHECK TOTAL		24,000.00				
0034787	013004	FARMVILLE WHOLESALE	755299	1/22/2023	4201-064200-6000-900-000-100	2023/01	47.50	247805	1/26/2023	Materials & Supplies-Maintenan	12070
					CHECK TOTAL		47.50				
0034762	015007	FULCRUM COUNSELORS, LLC	2847	1/22/2023	4201-068100-3000-900-000-592	2023/01	8,500.00	247806	1/26/2023	PURCHASED SERVICES	12070
					CHECK TOTAL		8,500.00				
0034778	023349	JAMES RIVER COMPANIES, LLC	P93712	1/22/2023	4201-063400-6009-900-000-100	2023/01	86.71	247807	1/26/2023	Vehicle Supplies	12070
					CHECK TOTAL		86.71				
0034855	033790	NASCO	01222023	1/22/2023	4201-061310-6000-900-100-599	2023/01	13,616.14	247808	1/26/2023	Materials & Supplies	12070
0034907	033790	NASCO	01222023	1/22/2023	4201-061310-6000-900-100-593	2023/01	7,865.80	247808	1/26/2023	Materials & Supplies	12070
					CHECK TOTAL		21,481.94				
0034851	045019	RICOH USA, INC.	9031305955	1/22/2023	4201-064400-3000-900-000-100	2023/01	4,227.82	247809	1/26/2023	Contract Services-Equipment	12070
					CHECK TOTAL		4,227.82				
0034773	048208	SOUTHERN STATES - AMELIA	P410757	1/22/2023	4201-063200-6008-900-000-100	2023/01	4,872.40	247810	1/26/2023	Fuel	12070
					CHECK TOTAL		4,872.40				
0034780	048210	SONNY MERRYMAN, INC.	20077R	1/22/2023	4201-063400-6009-900-000-100	2023/01	229.39	247811	1/26/2023	Vehicle Supplies	12070
					CHECK TOTAL		229.39				
0034781	058652	WRIGHT AUTO SUPPLY	BUS-01222023	1/22/2023	4201-063400-6009-900-000-100	2023/01	433.22	247812	1/26/2023	Vehicle Supplies	12070
0034794	058652	WRIGHT AUTO SUPPLY	MAINT-01222023	1/22/2023	4201-064200-6000-900-000-100	2023/01	266.53	247812	1/26/2023	Materials & Supplies-Maintenan	12070
					CHECK TOTAL		699.75				
0000000	001235	AMAZON CAPITAL SERVICES	1TV6-6HQ3-6WNT	1/23/2023	4203-065100-6000-900-000-150	2023/01	18.49	247813	1/27/2023	Materials & Supplies	12071
					CHECK TOTAL		18.49				
0034836	005271	CAPITAL ONE	01232023	1/23/2023	4203-065100-6000-900-000-150	2023/01	49.40	247814	1/27/2023	Materials & Supplies	12071
0034836	005271	CAPITAL ONE	01232023	1/23/2023	4203-065100-6002-900-000-150	2023/01	508.76	247814	1/27/2023	Food Supplies	12071
					CHECK TOTAL		558.16				
0034915	005631	CENTRAL RESTAURANT	12047500	1/23/2023	4203-065100-8100-900-000-150	2023/01	5,700.00	247815	1/27/2023	Capital Outlay- Replacement	12071
					CHECK TOTAL		5,700.00				
0034840	013950	FLOWERS BAKING COMPANY	01232023	1/23/2023	4203-065100-6002-900-000-150	2023/01	1,234.57	247816	1/27/2023	Food Supplies	12071
					CHECK TOTAL		1,234.57				
0034842	025403	TRIDENT BEVERAGE	01232023	1/23/2023	4203-065100-6002-900-000-150	2023/01	717.00	247817	1/27/2023	Food Supplies	12071
					CHECK TOTAL		717.00				
0034841	035440	PET DAIRY	01232023	1/23/2023	4203-065100-6002-900-000-150	2023/01	6,416.32	247818	1/27/2023	Food Supplies	12071
					CHECK TOTAL		6,416.32				

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0034838	045015	RICHMOND RESTAURANT	01232023	1/23/2023	4203-065100-6002-900-000-150	2023/01	36,843.52	247819	1/27/2023	Food Supplies	12071
0034835	045015	RICHMOND RESTAURANT	01232023	1/23/2023	4203-065100-6000-900-000-150	2023/01	821.30	247819	1/27/2023	Materials & Supplies	12071
					CHECK TOTAL		37,664.82				
0034837	045027	RIVERSIDE PAPER SUPPLY	01232023	1/23/2023	4203-065100-6000-900-000-150	2023/01	3,792.73	247820	1/27/2023	Materials & Supplies	12071
					CHECK TOTAL		3,792.73				
0000000	048203	SOUTHSIDE ELECTRIC COOP	E911-01232023	1/23/2023	4212-031040-7010-	2023/01	36.12	247821	1/27/2023	Wireless Equipment	12072
					CHECK TOTAL		36.12				
0000000	004340	BRIGHTSPEED	CLUB-01232023	1/23/2023	4204-081330-5203-	2023/01	177.06	247822	1/27/2023	Telephone	12073
0000000	004340	BRIGHTSPEED	LODGE1-01232023	1/23/2023	4204-081320-5203-	2023/01	153.05	247822	1/27/2023	Telephone/Cable	12073
0000000	004340	BRIGHTSPEED	LODGE2-01232023	1/23/2023	4204-081320-5203-	2023/01	80.39	247822	1/27/2023	Telephone/Cable	12073
0000000	004340	BRIGHTSPEED	LRA1-01232023	1/23/2023	4204-081310-5203-	2023/01	406.47	247822	1/27/2023	Telephone	12073
0000000	004340	BRIGHTSPEED	SBI-01232023	1/23/2023	4204-081350-5203-	2023/01	178.16	247822	1/27/2023	Telephone	12073
					CHECK TOTAL		995.13				
0000000	006617	COUNTY OF NOTTOWAY	16738	1/23/2023	4204-081310-3005-	2023/01	397.46	247823	1/27/2023	Repairs & Maintenance - Proper	12073
					CHECK TOTAL		397.46				
0000000	010714	EDMUNDS WASTE REMOVAL, INC	127093	1/23/2023	4204-081310-3004-	2023/01	85.00	247824	1/27/2023	Repairs & Maintenance - Equipm	12073
					CHECK TOTAL		85.00				
0000000	026417	KENBRIDGE OIL CO., INC.	166172	1/23/2023	4204-081320-5102-	2023/01	830.00	247825	1/27/2023	HVAC	12073
0000000	026417	KENBRIDGE OIL CO., INC.	166173	1/23/2023	4204-081310-5102-	2023/01	830.00	247825	1/27/2023	HVAC	12073
0000000	026417	KENBRIDGE OIL CO., INC.	166174	1/23/2023	4204-081320-5102-	2023/01	830.00	247825	1/27/2023	HVAC	12073
					CHECK TOTAL		2,490.00				
0000000	030918	PARKER OIL CO.	395150	1/23/2023	4204-081310-5102-	2023/01	528.30	247826	1/27/2023	HVAC	12073
					CHECK TOTAL		528.30				
0000000	031415	MCC-RESTORE & MORE, LLC	122023002	1/23/2023	4204-081310-3005-	2023/01	394.90	247827	1/27/2023	Repairs & Maintenance - Proper	12073
					CHECK TOTAL		394.90				
0000000	999999	EDWARD J. HAUSKNECHT		1/23/2023	4204-081310-7005-	2023/01	27.00	247828	1/27/2023	Campground Refunds	12073
					CHECK TOTAL		27.00				
0000000	005602	CENTER POINT LARGE PRINT	1961275	1/23/2023	4100-073010-5411-	2023/01	49.14	247829	1/27/2023	Books & Periodicals	12074
					CHECK TOTAL		49.14				
0000000	013011	JESSICA FAAS	01-14-23	1/23/2023	4100-073010-1003-	2023/01	62.50	247830	1/27/2023	Salaries / Part-Time	12074
					CHECK TOTAL		62.50				
0000000	013810	FINDAWAY WORLD LLC	417579	1/23/2023	4100-073010-8008-	2023/01	509.97	247831	1/27/2023	KYLER FOUNDATION GRANT	12074
					CHECK TOTAL		509.97				
0000000	034201	SHENTEL	01232023	1/23/2023	4100-073010-5204-	2023/01	149.95	247832	1/27/2023	Internet Access / WEB Hosting	12074
0000000	034201	SHENTEL	01232023	1/23/2023	4100-073010-5203-	2023/01	73.14	247832	1/27/2023	Telephone	12074
					CHECK TOTAL		223.09				
0000000	002007	AUTOMOTIVE EXCELLENCE	8237	1/23/2023	4214-042040-3004-	2023/01	1,518.32	247833	1/27/2023	Equipment Repairs & Maintenance	12075

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0000000	002007 AUTOMOTIVE EXCELLENCE	8927	1/23/2023	4214-042040-5408-	-	2023/01	344.58 1,862.90	247833	1/27/2023	Vehicle Repairs & Maintenance	12075
0000000	004340 BRIGHTSPEED	LF-01232023	1/23/2023	4214-042040-5203-	-	2023/01	106.03 106.03	247834	1/27/2023	Telephone	12075
0000000	010714 EDMUNDS WASTE REMOVAL, INC	126568	1/23/2023	4214-042040-3005-	-	2023/01	2,975.00	247835	1/27/2023	leachate Hauling/Treatment	12075
0000000	010714 EDMUNDS WASTE REMOVAL, INC	127094	1/23/2023	4214-042040-3013-	-	2023/01	595.00 3,570.00	247835	1/27/2023	Contracted Svcs-Engineering	12075
0000000	030602 LUCK STONE CORPORATION	IV-101726403	1/23/2023	4214-042040-3006-	-	2023/01	8,450.30 8,450.30	247836	1/27/2023	Maintenance - Buildings/Ground	12075
0000000	062201 XYLEM DENATERING SOLUTION	401224968	1/23/2023	4214-042040-3004-	-	2023/01	847.66 847.66	247837	1/27/2023	Equipment Repairs & Maintenance	12075
0000000	000302 ADVANCE COMMERCIAL	60002340-18381	1/23/2023	4100-031020-5408-	-	2023/01	52.08 52.08	247838	1/27/2023	Vehicle Repairs & Maintenance	12076
0000000	001235 AMAZON CAPITAL SERVICES	1MRN-MX7N-71W3	1/23/2023	4100-031050-5401-	-	2023/01	351.55	247839	1/27/2023	Office Supplies	12076
0000000	001235 AMAZON CAPITAL SERVICES	1QXD-WDTV-9141	1/23/2023	4100-031050-5410-	-	2023/01	25.98	247839	1/27/2023	Uniforms	12076
0000000	001235 AMAZON CAPITAL SERVICES	1RLV-L7Q4-6CCJ	1/23/2023	4100-031020-5409-	-	2023/01	21.99	247839	1/27/2023	Police Supplies-Misc & Camera	12076
0000000	001235 AMAZON CAPITAL SERVICES	1RLV-L7Q4-6CDG	1/23/2023	4100-031020-5409-	-	2023/01	228.96	247839	1/27/2023	Police Supplies-Misc & Camera	12076
0000000	001235 AMAZON CAPITAL SERVICES	1TDM-RQ66-6976	1/23/2023	4100-031020-5401-	-	2023/01	27.42	247839	1/27/2023	Office Supplies	12076
0000000	001235 AMAZON CAPITAL SERVICES	1X19-JCTG-6M1W	1/23/2023	4100-031050-5401-	-	2023/01	351.55	247839	1/27/2023	Office Supplies	12076
0000000	001235 AMAZON CAPITAL SERVICES	1Y4V-KHCD-1X9J	1/23/2023	4100-031020-5401-	-	2023/01	38.99	247839	1/27/2023	Office Supplies	12076
0000000	001235 AMAZON CAPITAL SERVICES	11PK-KKG7-67HH	1/23/2023	4100-031020-5401-	-	2023/01	15.99 1,062.43	247839	1/27/2023	Office Supplies	12076
0000000	003008 BENCHMARK COMMUNITY BANK	SHER-01232023	1/23/2023	4100-031020-7007-	-	2023/01	199.86 199.86	247840	1/27/2023	K-9 Unit	12076
0000000	004012 BOOKER'S SUPPLY, INC.	326185	1/23/2023	4100-043020-3004-	-	2023/01	3.80 3.80	247841	1/27/2023	Equipment Repairs & Maintenance	12076
0000000	004340 BRIGHTSPEED	ATTY-01232023	1/23/2023	4100-022010-5203-	-	2023/01	174.58	247842	1/27/2023	Telephone	12076
0000000	004340 BRIGHTSPEED	SHER-01232023	1/23/2023	4100-031040-5203-	-	2023/01	1,306.33	247842	1/27/2023	Telephone	12076
0000000	004340 BRIGHTSPEED	VWC-01232023	1/23/2023	4100-022030-5203-	-	2023/01	87.29 1,568.20	247842	1/27/2023	Telephone	12076
0000000	005242 CASKIE GRAPHICS, INC.	35440	1/23/2023	4100-012010-3006-	-	2023/01	1,099.00 1,099.00	247843	1/27/2023	Printing & Binding	12076
0000000	006004 CITIZENS BANK & TRUST CO.	01232023	1/23/2023	4100-011010-5804-	-	2023/01	35.00 35.00	247844	1/27/2023	Discretionary Fund	12076
0000000	006903 TOWN OF CREWE	01232023	1/23/2023	4100-043020-5103-	-	2023/01	197.23 197.23	247845	1/27/2023	Water & Sewer	12076
0034845	007617 DALY COMPUTERS	PS11111505	1/23/2023	4100-031050-7005-	-	2023/01	10,482.00 10,482.00	247846	1/27/2023	Motor Vehicle & Equipment	12076

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0000000	007827	DATA CARE	15492	1/23/2023	4100-022010-7004-	2023/01	10.00	247847	1/27/2023	Server	12076
					CHECK TOTAL		10.00				
0000000	008600	DIAMOND SPRINGS	ATTY-01232023	1/23/2023	4100-022010-5401-	2023/01	35.67	247848	1/27/2023	Office Supplies	12076
					CHECK TOTAL		35.67				
0000000	010203	DYNAMIX SIGNS & APPAREL	1160	1/23/2023	4100-031020-5408-	2023/01	492.00	247849	1/27/2023	Vehicle Repairs & Maintenance	12076
					CHECK TOTAL		492.00				
0000000	019011	HILL MANUFACTURING CO., I	137488	1/23/2023	4100-035010-7009-	2023/01	169.07	247850	1/27/2023	Facilities - Repairs & Mainten	12076
					CHECK TOTAL		169.07				
0000000	020205	HUDSON'S CUSTOM EXHAUST &	57880	1/23/2023	4100-031050-5408-	2023/01	40.00	247851	1/27/2023	Vehicle Repairs & Maintenance	12076
0000000	020205	HUDSON'S CUSTOM EXHAUST &	57905	1/23/2023	4100-031050-5408-	2023/01	40.00	247851	1/27/2023	Vehicle Repairs & Maintenance	12076
					CHECK TOTAL		80.00				
0000000	022504	IRONGATE BOUNDARY MGMT	01232023	1/23/2023	4100-033010-5805-	2023/01	1,451.25	247852	1/27/2023	Piedmont Region Juvenile Deten	12076
					CHECK TOTAL		1,451.25				
0000000	026401	KEY OFFICE SUPPLY, INC.	573415	1/23/2023	4100-022010-5411-	2023/01	27.99	247853	1/27/2023	Books & Subscriptions	12076
0000000	026401	KEY OFFICE SUPPLY, INC.	574422	1/23/2023	4100-031020-5401-	2023/01	239.97	247853	1/27/2023	Office Supplies	12076
0000000	026401	KEY OFFICE SUPPLY, INC.	575006	1/23/2023	4100-021060-5401-	2023/01	34.22	247853	1/27/2023	Office Supplies	12076
0000000	026401	KEY OFFICE SUPPLY, INC.	575007	1/23/2023	4100-021060-5401-	2023/01	65.29	247853	1/27/2023	Office Supplies	12076
					CHECK TOTAL		367.47				
0000000	027404	KOFILF, INC.	INV-KT-009285	1/23/2023	4100-021060-5804-	2023/01	29,826.00	247854	1/27/2023	Grants/Awards	12076
					CHECK TOTAL		29,826.00				
0000000	028002	KUSTOM SIGNALS, INC.	599757	1/23/2023	4100-031020-5408-	2023/01	123.00	247855	1/27/2023	Vehicle Repairs & Maintenance	12076
					CHECK TOTAL		123.00				
0000000	029040	LEXISNEXIS MATTHEW BENDER	34445994	1/23/2023	4100-031020-3004-	2023/01	26.69	247856	1/27/2023	Equipment Repairs & Maintenance	12076
					CHECK TOTAL		26.69				
0000000	035202	NOTTOWAY PUBLISHING CO.,	ATTY-01232023	1/23/2023	4100-022010-5401-	2023/01	85.00	247857	1/27/2023	Office Supplies	12076
					CHECK TOTAL		85.00				
0000000	039706	PHELPS LOCKSMITH SERVICE	01232023	1/23/2023	4100-043020-3004-	2023/01	151.00	247858	1/27/2023	Equipment Repairs & Maintenance	12076
					CHECK TOTAL		151.00				
0000000	043610	QUILL CORPORATION	30054854	1/23/2023	4100-012010-5401-	2023/01	184.22	247859	1/27/2023	Office Supplies	12076
0000000	043610	QUILL CORPORATION	30082220	1/23/2023	4100-012010-5401-	2023/01	24.80	247859	1/27/2023	Office Supplies	12076
					CHECK TOTAL		209.02				
0000000	044635	READ'S UNIFORMS	163910-99	1/23/2023	4100-031020-5410-	2023/01	29.29	247860	1/27/2023	Uniforms	12076
0000000	044635	READ'S UNIFORMS	163911-99	1/23/2023	4100-031050-5410-	2023/01	51.73	247860	1/27/2023	Uniforms	12076
0000000	044635	READ'S UNIFORMS	163913-99	1/23/2023	4100-031020-5410-	2023/01	103.46	247860	1/27/2023	Uniforms	12076
0000000	044635	READ'S UNIFORMS	647767-1	1/23/2023	4100-031020-5410-	2023/01	108.82	247860	1/27/2023	Uniforms	12076
0000000	044635	READ'S UNIFORMS	647770-1	1/23/2023	4100-031020-5410-	2023/01	29.29	247860	1/27/2023	Uniforms	12076
0000000	044635	READ'S UNIFORMS	647941-1	1/23/2023	4100-031020-5410-	2023/01	73.58	247860	1/27/2023	Uniforms	12076
					CHECK TOTAL		396.17				

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0000000	045017 RICK'S AUTO SERVICE, INC.	89235	1/23/2023	4100-031020-5408-	- - 2023/01	376.83	247861	1/27/2023	Vehicle Repairs & Maintenance	12076
0000000	045017 RICK'S AUTO SERVICE, INC.	89255	1/23/2023	4100-031020-5408-	- - 2023/01	1,162.95	247861	1/27/2023	Vehicle Repairs & Maintenance	12076
					CHECK TOTAL	1,539.78				
0000000	046823 SANDS ANDERSON PC	572200	1/23/2023	4100-012040-3002-	- - 2023/01	15,003.30	247862	1/27/2023	Professional Services	12076
0000000	046823 SANDS ANDERSON PC	572201	1/23/2023	4100-012040-3002-	- - 2023/01	4,367.01	247862	1/27/2023	Professional Services	12076
					CHECK TOTAL	19,370.31				
0000000	048315 SPAINVILLE STORE & GARAGE	3073	1/23/2023	4100-031020-5408-	- - 2023/01	465.31	247863	1/27/2023	Vehicle Repairs & Maintenance	12076
					CHECK TOTAL	465.31				
0000000	050144 THOMSON REUTERS - WEST	847593095	1/23/2023	4100-022010-5411-	- - 2023/01	26.00	247864	1/27/2023	Books & Subscriptions	12076
					CHECK TOTAL	26.00				
0000000	050809 TOWN POLICE SUPPLY	R84972	1/23/2023	4100-031020-3004-	- - 2023/01	410.71	247865	1/27/2023	Equipment Repairs & Maintenance	12076
					CHECK TOTAL	410.71				
0000000	051141 TREASURER OF VIRGINIA	01232023	1/23/2023	4100-035030-3001-	- - 2023/01	20.00	247866	1/27/2023	Medical Examiner Fee	12076
					CHECK TOTAL	20.00				
0000000	053803 U.S. POSTAL SERVICE	01232023	1/23/2023	4100-012010-5201-	- - 2023/01	6,006.00	247867	1/27/2023	Postage	12076
					CHECK TOTAL	6,006.00				
0000000	054629 VERIZON WIRELESS	9924596131	1/23/2023	4100-022010-5203-	- - 2023/01	120.96	247868	1/27/2023	Telephone	12076
					CHECK TOTAL	120.96				
0000000	055441 VILLAGE VETERINARY SVC	57045	1/23/2023	4100-035010-7010-	- - 2023/01	203.50	247869	1/27/2023	Vetting	12076
					CHECK TOTAL	203.50				
0000000	055446 VIRGINIA VICTIM	01232023	1/23/2023	4100-022030-5401-	- - 2023/01	150.00	247870	1/27/2023	Office Supplies	12076
					CHECK TOTAL	150.00				
0000000	056101 VA POLYTECHNIC INSTITUTE	VCE-01232023	1/23/2023	4100-083050-1001-	- - 2023/01	10,035.98	247871	1/27/2023	Salaries & Wages	12076
0000000	056101 VA POLYTECHNIC INSTITUTE	VCE-01232023	1/23/2023	4100-083050-2001-	- - 2023/01	767.76	247871	1/27/2023	FICA	12076
0000000	056101 VA POLYTECHNIC INSTITUTE	VCE-01232023	1/23/2023	4100-083050-2002-	- - 2023/01	2,487.91	247871	1/27/2023	VRS	12076
					CHECK TOTAL	13,291.65				
0000000	057211 WATKINS JEWELERS	114445	1/23/2023	4100-031020-3004-	- - 2023/01	144.00	247872	1/27/2023	Equipment Repairs & Maintenance	12076
					CHECK TOTAL	144.00				
0000000	057236 LEANNE E. MATROUS	01232023	1/23/2023	4100-022010-5411-	- - 2023/01	60.00	247873	1/27/2023	Books & Subscriptions	12076
0000000	057236 LEANNE E. MATROUS	01232023	1/23/2023	4100-022010-5401-	- - 2023/01	8.40	247873	1/27/2023	Office Supplies	12076
					CHECK TOTAL	68.40				
0000000	999999 ABC CHECK PRINTING	29520	1/23/2023	4100-021060-5401-	- - 2023/01	190.08	247874	1/27/2023	Office Supplies	12076
					CHECK TOTAL	190.08				
0000000	999999 PHILIP S. T. COSTIN		1/23/2023	4100-012010-2007-	- - 2023/01	607.20	247875	1/27/2023	Excess Life	12076
					CHECK TOTAL	607.20				
0000000	004340 BRIGHTSPEED	E911-01312023	1/31/2023	4212-031040-3005-	- - 2023/01	2,923.09	247845	1/31/2023	PSAP Maintenance	12077
					CHECK TOTAL	2,923.09				

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0000000	005627	CENTURYLINK	738031	1/31/2023	4212-031040-3005-	CHECK TOTAL	30.54	247946	1/31/2023	PSAP Maintenance	12077
0000000	054628	VERIZON WIRELESS	9925079986	1/31/2023	4100-057070-0300-	CHECK TOTAL	40.07	247947	1/31/2023	Administration	12078
0000000	000208	ACEWALL SCHOLARS	AB-01312023	1/31/2023	4100-057070-0100-	-	1,400.00	247948	1/31/2023	Mandated Services	12079
0000000	000208	ACEWALL SCHOLARS	KC-01312023	1/31/2023	4100-057070-0100-	-	1,400.00	247948	1/31/2023	Mandated Services	12079
						CHECK TOTAL	2,800.00				
0000000	006928	CROSSROADS SERVICES BOARD	AB-01312023	1/31/2023	4100-057070-0100-	-	367.31	247949	1/31/2023	Mandated Services	12079
0000000	006928	CROSSROADS SERVICES BOARD	AB2-01312023	1/31/2023	4100-057070-0100-	-	500.00	247949	1/31/2023	Mandated Services	12079
						CHECK TOTAL	867.31				
0000000	026818	KIDSPACE CORPORATION	20221208AM	1/31/2023	4100-057070-0100-	-	4,140.00	247950	1/31/2023	Mandated Services	12079
0000000	026818	KIDSPACE CORPORATION	202214208JHR	1/31/2023	4100-057070-0100-	-	4,140.00	247950	1/31/2023	Mandated Services	12079
0000000	026818	KIDSPACE CORPORATION	20230119AM	1/31/2023	4100-057070-0100-	-	4,278.00	247950	1/31/2023	Mandated Services	12079
0000000	026818	KIDSPACE CORPORATION	20230119JHR	1/31/2023	4100-057070-0100-	-	4,278.00	247950	1/31/2023	Mandated Services	12079
						CHECK TOTAL	16,836.00				
0000000	033834	NATIONAL COUNSELING GROUP	51640019-MIDKIF	1/31/2023	4100-057070-0100-	-	1,260.00	247951	1/31/2023	Mandated Services	12079
						CHECK TOTAL	1,260.00				
0000000	999999	ANTONIA DANIEL	CK-01312023	1/31/2023	4100-057070-0100-	-	194.66	247952	1/31/2023	Mandated Services	12079
						CHECK TOTAL	194.66				
0000000	999999	DAVID STEFANO	DS-01312023	1/31/2023	4100-057070-0100-	-	257.30	247953	1/31/2023	Mandated Services	12079
0000000	999999	DAVID STEFANO	DS-01312023	1/31/2023	4100-057070-0100-	-	772.00	247953	1/31/2023	Mandated Services	12079
						CHECK TOTAL	1,029.30				
0000000	001001	YOLANDA A. WOODLEY	01312023	1/31/2023	4100-073010-5405-	-	150.00	247954	1/31/2023	Custodial Services	12080
						CHECK TOTAL	150.00				
0000000	005271	CAPITAL ONE	01312023	1/31/2023	4100-073010-5417-	-	19.98	247955	1/31/2023	Summer Reading Program	12080
						CHECK TOTAL	19.98				
0000000	008228	DE LAGE LANDEN	79835455	1/31/2023	4100-073010-7005-	-	218.95	247956	1/31/2023	Library Equip/Computer Hardwar	12080
						CHECK TOTAL	218.95				
0000000	013011	JESSICA FAAS	01-21-23	1/31/2023	4100-073010-1003-	-	62.50	247957	1/31/2023	Salaries / Part-Time	12080
0000000	013011	JESSICA FAAS	01-25-23	1/31/2023	4100-073010-1003-	-	62.50	247957	1/31/2023	Salaries / Part-Time	12080
						CHECK TOTAL	125.00				
0000000	034213	JENNIFER NELSON	01-23-23	1/31/2023	4100-073010-1003-	-	50.00	247958	1/31/2023	Salaries / Part-Time	12080
						CHECK TOTAL	50.00				
0000000	044626	RED OWL CLEANING SVC, LLC	01312023	1/31/2023	4100-073010-5405-	-	344.00	247959	1/31/2023	Custodial Services	12080
						CHECK TOTAL	344.00				
0000000	065001	JACQUELINE ZATANESKI	01312023	1/31/2023	4100-073010-5504-	-	36.40	247960	1/31/2023	Travel - Convention & Educatio	12080
0000000	065001	JACQUELINE ZATANESKI	01312023	1/31/2023	4100-073010-7001-	-	31.79	247960	1/31/2023	Employee Recognition	12080

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0000000	065001	JACQUELINE ZATAWSKI	01312023	1/31/2023	4100-073010-5417-	-	32.63	247960	1/31/2023	Summer Reading Program	12080
0000000	065001	JACQUELINE ZATAWSKI	01312023	1/31/2023	4100-073010-6030-	-	60.00	247960	1/31/2023	Literacy Books & Supplies	12080
0000000	065001	JACQUELINE ZATAWSKI	01312023	1/31/2023	4100-073010-5401-	-	60.00	247960	1/31/2023	Office Supplies	12080
					CHECK TOTAL		220.82				
0000000	000109	A & A PLUMBING	974742	1/31/2023	4204-081320-3005-	-	265.00	247961	1/31/2023	Facilities Repairs & Maintenan	12081
					CHECK TOTAL		265.00				
0000000	004340	BRIGHTSPEED	LOGDE-01312023	1/31/2023	4204-081320-5203-	-	59.99	247962	1/31/2023	Telephone/Cable	12081
					CHECK TOTAL		59.99				
0000000	009221	DODSON PEST CONTROL	1001263654	1/31/2023	4204-081320-3012-	-	40.00	247963	1/31/2023	Pest Control	12081
0000000	009221	DODSON PEST CONTROL	1001263655	1/31/2023	4204-081320-3012-	-	40.00	247963	1/31/2023	Pest Control	12081
0000000	009221	DODSON PEST CONTROL	1001263656	1/31/2023	4204-081320-3012-	-	40.00	247963	1/31/2023	Pest Control	12081
					CHECK TOTAL		120.00				
0000000	009234	DORIN LANDSCAPING	6164	1/31/2023	4204-081310-3005-	-	14,884.33	247964	1/31/2023	Repairs & Maintenance - Proper	12081
					CHECK TOTAL		14,884.33				
0000000	013750	FIRE-X CORPORATION	622144	1/31/2023	4204-081330-3140-	-	456.00	247965	1/31/2023	Fire Alarm Monitoring/Inspecti	12081
					CHECK TOTAL		456.00				
0000000	015801	GCR COMPANY	305254-LRA	1/31/2023	4204-081310-5401-	-	35.00	247966	1/31/2023	Office Supplies	12081
					CHECK TOTAL		35.00				
0000000	030919	PARKER OIL CO.	394208	1/31/2023	4204-081310-5409-	-	299.38	247967	1/31/2023	Fuel - Vehicle & Equipment	12081
					CHECK TOTAL		299.38				
0000000	031415	MCC-RESTORE & MORE, LLC	012023006	1/31/2023	4204-081320-3005-	-	400.00	247968	1/31/2023	Facilities Repairs & Maintenan	12081
0000000	031415	MCC-RESTORE & MORE, LLC	012023007	1/31/2023	4204-081320-3005-	-	596.58	247968	1/31/2023	Facilities Repairs & Maintenan	12081
0000000	031415	MCC-RESTORE & MORE, LLC	012023008	1/31/2023	4204-081310-3005-	-	439.63	247968	1/31/2023	Repairs & Maintenance - Proper	12081
					CHECK TOTAL		1,436.21				
0000000	040705	PRICE SUPPLY CO., INC.	2212-149085	1/31/2023	4204-081310-3004-	-	48.68	247969	1/31/2023	Repairs & Maintenance - Equipm	12081
					CHECK TOTAL		48.68				
0000000	048203	SOUTHSIDE ELECTRIC COOP	BAKER-01312023	1/31/2023	4204-081310-5101-	-	2,133.43	247970	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	BU424-01312023	1/31/2023	4204-081310-5101-	-	55.88	247970	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	CAMPBR-01312023	1/31/2023	4204-081310-5101-	-	1,450.92	247970	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	CLUB-01312023	1/31/2023	4204-081330-5101-	-	1,723.24	247970	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	OCLOT-01312023	1/31/2023	4204-081330-5101-	-	68.58	247970	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	SB11-01312023	1/31/2023	4204-081350-5101-	-	770.35	247970	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	SB12-01312023	1/31/2023	4204-081350-5101-	-	476.16	247970	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	2189MR-01312023	1/31/2023	4204-081310-5101-	-	314.40	247970	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	2193MR-01312023	1/31/2023	4204-081310-5101-	-	353.47	247970	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	2201-01312023	1/31/2023	4204-081320-5101-	-	1,634.08	247970	1/31/2023	Electricity	12081
					CHECK TOTAL		8,980.51				
0000000	048203	SOUTHSIDE ELECTRIC COOP	2203-01312023	1/31/2023	4204-081320-5101-	-	1,112.07	247971	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	2205-01312023	1/31/2023	4204-081320-5101-	-	1,313.48	247971	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	2361-01312023	1/31/2023	4204-081310-5101-	-	33.57	247971	1/31/2023	Electricity	12081

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0000000	048203	SOUTHSIDE ELECTRIC COOP	401QM-01312023	4204-081330-5101-	-	28.07	247971	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	406QM-01312023	4204-081330-5101-	-	984.86	247971	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	437QM-01312023	4204-081330-5101-	-	153.18	247971	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	443QM-01312023	4204-081330-5101-	-	879.82	247971	1/31/2023	Electricity	12081
0000000	048203	SOUTHSIDE ELECTRIC COOP	493ER-01312023	4204-081330-5101-	-	32.20	247971	1/31/2023	Electricity	12081
				CHECK TOTAL		4,537.25				
0000000	999999	J & J MECHANICAL	11137	4204-081330-3004-	-	89.00	247972	1/31/2023	Equipment Repairs & Maintenan	12081
				CHECK TOTAL		89.00				
0000000	999999	PROCLINCTU GROUP		4204-081330-3005-	-	1,475.00	247973	1/31/2023	Repairs & Maintenance - Proper	12081
				CHECK TOTAL		1,475.00				
0000000	999999	REGINA ANDERSON		4204-081330-5804-	-	190.00	247974	1/31/2023	Rental Deposit Refunds	12081
				CHECK TOTAL		190.00				
0000000	001113	ALLIED INSTRUCTIONAL SVCS	DB092942	4201-061100-3001-203-	200-100-203/01	2,518.43	247975	1/31/2023	Purchased Serv-OT/PT Elem SPED	12082
0000000	001113	ALLIED INSTRUCTIONAL SVCS	DB092942	4201-061100-3001-230-	200-100-203/01	2,518.43	247975	1/31/2023	Purchased Svc-OT/PT Elem SPED/	12082
0000000	001113	ALLIED INSTRUCTIONAL SVCS	DB092942	4201-061100-3001-240-	200-100-203/01	2,518.43	247975	1/31/2023	Purchased Service-OT/PT Elem S	12082
0000000	001113	ALLIED INSTRUCTIONAL SVCS	DB092942	4201-061100-3001-202-	200-100-203/01	2,518.44	247975	1/31/2023	Purchased Serv-OT/PT Elem SPED	12082
				CHECK TOTAL		10,073.73				
0000000	001229	AMAZON/SYNCE	BCKFDQDCZYH	4201-061310-6030-200-	100-630-203/01	14.50	247976	1/31/2023	Instructional Materials-Regula	12082
0000000	001229	AMAZON/SYNCE	BCKFDQDCZYH	4201-061310-6030-300-	100-630-203/01	14.49	247976	1/31/2023	Instructional Materials-Regula	12082
0000000	001229	AMAZON/SYNCE	BKYHGCNWEIXE	4201-061310-6030-200-	100-630-203/01	16.93	247976	1/31/2023	Instructional Materials-Regula	12082
0000000	001229	AMAZON/SYNCE	BKYHGCNWEIXE	4201-061310-6030-300-	100-630-203/01	16.92	247976	1/31/2023	Instructional Materials-Regula	12082
0000000	001229	AMAZON/SYNCE	CCNNTZANICTO	4201-061310-6030-200-	100-630-203/01	269.93	247976	1/31/2023	Instructional Materials-Regula	12082
0000000	001229	AMAZON/SYNCE	CCNNTZANICTO	4201-061310-6030-300-	100-630-203/01	269.92	247976	1/31/2023	Instructional Materials-Regula	12082
0000000	001229	AMAZON/SYNCE	NPAPKELFRQF	4201-068100-8300-900-	000-100-203/01	989.97	247976	1/31/2023	Hardware	12082
0000000	001229	AMAZON/SYNCE	ZKQTBGECVFOH	4201-061310-6030-200-	100-670-203/01	142.90	247976	1/31/2023	Instructional Materials	12082
0000000	001229	AMAZON/SYNCE	ZKQTBGECVFOH	4201-061310-6030-200-	100-670-203/01	49.90	247976	1/31/2023	Instructional Materials	12082
0000000	001229	AMAZON/SYNCE	ZKQTBGECVFOH	4201-061310-6030-200-	100-670-203/01	199.90	247976	1/31/2023	Instructional Materials	12082
				CHECK TOTAL		1,985.36				
0000000	001235	AMAZON CAPITAL SERVICES	IDPC-LIQR-GTUD	4201-061310-6000-200-	100-540-203/01	43.72	247977	1/31/2023	Materials & Supplies-Elementar	12082
0000000	001235	AMAZON CAPITAL SERVICES	IDPC-LIQR-GTUD	4201-061310-6000-300-	100-540-203/01	43.73	247977	1/31/2023	Materials & Supplies-Secondary	12082
0000000	001235	AMAZON CAPITAL SERVICES	ID7P-P173-HKJQ	4201-061310-6000-200-	100-592-203/01	1,033.38	247977	1/31/2023	Materials & Supplies	12082
0000000	001235	AMAZON CAPITAL SERVICES	IGHW-YC69-HIV1	4201-061310-6000-200-	100-506-203/01	76.14	247977	1/31/2023	Materials & Supplies	12082
0000000	001235	AMAZON CAPITAL SERVICES	INCO-RGH9-HF9N	4201-061310-6030-200-	100-670-203/01	99.95	247977	1/31/2023	Instructional Materials	12082
0000000	001235	AMAZON CAPITAL SERVICES	INFG-K4TG-HWL	4201-061310-6030-200-	100-630-203/01	17.50	247977	1/31/2023	Instructional Materials-Regula	12082
0000000	001235	AMAZON CAPITAL SERVICES	INFG-K4TG-HWL	4201-061310-6030-300-	100-630-203/01	17.49	247977	1/31/2023	Instructional Materials-Regula	12082
0000000	001235	AMAZON CAPITAL SERVICES	IRXQ-RYWG-H7JF	4201-061100-6031-900-	000-701-203/01	554.67	247977	1/31/2023	Materials & Supplies	12082
0000000	001235	AMAZON CAPITAL SERVICES	ITVK-XTT4-6CRH	4201-064200-6000-900-	000-100-203/01	143.97	247977	1/31/2023	Materials & Supplies-Maintenan	12082
0000000	001235	AMAZON CAPITAL SERVICES	13DE-YM3M-GXV6	4201-061310-6000-900-	100-599-203/01	236.97	247977	1/31/2023	Materials & Supplies	12082
0000000	001235	AMAZON CAPITAL SERVICES	13TT-JFQK-H7CV	4201-061310-6000-900-	100-599-203/01	3,773.95	247977	1/31/2023	Materials & Supplies	12082
				CHECK TOTAL		6,041.47				
0000000	001513	APFTEGY	INV-10825	4201-068100-3000-900-	000-592-203/01	3,816.72	247978	1/31/2023	PURCHASED SERVICES	12082
				CHECK TOTAL		3,816.72				
0000000	006617	COUNTY OF NOTTOWAY	16737	4201-064200-3000-900-	000-100-203/01	1,498.14	247979	1/31/2023	Purchased Services	12082
				CHECK TOTAL		1,498.14				

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0000000	010714	EDMUNDS WASTE REMOVAL, INC	126484	1/31/2023	4201-064200-3000-900-000-100	2023/01	395.00	247980	1/31/2023	Purchased Services	12082
					CHECK TOTAL		395.00				
0000000	013809	FIRST CITIZENS BANK	SCH-01312023	1/31/2023	4201-062120-5500-900-000-100	2023/01	84.08	247981	1/31/2023	Travel	12082
0000000	013809	FIRST CITIZENS BANK	SCH-01312023	1/31/2023	4201-062120-3000-900-000-100	2023/01	536.00	247981	1/31/2023	Prof Dev/Legal Svc/Purchase Sv	12082
0000000	013809	FIRST CITIZENS BANK	SCH-01312023	1/31/2023	4201-063100-5500-900-000-100	2023/01	12.18	247981	1/31/2023	Travel	12082
					CHECK TOTAL		632.26				
0000000	056400	VSSA	54352	1/31/2023	4201-062120-3000-900-000-100	2023/01	300.00	247982	1/31/2023	Prof Dev/Legal Svc/Purchase Sv	12082
					CHECK TOTAL		300.00				
0000000	999999	HEATHER WATIER		1/31/2023	4201-062160-5500-900-000-100	2023/01	516.30	247983	1/31/2023	Travel	12082
					CHECK TOTAL		516.30				
0000000	999999	LILLY CLARK		1/31/2023	4201-063200-6008-900-000-100	2023/01	10.00	247984	1/31/2023	Fuel	12082
					CHECK TOTAL		10.00				
0000000	999999	PERSONNEL CONCEPTS	9352060166	1/31/2023	4201-062140-3000-900-000-100	2023/01	2,428.99	247985	1/31/2023	Purchased Services	12082
					CHECK TOTAL		2,428.99				
0000000	999999	SCALES GALORE	3076128	1/31/2023	4201-061310-6000-900-000-599	2023/01	1,033.50	247986	1/31/2023	Materials & Supplies	12082
					CHECK TOTAL		1,033.50				
0000000	999999	VISION BUSINESS PRODUCTS	INV/2022/1495	1/31/2023	4201-068200-6000-900-000-100	2023/01	404.86	247987	1/31/2023	Materials & Supplies	12082
					CHECK TOTAL		404.86				
0034776	000302	ADVANCE COMMERCIAL	SHER-01312023	1/31/2023	4201-063400-6009-900-000-100	2023/01	438.29	247988	1/31/2023	Vehicle Supplies	12083
					CHECK TOTAL		438.29				
0034949	001229	AMAZON/SYNCE	01312023	1/31/2023	4201-061310-6000-200-100-540	2023/01	1,720.12	247989	1/31/2023	Materials & Supplies-Elementar	12083
0034949	001229	AMAZON/SYNCE	01312023	1/31/2023	4201-061310-6000-300-100-540	2023/01	1,720.12	247989	1/31/2023	Materials & Supplies-Secondary	12083
0034946	001229	AMAZON/SYNCE	01312023	1/31/2023	4201-061310-6000-200-100-500	2023/01	535.92	247989	1/31/2023	Materials & Supplies	12083
					CHECK TOTAL		3,976.16				
0034966	001513	APTEGY	INV-10825	1/31/2023	4201-068100-3000-900-000-591	2023/01	13,633.28	247990	1/31/2023	TECHNOLOGY PURCHASED SERVICES	12083
					CHECK TOTAL		13,633.28				
0034813	006691	COLONY TIRE CORPORATION	135 67667	1/31/2023	4201-063400-6009-900-000-100	2023/01	6,046.56	247991	1/31/2023	Vehicle Supplies	12083
					CHECK TOTAL		6,046.56				
0034777	020901	I.B.S. CENTRAL VIRGINIA	440045719/6054	1/31/2023	4201-063400-6009-900-000-100	2023/01	713.70	247992	1/31/2023	Vehicle Supplies	12083
					CHECK TOTAL		713.70				
0034786	030918	PARKER OIL CO.	SCH-01312023	1/31/2023	4201-064200-5102-900-000-100	2023/01	5,879.08	247993	1/31/2023	Heating Services	12083
					CHECK TOTAL		5,879.08				
0034895	033790	NASCO	394124	1/31/2023	4201-061310-6000-900-100-599	2023/01	2,945.25	247994	1/31/2023	Materials & Supplies	12083
					CHECK TOTAL		2,945.25				
0034955	047024	SCHOOL OUTFITTERS	INV13923806	1/31/2023	4201-061310-6000-200-100-592	2023/01	1,948.32	247995	1/31/2023	Materials & Supplies	12083
					CHECK TOTAL		1,948.32				

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0034954	055414	VIRCO INC	OR 1594303	1/31/2023	4201-061310-6000-200-100-592 2023/01	CHECK TOTAL	1,398.60	247996	1/31/2023	Materials & Supplies	12083
							1,398.60				
0000000	001201	AMELIA - NOTTOWAY	FY23-PERKINS	1/31/2023	4201-061100-3000-300-100-650 2023/01	CHECK TOTAL	2,853.50	247997	1/31/2023	Purchased Services	12084
							2,853.50				
0000000	003708	BLACKSTONE PRIMARY SCHOOL	01312023	1/31/2023	4201-061100-6031-900-800-703 2023/01	CHECK TOTAL	417.18	247998	1/31/2023	Materials & Supplies	12084
							417.18				
0000000	006903	TOWN OF CREWE	SCH-01312023	1/31/2023	4201-064200-5103-900-000-100 2023/01	CHECK TOTAL	1,410.68	247999	1/31/2023	Water Services	12084
							1,410.68				
0000000	035212	NOTTOWAY CO. CAFETERIA FU	01312023	1/31/2023	4201-061310-3000-200-100-100 2023/01	CHECK TOTAL	113.36	248000	1/31/2023	Professional Development	12084
0000000	035212	NOTTOWAY CO. CAFETERIA FU	01312023	1/31/2023	4201-061310-3000-300-100-100 2023/01	CHECK TOTAL	113.37	248000	1/31/2023	Professional Development	12084
							226.73				
0000000	039810	PITNEY BOWES INC	1022368231	1/31/2023	4201-064400-6000-900-000-100 2023/01	CHECK TOTAL	105.00	248001	1/31/2023	Materials & Supplies-Equipment	12084
							105.00				
0000000	045018	RICHMOND SECURITY INC.	68170	1/31/2023	4201-064200-3000-900-000-100 2023/01	CHECK TOTAL	522.50	248002	1/31/2023	Purchased Services	12084
0000000	045018	RICHMOND SECURITY INC.	68170	1/31/2023	4201-064200-6000-900-000-100 2023/01	CHECK TOTAL	777.00	248002	1/31/2023	Materials & Supplies-Maintenan	12084
							1,299.50				
0000000	045026	RILEY FIRE PROTECTION LLC	3010	1/31/2023	4201-064200-3000-900-000-100 2023/01	CHECK TOTAL	2,131.89	248003	1/31/2023	Purchased Services	12084
							2,131.89				
0000000	047013	SCHOOL NURSE SUPPLY	0930219-IN	1/31/2023	4201-062220-6000-900-000-100 2023/01	CHECK TOTAL	262.69	248004	1/31/2023	Materials & Supplies-Clinic	12084
							262.69				
0000000	053102	ULINE	158520542	1/31/2023	4201-063100-6000-900-000-100 2023/01	CHECK TOTAL	62.41	248005	1/31/2023	Materials & Supplies	12084
							62.41				
0000000	055010	VERNIER SOFTWARE & TECHNO	5448241	1/31/2023	4201-061310-6000-900-100-599 2023/01	CHECK TOTAL	692.00	248006	1/31/2023	Materials & Supplies	12084
0000000	055010	VERNIER SOFTWARE & TECHNO	5448241	1/31/2023	4201-061310-6000-900-100-599 2023/01	CHECK TOTAL	19.40	248006	1/31/2023	Materials & Supplies	12084
							711.40				
0000000	999999	JAY STRAWMER		1/31/2023	4201-063400-6009-900-000-100 2023/01	CHECK TOTAL	5.00	248007	1/31/2023	Vehicle Supplies	12084
							5.00				
0034859	001908	AT&T MOBILITY	01082023	1/31/2023	4201-068100-3000-900-000-655 2023/01	CHECK TOTAL	1,856.00	248008	1/31/2023	PURCHASED SERVICES AT&T	12085
							1,856.00				
0034784	002701	B & B CONSULTANTS, INC.	22-12-27	1/31/2023	4201-064200-3002-900-000-100 2023/01	CHECK TOTAL	378.00	248009	1/31/2023	Maintenance & Service Contract	12085
							378.00				
0034754	005623	CENTRAL VIRGINIA EXTERMIN	01312023	1/31/2023	4201-064200-3002-900-000-100 2023/01	CHECK TOTAL	245.00	248010	1/31/2023	Maintenance & Service Contract	12085
							245.00				
0034795	018206	HANDI-CLEAN PRODUCTS, INC	01312023	1/31/2023	4201-064200-6005-900-000-100 2023/01	CHECK TOTAL	2,523.26	248011	1/31/2023	Custodial Supplies-Contract	12085
							2,523.26				

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0034771	LAWN SOLUTIONS	01312023	1/31/2023	4201-064300-3000-900-000-100	2023/01	2,350.00	248012	1/31/2023	Contract Service-Grounds	12085
				CHECK TOTAL		2,350.00				
0034773	SOUTHERN STATES - AMELIA	P450349	1/31/2023	4201-063200-6008-900-000-100	2023/01	7,153.78	248013	1/31/2023	Fuel	12085
				CHECK TOTAL		7,153.78				
0034605	SONNY MERRYMAN, INC.	29330	1/31/2023	4201-063500-8100-900-000-592	2023/01	106,898.00	248014	1/31/2023	Cap Improvement-Sch Bus Purcha	12085
				CHECK TOTAL		106,898.00				
0034651	TRANE	313309679	1/31/2023	4201-064200-5000-900-000-592	2023/01	47,170.00	248015	1/31/2023	Services for HVAC Replacement	12085
				CHECK TOTAL		47,170.00				
0034757	UNIVERSITY INSTRUCTORS	CIV-10003757/16	1/31/2023	4201-061310-3000-200-100-592	2023/01	2,654.56	248016	1/31/2023	Purchased Services	12085
0034757	UNIVERSITY INSTRUCTORS	CIV-10003757/16	1/31/2023	4201-061310-3000-300-100-592	2023/01	22,496.00	248016	1/31/2023	Purchased Services	12085
				CHECK TOTAL		25,150.56				
0000000	BRIGHTSPEED	DSS-01312023	1/31/2023	4100-053010-5203-	2023/01	44.08	248017	1/31/2023	Telecommunications	12086
				CHECK TOTAL		44.08				
0000000	DIAMOND SPRINGS	DSS-01312023	1/31/2023	4100-053010-5401-	2023/01	39.67	248018	1/31/2023	Office Supplies	12086
				CHECK TOTAL		39.67				
0000000	GRAVITT LAW GROUP PLC	21576	1/31/2023	4100-053010-3002-	2023/01	235.00	248019	1/31/2023	Professional Services - Other	12086
0000000	GRAVITT LAW GROUP PLC	21577	1/31/2023	4100-053010-3002-	2023/01	12.50	248019	1/31/2023	Professional Services - Other	12086
0000000	GRAVITT LAW GROUP PLC	21578	1/31/2023	4100-053010-3002-	2023/01	25.00	248019	1/31/2023	Professional Services - Other	12086
0000000	GRAVITT LAW GROUP PLC	21579	1/31/2023	4100-053010-3002-	2023/01	12.50	248019	1/31/2023	Professional Services - Other	12086
0000000	GRAVITT LAW GROUP PLC	21580	1/31/2023	4100-053010-3002-	2023/01	132.50	248019	1/31/2023	Professional Services - Other	12086
0000000	GRAVITT LAW GROUP PLC	21581	1/31/2023	4100-053010-3002-	2023/01	25.00	248019	1/31/2023	Professional Services - Other	12086
0000000	GRAVITT LAW GROUP PLC	21582	1/31/2023	4100-053010-3002-	2023/01	420.00	248019	1/31/2023	Professional Services - Other	12086
0000000	GRAVITT LAW GROUP PLC	21583	1/31/2023	4100-053010-3002-	2023/01	445.00	248019	1/31/2023	Professional Services - Other	12086
0000000	GRAVITT LAW GROUP PLC	21584	1/31/2023	4100-053010-3002-	2023/01	537.50	248019	1/31/2023	Professional Services - Other	12086
0000000	GRAVITT LAW GROUP PLC	21585	1/31/2023	4100-053010-3002-	2023/01	587.50	248019	1/31/2023	Professional Services - Other	12086
				CHECK TOTAL		2,432.50				
0000000	GRAVITT LAW GROUP PLC	21586	1/31/2023	4100-053010-3002-	2023/01	270.00	248020	1/31/2023	Professional Services - Other	12086
0000000	GRAVITT LAW GROUP PLC	21587	1/31/2023	4100-053010-3002-	2023/01	1,550.00	248020	1/31/2023	Professional Services - Other	12086
0000000	GRAVITT LAW GROUP PLC	21588	1/31/2023	4100-053010-3002-	2023/01	62.50	248020	1/31/2023	Professional Services - Other	12086
				CHECK TOTAL		1,882.50				
0000000	KEY OFFICE SUPPLY, INC.	574802	1/31/2023	4100-053010-5401-	2023/01	748.66	248021	1/31/2023	Office Supplies	12086
				CHECK TOTAL		748.66				
0000000	PITNEY BOWES INC	1022324154	1/31/2023	4100-053010-5201-	2023/01	188.04	248022	1/31/2023	Postage	12086
				CHECK TOTAL		188.04				
0000000	SOUTHSIDE ELECTRIC COOP	01312023	1/31/2023	4100-053010-5810-	2023/01	477.56	248023	1/31/2023	Other Local	12086
				CHECK TOTAL		477.56				
0000000	STERICYCLE, INC.	8003181373	1/31/2023	4100-053010-3002-	2023/01	212.41	248024	1/31/2023	Professional Services - Other	12086
				CHECK TOTAL		212.41				

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0000000	006003	CITIZENS BANK & TRUST CO.	01312023	1/31/2023	4100-053022-2009-	- - 2023/01	7.92	248025	1/31/2023	Unemployment	12087
0000000	999999	SHANE HAWKINS		1/31/2023	4204-081310-5401-	- - 2023/01	80.00	248026	1/31/2023	Office Supplies	12088
0000000	035205	NOTTOWAY COUNTY EMERGENCY	01312023	1/31/2023	4100-032030-5604-001-	- - 2023/01	40,000.00	248027	1/31/2023	Contribution-Operations-NCES	12089
0000000	002007	AUTOMOTIVE EXCELLENCE	9081	1/31/2023	4214-042040-5408-	- - 2023/01	54.50	248028	1/31/2023	Vehicle Repairs & Maintenance	12090
0000000	002007	AUTOMOTIVE EXCELLENCE	9094	1/31/2023	4214-042040-5408-	- - 2023/01	57.04	248028	1/31/2023	Vehicle Repairs & Maintenance	12090
0000000	002007	AUTOMOTIVE EXCELLENCE	9102	1/31/2023	4214-042040-5408-	- - 2023/01	118.71	248028	1/31/2023	Vehicle Repairs & Maintenance	12090
0000000	002007	AUTOMOTIVE EXCELLENCE	9110	1/31/2023	4214-042040-5408-	- - 2023/01	247.50	248028	1/31/2023	Vehicle Repairs & Maintenance	12090
0034983	005213	CARTER MACHINERY CO., INC	1293175	1/31/2023	4214-042040-3004-	- - 2023/01	47,341.96	248029	1/31/2023	Equipment Repairs & Maintenance	12090
0034977	005213	CARTER MACHINERY CO., INC	1293177	1/31/2023	4214-042040-3004-	- - 2023/01	4,737.85	248029	1/31/2023	Equipment Repairs & Maintenance	12090
0034985	005213	CARTER MACHINERY CO., INC	1294411	1/31/2023	4214-042040-3004-	- - 2023/01	3,036.36	248029	1/31/2023	Equipment Repairs & Maintenance	12090
0034982	005261	CARLTON GROUP, INC.	INV35441	1/31/2023	4214-042040-3004-	- - 2023/01	2,988.29	248030	1/31/2023	Equipment Repairs & Maintenance	12090
0000000	009198	DOMINION ENERGY VIRGINIA	723-01312023	1/31/2023	4214-042040-5104-	- - 2023/01	115.57	248031	1/31/2023	Utilities	12090
0000000	028615	LABELLA ASSOCIATES, D.P.C	186320	1/31/2023	4214-042040-5808-	- - 2023/01	1,090.00	248032	1/31/2023	Training	12090
0000000	029701	LLEWELLYN METAL WORKS, IN	09828	1/31/2023	4214-042040-3004-	- - 2023/01	391.89	248033	1/31/2023	Equipment Repairs & Maintenance	12090
0000000	029701	LLEWELLYN METAL WORKS, IN	09829	1/31/2023	4214-042040-3004-	- - 2023/01	480.00	248033	1/31/2023	Equipment Repairs & Maintenance	12090
0000000	030918	PARKER OIL CO.	LP-01312023	1/31/2023	4214-042040-5409-	- - 2023/01	7,396.85	248034	1/31/2023	Vehicle Fuel	12090
0000000	048203	SOUTHSIDE ELECTRIC COOP	BIBLE-01312023	1/31/2023	4214-042040-5104-	- - 2023/01	91.22	248035	1/31/2023	Utilities	12090
0000000	048203	SOUTHSIDE ELECTRIC COOP	BRUNS-01312023	1/31/2023	4214-042040-5104-	- - 2023/01	76.35	248035	1/31/2023	Utilities	12090
0000000	048203	SOUTHSIDE ELECTRIC COOP	DAVIS-010312023	1/31/2023	4214-042040-5104-	- - 2023/01	105.72	248035	1/31/2023	Utilities	12090
0000000	048203	SOUTHSIDE ELECTRIC COOP	LFOFC-01312023	1/31/2023	4214-042040-5104-	- - 2023/01	135.22	248035	1/31/2023	Utilities	12090
0000000	048203	SOUTHSIDE ELECTRIC COOP	LF1-01312023	1/31/2023	4214-042040-5104-	- - 2023/01	82.99	248035	1/31/2023	Utilities	12090
0000000	048203	SOUTHSIDE ELECTRIC COOP	LF2-01312023	1/31/2023	4214-042040-5104-	- - 2023/01	304.85	248035	1/31/2023	Utilities	12090
0000000	048203	SOUTHSIDE ELECTRIC COOP	LF3-01312023	1/31/2023	4214-042040-5104-	- - 2023/01	100.30	248035	1/31/2023	Utilities	12090
0000000	054628	VERIZON WIRELESS	9925079985	1/31/2023	4214-042040-5203-	- - 2023/01	40.01	248036	1/31/2023	Telephone	12090
0000000	001235	AMAZON CAPITAL SERVICES	1DMX-TXDR-1JUF	1/31/2023	4100-012010-5401-	- - 2023/01	450.72	248037	1/31/2023	Office Supplies	12091
0000000	001235	AMAZON CAPITAL SERVICES	11C4-14CK-19ML	1/31/2023	4100-031040-5401-	- - 2023/01	60.95	248037	1/31/2023	Office Supplies	12091
0000000	001235	AMAZON CAPITAL SERVICES	14RV-HGXW-1CUH	1/31/2023	4100-031050-5409-	- - 2023/01	52.19	248037	1/31/2023	Police Supplies & Equipment	12091

NOTTOWAY COUNTY
NOTTOWAY COUNTY

AP308

P/C NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	001235 AMAZON CAPITAL SERVICES	19PR-K761-JDFF	1/31/2023	4100-031020-5409-	CHECK TOTAL	27.99 591.85	248037	1/31/2023	Police Supplies-Misc & Camera	12091
0000000	001901 AT&T	GDC-01312023	1/31/2023	4100-021020-5203-	CHECK TOTAL	96.28 96.28	248038	1/31/2023	Telephone	12091
0034890	001909 ATLANTIC TACTICAL, INC.	SI-80794663	1/31/2023	4100-031050-5409-	CHECK TOTAL	3,130.53 3,130.53	248039	1/31/2023	Police Supplies & Equipment	12091
0000000	004340 BRIGHTSPEED	ADMIN-01312023	1/31/2023	4100-012010-5203-	CHECK TOTAL	107.10 53.55	248040	1/31/2023	Telephone	12091
0000000	004340 BRIGHTSPEED	ADMIN-01312023	1/31/2023	4100-031020-5204-	CHECK TOTAL	127.14 63.57	248040	1/31/2023	Telephone - Crime Solvers	12091
0000000	004340 BRIGHTSPEED	ADMIN-01312023	1/31/2023	4100-043020-5203-	CHECK TOTAL	159.07 245.99	248040	1/31/2023	Fire Alarm Monitoring	12091
0000000	004340 BRIGHTSPEED	ADMIN-01312023	1/31/2023	4100-081010-5203-	CHECK TOTAL	166.62 438.04	248040	1/31/2023	Telephone	12091
0000000	004340 BRIGHTSPEED	CCC-01312023	1/31/2023	4100-035010-5203-	CHECK TOTAL	409.26 155.82	248040	1/31/2023	Telephone	12091
0000000	004340 BRIGHTSPEED	BOC-01312023	1/31/2023	4100-021060-5203-	CHECK TOTAL	230.41 1.98	248040	1/31/2023	Telephone	12091
0000000	004340 BRIGHTSPEED	GDC-01312023	1/31/2023	4100-032010-5203-	CHECK TOTAL	2,158.55	248040	1/31/2023	Telephone	12091
0000000	004340 BRIGHTSPEED	JCC-01312023	1/31/2023	4100-021020-5203-	CHECK TOTAL	226.00 226.00	248041	1/31/2023	Telephone	12091
0000000	004340 BRIGHTSPEED	JCC-01312023	1/31/2023	4100-021090-5203-	CHECK TOTAL	13,500.00 13,500.00	248042	1/31/2023	Telephone	12091
0000000	004340 BRIGHTSPEED	TREAS-01312023	1/31/2023	4100-021090-5203-	CHECK TOTAL	40.00 40.00	248043	1/31/2023	Telephone	12091
0000000	004340 BRIGHTSPEED	VCE-01312023	1/31/2023	4100-012130-5203-	CHECK TOTAL	71.52 71.52	248044	1/31/2023	Telephone	12091
0000000	005243 CAS SEVERN, INC.	442459	1/31/2023	4100-012010-4001-	CHECK TOTAL	359.95 359.95	248045	1/31/2023	Public Safety Radio System	12091
0000000	007102 CTA CONSULTANTS LLC	1009	1/31/2023	4100-032010-8002-	CHECK TOTAL	40.00 40.00	248043	1/31/2023	Equipment Repairs & Maintenance	12091
0000000	007827 DATACARE	15526	1/31/2023	4100-031040-3004-	CHECK TOTAL	71.52 71.52	248044	1/31/2023	Equipment Repairs & Maintenance	12091
0000000	008628 DISH NETWORK	SHER-01312023	1/31/2023	4100-031040-3004-	CHECK TOTAL	359.95 359.95	248045	1/31/2023	Equipment Repairs & Maintenance	12091
0000000	009198 DOMINION ENERGY VIRGINIA	HTH-01312023	1/31/2023	4100-043020-5101-	CHECK TOTAL	951.70 951.70	248046	1/31/2023	Electricity	12091
0000000	010407 EAST COAST EMERGENCY	32584	1/31/2023	4100-031020-5409-	CHECK TOTAL	16,333.19 16,333.19	248047	1/31/2023	Vehicle Repairs & Maintenance	12091
0034701	011905 EPITOME NETWORKS	NCE070522A/B	1/31/2023	4100-032010-5807-	CHECK TOTAL	209.89 209.89	248047	1/31/2023	Emergency Operations Center	12091
0000000	012701 EXXONMOBIL	86279776	1/31/2023	4100-031020-5409-	CHECK TOTAL	200.00 926.32	248048	1/31/2023	Vehicle Repairs & Maintenance	12091
0034340	015599 GALL'S LLC	023183609	1/31/2023	4100-031020-5410-	CHECK TOTAL	1,126.32	248049	1/31/2023	Uniforms	12091
0000000	015599 GALL'S LLC	023318772	1/31/2023	4100-031050-7005-	CHECK TOTAL		248049	1/31/2023	Motor Vehicle & Equipment	12091

NOTTOWAY COUNTY

NOTTOWAY COUNTY

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	015801	GCR COMPANY	305254	1/31/2023	4100-013010-3006-	-	248050	1/31/2023	Printing	12091
0000000	015801	GCR COMPANY	305254	1/31/2023	4100-034010-5401-	-	248050	1/31/2023	Office Supplies	12091
0000000	015801	GCR COMPANY	305254	1/31/2023	4100-012090-5401-	-	248050	1/31/2023	Office Supplies	12091
0000000	015801	GCR COMPANY	305254	1/31/2023	4100-012010-4001-	-	248050	1/31/2023	Data Processing	12091
					CHECK TOTAL		175.00			
0000000	020205	HUDSON'S CUSTOM EXHAUST &	57921	1/31/2023	4100-031020-5408-	-	248051	1/31/2023	Vehicle Repairs & Maintenance	12091
0000000	020205	HUDSON'S CUSTOM EXHAUST &	57935	1/31/2023	4100-031050-7005-	-	248051	1/31/2023	Motor Vehicle & Equipment	12091
					CHECK TOTAL		60.00			
0034723	021102	ID NETWORKS	280219	1/31/2023	4100-031020-3004-	-	248052	1/31/2023	Equipment Repairs & Maintenance	12091
					CHECK TOTAL		2,324.00			
0000000	023891	JIMMY'S AUTOMOTIVE	034401	1/31/2023	4100-031020-5408-	-	248053	1/31/2023	Vehicle Repairs & Maintenance	12091
					CHECK TOTAL		25.00			
0000000	026401	KEY OFFICE SUPPLY, INC.	575128	1/31/2023	4100-021020-5401-	-	248054	1/31/2023	Office Supplies	12091
0000000	026401	KEY OFFICE SUPPLY, INC.	575129	1/31/2023	4100-021020-5401-	-	248054	1/31/2023	Office Supplies	12091
0000000	026401	KEY OFFICE SUPPLY, INC.	575224	1/31/2023	4100-021060-7002-	-	248054	1/31/2023	Furniture & Fixtures	12091
					CHECK TOTAL		777.68			
0034826	027306	KNOX COMPANY	INV-KA-129193	1/31/2023	4100-032010-7008-	-	248055	1/31/2023	Knox Box Upgrade	12091
0000000	027306	KNOX COMPANY	INV-KA-156714	1/31/2023	4100-032010-7008-	-	248055	1/31/2023	Knox Box Upgrade	12091
					CHECK TOTAL		14,435.05			
0034959	030918	PARKER OIL CO.	SHER-01312023	1/31/2023	4100-031020-5408-	-	248056	1/31/2023	Vehicle Repairs & Maintenance	12091
					CHECK TOTAL		7,925.59			
0000000	033601	ELLEN F. MYATT	01312023	1/31/2023	4100-012130-5501-	-	248057	1/31/2023	Travel - Mileage	12091
					CHECK TOTAL		157.86			
0000000	035202	NOTTOWAY PUBLISHING CO.,	CCC-01312023	1/31/2023	4100-021060-5401-	-	248058	1/31/2023	Office Supplies	12091
					CHECK TOTAL		50.00			
0000000	035211	NOTTOWAY COUNTY HEALTH	01312023	1/31/2023	4100-051010-5601-	-	248059	1/31/2023	Contribution	12091
					CHECK TOTAL		24,610.25			
0000000	039806	PIEDMONT SOIL & WATER	01312023	1/31/2023	4100-082030-6004-	-	248060	1/31/2023	Local Contribution	12091
					CHECK TOTAL		4,250.00			
0000000	039808	PIEDMONT REGIONAL	2080	1/31/2023	4100-033010-5805-	-	248061	1/31/2023	Piedmont Region Juvenile Deten	12091
					CHECK TOTAL		1,750.00			
0000000	040405	POPE ELECTRICAL,	1068	1/31/2023	4100-043020-3004-	-	248062	1/31/2023	Equipment Repairs & Maintenance	12091
					CHECK TOTAL		190.00			
0000000	044635	READ'S UNIFORMS	649499-1	1/31/2023	4100-031020-5504-	-	248063	1/31/2023	Travel-Convention & Education	12091
					CHECK TOTAL		365.03			
0000000	045017	RICK'S AUTO SERVICE, INC.	89502	1/31/2023	4100-043020-5408-	-	248064	1/31/2023	Vehicle Repairs & Maintenance	12091
					CHECK TOTAL		77.22			

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	ACCT PD	NET AMOUNT	CHECK DATE	DESCRIPTION	BATCH
00000000	045605	ROBINSON, FARMER, COX	01312023	1/31/2023	4100-012080-3002-	-	2023/01	38,350.00	248065	Professional Services	12091
						CHECK TOTAL		38,350.00			
00000000	047616	E. MICHELLE GRAHAM	01312023	1/31/2023	4100-031020-5504-	-	2023/01	100.22	248066	Travel-Convention & Education	12091
						CHECK TOTAL		100.22			
0034721	048180	SOUTH EAST SALES, INC.	47	1/31/2023	4100-031020-3004-	-	2023/01	1,250.00	248067	Equipment Repairs & Maintenance	12091
						CHECK TOTAL		1,250.00			
00000000	048203	SOUTHSIDE ELECTRIC COOP	ANIM-23043011	1/31/2023	4100-035010-5101-	-	2023/01	262.59	248068	Electricity	12091
						CHECK TOTAL		262.59			
00000000	048212	SOUTHERN STATES - BURKEVI	P428503	1/31/2023	4100-035010-5402-	-	2023/01	56.98	248069	Dog Food & Supplies	12091
						CHECK TOTAL		56.98			
00000000	050602	TMDE CALIBRATION LABS, IN	46824	1/31/2023	4100-031020-5408-	-	2023/01	180.00	248070	Vehicle Repairs & Maintenance	12091
						CHECK TOTAL		180.00			
00000000	050809	TOWN POLICE SUPPLY	R84989	1/31/2023	4100-031020-5409-	-	2023/01	756.56	248071	Police Supplies-Misc & Camera	12091
						CHECK TOTAL		756.56			
00000000	051141	TREASURER OF VIRGINIA	01312023	1/31/2023	4100-035030-3001-	-	2023/01	20.00	248072	Medical Examiner Fee	12091
						CHECK TOTAL		20.00			
00000000	051142	TREASURER, CITY OF PETERS	01312023	1/31/2023	4100-021090-1001-	-	2023/01	2,064.84	248073	Salaries & Wages	12091
00000000	051142	TREASURER, CITY OF PETERS	01312023	1/31/2023	4100-021090-5203-	-	2023/01	23.00	248073	Telephone	12091
00000000	051142	TREASURER, CITY OF PETERS	01312023	1/31/2023	4100-021090-5401-	-	2023/01	17.49	248073	Office Supplies	12091
						CHECK TOTAL		2,105.33			
00000000	054602	VIRGINIA DEPARTMENT OF	202236500303	1/31/2023	4100-031020-5409-	-	2023/01	30.00	248074	Police Supplies-Misc & Camera	12091
						CHECK TOTAL		30.00			
00000000	054628	VERIZON WIRELESS	9925079985	1/31/2023	4100-011010-5204-	-	2023/01	160.04	248075	Internet/Data Service	12091
00000000	054628	VERIZON WIRELESS	9925079985	1/31/2023	4100-012010-5203-	-	2023/01	169.17	248075	Telephone	12091
00000000	054628	VERIZON WIRELESS	9925079985	1/31/2023	4100-032010-5203-	-	2023/01	82.90	248075	Telephone	12091
00000000	054628	VERIZON WIRELESS	9925079985	1/31/2023	4100-034010-5203-	-	2023/01	99.15	248075	Telephone/Internet	12091
00000000	054628	VERIZON WIRELESS	9925079985	1/31/2023	4100-035010-5203-	-	2023/01	98.28	248075	Telephone	12091
00000000	054628	VERIZON WIRELESS	9925079985	1/31/2023	4100-081010-5203-	-	2023/01	49.14	248075	Telephone	12091
00000000	054628	VERIZON WIRELESS	9924936688	1/31/2023	4100-031020-5203-	-	2023/01	1,057.82	248075	Telephone	12091
						CHECK TOTAL		1,706.50			
00000000	055441	VILLAGE VETERINARY SVC	57651	1/31/2023	4100-035010-7010-	-	2023/01	846.93	248076	Vetting	12091
						CHECK TOTAL		846.93			
00000000	057220	WAL-MART COMMUNITY	01312023	1/31/2023	4100-031020-5409-	-	2023/01	29.98	248077	Police Supplies-Misc & Camera	12091
						CHECK TOTAL		29.98			
00000000	057625	WESLEY'S CLEANING SERVICE	585489	1/31/2023	4100-043020-3004-	-	2023/01	800.00	248078	Equipment Repairs & Maintenance	12091
						CHECK TOTAL		800.00			
00000000	058652	WRIGHT AUTO SUPPLY	821737	1/31/2023	4100-031020-5409-	-	2023/01	9.63	248079	Police Supplies-Misc & Camera	12091
						CHECK TOTAL		9.63			

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	999999	DANNY STANLEY		1/31/2023	4100-031020-5408-	CHECK TOTAL	46.14	248080	1/31/2023	Vehicle Repairs & Maintenance	12091
0000000	999999	TY MOORE		1/31/2023	4100-031020-5504-	CHECK TOTAL	128.80	248081	1/31/2023	Travel-Convention & Education	12091
0034986	005213	CARTER MACHINERY CO., INC	1297524	1/31/2023	4214-042040-3004-	CHECK TOTAL	2,032.69	248082	1/31/2023	Equipment Repairs & Maintenance	12092
0000000	030602	LUCK STONE CORPORATION	IV-101713014	1/31/2023	4214-042040-3006-	CHECK TOTAL	7,096.43	248083	1/31/2023	Maintenance - Buildings/Ground	12092
0000000	030602	LUCK STONE CORPORATION	IV-101736807	1/31/2023	4214-042040-3006-	CHECK TOTAL	2,771.63	248083	1/31/2023	Maintenance - Buildings/Ground	12092
0000000	004340	BRIGHTSPEED	E9112-01312023	1/31/2023	4212-031040-3005-	CHECK TOTAL	169.35	248084	1/31/2023	PSAP Maintenance	12093
CHECK TYPE TOTAL							1,489,785.72				
FINAL TOTAL							1,489,785.72				

No. _____

**COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023**

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-18990-0110	Proceeds - Liability Insurance	29,275.00
TOTAL REVENUES		29,275.00
EXPENDITURES:		
4-100-31020-7005	Motor Vehicles & Equipment	29,275.00
TOTAL EXPENDITURES		29,275.00

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
 DATE: 1/30/2023
 adj.c.excel

POSTED BY: _____
 DATE: _____

VACORP CLAIMS1819 Electric Rd. Suite C
Roanoke, VA 24018
540-345-8500

68-183/514

412 VOID AFTER 180 DAYS

PAY
TO
THE
ORDER
OF

Twenty-Nine Thousand Two Hundred Seventy-Five and 00/100 Dollars*****

DATE	CHECK NO.
01/23/2023	530025
AMOUNT	
\$ **29,275.00**	

NOTTOWAY COUNTY
PO Box 92
Nottoway, VA 23955*Steve L. Rawlings*AUTHORIZED ACCOUNT SIGNER
TWO SIGNATURES REQUIRED OVER \$30,000

SECURITY FEATURES INCLUDED. DETAILS ON BACK

⑈ 530025 ⑈ ⑆053112039⑆800104634910⑈

REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Auto Collision	1/17/2023	1/17/2023	2020 Ford Interceptor	\$30,275.00	\$30,275.00
Auto Collision	1/17/2023	1/17/2023	Deductible	(\$1,000.00)	(\$1,000.00)

Claim Number: 3042022315386 Payee: NOTTOWAY COUNTY

Check Number: 530025 Total Check Amt: \$29,275.00 Event Date: 11/15/2022 Department: 304 Nottoway County Date of Check: 1/23/2023

Check Memo: Cover Letter



January 17, 2023

Nottoway County
ATTN: Katy Tomer
PO Box 92
Nottoway, VA 23955

VA Association of Counties Group Self-Insurance Risk Pool

Participant: Nottoway County
Claim Number: 3042022315386
Date of Loss: 11/15/2022
Vehicle: 2020 Ford Police Interceptor
VIN: 5018

Dear Katy Tomer,

Enclosed please find a VAcorp property damage check in the amount of \$29,275.00. This check is for the total loss of the 2020 Ford Police Interceptor, ending in VIN 5018. This amount was determined by the total loss appraisal from S&S Appraisal Services, LLC for \$30,275.00 less the member's \$1,000.00 deductible. The \$30,275.00 is the NADA value at the time of the event.

Please let me know if there are any questions and concerns.

Sincerely,

Candance M. Mills

Candance M. Mills
Claims Associate

Enclosed: check

No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-18990-0110	Proceeds - Liability Insurance	535.12
TOTAL REVENUES		535.12
EXPENDITURES:		
4-100-31020-5408	Vehicle Repairs & Maintenance	535.12
TOTAL EXPENDITURES		535.12

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
DATE: 1/30/2023
adj.c.excel

POSTED BY: _____
DATE: _____

PINNACLE FINANCIAL PARTNERS

VACORP CLAIMS

1819 Electric Rd. Suite C
Roanoke, VA 24018
540-345-8500

68-183/514

412 VOID AFTER 180 DAYS

PAY TO THE ORDER OF Five Hundred Thirty-Five and 12/100 Dollars*****

DATE	CHECK NO.
01/18/2023	528871
AMOUNT	
\$	**535.12**

NOTTOWAY COUNTY
PO Box 92
Nottoway, VA 23955

Steve L. Rawlings

AUTHORIZED ACCOUNT SIGNER
TWO SIGNATURES REQUIRED OVER \$30,000



SECURITY FEATURES INCLUDED, DETAILS ON BACK



⑈528871⑈ ⑆053112039⑆800104634910⑈

REMITTANCE STATEMENT- PLEASE DETACH BEFORE DEPOSITING

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Auto Property Damage	1/5/2023	1/5/2023		\$535.12	\$535.12

Claim Number: 3042023317976 Payee:NOTTOWAY COUNTY

Check Number: 528871 Total Check Amt: \$535.12 Event Date: 1/5/2023 Department: 304 Nottoway County Date of Check: 1/18/2023

Check Memo: payment letter



January 17, 2023

Nottoway County

Attn: Katy Tomer
PO Box 92
Nottoway, VA 23955

VA Association of Counties Group Self-Insurance Risk Pool

Participant: Nottoway County
Claim Number: 3042023317976
Date of Loss: 1/5/2023
Vehicle: 2014 Dodge Charger
VIN: 4631

Dear Katy,

Enclosed please find a VAcorp property damage check in the amount of \$535.12 for the repairs to the above referenced vehicle.

This amount is based on submitted invoice from Lil Dinks Custom Paint & Body for repair cost in the amount of \$1535.12 – \$1000.00 deductible = \$535.12

If you should have any questions regarding this payment, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Maurice Preston'.

Maurice Preston
Claims Associate

Enclosed: check

K-4

No. _____

**COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023**

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-33050-0060	Imagination Library Funding	300.00
	TOTAL REVENUES	300.00
EXPENDITURES:		
4-100-73010-8007	Imagination Library Funding	300.00
	TOTAL EXPENDITURES	300.00

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
 DATE: 1/30/2023
 adj.c.excel

POSTED BY: _____
 DATE: _____

T A X R E C E I P T

Ticket #:00000080001 @@

NOTTOWAY COUNTY

Date : 1/27/2023

P O BOX 85

Register: 03 /T5B1

NOTTOWAY VA 23955

Trans. #: 31484

Dept # : DPIMAG

Acct# :

IMAGINATION LIBRARY FUNDING
JACKIEPrevious Principal
Balance \$ 300.00Principal Being Paid \$ 300.00
Penalty \$.00
Interest \$.00

LIBRARY

Amount Paid \$ 300.00

*Balance Due \$.00

Pd by LIBRARY Check 300.00 # 113749 CBT
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 1/2023



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg | Nottoway | Prince Edward

CRC January 2023 Items of Interest

New Ventures

- The Town of Kenbridge was awarded \$1,000,000 from the Department of Housing and Community Development's (DHCD) Industrial Revitalization Fund (IRF) to rehab/renovate a former tobacco warehouse for reuse as manufacturing facility. The CRC assisted the Town with this application.
- The Town of Blackstone was awarded \$1,000,000 from DHCD's IRF and \$581,000 from the Tobacco Commission's Southern Virginia Program to rehab/renovate the Harris Memorial Armory Center for hospitality job training programs. The CRC assisted the Town with these applications.
- Cumberland County was awarded \$218,000 from the Tobacco Commission's Southern Virginia Program to fund the paving of the Cumberland Courthouse Connector Trail from Bear Creek Lake State Park to Cumberland Courthouse. The CRC assisted the County with this application.
- Prince Edward County was awarded \$50,000 from the Virginia Department of Agriculture and Consumer Services' Agriculture and Forestry Industries Development Fund (AFID) to help purchase equipment for the Prince Edward Cannery. The CRC assisted with this application.
- Next CRC Meeting, Wednesday, February 15, 2023 at 9:30 a.m., Prince Edward Court House, Farmville, Virginia.

Activity

- Blackstone Armory Environmental Cleanup Project: Both contractors for asbestos abatement and underground tank removal have executed their contract and are expected to begin work in the next few weeks.
- Regional Emergency Planning: CRC staff has been checking in periodically with local Registrars to verify the progression of the project. The work is expected to be completed by the end of January.
- DEQ Watershed Implementation Plan (WIP) III Assistance: CRC staff has submitted a final report for the 2022 WIP III contract. The contract for 2023 has been signed and forwarded to DEQ for execution.
- PE County Access Road Project Administration: The Contractor has begun work that includes: delivering materials, clearing operations, ancillary survey, and erosion control actions. The CRC is assembling the first reimbursement request.
- CRC Affordable Workforce Housing Development Program: Housing partners: Piedmont Habitat for Humanity has been informed that their first manufactured home will be delivered in early February 2023; Smyth Properties, LLC has completed gutting the upstairs of both properties. The architect has drawn up plans for the properties; and the Town of Blackstone awarded the construction bid to QMB construction and are expected to begin at the end of January.
- CRC Regional Hazard Mitigation Plan: VDEM reviewed the submission and requested CRC staff make some changes. CRC staff is currently working on making these changes.
- Nottoway County Comprehensive Plan Update: The Planning Commission held a joint public hearing with Board of Supervisors on January 25, 2023.
- Charlotte County Comprehensive Plan Update: The CRC Staff is working with the Planning Commission on revising the Community Resources sections and beginning on the Draft Section on Land Use (IV) of the comprehensive plan.
- Drakes Branch SLFRF Administration: The CRC assisted the Town to advertise RFP's for the new town water metering system. Proposals are due on February 9, 2023.
- DHR ESHPF Kenbridge Town Hall Repairs & Charlotte County Courthouse Complex Drainage Projects: Kenbridge has temporarily stopped work due to weather constraints. Charlotte has completed excavating and landscaping and has begun HVAC repairs to the Courthouse Complex.
- GO VAR3 Entrepreneurship & Innovation Implementation Project: The CRC submitted the 4th reimbursement request covering the last quarter to GO Virginia for reimbursement.
- CRC Regional VATI Broadband Grant (Cumberland, Lunenburg & Prince Edward): Kinex is currently laying fiber in Prince Edward, Lunenburg, and Cumberland County completing 1,640 new passings. Kinex and their contractor are working to address issues with the firm that marks existing utility lines in the project areas.
- CRC REDO Strategy and Business Plan: The CRC has adopted an amended Procurement Policy that allows the CRC to procure consulting services. The CRC is currently soliciting consulting services for the project.
- SEED Innovation Hub: After EDA requested a few additional changes, Longwood has resubmitted the bid documents for final EDA approval.

L-2



love knows no boundaries

January 15, 2023

County of Nottoway
P.O. Box 92
Nottoway, VA 23955

Dear Friends;

On behalf of the animals and volunteers at the Southside SPCA, thank you for your very generous donation in the amount of \$150.00, which was received by Check No. 247370 dated 12/19/2022.

It is only with the support of loyal donors such as you that we are able to continue our efforts to rescue, care for, and find good homes for the abandoned, neglected and abused animals of Southside Virginia. Your compassion and generosity will help make it possible for us to rescue, care for, adopt into loving homes, and spay and neuter over 2,000 animals this year. You truly are helping to make a difference in the lives of thousands of Southside Virginia animals!

Please do not hesitate to contact me at info@southsidespca.org or at (434) 736-9595 if you have any questions about our organization. You can also send me a message by visiting our website - www.southsidespca.org - and going to the "Contact Us" page.

This letter serves as a receipt for your donation. Please retain it for your tax records. The Southside SPCA is a tax-exempt, 501(c)(3) organization. No goods or services were exchanged for your contribution.

Sincerely,

Sandy Wyatt
Volunteer & Director

Thank you so very much for your support!

M

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

LYNN K. SHEKLETON, CHAIRMAN
DISTRICT 5
STEVE W. BOWEN, VICE CHAIRMAN
DISTRICT 1
HELEN M. SIMMONS
DISTRICT 3
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DISTRICT 4
JOHN A. ROARK
DISTRICT 2



COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: P. S. T. (Ted) Costin, Nottoway County Administrator

Subject: February 2023 Report

Date: February 9, 2023.

Since the Board's last meeting routine meeting attendance was conducted on my part. I participated in interviews for medical service providers to the Piedmont Regional Jail as a member of that board. With the Chairman and Vice-Chairman, I met with officials from Blackstone on several topics and subsequently participated in another meeting with Blackstone officials regarding animal control. I also had lunch with Col. Shaver to discuss the renaming ceremony which is still tentative for March 24. I also attended the Solar Open House held at the Blackstone Inn.

The status of many projects was reviewed during the work session of this date, but of note:

- The improvements to obtain energy efficiency continue, are ahead of schedule, and will be turning to HVAC duct cleaning.
- Mr. Hawkins has completed an assessment of the LRA residential properties and a work session for the LRA on site is recommended although some recommendations are administrative and are being implemented.
- No Constitutional Officers sought participation in the county's personnel policy. Revisions to the questionnaire have been made and forwarded to the project lead with SandsAnderson. We anticipate a draft document for staff and Board review and comment before final adoption by the Board.
- The responses to the Request for Proposals for Audit Services are due and will be opened late in the day on February 10. I will advise of results verbally at your meeting.

A second round of interviews for the Senior Maintenance position for the courthouse complex has been conducted. The advertisement for a Building Official has been issued.

I will be happy to take any questions you might have on these or any other issues, but first let me take a moment to thank everyone for their consideration and condolences as my family dealt with the passing of my Father-In-Law.

Thank you.

March 9, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE EMERGENCY OPERATIONS CENTER THEREOF, ON THURSDAY, THE 9TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen calls the meeting to order at 6:30 p.m.

Chairman Bowen provides the invocation and then leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Vice Chairman Roark moves to approve the agenda. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin begins the discussion of the Project List. Completed items have been moved to the end. The list has been rearranged into categories.

Chairman Bowen notes the Town of Blackstone has approached the Board regarding the school property being surplus.

Administrator Costin begins with list items numbers 15-16. Most everything at the Courthouse needs painting. The Energy Audit is ongoing with duct cleaning. Also, there is an issue with a water pump under the Circuit Court and possibly a broken water pipe.

Item 36, Mr. Hawkins is rewriting LRA leases. Mr. Hawkins has presented a list of needed maintenance and repairs. Staff recommends a tour of the LRA the morning of the renaming ceremony. There is a vacant maintenance position at the LRA.

The Solid Waste Study should cover items 39-41. The Solid Waste Study will be on the Agenda for next week's meeting. Supervisor Shekleton had questions about the contract, and those answers will be in the upcoming Board packet. The Study covers the entire solid waste system, including the towns.

Some projects have been added and completed since Mr. Anzivino originally compiled the list, such as redistricting and the move of the Burkeville library. Some are ongoing but are now being managed, such as the website. Chairman Bowen encourages the Board to bring the list to meetings to easily revisit these projects.

Administrator Costin provides an update on available ARPA funds. From the \$1,479,318.50 in round one, \$1.1 million has been committed to broadband. The contract is dependent on citizens signing on, and if that sign-on rate is not reached, the final cost could be as much as \$1.3 million. Assistant Administrator Tomer has provided a handout showing a breakdown of rounds one and two. Administrator Costin suggests holding back the \$379,000 from round one to cover the broadband but have other projects in mind in case it is not needed.

Of the \$1,479,318.50 in round two, \$1,006,168.50 has been committed to phase 2 of broadband, \$200,000 to the Crewe Volunteer Fire Department's water tanker, \$10,000 to the Town of Burkeville for the utility line extension for the animal shelter, and just under \$12,000 for the handicap ramp for the Commissioner of the Revenue's office.

For future considerations for the use ARPA funds, there are the Public Safety Training Center, the handicap ramp for the EOC, relocating the registrar's office, STEPS, the Blackstone concession stand, the Burkeville utilities extension, and the roof on the Crewe Library.

Buddy Hyde says the Crewe tanker truck is in Richmond for additional equipment, and Chief Schnepf hopes to have it in service by April. The Public Safety Training Center is one of the biggest in the state but has deteriorated. A safe estimate to restore it is \$200,000. It is suggested that this project be considered as a use of the excess ARPA funds from broadband, and the repairs could likely be done within ten months to a year. An engineer will be doing a 5-year inspection soon and will inform Emergency Services of its needs. There may be a need for additional upgrades to the site as well as the building. Rental fees are held in a line item in the Blackstone Fire Department's budget.

STEPS originally asked for \$200,000 but is now asking only \$75,000 for homeless housing without the domestic violence project included.

Chairman Bowen would like the Board to move away from the Cox Road water line issue until the Town is willing to take it up.

Chairman Bowen would like to have the Crewe library on the list. He would like to consider the other two towns such as Blackstone's concession stand and the engineering design for the utility lines for the shelter in Burkeville.

Regarding Planning Commission appointments, the Board considers reducing the size of the Planning Commission. After discussion, a consensus is agreeable to having two members from each district plus one representative from the Board. When a district includes a town, one of its two members should be chosen from the town. The Board representative would be a non-voting member.

The Board adopted an Ordinance in 2020 that waived the taxation of residential solar panels until December 2023. The General Assembly has since passed a law that roof-mounted solar panels on houses or agricultural buildings cannot be taxed, but it did not include ground-mounted solar panels. The Board can extend its waiver on ground-mounted panels or tax them. The Board would like to know if it is optional or if it must tax the ground-mounted solar panels once this ordinance expires. It can extend the ordinance indefinitely. They would like to revisit this topic with the additional information and the state verbiage at a future meeting.

Issues with dogs in the Town of Blackstone has been brought to the Chairman's attention. Discussion follows on the topic. Mayor Ben Green is present and mentions aspects of the Blackstone Town Council's work on an animal control ordinance. He would ask the Board to hold off on further discussions until Blackstone's ordinance is passed. The Board would like to see the other towns' ordinances and have a worksession on this topic on April 13th at 6:30 p.m.

Chairman Bowen would like to add an agenda section for concerns of the Board members. The Board should give priority to the upcoming vacancies of the Treasurer and Deputy Treasurer. The replacement should overlap in the office prior to the vacancies. Judge Teefey is looking to appoint an interim. Administrator Costin reads a communication from Jane Brown, Clerk of the Circuit Court, regarding Judge Teefey's appointment. Chairman Bowen asks that this communication be read for the public at Thursday's meeting.

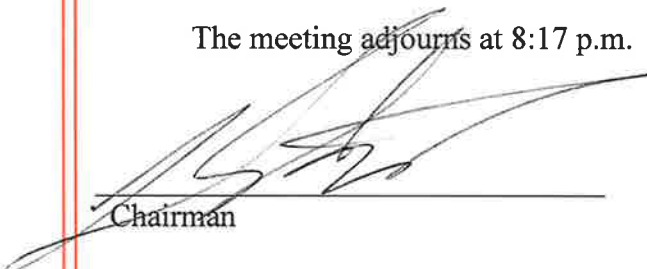
Chairman Bowen plans to set a meeting with the Chair and Vice Chair of the School Board, the Mayor and Town Manager of Blackstone, Eric Nash, and the Vice Chairman of the Board of Supervisors on site of the old school building in Blackstone. Discussion follows regarding the property. Supervisor Vaughn expresses concern over surplusings the land. Supervisor Shekleton asks Mayor Green about the concrete pads the Town plans to put in place. Mr. Hyde would consider the pads as resources during a disaster, but they would not necessarily be mentioned within the EOP. Mayor Green would like to discuss with the Council the idea of proffers, so that if the land transferred to the Town, there would be pads available for the County and schools for an amount of time. Chairman Bowen would like the Chair and Vice Chair of the School Board to view the property.

March 9, 2023

Vice Chairman Roark makes a motion to adjourn. The motion receives a second from Supervisor Simmons. The motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 8:17 p.m.


Chairman
Clerk



Nottoway County Board of Supervisors

Worksession - March 9, 2023, 6:30 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Invocation

Pledge of Allegiance

Chairman Bowen

Chairman Bowen

B. Approval of the Agenda

C. Priority List (Revised)

D. ARPA

E. Planning Commission Appointments

F. Taxation of Solar

G. Town Animal Control

Motion to Adjourn

March 13, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE EMERGENCY OPERATIONS CENTER THEREOF, ON MONDAY, THE 13TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen calls the Nottoway County Board of Supervisors Worksession to order at 7:00 p.m., provides the invocation, and then leads in the Pledge of Allegiance.

Administrator Costin announces that the state has put out a “skinny budget”. He then proceeds through a detailed expenditure report highlighting what is included in each department’s budget.

The school has provided figures based on an ADM of 1,725 students. The required local effort and match is \$5,458,424 with an additional \$280,858 for ANTC. Amelia is considering pulling out of ANTC but is required to give notice in February, so they will remain until at least 2024. This report does not include any capital improvement items for the schools.

To the LRA, Mr. Hawkins previously presented to the Board a list of needed work. Much of the revenue/expenditures reflects that work, but that department’s budget does not balance. Staff suggests several ways to balance it beginning by reducing both the Pickett General Property and the Pickett Park Lodge by \$100,000 each. Discussion turns to the likelihood of being able to complete that much work in one fiscal year. However, the County still owns the bowling center building and insures it, so repairs and maintenance must be budgeted. To raise revenues, staff proposes a rent increase at the Lodge by 50% which would generate \$100,000. Davenport has suggested investments which would also generate revenue and help bring the LRA budget into balance. Vice Chairman Roark would like a project list to determine if any of the \$200,000 in projects can be completed.

The E911 Fund shows revenues projected to exceed expenses. Staff suggests using the excess for the public safety radio project.

Solid Waste is \$214,220 out of balance. Phase I of the solid waste study will provide multiple options; Phase II has already been budgeted and will provide an opportunity to explore some of those options. Staff has considered several avenues to balance the landfill. Reserves could be used to cover the needed funding. Reducing the convenience center hours could offset some of the dip into reserves until the solid waste study comes back with options. The study could provide options such as moving to automated convenience centers. Phase 1 of the study may be done by June or July, so the County would likely in the next fiscal year before receiving the first report. Administrator Costin notes that after Phase 2 of the study is complete, the Board could amend the budget to reflect changes.

The housing project fund, which was used for low interest housing loans, has less than \$1,000 owed. The fund holds approximately \$73,000, and the Town of Blackstone has requested \$40,000 for work on one specific house. The Towns of Burkeville and Crewe have no defined project areas. There are details and much work that needs to be considered for block grants, and they must have defined project areas.

Having a group tour of LRA property as the Authority, led by Mr. Hawkins, is considered. The day of the Fort Barfoot renaming ceremony would be a good opportunity. The ceremony is at 1:00 p.m., but there are festivities from 11:00 a.m. to 3:00 p.m. Meeting at 9:00 a.m. is suggested.

With no cuts at this point, revenues and expenditures are separated by \$2,701,367. The Comp Board figures came today. ARPA funds are not included in the revenues or expenditures.

March 13, 2023

The public safety radio system is budgeted at \$851,000. Also, funds to replace the County van are budgeted. Each district has been allocated \$5,000 for its own discretionary fund. If a Supervisor sees a district need, the Supervisor can use that district's discretionary fund once approved by the full Board.

Chairman Bowen discusses the possibility of leasing a vehicle for Social Services. Piedmont Geriatric Hospital leases its vehicles, so he is familiar with the process and considers it a similar fit for Social Services' mission. As to the County vehicle, the Board needs something for group travel only on seldom occasion and may be better renting a vehicle for a day.

Staff proposes budgeting legal fees at \$250,000, up from \$100,000. This is not only for defending the County but enforcement issues where the County takes someone to court. Supervisor Simmons notes that the County has to have a good lawyer. Chairman Bowen would like to see itemized invoices to determine for what the County is being charged.

Reassessment is budgeted at \$120,000. The Commonwealth's Attorney's requested additional personnel has been included at \$110,000. The salary, fringes, and vehicle have been included for a fifth School Resource Officer at \$110,000.

Grant matches are included for two hazardous mitigation grants. One is for hurricane shutters on the EOC and the dispatch office. One is for the county-wide public safety warning siren system. A cumulative increase for fire and rescue is \$55,400.

The Juvenile Detention Center has \$41,000 budgeted for their renovations.

Work at the Courthouse Complex is budgeted at \$200,000. Mr. Huband has been completing an assessment, and there are a lot of needs. This figure can be reduced with a priority list and by completing some items in FY23.

STEPS requested help stepping in for the loss of Madeline's House for which \$2,000 has been budgeted.

A new vehicle has been discussed for Social Services and included at \$25,000.

Currently there is no CSA Coordinator, and staff suggests having this as a full-time position. The vacancy is being covered by DSS staff. Staff has budgeted \$200,000 for CSA's increased mandated services.

At 8:07 p.m. the Board takes a recess. The Board reconvenes at 8:11 p.m.

Blackstone Town Manager Vannoorbeeck presented a request for \$50,000 for the Nottoway Gators concession stand. He addressed outfitting the concession stand, and, in storage at the LRA, there is unused kitchen equipment. Mr. Vannoorbeeck will take a look at what is available. Administrator Costin suggests an in-kind contribution of kitchen equipment. The \$50,000 is included in the budget, but the Board had previously asked that be added to the ARPA list. Concerning the ARPA funds, Administrator Costin has contacted the Town of Crewe regarding the library roof and HVAC. He also contacted the Town of Burkeville regarding animal shelter utilities, and Mayor Welch will provide a dollar figure. In the past, the Board has budgeted \$2,000 per town for recreation. Chairman Bowen explains that the funds went to the towns to be used to run the lights or maintain the ballfield rather than directly to the Rec Association. He would like to eliminate the district discretionary funds and better fund recreation. Discussion follows on budgeting for the Rec Association. With other agencies needing funding, no decision is made.

Three non-governmental agencies have requested funds totaling \$11,000: Piedmont Area Veterans Council, Heart of Virginia Free Clinic, and Habitat for Humanity. These were not funded last year.

Budgeted for Economic Development/Marketing is \$50,000. Discussion follows on what is being marketed and if the money would be better spent fixing the LRA property. Davenport is encouraging the LRA to invest its interest to generate revenue.

There are no fee increases except for the Court security which must be passed by ordinance.

Assistant Administrator Tomer has prepared a spreadsheet comparison for salaries. County employees have been calculated at a 0-3% increase, Constitutional officers at 5%, and DSS at 5%. She has not had official word regarding the state budgeting for 7% raises.

No change has been proposed in tax rates at this point in the process. Regarding the reassessment, Mr. Pearson has said he is seeing 30-50% increases, and that will affect FY25.

Meeting dates are discussed. March 20th at 6:00 p.m. for an LRA worksession and at 7:00 p.m. for a Board budget worksession. March 23rd at 7:00 p.m. for an Economic Development Committee meeting. March 24th at 9:00 a.m. for an LRA tour/worksession followed by the name changing ceremony.

Vice Chairman Roark moves to adjourn. A second is provided by Supervisor Shekleton. The motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 9:13 p.m.


Chairman


Clerk



Nottoway County Board of Supervisors

Worksession - March 13, 2023, 7:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Invocation

Pledge of Allegiance

Chairman Bowen

Chairman Bowen

B. Presentation of Budget Status

Ted Costin, County Administrator

Katy Tomer, Assistant County Administrator

C. Comments from Members of the Board

Vice Chairman Roark

Supervisor Simmons

Supervisor Vaughn

Supervisor Shekleton

Chairman Bowen

Motion to Adjourn

March 16, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 16TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR
ANDREW R. MCROBERTS, LEGAL COUNSEL

Chairman Bowen calls the meeting to order at 6:30 p.m.

Approval of the Agenda – Vice Chairman Roark moves to approve the Agenda with the addition as presented. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The minutes of the regular monthly Local Redevelopment Authority Meeting held February 16, 2023, are presented. Supervisor Vaughn moves to receive and adopt the minutes as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

There is no unfinished business. The Authority considers the following new business.

1 – William D. Lyles: Presented is a lease addendum for 2365 Military Road, Pickett Park, to extend the lease for one year. There are two spaces, and Mr. Hawkins suggests renting them at \$150 each. The fee is calculated by square footage.

Vice Chairman Roark moves to approve the lease agreement between the Nottoway LRA and William D. Lyles for 2365 Military Road, Pickett Park. The motion receives a second from Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – RCS, LLC: Mr. Hawkins gives details on a new lease for 2207 Military Road, formerly Ida's Kitchen. RCS, LLC is a military contractor that caters food services to troops training in the field. This will not be a functioning restaurant but rather a place to prepare food. Mr. Hawkins suggests a one-time payment of \$2,000 to cover security deposit and first month's rent. Monthly rent would then be \$1,000 per month.

Supervisor Vaughn moves to approve the lease with RCS. Vice Chairman Roark provides a second. Following a voice vote, the motion carries as follows:

March 16, 2023

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Mr. Hawkins informs the Board that MCC Restore & More, a current lessee, has expressed an interest in purchasing buildings 436, the lot behind it, and building 428. Administrator Costin recommends taking up this matter in Closed Meeting.

Mr. Hawkins states there is a need for help with maintenance projects. A Maintenance Tech position has been posted and resumes are being received.

Mr. Hawkins continues to amend and revise leases as needed. He proposes, that at the time of renewal, fees be increased by \$25 and leases be established as monthly rather than yearly. He has designed a new lease to incorporate these changes but has not submitted it to the Authority yet. Vice Chairman Roark would like to review the new lease format prior to approval. Mr. Hawkins would like to begin the \$25 increase on July 1.

He discusses the different rental units available and why rentals would be better monthly than annually. He also suggests the Authority add into the lease renewals that it will no longer supply tenants with paper products, etc.

There is a need for an open trailer for hauling. Mr. Hawkins ends with a concern over the signage on the property that still uses the name "Pickett". Administrator Costin notes that a name change has not yet been discussed by the Authority, so this would be for consideration and not action.

Supervisor Shekleton moves that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Pickett.

A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Authority enters Closed Meeting at 6:48 p.m. The Authority reconvenes at 7:04 p.m.

Vice Chairman Roark moves to enter Open Session. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Shekleton moves that:

WHEREAS, the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

March 16, 2023

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Local Redevelopment Authority that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Local Redevelopment Authority, and (iii) no action was taken in the closed meeting regarding the items discussed.

The motion receives a second from Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Vice Chairman Roark moves to adjourn. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen adjourns the meeting at 7:06 p.m.

Chairman

Clerk



Nottoway County Local Redevelopment Authority

March 16, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held February 16, 2023.

D. Unfinished Business

E. New Business

1. Lease – William D. Lyles
2. Lease – RCS, LLC

L. Shane Hawkins, Maintenance Supervisor
L. Shane Hawkins, Maintenance Supervisor

F. Staff Report

L. Shane Hawkins, Maintenance Supervisor

G. Informational Items

1. Lease Actions
2. Club Income

H. Closed Session

Motion to Enter Closed Session

To move that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Pickett.

Motion to Adjourn

February 16, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 16TH DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
SHANE HAWKINS, PROJECT MANAGER
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen calls the meeting to order at 6:30 p.m.

Approval of the Agenda – Administrator Costin notes one item was included in tonight's package but was omitted from the Agenda. This would be F3 – Manager's Report. Supervisor Roark moves to approve the Agenda with the addition as presented. A second is provided. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The minutes of the regular monthly Local Redevelopment Authority Meeting held December 15, 2022, are presented. Supervisor Vaughn moves to receive and adopt the minutes as presented. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

There is no unfinished business. The Authority considers the following new business.

1 – Vietnam Veterans of America, VA Heartland Chapter No. 806: Presented is a lease addendum for 2353 Military Road, Pickett Park, to extend the lease for one year. The new expiration date will be February 28, 2024.

Supervisor Roark moves to approve the lease for the Vietnam Veterans of America, to continue at no charge. The motion receives a second from Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Informational items in the package are a report listing lease actions and an income report for the Officer's Club. Mr. Hawkins informs the Authority that income was down for the month of January, and there was one event cancellation. He describes the calendar system used to track rentals of the Officer's Club. It is well used, and a workforce crew helps him clean after an event to have it ready for the next.

Mr. Hawkins presents the report from the package listing progress being made at the LRA. He has begun cleanup of a number of areas including the RV park. There are issues such as abandoned RVs. There are no signed leases, only an RV agreement.

February 16, 2023

Supervisor Roark suggests the Authority consider reviewing the agreement. Mr. Hawkins has been doing an overall assessment of the property, and Mr. Costin suggests holding a worksession there at the property.

Mr. Hawkins informs the Authority that many changes have come down from the state regarding rental agreements and collections, and that language needs to be added to the leases for the businesses as well as the residential renters. The Lodge water heaters are a constant source of complaints and estimates to replace them run from \$15,000 to \$46,000. It is a consensus of the Board that Mr. Hawkins continue along this same line of cleaning up and assessing the needs of the LRA.

Chairman Bowen considers using the LRA fund to make improvements to the property that Mr. Hawkins is finding but also questions if that fund could be used for Economic Development. There is approximately \$5 million in the fund.

Mr. Hawkins would like to focus on the "redevelopment". He has ideas on how to improve the property which would then generate more revenue. Mr. Costin asks the Authority for a date to tour the property and see some of the areas that need attention. Chairman Bowen suggests holding an EDC meeting at the LRA. Mr. Costin suggests the morning of the Fort Pickett renaming ceremony as several will already be on base for the March 24th event.

Supervisor Roark asks if there is room on LRA property for solar. Mr. Hawkins suggests using solar for the water heaters since they are in need of replacement. The reflection from the panels could be a problem for aircraft. There is already a solar field there, and SVCC holds classes for solar installers.

Administrator Costin introduces Matthew Huband who is in attendance tonight. He has been hired as the Maintenance Supervisor for the Courthouse complex.

Supervisor Vaughn moves to adjourn. The motion receives a second from Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen adjourns the meeting at 7:53 p.m.

Chairman

Clerk

LOCAL REDEVELOPMENT AUTHORITY**(Nottoway County)****2193 Military Road****Pickett Park****Blackstone, Virginia 23824****(434) 298-0366/FAX 298-0367****pcktlra@embarqmail.com**

March 3, 2023

SUBJECT: Lease Agreement dated the 22d day of March 2004
between the Nottoway County Local Redevelopment
Authority and William D. Lyles

This Addendum, by agreement of both parties, extends the
period of the lease for 2365 Military Road, Pickett Park, for
one year commencing on April 1, 2023, and expiring March 31,
2024. All other terms of the Lease Agreement remain in effect.

LANDLORD:

Nottoway County

Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL# _____

Name: Steve Bowmen

Signature

Title: Chairman

Date: _____

Print

TENANT:

William D. Lyles

WITNESS/ATTEST:

By: _____ #SEAL# _____

Name: _____

Signature

Title: _____

Date: _____

Print

Local Redevelopment Authority

Nottoway County, VA

2193 Military Road, Pickett Park, Blackstone, VA 23824

Telephone: 434-298-0366 Fax: 434-298-0367

March 8, 2023

PROPOSAL FOR COMMERCIAL RENTAL

Building 2207 Military Road, formally Ida's Kitchen, is currently vacant. Remote Catering Solutions, LLC (RCS, LLC) has approached the LRA and is interested in renting the building for a food prep area. RCS, LLC is responsible for prepping food and taking it to the soldiers in the field. There will be no customer foot traffic coming from and going to the building, so the parking lot will not need any work. LRA has agreed to fix a few broken floor tiles and some drywall damage to the kitchen ceiling. LRA will also do light cleaning. RCS, LLC has agreed to have all utilities in their name and pay \$2,000 up front to cover security deposit and first month's rent.

I propose to lease this building to RCS, LLC (Tenant) for \$1,000 per month for the first ~~_____~~. Rent will be due on the 1st of each month.

All kitchen equipment will convey AS IS. Any remodel or upgrades to any part of the building will be the cost of the Tenant and to remain with the building after the lease ends. Tenant will be responsible for the maintenance and upkeep of the building's interior and exterior. Tenant will be responsible all repairs to structure, grounds, utilities, water, sewer, electrical, plumbing, and heating & cooling.

Shane Hawkins

Local Redevelopment Authority
Nottoway County/Ft. Pickett
shawkins@nottoway.org
434-298-0366

Memorandum

To: Local Redevelopment Authority

From: Shane Hawkins

Date: March 9, 2023

Subject: Progress of LRA

The following is a list of projects at LRA.

- #1 Restore & More LLC has sent a request /intent to purchase buildings 436 and 428. No amount has been offered.
- #2 Maintenance Tech job has been posted on Indeed and the County website
- #3 Continuing to amend and revise all leases including a rent increase of \$25 upon lease renewal, on lease renewals making lease month to month, instead of yearly.
- #4 Discontinuing supplying tenants with paper towels, toilet tissue, etc. because not in lease.
- #5 In need of purchasing a trailer to haul brush and mowers.
Approximately \$3200.00
- #6 Roadside clean up around LRA properties.
- #7 Work crew and I have delivered over 30 military locker to various agencies throughout County.
- #8 List and cost analysis for replacing any Pickett Park signs for future name change.
- #9 Verbal offer to rent the old Small Business Incubator office and conference room for \$300 per month.
- #10 Proposal to rent Building 2207 Military Road, formally Ida's Kitchen for \$1000 a month with a one year lease.

Thank you,

Shane Hawkins

shawkins@nottoway.org

434-298-0366

LEASE ACTIONS PICKETT PARK

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY RENT	POINT OF CONTACT	REMARKS
186	Eugene Williams	1 yr	10/1/22 - 9/30/23	700.00	Eugene Williams 434-569-5211	
208	Cooperative Milk Producers Assoc.	1 yrs	2/18/23 - 2/17/24	275.00	Michael Myatt 292-6455	
284	Rocky Hill Contracting Inc	1 yr	2/18/03 - 2/17/15	300.00	Irene Phelps 676-6576	
401	Piedmont Hospital/VCBR	2 yrs	7/1/22 - 6/30/24	600.00	Michelle Shaffer 804-766-3456	
414	Robert Thacker	1 yr	11/1/22 - 10/31/23	40.00	Robert Thacker 804-586-1868	
426	Signs, Designs & More	1 yr	1/1/23 - 12/31/23	150.00	Sharon Fassold 292-4555	
427	MCC Restore & More	1 yr	1/1/23 - 12/31/23	125.00	Michael McGhee 910-797-7920	
430	Restoration Ministries	1 yr	12/1/22 - 11/30/23	150.00	James L. Hogg 298-1215	
432	VACANT					
436	MCC Restore & More	1 yr	6/1/22 - 5/31/23	300.00	Michael McGhee 910-797-7920	
437	LRA	Indef		0.00	Shane Hawkins 298-0366	
440	VA Commonwealth Univ, T/TAC	1 yr	11/1/21 - 10/31/23	430.75	Delila Torres 203-391-8669	
445	VACANT					
448	PROCINCTU GROUP, Inc	1 yr	1/1/23 - 12/31/23	600.00	Anthony Cassino 800-906-9589	
450	Skookum Contract Services (building and parking lot)	1 yr	9/1/22 - 8/31/23	1,000.00	Anthony, Lewis 434-298-3390	
1200	Nottoway Lanes			3,000.00		
1279	Small Business Incubator	Indef	10/15/99 - indef	2,164.00	Shane Hawkins 298-0366	Feb. '23 income
1279B	T&H Services LLC	1 yr	9/23/22 - 9/22/23	1,500.00	Paul Garno 518-538-0817	

Bldg Lease Actions
LRA, Pickett Park

GI

Club Income

[illegible]

LRA



Nottoway County Board of Supervisors

March 16, 2023, 7:00 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Chairman Bowen
Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

** Resolution Honoring Curtis O. "Shep" Shepherd

Board of Supervisors

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Joint Public Hearing with the Planning Commission January 25, 2023; the worksession of February 9, 2023; and the regular monthly meeting of February 16, 2023.

D. Delegations from the Public – All Delegations are limited to 5 minutes

E. Public Hearings

F. Presentations

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Ellen Myatt, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

- | | |
|--|----------------------------------|
| 1. Appointment – Planning Commission | Ted Costin, County Administrator |
| 2. Appointment – Recommendations for BZA | Ted Costin, County Administrator |
| 3. Solid Waste Study Contract | Ted Costin, County Administrator |
| 4. Animal Shelter Report | Ted Costin, County Administrator |

J. New Business

Motion to Accept Recommendations or Amend for Discussion of any Particular Item

- | | |
|---|--|
| 1. Auditor RFP | Ted Costin, County Administrator |
| 2. Set Date/Place/Time – VDOT SSYP Public Hearing | Ted Costin, County Administrator |
| 3. Authorization for Budget Adjustment Public Hearing | Katy Tomer, Assistant County Administrator |
| 4. Resolution Emerg. Management Professionals' Week | Buddy Hyde, Emergency Services Coordinator |

K. Consent Items

Katy Tomer, Assistant County Administrator

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|--|--------------|
| 1. February Expenditures – All Funds | |
| 2. Budget Adjustment – Opioid | \$5,509.78 |
| 3. Budget Adjustment – CSA | \$2,240.00 |
| 4. Budget Adjustment – Sheriff | \$378.28 |
| 5. Budget Adjustment – Opioid | \$1,391.96 |
| 6. Budget Adjustment – Sheriff | \$1,413.85 |
| 7. Budget Adjustment – Circuit Court Clerk | \$42,900.00 |
| 8. Budget Adjustment – Library | \$256.00 |
| 9. Budget Adjustment – Library | \$100.00 |
| 10. Budget Adjustment – School | \$252,425.00 |
| 11. Refund – Landfill Account | \$20.16 |
| 12. Grant Award – Sheriff | \$2,765.00 |
| 13. Lease Documents – Landfill Equipment | |

L. Correspondence/Information Items

1. CRC – February 2023 Items of Interest
2. Sales Tax Receipts
3. Blackstone Volunteer Fire Department
4. Letter to Attorney General

M. County Administrator Report

N. Comments from Members of the Board

Vice Chairman Roark
Supervisor Simmons
Supervisor Vaughn
Supervisor Shekleton
Chairman Bowen

O. Closed Session

Motion to Enter Closed Session

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn



Nottoway County Local Redevelopment Authority

March 16, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

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Regular Monthly LRA Meeting held February 16, 2023.

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L. Shane Hawkins, Maintenance Supervisor
L. Shane Hawkins, Maintenance Supervisor

F. Staff Report

L. Shane Hawkins, Maintenance Supervisor

G. Informational Items

1. Lease Actions
2. Club Income

H. Closed Session

Motion to Enter Closed Session

To move that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Pickett.

Motion to Adjourn

April 13, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE EMERGENCY OPERATIONS CENTER THEREOF, ON THURSDAY, THE 13TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN
JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen calls the meeting to order at 6:30 p.m., provides the invocation, and then leads in the Pledge of Allegiance.

Vice Chairman Roark moves to approve the Agenda. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Mike Mason begins a presentation on the 700-acre Dickerson Creek solar project. The owner of the land has been traced to the Commission of Churches for England. The General Assembly passed HB 894 which brought about Virginia Land and Energy Navigator, VaLEN, a mapping tool to bring together GIS information related to prime farm and forest land to support land use planning. He presents a map of Nottoway and points out the ecological core. He then points out where the Dickerson Creek project would be located.

He says the soil becomes compacted after a utility solar project in such a way that drainage will never be the same. Also, the soil erodibility for that area could cause Hamilton's pond to fill with silt. Jerry Spence adds information regarding this area having highly erodible soil texture.

Mr. Mason points out the location of the proposed battery storage facility for the Dickerson Creek project and the location of the Plantation Pipeline. A fire there could be devastating. Property values will decrease.

Mr. Mason encourages the Board to use VaLEN to make sound decisions, get the Comprehensive Plan in place, and craft an Ordinance to keep solar out of vulnerable areas such as the Dickerson Creek project area.

Dr. Carr, Commonwealth's Attorney Watrous, and Animal Control Officers Sheila Estes and Destiny Johnson are invited to the table. The Town of Blackstone recently approved a new Animal Control Ordinance which everyone has reviewed. An ideal goal would be to have the towns and the County with complimentary ordinances. Noted issues in the new ordinance are a possible increased workload for staff, parts not being enforceable, and some 4th amendment issues. Ms. Watrous notes some actions are criminal and some are civil, so there are cases her office would handle and others would be for the county attorney. Some items within Blackstone's ordinance are not consistent with state Code. Administrator Costin notes that the Town adopted the ordinance with hopes the County would agree on enforcement.

Dr. Carr notes the limit of 4 animals would not be enforceable. Vice Chairman Roark says Crewe recently instituted a limit also. He suggests those who are over the limit should register all the animals with enforcement of registration, then a dog could not be added until the owner's total reduces to less than the limit. As the ordinance mentions a limit on cats, Vice Chairman Roark says cat laws must also be enforced. Dr. Carr notes an issue with using rabies shots to track registration as it could deter owners from obtaining the vaccine. The Town's intent would be to designate an animal control officer who would use the County's shelter, but

April 13, 2023

that could cause many issues including the County shelter being cited for a violation for a "Town" dog.

ACO Estes indicates they take calls in towns and enforce state Code but cannot enforce town ordinances. They can enforce the towns running at-large ordinances right now because dog confinement is county wide. If considering an MOU with Blackstone to take their animals, the state veterinarian may be quite helpful. Some issues can be enforced by Animal Control as well as a law enforcement officer. If the County is planning to adopt its own dog ordinance, the County Attorney needs to review it. ACO Estes sees a need to allow inspection of breeding facilities. This may already be available in state Code. Chairman Bowen would like to have identical MOUs offered to all three towns.

In consideration of next week's regular Board meeting Agenda, three items have already been added since tonight's draft was printed. To Unfinished Business, add Planning Commission reappointment. To New Business, add Consideration of a Health Benefits Broker. To Information Items, add a communication from the Blackstone Volunteer Fire Department. Chris Phillips from RRMM plans to attend next Thursday's meeting. Chairman Bowen would like to add Personnel to the Closed Session to evaluate Administrator Costin as he will be in charge of employee evaluations.

Discussion is held on how to proceed with a commitment to CARES. It is determined that the Agenda item of proceeding to bid is a show of commitment and would not jeopardize negotiations with any contractors by having announced a dollar figure in advance of accepting bids.

Supervisor Vaughn moves to adjourn. A second is provided by Vice Chairman Roark.

Tyler Scott asks to comment on the dog issue within the Town of Blackstone as she has been vocal about the problem. There is a problem with loose aggressive dogs, and elderly people have quit walking out of fear.

Following a voice vote to adjourn, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at approximately 8:10 p.m.


Chairman


Clerk



Nottoway County Board of Supervisors

Worksession - April 13, 2023, 6:30 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Chairman Bowen

Call to Order

Invocation

Pledge of Allegiance

B. Approval of the Agenda

C. Citizen Presentation on Solar

Mike Mason

D. Animal Control Operations

Sheila Estes, ACO

Leanne Watrous, Commonwealth's Attorney

Dr. Anne Carr, Overseeing Veterinarian

Blackstone Mayor Ben Green

E. Review of April 20 Draft Agenda

Ted Costin, County Administrator

F. Comments from Members of the Board

Vice Chairman Roark

Supervisor Simmons

Supervisor Vaughn

Supervisor Shekleton

Chairman Bowen

Motion to Adjourn

April 17, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE EMERGENCY OPERATIONS CENTER THEREOF, ON MONDAY, THE 17TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN
JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen calls the meeting to order at 6:00 p.m., provides the invocation, and then leads in the Pledge of Allegiance.

Vice Chairman Roark moves to approve the Agenda. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen has asked that employee salaries be left out of tonight’s discussions to focus on operations. When salaries are discussed, the main focus will be the positions themselves, to ensure things are fair for Nottoway and aligned with surrounding counties.

Administrator Costin begins with some explanation on the budget process to date. The budget for FY24 was initially presented to the Board unbalanced, but that was not the staff’s proposal. It was done by request to show all funding requests prior to any balancing efforts.

As to revenues, there has been no tax increase proposed nor any revenue included from water or solar. The County does not have a water authority, and none is proposed. There is no reliance on solar revenues as that issue remains with the Planning Commission as part of the Comprehensive Plan. If added to the Comprehensive Plan, it would only be guidance language and not an enabling act.

It was said the County spent \$150,000 on the Davenport study relating to the school system, but this is not accurate. The County paid Davenport & Company \$26,822.19 for the review of the school’s finances. This was done in effort to share with both Boards and the public what was being spent where and dispel any thoughts of the County grossly overfunding the schools beyond the minimum required local effort and local match. The study compared Nottoway with other like counties in the region. It showed, among other factors, the required local share median to be 106% which means 6% more was given than required. Nottoway was at 102% in 2023 where the comparative low was 98% and the comparative high was 150%. Prior years were as high as 123%. End of year true-ups were not offered until last year, and those savings were not distributed to the school system.

Legal fees have been exceptionally high for FY23 for many reasons. The County was brought into a multi-party suit which included Boards and individuals. Enforcing the County’s development ordinances sometimes requires taking people to court if compliance cannot be achieved at the staff level. RFP reviews were done for the Solid Waste Study and Auditing to ensure compliance with procurement requirements so subsequent contracts would not be invalidated. Those led to contract reviews. It is expected that with the growing knowledge of staff and measures suggested by the Board, attempts to reduce legal fees will be made.

An overview of proposed revenues and expenses will show what dollars are proposed to be used for what in FY 2023-2024, but it does include a dip into reserves to avoid a tax increase.

Assistant Administrator Tomer notes that the budget is balanced, using General Fund reserves, at \$52,306,391. Total taxable Real Estate value is budgeted at \$962,104,542. Collections are budgeted at 98% with the tax rate remaining at 48 cents per \$100 of valuation. For Personal Property, the Commissioner is about 80% complete. The budget reflects the tax rate remaining at \$3.15 per \$100 of valuation with a 40-45% PPTR. The current taxable value is \$3,705,867 which is budgeted at a 98% collection. The PPTR rate will be set after the Commissioner of the Revenue is done with assessments which will cause an increase in the personal property amount.

She continues a detailed revenue report. For any expected grants, she has included those in both revenues and expenditures to avoid budget adjustments throughout the year.

Staff is proposing an increase to \$20 for Courthouse Security Fees which must be done by Ordinance. There is \$2.7 million allocated for the Animal Shelter, and \$851,000 for the public safety radio system. This will be the last year for grant funding for the original two School Resource Officers.

Chairman Bowen notes the need to set a budget for the Animal Shelter. Discussion follows on separating capital projects from the operating budget. It is possible to have a separate Capital Fund by moving the money out of the General Fund which would not be appropriated until there were capital expenditures. In addition to the Animal Shelter and Public Safety Radio Communications, there are other requests by the Fire/EMS community and the school system, so the Board should decide how comprehensive the CIP should be.

The Landfill fund is balanced using \$150,000 from the General Fund. The Solid Waste Study was already budgeted.

Assistant Administrator Tomer moves to Expenditures and begins with the current rates for FICA and insurance. There is no change in the Board of Supervisors' compensation. Funds are included for VACo conferences and dues to VACo, NACo, and the Virginia Institute of Government. The discretionary fund is budgeted at \$25,000.

Contracted Services is budgeted to include a compensation study and document destruction.

The tech service and program management of the AS400 financial software is split between the Treasurer, Commissioner, and Administration. There was a search for a new software system, but Bright is working on a quote to update what is currently in place.

Discussion follows on the timing of the compensation study and if there are less costly alternatives that would provide similar information. Topics would include defining departments, department heads, setting job descriptions, and titles. There was an organizational chart created to show positions. The State has instituted a standard using "relevant years of experience" to make things equitable. A worksession is suggested to outline the structure of the County government and then decide if a study is needed. VACo should be contacted to determine if it can offer what is needed. A consensus is to keep the funds for records retention and, after determining the specific compensation study needs, spend that amount from the discretionary fund.

To a question of making payments through the County website, it will depend on the advancements being quoted by Bright. Ideally, it would be possible and include an elimination of the associated credit card fees.

STEPS has requested \$15,000 for its domestic violence program in place of Madeline's House. This has been budgeted.

Legal Services has been reduced to \$125,000. Discussion follows on how to bring that figure lower. It is noted that current litigation will continue into next fiscal year. Vice Chairman Roark suggests the Board review and vote on a list of staff's non-urgent matters before staff consults with County attorneys. It is suggested a working personnel manual will help with some HR-related legal matters, and staff could seek Chairman approval for anything urgent. Supervisor Vaughn would like to be realistic and leave the budgeted amount at \$125,000.

April 17, 2023

Supervisor Simmons would like to get past current litigation before considering a cap on legal services. Chairman Bowen says to leave it at \$125,000 with a goal of cutting back on usage where possible and ultimately coming in under budget.

Auditing Services takes into consideration a turnover audit for the Treasurer's office. Depending on the election, there could be two turnover audits, but one has been budgeted.

Commissioner of the Revenue has requested funding for a temporary part-time position to help with a transfer of property cards into a new filing system but that was not funded. Having spoken with her, she has indicated she can function without that position if needed.

The Registrar's Office has requested a 16% increase to align compensation for the Assistant Registrar's position. The Commonwealth's Attorney's Office has made a similar request for the current administrative position.

The Commonwealth's Attorney has three Comp Board-funded positions: Commonwealth's Attorney, Assistant Commonwealth's Attorney, and an administrative position. The County funds an additional Assistant Commonwealth's Attorney. The request for FY 2024 includes a new attorney position and a new administrative position which would be County funded as well as a restructuring of the current administrative position to a senior administrative position whose additional salary supplement would also be County-funded. The total budget for this office is \$162,000 over last year's which includes more than salaries. Discussion follows. A consensus of the Board is to not fund the three new requests.

Revisiting the Registrar's budget, the Assistant Registrar's 16% salary increase is not to exceed 5%.

Victim Witness grant funding is dwindling. While it does not affect FY24, this would need County funding once the grant funds are gone.

The Sheriff's Office request includes a new body camera system and a property evidence inventory system as well as two cars. One car has been included in the budget. There may be grant funds to help offset the cost of the body camera system.

School Resource Officers' salaries are all grant funded through FY24, but one vehicle has been budgeted.

Emergency Services has capital expenditures included. The MedFlight contribution request increased to \$1,800. Progress was made on several projects over the last year (EOC renovations, Knox Box, etc.) which reflects in the reduced budget for FY24.

Animal Control requested moving its part-time position into a full-time. That request was not funded. Grant funds are included within the budget and the capital funds for the new Shelter will be moved to a capital fund.

The only new positions were the restructuring of the Assistant Registrar's position, those in the Commonwealth's Attorney's Office, and the CSA Coordinator position. The CSA Coordinator has been budgeted as a full-time position.

There is a need to retain the 3rd maintenance position at the Complex, so that has been kept in the budget. There is \$100,000 budgeted for standard routine or emergent maintenance at the Courthouse Complex.

The normal operations for Crossroads and STEPs remain unchanged, but \$15,000 has been included for STEPS domestic violence efforts. The Public Assistance budget has increased in salaries and fringe, and its legal services has doubled due to increased child service cases. The new vehicle request is being considered in terms of a lease option. A small increase has been budgeted for Piedmont Senior Resources. The CSA Coordinator position has been budgeted as full time. The State funds a large portion of the CSA budget with the County paying roughly 26%. Any changes in budgeted expenditures would require an adjustment in revenue, but the Board could budget a lesser figure and later make an appropriation should it become necessary. It is decided to budget expenditures at \$1,000,000.

April 17, 2023

The Recreation line item reflects the \$2,000 per town as previous years but paid out as a lump sum to the Recreation Association. A consensus of the Board is to remove the \$6,000 from the Recreation Association and pay the \$2,000 to each town.

The non-governmental organizations' requests were removed in an effort to balance the budget.

To provide a budget for Economic Development, \$25,000 has been budgeted from the General Fund and \$25,000 from the LRA budget.

The required local effort and match for the schools is \$5,458,424, and the ANTC contribution is \$280,858. Amelia may pull out from ANTC, but it must be done in February, so the news could come in February 2024. Nottoway County would need to pay a portion of the value of the building and its contents over seven years.

Expenditures for LRA repairs and maintenance were scaled back for FY24. Some things will be funded from the FY23 budget.

The Landfill budget is reviewed noting the equipment leases/repairs, an increase in TRC fees, and the second phase of the Solid Waste study.

Chairman Bowen looks for a budget public hearing in late May or early June. He schedules a budget worksession for May 1, 2023, at 6:00 p.m. in the EOC.

Vice Chairman Roark moves to adjourn. A second is provided by Supervisor Shekleton. Following a voice vote to adjourn, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 9:35 p.m.


Chairman


Clerk



Nottoway County Board of Supervisors

Budget Worksession - April 17, 2023, 6:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Chairman Bowen

Call to Order

Invocation

Pledge of Allegiance

B. Approval of the Agenda

C. Budget Status

Ted Costin, County Administrator

Katy Tomer, Assistant County Administrator

D. Comments from Members of the Board

Vice Chairman Roark

Supervisor Simmons

Supervisor Vaughn

Supervisor Shekleton

Chairman Bowen

Motion to Adjourn



Nottoway County Local Redevelopment Authority

April 20, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held March 16, 2023.

D. Unfinished Business

E. New Business

F. Staff Report

L. Shane Hawkins, Maintenance Supervisor

G. Informational Items

1. Lease Actions
2. Club Income

H. Closed Meeting

Motion to Enter Closed Meeting

To move that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Pickett.

Motion to Adjourn

March 16, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 16TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR
ANDREW R. MCROBERTS, LEGAL COUNSEL

Chairman Bowen calls the meeting to order at 6:30 p.m.

Approval of the Agenda – Vice Chairman Roark moves to approve the Agenda with the addition as presented. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The minutes of the regular monthly Local Redevelopment Authority Meeting held February 16, 2023, are presented. Supervisor Vaughn moves to receive and adopt the minutes as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

There is no unfinished business. The Authority considers the following new business.

1 – William D. Lyles: Presented is a lease addendum for 2365 Military Road, Pickett Park, to extend the lease for one year. There are two spaces, and Mr. Hawkins suggests renting them at \$150 each. The fee is calculated by square footage.

Vice Chairman Roark moves to approve the lease agreement between the Nottoway LRA and William D. Lyles for 2365 Military Road, Pickett Park. The motion receives a second from Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – RCS, LLC: Mr. Hawkins gives details on a new lease for 2207 Military Road, formerly Ida's Kitchen. RCS, LLC is a military contractor that caters food services to troops training in the field. This will not be a functioning restaurant but rather a place to prepare food. Mr. Hawkins suggests a one-time payment of \$2,000 to cover security deposit and first month's rent. Monthly rent would then be \$1,000 per month.

Supervisor Vaughn moves to approve the lease with RCS. Vice Chairman Roark provides a second. Following a voice vote, the motion carries as follows:

March 16, 2023

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Mr. Hawkins informs the Board that MCC Restore & More, a current lessee, has expressed an interest in purchasing buildings 436, the lot behind it, and building 428. Administrator Costin recommends taking up this matter in Closed Meeting.

Mr. Hawkins states there is a need for help with maintenance projects. A Maintenance Tech position has been posted and resumes are being received.

Mr. Hawkins continues to amend and revise leases as needed. He proposes, that at the time of renewal, fees be increased by \$25 and leases be established as monthly rather than yearly. He has designed a new lease to incorporate these changes but has not submitted it to the Authority yet. Vice Chairman Roark would like to review the new lease format prior to approval. Mr. Hawkins would like to begin the \$25 increase on July 1.

He discusses the different rental units available and why rentals would be better monthly than annually. He also suggests the Authority add into the lease renewals that it will no longer supply tenants with paper products, etc.

There is a need for an open trailer for hauling. Mr. Hawkins ends with a concern over the signage on the property that still uses the name "Pickett". Administrator Costin notes that a name change has not yet been discussed by the Authority, so this would be for consideration and not action.

Supervisor Shekleton moves that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Pickett.

A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Authority enters Closed Meeting at 6:48 p.m. The Authority reconvenes at 7:04 p.m.

Vice Chairman Roark moves to enter Open Session. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Shekleton moves that:

WHEREAS, the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

March 16, 2023

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Local Redevelopment Authority that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Local Redevelopment Authority, and (iii) no action was taken in the closed meeting regarding the items discussed.

The motion receives a second from Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Vice Chairman Roark moves to adjourn. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen adjourns the meeting at 7:06 p.m.

Chairman

Clerk

Memorandum

To: Nottoway County LRA

From: Shane Hawkins

Date: April 10, 2023

Subject: Progress of LRA

The following is a list of projects at LRA.

- #1 Getting an estimate on running electric and water for 3 food trucks coming in the near future. Empty lot on corner of 10th and QMC West.
- #2 Getting coin operated washer and dryer in all buildings.
From a commercial laundry sales company, no cost to us, 5% income.
- #3 Looking for a building for a day care with lease to purchase or straight-out lease.
- #4 Discontinuing supplying tenants with paper towels, toilet tissue, janitorial supplies, and cleaning rooms/ washing sheets, because not in lease. Copy of letter.
- #5 In need of purchasing a trailer to haul brush and mowers.
Approximately \$3200.00
- #6 In need of purchasing a 54" to 60" mowing deck, Zero Turn Lawn Mower, minimum 24 to 27 horsepower. Estimated cost between \$6800 to \$7800.
- #7 Grounds and Lawn season started on all LRA property.
- #8 Want to move forward with redevelopment of property and buildings.

Thank you,

Shane Hawkins

shawkins@nottoway.org

434-298-0366

Notice to Tenants

The courtesy of the housekeeping services will no longer be available as of April 10, 2023.

Starting on this date there will no longer be any housekeeping for your apartment. This will include no cleaning, dumping of trash, washing your bedding, janitor supplies or supplying paper products (toilet or paper towels). This will also include no bedding such as sheets and bedspreads.

The housekeeping staff will only be responsible for the cleaning of the hallways, stairwells, and any common area (kitchens, community bathrooms and utility rooms).

LRA Management

LEASE ACTIONS PICKETT PARK

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY RENT	POINT OF CONTACT	REMARKS
186	Eugene Williams	1 yr	10/1/22 - 9/30/23	700.00	Eugene Williams 434-569-5211	
208	Cooperative Milk Producers Assoc.	1 yrs	2/18/23 - 2/17/24	275.00	Michael Myatt 292-6455	
284	Rocky Hill Contracting Inc.	1 yr	2/18/03 - 2/17/15	300.00	Irene Phelps 676-6576	
401	Piedmont Hospital/VCBR	2 yrs	7/1/22 - 6/30/24	600.00	Michelle Shaffer 804-766-3456	
414	Robert Thacker	1 yr	11/1/22 - 10/31/23	40.00	Robert Thacker 804-586-1868	
426	Signs, Designs & More	1 yr	1/1/23 - 12/31/23	150.00	Sharon Fassold 292-4555	
427	MCC Restore & More	1 yr	1/1/23 - 12/31/23	125.00	Michael McGhee 910-797-7920	
430	Restoration Ministries	1 yr	12/1/22 - 11/30/23	150.00	James L. Hogg 298-1215	
432	VACANT					
436	MCC Restore & More	1 yr	6/1/22 - 5/31/23	300.00	Michael McGhee 910-797-7920	
437	LRA	Indef		0.00	Shane Hawkins 298-0366	
440	VA Commonwealth Univ, T/TAC	1 yr	11/1/21 - 10/31/23	430.75	Delila Torres 203-391-8669	
445	VACANT					
448	PROCINCTU GROUP, Inc	1 yr	1/1/23 - 12/31/23	600.00	Anthony Cassino 800-906-9589	
450	Skookum Contract Services (building and parking lot)	1 yr	9/1/22 - 8/31/23	1,000.00	Anthony Lewis 434-298-3390	
1200	Nottoway Lanes	2 yrs	12/1/22 - 11/30/24	3,000.00	Ahmed Makhani	
1279	Small Business Incubator	Indef	10/15/99 - indef	201.54	Shane Hawkins 298-0366	March '23 income
1279B	T&H Services LLC	1 yr	9/23/22 - 9/22/23	1,500.00	Paul Garno 518-538-0817	

Bldg Lease Actions
LRA, Pickett Park

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY INCOME	POINT OF CONTACT	REMARKS
2189	Wesley Tisdale (housing)	1 yr	10/1/08 - indef	450.00	Wesley Tisdale 434-262-9754	
2193	LRA	Indef	4/1/00 - indef	0.00	Shane Hawkins 298-0366	
2201	Pickett Park Lodge	Indef	3/1/04 - indef	22,462.00	Shane Hawkins 298-0366	March '23 income
2203		Indef				
2205		Indef				
443	(for SVCC students only)	Indef	1/2017 - indef			
408	(for SVCC students only)	Indef				
2207	Vacant					
2323	Terry Clouthier (housing)	1 yr	3/1/08 - indef	600.00	Terry Clouthier 292-4588	
2349	T & H Services, LLC	2 yr	9/1/21 - 8/31/23	1,500.00	Paul Garno 518-538-0817	
2353	Vietnam Veterans of America	2 yr	3/1/2022 - 2/28/24	0.00	Jim Hogg 298-1215	
2357	Vacant					
2361	Vacant					
2365	William Lyles	1 yr	4/1/22 - 3/31/23	150.00	William Lyles 434-480-0933	Renewal
3951	Camp Pickett Officers' Club	indef	4/1/04 - indef	855.00 (see attached)	Shane Hawkins 298-0366	March '23 income
3951	Pickett Park Day Care Center	1 yr	9/1/22 - 8/31/23	974.52	Doris Davis 292-1999	Dec. '23 526.32 Jan. '23 448.20 income
	Pickett Park Campground	indef	8/11/03 - indef	6,222.00	Shane Hawkins 298-0366	March '23 income
	Veterans Car Wash (parking lot)	Indef	9/1/22 - 8/31/23	75.00	Ron Frisby 298-6981	
Monthly Total				\$42,660.81		

Bldg Lease Actions
LRA, Pickett Park

4/10/2023

Club Income

Month	Date	Amount Taken	In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
Jan.	1/3/2023				150.00			12/31/2022	
	1/3/2023	150.00							7/15/2023
	1/12/2023	165.00							1/28/2023
	1/13/2023	150.00							1/13/2023
	1/13/2023	150.00							4/1/2023
	1/19/2023			150.00				6/24/2023	
	1/19/2023	200.00							1/21/2023
Feb.	1/26/2023			40.00	150.00			1/25/2023	
	1/26/2023	150.00							1/28/2023
	1/30/2023			40.00	150.00			1/28/2023	
		965.00		230.00	450.00	285.00			
	2/2/2023	615.00							4/15/2023
	2/13/2023	75.00							3/11/2023
	2/14/2023	275.00							2/23/2023
March	2/16/2023	425.00							5/11/2023
	2/23/2023	315.00							4/1/2023
		1705.00		0.00	0.00	1705.00			
	3/6/2023	465.00							4/22/2023
	3/8/2023	150.00							12/8/2023
	3/21/2023	140.00							3/25/2023
	3/21/2023	250.00							3/25/2023
Jan -Mar 2023	3/24/2023	465.00							5/20/2023
	3/28/2023				150.00			3/25/2023	
	3/29/2023			315.00	150.00			9/20/2023	
		1470.00		315.00	300.00	855.00			
		4140.00		545.00	750.00		2845.00		

April 20, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
FAITH A. ALEJANDRO, LEGAL COUNSEL

Chairman Bowen calls the meeting to order at 7:08 p.m.

After providing notice for the National Day of Prayer on May 4, 2023, with a special meeting that day from 12:00 p.m. to 1:00 p.m. at Crenshaw United Methodist Church, Pastor Leroy Bradshaw, Jonesboro Baptist Church, provides the invocation. Chairman Bowen leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Administrator Costin asks to add two items to tonight's Agenda: F-1, Presentation of New Building Official; and J-2, MOU Between Marine Forces and Nottoway. Vice Chairman Roark would like to remove item I-3, Resolution Regarding Water Services, as the Towns are in discussions. Supervisor Vaughn moves to approve the agenda with the noted amendments. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of the Minutes: Minutes are presented from the Worksession for the Board and VDOT Six Year Plan held March 16, 2023, and the regular monthly meeting held March 16, 2023. Supervisor Vaughn moves to receive and adopt the minutes as presented. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen begins the Delegations from the Public.

1 – Sonny Abbott: The animal shelter needs to be built, and the CARES group has done an outstanding job fundraising, but a smaller facility would be funded more quickly. Proposed legal expenses will cover 56-64 hours per month. Who is responsible to balance the budget? The Board should outline job duties and who is authorized to spend. He thanks Administrator Costin for e-mailed information and apologizes for a misunderstanding on a study cost.

2 – Ann Moore, resident of Brunswick County: Brunswick is approving solar facilities and initially set an acreage cap on solar projects. When the proposals started coming in, mostly for forested land, the first five projects were well over the cap, so they raised the cap. She suggests Nottoway restrict and clearly define the amount and type of land allowed for solar. She presents data on forested land and its benefits.

3 – Slugger Morrisette: He proposes a match of \$500 from each Board member to the local fire department and rescue squad if it would send a list of questions to the Attorney General

for answers rather than spending money on legal fees to go to court for the answers. Questions concern the appointment of a Zoning Administrator, zoning violations, and subdivisions.

The Board holds the following Public Hearing:

1 – Budget Adjustment – Piedmont Alternative School: Nottoway County Public Schools is now the fiduciary agent for the Piedmont Alternative School. Because the dollar amount exceeds 1% of the FY23 adopted budget, a public hearing is required. The appropriation of \$5867,091.00 is necessary to continue all financial operations.

Vice Chairman Roark moves to open the Public Hearing. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

With no one to speak for or against the request, Supervisor Simmons moves to close the Public Hearing. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Vice Chairman Roark moves to approve the budget adjustment appropriating the Piedmont Alternative School funding. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Presentation – Administrator Costin introduces the newly hired Building Official Nicholas Bowles. The position was advertised and interviews were held with Chairman Bowen, the interim Building Official Mike Veliky, and Human Resource Coordinator Logan Presley. Mr. Bowles has served as the Building Official for the Town of Farmville and the County of Henrico, and also has a certificate in carpentry with related work experience in the private sector. The Board welcomes Mr. Bowles. He will be starting May 1, 2023.

The Board receives the following Department reports:

1 – Highway Department: The Route 46 bridge will be closing tomorrow due to a recent bridge inspection. This closure is unrelated to the previously discussed construction project that is yet to come. Route 619, Tyler Road, will close May 1 for approximately one month to correct an issue with the pipe over Deep Creek. The silt issue on Route 611, Little Creek Road, is expected to begin sometime in June. Mowing is set to begin in the next few weeks. The Six Year Plan Public Hearing will be held at the May 18th Board of Supervisors Meeting. The signs have been installed that were recommended from the Courthouse Road study. There is some confusion with subsequent research being done on the previously discussed Custis Street abandonment. She will provide documentation as soon as she has it. To a question on the safety of the Route 46 dam, Ms. Bryant states there was no mention of the dam but rather the bridge itself.

2 – Solid Waste: March 2023 Nottoway County Sanitary Landfill waste report: an average of 51.59 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: March 2023 report; 27 building permits issued for \$7,522.95 in permit fees with \$1,261,385.40 in construction value.

4 – Animal Control: March 2023 report; 124 animal control calls; 0 summons issued; 0 convictions; 4 compliance notifications.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: Nottoway County Public Library Board of Trustees meeting reports for April 19, 2023; minutes of the meeting held on March 15, 2023; April 2023 Director's Report.

7 – Nottoway County School Board: Dr. Grimes is present and provides recognition for several important partnerships they have. The Strategic Plan is being revised, and she would like to thank Supervisor Shekleton and Assistant Administrator Tomer who served on that committee. She expresses great appreciation for the Sheriff's Office for partnering with the School and also for providing School Resource Officers. With June 8th the last day of school, there are many end-of-year activities happening. This is the second year the school had a drunk driving simulation and again was a result of the hard work of a high school senior, and Junior Fire Chief for Blackstone. The event included many personnel and divisions of Emergency Services. She appreciates everyone who works with the School.

Supervisor Shekleton appreciated the opportunity to participate on the Strategic Plan Committee. It was an excellent event where she learned much about the good things with the schools as well as its many challenges.

8 – Social Services: Director Shannon Reed is present and discusses the need for a new, reliable vehicle for Social Services. The vehicle can be obtained through a lease. Vice Chairman Roark makes a motion to move forward with the vehicle lease action in FY23 through the discretionary or general fund. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen turns to the renovations Director Reed discussed at the budget worksession. She needs wiring and has an estimate for that. Also, the interim building official has provided a general estimate on the overall renovations. As to the CSA position being made a full-time position, it requires a public Hearing. The CSA position is supervised by Administrator Costin rather than Social Services, and it should be included with the budget public hearing. Because Social Services rents the building, the renovation expenses would fall on the County.

9 – Emergency Services: Emergency Services Coordinator's Report for April 2023. Mr. Hyde continues to work on a number of grants for the public radio system, countywide tornado sirens, the full-building generator for the EOC, and hurricane shutters on the EOC and dispatch building. He has drafted an annex for the EOC concerning a Derailment Response Protocol which is currently being reviewed by Norfolk Southern. The public radio system proposals are being written by vendors and are due by May 31. A recommendations report for the Board could come in August, and a contract signing with the vendor could happen by September if all goes well. This would be followed by a two-year implementation plan and testing in 2025.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for April 2023; CRC Comprehensive Plan Update – April 12, 2023. At Tuesday night's meeting, the Planning Commission discussed the CRC's alternative solar language for the Comprehensive Plan. There was a discussion on putting a cap on megawatts proportionate to the amount of consumed energy within the County. The Planning Commission could recommend the Comprehensive Plan to the Board at its May meeting.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report.

3 – Ellen F. Myatt, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: Ms. Watrous has made the decision to slowly reduce the number of misdemeanor cases which is reflected in the data provided in the packet. She presents information on the reason for her office's increased workload, a comparison to the County Attorney's costs, Comp Board and County funded positions, and how she calculated the requested additional funding. Chairman Bowen mentions the May 1 budget worksession when the Board will consider her request.

The Board considers the following unfinished business.

1 – Appointment – Recommendations for BZA: With a resignation from a District 3 representative in February, there is an open seat in need of a recommendation. This is a five-year appointment by a Circuit Court judge. This should be carried over to May with a reminder sent to the Board members prior to the meeting. Administrator Costin suggests an open solicitation for interested citizens. Supervisor Simmons would like to review the list of respondents.

2 – ARPA Funding Distribution: In a previous worksession, the Board has discussed making commitments to ARPA which need formal action. To the Town of Burkeville for utility lines running to the new animal shelter, \$45,250. To the Blackstone Recreational Complex, \$50,000. Administrator Costin received a legislative alert from NACo that there was an attempt in the Senate to recover any uncommitted ARPA funds. He then contacted Senator Warner's office and expressed displeasure with that proposal.

Chairman Bowen states the Burkeville utility line project is the County's responsibility. Vice Chairman Roark moves that staff be directed to convey, from the ARPA Funds available to the County of Nottoway, \$45,250 to the Town of Burkeville for utility engineering costs and \$50,000 to the Town of Blackstone to support enhancements to its Recreational Complex. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

~~3 – Resolution Regarding Water Services:~~

4 – Authorization to Proceed to Bid – Animal Shelter: The Board has received the plans. Chris Phillips, RRMM, states that the drawings are 100% complete and ready for advertisement. They have met with the state veterinarian for review and comments. The design team has revised the drawings per those comments. The stormwater site plans have been submitted for review to DEQ, and DEQ has everything it needs. They have coordinated with the Town of Burkeville regarding the utility line extensions. The bid advertisement has been written. Bids are set to be opened the end of May and remain valid for sixty days.

Chairman Bowen asks if the design could be used with either wood or metal framing. If the Board and the low bidder agree to give it consideration, it is certainly feasible. Mr. Phillips states that the exterior of the building could be used on either type frame. Supervisor Shekleton questions proceeding to bid before DEQ completes its part. Mr. Phillips says the County can proceed with bidding but cannot actually move earth until DEQ has permitted the project.

Supervisor Shekleton moves that the County Administrator in coordination with RRMM, the County's retained architect for the proposed animal shelter, proceed to solicit for, receive, and review bids received for the construction of an animal shelter and initiate negotiations with the lowest and most responsive bidder. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

5 – Re-Appointment – Planning Commission: Chandra Lewis has served on the Planning Commission and has expressed a willingness to continue. Supervisor Simmons moves that Chandra Lewis, a resident of Election District 3 in Nottoway County, be reappointed to the Nottoway County Planning Commission for the standard four-year term. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board considers the following new business:

1 – Award of Health Benefits Broker/Consultant Services: The County put out an RFP for Health Benefits and received five responses. Two were interviewed by Administrator Costin, Human Resource Coordinator Logan Presley, and Supervisor Simmons. They are recommending OneDigital which will receive its compensation via commission, the same arrangement as the previous broker.

The last company utilized was also a broker, but they did not shop insurance rates as promised, and the contract was terminated. Supervisor Shekleton is concerned that the commission would be a percentage of the medical premiums, so the higher the premiums, the more income for them. Administrator Costin states OneDigital has promised to provide someone 5% lower than the current plan, but they will shop each year for the best offer. The incentive for them is that the County can end the contract which is set for successive one-year terms with a 30-day notice.

Supervisor Simmons moves to authorize the County Administrator to accept the letter of engagement with OneDigital presented this evening for employee health benefits brokerage and consultant services. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – MOU Between Marine Forces and Nottoway County: The County, through the Sheriff's Office, received an MOU from the Marine Forces Special Operations Command for activity that would occur through Nottoway County. This is a standard process for the military, and staff recommends entering into the MOU. Supervisor Simmons moves to enter into the MOU with the Marine Corps. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes

April 20, 2023

L. K. Shekleton Yes

The Board considers the following Consent Items.

1 – April Expenditures – All Funds

2 – Budget Adjustment – Reimbursement DSS Fuel \$938.47

3 – Budget Adjustment – Insurance Claim Payment \$20,790.27

4 – Erroneous Assessment \$3,793.74

5 – Erroneous Assessment \$8,967.75

6 – Grant – Individual PEP Grant \$4,000.00

7 – Lease Agreement – Landfill Equipment

With Assistant Administrator Tomer under the weather, Administrator Costin presents the Consent Items. He directs the Board to Assistant Administrator Tomer's memo in the Board package with the description of each item. The Board previously requested information regarding the Lease Agreement (item 7) which is provided in the memo.

Vice Chairman Roark asks that items 1-6 be considered separately from the Lease Agreement. Supervisor Vaughn moves to approve Consent Items 1-6. Vice Chairman Roark provides a second for discussion. After asking about several items in the list of Expenditures, he asks that the School's expenses be separated from the County's expenses for future reports.

Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

After a discussion regarding the lease agreement, Supervisor Vaughn moves to approve the lease agreement. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The following information items are presented in the package:

1 – CRC – March 2023 Items of Interest

2 – Sales Tax Receipts

3 – CARES Report

4 – Blackstone Volunteer Fire Department

Administrator Costin presents highlights from his report. The draft personnel policy manual has been delivered, and staff is currently reviewing it. Staff will be providing the manual plus staff comments to the Board soon.

The Solid Waste Study is underway. The new Building Official has been hired.

Administrator Costin has spoken with other localities regarding their CSA Coordinators, and every locality seems to be slightly different. Staff is recommending the CSA coordinator be considered as a full-time position.

Comments from members of the Board:

Vice Chairman Roark speaks to a newspaper article regarding Jimmy Fowlkes, and he has spoken with Mr. Fowlkes.

Supervisor Vaughn announces that he will not be seeking a 9th term on the Board of Supervisors. It has been a great pleasure and an honor to serve the citizens of the 4th District, and he does plan to finish his term. The end of December marks 32 years of service.

Supervisor Shekleton announces she will not seek re-election for the 5th District seat on the Board, but she does look forward to actively continuing her work with the Board until the end of her term.

Chairman Bowen appreciates the work of the Towns, Administrator Costin, and Mr. Zody toward organizing the Economic Development Committee. They are working on a packet to offer any integrators that could keep the poultry farmers in business. A draft is ready and will be discussed with the EDC. The CRC will be drafting a resolution from the counties they represent to the Governor to show a united effort on behalf of a solution for the poultry farmers across Southside Virginia.

Supervisor Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Session at 9:08 p.m.

Vice Chairman Roark moves that the Board enter Open Session. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board reconvenes in Open Session at 10:18 p.m.

Supervisor Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

April 20, 2023

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Vaughn makes a motion to adjourn. The motion receives a second from Vice Chairman Roark. The motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 10:19 p.m.


Chairman


Clerk

April 20, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 20TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR
P. S. T. COSTIN, COUNTY ADMINISTRATOR

Chairman Bowen calls the meeting to order at 6:30 p.m.

Approval of Agenda – Vice Chairman Roark moves to approve the Agenda as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of Minutes – The minutes of the regular monthly Fort Pickett Local Redevelopment Authority meeting held March 16, 2023, are presented. Supervisor Vaughn moves to receive and adopt the minutes as presented. A second is provided by Vice Chairman Roark. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

There is no unfinished or new business. The Authority hears the Staff Report presented by Mr. Hawkins.

Mr. Hawkins mentions that there are a number of food trucks on base. He would like the Authority to consider preparing a few sites with electrical hook up and water, similar to an RV site, at 10th and Military Road. This would generate income for the LRA. There are interested food businesses looking for a spot. He needs to have power lines and water lines run, and he has sought estimates for that work. The Authority should wait for the estimates to come in before taking action. Vice Chairman Roark notes that all businesses need to be licensed and insured.

There are 8 sets of washers and dryers in constant need of repair. He has reached out to several laundry services and local laundromats to determine if those businesses would like to put their equipment there at their own cost. This is a similar practice to local apartments. This eliminates maintenance and repair costs to the LRA.

A current daycare provider is interested in establishing a daycare on base. Mr. Hawkins showed her two locations for consideration that may or may not suit her needs. She is considering 50 children and six staff members.

After giving proper notice, Mr. Hawkins has ceased providing paper supplies to tenants, cleaning rooms, and doing tenants' laundry. He received little pushback. Housekeeping staff that worked those areas have been directed to cleaning the Officer's Club and the Incubator building on a regular basis.

There is a real need to purchase a trailer to carry lawn equipment. He needs something to haul two zero-turn mowers, so it would be a dual-axle and could cost as much as \$3,500. Several bids are needed. Procurement procedures need to be followed.

April 20, 2023

The Authority discusses moving forward with redevelopment. There should be an appraisal of the property, particularly the three rental units under consideration. Any proceeds from the sale of those could go to future projects. Mr. Hawkins is considering renovating other vacant buildings into new apartments.

Mr. Hawkins has done follow-up work and made contact with people regarding timbering near the airport. This request came from the airport.

Supervisor Simmons moves that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Pickett.

A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Authority enters Closed Meeting at 6:46 p.m. The Authority reconvenes at 7:06 p.m.

Supervisor Vaughn moves to enter Open Session. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves that:

WHEREAS, the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Fort Pickett Local Redevelopment Authority that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Fort Pickett Local Redevelopment Authority, and (iii) no action was taken in the closed meeting regarding the items discussed.

The motion receives a second from Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

April 20, 2023

Vice Chairman Roark moves to adjourn. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen adjourns the meeting at 7:07 p.m.


Chairman


Clerk



Nottoway County Local Redevelopment Authority

April 20, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held March 16, 2023.

D. Unfinished Business

E. New Business

F. Staff Report

L. Shane Hawkins, Maintenance Supervisor

G. Informational Items

1. Lease Actions
2. Club Income

H. Closed Meeting

Motion to Enter Closed Meeting

To move that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Pickett.

Motion to Adjourn



Nottoway County Board of Supervisors

April 20, 2023, 7:00 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Chairman Bowen
Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Worksession for the Board and VDOT Six Year Plan held March 16, 2023; regular monthly meeting held March 16, 2023

D. Delegations from the Public

E. Public Hearings

1. Budget Adjustment – Piedmont Alternative School

Katy Tomer, Assistant County Administrator

F. Presentations

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Ellen Myatt, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

- | | |
|---|----------------------------------|
| 1. Appointment – Recommendations for BZA | Ted Costin, County Administrator |
| 2. ARPA Funding Distribution | Ted Costin, County Administrator |
| 3. Resolution Regarding Water Services | Ted Costin, County Administrator |
| 4. Authorization to Proceed to Bid – Animal Shelter | Chris Phillips, RRMM |
| 5. Re-Appointment – Planning Commission | Ted Costin, County Administrator |

J. New Business

Motion to Accept Recommendations or Amend for Discussion of any Particular Item

- | | |
|--|----------------------------------|
| 1. Award of Health Benefits Broker/Consultant Services | Ted Costin, County Administrator |
|--|----------------------------------|

K. Consent Items

Katy Tomer, Assistant County Administrator

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|--|-------------|
| 1. March Expenditures – All Funds | |
| 2. Budget Adjustment – Reimbursement DSS Fuel | \$938.47 |
| 3. Budget Adjustment – Insurance Claim Payment | \$20,790.27 |
| 4. Erroneous Assessment | \$3,793.74 |
| 5. Erroneous Assessment | \$8,967.75 |
| 6. Grant – Individual PEP Grant | \$4,000.00 |
| 7. Lease Agreement – Landfill Equipment | |

L. Correspondence/Information Items

1. CRC – March 2023 Items of Interest
2. Sales Tax Receipts
3. CARES Report
4. Blackstone Volunteer Fire Department

M. County Administrator Report

N. Comments from Members of the Board

Vice Chairman Roark
Supervisor Simmons
Supervisor Vaughn
Supervisor Shekleton
Chairman Bowen

O. Closed Meeting

Motion to Enter Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn



Nottoway County Board of Supervisors

April 20, 2023, 7:00 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Chairman Bowen
Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Worksession for the Board and VDOT Six Year Plan held March 16, 2023; regular monthly meeting held March 16, 2023

D. Delegations from the Public

E. Public Hearings

1. Budget Adjustment – Piedmont Alternative School

Katy Tomer, Assistant County Administrator

F. Presentations

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Ellen Myatt, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

- | | |
|---|----------------------------------|
| 1. Appointment – Recommendations for BZA | Ted Costin, County Administrator |
| 2. ARPA Funding Distribution | Ted Costin, County Administrator |
| 3. Resolution Regarding Water Services | Ted Costin, County Administrator |
| 4. Authorization to Proceed to Bid – Animal Shelter | Chris Phillips, RRMM |
| 5. Re-Appointment – Planning Commission | Ted Costin, County Administrator |

J. New Business

Motion to Accept Recommendations or Amend for Discussion of any Particular Item

- | | |
|--|----------------------------------|
| 1. Award of Health Benefits Broker/Consultant Services | Ted Costin, County Administrator |
|--|----------------------------------|

K. Consent Items

Katy Tomer, Assistant County Administrator

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|--|-------------|
| 1. March Expenditures – All Funds | |
| 2. Budget Adjustment – Reimbursement DSS Fuel | \$938.47 |
| 3. Budget Adjustment – Insurance Claim Payment | \$20,790.27 |
| 4. Erroneous Assessment | \$3,793.74 |
| 5. Erroneous Assessment | \$8,967.75 |
| 6. Grant – Individual PEP Grant | \$4,000.00 |
| 7. Lease Agreement – Landfill Equipment | |

L. Correspondence/Information Items

1. CRC – March 2023 Items of Interest
2. Sales Tax Receipts
3. CARES Report
4. Blackstone Volunteer Fire Department

M. County Administrator Report

N. Comments from Members of the Board

Vice Chairman Roark
Supervisor Simmons
Supervisor Vaughn
Supervisor Shekleton
Chairman Bowen

O. Closed Meeting

Motion to Enter Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen calls the meeting to order at 6:00 p.m.

Administrator Costin states this is a worksession for the Secondary Six Year Plan. It is a financial and project report.

Dianna Bryant, Assistant Residency Administrator, notes the funding figures have come in lower than expected. She reviews a report with projected funding. They will not be able to add any projects this year but will maintain what is currently in the Plan.

Unpaved road projects are for roads with 50 or more vehicles per day. Several roads that were close to that vehicle count were re-counted, but only one road was gained which would not impact the Plan.

The guardrail installation on Route 723 is complete as well as High Point Road which means those will be coming out of the Plan. The funds left from those projects will be used elsewhere. Chairman Bowen notes the citizens were well pleased with the paving of High Point Road.

The two projects presented to the Board previously will be added into the Six Year Plan: Custis Street and Reservation Road. The recommendation is to hold the SSYP Public Hearing in May. The CTB will vote on the final funding, but Ms. Bryant does not expect the figures to change from what they are now.

Administrator Costin reminds the Board the SSYP Public Hearing is a regular agenda item; no special date is needed.

Supervisor Simmons remarked that her constituents have road projects she would like considered though the funding does not appear to be sufficient. It is Ms. Bryant's thought that the funding is likely a result of the trending overall economy.

Vice Chairman Roark moves to adjourn. The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at approximately 6:10 p.m.

Chairman

Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR
ANDREW MCROBERTS, LEGAL COUNSEL

Chairman Bowen calls the meeting to order at 7:00 p.m.

After a short devotion, Pastor James Hogg provides the invocation. Chairman Bowen leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Administrator Costin brings to the Board's attention two items that should be added to tonight's Agenda: E-1, a Special Exception Public Hearing for a manufactured home by Mark Fathbruckner; and J-5, a Resolution regarding opioid-related litigation settlement. Vice Chairman Roark moves to approve the agenda with the noted amendments. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen and Board members join VDOT's Crystal Smith, Dianna Bryant, and others on the floor for a presentation. Chairman Bowen reads a Resolution of Appreciation in Memorium for Curtis Shepherd. Ms. Smith has obtained the Virginia flag that was flown over the Governor's Mansion on January 29, 2023, the day Mr. Shepherd passed away. Both these were presented to Mr. Shepherd's son Dustin Shepherd and other family members in attendance.

Approval of the Minutes: Minutes are presented from the Joint Public Hearing with the Planning Commission January 25, 2023; the worksession of February 9, 2023; and the regular monthly meeting of February 16, 2023. Supervisor Vaughn moves to receive and adopt the minutes as presented. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen begins the Delegations from the Public.

1 – Sonny Abbott: Suggests setting up containers at the Convenience Centers for recycling. He speaks to the budget process, the Davenport study, and a staff-suggested budget for legal fees. There should be a way to reduce legal expenses rather than increase the budgeted amount.

Administrator Costin will confirm the amount spent on the Davenport study. Chairman Bowen says the legal fees will be discussed in the future. Chairman Bowen considers the suggestion of recycling in light of its space savings at the landfill.

March 16, 2023

2 – Daphne Norton: Speaks regarding the budget and questions the amount of monies that are state mandated and how much is state funded? She notes the proposed legal budget of \$250,000, and then addresses the potential legal bill caused by a Supervisor engaging with an outside law firm. She notes Tyson's closing and how it affects Nottoway.

Chairman Bowen states the \$250,000 budgeted for legal fees was a suggestion by staff but has not been approved by the Board at this time.

3 – Sue Yeatts: Would like County employees to have evaluations before receiving raises. She calls into question Administrator Costin's skills and hires.

Chairman Bowen notes that the County Administrator works at the pleasure of the Board. The Board are the navigators while the Administrator is the pilot. Vice Chairman Roark asks Ms. Yeatts if she speaks for him; she answers in the negative.

The Board holds the following Public Hearing:

1 – Special Exception – Fathbruckner: Mr. Zody presents the details of Mark Fathbruckner's request to place a manufactured home on two combined lots. The combining of the two lots brings them closer into conformity as the Conservation district requires a minimum of two acres. No adjacent owners have contacted staff to comment. The Planning Commission heard this request Tuesday night and approved the request with a vote of 7-0-1 (one abstention). Staff recommends approval with the following conditions.

- 1) This special exception is granted for the placement of a manufactured home.
- 2) This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
- 3) Must secure driveway permit from the Virginia Department of Transportation, if required.

VDOT has already stated they have no issues with this request. Also, well and septic have been approved for this site.

Supervisor Vaughn moves to open the Public Hearing. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Mr. Fathbruckner is present but does not have anything to add to the presentation. With no one to speak either for or against the request, Vice Chairman Roark moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Vice Chairman Roark moves to approve the application for Mark and Alexis Fathbruckner at 3597 Cellar Creek Road, Blackstone, Virginia, for a site located to the south of 331 Randolph Mill Road subject to the conditions as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes

March 16, 2023

S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board receives the following Department reports:

1 – Highway Department: Virginia Department of Transportation Nottoway Area Headquarters maintenance report for February 2023. Assistant Residency Administrator Dianna Bryant has no update on the Route 46 bridge. The Route 625, East Courthouse Road study is complete, and there are recommendations for some warning signs. She has inquired about the signal replacements at Route 49 at 460 but has not received an update. A utility needs to be moved before Route 611 can be completed, and the road will need to be closed for 3-4 weeks to remove the silt. She thanks Administrator Costin for working diligently to resolve some issues at the Landfill. Also, she would like the Board to entertain a Public Hearing for the Secondary Six Year Plan at its May meeting. Administrator Costin notes that is to be discussed as Agenda item J-2. Lastly, she reminds the Board there is a Public Hearing on the roundabout at Fort Pickett at the Blackstone Primary School on March 30th from 5:00 p.m. to 7:00 p.m.

2 – Solid Waste: February 2023 Nottoway County Sanitary Landfill waste report: an average of 76.03 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: February 2023 report; 27 building permits issued plus one rental inspection for \$6,203.00 in permit fees with \$3,146,699.00 in construction value.

4 – Animal Control: February 2023 report; 127 animal control calls; 1 summons issued; 2 convictions.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: Nottoway County Public Library Board of Trustees meeting reports for February 15, 2023 and March 15, 2023; minutes of the meetings held on January 18, 2023 and February 15, 2023; March 2023 Director's Report.

7 – Nottoway County School Board: Heather Maier, School Finance Director, is present if there are questions.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for March 2023. Mr. Hyde alerts the Board that the Public Communications System RFP went out on February 28, 2023, with a submission deadline of May 31, 2023. His work on the EOP is nearing completion. The Department of Military Affairs reached out to help with the renaming ceremony for Fort Pickett, and all Emergency Services agencies will be involved: Burkeville will provide an ambulance, Nottoway Emergency Squad will provide an ambulance, Crewe Fire Department will provide personnel for the medical response tent, and Blackstone Fire Department will provide personnel for the medical response tent in addition to a fire engine if available.

Chairman Bowen acknowledges the County does not pay enough towards emergency services and tough decisions will need to be made to correct that.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for February 2023; CRC Comprehensive Plan Update – March 8, 2023. At Tuesday night's Planning Commission meeting, Melody Foster presented for consideration alternative language for the solar section of the draft Comprehensive Plan. The first Zoning Ordinance Committee meeting was last Tuesday and several statutory changes were discussed. Updating the Zoning Ordinance will be a long process. He participated in the Southern Virginia tour with the Tobacco Commission, and local sites to visit are the FDCE building as well as the Southside Community College with discussion on some of its programs.

Administrator Costin has been approached by the commander at Fort Pickett about consideration of changing the names of streets and other signage. He has been working to obtain

facts and information on what the Department of Defense will pay for and what changes would have to be made. The topic has not been brought to the Authority or the Board, so at this time, the County's property is still Pickett Park.

Chairman Bowen speaks to the 6:30 p.m. April 13th worksession. One of the topics is Animal Control, and he would like to add a presentation on solar. There were citizens who made a presentation on solar at the District 1 solar town hall, and they would like to present to the whole Board.

Administrator Costin mentions the EOP from Mr. Hyde's report. It is almost ready to move forward and will not require a public hearing. He suggests a special meeting for a briefing on the EOP in May. Chairman Bowen would like the three towns and emergency services department to be there for the EOP presentation.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report.

3 – Ellen F. Myatt, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: Not in attendance. Administrator Costin states Ms. Watrous is not able to attend tonight but has provided updated case figures. Also, correspondence item L-4 is a copy of the letter sent to Attorney General Miyares on behalf of the Commonwealth's Attorney's office; she has been contacted by his office on the matter.

The Board considers the following unfinished business.

1 – Appointment – Planning Commission: Based on last week's worksession, Administrator Costin proposes the following motion to reduce the number of members. Also, it had been discussed that the Board of Supervisors representative would be a non-voting member. Chairman Bowen notes that the Board representative would vote with the Board of Supervisors when it hears the Planning Commission's recommendation.

Vice Chairman Roark moves that the Nottoway County Planning Commission membership be set at ten persons with two persons representing each election district and from within that number one from each town furthermore the Board of Supervisors representative will be a non-voting member. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Appointment – Recommendation for the BZA: There is one vacancy that needs a recommendation. Currently, there is someone representing districts 1 and 2 with two from district 5. This recommendation will be carried to next month's meeting.

3 – Solid Waste Study Contract: Upon last month's presentation of the contract, Supervisor Shekleton had questions which have been answered and are included in tonight's Board package. Staff recommends moving forward with this two-phase study across two fiscal years. Recycling will be considered.

Vice Chairman Roark moves to direct staff to execute the contract with TRC for the conduct of a Solid Waste Study as outlined recognizing a one-month alteration in the timeline. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

March 16, 2023

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

4 – Animal Shelter Report: Plans have been under development for some time. The County has received 90% plans which have been provided to the Board, Burkeville, and CARES, and also forwarded to DEQ for review. Site permitting is a variable outside the County or design team's control. RRMM is coordinating with VDACS. A tentative timeline: bid plans are expected to be presented to the Board in April; receive and review bids, initiate negotiations in May; and award the contract in June and begin site preparation. The CARES report presents total contributions as of February 28, 2023 in the amount of \$541,209.03. Supervisor Shekleton has today received, and will share, an e-mail from the stormwater plan reviewer at DEQ that included a completeness review letter. A consensus would like to have the Board as a whole review bids.

The Board considers the following new business:

1 – Auditor RFP: Included in the Board package is a memo related to a contract to select Robinson Farmer Cox as the County's auditor for the next three years with a two-year option. Only two responses were received to the RFP, and, after those two were interviewed, it was thought Robinson Farmer Cox would be the best choice. Reasons for the decision include RFC's familiarity with both Virginia local government and the requirements imposed by the Auditor of Public Accounts for Virginia. RFC has provided a contract, and Nottoway's legal counsel has reviewed it. Supervisor Shekleton adds that she also did a comparative assessment, and RFC did come out as a lead candidate. She feels they will be an asset during this time of transition in the Treasurer's office.

Supervisor Shekleton moves the County Administrator be authorized to execute the Contract to Audit Accounts of the County of Nottoway, Virginia before them this evening in order to retain Robinson, Farmer Cox Associates as Nottoway County's Auditor in compliance with Virginia Code Section 15.2-2511. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Set Date/Place/Time – VDOT SSYP Public Hearing: Administrator Costin states that staff recommends setting May 18, 2023, at 7:00 p.m. in the General District Courtroom for the public hearing on the secondary road plan.

Vice Chairman Roark moves that the public hearing be set as stated. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

3 – Authorization for Budget Adjustment Public Hearing: Assistant Administrator Tomer informs the Board that Nottoway County Public Schools has become the fiduciary agent for the Piedmont Alternative School. An appropriation of the Alternative School funds will need to be approved to continue all financial operations. A public hearing will need to be held regarding this appropriation as the dollar amount exceeds 1% of the FY23 adopted budget.

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Supervisor Simmons moves to authorize the advertisement of a public hearing for the April regular Board meeting to consider the appropriation of the Piedmont Alternative School funds. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

4 – Resolution Emergency Management Professionals Week: Mr. Hyde presents a resolution for Board approval acknowledging Emergency Management Professionals Week next week. Supervisor Vaughn moves to adopt the resolution as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen explains that the rec association and bonuses for emergency services are being discussed. Vice Chairman Roark notes something may have been adopted by the General Assembly regarding \$50 bonuses for volunteers. The number of volunteers is unknown.

5 – Resolution Opioid-Related Litigation Settlement: Administrator Costin notes the Board previously took favorable action in a previous opioid settlement. This is the same issue but a different set of companies.

Vice Chairman Roark moves to approve participation in the proposed settlement of opioid-related claims against the named companies and to adopt the resolution and the County Administrator be authorized to execute all documents necessary to effectuate the Nottoway County's participation. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Assistant Administrator Tomer states the County's contribution from the opioid settlement, including those in tonight's Consent Items, is \$39,645.40.

The Board considers the following Consent Items.

1 – February Expenditures - All Funds

2 – Budget Adjustment – Opioid	\$5,509.78
3 – Budget Adjustment – CSA	\$2,240.00
4 – Budget Adjustment – Sheriff	\$378.28
5 – Budget Adjustment – Opioid	\$1,391.96
6 – Budget Adjustment – Sheriff	\$1,413.85
7 – Budget Adjustment – Circuit Court Clerk	\$42,900.00
8 – Budget Adjustment – Library	\$256.00

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9 – Budget Adjustment – Library	\$100.00
10 – Budget Adjustment – School	\$252,425.00
11 – Refund – Landfill Account	\$20.16
12 – Grant Award – Sheriff	\$2,765.00
13 – Lease Documents – Landfill Equipment	

Assistant Administrator Tomer asks if the Board would consider the first 12 items and consider the last item separately. She then provides a brief description of items 1-12.

Vice Chairman Roark moves to approve Consent Items 1-12. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Assistant Administrator Tomer speaks to item 13 which is an identical document to the equipment lease provided to the Board in January with the exception of the equipment piece. This is for a 2023 Caterpillar excavator, the second of the three pieces planned to be leased for the Landfill in the FY23 budget. This is a five-year lease at \$4,861.38 per month.

Discussion follows on the cost to purchase versus the cost to lease, repairs and loss of time at the landfill while the equipment is down, and how many years of service is expected out of this piece of equipment. There are requirements by DEQ to have a main and a backup piece of equipment on site. The consensus of the Board is to table this item.

The following information items are presented in the package:

- 1 – CRC – February 2023 Items of Interest
- 2 – Sales Tax Receipts
- 3 – Blackstone Volunteer Fire Department
- 4 – Letter to Attorney General

Administrator Costin presents highlights from his report. Energy efficiency improvements continue with duct cleaning and punch list items. Infill and grading are complete at the Pulley house.

There are five responses to the Health Benefits RFP, and interviews have been scheduled.

Interviews will be held soon for the Building Official position.

Administrator Costin is working with the Director of Social Services to cover the vacancy of the CSA Coordinator's position.

Sands Anderson has received the completed questionnaire to begin the Personnel Policy Manual re-write. Plans are for Sands Anderson to have a draft for staff/Board review in a month.

Administrator Costin has been in communication with Judge Teehey regarding the retirement of Treasurer Ellen Myatt who is making inquiries to find a willing interim appointee. Also, Judge Teehey would like an updated and more professional arrangement for virtual hearings. Supervisor Vaughn would like to move forward with the judge's request. Administrator Costin is informing the Board of the request at this time. He suggests the Board form a plan and consider the necessary funds before taking action on the matter, so no vote is needed tonight.

Comments from members of the Board:

Vice Chairman Roark expresses concern over compliance documents he requested but has not received. Administrator Costin notes those documents are being gathered. He also requested documents regarding another issue but has not received those. Assistant Administrator Tomer has those ready. Also, he asked for legal expenses to be placed on the Agenda, and that was not done. He wanted the Board to have information in advance of a discussion to better control legal expenses. Supervisor Shekleton adds that the legal expenses are a legitimate concern. Supervisor Vaughn notes this is a different world, and a lawyer has almost become a necessity. Some who do not like the legal fees are those necessitating the legal fees.

Supervisor Simmons distributes copies of the letter from McGuire Woods and explains some of the circumstances around this issue. There was no conflict of interest found.

Chairman Bowen presents a recent issue regarding medical care in Burkeville. In the process of meeting with Centra executives and Sharon Harrup, the STEPS request for ARPA funds to build housing for the homeless was again brought up. Ms. Harrup stated that every County is waiting for another to take the lead and support the project. Chairman Bowen would like the Board to earmark \$75,000 from the 2nd round of ARPA funds for the homeless project.

Supervisor Simmons moves to earmark \$75,000 for the STEPS request for its homeless shelters project. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Session at 9:12 p.m.

Supervisor Simmons moves that the Board enter Opened Session. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board reconvenes in Open Session at 10:10 p.m.

March 16, 2023

Supervisor Shekleton moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Vice Chairman Roark makes a motion to adjourn. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 10:13 p.m.

Chairman

Clerk

E-1

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1

JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2

HELEN M. SIMMONS
DISTRICT 3

SHERMAN C. VAUGHN
DISTRICT 4

LYNN K. SHEKLETON
DISTRICT 5

COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Katy Tomer, Assistant County Administrator

Date: April 14, 2023

Subject: Budget Adjustment – Public Hearing

Nottoway County Public Schools has now become the fiduciary agent for the Piedmont Alternative School; Amelia Nottoway Technical Center was the former agent. An appropriation of the Alternative School funds will need to be approved to continue all financial operations. The budget adjustment in your package speaks to that point. A public hearing is required due to the dollar amount exceeding 1% of the FY23 adopted budget.

Suggested motion: I move to approve the budget adjustment appropriating the Piedmont Alternative School funding.

E-1

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5

COUNTY ADMINISTRATOR
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Please publish this notice so it will appear in the paper the week of April 10, 2023.

PUBLIC HEARING

The Nottoway County Board of Supervisors will conduct a Public Hearing on Thursday, April 20, 2023, at 7:00 p.m. in the General District Courtroom at Nottoway for the following purpose.

To amend the 2022-23 budget by adding

Revenue		\$567,091.00
Piedmont Alternative School		
Expense	\$567,091.00	
Salaries, FICA, Purchased Services		
Materials & Supplies, Pass-Through, Tech		
Total Revenues & Expenditures	<u>\$567,091.00</u>	<u>\$567,091.00</u>

A complete copy of this Budget Amendment is available for review at the County Administration Office.

All persons desiring to be heard on this matter are urged to be present on the date and hour aforementioned.

It is the intention of the Nottoway County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator's Office prior to 5:00 p.m. on Friday, April 14, 2023.

By Authority

P. S. T. (Ted) Costin

No. 23-KG16

**COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment**

Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3.205.24020.0020.021.200.200	Piedmont Altenative School	\$ 567,091.00
	TOTAL REVENUES	\$ 567,091.00
EXPENDITURES:		
4.205.61100.1620.300.200.200	Instructional Salary	\$ 94,000.00
4.205.61100.2100.300.200.200	FICA	\$ 8,186.00
4.205.61100.3000.300.200.200	Purchased Services	\$ 2,000.00
4.205.61100.3000.300.200.200	Materials & Supplies	\$ 10,000.00
4.205.61410.1620.300.200.200	Principal Salary	\$ 30,000.00
4.205.61410.2100.300.200.200	FICA	\$ 2,295.00
4.205.61410.9700.300.200.200	Pass-Through Funds	\$ 390,610.00
4.205.68200.6000.900.200.200	Technology - replacement	\$ 20,000.00
4.205.68200.6001.900.200.200	Technology - additional equipment	\$ 10,000.00
	TOTAL EXPENDITURES	\$ 567,091.00

balance \$

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY:
DATE:

Kristin Gallagher
2/23/2023

POSTED BY:
DATE:

Landfill Work Sheet - March 2023

Date	Municipal Solid		Construction/		Industrial		Sludge	Tires Recycled	White Goods		Other Waste with Description	TOTAL TONS	Vegetative Yard Waste		LOADS
	Waste	Demolition			Waste				Recycled				Not Counted in Totals		
3/1/2023	14.71	49.87			8.48							73.06			22
3/2/2023	2.87						1.02					3.89	1.03		4
3/3/2023	3.59	30.51										34.10			8
3/4/2023															0
3/6/2023	23.21	17.69				6.19						47.09	2.91		18
3/7/2023	32.81	43.53			2.17							78.51	0.69		21
3/8/2023	8.98	47.84			5.01							61.83			15
3/9/2023	7.26	18.22			1.24							26.72			11
3/10/2023	24.07	1.03										25.10			14
3/11/2023		0.37										0.37			1
3/13/2023	59.89	18.69										78.58	2.81		28
3/14/2023	66.35	25.78			6.08	4.95					0.21	103.37	1.35		32
3/15/2023	26.00	1.51			10.49							38.00			15
3/16/2023	7.20	10.66			3.48							21.34			12
3/18/2023	2.26 (from Convenience Center Site @ Lewiston Plank)											2.26			1
3/20/2023	85.51	26.27										111.78	5.36		32
3/21/2023	20.63	1.50									0.20	22.33	2.65		12
3/22/2023	30.98	13.14			4.77							48.89			17
3/23/2023	24.34	25.40			2.16							51.90	3.77		22
3/24/2023	37.61	19.52				0.63						57.76	2.14		17
3/25/2023	13.17	0.91 (13.17 from Convenience Center Sites)										14.08			5
3/27/2023	75.99	15.57			1.07		0.76					93.39	4.82		31
3/28/2023	63.67	12.73					0.65					77.05	7.23		26
3/29/2023	29.82	13.06			1.43		0.53					44.84	3.90		23
3/30/2023	42.16	34.71			5.14							82.01	1.77		25
3/31/2023	31.22	12.32				4.13						47.67	3.31		17
25 Days											Mattresses				
Totals	734.30	440.83			51.52	15.90	2.96	0.00			0.41	1,245.92	43.74		429
AVERAGE TONS PER DAY:		51.59									Saturday Loads				
											43.74 Not counted in Total Tons because it is burned and used as ash				

2

Date: 3/31/2023

Number of Inspections By Inspector
From: 3/01/2023 To: 3/31/2023

BI403

G-3

Inspector	Type Inspection	Count
Jerry Williams	Pre Slab	1
	Sub-Total:	1
Mike Veliky	Blk/Anch/Strap	1
	Cert. of Occup.	6
	Consultation	1
	Drain Tile	1
	Duct Leak Test	1
	Duct Seal	2
	DUCT LEAK TEST	3
	Final	32
	Final Electric	1
	Footing	15
	Foundation	3
	Framing	8
	Framing Final	1
	Gas	1
	Gas Line	1
	Hood Wrap	1
	Insulation	9
	Light Test	2
	Marriage Line	1
	Marriage Wall	1
	Perm. Electric	8
	Plumbing Press.	1
	Projection	1
	R Electric	1
	Rough Electric	5
	Rough Fire Alar	1
	Rough HVAC	5
	Rough In GAS	1
	Rough Plumbing	8
	Rough Waterprof	1
	Sprinkler	1
	SDSO Permit	1
	Veneer	1
	Sub-Total:	126
Phillip Moore	E&S CHECK PROG	29
	Sub-Total:	29
	Final-Total:	156

Mileage _____

Number of Building Permits Issued: 27

Dollar Value of Construction: \$ 1,261,385.40

Dollar Value of County Building Permit Fees: \$ 7,522.95

**OFFICE OF
ANIMAL CONTROL**

Senior Animal Control Officer
Sheila Estes
sestes@nottoway.org



Nottoway County
P.O. Box 92
344 W. Courthouse Rd.
Nottoway, VA 23955
Telephone: 434-292-1099
Fax: 434-645-8667
www.nottoway.org

To: Ted Costin, County Administrator
Re: Monthly Report for March 2023

Number of Animal Control Calls: 124
Number of Summons Issued: 0
Number of Convictions: 0
Number of Compliances Issued: 4

	Dog	Cat	Other
New Intakes	17	7	
Animals in Shelter	10	6	
Fostered	0	0	
Bites	0	0	
RTO	5	0	
Transfers	12	0	
Adoptions	2	0	
Euthanized	0	1 sick	
Died in Custody	0	0	
Died in Foster	0	0	

Livestock Calls: 2	Pickup Fee: \$60	Ending Odometer (Pickup) 42431-45031
Wildlife: 4	Boarding Fee: \$10	Mileage: 2600
Welfare Check: 5	Adoption Fee: \$20	Ending Odometer (SUV) 77279-78391
Threatening: 0	Donations: \$25	Mileage: 1112
	Total: \$115	



BOARD OF TRUSTEES MEETING

APRIL 19, 2023

Crewe Library
414 Tyler Street
Crewe, VA 23930

10:30 a.m.

NOTTOWAY COUNTY PUBLIC LIBRARY
Board of Trustees
Agenda

April 19, 2023

10:30 a.m.

Call to Order

Approval of Agenda

Consent Agenda:

Approval of Minutes (March 15, 2023)

Statistical Reports

Financial Reports

Bills for Approval

Communications

Citizen Comments

Report of the Library Director

Branch Libraries Update:

Blackstone Library

Burkeville Library

Crewe Library

Literacy Program Report

Committee Reports

New Business

DEI Policy

FOIA

Unfinished Business

Items Not on Agenda

Adjournment

Nottoway County Public Library Board of Trustees Meeting
Wednesday, March 15, 2023

Shelia Harper called the meeting to order. Trustees present were Shelia Harper, Becky Sones, Verna Rhodes and Carolyn Leslie, as well as Library Director, Jackie Zakaweski.

Motion to approve the Agenda and Consent Agenda were made by Becky and Verna, respectively; the motion passed. Verna made the motion to approve the Bills; seconded by Carolyn and the motion passed.

Communications:

- Jackie submitted the requested packet of information to the Town of Blackstone.
- The Cook family donation of \$1004.78 was received and will be used for the Crewe Library.

Citizen Comments:

No comments

Director's Report:

- Blackstone: The Town of Blackstone has hired someone to clean one time each week. (Previously Blackstone cleaned one week, Library cleaned one week).
- Burkeville: We are still awaiting signs for Burkeville and Blackstone.
- Crewe: no roof yet

Literacy:

- Plans are on-going for the Literacy dinner in September. Judge Terry Royal will be the speaker.
- ESL and computer one-on-one classes continue.

Committee:

No reports

New Business:

- Carolyn made motion to approve the updated Retention and Disposal of Records Policy; Becky seconded and the motion passed.

Unfinished Business:

None

Items not on the Agenda:

- There have been no applicants to apply for the Program Coordinator position
- Game Day at Burkeville Fire Department is gaining momentum; Future dates are being scheduled. (Update - April 1, 12, 15 and 19 1pm-4pm.)

The next meeting will be in Crewe on Wednesday, April 19th at 10:30am. Meeting adjourned.

Check Out Counts for Stats Only Collections
Mar 1, 2023 through Mar 31, 2023

Blackstone Library

Description	Count
Black & White Printouts / Copies (Black)	475
Childrens Program (ages 6-11) (Children)	2
Color Printouts / Copies (Color)	79
Computer Users (Computer)	68
Faxed (Fax)	64
Number Of Patrons (Patrons)	276
Story Time & Other Pre-K Programs (Preschool)	2
Wifi Users (Wifi Users)	75
Blackstone Library Total	1,041

Crewe Library

Description	Count
Adult Programs (Adult)	22
Black & White Printouts / Copies (Black)	803
Childrens Program (ages 6-11) (Children)	5
Color Printouts / Copies (Color)	62
Computer Users (Computer)	141
Faxes sent (Fax)	12
Magazines & Newspapers (Magazines)	48
Number Of Patrons (Patrons)	544
Outreach attendance (Reach)	68
Reference Questions (Reference)	47
Scan/Email (Scan/Email)	1
Wifi Users (Wifi Users)	78
Young Adult Program (YoungAdult)	34
Crewe Library Total	1,865

Burkeville Library

Description	Count
Adult Programs (Adult)	126
Black & White Printouts / Copies (Black)	295
Childrens Program (ages 6-11) (Children)	14
Color Printouts / Copies (Color)	57
Computer Users (Computer)	111
Magazines & Newspapers (Magazines)	18
Number Of Patrons (Patrons)	257
Outreach attendance (Reach)	6
Reference Questions (Reference)	10
Story Time & Other Pre-K Programs (Preschool)	8
Wifi Users (Wifi Users)	28
Burkeville Library Total	990

Circulation Counts at Location by Borrower Types
Blackstone Library
Mar 1, 2023 through Mar 31, 2023

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	216	92	782	89%
Easy Under 1st Grade (E)	2	11	5	1%
Juvenile 1st Grade - 11 Years (J)	7	6	38	4%
REGISTERED ONLINE (OBR)			4	0%
Staff (ST)	5	3	4	0%
Young Adult 12 years - 17 Years (Y)	5	2	41	5%
Report Totals	235	114	874	

Burkeville Library
Mar 1, 2023 through Mar 31, 2023

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	83	16	170	81%
Easy Under 1st Grade (E)			1	0%
Juvenile 1st Grade - 11 Years (J)	5	7	14	7%
Staff (ST)	38	20	3	1%
Young Adult 12 years - 17 Years (Y)	6	2	23	11%
Report Totals	132	45	211	

Crewe Library
Mar 1, 2023 through Mar 31, 2023

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	133	45	710	78%
Easy Under 1st Grade (E)			10	1%
Juvenile 1st Grade - 11 Years (J)	33	15	76	8%
REGISTERED ONLINE (OBR)			1	0%
Staff (ST)	63	449	7	1%
Young Adult 12 years - 17 Years (Y)	4		108	12%
Report Totals	233	509	912	

Circulation Counts at Location by Active Holdings Codes of Location

Blackstone Library Include Auto Renewals Mar 1, 2023 through Mar 31, 2023

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audiobook (NBLAB)	3	2	4	9
Biography (NBLB)	4	3	4	11
DVD (NB�DVD)	15	20	4	39
Easy Fiction (NBLEFIC)	60	53	15	128
Easy Non-Fiction (NBLENF)	27	18	7	52
Electronic Device (NBLED)	0	1	0	1
Fiction (NBLF)	85	69	21	175
Juvenile Biography (NBLJB)	1	0	0	1
Juvenile Fiction (NBLJF)	53	39	26	118
Juvenile Non-Fiction (NBLJ)	24	5	1	30
Large Print Fiction (NBLLPF)	5	4	3	12
Large Print Non-Fic (NBLLPNF)	1	1	0	2
Non-Fiction (NBLNF)	13	4	4	21
Young Adult Fiction (NBLYAF)	4	24	2	30
Young Adult Non-Fic (NBLYNF)	9	2	0	11
Juvenile DVD (BLJDVD)	6	4	4	14
Report Totals	310	249	95	654

Burkeville Library Include Auto Renewals Mar 1, 2023 through Mar 31, 2023

Active Holdings Code	Check In	Check Out	Renewal	Totals
Biography (NBKB)	1	0	0	1
DVD (NBKDVD)	33	39	0	72
Easy Fiction (NBKEFIC)	12	30	0	42
Easy Non-Fiction (NBKENF)	4	4	1	9
Fiction (NBKF)	26	30	19	75
Juvenile Biography (NBKJB)	2	2	1	5
Juvenile Fiction (NBKJF)	49	18	3	70
Juvenile Non-Fiction (NBKJ)	0	4	9	13
Large Print Fiction (NBKLPF)	1	2	0	3
Non-Fiction (NBKNF)	13	7	11	31
Young Adult Fiction (NBKYAF)	8	0	0	8
Young Adult Non-Fic (NBKYNF)	1	4	0	5
Report Totals	150	140	44	334

Crewe Library
Include Auto Renewals
Mar 1, 2023 through Mar 31, 2023

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audiobook (NCRAB)	1	0	1	2
Biography (NCRB)	4	3	1	8
DVD (NCRDVD)	35	34	6	75
Easy Fiction (NCREFC)	77	93	109	279
Easy Non-Fiction (NCRENF)	15	0	6	21
Electronic Device (NCRED)	12	13	6	31
Fiction (NCRF)	168	98	41	307
Great Courses (NCRGC)	2	2	0	4
Juvenile Biography (NCRJB)	3	6	7	16
Juvenile Fiction (NCRJF)	68	43	55	166
Juvenile Non-Fiction (NCRJ)	14	8	17	39
Large Print Fiction (NCRLPF)	24	5	1	30
Non-Fiction (NCRNF)	91	19	9	119
Young Adult Fiction (NCRYAF)	6	3	3	12
Young Adult Non-Fic (NCRYNF)	13	3	1	17
Report Totals	533	330	263	1,126

ActPd - -

0B 4/01/2023 NOTTOWAY COUNTY
-15:10:59

A/P CHECK REGISTER
Check Date - 3/31/2023

CK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
896	4340	BRIGHTSPEED	100	3/31/2023	72.26	.00
897	5271	CAPITAL ONE	100	3/31/2023	21.95	.00
898	44626	RED OWL CLEANING SVC, LLC	100	3/31/2023	430.00	.00
899	65001	JACQUELINE ZATAWESKI	100	3/31/2023	325.97	.00
900	999999	WALLACEBURG BOOKBINDING &	100	3/31/2023	192.43	.00
		CLASS TOTAL			1,042.61	.00
		ACH TOTAL			.00	
		CHECK TOTAL			1,042.61	

ActPd -

00B 3/15/2023 NOTTOWAY COUNTY
E-13:16:11

A/P CHECK REGISTER
Check Date - 3/15/2023

ECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
8615	1001	YOLANDA A. WOODLEY	100	3/15/2023	75.00	.00
8616	6934	CREATIVE PRODUCT SOURCE	100	3/15/2023	225.80	.00
8617	8228	DE LAGE LANDEN	100	3/15/2023	218.95	.00
8618	9235	DOLLYWOOD FOUNDATION	100	3/15/2023	158.31	.00
8619	13011	JESSICA FAAS	100	3/15/2023	62.50	.00
8620	65001	JACQUELINE ZATAWESKI	100	3/15/2023	147.12	.00
		CLASS TOTAL			887.68	.00
		ACH TOTAL			.00	
		CHECK TOTAL			887.68	
		EPY TOTAL			.00	
		FINAL TOTAL			887.68	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DO
THE TOTAL 887.68- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

ActPd -

00B 3/15/2023 NOTTOWAY COUNTY A/P CHECK REGISTER
 3-11:51:53 Check Date - 3/15/2023

ECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
8596	1235	AMAZON CAPITAL SERVICES	100	3/15/2023	2,015.45	.00
8597	4340	BRIGHTSPEED	100	3/15/2023	72.26	.00
8598	5932	CHILDREN'S PLUS INC.	100	3/15/2023	29.24	.00
8599	34201	SHENTEL	100	3/15/2023	227.20	.00
8600	34217	DEMETRIUS NELSON	100	3/15/2023	416.00	.00
8601	44626	RED OWL CLEANING SVC, LLC	100	3/15/2023	344.00	.00
8602	46820	BRYON SAPP	100	3/15/2023	434.00	.00
		CLASS TOTAL			3,538.15	.00
		ACH TOTAL			.00	
		CHECK TOTAL			3,538.15	

ActPd -

00B 4/01/2023 NOTTOWAY COUNTY A/P CHECK REGISTER
 3-14:55:49 Check Date - 3/31/2023

ECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
3891	5932	CHILDREN'S PLUS INC.	100	3/31/2023	453.42	.00
3892	13005	FARMVILLE NEWSMEDIA, LLC	100	3/31/2023	49.00	.00
3893	13011	JESSICA FAAS	100	3/31/2023	62.50	.00
3894	34201	SHENTEL	100	3/31/2023	227.20	.00
3895	48200	SOUTHERN COPIER SALES &	100	3/31/2023	40.11	.00
		CLASS TOTAL			832.23	.00
		ACH TOTAL			.00	
		CHECK TOTAL			832.23	
		EPY TOTAL			.00	
		FINAL TOTAL			832.23	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DO
 THE TOTAL 832.23- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

April 2023 Director's Report

Ongoing Activities

- Conducting monthly eFic diversity audit - **Goal #3**
- Maintaining website and social media and promoting resources - **Goal #1**
- Submitting bills, deposits, and payroll to Nottoway CH
- Creating and distributing calendar, periodic newsletter, and press releases - **Goal #1**
- Working with Demetrius to install print release & authentication software and WhoFi - **Goal #4**
- Ensuring coverage while others are sick or otherwise not on duty
- Researching and drafting Collection Development Plan - **Goal #3**
- Drafting the Little Black Book for Succession
- Offering lunchtime activities in High School library

Completed Activities

- Completed inventory of Blackstone's YA non-fiction and determined average publication age by (owning) holdings code in preparation for collection development plan - **Goal #3 (attached)**
- Ordered 9 health-related materials with Medical Foundation Funds - \$889.76 remains
- Submitted final report of Kyler Foundation grant (\$6000.06)
- Attended and ran VPLDA meeting (Staunton) & passed the gavel to the next president :)
- Researched and drafted an Equity, Diversity, and Inclusion Policy for board approval - **Goal #2 (?)**
- Submitted grant proposal for summer reading support (Save the Children)

Programs & Events

- Story Time - weekly at each branch
- April 12, 15, 19 - Senior Game Times in Burkeville
- April 18 - Home & Abroad presentation w/ Dr Michael Lund (Longwood)
- April 24 - Earth Day Event in Crewe
- April 26 - DIY Air Purifiers with Piedmont Health District (Crewe & Blackstone)
- June 19 to August 11 - Summer Reading: Read Beyond the Beaten Path

Upcoming Meetings

LVA Directors Mtg 9/28-9/29
PLA 2024 - Columbus, OH
ALA 2025 - Philadelphia

PALA 2023 - Pocono Manor, PA
ALA 2024 - San Diego
ALA 2026 - Chicago

VLA 2023 - Chantilly
LibLearnX 2025 - Phoenix
ALA 2027 - NOLA

Copyright average (3/19/23)			
	Burkeville	Crewe	Blackstone
eFic	2014	2011	2011
e non-fic	2013	2009	2011
jFic	2014	2011	2010
j non-fic	2016	2010	2013
J Bio	2013	2011	2011
YA Fic	2017	2012	2014
YA non-fic	2012	2005	2012
YA Bio	2012	2008	2009
Bio	2005	1999	2004
Adult Fic	2014	2009	2009
Adult non-fic	2012	1997	2002
LP Fiction	2018	2015	2011

Catalog Analysis Tool

We cross-referenced books from the Nottoway County Public Library with those in the DBF collection to identify:

- 2841 items submitted by the Nottoway County Public Library.
- 409 items, including duplicates, that matched those in the DBF collection.
- 335 unique titles that matched those in the DBF collection.
- 14.3963 percent of your collection features BIPOC characters (this number may not be accurate if you submitted more than picture books).

Nonfiction titles with no narrative or titles published before 2002 from your collection would not have been detected by our matching process due to our collection inclusion parameters. **Likewise, due to processing time, very recent titles in your collection may not have been detected.**

The Nottoway County Public Library System welcomes, values, and celebrates the differences in its employees and in the members of its communities, and it strives to ensure that the library collection is representative of the community it serves.

The Library supports broader public access to Library programs and services and actively works to ensure that barriers to access by both the staff and the public are eliminated.

As a department of Nottoway County, the Library follows County policy as it relates to staff selection and it provides the public and staff equitable opportunities for growth through employment and education.



Early Literacy

We will continue with in-person Story Time while conditions allow. Bring your pre-school child and join us on the Day that works for you.

Crewe:

Wednesday at 10:30

Burkeville:

Thursday at 10:30

Blackstone:

Friday at 10:30

For the Adults

Be a Friend!

Friends of the Library
Board Meetings

Crewe:

1st Thursdays, 4-5pm
(bi-monthly)

Blackstone:

3rd Tuesdays, 4-5pm

The Friends of the Library are non-profit, volunteer organizations which work to support the Nottoway County Public Libraries. They raise funds for library improvements and programs and gladly welcome new members.

The Nottoway County Public Library offers a wide selection of **eBooks and digital magazines**.

These are available to download through the website at

www.nottlib.org



The Information Junction



Home & Abroad

A program for - and about - veterans and their families



Please join us in welcoming **Dr. Michael Lund, Faculty Emeritus** of English at Longwood University, to the **Crewe Library** on **Tuesday, April 18 at 6:30 pm**. Dr Lund will be talking

about "**Expanding the Audience for Veterans' Voices**", a project to help citizens **understand the military experience** that may not be witnessed in everyday life. This spring's project was funded by a Virginia Humanities' "Rapid Grant", and the original Home and Abroad program received a VA Humanities award in 2019, which aided the printing and distribution of the written works of Southside Virginia veterans and their families.

Fun and Games

We're excited to tell you that a partnership with the Town of Burkeville has provided us a space to hold **Senior Game Times**. Join us at the **Burkeville VFD** from **1-4pm** on any or all of these dates for a chance to play a variety of games:



Wednesday, April 12

Saturday, April 15

Wednesday, April 19

Plant Swap & Earth Day Event

Earth Day is April 22, but we will be celebrating it on **Monday, April 24** at the **Crewe Library** from **2-5:00pm**. There will be **information and activities for all ages**. We're expecting to be joined by Arks for Parks, representatives of VA State Parks and Department of Forestry, and more!

The Earth Day program will include a **Plant Share & Swap**. Stop by the Crewe Library **April 19 - 22 to drop off your excess bulbs or seedlings** and then **come back on Monday, April 24** after 2:00 to take home something new for your garden.

We'll **make a solitary bee home, build a bird feeder, and snack on dirt and worms**. Believe it or not, we're also collecting clean **used socks for recycling**. Still more plans for the day are in the works...Join us!

What's Next?



www.nottlib.org

Locations

BLACKSTONE Library
 Demetrius Nelson, Manager
 434-292-3587
 415 South Main Street

Sun	closed
Mon	closed
Tue	12-6
Wed	12-6
Thur	12-6
Fri	10-2
Sat	10-2

BURKEVILLE Library
 Agnes McCormick, Manager
 434-767-5555
 224 W Nunnally St

Sun	closed
Mon	closed
Tue	9:30-5
Wed	closed
Thur	9:30-5
Fri	10-2
Sat	9-12

CREWE Library
 Susan Howe, Manager
 434-645-8688
 414 Tyler Street

Sun	closed
Mon/Thur	10-6
Tue	10-8
Wed	10-8
Thur	10-6
Fri	closed
Sat	10-2

Administration

Jacqueline Zataweski,
 Director

Demetrius Nelson,
 IT Tech

Got Socks?

You know those mismatched socks you have, taking up space in your dresser? You could be trendy and wear them proudly, or you could recycle them. Bring your clean, used socks - mismatched or not - to the Earth Day event at the Crewe Library on Monday, April 24. Thanks to our participation in a new recycling program from terracycle.com your unloved socks will be broken down before finding new life in a different form.



Later This Month...



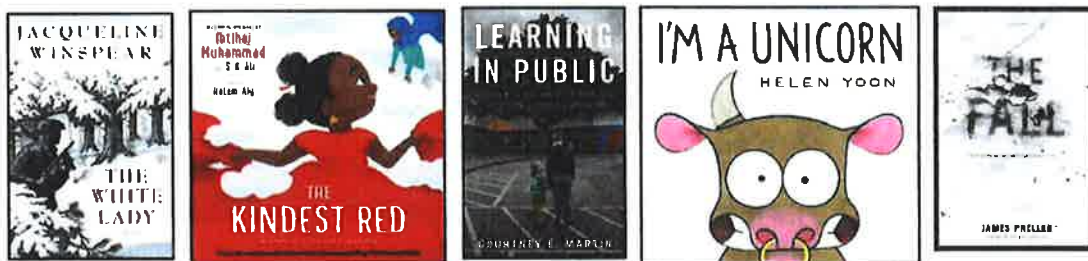
We are currently in the process of working with the Department of Health to schedule a DIY air purifier class at the Crewe Library. The program will be free (supplies, included), and registration will be limited. Be sure to watch for updates on our website (www.nottlib.org) and on our Facebook page, or at any branch location.

This Month at Your Local Park(s)

April 7 (6-7pm) - 158th Anniversary of the Battle of High Bridge Hike - High Bridge Trail (Camp Paradise)
 April 9 (1-2pm) - Feeding Frenzy - James River - Visitor Center
 April 15 (2-4) - Amazing Insects! Talk and Craft - Powhatan - Shelter #1
 April 22 (12-5pm) - The Roaring Twenties - James River - Shelter #4
 April 29 (3-4pm) - Canoe Tour - Bear Creek Lake (Boat House)

New Items in Our Collection

It is important that we have materials that interest you and we welcome suggestions for new books. Some recent – and upcoming – items include:





HOP INTO SPRING WITH CLEAN AIR

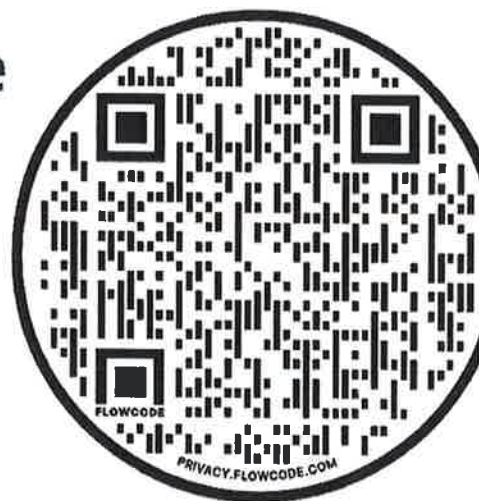


BUILD YOUR OWN AIR PURIFIER!

**SCAN THE QR CODE, VISIT [FORMS.OFFICE.COM/G/46YFN0KAAS](https://forms.office.com/G/46YFN0KAAS)
OR CALL & LEAVE A MESSAGE TO CLAIM YOUR SPOT**

April 26 in Crewe & Blackstone

- 2pm: **Crewe Library**
- 4:30pm: **Spring Hill Baptist Church**
- Pre-registration **required**
- Limited spots available on a first come, first serve basis
- Must be able to transport unit home
- Light refreshments provided
- No childcare provided



PIEDMONTVDH



(434) 392-8187 X 137



PIEDMONTVDH



VDH.VIRGINIA.GOV/PIEDMON

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



SUPERVISORS

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JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2

HELEN M. SIMMONS
DISTRICT 3

SHERMAN C. VAUGHN
DISTRICT 4

LYNN K. SHEKLETON
DISTRICT 5

COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

EMERGENCY SERVICES COORDINATOR'S REPORT

TO: The Honorable Members of the Nottoway County Board of Supervisors

FROM: Aubrey W. "Buddy" Hyde, Jr.

DATE: April 14, 2023

SUBJECT: April Report

The following activities and projects are provided in this summary of work by the Department of Emergency Services since my last report on March 9th before your monthly Board of Supervisors meeting on March 16, 2023. Many of these activities listed below were performed in collaboration with other staff members and external stakeholders.

The current emergency services related projects and activities that I have worked on and represented the county include, but are not limited to, the following:

- Participated in the Board of Supervisors Budget Work Sessions at the Emergency Operations Center on March 9th and March 13th.
- Participated in a conference call with FEMA and VDEM to complete the public assistance paperwork for Nottoway County to be reimbursed for COVID-19 related expenses under Phase 1 of the declared national disaster of COVID-19. This phase is a 100% reimbursement on all COVID related expenses up until July 1, 2022. Now we are collecting the Phase 2 expenses since July 2, 2022 until now.
- Participated in a conference call for the Hazard Mitigation Grant Program on March 22nd with VDEM to discuss the upcoming grant application period for hazard mitigation projects.

- Assisted with event coordination for the Fort Pickett to Fort Barfoot redesignation ceremony on the airfield at Fort Barfoot. Worked with representatives at the Department of Military Affairs to provide resources from our fire and EMS departments in the county to the event. Attended the event and participated in the command post.
- Held the bi-monthly LEPC meeting on March 29th at the county EOC with excellent attendance, especially from the state agencies.
- Attended a virtual symposium on March 30th about electric vehicle emergencies, which was hosted by the D.C. Fire & EMS Department. Many topics were covered on electric vehicles and the charging stations that are being installed in home carports.
- Attended a virtual meeting with VDEM on April 3rd on upcoming grant programs and the on-line processes.
- We have posted two additional addendums to the Nottoway County Public Safety Radio Communications System Request for Proposal (RFP) was sent out by CTA, Inc. to all prospective vendors in the region and the RFP was posted on our county website on February 28th and the deadline for receiving those proposals is May 31, 2023 at 4:00 p.m.
- Facilitated the monthly meeting of the Fire & EMS Working Group on April 4th at the Nottoway County EOC. We continued the discussions on our budget process, vehicle replacement plan, call type dispatch protocols, and various training items. Agenda is attached.
- Continued office work and meetings on the county Emergency Operations Plan (EOP), with the Virginia Dept. of Transportation, Virginia Cooperative Extension (VCE) and the Nottoway County Department of Social Services assisting with completion of those specific sections. We are planning for a briefing on the highlights to the board after the VDEM class for elected officials on May 11th.
- Attended a train-the-trainer class by VDH on April 5th to be able to deliver the REVIVE! naloxone (Narcan) program class to the general “lay rescuers”, such as, our county complex staff, etc.
- Currently working on seven (7) grants at various stages, with many completion deadlines occurring in the month of April. The grants that I’m managing include the closeout of two LEMPG processes, which paid for our CodeRED and some items for the EOC. We are also closing out the shelter upgrade grant with VDEM for those items that were completed. The \$1 million grant for our public safety communications system is also being completed this month, and we have three hazard mitigation grant applications that are being completed this month for the EOC generator, hurricane shutters for the dispatch center, and a countywide warning siren system.



**NOTTOWAY COUNTY
FIRE & EMS WORKING GROUP
PLANNING MEETING**

**April 4, 2023
18:00 hrs.**

**MEETING LOCATION: Nottoway County EOC
207 West Courthouse Rd. - Nottoway, Virginia**

AGENDA

- Call to Order & Prayer
- VDOT Briefing
- Call Type Dispatch & Response Protocol
- Operational Medical Director (OMD)
- Additional revenue source options (Fire/EMS levies, other ideas)
 - Operations – first determine annual operational costs
 - Capital – need line item and funding each year to keep pace with worksheet to assist with emergency vehicle purchases
- Knox-Box® Project – “Nottoway key” for gate padlocks
- Knox ad-hoc committee (Zac, Grayson, J.R.) meet next week
- Derailment Annex
- VDEM Class for Elected Officials at EOC – May 11th
- EOP Briefing After Class and Formal Adoption on May 18th
- Other Items for the Good of the Order
- Adjournment

Notes:

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NOTTOWAY COUNTY

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MEMORANDUM

TO: Board of Supervisors
THROUGH: Ted Costin, County Administrator
FROM: Gregg Zody, Planning and Economic Development Director *gz*
SUBJECT: Planning and Economic Development Monthly Update – April
DATE: April 13, 2023

Planning and Zoning

1. Conducted site visit on March 6th for potential special exception request for an outdoor event.
2. Held second class of Longwood students with Dr. Chris Labosier's class at Longwood College to serve as group project point of contact regarding solar impacts on March 20th.
3. The PC met on March 14th and held a public hearing for a special exception request for the placement of a manufactured home off of Randolph Mill Road, adjacent to Crystal Lake (Fathbruckner).

Other agenda items included distributing staff's record of public comment from the January 25th joint public hearing to the membership. No comments to date from Planning Commission members. Chairman Perry asked the membership to forward either himself or staff their comments on the public hearing and the alternative renewable energy language presented to the Commission by CRC at the meeting.

4. The Zoning Ordinance Committee (ZOC) consisting of staff, Steve Bowen, Ben Perry, Jeff Lavelle, and Sandra Pettis met at 6:00 pm on March 14th, prior to the regularly scheduled Planning Commission meeting. Staff presented several draft Zoning Ordinance articles from State Code to replace our outdated language. The ZOC will tackle the statutory changes first, and then review and revise the zoning district sections

for proposed changes to permitted and permitted by special-exception uses. Other future changes include signage, landscaping, design standards, site plan standards.

The Committee meets at 6:00 pm prior to each month's regularly scheduled meeting beginning in March.

5. BOS approved the Fathbruckner special exception request at their March 16th meeting.
6. Followed up with Riverstreet engineer to provide guidance for the three Communication Shelter sites as part of the County-wide VATI 2022 Broadband project.
7. Attended Piedmont Soil and Water Conservation meeting on March 28th.
8. Attend VDOT public hearing for Darvills Road roundabout on March 30th.
9. Staff met with approximately forty+ surveyors, existing and prospective property owners in person, via phone and email throughout the month to discuss development processes and related regulations with regards to the subdivision and zoning ordinances throughout the month of March. As mentioned at the BOS meeting for Department reports at the January 26th meeting, I speak with individual customers at least three to four times after the initial meeting.
10. Sent two property owners Notices of Violation (NOV) after receiving citizen complaints. Standard time to comply with the NOV is thirty days upon receipt of the certified notice.
11. Potential of one special exception request for a second mobile home.

Economic Development

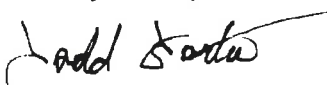
1. Held meeting via Zoom with West Piedmont Planning District Commission (WPPDC) on March 7th regarding the broadband initiative.
2. Toured Town of Blackstone projects on March 13th with Town Manager Vannoorbeeck
3. Attended the Commonwealth Regional Council meeting on March 15th.
4. Attended the Tobacco Commission's Regional Tour at Pickett Park with Sarah Capps (Regional Representative) and Senator Frank Ruff (Tobacco Commission Chair) and toured
5. Toured LRA property with BOS on March 24th led by LRA staff. This tour preceded the Fort Barfoot to inventory most of the LRA structural inventory on February 22nd.
6. Participated in GO VA! Region 3 meeting regarding Local and Regional Economic Developers Focus on March 27th.



IN PARTNERSHIP WITH The Counties of Amelia | Buckingham | Charlotte | Cumberland
Lunenburg | Nottoway | Prince Edward

MEMORANDUM

TO: Ted Costin, County Administrator
Members of Nottoway County Board of Supervisors

FROM: Todd Fortune 
Deputy Director

DATE: April 12, 2023

SUBJECT: Nottoway County Comprehensive Plan Update – Monthly Update

As you are aware, the Commonwealth Regional Council (CRC) is assisting Nottoway County with an update of the County's Comprehensive Plan. As part of the CRC's efforts to assist the County, the following activities have occurred since the last update on March 8, 2023:

- Per the comments received at the joint Planning Commission/Board of Supervisors public hearing on January 25th, and subsequent conversations with County staff, CRC staff have been working on alternative language addressing solar development that the Planning Commission could consider for the Plan. The Planning Commission met on March 14th to review and discuss the alternative language plus other minor changes that have been requested by a Planning Commission member to the draft Plan.
- The next Planning Commission meeting is scheduled for April 18th. At that meeting, the group will continue the discussions regarding language for addressing solar in the Plan.

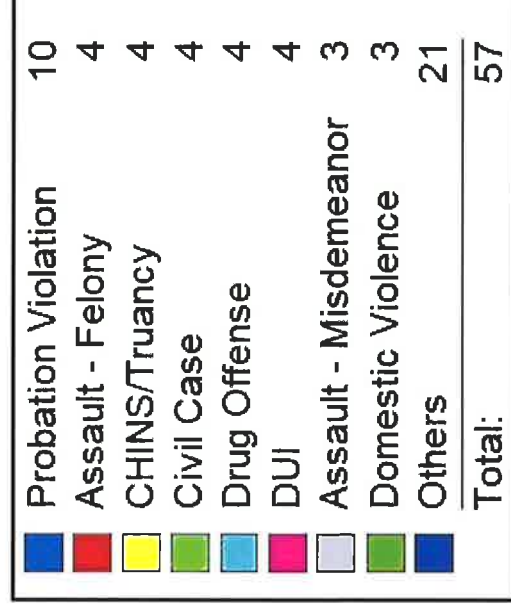
Please do not hesitate to contact me if you have any questions.

cc: Melody Foster, Executive Director, CRC

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 3/1/2023 and 3/31/2023

Court Appearances: 230



Others:

- Abduction
- Comm. Threat x 2
- Contempt
- Fail to Register x 2
- Forgery / Fraud x 2
- Inv. Commitment Appeal
- Larceny
- Obstruction
- Other x 2
- Reckless Driving x 3
- Show Cause
- Trespass x 2
- Weapon Offense x 2

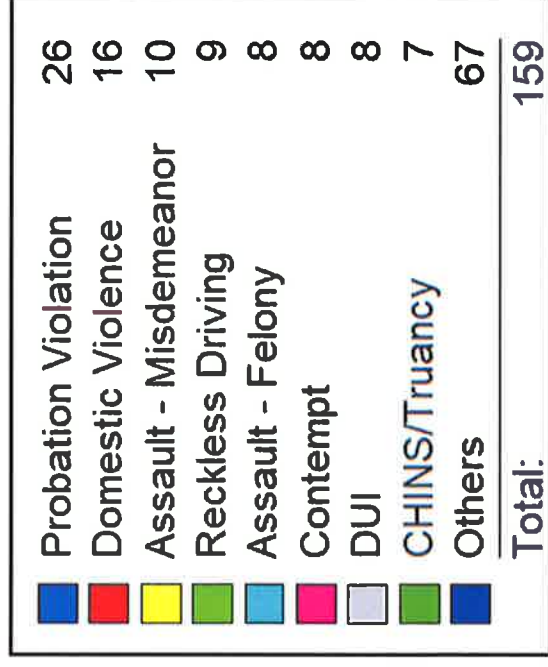
F-5

* Attempts are categorized as their primary offense

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 1/1/2023 and 3/31/2023

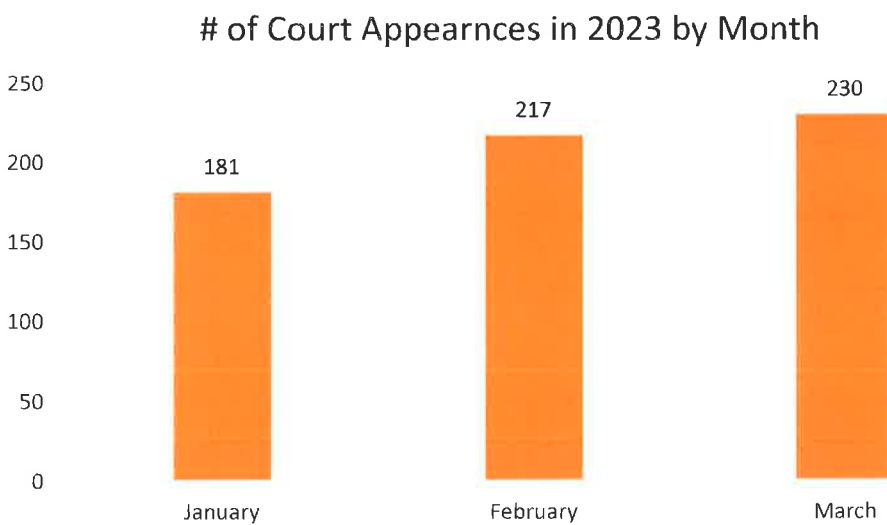
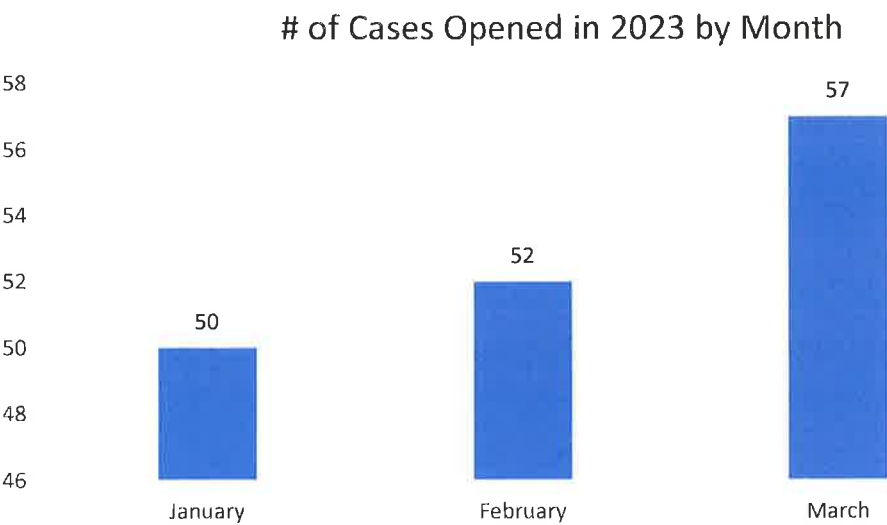
Court Appearances: 637



- Others:
- Abduction
 - Animal x 4
 - Burglary
 - Civil Case x 5
 - Comm. Threat x 3
 - Dest. Of Property
 - Drug Offense x 6
 - Eluding
 - Extradition x 2
 - Fail to Register x 4
 - False Report
 - Forgery/Fraud x 5
 - Game Warden
 - Indecent Exposure
 - Invo. Comm. Appeal x 2
 - Larceny x 3
 - Murder x 2
 - Obstruction x 3
 - Other x 3
 - Property Offense x 2
 - Protective Order Viol x 2
 - Sexual Offense x 2
 - Shoot/ Throw Missile
 - Show Cause x 6
 - Trespass x 2
 - Weapon Offense x 3

* Attempts are categorized as their primary offense

Nottoway Commonwealth's Attorney's Office



Total of Felony and Misdemeanor cases between 3/1/2023 and 3/31/2023

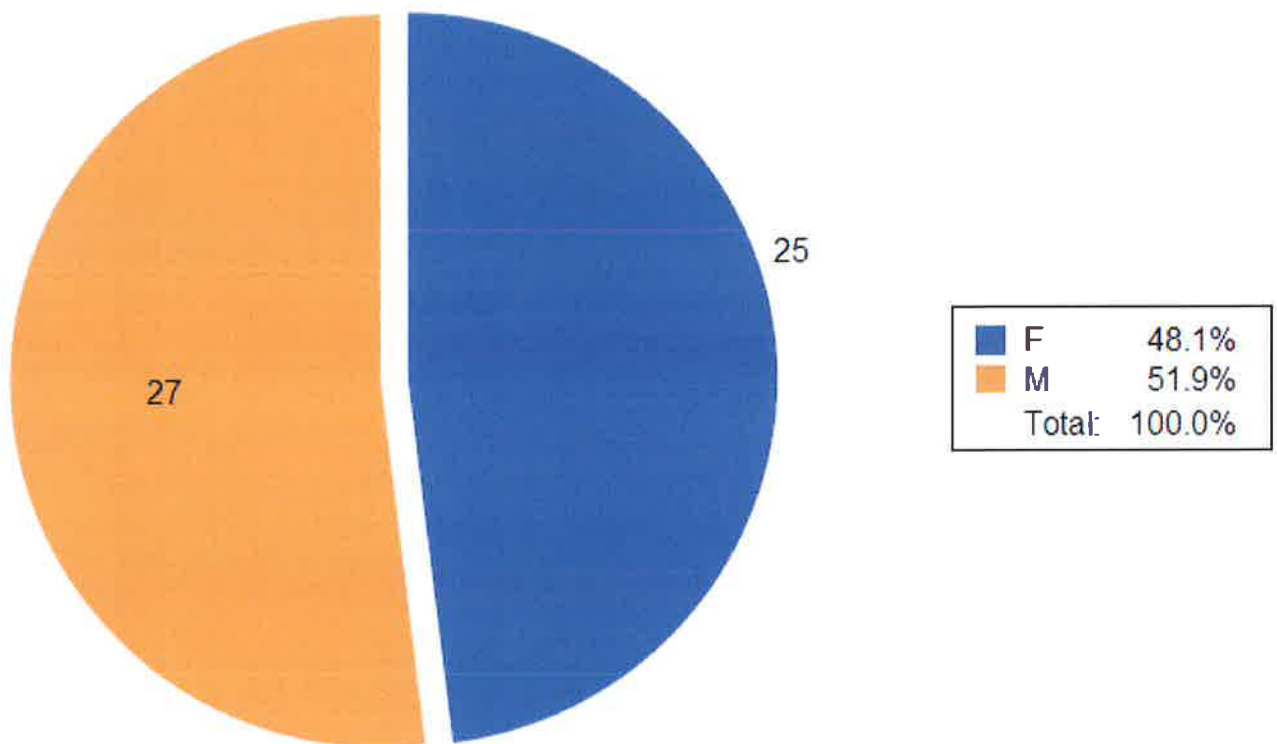
Felony

Total:25

Misdemeanor

Total:27

Felony VS Misdemeanor



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowing reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

Total of Felony and Misdemeanor cases between 1/1/2023 and 3/31/2023

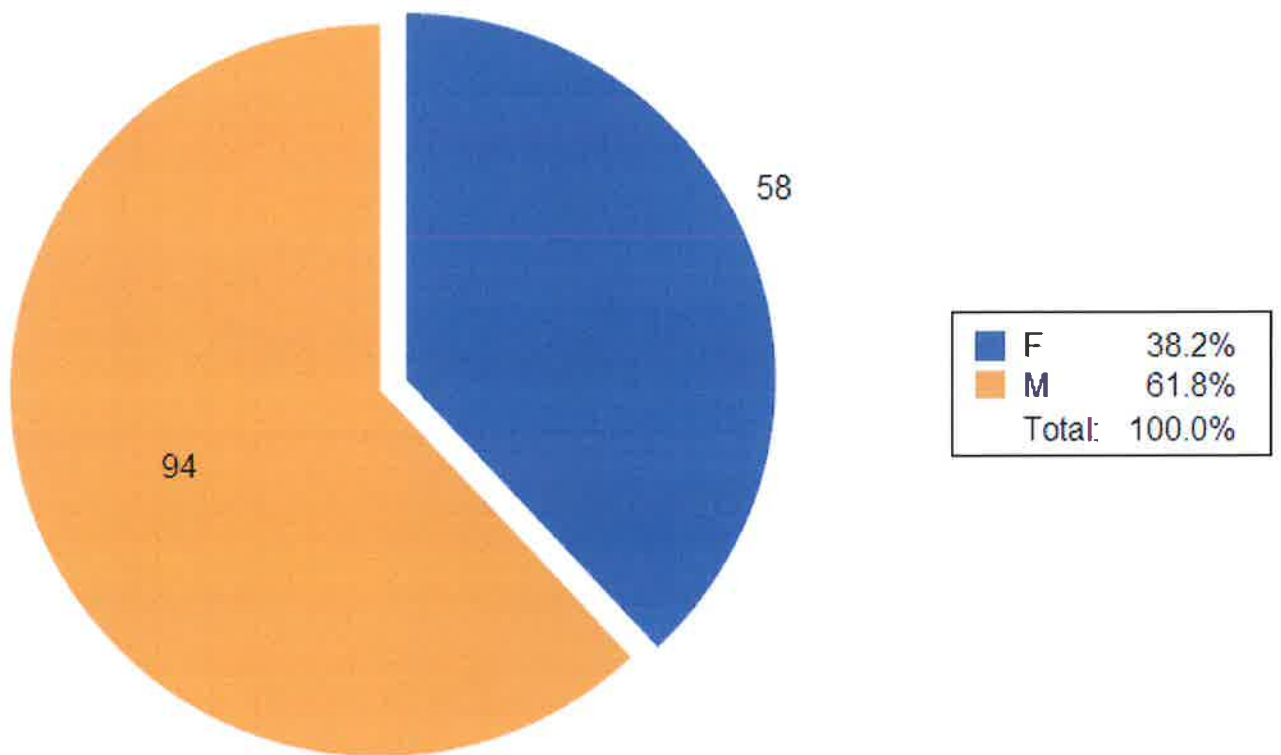
Felony

Total:58

Misdemeanor

Total:94

Felony VS Misdemeanor



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowing reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

BOARD OF ZONING APPEALS

Name:	Address:	District After Redistricting 22:	Term Expires:
Roger Norton	1024 Woodmans Road Crewe, VA 23930	1	6-26-2026
Thomas H. Gregory	584 Little Creek Lane Crewe, VA 23930	2	6-26-2024
Resigned 2-16-23		3	
James L. McDaniel, Jr.	255 Country Club Road Blackstone, VA 23824	5	6-26-2025
William J. Collins, III	1099 Wilson Road Wilsons, VA 23894	5	2-22-2027

Qualifications

Per §15.2-2308

- Every locality that has enacted or enacts a zoning ordinance pursuant to this chapter or prior enabling laws shall establish a board of zoning appeals that:
 - shall consist of either five or seven residents of the locality, or in a town with a population of 3,500 or less, either three, five, or seven residents of the locality,
 - appointed by the circuit court for the locality.
- Terms of office shall be for five years each.
- Original appointments shall be made for such terms that the term of one member shall expire each year.
 - The secretary of the board shall notify the court at least 30 days in advance of the expiration of any term of office and shall also notify the court promptly if any vacancy occurs.
 - Appointments to fill vacancies shall be only for the unexpired portion of the term.
 - Members may be reappointed to succeed themselves.
- Members of the board shall hold no other public office in the locality, except that one may be a member of the local planning commission, any member may be appointed to serve as an officer of election as defined in § 24.2-101, and any elected official of an incorporated town may serve on the board of the county in which the member also resides.

I-2

OFFICE OF
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NOTTOWAY COUNTY



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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: April 10, 2023

Subject: American Rescue Plan Act (ARPA) Funds commitment

At a recent Board of Supervisors work session, a commitment was expressed to utilize the above referenced funds available to Nottoway County to offset costs incurred by the Town of Burkeville to engineer the extension of utility lines to the site of the future Nottoway County Animal Shelter in the amount of \$55,250 – total. The Board in previous action committed \$10,000 towards this same effort. That contribution has already been made. In addition, a commitment was also expressed to support a contribution to the Blackstone Recreational Complex in the amount of \$50,000 for a scoreboard and concession stand improvements.

Official action has been taken on all past ARPA Fund commitments. Therefore, staff recommends the Board of Supervisors take formal action at this time in line with its stated commitments.

Suggested Motion: I move that staff be directed to convey from the ARPA Funds available to the County of Nottoway \$45,250 to the Town of Burkeville for utility engineering costs and \$50,000 to the Town of Blackstone to support enhancements to its Recreational Complex.

Staff is available to answer any questions you may have.

Thank you.

ARPA FUNDS Update as of 4/13/2023.

1,479,318.50 Round One

- 1,100,000 Contracted for Broadband
- 45,250 Burkeville Utility Line Extension
- 50,000 for Blackstone Recreational Complex

Round 1 Resulting Remainder: 284,068.50

Staff recommends holding this Resulting Remainder amount of 284,068.50 in the event Broadband penetration does not meet the contracted minimum service level and additional compensation is required.

1,479,318.50 Round Two

- 200,000 Crewe Tanker
- 10,000 Burkeville Utility Line Extension
- 11,607 Handicapped Ramp for the office of the Commissioner of the Revenue
- 775,650 - Broadband Expansion
- 75,000 *Reserved* Regional STEPS Homeless Housing Project Shelter

Round 2 Resulting Remainder: 407,061.50

Total Resulting Remainder: 691,130

For Future Consideration

200,000 (est.) Public Safety Training Center

200,000 – Crewe Library (Roof Only)

100,000 (est.) for Handicapped Ramp at EOC

Unknown – Relocate Registrar's Office to Courthouse Complex

Timeline:

Commit all funds regardless of Round by 12/31/2024 - Summer of 2025 completion of Broadband Round One - Spend all funds by 12/31/2026.

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: April 10, 2023

Subject: Resolution Endorsing the Development of a Regional Public Water System

Following this cover memo, the Board will find a resolution titled: Endorsing the Development of a Regional Public Water System offered by Prince Edward County during a meeting in August of 2022. That meeting was held to clarify the position of Nottoway County which had been erroneously reported to members of the Prince Edward Board of Supervisors. The resolution before you has been altered only to the extent of the date, the Chair, and placed in the Nottoway format for resolutions. Also included for your review is the Code Section and Act referenced within the body of the resolution.

For several months, representatives of Nottoway County and the towns located therein have been meeting with some regularity concerning this topic. At the present time, the Department of General Services has re- engaged with The Town of Crewe via its engineers and consultants as a potential water provider to the state facilities located in Nottoway County. To support and further that engagement, staff recommends the enclosed resolution not be acted upon favorably.

Suggested Motion: I move the resolution titled: Endorsing the Development of a Regional Public Water System offered by Prince Edward County before us this evening be denied.

Your staff is available to answer any questions you may have.

Thank you.

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

**RESOLUTION ENDORSING THE DEVELOPMENT OF A
REGIONAL PUBLIC WATER SYSTEM**

WHEREAS, the General Assembly has determined it is in the public interest for localities and other stakeholders to participate in cross-jurisdictional, coordinated water resource planning and has encouraged the development of cross-jurisdictional water supply projects (2020 Va. Acts Ch. 1105); and

WHEREAS, localities and entities in Nottoway County, including the Department of General Services, have been engaged in productive discussions with our neighboring jurisdiction, Prince Edward County, to explore the potential of developing a mutually beneficial cross-jurisdictional water supply project capable of supplying potable water from the Sandy River Reservoir in Prince Edward County to wholesale users in portions of Nottoway County; and

WHEREAS, partnering with Prince Edward County to increase the supply of water available in Nottoway County would have public health and economic benefits, including supporting future growth and attracting new economic development;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Nottoway, Virginia hereby endorses the development of a regional public water system with Prince Edward and the construction and operation of a cross-jurisdictional water supply project to increase the supply of potable water available to Nottoway County; and

BE IT FURTHER RESOLVED that the Board consents, in accordance with Virginia Code § 15.2-2143, to the construction and/or operation of a water supply transmission and distribution system within the boundaries of Nottoway County to the extent necessary to provide wholesale service to the Town of Burkeville and the Department of General Services.

Done this 20th day of April 2023, by a vote of ____ for and ____ opposed.

By: _____
Stephen W. Bowen, Chairman

Attest: _____
P.S.T. (Ted) Costin, Clerk

Code of Virginia

Title 15.2. Counties, Cities and Towns

Chapter 21. Franchises; Sale and Lease of Certain Municipal Public Property; Public Utilities

§ 15.2-2143. Water supplies and facilities.

Every locality may provide and operate within or outside its boundaries water supplies and water production, preparation, distribution and transmission systems, facilities and appurtenances for the purpose of furnishing water for the use of its inhabitants; or may contract with others for such purposes and services. Fees and charges for the services of such systems shall be fair and reasonable and payable as directed by the locality. Except in counties which are not otherwise authorized, a locality may require the connection of premises with facilities provided for furnishing water; charge and collect compensation for water thus furnished; and may provide penalties for the unauthorized use thereof.

No locality, after July 1, 1976, shall construct, provide or operate outside its boundaries any water supply system prior to obtaining the consent of the locality in which the system is to be located. No consent shall be required for the operation of any such water supply system in existence on July 1, 1976, in the process of construction or for which the site has been purchased, or for its orderly expansion.

In any case in which the approval by such locality's governing body is withheld, the party seeking such approval may petition for the convening of a special court, pursuant to §§ 15.2-2135 through 15.2-2141.

Notwithstanding any provision of law to the contrary, any town with a population between 11,000 and 14,000, with the concurrence of the affected county, which provides and operates outside its boundaries any such water supply system may provide water supplies to industrial and commercial users outside its boundaries and collect such compensation therefor as may be contracted for between the town and such user. Such town shall not thereby be obligated to provide water supplies to any other users outside its boundaries.

Code 1950, § 15-77.39; 1958, c. 328; 1962, c. 623, § 15.1-875; 1975, c. 573; 1976, c. 69; 1997, c. 587; 1998, cc. 224, 328.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

3/23/202

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VIRGINIA ACTS OF ASSEMBLY -- 2020 SESSION

CHAPTER 1105

An Act to amend and reenact §§ 62.1-44.36, 62.1-44.38, and 62.1-44.38:1 of the Code of Virginia, relating to water supply plans; state and local.

[H 542]

Approved April 10, 2020

Be it enacted by the General Assembly of Virginia:

1. That §§ 62.1-44.36, 62.1-44.38, and 62.1-44.38:1 of the Code of Virginia are amended and reenacted as follows:

§ 62.1-44.36. Responsibility of State Water Control Board; formulation of policy.

Being cognizant of the crucial importance of the Commonwealth's water resources to the health and welfare of the people of Virginia; and of the need of a water supply to assure further industrial growth and economic prosperity for the Commonwealth, and recognizing the necessity for continuous cooperative planning and effective state-level guidance in the use of water resources, the State Water Control Board is assigned the responsibility for planning the development, conservation and utilization of Virginia's water resources.

The Board shall continue the study of existing water resources of ~~this~~ *the* Commonwealth, means and methods of conserving and augmenting such water resources, and existing and contemplated uses and needs of water for all purposes. Based upon these studies and ~~such~~ policies ~~as that~~ have been initiated by the Division of Water Resources, and after an opportunity has been given to all concerned state agencies and political subdivisions to be heard, the Board shall formulate a coordinated policy for the use and control of all the water resources of the Commonwealth and issue a statement thereof. In formulating the Commonwealth's water resources policy, the Board shall, among other things, take into consideration ~~but not be limited to~~ the following principles and policies:

~~(1)~~ 1. Existing water rights are to be protected and preserved subject to the principle that all of the state waters belong to the public for use by the people for beneficial purposes without waste;

~~(2)~~ 2. Adequate and safe supplies ~~should~~ *shall* be preserved and protected for human consumption, while conserving maximum supplies for other beneficial uses. When proposed uses of water are in mutually exclusive conflict or when available supplies of water are insufficient for all who desire to use them, preference shall be given to human consumption purposes over all other uses;

~~(3)~~ 3. It is in the public interest that integration and coordination of uses of water, *especially by localities with shared water supplies*, and augmentation of existing supplies for all beneficial purposes be achieved for the maximum economic development thereof for the benefit of the Commonwealth as a whole;

~~(4)~~ 4. In considering the benefits to be derived from drainage, consideration shall also be given to possible harmful effects upon ground water supplies and protection of wildlife;

~~(5)~~ 5. The maintenance of stream flows sufficient to support aquatic life and to minimize pollution shall be fostered and encouraged;

~~(6)~~ 6. Watershed development policies shall be favored, whenever possible, for the preservation of balanced multiple uses, and project construction and planning with those ends in view shall be encouraged;

~~(7)~~ 7. Due regard shall be given in the planning and development of water recreation facilities to safeguard against pollution.

The statement of water resource policy shall be revised from time to time whenever the Board ~~shall determine~~ *determines* it to be in the public interest.

The initial statement of state water resource policy and any subsequent revisions thereof shall be furnished by the Board to all state agencies and to all political subdivisions of the Commonwealth.

§ 62.1-44.38. Plans and programs; registration of certain data by water users; advisory committees; committee membership for federal, state, and local agencies; water supply planning assistance.

A. The Board shall prepare plans and programs for the management of the water resources of ~~this~~ *the* Commonwealth in such a manner as to encourage, promote, and secure the maximum beneficial use and control thereof. These plans and programs shall be prepared for each major river basin of ~~this~~ *the* Commonwealth, and appropriate subbasins therein, including specifically the Potomac-Shenandoah River Basin, the Rappahannock River Basin, the York River Basin, the James River Basin, the Chowan River Basin, the Roanoke River Basin, the New River Basin, *and* the Tennessee-Big Sandy River Basin, and for those areas in the Tidewater and elsewhere in the Commonwealth not within these major river basins. Reports for each basin shall be published by the Board.

B. 1. In preparing river basin plan and program reports enumerated in subsection A ~~of this section~~,

the Board shall (i) estimate current water withdrawals and use for agriculture, industry, domestic use, and other significant categories of water users; (ii) project water withdrawals and use by agriculture, industry, domestic water use, and other significant categories of water users; (iii) estimate, for each major river and stream, the minimum instream flows necessary during drought conditions to maintain water quality and avoid permanent damage to aquatic life in streams, bays, and estuaries; (iv) evaluate, to the extent practicable, the ability of existing subsurface and surface waters to meet current and future water uses, including minimum instream flows, during drought conditions; (v) evaluate, in cooperation with the Virginia Department of Health and local water supply managers, the current and future capability of public water systems to provide adequate quantity and quality of water; (vi) ~~identify water management problems and alternative water management plans to address such problems~~ estimate, using a data-driven method that includes multiple reasonable assumptions about supply and demand over varying time frames, the risk that each locality and region will experience water supply shortfalls; and (vii) evaluate hydrologic, environmental, economic, social, legal, jurisdictional, and other aspects of each alternative management strategy identified.

2. The Board shall direct the Department of Environmental Quality (the Department) in its facilitation of regional water planning efforts. The Department shall (i) ensure that localities coordinate sufficiently in the development of regional water plans; (ii) provide planning, policy, and technical assistance to each regional planning area, differentiated according to each area's water supply challenges, existing resources, and other factors; and (iii) ensure that each regional plan clearly identifies the region's water supply risks and proposes strategies to address those risks.

C. The Board may, by regulation, require each water user withdrawing surface or subsurface water or both during each year to register, by a date to be established by the Board, water withdrawal and use data for the previous year including the estimated average daily withdrawal, maximum daily withdrawal, sources of water withdrawn, and volume of wastewater discharge, provided that the withdrawal exceeds one million gallons in any single month for use for crop irrigation, or that the daily average during any single month exceeds 10,000 gallons per day for ~~all any other users~~ user. Location data shall be provided by each user in a coordinate system specified by the Board.

D. The Board shall establish advisory committees to assist it in the formulation of such plans or programs and in formulating recommendations called for in subsection E ~~of this section~~. In this connection, the Board may include committee membership for branches or agencies of the federal government, branches or agencies of the Commonwealth, branches or agencies of the government of any state in a river basin located within that state and Virginia, the political subdivisions of the Commonwealth, and all persons and corporations interested in or directly affected by any proposed or existing plan or program.

E. The Board shall prepare plans or programs and shall include in reports prepared under subsection A ~~of this section~~ recommended actions to be considered by the General Assembly, the agencies of the Commonwealth and local political subdivisions, the agencies of the federal government, or any other persons that the Board may deem necessary or desirable for the accomplishment of plans or programs prepared under subsection B ~~of this section~~.

F. In addition to the preparation of plans called for in subsection A ~~of this section~~, the Board, upon written request of a political subdivision of the Commonwealth, shall provide water supply planning assistance to such political subdivision, ~~to include~~ including assistance in preparing drought management strategies, water conservation programs, evaluation of alternative water sources, state enabling legislation to facilitate a specific situation, applications for federal grants or permits, or other such planning activities to facilitate intergovernmental cooperation and coordination.

§ 62.1-44.38:1. Comprehensive water supply planning process; state, regional, and local water supply plans.

A. The Board, with ~~the~~ advice and guidance from the Commissioner of Health, local governments, public service authorities, and other interested parties, shall establish a comprehensive water supply planning process for the development of local, regional, and state water supply plans consistent with the provisions of this chapter. This process shall be designed to (i) ensure that adequate and safe drinking water is available to all citizens of the Commonwealth; (ii) encourage, promote, and protect all other beneficial uses of the Commonwealth's water resources; ~~and~~; (iii) encourage, promote, and develop incentives for alternative water sources, including ~~but not limited to~~ desalinization; and (iv) ~~encourage the development of cross-jurisdictional water supply projects.~~

B. ~~Local or regional water supply plans shall be prepared and submitted to the Department of Environmental Quality in accordance with~~ The Board shall adopt regulations designating regional planning areas based primarily on river basins. The Board may, as appropriate, designate multiple regional planning areas within a single river basin in order to enhance the manageability of planning within such basin. The regulations shall identify the particular regional planning area in which each locality shall participate and shall state which local stakeholder groups, including local governments, industrial and agricultural water users, public water suppliers, developers and economic development organizations, and conservation and environmental organizations, shall or may participate in coordinated water resource planning.

C. 1. Each locality in a regional planning area shall participate in cross-jurisdictional, coordinated water resource planning. Such local coordination shall accommodate existing regional groups that have already developed water supply plans, including planning district commissions, and other regional planning entities as appropriate.

2. Each locality in a regional planning area shall develop and submit, with the other localities in that planning area, a single jointly produced regional water supply plan to the Department of Environmental Quality (the Department). Such regional water supply plan shall (i) clearly identify the region's water supply risks and (ii) propose regional strategies to address those water supply risks.

3. Each regional water supply plan also shall comply with applicable criteria and guidelines developed by the Board. Such criteria and guidelines shall take into account existing local and regional water supply planning efforts and requirements imposed under other state or federal laws. The criteria and guidelines established by the Board shall not prohibit a town from entering into a regional water supply plan with an adjacent county in the same regional planning area.

4. This section is intended to inform any regional water resource planning being done in the Commonwealth pursuant to interstate compacts.

D. The Board and the Department shall prioritize the allocation of planning funds and other funds to localities that sufficiently participate in regional planning.

E. In accordance with subdivision B 2 of § 62.1-44.38, the Department shall facilitate regional planning and provide assistance to each regional planning area as needed.

OFFICE OF
THE BOARD OF SUPERVISORS
 NOTTOWAY COUNTY



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 344 W. COURTHOUSE RD.
 NOTTOWAY, VIRGINIA 23955
 TELEPHONE (434) 645-8696
 FAX No. (434) 645-8667
www.nottoway.org

COUNTY ADMINISTRATOR
 P.S.T. (TED) COSTIN

ASSISTANT COUNTY ADMINISTRATOR/
 FINANCE DIRECTOR
 KATY J. TOMER

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 DISTRICT 3
 SHERMAN C. VAUGHN
 DISTRICT 4
 LYNN K. SHEKLETON
 DISTRICT 5

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: April 14, 2023

Subject: Animal Shelter

Mr. Chris Philips of RRMM will attend the Board's April meeting to present to you the building plans developed for use as bid documents as well as provide status and other related information concerning the proposed animal shelter. Those plans will be delivered to you under separate cover on Tuesday.

Much effort has been given to this effort from both the public and private sector, therefore staff recommends proceeding to bid solicitation.

Suggested Motion: I move that the County Administrator in coordination with RRMM the county's retained architect for the proposed animal shelter proceed to solicit for, receive, and review bids received for the construction of an animal shelter and initiate negotiations with the lowest and most responsive bidder.

Your staff is available to answer any questions you may have.

Thank you.

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P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: April 14, 2023

Subject: Appointment: Planning Commission

The term of Chandra Lewis (Election District 3) expired in February. Re-appointment was delayed as the Board addressed realignment of the Planning Commission. Staff will again note that appointees to any Board or Commission continue to serve until re-appointed or replaced.

Ms. Lewis has expressed a willingness to continue to serve. She has been exemplary in attendance providing a perspective on educational considerations and staff recommends her reappointment. Therefore, staff provides a suggested motion of reappointment below.

Suggested motion: I move Ms. Chandra Lewis, a resident of Election District 3 in Nottoway County, be reappointed to the Nottoway County Planning Commission for the standard four-year term.

Staff is available to address any questions or concerns that you have.

Thank you.

PLANNING COMMISSION

Name:	Address:	District After Redistricting 22:	Term Expires:
Steve Bowen	1605 Orchard Road Burkeville, VA 23922	1	With Term
Kirby Woolfolk	5685 Lewiston Plank Road Burkeville, VA 23922	1	4-30-2026
Jeff Lavelle	365 Deep Creek Rd Crewe, VA 23930	2	2-2024
Clarence E. Allen	994 Mountain Hall Road Crewe, VA 23930	3	7-31-2026
Chandra Lewis	1295 Lewis-Cole Rd. Crewe, VA 23930	3	2-21-2023
Benjamin Perry	1829 Rocky Hill Road Blackstone, VA 23824	4	5-31-2026
Frankie Williamson	870 Woodland Ln. Blackstone, VA 23824	4	3-30-2024
Hugh S. Jones	100 W. Colonial Trail Hwy Blackstone, VA 23824	5	7-31-2026
James Bruce	P.O. Box 404 Burkeville, VA 23922	1 - T	3-31-2026
Sandra Pettis	306 Rock Castle Ave Crewe, VA 23930	2 - T	9-30-2026
Paul Carter	32 Maple Lane Blackstone, VA 23824	5 - T	4-30-2026

Qualifications

Per § 15.2-2212

- Not less than five nor more than fifteen members, appointed by the governing body, all of whom shall be residents of the locality, qualified by knowledge and experience to make decisions on questions of community growth and development; provided, that at least one-half of the members so appointed shall be owners of real property. The local governing body may require each member of the commission to take an oath of office.
- 4-year terms (originally staggered)
- Nottoway BoS voted March 16, 2023: 10 members + 1 BoS rep. 2 from each district with one from each town where districts include towns.

March 16, 2023

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: April 13, 2023

Subject: Employee Health Benefits Brokerage and Consultant Services

Five health benefits consulting firms responded to the Request For Proposals (RFP) for the above services. Interviews have been conducted with the two firms that ranked the highest, involving myself, Human Resources Coordinator Logan Presley, and Supervisor Helen Simmons.

While both firms interviewed clearly demonstrated the capabilities to execute the task and both firms received very good references, OneDigital can deliver their services receiving compensation (commission) from the health benefits provider selected. The other firm considered was unable to secure that level of certainty and their services could result in costs to the county of more than \$17,000. This delivery of services being tied to commission from the health benefits provider selected is the same arrangement the county enjoyed from its prior broker.

Suggested Motion: I move to authorize the County Administrator to accept the letter of engagement with OneDigital presented this evening for employee health benefits brokerage and consultant services.

Your staff is available to answer any questions you may have.

Thank you.



**Benefit Advisory and Consulting Services
Service Agreement**

This Benefit Advisory and Consulting Services Service Agreement (the "Agreement"), effective 4/20/2023, is made between Digital Insurance LLC ("OneDigital") and Nottoway County Government ("Client") (each a "Party" and, collectively, the "Parties").

i. **Nature of Services.** In most cases, OneDigital will act as an intermediary, working on Client's behalf to review and recommend appropriate insurance products, services, and tools to accomplish the strategies Client has disclosed to OneDigital. Prior to making any recommendations, OneDigital will assist Client further by thoroughly analyzing available products, tools, and services. OneDigital will act independently in relation to the various insurers and vendors whose products it will propose to Client. This agreement is in furtherance of section 375.116, RSMo, and Regulation 20 CSR 700-1.100.

ii. **Scope of Services**

Advisory & Enrollment Services Include: Check all that apply.	Frequency
☒ Financial Evaluation of current benefit programs Short- and long-term strategic planning Value-based review of program options leading to customized benefit program design and recommendations that achieve Client goals Renewal management Contribution strategies Negotiations Assistance with carrier's annual certification Benefit program implementation, including enrollment and placement	As Directed by OneDigital or Client
☒ Advocacy and Administration Client Advocate Center Claims information and issue resolution Eligibility and enrollment management Billing Assistance Employee assistance with general questions and benefit plan navigation Advocacy through participation with strong industry councils and organizations provides a voice for our employers at the state and federal levels	On Demand
☒ Compliance Employer compliance calendar and checklist Health care reform applicability and action plan Response to general compliance questions HIPAA tutorial and basic risk exposure checklist Guidance for employer responsibilities, including Medicare Part D, etc. Access to general legal and reference materials for employer issues	As Directed by OneDigital or Client



Advisory & Enrollment Services Include: Check all that apply.	Frequency
☒ Education and Communication Calls to discuss new industry developments and ideas for future program enhancements Monthly Benefits Newsletters Health Care Reform Advisory notices Employee wellness tools and resources Administrative training of benefits personnel Compliance and healthcare reform webinars Assistance with the development of employee communication materials Assistance in the development, implementation, and interpretation of an employee survey - if requested Customized enrollment guide Dedicated staff to answer employee questions re: benefits (understanding, enrollment, etc.)	As Directed by OneDigital or Client
☒ Enrollment Services Employee enrollment Enrollment changes Employee carrier/vendor enrollment processing Employee carrier/vendor termination processing Employee carrier/vendor change processing Carrier/vendor billing and billing issues	As Directed by OneDigital or Client
☒ Consulting Services Designated consulting and support team Designated Account Manager to respond and assist with account activity such as benefit plan complexities, claims issues, overall carrier coordination, and management, etc. Periodic stewardship meetings to discuss performance, goals, objectives, initiatives, and priorities Evaluate and consult on market trends Market benefit portfolio through the RFP process Consult on benefit plan design and eligibility (ex. waiting periods, contract language, etc.) Review SPD and SBC for accuracy and consistency with terms of coverage sold/renewal terms	As Directed by OneDigital or Client
☒ Risk Management Preparation of underwriting information, applications, and design of insurance specifications Obtain quotations, negotiate terms and conditions, and place insurance Compare and present alternatives to make specific recommendations	As Directed by OneDigital or Client



Advisory & Enrollment Services Include: Check all that apply.	Frequency
☒ Analytic Services Large claimant analysis (self-funded only) Reforecast current year budget with revised enrollment (self-funded only) Calculate IBNR Claim Liability Analysis annually (self-funded only) Benchmarking analysis Periodic delivery of client utilization via a reporting dashboard, if carrier data is available Vendor monthly or quarterly claims reporting, if carrier data is available	As Directed by OneDigital
	Choose an item.

iii. Fee and Compensation Schedule.

OneDigital reasonably expects to receive direct and/or indirect compensation for the placement of coverage paid by the carrier/insurer, third-party administrator, vendor, or Client, and other services, as applicable. Both Parties agree that OneDigital shall perform the services and/or strategic recommendations noted above in exchange for standard embedded carrier commission. No other compensation for benefits consulting services outside of standard embedded commission is contemplated by this agreement. Commission compensation schedules are determined by the carriers. There are no one-time fees, set-up fees, explicit ongoing fees that are billed, or termination fees.

a. Compensation Attributable to OneDigital's Book of Business

OneDigital may earn additional compensation from insurers, third-party administrators, vendors, or other third parties that cannot be calculated or determined at the time of this disclosure or prior to the effective date of this Agreement or renewal thereof. At this time, OneDigital cannot determine whether it will receive other additional compensation, or the amount thereof. This additional compensation may include, but is not limited to, compensation that is contingent upon certain conditions being met, such as profitability, growth, churn/retention, or volume of services provided. Compensation may be in the form of additional commission, bonuses, or benefits. OneDigital may also receive corporate sponsorships for webinars, training or other programming provided for clients, or clients' internal training.

OneDigital may be paid additional compensation by insurers normally calculated at the calendar year end that are contingent on a number of factors including the overall number of employer plans and/or employee participants in plans for which we have placed insurance, plan retention rates, and premium growth.

iv. Client's Obligations. Client shall furnish the information requested by OneDigital as determined as necessary to perform OneDigital's Services.

- a. All necessary information shall be provided to OneDigital in the time and in the manner agreed to by Client and OneDigital. The client will provide written confirmation of the accuracy of any information provided to OneDigital. Client understands that OneDigital reasonably relies on the accuracy of the information Client provides in the performance of OneDigital's Services. Client shall notify OneDigital of any changes to the information it provides to OneDigital.



- b. Client acknowledges that most insurance providers will only consider retroactive changes up to 60 days prior to the request date and only timely requests for changes will result in desired modifications to the plan coverage and premium cost.
- c. Client agrees to audit each insurance provider's monthly premium billing and notify OneDigital within 30 days of the billing date of any enrollment changes needed. OneDigital must receive from the Client all new enrollments within 20 days of the desired effective date of coverage, and terminations or changes within ten days of the desired effective date of the change. Further, the timing of all requests must comply with applicable state limitations. OneDigital cannot guarantee to process of any requests made outside of these timeframes.
- v. **Term and Termination.** This Agreement will commence on the Effective Date and, unless terminated in accordance with the terms of this Agreement, will continue in full force and effect for a period from the Effective Date, and will automatically renew for successive one-year (1) terms. This Agreement may be terminated by either party during an auto-renewal term, upon providing written notice no later than 30 days before the end of the then-current auto-renewal term to the other Party of its intent to terminate the Agreement. Nottoway County Government also reserves the right to terminate the contract if duties as set forth in this agreement are not are not performed, and such termination shall be effective on the last day of the month in which services are terminated.
- vi. **Applicable Law.** This Agreement will be governed by and construed, and enforced in accordance with the laws of the state of Virginia.
- vii. **Terms and Conditions.** This Agreement is subject to and incorporates, by reference, the OneDigital Terms and Conditions ("Terms") set forth at <https://www.onedigital.com/legal/terms-conditions/>. No waiver by either Party of any of the provisions of this Agreement is effective unless explicitly outlined in writing and signed by both Parties. This Agreement may be executed in one or more counterparts, including, but not limited to, facsimiles and scanned images. Each counterpart shall, for all purposes, be deemed to be an original.

X

Nottoway County Government

X

Sarah A. Struckmann
Business Development Executive

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: April 19, 2023

Subject: Marine Special Forces Training

In May of 2020, the Board of Supervisors agreed to a Memorandum of Understanding (MOU) proposed by the Marine Special Forces Expeditionary Operations Training Center. That MOU expires next month.

The Sheriff has received a request to enter a similar, but new, MOU from a different entity for the same training purposes and with the same training standards. This MOU requires the agreement of the governing body as well as the Sheriff. The staff has included with this cover correspondence a copy of the proposed new MOU as well as a copy of the minutes from May 21, 2020, and a typical notification of activity resulting from the current MOU. The MOU before you would be for a period of five years with a mid-point evaluation where the primary point of contact would remain the Sheriff and advance notification periods are specified.

Col. Shaver, Fort Barfoot Commander, has been advised and expresses no reservations. Obviously, the Sheriff of Nottoway County is aware and supports the request as does your staff. Therefore, a suggested motion follows:

Suggested Motion: Acknowledging that Nottoway County is where heroes are trained, I move the County Administrator be authorized to execute the Memorandum of Understanding before us this evening between Nottoway County, the Nottoway County Sheriff's Office, and the Marine Forces Special Operations Command.

Staff is available to answer any questions you may have.

Thank you.



UNITED STATES MARINE CORPS
MARINE FORCES SPECIAL OPERATIONS COMMAND
PSC BOX 20116
CAMP LEJEUNE, NC 28542-0116

3307
MRR

MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
MARINE FORCES SPECIAL OPERATIONS COMMAND (MARFORSOC)
AND
THE COUNTY OF NOTTOWAY, VA AND THE NOTTOWAY COUNTY SHERRIF'S
OFFICE

SOUTHERCROSS #23-5

1. Purpose. The purpose of this memorandum is to memorialize the approval by the municipal leadership of the County of Nottoway, VA and Nottoway County Sherriff's Office for MARFORSOC to conduct training in Nottoway, VA. MARFORSOC requests that the County of Nottoway, VA grant MARFORSOC the authority to periodically conduct required training within the County of Nottoway, VA. All such training will be coordinated under the guidelines set forth in this agreement. All personnel involved in these exercises will be consenting military personnel, government civilian workers, or contractors; no private citizens will be part of or involved in the training exercises in any manner.

2. Agreement Creation or Renewal. This is a new agreement.

3. Approval. The County of Nottoway, VA and Nottoway County Sherriff's Office hereby agrees to permit members of MARFORSOC (to include all military, civilian, and contractor support personnel) to conduct military training, to include surveillance, advanced communications, raid, reconnaissance, Convoy, Foot Movement of troops and Equipment, Drop Zone, Landing or Pick up Zone, other helicopter operations, and other required training necessary to develop special operations skills within the boundaries of the County of Nottoway, VA. Training and informal meetings will be restricted specifically to commercial/restaurant and public gathering areas of the above stated city and will not involve direct contact with the local populace. Any training to be conducted on private property in the above-mentioned city will be coordinated with and approved by the property owners involved. This approval is subject to the following:

a. This MOU becomes effective upon execution by the County of Nottoway, VA and Nottoway County Sherriff's Office and

MEMORANDUM OF UNDERSTANDING BETWEEN MARFORSOC AND THE COUNTY OF
NOTTOWAY, VA AND THE NOTTOWAY COUNTY SHERIFF'S OFFICE

MARFORSOC and will run for five (5) years from the date of execution of the last signing party unless sooner terminated under the provisions of paragraph 10(b). This MOU recognizes that MARFORSOC intends to conduct training in the County of Nottoway, VA on multiple occasions over that time period. Prior to conducting any training, MARFORSOC will provide advance written notice to civilian leadership and law enforcement officials. The notice will include current contact information, training personnel points of contact, type of training to be conducted, areas to be utilized during training and dates of intended usage (see enclosures (1) and (2)). The information will be provided in order to give the County of Nottoway, VA the maximum possible visibility over training and to provide notice to law enforcement activities of our presence in the area. Every effort will be made by MARFORSOC to provide written notice at least thirty (30) days in advance of any training in order to allow sufficient time for both parties to mutually resolve any outstanding issues and address any concerns. During the conduct of any training, MARFORSOC will conduct daily liaison with the designated law enforcement personnel.

b. MARFORSOC shall not knowingly use any commercial/public gathering areas in any unlawful way.

c. MARFORSOC and the County of Nottoway, VA are responsible to bear its own personnel costs. MARFORSOC and the County of Nottoway, VA are responsible for the supervision and management of its respective personnel.

d. 31 U.S.C. Sect. 1341, "The Anti-Deficiency Act", prohibits open-ended indemnification and "hold harmless agreements" by the U.S. Government. However, sovereign immunity is waived if any damages do occur, in order to hold the federal government liable. The U.S. Government is responsible, under the terms of the Federal Tort Claims Act (FTCA), 28 U.S.C. 1346(b), 2671-2680, or the Military Claims Act (MCA) 10 U.S.C. 2733, as applicable, for any injury to persons or damage to property proximately caused by acts or omissions of Government employees acting within the scope of their employment. The FTCA, and supporting case law, provides several means of recovery for negligent acts of Government personnel. The injured party may submit a claim directly against the U.S. Government; a defendant may implead the U.S. Government as a third-party tortfeasor; or a defendant may later pursue the U.S. Government in a separate indemnity action or claim submission, for any amounts paid to the injured party due to negligence of the U.S. Government. A perfected claim requires a completed

MEMORANDUM OF UNDERSTANDING BETWEEN MARFORSOC AND THE COUNTY OF
NOTTOWAY, VA AND THE NOTTOWAY COUNTY SHERIFF'S OFFICE

U.S. Government Standard Form 95 and proof substantiating the claimed amount. Other documentation may be required on a case-by-case basis. Claims packages may be submitted to the below offices by email, fax, or standard mail. For required documents, see http://www.jag.navy.mil/organization/code_15_packets_forms.htm. Claims packages may be submitted to the Camp Lejeune Office by standard mail.

Commanding General
LSSS-E (Claims)
PSC Box 20005
MCIEAST-MCB
Camp Lejeune, NC 28542-0005

4. For all training exercises, MARFORSOC, via the officer in charge (OIC) of the exercise, will ensure that local law enforcement is informed of all areas, times, and dates that will be utilized for training. All activities conducted at these venues will be appropriate for the intended training objective. Additionally, MARFORSOC staff will embed a liaison element within the Nottoway County Sherriff's Office that will notify the requisite elements of the Nottoway County Sherriff's Office of any activity within each district. MARFORSOC instructors will either be on site or in the vicinity of training in order to critique training as well as function as an on-site liaison to ensure training is conducted in accordance with this agreement. In the event a situation presents itself involving local law enforcement, an Exercise Participant Card will be provided that includes contact information of the MARFORSOC leadership responsible for the training and the MARFORSOC Public Affairs Office. The Nottoway County Sherriff's Office will intervene and act as they deem necessary to handle and resolve any situation.

5. Unless otherwise agreed upon in writing, MARFORSOC training activities in the County of Nottoway, VA will be low-impact and low-visibility. MARFORSOC activities are not likely to attract undue attention nor should the conduct of activities alert any civilians/members of the establishment who are in the immediate area. In the event that a civilian/non-law enforcement official or uniformed member of local law enforcement approach and begin to question any personnel conducting training about their activities, the personnel conducting training will provide an Exercise Participant Card and Military Identification Card. The personnel conducting training will contact their OIC in any situation where civilians or law enforcement personnel intervene

MEMORANDUM OF UNDERSTANDING BETWEEN MARFORSOC AND THE COUNTY OF
NOTTOWAY, VA AND THE NOTTOWAY COUNTY SHERIFF'S OFFICE

in the training. In this instance, all personnel conducting training will comply with instructions from local law enforcement officials and will immediately inform their OIC.

6. Prior to the start of the exercise, MARFORSOC members will receive classes and be thoroughly briefed on the safety plan and rules of training. No personal vehicles are authorized for use by the Marines conducting this training. Tactical vehicles, Rental and/or government plated vehicles consisting of sedans, mini-vans, and sport utility vehicles will be utilized during this training.

7. MARFORSOC personnel conducting training will not conduct concealed carry of firearms at any time during training. MARFORSOC personnel will not conduct open carry of firearms, simulated firearms, or pyrotechnic devices during the course of active training in the County of Nottoway, VA without advance notice to the County of Nottoway, VA.

a. "Active training" does not include transportation of weapons between training locations.

b. MARFORSOC may be permitted to carry firearms, simulated firearms, or pyrotechnic devices on a case-by-case basis. In such instances, MARFORSOC will provide a description of the desired activity to the County of Nottoway, VA in the required notification letter four weeks prior to commencement of the exercise. MARFORSOC will coordinate with Nottoway County Sherriff's Office detailing the starting and ending point of each movement, time of movement, activities to be exercised, make/model/license plate of vehicles, and number of personnel executing activity. The County of Nottoway, VA maintains the right to refuse to permit the desired activity. Any refusal will be provided by the County of Nottoway, VA in writing in response to the notification within two weeks of receipt of the notification of training.

8. All MARFORSOC personnel will be in civilian attire or military uniforms; however, they will be able to produce an Exercise Participant Card and a government identification card at all times. All MARFORSOC personnel conducting training and exercise staff will obey all traffic laws and posted speed limits. At no time will MARFORSOC personnel engage in any activity that will put themselves or others in danger, and they will obey all orders from civilian law enforcement agencies. The training exercise will culminate when all exercise participants have departed the County of Nottoway, VA area. The

MEMORANDUM OF UNDERSTANDING BETWEEN MARFORSOC AND THE COUNTY OF
NOTTOWAY, VA AND THE NOTTOWAY COUNTY SHERIFF'S OFFICE

MARFORSOC OIC will notify the Nottoway County Sherriff's Office upon completion of the exercise. The MARFORSOC OIC will provide the Nottoway County Sherriff's Office a signed copy of this document and a copy of the notification for each training event for the record.

9. Non-Disclosure. County of Nottoway, VA agrees not to disclose any MARFORSOC tactics, techniques, procedures, methods of training, or exercise concepts or scenarios that County of Nottoway, VA may learn during discussions with MARFORSOC about exercises or by observation during the conduct of an exercise. Additionally, County of Nottoway, VA agrees not to disclose the identity of MARFORSOC personnel conducting training or, if not active-duty Marines, their affiliation with MARFORSOC (e.g., contracted civilian role players or members of other armed services). Furthermore, County of Nottoway, VA agrees not to disclose the locations or dates of the MARFORSOC exercises beyond those with a need to know within the County of Nottoway, VA's affiliation.

10. Modification or Termination

a. Modifications to this MOU must be in writing and signed by authorized representatives of the County of Nottoway, VA and MARFORSOC. The representative for MARFORSOC can be contacted at MARFORSOC ATTN: Office of the Staff Judge Advocate, PSC Box 20116, Camp Lejeune, NC 28542-0116 or via phone at 910-440-0928. The representative for the office of the Nottoway County Sherriff's Office can be contacted at Nottoway County Sherriff's Office is Sheriff Robert L. Jones or via phone at (434) 645-9044, via email at rjones@nottowaysheriff.org and by postal mail 266 West Courthouse Road, Nottoway, VA 23955.

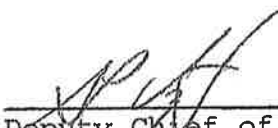
b. This MOU shall remain in effect for five (5) years from the date of execution of the last signing party. Agreement must be reviewed and validated by both parties at the mid-point from the agreement effective date. Review may be conducted through informal coordination with the respective parties. Proposed amendments to this agreement must be submitted to the MARFORSOC Office of Staff Judge Advocate prior to signature. Both the County of Nottoway, VA and MARFORSOC retain the right to terminate this MOU at any time, with ninety (90) days written notice to the other party, for any reason.

11. Point of Contact.

MEMORANDUM OF UNDERSTANDING BETWEEN MARFORSOC AND THE COUNTY OF
NOTTOWAY, VA AND THE NOTTOWAY COUNTY SHERIFF'S OFFICE

- a. The primary point of contact for MARFORSOC is: Name:
Martin Domaradzki Position: Exercise Planner; Office
Identification Marine Raider Regiment - Raider Training
and Education Group; Phone Number: (910)440-3964 Email:
martin.domaradzki.ctr@socom.mil.
- b. The secondary point of contact for MARFORSOC is: Name:
GySgt Derek Mast Position: Exercise Chief Office
Identification Marine Raider Regiment - Raider Training
and Education Group; Phone Number: (910)440-3964; Email:
derek.mast@socom.mil.
- c. The primary point of contact for the Nottoway County
Sherriff's Office is: Name: Sheriff Robert L. Jones;
Position: Sheriff; Department; Phone Number: (435) 645-
9044; Email: rjones@nottowaysheriff.org.
- d. The secondary point of contact for Nottoway County
Sherriff's Office is: N/A

12. Entire Agreement. It is expressly understood that this MOU embodies the entire agreement between MARFORSOC and County of Nottoway, VA regarding the MOU's subject matter, thereby merging and superseding all prior agreement and representations by MARFORSOC and County of Nottoway, VA with respect to such subject matter.



Deputy Chief of Staff
MARFORSOC

Date: 23 FEB 23

Ted P. Costen
Nottoway Co. Administrator
Nottoway County
Date: _____

Robert L. Jones
Sheriff
Botetourt County
Sheriff Office
Date: _____

3 – Memorandum of Understanding (MOU) between U.S. Marine Corps (USMC) Expeditionary Operations Training Group (EOTG) and Nottoway County Sheriff's Office and Nottoway County, VA: granting EOTG the authority to conduct Realistic Military Training (RMT) in an urban environment in order to train/prepare the Marine Expeditionary Units (MEU) Marines for overseas deployment; such training will be coordinated under the guidelines set forth in this agreement through the Training Assistant to the Marine Corps (TAMACOR) Representative, all personnel involved in these exercises will be consenting military personnel, government civilian workers, or contractors (no private citizens). Training to be conducted through the MOU will include, but is not limited to, surveillance and reconnaissance, advanced communications, raid training, convoy training, foot movement of troops and equipment, airborne training (when applicable), landing or pick up zones, landing of military aircraft, bivouac of troops and equipment. The MOU is good for three years and there is an upcoming training event scheduled for September 28 – October 10, 2020. The USMC is looking at using the following several locations throughout Nottoway County during the aforementioned training event:

- A – Old Burkeville Elementary School, 507 Miller Street, Burkeville
- B – Old Blackstone Elementary School, School Street, Blackstone
- C – Old Crewe High School Building, 205 E. Pennsylvania Avenue, Crewe
- D – Old Crewe Rail Road Building, 601 W. Virginia Avenue, Crewe
- E – Norfolk Southern Crewe Rail Road Yard Property, 1001 W. Virginia Avenue, Crewe

Supervisor Roark moves to approve the MOU between U.S. Marine Corps EOTG and Nottoway County Sheriff's Office and Nottoway County, VA. The motion received a second from Supervisor Shekleton. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

4 – Letter – Southside Virginia Community College (SVCC) – LaFreda Ogburn, Vice Chair, College Board: the term of SVCC Board member J. Wesley Shepherd (appointed representative by Board of Supervisors) will expire June 30, 2020; he is eligible to serve one additional four-year term. Supervisor Shekleton moves to reappoint J. Wesley Shepherd to the SVCC Board. The motion received a second from Supervisor Roark. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

5 – Appointment – Nottoway County Planning Commission: The term of Frankie Williamson expired March 30, 2020; Vice Chairman Vaughn makes a motion to reappoint Mr. Williamson to the Nottoway County Planning Commission. The motion received a second from Supervisor Bowen. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes



UNITED STATES MARINE CORPS
U.S. MARINE CORPS FORCES SPECIAL OPERATIONS COMMAND
PSC BOX 20119
CAMP LEJEUNE, NC 28542-0119

IN REPLY REFER TO:
3307
MRR

Subj: NOTIFICATION OF TRAINING FROM MARINE FORCES SPECIAL OPERATIONS COMMAND
TO NOTTOWAY COUNTY, VIRGINIA

1. PURPOSE. The purpose of this notification is to notify the County of Nottoway, Virginia and Nottoway County Sheriff's Department of MARSOC's intent to conduct training within the boundaries of Nottoway County per the Memorandum of Understanding between MARSOC and the County of Nottoway, Virginia expiring on 05 January 2028.
2. TRAINING DATES. The training will last from 27 February - 06 March and 20 - 27 March 2023.
3. SCOPE. There will be approximately 190 MARSOC Marines and other exercise participants conducting low visibility reconnaissance training conducted from approximately 0800 to 2359 each day. Marines participating in the training will travel in and around the area by rental vehicle and will wear civilian clothing. Firearms (real or simulated), ammunition, or pyrotechnics will be used during this training. Prior to the start of the training, the Marines will be thoroughly briefed on the safety plan.
4. All personnel will be operating under official government orders and will be able to produce a government identification card and exercise participant's card at all times. All MARSOC personnel will obey all traffic laws and posted speed limits. At no time will MARSOC personnel engage in any activity that will place themselves or others in danger and they will obey all orders from civilian law enforcement agencies.
5. EFFECTIVE DATE: This notice is acknowledged for the above timeframe upon the date of the City of Nottoway return e-mail to the POC listed below.
6. The points of contacts in regards to this matter are GySgt Derek Mast, (434) 660-1491 or via email at derek.mast@socom.mil and Mr. Martin Domaradzki, (910) 548-1425 or via email at martin.domaradzki.ctr@socom.mil.

GySgt Derek Mast
RRTEG Exercise Chief
Marine Raider Regiment

K

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Katy Tomer, Assistant County Administrator

Date: April 14, 2023

Subject: Budget Adjustment – Public

- 1 – March 2023 operational expenditures for all funds
- 2 – Budget Adjustment – Social Services – \$938.47; reimbursement for fuel usage
- 3 – Budget Adjustment – School - \$20,790.27; Insurance Claim payment
- 4 – Erroneous Assessment – William F. Foster - \$2,758.80; Veteran exemption retroactive to tax year 2016
- 5 – Erroneous Assessment – Consdan Trucking Co. LLC – \$8,967.75; erroneously taxed on personal property for tax year 2022
- 6 – Grant award – Sheriff - \$4,000; funding from the Virginia 9-1-1 Services Board Public Safety Answering Point (PSAP) Education Program – this grant funding will not be made available until July 1, 2023 (FY24) but they need to commit to acceptance now
- 7 – Resolution approving equipment lease for Waste Management; 5-year lease on a new 2023 Caterpillar 320-07GC Hydraulic Excavator at monthly payment of \$4,861.38. This is the second of three pieces of equipment requested.

****what follows is the information received from Carter Machinery concerning lease vs. purchase****

As an equipment buyer you have many options to buy the right tools for the job you have. In the past Nottoway County has bought some new units & some used units and really didn't have any service maintenance plan or warranty in place to take care of the unknowns. Nottoway County in the past would

regularly see very high repair and maintenance costs that would pop up every month that weren't planned for or budgeted. These extra maintenance and services bills would cause a lot of headaches, time and paperwork that we are trying to eliminate with the new machines, including warranty & service packages.

This new program we have you set up provides Nottoway County a fixed cost that you can plan and budget on for the next 5 years. The new equipment we are selling has a total machine warranty with all travel time and mileage included for all warrantable repairs. We also included a full-service program with filters and oil lube package of maintenance @ every 500 hours for the 5-year lease period. Carter Machinery will come out and change oils and take samples and do a walk around every 500 hours to make sure there are no issues. This is an excellent preventative maintenance practice, and it is included in your current package that will ensure uptime production and longevity of good quality equipment to get the job done right.

The cost is pretty much the same, but you will own the machine if purchased upfront. If you Lease you will have an additional purchase option at the end of the Lease.

60 Lease payments at \$4861.38 = \$291,682.80 plus the Purchase Option of \$85,260.00 = a grand total of \$376,942.80. If you purchase outright, then the total is \$289,697.00.

The difference is obviously interest charged on the term of the loan.

Suggested motion: I move to approve the Consent agenda as presented; to include authorization for Administrator Costin to execute the lease agreement with Carter Machinery

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
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0000000	999999	ADAM L. SCHUTT		3/15/2023	4100-021010-1009-	CHECK TOTAL	30.00	248588	3/15/2023	Jurors & Witnesses	12137
							30.00				
0000000	999999	CAROLYN C. BRADSHAW		3/15/2023	4100-021010-1009-	CHECK TOTAL	30.00	248589	3/15/2023	Jurors & Witnesses	12137
							30.00				
0000000	999999	CHARLES P. WINGFIELD, JR.		3/15/2023	4100-021010-1009-	CHECK TOTAL	30.00	248590	3/15/2023	Jurors & Witnesses	12137
							30.00				
0000000	999999	DYLAN K. TOTH		3/15/2023	4100-021010-1009-	CHECK TOTAL	30.00	248591	3/15/2023	Jurors & Witnesses	12137
							30.00				
0000000	999999	ERIKA L. JACKSON-QUARLES		3/15/2023	4100-021010-1009-	CHECK TOTAL	30.00	248592	3/15/2023	Jurors & Witnesses	12137
							30.00				
0000000	999999	TAWANA J. BOOTH		3/15/2023	4100-021010-1009-	CHECK TOTAL	30.00	248593	3/15/2023	Jurors & Witnesses	12137
							30.00				
0000000	004340	BRIGHTSPEED	E911-03152023	3/15/2023	4212-031040-3005-	CHECK TOTAL	168.86	248594	3/15/2023	PSAP Maintenance	12138
							168.86				
0000000	015801	GCR COMPANY	305774	3/15/2023	4212-031040-3005-	CHECK TOTAL	546.25	248595	3/15/2023	PSAP Maintenance	12138
							546.25				
0000000	001235	AMAZON CAPITAL SERVICES	19QR-NN9N-47WK	3/15/2023	4100-073010-5401-	CHECK TOTAL	299.96	248596	3/15/2023	Office Supplies	12139
							124.48	248596	3/15/2023	Summer Reading Program	12139
0000000	001235	AMAZON CAPITAL SERVICES	19QR-NN9N-47WK	3/15/2023	4100-073010-5417-	CHECK TOTAL	88.76	248596	3/15/2023	Equipment Repairs & Maintenance	12139
							189.94	248596	3/15/2023	Literacy Books & Supplies	12139
0000000	001235	AMAZON CAPITAL SERVICES	19QR-NN9N-47WK	3/15/2023	4100-073010-6030-	CHECK TOTAL	49.91	248596	3/15/2023	AV & Electronic Media & Materi	12139
							25.91	248596	3/15/2023	Furniture & Pictues	12139
0000000	001235	AMAZON CAPITAL SERVICES	19QR-NN9N-47WK	3/15/2023	4100-073010-7002-	CHECK TOTAL	41.07	248596	3/15/2023	KYLER FOUNDATION GRANT	12139
							826.42	248596	3/15/2023	Books & Periodicals	12139
0000000	001235	AMAZON CAPITAL SERVICES	19QR-NN9N-47WK	3/15/2023	4100-073010-5411-	CHECK TOTAL	2,015.45				
0000000	004340	BRIGHTSPEED	LIB-03152023	3/15/2023	4100-073010-5203-	CHECK TOTAL	72.26	248597	3/15/2023	Telephone	12139
							72.26				
0000000	005932	CHILDREN'S PLUS INC.	224987	3/15/2023	4100-073010-8008-	CHECK TOTAL	29.24	248598	3/15/2023	KYLER FOUNDATION GRANT	12139
							29.24				
0000000	034201	SHENTEL	LIB-03152023	3/15/2023	4100-073010-5203-	CHECK TOTAL	82.20	248599	3/15/2023	Telephone	12139
							145.00	248599	3/15/2023	Internet Access / WEB Hosting	12139
0000000	034201	SHENTEL	LIB-03152023	3/15/2023	4100-073010-5204-	CHECK TOTAL	227.20				
0000000	034217	DEMETRIUS NELSON	#14	3/15/2023	4100-073010-7006-	CHECK TOTAL	416.00	248600	3/15/2023	Contractual Services	12139
							416.00				
0000000	044626	RED OWL CLEANING SVC, LLC	03152023	3/15/2023	4100-073010-5405-	CHECK TOTAL	344.00	248601	3/15/2023	Custodial Services	12139
							344.00				
0000000	046820	BRYON SAPP	03152023	3/15/2023	4100-073010-5505-	CHECK TOTAL	434.00	248602	3/15/2023	Travel-Library Deliveries	12139
							434.00				

K-14

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	006617	COUNTY OF NOTTOWAY	DSS-03152023	3/15/2023	4100-053010-8002-	-	3,126.00	248603	3/15/2023	Rent of Building	12140
					CHECK TOTAL	-	3,126.00				
0000000	008600	DIAMOND SPRINGS	DSS-03152023	3/15/2023	4100-053010-3004-	-	12.95	248604	3/15/2023	Equipment Repairs & Maintenanc	12140
0000000	008600	DIAMOND SPRINGS	DSS-03152023	3/15/2023	4100-053010-5401-	-	57.08	248604	3/15/2023	Office Supplies	12140
					CHECK TOTAL	-	70.03				
0000000	015007	PULCRUM COUNSELORS, LLC	2952	3/15/2023	4100-053010-3002-	-	250.00	248605	3/15/2023	Professional Services - Other	12140
					CHECK TOTAL	-	250.00				
0000000	026401	KEY OFFICE SUPPLY, INC.	575531	3/15/2023	4100-053010-5401-	-	909.21	248606	3/15/2023	Office Supplies	12140
0000000	026401	KEY OFFICE SUPPLY, INC.	575725	3/15/2023	4100-053010-5401-	-	147.41	248606	3/15/2023	Office Supplies	12140
					CHECK TOTAL	-	1,056.62				
0000000	040401	POSTMASTER, NOTTOWAY	DSS-03152023	3/15/2023	4100-053010-5201-	-	146.00	248607	3/15/2023	Postage	12140
					CHECK TOTAL	-	146.00				
0000000	041010	PURCHASE POWER	03152023	3/15/2023	4100-053010-5201-	-	431.49	248608	3/15/2023	Postage	12140
					CHECK TOTAL	-	431.49				
0000000	048746	STERICYCLE, INC.	8003388385	3/15/2023	4100-053010-3002-	-	456.56	248609	3/15/2023	Professional Services - Other	12140
					CHECK TOTAL	-	456.56				
0000000	004334	RIVERMONT SCHOOLS	INV47189	3/15/2023	4100-057070-0100-	-	6,520.00	248610	3/15/2023	Mandated Services	12141
0000000	004334	RIVERMONT SCHOOLS	INV47190	3/15/2023	4100-057070-0100-	-	3,912.00	248610	3/15/2023	Mandated Services	12141
0000000	004334	RIVERMONT SCHOOLS	INV47191	3/15/2023	4100-057070-0100-	-	3,945.00	248610	3/15/2023	Mandated Services	12141
					CHECK TOTAL	-	14,377.00				
0000000	006928	CROSSROADS SERVICES BOARD	BROWN-03152023	3/15/2023	4100-057070-0100-	-	367.31	248611	3/15/2023	Mandated Services	12141
0000000	006928	CROSSROADS SERVICES BOARD	COUSIN-03152023	3/15/2023	4100-057070-0100-	-	367.31	248611	3/15/2023	Mandated Services	12141
					CHECK TOTAL	-	734.62				
0000000	014413	POSTERING ACADIA	BURKE-03152023	3/15/2023	4100-057070-0100-	-	772.00	248612	3/15/2023	Mandated Services	12141
0000000	014413	POSTERING ACADIA	BURKE2-03152023	3/15/2023	4100-057070-0100-	-	6,256.00	248612	3/15/2023	Mandated Services	12141
0000000	014413	POSTERING ACADIA	CSTEF-03152023	3/15/2023	4100-057070-0100-	-	6,256.00	248612	3/15/2023	Mandated Services	12141
					CHECK TOTAL	-	13,284.00				
0000000	053318	UNITED METHODIST	108813-CL-00002	3/15/2023	4100-057070-0100-	-	1,037.55	248613	3/15/2023	Mandated Services	12141
0000000	053318	UNITED METHODIST	108813-CL-00001	3/15/2023	4100-057070-0100-	-	1,757.97	248613	3/15/2023	Mandated Services	12141
					CHECK TOTAL	-	2,795.52				
0000000	999999	DAVID STEPANO		3/15/2023	4100-057070-0100-	-	772.00	248614	3/15/2023	Mandated Services	12141
					CHECK TOTAL	-	772.00				
0000000	001001	YOLANDA A. WOODLEY	03152023	3/15/2023	4100-073010-5405-	-	75.00	248615	3/15/2023	Custodial Services	12142
					CHECK TOTAL	-	75.00				
0000000	006934	CREATIVE PRODUCT SOURCE	CPI098317-2	3/15/2023	4100-073010-3007-	-	225.80	248616	3/15/2023	Advertising	12142
					CHECK TOTAL	-	225.80				
0000000	008228	DE LAGE LANDEN	79157174	3/15/2023	4100-073010-7005-	-	218.95	248617	3/15/2023	Library Equip/Computer Hardwar	12142
					CHECK TOTAL	-	218.95				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	009235	DOLLYWOOD FOUNDATION	04232966	3/15/2023	4100-073010-8007-	-	158.31	248618	3/15/2023	Imagination Library	12142
					CHECK TOTAL	-	158.31				
0000000	013011	JESSICA PAAS	3-4-23	3/15/2023	4100-073010-1003-	-	62.50	248619	3/15/2023	Salaries / Part-Time	12142
					CHECK TOTAL	-	62.50				
0000000	065001	JACQUELINE ZATAMESKI	03152023	3/15/2023	4100-073010-5504-	-	110.32	248620	3/15/2023	Travel-Convention & Education	12142
0000000	065001	JACQUELINE ZATAMESKI	03152023	3/15/2023	4100-073010-5417-	-	36.80	248620	3/15/2023	Summer Reading Program	12142
					CHECK TOTAL	-	147.12				
0000000	003703	TOWN OF BLACKSTONE	CAMP-03152023	3/15/2023	4204-081310-5103-	-	605.26	248621	3/15/2023	Water & Sewer	12143
0000000	003703	TOWN OF BLACKSTONE	1279W-03152023	3/15/2023	4204-081350-5103-	-	76.31	248621	3/15/2023	Water & Sewer	12143
0000000	003703	TOWN OF BLACKSTONE	2189-03152023	3/15/2023	4204-081310-5103-	-	76.31	248621	3/15/2023	Water & Sewer	12143
0000000	003703	TOWN OF BLACKSTONE	2193-03152023	3/15/2023	4204-081310-5103-	-	76.31	248621	3/15/2023	Water & Sewer	12143
0000000	003703	TOWN OF BLACKSTONE	2201-03152023	3/15/2023	4204-081320-5103-	-	317.90	248621	3/15/2023	Water & Sewer	12143
0000000	003703	TOWN OF BLACKSTONE	2203-03152023	3/15/2023	4204-081320-5103-	-	500.99	248621	3/15/2023	Water & Sewer	12143
0000000	003703	TOWN OF BLACKSTONE	2205-03152023	3/15/2023	4204-081320-5103-	-	241.61	248621	3/15/2023	Water & Sewer	12143
0000000	003703	TOWN OF BLACKSTONE	401QW-03152023	3/15/2023	4204-081310-5103-	-	76.31	248621	3/15/2023	Water & Sewer	12143
0000000	003703	TOWN OF BLACKSTONE	408QW-03152023	3/15/2023	4204-081320-5103-	-	76.31	248621	3/15/2023	Water & Sewer	12143
0000000	003703	TOWN OF BLACKSTONE	437-03152023	3/15/2023	4204-081310-5103-	-	76.31	248621	3/15/2023	Water & Sewer	12143
					CHECK TOTAL	-	2,123.62				
0000000	003703	TOWN OF BLACKSTONE	443EQM-03152023	3/15/2023	4204-081320-5103-	-	76.31	248622	3/15/2023	Water & Sewer	12143
					CHECK TOTAL	-	76.31				
0000000	004340	BRIGHTSPED	CLUB-03152023	3/15/2023	4204-081330-5203-	-	177.86	248623	3/15/2023	Telephone	12143
0000000	004340	BRIGHTSPED	LRA-03152023	3/15/2023	4204-081310-5203-	-	411.12	248623	3/15/2023	Telephone	12143
					CHECK TOTAL	-	588.98				
0000000	005266	CARD SERVICES CENTER	LRA-03152023	3/15/2023	4204-081310-3004-	-	117.94	248624	3/15/2023	Repairs & Maintenance - Equipm	12143
0000000	005266	CARD SERVICES CENTER	LRA-03152023	3/15/2023	4204-081310-5401-	-	549.00	248624	3/15/2023	Office Supplies	12143
					CHECK TOTAL	-	666.94				
0000000	009221	DODSON PEST CONTROL	1001362337	3/15/2023	4204-081320-3012-	-	40.00	248625	3/15/2023	Pest Control	12143
0000000	009221	DODSON PEST CONTROL	1001362339	3/15/2023	4204-081320-3012-	-	40.00	248625	3/15/2023	Pest Control	12143
0000000	009221	DODSON PEST CONTROL	1001362339	3/15/2023	4204-081320-3012-	-	40.00	248625	3/15/2023	Pest Control	12143
					CHECK TOTAL	-	120.00				
0000000	010714	EDMUNDS WASTE REMOVAL, INC	129551	3/15/2023	4204-081310-3004-	-	95.00	248626	3/15/2023	Repairs & Maintenance - Equipm	12143
					CHECK TOTAL	-	95.00				
0034980	024821	JOHNS BROTHERS SECURITY	1168725	3/15/2023	4204-081320-3004-	-	3,205.00	248627	3/15/2023	Equipment Repairs & Maintenance	12143
					CHECK TOTAL	-	3,205.00				
0000000	031415	MCC-RESTORE & MORE, LLC	032023001	3/15/2023	4204-081310-3005-	-	91.45	248628	3/15/2023	Repairs & Maintenance-Property	12143
0000000	031415	MCC-RESTORE & MORE, LLC	032023002	3/15/2023	4204-081320-3005-	-	163.97	248628	3/15/2023	Facilities Repairs & Maintenance	12143
0000000	031415	MCC-RESTORE & MORE, LLC	032023003	3/15/2023	4204-081320-3005-	-	549.86	248628	3/15/2023	Facilities Repairs & Maintenance	12143
0000000	031415	MCC-RESTORE & MORE, LLC	032023004	3/15/2023	4204-081320-3005-	-	2,568.00	248628	3/15/2023	Facilities Repairs & Maintenance	12143
					CHECK TOTAL	-	3,373.28				
0000000	034201	SHENTEL	LRA-03152023	3/15/2023	4204-081320-5203-	-	1,553.77	248629	3/15/2023	Telephone/Cable	12143
					CHECK TOTAL	-	1,553.77				

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0000000	035202	NOTTOWAY PUBLISHING CO.,	LRA-03152023	3/15/2023	4204-081310-5401-	-	53.25	248630	3/15/2023	Office Supplies	12143
					CHECK TOTAL	-	53.25				
0000000	035229	NORTHWEST ACE HARDWARE	LRA-03152023	3/15/2023	4204-081310-3004-	-	644.65	248631	3/15/2023	Repairs & Maintenance - Equipm	12143
0000000	035229	NORTHWEST ACE HARDWARE	LRA-03152023	3/15/2023	4204-081320-3004-	-	146.63	248631	3/15/2023	Equipment Repairs & Maintenan	12143
					CHECK TOTAL	-	791.28				
0000000	040420	DONALD POPE	03152023	3/15/2023	4204-081310-3004-	-	361.25	248632	3/15/2023	Repairs & Maintenance - Equipm	12143
0000000	040420	DONALD POPE	03152023	3/15/2023	4204-081320-3004-	-	1,917.69	248632	3/15/2023	Equipment Repairs & Maintenan	12143
0000000	040420	DONALD POPE	03152023	3/15/2023	4204-081330-3004-	-	314.56	248632	3/15/2023	Equipment Repairs & Maintenan	12143
					CHECK TOTAL	-	2,593.50				
0000000	047607	SIGNS, DESIGNS & MORE	4640-LRA	3/15/2023	4204-081310-3004-	-	62.00	248633	3/15/2023	Repairs & Maintenance - Equipm	12143
					CHECK TOTAL	-	62.00				
0000000	048203	SOUTHSIDE ELECTRIC COOP	BU424-03152023	3/15/2023	4204-081310-5101-	-	55.19	248634	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	CAMP1-03152023	3/15/2023	4204-081310-5101-	-	1,547.62	248634	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	CAMP2-03152023	3/15/2023	4204-081310-5101-	-	1,890.64	248634	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	CUELOP-031523	3/15/2023	4204-081330-5101-	-	60.14	248634	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	SB11-03152023	3/15/2023	4204-081350-5101-	-	647.34	248634	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	SB12-03152023	3/15/2023	4204-081350-5101-	-	379.78	248634	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	2189-03152023	3/15/2023	4204-081310-5101-	-	392.31	248634	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	2193W-03152023	3/15/2023	4204-081310-5101-	-	352.72	248634	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	2201-03152023	3/15/2023	4204-081320-5101-	-	1,462.22	248634	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	2203-03152023	3/15/2023	4204-081320-5101-	-	1,062.85	248634	3/15/2023	Electricity	12143
					CHECK TOTAL	-	7,711.81				
0000000	048203	SOUTHSIDE ELECTRIC COOP	2205-03152023	3/15/2023	4204-081320-5101-	-	1,169.00	248635	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	2361M-03152023	3/15/2023	4204-081310-5101-	-	33.58	248635	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	3951-03152023	3/15/2023	4204-081330-5101-	-	1,522.29	248635	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	401QMW-03152023	3/15/2023	4204-081310-5101-	-	27.96	248635	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	408QMW-03152023	3/15/2023	4204-081320-5101-	-	882.13	248635	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	437QMW-03152023	3/15/2023	4204-081310-5101-	-	116.20	248635	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	443QM-03152023	3/15/2023	4204-081320-5101-	-	761.19	248635	3/15/2023	Electricity	12143
0000000	048203	SOUTHSIDE ELECTRIC COOP	493BR-03152023	3/15/2023	4204-081310-5101-	-	29.76	248635	3/15/2023	Electricity	12143
					CHECK TOTAL	-	4,542.11				
0000000	049804	VERISCREEN, INC.	226028	3/15/2023	4204-081320-3150-	-	14.00	248636	3/15/2023	Contracted Svcs-Ref Screening	12143
					CHECK TOTAL	-	14.00				
0000000	056601	VUPS, LLC	INV 02230329	3/15/2023	4204-081310-5102-	-	7.35	248637	3/15/2023	HVAC Repair/Replace	12143
					CHECK TOTAL	-	7.35				
0000000	999999	JOYCE L. MORDAN		3/15/2023	4204-081310-5401-	-	47.01	248638	3/15/2023	Office Supplies	12143
					CHECK TOTAL	-	47.01				
0000000	001908	AT&T MOBILITY	02262023	3/16/2023	4201-064200-5200-900-000-100	2023/03	977.94	248639	3/16/2023	Telephone Services	12144
					CHECK TOTAL	-	977.94				
0000000	004012	BOOKER'S SUPPLY, INC.	326237/326587	3/16/2023	4201-064200-6000-900-000-100	2023/03	43.88	248640	3/16/2023	Materials & Supplies-Maintenan	12144
					CHECK TOTAL	-	43.88				

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0000000	005271	CAPITAL ONE	SCH-03162023	3/16/2023	4201-062120-6000-900-000-100	2023/03	111.40	248641	3/16/2023	Materials	12144
0000000	005271	CAPITAL ONE	SCH-03162023	3/16/2023	4201-062140-6000-900-000-100	2023/03	36.78	248641	3/16/2023	Materials & Supplies	12144
0000000	005271	CAPITAL ONE	SCH-03162023	3/16/2023	4201-061310-6000-200-100-592	2023/03	29.88	248641	3/16/2023	Materials & Supplies	12144
0000000	005271	CAPITAL ONE	SCH-03162023	3/16/2023	4201-061310-6000-200-100-592	2023/03	187.78	248641	3/16/2023	Materials & Supplies	12144
					CHECK TOTAL		365.84				
0000000	005960	CINTAS CORPORATION #143	SCH-03162023	3/16/2023	4201-063400-3001-900-000-100	2023/03	491.16	248642	3/16/2023	Uniforms	12144
0000000	005960	CINTAS CORPORATION #143	SCH2-03162023	3/16/2023	4201-064200-3001-900-000-100	2023/03	2,866.32	248642	3/16/2023	Uniform Rental	12144
					CHECK TOTAL		3,357.48				
0000000	006903	TOWN OF CREWE	SCH-03162023	3/16/2023	4201-064200-5103-900-000-100	2023/03	2,491.42	248643	3/16/2023	Water Services	12144
					CHECK TOTAL		2,491.42				
0000000	008222	DEPARTMENT OF STATE POLIC	INV CUIS-22478	3/16/2023	4201-062140-3000-900-000-100	2023/03	216.00	248644	3/16/2023	Purchased Services	12144
					CHECK TOTAL		216.00				
0000000	008600	DIAMOND SPRINGS	MAINT-03162023	3/16/2023	4201-064200-5103-900-000-100	2023/03	19.90	248645	3/16/2023	Water Services	12144
0000000	008600	DIAMOND SPRINGS	SBO-03162023	3/16/2023	4201-064200-5103-900-000-100	2023/03	87.57	248645	3/16/2023	Water Services	12144
					CHECK TOTAL		107.47				
0000000	005198	DOMINION ENERGY VIRGINIA	SCH-03162023	3/16/2023	4201-064200-5101-900-000-100	2023/03	11,849.62	248646	3/16/2023	Electrical Services	12144
					CHECK TOTAL		11,849.62				
0000000	013814	JENNA FINNEGAN	03162023	3/16/2023	4201-061100-3000-301-100-100	2023/03	3,352.00	248647	3/16/2023	Purchased Services-Sec Reg/NHS	12144
					CHECK TOTAL		3,352.00				
0000000	017015	GOPHER	IN262898	3/16/2023	4201-061310-6000-200-100-506	2023/03	468.16	248648	3/16/2023	Materials & Supplies	12144
					CHECK TOTAL		468.16				
0000000	018206	HANDI-CLEAN PRODUCTS, INC	INV/2023/02046	3/16/2023	4201-064200-6000-900-000-100	2023/03	1,899.00	248649	3/16/2023	Materials & Supplies-Maintenan	12144
					CHECK TOTAL		1,899.00				
0000000	024812	JOHNSON CONTROLS FIRE	89561869	3/16/2023	4201-064200-3000-900-000-100	2023/03	253.00	248650	3/16/2023	Purchased Services	12144
0000000	024812	JOHNSON CONTROLS FIRE	89561873	3/16/2023	4201-064200-3000-900-000-100	2023/03	44.00	248650	3/16/2023	Purchased Services	12144
0000000	024812	JOHNSON CONTROLS FIRE	89561876	3/16/2023	4201-064200-3000-900-000-100	2023/03	99.00	248650	3/16/2023	Purchased Services	12144
0000000	024812	JOHNSON CONTROLS FIRE	89561893	3/16/2023	4201-064200-3000-900-000-100	2023/03	110.00	248650	3/16/2023	Purchased Services	12144
0000000	024812	JOHNSON CONTROLS FIRE	89561901	3/16/2023	4201-064200-3000-900-000-100	2023/03	88.00	248650	3/16/2023	Purchased Services	12144
					CHECK TOTAL		594.00				
0000000	026810	KINEX TELECOM	2303-0015513	3/16/2023	4201-068200-3002-900-000-100	2023/03	2,115.20	248651	3/16/2023	Internet Contract	12144
					CHECK TOTAL		2,115.20				
0000000	031402	MCGUIREWOODS LLP	92694651	3/16/2023	4201-062110-3001-900-000-100	2023/03	587.70	248652	3/16/2023	Legal Services	12144
					CHECK TOTAL		587.70				
0000000	032790	THE CREWE-BURKEVILLE	4244	3/16/2023	4201-062110-3000-900-000-100	2023/03	51.00	248653	3/16/2023	Purchased Services-Prof Develo	12144
					CHECK TOTAL		51.00				
0000000	035202	NOTTOWAY PUBLISHING CO.,*	SCH-03162023	3/16/2023	4201-062120-3000-900-000-100	2023/03	60.00	248654	3/16/2023	Prof Dev/Legal Svc/Purchase Sv	12144
0000000	035202	NOTTOWAY PUBLISHING CO.,*	SCH2-03162023	3/16/2023	4201-062140-3000-900-000-100	2023/03	235.00	248654	3/16/2023	Purchased Services	12144
0000000	035202	NOTTOWAY PUBLISHING CO.,*	SCH2-03162023	3/16/2023	4201-062110-3000-900-000-100	2023/03	55.50	248654	3/16/2023	Purchased Services-Prof Develo	12144

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0000000	035202	NOTTOWAY PUBLISHING CO.,	SCH2-03162023	3/16/2023	4201-062120-6000-900-000-100	2023/03	23.40	248654	3/16/2023	Materials	12144
					CHECK TOTAL		373.90				
0000000	048203	SOUTHSIDE ELECTRIC COOP	SCH-03162023	3/16/2023	4201-064200-5101-900-000-100	2023/03	20,659.20	248655	3/16/2023	Electrical Services	12144
					CHECK TOTAL		20,659.20				
0000000	048693	STAPLES	8069404950	3/16/2023	4201-064100-6000-900-000-100	2023/03	79.50	248656	3/16/2023	Materials & Supplies	12144
					CHECK TOTAL		79.50				
0000000	056400	VSEA	03162023	3/16/2023	4201-062120-3000-900-000-100	2023/03	400.00	248657	3/16/2023	Prof Dev/Legal Svc/Purchase Sv	12144
					CHECK TOTAL		400.00				
0000000	999999	TAMESHIA V. GRIMES		3/16/2023	4201-062120-5500-900-000-100	2023/03	176.61	248658	3/16/2023	Travel	12144
					CHECK TOTAL		176.61				
0034796	004622	BUCKEYE CLEANING CENTERS	90476972	3/16/2023	4201-064200-6005-900-000-100	2023/03	233.00	248659	3/16/2023	Custodial Supplies-Contract	12145
					CHECK TOTAL		233.00				
0034798	007819	DAYCON-RICHMOND DIVISION	03162023	3/16/2023	4201-064200-6005-900-000-100	2023/03	635.92	248660	3/16/2023	Custodial Supplies-Contract	12145
					CHECK TOTAL		635.92				
0034965	008221	COMMONWEALTH OF VA	T454729	3/16/2023	4201-068200-3000-900-000-592	2023/03	6,642.32	248661	3/16/2023	Purchased Services	12145
					CHECK TOTAL		6,642.32				
0034760	009233	DORAZIO COMMUNICATIONS	5253	3/16/2023	4201-068100-3000-900-000-591	2023/03	1,332.50	248662	3/16/2023	Technology Purchased Services	12145
					CHECK TOTAL		1,332.50				
0034893	014102	FLINN SCIENTIFIC, INC.	2843354	3/16/2023	4201-061310-6000-900-100-599	2023/03	802.50	248663	3/16/2023	Materials & Supplies	12145
					CHECK TOTAL		802.50				
0034788	017316	GRAINGER	03162023	3/16/2023	4201-064200-6000-900-000-100	2023/03	106.84	248664	3/16/2023	Materials & Supplies-Maintenan	12145
					CHECK TOTAL		106.84				
0034777	020901	I.B.S. CENTRAL VIRGINIA	03162023	3/16/2023	4201-063400-6009-900-000-100	2023/03	598.75	248665	3/16/2023	Vehicle Supplies	12145
					CHECK TOTAL		598.75				
0034904	030011	DR. CHRISTY LOWERY-CATER	BPS-03162023	3/16/2023	4201-061100-3001-900-800-703	2023/03	2,633.33	248666	3/16/2023	Purchased Services	12145
0034906	030011	DR. CHRISTY LOWERY-CATER	CPS-03162023	3/16/2023	4201-061100-3001-900-800-701	2023/03	2,633.33	248666	3/16/2023	Purchased Services	12145
0034905	030011	DR. CHRISTY LOWERY-CATER	NIS-03162023	3/16/2023	4201-061100-3001-900-800-705	2023/03	2,633.33	248666	3/16/2023	Purchased Services	12145
					CHECK TOTAL		7,899.99				
0034995	035202	NOTTOWAY PUBLISHING CO.,	SCH3-03162023	3/16/2023	4201-062140-3000-900-000-100	2023/03	202.50	248667	3/16/2023	Purchased Services	12145
					CHECK TOTAL		202.50				
0034773	048208	SOUTHERN STATES - AMELIA	P664780	3/16/2023	4201-063200-6008-900-000-100	2023/03	24,578.42	248668	3/16/2023	Fuel	12145
					CHECK TOTAL		24,578.42				
0034651	051097	TRANE	313388879	3/16/2023	4201-064200-5000-900-000-592	2023/03	153,484.00	248669	3/16/2023	Services for HVAC Replacement	12145
0034651	051097	TRANE	313388879	3/16/2023	4201-064200-6000-900-000-712	2023/03	154,440.00	248669	3/16/2023	Materials & Supplies-HVAC Repl	12145
					CHECK TOTAL		307,924.00				

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0034757	053317	UNIVERSITY INSTRUCTORS	CIV-10005114	3/16/2023	4201-061310-3000-200-100-592	2023/03	3,239.46	248670	3/16/2023	Purchased Services	12145
					CHECK TOTAL		3,239.46				
0034919	058620	AMELIA WOODALL	03162023	3/16/2023	4201-061310-3000-200-100-500	2023/03	6,000.00	248671	3/16/2023	Purchased Services	12145
					CHECK TOTAL		6,000.00				
0034781	058652	WRIGHT AUTO SUPPLY	BUS-03162023	3/16/2023	4201-063400-6009-900-000-100	2023/03	1,406.99	248672	3/16/2023	Vehicle Supplies	12145
					CHECK TOTAL		1,406.99				
0000000	003008	BENCHMARK COMMUNITY BANK	DS51-03162023	3/16/2023	4100-053010-5401-	2023/03	117.20	248673	3/16/2023	Office Supplies	12146
0000000	003008	BENCHMARK COMMUNITY BANK	DS51-03162023	3/16/2023	4100-053010-5801-	2023/03	75.00	248673	3/16/2023	Dues & Membership	12146
0000000	003008	BENCHMARK COMMUNITY BANK	DS51-03162023	3/16/2023	4100-053010-5501-	2023/03	147.60	248673	3/16/2023	Travel - Mileage	12146
0000000	003008	BENCHMARK COMMUNITY BANK	DS52-03162023	3/16/2023	4100-053010-5408-	2023/03	27.14	248673	3/16/2023	Vehicle Equipment Supplies	12146
0000000	003008	BENCHMARK COMMUNITY BANK	DS53-03162023	3/16/2023	4100-053010-3002-	2023/03	29.99	248673	3/16/2023	Professional Services - Other	12146
0000000	003008	BENCHMARK COMMUNITY BANK	DS53-03162023	3/16/2023	4100-053010-7002-	2023/03	448.31	248673	3/16/2023	Capital Outlay	12146
0000000	003008	BENCHMARK COMMUNITY BANK	DS53-03162023	3/16/2023	4100-053010-5401-	2023/03	80.42	248673	3/16/2023	Office Supplies	12146
0000000	003008	BENCHMARK COMMUNITY BANK	DS54-03162023	3/16/2023	4100-053010-5501-	2023/03	400.00	248673	3/16/2023	Travel - Mileage	12146
0000000	003008	BENCHMARK COMMUNITY BANK	DS54-03162023	3/16/2023	4100-053010-5401-	2023/03	270.44	248673	3/16/2023	Office Supplies	12146
					CHECK TOTAL		1,596.10				
0000000	008221	COMMONWEALTH OF VA	T454712	3/16/2023	4100-053010-5203-	2023/03	1,245.06	248674	3/16/2023	Telecommunications	12146
					CHECK TOTAL		1,245.06				
0000000	008222	DEPARTMENT OF STATE POLIC	INV CJTS-21679	3/16/2023	4100-053010-5401-	2023/03	109.00	248675	3/16/2023	Office supplies	12146
					CHECK TOTAL		109.00				
0000000	026810	KINEX TELECOM	2303-0016077	3/16/2023	4100-053010-5203-	2023/03	169.99	248676	3/16/2023	Telecommunications	12146
					CHECK TOTAL		169.99				
0000000	039901	PITNEY BOWES GLOBAL	3317071047	3/16/2023	4100-053010-3004-	2023/03	151.17	248677	3/16/2023	Equipment Repairs & Maintenan	12146
					CHECK TOTAL		151.17				
0000000	999999	NOTTOWAY SHERIFF'S OFFICE		3/16/2023	4100-053010-5408-	2023/03	938.47	248678	3/16/2023	Vehicle Equipment Supplies	12146
					CHECK TOTAL		938.47				
0000000	001235	AMAZON CAPITAL SERVICES	1NPP-1PFJ-1UDV	3/16/2023	4100-012010-5401-	2023/03	798.03	248679	3/16/2023	Office Supplies	12147
0000000	001235	AMAZON CAPITAL SERVICES	14FL-9LVJ-4HQL	3/16/2023	4100-035010-5402-	2023/03	199.98	248679	3/16/2023	Dog Food & Supplies	12147
					CHECK TOTAL		998.01				
0000000	001901	AT&T	CCC-03162023	3/16/2023	4100-021060-5203-	2023/03	45.13	248680	3/16/2023	Telephone	12147
					CHECK TOTAL		45.13				
0000000	003008	BENCHMARK COMMUNITY BANK	SHER-03162023	3/16/2023	4100-031020-5401-	2023/03	74.50	248681	3/16/2023	Office Supplies	12147
0000000	003008	BENCHMARK COMMUNITY BANK	SHER-03162023	3/16/2023	4100-031020-5804-	2023/03	83.45	248681	3/16/2023	Discretionary Fund-Investigati	12147
0000000	003008	BENCHMARK COMMUNITY BANK	SHER-03162023	3/16/2023	4100-031020-7007-	2023/03	63.64	248681	3/16/2023	K-9 Unit	12147
					CHECK TOTAL		221.59				
0000000	003009	CRYSTAL SPRINGS	03162023	3/16/2023	4100-043020-7001-	2023/03	15.59	248682	3/16/2023	Furniture & Fixtures	12147
					CHECK TOTAL		15.59				
0000000	003721	BLACKSTONE ANIMAL CLINIC	03162023	3/16/2023	4100-035010-7020-	2023/03	963.36	248683	3/16/2023	VPHS-SVP Lambertus Grant	12147
					CHECK TOTAL		963.36				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	004340	BRIGHTSPEED	ANIM-03162023	3/16/2023	4100-035010-5203-	-	160.55	248684	3/16/2023	Telephone	12147
0000000	004340	BRIGHTSPEED	COR-03162023	3/16/2023	4100-012090-5203-	-	246.55	248684	3/16/2023	Telephone	12147
0000000	004340	BRIGHTSPEED	CSU-03162023	3/16/2023	4100-021050-5203-	-	151.94	248684	3/16/2023	Telephone	12147
0000000	004340	BRIGHTSPEED	SHER-03162023	3/16/2023	4100-031040-5203-	-	1,313.95	248684	3/16/2023	Telephone	12147
0000000	004340	BRIGHTSPEED	VCE-03162023	3/16/2023	4100-083050-5203-	-	211.05	248684	3/16/2023	Telephone	12147
					CHECK TOTAL		2,084.04				
0000000	005266	CARD SERVICES CENTER	ADMIN-03162023	3/16/2023	4100-011010-5804-	-	96.18	248685	3/16/2023	Discretionary Fund	12147
0000000	005266	CARD SERVICES CENTER	ADMIN-03162023	3/16/2023	4100-012010-4001-	-	342.82	248685	3/16/2023	Data Processing	12147
0000000	005266	CARD SERVICES CENTER	ADMIN-03162023	3/16/2023	4100-012010-5805-	-	465.00	248685	3/16/2023	Training	12147
0000000	005266	CARD SERVICES CENTER	ADMIN-03162023	3/16/2023	4100-012010-6002-	-	50.00	248685	3/16/2023	Dues & Membership	12147
0000000	005266	CARD SERVICES CENTER	ADMIN-03162023	3/16/2023	4100-032010-5807-	-	40.92	248685	3/16/2023	Emergency Operations Center	12147
					CHECK TOTAL		994.92				
0000000	005271	CAPITAL ONE	SHER-03162023	3/16/2023	4100-031040-5401-	-	20.22	248686	3/16/2023	Office Supplies	12147
					CHECK TOTAL		20.22				
0000000	005619	COMMISSIONER OF THE REVEN	03162023	3/16/2023	4100-012090-5504-	-	50.00	248687	3/16/2023	Travel - Convention & Educatio	12147
					CHECK TOTAL		50.00				
0000000	005628	COMMISSIONER OF THE REVEN	6857	3/16/2023	4100-012090-4001-	-	350.00	248688	3/16/2023	Data Processing	12147
0000000	005628	COMMISSIONER OF THE REVEN	6902	3/16/2023	4100-012090-5504-	-	45.00	248688	3/16/2023	Travel - Convention & Educatio	12147
					CHECK TOTAL		395.00				
0000000	005960	CINTAS CORPORATION #143	MAINT-03162023	3/16/2023	4100-043020-5410-	-	193.32	248689	3/16/2023	Uniforms	12147
					CHECK TOTAL		193.32				
0000000	006913	CREWE FLORIST & GIFTS	079983	3/16/2023	4100-011010-5804-	-	75.00	248690	3/16/2023	Discretionary Fund	12147
					CHECK TOTAL		75.00				
0000000	006928	CROSSROADS SERVICES BOARD	030720230	3/16/2023	4100-052050-5602-	-	42,000.00	248691	3/16/2023	Crossroads Community Services	12147
					CHECK TOTAL		42,000.00				
0000000	007301	CVCJA	5829	3/16/2023	4100-031040-7001-	-	3,080.00	248692	3/16/2023	Furniture & Fixtures	12147
					CHECK TOTAL		3,080.00				
0000000	008601	DIAMOND PAPER CO., INC.	313638	3/16/2023	4100-035010-5402-	-	184.65	248693	3/16/2023	Dog Food & Supplies	12147
					CHECK TOTAL		184.65				
0000000	008628	DISH NETWORK	SHER-03162023	3/16/2023	4100-031040-3004-	-	71.52	248694	3/16/2023	Equipment Repairs & Maintenan	12147
					CHECK TOTAL		71.52				
0000000	009198	DOMINION ENERGY VIRGINIA	CRTHS1-03162023	3/16/2023	4100-043020-5101-	-	772.50	248695	3/16/2023	Electricity	12147
0000000	009198	DOMINION ENERGY VIRGINIA	CRTHS2-03162023	3/16/2023	4100-043020-5101-	-	1,024.87	248695	3/16/2023	Electricity	12147
0000000	009198	DOMINION ENERGY VIRGINIA	CRTHS3-03162023	3/16/2023	4100-043020-5101-	-	2,713.44	248695	3/16/2023	Electricity	12147
					CHECK TOTAL		4,510.81				
0000000	010407	EAST COAST EMERGENCY	32999	3/16/2023	4100-031020-5408-	-	171.58	248696	3/16/2023	Vehicle Repairs & Maintenance	12147
					CHECK TOTAL		171.58				
0000000	010723	EDGERTON TIRE & AUTO	W027308	3/16/2023	4100-031020-5408-	-	27.00	248697	3/16/2023	Vehicle Repairs & Maintenance	12147
					CHECK TOTAL		27.00				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACTY PD	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	011520	ELAVON	K3031101335	3/16/2023	4100-021060-5401-	-	248698	3/16/2023	Office Supplies	12147
					CHECK TOTAL	-	343.83			
0035003	011901	EPES SUPPLY CO.	SHER-03162023	3/16/2023	4100-031020-5408-	-	248699	3/16/2023	Vehicle Repairs & Maintenance	12147
0000000	011901	EPES SUPPLY CO.	SHER-03162023	3/16/2023	4100-031020-5408-	-	248699	3/16/2023	Vehicle Repairs & Maintenance	12147
					CHECK TOTAL	-	1,607.04			
0000000	012701	EXXONMOBIL	87736740	3/16/2023	4100-031020-5408-	-	248700	3/16/2023	Vehicle Repairs & Maintenance	12147
					CHECK TOTAL	-	87.53			
0000000	015801	GCR COMPANY	305514	3/16/2023	4100-031040-7001-	-	248701	3/16/2023	Purniture & Fixtures	12147
0000000	015801	GCR COMPANY	305775	3/16/2023	4100-012010-5203-	-	248701	3/16/2023	Telephone	12147
0000000	015801	GCR COMPANY	305776	3/16/2023	4100-011010-5204-	-	248701	3/16/2023	Internet/Data Service	12147
0000000	015801	GCR COMPANY	305776	3/16/2023	4100-012090-5203-	-	248701	3/16/2023	Telephone	12147
0000000	015801	GCR COMPANY	305776	3/16/2023	4100-012130-5203-	-	248701	3/16/2023	Telephone	12147
0000000	015801	GCR COMPANY	305776	3/16/2023	4100-021060-5203-	-	248701	3/16/2023	Telephone	12147
0000000	015801	GCR COMPANY	305776	3/16/2023	4100-022030-5203-	-	248701	3/16/2023	Telephone	12147
0000000	015801	GCR COMPANY	305776	3/16/2023	4100-031020-5203-	-	248701	3/16/2023	Telephone	12147
					CHECK TOTAL	-	3,182.01			
0000000	020205	HUDSON'S CUSTOM EXHAUST &	57923	3/16/2023	4100-031020-5408-	-	248702	3/16/2023	Vehicle Repairs & Maintenance	12147
0000000	020205	HUDSON'S CUSTOM EXHAUST &	58019	3/16/2023	4100-031020-5408-	-	248702	3/16/2023	Vehicle Repairs & Maintenance	12147
0000000	020205	HUDSON'S CUSTOM EXHAUST &	58035	3/16/2023	4100-031020-5408-	-	248702	3/16/2023	Vehicle Repairs & Maintenance	12147
					CHECK TOTAL	-	205.00			
0000000	026401	KEY OFFICE SUPPLY, INC.	575930	3/16/2023	4100-021060-5401-	-	248703	3/16/2023	Office Supplies	12147
0000000	026401	KEY OFFICE SUPPLY, INC.	576474	3/16/2023	4100-032010-5807-	-	248703	3/16/2023	Emergency Operations Center	12147
					CHECK TOTAL	-	928.99			
0000000	032790	THE CREWE-BURKEVILLE	4239	3/16/2023	4100-011010-3007-	-	248704	3/16/2023	Advertising	12147
					CHECK TOTAL	-	144.50			
0000000	035202	NOTTOWAY PUBLISHING CO.,	ADMIN-03162023	3/16/2023	4100-011010-3007-	-	248705	3/16/2023	Advertising	12147
0000000	035202	NOTTOWAY PUBLISHING CO.,	ADMIN-03162023	3/16/2023	4100-012010-3006-	-	248705	3/16/2023	Printing & Binding	12147
0000000	035202	NOTTOWAY PUBLISHING CO.,	COR-03162023	3/16/2023	4100-012090-4001-	-	248705	3/16/2023	Data Processing	12147
					CHECK TOTAL	-	938.75			
0000000	035203	NOTTOWAY COUNTY	050	3/16/2023	4100-013020-5101-	-	248706	3/16/2023	Utilities - Electricity	12147
					CHECK TOTAL	-	464.23			
0000000	035229	NORTHWEST ACE HARDWARE	ADMIN-03162023	3/16/2023	4100-035010-7001-	-	248707	3/16/2023	Furniture & Fixtures	12147
0000000	035229	NORTHWEST ACE HARDWARE	ADMIN-03162023	3/16/2023	4100-043020-3004-	-	248707	3/16/2023	Equipment Repairs & Maintenance	12147
					CHECK TOTAL	-	50.72			
0000000	039375	PEARSON'S APPRAISAL SVC	#1	3/16/2023	4100-012100-3002-	-	248708	3/16/2023	Professional Services	12147
					CHECK TOTAL	-	36,531.11			
0000000	039803	PIEDMONT REGIONAL JAIL	4175	3/16/2023	4100-033010-5806-	-	248709	3/16/2023	Piedmont Regional Jail	12147
					CHECK TOTAL	-	22,640.67			

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0000000	039808	PIEDMONT REGIONAL	2092	3/16/2023	4100-033010-5805-	-	25,000.00	248710	3/16/2023	Piedmont Region Juvenile Deten	12147
0000000	039808	PIEDMONT REGIONAL	2103	3/16/2023	4100-033010-5805-	-	6,000.00	248710	3/16/2023	Piedmont Region Juvenile Deten	12147
					CHECK TOTAL		31,000.00				
0000000	044635	READ'S UNIFORMS	143922-99	3/16/2023	4100-031020-5410-	-	57.99	248711	3/16/2023	Uniforms	12147
0000000	044635	READ'S UNIFORMS	171172-99	3/16/2023	4100-031020-5410-	-	28.72	248711	3/16/2023	Uniforms	12147
0000000	044635	READ'S UNIFORMS	173854-99	3/16/2023	4100-031020-5410-	-	475.91	248711	3/16/2023	Uniforms	12147
0000000	044635	READ'S UNIFORMS	173856-99	3/16/2023	4100-031020-5410-	-	52.42	248711	3/16/2023	Uniforms	12147
0000000	044635	READ'S UNIFORMS	173859-99	3/16/2023	4100-031020-5410-	-	135.74	248711	3/16/2023	Uniforms	12147
					CHECK TOTAL		750.78				
0000000	045017	RICK'S AUTO SERVICE, INC.	RO89851	3/16/2023	4100-043020-5408-	-	332.11	248712	3/16/2023	Vehicle Repairs & Maintenance	12147
					CHECK TOTAL		332.11				
0000000	046823	SANDS ANDERSON PC	576934	3/16/2023	4100-012040-3002-	-	17,428.62	248713	3/16/2023	Professional Services	12147
0000000	046823	SANDS ANDERSON PC	576935	3/16/2023	4100-012040-3002-	-	3,554.50	248713	3/16/2023	Professional Services	12147
					CHECK TOTAL		20,983.12				
0000000	048315	SPAINVILLE STORE & GARAGE	3330	3/16/2023	4100-031020-5408-	-	26.43	248714	3/16/2023	Vehicle Repairs & Maintenance	12147
0000000	048315	SPAINVILLE STORE & GARAGE	3363	3/16/2023	4100-031020-5408-	-	46.43	248714	3/16/2023	Vehicle Repairs & Maintenance	12147
					CHECK TOTAL		72.86				
0000000	049411	TAYLOR TIRE, INC.	556631	3/16/2023	4100-031020-5408-	-	200.00	248715	3/16/2023	Vehicle Repairs & Maintenance	12147
					CHECK TOTAL		200.00				
0000000	051141	TREASURER OF VIRGINIA	03162023	3/16/2023	4100-035030-3001-	-	20.00	248716	3/16/2023	Medical Examiner Fee	12147
					CHECK TOTAL		20.00				
0034677	051146	TRESCAPES INC.	3-3-23	3/16/2023	4100-043020-7002*	-	12,400.00	248717	3/16/2023	Capital Outlay	12147
					CHECK TOTAL		12,400.00				
0000000	053303	UNIVERSITY OF VIRGINIA	03162023	3/16/2023	4100-012090-5504-	-	25.00	248718	3/16/2023	Travel - Convention & Educatio	12147
					CHECK TOTAL		25.00				
0000000	054602	VIRGINIA DEPARTMENT OF	202305900740	3/16/2023	4100-012130-5804-	-	1,450.00	248719	3/16/2023	DWV Stop Fee	12147
					CHECK TOTAL		1,450.00				
0000000	054628	VERIZON WIRELESS	9927314977	3/16/2023	4100-031020-5203-	-	1,057.76	248720	3/16/2023	Telephone	12147
					CHECK TOTAL		1,057.76				
0000000	055441	VILLAGE VETERINARY SVC	28810	3/16/2023	4100-035010-7020-	-	33.15	248721	3/16/2023	VPHS-SVP Lambertus Grant	12147
0000000	055441	VILLAGE VETERINARY SVC	58777	3/16/2023	4100-035010-7020-	-	253.10	248721	3/16/2023	VPHS-SVP Lambertus Grant	12147
0000000	055441	VILLAGE VETERINARY SVC	58778	3/16/2023	4100-035010-7020-	-	294.13	248721	3/16/2023	VPHS-SVP Lambertus Grant	12147
0000000	055441	VILLAGE VETERINARY SVC	59057	3/16/2023	4100-035010-7020-	-	220.54	248721	3/16/2023	VPHS-SVP Lambertus Grant	12147
					CHECK TOTAL		800.92				
0000000	057627	WEST PIEDMONT PLANNING	INV-1003 NOTT C	3/16/2023	4100-092000-9400-	-	1,430.00	248722	3/16/2023	American Rescue Plan Act - ARP	12147
					CHECK TOTAL		1,430.00				
0000000	058652	WRIGHT AUTO SUPPLY	SHER-03162023	3/16/2023	4100-031020-5408-	-	114.00	248723	3/16/2023	Vehicle Repairs & Maintenance	12147
0000000	058652	WRIGHT AUTO SUPPLY	SHER-03162023	3/16/2023	4100-031020-5408-	-	34.86	248723	3/16/2023	Vehicle Repairs & Maintenance	12147
					CHECK TOTAL		148.86				

F/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	999999	NATIONAL ANIMAL CARE &		3/16/2023	4100-035010-6002-	-	25.00	248724	3/16/2023	Dues & Membership	12147
					CHECK TOTAL		25.00				
0000000	005602	CENTER POINT LARGE PRINT	1992605	3/16/2023	4100-073010-5411-	-	49.14	248725	3/16/2023	Books & Periodicals	12148
					CHECK TOTAL		49.14				
0000000	013011	JESSICA FAAS	3-11-23	3/16/2023	4100-073010-1003-	-	62.50	248726	3/16/2023	Salaries / Part-Time	12148
					CHECK TOTAL		62.50				
0000000	034201	SHENTEL	LIB-03162023	3/16/2023	4100-073010-5203-	-	28.01	248727	3/16/2023	Telephone	12148
0000000	034201	SHENTEL	LIB-03162023	3/16/2023	4100-073010-5204-	-	70.00	248727	3/16/2023	Internet Access / WEB Hosting	12148
					CHECK TOTAL		98.01				
0000000	034217	DEMETRIUS NELSON	3-13-23	3/16/2023	4100-073010-1003-	-	50.00	248728	3/16/2023	Salaries / Part-Time	12148
					CHECK TOTAL		50.00				
0000000	000109	A & A PLUMBING	983965	3/16/2023	4214-042040-3004-	-	125.00	248729	3/16/2023	Equipment Repairs & Maintenan	12149
					CHECK TOTAL		125.00				
0000000	001235	AMAZON CAPITAL SERVICES	14PR-33C9-76XN	3/16/2023	4214-042040-5401-	-	231.74	248730	3/16/2023	Office Supplies	12149
					CHECK TOTAL		231.74				
0000000	005266	CARD SERVICES CENTER	LP-03162023	3/16/2023	4214-042040-5401-	-	749.00	248731	3/16/2023	Office Supplies	12149
					CHECK TOTAL		749.00				
0000000	005960	CINTAS CORPORATION #143	LP-03162023	3/16/2023	4214-042040-5410-	-	1,193.14	248732	3/16/2023	Uniforms	12149
					CHECK TOTAL		1,193.14				
0034812	009210	DRAPER ADEN ASSOCIATES, L	104372	3/16/2023	4214-042040-3013-	-	5,577.85	248733	3/16/2023	Contracted Svcs-Engineering	12149
0034927	009210	DRAPER ADEN ASSOCIATES, L	104590	3/16/2023	4214-042040-3013-	-	1,322.50	248733	3/16/2023	Contracted Svcs-Engineering	12149
					CHECK TOTAL		6,900.35				
0000000	011901	EPES SUPPLY CO.	LP-03162023	3/16/2023	4214-042040-3004-	-	25.00	248734	3/16/2023	Equipment Repairs & Maintenance	12149
0000000	011901	EPES SUPPLY CO.	LP-03162023	3/16/2023	4214-042040-5408-	-	1,020.00	248734	3/16/2023	Vehicle Repairs & Maintenance	12149
					CHECK TOTAL		1,045.00				
0000000	026401	KEY OFFICE SUPPLY, INC.	576125	3/16/2023	4214-042040-5401-	-	49.98	248735	3/16/2023	Office Supplies	12149
					CHECK TOTAL		49.98				
0000000	035202	NOTTOWAY PUBLISHING CO.,	LP-03162023	3/16/2023	4214-042040-3007-	-	126.00	248736	3/16/2023	Advertising	12149
					CHECK TOTAL		126.00				
0000000	035229	NORTHWEST ACE HARDWARE	LP-03162023	3/16/2023	4214-042040-3004-	-	59.33	248737	3/16/2023	Equipment Repairs & Maintenance	12149
					CHECK TOTAL		59.33				
0000000	048203	SOUTHSIDE ELECTRIC COOP	GENITO-03162023	3/16/2023	4214-042040-5104-	-	73.54	248738	3/16/2023	Utilities	12149
					CHECK TOTAL		73.54				
0000000	059652	WRIGHT AUTO SUPPLY	LP-03162023	3/16/2023	4214-042040-5408-	-	384.81	248739	3/16/2023	Vehicle Repairs & Maintenance	12149
					CHECK TOTAL		384.81				

P/O NO.	VEND NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	003703	TOWN OF BLACKSTONE	515E-03162023	3/16/2023	4201-064200-5101-900-000-100	2023/03	8,461.73	248740	3/16/2023	Electrical Services	12150
0000000	003703	TOWN OF BLACKSTONE	515E2-03162023	3/16/2023	4201-064200-5103-900-000-100	2023/03	257.66	248740	3/16/2023	Water Services	12150
					CHECK TOTAL		8,719.39				
0000000	006007	CITY OF HOPEWELL	8760	3/16/2023	4201-064200-5103-900-000-100	2023/03	190.30	248741	3/16/2023	Water Services	12150
					CHECK TOTAL		190.30				
0000000	006617	COUNTY OF NOTTOWAY	16867	3/16/2023	4201-064200-3000-900-000-100	2023/03	1,882.72	248742	3/16/2023	Purchased Services	12150
					CHECK TOTAL		1,882.72				
0000000	010714	EDMUNDS WASTE REMOVAL, INC	128982	3/16/2023	4201-064200-3000-900-000-100	2023/03	395.00	248743	3/16/2023	Purchased Services	12150
					CHECK TOTAL		395.00				
0000000	013809	FIRST CITIZENS BANK	SCH-03162023	3/16/2023	4201-062120-3000-900-000-100	2023/03	295.18	248744	3/16/2023	Prof Dev/Legal Svc/Purchase Sv	12150
0000000	013809	FIRST CITIZENS BANK	SCH-03162023	3/16/2023	4201-062140-3000-900-000-100	2023/03	200.00	248744	3/16/2023	Purchased Services	12150
0000000	013809	FIRST CITIZENS BANK	SCH-03162023	3/16/2023	4201-061310-5000-300-100-696	2023/03	100.00	248744	3/16/2023	Travel-Elementary	12150
0000000	013809	FIRST CITIZENS BANK	SCH-03162023	3/16/2023	4201-062120-5500-900-000-100	2023/03	2,175.22	248744	3/16/2023	Travel	12150
					CHECK TOTAL		2,770.40				
0000000	017335	GRANITE TELECOMMUNICATION	591999491	3/16/2023	4201-064200-5200-900-000-100	2023/03	1,756.96	248745	3/16/2023	Telephone Services	12150
					CHECK TOTAL		1,756.96				
0000000	030602	LUCK STONE CORPORATION	IV-101753214	3/16/2023	4201-064300-6000-900-000-100	2023/03	236.44	248746	3/16/2023	Materials & Supplies-Grounds	12150
					CHECK TOTAL		236.44				
0000000	033811	NATIONAL SCHOOL PUBLIC	9049	3/16/2023	4201-062120-3000-900-000-100	2023/03	205.00	248747	3/16/2023	Prof Dev/Legal Svc/Purchase Sv	12150
					CHECK TOTAL		205.00				
0000000	035210	NOTTOWAY INTERMEDIATE	03162023	3/16/2023	4201-061310-6000-200-100-592	2023/03	360.24	248749	3/16/2023	Materials & Supplies	12150
					CHECK TOTAL		360.24				
0000000	035212	NOTTOWAY CO. CAPETERIA FU		3/16/2023	4201-061310-6000-200-100-592	2023/03	615.85	248749	3/16/2023	Materials & Supplies	12150
					CHECK TOTAL		615.85				
0000000	039901	PITNEY BOWES GLOBAL	3317076282	3/16/2023	4201-064400-3000-900-000-100	2023/03	502.53	248750	3/16/2023	Contract Services-Equipment	12150
					CHECK TOTAL		502.53				
0000000	049403	TATE ENGINEERING SYSTEMS	IN188219	3/16/2023	4201-064200-3000-900-000-100	2023/03	317.75	248751	3/16/2023	Purchased Services	12150
0000000	049403	TATE ENGINEERING SYSTEMS	IN188219	3/16/2023	4201-064200-6000-900-000-100	2023/03	2,544.00	248751	3/16/2023	Materials & Supplies-Maintenan	12150
					CHECK TOTAL		2,861.75				
0000000	999999	CHANDRA T. LEWIS		3/16/2023	4201-061310-3000-200-100-100	2023/03	125.00	248752	3/16/2023	Purchased Services-Prof Develo	12150
					CHECK TOTAL		125.00				
0000000	999999	HAMPTON CITY SCHOOLS	2568	3/16/2023	4201-061310-3000-100-725	2023/03	432.00	248753	3/16/2023	Purchased Services	12150
					CHECK TOTAL		432.00				
0000000	999999	PRESENTATION PRODUCTS, IN	19606	3/16/2023	4201-068200-6000-900-000-100	2023/03	499.90	248754	3/16/2023	Materials & Supplies	12150
					CHECK TOTAL		499.90				
0000000	999999	S.B. COX READY MIX	6007459	3/16/2023	4201-064300-6000-900-000-100	2023/03	1,253.00	248755	3/16/2023	Materials & Supplies-Grounds	12150
					CHECK TOTAL		1,253.00				

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0000000	999999	SCHOOL LEADERSHIP INSTITUTE		3/16/2023	4201-061310-3000-200-100-630 2023/03	CHECK TOTAL	500.00	248756	3/16/2023	Purchased Services	12150
0000000	999999	WALKER'S HAULING COMPANY, 149		3/16/2023	4201-064300-6000-900-000-100 2023/03	CHECK TOTAL	2,606.61	248757	3/16/2023	Materials & Supplies-Grounds	12150
0000000	024821	JOHNS BROTHERS SECURITY	1169195	3/21/2023	4204-081330-3005- - - 2023/03	CHECK TOTAL	450.00	248758	3/21/2023	Facilities Repairs & Maintenan	12151
0000000	054628	VERIZON WIRELESS	9929855337-LRA	3/21/2023	4204-081310-5203- - - 2023/03	CHECK TOTAL	49.14	248759	3/21/2023	Telephone	12151
0034785	001222	AMERIGAS	3147839569	3/21/2023	4201-064200-5102-900-000-100 2023/03	CHECK TOTAL	1,160.31	248760	3/21/2023	Heating Services	12152
0034998	004338	BRAME SPECIALTY CO.	7805955	3/21/2023	4201-064200-6005-900-000-592 2023/03	CHECK TOTAL	2,226.00	248761	3/21/2023	Custodial Supplies	12152
0035010	006690	CONTENT KEEPER TECH	2637	3/21/2023	4201-068200-3000-900-000-100 2023/03	CHECK TOTAL	40,663.00	248762	3/21/2023	Purchased Services	12152
0034787	013004	FARMVILLE WHOLESALE	760114	3/21/2023	4201-064200-6000-900-000-100 2023/03	CHECK TOTAL	498.00	248763	3/21/2023	Materials & Supplies-Maintenan	12152
0034762	015007	FULCRUM COUNSELORS, LLC	2954	3/21/2023	4201-068100-3000-900-000-592 2023/03	CHECK TOTAL	8,500.00	248764	3/21/2023	Purchased Services	12152
0034962	019013	HIKO INC.	336	3/21/2023	4201-066600-8109-900-000-210 2023/03	CHECK TOTAL	53,593.93	248765	3/21/2023	Forest Reserve 2003-2004	12152
0034771	028614	LAWN SOLUTIONS	03212023	3/21/2023	4201-064300-3000-900-000-100 2023/03	CHECK TOTAL	4,700.00	248766	3/21/2023	Contract Service-Grounds	12152
0034789	030020	LOWE'S HOME CENTERS, INC.	03212023	3/21/2023	4201-064200-6000-900-000-100 2023/03	CHECK TOTAL	1,275.39	248767	3/21/2023	Materials & Supplies-Maintenan	12152
0034786	030918	PARKER OIL CO.	SCH-03212023	3/21/2023	4201-064200-5102-900-000-100 2023/03	CHECK TOTAL	9,309.05	248768	3/21/2023	Heating Services	12152
0034790	035229	NORTHWEST ACE HARDWARE	SCH-03212023	3/21/2023	4201-064200-6000-900-000-100 2023/03	CHECK TOTAL	377.41	248769	3/21/2023	Materials & Supplies-Maintenan	12152
0034792	040705	PRICE SUPPLY CO., INC.	2302-151596	3/21/2023	4201-064200-6000-900-000-100 2023/03	CHECK TOTAL	444.24	248770	3/21/2023	Materials & Supplies-Maintenan	12152
0035002	044627	REALITYWORKS	45217	3/21/2023	4201-068100-8300-300-300-650 2023/03	CHECK TOTAL	8,468.82	248771	3/21/2023	Hardware	12152
0034780	048210	SONNY MERRYMAN, INC.	03212023	3/21/2023	4201-063400-6009-900-000-100 2023/03	CHECK TOTAL	4,447.68	248772	3/21/2023	Vehicle Supplies	12152

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0034757	053317	UNIVERSITY INSTRUCTORS	CIV-10005661	3/21/2023	4201-061310-3000-200-100-592 2023/03	CHECK TOTAL	7,468.76	248773	3/21/2023	Purchased Services	12152
0034964	054628	VERIZON WIRELESS	9928450115	3/21/2023	4201-068200-3000-900-000-592 2023/03	CHECK TOTAL	1,770.25	248774	3/21/2023	Purchased Services	12152
0035011	058014	WILSON LANGUAGE TRAINING	03212023	3/21/2023	4201-061310-3000-300-100-592 2023/03		679.00	248775	3/21/2023	Purchased Services	12152
0035011	058014	WILSON LANGUAGE TRAINING	03212023	3/21/2023	4201-061310-3000-200-100-592 2023/03	CHECK TOTAL	1,358.00	248775	3/21/2023	Purchased Services	12152
0034794	058652	WRIGHT AUTO SUPPLY	SCHMT-03212023	3/21/2023	4201-064200-6000-900-000-100 2023/03	CHECK TOTAL	243.24	248776	3/21/2023	Materials & Supplies-Maintenan	12152
0034833	045018	RICHMOND SECURITY INC.	69510	3/21/2023	4201-064200-3000-900-000-100 2023/03	CHECK TOTAL	22,619.39	248777	3/21/2023	Purchased Services	12153
0000000	054628	VERIZON WIRELESS	9928955338	3/21/2023	4100-057070-0300- - 2023/03	CHECK TOTAL	40.01	248778	3/21/2023	Administration	12154
0000000	000215	ACT INC	1293331	3/22/2023	4201-061100-3000-301-100-100 2023/03	CHECK TOTAL	20.50	248779	3/22/2023	Purchased Services-Sec Reg/NHS	12155
0000000	001235	AMAZON CAPITAL SERVICES	1DFT-PCYJ-3T11	3/22/2023	4201-068100-8300-300-300-650 2023/03		618.90	248780	3/22/2023	Hardware	12155
0000000	001235	AMAZON CAPITAL SERVICES	1DFT-PCYJ-3W1X	3/22/2023	4201-061310-6000-200-100-506 2023/03		232.41	248780	3/22/2023	Materials & Supplies	12155
0000000	001235	AMAZON CAPITAL SERVICES	1HMY-QJFC-4DFJ	3/22/2023	4201-061310-6000-200-100-610 2023/03		243.77	248780	3/22/2023	Materials & Supplies	12155
0000000	001235	AMAZON CAPITAL SERVICES	1HMY-QJFC-4DFJ	3/22/2023	4201-061310-6000-300-100-610 2023/03		243.76	248780	3/22/2023	Materials & Supplies	12155
0000000	001235	AMAZON CAPITAL SERVICES	1HXP-4JFN-47NV	3/22/2023	4201-061310-6000-200-100-592 2023/03		59.72	248780	3/22/2023	Materials & Supplies	12155
0000000	001235	AMAZON CAPITAL SERVICES	1JND-XSPJ-3V6W	3/22/2023	4201-061310-6000-200-100-625 2023/03		279.00	248780	3/22/2023	Materials & Supplies-611B Elem	12155
0000000	001235	AMAZON CAPITAL SERVICES	1JND-XSPJ-3V6W	3/22/2023	4201-061310-6000-300-200-625 2023/03		279.00	248780	3/22/2023	Materials & Supplies-611B Sec	12155
0000000	001235	AMAZON CAPITAL SERVICES	1KP9-KGXS-3QRH	3/22/2023	4201-061100-6000-900-800-701 2023/03		775.65	248780	3/22/2023	Materials & Supplies	12155
0000000	001235	AMAZON CAPITAL SERVICES	1LTY-J1XX-4H3F	3/22/2023	4201-061310-6000-200-100-610 2023/03		277.75	248780	3/22/2023	Materials & Supplies	12155
0000000	001235	AMAZON CAPITAL SERVICES	1TPT-47KX-41KC	3/22/2023	4201-061100-6000-203-400-100 2023/03		60.30	248780	3/22/2023	Materials & Supplies-Elem Gift	12155
0000000	001235	AMAZON CAPITAL SERVICES	1TPT-47KX-41KC	3/22/2023	4201-061100-6000-230-400-100 2023/03		60.29	248780	3/22/2023	Materials & Supplies-Elem Gift	12155
0000000	001235	AMAZON CAPITAL SERVICES	1TPT-47KX-41KC	3/22/2023	4201-061100-6000-240-400-100 2023/03		60.29	248780	3/22/2023	Materials & Supp-Elem Gifted	12155
0000000	001235	AMAZON CAPITAL SERVICES	1W3H-T7DK-3PLW	3/22/2023	4201-068100-8300-300-300-650 2023/03		501.64	248780	3/22/2023	Hardware	12155
0000000	001235	AMAZON CAPITAL SERVICES	14DL-JMRW-47Q4	3/22/2023	4201-062120-6000-900-000-100 2023/03	CHECK TOTAL	16.79	248780	3/22/2023	Materials	12155
0000000	001235	AMAZON CAPITAL SERVICES	16TD-TXRW-4CJY	3/22/2023	4201-062120-6000-900-000-100 2023/03	CHECK TOTAL	54.36	248781	3/22/2023	Materials	12155
0000000	004338	BRAME SPECIALTY CO.	7805520	3/22/2023	4201-064200-6005-900-000-100 2023/03	CHECK TOTAL	72.50	248782	3/22/2023	Custodial Supplies-Contract	12155
0000000	004611	TOWN OF BURKEVILLE	BES-03222023	3/22/2023	4201-064200-5103-900-000-100 2023/03	CHECK TOTAL	63.25	248783	3/22/2023	Water Services	12155
0000000	005922	CHESAPEAKE CONTROLS, INC.	19266	3/22/2023	4201-064200-3000-900-000-100 2023/03		1,255.00	248784	3/22/2023	Purchased Services	12155
0000000	005922	CHESAPEAKE CONTROLS, INC.	19266	3/22/2023	4201-064200-6000-900-000-100 2023/03	CHECK TOTAL	341.49	248784	3/22/2023	Materials & Supplies-Maintenan	12155
0000000	005922	CHESAPEAKE CONTROLS, INC.	19266	3/22/2023	4201-064200-6000-900-000-100 2023/03	CHECK TOTAL	1,596.49				

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0000000	011901	EPES SUPPLY CO.	SCH-03222023	3/22/2023	4201-063400-6009-900-000-100 2023/03	CHECK TOTAL	25.00	248785	3/22/2023	Vehicle Supplies	12155
0000000	013004	FARMVILLE WHOLESAL	751869	3/22/2023	4201-064200-6000-900-000-100 2023/03	CHECK TOTAL	1,342.27	248786	3/22/2023	Materials & Supplies-Maintenan	12155
0000000	013814	JENNA PINNEGAN	03222023	3/22/2023	4201-061100-3000-301-100-100 2023/03	CHECK TOTAL	3,352.00	248787	3/22/2023	Purchased Services-Sec Reg/NHS	12155
0000000	023807	JENNINGS LAWN CARE SERVIC	1632	3/22/2023	4201-064300-3000-900-000-100 2023/03	CHECK TOTAL	1,980.00	248788	3/22/2023	Contract Service-Grounds	12155
0000000	035212	NOTTOWAY CO. CAFETERIA FU	03222023	3/22/2023	4201-062120-3000-900-000-100 2023/03	CHECK TOTAL	162.85	248789	3/22/2023	Prof Dev/Legal Svc/Purchase Sv	12155
0000000	045635	ROHR MECHANICAL	5370	3/22/2023	4201-064200-3000-900-000-100 2023/03	CHECK TOTAL	875.00	248790	3/22/2023	Purchased Services	12155
0000000	051097	TRAME	313194057	3/22/2023	4201-064200-3000-900-000-100 2023/03	CHECK TOTAL	18,693.64	248791	3/22/2023	Purchased Services	12155
0000000	056400	VSBA	54611	3/22/2023	4201-062120-3000-900-000-100 2023/03	CHECK TOTAL	215.00	248792	3/22/2023	Prof Dev/Legal Svc/Purchase Sv	12155
0000000	999999	ANNE SMITH		3/22/2023	4201-061310-3000-300-100-100 2023/03	CHECK TOTAL	1,585.00	248793	3/22/2023	Professional Development	12155
0000000	999999	LANEISHA BARNER		3/22/2023	4201-061310-5500-300-100-658 2023/03	CHECK TOTAL	286.52	248794	3/22/2023	Travel	12155
0000000	999999	TANYA CLAYTON		3/22/2023	4201-061100-3002-301-200-100 2023/03	CHECK TOTAL	34.61	248795	3/22/2023	Prof Development-Sec SPED/NHS	12155
0034776	000302	ADVANCE COMMERCIAL	SCH-03222023	3/22/2023	4201-063400-6009-900-000-100 2023/03	CHECK TOTAL	248.47	248796	3/22/2023	Vehicle Supplies	12156
0034910	000307	ADVANCED NETWORK SYSTEMS	INV72005	3/22/2023	4201-068200-3000-900-000-100 2023/03	CHECK TOTAL	15,689.50	248797	3/22/2023	Purchased Services	12156
0035008	001235	AMAZON CAPITAL SERVICES	1CW4-WJFH-3WHF	3/22/2023	4201-061310-6000-200-100-592 2023/03		1,659.05	248798	3/22/2023	Materials & Supplies	12156
0035007	001235	AMAZON CAPITAL SERVICES	1HPQ-F3KM-496V	3/22/2023	4201-061310-6000-200-100-592 2023/03		421.02	248798	3/22/2023	Materials & Supplies	12156
0035001	001235	AMAZON CAPITAL SERVICES	1QL4-WHJP-44GD	3/22/2023	4201-061310-6000-200-100-592 2023/03		1,903.76	248798	3/22/2023	Materials & Supplies	12156
0035012	001235	AMAZON CAPITAL SERVICES	1RJ1-4VC6-47P1	3/22/2023	4201-061310-6000-200-100-696 2023/03		5,069.95	248798	3/22/2023	Materials & Supplies-Elementar	12156
0035012	001235	AMAZON CAPITAL SERVICES	1RJ1-4VC6-47P1	3/22/2023	4201-061310-6000-300-100-696 2023/03	CHECK TOTAL	14,123.73	248798	3/22/2023	Materials & Supplies-Secondary	12156
0034859	001908	AT&T MOBILITY	03082023	3/22/2023	4201-068100-3000-900-000-655 2023/03	CHECK TOTAL	1,856.00	248799	3/22/2023	Purchased Services AT&T	12156
0034813	006691	COLONY TIRE CORPORATION	135-69389	3/22/2023	4201-063400-6009-900-000-100 2023/03	CHECK TOTAL	421.48	248800	3/22/2023	Vehicle Supplies	12156

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0035009	010727	EDMENTUM	INV301919	3/22/2023	4201-068100-3000-900-000-592 2023/03	CHECK TOTAL	6,750.00	248801 3/22/2023	Purchased Services	12156
					CHECK TOTAL		6,750.00			
0035016	031241	MARCIA BRENNER ASSOCIATES	INV-230363	3/22/2023	4201-061310-3000-300-100-725 2023/03	CHECK TOTAL	1,425.00	248802 3/22/2023	Purchased Services	12156
					CHECK TOTAL		1,425.00			
0034895	033790	NASCO	417177	3/22/2023	4201-061310-6000-900-100-599 2023/03	CHECK TOTAL	1,678.75	248803 3/22/2023	Materials & Supplies	12156
					CHECK TOTAL		1,678.75			
0034975	039813	PIONEER VALLEY BOOKS	I247942	3/22/2023	4201-061310-6000-200-100-592 2023/03	CHECK TOTAL	5,239.50	248804 3/22/2023	Materials & Supplies	12156
					CHECK TOTAL		5,239.50			
0034779	040739	PRO CHEM, INC.	140671	3/22/2023	4201-063400-6009-900-000-100 2023/03	CHECK TOTAL	1,188.76	248805 3/22/2023	Vehicle Supplies	12156
					CHECK TOTAL		1,188.76			
0034851	045019	RICCOH USA, INC.	9031565636	3/22/2023	4201-064400-3000-900-000-100 2023/03	CHECK TOTAL	4,227.82	248806 3/22/2023	Contract Services-Equipment	12156
					CHECK TOTAL		4,227.82			
0034773	048209	SOUTHERN STATES - AMELIA	F718256	3/22/2023	4201-065200-6008-900-000-100 2023/03	CHECK TOTAL	4,114.87	248807 3/22/2023	Fuel	12156
					CHECK TOTAL		4,114.87			
0034836	005271	CAPITAL ONE	CAPE-03222023	3/22/2023	4203-065100-6000-900-000-150 2023/03	CHECK TOTAL	576.62	248808 3/22/2023	Materials & Supplies	12157
0034836	005271	CAPITAL ONE	CAPE-03222023	3/22/2023	4203-065100-6002-900-000-150 2023/03	CHECK TOTAL	92.53	248809 3/22/2023	Food Supplies	12157
					CHECK TOTAL		669.15			
0000000	006004	CITIZENS BANK & TRUST CO.	CAPE-03222023	3/22/2023	4203-065100-6000-900-000-150 2023/03	CHECK TOTAL	288.38	248809 3/22/2023	Materials & Supplies	12157
					CHECK TOTAL		288.38			
0034840	013950	FLOWERS BAKING COMPANY	03222023	3/22/2023	4203-065100-6002-900-000-150 2023/03	CHECK TOTAL	1,726.80	248810 3/22/2023	Food Supplies	12157
					CHECK TOTAL		1,726.80			
0034832	017020	GOLD STAR FOODS	03222023	3/22/2023	4203-065100-3003-900-000-150 2023/03	CHECK TOTAL	6,281.10	248811 3/22/2023	USDA Delivery Expense	12157
					CHECK TOTAL		6,281.10			
0034843	018610	HERSHEY'S CREAMERY CO.	03222023	3/22/2023	4203-065100-6002-900-000-150 2023/03	CHECK TOTAL	704.52	248812 3/22/2023	Food Supplies	12157
					CHECK TOTAL		704.52			
0034842	025403	TRIDENT BEVERAGE	JANC115181QB	3/22/2023	4203-065100-6002-900-000-150 2023/03	CHECK TOTAL	394.50	248813 3/22/2023	Food Supplies	12157
					CHECK TOTAL		394.50			
0034841	039440	PET DAIRY	03222023	3/22/2023	4203-065100-6002-900-000-150 2023/03	CHECK TOTAL	6,295.62	248814 3/22/2023	Food Supplies	12157
					CHECK TOTAL		6,295.62			
0034838	045015	RICHMOND RESTAURANT	03222023	3/22/2023	4203-065100-6002-900-000-150 2023/03	CHECK TOTAL	39,081.52	248815 3/22/2023	Food Supplies	12157
0034835	045015	RICHMOND RESTAURANT	03222023	3/22/2023	4203-065100-6000-900-000-150 2023/03	CHECK TOTAL	442.90	248815 3/22/2023	Materials & Supplies	12157
					CHECK TOTAL		39,524.42			
0034837	045027	RIVERSIDE PAPER SUPPLY	03222023	3/22/2023	4203-065100-6000-900-000-150 2023/03	CHECK TOTAL	3,000.49	248816 3/22/2023	Materials & Supplies	12157
					CHECK TOTAL		3,000.49			
0000000	045018	RICHMOND SECURITY INC.	69880	3/29/2023	4201-064200-3000-900-000-100 2023/03	CHECK TOTAL	8,969.59	248817 3/29/2023	Purchased Services	12158

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0000000	045018	RICHMOND SECURITY INC.	69882	3/29/2023	4201-064200-3000-900-100-2023/03	CHECK TOTAL	4,434.97 13,404.56	248817	3/29/2023	Purchased Services	12158
0000000	017298	GRAFTON SCHOOL, INC.	LONG-03312023	3/31/2023	4100-057070-0100-	CHECK TOTAL	4,963.50 4,963.50	248887	3/31/2023	Mandated Services	12159
0000000	026818	KIDSPACE CORPORATION	20230313AM	3/31/2023	4100-057070-0100-	-	3,864.00	248888	3/31/2023	Mandated Services	12159
0000000	026818	KIDSPACE CORPORATION	20230313HR	3/31/2023	4100-057070-0100-	-	3,864.00	248888	3/31/2023	Mandated Services	12159
					CHECK TOTAL		7,728.00				
0000000	033834	NATIONAL COUNSELING GROUP	5253767	3/31/2023	4100-057070-0100-	-	1,400.00	248889	3/31/2023	Mandated Services	12159
					CHECK TOTAL		1,400.00				
0000000	053318	UNITED METHODIST	109097-CL-00001	3/31/2023	4100-057070-0100-	-	1,220.00	248890	3/31/2023	Mandated Services	12159
0000000	053318	UNITED METHODIST	109097-CL-00002	3/31/2023	4100-057070-0100-	-	2,895.48	248890	3/31/2023	Mandated Services	12159
0000000	053318	UNITED METHODIST	109097-CL-00004	3/31/2023	4100-057070-0100-	-	4,503.24	248890	3/31/2023	Mandated Services	12159
0000000	053318	UNITED METHODIST	109097-CL-00006	3/31/2023	4100-057070-0100-	-	2,895.48	248890	3/31/2023	Mandated Services	12159
0000000	053318	UNITED METHODIST	109097-CL-00008	3/31/2023	4100-057070-0100-	-	4,181.58	248890	3/31/2023	Mandated Services	12159
0000000	053318	UNITED METHODIST	109097-CL-00009	3/31/2023	4100-057070-0100-	-	153.02	248890	3/31/2023	Mandated Services	12159
					CHECK TOTAL		15,848.80				
0000000	005932	CHILDREN'S PLUS INC.	226225	3/31/2023	4100-073010-8008-	-	240.96	248891	3/31/2023	KYLER FOUNDATION GRANT	12160
0000000	005932	CHILDREN'S PLUS INC.	226225	3/31/2023	4100-073010-5411-	-	212.46	248891	3/31/2023	Books & Periodicals	12160
					CHECK TOTAL		453.42				
0000000	013005	PARMVILLE NEWSMEDIA, LLC	SUB ID 67745	3/31/2023	4100-073010-5411-	-	49.00	248892	3/31/2023	Books & Periodicals	12160
					CHECK TOTAL		49.00				
0000000	013011	JESSICA PAAS	3-18-23	3/31/2023	4100-057070-0100-	-	62.50	248893	3/31/2023	Mandated Services	12160
					CHECK TOTAL		62.50				
0000000	034201	SHENTEL	LIB-03312023	3/31/2023	4100-073010-5203-	-	82.25	248894	3/31/2023	Telephone	12160
0000000	034201	SHENTEL	LIB-03312023	3/31/2023	4100-073010-5204-	-	144.95	248894	3/31/2023	Internet Access / WEB Hosting	12160
					CHECK TOTAL		227.20				
0000000	048200	SOUTHERN COPIER SALES &	230315-0010	3/31/2023	4100-073010-3007-	-	40.11	248895	3/31/2023	Advertising	12160
					CHECK TOTAL		40.11				
0000000	004340	BRIGHTSPEED	LIB-03312023	3/31/2023	4100-073010-5203-	-	72.26	248896	3/31/2023	Telephone	12161
					CHECK TOTAL		72.26				
0000000	005271	CAPITAL ONE	LIB-03312023	3/31/2023	4100-073010-5417-	-	17.97	248897	3/31/2023	Summer Reading Program	12161
0000000	005271	CAPITAL ONE	LIB-03312023	3/31/2023	4100-073010-8007-	-	3.98	248897	3/31/2023	Imagination Library	12161
					CHECK TOTAL		21.95				
0000000	044626	RED OWL CLEANING SVC, LLC	03312023	3/31/2023	4100-073010-5405-	-	430.00	248898	3/31/2023	Custodial Services	12161
					CHECK TOTAL		430.00				
0000000	065001	JACQUELINE ZATAMESKI	03312023	3/31/2023	4100-073010-7001-	-	26.87	248899	3/31/2023	Employee Recognition	12161
0000000	065001	JACQUELINE ZATAMESKI	03312023	3/31/2023	4100-073010-5401-	-	9.46	248899	3/31/2023	Office Supplies	12161
0000000	065001	JACQUELINE ZATAMESKI	03312023	3/31/2023	4100-073010-5504-	-	289.64	248899	3/31/2023	Travel-Convention & Education	12161
					CHECK TOTAL		325.97				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	999999	WALLACEBURG BOOKBINDING & 128141		3/31/2023	4100-073010-5411-	-	248900	3/31/2023	Books & Periodicals	12161
					CHECK TOTAL					
							192.43			
0000000	001235	AMAZON CAPITAL SERVICES	1RCK-PHWG-GDJX	3/31/2023	4204-081310-5401-	-	248901	3/31/2023	Office Supplies	12162
0000000	001235	AMAZON CAPITAL SERVICES	17VW-JFRF-NUY4	3/31/2023	4204-081310-5401-	-	248901	3/31/2023	Office Supplies	12162
					CHECK TOTAL					
							174.83			
							213.08			
0000000	004340	BRIGHTSPEED	CLUB-03312023	3/31/2023	4204-081330-5203-	-	248902	3/31/2023	Telephone	12162
0000000	004340	BRIGHTSPEED	LOGGE1-03312023	3/31/2023	4204-081320-5203-	-	248902	3/31/2023	Telephone/Cable	12162
0000000	004340	BRIGHTSPEED	LOGGE2-03312023	3/31/2023	4204-081320-5203-	-	248902	3/31/2023	Telephone/Cable	12162
0000000	004340	BRIGHTSPEED	LOGGE3-03312023	3/31/2023	4204-081320-5203-	-	248902	3/31/2023	Telephone/Cable	12162
0000000	004340	BRIGHTSPEED	SBI-03312023	3/31/2023	4204-081350-5203-	-	248902	3/31/2023	Telephone	12162
					CHECK TOTAL					
							535.16			
0000000	006617	COUNTY OF NOTTOWAY	16866	3/31/2023	4204-081310-3005-	-	248903	3/31/2023	Repairs & Maintenance-Property	12162
					CHECK TOTAL					
							928.48			
0000000	008601	DIAMOND PAPER CO., INC.	314353	3/31/2023	4204-081320-5405-	-	248904	3/31/2023	Custodial Supplies	12162
					CHECK TOTAL					
							2,715.00			
0000000	008627	DIRECTV	230305	3/31/2023	4204-081320-5203-	-	248905	3/31/2023	Telephone/Cable	12162
					CHECK TOTAL					
							183.69			
0000000	013750	FIRE-X CORPORATION	623183	3/31/2023	4204-081330-3140-	-	248906	3/31/2023	Fire/Security Alarm Monitor/In	12162
0000000	013750	FIRE-X CORPORATION	623192	3/31/2023	4204-081340-3004-	-	248906	3/31/2023	Equipment Repairs & Maintenan	12162
					CHECK TOTAL					
							2,402.50			
							2,921.50			
0000000	024821	JOHNS BROTHERS SECURITY	117426	3/31/2023	4204-081330-3140-	-	248907	3/31/2023	Fire/Security Alarm Monitor/In	12162
					CHECK TOTAL					
							119.85			
0000000	026417	KENBRIDGE OIL CO., INC.	167003	3/31/2023	4204-081310-5102-	-	248908	3/31/2023	HVAC Repair/Replace	12162
0000000	026417	KENBRIDGE OIL CO., INC.	167004	3/31/2023	4204-081320-5102-	-	248908	3/31/2023	HVAC - Repair/Replace	12162
0000000	026417	KENBRIDGE OIL CO., INC.	167279	3/31/2023	4204-081320-5102-	-	248908	3/31/2023	HVAC - Repair/Replace	12162
0000000	026417	KENBRIDGE OIL CO., INC.	167280	3/31/2023	4204-081320-5102-	-	248908	3/31/2023	HVAC - Repair/Replace	12162
					CHECK TOTAL					
							2,960.00			
0000000	031415	MCC-RESTORE & MORE, LLC	032023006	3/31/2023	4204-081320-3005-	-	248909	3/31/2023	Facilities Repairs & Maintenan	12162
0000000	031415	MCC-RESTORE & MORE, LLC	032023008	3/31/2023	4204-081310-3005-	-	248909	3/31/2023	Repairs & Maintenance-Property	12162
0000000	031415	MCC-RESTORE & MORE, LLC	032023010	3/31/2023	4204-081320-3005-	-	248909	3/31/2023	Facilities Repairs & Maintenan	12162
0000000	031415	MCC-RESTORE & MORE, LLC	032023011	3/31/2023	4204-081310-3005-	-	248909	3/31/2023	Repairs & Maintenance-Property	12162
					CHECK TOTAL					
							13,002.58			
0000000	999999	J&J MECHANICAL	11194	3/31/2023	4204-081310-3005-	-	248910	3/31/2023	Repairs & Maintenance-Property	12162
					CHECK TOTAL					
							2,200.00			
0000000	999999	POPLAR LAWN BAPTIST CHURC		3/31/2023	4204-081330-5804-	-	248911	3/31/2023	Rental Deposit Refunds	12162
					CHECK TOTAL					
							465.00			
0000000	999999	TALIA KEARNEY		3/31/2023	4204-081330-5804-	-	248912	3/31/2023	Rental Deposit Refunds	12162
					CHECK TOTAL					
							150.00			

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0000000	017314	GRAVITT LAW GROUP PLC	22410	3/31/2023	4100-053010-3002-	-	50.00	248913	3/31/2023	Professional Services - Other	12163
0000000	017314	GRAVITT LAW GROUP PLC	22411	3/31/2023	4100-053010-3002-	-	477.50	248913	3/31/2023	Professional Services - Other	12163
0000000	017314	GRAVITT LAW GROUP PLC	22412	3/31/2023	4100-053010-3002-	-	20.00	248913	3/31/2023	Professional Services - Other	12163
0000000	017314	GRAVITT LAW GROUP PLC	22413	3/31/2023	4100-053010-3002-	-	325.00	248913	3/31/2023	Professional Services - Other	12163
0000000	017314	GRAVITT LAW GROUP PLC	22414	3/31/2023	4100-053010-3002-	-	95.00	248913	3/31/2023	Professional Services - Other	12163
0000000	017314	GRAVITT LAW GROUP PLC	22415	3/31/2023	4100-053010-3002-	-	12.50	248913	3/31/2023	Professional Services - Other	12163
0000000	017314	GRAVITT LAW GROUP PLC	22416	3/31/2023	4100-053010-3002-	-	70.00	248913	3/31/2023	Professional Services - Other	12163
0000000	017314	GRAVITT LAW GROUP PLC	22417	3/31/2023	4100-053010-3002-	-	482.50	248913	3/31/2023	Professional Services - Other	12163
0000000	017314	GRAVITT LAW GROUP PLC	22418	3/31/2023	4100-053010-3002-	-	100.00	248913	3/31/2023	Professional Services - Other	12163
0000000	017314	GRAVITT LAW GROUP PLC	22419	3/31/2023	4100-053010-3002-	-	87.50	248913	3/31/2023	Professional Services - Other	12163
					CHECK TOTAL		1,720.00				
0000000	040738	PROPIO LANGUAGE SERVICES	0053990123	3/31/2023	4100-053010-3002-	-	109.04	248914	3/31/2023	Professional Services - Other	12163
0000000	040738	PROPIO LANGUAGE SERVICES	0053990223	3/31/2023	4100-053010-3002-	-	31.90	248914	3/31/2023	Professional Services - Other	12163
0000000	040738	PROPIO LANGUAGE SERVICES	0053991122	3/31/2023	4100-053010-3002-	-	68.44	248914	3/31/2023	Professional Services - Other	12163
					CHECK TOTAL		209.38				
0000000	995999	ALICIA CISCO		3/31/2023	4100-053010-7002-	-	60.56	248915	3/31/2023	Capital Outaly	12163
					CHECK TOTAL		60.56				
0000000	995999	CONFIRM BIOSCIENCES INC.	371551585	3/31/2023	4100-053010-5810-	-	113.00	248916	3/31/2023	Other Local	12163
					CHECK TOTAL		113.00				
0000000	002007	AUTOMOTIVE EXCELLENCE	9536	3/31/2023	4214-042040-5408-	-	181.67	248917	3/31/2023	Vehicle Repairs & Maintenance	12164
					CHECK TOTAL		181.67				
0000000	004340	BRIGHTSPEED	LP-03312023	3/31/2023	4214-042040-5203-	-	676.67	248918	3/31/2023	Telephone	12164
					CHECK TOTAL		676.67				
0000000	005213	CARTER MACHINERY CO., INC	1332597	3/31/2023	4214-042040-3004-	-	2,004.90	248919	3/31/2023	Equipment Repairs & Maintenan	12164
0035029	005213	CARTER MACHINERY CO., INC	1335586	3/31/2023	4214-042040-3004-	-	4,836.43	248919	3/31/2023	Equipment Repairs & Maintenan	12164
					CHECK TOTAL		6,841.33				
0035004	005261	CARLTON GROUP, INC.	INV37017	3/31/2023	4214-042040-3004-	-	1,260.00	248920	3/31/2023	Equipment Repairs & Maintenan	12164
0035028	005261	CARLTON GROUP, INC.	INV37826	3/31/2023	4214-042040-3004-	-	1,140.00	248920	3/31/2023	Equipment Repairs & Maintenan	12164
					CHECK TOTAL		2,400.00				
0000000	009198	DOMINION ENERGY VIRGINIA	723-03312023	3/31/2023	4214-042040-5104-	-	89.01	248921	3/31/2023	Utilities	12164
					CHECK TOTAL		89.01				
0000000	011601	ERANUEL TIRE OF VIRGINIA	504274	3/31/2023	4214-042040-7013-	-	1,350.00	248922	3/31/2023	Tire Recycling	12164
					CHECK TOTAL		1,350.00				
0000000	048203	SOUTHSIDE ELECTRIC COOP	DAVIS-03312023	3/31/2023	4214-042040-5104-	-	85.66	248923	3/31/2023	Utilities	12164
0000000	048203	SOUTHSIDE ELECTRIC COOP	LPDUMP-03312023	3/31/2023	4214-042040-5104-	-	52.94	248923	3/31/2023	Utilities	12164
0000000	048203	SOUTHSIDE ELECTRIC COOP	LF0FC-03312023	3/31/2023	4214-042040-5104-	-	105.59	248923	3/31/2023	Utilities	12164
0000000	048203	SOUTHSIDE ELECTRIC COOP	LP1-03312023	3/31/2023	4214-042040-5104-	-	245.96	248923	3/31/2023	Utilities	12164
0000000	048203	SOUTHSIDE ELECTRIC COOP	LP2-03312023	3/31/2023	4214-042040-5104-	-	90.06	248923	3/31/2023	Utilities	12164
0000000	048203	SOUTHSIDE ELECTRIC COOP	RT46-03312023	3/31/2023	4214-042040-5104-	-	134.70	248923	3/31/2023	Utilities	12164
0000000	048203	SOUTHSIDE ELECTRIC COOP	RT607-03312023	3/31/2023	4214-042040-5104-	-	70.42	248923	3/31/2023	Utilities	12164
					CHECK TOTAL		785.33				

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0000000	054628	VERIZON WIRELESS	LP-9929855337	3/31/2023	4214-042040-5203-	-	40.01	248924	3/31/2023	Telephone	12164
					CHECK TOTAL		40.01				
0000000	000302	ADVANCE COMMERCIAL	600030262	3/31/2023	4100-031020-5408-	-	42.10	248925	3/31/2023	Vehicle Repairs & Maintenance	12165
					CHECK TOTAL		42.10				
0000000	001235	AMAZON CAPITAL SERVICES	1LCK-6990-1PHC	3/31/2023	4100-031040-5401-	-	64.00	248926	3/31/2023	Office Supplies	12165
0000000	001235	AMAZON CAPITAL SERVICES	1LJV-KLCW-1L4P	3/31/2023	4100-031050-5410-	-	623.52	248926	3/31/2023	Uniforms	12165
0000000	001235	AMAZON CAPITAL SERVICES	1L39-7L7Y-7J36	3/31/2023	4100-031020-5401-	-	205.89	248926	3/31/2023	Office Supplies	12165
0000000	001235	AMAZON CAPITAL SERVICES	1YKU-YFQC-DEWY	3/31/2023	4100-031050-5410-	-	95.78	248926	3/31/2023	Uniforms	12165
0000000	001235	AMAZON CAPITAL SERVICES	1YKU-YFQC-DEWY	3/31/2023	4100-031020-5410-	-	159.99	248926	3/31/2023	Uniforms	12165
0000000	001235	AMAZON CAPITAL SERVICES	13PP-WMLP-JQPR	3/31/2023	4100-031020-5401-	-	24.65	248926	3/31/2023	Office Supplies	12165
					CHECK TOTAL		1,173.83				
0000000	001901	AT&T	GDC-03312023	3/31/2023	4100-021020-5203-	-	103.97	248927	3/31/2023	Telephone	12165
					CHECK TOTAL		103.97				
0000000	003009	CRYSTAL SPRINGS	03312023	3/31/2023	4100-043020-7001-	-	52.13	248928	3/31/2023	Furniture & Pictues	12165
					CHECK TOTAL		52.13				
0000000	003411	VELMA BIRDSONG		3/31/2023	4100-013010-1015-	-	27.00	248929	3/31/2023	Officers Of Election	12165
					CHECK TOTAL		27.00				
0000000	004340	BRIGHTSPED	ADMIN-03312023	3/31/2023	4100-012010-5203-	-	107.10	248930	3/31/2023	Telephone	12165
0000000	004340	BRIGHTSPED	CCC-03312023	3/31/2023	4100-021060-5203-	-	257.29	248930	3/31/2023	Telephone	12165
0000000	004340	BRIGHTSPED	CRIME-03312023	3/31/2023	4100-031020-5204-	-	53.55	248930	3/31/2023	Telephone - Crime Solvers	12165
0000000	004340	BRIGHTSPED	CSU-03312023	3/31/2023	4100-021050-5203-	-	165.44	248930	3/31/2023	Telephone	12165
0000000	004340	BRIGHTSPED	EOC-03312023	3/31/2023	4100-032010-5203-	-	166.62	248930	3/31/2023	Telephone	12165
0000000	004340	BRIGHTSPED	GDC-03312023	3/31/2023	4100-021020-5203-	-	439.54	248930	3/31/2023	Telephone	12165
0000000	004340	BRIGHTSPED	JCCI-03312023	3/31/2023	4100-021090-5203-	-	155.82	248930	3/31/2023	Telephone	12165
0000000	004340	BRIGHTSPED	JCC2-03312023	3/31/2023	4100-021090-5203-	-	409.26	248930	3/31/2023	Telephone	12165
0000000	004340	BRIGHTSPED	MAINT-03312023	3/31/2023	4100-043020-5203-	-	127.14	248930	3/31/2023	Fire Alarm Monitoring	12165
0000000	004340	BRIGHTSPED	REG-03312023	3/31/2023	4100-013020-5203-	-	327.47	248930	3/31/2023	Telephone	12165
					CHECK TOTAL		2,209.23				
0000000	004340	BRIGHTSPED	TREAS-03312023	3/31/2023	4100-012130-5203-	-	232.18	248931	3/31/2023	Telephone	12165
					CHECK TOTAL		232.18				
0000000	004617	BURKEVILLE BODY SHOP, INC.	RO39090	3/31/2023	4100-031020-5408-	-	2,270.10	248932	3/31/2023	Vehicle Repairs & Maintenance	12165
					CHECK TOTAL		2,270.10				
0000000	006318	DAVID LEE CLEMENTS		3/31/2023	4100-013010-1015-	-	27.00	248933	3/31/2023	Officers Of Election	12165
					CHECK TOTAL		27.00				
0000000	006903	TOWN OF CREWE	03312023	3/31/2023	4100-043020-5103-	-	319.11	248934	3/31/2023	Water & Sewer	12165
					CHECK TOTAL		319.11				
0000000	007102	CTA CONSULTANTS LLC	1010	3/31/2023	4100-032010-8002-	-	9,500.00	248935	3/31/2023	Public Safety Radio System	12165
					CHECK TOTAL		9,500.00				
0000000	009198	DOMINION ENERGY VIRGINIA	HEALTH-03312023	3/31/2023	4100-043020-5101-	-	192.78	248936	3/31/2023	Electricity	12165
					CHECK TOTAL		192.78				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACT. PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	010407	EAST COAST EMERGENCY	33254	3/31/2023	4100-031020-5408-	-	533.48	248937	3/31/2023	Vehicle Repairs & Maintenance	12165
0000000	010407	EAST COAST EMERGENCY	33255	3/31/2023	4100-031020-5408-	-	1,007.70	248937	3/31/2023	Vehicle Repairs & Maintenance	12165
					CHECK TOTAL		1,541.18				
0000000	010723	EDGERTON TIRE & AUTO	W027331	3/31/2023	4100-031020-5408-	-	112.00	248938	3/31/2023	Vehicle Repairs & Maintenance	12165
					CHECK TOTAL		112.00				
0000000	015801	GCR COMPANY	305901	3/31/2023	4100-012010-3140-	-	1,627.50	248939	3/31/2023	CONTRACTED SERVICES	12165
					CHECK TOTAL		1,627.50				
0000000	018249	CAROLE ANN HARPER		3/31/2023	4100-013010-1015-	-	27.00	248940	3/31/2023	Officers Of Election	12165
					CHECK TOTAL		27.00				
0000000	020205	HUDSON'S CUSTOM EXHAUST & 59056		3/31/2023	4100-031050-7005-	-	45.95	248941	3/31/2023	Motor Vehicle & Equipment	12165
					CHECK TOTAL		45.95				
0034724	021102	ID NETWORKS	280558	3/31/2023	4100-031040-3005-	-	29,700.00	248942	3/31/2023	Maintenance Service Contracts	12165
					CHECK TOTAL		29,700.00				
0000000	022504	IRONGATE BOUNDARY MGMT	03312023	3/31/2023	4100-033010-5805-	-	1,417.50	248943	3/31/2023	Piedmont Region Juvenile Deten	12165
					CHECK TOTAL		1,417.50				
0000000	026401	KEY OFFICE SUPPLY, INC.	575560	3/31/2023	4100-013020-5401-	-	17.96	248944	3/31/2023	Office Supplies	12165
0000000	026401	KEY OFFICE SUPPLY, INC.	576616	3/31/2023	4100-021060-5401-	-	199.96	248944	3/31/2023	Office Supplies	12165
					CHECK TOTAL		217.92				
0000000	029416	LIL DINK'S CUSTOM	1011	3/31/2023	4100-031020-5408-	-	1,535.12	248945	3/31/2023	Vehicle Repairs & Maintenance	12165
					CHECK TOTAL		1,535.12				
0000000	031237	TODD A. MARTIN, CONSTRUCT	0000126	3/31/2023	4100-032010-5807-	-	745.59	248946	3/31/2023	Emergency Operations Center	12165
					CHECK TOTAL		745.59				
0000000	031417	JANIE GRIFFITH MCCORMICK		3/31/2023	4100-013010-1015-	-	27.00	248947	3/31/2023	Officers Of Election	12165
					CHECK TOTAL		27.00				
0000000	032014	MIDLOTHIAN BUSINESS	2559	3/31/2023	4100-031020-5401-	-	592.84	248948	3/31/2023	Office Supplies	12165
					CHECK TOTAL		592.84				
0000000	032621	ROBERT E. MORRISON, JR.		3/31/2023	4100-013010-1015-	-	27.00	248949	3/31/2023	Officers Of Election	12165
					CHECK TOTAL		27.00				
0000000	032790	THE CREWE-BURKEVILLE	4264-ADMIN	3/31/2023	4100-011010-3007-	-	416.50	248950	3/31/2023	Advertising	12165
0000000	032790	THE CREWE-BURKEVILLE	4264-ADMIN	3/31/2023	4100-035010-3007-	-	85.00	248950	3/31/2023	Advertising	12165
0000000	032790	THE CREWE-BURKEVILLE	4264-ADMIN	3/31/2023	4100-081010-3007-	-	110.50	248950	3/31/2023	Advertising	12165
					CHECK TOTAL		612.00				
0000000	033601	ELLEN F. MYATT	03312023	3/31/2023	4100-012130-5501-	-	163.10	248951	3/31/2023	Travel - Mileage	12165
					CHECK TOTAL		163.10				
0000000	033935	NATIONAL ELEVATOR INSPECT	RI 23007605	3/31/2023	4100-043020-3005-	-	196.90	248952	3/31/2023	Elevator/Alarm Inspect-Mainten	12165
					CHECK TOTAL		196.90				

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0000000	039706	PHELPS LOCKSMITH SERVICE	03312023	3/31/2023	4100-043020-3004-	CHECK TOTAL	106.00	248953	3/31/2023	Equipment Repairs & Maintenanc	12165
0000000	044635	READ'S UNIFORMS	175633-99	3/31/2023	4100-031020-5410-	-	25.22	248954	3/31/2023	Uniforms	12165
0000000	044635	READ'S UNIFORMS	176628-99	3/31/2023	4100-031020-5410-	-	70.73	248954	3/31/2023	Uniforms	12165
					CHECK TOTAL		95.95				
0000000	044636	CONNIE R. REYNOLDS-SHINE-		3/31/2023	4100-013010-1015-	-	27.00	248955	3/31/2023	Officers Of Election	12165
					CHECK TOTAL		27.00				
0000000	045017	RICK'S AUTO SERVICE, INC.	89924	3/31/2023	4100-043020-5408-	-	664.32	248956	3/31/2023	Vehicle Repairs & Maintenance	12165
					CHECK TOTAL		664.32				
0000000	045018	RICHMOND SECURITY INC.	69723	3/31/2023	4100-031040-3004-	-	107.85	248957	3/31/2023	Equipment Repairs & Maintenanc	12165
					CHECK TOTAL		107.85				
0000000	045645	PHYLLIS A. ROBINSON		3/31/2023	4100-013010-1015-	-	27.00	248958	3/31/2023	Officers Of Election	12165
					CHECK TOTAL		27.00				
0000000	045901	RRMW ARCHITECTS, PC	61086	3/31/2023	4100-035010-7002-	-	53,469.00	248959	3/31/2023	Capital Outlay	12165
					CHECK TOTAL		53,469.00				
0000000	046823	SANDS ANDERSON PC	582010	3/31/2023	4100-012040-3002-	-	10,928.00	248960	3/31/2023	Professional Services	12165
0000000	046823	SANDS ANDERSON PC	582011	3/31/2023	4100-012040-3002-	-	2,906.00	248960	3/31/2023	Professional Services	12165
					CHECK TOTAL		13,834.00				
0034819	047499	SHEEHY FORD	176513/176515	3/31/2023	4100-031050-7005-	-	78,378.40	248961	3/31/2023	Motor Vehicle & Equipment	12165
					CHECK TOTAL		78,378.40				
0000000	048203	SOUTHSIDE ELECTRIC COOP	ANIM-03312023	3/31/2023	4100-035010-5101-	-	180.67	248962	3/31/2023	Electricity	12165
					CHECK TOTAL		180.67				
0000000	048212	SOUTHERN STATES - BURKEVI	P675293	3/31/2023	4100-043020-5409-	-	173.67	248963	3/31/2023	Vehicle/Equip/Generator Fuel	12165
0000000	048212	SOUTHERN STATES - BURKEVI	P675430	3/31/2023	4100-043020-5409-	-	104.55	248963	3/31/2023	Vehicle/Equip/Generator Fuel	12165
					CHECK TOTAL		278.22				
0000000	050809	TOWN POLICE SUPPLY	R85105	3/31/2023	4100-031020-5410-	-	50.00	248964	3/31/2023	Uniforms	12165
					CHECK TOTAL		50.00				
0000000	051122	TREASURER OF VIRGINIA	23-135C-RMS2	3/31/2023	4100-021060-3010-	-	3,629.20	248965	3/31/2023	SRA Software/Maintenance	12165
					CHECK TOTAL		3,629.20				
0000000	051131	TREASURER OF VIRGINIA	B115212	3/31/2023	4100-035010-5402-	-	368.00	248966	3/31/2023	Dog Food & Supplies	12165
					CHECK TOTAL		368.00				
0000000	054628	VERIZON WIRELESS	9929719167	3/31/2023	4100-031020-5203-	-	1,160.66	248967	3/31/2023	Telephone	12165
0000000	054628	VERIZON WIRELESS	9929855337	3/31/2023	4100-011010-5204-	-	160.04	248967	3/31/2023	Internet/Data Service	12165
0000000	054628	VERIZON WIRELESS	9929855337	3/31/2023	4100-012010-5203-	-	169.17	248967	3/31/2023	Telephone	12165
0000000	054628	VERIZON WIRELESS	9929855337	3/31/2023	4100-032010-5203-	-	82.90	248967	3/31/2023	Telephone	12165
0000000	054628	VERIZON WIRELESS	9929855337	3/31/2023	4100-034010-5203-	-	89.15	248967	3/31/2023	Telephone/Internet	12165
0000000	054628	VERIZON WIRELESS	9929855337	3/31/2023	4100-035010-5203-	-	98.28	248967	3/31/2023	Telephone	12165

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	054628	VERIZON WIRELESS	9929855337	3/31/2023	4100-043020-5203-	-	364.69	248967	3/31/2023	Fire Alarm Monitoring	12165
0000000	054628	VERIZON WIRELESS	9929855337	3/31/2023	4100-081010-5203-	-	49.14	248967	3/31/2023	Telephone	12165
						CHECK TOTAL	2,174.03				
0000000	058045	WITMER PUBLIC SAFETY GROU	INV221754	3/31/2023	4100-031020-5410-	-	32.00	248968	3/31/2023	Uniforms	12165
						CHECK TOTAL	32.00				
0000000	999999	ANNE STILES		3/31/2023	4100-013010-1015-	-	27.00	248969	3/31/2023	Officers Of Election	12165
						CHECK TOTAL	27.00				
0000000	999999	BENJAMIN PIPER		3/31/2023	4100-013010-1015-	-	27.00	248970	3/31/2023	Officers Of Election	12165
						CHECK TOTAL	27.00				
0000000	999999	CHERYL REYNOLDS		3/31/2023	4100-013010-1015-	-	27.00	248971	3/31/2023	Officers Of Election	12165
						CHECK TOTAL	27.00				
0000000	999999	FRANCIS LAGES		3/31/2023	4100-013010-1015-	-	27.00	248972	3/31/2023	Officers Of Election	12165
						CHECK TOTAL	27.00				
0000000	999999	MARIE LYNCH		3/31/2023	4100-013010-3004-	-	78.96	248973	3/31/2023	Equipment Repairs & Maintenan	12165
						CHECK TOTAL	78.96				
0000000	999999	PATRICIA KASZYCKI		3/31/2023	4100-013010-1015-	-	27.00	248974	3/31/2023	Officers Of Election	12165
						CHECK TOTAL	27.00				
0000000	999999	ROBERT JONES		3/31/2023	4100-031020-5408-	-	5.00	248975	3/31/2023	Vehicle Repairs & Maintenance	12165
						CHECK TOTAL	5.00				
0000000	999999	RODNEY REYNOLDS		3/31/2023	4100-013020-5201-	-	18.00	248976	3/31/2023	Postage	12165
0000000	999999	RODNEY REYNOLDS		3/31/2023	4100-013020-5401-	-	50.54	248976	3/31/2023	Office Supplies	12165
						CHECK TOTAL	68.54				
0000000	999999	SUSAN WAYCASTER		3/31/2023	4100-013010-1015-	-	27.00	248977	3/31/2023	Officers Of Election	12165
						CHECK TOTAL	27.00				
0000000	999999	TYLER SCOTT		3/31/2023	4100-013010-1015-	-	27.00	248978	3/31/2023	Officers Of Election	12165
						CHECK TOTAL	27.00				
0000000	004340	BRIGHTSPEED	E911-1-03312023	3/31/2023	4212-031040-3005-	-	169.30	248979	3/31/2023	PSAP Maintenance	12166
0000000	004340	BRIGHTSPEED	E911-2-03312023	3/31/2023	4212-031040-3005-	-	2,923.09	248979	3/31/2023	PSAP Maintenance	12166
						CHECK TOTAL	3,092.39				
0034820	005213	CARTER MACHINERY CO., INC	33684670/560007	3/31/2023	4214-042040-3004-	-	16,229.52	248980	3/31/2023	Equipment Repairs & Maintenance	12167
						CHECK TOTAL	16,229.52				
0035014	015801	GCR COMPANY	305902	3/31/2023	4100-043020-3004-	-	1,429.50	248981	3/31/2023	Equipment Repairs & Maintenance	12168
						CHECK TOTAL	1,429.50				
0034784	002701	B & B CONSULTANTS, INC.	23-02-27	3/31/2023	4201-064200-3002-900-000-100	2023/03	562.00	248982	3/31/2023	Maintenance & Service Contract	12169
						CHECK TOTAL	562.00				

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0034754	005623 CENTRAL VIRGINIA EXTERMIN	29474/73/10	3/31/2023	4201-064200-3002-900-000-100	2023/03	1,015.00	248993	3/31/2023	Maintenance & Service Contract	12169
				CHECK TOTAL		1,015.00				
0034742	005928 DOMINION DOOR	18694	3/31/2023	4201-064200-6000-900-000-100	2023/03	11,845.00	248994	3/31/2023	Materials & Supplies-Maintenan	12169
				CHECK TOTAL		11,845.00				
0034988	022702 ITSAVVY LLC	03312023	3/31/2023	4201-068100-8300-900-000-100	2023/03	66,874.15	248995	3/31/2023	Hardware	12169
0034988	022702 ITSAVVY LLC	03312023	3/31/2023	4201-068200-6000-900-000-591	2023/03	193,221.85	248985	3/31/2023	Materials & Supplies-Technology	12169
				CHECK TOTAL		250,096.00				
0034943	045636 ROBERTS AWNING & SIGN	4655	3/31/2023	4201-064200-6000-900-000-100	2023/03	13,375.00	248996	3/31/2023	Materials & Supplies-Maintenan	12169
				CHECK TOTAL		13,375.00				
0034793	053809 USA BLUE BOOK	296426/299359	3/31/2023	4201-064200-6000-900-000-100	2023/03	1,688.60	248987	3/31/2023	Materials & Supplies-Maintenan	12169
				CHECK TOTAL		1,688.60				
0034948	058620 AMELIA WOODALL	03312023	3/31/2023	4201-061310-3000-200-100-540	2023/03	5,000.00	248988	3/31/2023	Purchased Services-Elementary	12169
0034948	058620 AMELIA WOODALL	03312023	3/31/2023	4201-061310-3000-300-100-540	2023/03	5,000.00	248988	3/31/2023	Purchased Services-Secondary	12169
0034919	058620 AMELIA WOODALL	03312023	3/31/2023	4201-061310-3000-200-100-500	2023/03	14,000.00	248988	3/31/2023	Purchased Services	12169
				CHECK TOTAL		24,000.00				
0000000	000307 ADVANCED NETWORK SYSTEMS	INV72012	3/31/2023	4201-068200-6000-900-000-100	2023/03	776.00	248989	3/31/2023	Materials & Supplies	12170
				CHECK TOTAL		776.00				
0000000	001113 ALLIED INSTRUCTIONAL SVCS	DB093511	3/31/2023	4201-061310-3001-200-200-625	2023/03	10,207.20	248990	3/31/2023	OT/PT	12170
0000000	001113 ALLIED INSTRUCTIONAL SVCS	DB093511	3/31/2023	4201-061310-3001-300-200-625	2023/03	10,207.21	248990	3/31/2023	OT/PT	12170
				CHECK TOTAL		20,414.41				
0000000	006617 COUNTY OF NOTTOWAY	03312023	3/31/2023	4201-064200-3000-900-000-100	2023/03	2,340.90	248991	3/31/2023	Purchased Services	12170
				CHECK TOTAL		2,340.90				
0000000	009198 DOMINION ENERGY VIRGINIA	SCH-03312023	3/31/2023	4201-064200-5101-900-000-100	2023/03	748.70	248992	3/31/2023	Electrical Services	12170
				CHECK TOTAL		748.70				
0000000	017015 GOPHER	IN269324	3/31/2023	4201-061310-6000-200-100-506	2023/03	413.11	248993	3/31/2023	Materials & Supplies	12170
				CHECK TOTAL		413.11				
0000000	018206 HANDI-CLEAN PRODUCTS, INC	INV/2023/02255	3/31/2023	4201-064200-6000-900-000-100	2023/03	2,044.65	248994	3/31/2023	Materials & Supplies-Maintenan	12170
				CHECK TOTAL		2,044.65				
0000000	019600 HOBART SERVICE	35575404	3/31/2023	4201-064200-3000-900-000-100	2023/03	1,495.50	248995	3/31/2023	Purchased Services	12170
0000000	019600 HOBART SERVICE	35575404	3/31/2023	4201-064200-6000-900-000-100	2023/03	823.24	248995	3/31/2023	Materials & Supplies-Maintenan	12170
				CHECK TOTAL		2,318.74				
0000000	026401 KEY OFFICE SUPPLY, INC.	576708	3/31/2023	4201-061310-6000-200-200-625	2023/03	177.75	248996	3/31/2023	Materials & Supplies-611B Elem	12170
0000000	026401 KEY OFFICE SUPPLY, INC.	576708	3/31/2023	4201-061310-6000-300-200-625	2023/03	177.75	248996	3/31/2023	Materials & Supplies-611B Sec	12170
0000000	026401 KEY OFFICE SUPPLY, INC.	576709	3/31/2023	4201-061310-6000-200-200-625	2023/03	261.58	248996	3/31/2023	Materials & Supplies-611B Elem	12170
0000000	026401 KEY OFFICE SUPPLY, INC.	576709	3/31/2023	4201-061310-6000-300-200-625	2023/03	261.58	248996	3/31/2023	Materials & Supplies-611B Sec	12170
				CHECK TOTAL		878.66				
0000000	030011 DR. CHRISTY LOWERY-CATER	03312023	3/31/2023	4201-061310-3000-300-100-658	2023/03	3,000.00	248997	3/31/2023	Contractual Services	12170
				CHECK TOTAL		3,000.00				

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0000000	031402	MCGUIREWOODS LLP	92700353	3/31/2023	4201-062110-3001-900-000-100	2023/03	3,729.60	248998	3/31/2023	Legal Services	12170
					CHECK TOTAL		3,729.60				
0000000	044204	RADWELL INTERNATIONAL, INC	33432997	3/31/2023	4201-064200-6000-900-000-100	2023/03	443.84	248999	3/31/2023	Materials & Supplies-Maintenan	12170
0000000	044204	RADWELL INTERNATIONAL, INC	33443901	3/31/2023	4201-064200-6000-900-000-100	2023/03	334.08	248999	3/31/2023	Materials & Supplies-Maintenan	12170
0000000	044204	RADWELL INTERNATIONAL, INC	33445355	3/31/2023	4201-064200-6000-900-000-100	2023/03	90.00	248999	3/31/2023	Materials & Supplies-Maintenan	12170
0000000	044204	RADWELL INTERNATIONAL, INC	33472562	3/31/2023	4201-064200-6000-900-000-100	2023/03	111.90	248999	3/31/2023	Materials & Supplies-Maintenan	12170
					CHECK TOTAL		979.82				
0000000	048203	SOUTHSIDE ELECTRIC COOP	SCH-03312023	3/31/2023	4201-064200-5101-900-000-100	2023/03	282.45	249000	3/31/2023	Electrical Services	12170
					CHECK TOTAL		282.45				
0000000	056400	VSEA	03312023	3/31/2023	4201-062110-3000-900-000-100	2023/03	185.00	249001	3/31/2023	Purchased Services-Prof Develo	12170
0000000	056400	VSEA	03312023	3/31/2023	4201-062120-3000-900-000-100	2023/03	185.00	249001	3/31/2023	Prof Dev/Legal Svc/Purchase Sv	12170
					CHECK TOTAL		370.00				
0000000	058034	WISCONSIN CENTER FOR	03312023	3/31/2023	4201-061310-3000-300-100-610	2023/03	100.00	249002	3/31/2023	Purch Services-Prof Development	12170
					CHECK TOTAL		100.00				
0000000	999999	CARBER AND TECHNICAL EDUC	5683	3/31/2023	4201-061100-3000-300-300-650	2023/03	270.00	249003	3/31/2023	Purchased Services	12170
					CHECK TOTAL		270.00				
0000000	999999	DEIRDRE FELICE		3/31/2023	4201-061310-5500-300-100-630	2023/03	65.85	249004	3/31/2023	Travel	12170
					CHECK TOTAL		65.85				
0000000	999999	SPECIAL SUPPLIES	4949	3/31/2023	4201-061310-6000-200-200-625	2023/03	76.92	249005	3/31/2023	Materials & Supplies-611B Elem	12170
					CHECK TOTAL		76.92				
0000000	015004	FUEL FREEDOM CARD	CU04385	3/31/2023	4204-081310-5409-	2023/03	51.66	249006	3/31/2023	Fuel - Vehicle & Equipment	12171
					CHECK TOTAL		51.66				
0000000	030918	PARKER OIL CO.	LRA-03312023	3/31/2023	4204-081310-5409-	2023/03	390.28	249007	3/31/2023	Fuel - Vehicle & Equipment	12171
					CHECK TOTAL		390.28				
0000000	006928	CROSSROADS SERVICES BOARD	AB-03312023	3/31/2023	4100-057070-0100-	2023/03	367.31	249008	3/31/2023	Mandated Services	12172
0000000	006928	CROSSROADS SERVICES BOARD	KC-03312023	3/31/2023	4100-057070-0100-	2023/03	367.31	249008	3/31/2023	Mandated Services	12172
					CHECK TOTAL		734.62				
0000000	014413	FOSTERING ACADIA	03312023	3/31/2023	4100-057070-0100-	2023/03	772.00	249009	3/31/2023	Mandated Services	12172
					CHECK TOTAL		772.00				
0000000	017288	GRAFTON SCHOOL, INC.	03312023	3/31/2023	4100-057070-0100-	2023/03	5,881.90	249010	3/31/2023	Mandated Services	12172
					CHECK TOTAL		5,881.90				
0000000	048753	DAVID STEFANO	03312023	3/31/2023	4100-057070-0100-	2023/03	772.00	249011	3/31/2023	Mandated Services	12172
					CHECK TOTAL		772.00				
0000000	001235	AMAZON CAPITAL SERVICES	1DKV-9MGL-1CNG	3/31/2023	4214-042040-5401-	2023/03	41.97	249012	3/31/2023	Office Supplies	12173
0000000	001235	AMAZON CAPITAL SERVICES	16TD-TXRN-9MWK	3/31/2023	4214-042040-5401-	2023/03	265.99	249012	3/31/2023	Office Supplies	12173
					CHECK TOTAL		307.96				

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0000000	002007	AUTOMOTIVE EXCELLENCE	9656	3/31/2023	4214-042040-5408-	-	2023/03	144.08	249013	3/31/2023	Vehicle Repairs & Maintenance	12173
					CHECK TOTAL	-		144.08				
0000000	005960	CINTAS CORPORATION #143	LP-03312023	3/31/2023	4214-042040-5410-	-	2023/03	1,114.36	249014	3/31/2023	Uniforms	12173
					CHECK TOTAL	-		1,114.36				
0034812	009210	DRAPER ADEN ASSOCIATES, L	105646	3/31/2023	4214-042040-3013-	-	2023/03	580.25	249015	3/31/2023	Contracted Svcs-Engineering	12173
					CHECK TOTAL	-		580.25				
0000000	010714	EDMUNDS WASTE REMOVAL, INC	131167	3/31/2023	4214-042040-3005-	-	2023/03	1,955.00	249016	3/31/2023	Leachate Hauling/Treatment	12173
					CHECK TOTAL	-		1,955.00				
0000000	030918	PARKER OIL CO.	LP-03312023	3/31/2023	4214-042040-5409-	-	2023/03	5,752.05	249017	3/31/2023	Vehicle Fuel	12173
					CHECK TOTAL	-		5,752.05				
0000000	001235	AMAZON CAPITAL SERVICES	1C6V-L7Q4-6GWH	3/31/2023	4100-043020-7001-	-	2023/03	148.98	249018	3/31/2023	Furniture & Fixtures	12174
0000000	001235	AMAZON CAPITAL SERVICES	1KXQ-9RM9-6HD4	3/31/2023	4100-022010-5401-	-	2023/03	197.98	249018	3/31/2023	Office Supplies	12174
0000000	001235	AMAZON CAPITAL SERVICES	1K9H-1WKP-7NCN	3/31/2023	4100-035010-5401-	-	2023/03	291.78	249018	3/31/2023	Office Supplies	12174
					CHECK TOTAL	-		638.74				
0035026	001371	ANIMAL CARE EQUIPMENT &	110627	3/31/2023	4100-035010-5402-	-	2023/03	904.70	249019	3/31/2023	Dog Food & Supplies	12174
					CHECK TOTAL	-		904.70				
0000000	001375	ANTHEM	DSS-03312023	3/31/2023	4100-053010-2005-	-	2023/03	31.33	249020	3/31/2023	Health Insurance Payment	12174
0000000	001375	ANTHEM	03312023-DSS	3/31/2023	4100-053010-2005-	-	2023/03	633.92	249020	3/31/2023	Health Insurance Payment	12174
					CHECK TOTAL	-		665.25				
0000000	001901	AT&T	CCC-03312023	3/31/2023	4100-021060-5203-	-	2023/03	45.57	249021	3/31/2023	Telephone	12174
					CHECK TOTAL	-		45.57				
0000000	004340	BRIGHTSPEED	ANIM-03312023	3/31/2023	4100-035010-5203-	-	2023/03	155.51	249022	3/31/2023	Telephone	12174
0000000	004340	BRIGHTSPEED	ATTY-03312023	3/31/2023	4100-022010-5203-	-	2023/03	176.53	249022	3/31/2023	Telephone	12174
0000000	004340	BRIGHTSPEED	VCE-03312023	3/31/2023	4100-083050-5203-	-	2023/03	211.05	249022	3/31/2023	Telephone	12174
0000000	004340	BRIGHTSPEED	VWC-03312023	3/31/2023	4100-022030-5203-	-	2023/03	88.26	249022	3/31/2023	Telephone	12174
					CHECK TOTAL	-		631.35				
0000000	005960	CINTAS CORPORATION #143	MAINT-03312023	3/31/2023	4100-043020-5410-	-	2023/03	349.07	249023	3/31/2023	Uniforms	12174
					CHECK TOTAL	-		349.07				
0000000	006669	COMPUTER PROJECTS OF	23-02-139WE	3/31/2023	4100-022010-7004-	-	2023/03	198.00	249024	3/31/2023	Server	12174
					CHECK TOTAL	-		198.00				
0000000	007827	DATACARE	15571	3/31/2023	4100-022010-7004-	-	2023/03	10.00	249025	3/31/2023	Server	12174
					CHECK TOTAL	-		10.00				
0000000	008600	DIAMOND SPRINGS	ATTY-03312023	3/31/2023	4100-022010-5401-	-	2023/03	29.67	249026	3/31/2023	Office Supplies	12174
					CHECK TOTAL	-		29.67				
0000000	009199	DOMINION ENERGY VIRGINIA	CRTHS2-03312023	3/31/2023	4100-043020-5101-	-	2023/03	1,046.71	249027	3/31/2023	Electricity	12174
0000000	009199	DOMINION ENERGY VIRGINIA	CRTHS3-03312023	3/31/2023	4100-043020-5101-	-	2023/03	2,652.65	249027	3/31/2023	Electricity	12174
0000000	009199	DOMINION ENERGY VIRGINIA	CPRHS1-03312023	3/31/2023	4100-043020-5101-	-	2023/03	758.07	249027	3/31/2023	Electricity	12174
					CHECK TOTAL	-		4,457.43				

P/O NO.	VEND NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	ACCT PD	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	022504	IRONGATE BOUNDARY MGMT	03312023	3/31/2023	4100-033010-5805-	-	1,417.50	249028	3/31/2023	Piedmont Region Juvenile Deten	12174
					CHECK TOTAL	-	1,417.50				
0000000	026004	KATY J. TOMER	03312023	3/31/2023	4100-012010-5501-	-	163.75	249029	3/31/2023	Travel - Mileage	12174
					CHECK TOTAL	-	163.75				
0000000	026401	KEY OFFICE SUPPLY, INC.,	576028	3/31/2023	4100-022010-5401-	-	220.00	249030	3/31/2023	Office Supplies	12174
0000000	026401	KEY OFFICE SUPPLY, INC.,	576983	3/31/2023	4100-021060-5401-	-	81.98	249030	3/31/2023	Office Supplies	12174
					CHECK TOTAL	-	301.98				
0034959	030918	PARKER OIL CO.	SHER-03312023	3/31/2023	4100-031020-5408-	-	6,008.61	249031	3/31/2023	Vehicle Repairs & Maintenance	12174
					CHECK TOTAL	-	6,008.61				
0000000	045901	RRMM ARCHITECTS, PC	60444	3/31/2023	4100-035010-7002-	-	31,816.00	249032	3/31/2023	Capital Outlay	12174
					CHECK TOTAL	-	31,816.00				
0000000	050144	THOMSON REUTERS - WEST	847755497	3/31/2023	4100-022010-5411-	-	27.00	249033	3/31/2023	Books & Subscriptions	12174
0000000	050144	THOMSON REUTERS - WEST	847911713	3/31/2023	4100-022010-5411-	-	27.00	249033	3/31/2023	Books & Subscriptions	12174
					CHECK TOTAL	-	54.00				
0000000	051143	TREASURER OF VA - VDHCD	03312023	3/31/2023	4100-034010-5605-	-	612.62	249034	3/31/2023	VDHCD 2* Levy on Permits	12174
					CHECK TOTAL	-	612.62				
0000000	054602	VIRGINIA DEPARTMENT OF	202309000739	3/31/2023	4100-012130-5804-	-	1,450.00	249035	3/31/2023	DMV Stop Fee	12174
					CHECK TOTAL	-	1,450.00				
0000000	054628	VERIZON WIRELESS	9929366180	3/31/2023	4100-022010-5203-	-	120.96	249036	3/31/2023	Telephone	12174
					CHECK TOTAL	-	120.96				
0000000	057236	LEANNE E. WATROUS	03312023	3/31/2023	4100-022010-5504-	-	111.30	249037	3/31/2023	Travel - Convention & Educatio	12174
					CHECK TOTAL	-	111.30				
0000000	999999	ANDREA KELLY		3/31/2023	4100-012010-5501-	-	182.09	249038	3/31/2023	Travel - Mileage	12174
					CHECK TOTAL	-	182.09				
					CHECK TYPE TOTAL	-	1,763,044.33				
					FINAL TOTAL	-	1,763,044.33				

No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-23020-0060	Reimbursement - DSS Fuel Usage	938.47
	TOTAL REVENUES	938.47
EXPENDITURES:		
4-100-31020-5408	Vehicle Supplies	938.47
	TOTAL EXPENDITURES	938.47

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
DATE: 3/20/2023
adj.c.excel

POSTED BY: _____
DATE: _____



COUNTY OF NOTTOWAY

NOTTOWAY, VIRGINIA 23955
GENERAL FUND

CITIZENS BANK AND TRUST COMPANY
BLACKSTONE, VIRGINIA 23824

68-223
514

No. 248678

DATE

CHECK NO.

AMOUNT

3/16/2023

248678

\$*****938.47

NINE HUNDRED THIRTY EIGHT DOLLARS 47CENTS*****

PAY
TO THE
ORDER
OF

NOTTOWAY SHERIFF'S OFFICE

NON-NEGOTIABLE

Ellen J. Myatt
Philip J. Carter



⑈248678⑈ ⑆051402233⑆

1393306⑈

COUNTY OF NOTTOWAY

		3/16/2023		248678	
MEMO	INVOICE DATE	INVOICE NUMBER	AMOUNT	DISCOUNT	NET AMOUNT
4100-053010-5408-	3/16/2023		938.47		938.47
VENDOR#/NAME: 999999/NOTTOWAY SHERIFF'S			938.47	.00	938.47

THE OFFICE OF THE SHERIFF



Sheriff Robert L. Jones

NOTTOWAY COUNTY

(434) 645-9044

P.O. Box 6
266 W. Courthouse Rd.,
Nottoway, VA 23955

FAX (434) 645-1915

TO: Shanon Reed
FROM: Robert Jones, Sheriff
DATE: 3/13/2023
SUBJECT: Gas Purchases

Enclosed you will find a copy of the gas tickets for the period 9/1/2022 to 2/28/2023 . The total gallons were 371.60 and the cost was \$938.47. The price of gas is noted on the attached report. Our Federal Identification number is 54-6001479. Please remit payment to:

Nottoway Sheriff's Office
P O Box 6
Nottoway, Va 23955

If you have any questions, please do not hesitate to contact me. Thank you for your prompt attention in this matter.

3/13/2023

Nottoway County Sheriff's Office

GASOLINE USAGE BY VEHICLE :9/1/2022 to 2/28/2023

✓ 12/16/2022	4.60	\$ 2.12	\$9.75	0
✓ 12/20/2022	5.10	\$ 2.08	\$10.61	0
✓ 12/21/2022	9.70	\$ 2.08	\$20.18	0
✓ 12/27/2022	9.60	\$ 2.40	\$23.04	0
✓ 12/28/2022	6.00	\$ 2.40	\$14.40	0
✓ 12/29/2022	8.30	\$ 2.40	\$19.92	0
✓ 12/30/2022	7.20	\$ 2.40	\$17.28 <u>162.41</u>	0
✓ 01/04/2023	8.30	\$ 2.53	\$21.00	0
○ 01/11/2023	9.00	\$ 2.32	\$20.88	0
✓ 01/11/2023	7.30	\$ 2.32	\$16.94	0
○ 01/20/2023	7.20	\$ 2.60	\$18.72	0
○ 01/24/2023	5.20	\$ 2.71	\$14.09	0
✓ 01/27/2023	9.10	\$ 2.71	\$24.66 <u>116.29</u>	0
✓ 02/03/2023	5.40	\$ 2.60	\$14.04	0
✓ 02/07/2023	6.90	\$ 2.33	\$16.08	0
✓ 02/09/2023	6.10	\$ 2.33	\$14.21	0
○ 02/15/2023	6.50	\$ 2.52	\$16.38	0
✓ 02/17/2023	8.70	\$ 2.52	\$21.92	0
✓ 02/28/2023	8.50	\$ 2.34	\$19.89	0
○ 02/28/2023	6.30	\$ 2.34	\$14.74 <u>117.26</u>	0

Total Gasoline used : 371.60 gal

Average Cost/Gal: \$2.53

Total Cost of Gasoline: \$938.47

Fleet Statistics:

Total Gasoline Used: 371.60 Avg Cost/Gal: \$2.53

Total Cost of Gasoline: \$938.47

Report Informaton:

VMGasolineUsage Last Modified: 3/13/2023

Page 2 of 2

Records Selection Criteria: {vmCServiceTypes.ServiceTypeName}="GAS" and
 {vmServiceRecords.ServiceDate}>={?Begin_Date} and
 {vmServiceRecords.ServiceDate}<={?End_Date} and
 {?Veh_ID}in{vmAssets.UnitID}

K-3

No. 23-KG17

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3.201.18030.0020.010	Refunds & Rebates (Insurance Claim Payment)	\$ 20,790.27
	TOTAL REVENUES	\$ 20,790.27
EXPENDITURES:		
4.201.64200.3000.900.000.100	Maintenance Purchased Services	\$ 19,448.00
4.201.64200.6000.900.000.100	Maintenance Materials & Supplies	\$ 1,342.27
	TOTAL EXPENDITURES	\$ 20,790.27

balance \$ -

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Kristin Gallagher
DATE: 3/17/2023

POSTED BY: _____
DATE: _____

K-4

COUNTY OF NOTTOWAY

COMMISSIONER OF THE REVENUE

PO BOX 5

Nottoway, VA 23955

434-645-9317

Christy Hudson, Master Commissioner
Nikki Hartman, Deputy
Michelle Phillips, Deputy



April 3, 2023

Board of Supervisors
Nottoway County

Dear Board, Mr. Costin, & Ms. Tomer,

This refund is for a Veteran. He just brought me his VA paperwork. His 100% rating went into effect on June 13, 2016.

Please have the Treasurer refund him in the amount of \$2,758.80 (6/13/16-current) for his real estate and \$1,034.94, for PP, this also includes the license fees for his personal property (2021 & 2022), plus any interest that has incurred.

Mail refund to:

William F. Foster
166 Mountain Hall Rd.
Crewe, VA 23930

This request is made in accordance with Section 58.1-3981 of the Code of Virginia.

Sincerely,

Christy A. Hudson
Master Commissioner of the Revenue

25

COUNTY OF NOTTOWAY

COMMISSIONER OF THE REVENUE

Christy Hudson, Master Commissioner
Nikki Hartman, Deputy
Michelle Phillips, Deputy

PO BOX 5
Nottoway, VA 23955

434-645-9317



March 17, 2023

Board of Supervisors
Nottoway County

Dear Board, Mr. Costin, & Ms. Tomer,

Consdan Trucking Co. LLC was erroneously taxed on their personal property taxes for 2022.

Please refund them in the amount of \$8,967.75 plus any interest and penalty paid or any interest incurred since payment was made.

Mail refund to:

Consdan Trucking Co. LLC
319 2ND St NE
Burkeville, VA 23922

This request is made in accordance with Section 58.1-3981 of the Code of Virginia.

Sincerely,

Christy A. Hudson
Master Commissioner of the Revenue

K-6

Shawn Talmadge
Chairman
VDEM

Hon Kevin W. Hall
Sheriff
Vice Chairman
City of Covington

Randy McCabe
Treasurer
Comptroller



Dorothy Spears-Dean
Deputy State Coordinator
VDEM
(804) 840-7260

Terry D. Mayo
911 Services Board Executive
Administrative Assistant
VDEM
(804) 718-9026

COMMONWEALTH of VIRGINIA

Virginia 9-1-1 Services Board

February 16, 2023

Dear Nottoway PSAP:

Mary M. Blowe
Chief Financial Officer
City of Winchester

Thomas A. Bradshaw
Captain
Virginia State Police

Gary Critzer
Emergency Mgmt/ EMS Dir
City of Waynesboro

Jeffrey Dodson
Police Chief
City of Radford

Terry Ellis
Comcast

R. Scott Garber
Fire Chief
City of Staunton

D. Terry Hall
City of Yorktown

Pete Hatcher
AT&T

Michelle Painter Lama
T Mobile

Matthew Ogburn
Verizon Communications

Robert Osmond
CIO - VITA

Judson W. Smith
Bedford County

Gabe Elias
SWIC
Advisor

I am pleased to advise you that the Virginia 9-1-1 Services Board has approved your FY24 PSAP Education Program (Individual PEP) grant request. You have been awarded \$4,000 for 9-1-1 and GIS education and training opportunities, Grant ID PEP-064. Funding for this grant award will be available beginning July 1, 2023.

The Grant Payment Reimbursement Process is described in the PSAP Grant Guidelines. Payment will be made on a reimbursement basis only for allowable costs. All funding requests must be submitted on the PEP Grant Payment Request Form. In order for the form to be processed, invoice(s) that support the amount requested should be attached to the form when it is submitted. All invoices must be submitted within 30 calendar days of the end of the education/training event and dated after July 1, 2023. Finally, grant payment requests will be held until all required reports are received. This includes annual true-ups, or any other documents required by the Board.

If you have any questions, please do not hesitate to contact your Regional Coordinator or me via email.

Congratulations on your grant award!

Sincerely,

A handwritten signature in cursive script that reads "Lisa Nicholson".

Lisa Nicholson
Public Safety Program Specialist

K-1



**Amendment to Tax Lease
Contract Number 001-70100732**

This Amendment (the "Amendment"), dated _____, 20____ (the "Effective Date"), to the Tax Lease (the "Lease") for the Contract Number set out above is by and between the parties identified below.

PARTIES

LESSOR:

CATERPILLAR FINANCIAL SERVICES CORPORATION
2120 West End Avenue
Nashville, TN 37203

LESSEE:

NOTTOWAY COUNTY
P.O. Box 92
Nottoway, VA 23955

TERMS AND CONDITIONS

1. Capitalized terms used but not defined herein shall have the meaning given them in the Lease.
2. Except as provided herein, the Lease shall remain unchanged and in full force and effect in accordance with its terms. Any additional modifications are null and void unless approved in writing by you and us. Nothing herein shall be deemed to be a waiver or amendment of any other provision contained in the Lease or any of our rights or remedies under the Lease.
3. As of the Effective Date, the Lease is hereby amended as set forth below.

AMENDMENT

Section 11 of the Lease (headed **Waiver and Indemnity**) of the Lease is amended by adding the phrase "To the extent permitted by applicable law," at the beginning of the first sentence thereof.

SIGNATURES

CATERPILLAR FINANCIAL SERVICES CORPORATION

Signature _____
Name (print) _____
Title _____
Date _____

NOTTOWAY COUNTY

Signature _____
Name (print) _____
Title _____
Date _____

NEXT

Complete these five items to get started.



Complete and sign all documents in this package.

Submit completed and signed documents by clicking FINISH at the end of your documents.

Open and review your executed document package after you receive your confirmation email confirming all parties have signed.

Register for MyCatFinancial to manage your account anytime and anywhere via desktop or with the free mobile app.

Enroll in Auto Pay for one less thing to worry about. Skip the hassle of manually paying your bill every month and focus on running your business.



REGISTER FOR MYCATFINANCIAL

1. Visit mycatfinancial.com and select your country/language. You can also download the free app on your mobile device from the App Store or Google Play.
2. Click CREATE ACCOUNT in the white box
3. Input the required registration information
4. Click CONTINUE
5. Enter the code sent to your email
6. Click VERIFY
7. Create your password
8. Click CONTINUE
9. Click LINK A CONTRACT



a. Contract Number: 001-70100732

b. Serial/Customer Number: LKS20375

c. Commencement Date: _____

- Apply for a Cat Card
- Make a payment
- Enroll in Auto Pay
- Request a payoff quote
- Review your contracts and invoices
- And more!



ACCOUNT FEATURES



ENROLL IN AUTO PAY

1. Login to MyCatFinancial and click **ENROLL/MANAGE AUTO PAY** in account settings (located at the top right of your screen)
2. Select the contracts you want to enroll in Auto Pay and click ENROLL
3. Enter your banking information for the recurring payment
4. That's it. Your payment will be automatically withdrawn from your account every month



CONTACT US

Have questions about your account? We can help.

Hours: Monday – Friday | 7 a.m. – 6 p.m.

CST Phone: 1-800-651-0567

Email: NABC.CustomerService@cat.com



CAT® CARD

The fast, easy way to pay for equipment, parts, rentals, service, and attachments wherever the job takes you —with no annual fee, competitive rates, flexible payment terms and more. Use your Cat Card at participating Cat dealers and Cat Rental Stores to get what you need and get back to work. Learn more at catcard.com



DOCUMENT CHECKLIST (Cat Value Option)
Contract Number 001-70100732 Transaction Number 4499922



These documents were prepared especially for:

NOTTOWAY COUNTY
PO BOX 92
NOTTOWAY, VA 23955

Dealer: CARTER MACHINERY COMPANY, INCORPORATED, D100
Date: 02/21/2023 Time: 01:15:32 PM Comments:

Customer Executed Documents	Comments
☐ Government - Local	
☐ Lease Return Conditions	
☐ Delivery Supplement	
☐ Insurance- Liability and Physical Damage	
☐ Advance Payment (cross out if N/A)	
☐ Guaranty of Payment (cross out if N/A)	
☐ Tax Exemption Certif. (cross out if N/A)	
☐ Title applied for (cross out if N/A)	
☐ Customer Information Verification	
☐ Any necessary Riders/Amendments	
☐ CVA DOC SELECTION FORM PROMISE TO PAY ADDENDUM (Multiple CVA offers at Doc Gen)	
☐ FINAL CVA AT ADDENDUM (Multiple CVA offers at Doc Gen)	
☐ FINAL CVA AT QUOTE (Customer Accepted CVA before Doc Gen)	
☐ PROMISE TO PAY ADDENDUM TO TAX LEASE (Customer Accepted CVA before Doc Gen)	
☐ Other	
☐ Request for Minutes	
☐ Opinion of Counsel	
☐ Governmental Resolution to Lease, Purchase, and/or Finance	
☐ Non ? Appropriations Addendum	

Dealer Executed Documents	Comments
☐ Purchase Agreement	
☐ Dealer Invoice	
☐ All Credit Conditions Met	

*If any of these documents are altered, or if the Buyer wishes to add or delete documents, please contact your CFSC Credit Analyst to obtain acceptance of any and all changes.



1. PARTIES

LESSOR ("we", "us", or "our"):

CATERPILLAR FINANCIAL SERVICES CORPORATION
2120 West End Avenue
Nashville, TN 37203

LESSEE ("you" or "your"):

NOTTOWAY COUNTY
PO BOX 92
NOTTOWAY, VA 23955

In reliance on your selection of the equipment described below (each, a "Unit"), we have agreed to acquire and lease the Units to you, subject to the terms of this Lease. **Until this Lease has been signed by our duly authorized representative, it will constitute an offer by you to enter into this Lease with us on the terms stated herein.**

2. DESCRIPTION OF THE UNITS

DESCRIPTION OF UNITS Whether the Unit is new or used, the model number, the manufacturer, and the model name	SERIAL/VIN Unique ID number for this Unit	MONTHLY RENT This is due per period, as stated below in section 4.	OPTION PURCHASE PRICE Payment at end of lease for purchase of Unit (see Section 18).	MAX ANNUAL HOURS/MILEAGE Maximum annual usage of Unit (see Return Agreement).	DELIVERY DATE Enter date machine was delivered to you.
1 New 2023 Caterpillar 320-07GC Hydraulic Excavator	LKS20375	\$4,861.38	\$85,260.00	1000	

LOCATION OF UNITS: 349 LIVESTOCK RD
BLACKSTONE, VA 23824

You acknowledge that the Units described above were delivered to you in good working condition and that you accepted them on the date indicated.

The Lease Return Conditions agreement ("Return Agreement") submitted by you to us for each Unit is made a part of and incorporated into this Lease.

SIGNATURES

By signing this Lease, you certify that you have received and read this Lease, including the following 4 pages titled "Terms and Conditions", which make up part of this Lease, and all the other Lease Documents, including Schedule A and each Return Agreement.

LESSOR:

CATERPILLAR FINANCIAL SERVICES CORPORATION

Signature _____

Name (Print) _____

Title _____

Date _____

LESSEE:

NOTTOWAY COUNTY

Signature _____

Name (Print) _____

Title _____

Date _____

TERMS AND CONDITIONS

3. Lease Term The Lease Term will start on the date we sign the Lease and will continue for 60 months, unless earlier terminated or canceled as permitted herein.

4. Rent You will pay us the Monthly Rent beginning March 17, 2023 and on the same date of each month thereafter for the entire Lease Term. Monthly Rent will be due without demand. You will also pay us all other amounts payable under the terms of this Lease and under any other document executed in connection with this Lease, including each Return Agreement (the "Lease Documents") ("Other Payments", and together with the Monthly Rent, collectively, the "Rent"). You will pay the Rent to us at CATERPILLAR FINANCIAL SERVICES CORP., P.O. BOX 13834, NEWARK, NJ 07188-0834 or such other location that we designate in writing. **You agree this Lease constitutes a non-cancelable net lease. You also agree that your duties and liabilities under this Lease and the other Lease Documents are absolute and unconditional. Your payment and performance obligations are not subject to cancellation, reduction, or setoff for any reason. You agree to settle all claims, defenses, setoffs, counterclaims and other disputes you may have with the Supplier (as defined below), the manufacturer of each Unit, or any other third party directly with the Supplier, the manufacturer or the third party, as the case may be. You will not assert, allege or make any such claim, defense, setoff, counterclaim or other dispute against us or with respect to the payments due us under this Lease.**

5. Late Charges If we do not receive a Rent payment on the date it is due, you will pay us, on demand, a late payment charge equal to five percent (5%) of the late Rent payment.

6. Disclaimer of Warranties You have selected each Unit based upon your own judgment. You understand that we are not the manufacturer or the seller of the Units. WE MAKE NO WARRANTIES WHATSOEVER, EXPRESS OR IMPLIED, WITH RESPECT TO THIS LEASE OR TO ANY UNIT. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, EACH UNIT IS LEASED "AS IS, WHERE IS." WE MAKE NO WARRANTIES AS TO THE QUALITY OF MATERIALS OR WORKMANSHIP OR THAT THE MATERIALS OR WORKMANSHIP COMPLY WITH THE TERMS OF ANY PURCHASE ORDER OR AGREEMENT. WE EXPRESSLY DISCLAIM, AND YOU WAIVE ALL OTHER WARRANTIES AND CLAIMS EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE, WITH RESPECT TO ANY UNIT OR THIS LEASE, INCLUDING WITHOUT LIMITATION: (A) ANY IMPLIED WARRANTY THAT ANY UNIT IS MERCHANTABLE; (B) ANY IMPLIED WARRANTY THAT ANY UNIT IS FIT FOR A PARTICULAR PURPOSE; (C) ANY IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, OR USAGE OF TRADE; (D) ANY OBLIGATION, LIABILITY, RIGHT, CLAIM, OR REMEDY IN TORT; AND (E) ANY OBLIGATION, LIABILITY, RIGHT, CLAIM, OR REMEDY FOR LOSS OF OR DAMAGE TO ANY UNIT, FOR LOSS OF USE, REVENUE, OR PROFIT WITH RESPECT TO ANY UNIT, FOR ANY LIABILITY TO ANY THIRD PARTY, OR FOR ANY OTHER INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, INCLUDING STRICT OR ABSOLUTE LIABILITY IN TORT. Nothing in this Lease takes away any rights you may have against any other parties (such as the Supplier or the manufacturer of any Unit). You agree to pursue only these third parties for any and all claims concerning any Unit except as to ownership and title. You are entitled to all the promises and warranties made by the Supplier to us with respect to the Units, and you may contact the Supplier in order to receive a description of those promises and warranties.

7. Possession, Use, and Maintenance (a) At your own expense, you will use and keep the Units in good operating order and condition and at least in accordance with Supplier's and manufacturer's recommendations and all maintenance and operating manuals and service agreements, and in accordance with all applicable laws and regulations, including the rules or limits on idling, fleet average or site based exhaust emissions, or operational limitations, for which you have sole responsibility for compliance. (b) You will not abandon a Unit. (c) You will not sublease a Unit or permit the use of a Unit by anyone other than you. (d) You will not change the use of a Unit from that specified in the Return Agreement, without our prior written consent. (e) You will not change the Location of a Unit

US Tax Lease (CAT Value Option)

from that specified above without providing us with prompt written notice of such change. (f) You will not remove a Unit from the United States. (g) You will not sell, assign, transfer, create or allow to exist a lien, claim, security interest, or encumbrance on any of your rights under this Lease or with respect to a Unit. Each Unit is and will remain personal property regardless of its use or manner of attachment to realty. We have the right (but not the obligation) to inspect each Unit and its maintenance records. We also have the right to observe the use of each Unit and determine its hours of usage. You will not alter a Unit or affix any accessory or equipment to a Unit if doing so will impair its originally intended function or use or reduce its value. You will not make any "non-severable" addition (as defined for federal income tax purposes) to a Unit without our prior written consent. If added to a Unit, the following will immediately become our property: (i) replacement parts; (ii) parts essential to the operation of the Unit; and (iii) parts that cannot be detached from the Unit without interfering with the operation of the Unit or adversely affecting the value or utility the Unit would have had without the addition. All such parts will be deemed incorporated in the Unit and will be subject to the terms of this Lease as if originally leased under this Lease. If an Event of Default has occurred and is continuing, all parts, accessories, and equipment affixed to a Unit will become our property.

8. Taxes Rent includes all taxes arising from, or due in connection with, this Lease or the Units. You will pay when due, or promptly reimburse us for payment of, all taxes (other than our federal, state, or local net income taxes) imposed on a Unit, or the Rent. You will also pay or reimburse us for all (i) license and registration fees, (ii) fines, penalties, interest, or additions to any tax, (iii) charges similar to those stated in clauses (i) and (ii) that are imposed in connection with the ownership, possession, use, or lease of a Unit from the time we purchase the Unit until it is returned to us or purchased by you. You will remain responsible for the payment, or reimbursement of, any such charges, regardless of when we receive notice of the charge. You will prepare and file, in a manner satisfactory to us, all reports or returns required with respect to a Unit. You will reimburse us in full for any amounts that we pay or advance without regard to early payment discounts. We may estimate the amount of, and bill you periodically in advance for, any charge. You will be responsible, however, for any difference between the estimated amount and the actual amount. Except as provided in this section, you agree that we are entitled to receive any and all federal, state, or local tax credits and benefits, if any, applicable to a Unit. We are entitled to income tax depreciation deduction for each Unit based on the use as described in the Return Agreement.

9. Tax Indemnity This Lease is entered into on the basis that we are entitled to claim certain depreciation deductions on the Units in accordance with Section 168(a) of the Internal Revenue Code of 1986, as amended, (the "Code") based upon the applicable depreciation method and recovery period specified in Code Sections 168(b) and (c), and to similar state and local income tax deductions (collectively, the "Tax Benefits"). Our classification of a Unit under Code Section 168(e), our determination of the applicable depreciation method and recovery period, and our claim for an entitlement to the Tax Benefits are based solely upon your representations in Section 7 and the applicable Return Agreement. If we do not receive nor retain all of the Tax Benefits anticipated with respect to any Unit (a "Tax Loss"), because (a) of a change in the US federal income tax rate, (b) you move any Unit outside the United States, or (c) you use any Unit for a different purpose than stated in the applicable Return Agreement; you will pay us, within thirty (30) days after we provide you written notice of such Tax Loss, an amount which, in our opinion, will cause our net after-tax rate of return over the Lease Term in respect to the Unit to equal the net after-tax rate of return we would have realized if such Tax Loss had not occurred. For purposes of this section, we may be included in any affiliated group (within the meaning of Section 1504 of the Code) of which we are a member for any year in which a consolidated or combined income tax return is filed for the affiliated group.

10. Loss or Damage (a) You bear the risk of loss or damage to a Unit from the time we purchase the Unit (or from the beginning of the Lease Term, if earlier) until the Unit is returned to us or purchased by you in accordance with this Lease. Should any loss or damage occur, you will not be released from your obligations under the Lease or any

other Lease Document. (b) You will provide prompt, written notice to us of any Total Loss (as defined below) or any material damage to any Unit. Any such notice will include any damage reports provided to any governmental authority, an insurer, or the Supplier, and any documents pertaining to the repair of such damage, including copies of work orders and all invoices for related charges. (c) Without limiting any other term in this Lease, you will promptly repair all damage that does not constitute a Total Loss, to restore the Unit to the condition required by this Lease. (d) A Unit has incurred a "Total Loss" upon: (i) the disappearance, theft or destruction or any other total loss of such Unit; (ii) damage to the Unit that is uneconomical to repair; or (iii) the condemnation, confiscation, or other taking of title to or use of a Unit or the imposition of any lien on such Unit by any governmental authority. On the next Rent due date following a Total Loss (a "Loss Payment Date"), you will pay us the Monthly Rent due on that date plus the Casualty Loss Value of the Unit with respect to which the Total Loss has occurred (the "Lost Units"), together with any Other Payments due with respect to the Lost Units. Until such payment is made, you will continue to pay us the Monthly Rent on the due dates set forth in Section 4. Upon making the full payment required on the Loss Payment Date, your obligation to pay future Monthly Rent on the Lost Units will terminate, but you will remain liable for all Monthly Rent and all Other Payments on any remaining Units. Furthermore, upon receipt of the full payment required on the Loss Payment Date, we convey to you all of our right, title, and interest in the Lost Units, "AS IS WHERE IS", but subject to the requirements of any third party insurance carrier in order to settle an insurance claim. "Residual Value" means the future fair market value of a Unit at the end of the Lease Term (determined at Lease inception). "Casualty Loss Value" means the sum of: (i) the discounted present value of all unpaid future Rent for the Lost Units; (ii) the discounted present value of the Lost Unit's Residual Value as determined by us; and (iii) all other amounts then due under this Lease with respect to the Lost Units (including all Other Payments then owing and unpaid). If the Total Loss occurs after the final Rent due date of the Lease Term, the Casualty Loss Value will be determined as of the last Monthly Rent due date during the Lease Term. (e) We are not required to pursue any claim against any person in connection with a Total Loss or other loss or damage. (f) If we receive a payment under an insurance policy required under this Lease in connection with any Total Loss or other loss or damage to a Unit, and such payment is both unconditional and indefeasible, then provided you have complied with the applicable provisions of this section, we will either (i) if the payment results from a Total Loss, send you proceeds up to an amount equal to the Casualty Loss Value you previously paid us, or credit the proceeds against any amounts you owe us or (ii) if the payment results from repairs made pursuant to Section 10(c), send you proceeds up to an amount equal to the amount of your actually incurred costs of repair.

- 11. Waiver and Indemnity** You release and agree to indemnify, defend, and keep harmless, us (including any assignee of ours) and our directors, officers, agents and employees (each, an "Indemnitee"), from and against any and all Claims (defined below) (other than those directly resulting from the actual gross negligence or willful misconduct of the Indemnitee). To meet this obligation, you will pay, on a net after-tax basis, or otherwise discharge such Claims, when and as they become due. We will give you prompt notice of a Claim. You are entitled to control the defense of or to settle a Claim, so long as: (a) no Event of Default has occurred and is then continuing; (b) you are financially capable of satisfying your obligations under this section; and (c) we approve your proposed defense counsel. "Claims" means all claims, allegations, judgments, settlements, suits, actions, damages (whether incidental, consequential or direct), demands (for compensation, indemnification, reimbursement or otherwise), losses, penalties, fines, liabilities (including strict liability), and charges that we incur or for which we are or may be responsible, in the nature of interest, liens, and costs (including attorneys' fees and disbursements and any other legal or non-legal expenses of investigation or defense of any Claim, whether or not the Claim is ultimately defeated, or enforcing the rights, remedies, or indemnities provided for hereunder, or otherwise available at law or in equity to us), of whatever kind or nature, contingent or otherwise, matured or unmatured, foreseeable or unforeseeable, by or against any person. Claims include any of the foregoing arising from: (i) a Lease Document; (ii) a Unit, including the contents and any regulated or hazardous substances at any time contained in a Unit or emitted from a Unit, (iii) the premises at which any Unit may be located from time to time; (iv) the ordering, acquisition, delivery, installation, or rejection of a Unit; (v) the possession of a Unit or any property to which the Unit may be attached from time to time; (vi) the maintenance, use, condition, ownership or US Tax Lease (CAT Value Option)

operation of any Unit, during the Lease Term; (vii) the existence of a latent or other defect (whether or not discoverable by you or us) with respect to a Unit; (viii) any Claim in tort for negligence or strict liability in relation to a Unit; (ix) any Claim for patent, trademark or copyright infringement in relation to a Unit; (x) the Total Loss or damage, return, surrender, sale, or other disposition of any Unit or any part thereof; or (xi) any Claim involving or alleging environmental damage, or any criminal or terrorist act, relating in any way to a Unit. To the extent necessary under law or regulation, in order to eliminate liability for us, we transfer and you accept the transfer from us of any and all liability associated with exhaust emissions in connection with the Units. If any Claim is made against you or an Indemnitee, the party receiving notice of the Claim will promptly notify the other. If the party receiving notice of the Claim fails to notify the other, however, your obligations are still in effect. You agree to be responsible for all costs and expenses, including reasonable attorneys' fees, incurred by us or our directors, officers, employees, agents, or assigns in defending such claims or in enforcing this section. Under no condition or cause of action will we be liable for any loss of actual or anticipated business or profits or any special, indirect, or consequential damages.

- 12. Insurance** You, at your expense, must keep each Unit insured with a commercial insurance policy for our benefit. This insurance must include physical damage insurance that will protect each Unit against all risks for an amount at least equal to the then-applicable Casualty Loss Value. You will also maintain commercial general liability insurance (including product and broad form contractual liability) covering each Unit for at least \$1,000,000 combined coverage for bodily injury and property damage per occurrence. All insurance must be in a form and with companies approved by us. The physical damage insurance shall specify you as named insured and us as loss payee, and the general liability policy shall specify you as named insured and us as additional insured. The insurance shall be primary, without the right of contribution from any insurance carried by us. You must promptly notify us of any occurrence that may become the basis of a claim. You must also provide us with all requested pertinent data. Upon demand, you must promptly deliver to us evidence of insurance coverage. Notwithstanding anything to the contrary, you acknowledge and authorize us to receive the return of any unearned premiums, including without limitation any refunds resulting from cancellation, nonrenewal, voidance or adjustment of your insurance policy financed with us, if the policy is underwritten by Caterpillar Insurance Company or its affiliates. You agree that such unearned premiums are being forwarded on your behalf, credited to you and will be applied by us to any unpaid balances on your account.
- 13. Events of Default** Each of the following is an event of default ("Event of Default"): (a) You fail to make a payment when due. (b) A representation or warranty made to us in connection with this Lease is incorrect or misleading. (c) You fail to observe or perform a covenant, agreement, or warranty and the failure continues for ten days after written notice to you. (d) A default occurs under any other agreement between you or a guarantor of this Lease (each a "Guarantor") and us or an affiliate of ours. (e) You, or a Guarantor, cease to do business, die, become insolvent, make an assignment for the benefit of creditors or file a petition or action under a bankruptcy, reorganization, insolvency or moratorium law, or a law for the relief of, or relating to, debtors. (f) Any filing of an involuntary petition under a bankruptcy statute against you or a Guarantor, or appointment of a receiver, trustee, custodian or similar official to take possession of your properties or those of a Guarantor, unless the petition or appointment ceases to be in effect within thirty days after filing or appointment. (g) There is a material adverse change in your, or a Guarantor's, financial condition, business operations or prospects. (h) There is a termination, breach, or repudiation of a Guarantor's guaranty. (i) There is a breach in any respect of any covenant or agreement in Section 18 hereof.
- 14. Remedies** (a) If an Event of Default occurs, we will have the rights and remedies provided by this Lease and under the Uniform Commercial Code ("UCC") and any other law. Among these rights and remedies are to: (i) proceed at law or in equity, to enforce specifically your performance or to recover damages; (ii) declare this Lease in default, and cancel this Lease or otherwise terminate your right to use any Unit and your other rights, but not your obligations, (iii) require you to assemble Units and make them available to us at a place we designate; (iv) enter premises where a Unit may be located and take immediate possession of such Unit and remove (or disable in place) such Unit (and any unattached parts) without notice, liability, or legal process; (v) use your premises for storage without liability; (vi) sell or

lease any of the Units, whether or not in our possession, at public or private sale, with or without notice to you, and apply or retain the net proceeds of such disposition in accordance with this Lease; (vii) enforce any or all of the preceding remedies with respect to any related collateral, and apply any deposit or other cash collateral, or any proceeds of any such collateral, at any time to reduce any amounts you owe us; (viii) demand and recover from you all Liquidated Damages (as defined below) and all Other Payments whenever they are due; and (ix) if we financed your obligations under a warranty agreement such as an Equipment Protection Plan, Customer Service Agreement, or similar agreement, we may cancel the agreement on your behalf and receive the refund of the fees that we financed but had not received from you as of the date of the Event of Default. As used herein, "Liquidated Damages" means the liquidated damages (all of which, you hereby acknowledge, are damages to be paid in lieu of future Monthly Rent and expected Residual Values and are reasonable in light of the anticipated harm arising by reason of an Event of Default, and are not a penalty) described in the first sentence of parts (i) or (ii) of Section 14(b) below, depending upon the recovery and disposition of the Units.

(b) If an Event of Default occurs and:

(i) we recover a Unit and dispose of it by a lease or elect not to dispose of the Unit after recovery, you will pay us on demand an amount equal to the *sum* of (A) any accrued and unpaid Rent as of the date we recover the Unit, *plus* (B) the present value as of such date of the total Monthly Rent for the then remaining Lease Term, *minus* (C) either (1) the present value, as of the commencement date of any substantially similar re-lease of the Unit, of the re-lease rent payable to us for the period, commencing on such commencement date, which is comparable to the then remaining Lease Term or (2) the present value of the "market rent" for such Unit (as computed pursuant to Article 2A of the UCC ("Article 2A")) in the continental United States as of the date on which we have a reasonable opportunity to remarket the Unit for the period, commencing on such date, which is comparable to the then remaining Lease Term, as applicable; provided, however, you acknowledge that if we are unable after a reasonable effort to dispose of the Unit at a reasonable price and pursuant to other reasonable terms, or the circumstances reasonably indicate that such an effort will be unavailing, the "market rent" in such event will be deemed to be \$0.00, but in the event that we do eventually re-lease or otherwise dispose of the Unit, we will apply the net proceeds of such disposition, to the extent received in good and indefeasible funds, as a credit or reimbursement, as applicable, in a manner consistent with the terms of this Lease and the applicable provisions of Article 2A. Any amounts discounted to present value, shall be discounted at the rate of three percent (3%) per annum, compounded annually;

(ii) you fail to return a Unit in the manner and condition required by this Lease, or we recover and sell the Unit, you will pay to us on demand an amount calculated as the Casualty Loss Value of the Unit (determined as of the next Monthly Rent payment date after the date of the Event of Default), together with all costs and expenses (as defined below), *less* a credit for any disposition proceeds, if applicable pursuant to the application provisions in the next sentence. If we demand the Liquidated Damages under this part (ii) and recover and sell the Unit, we will apply any proceeds received in good and indefeasible funds: first, to pay all costs and expenses not already paid; second, to pay us an amount equal to any unpaid Rent due and payable, together with the Liquidated Damage amounts specified in this part (ii), to the extent not previously paid; third, to pay us any interest accruing on the amounts covered by the preceding clauses, plus late charges, from and after the date the same becomes due, through the date of payment; fourth, to pay us an amount equal to any remaining obligations that you owe us under this Lease.

The remedies provided to us are cumulative and in addition to all other remedies at law or in equity. You will remain liable for any deficiency and we will retain any excess after our exercise of these remedies. You agree to pay all charges, costs, expenses and reasonable attorney's fees incurred by us in enforcing this Lease. To the extent you are entitled to a refund from us, you agree we have the right to offset any obligation that you have with us or our affiliates with such refund.

15. Return of Unit On expiration of the Lease Term or if we demand possession of a Unit pursuant to the terms of the Lease, you will, at your expense, promptly deliver the Unit to us properly protected and in the condition required by Section 7 and the applicable Return Agreement. You will deliver the Unit, at our option, (a) to the nearest Caterpillar dealer selling equipment of the same type as the Unit; or (b) on board a carrier named by us and shipping the Unit, freight collect, to a destination designated by us. If the Unit is not in the condition required by Section 7 and the applicable Return Agreement, you must pay us, on demand, all costs and expenses incurred by us to bring the Unit into the required condition. You are obligated to pay holdover rent in the amount equal to 1/30th of the Monthly Rent plus any other costs and expenses for each day following the end of the Lease Term on any Unit that is not returned or purchased pursuant to the terms of this Lease.

16. Purchase Option At the expiration of the Lease, if no Event of Default has occurred and is continuing, you may choose to purchase any Unit for the Option Purchase Price set forth on the front of this Lease if this Lease includes an Option Purchase Price. In order to exercise a purchase option, you must send written notice to us at least sixty (60) days prior to the end of the Lease Term. Upon receipt of the Option Purchase Price and all other amounts owing under the Lease, plus any taxes or our other costs and expenses arising from the sale of the Unit or the delivery of the bill of sale, we will deliver to you, upon request, a bill of sale without warranties except that the Unit is free of all encumbrances of any person claiming through us. You agree to purchase the Unit "**AS IS, WHERE IS, WITH ALL FAULTS.**" Any applicable purchase option must be exercised as of the last day of the Lease Term and it is not available during any holdover period. You agree with us that the Option Purchase Price, if set forth in Table A and identified as a Cat Value Option, is not less than the reasonably expected Residual Value (as defined in Section 10) of such Unit.

17. Your Assurances and Representations Each of us intends that: (i) this Lease constitutes a true "lease" and a "finance lease" as such terms are defined in Article 2A and not a sale or retention of a security interest; (ii) you have selected the "Supplier" (as defined in Article 2A) and have directed us to purchase each Unit from this Supplier; (iii) you were informed, before your execution of this Lease and are hereby informed in writing that you are entitled under Article 2A to the promises and warranties, including those of any third party, provided to us by the Supplier in connection with or as part of the purchase of the Units, and that you may communicate directly with the Supplier and receive an accurate and complete statement of those promises and warranties, including any disclaimers and limitations on remedies relating thereto; and (iv) we are and shall remain the owner of each Unit (unless sold by us pursuant to any Lease Document), and you shall not acquire any right, title or interest in or to such Unit except the right to use it in accordance with the terms hereof.

You represent and warrant to us that: (a) You will use each Unit for business purposes only and not for personal, family or household use. (b) You will provide all financial information and reporting as we may reasonably require. (c) All credit, financial and other information submitted by you or on your behalf to us in connection with this Lease is and shall be true, correct and complete. (d) You will not change your name, principal place of business or primary residence and, if you are a business entity, your state of formation or form of business organization (including by merger, consolidation, reincorporation or restructure) without prior written notice to us. (e) We may share any of your information provided by you, or gathered by us, with any affiliate of ours that has or may extend credit to you. (f) You will not assign this Lease or any right or obligation under it without our prior written consent. (g) In the event any Unit is equipped with a Unit monitoring system such as Cat® Product Link, you agree not to remove, disable or impair the Unit monitoring system. You agree to permit Caterpillar Inc. and/or its subsidiaries or affiliates, including us (collectively "Caterpillar"), and/or Caterpillar dealers to access data concerning the Unit, its condition and its operation transmitted from the monitoring system. The information may be used: (1) to administer, implement and enforce the terms of this Lease (including any addendum hereto), (2) to recover the Unit if necessary, and/or (3) to improve or manage Caterpillar's products and services. You agree that information transmitted may include, among other things, the serial number, VIN, location, and operational and other data, including but not limited to fault codes, emissions data, fuel usage, service meter hours, software and hardware version numbers, and installed attachments.

You agree that messages regarding active transactions you have with us may be delivered by telephone call (whether prerecorded voice or autodialed or not) or sent via text message or SMS (whether autodialed / texted or not), or message sent through a social media or similar platform, to any landline or mobile phone number submitted in connection with the credit application process or subsequently as a business contact number for you. You agree to update your business contact information, including any mobile number submitted as a contact, with us if it changes during the duration of this Lease. You understand and agree that collections messaging may occur, even if you have registered certain preferences regarding a mobile number that is also a business contact number.

Caterpillar publishes its Data Governance Statement ("Data Governance Statement") covering matters relating to data collected by Caterpillar, including geolocation and operational data relating to equipment or owners or operators of the Units. In addition, Caterpillar's Global Data Privacy Statement ("Privacy Statement") describes how Caterpillar collects, processes and shares information that relates to an identified or identifiable individual ("Personal Information") and rights that individuals might have under applicable data privacy laws. By entering into this Lease, Lessee agrees: (1) that it has received and reviewed the Data Governance Statement online at <https://www.caterpillar.com/datagovernance> and the Privacy Statement online at <https://www.caterpillar.com/dataprivacy>; (2) to the collection, use, disclosure and sharing of information, including personal information, as set forth in the Data Governance Statement and the Privacy Statement; and (3) that it will provide any individuals access to or a copy of the Data Governance Statement and the Privacy Statement before providing the individual's information to us or our affiliates. Lessee (or individuals representing Lessee) may also authorize and/or consent to the collection, use, disclosure and sharing of information and/or Personal Information in other agreements or documents with us, our affiliates or Caterpillar dealers, and nothing contained herein shall interfere with or affect such agreements or documents in any way.

You agree, at your expense, to do any act and execute, acknowledge, authorize, deliver, file, register, and record any documents that we deem desirable in our reasonable discretion to protect our title or rights in a Unit and our rights and benefits under this Lease. You hereby irrevocably appoint us as your attorney-in-fact for the signing and filing of such documents and authorize us to delegate these limited powers.

- 18. Sanctions** None of (a) you, or any of your respective directors, officers or employees, subsidiaries, or any Guarantor, or any beneficial owner of you or any Guarantor, or any person holding a controlling interest in you or any Guarantor (each, a "Relevant Person"), or (b) to your knowledge, having made reasonable enquiries, any agent of yours that will act in any capacity in connection with or benefit from this Lease (including any addendum hereto) and the leasing hereunder, is currently or at any time a Sanctioned Person.

"Sanctioned Person" means, at any time, (I) a person listed in any sanctions-related list of designated persons maintained by the U.S. Department of the Treasury, the U.S. Department of Commerce, the U.S. Department of State, or by the United Nations Security Council, the European Union, or any EU member state, or (II) any person owned or controlled by any such person or persons in aggregate.

No Unit or other proceeds received under the terms of this Lease will be used by you or any Guarantor, or any other Relevant Person, or to your knowledge, having made reasonable enquiries, by any of your agents, sublessees, or other users of the Unit, in violation of, or which shall cause us or our affiliates to be in violation of, any applicable laws, rules, or regulations relating to (A) bribery or corruption, (B) anti-money

laundering, (C) terrorism, (D) economic or financial sanctions, or (E) trade embargoes.

- 19. Assignment; Counterparts** We may assign, sell or encumber all or any part of this Lease, the Rent, and the Units with or without notice to you. THE RIGHTS OF ANY SUCH ASSIGNEE WILL NOT BE SUBJECT TO ANY DEFENSE, COUNTERCLAIM OR SET OFF WHICH YOU MAY HAVE AGAINST US. If requested by us, you will assist us in the assignment of any of our rights under this Lease. If requested by us, you will also sign a notice of assignment in a form approved by us. If notified by us, you will make all payments due under this Lease to the party designated in the notice without offset or deduction. In connection with any potential or actual assignment, you consent to the sharing of your credit file information, including personal information relating to your principals, with any potential assignee. Upon any assignment by us of our rights under this Lease, and except as may otherwise be provided herein, all references in this Lease to "Lessor", "we", "us", and "our" will mean the assignee. This Lease is for the benefit of, and is binding upon, your and our respective successors and assigns. Though multiple counterparts of this document may be signed, only the counterpart accepted, acknowledged, and certified by us on the signature page as the original will constitute original chattel paper. A photocopy or facsimile of this Lease will be legally admissible under the "best evidence rule." A signed copy of this Lease and any related document sent electronically will be treated as an original document and will be admissible as evidence thereof, and all signatures thereon will be binding as if manual signatures were personally delivered.

- 20. Effect of Waiver; Entire Agreement; Notices; Applicable Law** Our delay or omission in exercising any right or remedy will not impair such right or remedy. A delay or omission by us will not be construed as a waiver of any Event of Default. Any waiver or consent by us must be in writing. This Lease and the Lease Documents completely state our and your rights and supersede all prior agreements with respect to a Unit. All notices must be in writing, addressed to the other party at the address stated on the front of this Lease or at such other address as may be furnished in writing. This Lease is governed by and construed under the laws of the State of Tennessee, without giving effect to the conflict-of-laws principles. You consent to the jurisdiction of any state or federal court located within the State of Tennessee. **THE PARTIES WAIVE THE RIGHT TO TRIAL BY JURY IN ANY ACTION ARISING OUT OF OR RELATED TO THIS LEASE, THE OBLIGATIONS, OR THE UNITS.**

- 21. No Agency; Modification of Lease; Miscellaneous** No person or entity, including, without limitation, the supplier or the manufacturer of the Units, is authorized to act as our agent regarding this Lease. No waiver, modification, or change in this Lease will bind us unless provided by us in writing. Oral agreements are not binding. You agree that we may correct patent errors in this Lease and the Lease Documents and fill in blanks including for example correcting or filling in serial numbers, VIN numbers, and dates. Headings in this Lease are inserted for convenience only. Headings do not affect the meaning or interpretation of this Lease. If a provision of this Lease is invalid under any law, it shall be deemed omitted. Any such omission will not invalidate the remaining provisions. To the extent any payment due us under this Lease is deemed to be usurious, the payment obligation shall be amended and limited to the maximum lawful amount. All obligations under this Lease survive the expiration or termination of the Lease if necessary to give full effect to the terms of this Lease.

NON-APPROPRIATIONS ADDENDUM TO TAX LEASE
Contract Number 001-70100732



PARTIES

LESSOR ("we", "us" or "our"):

CATERPILLAR FINANCIAL SERVICES CORPORATION
2120 West End Avenue
Nashville, TN 37203

LESSEE ("you" or "your"):

NOTTOWAY COUNTY
PO BOX 92
NOTTOWAY, VA 23955

We and you agree to add the following paragraph to the Lease:

You represent and warrant to us that you (i) have sufficient appropriations or other funds available to pay all amounts due hereunder for the current fiscal year and (ii) reasonably believe that funds can be obtained sufficient to make all rental payments during the term of the Lease. You hereby covenant that you will do all things reasonably within your power to obtain funds from which the rental payments may be made, including (i) providing for such payments to the extent necessary in each budget submitted for the purpose of obtaining funding and (ii) using your *bona fide* best efforts to have such portion of the budget approved. It is your intent to make rental payments for the full term of this Lease if funds are available therefor, and you represent that the use of the Units is essential to your proper, efficient and economic operation. In the event no funds or insufficient funds are appropriated and budgeted or are otherwise not available in any fiscal year for rental payments due under this Lease, then you will immediately notify us of such occurrence and this Lease will terminate on the last day of the fiscal year for which appropriations were received. You will not incur any penalty or expense as a result of any such termination of this Lease, and you will have no obligation to make rental payments with respect to the remainder of the Lease, but you will be obligated to pay rental payments to the extent funds shall have been appropriated and budgeted or are otherwise available. In the event of such termination, you agree to return the Units to us pursuant to Section 15 of this Lease, and we will have all legal and equitable rights and remedies to take possession of the Units. Notwithstanding the foregoing, you agree that you will not cancel this Lease if any funds are appropriated for the acquisition, retention or operation of the Units or other equipment performing functions similar to the Units.

SIGNATURES

LESSOR

CATERPILLAR FINANCIAL SERVICES CORPORATION

Signature _____

Name (Print) _____

Title _____

Date _____

LESSEE

NOTTOWAY COUNTY

Signature _____

Name (Print) _____

Title _____

Date _____

Purchase Agreement
Contract Number 001-70100732



This Purchase Agreement is between **CARTER MACHINERY COMPANY, INCORPORATED** ("Vendor") and **Caterpillar Financial Services Corporation** ("Cat Financial"). Vendor agrees to sell to Cat Financial and Cat Financial agrees to buy from Vendor the equipment described below (the "Unit(s)"), subject to the terms and conditions set forth below and on the reverse side hereof.

<u>Description of Unit(s)</u>	<u>Serial#</u>	<u>VIN #</u>	<u>Freight</u>	<u>Total Price</u>
(1) 320-07GC CATERPILLAR Hydraulic Excavator	LKS20375		\$	\$289,697.00

Lessee:
NOTTOWAY COUNTY
PO BOX 92
NOTTOWAY, VA 23955

Subtotal	\$289,697.00
Federal Excise Tax	\$0.00
Other Tax	\$0.00
Total Purchase Price	\$289,697.00
Unit(s) Delivery Point:	
349 LIVESTOCK RD	
BLACKSTONE, VA 23824	

See next page for additional terms and conditions.

SIGNATURES

CATERPILLAR FINANCIAL SERVICES CORPORATION

CARTER MACHINERY COMPANY, INCORPORATED

Signature _____

Signature _____

Name (Print) _____

Name (Print) _____

Title _____

Title _____

Date _____

Date _____

1. The lessee named on the front hereof (the "Lessee") has selected the Unit(s), instructed Cat Financial to purchase the Unit(s) from Vendor, and agreed to lease the Unit(s) from Cat Financial.
2. Cat Financial (or its assignee) will have no obligation hereunder (and any sums previously paid by Cat Financial to Vendor with respect to the Unit(s) shall be promptly refunded to Cat Financial) unless (a) all of the conditions set forth in Section 1.3 (if a master lease agreement) or Section 1 (if a non-master lease agreement) of the lease with the Lessee covering the Unit(s) have been timely fulfilled and (b) the Lessee has not communicated to Cat Financial (or its assignee), prior to "Delivery" (as hereinafter defined) of the Unit(s), an intent not to lease the Unit(s) from Cat Financial. All conditions specified in this paragraph shall be deemed timely fulfilled unless prior to Delivery of the Unit(s), Cat Financial (or its assignee) shall notify Vendor to the contrary in writing, which shall include fax or email. "Delivery" shall mean the later of the time (a) Cat Financial executes this Purchase Agreement or (b) the Lessee or its agent takes control and/or physical possession of the Unit(s).
3. Upon timely satisfaction of the conditions specified in Paragraph 2 above, ownership, title and risk of loss to the Unit(s) shall transfer to Cat Financial (or its assignee) upon Delivery of the Unit(s).
4. Vendor warrants that (a) upon Delivery of the Unit(s), Cat Financial (or its assignee) will be the owner of and have absolute title to the Unit(s) free and clear of all claims, liens, security interests and encumbrances and the description of the Unit(s) set forth herein is correct and (b) the Unit Transaction Price set forth on the front hereof for each unit of Unit(s) leased under a lease is equal to such Unit(s)'s fair market value.
5. Vendor shall forever warrant and defend the sale of the Unit(s) to Cat Financial (or its assignee), its successors and assigns, against any person claiming an interest in the Unit(s).
6. Provided that no event of default exists under any agreement between Lessee and Cat Financial and upon timely satisfaction of the conditions specified in Paragraph 2 above, and unless otherwise agreed to in this Purchase Agreement, Cat Financial (or its assignee) shall pay Vendor the total Purchase Price set forth on the front hereof for the Unit(s) within three business days following (a) the receipt and approval by Cat Financial of all documentation deemed necessary by Cat Financial in connection with the lease transaction and (b) all credit conditions have been satisfied.
7. Vendor shall deliver the Unit(s) to the Lessee at the delivery point set forth on the front hereof.
8. This Purchase Agreement may be assigned by Cat Financial to a third party. Vendor hereby consents to any such assignment.
9. This Purchase Agreement shall become effective only upon execution by Cat Financial.

GOVERNMENTAL ENTITY RESOLUTION TO LEASE, PURCHASE AND/OR FINANCE

WHEREAS, the laws of the State of Virginia (the "State") authorize NOTTOWAY COUNTY (the "Governmental Entity"), a duly organized political subdivision, municipal corporation or similar public entity of the State, to purchase, acquire and lease personal property for the benefit of the Governmental Entity and its inhabitants and to enter into any necessary contracts; and

the Governmental Entity wants to lease, purchase and/or finance equipment ("Equipment") from **Caterpillar Financial Services Corporation** and/or an authorized Caterpillar dealer ("**Caterpillar**") by entering into certain contracts or related documents (the "**Agreement**") with Caterpillar; and

the form of the Agreement has been presented to the governing body of the Governmental Entity at this meeting.

RESOLVED, that: (i) the Agreement, including all schedules and exhibits attached to the Agreement, is approved in substantially the form presented at the meeting, with any Approved Changes (as defined below), (ii) the Governmental Entity enter into the Agreement with Caterpillar and (iii) the Agreement is adopted as a binding obligation of the Governmental Entity; and

that changes may later be made to the Agreement if the changes are approved by the Governmental Entity's counsel or members of the governing body of the Governmental Entity signing the Agreement (the "**Approved Changes**") and that the signing of the Agreement and any related documents is conclusive evidence of the approval of the changes; and

that the persons listed below, who are the incumbent officers of the Governmental Entity (the "**Authorized Persons**"):

[PLEASE INSERT NAME AND TITLE OF EACH AUTHORIZED PERSON BELOW]

Name (Print or Type)	Title (Print or Type)
_____	_____
_____	_____
_____	_____

be, and each is, authorized, directed and empowered, on behalf of the Governmental Entity, to (i) sign and deliver to Caterpillar, and its successors and assigns, the Agreement and any related documents, and (ii) take or cause to be taken all actions he/she deems necessary or advisable to acquire the Equipment, including the signing and delivery of the Agreement and related documents; and

that the signatory below is authorized to attest to these resolutions and affix the seal of the Governmental Entity to the Agreement, these resolutions, and any related documents; and

that nothing in these resolutions, the Agreement or any other document imposes a pecuniary liability or charge upon the general credit of the Governmental Entity or against its taxing power, except to the extent that the payments payable under the Agreement are special limited obligations of the Governmental Entity as provided in the Agreement; and

that a breach of these resolutions, the Agreement or any related document will not impose any pecuniary liability upon the Governmental Entity or any charge upon its general credit or against its taxing power, except to the extent that the payments payable under the Agreement are special limited obligations of the Governmental Entity as provided in the Agreement; and

that the authority granted by these resolutions will apply equally and with the same effect to the successors in office of the Authorized Persons.

I, _____, of NOTTOWAY COUNTY, certify that the resolutions above are a full, true and correct copy of resolutions of the governing body of the Governmental Entity. I also certify that the resolutions were duly and regularly passed and adopted at a meeting of the governing body of the Governmental Entity. I also certify that such meeting was duly and regularly called and held in all respects as required by law, at the Governmental Entity's office. I also certify that at such meeting, a majority of the governing body of the Governmental Entity was present and voted in favor of these resolutions.

I also certify that these resolutions are still in full force and effect and have not been amended or revoked.

IN WITNESS of these resolutions, the signatory named below executes this document on behalf of the Governmental Entity.

SIGNATURE [To be signed by authorized individual.]

Signature	_____
Title	_____
Date	_____

Opinion of Counsel

Re: Governmental Equipment Lease-Purchase Agreement (Contract Number 001-70100732) (the "Lease") Between NOTTOWAY COUNTY ("Lessee") and Caterpillar Financial Services Corporation ("Lessor")

Sir/Madam:

I am an attorney for Lessee, and in that capacity, I am familiar with the above-referenced transaction, the Lease, and all other documents pertaining to the Lease (the Lease and such other documents pertaining to the Lease being referred to as the "Lease Agreements").

Based on my examination of these and such other documents, records and papers and matters of fact and laws as I deemed to be relevant and necessary as the basis for my opinion set forth below, upon which opinion Lessor and any subsequent assignee of Lessor's interest may rely, it is my opinion that:

1. Lessee is a fully constituted political subdivision or agency duly organized and existing under the Constitution and laws of the State of Virginia (the "State"), and is authorized by such Constitution and laws (i) to enter into the transaction contemplated by the Lease Agreements and (ii) to carry out its obligations thereunder.
2. The Lease Agreements (i) have been duly authorized, executed and delivered by Lessee and (ii) constitute valid, legal and binding obligations and agreements of Lessee, enforceable against Lessee in accordance with their terms, assuming due authorization and execution thereof by Lessor.
3. No further approval, license, consent, authorization or withholding of objections is required from any federal, state or local governmental authority with respect to the entering into or performance by Lessee of the Lease Agreements and the transactions contemplated by the Lease Agreements.
4. Lessee has sufficient appropriations or other funds available to pay all amounts due under the Lease Agreements for the current fiscal year.
5. The interest payable to Lessor by Lessee under the Lease Agreements is exempt from federal income taxation pursuant to Section 103 of the Internal Revenue Code of 1986, as amended.
6. The entering into and performance of the Lease Agreements will not (i) conflict with, or constitute a breach or violation of, any judgment, consent decree, order, law, regulation, bond, indenture or lease applicable to Lessee, or (ii) result in any breach of, or constitute a default under, or result in the creation of, any lien, charge, security interest or other encumbrance upon any assets of Lessee or the Units (as defined in the Lease) pursuant to any indenture, mortgage, deed of trust, bank loan, credit agreement or other instrument to which Lessee is a party, or by which it or its assets may be bound.
7. No litigation or proceeding is pending or, to the best of my knowledge, threatened to, or which may, (a) restrain or enjoin the execution, delivery or performance by Lessee of the Lease Agreements, (b) in any way contest the validity of the Lease Agreements, (c) contest or question (i) the creation or existence of Lessee or its governing body or (ii) the authority or ability of Lessee to execute or deliver the Lease Agreements or to comply with or perform its obligations under the Lease Agreements. There is no litigation or proceeding pending or, to the best of my knowledge, threatened that seeks to or could restrain or enjoin Lessee from annually appropriating sufficient funds to pay the Lease Payments (as defined in the Lease) or other amounts contemplated by the Lease Agreements. In addition, I am not aware of any facts or circumstances which would give rise to any litigation or proceeding described in this paragraph.
8. The Units are personal property and, when subjected to use by Lessee, will not be or become fixtures under the laws of the State.
9. The authorization, approval and execution of the Lease Agreements, and all other proceedings related to the transactions contemplated by the Lease Agreements, have been performed in accordance with all applicable open meeting, public records, public bidding and all other applicable laws, rules and regulations of the State.
10. The appropriation of moneys to pay the Lease Payments coming due under the Lease and any other amounts contemplated by the Lease Agreements does not and will not result in the violation of any constitutional, statutory or other limitation relating to the manner, form or amount of indebtedness which may be incurred by Lessee.
11. The Lessor will have a perfected security interest in the Units upon the filing of an executed UCC-1 or other financing statement at the time of acceptance of the Units with the Secretary of State for the State.

SIGNATURE

NOTTOWAY COUNTY

Name(Print):	_____	Date:	_____
Signature:	_____	Address:	_____
Title:	_____		_____



CATERPILLAR INSURANCE COMPANY (CIC) SELECTION FORM

Before financing your equipment, you must arrange physical damage insurance on the equipment identified below. The insurance may be provided through an insurance agent or insurance company of your choice, provided the insurance company satisfies minimum financial requirements.

As an alternative to obtaining your own insurance, you may elect to have your equipment insured under coverage arranged by Caterpillar Insurance Services Corporation, that has been designed specifically for the purchasers of Cat® equipment.

Please complete this form if you elect to insure your equipment with Caterpillar Insurance Company (CIC).

CIC Physical Damage Insurance Policy Summary

Please note: This is only a brief description of the CIC Physical Damage Insurance Program. Contractual provisions contained in the policy will govern.

Coverage

CIC Physical Damage Insurance protects your equipment against physical damage losses, including collision, fire, theft, vandalism, upset or overturn, floods, sinking, earthquakes and other unfortunate acts of nature. The protection has been designed for owners of heavy equipment and provides superior benefits you most likely would not find in other plans.

The CIC Physical Damage Insurance does include normal exclusions. Some important exclusions are wear and tear, rust, loss of income, war, nuclear damage, and mechanical breakdown, automobiles, watercraft, waterborne shipments, tires or tubes or mobile track belts damaged by blow-out, puncture, and road damage.

Repairs

When a covered loss occurs, this plan will pay for Cat® replacement parts on all your new or used Caterpillar equipment. On all equipment from other manufacturers, the plan will pay for comparable replacement parts.

Transportation

Your CIC plan will pay for round-trip transportation of covered damaged equipment to and from your Cat dealer's repair facility, up to \$2,500 limit.

Rental Reimbursement

The plan allows for rental costs up to \$2,500 that you incur to rent similar equipment following a covered loss. You are automatically protected with up to \$100,000 of coverage for damage to the similar equipment you rent.

Claims

In the event of a total loss, the policy will pay the greatest of the following:

- The payoff value of the loan on the damaged parts or equipment as of the date of loss or
- The actual cash value of that covered property; or
- The cost of replacing that property with property of like kind and quality

The policy will pay 10% of scheduled loss, up to a \$10,000 maximum for debris removal.

The policy will pay fire department service fees up to \$5,000.

Deductible

\$1,000 Construction and Agricultural Equipment Deductibles:
\$5,000 deductible all logging Equipment

Customer Service

If you have any questions or need additional details, see your Authorized Cat Dealer or call CIC toll free at **1-800-248-4228**. You may also e-mail CIC at physicaldamage@cat.com

POLICYHOLDER DISCLOSURE

NOTICE OF TERRORISM RISK INSURANCE ACT OF 2002

(as extended by the Terrorism Risk Insurance Extension Act of 2005, and as amended in 2007)

You are hereby notified that under the Terrorism Risk Insurance Act, as amended in 2007, the definition of act of terrorism has changed. As defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury - in concurrence with the Secretary of State, and the Attorney General of the United States - to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Terrorism Risk Insurance Act, as amended in 2007. However, your policy may contain other exclusions, which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 85% of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The Terrorism Risk Insurance Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced. The portion of your premium that is attributable to coverage for terrorist acts certified under the Act is: **\$ 0.00**

APPLICATION FOR CIC PHYSICAL DAMAGE INSURANCE

Model #	Equipment Description	Serial #	VIN	Value Including Total Tax	Pymt Method-3 Total Premium	Pymt Method-1 Finance Pymt
1. 320-07GC	Caterpillar Hydraulic Excavator	LKS20375		\$289,697.00	\$14,080.00	\$288.80

Marsha Blaisdell

Marsha Blaisdell, Authorized Insurance Producer

Arranged by Caterpillar Insurance Services Corporation

I understand that the total insurance premium for 60 months will be \$14,080.00, which is \$2816.00 per year based upon the total equipment value of \$289,697.00.

- Method 1 ☐ I will finance the insurance premium, including finance charges, of \$288.80 per scheduled equipment payment. The finance charge is calculated at 8.49% per annum on the total insurance premium covering the full term of the finance agreement. By choosing Method 1 and signing this document you are agreeing to finance the insurance along with the equipment payments with Caterpillar Financial Services Corporation.
- Method 2 ☐ I desire coverage for an initial 12 month term. I will pay the \$2816.00 premium and return the payment with the signed equipment documents. Please make check payable to CIC.
- Method 3 ☐ I will pay the total premium and return the payment with the signed equipment documents. Please make check payable to CIC.
- Method 4 ☐ I decline Caterpillar Insurance. I elect to obtain my own commercial insurance on the equipment shown from an agent or insurance company of my choice.

I understand that the quote I receive is not a binder of insurance. If I elect to obtain coverage from CIC, coverage will be effective in accordance with the terms and conditions of the issued Policy and that I may terminate the coverage at any time with advance written notice.

I acknowledge that I have been notified that, under the TERRORISM RISK INSURANCE ACT of 2002 (as extended by the Terrorism Risk Insurance Extension Act of 2005), any losses caused by certified acts of terrorism under my policy will result in coverage under my policy that will be partially reimbursed by the United States as outlined in the attached policyholder disclosure notification.

I also acknowledge I have been advised that, if I accept this insurance, an appointed licensed insurance producer will receive commission compensation.

Customer Name: NOTTOWAY COUNTY

Dealer Name: CARTER MACHINERY COMPANY, INCORPORATED

Please note: If you would like a no obligation quote on your additional equipment, call 1-800-248-4228 extension 5754.

Accepted By: _____ Name (PRINT): _____

Title: _____ Date: _____

Fraud Warning:

Applicable in AL, AR, DC, LA, MD, NM, RI and WV: Any person who knowingly (or willfully)* presents a false or fraudulent claim for payment of a loss or benefit or knowingly (or willfully)* presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison. *Applies in MD Only.

Applicable in CO: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Applicable in FL and OK: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony (of the third degree)*. *Applies in FL Only.

Applicable in KS: Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

Applicable in KY, NY, OH and PA: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties (not to exceed five thousand dollars and the stated value of the claim for each such violation)*. *Applies in NY Only.

Applicable in ME, TN, VA and WA: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties (may)* include imprisonment, fines and denial of insurance benefits. *Applies in ME Only.

Applicable in NJ: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

Applicable in OR: Any person who knowingly and with intent to defraud or solicit another to defraud the insurer by submitting an application containing a false statement as to any material fact may be violating state law.

Applicable in PR: Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation by a fine of not less than five thousand dollars (\$5,000) and not more than ten thousand dollars (\$10,000), or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances [be] present, the penalty thus established may be increased to a maximum of five (5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

INSURANCE SELECTION FORM-OUTSIDE INSURANCE CARRIER

Before funding your equipment, you must arrange physical damage insurance on the equipment identified below. The insurance may be provided through an insurance agent or insurance company of your choice, provided the insurance company satisfies minimum financial requirements.

Physical Damage coverage must show that Caterpillar Financial Services Corporation has been named as loss payee for the equipment's replacement value. The deductible must be shown. Liability Coverage must be a minimum of \$1,000,000 or combined coverage for bodily injury and property damage per occurrence. Caterpillar Financial Services Corporation must be named as additional insured.

As an alternative to obtaining your own Physical Damage coverage, you may elect to have your equipment insured under coverage arranged by Caterpillar Financial Services Corporation designed specifically for the purchasers of Caterpillar equipment. If a quote is not included in your document package, please contact your Caterpillar Dealer, call **1-800-248-4228**, or e-mail PhysicalDamage@cat.com.

Please complete this form to provide contact information for your liability coverage, as well as your physical damage coverage if you did not elect Caterpillar Insurance for physical damage.

Transaction Number: 001-70100732 **Dealer Name:** CARTER MACHINERY COMPANY, INCORPORATED
Customer's Name: NOTTOWAY COUNTY
Address: PO BOX 92
NOTTOWAY, VA 23955

I have entered into the above agreement under which I am responsible for providing insurance against **ALL RISKS** of direct physical loss or damage for the actual cash value of the following equipment, subject to common exclusions such as damage caused by corrosion, rust, mechanical or electrical breakdown, etc.

Model #	Equipment Description	Serial #	VIN#	Value including Tax
1. 320-07GC	2023 Caterpillar Hydraulic Excavator	LKS20375		\$289,697.00

Insurance Agency _____ Insurance Agent's Name _____
Street Address _____
City _____ State _____ Zip _____
Agent's Phone Number _____ Fax Number _____ E-mail Address _____

TO CUSTOMER'S INSURANCE AGENT

I hereby instruct you to add Caterpillar Financial Services Corporation as a Loss Payee for physical damage and as an Additional Insured for general liability:

- ☐ To my existing policy number(s) _____, which now provide the coverage required, or
☐ To a policy or policies which you are authorized to issue in the name listed above which will provide the coverage required.

Signature _____

Name(Print) _____

Title _____

Date _____

PROCESSING OF THIS TRANSACTION MAY BE HELD PENDING RECEIPT OF THIS INFORMATION

**PLEASE FORWARD A COPY OF THE CERTIFICATE OR BINDER EVIDENCING COVERAGE TO:
CATERPILLAR FINANCIAL SERVICES CORPORATION
2120 West End Avenue
Nashville, TN 37203**

PLEASE ATTACH A COPY OF THIS NOTICE TO PROOF OF INSURANCE

CUSTOMER INFORMATION VERIFICATION
Contract Number 001-70100732



CUSTOMER INFORMATION

CHANGES TO CUSTOMER INFORMATION

Customer Name: NOTTOWAY COUNTY

Physical Address: 344 WEST COURTHOUSE RD
CREWE, VA, 23930

Mailing Address: PO BOX 92
NOTTOWAY, VA, 23955

Equipment Location: 349 LIVESTOCK RD
BLACKSTONE, VA, 23824

Business Phone: _____

E-mail Address: KTOMER@NOTTOWAY.ORG

The changes above apply to: ☐ Current Request for financing ☐ All active contracts

TAX INFORMATION

Tax Exempt** **Non-Exempt**

Asset outside the City limits Yes _____ No _____

****A Tax Exemption Certificate is required for all tax exempt customer. If you are tax exempt – please enclose a current tax exemption certificate to be returned with your documents.**

AUTO PAY INFORMATION (Checking Account Information)

- ☐ I decline Auto Pay authorization at this time
- ☐ I request and authorize Caterpillar Financial Services Corporation ("Cat Financial") to begin debiting my account for the amounts due under the contract(s) indicated below, with debits made to my account and withdrawn by Cat Financial, provided my account has sufficient collected funds to pay the debit when presented. If my financial institution dishonors any debit for any reason, Cat Financial may issue another debit in substitution for the dishonored debit and will have no liability on account of a dishonored debit. I agree that Cat Financial's rights relating to each debit will be the same as if I had personally signed a check. I agree that I will be liable to make payment promptly, including any applicable late fees, if any debit is not paid, unless Cat Financial or its agents or affiliates are directly responsible for the nonpayment. I acknowledge that I may cancel this authorization at any time by written notice to Cat Financial, which notice will be effective 10 days after receipt; however, my cancellation of this authorization does not terminate, cancel or reduce my obligations under the contract(s). I understand that Cat Financial will not notify me in advance of any withdrawal and I agree to waive all pre-notification requirements in respect of all debits drawn under this authorization. Please use the information below to set up Auto Pay on:

Bank Name

Account Name (exactly as it appears on Check)

Routing Number

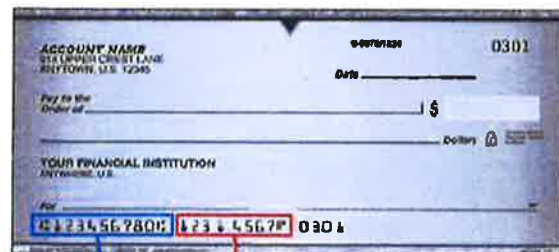
9 digits

Account Number

3-17 digits

Re-Enter Account Number

3-17 digits



Routing Number Account Number

CUSTOMER SIGNATURE

The information above has been reviewed and is accurate to the best of my knowledge. For a joint account, all account holders must sign if more than one signature is required on checks issued against the account.

Name

Title

For questions or assistance with Auto Pay, or for information about your account, please contact Customer Service, 1-800-651-0567.

CARTER MACHINERY COMPANY, INCORPORATED
1330 LYNCHBURG TPKE
SALEM, VA 24153-0618

Reference:

NOTTOWAY COUNTY

We are requesting a copy of the minutes of the appropriation meeting during which the funds for this deal were allocated.

A copy of this information is necessary to complete the documentation package and to fund the deal. Your ability to return a complete package will ensure timely payment to you.

Thank you for your assistance.

CATERPILLAR FINANCIAL SERVICES CORPORATION
DOCUMENTATION DEPARTMENT



Lease Return Conditions (Not for use with On-Highway Vehicles, Drills, Draglines, Electric Rope Shovels, Highwall Miners and Underground Equipment)

This Lease Return Conditions agreement (this "Return Agreement"), which may also be referred to as an "Application Survey," is part of and incorporated into that certain Cat Value Option, Transaction No. 4499922 (the "Lease") entered into between the Lessee and the Lessor named in the Lease. Capitalized terms used in this Return Agreement but not defined shall have the meaning ascribed to them in the Lease.

1. EQUIPMENT DESCRIPTION

Make: CATERPILLAR Model: 320-07GC Serial No.: LKS20375

Unit Configuration and Attachments: Steel Tracks, Triple Grouser Tracks (TG) // General Purpose Bucket, Thumb Hydraulic

Unit Usage & Primary Operating Environment: Standard Environment - Ag-Crop, Ag Non-Manure, Airport, Clay, Coal, Commercial, Crushed & Screened Aggregate, Dams & Bridges, Frac Sand, Landfill-Site Prep Only, Landscaping, Moving Mulch, Pipeline, Residential, Road Building, Site Development, Snow, Utilities.

If there are any changes to your Unit usage or operating environment, please communicate this change to Caterpillar Financial immediately.

2. RETURN OF UNIT / EXCESS USAGE

Lessee will notify Lessor of its intention to return the Unit at least sixty (60) days before the end of the Lease Term, and will return the Unit to the Lessor in accordance with the terms in the Lease. Lessee will be responsible for performing any loading, unloading, disassembly, reassembly, testing, inspecting, and transportation of the Unit (including all leased attachments), and will do so in a manner consistent with the manufacturer's recommendations and practices.

Total Lease Hours: 1000 Current Hours: 10 Total Allowable Unit Hours: 5010

If any Unit is returned with hours of use exceeding the Total Allowable Unit Hours (the "Excess Hours"), Lessee will pay Lessor additional rent in an amount equal the Excess Hours multiplied by \$64.17. The hours of use for the Unit shall be determined, at Lessor's option, by the hour meter attached to the Unit, the engine Electronic Control Module (ECM), or Cat® Product Link (if available).

3. RETURN CONDITIONS

A. General Condition

i. Lessee shall return the Unit in the same configuration and with all the components, accessories and attachments that were included on the Unit at the beginning of the Lease Term (including any items stated on the invoice to Lessor) regardless of operating condition, and shall not modify a Unit from its original configuration without written approval by Lessor.

ii. Lessee shall use only the manufacturer's genuine or specifically recommended replacement parts for all maintenance, repairs and overhauls. Will fit, off brand, and parts that have not been specifically recommended by the manufacturer are NOT acceptable, and Lessee will be assessed for the full cost of replacing such parts (including labor).

iii. Lessee shall operate the Unit in accordance with the manufacturer's published operation, application, loading, lubrication, and maintenance guidelines and policies; ensure all repairs, maintenance, and overhauls are performed at recommended intervals and in a manner consistent with the manufacturer's recommendations and practices; and make all warranty repairs and manufacturer recommended product updates prior to the return of the Unit.

iv. Cooling, hydraulic, power generation, power train, power transmission, air, heating, fuel, and lubrication systems may not have any damage, system leaks or be contaminated. All internal fluids and reservoirs, such as coolant, lube oil, grease, and hydraulic fluids must be filled at operating levels, all filler caps must be secured with no leaks, all filters must be new and meet or exceed manufacturer standards. Lessee must enroll Unit in a Caterpillar dealer Scheduled Oil Sampling (or comparable) program.

v. If Lessee elected to purchase and finance as part of the Lease a Cat® Customer Value Agreement, extended protection plan, and/or other similar product(s) (collectively, "Additional Products"), Lessee acknowledges that, in entering the Lease, Lessor may have relied upon Lessee maintaining such Additional Products in effect for the entirety of the Lease Term. If Lessee cancelled or terminated any Additional Products during the Lease Term, such cancellation or termination may have a negative effect on the condition of the Unit, which may result in a Condition Charge (as defined below).

B. **Cleaning.** Each Unit must be cleaned to a commercially acceptable appearance and all rust and corrosion properly removed or treated. All foreign and/or hazardous material (e.g. waste, dirt, non-OEM decals, refuse, coal, rock, limestone, cement, phosphate, concrete, asphalt, gypsum, etc.) on or adhered to the Unit must be properly removed and disposed of in accordance with all applicable federal, state and local laws and regulations.

C. **Undercarriage/Tires and Ground Engaging Tools (GET).** The wear surface in use of each individual GET item and track component (e.g., belts, links, pads, sprockets, idlers, undercarriage pins & bushings) shall be no more than 50% worn according to the manufacturer's wear specifications and guidelines. Recapped tires are not acceptable. All tires shall be the same size, type and brand (or similar quality brand if the original brand is no longer available) as the tires on the Unit when it was first delivered to Lessee. Lessee shall be charged for wear on tires, undercarriage, and GET based on the following payment schedule:

Wear %	Charge to Lessee
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0 - 50%	→ No charge
50 - 90%	→ Charge will be between 0% to 100% of estimated replacement cost depending on where the wear % falls within this range (e.g., 80% wear would result in a charge equal to 25% of the estimated replacement cost).
90 - 100%	→ 100% of estimated replacement cost

If any tire, undercarriage component, or GET component is inoperable, broken, missing, damaged, bent, leaking, cracked, includes section repairs or rated Poor, Lessee will be responsible for 100% of the estimated replacement cost regardless of its wear percentage.

D. **Electrical System.** The alternator/generator, starter, electric motors, drives, and electronic control units must operate as intended. All electrical harnesses and connections must be in functional condition and properly secured with no sectional repairs. All electronic functions and accessories, controls, monitoring systems, touch screens, gauges, cameras, internal & external lighting, senders, and switches must be fully readable and functional as originally intended. All batteries must be fully operational without any dead cells or cracked cases.

E. **Engine.** All engine components, as well as engine retarder brakes and emissions aftertreatment devices, must meet or exceed the manufacturer's minimum recommended specifications while operated under full load. This determination will be made by subjecting the engine to standard industry testing and will be conducted by an inspection agent approved by Lessor (normally the local Cat dealer).

F. **Mechanical & Hydrostatic Drive Train.** All drive train components (e.g., drive train controls, accessories, transmissions, hydrostatic drive systems, power transfer gearboxes, differentials, planetaries, swing gear boxes, and torque converters) shall operate as intended at full load with no overheating, leaks, or excessive vibrations or noise.

G. **Brakes.** All parts of the brake system (e.g., the brake controls, service brakes, parking or emergency brake, swing brake, planetary and wet brake systems) shall function as intended and operate without leaks, noise, or vibrations.

H. **Hydraulic Equipment.** All hydraulic equipment (e.g., hydraulic controls, accessories, pumps, motors, cylinders, valves, pipe/tubing and hoses) must be properly secured and operate as intended with no leaks, vibration, noise, drift, bent or damaged cylinders, excessive motor case drain, or linkage bushings/pins worn past service limits. Hydraulic cycle times must meet the manufacturer's minimum performance specifications.

I. **Air Conditioning & Heating Systems.** All air conditioning systems and components (e.g., controls, compressors, evaporators, condensers, motors, valves, lines, fittings, louvers, ducting, recirculation components and filters) must operate as intended and without leaks, noise, or vibrations.

J. **Structures, Parts, & Components.** All of the Unit's components (e.g., welds, plates, frames, tanks, beds, winches, drums, booms, sticks, buckets, blades, hitches, trunnions, articulation/oscillation joints, as well as rotating, reciprocating, pumping, compression, temperature control, reservoir, conveyance, supporting, lifting and positioning machinery) must be operating as intended and be structurally sound, without deformities, cracks, corrosion, leaks, or damage.

K. **ROPS/FOPS and Safety Items.** The cab, Roll Over Protective Structure ("ROPS"), and Falling Object Protective Structure ("FOPS") shall not be damaged or require any repair. ROPS/FOPS certification and integrity must be maintained throughout the Lease Term and must be certified upon return. All safety items (e.g., restraint devices, steps, stairways, safety rails, grab irons, walkways, catwalks, fire suppression systems, warning alarms, decals, placards, signage) shall be complete, unexpired and in working order.

L. **Sheet Metal & Plastic Surfaces.** All sheet metal and plastic surfaces shall operate as intended; be without holes, breaks, bends, abrasions, corrosion; and be in the same configuration as they were at the beginning of the Lease Term.

M. **Paint, Decals & Operator's Compartment.** The paint and decals shall not have any peeling, bubbling, mismatched shades, or otherwise be in a poor condition relative to the original paint. Non-OEM paint color, decals, or markings are not acceptable. The operator's compartment shall be free of any interior soiling, odors, trash, or debris, and the interior (e.g., dash, seats, floor covers, headliners and upholstery) shall not have any holes, tears or burns. All window glass and mirrors shall be clear and free from damage. All window frames, doors, and weather stripping shall be complete.

N. **Documents and Records.** The Unit must have all appropriate licensing and inspection certificates, permits and any other certifications necessary to operate the Unit. Lessee shall maintain complete records (including dates and hour meter readings) of all maintenance, repairs, overhauls, part purchases, fluid sample analysis reports, and service-related agreements or programs relating to the Unit. Lessee shall make such records available to Lessor for verification and review at any time during Lessee's normal business hours. Copies of these documents and records shall be made available to Lessor upon return of the Unit.

4. CONDITION ASSESSMENT & CHARGES

If, in the sole judgment of Lessor, any Unit does not meet the standards set forth in this Return Agreement, or if Lessee fails to perform its obligations set forth above, Lessee shall pay to Lessor the estimated cost to return a Unit to the condition specified in the Lease and this Return Agreement ("Condition Charge"). The Condition Charge shall be due and payable to Lessor regardless of whether the repairs and service are completed. All repair and service charges will be based upon a Caterpillar dealer's retail estimated repair costs, and will include the cost of parts and labor. All amounts owed to Lessor pursuant to the Lease and this Return Agreement (including Excess Use Charges and Condition Charges) shall be due and payable upon demand.

MINIMUM CHARGE THRESHOLD: Lessee shall not be responsible for any charges incurred in connection with this Return Agreement if the total amount of the charges does not exceed Five Hundred Dollars (\$500.00). Please note, however, that if the total amount of the charges exceeds \$500, Lessee will be responsible for the entire amount.

SIGNATURES (By signing below, you certify that you have read this Return Agreement.)

Lessee: NOTTOWAY COUNTY

Signature:

Name (Print):

Title:

Date:

Spring

CRC's MARCH ITEMS OF INTEREST

Project Highlights:

- **CRC REDO Strategy and Business Plan:** Two consultants, Timmons Group/ Mangum and Creative Economic Development Consulting, have been selected to work on the REDO project.
- **Drakes Branch SLFRF Administration:** The Town has received 4 bids and are currently reviewing these proposals.

Grant Assistance:

- CRC staff assisted the Farmville Fire Department with an application submission to FEMA's Staffing for Adequate Fire and Emergency Response (SAFER) to fund three full-time positions at the department.
- CRC staff assisted five Fire Departments and Rescue Squads - Blackstone FD, Charlotte Rescue Squad, Crewe FD, Farmville FD, and Red House VFD with application submissions to the Rescue Squad Assistance Fund (RSAF)



Senator Warner Visits Farmville!

Senator Warner visited the Town of Farmville on March 17th to highlight two ongoing projects in the CRC Region - the VATI Broadband Project and the SEED Innovation Hub project. The CRC is helping administer both of these projects.



Blackstone Armory Renovation Begins!

The Town of Blackstone is currently working with two contractors - Waco, Inc. and Hydrogeo Environmental to complete asbestos abatement and removal of an underground tank at the Harris Memorial Armory. The CRC is helping administer this project.



TC's Heart of Virginia Tour

CRC staff participated in the Tobacco Commission's (TC) Heart of Virginia Tour on March 21st that visited sites in Lunenburg and Nottoway Counties including SVCC's Occupational Technical Center (pictured). The purpose of this tour is to meet the TC's new Acting Executive Director and the Commonwealth's Deputy Secretary of Commerce and Trade, James Campos.



First of eleven homes delivered!

Piedmont Habitat for Humanity had their first modular home delivered on Andrew Street in Farmville. Piedmont Habitat is establishing eleven modular homes in three localities - Farmville, Crewe, and Keysville as part of the CRC Affordable Workforce Housing Program.



CRC VATI Broadband Project Uptick in Passings

Kinex and their contractors have seen an uptick in both passings and installs with a total of 2,081 passings and 411 installs for new customers have been completed in Lunenburg, Cumberland, and Prince Edward.



NADO Conference in Washington, D.C.

Todd Fortune, Deputy Director, attended the National Association of Development Organization (NADO) Conference in Washington, D.C. During the conference, Mr. Fortune was fortunate enough to participate in a Congressional Luncheon Briefing on Capitol Hill with Congressional staff members.

Upcoming Funding Opportunities:

Non-Profit Security Grant: Open, Closes on 4/21

VDEM Hazard Mitigation Grant Program: Open, Closes 4/28

VDOT Transportation Alternative Program (TAP): Open, Letter of Intent due 7/1

NFWF Chesapeake Bay Stewardship Fund Grant Programs: Open, Proposals due on 4/20

DHCD Community Block Grant Program: Opens in Spring 2023

VDOT Revenue Sharing Program: Opens in Spring 2023

The CRC provides free grant writing services for member localities and local non-profits.



Sales Tax Receipts

Month:	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Increase Over 2021-2022
July	107588.36	121231.59	119738.75	119805.50	120690.83	128774.69	8083.86
August	119570.72	108771.72	111302.68	119515.29	116794.72	119252.13	10541.27
September	92983.39	110451.08	117476.11	122091.00	117436.45	138059.25	31164.07
October	103664.81	111159.81	118016.05	114285.05	111775.97	127031.73	46419.83
November	107915.68	107986.65	99165.84	116034.75	135418.03	132139.29	43141.09
December	107936.91	117659.87	103607.41	119227.96	193499.17	134241.71	-16116.37
January	101171.67	116165.07	100123.03	115886.74	140082.49	130214.14	-25984.72
February	104060.27	114095.77	113476.88	133676.36	163441.35	147319.01	-42107.06
March	80922.96	111605.05	100584.68	99693.87	140849.01	130201.18	-52754.89
April	81277.50	89649.93	102785.11	96022.91	111321.01		
May	96530.38	110048.35	115003.04	134395.82	110048.35		
June	103909.74	119738.75	112162.28	127005.39	134673.80		
TOTAL:	1207532.39	1338563.64	1313441.86	1417640.64	1596031.18	1187233.13	



NOTTOWAY CARES
BUILD A BETTER SHELTER

CONTRIBUTIONS SCORECARD

NEW NOTTOWAY COUNTY ANIMAL SHELTER AND ADOPTION CENTER

CONTRIBUTIONS FROM ALL SOURCES AS OF APRIL 5, 2023

NOTTOWAY CARES

Donations	\$467,824.25
Pledges	<u>5,000.00</u>
Total donations and pledges	\$472,824.25

In-Kind donations	1,385.00
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Appraised value of donated land	75,000.00
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NOTTOWAY COUNTY

Petco Grant	7,500.00
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<u>Total Contributions - All Sources</u>	<u>\$556,709.25</u>
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L-4

BLACKSTONE VOLUNTEER FIRE DEPARTMENT

318 Church Street ♦ Blackstone, Virginia 23824-1602



April 2023

Old Business

- ❖ Radio System- RFP Closes May 31st.
- ❖ No update on Countywide Fire Code
- ❖ Tower-9 - Expected completion in October 2023
- ❖ Burn ban remains in effect till April 30th.
- ❖ Development of a Town policy concerning LED sign is still requested.
- ❖ Easter Egg Hunt was a great success! Over 250 eggs were "hidden" and it was great to see such a turnout and the happiness of many children!

Grants

- Submitted
 - OEMS- Utility Task Vehicle

New Business

- ❖ I have to work for the Council meeting and will not be able to attend, another Chief Officer should be present in my absence.
- ❖ We were awarded a grant from the Walmart Foundation in the amount of \$2000.00. We will be using this for needed equipment such as 'Stop the Bleed' kits and/or an AED.
- ❖ Our next fundraiser which is April 29th McDonald's Day followed by our Second Annual Golf Tournament for May 13th. Additionally, our annual letter campaign will be beginning shortly.
- ❖ Units stood-by during the Fort Pickett renaming. We supported the event with a Engine and First Responder unit.
- ❖ The week of April 9th was National Public Safety Telecommunicators Week, our agency provided Nottoway 911 Dispatchers with lunch, dinner and a gift basket in appreciation of their devoted service to our community.
- ❖ Our organization participated in Project MOCK but recently renamed "Every 15 minutes" at Nottoway High School. This event simulated a motor vehicle accident with an impaired driver. Jr. Chief Sellars was instrumental in the success of this event.
- ❖ Firefighter Lee Williams earned his Life Membership with 20-years of Service to the Community.
- ❖ This month we celebrate Life Member Sam Nunnally 37-years of service, Life Member J.J. Jones 28-years, FF Tyree Elder 15-years, FF Eric Nash 13-Years, Sgt Dylan Jones 8-Years and FF Dante Brown 2-years of service.

Warmest Regards,

Fire Chief

M

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5

COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: March 9, 2023

Subject: Monthly Report

Since the Board's last meeting routine meeting attendance was conducted on my part. Sporadic meetings on the budget have been held as well as related conversations. Of note, was the meeting with Secretary Lohr and others as well as the Fort Barfoot renaming ceremony.

The improvements to obtain energy efficiency continue and have turned to punch list items.

A Draft Personnel Policy Manual for staff and Board review and comment could arrive as early as the end of next week.

The solid waste study is underway with interviews with me, Superintendent Gary Easter, and all three town managers having been held.

Human Resources Coordinator Logan Presley, Interim Building Official Mike Veliky, Chairman Bowen, and I conducted interviews for the Building Official. I am able to report we have made an offer that has been accepted – verbally – and we await written confirmation. The successful candidate was the highest rated applicant and has been invited to attend the Board's meeting.

The interim solution identified and implemented to cover the duties of the part-time Comprehensive (Child) Services Act (CSA) Coordinator will no longer suffice as that person has resigned from the Department of Social Services due to personal issues. I continue consultations with DSS Director Reed and others involved in CSA to adjust to this unfortunate circumstance.

I will be happy to take any questions you might have on these or any other issues.

Thank you.

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE EMERGENCY OPERATIONS CENTER THEREOF, ON MONDAY, THE 1ST DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN
JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen calls the Nottoway County Board of Supervisors Budget Worksession to order at 6:00 p.m., provides the invocation, and then leads in the Pledge of Allegiance.

Vice Chairman Roark moves to approve the Agenda. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen states there are questions that need to be answered, and then salaries and raises will come into discussion. Those discussions will be regarding the positions rather than the employee. A personnel committee may be appointed.

Administrator Costin gives credit to Assistant Administrator Tomer who, as Finance Director/Assistant County Administrator, carried the weight of the Board's requests. The adjustments have been made as requested at the last worksession.

Assistant Administrator Tomer notes the following adjustments have been made and are reflected in tonight's handouts:

- The County Administration budget was reduced by \$30,000 to remove the amount budgeted for a compensation study.
- A slight reduction was made to the Electoral Board budget line for Officers of Election based on conversations with the Registrar. An adjustment was made to reduce the proposed salary and fringes for the Assistant Registrar, keeping that position in line with others at 5%.
- A reduction was made in salary and fringes with the removal of the Commonwealth's Attorney's two requested positions and realignment of one. Salary was kept in line with others at 5%. This created a savings in \$146,778.
- Capital expenditures for the public safety radio system and the animal shelter were removed to a capital improvements fund and plan. This is a total reduction of \$3,551,000 in those respective departments.
- A reduction was made to Children's Services Act expenditures as well as its associated revenues.
- A reduction was made to the E911 revenue and expenditures to remove the \$29,025 that was potential net gain and originally planned to be applied to the public radio system.

There were changes made based on ongoing budget information. The Commissioner of the Revenue provided an update on the personal property assessment. That figure is reflected in the revenue as well as a small amount estimated for the 15% of assessments still to do. She is reporting the PPTR at 41%.

The new building official was hired, so the accurate salary has been included for a savings of \$6,174.

A library employee has come off the County's health insurance for a savings of \$6,929.

The Sheriff's property and evidence inventory system is needed because the current system is based on a private partnership that has recently experienced some changes resulting in uncertainty. The new system is web-based and has the potential to be completely grant funded.

The budget is now balanced at \$48,331,627 which includes using general fund reserves in the amount of \$671,541 for the General Fund and \$150,000 for the waste management fund. A 2% across the board raise, which is a change from the variable 0-3% proposed raises from the last budget run, is included for only the employees under the County Administrator's supervision. This change created a savings of \$8,009.10. Those included in the direct reporting to the County Administrator are: County Administration, Emergency Services Coordinator, Animal Control, Library, Planning and Economic Development Director, and Waste Management. To reduce to 2% the County-funded positions within the offices of the Treasurer, the Commonwealth's Attorney, the Sheriff's Office, and the Commissioner's office, there would be an additional savings of \$9,642.17.

The Board discusses the effects of passing a budget that includes employee raises before knowing how the state will act on raises. The last budget run included raises at a variable 0-3% raise for those supervised by the County Administrator based on evaluations and employee achievements. Tonight's budget run includes raises at 2% across the board for those supervised by the County Administrator. The salary savings mentioned tonight are from the variable to the 2%.

Because the dip into reserves is greater than the total of all 2% raises and there are unknowns at the state level, Vice Chairman Roark proposes a budget be considered using level salaries with a goal to amend the budget once the state passes its budget. All raises would be made retroactive to July 1 provided the state does not make the raises retroactive to a different date. Chairman Bowen states that would need to be clear in any motion made.

Discussion follows on various aspects of the budget including the difference over last year's budget, the school's budget, the current amount in reserves, the ARPA fund balance, and the required landfill closeout funds. Supervisor Shekleton proceeds department by department through the expenditures looking for areas to reduce.

The Sheriff's Department has an increase to cover salaries, fringes, a new inventory system, a body camera system, and a vehicle for an increase over last year of about \$140,000. A conversation could be had to see if any of this could be deferred until next fiscal year. Chairman Bowen considers purchasing any of those items with FY23 funds, but that is not likely given the remaining funds in that department budget. The inventory system could be 100% grant funded.

Chairman Bowen turns to revenues to consider any conservative estimates. Late filing fees have been reduced due to the Board's action which covers only certain items. The sales tax is set lower than the state has projected because the projection was considerably higher than past years. The high projection could be because cost of products has risen significantly which would increase sales tax revenue. By that same measure, people may choose to spend less which would suggest the state overestimated. Vice Chairman Roark considers the possibility of raising the sales tax revenue to \$2 million.

The School Resource Officer is grant funded, but the budget reflects a fifth officer plus vehicle and equipment.

The current taxable value of real estate is \$962,104,542 after subtracting land use value and the veterans' exemption. Discussion follows on how the reassessment and collections could affect FY25.

Chairman Bowen suggests raising the revenue estimate for sales taxes to \$2 million, keep the discretionary fund at \$25,000, and reduce legal fees to \$50,000. If legal fees go over, the Board could draw the overage from the discretionary fund.

May 1, 2023

The sale of timber at the LRA could be factored in to the LRA budget. There is 100 acres plus that around the airport to consider. Interest on the LRA account was less than \$25,000 which was rolled into a CD renewal.

Chairman Bowen asks if Supervisor Shekleton knows of anyone not associated with Citizens Bank or Davenport that could educate the Board on how to generate revenue by investments. She recommends if Treasury bonds are earning a certain level of interest through a particular bank, contact someone at that institution to make a presentation. He would like the Board to consider new revenue streams.

To a question by Supervisor Shekleton regarding having cut the operational expenses as much as possible, Assistant Administrator Tomer has gone through every line and, except for the one vehicle in the Sheriff's budget, has cut all extra expenses. Administrator Costin is not aware of any other revenue opportunities outside of raising fees such as those at the landfill, but there is a solid waste study in process. Results from Phase 1 of the study may make the June meeting. Phase 2 could come by September. The study may have recommendations for reasonable rate increases. However, it could also recommend developing the other acreage which is not cheap. An option for savings is to eliminate the convenience centers, have only one transfer station, or begin an automated system with monitoring.

There is the possibility of departmental carryover funds which can be estimated and included in the next run.

The Board decides to run the budget with no raises. Once the state's budget is passed, state raise percentages would then be known and could be added retroactive to match the state's language. Sales tax revenue will be set at \$2 million. Legal fees expenditures will be set at \$50,000. Administrator Costin is directed to write a motion regarding the raises for the Board to review, and he has approval from the Board to send an informational communication to the employees. Also included in the next run will be the additional \$61,510 for the Commonwealth's Attorney's administrative position.

Chairman Bowen schedules a tentative budget worksession for May 8, 2023, at 6:00 p.m. in the EOC. He appoints Supervisor Shekleton and Supervisor Simmons to comprise a Personnel Committee with a goal of having an organizational chart with employee duties outlined ideally by December 31. They may enlist VACo's help if possible.

Supervisor Vaughn moves to adjourn. A second is provided by Vice Chairman Roark. The motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 8:00 p.m.


Chairman


Clerk

May 23, 2023

AT A CONTINUED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE EMERGENCY OPERATIONS CENTER THEREOF, ON TUESDAY, THE 23RD DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY- THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
SUSAN H. TUCKER, E911 CLERK/GIS TECH
AUBREY W. HYDE, JR., EMERG. SERVICES COORDINATOR
ANDREW R. MCROBERTS, LEGAL COUNSEL (VIRTUALLY)

Chairman Bowen called the meeting to order and reconvened at 6:00 p.m.

Vice Chairman Roark moves that the Board of Supervisors of Nottoway County, Virginia enter Closed Meeting pursuant to *Code of Virginia* § 2.2-3711(A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation.

The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes

The Board enters Closed Session at 6:01 p.m. The Board reconvenes at 6:49 p.m. with a motion from Vice Chairman Roark and a second provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes

Supervisor Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the executive meeting regarding the items discussed.

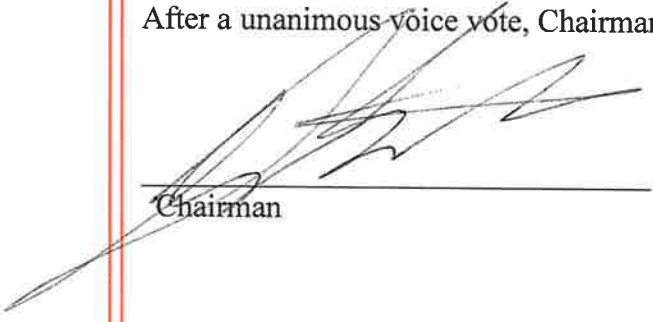
The motion receives a second from Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes

May 23, 2023

H. M. Simmons	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes

Vice Chairman Roark moves to adjourn. A second is provided by Supervisor Simmons. After a unanimous voice vote, Chairman Bowen adjourns the meeting at 6:51 p.m.



Chairman

Clerk



Nottoway County Board of Supervisors

Continued Meeting May 23, 2023, 6:00 p.m.

Nottoway County Emergency Operations Center
207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

Welcome

Call to Order/Reconvene
Invocation
Pledge of Allegiance

Chairman Bowen

Closed Session

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation.

Open Session

Closed Session Certification
Actions

Motion to Adjourn



Nottoway County Board of Supervisors

Budget Worksession - May 1, 2023, 6:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Chairman Bowen

Call to Order

Invocation

Pledge of Allegiance

B. Approval of the Agenda

C. Budget Status

Ted Costin, County Administrator

Katy Tomer, Assistant County Administrator

D. Comments from Members of the Board

Vice Chairman Roark

Supervisor Simmons

Supervisor Vaughn

Supervisor Shekleton

Chairman Bowen

Motion to Adjourn



Nottoway County Board of Supervisors

Budget Worksession - May 11, 2023, 6:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Chairman Bowen

Call to Order

Invocation

Pledge of Allegiance

B. Approval of the Agenda

C. Role of Elected Officials in Emergency Mgt.

Donna Pletch, VDEM

D. Review of Nottoway County Draft EOP

Buddy Hyde, Emer. Services Coordinator

E. Review of May 18 Draft Agenda

Ted Costin, County Administrator

F. Comments from Members of the Board

Vice Chairman Roark

Supervisor Simmons

Supervisor Vaughn

Supervisor Shekleton

Chairman Bowen

Motion to Adjourn

May 18, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 18TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR
HEATHER H. LOCKERMAN, LEGAL COUNSEL

Chairman Bowen calls the meeting to order at 7:00 p.m.

Pastor Kevin Jones, Sr., Liberty Baptist Church, Amelia, provides the invocation. Chairman Bowen leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Administrator Costin asks to add one item to the Closed Meeting: §2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation. Vice Chairman Roark would like to add to New Business: Comprehensive Plan. Vice Chairman Roark moves to approve the agenda with the stated amendments. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of the Minutes: Minutes are presented from the Board worksessions held March 13, 2023; April 13, 2023; April 17, 2023; May 1, 2023; and the regular Board meeting held April 20, 2023. Supervisor Vaughn moves to approve the minutes as presented. The motion receives a second from Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen begins the Delegations from the Public.

1 – Sonny Abbott: Asks for further information defining “cap” as it relates to a change in solar language in the draft Comprehensive Plan. He questions the estimated number of panels or acres necessary to produce the “cap” level of electricity. He expresses sadness at Assistant Administrator Tomer’s leaving and questions the reasons behind her decision.

Chairman Bowen briefly explains that the Comprehensive Plan is a living document and that the cap would fluctuate depending on population. Mr. Abbott states there must be a measure of what is produced in the entire county.

2 – Kevin Jones, Sr.: Supports the school system and is disheartened by the newspaper’s report of Vice Chairman Roark’s attack on the school Superintendent. He supports someone in administration wanting to further their education. He encourages everyone to stay in their lane.

3 – Sue Yeatts: Will miss Assistant Administrator Tomer. She encourages citizens to vote this November. She presents several concerns with Supervisor Simmons and calls for her censure.

The Board holds the following Public Hearings:

1 – VDOT Secondary Six Year Plan: Administrator Costin recommends turning this over to Ms. Bryant. No one signed up in advance to speak during the Public Hearing. Dianna Bryant, Assistant Residency Administrator reviews the allocations for the Fiscal Years 2024 through 2029 Secondary Six Year Plan. The estimated allocations for FY24 include \$33,435 of telefees and \$77,079 of unpaved funds. Included in the plan are

Route 610, Custis Street – approximately 500' estimated to cost \$5,000
Route 636, Reservation Road – approximately 700' estimated to cost \$5,000
Route 647, Jennings Ordinary Road – fully funded and estimated at \$53,000
Route 684, Crystal Lake Road – estimated to cost \$80,000
Route 655, Williamson Road Intersection Study – need to obtain right of way to build
Route 655, Williamson Road – estimated to cost \$118,000 with construction in 2026
Route 686, Barnes Lane – estimated to cost \$78,000 with construction in 2029
Route 652, Hawthorne Drive – estimated to cost \$67,367 with construction in 2029
Route 685, Piper Lane – estimated to cost \$68,853 with construction in 2030

Vice Chairman Roark moves to open the Secondary Six Year Plan Public Hearing. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

With no one wishing to speak either for or against, Supervisor Vaughn moves to close the Public Hearing. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Vice Chairman Roark makes a motion to approve the Secondary Six-Year Plan as presented. The motion received a second from Supervisor Simmons. Following a voice vote the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Special Exception – Sullivan: Gregg Zody, Planning and Economic Development Director, presents the details of tonight's Public Hearing for a Special Exception request by Brandon Adams to place a doublewide manufactured home on a 9.5-acre parcel in a Rural Residential District near Lone Pine Road and Rocky Ford Road. It comports with the Comprehensive Plan as it is residential. Staff recommends approval with the following conditions:

1. This special exception is granted for the placement of a double-wide manufactured home.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.

3. Secure driveway permit from the Virginia Department of Transportation as required, if required.
4. Will need VDOH-approved well and septic permit prior to construction.

The Planning Commission voted unanimously to recommend approval to the Board.

Supervisor Vaughn moves to open the Public Hearing. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

With no one to speak either for or against the request, Supervisor Shekleton moves to close the Public Hearing. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to approve the Special Exception request. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board receives the following Department reports:

1 – Highway Department: Dianna Bryant, Assistant Residency Administrator, is present and reports to the Board. The Tyler Road, Route 619, project has finished early and will re-open Friday. Someone requested a safety study for Bible Way Road that was part of the Tyler Road detour. Signs were recommended and are going up. The Route 611 project is on schedule for June or July depending on the utility work being completed. The rehabilitation on Agnew Street began May 2 and was completed May 5. There is an upcoming pipe rehabilitation project for Business 460. The Route 46 bridge is closed and detour signs are in place. Work is currently being done in response to the structure report. Highway mowing is complete, and secondary route mowing has begun. The surface treatment schedule is complete. All of the concrete work is complete and the upright posts are installed for the signal rebuild in Crewe; this is on schedule.

Administrator Costin thanks Ms. Bryant for quick action on the speed study on Bible Way Road. Ms. Bryant adds that Bible Way has a statutory speed limit, so the speed limit will not be reduced, but signage will be added.

2 – Solid Waste: Revised March 2023 Nottoway County Sanitary Landfill waste report: an average of 48.16 tons of waste per day received. April 2023 Nottoway County Sanitary Landfill waste report: an average of 58.19 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: April 2023 report; 27 building permits issued for \$10,013.92 in permit fees with \$5,506,950.00 in construction value.

4 – Animal Control: April 2023 report; 106 animal control calls; 3 summons issued; 0 convictions; 12 compliance notifications.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: No report provided.

7 – Nottoway County School Board: Agenda of the regular meetings of the Nottoway County School Board held on April 13, 2023 and May 11, 2023; minutes of the regular meetings of the Nottoway County School Board held on March 8, 2023 and April 13, 2023. Dr. Grimes is present and speaks to the busy times at year’s end. Graduation will be held Saturday, June 3, 2023. She expresses appreciation for the invaluable partnership with the Sheriff’s Department and provides a recent incident that speaks to that. She thanks the Principals and Assistant Principals, the disciplinarians in any incident. The Schools’ Code of Conduct is open to the public. Words matter, and many choose to highlight the negative whereas she chooses to highlight the positive. God is still on the throne, and He makes no mistakes. Her faith guides her in giving hope and grace for the children to grow and learn. She congratulates Assistant Administrator Tomer on a job well done; she will be missed.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator’s Report for May 2023; agenda for the Fire & EMS Working Group Planning Meeting held May 2, 2023. Mr. Hyde notes that he has been busy with grants this month. The Fire & EMS Working Group continued its work on strategic planning. The four emergency agencies are working on a recruitment and retention campaign. Hurricane season is June to November, and a recent webinar suggests this year will be similar to last year with approximately 14 named storms, 6 of those becoming hurricanes, and 3 being significant. A regional grant is finished and will allow for the purchase of a shelter support trailer. Once everything is finalized, the purchase will go through Irby Equipment Sales.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for April 2023; CRC Comprehensive Plan Update – May 9, 2023. Mr. Zody asks to defer his Comprehensive Plan comments to the appropriate agenda item. He attended a two-day workshop via Zoom put on by the Solar Technical Advisory Committee. The workshop was entitled Best Management Practices to Minimize Impacts of Solar Farms on Landscape Hydrology and Water Quality.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report. The Sheriff thanks Assistant County Administrator Tomer, she has been great to work with and will be missed.

3 – Ellen F. Myatt, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth’s Attorney: Nothing to report.

The Board considers the following unfinished business.

1 – Appointment – Recommendations for BZA: Administrator Costin mentions an ad was run in the paper to solicit interested citizens with one response. In the interim, though, Supervisor Simmons has identified someone.

Supervisor Simmons moves that Rick Payne of W. Virginia Avenue, Crewe, be appointed to the Board of Zoning Appeals to represent District 3. Vice Chairman Roark provides a second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – VA250 Committee Funding Request: Mr. Zody presents a request for \$2,500 for the VA250 activities. With each of the three towns approving a \$2,500 donation, the County's funds would complete the necessary \$10,000 for signage. Chairman Bowen recognizes Peggy Figlar of the Historical Society for her hard work on this project.

Supervisor Vaughn moves to approve \$2,500 in support of the marketing and promotion of the 250th anniversary of the American Revolution. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

3 – Animal Shelter Update: Administrator Costin speaks to the May 3rd pre-bid conference. While the meeting was not mandatory, two firms attended. The meeting was followed by a site visit. One firm indicated it would not bid, but two more are interested. Bids will be opened Thursday, May 25th at 2 p.m. Also of note is a received update from the Department of Environmental Quality with some needed checklist items. County staff and RRMM are addressing those.

The Board considers the following new business:

1 – Emergency Operations Plan: Mr. Hyde notes that this is the third plan he has had opportunity to work on since his arrival, and this is the long-anticipated moment for the EOP. He appreciates the good meeting last week with the Board and VDEM presenting the Board's role in an emergency. The new EOP is packed with information and is a large reference document to be used during any event.

Administrator Costin adds that input was gathered from the school system, Social Services, all the first responder agencies, VDOT, Forestry, the Extension office, as well as a civic group. The EOP has captured lessons learned from events such as the local ice storm and recent national train derailments, so it is a very current and up-to-date plan. Staff recommends adoption to replace the one from 2016.

Chairman Bowen appreciates the hard work and input from the community. Vice Chairman Roark moves to approve the Emergency Operations Plan. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Mr. Hyde adds that he will miss working with Assistant Administrator Tomer. She was raised by someone in the fire department and has a natural understanding of Fire & EMS. He wishes her the best and hopes she will not be a stranger. Chairman Bowen leads everyone in a round of applause for Assistant Administrator Tomer.

2 – Set Date/Place/Time – FY 2024 Budget Public Hearing: Assistant Administrator Tomer begins by noting the fiscal 2023-2024 budget, which begins July 1, 2023, totals \$48,025,765.00. It has been balanced using \$40,027 of the General Fund reserves specifically for the Landfill. The first phase of the Solid Waste Study could offer opportunities to avoid use of those reserves.

There are no proposed tax rate increases. The rates are as follows:

- Real Estate - \$0.48 per \$100.00 valuation.
- Tangible Personal Property on passenger vehicles to include trucks, cars, motorcycles, mopeds, RV's & camper trailers (excepting household & kitchen

furniture and single wide manufactured (mobile) homes, boats or other watercraft used for business or pleasure) - \$3.15 per \$100.00 valuation.

- Tangible Personal Property on business property, utility trailers, transfer trucks, & boats - \$3.75 per \$100.00 valuation.
- Manufactured (Mobile) Homes - \$0.48 per \$100.00 valuation.
- Machinery & Tools - \$1.35 per \$100.00 valuation.
- General County Purposes - Merchant's Capital - \$0.00 per \$100.00 valuation.
- Farm Machinery, Implements or Equipment - \$0.00 per \$100.00 valuation.
- Motor Vehicles Specially Equipped to provide Transportation for Physically Handicapped Individuals - \$2.35 per \$100.00 valuation.
- Aircraft - \$1.00 per \$100.00 valuation.
- Emergency Services volunteers - one vehicle - \$1.00 per \$100.00 valuation

The PPTR has been calculated by the Commissioner of the Revenue to be 41%. The Commonwealth's reimbursement to the locality remains at \$1,049,790. The Commissioner and her staff are nearing completion of the personal property assessments and hope to have the amount of gain from the PPTR drop from 45% to 41% prior to the public hearing.

There is an ordinance being proposed alongside the budget that increases the Courthouse Security Fee from \$10 to \$20.

There is a reduction in revenue from the reduction of late filing penalties as a result of Board action to waive those penalties on passenger vehicles. The penalty will still be assessed on aircraft, business property, mobile homes, and machinery & tools.

There is a notable increase in local sales & use tax over the more conservative estimate originally budgeted.

There is a projected increase in revenue from Use of Money. Based on financial advice from the County's financial advisors, there is a plan to develop new methods of investment of County funds.

There was an effort to budget up front several successful annual grants in hopes of avoiding so many budget adjustments throughout the fiscal year. Examples: the LEMPG grant, Byrne Justice and DMV grants for the Sheriff, and the Imagination Library funding. Included is a successful ARPA grant award for the Sheriff's Office for \$260,000.

The total local appropriation to schools is currently budgeted at \$5,739,282. This consists of a required local effort and match at \$5,458,424 and an ANTC contribution of \$280,858. The ANTC contribution is \$124,000 over FY23. The average daily membership used for budgeting purposes for FY24 is 1,725. The previous school year ended with an ADM of 1,717.

The LRA fund is balanced using \$195,000 from the land sale reserves. There is budgeted an increase in the expected interest income. There are ongoing discussions with the LRA property manager about the future and best use of certain LRA properties.

The Piedmont Alternative School is new in revenues and expenditures as the Board recently took formal action to appropriate these funds formerly budgeted through ANTC. This will now be a recurring fund in the County's annual budget.

The Landfill revenue estimates have been adjusted according to the FY23 collections, and they have proven to be lower than anticipated. One of the larger accounts was lost early in FY23.

The large increase in the Planning Fund is directly related to a Town of Blackstone request for financial assistance in a weatherization project. This is reflected in revenue and expenditure.

The Board made the decision to remove all proposed salary increases from the budget and declared a minimum of 2% across the board once the state budget has been decided. There will need to be an additional appropriation at that time.

May 18, 2023

The expenditures were balanced using expected carryovers from FY23 which plays out in numerous departmental budgets.

The Board's discretionary fund has been set at \$25,000.

There is a plan to lease a replacement vehicle for the County van. This annual lease payment has been placed in the County Administration budget.

Legal services were budgeted at \$50,000 at the request of the Board with the expectation of the Board keeping a closer eye on these expenses.

The audit fees reflect the new contract for services with Robinson, Farmer, Cox Associates as well as the expense related to the Treasurer's turnover audit.

The remaining expense of the real estate assessment has been budgeted at \$125,000.

The Registrar requested a salary increase for the Deputy Registrar in excess of the State Board of Election's 5%. The Board directed to reduce that.

The Commonwealth's Attorney requested a realignment of her current Administrative Assistant as well as two new positions: one additional attorney and another Administrative Assistant. The Board directed to include the realignment of the current Administrative Assistant and the hiring of the additional Administrative Assistant. The related expense was \$61,510.

The Sheriff's budget includes funds for a full replacement of their body camera system, a new property and evidence inventory system, and other police supplies. This is being funded by an ARPA grant. The Sheriff requested two new vehicles; the Board directed to reduce this to one. The notable reduction in Dispatch is due to the completion of the installation of a third dispatch terminal in FY23. There is a notable increase in the School Resource Officer budget with a fifth resource officer's salary and fringes budgeted for FY24 which includes supplies, vehicle, etc.

Emergency Services Coordinator has additional lines budgeted included line of duty coverage, contracted services for the EOC, telephones for the EOC, personal protective equipment for the coordinator, supplies for the emergency shelter support trailer, and funds to assist with recruitment and retention.

The \$1,800 budgeted for Medflight was removed. Virginia State Police are now providing additional support for that program.

There is an 8% funding increase included for volunteer fire services. This was a mutually agreed upon increase. Additionally, there is \$5,000 budgeted for the specialized maintenance for the new Blackstone Fire aerial vehicle.

There's an approximate 20% funding increase for the Burkeville Volunteer Rescue Squad as a result of their request for additional funding to offset rising operational expenses.

There's a new budget line under Correction and Detention for the annual payment of the ABM energy and security project. The County made a \$25,000 down payment in the current fiscal year and will be obligated to an estimated \$42,000 annual payment for the next ten years.

There is money budgeted for Animal Control for regularly scheduled part time help which was put in place in FY23.

There's a new line added for property insurance to show the expense broken out for transparency.

The General Properties budget was reduced based on the Board's direction to aid in balancing the budget.

The annual contribution for Crossroads Community Service Board remains at \$42,000.

The FY24 contribution to STEPS has been increased to \$35,939 to include a \$15,000 request for contributions toward their domestic violence efforts.

The Public Assistance budget reflects double legal fee expenses and increased travel-related expenses as they plan to fill vacant positions that will require job training. There is funding for modifications to the current DSS office space to accommodate the need for additional space. This project was recently authorized by this Board to be completed using FY23 funds. FY24 funding was left in place as Director Reed has recently presented her need for additional space. Should there be a plan to accommodate that, the funding will be there to assist. There is a plan in place for DSS to lease a vehicle, and an annual payment has been included in the budget.

The annual contribution for Piedmont Senior Resources remains at \$17,857. The Child Services Act Coordinator position has been proposed as Full Time for FY24. Caseloads continue to increase, and the need for this full-time position has been expressed by DSS staff. The budget includes the full-time salary of \$37,440 and associated fringes.

The contribution to the Southside Virginia Community College is slightly decreased at \$6,167.

The Debt Service budget contains annual principal and interest on two school bonds as well as interest payment on proposed debt service on capital County projects: the Animal Shelter and the Public Safety Radio system.

Recreation, Culture, and Transportation includes the annual \$2,000 contribution to the three towns for recreation. The annual Crossroads dues remain at \$4,500 and the Blackstone Area Bus contribution remains at \$14,840. There is a new contribution proposed for the Town of Blackstone Juneteenth Committee for \$5,000.

There were three requests from non-governmental agencies that were removed to aid in balancing the budget: Heart of Virginia Free Clinic, Piedmont Area Veterans Council, and Piedmont Habitat for Humanity.

The Community Development budget includes annual dues to the Commonwealth Regional Council of \$19,000. The Economic Development budget includes \$25,000 for efforts toward expansion of the County Economic Development as well as the annual contribution to the Longwood Small Business Development Center for \$5,488. The annual payment to the Tobacco Commission for the UAV Pro TROF loan has been included for \$16,014. The annual contribution to the Piedmont Soil & Water Conservation District remains at \$8,500.

The LRA budget contains funding in each department for much-needed facility and/or grounds improvements. Repairs and maintenance: \$50,000 for commercial residential and commercial tenant properties. \$125,000 for the Lodge buildings; \$25,000 for the Officer's Club; \$15,000 for the Bowling Alley; \$10,000 for the Small Business Incubator; and \$20,000 for the Campground. Another \$25,000 has been allocated to aid the LRA economic development efforts.

There is carryover savings used to offset FY24 expenses where possible for Solid Waste Management. The budget includes twelve monthly lease payments for three pieces of equipment as well as a nominal amount for any other unexpected repairs. There is a large reduction in the budgeted leachate amount. Annual engineering expenses have been budgeted. No replacement waste containers have been budgeted so as to reduce the reserves required to balance the fund. The lease payment for the S. Genito Road Convenience Center remains at \$4,000. The second phase of the Solid Waste Study has been budgeted at \$20,000.

Chairman Bowen thanks Assistant Administrator Tomer for the extensive and transparent report. He also thanks Supervisor Shekleton for her financial expertise and ideas on the budget.

Administrator Costin suggests a public hearing for June 1 which provides a week to make adjustments before possible adoption at the regular meeting on June 15. A balanced budget must be adopted before July 1.

Vice Chairman Roark moves to authorize the advertisement of a public hearing on the proposed Nottoway County budget for Fiscal Year 2023-2024 and tax levies, as presented, and to be held on June 1, 2023 at 7:00 p.m. in the General District Courtroom. A second is provided by Supervisor Simmons.

Vice Chairman Roark states that because the Board does not have the PPTR, the Board will hear what citizens think of the 41% tax rate, and perhaps the potential revenue increase will be known by that time.

Chairman Bowen notes the other discussion that is missing is the salary increases to the staff, he would encourage staff to present their concerns to the Board without fear of repercussions.

Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Assistant Administrator Tomer takes a moment to express her enjoyment in having Supervisor Shekleton join her in examining the budget, asking questions, and being curious about the budget process in figures. She would encourage that continue.

3 – Contribution to Recreation Association: Administrator Costin mentions previous Board discussions realizing the difference in the County's contribution and the Association's needs. The Board would like to use \$5,000 from the FY23 Discretionary Fund to contribute to the Nottoway Youth Recreation Association. There is no guarantee of a future contribution.

Vice Chairman Roark moves the Nottoway County Board of Supervisors contribute \$5,000 to the Nottoway Youth Recreation Association to further the Association's efforts at providing recreational programs to Nottoway County youth. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen requests that along with the contribution a letter of thanks be sent to the Association and its volunteers for the hard work over the years.

4 – Letter of Appreciation: Administrator Costin explains that Jacqueline Downs has served on the Social Services Board for the past eight years, under three different directors and an interim director. Chairman Bowen would like all members of the Board to sign the letter.

Supervisor Simmons notes that Ms. Downs is from her District and that she has served very well, so she moves to approve the letter be sent. Vice Chairman Roark provides a second and also notes that it has been a pleasure serving with her on the Board, saying she is very professional, intuitive, and had valuable input into its conversations. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

5 – Comprehensive Plan: Supervisor Roark attended the last Planning Commission meeting and noted the changes made to the Comprehensive Plan. He would like the Board to hold another Public Hearing before approving it. Mr. Zody provides the Board members copies of the latest draft of the Comprehensive Plan and explains the changes made. The requirement is to hold one public hearing which has been done. A majority of the comments at that hearing were geared toward a solar ordinance rather than language in the Comprehensive Plan. Administrator Costin adds that the comments at the joint public hearing concerned one specific project which is not on the table. The reason for a joint public hearing was so both the Commission and the Board could hear all the comments at the same time. To the discussion regarding a cap on production, Administrator Costin has reached out to Dominion and Southside Electric for that figure but has not received an answer at this time. Mr. Zody adds that the Planning Commission is likely to recommend the draft Comprehensive Plan to the Board at its June meeting. Discussion follows ending with a tentative plan for the Board to advertise for another public hearing once the Planning Commission recommends the Plan to the Board.

The Board considers the following Consent Items as presented by Assistant Administrator Tomer.

1 – April Expenditures – All Funds

2 – Budget Adjustment - Sheriff - \$5,278.54; insurance proceeds for damaged deputy vehicle.

3 – Budget Adjustment - Commonwealth's Attorney - \$1,796.40; Reimbursement from the Commonwealth's Attorney's Services Council for training expenses related to attendance at the 2023 Spring Institute.

4 – Budget Adjustment - Sheriff - \$971.56; two separate Department of Justice Safety Vest Grant awards totaling \$485.78 each.

Supervisor Vaughn moves to approve the Consent Items as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The following information items are presented in the package:

1 – CRC – April 2023 Items of Interest

2 – Nottoway CARES Update

Administrator Costin presents highlights from his report. Many meetings were attended over the last month including the Local Emergency Planning Committee meeting and an employee recognition service including the retiring MG Williams from the post of The Adjutant General-VANG.

Work on the Personnel Policy Manual has slowed but still ongoing with hopes of delivering it for review to the Personnel Committee soon.

Escapees from the Piedmont Regional Jail were at no time thought to be in Nottoway County; therefore, no CodeRed was issued. The resulting removal of federal prisoners will relieve part of the County's contribution to that budget item as the amount is based on prison population figures.

Energy improvements are nearing completion but have slowed as an issue was found with the HVAC units for the Circuit Court.

Follow-up activities are ongoing for a health benefits consulting firm.

Mr. Nicholas Bowles has begun as the Building Official. Interviews have begun for open maintenance positions.

On behalf of the Electoral Board, staff has reviewed applicants for Registrar.

The County is pursuing recruitment for a full-time CSA Coordinator.

A reimbursement has been received from the Department of Emergency Management of \$64,184.13 for costs related to the Ice Storm.

State law requires an audit of the Treasurer's Office. With the changeover from Ms. Myatt to Ms. Raiford, the County will be having both an annual audit and a turnover audit. A turnover audit occurs any time a Treasurer leaves.

Mr. Willie Hix, Maintenance, is retiring. He is a Navy veteran, former Department of Corrections, and one of the most helpful people at the Complex with any project. Everyone at the Complex will miss him.

Assistant Administrator Tomer has been a right arm for Administrator Costin and very important to his transition into the County Administrator role. It has been an honor and privilege to work with her.

Vice Chairman Roark asks regarding FOIA requests he had sent to the school via County staff which was only answered in part. Administrator Costin confirms the request was forwarded to the school. Additional questions were sent to Dr. Grimes, and those answers were also not received. Administrator Costin confirms that staff has shared information as it was received but that it was a partial response to the first request. Chairman Bowen asks that Administrator Costin share those communications with the entire Board. Vice Chairman Roark would like the Board to consider allowing staff to move forward with legal proceedings towards Dr. Grimes and the County schools to produce the documentation and file for a mandamus tomorrow morning. Ms. Lockerman speaks from the floor that the Board may wish to hold that conversation until Closed Meeting.

Comments from members of the Board:

Vice Chairman Roark states that he makes issues public, and he will continue to do so as long as he serves. He offers to make himself available to Dr. Grimes or Mr. Jones should they wish to have a conversation. He thanks Assistant Administrator Tomer for all she has done and her service to the County. He wishes her the best of luck and adds that she will be missed.

Supervisor Simmons thanks Mr. Hix for the excellent job he performed for the County, and the County is losing a great person. Assistant Administrator Tomer has been an asset to the County, and it is losing a jewel. She has been there for everyone and has done so much for the County. She would like to find out the reason for the departure. Also, Supervisor Simmons will make sure Ms. Yeatts has answers to the questions she presented.

Supervisor Vaughn was here when Assistant Administrator Tomer was hired and hates to see her leave. He wishes her well and knows that she will do well.

Supervisor Shekleton thanks Assistant Administrator Tomer for everything, including the patience shown her with her many questions regarding municipal budgets and for teaching her much. Supervisor Shekleton will miss her and hopes this will be a wonderful career move and that she will be happy.

Chairman Bowen has asked Assistant Administrator Tomer to have an exit interview tonight during the Closed Meeting. He states that ten years with a company is a job, twenty years is a career, and thirty is a lifetime. He would like to craft resolutions to those who have left after many years of service. There is much to leaving with respect, and no one stays that long without a love and care for the County.

Supervisor Simmons adds that she has qualified for re-election.

Supervisor Shekleton moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration; and § 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation.

The motion receives a second from Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Session at 9:17 p.m.

Vice Chairman Roark moves that the Board enter Open Session. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board reconvenes in Open Session at 10:35 p.m.

Supervisor Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

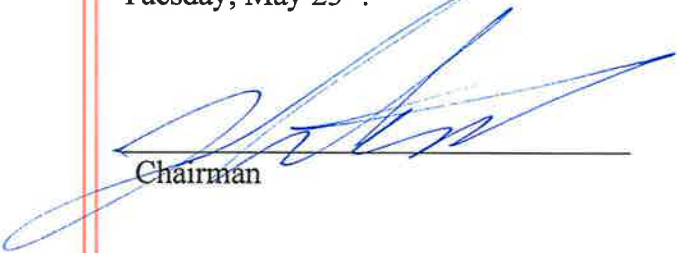
Due to the need for additional legal counsel, Vice Chairman Roark moves to continue tonight's meeting until Tuesday, May 23, 2023, at 6:00 p.m. at the County's Emergency

May 18, 2023

Operation Center. The motion receives a second from Supervisor Simmons. The motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

At 10:37 p.m., Chairman Bowen states the meeting will be continued to 6:00 p.m. Tuesday, May 23rd.


Chairman
Clerk

May 18, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 18TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR
P. S. T. COSTIN, COUNTY ADMINISTRATOR

Chairman Bowen calls the meeting to order at 6:30 p.m.

Approval of Agenda – Administrator Costin would like to remove the Closed Meeting from tonight’s Agenda to provide more time for LRA business. Vice Chairman Roark moves to approve the Agenda with the closed meeting removed as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of Minutes – The minutes of the regular monthly Fort Pickett Local Redevelopment Authority meeting held April 20, 2023, are presented. Supervisor Vaughn moves to approve the minutes as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

There is no unfinished business. The Authority hears the following new business.

Mr. Hawkins has a one-year lease renewal for the contractor MCC Restore and More.

As there are increasing numbers of female students, he proposes using one of the barracks dedicated to female students. Secure locks have been put on the doors, and cameras will be installed to increase security.

An environmental company will be out to perform routine monitoring on wells near the old firehouse. They are vent wells for the tanks being stored nearby.

He is working with the work crew to perform routine clean up around the property, clearing weeds around the buildings to deter pests.

There is a commercial laundry company replacing the eight sets of washers and dryers at the machine owner’s cost. The machines can be monitored by phone, and users can pay for their laundry through an app.

1 – MCC Restore and More: The owner is retired military, rents the building from the LRA, and does restoration on older homes. This is building 436. Vice Chairman Roark moves to approve the lease of Building 436 at \$300 per month. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes

May 18, 2023

S. C. Vaughn	Yes
L. K. Shekleton	Yes

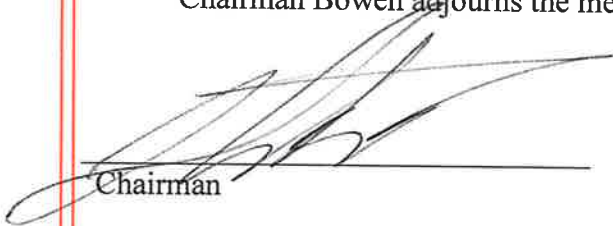
Mr. Hawkins notes that the Officers Club has been busy with three recent proms and has an upcoming concert.

The LRA office has been contacted by someone associated with the historical society offering grants to restore historical buildings. They are willing to look at the Officers Club and make a determination if they can help fix it up.

Supervisor Shekleton moves to adjourn. The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen adjourns the meeting at 6:40 p.m.


Chairman


Clerk



Fort Pickett Local Redevelopment Authority

May 18, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held April 20, 2023.

D. Unfinished Business

E. New Business

1. Lease – MCC Restore & More, LLC

Shane Hawkins, Property Manager

F. Staff Report

L. Shane Hawkins, Maintenance Supervisor

G. Informational Items

1. Lease Actions
2. Club Income

H. Closed Meeting

Motion to Enter Closed Meeting

To move that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Barfoot.

Motion to Adjourn

April 20, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 20TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR
P. S. T. COSTIN, COUNTY ADMINISTRATOR

Chairman Bowen calls the meeting to order at 6:30 p.m.

Approval of Agenda – Vice Chairman Roark moves to approve the Agenda as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of Minutes – The minutes of the regular monthly Fort Pickett Local Redevelopment Authority meeting held March 16, 2023, are presented. Supervisor Vaughn moves to receive and adopt the minutes as presented. A second is provided by Vice Chairman Roark. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

There is no unfinished or new business. The Authority hears the Staff Report presented by Mr. Hawkins.

Mr. Hawkins mentions that there are a number of food trucks on base. He would like the Authority to consider preparing a few sites with electrical hook up and water, similar to an RV site, at 10th and Military Road. This would generate income for the LRA. There are interested food businesses looking for a spot. He needs to have power lines and water lines run, and he has sought estimates for that work. The Authority should wait for the estimates to come in before taking action. Vice Chairman Roark notes that all businesses need to be licensed and insured.

There are 8 sets of washers and dryers in constant need of repair. He has reached out to several laundry services and local laundromats to determine if those businesses would like to put their equipment there at their own cost. This is a similar practice to local apartments. This eliminates maintenance and repair costs to the LRA.

A current daycare provider is interested in establishing a daycare on base. Mr. Hawkins showed her two locations for consideration that may or may not suit her needs. She is considering 50 children and six staff members.

After giving proper notice, Mr. Hawkins has ceased providing paper supplies to tenants, cleaning rooms, and doing tenants' laundry. He received little pushback. Housekeeping staff that worked those areas have been directed to cleaning the Officer's Club and the Incubator building on a regular basis.

There is a real need to purchase a trailer to carry lawn equipment. He needs something to haul two zero-turn mowers, so it would be a dual-axle and could cost as much as \$3,500. Several bids are needed. Procurement procedures need to be followed.

April 20, 2023

The Authority discusses moving forward with redevelopment. There should be an appraisal of the property, particularly the three rental units under consideration. Any proceeds from the sale of those could go to future projects. Mr. Hawkins is considering renovating other vacant buildings into new apartments.

Mr. Hawkins has done follow-up work and made contact with people regarding timbering near the airport. This request came from the airport.

Supervisor Simmons moves that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Pickett.

A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Authority enters Closed Meeting at 6:46 p.m. The Authority reconvenes at 7:06 p.m.

Supervisor Vaughn moves to enter Open Session. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves that:

WHEREAS, the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Fort Pickett Local Redevelopment Authority that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Fort Pickett Local Redevelopment Authority, and (iii) no action was taken in the closed meeting regarding the items discussed.

The motion receives a second from Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

April 20, 2023

Vice Chairman Roark moves to adjourn. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen adjourns the meeting at 7:07 p.m.

Chairman

Clerk

LOCAL REDEVELOPMENT AUTHORITY

(Nottoway County)

2193 Military Road

Pickett Park

Blackstone, Virginia 23824

(434) 298-0366/FAX 298-0367

pcktlra@embarqmail.com

May 1, 2023

SUBJECT: Lease Agreement dated the 29th day of November 2000
between the Nottoway County Local Redevelopment
Authority and MCC Restore & More, LLC

This Addendum, by agreement of both parties, extends the
period of the lease for 436 QM Circle South, Pickett Park, for
one year commencing on June 1, 2023, and expiring May 31, 2024.
All other terms of the Lease Agreement remain in effect.

LANDLORD:

Nottoway County

Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL#

Name: Steve Bowen

Title: Chairman

Date: _____

Signature

Print

TENANT:

MCC Restore & More LLC

WITNESS/ATTEST:

By: _____ #SEAL#

Name: _____

Title: _____

Date: _____

Signature

Print

Memorandum

To: Nottoway County LRA

From: Shane Hawkins

Date: May 18, 2023

Subject: Progress of LRA

The following is a list of projects at LRA.

#1 Cameras for Building 408 (female building for SVCC students)

#2 Request special meeting to discuss numerous real estate options.

Thank you,

Shane Hawkins

shawkins@nottoway.org

434-298-0366

LEASE ACTIONS PICKETT PARK

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY RENT	POINT OF CONTACT	REMARKS
186	Eugene Williams	1 yr	10/1/22 - 9/30/23	700.00	Eugene Williams 434-569-5211	
208	Cooperative Milk Producers Assoc.	1 yrs	2/18/23 - 2/17/24	275.00	Michael Myatt 292-6455	
284	Rocky Hill Contracting Inc	1 yr	2/18/03 - 2/17/15	300.00	Irene Phelps 676-6576	
401	Piedmont Hospital/VCBR	2 yrs	7/1/22 - 6/30/24	600.00	Michelle Shaffer 804-766-3456	
414	Robert Thacker	1 yr	11/1/22 - 10/31/23	40.00	Robert Thacker 804-586-1868	
426	Signs, Designs & More	1 yr	1/1/23 - 12/31/23	150.00	Sharon Fassold 292-4555	
427	MCC Restore & More	1 yr	1/1/23 - 12/31/23	125.00	Michael McGhee 910-797-7920	
430	Restoration Ministries	1 yr	12/1/22 - 11/30/23	150.00	James L. Hogg 298-1215	
432	VACANT					
436	MCC Restore & More	1 yr	6/1/22 - 5/31/23	300.00	Michael McGhee 910-797-7920	Renewal
437	LRA	Indef		0.00	Shane Hawkins 298-0366	
440	VA Commonwealth Univ, T/TAC	1 yr	11/1/23 - 10/31/24	430.75	Delila Torres 203-391-8669	
445	VACANT					
448	PROCINCTU GROUP, Inc	1 yr	1/1/23 - 12/31/23	600.00	Anthony Cassino 800-906-9589	
450	Skookum Contract Services (building and parking lot)	1 yr	9/1/22 - 8/31/23	1,000.00	Anthony Lewis 434-298-3390	
1200	Nottoway Lanes	2 yrs	12/1/22 - 11/30/24	3,000.00	Ahmed Makhani	
1279	Small Business Incubator	Indef	10/15/99 - indef		Shane Hawkins 298-0366	income
1279B	T&H Services LLC	1 yr	9/23/22 - 9/22/23	1,500.00	Paul Garno 518-538-0817	

Club Income

Month	Date	Amount Taken In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
Jan.	1/3/2023			150.00			12/31/2022	
	1/3/2023	150.00						7/15/2023
	1/12/2023	165.00						1/28/2023
	1/13/2023	150.00						1/13/2023
	1/13/2023	150.00						4/1/2023
	1/19/2023		150.00				6/24/2023	
	1/19/2023	200.00						1/21/2023
Feb.	1/26/2023		40.00	150.00			1/25/2023	
	1/26/2023	150.00						1/28/2023
	1/30/2023		40.00	150.00			1/28/2023	
		965.00	230.00	450.00	285.00			
	2/2/2023	615.00						4/15/2023
	2/13/2023	75.00						3/11/2023
March	2/14/2023	275.00						2/23/2023
	2/16/2023	425.00						5/11/2023
	2/23/2023	315.00						4/1/2023
		1705.00	0.00	0.00	1705.00			
	3/6/2023	465.00						4/22/2023
	3/8/2023	150.00						12/8/2023
	3/21/2023	140.00						3/25/2023
	3/21/2023	250.00						3/25/2023
	3/24/2023	465.00						5/20/2023
	3/28/2023			150.00			3/25/2023	
	3/29/2023		315.00	150.00			9/20/2023	
		1470.00	315.00	300.00	855.00			
Jan -Mar 2023		4140.00	545.00	750.00		2845.00		

Club Income

Month	Date	Amount Taken In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
April	4/6/2023			150.00			4/1/2023	7/9/2023
	4/17/2023	465.00						
	4/18/2023			150.00			4/15/2023	
	4/25/2023	150.00						11/3/2023
	4/26/2023	150.00						8/24/2024
		765.00	0.00	300.00	465.00			
May								
June		0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00			
April - June 2023		765.00	0.00	300.00		465.00		
Year To Date		4905.00	545.00	1050.00		3310.00		



Nottoway County Board of Supervisors

May 18, 2023, 7:00 p.m.

Nottoway County General District Courtroom
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Chairman Bowen
Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Board worksessions held March 13, 2023; April 13, 2023; April 17, 2023; May 1, 2023; and the regular Board meeting held April 20, 2023.

D. Delegations from the Public

E. Public Hearings

1. VDOT Secondary Six Year Plan
2. Special Exception - Sullivan

Dianna Bryant, Asst. Residency Administrator
Gregg Zody, Planning & Econ. Dev. Director

F. Presentations

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Ellen Myatt, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

1. Appointment – Recommendations for BZA
2. VA250 Committee Funding Request
3. Animal Shelter Update

Ted Costin, County Administrator
Gregg Zody, Planning & Econ. Dev. Director
Ted Costin, County Administrator

J. New Business

1. Emergency Operations Plan
2. Set Date/Place/Time – FY 2024 Budget Public Hearing
3. Contribution to Recreation Association
4. Letter of Appreciation

Buddy Hyde, Emergency Services Coordinator
Katy Tomer, Assistant County Administrator
Ted Costin, County Administrator
Ted Costin, County Administrator

K. Consent Items

Katy Tomer, Assistant County Administrator

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|---|------------|
| 1. April Expenditures – All Funds | |
| 2. Budget Adjustment – Insurance Proceeds | \$5,278.54 |
| 3. Budget Adjustment – Travel Expense Reimbursement | \$1,796.40 |
| 4. Budget Adjustment – Safety Vest Grant | \$971.56 |

L. Correspondence/Information Items

1. CRC – April 2023 Items of Interest
2. Nottoway CARES Update

M. County Administrator Report

N. Comments from Members of the Board

Vice Chairman Roark
Supervisor Simmons
Supervisor Vaughn
Supervisor Shekleton
Chairman Bowen

O. Closed Meeting

Motion to Enter Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn



Fort Pickett Local Redevelopment Authority

May 18, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Bowen

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held April 20, 2023.

D. Unfinished Business

E. New Business

1. Lease – MCC Restore & More, LLC

Shane Hawkins, Property Manager

F. Staff Report

L. Shane Hawkins, Maintenance Supervisor

G. Informational Items

1. Lease Actions
2. Club Income

H. Closed Meeting

Motion to Enter Closed Meeting

To move that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Barfoot.

Motion to Adjourn



Nottoway County Board of Supervisors

Budget Public Hearing - June 1, 2023, 7:00 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Chairman Bowen

Call to Order

Invocation

Pledge of Allegiance

B. Public Hearings

Chairman Bowen

Proposed FY 2024 Budget

C. Discussion and Comments

Board of Supervisors

D. Comments from Members of the Board

Vice Chairman Bowen

Supervisor Roark

Supervisor Simmons

Supervisor Vaughn

Madam Chair Shekleton

Motion to Adjourn



Nottoway County Board of Supervisors

Budget Worksession - June 8, 2023, 6:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Chairman Bowen

Call to Order

Invocation

Pledge of Allegiance

B. Approval of the Agenda

C. Family Mentoring Program

Benjamin Petway,
Building Hope Community Center, Inc.

D. Solid Waste Study, Phase I Report

Ernie Hoch, TRC

**E. Discussion Concerning Vacancy:
Election District 1 Supervisor**

Board of Supervisors

F. Comments from Members of the Board

Supervisor Simmons

Supervisor Vaughn

Supervisor Shekleton

Vice Chairman Roark

Motion to Adjourn

June 15, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 15TH DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
ANDREW R. MCROBERTS, LEGAL COUNSEL

Vice Chairman Roark calls the meeting to order at 7:00 p.m.

Pastor Warren provides the invocation. Vice Chairman Roark leads everyone in the Pledge of Allegiance to our flag.

Administrator Costin leads the Board in election of a chairman to finish the unexpired term of former Chairman Bowen. He opens the floor for nominations for the position of Chair of the Nottoway County Board of Supervisors for the remainder of the 2023 calendar year.

Supervisor Shekleton moves to nominate current Vice Chairman John Roark to fill the Chair position for the remainder of the calendar year 2023. A second is provided by Supervisor Simmons. With no other nominations, Supervisor Vaughn moves to close nominations. A second is provided by Vice Chairman Roark. Following a voice vote, the motion to close nominations carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin then calls for a vote on the nomination of Vice Chairman Roark as Chairman for the remainder of 2023. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin turns the meeting over to Chairman Roark who thanks the Board. Supervisor Shekleton moves to open the floor for nominations to the position of Vice Chair for the remainder of 2023. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Vaughn nominates Supervisor Simmons to the position of Vice Chair for the remainder of 2023. A second is provided by Supervisor Shekleton. With no other nominations, Supervisor Vaughn moves to close nominations. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Roark then calls for a vote on the nomination of Supervisor Simmons as Vice Chair for the remainder of 2023. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Roark congratulates Vice Chair Simmons who thanks the Board.

Approval of the Agenda: With no amendments noted, Vice Chair Simmons moves to approve the agenda as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of the Minutes: Minutes are presented from the Board worksessions held March 9, 2023, and May 23, 2023. Supervisor Vaughn moves to receive and adopt the minutes as presented. The motion receives a second from Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Roark begins the Delegations from the Public.

1 – Sonny Abbott: Questions why no changes were made to the budget since the Public Hearing. He asks regarding a Department of Education e-mail he presented, \$200,000 for the Crewe Library roof, the vacant position of the Finance Director, and the draft Comprehensive Plan changes.

Chairman Roark states the Board has discussed holding a second Public Hearing for the Comprehensive Plan. As to the \$200,000, it is said to be from ARPA funds.

2 – Zanas Talley: He is the legal counsel representing the Town of Burkeville; Mayor Weltch and two Town Council members are with him. He speaks to the Boundary Line Adjustment agreement between Nottoway County and Burkeville. The topic dates to 1995, and he would ask for fairness and equity. Should the Board approve Crewe’s request, it would not be equitable and could lead to disastrous results for Burkeville such as becoming unincorporated, an inability to grow eastward, the closing of its Post Office, etc. He also notes that the Town of Burkeville has no representative on the Board of Supervisors at this time.

3 – Mike Mason: Industrial solar will not lower light bills in Nottoway, and the tax rate will not be reduced. There will be a reduction in property value near those sites. There is no application being considered, but a highly erodible site is under consideration and sits on the river. With the kilowatt cap removed, the County would be open to issues unless acreage is secured through an Ordinance.

4 – Sheila Mason: Encourages the Board and citizens to watch a video of Amanda Wydner speaking at the March 21, 2023 Pittsylvania Board of Supervisors Business Meeting. Begin at the 1:31 minute mark on YouTube. Mrs. Wydner’s remarks mirror many Nottoway citizens’ thoughts regarding industrial solar.

5 – Rose Wootton: Has concerns about the Comprehensive Plan, the recent changes, and the possibility of another Public Hearing. She would like to keep the kilowatt cap in the Plan and have an ordinance to protect acreage.

Chairman Roark would like the Board to see the latest draft of the Comprehensive Plan and then hold a second Public Hearing.

6 – Slugger Morrisette: Is concerned about exorbitant legal fees the County is incurring. He is concerned about who approves a subdivision to keep the process legal. He presents an 8-lot subdivision that he charges was approved illegally by Administrator Costin.

Administrator Costin clarifies that he signed the plat as acting Subdivision Agent because the County had no one else hired at the time. The plat had come before both the Planning Commission and the Board of Supervisors, and both boards approved it. Administrator Costin signed the plat demonstrating it had been approved by a proper process. An 8-lot subdivision is considered a major subdivision and cannot be approved solely by a single person.

Mr. Morrisette sites *Code of Virginia* Section 15.2-2254 directing who can sign the plat. He adds that he did not wish Mr. Bowen any harm when bringing up this issue.

Chairman Roark asks Mr. Morrisette what his end game is. Mr. Morrisette has been working on this for fifteen years and charges that the Ordinances were illegally approved. *Code of Virginia* Section 15.2-1426 gives direction on how ordinances are to be approved. He wants to use his property. Before 1995, he could create 2-acre lots without any road, the state road frontage requirement for Nottoway stops all subdivisions because no one can build state roads to state specifications and sell 5-acre lots for \$35,000.

7 – Sue Yeatts: Begins by charging former Supervisor Bowen of serving illegitimately for almost 16 years. She is concerned that the bowling alley, owned by taxpayers, is hosting a drag queen event. She then expresses concerns with a possible lack of a legal Zoning Administrator, the hiring of the Registrar, and issues with solar, the Complex, and the schools. She hopes the Board will reverse course.

8 – Daphne Norton: Addresses the water issue and boundary line adjustments. Were there discussions regarding the impact on the water supply when VCBR expanded in 2018? Was it wise for the County to leave the CRC years ago. The County needs to be frugal and wise to preserve the children’s future.

Chairman Roark states that any motions resulting in a tie vote will die.

The Board holds the following Public Hearings:

1 – Special Exception – Hall: Mr. Zody presents the details of tonight’s Public Hearing for a Special Exception request at the southwest intersection of Turkey Island Road and Indian Oak Road. Samuel Hall’s property is zoned Agriculture, and he would like to place a guesthouse on his property. Staff received no negative communications from neighbors. The Planning Commission heard the request and voted to recommend it with conditions. It is supported in the Agriculture zoning district in the Comprehensive Plan as well as the Zoning Ordinance. Staff recommends approval with the following conditions:

- 1. This special exception is granted for the guest house located on tax map #12-2-5b.
- 2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission, and/or Board of Supervisors.
- 3. Must have septic and well permits issued by the Health Department prior to occupancy.
- 4. Must apply for and receive a certificate of occupancy from the Nottoway County Building Official.
- 5. No address will be assigned to the guest house.

Supervisor Simmons moves to open the Public Hearing. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

With no one wishing to speak either for or against, Supervisor Vaughn moves to close the Public Hearing. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to approve Mr. Hall's Special Exception request. The motion received a second from Supervisor Shekleton. Following a voice vote the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Courthouse Security Fee Increase: Administrator Costin notes that this Public Hearing is associated with *Code of Virginia* § 53.1-120 which allows localities to increase its Court Security Fee up to \$20. The fee is imposed on each criminal or traffic case in its district or circuit court in which the defendant is convicted. He suggests the Board hold the public hearing now but wait to vote on this item in conjunction with the adoption of the FY24 budget being considered later on tonight's agenda.

Supervisor Shekleton moves to open the Public Hearing. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

With no one to speak either for or against the request, Supervisor Simmons moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The vote will be deferred to tie it to the budget adoption, item I-2, on tonight's agenda.

The Board hears the following presentations:

1 – Employee Recognitions: Administrator Costin recognizes the following employees who have reached milestones from January through June 2023.

Congratulations to those completing one year of service:

Dawn H. Buchanan - Fiscal Assistant
Gregg B. Zody - Planning and Economic Development Director
Deidra A. Knight - Library Aide
Larry D. Bailey - Convenience Site Attendant
Clarence E. Morgan - Convenience Site Attendant

Congratulations with recognition and a 5-Year Certificate:

Sheila J. Estes - Senior Animal Control Officer

Congratulations with recognition and a 10-Year Certificate:

Logan M. Presley - Human Resource Coordinator

Chairman Roark adds his thanks to everyone on staff helping do the work of the citizens.

The Board receives the following Department reports:

1 – Highway Department: Dianna Bryant, Assistant Residency Administrator, is present and reports to the Board. An alert was sent out regarding Route 611. The utilities were relocated, and the detour is to begin Wednesday, June 21. This road should be re-opened the end of July. The contractor is working on a pipe rehabilitation project on Business 460. The Route 46 Bridge detour will have additional signage installed. Secondary mowing is complete, and primary route mowing is scheduled to begin again in a few weeks. The installation for the Crewe signal rebuild is complete, and the contractors should vacate soon. On June 20th, installation will begin for rumble strips on Highway 153 weather permitting.

Chairman Roark thanks Ms. Bryant and her team for keeping the County up-to-date on happenings in Nottoway.

2 – Solid Waste: No report provided.

3 – Building Inspection/Erosion & Sediment Control: May 2023 report; 31 building permits issued for \$5,975.57 in permit fees with \$982,977.58 in construction value.

4 – Animal Control: May 2023 report; 164 animal control calls; 5 summons issued; 4 convictions; 23 compliance notifications.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: Nottoway County Public Library Board of Trustees meeting reports for May 17, 2023; minutes of the meeting held on April 19, 2023; May 2023 Director's Report.

7 – Nottoway County School Board: Agenda of the regular meeting of the Nottoway County School Board held on May 11, 2023; two resolutions for Surplus of Real Property. Dr. Grimes is present and speaks to the end of year busyness. Graduation was held last Saturday with 135 students walking across the stage to receive their diplomas. Class night was last Thursday with Supervisor Vaughn presenting a scholarship. The school has placed 31 students in a new internship program to earn work-based experiences. Businesses have provided good feedback on this program. Dr. Grimes adds that the path to graduation begins the moment a student begins kindergarten and shares details of two special moments for the Primary students. Blackstone Primary had a special ceremony at the high school auditorium. The Seniors had their Senior walk at Crewe Primary on the same day as the Pre-K students were having their graduation ceremony. She has a beautiful photo of the graduating Seniors standing behind those Pre-K graduates, reflecting the reality of the school journey beginning and ending.

Administrator Costin adds that the Administration Office has been helped by Miss Diamond Jones through the school's intern program, working on records retention. He shared with Miss Jones a document from his office shelf that was created when he himself was in high school, so her help in this disposition project is much appreciated.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for June 2023; agenda for the Fire & EMS Working Group Planning Meeting held June 6, 2023. Mr. Hyde states in July a new incident reporting system will be implemented and standardized across all four departments. In May, the Board of Supervisors had a presentation by VDEM for elected officials followed by a briefing on the new Emergency Operations Plan. Technical Proposals for the public communications radio system were opened on May 31. The Shelter Upgrade Grant was closed out, and the check has been received. Also, the County received a grant for a support trailer for the shelters which is being purchased through Irby Equipment Sales, Blackstone. There are ongoing recruitment and retention projects with all departments.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for May 2023; CRC Comprehensive Plan Update – June 12, 2023. Mr. Zody

reports that the County received its 2023 VATI application, and Nottoway is included in the eastern area of the state that has been awarded \$8.1 million. Construction will begin in Amelia and follow elsewhere within sixty days. Mr. Zody distributes copies of the latest draft of the Comprehensive Plan to the Board members. The Planning Commission met on Tuesday, and they moved unanimously to forward it to the Board with two changes he has marked as stricken in the draft. The Planning Commission and Board of Supervisors have met the requirement for one public hearing per the State Code and have made changes as allowed. To Supervisor Shekleton's question about why the kilowatt cap limit should be stricken while other stated limits are kept, Mr. Zody states the others listed are more in line with design standards for other uses. Mr. Zody prefers to add limits to an Ordinance rather than the Comprehensive Plan.

Administrator Costin adds that discussion surrounding striking the kilowatt cap took into consideration that one large project could reach the cap. Several smaller projects would be less impactful.

After adoption of the Comprehensive Plan, the Board would still require the adoption of a Renewable Energy Ordinance to be included in the Zoning Ordinance before the County could move forward with industrial solar projects. The Comprehensive Plan can be adopted once the Board decides on holding another public hearing. Chairman Roark suggests holding a citizens' meeting regarding solar for the outspoken solar opponents, a round table discussion to what should be included in the Comprehensive Plan. Supervisor Vaughn states the meeting should be opened to the entire county. Administrator Costin asks for clarification that Chairman Roark is suggesting holding a second public hearing and also a meeting with citizens regarding Zoning Ordinance language for the purpose of having appropriate language included in the Comprehensive, rather like reverse engineering. Chairman Roark states that is correct.

Supervisor Shekleton states the public hearing will be for the Comprehensive Plan, then asks how the Board will ensure there is nothing conflicting between the Plan and an ordinance. Administrator Costin explains that the citizens' meeting would be held while the Public Hearing advertising is being done. Results from the meeting could be presented at the Public Hearing. Once the Board adopts the Comprehensive Plan, the Board could decide if it wants to move forward with a solar ordinance.

Reports, requests, and recommendations of Constitutional Officers:

- 1 – Jane L. Brown, Clerk: Not in attendance.
- 2 – Robert L. Jones, Sheriff: Captain Fulford is present for the Sheriff tonight.
- 3 – Ellen F. Myatt, Treasurer: Not in attendance.
- 4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance
- 5 – Leanne Watrous, Commonwealth's Attorney: Nothing to report.

The Board considers the following unfinished business.

1 – Animal Shelter Update: Administrator Costin provides information regarding the bid received for construction of the Animal Shelter which came in at \$4,922,000. Conversations between RRMM and Kenbridge Construction discovered that the building portion was priced at \$4,000,000 and the rest was for site preparation. A lack of subcontractors in need of work was what increased the bid. Staff recommends rejecting this bid, and, at its recent meeting, the CARES group voted unanimously to support the Board's rejection.

Supervisor Shekleton asks the status of a letter received from DEQ dated May 16 regarding the stormwater management plan with sixteen comments that needed attention. Administrator Costin informs the Board that RRMM responded and satisfied DEQ's concerns. Any change in the footprint would cause a problem with DEQ. The responses by RRMM to DEQ will be shared with all Board members. The CARES group would ask the \$4.9 million bid not stand as the new standard for an estimate. They ask that the footprint remain unaltered while cost reductions are explored. They would like the County to re-bid the project. Engineering work is complete in the Town of Burkeville. The permits from VDOT and the Department of

Health have been approved. The cost estimate to run the water and sewer lines has risen from \$250,000 to \$1.2 million. CARES reports that total contributions to date from all sources stand at \$561,220.

Supervisor Shekleton moves to reject the bid from Kenbridge Construction for construction of a new animal shelter due to price of the bid and lack of detail in the schedule of values. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – FY 2023-2024 Budget Adoption: Administrator Costin recognizes the work that has gone into reaching a balanced budget. He notes a required Public Hearing was held June 1 and that a balanced budget must be adopted by July 1. Acknowledging the budget will need to be revisited, he suggests adoption and appropriation of the budget, tax levies, and increased courthouse security fees. Chairman Roark, Supervisor Simmons, and he have been in discussions with the Town of Crewe regarding the library roof.

Supervisor Shekleton notes that the current draft of the budget is not the first draft presented to the Board. Changes were made from that first presentation which decreased the total budget from \$57 million to the current \$48 million.

Supervisor Simmons moves to adopt the Nottoway County Budget for Fiscal Year ending June 30, 2024, totaling \$48,025,765 as presented; pending receipt of all outstanding Federal and State funding, and all obligated and committed funds to be carried over from the Fiscal Year ending June 30, 2023, and recognizing salary increases are deferred, to be determined, and retroactive to July 1, 2023. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	No
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to adopt the tax levies as presented for the fiscal year ending June 30, 2024. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	No
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to establish the courthouse security fee at \$20.00 pursuant to *Code of Virginia* Section 53.1-120. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to appropriate the Fiscal Year 2023-2024 Nottoway County Budget totaling \$48,025,765 including all outstanding purchase orders and committed funds; contingent upon receipt of all state and federal funding.

A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board considers the following new business:

1 – Library Board Appointment: Administrator Costin states that Susan Nash’s term has expired, and she has expressed an interest in continuing to serve on the Library Board.

Supervisor Simmons moves to reappoint Susan Nash to the Nottoway County Library Board for a term ending December 31, 2026. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Prince Edward Resolution: Administrator Costin presents a resolution endorsing the development of a regional public water system. Prince Edward offered this resolution to the Board in August 2022, and it was to be heard again in April 2023 but was stricken from the agenda at that meeting. As discussions are ongoing, staff recommends the resolution not be acted upon favorably.

Supervisor Vaughn moves the resolution entitled Endorsing the Development of a Regional Public Water System offered by Prince Edward County before the Board this evening be denied. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

3 – Crewe Boundary Line Adjustment: A proposal and map for the requested Boundary Line Adjustment by the Town of Crewe are included in tonight’s package. These were shared with the Board in May 2023. A formal recommendation would require the advertisement for a Public Hearing.

Mayor Weltch expressed concerns to Supervisor Shekleton. As District 1 has the potential to be impacted by a favorable vote, and District 1 currently has no representation on the Board, Supervisor Shekleton states that Mayor Weltch has requested an extension to allow time for negotiations between Burkeville and Crewe. Supervisor Vaughn suggests a 60-day extension. Chairman Roark is not in favor as there is much that has not been presented to the Board. Burkeville Mayor Weltch and Sean Davis of Crewe speak from the floor. Supervisor Shekleton notes there are significant questions that remain unanswered regarding the prison, Burkeville sewage, emergency services, etc. Chairman Roark supports proceeding to public hearing; Chairman Vaughn suggests waiting until the District 1 seat is filled. Discussion continues.

Supervisor Simmons moves that the legal staff prepare the necessary documents for consideration of a Boundary Line Adjustment for the Town of Crewe and that administrative staff advertise the required public hearing on the matter to be held July 20, 2023. A second is provided by Chairman Roark.

Supervisor Shekleton asks if the necessary documents are related strictly to the public hearing or are they being prepared for the boundary line adjustment? She would be willing to vote in favor of a public hearing. Administrator Costin notes that Burkeville has included a draft agreement in its presentation for tonight, but Crewe has not provided one. Supervisor Shekleton supports Crewe but believes District 1 should have a representative on the Board, and there are significant questions that should be resolved before moving forward.

Supervisor Simmons withdraws her motion because it seems it would result in a tie vote and thus die.

4 – Burkeville Boundary Line Adjustment: Documents and a map for the requested Boundary Line Adjustment by the Town of Burkeville are included in tonight's package. Administrator Costin's recommendation is that it be delayed to allow Burkeville to reconsider a revision excluding the area already included in Crewe's request.

Administrator Costin suggests deferring items J-3 and J-4 to the next meeting. Supervisor Shekleton moves to defer items J-3 and J-4 to the July meeting.

A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	No
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

5 – Surplus Property: Administrator Costin directs the Board's attention to pictures in tonight's package of old typewriters, floppy discs, computer monitors, etc. All items have been itemized and are available to surplus or recycle. As some of the property belongs to the LRA and some to the County, this has been presented at both meetings. Staff recommends the Board declare the property surplus.

Supervisor Shekleton moves to declare the equipment presented surplus and direct county and LRA staff to dispose of it in an appropriate manner. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board considers the following Consent Items.

1 – May Expenditures - All Funds

2 – Budget Adjustment - Library -\$1,004.78; Appropriation from Cook Family Foundation Grant

3 – Budget Adjustment - Library - \$100.00; Dolly Parton Imagination Library funding

4 – Budget Adjustment - Four for Life - \$972.40; Funds received exceeded budgeted amount

5 – Budget Adjustment - New Animal Shelter Project - \$7,500; Petco Love Grant

6 – Distribution of Vehicle License Fee - Revenue June 1, 2022 through May 31, 2023; \$195,135.00

7 – Refund - Building Permit Fee - \$336.60; Renovation permit issued; decided to demolish and obtained that permit separately

8 – Lease - Resolution approving equipment lease for Waste Management; 5-year lease on a new 2023 Caterpillar D4-16VP Track Type Tractor at monthly payment of \$5,445.59. This is the third of three pieces of equipment requested.

Supervisor Vaughn moves to accept the Consent calendar as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The following information items are presented in the package:

1 – CRC – May 2023 Items of Interest

2 – Sales Tax Receipts

Administrator Costin presents highlights from his report. He and Ms. Presley met with the Nottoway County Electoral Board to review the results of applicant screening. Their only other involvement was to arrange a location for the Electoral Board to meet to conduct interviews.

Administrator Costin organized a video conference with the Director of the Department of Criminal Justice Services, Social Services Director Reed, and others to discuss the impacts resulting from the closure of Madeline's House.

Mr. Zody and he attended a meeting at Fort Barfoot to support their efforts addressing concerns and issues of the surrounding community to further a Governor's Initiative.

Supervisor Roark and he attended a meeting with Secretary of Agriculture Lohr and his Deputy which was organized by the Commonwealth Regional Council to address the impacts of the Tyson withdrawal.

The preliminary audit visit has been completed with Robinson Farmer Cox Associates to return at the end of the month to conduct the turnover audit for the Treasurer's Office.

Administrator Costin shared TRC's Solid Waste Phase 1 report with all three towns and Davenport. This will be discussed as part of a Capital Improvement Plan at a meeting with Davenport next week.

After navigating bureaucratic channels, Administrator Costin has the Virginia State Police coming for a security assessment on June 30th. Mr. Hawkins has helped with a lead on Americans with Disabilities Act compliance. He has provided a status report to Judge Teefey. While the judge was complimentary of the judge's chambers, he has serious concerns regarding security and the flow of court traffic.

He has contacted many sources to secure an interim Finance Director in part to support staff members who have taken on a significant amount of extra work. Ms. Tomer has been very helpful in answering staff's questions as she is able.

Several positions are open and being advertised: Finance Director, Comprehensive (Child) Services Act Coordinator, and a Custodian/Maintenance Technician. Also, staff has been supporting the Board in appointing an interim Election District 1 Supervisor.

Comments from members of the Board:

Supervisor Simmons previously made a comment referencing "my people". Ms. Yeatts took exception with that comment, and Supervisor Simmons clarifies that her people are those she serves in Nottoway County regardless of color or party.

Supervisor Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration; and § 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a

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public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation.

The motion receives a second from Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Session at 9:28 p.m.

Supervisor Simmons moves that the Board enter Open Session. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board reconvenes in Open Session at 10:25 p.m.

Supervisor Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

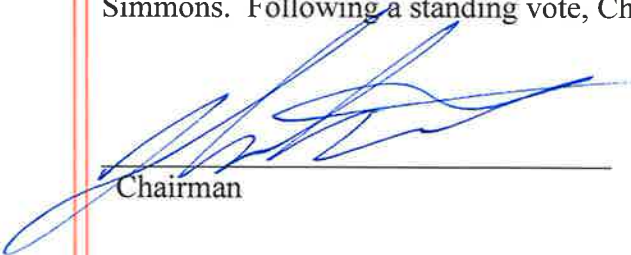
WHEREAS, § 2.2-3712 (D) of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Supervisor Shekleton. Administrator Costin proceeds with a roll call vote as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Shekleton moves to adjourn the meeting. A second is provided by Supervisor Simmons. Following a standing vote, Chairman Roark adjourns the meeting at 10:28 p.m.


Chairman
Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 15TH DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR

AN ORDINANCE ASSESSING COSTS IN EACH CRIMINAL OR TRAFFIC CASE FOR FUNDING OF COURTHOUSE SECURITY PURSUANT TO VIRGINIA CODE SECTION 53.1-120

WHEREAS, §53.1-120 of the Code of Virginia authorizes any County, through its governing body, to assess a sum not in excess of \$20.00 as a part of the costs in each criminal or traffic case in its district or circuit court in which the defendant is convicted of a violation of any statute or ordinance to fund its courthouse security; and

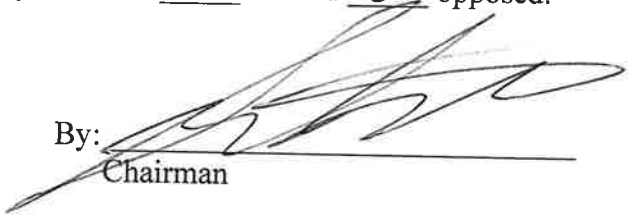
WHEREAS, the Clerk of the Circuit Court for Nottoway County, Virginia, has recommended that the courthouse security fee be increased to twenty dollars (\$20.00) as allowed by the Virginia Code; and

WHEREAS, the Nottoway County Board of Supervisors finds it in the County's best interests to act in accordance with the recommendation of the Clerk of the Circuit Court and the Acts of the General Assembly.

NOW THEREFORE BE IT ORDAINED by the Nottoway County Board of Supervisors that in the County of Nottoway a sum of \$20 shall be collected by the Clerk of the Court in which the case is heard, remitted to the Treasurer of Nottoway County, and held by the Treasurer to be appropriated by the governing body to the Sheriff's Office; and

BE IT FURTHER ORDAINED that the assessment shall be used solely for the funding of courthouse security pursuant to Section 53.1-120.

Done this 15th day of June 2023, by a vote of 4 for and 0 opposed.

By: 
Chairman

Attest:


P.S.T. (Ted) Costin, Clerk

June 15, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 15TH DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR

ABSENT: L. SHANE HAWKINS, MAINTENANCE SUPERVISOR

Supervisor Roark calls the meeting to order at 6:30 p.m.

Approval of Agenda – Supervisor Simmons moves to approve the Agenda as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of Minutes – The minutes of the regular monthly meeting of the Fort Pickett Local Redevelopment Authority held May 18, 2023, are presented. Supervisor Vaughn moves to receive and adopt the minutes as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Mr. Hawkins is having car issues and unable to attend tonight's meeting. There is no unfinished business. The Authority hears the following new business.

Administrator Costin speaks to an inventoried list of property found at the LRA. Securis has provided a price quote on the removal and recycling of the items to include old computers, monitors, etc. Pictures of the items have been included in the package. Supervisor Shekleton moves to declare the equipment presented surplus and direct County and LRA staff to dispose of it in an appropriate manner. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

There is a copy of Mr. Hawkins's Staff Report in the package. Administrator Costin presents highlights from the report.

Funding for the water heaters for the lodge buildings has been approved, and he would like to go ahead with the contractor.

Mr. Hawkins is seeking quotes for electrical work to establish spaces for food trucks.

He will be moving the LRA office into the old Planning office at the Officer's Club.

A new power-line class has begun, and there are now students in Building 443.

The work crew has painted the interior of 443, including stairs and bathroom.

June 15, 2023

Cameras have been installed in Building 408 for SVCC's female housing.

As just presented, he is working on a recycling program for old office equipment.

To a question by Supervisor Roark, Administrator Costin answers that procurement procedure was properly handled for the water heaters. Supervisor Simmons moves to approve the contractor's bid to install the water heaters at the LRA properties. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

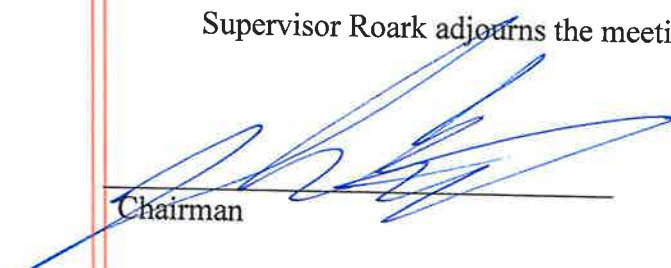
Lease Actions and Club Income are informational items in tonight's package.

Administrator Costin states there are a number of real estate issues that need to be addressed, and he would like the Authority to schedule a meeting to go into Closed Meeting to discuss them. Supervisor Roark suggests members check their calendars. Administrator Costin notes that the Board of Supervisors has chosen a worksession in July to discuss the CIP, and the Authority could begin a worksession an hour prior. July 13th at 5:00 p.m. will work for the Authority members, and the meeting can be followed by the Board worksession for the CIP.

Supervisor Vaughn moves to adjourn. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Roark adjourns the meeting at 6:37 p.m.


Chairman
Clerk



Nottoway County Board of Supervisors

June 15, 2023, 7:00 p.m.

Nottoway County General District Courtroom
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance
Election of Chair and Vice Chair

Vice Chairman Roark

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Board worksessions held March 9, 2023 and May 23, 2023.

D. Delegations from the Public

E. Public Hearings

1. Special Exception – Hall
2. Courthouse Security Fee Increase

Gregg Zody, Planning & Econ. Dev. Director
Ted Costin, County Administrator

F. Presentations

1. Employee Recognitions

Ted Costin, County Administrator

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Ellen Myatt, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

- | | |
|----------------------------|----------------------------------|
| 1. Animal Shelter Update | Ted Costin, County Administrator |
| 2. FY23-24 Budget Adoption | Ted Costin, County Administrator |

J. New Business

- | | |
|--|----------------------------------|
| 1. Library Board Appointment | Ted Costin, County Administrator |
| 2. Prince Edward Resolution | Ted Costin, County Administrator |
| 3. Crewe Boundary Line Adjustment | Ted Costin, County Administrator |
| 4. Burkeville Boundary Line Adjustment | Ted Costin, County Administrator |
| 5. Surplus Property | Ted Costin, County Administrator |

K. Consent Items

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|---|--------------|
| 1. May Expenditures – All Funds | |
| 2. Budget Adjustment – Petco Love Grant | \$7,500.00 |
| 3. Budget Adjustment – Library – Cook Family Foundation | \$1,004.78 |
| 4. Budget Adjustment – Library – Imagination Library | \$100.00 |
| 5. Budget Adjustment – Four for Life | \$972.40 |
| 6. Refund – Building Permit | \$336.60 |
| 7. FY23 Distribution of Vehicle License Fee | \$195,135.00 |
| 8. Lease Agreement – Landfill Equipment | |

L. Correspondence/Information Items

1. CRC – May 2023 Items of Interest
2. Sales Tax Receipts

M. County Administrator Report

N. Comments from Members of the Board

Supervisor Simmons
Supervisor Vaughn
Supervisor Shekleton
Vice Chairman Roark

O. Closed Meeting

Motion to Enter Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration; and 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation.

Motion to Adjourn



Fort Pickett Local Redevelopment Authority

June 15, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held May 18, 2023.

D. Unfinished Business

E. New Business

1. Surplus Property

Ted Costin, County Administrator

F. Staff Report

L. Shane Hawkins, Maintenance Supervisor

G. Informational Items

1. Lease Actions
2. Club Income

H. Closed Meeting

Motion to Adjourn



Nottoway County Board of Supervisors

June 15, 2023, 7:00 p.m.

Nottoway County General District Courtroom
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance
Election of Chair and Vice Chair

Vice Chairman Roark

B. Approval of Agenda

Motion to Approve or Approve with Amendments

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Ted Costin, County Administrator

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2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Ellen Myatt, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

1. Animal Shelter Update
2. FY23-24 Budget Adoption

Ted Costin, County Administrator
Ted Costin, County Administrator

J. New Business

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M. County Administrator Report

N. Comments from Members of the Board

Supervisor Simmons
Supervisor Vaughn
Supervisor Shekleton
Vice Chairman Roark

O. Closed Meeting

Motion to Enter Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration; and 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation.

Motion to Adjourn

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE EMERGENCY OPERATIONS CENTER THEREOF, ON THURSDAY, THE 9TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen calls the meeting to order at 6:30 p.m.

Chairman Bowen provides the invocation and then leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Vice Chairman Roark moves to approve the agenda. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin begins the discussion of the Project List. Completed items have been moved to the end. The list has been rearranged into categories.

Chairman Bowen notes the Town of Blackstone has approached the Board regarding the school property being surplus.

Administrator Costin begins with list items numbers 15-16. Most everything at the Courthouse needs painting. The Energy Audit is ongoing with duct cleaning. Also, there is an issue with a water pump under the Circuit Court and possibly a broken water pipe.

Item 36, Mr. Hawkins is rewriting LRA leases. Mr. Hawkins has presented a list of needed maintenance and repairs. Staff recommends a tour of the LRA the morning of the renaming ceremony. There is a vacant maintenance position at the LRA.

The Solid Waste Study should cover items 39-41. The Solid Waste Study will be on the Agenda for next week's meeting. Supervisor Shekleton had questions about the contract, and those answers will be in the upcoming Board packet. The Study covers the entire solid waste system, including the towns.

Some projects have been added and completed since Mr. Anzivino originally compiled the list, such as redistricting and the move of the Burkeville library. Some are ongoing but are now being managed, such as the website. Chairman Bowen encourages the Board to bring the list to meetings to easily revisit these projects.

Administrator Costin provides an update on available ARPA funds. From the \$1,479,318.50 in round one, \$1.1 million has been committed to broadband. The contract is dependent on citizens signing on, and if that sign-on rate is not reached, the final cost could be as much as \$1.3 million. Assistant Administrator Tomer has provided a handout showing a breakdown of rounds one and two. Administrator Costin suggests holding back the \$379,000 from round one to cover the broadband but have other projects in mind in case it is not needed.

Of the \$1,479,318.50 in round two, \$1,006,168.50 has been committed to phase 2 of broadband, \$200,000 to the Crewe Volunteer Fire Department's water tanker, \$10,000 to the Town of Burkeville for the utility line extension for the animal shelter, and just under \$12,000 for the handicap ramp for the Commissioner of the Revenue's office.

March 9, 2023

For future considerations for the use ARPA funds, there are the Public Safety Training Center, the handicap ramp for the EOC, relocating the registrar's office, STEPS, the Blackstone concession stand, the Burkeville utilities extension, and the roof on the Crewe Library.

Buddy Hyde says the Crewe tanker truck is in Richmond for additional equipment, and Chief Schnepf hopes to have it in service by April. The Public Safety Training Center is one of the biggest in the state but has deteriorated. A safe estimate to restore it is \$200,000. It is suggested that this project be considered as a use of the excess ARPA funds from broadband, and the repairs could likely be done within ten months to a year. An engineer will be doing a 5-year inspection soon and will inform Emergency Services of its needs. There may be a need for additional upgrades to the site as well as the building. Rental fees are held in a line item in the Blackstone Fire Department's budget.

STEPS originally asked for \$200,000 but is now asking only \$75,000 for homeless housing without the domestic violence project included.

Chairman Bowen would like the Board to move away from the Cox Road water line issue until the Town is willing to take it up.

Chairman Bowen would like to have the Crewe library on the list. He would like to consider the other two towns such as Blackstone's concession stand and the engineering design for the utility lines for the shelter in Burkeville.

Regarding Planning Commission appointments, the Board considers reducing the size of the Planning Commission. After discussion, a consensus is agreeable to having two members from each district plus one representative from the Board. When a district includes a town, one of its two members should be chosen from the town. The Board representative would be a non-voting member.

The Board adopted an Ordinance in 2020 that waived the taxation of residential solar panels until December 2023. The General Assembly has since passed a law that roof-mounted solar panels on houses or agricultural buildings cannot be taxed, but it did not include ground-mounted solar panels. The Board can extend its waiver on ground-mounted panels or tax them. The Board would like to know if it is optional or if it must tax the ground-mounted solar panels once this ordinance expires. It can extend the ordinance indefinitely. They would like to revisit this topic with the additional information and the state verbiage at a future meeting.

Issues with dogs in the Town of Blackstone has been brought to the Chairman's attention. Discussion follows on the topic. Mayor Ben Green is present and mentions aspects of the Blackstone Town Council's work on an animal control ordinance. He would ask the Board to hold off on further discussions until Blackstone's ordinance is passed. The Board would like to see the other towns' ordinances and have a worksession on this topic on April 13th at 6:30 p.m.

Chairman Bowen would like to add an agenda section for concerns of the Board members. The Board should give priority to the upcoming vacancies of the Treasurer and Deputy Treasurer. The replacement should overlap in the office prior to the vacancies. Judge Teefey is looking to appoint an interim. Administrator Costin reads a communication from Jane Brown, Clerk of the Circuit Court, regarding Judge Teefey's appointment. Chairman Bowen asks that this communication be read for the public at Thursday's meeting.

Chairman Bowen plans to set a meeting with the Chair and Vice Chair of the School Board, the Mayor and Town Manager of Blackstone, Eric Nash, and the Vice Chairman of the Board of Supervisors on site of the old school building in Blackstone. Discussion follows regarding the property. Supervisor Vaughn expresses concern over surplus of the land. Supervisor Shekleton asks Mayor Green about the concrete pads the Town plans to put in place. Mr. Hyde would consider the pads as resources during a disaster, but they would not necessarily be mentioned within the EOP. Mayor Green would like to discuss with the Council the idea of proffers, so that if the land transferred to the Town, there would be pads available for the County and schools for an amount of time. Chairman Bowen would like the Chair and Vice Chair of the School Board to view the property.

March 9, 2023

Vice Chairman Roark makes a motion to adjourn. The motion receives a second from Supervisor Simmons. The motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 8:17 p.m.

Chairman

Clerk

AT A CONTINUED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE EMERGENCY OPERATIONS CENTER THEREOF, ON TUESDAY, THE 23RD DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY- THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
SUSAN H. TUCKER, E911 CLERK/GIS TECH
AUBREY W. HYDE, JR., EMERG. SERVICES COORDINATOR
ANDREW R. MCROBERTS, LEGAL COUNSEL (VIRTUALLY)

Chairman Bowen called the meeting to order and reconvened at 6:00 p.m.

Vice Chairman Roark moves that the Board of Supervisors of Nottoway County, Virginia enter Closed Meeting pursuant to *Code of Virginia* § 2.2-3711(A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation.

The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes

The Board enters Closed Session at 6:01 p.m. The Board reconvenes at 6:49 p.m. with a motion from Vice Chairman Roark and a second provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes

Supervisor Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the executive meeting regarding the items discussed.

The motion receives a second from Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes

May 23, 2023

H. M. Simmons	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes

Vice Chairman Roark moves to adjourn. A second is provided by Supervisor Simmons. After a unanimous voice vote, Chairman Bowen adjourns the meeting at 6:51 p.m.

Chairman

Clerk

MEMORANDUM

TO: Planning Commission
Board of Supervisors

FROM: Gregg Zody, Director *GZ*

DATE: June 6, 2023

SUBJECT: Staff Report - Hall Special Exception

SYNOPSIS

Applicant/Property Owner

Samuel Lee Hall, 5801 Indian Oak Road, Crewe, Virginia 23930

Site Location

5801 Indian Oak Road. Guest house is proposed to be constructed on tax map #12-2-5b. (Please see Exhibit 1).

Request

Applicant seeks approval of a special exception for a guest house.

BACKGROUND

Staff met with the applicant to discuss constructing a home or manufactured home adjacent for guests, primarily visiting family members.

Guest House: A dwelling or lodging unit for temporary nonpaying guests in an accessory building. No such quarters shall be occupied by the same guests for a period of more than three (3) months in any twelve-month period, and no such quarters shall be rented, leased or otherwise made available for compensation of any kind.

ZONING ANALYSIS

The site is zoned Agricultural (A-1), as is all adjacent property around the site. (Please see Exhibit 3). The general character of the area is agricultural and residential. Applicant wishes to place the guest house on the same parcel as residence.

The aerial photographs with parcel lines do not line up with the actual property lines. It appears that the principal structure is located on 15-2-5a, when, in fact, it is located on the parcel that was advertised (12-2-5b) and validated by staff review of the property records. (Please Exhibits 2 a-c).

The general character of the area appears to be predominately agricultural and low density residential.

COMPREHENSIVE PLAN ANALYSIS

The applicant is seeking approval for a guest house located adjacent to the home in an area designated as Agricultural. The Comprehensive Plan states the following about this designation:

The Agricultural Zoning District is established to provide areas for agricultural and conservational interests, which represent a major portion of Nottoway County's economic base. The intent of this district is to provide and protect agricultural and conservational areas from the encroachment of uses which are not compatible with them. The district provides areas for large scale, intensive livestock operations with surroundings that will not inhibit the activities associated with their operation. Residential development is not encouraged in this district.

A guest house in this case will not hinder active agricultural at the site. In fact, will be located near the existing barn and the primary residence to the north.

Sec. 5-5-2(8) SPECIAL EXCEPTION - ISSUES FOR CONSIDERATION

In considering a Special Exception Permit application, the following factors shall be given reasonable consideration. The applicant shall address all the following in its statement of justification or Special Exception Permit plat unless not applicable, in addition to any other standards imposed by this Ordinance: *Staff Responses are italicized.*

- 1) Whether the proposed Special Exception Permit is consistent with the Comprehensive Plan.

The request is consistent with the future land use designation of Agricultural, in that the site is 6 acres and already has a principal residential on tax map # 12-2-5b.

- 2) Whether the proposed Special Exception Permit will adequately provide for safety from fire hazards and have effective measures of fire control.

If approved, the applicant would need to seek guidance from the Building Official.

- 3) The level and impact of any noise emanating from the site, including that generated by the proposed use, in relation to the uses in the immediate area.

Minimal, as it is a residential accessory use and subject to the County's Noise Ordinance.

- 4) The glare or light that may be generated by the proposed use in relation to uses in the immediate area.

Any proposed lighting would need to be directed downward.

- 5) The proposed location, lighting and type of signs in relation to the proposed use, uses in the area, and the sign requirements of this Ordinance.

No signage is proposed.

- 6) The compatibility of the proposed use with other existing or proposed uses in the neighborhood, and adjacent parcels.

Adjacent uses include residential and agricultural, with many of the residences having accessory structures (garages, sheds, barns, etc.).

- 7) The location and area footprint with dimensions (all drawn to scale), nature and height of existing or proposed buildings, structures, walls, and fences on the site and in the neighborhood.

The structure is proposed to be (16x40) 640 square feet as stated in the application.

- 8) The nature and extent of existing or proposed landscaping, screening and buffering on the site and in the neighborhood.

N/A – the site is enclosed by a dense forestal buffering, as are the two parcels owned by the applicant adjacent to the north and south property lines of the location site.

- 9) The timing and phasing of the proposed development and the duration of the proposed use.

No additional phasing is proposed at this time. The proposed duration and intensity are presumed to be on-going as it is an accessory residential use.

- 10) Whether the proposed Special Exception Permit will result in the preservation or destruction, loss or damage of any topographic or physical, natural, scenic, archaeological or historic feature of significant importance.

None.

- 11) Whether the proposed Special Exception Permit at the specified location will contribute to or promote the welfare or convenience of the public.

None.

- 12) The traffic expected to be generated by the proposed use, the adequacy of access roads and the vehicular and pedestrian circulation elements (on and off-site) of the proposed use, all in relation to the public's interest in pedestrian and vehicular safety, efficient traffic movement and access in case of fire or catastrophe.

The proposed use is a guest house, which serves temporary, non-paying guests. Its impact on the driveway and Indian Oak Road is expected to be minimal.

- 13) Whether, in the case of existing structures proposed to be converted to uses requiring a Special Exception Permit, the structures meet all code requirements of Nottoway County.

If approved, the Building Official will inspect the structure to ensure it is in compliance with all applicable Building Codes.

- 14) Whether the proposed Special Exception Permit will be served adequately by essential public facilities and services.

At this time, the applicant will need septic and well permits prior to receiving a Certificate of Occupancy.

- 15) The effect of the proposed Special Exception Permit on groundwater supply.

Any household sewage discharge will be contained in a permitted septic system. Ideally, this prevents any potential impacts on the groundwater supply.

- 16) The effect of the proposed Special Exception Permit on the structural capacity of the soils.

It is unlikely the proposed use will significantly impact the structural capacity of the soils.

- 17) Whether the proposed use will facilitate orderly and safe road development and transportation.

The proposed use is a guest house, which serves temporary, non-paying guests. Its impact on the driveway and Indian Oak Road is expected to be minimal.

- 18) The effect of the proposed Special Exception Permit on environmentally sensitive land or natural features, wildlife habitat and vegetation, water quality and air quality.

The site is not located in a floodplain, nor a known environmentally sensitive site.

- 19) Whether the proposed Special Exception Permit use will provide desirable employment and enlarge the tax base by encouraging economic development activities consistent with the Comprehensive Plan.

It is an accessory use to the principal use, a single-family residence.

- 20) Whether the proposed Special Exception Permit considers the needs of agriculture, industry, and businesses in future growth.

The site is zoned Agricultural (A-1), and as such, industry and business (in general) are not by-right permitted uses, with the exception of a home occupation or home-based business.

- 21) The effect of the proposed Special Exception Permit use in enhancing affordable shelter opportunities for residents of the County.

The proposal would not enhance affordable shelter opportunities for County residents because it is a guest house for temporary visits for non-paying guests.

- 22) The location, character, and size of any outdoor storage.

Barn and shed.

- 23) The proposed use of open space.

Presumably preservation of existing activity (agricultural) as no additional use of the remaining property is anticipated.

- 24) The location of any major floodplain and steep slopes.

None.

25) The location and use of any existing nonconforming uses and structures.

None.

26) The location and type of any fuel and fuel storage.

None.

27) The location and use of any anticipated accessory uses and structures.

Undetermined at this point.

28) The area of each use; if appropriate.

Guest house is anticipated to be 640 square feet plus any area for a well and septic.

29) The proposed days/hours of operation.

N/A.

30) The location and screening of parking and loading spaces and/or areas.

Presumably adjacent to the residence. No screening nor loading spaces/areas are required.

31) The location and nature of any proposed security features and provisions.

N/A.

32) The number of employees.

N/A.

33) The location of any existing and/or proposed adequate on- and off-site infrastructure.

Aside from septic and water, none.

34) Any anticipated odors which may be generated by the uses on-site.

N/A.

35) Whether the proposed Special Exception Permit uses sufficient measure to mitigate the impact of construction traffic on existing neighborhoods and school areas.

N/A

36) Refuse and service areas, with particular reference to the items in (1) and (2) of this subsection.

N/A.

37) Utilities, with reference to location, availability and compatibility.

Utilities already service the residence on 12-2-5b.

AGENCY COMMENTS

None at this time.

STAFF RECOMMENDATION

Staff recommends approval for the application, subject to the conditions below.

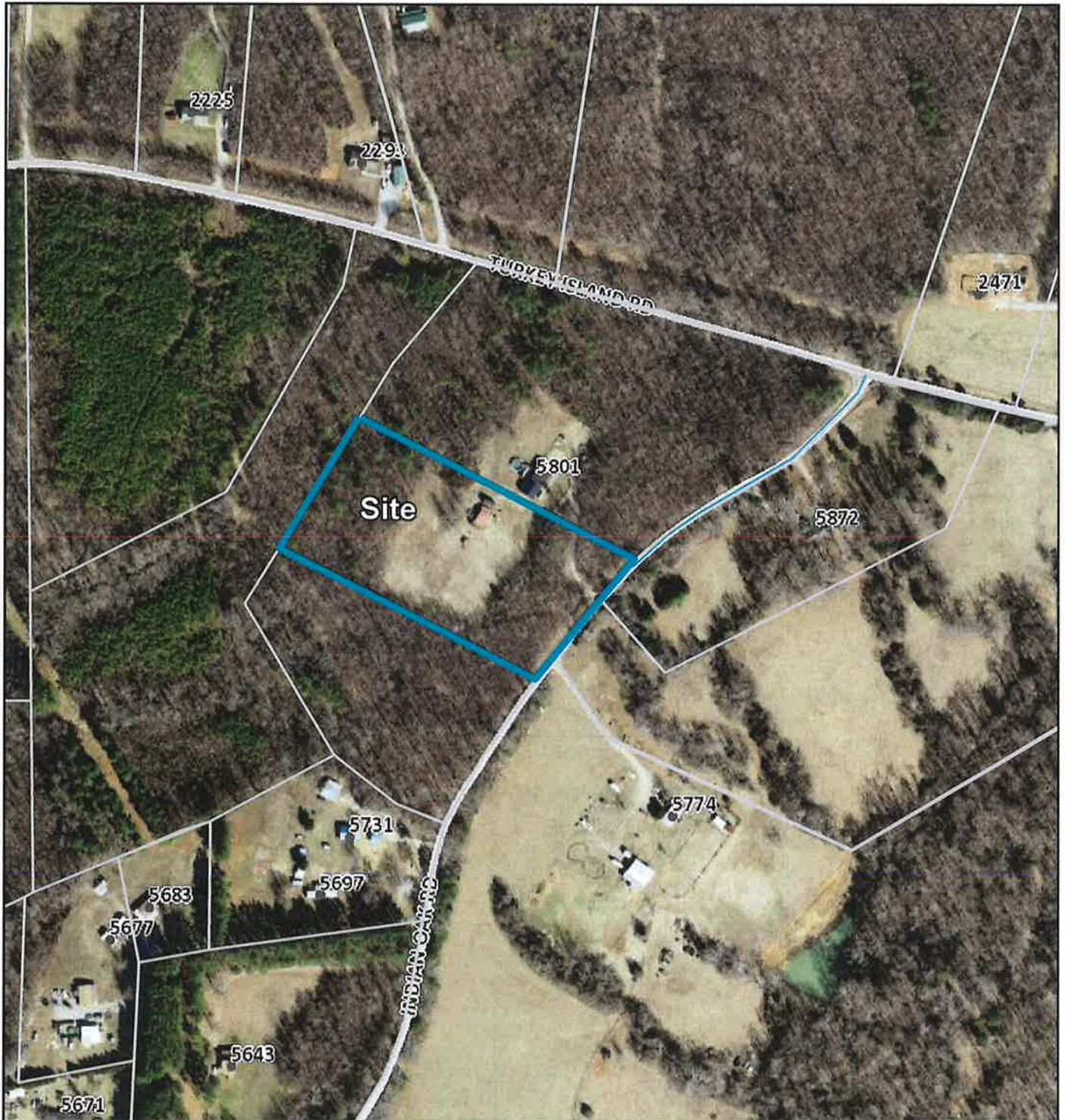
RECOMMENDED STAFF CONDITIONS

1. This special exception is granted for the guest house located on tax map #12-2-5b.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Must have septic and well permits issued by the Health Department prior to occupancy.
4. Must apply for and receive a certificate of occupancy from the Nottoway County Building Official.
5. No address will be assigned to the guest house.

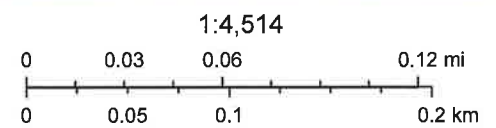
EXHIBITS

1. Location Map
2. Parcel Reports a, b, and c
3. Zoning Map
4. Site Photos
5. Application package with copy of plat

Location Map



June 2, 2023





N/A

Summary

Parcel Number: 12 2 5A

GPIN: 6610-72-5485

Owner Information

Owner: HALL, SAMUEL LEE

Mailing Address: 5801 INDIAN OAK RD. CREWE, VA. 23930

Property Address: N/A

Land and Value Information

Total Assessed Value: \$24,600

Land Value: \$24,600

Improved Value: N/A

Description

Acreage: 7.04

Deed Book & Page: 0452 328

Will Book & Page:: 0

Plat Book & Page:: 8 18



5801 INDIAN OAK RD

Summary

Parcel Number: 12 2 5B

GPIN: 6610-72-2156

Owner Information

Owner: HALL, SAMUEL LEE

Mailing Address: 5801 INDIAN OAK RD. CREWE, VA. 23930

Property Address: 5801 INDIAN OAK RD CREWE VA 23930

Land and Value Information

Total Assessed Value: \$133,600

Land Value: \$29,500

Improved Value: \$104,100

Description

Acreage: 6

Deed Book & Page: 0453 328

Will Book & Page:: 0

Plat Book & Page:: 8 18



N/A

Summary

Parcel Number: 12 2 5C

GPIN: 6610-71-1815

Owner Information

Owner: HALL, SAMUEL LEE

Mailing Address: 5801 INDIAN OAK RD. CREWE, VA 23930

Property Address: N/A

Land and Value Information

Total Assessed Value: \$21,000

Land Value: \$21,000

Improved Value: N/A

Description

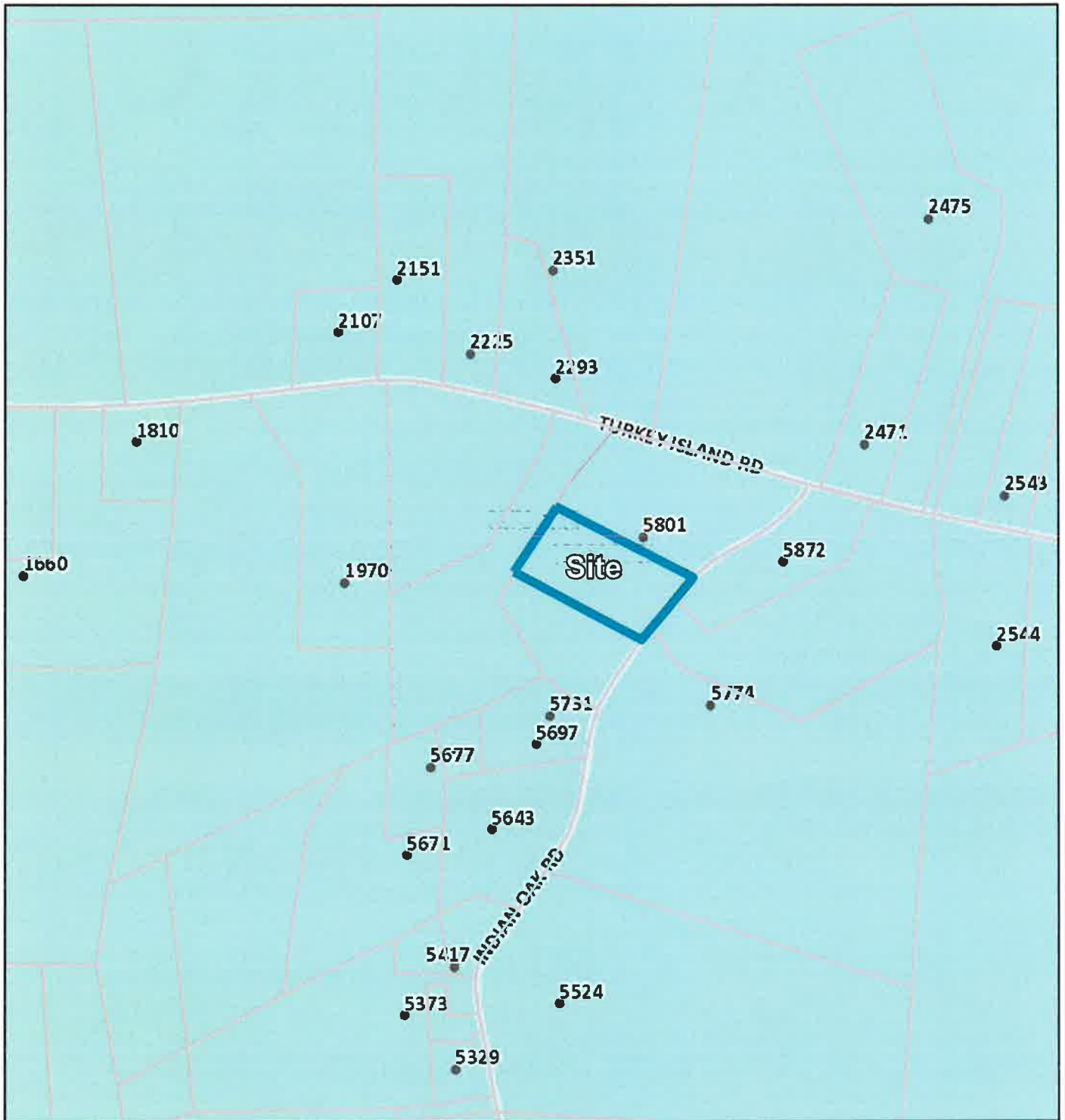
Acreage: 6

Deed Book & Page: 0453 328

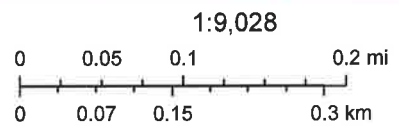
Will Book & Page:: 0

Plat Book & Page:: 8 18

Zoning Map



June 2, 2023





Looking NW toward Turkey Island Road.



Corner stake in right foreground.



Looking Southward, corner stake in mid-ground.



Looking SE and two rear corner stakes. Indian Oak Rd. is just beyond the forest buffer



Barn and outbuilding looking westward.



SPECIAL EXCEPTION PERMIT

FILE #: _____

Owner

Agent/Applicant (if different from owner)

Samuel Lee Hall

Physical Address: _____

Mailing Address: 5801 Indian Oak Rd
Crewe, VA 23930

Telephone: 804-892-1628 Email: _____

Tax Map Parcel Number(s)

Acreage

Zoning

1. 12-2-5.0 6 A-1

2. _____

YOU MUST ATTACH A SURVEY PLAT OF PROPERTY WHICH INCLUDES A SCHEMATIC DRAWING OF THE PROPSAL SHOWING BUILDING HEIGHT AND PLACEMENT, PARKING AREA(S), STORAGE AREA(S), UTILITIES, ETC.

Detail Description of Request (Address impact of proposal on checklist items):

Build a 16 by 40 guest house on the property of my
existing home. Like to include electric, water and sewer.
For family visit a few times a year

Justification: _____

The foregoing information is complete and correct to the best of my knowledge. I acknowledge that representatives of Nottoway County may inspect the property subject to this application, and my permission to do so is hereby given.

Signature

Date

(Agents must provide written documentation of authority.)

5-3-23

SPECIAL EXCEPTION CHECK LIST



HEALTH, SAFETY, AND WELFARE:

Traffic: _____

Noise: _____

Lights: _____

Dust: _____

Fumes: _____

Vibrations: _____

Fire Threat: _____

Environmental Impact: _____

Economic Impact: _____

Security: _____

Housing Improvements: _____

Utility Provision: _____

Landscaping: _____

Site Development (buildings, storage): _____

Adjacent Compatibility: _____

Zoning District Compatibility: _____

Operations (outside storage of materials, screening): _____

Hours of Operation: _____

Number of Employees: _____

Type of Equipment: _____

Signage: _____

COMPREHENSIVE PLAN (Compatibility): _____



Adjacent Landowners Form

To: **Nottoway County Commissioner of Revenue**
Christy Hudson
P.O. Box 5
270 W Courthouse Road
Nottoway, VA 23955

Tax Map #: 12-2-5A, 12-2-5B, 12-2-5C

Acreage: 7.040, 6.000, 6.000

Owner of Property: Samuel Hall

(as recorded in the Clerk's Office)

Tax Map #	Owner's Name	Mailing Address
1. <u>12-2-5</u>	<u>Clayton, Robert L.</u>	<u>4741 Bonnie Brae rd Richmond VA 23234</u>
2. <u>12-2-4E</u>	<u>Curtis Ray Bates</u>	<u>5731 Indian Oak Rd Crewe VA 23930</u>
3. <u>12-29</u>	<u>Clyde Cheadle Rothgeb & Barbara Rothgeb</u>	<u>5774 Indian Oak Rd Crewe, VA 23930</u>
4. <u>12-28A</u>	<u>Clyde & Barbara Rothgeb</u>	<u>5774 Indian Oak Rd Crewe, VA 23930</u>
5. <u>12-28</u>	<u>Stephanie & Steven English</u>	<u>5872 Indian Oak Rd Crewe, VA 23930</u>
6. <u>12-26</u>	<u>Howard & Leigh Chambers</u>	<u>2475 Turkey Island Rd Crewe, VA 23930</u>
7. <u>12-26E</u>	<u>Ronald & Lisa Mountcase</u>	<u>2351 Turkey Island Rd Crewe, VA 23930</u>
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____

Please write any additional information on the back of this form.

Prepared by: Michelle Phillips
Signature

5-1-23
Date

Please return to: **Nottoway County Administration Office, P.O. Box 92, 344 W Courthouse Rd, Nottoway, VA 23955**



Real Estate Tax Information Sheet

Date: _____

To: **Nottoway County Treasurer**

Ellen Myatt

P.O. Box 85

328 W. Courthouse Road

Nottoway, VA 23955

Tax Map #: 12 2 5B

Acreage: _____

Owner of Property: Samuel Lee Hall
(as recorded in the Clerk's Office)

Real Estate taxes paid through year: _____

Amount Due/Year(s): 734.80 2022

Remarks: _____

Prepared by: Margaret B. Springster Deputy 5/1/23
Signature Date

Please return to: Nottoway County Administration Office, P.O. Box 92, 344 W Courthouse Rd, Nottoway, VA 23955

2022 T A X R E C E I P T

Ticket #:0004040001 WW

NOTTOWAY COUNTY

P O BOX 85

NOTTOWAY VA 23955

Date : 5/16/2023

Register: 03 /T5B1

Trans. #: 32504

Dept # : RE2022

Acct# : 1036853

REAL ESTATE-2022

BLENDON DISTRICT

PARCEL 2 ON PLAT

12 2

5A

Acres: 7.040

Previous Principal

Balance \$ 118.08

Land: 24600

Imp: 0

Principal Being Paid \$ 118.08

Penalty \$ 11.81

Interest \$ 5.41

HALL, SAMUEL LEE

5801 INDIAN OAK RD.

CREWE, VA. 23930

Amount Paid \$ 135.30

*Balance Due \$.00

Cash 985.60

Pd by HALL, SAMUEL LEE

BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 5/2023

2022 T A X R E C E I P T

Ticket #:0004040001

NOTTOWAY COUNTY

P O BOX 85

NOTTOWAY VA 23955

Date : 5/16/2023

Register: 03 /T5B1

Trans. #: 32504

Dept # : RE2022

Acct# : 1036852

REAL ESTATE-2022

5801 INDIAN OAK RD

BLENDON DISTRICT

PARCEL 3 ON PLAT

Land: 29500

12 2

5B

Acres: 6.000

Previous Principal

Balance \$ 641.28

Principal Being Paid \$ 641.28

Penalty \$ 64.13

Interest \$ 29.39

HALL, SAMUEL LEE

5801 INDIAN OAK RD.

CREWE, VA. 23930

Amount Paid \$ 734.80

*Balance Due \$.00

Cash 985.60

Pd by HALL, SAMUEL LEE

BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 5/2023

2022 T A X R E C E I P T

Ticket #:00040460001

NOTTOWAY COUNTY

P O BOX 85

NOTTOWAY VA 23955

Date : 5/16/2023

Register: 03 /T5B1

Trans. #: 32504

Dept #: RE2022

Acct# : 1036851

REAL ESTATE-2022

BLENDON DISTRICT

PARCEL 4 ON FLAT

12 2

5C

Acres: 6.000

Previous Principal

Balance \$ 100.80

Land: 21000

Imp:

0

Principal Being Paid \$ 100.80

Penalty \$ 10.08

Interest \$ 4.62

HALL, SAMUEL LEE

5801 INDIAN OAK RD.

CREWE, VA 23930

Amount Paid \$ 115.50

*Balance Due \$.00

Cash 985.60

Pd by HALL, SAMUEL LEE

BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 5/2023

SPECIAL EXCEPTION STAFF CONSULTATION



Description of request: basic requirements

Tax Map #: 12-2-5B Lot Size: 6 ac. Zoned: A-1

Existing Uses: SFR

Proposed Uses: guest house

Relative Code Sections: (copy attached)

Application Deadline: 5/18/23

Contact (Agent/Owner): Samuel Hall Phone #: 804-892-1628

Mailing Address: 580 Indian Oak Rd
Crewe, VA 23030

Application on public file

WITH APPLICATION PROVIDE:

- Plat/sketch of property showing all existing and proposed improvements
- Septic Permit
- Real Estate Tax Information Form (filled out by the Treasurer)
- Adjacent Landowners Form (filled out by the Commissioner)

Copy application to:

- Planning Commission ☒
- VDOT ☒
- Health Department ☒
- Building Official ☒
- Others:

Write Notice Dates: (PC) 6/13 5/26/23 (PO) 6/15 & (BOS) (BOS) Verify Dates

Field Inspection

Write Staff Report (Staff may reserve recommendation until all facts are obtained and reviewed. Applicant will receive report before hearing.)

- 1 week before Planning Commission hearing, send package
- 1 week before hearing, notify adjacent property owners
- 1 week before Planning Commission hearing, notify applicant

(This may be the only notice of any future meetings.)

Planning Commission Hearing (Date/time/place): 6/13 @ General District Courthouse Rm

Planning Commission recommendation to BOS (May approve, approve with conditions, or deny. May also defer up to 90 days.)

Day after PC meeting, send package to BOS

BOS Hearing (Date/time/place): 6/15 @ General District Courthouse Rm

Decision by BOS (May approve, approve with conditions, or deny. May also defer up to 365 days.)

Results letter to applicant

NOTES WITH APPLICANT:

Other options are:

Press package for all meetings

Fee:

Reviewed procedure:

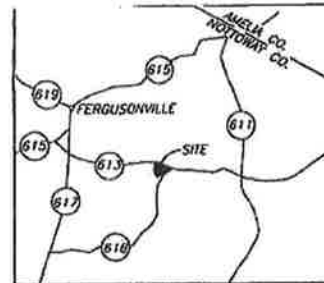
Date

Agent/Owner Signature

LENNING LAND SURVEYING
2126 LEWISTON PLANK RD.
BURKEVILLE VA 23922
434-767-9940

R.F. = ROD FOUND
P.F. = PIPE FOUND
PROP. = PROPOSED
~ = SOIL BORE HOLE

RECORD MERIDIAN
P.B. 5, PG. 2

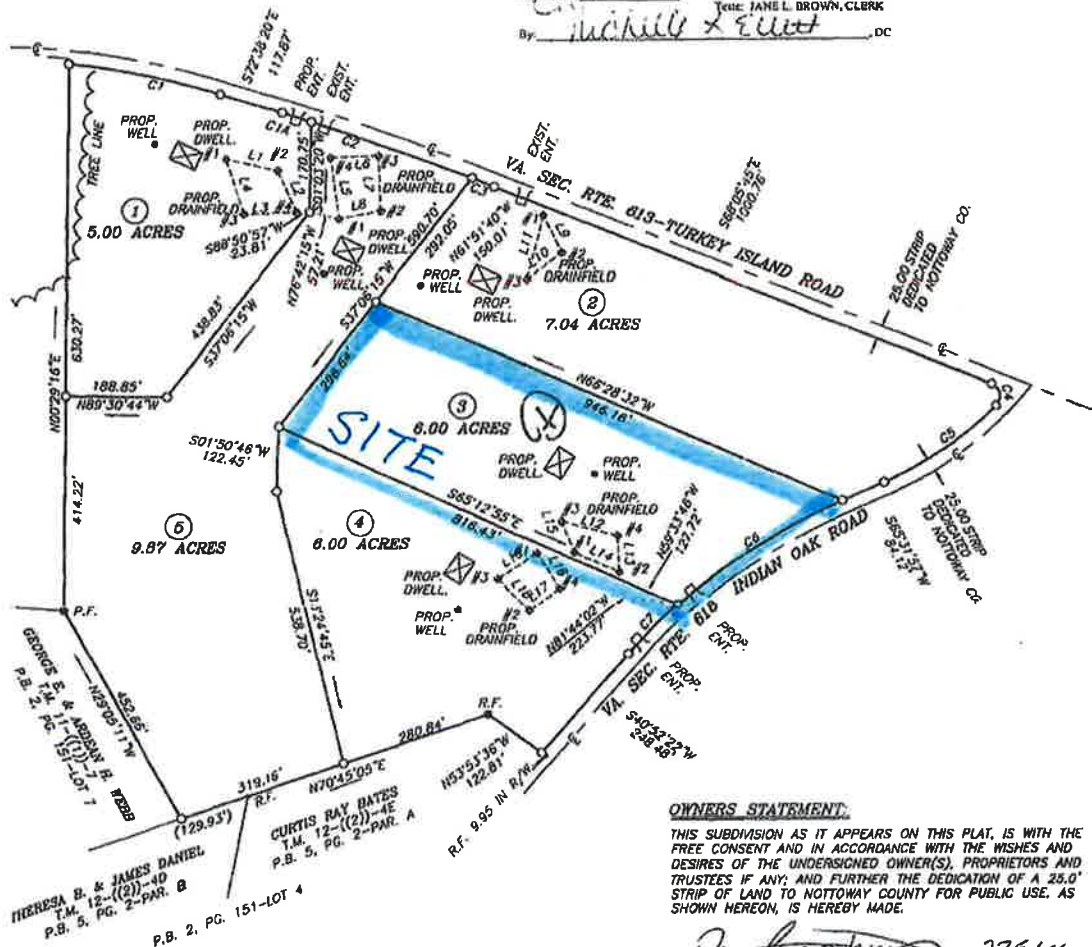


VICINITY MAP
1" = 2 MILES

PB 8 PG 18

060358 50
FEB 27 2006

VIRGINIA: IN THE CLERK'S OFFICE OF NOTTOWAY CIRCUIT COURT
On 1 FEB 27 2006, this instrument was received
and upon verification of acknowledgment thereon annexed, admitted to record.
The State tax imposed by Sec. 58.1-802 of the Virginia Code, has been paid in the
amount of \$ 0.00
By: JANE L. BROWN, CLERK
DC



OWNERS STATEMENT

THIS SUBDIVISION AS IT APPEARS ON THIS PLAT, IS WITH THE
FREE CONSENT AND IN ACCORDANCE WITH THE WISHES AND
DESIRES OF THE UNDERSIGNED OWNER(S), PROPRIETORS AND
TRUSTEES IF ANY, AND FURTHER THE DEDICATION OF A 25.0'
STRIP OF LAND TO NOTTOWAY COUNTY FOR PUBLIC USE, AS
SHOWN HEREON, IS HEREBY MADE.

David Preston Williams 27 Feb 2006
DATE

STATE OF VIRGINIA
COUNTY OF NOTTOWAY TO WIT:

I, David E. Brown, A NOTARY PUBLIC IN AND
FOR THE COUNTY AND STATE AFORESAID, DO HEREBY CERTIFY
THAT DAVID PRESTON WILLIAMS, WHOSE NAME IS SIGNED ABOVE
TO THE FOREGOING WRITING, DATED 2-27-06, HAS
ACKNOWLEDGED THE SAME BEFORE ME IN THE COUNTY AND
STATE AFORESAID.

GIVEN UNDER MY HAND THIS 27 DAY OF Feb, 2006.

David E. Brown
NOTARY PUBLIC

MY COMMISSION EXPIRES 11-20-11

ANGLE
1"
1/4"
1/2"
3/4"
1"

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5



COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX NO. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: June 8, 2023

Subject: Public Hearing – Court Security Fee Increase

The above matter has been advertised and was referenced during several Board work sessions on the Fiscal Year 2023-2024 Budget.

The authorizing VA Code Section, 53.1-120, which follows this communication, states in part at D: "...may assess a sum not in excess of \$20.00 as part of the costs in each criminal or traffic case in its district or circuit court in which the defendant is convicted of a violation of any statute or ordinance." Thus, this proposed fee increase of \$10.00 if passed will only be imposed on those individuals, be they citizens of Nottoway County or not, if convicted as noted above.

While the court facilities have recently come under increased scrutiny, staff does note this fee increase proposal was brought forward in early 2023 as the Board took up the Fiscal Year 2023-2024 Budget.

A suggested motion is offered as part of the adoption of the Fiscal Year 2023-2024 Budget.

Staff is available to answer any questions you may have.

Thank you.

Code of Virginia

Title 53.1. Prisons and Other Methods of Correction

Chapter 3. Local Correctional Facilities

§ 53.1-120. Sheriff to provide for courthouse and courtroom security; designation of deputies for such purpose; assessment.

A. Each sheriff shall ensure that the courthouses and courtrooms within his jurisdiction are secure from violence and disruption and shall designate deputies for this purpose. A list of such designations shall be forwarded to the Director of the Department of Criminal Justice Services.

B. The chief circuit court judge, the chief general district court judge and the chief juvenile and domestic relations district court judge shall be responsible by agreement with the sheriff of the jurisdiction for the designation of courtroom security deputies for their respective courts. If the respective chief judges and sheriff are unable to agree on the number, type and working schedules of courtroom security deputies for the court, the matter shall be referred to the Compensation Board for resolution in accordance with existing budgeted funds and personnel.

C. The sheriff shall have the sole responsibility for the identity of the deputies designated for courtroom security.

D. Any county or city, through its governing body, may assess a sum not in excess of \$20 as part of the costs in each criminal or traffic case in its district or circuit court in which the defendant is convicted of a violation of any statute or ordinance. If a town provides court facilities for a county, the governing body of the county shall return to the town a portion of the assessments collected based on the number of criminal and traffic cases originating and heard in the town. The imposition of such assessment shall be by ordinance of the governing body that may provide for different sums in the circuit courts and district courts. The assessment shall be collected by the clerk of the court in which the case is heard, remitted to the treasurer of the appropriate county or city and held by such treasurer to be appropriated by the governing body to the sheriff's office. The assessment shall be used solely for the funding of courthouse security personnel, and, if requested by the sheriff, equipment and other personal property used in connection with courthouse security.

Code 1950, § 53-168.1; 1972, c. 135; 1982, c. 636; 1986, c. 568; 1988, c. 119; 1989, c. 571; 2002, cc. 533, 756; 2003, cc. 26, 44; 2004, cc. 390, 432; 2006, c. 495; 2007, c. 377; 2020, c. 602.

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 15TH DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR

AN ORDINANCE ASSESSING COSTS IN EACH CRIMINAL OR TRAFFIC CASE FOR FUNDING OF COURTHOUSE SECURITY PURSUANT TO VIRGINIA CODE SECTION 53.1-120

WHEREAS, §53.1-120 of the Code of Virginia authorizes any County, through its governing body, to assess a sum not in excess of \$20.00 as a part of the costs in each criminal or traffic case in its district or circuit court in which the defendant is convicted of a violation of any statute or ordinance to fund its courthouse security; and

WHEREAS, the Clerk of the Circuit Court for Nottoway County, Virginia, has recommended that the courthouse security fee be increased to twenty dollars (\$20.00) as allowed by the Virginia Code; and

WHEREAS, the Nottoway County Board of Supervisors finds it in the County's best interests to act in accordance with the recommendation of the Clerk of the Circuit Court and the Acts of the General Assembly.

NOW THEREFORE BE IT ORDAINED by the Nottoway County Board of Supervisors that in the County of Nottoway a sum of \$20 shall be collected by the Clerk of the Court in which the case is heard, remitted to the Treasurer of Nottoway County, and held by the Treasurer to be appropriated by the governing body to the Sheriff's Office; and

BE IT FURTHER ORDAINED that the assessment shall be used solely for the funding of courthouse security pursuant to Section 53.1-120.

Done this 15th day of June 2023, by a vote of _____ for and _____ opposed.

By: _____
Chairman

Attest: _____
P.S.T. (Ted) Costin, Clerk

Employee Recognition

June 2023 Board Meeting

1 Year Acknowledgment

Dawn H. Buchanan – Fiscal Assistant

Gregg B. Zody – Planning and Economic Development Director

Deidra A. Knight – Library Aide

Larry D. Bailey – Convenience Site Attendant

Clarence E. Morgan - Convenience Site Attendant

5 Year Certificate

Sheila J. Estes – Senior Animal Control Officer

10 Year Certificate

Logan M. Presley – Human Resource Coordinator

15 Year Framed Certificate

n/a

20 Year Engraved Plaque

n/a

25 Year Engraved Plaque and \$25 Gift Certificate

n/a

NOTTOWAY COUNTY

June 15, 2023

MAINTENANCE	
The Nottoway Area Headquarters for the month of <u>May</u> 2023. ● Attended trainings throughout the month. ● Removed animals and trash from roadways. ● Cleaned graffiti on Flat Rock Road. ● Chip sealed various secondary routes ● Shoulder grading on primary roads and assisted McKenney AHQ with shoulder grading. ● Repaired slope and erosion on various roads. ● Monitored mowing on secondary roads. ● Mowed grass in the town of Burkeville and Crewe. ● Trimming back brush on secondary roads. ● Removed trees on several routes. ● Traffic control for pavement coring. ● Performed ditch cleanouts throughout the county. ● Cleaned drop inlets. ● Graded several dirt roads throughout the county. ● Received 10 new work orders, closed 6 work orders, no pending work orders older than ninety (90) days.	
LAND DEVELOPMENT & PERMITS	Paul Hinson, P.E.
Plans with outstanding comments or under review (Activity within last 90 days) ● None Plans found acceptable ● None ● Other ● Sullivan Special Exception for Manufactured Home, SR 633 Lone Pine Road – Special exception application submitted for review and comment on 5-3-23 and comments provided for the county’s use on 5-4-23. ● Morrisette Plats for Lee Lake Subdivisions, SR 609 Greenhill Road – Three subdivision plats submitted for review and comment on 5-2-23 and VDOT provided comments on 5-4-23.	

- Samuel Hall Special Exception for Guest House, SR 618 Indian Oak Road – Special exception application submitted for review and comment on 6-2-23 and comments provided for the county's use on 6-6-23.

LUP Permits Issued and Completed

Permit Number	Permittee	Dinwiddie County	Permit Issuance Date	Permit Completion Date
59581	Dominion Energy	67	5-4-23	
59582	Dominion Energy	67	5-2-23	
59583	Dominion Energy	67	5-4-23	
59585	Town of Crewe, VA	67	5-9-23	
59587	Shenandoah Telecommunications	67	5-9-23	
59590	Dominion Energy	67	5-10-23	
59335	Lud Hidgins, Inc.	67	7-12-22	5-24-23

CONSTRUCTION

Susan Warr, P.E.

UPC 93093 / 0046-012-722, C501, B623

Contractor: W.C. English, Inc.

Name: Bridge Rehab over the Nottoway River

CM: Blake Smith

Location: Route 46 (Brunswick Road)

Fixed Completion Date: 7-21-23

Comments: Project start is currently delayed due to material availability supply issues. The Department is currently performing redesign to address material issues. Detour in place due to unfavorable bridge inspection report.

UPC 122078 / ST4D-964-F23, P401

Contractor: Whitehurst Paving, Inc.

Name: Surface Treatment 2023

CM: Charlene Fallen

Location: Dinwiddie, Nottoway & Prince George

Fixed Completion Date: 10-22-23

Comments: Precon Meeting held on 1.26.22. Work began on 3.13.23 with eradication, temporary line marking and patching. Patching completed. Surface treatment completed. Contractor working on pavement markings and punch list items.

UPC 121063/PM4R-964-F23, P401

Contractor: Colony Construction, Inc.

Name: SGR*-2023 Plant Mix

CM: Charlene Fallen

Location: Brunswick, Mecklenburg, Nottoway

Fixed Completion Date: 11.17.23

Comments: Precon meeting held 3/9/23, contractor stated they intend to start work in September.

UPC 122083 / SS4B-964-F23, P401

Contractor: Slurry Pavers, Inc.

Name: Slurry Seal Overlay 2023

CM: Jessica Miller

Location: Dinwiddie, Nottoway & Prince George

Fixed Completion Date: 10-22-23

Comments: All work completed.

TRAFFIC STUDIES/SPECIAL REQUESTS ~

Crosswalks and signage/pavement markings requested Routes 360/460 at Agnew and Oak Streets in Burkeville. Traffic Engineering has completed their review. Recommendations for signage to be placed in the area. Signs to be installed in the future.

Date: 6/01/2023 Number of Inspections By Inspector
From: 5/01/2023 To: 5/31/2023

BI403

Inspector	Type Inspection	Count
Mike Veliky	Blk/Anch/Strap	4
	Cert. of Occup.	3
	Decks	1
	Final	3

Sub-Total: 11

Nicholas Bowles	Blk/Anch/Strap	4
	Blower Door	1
	Cert. of Occup.	10
	Consult	2
	Decks	2
	Final	32
	Final Gas	1
	Final Plumbing	1
	Footing	8
	Foundation	5
	Framing	6
	Front&Back Deck	2
	Ground Plumbing	2
	Insulation	6
	Light Pole Base	1
	Marriage Line	6
	Part Grndwrk Pl	1
	Perm. Electric	13
	Plumb - Well/Se	1
	Plumb -well/sep	1
	Pre-Slab	2
	Projection	3
	R Gas	2
	Renew Permit	1
	Rough Electric	10
	Rough HVAC	6
	Rough Plumbing	9
	Seal Plate	1
	Slab	1
	SDSO Permit	2
	SDSO PERMIT	1
	Temp. Electric	1
	Trench	1
Underpinning	1	
Underslab Plumb	1	
Veneer	1	

Date: 6/01/2023 Number of Inspections By Inspector
From: 5/01/2023 To: 5/31/2023

BI403

Inspector	Type Inspection	Count
	Vent Pipe	1

Sub-Total: 149

Final-Total: 160

Mileage _____

Number of Building Permits Issued: 31

Dollar Value of Construction: \$ 982,977.58

Dollar Value of County Building Permit Fees: \$ 5,975.57

OFFICE OF
ANIMAL CONTROL

Senior Animal Control Officer
Sheila Estes
sestes@nottoway.org



Nottoway County
P.O. Box 92
344 W. Courthouse Rd.
Nottoway, VA 23955
Telephone: 434-292-1099
Fax: 434-645-8667
www.nottoway.org

To: Ted Costin, County Administrator
Re: Monthly Report for May 2023

Number of Animal Control Calls: 164
Number of Summons Issued: 5
Number of Convictions: 4
Number of Compliances Issued: 23

	Dog	Cat	Other
New Intakes	27	10	
Animals in Shelter	8	9	
Fostered	0	0	
Bites	2	0	
RTO	3	0	
Transfers	23	0	
Adoptions	2	0	
Euthanized	0	1-kitten illness	
Died in Custody	0	0	
Died in Foster	0	0	

Livestock Calls: 6	Pickup Fee: \$0	Ending Odometer (Pickup) 47959 - 49079
Wildlife: 5	Boarding Fee: \$15	Mileage: 1120
Welfare Check: 11	Adoption Fee: \$20	Ending Odometer (SUV) 78896-80855
Threatening: 0	Donations: \$0	Mileage: 1959
	Total: \$35	



BOARD OF TRUSTEES MEETING

MAY 17, 2023

Crewe Library
414 Tyler Street
Crewe, VA 23930

10:30 a.m.

NOTTOWAY COUNTY PUBLIC LIBRARY
Board of Trustees
Agenda

May 17, 2023

10:30 a.m.

Call to Order

Approval of Agenda

Consent Agenda:

Approval of Minutes (April 19, 2023)

Statistical Reports

Financial Reports

Bills for Approval

Communications

Citizen Comments

Report of the Library Director

Branch Libraries Update:

Blackstone Library

Burkeville Library

Crewe Library

Literacy Program Report - see attached

Committee Reports

New Business

State Aid application

Collection Development plan

Circulation Policy

Unfinished Business

Items Not on Agenda

Adjournment

Nottoway County Public Library Board of Trustees Meeting
Wednesday, April 19, 2023

Shelia Harper called the meeting to order and welcomed everyone. Susan Nash was excused.

Motion to approve the Agenda and Consent Agenda were made by Becky Sones and Verna Rhodes, respectively; the motion passed. Carolyn Leslie made the motion to approve the Bills; Becky seconded, and the motion passed.

Communications: None

Citizen Comments: None

Director's Report:

- Blackstone - no sign yet
- Burkeville - sign is up!
- Crewe - roof discussion is on-going; termites were discovered in a door frame and the Town promptly treated.

Literacy:

ESL classes have concluded for Spring session; computer one-on-one instruction will continue.

Committees:

Verna and Jasper will serve on the nominating committee and present a name at the May meeting to serve as Secretary as Carolyn's term will expire.

New Business:

- The Board agreed to Shelia's request to display signage in the Library for the proposed new animal shelter.
- Put FOIA request information on the website.
- The Board approved a motion made by Carolyn and seconded by Becky to include the Equity, Inclusion and Diversity statement in the Public Services Policy and the Administrative/Operating Policy.

Old Business - none

Items Not on the Agenda: - none

The next meeting will be May 17 in Crewe at 10:30am. Meeting adjourned.

Check Out Counts for Stats Only Collections

Apr 1, 2023 through Apr 30, 2023

Blackstone Library

Description	Count
Adult Programs (Adult)	9
Black & White Printouts / Copies (Black)	312
Color Printouts / Copies (Color)	45
Computer Users (Computer)	47
Faxed (Fax)	40
Number Of Patrons (Patrons)	206
Outreach attendance (Reach)	9
Reference Questions (Reference)	4
Scan/Email (Scan/Email)	1
Wifi Users (Wifi Users)	54
Blackstone Library Total	727

Crewe Library

Description	Count
Adult Programs (Adult)	36
Black & White Printouts / Copies (Black)	1,135
Childrens Program (ages 6-11) (Children)	51
Color Printouts / Copies (Color)	55
Computer Users (Computer)	135
Faxes sent (Fax)	13
Magazines & Newspapers (Magazines)	35
Number Of Patrons (Patrons)	606
Reference Questions (Reference)	78
Scan/Email (Scan/Email)	29
Story Time & Other Pre-K Programs (Preschool)	21
Wifi Users (Wifi Users)	82
Crewe Library Total	2,276

Burkeville Library

Description	Count
Adult Programs (Adult)	16
Black & White Printouts / Copies (Black)	70
Color Printouts / Copies (Color)	11
Computer Users (Computer)	111
Faxed (Fax)	3
Magazines & Newspapers (Magazines)	5
Number Of Patrons (Patrons)	197
Outreach attendance (Reach)	53
Reference Questions (Reference)	2
Wifi Users (Wifi Users)	30
Young Adult Program (YoungAdult)	40
Burkeville Library Total	538

Circulation Counts at Location by Borrower Types
Blackstone Library
Apr 1, 2023 through Apr 30, 2023

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	101	30	782	90%
Easy Under 1st Grade (E)		2	5	1%
Juvenile 1st Grade - 11 Years (J)	2		36	4%
REGISTERED ONLINE (OR)			4	0%
Staff (ST)		11	4	0%
Young Adult 12 years - 17 Years (Y)	1		34	4%
Report Totals	104	43	865	

Burkeville Library
Apr 1, 2023 through Apr 30, 2023

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	72	22	176	79%
Easy Under 1st Grade (E)			1	0%
Juvenile 1st Grade - 11 Years (J)	11		17	8%
REGISTERED ONLINE (OR)			1	0%
Staff (ST)	20	15	3	1%
Young Adult 12 years - 17 Years (Y)	11		24	11%
Report Totals	114	37	222	

Crewe Library
Apr 1, 2023 through Apr 30, 2023

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	177	29	697	79%
Easy Under 1st Grade (E)			9	1%
Juvenile 1st Grade - 11 Years (J)	49	10	71	8%
REGISTERED ONLINE (OR)			1	0%
Staff (ST)	10	16	7	1%
Young Adult 12 years - 17 Years (Y)	13		93	11%
Report Totals	249	55	878	

Circulation Counts at Location by Active Holdings Codes of Location

**Blackstone Library
Include Auto Renewals
Apr 1, 2023 through Apr 30, 2023**

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audioobook (NBLAB)	1	0	0	1
Biography (NBLB)	3	1	0	4
DVD (NBLDVD)	9	2	10	21
Easy Fiction (NBLEFIC)	31	45	3	79
Easy Non-Fiction (NBLENF)	0	2	0	2
Fiction (NBLF)	41	35	10	86
Juvenile Biography (NBLJB)	0	1	0	1
Juvenile Fiction (NBLJF)	21	5	3	29
Juvenile Non-Fiction (NBLJ)	5	10	0	15
Large Print Fiction (NBLLPF)	2	2	1	5
Non-Fiction (NBLENF)	6	5	4	15
Young Adult Fiction (NBLYAF)	6	12	1	19
Young Adult Non-Fic (NBLYNF)	1	1	0	2
Juvenile DVD (BLJDVD)	1	1	0	2
Report Totals	127	122	32	281

**Burkeville Library
Include Auto Renewals
Apr 1, 2023 through Apr 30, 2023**

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audioobook (NBKAB)	0	1	0	1
DVD (NBKDVD)	39	44	0	83
Easy Fiction (NBKEFIC)	15	24	3	42
Fiction (NBKF)	23	21	19	63
Juvenile Biography (NBKJB)	2	1	0	3
Juvenile Fiction (NBKJF)	24	17	1	42
Juvenile Non-Fiction (NBKJ)	3	0	0	3
Large Print Fiction (NBKLFP)	2	4	0	6
Non-Fiction (NBKNF)	7	7	5	19
Reference (NBKR)	1	1	0	2
Young Adult Fiction (NBKYAF)	0	6	0	6
Young Adult Non-Fic (NBKYNF)	3	0	0	3
Juvenile DVD (BKJDVD)	1	2	0	3
Report Totals	120	128	28	276

**Crewe Library
Include Auto Renewals
Apr 1, 2023 through Apr 30, 2023**

Active Holdings Code	Check In	Check Out	Renewal	Totals
Biography (NCRB)	1	1	1	3
DVD (NCRDVD)	24	28	14	66
Easy Fiction (NCREFC)	63	92	3	158
Easy Non-Fiction (NCRENF)	0	2	0	2
Electronic Device (NCREDE)	4	3	4	11
Fiction (NCRF)	97	118	26	241
Juvenile Biography (NCRJBJ)	1	2	0	3
Juvenile DVD (NCRJDVD)	0	1	0	1
Juvenile Fiction (NCRJF)	19	56	7	82
Juvenile Non-Fiction (NCRJN)	5	11	2	18
Large Print Fiction (NCRLPF)	3	1	0	4
Non-Fiction (NCRNF)	27	19	13	59
Young Adult Fiction (NCRYAF)	3	3	1	7
Young Adult Non-Fic (NCRYNF)	6	6	1	13
Report Totals	253	343	72	668

May 2023 Director's Report

Ongoing Activities

- Conducting monthly eFic diversity audit - **Goal #3**
- Maintaining website and social media and promoting resources - **Goal #1**
- Submitting bills, deposits, and payroll to Nottoway CH
- Creating & distributing calendar, periodic newsletter, and press releases - **Goal #1**
- Ensuring coverage while others are sick or otherwise not on duty
- Researching and drafting Collection Development Plan - **Goal #3**
- Drafting the Little Black Book for Succession
- Working with Jennifer Nelson to prepare for the Summer Reading Program

Completed Activities

- Completed draft of collection development plan - **Goal #3 (attached)**
- Viewed three (recorded) Readers' Advisory webinars
- Conducted library staff members' evaluations and Sally's (with Shelia)

Programs & Events

- Story Time - weekly at each branch
- Lunchtime Library Club - weekly at NHS
- Senior Game Times in Burkeville
- June 19 to August 11 - Summer Reading: Read Beyond the Beaten Path

Upcoming Meetings

LVA Directors Mtg 9/28-9/29
PLA 2024 - Columbus, OH
ALA 2025 - Philadelphia

PALA 2023 - Pocono Manor, PA
ALA 2024 - San Diego
ALA 2026 - Chicago

VLA 2023 - Chantilly
LibLearnX 2025 - Phoenix
ALA 2027 - NOLA



WiFi usage (as reported by the WhoFi system)

Nottoway County Public Library System - April System Highlights

Total Session Count	223
Total Visits	175
Unique Visitors	65

INTRODUCTION

The Nottoway County Public Library System will use this Collection Development Plan in order to help meet the library's organizational goals for its collection as described in the 2020-2025 Strategic Plan. This plan sets forth action steps (objectives) to ensure successful implementation, and progress will be noted when the annual Strategic Plan review and update takes place each June.

Current State of the Print Collection

The table below reports the age of key collections, establishing baseline ages for each.

Copyright average (3/19/23)			
	Burkeville	Crewe	Blackstone
eFic	2014	2011	2011
e non-fic	2013	2009	2011
jFic	2014	2011	2010
j non-fic	2016	2010	2013
J Bio	2013	2011	2011
YA Fic	2017	2012	2014
YA non-fic	2012	2005	2012
YA Bio	2012	2008	2009
Bio	2005	1999	2004
Adult Fic	2014	2009	2009
Adult non-fic	2012	1997	2002
LP Fic	2018	2015	2011

TIMELINE - Inventory:

An inventory of the library collection took place between September, 2022 and March, 2023; this was the first step in working toward a catalog that accurately reflects the system's holdings.

In August 2023, the Library Director will run a system report, listing items that were marked missing during the inventory process and those that are listed as "claimed returned" in the system. The Library Director and appropriate staff members will then search for these items, not only at the branch location where each is supposed to be, but at the other two branches as well. Any items found will be checked in, returning their status to "available."

In the second quarter of FY24, the Library Director and appropriate staff will remove from the catalog all items that have been marked lost and all items that remain unaccounted for after the previous search.

TIMELINE - Age:

An outdated fiction collection can hold little appeal to today's readers, and an outdated non-fiction collection risks giving its readers incorrect information. The library will strive to make the print book holdings more current, as determined by the average publication year for key parts of the collection. The appropriate report was run March 19, 2023 to determine the baseline age(s); that report is included in this document.

In December 2023, the Library Director will again run the report to determine the average publication years of the key collections and will provide this updated report to the Trustees. Using the information found in the report, the Library Director will prioritize each location's holdings to determine the focus for the remaining part of FY24. This information will also be included in the packet provided to the Library Board.

In the second half of FY24, the Library Director and appropriate staff will make a concentrated effort to update the selected collections with a goal of advancing the average copyright by two years. This will be done using a combination of methods. New materials will be purchased; these may supplement or replace items already in the collection. More current information will be sought to update the available resources regarding topics that remain relevant. Books containing "trivial" matter (popular at the time of purchase but no longer) may be withdrawn without replacement.

In June 2024, the Library Director will determine the updated average publication years of the key collections and will provide this report to the Trustees. At this time, the next set of priority collections will be determined.

This process will be repeated until each key part of the collection reaches a satisfactory age.

NOTTOWAY COUNTY LITERACY PROGRAM
400 Tyler Street, Crewe, VA 23930 434-645-9594

NOTTOWAY COUNTY LITERACY



Nottoway County Board of Director's Meeting

May 11, 2025

AGENDA

Call meeting to order

Approval of Minutes

Director's Report

Financial Report

Old Business

Annual meeting set

Menu

New Business

Shelia's note

Next meeting July 13, 2023

NOTTOWAY COUNTY LITERACY PROGRAM
400 Tyler Street Crewe, VA 23930 434-645-9594

DIRECTOR'S REPORT

May 11, 2023

Continuing ESOL classes. Picture of students in the paper.
Computer classes meet during the day. Good attendance
Amazon Smile donation \$17.00
Amazon Smile is now discontinued
Helped with art projects and Valentine Party at the library.
Closed Food Pantry for now. Gave some food to Crewe Cares.
We will start up again at a later date.
Put flyers at Post offices for computer classes
Ordered Voices of Freedom for ESOL student preparing for Citizenship
Test
Attended Friends of Literacy meeting
Alms House volunteer
Attended Lenten Services. Outreach for literacy
Contacted Delegates about Adult Ed funding.
Provided Jess with information on ESOL from Proliteracy
Contact DMV for Spanish speaking student failing drivers test.
Contacted tutors to see if they are still interested in tutoring.
Contacted Ministerial Association in Blackstone to see if they are
interested in help spreading our message or might know students who
are in need.

ESOL Students	6	Family Literacy	0
Computer	7	One on one	4

NOTTOWAY COUNTY LITERACY BOARD

January 12, 2023

Minutes

Present: Kathy Buschbell, Diana Drinkwater, Etta Neal, Shelia Harper, Esther Hudson, Arrol Lund, Gail Silvasi and Sally Crager

Absent: Terry Royall, Alice Birkhead, Joe Silvasi

4:00 PM Esther called the meeting to order

Kathy moved the November minutes be approved with the following amendments: Mitchells has not been sold and Jackie has not yet loaded books, Esther seconded the motion. Amended minutes were approved.

Sally presented a Director's Report and reported lining up substitutes for ESL classes. Sally continues to be involved in community outreach. Sally reported 6 ESL students, 7 computer class students, 4 family literacy students, and 2 one on one students.

Sally provided a financial report.

Sally also reported she continues to attend and market literacy at the Food Bank. Sally registered our Literacy program with Literacy for Laubach-Reading 1 Practice courses. Sally also shared new family literacy materials with the board.

Old Business:

Annual Meeting is set for September 14, 2023

Location: Church of God in Blackstone

Discussion continues for caterer. Gail will talk to Dine in Crewe and Esther will talk more with Candy Early. We also talked about Mitchell's as a catering possibility.

We continue to discuss a guest speaker. Sally extended an invitation to Dolly Parton.

Sally purchased two literacy signs from Mountain Creek.

With no further new business Esther adjourned the meeting at 4:34PM.

Next Nottoway County Literacy Board meeting is Thursday March 9, 2023 at 4:00PM at Crewe Library.

Respectively submitted by Shelia

The Information Junction



Early Literacy

We will continue with in-person Story Time while conditions allow. Bring your pre-school child and join us at the session that works for you.

Crewe:

Wednesday at 10:30

Burkeville:

Thursday at 10:30

Blackstone:

Friday at 10:30

For the Adults

Be a Friend!

Friends of the Library
 Board Meetings

Crewe:

1st Thursdays, 4-5pm
 (bi-monthly)

Blackstone:

3rd Tuesdays, 4-5pm

The Friends of the Library are non-profit, volunteer organizations which work to support the Nottoway County Public Libraries. They raise funds for library improvements and programs and gladly welcome new members.

The Nottoway County Public Library offers a wide selection of **eBooks and digital magazines**.

These are available to download through the website at

www.nottlib.org



Fun for Everyone - Part 1

Gather your family and come to the **Burkeville Library on Tuesday, May 9 at 4:00** so they can give **scratch art** a try. You can create colorful works using our stencils, try your hand at freestyle drawing, or do a combination of the two...we can't wait to see what you make!



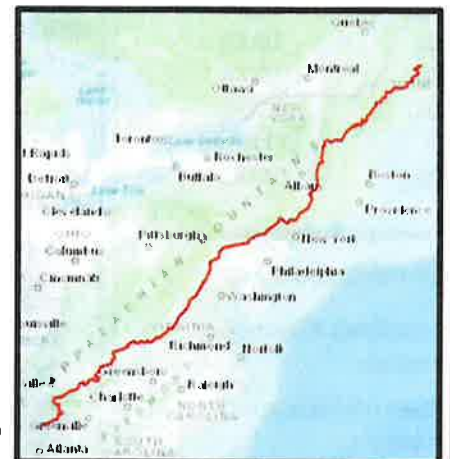
Fun for Everyone - Part 2

Consider yourself challenged! On **Tuesday, May 16 at 5:00**, we're going to be at the **Blackstone Library**. We will provide you with a bunch of straws and a pile of chenille sticks (aka pipe cleaners), and we're going to **challenge you** - and ask you to challenge yourself - to see how tall of a **freestanding tower** you can make with just those two materials. Who will end the day with bragging rights? We'll have to wait and see...



All's Quiet...Or Is It?

Can you believe it? Summer is going to be here before we know it, and that means the **Summer Reading Program** will soon be here, too! Registration will begin later this month, and next month - after the end of the academic year - we'll **Read Beyond the Beaten Path**. We will be reading and learning about the great outdoors in a number of ways, including special guest presentations and take & make activities. We're going to be **counting our minutes read** again this year, and comparing that time to the Appalachian Trail. If each minute you read this summer equals a mile, would you make it the length of the Trail (2198 miles)? Can you do it more than once?





www.nottlib.org

Locations

BLACKSTONE Library
Demetrius Nelson, Manager
434-292-3587
415 South Main Street

Sun	closed
Mon	closed
Tue	12-6
Wed	12-6
Thur	12-6
Fri	10-2
Sat	10-2

BURKEVILLE Library
Agnes McCormick, Manager
434-767-5555
224 West Nunnally Street

Sun	closed
Mon	closed
Tue	9:30-5
Wed	closed
Thur	9:30-5
Fri	10-2
Sat	9-12

CREWE Library
Susan Howe, Manager
434-645-8688
414 Tyler Street

Sun	closed
Mon/Thur	10-6
Tue	10-8
Wed	10-8
Thur	10-6
Fri	closed
Sat	10-2

Administration

Jacqueline Zataweski,
Director

Demetrius Nelson
IT Tech

What's Next?



Speaking of the Great Outdoors...

Have you heard about Trail Quest, a new(ish) program offered by the Virginia State Parks? The idea is simple, and the program is self-paced...all you need to do is visit parks around the state, then record your visit on the website (<https://www.dcr.virginia.gov/state-parks/trail-quest>).



You'll be rewarded with up to five Virginia State Park pins: one after your first park visit and others after visiting 5, 10, 20 and all parks. Not only that, once you visit all the parks, you earn the Master Hiker designation and will be recognized at a park of your choice by a member of park's staff. Here are a few things you can do this month in the process of earning your pin(s):

<https://www.dcr.virginia.gov/state-parks/events>

May 4: 11-12pm – Foxes of Virginia at Smith Mountain Lake – campground near the bathhouse

May 4: 4-6pm – Plants for Pollinators at Staunton River Battlefield - picnic shelter

May 6 - 1-2pm - Ultimate Nature Quest at Powhatan - overflow parking

May 12: 9am-4pm – Women's Woods Skills at Bear Creek – various locations

May 13 - 10-11am - Pine Needle Basketry at Pocahontas - visitor center

May 13: 10-12pm – Canoe Tour on the James at Powhatan - Launch A

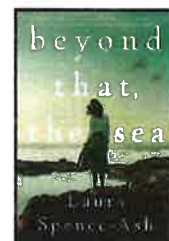
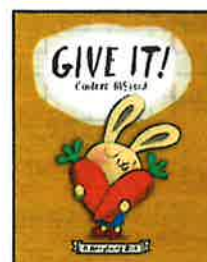
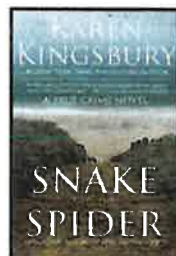
May 20 - 9am-12pm - Volunteer Trail Building at Natural Bridge - visitor center

Holiday Closure

The Nottoway County Public Library System will be closed for **Memorial Day on Monday, May 29**. Remember that you can **borrow ebooks and digital audiobooks and magazines at any time, day or night**.

New Items in Our Collection

It is important that we have materials that interest you and we welcome suggestions for new books. Some recent – and upcoming – items include:



REGULAR MEETING of the NOTTOWAY COUNTY SCHOOL BOARD

Thursday, May 11, 2023 7:00 P.M.

Board Members Present: Damien Rowe, Jimmy Fowlkes and Shelli Hinton

Board Members Participating Electronically: Bill Outlaw

Board Members Absent: Jamie Higgins

Administrative Staff Present: Dr. Tameshia V. Grimes, Superintendent; Dr. Marcia Martin, Assistant Superintendent of Instructional and Federal Programs; Heather Maier, Director of Finance; Dr. R. J. Greger, Director of H.R.; Dr. Chandra Lewis, Interim Director of Exceptional Education and Student Services; Charlotte Wood, Clerk; Donna Wade, Deputy Clerk; Reggie Wilson, NHS Principal; Amanda Paynter, NHS Assistant Principal; Delphine Simmons-Fowlkes, BPS Principal; Dr. Bradley Bryant, ANTC Principal

Agenda Item #1A – CALL TO ORDER

The chair opened the Regular Meeting at 7:00 PM.

Agenda Item #1B – ELECTRONIC PARTICIPATION – Damien Rowe

Fowlkes made a motion for Bill Outlaw to participate in the meeting electronically due to being out of town on vacation. Hinton seconded. All in favor. The motion passed 3-0.

Agenda Item #1C – MOMENT OF SILENCE / PRAYER / PLEDGE OF ALLEGIANCE

Agenda Item #1D – APPROVAL OF AGENDA

The chair asked if there was a motion to approve the May 11, 2023 agenda. Hinton made a motion. Fowlkes seconded the motion. All in favor.

Agenda Item #2 - AWARDS AND RECOGNITIONS

- A. 2023 Valedictorian and Salutatorian
- B. 2023 SVCC Graduates
- C. 2022-23 Student Liaison
- D. Para-Pro Licensure
- E. Band Awards
- F. Teacher and Staff Appreciation Week
- G. National School Lunch Hero Day
- H. National School Nurse Day

Agenda Item #3A – DELEGATIONS / PUBLIC COMMENT

- A. Public Comment for the Continuity of Learning and ESSER III Plan
 - 1. None at this time.
- B. Delegations/Public Comment
 - 1. Sonny Abbott – Retention bonuses. Intends to seek election to seat of District 2.

Agenda Item #4 CONSENT AGENDA ITEMS:

Hinton offered a motion to approve the consent agenda. Fowlkes seconded the motion. All in favor.

- A. Approval of Minutes of April 13, 2023
- B. Financial Reports
- C. Payrolls: April 15 and 30, 2023
- D. Monthly Warrants
- E. Budget Adjustments: None at this time

- F. Field Trip Request – Virginia Outdoor Track – State Championship
- G. NHS Field Trip Request – Varsity Cheerleaders
- H. Approval of the Migrant Consortium Participation – Dr. Martin
- I. Approval of ISAEP Application – Dr. Martin
- J. 2023-2024 Continuation Funding for Virginia Pre-School Initiative Funds – Dr. Martin
- K. Admission of a tuition-paying non-district, in-state student #ND5-11-23(1) and (2)

Agenda Item #5 ACTION ITEMS:

- A. Approval of the Retention Bonus FY24 – Heather Maier. The amounts \$1,500 for full time and \$1,000 for part time employees, paid on Aug. 15, 2023.
Hinton made the motion to approve. Fowlkes seconded. Discussion: Mr. Fowlkes asked if this was the best intention for a bonus or add the amounts to the salaries. (Answer: More money will go into VRS. Salary adjustments are being looked into. The funds are expiring in September. We do not know what the final budget will be.) Mr. Outlaw asked does the retention bonus include bus drivers, subs, and coaches? (Does not include coaches or subs. Coaches are not full-time employees unless they hold another position in the school division.) The motion passed with 4:0 vote. Absent: Higgins

Agenda Item #6 – NON-ACTION ITEMS:

- A. None at this time.

Agenda Items #7 INFORMATIONAL ITEMS:

- A. ANTC Report – absent.
- B. GSSV Report - Mrs. Hinton: Congratulations to the graduating class. This class has had to overcome a lot of challenges. You've made us proud.
- C. Student Liaison Report – Drake Gilmore: NHS highlights: prom, job fair, prep for graduation, sports.
- D. Superintendent's Report - Dr. Grimes
 - Recognize and thanked John Schaldo and Ricky Rash who were recognized from P.J. Shepherd for helping with Ag Days. Participants in the community outside the classroom.
 - Attended VASS Spring conference in Roanoke. Acknowledged Dr. Martin for attending the Aspiring Superintendents program in Roanoke. Topics of discussion: school safety, mental health.
 - AASA certification alumni program occurred at Carrier headquarters in Florida. Visited Center for intelligent headquarters and participated in school visits.
 - Attended Lab Schools meeting in Richmond.
 - May is a month of appreciation. One lottery ticket to every employee.
 - Dr. Martin will be attending SVCC graduation.
 - Looking forward to Nottoway's graduation.

Agenda Item #8 MATTERS OF SCHOOL BOARD INTEREST

- A. May 13, 2023: SVCC Graduation, 9:30 a.m., Daniel Campus, Keysville
- B. June 2, 2023: VSBA Hybrid School Law Conference, Hilton Richmond Hotel, Short Pump or Virtual
- C. June 3, 2023: NHS Graduation, 10 a.m., Complex Stadium
- D. July 13, 2023: VSBA Conference on Education, Hilton Richmond Hotel, Short Pump
- E. September 21, 2023 - VSBA Legislative Advocacy Conference, DoubleTree Hotel, Charlottesville
- F. November 15-17, 2023: VSBA Annual Convention, Williamsburg
- G. Future Agenda Items

H. Other:

1. Rowe: Thanked Dr. Grimes and the Central Office staff for the support. Every aspect of her work and all the Central Office staff.

Agenda Item #9 CLOSED MEETING RESOLUTION

Hinton offered a motion pursuant to section 2.2-3711 of the Code of Virginia that the Board convene a "Closed Meeting" for the purpose of discussing the following specific matters:

A.1 The consideration of personnel for:

A. 14 appointments (1 Summer School coordinator, 1 Summer School nurse, 1 reading specialist, 1 history teacher, 1 agriculture teacher, 3 substitutes, 1 car driver sub, 1 bus driver sub, 1 bus driver, 1 biology teacher, 1 computer technician, and 1 principal)

B. 10 resignations (1 band colorguard/winter guard coach, 2 first grade teachers, 2 history teachers and cheer coach, 1 kindergarten teacher, 1 registrar, 1 Title I reading teacher, lead teacher, 21st Century coordinator, and 2 instructional assistants)

C. Three (3) retirements (1 SPED teacher, 1 music teacher, and 1 bus driver)

D. One (1) salary adjustment (1 mechanic)

E. Reappointments - Employee Directory for 2023-24 school year and

A.7 Probable litigation

Fowlkes seconded. All in favor.

Agenda Item #10 RETURN TO OPEN SESSION

A. Call to Order by Chair

B. Hinton offered a motion that the board certify by recorded vote, that to the best of each board member's knowledge, only matters heard, discussed or considered in the closed meeting were public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act, and such public business matters were identified in the motion, with the exception of a student matter by which the closed meeting was convened.

Fowlkes seconded the motion and the motion passed by the following vote:

Certify: Outlaw, Rowe, Fowlkes, Hinton; Absent: Higgins

Motion passed by a 4:0 vote

Agenda Item #11 ACTION FOLLOWING CLOSED SESSION

Superintendent's Personnel Agenda.

Hinton offered motion to approve the Superintendent's Personnel Agenda. Fowlkes seconded the motion and the motion passed by the following vote:

AYES: Outlaw, Rowe, Fowlkes, Hinton; Motion passed by a 4:0 vote; Absent: Higgins

Agenda Item #12 ADJOURNMENT

Hinton offered motion to adjourn at 8:25 p.m. Fowlkes seconded the motion, the motion passed.

Damien Rowe, Chairperson

Date

Charlotte D. Wood, Clerk

**RESOLUTION FOR THE
SURPLUS OF REAL PROPERTY IN BLACKSTONE, VIRGINIA**

WHEREAS, the Nottoway County School Board is charged with managing the financial resources of Nottoway County Public Schools; and

WHEREAS, the Board holds the deed to the property located at 406 S. Harris St, Blackstone, VA, (Parcel #50A33 1 J 1); and

WHEREAS, the Code of Virginia (§ 22.1-129. Surplus property; sale, exchange or lease of real and personal property) provides for a school board, after determining it has no use for some of its real property, conveying the title to the county in which the property is located; and

WHEREAS, the Town of Blackstone – by way of the attached official, written correspondence, dated May 23, 2023 – has stipulated that it “respects the need for temporary sites to place temporary structures or mobile classrooms, and will, at the Town’s expense, provide the utility connections to a site(s) that are suitable to the School Board”; and

WHEREAS, in reliance on the above representation by the Town of Blackstone, the Superintendent has recommended, and the Nottoway County School Board has determined, that the above referenced surplus property belonging to the Division is no longer needed for school purposes and should be conveyed to the county; and

WHEREAS, the Nottoway County School Board has determined that the conveyance of the surplus real property in accordance with § 22.1-129(A) is in the best interests of the Division;

NOW, THEREFORE, BE IT RESOLVED by the Nottoway County School Board that the surplus real property located at 406 S. Harris St, Blackstone, VA, (Parcel #50A33 1 J 1) be conveyed to Nottoway County and this resolution along with the deed to the property shall be recorded with the clerk of the Nottoway County Circuit Court.

ADOPTED this 8th day of June, 2023, by a roll call vote as follows: -

YES: Bill Outlaw, Jamie Higgins, Damien Rowe, James Fowlkes and Shelli Hinton

NO: Ø

ABSENT: Ø

Damien M. Rowe

Chair, Nottoway County School Board

Attest:

Charlene W. Warr

Clerk, Nottoway County School Board



**RESOLUTION FOR THE
SURPLUS OF REAL PROPERTY IN CREWE, VIRGINIA**

WHEREAS, the Nottoway County School Board is charged with managing the financial resources of Nottoway County Public Schools; and

WHEREAS, the Board holds the deed to the property located at 205 E. Pennsylvania Ave, Crewe, VA, (Parcel #18A3O 7 E 49); and

WHEREAS, the Code of Virginia (§ 22.1-129. Surplus property; sale, exchange or lease of real and personal property) provides for a school board, after determining it has no use for some of its real property, conveying the title to the county in which the property is located; and

WHEREAS, the Superintendent has recommended, and the Nottoway County School Board has determined, that the above referenced surplus property belonging to the Division is no longer needed for school purposes and should be conveyed to the county; and

WHEREAS, the Nottoway County School Board has determined that the conveyance of the surplus real property in accordance with § 22.1-129(A) is in the best interests of the Division;

NOW, THEREFORE, BE IT RESOLVED by the Nottoway County School Board that the surplus real property located at 205 E. Pennsylvania Ave, Crewe, VA, (Parcel #18A3O 7 E 49) be conveyed to Nottoway County and this resolution along with the deed to the property shall be recorded with the clerk of the Nottoway County Circuit Court.

ADOPTED this 8th day of June, 2023, by a roll call vote as follows:

YES: Bill Outlaw, Jamie Higgins, Damien Rowe, James Fowlkes, and Shelli Hinton

NO: D

ABSENT: D

Damien M. Rowe
Chair, Nottoway County School Board

Attest:

Charlotte Wood
Clerk, Nottoway County School Board



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EMERGENCY SERVICES COORDINATOR'S REPORT

TO: The Honorable Members of the Nottoway County Board of Supervisors

FROM: Aubrey W. "Buddy" Hyde, Jr.

DATE: June 7, 2023

SUBJECT: June Report

The following activities and projects are provided in this summary of work by the Department of Emergency Services since my last report on May 11th before your monthly Board of Supervisors meeting on May 18, 2023. Many of these activities listed below were performed in collaboration with other staff members and external stakeholders.

The current emergency services related projects and activities that I have worked on and represented the county include, but are not limited to, the following:

- Currently completing the standardized countywide incident reporting system with the company ESO. This transition to one software platform for the four (4) fire & EMS agencies is scheduled to go live around mid-June to July 1. The four departments were scheduled by ESO and are participating in onboarding virtual meetings every Thursday at 11:30 a.m.
- Scheduled and participated in a Local Elected Officials Class at the EOC, delivered by the Virginia Department of Emergency Management, for the Board of Supervisors on May 11th.
- Delivered a visual briefing of the revised Emergency Operations Plan (EOP) to the Board of Supervisors in the EOC on May 11th.
- Participated in a 2023 Hurricane Forecast Meeting hosted by Dominion Energy on May 15th.

- Completed the copies of the revised Emergency Operations Plan and the necessary signature pages that were included in the BOS materials that went out on May 11th.
- Presented my monthly report and the revised EOP at the Board of Supervisors meeting on May 18th which resulted in an approved promulgation and adoption of the EOP.
- Coordinated with CTA and attended a virtual meeting with them and our public safety radio communications review committee on May 22nd to prepare for the vendor proposal deadline process on May 31st.
- Attended the Board of Supervisors work session on May 23rd and operated the audio-visual system for the meeting.
- Instructed a CPR/AED certification class in the EOC for county employees from the Department of Solid Waste on May 23rd and May 25th.
- Coordinated a virtual meeting with the Knox Box company representative and three local fire department representatives on May 24th to complete plans for the Knox Box secure key project across the county. Discussions were held on standardizing the electronic key feature to align with FASTC and Fort Barfoot facilities and phase this latest feature into the existing mechanical key Knox program that has been in place since 2017.
- Worked on the reimbursement request and closeout of the 2022 Shelter Upgrade Grant and attended a virtual meeting on May 25th with VDEM. I followed up the next week with the County Treasurer and confirmed that we did receive the 70% state grant portion of \$85,273.59 as reimbursement to go with our local match of \$36,545.80, which we had included in the current FY-2023 county budget to complete the project.
- Attended the Nottoway County Emergency Squad Appreciation Day event, for their volunteers and employees, at the Sandy River Adventure Park on Saturday, May 27th.
- Instructed a Basic First Aid certification class in the EOC for county employees from the Department of Solid Waste on May 30th and June 1st.
- Continued discussions with fire & EMS agencies to enhance the mapping clarity of the existing response areas so that we can give that data to Susan Tucker for GIS mapping and eventually to Lauren Brown at the ECC for integrating into her dispatch mapping.
- Met with CTA and county representatives from the proposal review committee in the county administration building to officially accept the radio communications vendor proposal packages on May 31st and prepare to begin distributing electronic copies of the proposals to the review committee members.
- Facilitated the monthly meeting of the Fire & EMS Working Group on June 6th at the Nottoway County EOC. Some of the items discussed at this meeting included an update from the Virginia Dept. of Forestry, Knox Box key lock system update, recruitment and retention, and various training items. The meeting agenda is attached.



**NOTTOWAY COUNTY
FIRE & EMS WORKING GROUP
PLANNING MEETING**

**June 6, 2023
18:00 hrs.**

***MEETING LOCATION: Nottoway County EOC
207 West Courthouse Rd. - Nottoway, Virginia***

AGENDA

- Call to Order & Prayer
- VDOF Update
- Dispatching Calls & IAR Reporting
- Recruitment & Retention Meeting Notes
- County Emergency Services Facebook Page Launched
- County Budget Update
- ESO Onboarding Sessions - Go Live Mid-June to July
- Knox-Box® Project Update – Orders Completed
- Public Safety Radio Proposal Review Update
- Other Items for the Good of the Order
- Adjournment

Notes:

G-10

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DISTRICT 5

MEMORANDUM

TO: Board of Supervisors

THROUGH: Ted Costin, County Administrator

FROM: Gregg Zody, Planning and Economic Development Director *GZ*

SUBJECT: Planning and Economic Development Monthly Update – May

DATE: June 9, 2023

Planning and Zoning

1. Took an application for a special exception for a guest house on May 2nd.
2. Site visit for RV's allegedly used as inhabited structures on South Genito Road on May 4th - resolved.
3. One public hearing was held on May 16th to make a recommendation for a special exception request to place a manufactured home in the Rural Residential (RR) District on Lone Pine Road. Recommended for approval by the PC with unanimous vote; approved by the BOS on May 18th.
4. Staff met with approximately fifty + surveyors, existing and prospective property owners in person, via phone and email throughout the month to discuss development processes and related regulations with regards to the subdivision and zoning ordinances throughout the month. Please note these discussions may consist of follow-up via email or phone at least four times or more after the initial meeting.
5. Attend CRC Meeting on May 17th.
6. Met on-site with the new owners of Tyler Court Park to work with them to make substantial improvements to the manufactured home park on May 17th.

7. Site visit for alleged junk yard spread across multiple parcels on Crystal Lake Road – met with property owner on May 24th to discuss a plan of action and to date, progress has been made. Staff will continue working with the owner to bring the parcels closer to compliance resolution.

Economic Development

1. Participated in the kick-off meeting of the CRC's Regional Economic Development Organization (REDO) on May 1st at the Heartland Industrial Park.
2. Held meeting via Zoom with West Piedmont Planning District Commission (WPPDC) on May 2nd regarding the broadband initiative. For Nottoway County, the staking locations are completed, and preliminary design is about 90% complete. Next step is getting the sites “nailed down”. Next meetings were changed to June 13th and July 11th.
3. Virginia Crossroads Meeting on May 5th at the Weyanoke Hotel in Farmville.
4. Attended Economic Development Committee meeting on May 25th.
5. Attended Economic Development Subcommittee meeting on May 31st .

Total of Felony and Misdemeanor cases between 5/1/2023 and 5/31/2023

H-5

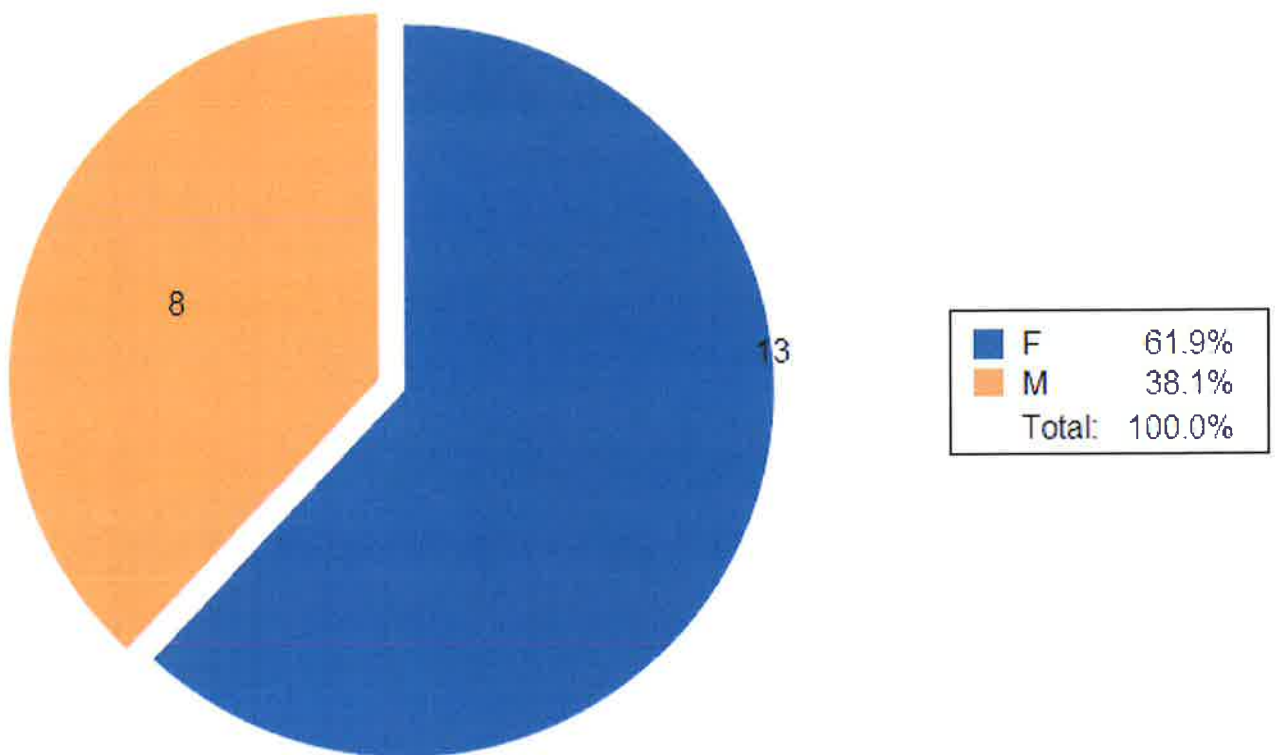
Felony

Total:13

Misdemeanor

Total:8

Felony VS Misdemeanor



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowing reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

Total of Felony and Misdemeanor cases between 1/1/2023 and 5/31/2023

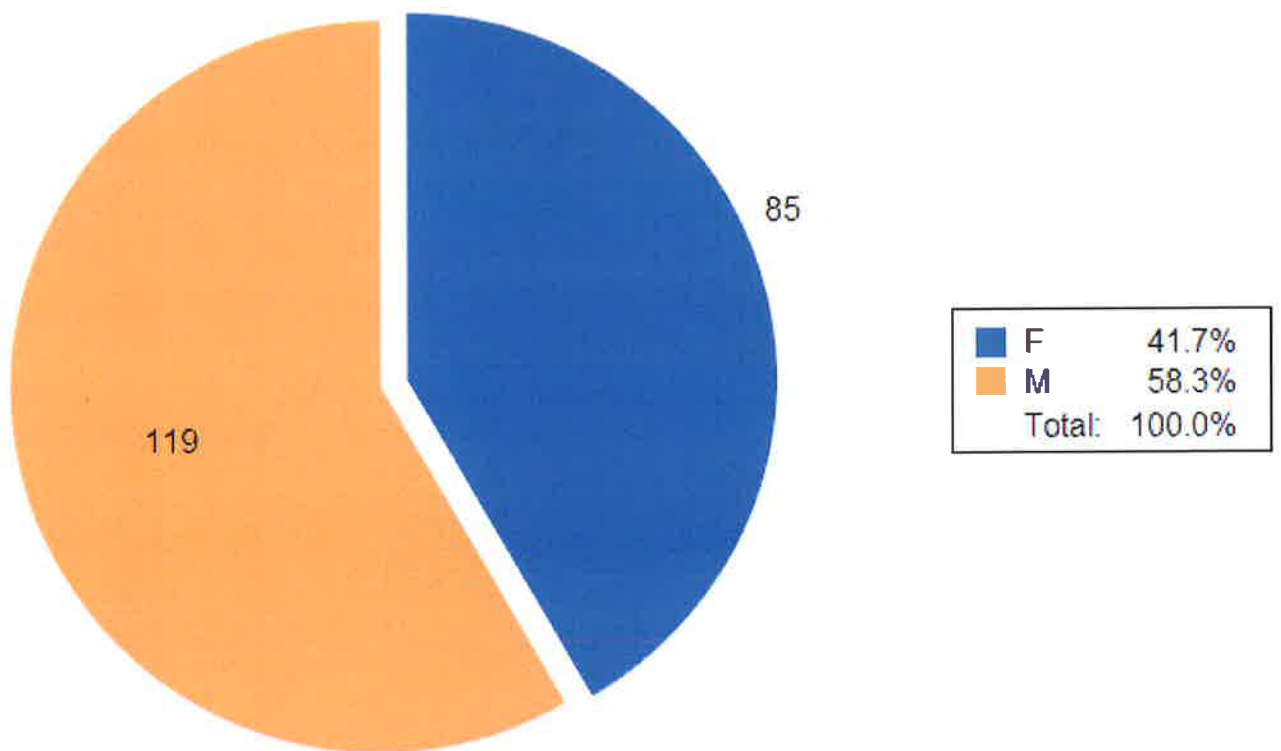
Felony

Total:85

Misdemeanor

Total:119

Felony VS Misdemeanor

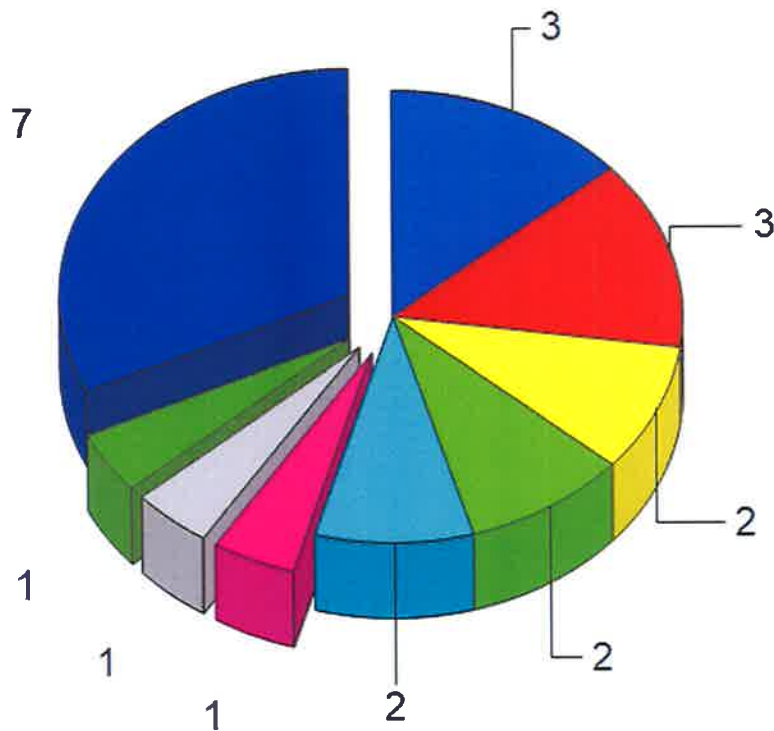


*The Commonwealth's Attorney's Office made the difficult decision in February to start slowing reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 5/1/2023 and 5/31/2023

Court Appearances: 145



Probation Violation	3
Weapon Offense	3
CHINS/Truancy	2
Contempt	2
Drug Offense	2
Assault - Misdemeanor	1
Communicate Threat	1
Domestic Violence	1
Others	7
Total:	22

Others:

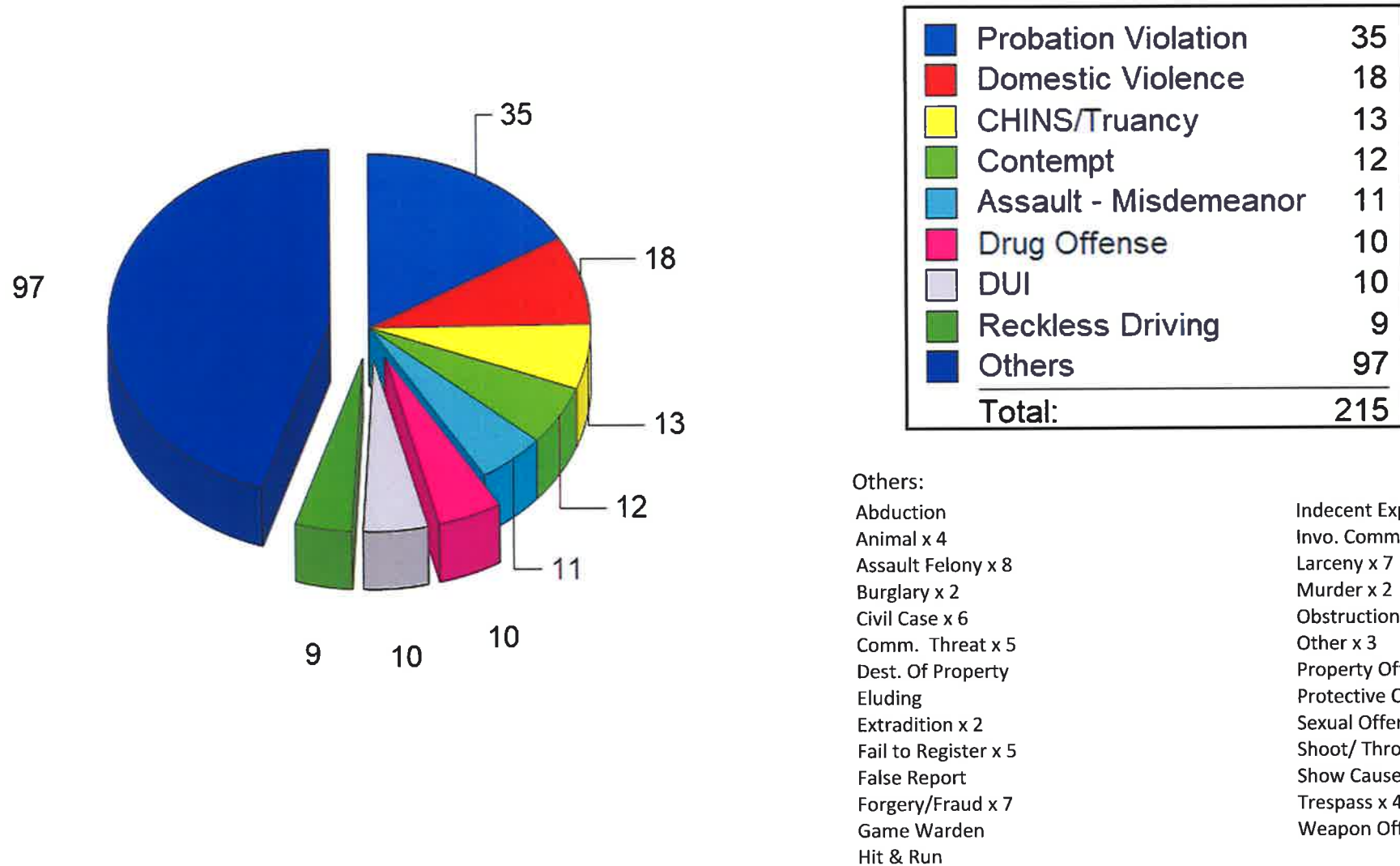
DUI
 Fail to Register
 Invol Comm. Appeal
 Larceny
 Property Offense
 Sexual Offense
 Trespass

* Attempts are categorized as their primary offense

Cases By Case Type

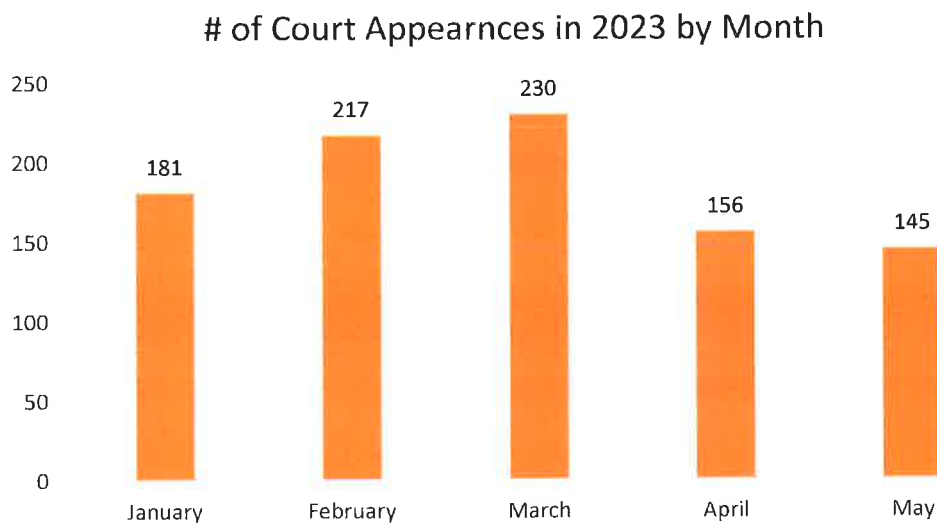
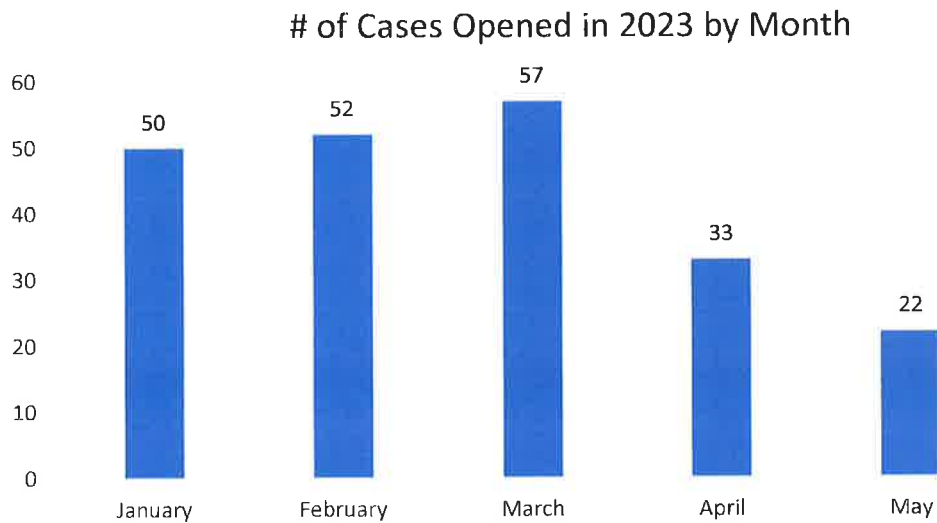
Breakdown of All Cases With Opening Dates Between 1/1/2023 and 5/31/2023

Court Appearances: 944



* Attempts are categorized as their primary offense

Nottoway Commonwealth's Attorney's Office



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowing reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. This is reflected by the decreased numbers following March.

I-1

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: June 8, 2023

Subject: Animal Shelter Status

After a 30-day public bid process, the county received only one bid from Kenbridge Construction for \$4,922,000. During the bid period, Kenbridge was the only General Contractor asking questions, which was an indication of the lack of interest by others. The opening was conducted on May 25, 2023, at 2 pm by me, Susan Tucker, and Chris Philips with RRMM in the County Administrator's Office and was viewed by three citizens (a fourth arrived late) as well as a representative of the bidder.

Mr. Philips and I immediately had concerns about competitiveness which caused the bid to be significantly overbudget. Mr. Philips has consulted with the bidder on behalf of the county in order to meet with the county to achieve a detailed cost breakdown or a schedule of values (omitted from the bid documents) to determine value engineering options to reduce the overall cost. That effort to meet was not successful.

Nevertheless, the bidder stated to Mr. Phillips:

The breakdown was \$4,000,000 for the building and the balance was in the site work.

There is nothing specifically in the design drawings that is causing the cost issues.

The bid price is due to there being no subcontractors looking for work (they have too much work now), not enough laborers, and the location is too remote. Thus, those sub-contractors that are willing to provide a bid are increasing their bid numbers.

Finally, no change in the factors affecting the bid is anticipated anytime soon.

In no way does staff support going forward at this time with the bid as submitted. Rejection of the bid is recommended. Allow me to note, attending the recent CARES meeting on June 7 I reviewed this information with that entity. At that time CARES voted unanimously to support a Board action to reject the bid.

Future consideration of this project should be tied to comprehensive financial planning, but at this time a suggested motion is offered below.

Suggested Motion: I move to reject the bid from Kenbridge Construction for construction of a new Animal Shelter due to price of the bid and lack of detail in the schedule of values.

Your staff is available to answer any questions you may have.

Thank you.

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: June 6, 2023

Subject: Budget Adoption/Appropriation: Fiscal Year 2023-2024

The Board has worked diligently during a very fluid and challenging budget season with the loss of the Finance Director and state budget adoption completion being delayed. This work has included multiple work sessions, many discussions and, of course, the public hearing conducted on June 1, 2023. Recognizing the budget as presented is balanced, will have to be re-visited, and the adoption date of July 1 must be met, staff proposes the following suggested motions.

Suggested Motions:

I move to:

1. Adopt the Nottoway County Budget for Fiscal Year ending June 30, 2024, totaling \$48,025,765 as presented; pending receipt of all outstanding Federal and State funding, and all obligated and committed funds to be carried over from the Fiscal Year ending June 30, 2023, and recognizing salary increases are deferred, to be determined, and retroactive to July 1, 2023, and
2. Adopt the tax levies as presented for the fiscal year ending June 30, 2024, and
3. Establish the courthouse security fee at \$20.00 pursuant to Code of Virginia Section 53.1-120.

I move to appropriate the Fiscal Year 2023-2024 Nottoway County Budget totaling \$48,025,765 including all outstanding purchase orders and committed funds; contingent upon receipt of all state and federal funding.

Your staff is available to answer any questions you may have.

Thank you.

NOTTOWAY COUNTY, VIRGINIA **PROPOSED BUDGET FOR THE YEAR ENDING JUNE 30, 2024**

PROPOSED LEVY for General County Purposes on Real Estate - \$0.48 per \$100.00 valuation.
PROPOSED LEVY for Tangible Personal Property (with exception of household & kitchen furniture and vehicles without motive power used as mobile homes, boats or other watercraft used for business or pleasure) - \$3.15 per \$100.00 valuation.
PROPOSED LEVY for Tangible Personal Property on business property, utility trailers, transfer trucks, & boats - \$3.75 per \$100.00 valuation.
PROPOSED LEVY for Mobile Homes - \$0.48 per \$100.00 valuation.
PROPOSED LEVY for Machinery & Tools - \$1.35 per \$100.00 valuation.
PROPOSED LEVY for General County Purposes - Merchant's Capital - \$0.00 per \$100.00 valuation.

PROPOSED LEVY for Farm Machinery, Implements or Equipment - \$0.00 per \$100.00 valuation.

PROPOSED LEVY for Motor Vehicles Specially Equipped to provide Transportation for Physically Handicapped Individuals - \$2.35 per \$100.00 valuation.

PROPOSED LEVY for Aircraft - \$1.00 per \$100.00 valuation.

PROPOSED LEVY for Emergency Services volunteers - one vehicle - \$1.00 per \$100.00 valuation.

NOTICE: The proposed tax rates are for consideration by the Nottoway County Board of Supervisors and may be lowered as a result of the Public Hearing with adoption of the Budget.

It is accordingly ordered that a synopsis of the Proposed Budget and Levies be published in the *Courier Record* and *Crewe-Burkeville Journal* in accordance with Section 15-2-2506 of the Code of Virginia and that notice be given by such publication that the Board of Supervisors of Nottoway County, VA, has fixed June 1, 2023, in the General District Court House of said County at 7:00 p.m. as the time and place for the Public Hearing on the proposed Budget and Levies. Any citizen of Nottoway County may attend the said Public Hearing and state his or her views on the adoption of the Budget and the making of the Levy.

Given under our hand this 18th day of May, 2023

STEVE W. BOWEN, CHAIRMAN
Chairman, Board of Supervisors

P. S. T. COSTIN
County Administrator

NOTTOWAY COUNTY, VIRGINIA

REVENUE ESTIMATES FOR THE YEAR ENDING JUNE 30, 2024 ALL FUNDS

	2022-2023	2023-2024
General Fund Revenue		
Real Property Taxes	4,555,715.00	4,525,740.00
Minerals	21,345.00	16,243.00
Public Service Corporation Real & Personal Property	560,000.00	505,254.00
Personal Property Taxes	4,224,770.00	3,726,627.00
Emergency Services Vehicle	10,360.00	7,500.00
Machinery & Tools	175,000.00	160,000.00
Penalties & Interest	150,000.00	150,000.00
Taxes on Recordation & Wills	107,720.00	92,000.00
Local Sales & Use Taxes	1,200,000.00	2,000,000.00
Business Licenses	187,350.00	200,054.00
Motor Vehicle Licenses	200,000.00	194,500.00
Hotel & Motel Room Taxes	2,500.00	2,500.00
Permits, Privileges Fees & Regulatory Licenses	162,470.00	173,075.00
Court Fines & Forfeiture	58,000.00	55,500.00
Revenue from Use of Money	35,000.00	150,000.00
Revenue from Use of Property	58,241.00	58,242.00
Charges for Services	70,388.00	65,514.00
General Revenue	540,750.00	244,654.00
Non-Categorical Aid	1,174,790.00	1,184,790.00
Shared Expenses	1,895,734.00	2,529,909.00
Public Assistance	2,519,500.00	2,316,400.00
Other Categorical Aid	235,955.00	236,439.00
Library	79,746.00	93,978.00
School Fund Revenue	29,827,062.00	31,006,153.00
Cafeteria Fund Revenue	1,303,656.00	1,456,715.00
Local Redevelopment Authority Fund Revenue	694,600.00	851,571.00
Piedmont Alternative School	0.00	598,491.00
E-911 Fund Revenue	134,887.00	102,450.00
Solid Waste Fund Revenue	1,284,391.00	1,020,548.00
Planning Grant Fund Revenue	1,000.00	40,200.00
LESS INTERFUND TRANSFER	-5,801,537.00	-5,739,282.00
TOTAL REVENUE ESTIMATES:	\$45,669,393.00	\$48,025,765.00

NOTTOWAY COUNTY, VIRGINIA EXPENDITURE ESTIMATES **FOR THE YEAR ENDING JUNE 30, 2024 ALL FUNDS**

	2022-2023	2023-2024
General Fund		
Board of Supervisors	277,439.00	158,421.00
County Administrator	800,195.00	571,414.00
Legal Services	100,000.00	50,000.00
Auditor	46,500.00	62,500.00
Commissioner of the Revenue	225,013.00	219,535.00
Board of Assessors	250,000.00	125,000.00
Treasurer	275,791.00	269,740.00
Data Processing	0.00	0.00
Electoral Board	115,285.00	96,316.00
Registrar	186,413.00	195,076.00
Jurors & Witnesses	9,412.00	9,412.00
General District Court	12,335.00	13,435.00
Magistrate	50.00	50.00
Juvenile & Domestic Relations Court	15,090.00	24,500.00
Clerk of Circuit Court	370,398.00	328,615.00
Sheriff - Court Security	203,967.00	203,630.00
Law Library	0.00	0.00
Judge of Circuit Court Office	16,200.00	16,200.00
Commissioner of Accounts	50.00	50.00
Commonwealth Attorney	409,308.00	459,435.00
Victim Witness	65,218.00	62,616.00
Sheriff	1,392,158.00	1,714,831.00
Central Dispatching	799,493.00	702,543.00
School Resource Officer	292,148.00	396,879.00
Emergency Management	622,445.00	222,042.00
Volunteer Fire Departments	368,450.00	387,404.00
Emergency Medical Service	245,150.00	264,893.00
Forestry Service	12,529.00	12,529.00
Jail/Detention Home Costs	850,000.00	1,446,000.00
Building Inspections	106,596.00	101,061.00
Animal Control	136,661.00	167,075.00
Medical Examiner (Coroner)	200.00	200.00
Litter Control	0.00	0.00
Maintenance - General Properties	303,148.00	300,440.00
Local Health Department	98,442.00	77,985.00
Mental Health	62,939.00	77,939.00
Public Assistance	1,925,462.00	2,092,048.00
Area Agency on Aging	17,499.00	0.00
Child Services Act	1,031,792.00	1,044,529.00
Contribution - Community College	6,378.00	6,167.00
Debt Service	246,866.00	492,336.00
Recreation, Culture/Transportation	25,340.00	30,340.00
Library Administration	276,214.00	271,873.00
Planning & Community Development	161,956.00	142,424.00
Planning Commission	0.00	0.00
Zoning Board	0.00	2,250.00
Economic Development	0.00	60,181.00
Environmental Management	8,500.00	8,500.00
Cooperative Extension	54,767.00	61,223.00
Ft. Pickett Local Reuse Authority	0.00	0.00
Local Appropriation (School)	5,801,537.00	5,739,282.00
School Fund	29,827,062.00	31,006,153.00
Cafeteria Fund	1,303,656.00	1,456,715.00
Local Redevelopment Authority Fund	694,600.00	851,571.00
Piedmont Alternative School	0.00	598,491.00
E-911 Fund	134,887.00	102,450.00
Solid Waste Management Fund	1,284,391.00	1,020,548.00
Planning Grant Fund	1,000.00	40,200.00
LESS INTERFUND TRANSFER	-5,801,537.00	-5,739,282.00
TOTAL EXPENDITURES ESTIMATES	\$45,669,393.0	\$48,025,765.00

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OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



SUPERVISORS

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DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5

COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX NO. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: June 6, 2023

Subject: Library Board Appointment

Library staff has confirmed Susan Nash is willing to serve another term. She presently serves as the Chair and is regular in her attendance. As her term expired last December, staff will note all appointees are held over until re-appointed or their successor named.

Suggested Motion: I move to re-appoint Susan Nash to the Nottoway County Library Board for a term ending December 31, 2026.

Your staff is available to answer any questions you may have.

Thank you.

LIBRARY BOARD OF TRUSTEES

Name:	Address:	District After Redistricting 22:	Term Expires:
Carolyn Leslie	8696 W. Courthouse Road Burkeville, VA 23922	1	7/31/2024
Becky Sones	305 Rock Castle Avenue Crewe, VA 23930	2	11/30/2025
Sheila Harper (Literacy)	4238 E. Courthouse Road Crewe, VA 23930	2	8/31/2026
Jasper Chaffin	1481 Rocky Ford Road P.O. Box 303 Crewe, VA 23930	3	7/31/2025
Verna Rhoades	203 Epes Street Blackstone, VA 23824	4	7/31/2024
Susan Nash	605 College Avenue Blackstone, VA 23824	5	12/31/2022

Qualifications

Per § 42.1-35

- Not less than five members or trustees...appointed by the governing body, chosen from the citizens at large with reference to their fitness for such office.
- One board member or trustee may be a member or an employee of the local governing body.
- Originally staggered, thereafter appointed for terms of four years.
- Vacancies shall be filled for unexpired terms as soon as possible in the manner in which members of the board are regularly chosen.
- A member shall not receive a salary or other compensation for services as a member but necessary expenses actually incurred shall be paid from the library fund.
- The members shall adopt such bylaws, rules and regulations for their own guidance and for the government of the free public library system as may be expedient.
- The local governing body may alter the composition of its library board to create staggered terms of service in which approximately the same number of terms expire annually. To achieve this goal, the local governing body shall appoint in any year in which multiple terms expire members for terms of one, two, three, and four years as appropriate. Thereafter, all members shall be appointed for terms of four years.

Per the Library Personnel Policy

- One member from each district plus one at-large representing the Literacy Program.

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 NOTTOWAY COUNTY



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 DISTRICT 5

COUNTY ADMINISTRATOR
 P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
 FINANCE DIRECTOR**
 KATY J. TOMER

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: June 6, 2023

Subject: Resolution Endorsing the Development of a Regional Public Water System

This matter was before you in April of this year but was struck from the agenda. All that follows is unaltered from April.

Following this cover memo, the Board will find a resolution titled: Endorsing the Development of a Regional Public Water System offered by Prince Edward County during a meeting in August of 2022. That meeting was held to clarify the position of Nottoway County which had been erroneously reported to members of the Prince Edward Board of Supervisors. The resolution before you has been altered only to the extent of the date, the Chair, and placed in the Nottoway format for resolutions. Also included for your review is the Code Section and Act referenced within the body of the resolution.

For several months, representatives of Nottoway County and the towns located therein have been meeting with some regularity concerning this topic. At the present time, the Department of General Services has re-engaged with The Town of Crewe via its engineers and consultants as a potential water provider to the state facilities located in Nottoway County. To support and further that engagement, staff recommends the enclosed resolution not be acted upon favorably.

Suggested Motion: I move the resolution titled: Endorsing the Development of a Regional Public Water System offered by Prince Edward County before us this evening be denied.

Your staff is available to answer any questions you may have.

Thank you.

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

**RESOLUTION ENDORSING THE DEVELOPMENT OF A
REGIONAL PUBLIC WATER SYSTEM**

WHEREAS, the General Assembly has determined it is in the public interest for localities and other stakeholders to participate in cross-jurisdictional, coordinated water resource planning and has encouraged the development of cross-jurisdictional water supply projects (2020 Va. Acts Ch. 1105); and

WHEREAS, localities and entities in Nottoway County, including the Department of General Services, have been engaged in productive discussions with our neighboring jurisdiction, Prince Edward County, to explore the potential of developing a mutually beneficial cross-jurisdictional water supply project capable of supplying potable water from the Sandy River Reservoir in Prince Edward County to wholesale users in portions of Nottoway County; and

WHEREAS, partnering with Prince Edward County to increase the supply of water available in Nottoway County would have public health and economic benefits, including supporting future growth and attracting new economic development;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Nottoway, Virginia hereby endorses the development of a regional public water system with Prince Edward and the construction and operation of a cross-jurisdictional water supply project to increase the supply of potable water available to Nottoway County; and

BE IT FURTHER RESOLVED that the Board consents, in accordance with Virginia Code § 15.2-2143, to the construction and/or operation of a water supply transmission and distribution system within the boundaries of Nottoway County to the extent necessary to provide wholesale service to the Town of Burkeville and the Department of General Services.

Done this 20th day of April 2023, by a vote of ____ for and ____ opposed.

By: _____
Stephen W. Bowen, Chairman

Attest: _____
P.S.T. (Ted) Costin, Clerk

Code of Virginia

Title 15.2. Counties, Cities and Towns

Chapter 21. Franchises; Sale and Lease of Certain Municipal Public Property; Public Utilities

§ 15.2-2143. Water supplies and facilities.

Every locality may provide and operate within or outside its boundaries water supplies and water production, preparation, distribution and transmission systems, facilities and appurtenances for the purpose of furnishing water for the use of its inhabitants; or may contract with others for such purposes and services. Fees and charges for the services of such systems shall be fair and reasonable and payable as directed by the locality. Except in counties which are not otherwise authorized, a locality may require the connection of premises with facilities provided for furnishing water; charge and collect compensation for water thus furnished; and may provide penalties for the unauthorized use thereof.

No locality, after July 1, 1976, shall construct, provide or operate outside its boundaries any water supply system prior to obtaining the consent of the locality in which the system is to be located. No consent shall be required for the operation of any such water supply system in existence on July 1, 1976, in the process of construction or for which the site has been purchased, or for its orderly expansion.

In any case in which the approval by such locality's governing body is withheld, the party seeking such approval may petition for the convening of a special court, pursuant to §§ 15.2-2135 through 15.2-2141.

Notwithstanding any provision of law to the contrary, any town with a population between 11,000 and 14,000, with the concurrence of the affected county, which provides and operates outside its boundaries any such water supply system may provide water supplies to industrial and commercial users outside its boundaries and collect such compensation therefor as may be contracted for between the town and such user. Such town shall not thereby be obligated to provide water supplies to any other users outside its boundaries.

Code 1950, § 15-77.39; 1958, c. 328; 1962, c. 623, § 15.1-875; 1975, c. 573; 1976, c. 69; 1997, c. 587; 1998, cc. 224, 328.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

3/23/202

Virginia Law Library

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VIRGINIA ACTS OF ASSEMBLY -- 2020 SESSION

CHAPTER 1105

An Act to amend and reenact §§ 62.1-44.36, 62.1-44.38, and 62.1-44.38:1 of the Code of Virginia, relating to water supply plans; state and local.

[H 542]

Approved April 10, 2020

Be it enacted by the General Assembly of Virginia:

1. That §§ 62.1-44.36, 62.1-44.38, and 62.1-44.38:1 of the Code of Virginia are amended and reenacted as follows:

§ 62.1-44.36. Responsibility of State Water Control Board; formulation of policy.

Being cognizant of the crucial importance of the Commonwealth's water resources to the health and welfare of the people of Virginia, and of the need of a water supply to assure further industrial growth and economic prosperity for the Commonwealth, and recognizing the necessity for continuous cooperative planning and effective state-level guidance in the use of water resources, the State Water Control Board is assigned the responsibility for planning the development, conservation and utilization of Virginia's water resources.

The Board shall continue the study of existing water resources of ~~this~~ the Commonwealth, means and methods of conserving and augmenting such water resources, and existing and contemplated uses and needs of water for all purposes. Based upon these studies and ~~such~~ policies as ~~that~~ have been initiated by the Division of Water Resources, and after an opportunity has been given to all concerned state agencies and political subdivisions to be heard, the Board shall formulate a coordinated policy for the use and control of all the water resources of the Commonwealth and issue a statement thereof. In formulating the Commonwealth's water resources policy, the Board shall, among other things, take into consideration ~~but not be limited to~~ the following principles and policies:

(1) 1. Existing water rights are to be protected and preserved subject to the principle that all of the state waters belong to the public for use by the people for beneficial purposes without waste;

(2) 2. Adequate and safe supplies ~~should~~ shall be preserved and protected for human consumption, while conserving maximum supplies for other beneficial uses. When proposed uses of water are in mutually exclusive conflict or when available supplies of water are insufficient for all who desire to use them, preference shall be given to human consumption purposes over all other uses;

(3) 3. It is in the public interest that integration and coordination of uses of water, *especially by localities with shared water supplies*, and augmentation of existing supplies for all beneficial purposes be achieved for the maximum economic development thereof for the benefit of the Commonwealth as a whole;

(4) 4. In considering the benefits to be derived from drainage, consideration shall also be given to possible harmful effects upon ground water supplies and protection of wildlife;

(5) 5. The maintenance of stream flows sufficient to support aquatic life and to minimize pollution shall be fostered and encouraged;

(6) 6. Watershed development policies shall be favored, whenever possible, for the preservation of balanced multiple uses, and project construction and planning with those ends in view shall be encouraged;

(7) 7. Due regard shall be given in the planning and development of water recreation facilities to safeguard against pollution.

The statement of water resource policy shall be revised from time to time whenever the Board ~~shall~~ *determine* ~~determines~~ it to be in the public interest.

The initial statement of state water resource policy and any subsequent revisions thereof shall be furnished by the Board to all state agencies and to all political subdivisions of the Commonwealth.

§ 62.1-44.38. Plans and programs; registration of certain data by water users; advisory committees; committee membership for federal, state, and local agencies; water supply planning assistance.

A. The Board shall prepare plans and programs for the management of the water resources of ~~this~~ the Commonwealth in such a manner as to encourage, promote, and secure the maximum beneficial use and control thereof. These plans and programs shall be prepared for each major river basin of ~~this~~ the Commonwealth, and appropriate subbasins therein, including specifically the Potomac-Shenandoah River Basin, the Rappahannock River Basin, the York River Basin, the James River Basin, the Chowan River Basin, the Roanoke River Basin, the New River Basin, *and* the Tennessee-Big Sandy River Basin, and for those areas in the Tidewater and elsewhere in the Commonwealth not within these major river basins. Reports for each basin shall be published by the Board.

B. 1. In preparing river basin plan and program reports enumerated in subsection A ~~of this section~~,

the Board shall (i) estimate current water withdrawals and use for agriculture, industry, domestic use, and other significant categories of water users; (ii) project water withdrawals and use by agriculture, industry, domestic water use, and other significant categories of water users; (iii) estimate, for each major river and stream, the minimum instream flows necessary during drought conditions to maintain water quality and avoid permanent damage to aquatic life in streams, bays, and estuaries; (iv) evaluate, to the extent practicable, the ability of existing subsurface and surface waters to meet current and future water uses, including minimum instream flows, during drought conditions; (v) evaluate, in cooperation with the Virginia Department of Health and local water supply managers, the current and future capability of public water systems to provide adequate quantity and quality of water; (vi) ~~identify water management problems and alternative water management plans to address such problems estimate, using a data-driven method that includes multiple reasonable assumptions about supply and demand over varying time frames, the risk that each locality and region will experience water supply shortfalls;~~ and (vii) evaluate hydrologic, environmental, economic, social, legal, jurisdictional, and other aspects of each alternative management strategy identified.

2. The Board shall direct the Department of Environmental Quality (the Department) in its facilitation of regional water planning efforts. The Department shall (i) ensure that localities coordinate sufficiently in the development of regional water plans; (ii) provide planning, policy, and technical assistance to each regional planning area, differentiated according to each area's water supply challenges, existing resources, and other factors; and (iii) ensure that each regional plan clearly identifies the region's water supply risks and proposes strategies to address those risks.

C. The Board may, by regulation, require each water user withdrawing surface or subsurface water or both during each year to register, by a date to be established by the Board, water withdrawal and use data for the previous year including the estimated average daily withdrawal, maximum daily withdrawal, sources of water withdrawn, and volume of wastewater discharge, provided that the withdrawal exceeds one million gallons in any single month for use for crop irrigation, or that the daily average during any single month exceeds 10,000 gallons per day for ~~all any other users~~ user. Location data shall be provided by each user in a coordinate system specified by the Board.

D. The Board shall establish advisory committees to assist it in the formulation of such plans or programs and in formulating recommendations called for in subsection E ~~of this section~~. In this connection, the Board may include committee membership for branches or agencies of the federal government, branches or agencies of the Commonwealth, branches or agencies of the government of any state in a river basin located within that state and Virginia, the political subdivisions of the Commonwealth, and all persons and corporations interested in or directly affected by any proposed or existing plan or program.

E. The Board shall prepare plans or programs and shall include in reports prepared under subsection A ~~of this section~~ recommended actions to be considered by the General Assembly, the agencies of the Commonwealth and local political subdivisions, the agencies of the federal government, or any other persons that the Board may deem necessary or desirable for the accomplishment of plans or programs prepared under subsection B ~~of this section~~.

F. In addition to the preparation of plans called for in subsection A ~~of this section~~, the Board, upon written request of a political subdivision of the Commonwealth, shall provide water supply planning assistance to such political subdivision, ~~to include~~ including assistance in preparing drought management strategies, water conservation programs, evaluation of alternative water sources, state enabling legislation to facilitate a specific situation, applications for federal grants or permits, or other such planning activities to facilitate intergovernmental cooperation and coordination.

§ 62.1-44.38:1. Comprehensive water supply planning process; state, regional, and local water supply plans.

A. The Board, with ~~the~~ advice and guidance from the Commissioner of Health, local governments, public service authorities, and other interested parties, shall establish a comprehensive water supply planning process for the development of local, regional, and state water supply plans consistent with the provisions of this chapter. This process shall be designed to (i) ensure that adequate and safe drinking water is available to all citizens of the Commonwealth; (ii) encourage, promote, and protect all other beneficial uses of the Commonwealth's water resources; ~~and;~~ (iii) encourage, promote, and develop incentives for alternative water sources, including ~~but not limited to~~ desalinization; and (iv) ~~encourage the development of cross-jurisdictional water supply projects.~~

B. ~~Local or regional water supply plans shall be prepared and submitted to the Department of Environmental Quality in accordance with~~ The Board shall adopt regulations designating regional planning areas based primarily on river basins. The Board may, as appropriate, designate multiple regional planning areas within a single river basin in order to enhance the manageability of planning within such basin. The regulations shall identify the particular regional planning area in which each locality shall participate and shall state which local stakeholder groups, including local governments, industrial and agricultural water users, public water suppliers, developers and economic development organizations, and conservation and environmental organizations, shall or may participate in coordinated water resource planning.

C. 1. Each locality in a regional planning area shall participate in cross-jurisdictional, coordinated water resource planning. Such local coordination shall accommodate existing regional groups that have already developed water supply plans, including planning district commissions, and other regional planning entities as appropriate.

2. Each locality in a regional planning area shall develop and submit, with the other localities in that planning area, a single jointly produced regional water supply plan to the Department of Environmental Quality (the Department). Such regional water supply plan shall (i) clearly identify the region's water supply risks and (ii) propose regional strategies to address those water supply risks.

3. Each regional water supply plan also shall comply with applicable criteria and guidelines developed by the Board. Such criteria and guidelines shall take into account existing local and regional water supply planning efforts and requirements imposed under other state or federal laws. The criteria and guidelines established by the Board shall not prohibit a town from entering into a regional water supply plan with an adjacent county in the same regional planning area.

4. This section is intended to inform any regional water resource planning being done in the Commonwealth pursuant to interstate compacts.

D. The Board and the Department shall prioritize the allocation of planning funds and other funds to localities that sufficiently participate in regional planning.

E. In accordance with subdivision B 2 of § 62.1-44.38, the Department shall facilitate regional planning and provide assistance to each regional planning area as needed.

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NOTTOWAY COUNTY



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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: June 6, 2023

Subject: Town of Crewe Boundary Line Adjustment Request

In consideration of the documents which follow, all of which have previously been provided to the Board on or about May 17, staff recommends the following suggested motion.

Suggested Motion: I move that legal staff prepare the necessary documents for consideration of a Boundary Line Adjustment for the Town of Crewe and that administrative staff advertise the required public hearing on the matter to be held July 20, 2023.

Your staff is available to answer any questions you may have.

Thank you.

Mayor
Phil Miskovic

Interim Town Manager
Jay Scudder

Police Chief
James "Phil" Morgan

Town Attorney
Eric Gregory



Council
William "Billy" Abel
Sean Davis
Jess Faas
Robbie Knight
Brenda Payne
Aaron Reed
Anne Stinson

Memorandum

TO: The Honorable Members of the Nottoway County Board of Supervisors

FROM: Phil Miskovic, Mayor
Town of Crewe

CC: The Honorable Members of the Crewe Town Council
Ted Costin, Nottoway County Administrator
Andrew McRoberts, County Attorney
Jay Scudder, Interim Town Manager
Eric A. Gregory, Town Attorney

DATE: May 15, 2023

SUBJECT: Boundary Line Adjustment by Agreement Proposal

The Town has been in discussions with the County regarding a proposed Boundary Line Adjustment (BLA) request for some time. The Town wishes to incorporate a small area just outside of its western boarder but within its utility service area, as shown on the attached map entitled, "Town of Crewe Proposed Boundary Adjustment".

We believe that discussions have led us to the point of seeking a BLA by agreement, pursuant to §§ 15.2-3106 - 3108 of the *Code of Virginia*. This process authorized two localities to cooperatively relocate or change the boundary line between them. If the County is amenable, we propose authorizing our respective representatives and staff to prepare an agreement for the boundary line adjustment, advertise and arrange for a joint public hearing, and complete all steps necessary to effectuate the BLA.

There are several good reasons for the BLA, as follows:

- 1) **Economic Development** – The Town has been approached by a property owner and developer who wishes to pursue a hotel project but, at present, the subject property is outside the Town limits, and he prefers to be within the Town for various reasons. Bringing the property into the Town will facilitate this project, thus benefitting both the Town and the County. This and other economic development opportunities along the important Route 460 corridor will need utility and other services that the Town provides. Development in this corridor will provide jobs and financial security for the Town and the County for a sustainable future. By incorporating this area into the Town,

both the Town and County can leverage these services for positive, mutual economic development impacts for the benefit of our citizens, our jurisdictions, and our region.

- 2) **Utility Services** – The Town has provided water and wastewater services to the BLA area for many years so it makes good sense to incorporate those areas within the Town for practical purposes. It would also be of benefit to the Town's water and wastewater customers because they would then be entitled to lower utility rates.
- 3) **VDOT Street Maintenance Funding** – As you may be aware, cities and towns with populations of at least 3,500 receive annual VDOT street maintenance funding. The Town is below this population threshold and so does not receive VDOT funding. The BLA would increase the Town's population above 3,500 due to the residents and inmates from the state facilities. The Town's resulting population expansion may enable it to derive future state funding for the maintenance and improvement of its streets, sidewalks, stormwater facilities, and other roadways.
- 4) **Retention of State Facilities as Water Customers** – As you are aware, the Department of General Services (DGS) is working with Prince Edward County to provide water to the state facilities in the BLA area. The Town currently provides water to all of the state facilities. In FY21, the water revenue attributed to the State facilities totaled \$586,005. This accounted for 66% of the Town's FY21 actual water revenue (\$889,642). Losing this revenue would necessitate dramatic and exponential rate increases on residents and businesses, including the Nottoway County School System and Nottoway County Governmental Offices, which are also serviced by the Town utility system.

Protecting the Town's water revenue and ensuring the state facilities remain customers of the Town of Crewe is of paramount importance to its residents and businesses. The Town is intent upon protecting its water revenue and its customers by avoiding potential costly increases that would result from losing the state facility customers. The BLA would help the Town protect its utility system and its customers and maintain more reasonable rates.

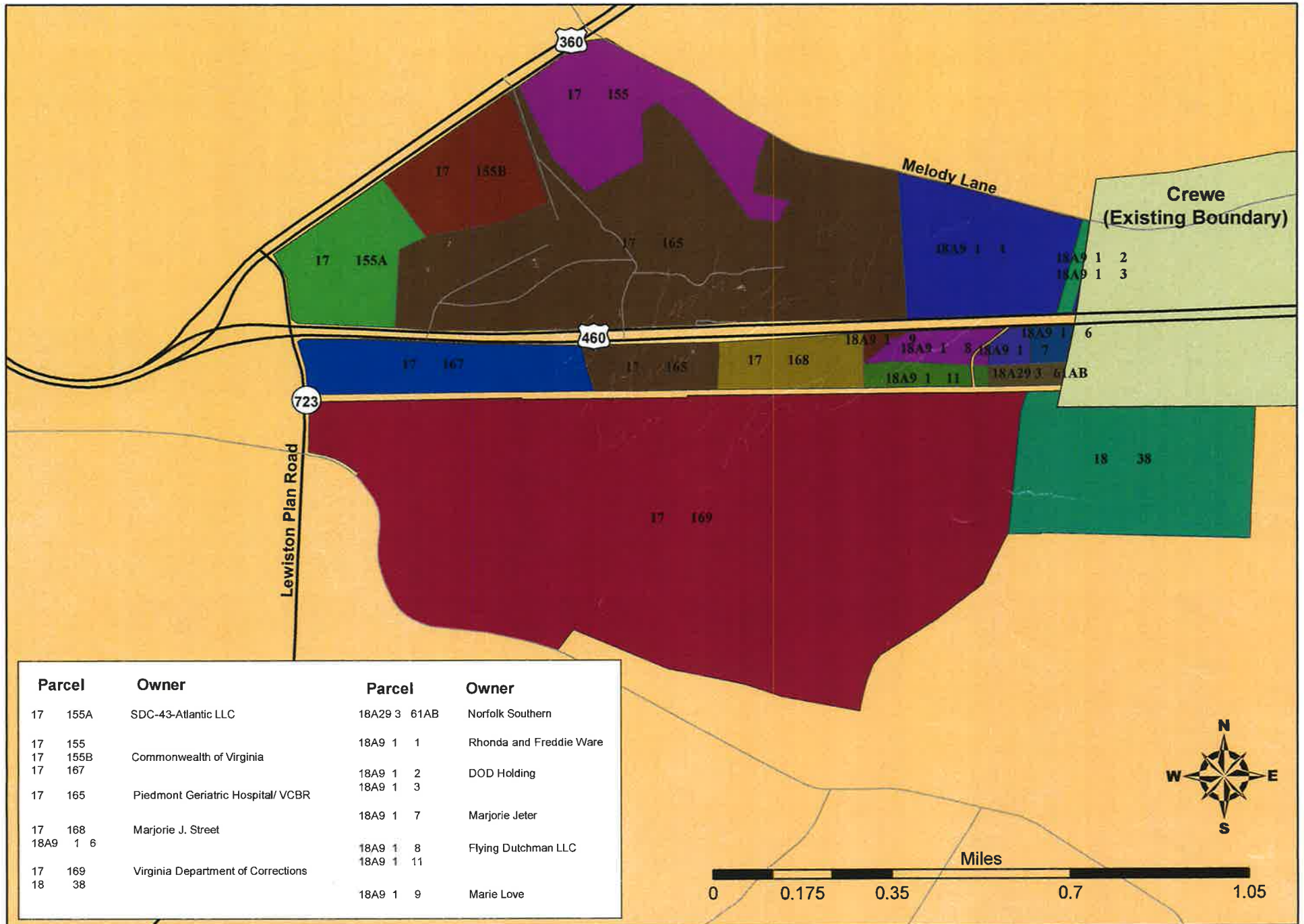
Request

The Town requests that the Nottoway County Board of Supervisors work with us on the Boundary Line Adjustment and take action to direct your staff to prepare the necessary legal documents and to take all necessary steps to achieve it as soon as is practically possible.

Attachments

Map of Proposed Boundary Line Adjustment Area

Town of Crewe Proposed Boundary Adjustment



Map created by CRC - March 2023

J-4

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THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: June 6, 2023

Subject: Town of Burkeville Boundary Line Adjustment (BLA) Request

The documents which follow have all been provided to the Board on or about this date.

Staff notes that the area identified to the extreme east for BLA inclusion captures areas that the Town of Crewe has previously sought through a BLA and, most importantly, has serviced with utilities for years. Should the Board wish to proceed to a public hearing on this request, staff would propose there be no conflict in the area between the towns. Specifically, the Town of Burkeville would need to bring forward a revised map which excludes areas currently serviced by the Town of Crewe.

Suggested Motion: I move to delay consideration of a Boundary Line Adjustment for the Town of Burkeville for the Board to receive a revision which excludes areas served by the Town of Crewe.

Your staff is available to answer any questions you may have.

Thank you.



Mayor
Brian Weltch

Vice-Mayor
Gerald Smith

Town Clerk
Tanya Overton

TOWN OF BURKEVILLE

204 W Nunnally St

P.O. BOX 277

Burkeville VA 23922

434-767-4095

TownofBurkeville@gmail.com

Council

Pearl Bowlin

Jim Bruce

Robert "Bobby" Carwile Jr

Randolph "Randy" Miller Jr

Ivory Oliver

Gerald Smith

Billy Ray Thompson

June 6, 2023

VIA ELECTRONIC MAIL

The Board of Supervisors of the County of Nottoway, Virginia;

The Honorable Stephen W. Bowen, Chairman

The Honorable John Roark

The Honorable Helen M. Simmons

The Honorable Sherman C. Vaughn

The Honorable Lynn Shekleton

344 West Courthouse Road,

Crewe, Virginia 23930

RE: Proposal for Boundary Line Adjustment

Dear Honorable Members of the Board of Supervisors:

Since the mid-1990s, County of Nottoway, Virginia (the "**County**"), and the Town of Burkeville, Virginia (the "**Town**"), have been discussing a mutually beneficial adjustment of the boundary lines between the two jurisdictions. Indeed, on June 15, 1995, nearly 27 years ago to the day, the County and the Town came together to agree on a boundary line adjustment that would have responsibly supported the growth of the smallest of the County's three towns. Unfortunately, that 1995 agreement may have never been perfected by the Nottoway Circuit Court since joint petitions from the County and Town may not have been submitted to the Court. It is unclear why that 1995 Agreement was not finalized and recorded, but the Town has continued to support its thriving community and the greater Nottoway community.

More than a quarter of a century later, and after the Town has thoughtfully considered the future of Burkeville, Virginia, it has become clear that an updated and modern boundary line adjustment ("**BLA**") to incorporate land to the Town's current nearly one square mile footprint is necessary for its sustained and responsible growth.

The Board of Supervisors of the County of Nottoway, Virginia
June 6, 2023
Page 2

We appreciate the County's openness in discussing this important issue, and we now believe that the time has come to formally seek a BLA agreement that will support the County, the Town, and those whom we both are charged to serve -- not to mention, realizing this agreement will finish the work that our two localities first set out to do in 1995 and will protect the histories of Nottoway and Burkeville.

The Code of Virginia authorizes localities to adjust the boundary lines between them by agreement (Virginia Code §§ 15.2-3106, 15.2-3107, and 3108). In furtherance of this proposal, we attach a map of a proposed BLA, entitled "*Boundary Line Adjustment Map*" and a draft BLA agreement. We hope this may provide a starting point for discussions concerning this proposal, and we respectfully request that the Board of Supervisors and, or, County staff and the Town Council and, or, Town staff meet to further consider this matter.

In 1877, by an Act of the General Assembly, *Burkeville, Town of County of Nottoway* was established and chartered. In the following 145 years, the County and the Town have worked closely for each other's mutual benefit. This proposed agreement, we believe, will evidence our continued close working relationship and position our communities for success in the many years ahead.

Respectfully submitted,

Brian A. Welch
Mayor
Town of Burkeville, Virginia

cc: Town Council of the Town of Burkeville, Virginia

Enclosures: *Boundary Line Adjustment Map and Boundary Line Adjustment Agreement*

BOUNDARY LINE ADJUSTMENT AGREEMENT

This Boundary Line Adjustment Agreement (this “**Agreement**”) is made as of this ____ day of _____, 2023, by and between the TOWN OF BURKEVILLE, VIRGINIA, a Virginia municipal corporation (the “**Town**”), acting by and through its governing body, the Burkeville Town Council, and the COUNTY OF NOTTOWAY, VIRGINIA (the “**County**”), acting by and through its governing body, the Nottoway County Board of Supervisors (the Town with the County, collectively, the “**Parties**” and individually, a “**Party**”).

WHEREAS, the Parties have decided to enter into an agreement to relocate or change the boundary line between them pursuant to the provisions of the Code of Virginia, Sections 15.2-3106 through 15.2-3109;

WHEREAS, the Town is a town of and within the County, comprised of approximately 1.01 square miles, with a population of approximately 432 persons, that is generally located between the crossroads of United States Routes 360 and 460;

WHEREAS, the County is comprised of approximately 316 square miles, with a population of approximately 15,642, located southwest of Richmond, Virginia, and between Prince Edward County and Dinwiddie County;

WHEREAS, the Parties seek to alter the boundary line between them for their mutual benefit and flourishing as more particularly described on Exhibit A attached hereto and incorporated herein by reference and identified as the “Boundary Line Adjustment Area” on Exhibit A (the “**Adjustment Area**”) for purposes specified above, all upon the terms, provisions and conditions set forth in this Agreement; and

NOW THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. BOUNDARY LINE ADJUSTMENT. The Parties agree that the boundary of the Town will be expanded to match the Adjustment Area, all as more particularly described on Exhibit A.
2. PUBLICATION. The Parties agree to cause a joint publication of each Parties’ governing body’s intention to approve this Agreement with a descriptive summary of the proposed boundary line adjustment to be published once a week for two (2) consecutive weeks in a newspaper having general circulation in the County. The joint publication will also include a statement that a copy of the Agreement is on file in the Office of the Clerk for the Town and of the County. Further, the Parties agree to hold a public hearing before the Parties’ separate governing bodies concerning the Agreement, prior to the Agreement’s adoption.
3. PETITION TO THE COUNTY OF NOTTOWAY CIRCUIT COURT. Within sixty (60) days after the Agreement has been adopted by the Parties’ respective governing bodies, the

Parties shall each file petitions with the Circuit Court of Nottoway County (the “Court”) for the Court to approve this Agreement.

4. CONFIRMATION. Upon the entry of the related order by the Court, approving the boundary line adjustment and this Agreement, and beginning on the effective date provided by the Court, the land enclosed by the boundary changes described on Exhibit A will be within the corporate limits of the Town. The Town shall have jurisdiction over the area enclosed within the new boundaries of the Town in accordance with this Agreement, the laws of the Commonwealth of Virginia, and the ordinances of the Town; and the Town shall receive its share of all the taxes and revenues in any funds or distributions to which the Town is entitled concerning the adjusted real property. To the extent that counties retain jurisdiction and rights over lands and persons residing within the corporate limits of towns within counties, then the County reserves such rights to itself in accordance with the laws of the Commonwealth of Virginia, including, but not limited to, the right to assess and collect real estate taxes on land and improvements within the Town.
9. COUNTERPARTS. This Agreement may be executed in several counterparts, each of which shall be deemed an original. The signature of the Parties hereto on this Agreement may be executed and notarized on separate pages, and when attached to this Agreement shall constitute one complete document.
10. CAPTIONS. The section headings appearing in this Agreement are for convenience of reference only, and are not intended, to any extent and for any purpose, to limit or define the text of any section or subsection hereof.
12. TERMINATION. It is expressly agreed that once the Court orders this Agreement into effect, pursuant to this Agreement and the laws of the Commonwealth of Virginia, the boundary changes as depicted on Exhibit A shall forever be instituted, unless modified or altered by the action of the Parties.
14. EXHIBITS. All exhibits referred to herein and attached hereto shall be deemed part of this Agreement.
15. RECORDING. This Agreement shall be recorded in the proper land records for the Town and the County.
16. GOVERNING LAWS. The laws of the Commonwealth of Virginia shall apply to this Agreement without giving effect to any choice of law provisions.

[The Remainder of this Page is Intentionally Left Blank; Signatures Appear on the Following Pages]

COUNTY:

COUNTY OF NOTTOWAY, VIRGINIA

By: _____
Name: Stephen W. Bowen
Title: Chairman of the Board of Supervisors of the County of Nottoway, Virginia

COMMONWEALTH OF VIRGINIA)
) SS.
COUNTY OF NOTTOWAY)

Personally came before me this _____ day of _____, 2023, Stephen W. Bowen, the Chairman of the Board of Supervisors of the County of Nottoway, Virginia, to me known to be such and acknowledged that they executed the foregoing instrument as the deed of said entity, by its authority.

Notary Public, _____ County, _____
My Commission Expires: _____

[Signatures Continue on the Following Page]

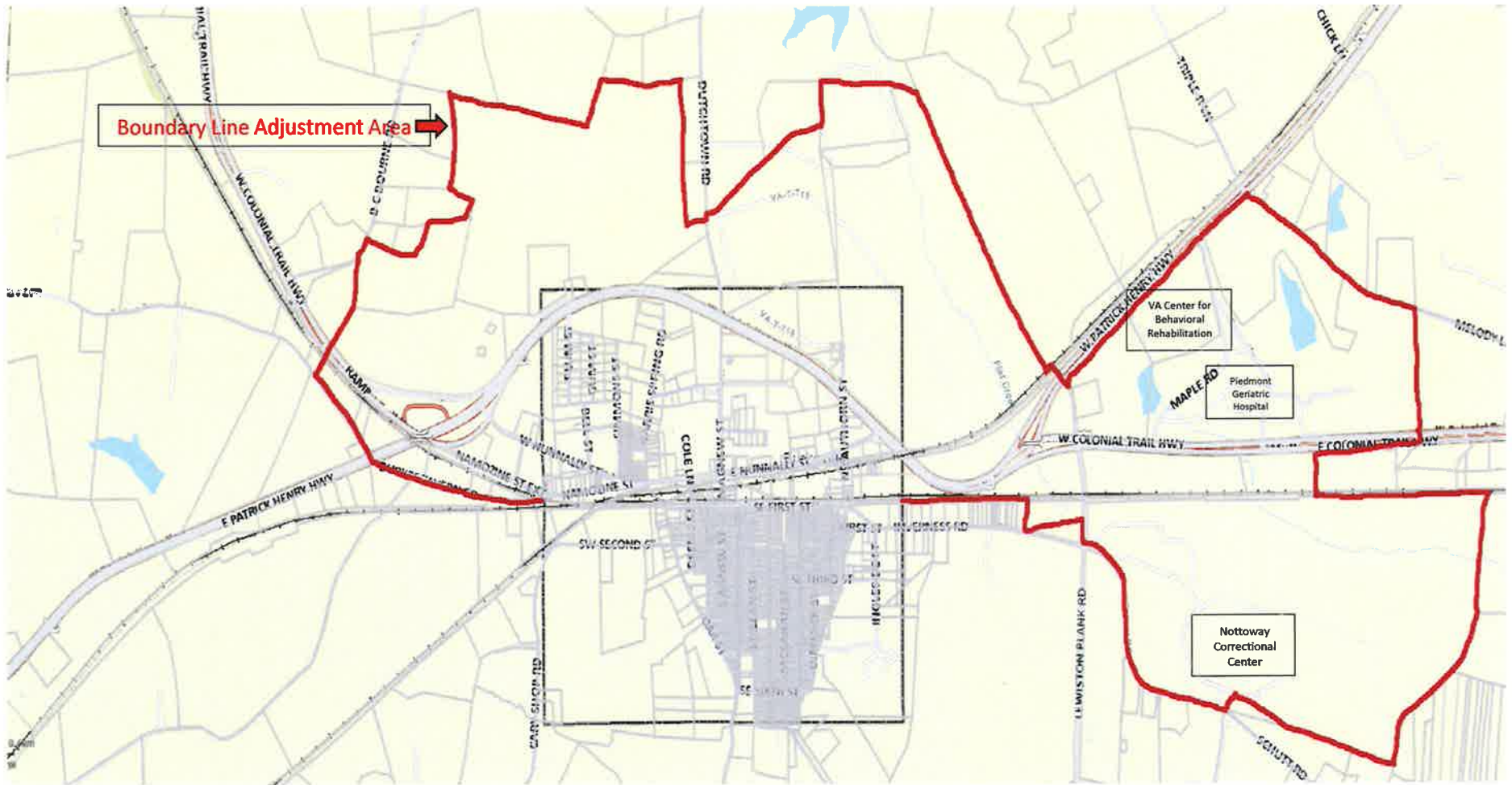
TOWN OF BURKEVILLE, VIRGINIA,
a Virginia municipal corporation

COMMONWEALTH OF VIRGINIA)
) SS.
COUNTY OF NOTTOWAY)

Notary Public, _____ County, _____
My Commission Expires: _____

EXHIBIT A

Boundary Line Adjustment Map



OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5

COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX NO. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors and Local Redevelopment Authority

From: Ted Costin, County Administrator

Date: June 8, 2023

Subject: Surplus Property

In an effort to clean and better utilize space in properties of the Local Redevelopment Authority (LRA), staff at the LRA has obtained recycling services through which outdated and unused equipment can be disposed. Following this correspondence is a summary of items belonging to both the County and LRA and a picture of some of the equipment in question.

Staff recommends the following motion for action by both bodies as the equipment is comingled.

Suggested Motion: I move to declare the equipment presented surplus and direct county and LRA staff to dispose of it in an appropriate manner.

Staff is available to answer any questions you may have.

Thank you.

Address 2551 Eltham Ave, Suite G
 Norfolk, Virginia 23513
 United States

Email ajenik@securis.com

Prepared By Allan Jenik

Created Date 5/17/2023

Quote Number 00008440

Phone (757) 272-1166

Address Information

Billing Address

Nottoway County LRA

2193 Military Road

Blackstone, Virginia 23824

United States

Pickup Address

Nottoway County LRA

2193 Military Road

Blackstone, Virginia 23824

United States

Quantity	Product	Line Item Description	Sales Price	Total Price
29.00	CRT Monitor		\$20.00	\$580.00
10.00	Desktop Printer		\$5.00	\$50.00
1.00	Floor Model Copier		\$30.00	\$30.00
1.00	LCD Monitors		\$13.00	\$13.00
1.00	Logistics Charge		\$195.00	\$195.00
14.00	Misc Metal	VHS, typewriters, DVR, Tape Recorder, card terminals	\$1.75	\$24.50
10.00	Misc Plastic	phone system	\$0.50	\$5.00
10.00	Off-Site Hard Drive Shredding		\$5.00	\$50.00
1.00	Office Printer		\$8.50	\$8.50
2.00	Server/Racked Asset		\$5.50	\$11.00
1.00	TV		\$25.00	\$25.00

Totals

Notes Securis will provide a count by item type during pickup at the Nottoway County LRA Blackstone office before securely transporting the equipment to our Henrico facility for processing. Devices will be checked for hard drives and the serial numbers of the major equipment and drives will be scanned before the drives are shredded. Upon completion Securis will provide a detailed inventory and Certificate of Destruction.

Subtotal \$992.00

Grand Total \$992.00

This estimate is for charges based on an equipment list received via email, fax or verbal request. This is only an estimate of charges and is not a firm offer for work. If the equipment quantities change or more time is needed to complete work than estimated, the final invoice will be different. All labor charges are based on a portal to portal. Securis charges a \$250 cancellation fee for jobs canceled without 72-hour notice. Securis is NAID certified and we are prohibited from photographing/filming any confidential data.

If you accept this estimate and would like to proceed, please sign and date and return a copy to Securis.

Name _____ Title _____

Signature _____ Date _____





K

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5



COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
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TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: June 7, 2023

Subject: June Consent Agenda

1 – May Expenditures – All Funds

2 - Budget Adjustment – Library –\$1,004.78; Appropriation from Cook Family Foundation Grant

3 - Budget Adjustment - Library - \$100.00; Dolly Parton Imagination Library funding

4 - Budget Adjustment – Four for Life - \$972.40; Funds received exceeded budgeted amount.

5 – Budget Adjustment – New Animal Shelter Project - \$7,000; Petco Love Grant

6 – Distribution of Vehicle License Fee - **Revenue June 01, 2022 through May 31, 2023; \$195,135.00**

7 - Refund - Building Permit Fee - \$336.60; Renovation permit issued decided to demolish and obtained that permit separately.

Suggested motion: I move to approve items one through six of the Consent Agenda as presented.

8 - Lease - Resolution approving equipment lease for Waste Management; 5-year lease on a new 2023 Caterpillar D4-16VP Track Type Tractor at monthly payment of \$5,445.59. This is the third of three pieces of equipment requested.

Suggested motion: I move to adopt the resolution approving the equipment lease with Carter Machinery and authorize Administrator Costin to fully execute the necessary documents.

Thank you.

Fund#

Description

100	*** GENERAL FUND ***
201	*** SCHOOL FUND ***
202	*** SCHOOL TEXTBOOK FUND ***
203	*** SCHOOL CAFETERIA FUND ***
204	*** LRA FUND ***
205	*** PIEDMONT ALTERNATIVE SCHOOL ***
211	*** LIBRARY MEMORIAL FUND ***
212	*** E911 FUND ***
213	*** DARE PROGRAM FUND ***
214	*** LANDFILL ***
215	*** LRA LAND SALE FUND ***
216	**COMM ATTY FORFEITED ASSET FUND**
217	**LAW ENFORC FORFEITED ASSET FUND**
280	*** ARPA FUND ***
301	*** CDBG FUND ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** BOARD OF SUPERVISORS **									
NOTTOWAY PUBLISHING CO.,	Advertising	ADVERTISING	ADMIN-05232023	5/23/2023		5/23/2023	249735		279.00	
									279.00	*
GCR COMPANY	Internet/Data Servic	CUST 80000004974	306449	5/23/2023		5/23/2023	249728		1,500.00	
VERIZON WIRELESS	Internet/Data Servic	ACCT 842030264-00001	9934646673 ADMI	5/31/2023		5/31/2023	249946		160.04	
									1,660.04	*
GREENHOUSE FLORIST	Discretionary Fund	HICKS/SIMS FLOWERS	1720	5/23/2023		5/23/2023	249721		85.00	
									85.00	*
						TOTAL			2,024.04	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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** COUNTY ADMINISTRATION **										
DROPBOX, INC.	Data Processing	ANNUAL USER LICENSE	INV 3037030	5/23/2023		5/23/2023	249725	1,800.00		
								1,800.00	*	
BRIGHTSPEED	Telephone	TELEPHONE 309690336	ADMIN-05312023	5/31/2023		5/31/2023	249925	105.84		
GCR COMPANY	Telephone	CUST 8000004974	306448	5/23/2023		5/23/2023	249728	661.52		
VERIZON WIRELESS	Telephone	ACCT 842030264-00001	9934646673 ADMI	5/31/2023		5/31/2023	249946	169.14		
								936.50	*	
AMAZON CAPITAL SERVICES	Office Supplies	ACCT A118IWMQYRJMMT	1CJY-XXVG-F916	5/31/2023		5/31/2023	249922	381.20		
AMAZON CAPITAL SERVICES	Office Supplies	ACCT A118IWMQYRJMMT	173K-JX77-3RJ7	5/23/2023		5/23/2023	249709	51.28		
CARD SERVICES CENTER	Office Supplies	5266 9620 4650 0221	ADMIN-05232023	5/23/2023		5/23/2023	249716	400.14		
GCR COMPANY	Office Supplies	CUST 8000004974	306579	5/31/2023		5/31/2023	249934	52.50		
KEY OFFICE SUPPLY, INC.	Office Supplies	OFFICE STAPLERS	578356	5/23/2023		5/23/2023	249732	31.53		
STEPS INCORPORATED	Office Supplies	DOCUMENT DESTRUCTION	17915	5/23/2023		5/23/2023	249743	291.17		
								1,207.82	*	
CARD SERVICES CENTER	Vehicle Maintenance	5266 9620 4650 0221	ADMIN-05232023	5/23/2023		5/23/2023	249716	12.00		
								12.00	*	
CARD SERVICES CENTER	Travel - Mileage	5266 9620 4650 0221	ADMIN-05232023	5/23/2023		5/23/2023	249716	30.00		
								30.00	*	
CARD SERVICES CENTER	Travel - Convention	5266 9620 4650 0221	ADMIN-05232023	5/23/2023		5/23/2023	249716	367.13		
								367.13	*	
KEY OFFICE SUPPLY, INC.	Furniture & Fixtures	CHAIRMAT	578201	5/23/2023		5/23/2023	249732	139.16		
								139.16	*	
CAS SEVERN, INC.	Capital Outlay	IBM MAINT/SUPPORT	3007010	5/31/2023	35066	5/31/2023	249927	5,343.00		
								5,343.00	*	
TOTAL								9,835.61		

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** LEGAL SERVICES **									
SANDS ANDERSON PC	Professional Service	MATTER NO. 104286	587036	5/31/2023		5/31/2023	249942	20,349.63		
SANDS ANDERSON PC	Professional Service	MATTER NO. 104286	592152	5/31/2023		5/31/2023	249942	3,585.50		
SANDS ANDERSON PC	Professional Service	MATTER NO. 106914	592153	5/31/2023		5/31/2023	249942	4,344.00		
								28,279.13	*	
						TOTAL		28,279.13		

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** COMMISSIONER OF REVENUE **									
BRIGHTSPEED	Equipment Repairs &	TELEPHONE 310392137	COR-05232023	5/23/2023		5/23/2023	249714		21.25	
									21.25	*
CHRISTY HUDSON	Postage	REIMB - POSTAGE	05232023	5/23/2023		5/23/2023	249730		123.83	
									123.83	*
BRIGHTSPEED	Telephone	TELEPHONE 310392137	COR-05232023	5/23/2023		5/23/2023	249714		220.02	
GCR COMPANY	Telephone	CUST 8000004974	306449	5/23/2023		5/23/2023	249728		100.00	
									320.02	*
COMMISSIONER OF THE REVENUE	Travel - Mileage	FY24 MEMBER DUES	05232023	5/23/2023		5/23/2023	249719		275.00	
									275.00	*
COMMISSIONER OF THE REVENUE	Travel - Convention	COR ASSOC MEETING	05232023	5/23/2023		5/23/2023	249718		75.00	
									75.00	*
						TOTAL			815.10	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** TREASURER **									
U.S. POSTAL SERVICE	Postage	OFFICE ENVELOPES	TREAS-05312023	5/31/2023		5/31/2023	249945	6,003.25		
								6,003.25	*	
GCR COMPANY	Telephone	CUST 8000004974	306449	5/23/2023		5/23/2023	249728	100.00		
								100.00	*	
KEY OFFICE SUPPLY, INC.	Office Supplies	COPIER TONER	578136	5/23/2023		5/23/2023	249732	49.95		
KEY OFFICE SUPPLY, INC.	Office Supplies	PRINTER CARTRIDGES	578137	5/23/2023		5/23/2023	249732	290.85		
NOTTOWAY PUBLISHING CO.,	Office Supplies	SUBSCRIPTION RENEWAL	TREAS-05232023	5/23/2023		5/23/2023	249735	50.00		
BAI TREASURERS' USER GROUP	Office Supplies	FY24 MEMBER DEV FEES		5/31/2023		5/31/2023	249949	350.00		
								740.80	*	
ELLEN F. MYATT	Travel - Mileage	05/23 MILEAGE	05312023	5/31/2023		5/31/2023	249936	148.03		
								148.03	*	
VIRGINIA DEPARTMENT OF	DMV Stop Fee	ACCT 546001479017	202312000615	5/23/2023		5/23/2023	249744	900.00		
								900.00	*	
						TOTAL		7,892.08		

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** ELECTORAL BOARD **									
PRINTELECT	Printing	PRINTING VOTER NOTIC	29966	5/31/2023		5/31/2023	249940	1,787.98		
								1,787.98	*	
NOTTOWAY PUBLISHING CO.,	Advertising	ADVERTISING	ADMIN-05232023	5/23/2023		5/23/2023	249735	288.00		
								288.00	*	
						TOTAL		2,075.98		

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** REGISTRAR **									
GCR COMPANY	Equipment Repairs &	OFFICE COMPUTERS	306500	5/31/2023	34993	5/31/2023	249934	5,273.50		
								5,273.50	*	
NOTTOWAY COUNTY	Utilities - Electric	BES ELECTRIC USAGE	053	5/23/2023		5/23/2023	249736	321.12		
RODNEY REYNOLDS	Utilities - Electric	REIMB - POSTAGE		5/31/2023		5/31/2023	249951	260.20		
								581.32	*	
PRINTELECT	Postage	PRINTING VOTER NOTIC	29966	5/31/2023		5/31/2023	249940	5,998.42		
								5,998.42	*	
BRIGHTSPEED	Telephone	TELEPHONE 309377013	REG-05312023	5/31/2023		5/31/2023	249925	325.39		
								325.39	*	
GCR COMPANY	Office Supplies	CUST 17083	306501	5/31/2023		5/31/2023	249934	120.00		
								120.00	*	
						TOTAL		12,298.63		

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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ALISON S. WILBORN	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249517		30.00	
ANN H. AUSTIN	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249518		30.00	
BRENDA L. FENDER	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249519		30.00	
BRITTANY K. WATSON	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249520		30.00	
CARL L. HAWKES, JR.	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249521		30.00	
CAROL L. POMFREY	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249522		30.00	
CHARLES A. WALSH	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249523		30.00	
CYNTHIA H. DEBUSK	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249524		30.00	
DAWN N. EDMONDS	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249525		30.00	
DEBORAH T. NEATHERY	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249526		30.00	
DESIREE W. KEATON	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249527		30.00	
ELAINE E. SHAPIRO	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249528		30.00	
ELIZABETH T. HAWKES	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249529		30.00	
EVAN J. WOODALL	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249530		30.00	
GORDON T. KESO	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249531		30.00	
GORDON T. KESO	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249531		30.00	
IVORY G. OLIVER	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249532		30.00	
JACQUELINE F. DANIEL	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249533		30.00	
JAY-HUNTER M. TOMPKINS	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249534		30.00	
JEFFREY T. DAVIS	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249535		30.00	
JENNIFER R. MAJOR	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249536		30.00	
JOHN N. PROSISE	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249537		30.00	
JOHN O. LEE, JR.	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249538		30.00	
KIMBERLY D. PACK	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249539		30.00	
KYLE T. GEE	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249540		30.00	
LINDA G. BOWLER	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249541		30.00	
LINDA L. DYKEMAN	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249542		30.00	
MARTHA B. REED	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249543		30.00	
MEARA J. HARDT	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249544		30.00	
MEREDITH W. HUDGINS	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249545		30.00	
PAMELA J. SHEPHERD	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249546		30.00	
PAMELA R. MARSHALL	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249547		30.00	
PAUL J. SCHARETT	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249548		30.00	
RHONDA M. ANDREWS	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249549		30.00	
RICHARD T. SCHRADER	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249550		30.00	
SHALESS O. GOODSON	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249551		30.00	
SHAMEL A. JOHNSON	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249552		30.00	
TERESA B. EWING	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249553		30.00	
TIMOTHY D. IMMEKUS	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249554		30.00	
TIMOTHY E. COLLINS	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249555		30.00	
VERNELL R. KIRBY	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249556		30.00	
WILLIAM A. BRADFORD, JR.	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249557		30.00	
WILLIAM L. HAWKES, JR.	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249558		30.00	
WILLIAM L. POWELL	Jurors & Witnesses	JURY SERVICE		5/17/2023		5/17/2023	249559		30.00	
BRIDGETTE A. ALLEN	Jurors & Witnesses	GRAND JURY SERVICE		5/18/2023		5/18/2023	249585		30.00	
DIANA L. WILKINS-MITCHELL	Jurors & Witnesses	GRAND JURY SERVICE		5/18/2023		5/18/2023	249586		30.00	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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DOUGLAS E. WOOTTEN	Jurors & Witnesses	GRAND JURY SERVICE		5/18/2023		5/18/2023	249587		30.00	
JAMES C. JENNINGS	Jurors & Witnesses	GRAND JURY SERVICE		5/18/2023		5/18/2023	249588		30.00	
MURVIN A. IVORY	Jurors & Witnesses	GRAND JURY SERVICE		5/18/2023		5/18/2023	249589		30.00	
WILLIAM E. JERVIS, JR.	Jurors & Witnesses	GRAND JURY SERVICE		5/18/2023		5/18/2023	249590		30.00	
WILLIAM T. HUDGINS, SR.	Jurors & Witnesses	GRAND JURY SERVICE		5/18/2023		5/18/2023	249591		30.00	
									1,530.00	*
						TOTAL			1,530.00	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** GENERAL DISTRICT COURT **									
AT&T	Telephone	030 512 4724 001	GDC-05232023	5/23/2023		5/23/2023	249710		96.25	
BRIGHTSPEED	Telephone	TELEPHONE 309832652	GDC-05232023	5/23/2023		5/23/2023	249714		435.22	
									531.47	*
						TOTAL			531.47	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** JUVENILE COURT SERVICE UNIT **									
BRIGHTSPEED	Telephone	TELEPHONE 310076704	CSU-05232023	5/23/2023		5/23/2023	249714		143.03	143.03 *
						TOTAL			143.03	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** CLERK OF CIRCUIT COURT **									
AT&T	Telephone	ACT 030 512 1769 001	CCC-05232023	5/23/2023		5/23/2023	249710		42.35	
GCR COMPANY	Telephone	CUST 8000004974	306449	5/23/2023		5/23/2023	249728		100.00	
									142.35	*
KEY OFFICE SUPPLY, INC.	Office Supplies	GENERAL OFC SUPPLIES	578251	5/23/2023		5/23/2023	249732		18.17	
VCCA	Office Supplies	FY24 DUES		5/31/2023		5/31/2023	249952		320.00	
									338.17	*
						TOTAL			480.52	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** JUDGE OF CIRCUIT COURT **									
BRIGHTSPEED	Telephone	TELEPHONE 310182110	JCC-05312023	5/31/2023		5/31/2023	249925		399.63	
									399.63	*
DIAMOND SPRINGS	Office Supplies	ACCT 004077	JCC-05232023	5/23/2023		5/23/2023	249723		8.95	*
									8.95	*
						TOTAL			408.58	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** COMMONWEALTH ATTORNEY **									
POSTMASTER, NOTTOWAY	Postage	POSTAGE	CATTY-05232023	5/23/2023		5/23/2023	249738		413.00	
									413.00	*
BRIGHTSPEED	Telephone	TELEPHONE 309906210	ATTY-05232023	5/23/2023		5/23/2023	249714		173.97	
BRIGHTSPEED	Telephone	TELEPHONE 309906210	ATTY-05312023	5/31/2023		5/31/2023	249925		174.63	
GCR COMPANY	Telephone	CUST 8000004974	306449	5/23/2023		5/23/2023	249728		66.66	
VERIZON WIRELESS	Telephone	ACCT 642352680-00001	9934174313	5/31/2023		5/31/2023	249946		120.87	
									536.13	*
AMAZON CAPITAL SERVICES	Office Supplies	ACCT A118IWMQYRJMMT	1MC9-1L77-7HKW	5/23/2023		5/23/2023	249709		25.93	
DIAMOND SPRINGS	Office Supplies	ACCT 007426	ATTY-05312023	5/31/2023		5/31/2023	249931		43.26	
KEY OFFICE SUPPLY, INC.	Office Supplies	GENERAL OFC SUPPLIES	576967	5/23/2023		5/23/2023	249732		1,504.03	
KEY OFFICE SUPPLY, INC.	Office Supplies	CARTRIDGES	577595	5/23/2023		5/23/2023	249732		647.00	
KEY OFFICE SUPPLY, INC.	Office Supplies	GENERAL OFC SUPPLIES	577596	5/23/2023		5/23/2023	249732		96.10	
LEANNE E. WATROUS	Office Supplies	REIMB LE WEEK SUPPLY	05312023	5/31/2023		5/31/2023	249948		128.50	
LEANNE E. WATROUS	Office Supplies	MILEAGE	05232023	5/23/2023		5/23/2023	249745		24.89	
LEANNE E. WATROUS	Office Supplies	REIMB-OFFICE SUPPLY	05232023	5/23/2023		5/23/2023	249745		97.82	
LEANNE E. WATROUS	Office Supplies	REIMB - ADOBE RENEW	05312023	5/31/2023		5/31/2023	249948		239.88	
									2,807.41	*
THOMSON REUTERS - WEST	Books & Subscription	ACCT 1000352869	848231322	5/31/2023		5/31/2023	249944		27.00	
									27.00	*
DATA CARE	Server	IT PERIPHERALS	15581	5/23/2023		5/23/2023	249722		514.99	
DATA CARE	Server	CLOUDBERRY SUBSCRIPT	15591	5/23/2023		5/23/2023	249722		10.00	
DATA CARE	Server	PC SUPPLIES	15602	5/31/2023		5/31/2023	249930		339.99	
									864.98	*
						TOTAL			4,648.52	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** VICTIM WITNESS PROGRAM **									
BRIGHTSPEED	Telephone	TELEPHONE 309906210	VWC-05232023	5/23/2023		5/23/2023	249714		86.98	
BRIGHTSPEED	Telephone	TELEPHONE 309906210	VWC-05312023	5/31/2023		5/31/2023	249925		87.32	
GCR COMPANY	Telephone	CUST 8000004974	306449	5/23/2023		5/23/2023	249728		33.34	
									207.64	*
						TOTAL			207.64	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** SHERIFF **									
BENCHMARK COMMUNITY BANK	Equipment Repairs &	4442 9467 0001 9401	SHER-05232023	5/23/2023		5/23/2023	249712		779.43	
DATA CARE	Equipment Repairs &	CLOUDBERRY SUBSCRIPT	15595	5/23/2023		5/23/2023	249722		40.00	
DATA CARE	Equipment Repairs &	AVAST INTERNET SEC	15596	5/23/2023		5/23/2023	249722		1,079.64	
									1,899.07	*
GCR COMPANY	Telephone	CUST 80000004974	306449	5/23/2023		5/23/2023	249728		100.00	
									100.00	*
BRIGHTSPEED	Telephone - Crime So	TELEPHONE 309690336	ADMIN-05312023	5/31/2023		5/31/2023	249925		52.92	
									52.92	*
AMAZON CAPITAL SERVICES	Office Supplies	ACCT A1LEL8255BN7Z2	1CGH-7TMH-DHV6	5/23/2023		5/23/2023	249709		47.95	
AMAZON CAPITAL SERVICES	Office Supplies	ACCT A1LEL8255BN7Z2	1NJ7-MF7H-7XV3	5/23/2023		5/23/2023	249709		18.44	
AMAZON CAPITAL SERVICES	Office Supplies	ACCT A1LEL8255BN7Z2	1TPK-F4HQ-7YWY	5/23/2023		5/23/2023	249709		9.99	
AMAZON CAPITAL SERVICES	Office Supplies	ACCT A1LEL8255BN7Z2	1WY9-KK1V-11JP	5/23/2023		5/23/2023	249709		140.00	
AMAZON CAPITAL SERVICES	Office Supplies	ACCT A1LEL8255BN7Z2	1XWJ-3QLF-7K9F	5/23/2023		5/23/2023	249709		13.99	
									230.37	*
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	VEHICLE REPAIRS	9991	5/23/2023		5/23/2023	249711		21.80	
EPES SUPPLY CO.	Vehicle Repairs & Ma	TIRE MOUNT/BALANCE	SHER-05232023	5/23/2023		5/23/2023	249726		96.00	
EPES SUPPLY CO.	Vehicle Repairs & Ma	TIRE MOUNT/BALANCE	SHER-05232023	5/23/2023		5/23/2023	249726		48.00	
EXXONMOBIL	Vehicle Repairs & Ma	ACCT 369-688-539-5	89075215	5/23/2023		5/23/2023	249727		73.02	
HUDSON'S CUSTOM EXHAUST &	Vehicle Repairs & Ma	VEHICLE INSPECTION	58192	5/23/2023		5/23/2023	249729		20.00	
LIL DINK'S CUSTOM	Vehicle Repairs & Ma	VEHICLE REPAIRS	1014	5/23/2023		5/23/2023	249734		6,278.54	
LIL DINK'S CUSTOM	Vehicle Repairs & Ma	VEHICLE REPAIRS	1015	5/23/2023		5/23/2023	249734		2,413.85	
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	ACCT 2350	832565	5/23/2023		5/23/2023	249746		154.90	
									9,106.11	*
LEXISNEXIS MATTHEW BENDER	Police Supplies-Misc	ACCT 3398683005	3675207X	5/23/2023		5/23/2023	249733		142.43	
									142.43	*
READ'S UNIFORMS	Uniforms	ACCT 14148-99 UNIFOR	185182-99	5/23/2023		5/23/2023	249739		1,070.58	
									1,070.58	*
CVCJA	Dues & Membership	FY23/24 MEMBER DUES	5878	5/31/2023		5/31/2023	249929		9,912.00	
									9,912.00	*
BENCHMARK COMMUNITY BANK	K-9 Unit	4442 9467 0001 9401	SHER-05232023	5/23/2023		5/23/2023	249712		78.80	
BLACKSTONE ANIMAL CLINIC	K-9 Unit	VET CARE ACCT 7946	SHER-05232023	5/23/2023		5/23/2023	249713		688.50	
									767.30	*
						TOTAL			23,280.78	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** CENTRAL DISPATCHING **									
CAPITAL ONE	Equipment Repairs &	ACCT 616508	SHER-05232023	5/23/2023		5/23/2023	249717		66.88	
DATA CARE	Equipment Repairs &	ON-SITE REPAIR	15601	5/23/2023		5/23/2023	249722		125.00	
ANGELA MEREDITH-EDMONDS	Equipment Repairs &	MILEAGE		5/23/2023		5/23/2023	249747		179.47	
									371.35	*
BRIGHTSPEED	Telephone	TELEPHONE 309483213	SHER-05232023	5/23/2023		5/23/2023	249714		1,307.21	
									1,307.21	*
KEY OFFICE SUPPLY, INC.	Office Supplies	COPY PAPER	578013	5/23/2023		5/23/2023	249732		319.80	
									319.80	*
CVCJA	Dues & Membership	FY23/24 MEMBER DUES	5878	5/31/2023		5/31/2023	249929		8,024.00	
									8,024.00	*
						TOTAL			10,022.36	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** SCHOOL RESOURCE OFFICERS **									
READ'S UNIFORMS	Uniforms	ACCT 14148-99 UNIFORMS	660985-1	5/23/2023		5/23/2023	249739		173.00	
									173.00	*
CVCJA	Dues & Membership	FY23/24 MEMBER DUES	5878	5/31/2023		5/31/2023	249929		2,360.00	
									2,360.00	*
HUDSON'S CUSTOM EXHAUST &	Motor Vehicle & Equipment	VEHICLE MAINTENANCE	58204	5/23/2023		5/23/2023	249729		40.00	
WRIGHT AUTO SUPPLY	Motor Vehicle & Equipment	ACCT 2350	831345	5/23/2023		5/23/2023	249746		23.47	
WRIGHT AUTO SUPPLY	Motor Vehicle & Equipment	ACCT 2350	832500	5/23/2023		5/23/2023	249746		59.61	
									123.08	*
						TOTAL			2,656.08	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** EMERGENCY SERVICES **									
POSTMASTER, NOTTOWAY	Postage	ADMIN POSTAGE	05312023	5/31/2023		5/31/2023	249939		100.00	
									100.00	*
VERIZON WIRELESS	Telephone	ACCT 842030264-00001	9934646673 ADMI	5/31/2023		5/31/2023	249946		82.87	
									82.87	*
AMAZON CAPITAL SERVICES	Office Supplies	ACCT A118IWMQYRJMMT	1Y4X-6M9P-L4YW	5/31/2023		5/31/2023	249922		808.43	
CARD SERVICES CENTER	Office Supplies	5266 9620 4650 0221	ADMIN-05232023	5/23/2023		5/23/2023	249716		.99	
									809.42	*
CARD SERVICES CENTER	Travel - Mileage	5266 9620 4650 0221	ADMIN-05232023	5/23/2023		5/23/2023	249716		16.22	
									16.22	*
BLACKSTONE VOLUNTEER FIRE	Fire & EMS Training/	EMT CLASS TUITION	05312023	5/31/2023		5/31/2023	249924		3,000.00	
									3,000.00	*
						TOTAL			4,008.51	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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** CORRECTION & DETENTION **										
IRONGATE BOUNDARY MGMT PIEDMONT REGIONAL		Piedmont Region Juve JUVENILE ELEC MONIT	05232023	5/23/2023		5/23/2023	249731		1,012.50	
		Piedmont Region Juve REIMB - LEGAL SERV	2121	5/31/2023		5/31/2023	249938		5,654.71	
									6,667.21	*
TOTAL									6,667.21	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** BUILDING OFFICIAL **									
VERIZON WIRELESS	Telephone/Internet	ACCT 842030264-00001	9934646673 ADMI	5/31/2023		5/31/2023	249946		89.12	
									89.12	*
AMAZON CAPITAL SERVICES	Office Supplies	ACCT A118IWMQYRJMMT	1R9M-PQW1-99G1	5/23/2023		5/23/2023	249709		13.19	
GCR COMPANY	Office Supplies	CUST 8000004974	306578	5/31/2023		5/31/2023	249934		210.00	
POSTMASTER, NOTTOWAY	Office Supplies	ADMIN POSTAGE	05312023	5/31/2023		5/31/2023	249939		89.00	
									312.19	*
						TOTAL			401.31	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** ANIMAL CONTROL **									
TOWN OF BURKEVILLE	Equipment Repairs &	SHELTER SITE LAWN CR	05232023	5/23/2023		5/23/2023	249715		100.00	
TOWN OF BURKEVILLE	Equipment Repairs &	SHELTER SITE LAWN CR	101	5/31/2023		5/31/2023	249926		100.00	
									200.00	*
SOUTHSIDE ELECTRIC COOP	Electricity	ELECTRIC 23043011	ANIM-05312023	5/31/2023		5/31/2023	249943		114.63	
									114.63	*
VERIZON WIRELESS	Telephone	ACCT 842030264-00001	9934646673 ADMI	5/31/2023		5/31/2023	249946		98.22	
									98.22	*
AMAZON CAPITAL SERVICES	Office Supplies	ACCT A118IMQYRJMMT	1NPQ-Q4XH-4X49	5/31/2023		5/31/2023	249922		28.49	
NOTTOWAY CO. HEALTH DEPT.	Office Supplies	ORG ID 133264966	05232023	5/23/2023		5/23/2023	249737		712.48	
									740.97	*
CRATER CRIMINAL JUSTICE	Training	BASIC ACO TRNG DJ	2724	5/31/2023		5/31/2023	249950		1,000.00	
									1,000.00	*
RRMM ARCHITECTS, PC	Capital Outlay	PROJ 21311-00 ANIMAL	61693	5/23/2023		5/23/2023	249741		7,370.94	
									7,370.94	*
VILLAGE VETERINARY SVC	Vetting	VET CARE ACCT 7602	61505	5/31/2023		5/31/2023	249947		293.16	
VILLAGE VETERINARY SVC	Vetting	VET CARE ACCT 7602	61506	5/31/2023		5/31/2023	249947		164.94	
									458.10	*
						TOTAL			9,982.86	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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** GENERAL PROPERTIES **										
ABM BUILDING SERVICES, LLC	Repairs & Maintenanc	CLIENT #11897472	18151958	5/23/2023	35027	5/23/2023	249708	1,920.00		
ABM BUILDING SERVICES, LLC	Repairs & Maintenanc	CLIENT 11897472	18151965	5/23/2023		5/23/2023	249708	1,110.19		
AMAZON CAPITAL SERVICES	Repairs & Maintenanc	ACCT A118IWMQYRJMMT	1MWX-QXM6-17JX	5/23/2023		5/23/2023	249709	746.70		
AMAZON CAPITAL SERVICES	Repairs & Maintenanc	ACCT A118IMQYRJMMT	1PY6-TQLR-6Q4X	5/31/2023		5/31/2023	249922	176.16		
AMAZON CAPITAL SERVICES	Repairs & Maintenanc	ACCT A118IMQYRJMMT	1TPK-F4HQ-HQ77	5/31/2023		5/31/2023	249922	33.69		
AMAZON CAPITAL SERVICES	Repairs & Maintenanc	ACCT A118IWMQYRJMMT	1VPX-JP6C-7CJD	5/31/2023		5/31/2023	249922	580.15		
CRYSTAL SPRINGS	Repairs & Maintenanc	ACCT 11433111996995	ADMIN-05312023	5/31/2023		5/31/2023	249923	39.82		
CARD SERVICES CENTER	Repairs & Maintenanc	5266 9620 4650 0221	ADMIN-05232023	5/23/2023		5/23/2023	249716	1,060.04		
HD SUPPLY	Repairs & Maintenanc	CUST 16122821	9213720890	5/31/2023		5/31/2023	249935	264.49		
NORTHWEST ACE HARDWARE	Repairs & Maintenanc	ACCT 242648	MAINT-05312023	5/31/2023		5/31/2023	249937	605.85		
ROARK'S PLUMBING, LLC	Repairs & Maintenanc	COMPLEX LEAK	8894	5/31/2023		5/31/2023	249941	258.00		
SHERWIN-WILLIAMS	Repairs & Maintenanc	ACCT 1024-3570-8	INV 9768-7	5/23/2023		5/23/2023	249742	490.02		
VEPGA	Repairs & Maintenanc	FY2024 ASSESSMENT	2073	5/31/2023		5/31/2023	249953	94.00		
								7,379.11	*	
DOMINION ENERGY VIRGINIA	Electricity	ELECTR 000140195009	CRTHS1-05232023	5/23/2023		5/23/2023	249724	830.12		
DOMINION ENERGY VIRGINIA	Electricity	ELECTR 000820237501	CRTHS2-05232023	5/23/2023		5/23/2023	249724	2,218.01		
DOMINION ENERGY VIRGINIA	Electricity	ACCT 01360257503	HEALTH-05312023	5/31/2023		5/31/2023	249933	160.26		
DOMINION ENERGY VIRGINIA	Electricity	ELECTR 000130232507	SHER-05232023	5/23/2023		5/23/2023	249724	752.52		
								3,960.91	*	
TOWN OF CREWE	Water & Sewer	CRTHS COMPLEX WATER	05312023	5/31/2023		5/31/2023	249928	130.94		
								130.94	*	
BRIGHTSPEED	Fire Alarm Monitorin	TELEPHONE 309690336	ADMIN-05312023	5/31/2023		5/31/2023	249925	125.88		
VERIZON WIRELESS	Fire Alarm Monitorin	ACCT 842030264-00001	9934646673 ADMI	5/31/2023		5/31/2023	249946	89.12		
								215.00	*	
DIAMOND PAPER CO., INC.	Custodial Supplies	ACCT 101530	316098-1	5/31/2023		5/31/2023	249932	152.00		
								152.00	*	
RICK'S AUTO SERVICE, INC.	Vehicle Repairs & Ma	VEHICLE INSPECTION	RO 90409	5/23/2023		5/23/2023	249740	20.00		
								20.00	*	
CINTAS CORPORATION #143	Uniforms	PAYER 14383311	ADMIN-05232023	5/23/2023		5/23/2023	249720	220.44		
								220.44	*	
TOTAL								12,078.40		

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** ADMINISTRATION **										
BENCHMARK COMMUNITY BANK	Professional Service	CC 4442946700010210	DSS1-05312023	5/31/2023		5/31/2023	249992		29.99	
FULCRUM COUNSELORS, LLC	Professional Service	WELCHLIN FAM MEETING	3066	5/23/2023		5/23/2023	249749		250.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2016-144	22704	5/17/2023		5/17/2023	249579		95.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2017-00705 M	22705	5/17/2023		5/17/2023	249579		32.50	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2017-381	22706	5/17/2023		5/17/2023	249579		12.50	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2020-00309-M	22707	5/17/2023		5/17/2023	249579		245.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2020-00438-M	22708	5/17/2023		5/17/2023	249579		25.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2022-00358-M	22709	5/17/2023		5/17/2023	249579		182.50	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2022-00469-M	22710	5/17/2023		5/17/2023	249579		662.50	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2022-01002-M	22711	5/17/2023		5/17/2023	249579		717.50	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2022-01162-M	22712	5/17/2023		5/17/2023	249579		25.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2023-00229-M	22713	5/17/2023		5/17/2023	249579	1,	395.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2023-00238-M	22714	5/17/2023		5/17/2023	249580		970.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2023-00289-M	22715	5/17/2023		5/17/2023	249580		825.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 97-460	22717	5/17/2023		5/17/2023	249580		100.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2016-144	22871	5/17/2023		5/17/2023	249563		550.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2020-00438-M	22872	5/17/2023		5/17/2023	249563		67.50	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2022-00358-M	22873	5/17/2023		5/17/2023	249563		440.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2022-00469-M	22874	5/17/2023		5/17/2023	249563		20.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2022-01002-M	22875	5/17/2023		5/17/2023	249563		87.50	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2022-01162-M	22876	5/17/2023		5/17/2023	249563		12.50	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2023-00229-M	22877	5/17/2023		5/17/2023	249563		362.50	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2023-00238-M	22878	5/17/2023		5/17/2023	249563		20.00	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2023-00289-M	22879	5/17/2023		5/17/2023	249563	1,	142.50	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 2023-00412-M	22880	5/17/2023		5/17/2023	249563		507.50	
GRAVITT LAW GROUP PLC	Professional Service	MATTER 97-460	22881	5/17/2023		5/17/2023	249564		25.00	
GRAVITT LAW GROUP PLC	Professional Service	MAT2022-00358-M-NDSS	23180	5/31/2023		5/31/2023	249996		157.50	
GRAVITT LAW GROUP PLC	Professional Service	MAT2022-00469-M-NDSS	23181	5/31/2023		5/31/2023	249996		70.00	
GRAVITT LAW GROUP PLC	Professional Service	MAT2022-01162-M-NDSS	23182	5/31/2023		5/31/2023	249996		90.00	
GRAVITT LAW GROUP PLC	Professional Service	MAT2023-00229-M-NDSS	23183	5/31/2023		5/31/2023	249996		40.00	
GRAVITT LAW GROUP PLC	Professional Service	MAT2023-00289-M-NDSS	23184	5/31/2023		5/31/2023	249996		737.50	
PROPIO LANGUAGE SERVICES	Professional Service	PHONE INTERPRETATION	0053990423	5/23/2023		5/23/2023	249755		8.12	
PROPIO LANGUAGE SERVICES	Professional Service	CUST ID 5399	53990423	5/31/2023		5/31/2023	250004		8.12	
STERICYCLE, INC.	Professional Service	CUST NO. 1000234011	8003768356	5/17/2023		5/17/2023	249584		249.80	
								10,	163.53	*
DIAMOND SPRINGS	Equipment Repairs &	ACCT 013025	DSS-05172023	5/17/2023		5/17/2023	24			

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BENCHMARK COMMUNITY BANK	Office Supplies	CC 4442946700010210	DSS1-05312023	5/31/2023		5/31/2023	249992		562.34	
BENCHMARK COMMUNITY BANK	Office Supplies	CC 4442946700017751	DSS2-05312023	5/31/2023		5/31/2023	249992		115.16	
BENCHMARK COMMUNITY BANK	Office Supplies	4442 9467 0001 0210	DSS3-05172023	5/17/2023		5/17/2023	249562		455.09	
CAPITAL ONE	Office Supplies	ACCT # 625994	STMT 1648767477	5/31/2023		5/31/2023	249993		104.19	
DIAMOND SPRINGS	Office Supplies	ACCT 013025	DSS-05172023	5/17/2023		5/17/2023	249578		78.26	
DIAMOND SPRINGS	Office Supplies		3768260	5/31/2023		5/31/2023	249994		57.08	
KEY OFFICE SUPPLY, INC.	Office Supplies	COPY PAPER	577455	5/17/2023		5/17/2023	249581		244.95	
KEY OFFICE SUPPLY, INC.	Office Supplies	GENERAL OFC SUPPLIES	577458	5/17/2023		5/17/2023	249581		252.72	
KEY OFFICE SUPPLY, INC.	Office Supplies	GENERAL OFC SUPPLIES	577460	5/17/2023		5/17/2023	249581		769.12	
KEY OFFICE SUPPLY, INC.	Office Supplies	OFFICE BINDERS	577461	5/17/2023		5/17/2023	249581		31.05	
KEY OFFICE SUPPLY, INC.	Office Supplies	CUSTODIAL SUPPLIES	577466	5/17/2023		5/17/2023	249581		58.49	
KEY OFFICE SUPPLY, INC.	Office Supplies	CUSTODIAL SUPPLIES	577467	5/17/2023		5/17/2023	249581		13.33	
KEY OFFICE SUPPLY, INC.	Office Supplies	PRINTER CARTRIDGES	577549	5/17/2023		5/17/2023	249582	2,158.02		
KEY OFFICE SUPPLY, INC.	Office Supplies	PRINTER CARTRIDGES	578404	5/23/2023		5/23/2023	249753	2,458.25		
KEY OFFICE SUPPLY, INC.	Office Supplies	ACCT #905	578534	5/31/2023		5/31/2023	249997		94.99	
KEY OFFICE SUPPLY, INC.	Office Supplies	ACCT # 905	578767	5/31/2023		5/31/2023	250006		276.00	
KEY OFFICE SUPPLY, INC.	Office Supplies	ACCT # 905	578783	5/31/2023		5/31/2023	250006		439.96	
PERSONNEL CONCEPTS	Office Supplies	CUST # 25P4504727	FD-EMER-L ITEM	5/31/2023		5/31/2023	250003		24.90	
									8,193.90	*
BENCHMARK COMMUNITY BANK	Vehicle Equipment Su	CC 4442946700010202	DDS4-05312023	5/31/2023		5/31/2023	249992		26.63	
BENCHMARK COMMUNITY BANK	Vehicle Equipment Su	4442 9467 0001 0202	DSS2-05172023	5/17/2023		5/17/2023	249562		34.07	
BENCHMARK COMMUNITY BANK	Vehicle Equipment Su	CC 4442946700017751	DSS2-05312023	5/31/2023		5/31/2023	249992		451.91	
BENCHMARK COMMUNITY BANK	Vehicle Equipment Su	CC 4442946700010194	DSS3-05312023	5/31/2023		5/31/2023	249992		532.29	
TANYA COGHILL	Vehicle Equipment Su	TRAVEL REIMBURSEMENT		5/23/2023		5/23/2023	249751		16.50	
									1,061.40	*
BENCHMARK COMMUNITY BANK	Travel - Mileage	CC 4442946700010194	DSS3-05312023	5/31/2023		5/31/2023	249992		666.90	
ELIZABETH HINDE	Travel - Mileage	TRAVEL REIMBURSEMENT		5/23/2023		5/23/2023	249750		68.67	
ELIZABETH HINDE	Travel - Mileage	TRAVEL REIMBURSEMENT		5/23/2023		5/23/2023	249750		5.55	
TANYA COGHILL	Travel - Mileage	TRAVEL REIMBURSEMENT		5/23/2023		5/23/2023	249751		72.00	
SHANNON REED	Travel - Mileage	CONF TRAVEL REIMB		5/31/2023		5/31/2023	249998		131.00	
TAMMY L. LONG	Travel - Mileage	VCPEA CONF REIMB		5/31/2023		5/31/2023	249999		92.22	
JENNIFER HANNA	Travel - Mileage	MILEAGE REIMB		5/31/2023		5/31/2023	250001		249.75	
LORI MITCHUM-BURNS	Travel - Mileage	MILEAGE REIMB		5/31/2023		5/31/2023	250002		9.30	
									1,295.39	*
BENCHMARK COMMUNITY BANK	Dues & Membership	4442 9467 0001 0210	DSS3-05172023	5/17/2023		5/17/2023	249562		200.00	
BPRO	Dues & Membership	MEMBERSHIP RENEWALS	05232023	5/23/2023		5/23/2023	249752		180.00	
									380.00	*
BENCHMARK COMMUNITY BANK	Other Local	4442 9467 0001 0194	DSS1-05172023	5/17/2023		5/17/2023	249562		42.65	
BENCHMARK COMMUNITY BANK	Other Local	CC 4442946700010210	DSS1-05312023	5/31/2023		5/31/2023	249992		179.59	
BENCHMARK COMMUNITY BANK	Other Local	4442 9467 0001 0202	DSS2-05172023	5/17/2023		5/17/2023	249562		44.03	
BENCHMARK COMMUNITY BANK	Other Local	CC 4442946700017751	DSS2-05312023	5/31/2023		5/31/2023	249992		278.25	
BENCHMARK COMMUNITY BANK	Other Local	4442 9467 0001 0210	DSS3-05172023	5/17/2023		5/17/2023	249562		272.55	
BENCHMARK COMMUNITY BANK	Other Local	CC 4442946700010194	DSS3-05312023	5/31/2023		5/31/2023	249992		51.98	
CREATIVE MONOGRAMMING	Other Local		16785	5/31/2023		5/31/2023	250000	2,140.00		
CREATIVE MONOGRAMMING	Other Local		16808	5/31/2023		5/31/2023	249995	2,360.00		
CREATIVE MONOGRAMMING	Other Local		16810	5/31/2023		5/31/2023	249995	2,035.00		
CREATIVE MONOGRAMMING	Other Local		16811	5/31/2023		5/31/2023	249995	1,410.00		

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CREATIVE MONOGRAMMING	Other Local	PUBLIC AWARENESS	16917	5/17/2023		5/17/2023	249565	1,910.00		
								10,724.05	*	
BENCHMARK COMMUNITY BANK	Capital Outaly	CC 4442946700010210	DSS1-05312023	5/31/2023		5/31/2023	249992	1,136.30		
BENCHMARK COMMUNITY BANK	Capital Outaly	CC 4442946700017751	DSS2-05312023	5/31/2023		5/31/2023	249992	480.88		
BENCHMARK COMMUNITY BANK	Capital Outaly	4442 9467 0001 0210	DSS3-05172023	5/17/2023		5/17/2023	249562	133.59		
KEY OFFICE SUPPLY, INC.	Capital Outaly	GENERAL OFC SUPPLIES	577460	5/17/2023		5/17/2023	249581	374.73		
KEY OFFICE SUPPLY, INC.	Capital Outaly	EQUIPMENT CABLES	577462	5/17/2023		5/17/2023	249581	15.78		
KEY OFFICE SUPPLY, INC.	Capital Outaly	EQUIPMENT ADAPTER	577463	5/17/2023		5/17/2023	249581	28.93		
KEY OFFICE SUPPLY, INC.	Capital Outaly	EQUIPMENT ADAPTER	577464	5/17/2023		5/17/2023	249581	10.92		
KEY OFFICE SUPPLY, INC.	Capital Outaly	EQUIPMENT CABLES	577465	5/17/2023		5/17/2023	249581	13.29		
KEY OFFICE SUPPLY, INC.	Capital Outaly	OFFICE PRINTER	577635	5/17/2023		5/17/2023	249582	356.29		
KEY OFFICE SUPPLY, INC.	Capital Outaly	OFFICE CHAIRS	577877	5/23/2023		5/23/2023	249753	693.00		
KEY OFFICE SUPPLY, INC.	Capital Outaly	ACCT #905	578533	5/31/2023		5/31/2023	249997	350.00		
KEY OFFICE SUPPLY, INC.	Capital Outaly	ACCT #905	578725	5/31/2023		5/31/2023	249997	13,853.24		
								17,446.95	*	
COUNTY OF NOTTOWAY	Rent of Building	BLDG RENT	05172023	5/17/2023		5/17/2023	249577	3,126.00		
								3,126.00	*	
						TOTAL		54,475.50		

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** CHILD SERVICES ACT **										
ACEWALL SCHOLARS	Mandated Services	02/23 MENTORING AB	AB-05312023	5/31/2023		5/31/2023	249893		1,400.00	
ACEWALL SCHOLARS	Mandated Services	04/23 MENTORING AB	AB-05312023	5/31/2023		5/31/2023	249893		1,400.00	
ACEWALL SCHOLARS	Mandated Services	04/23 PARENT AIDE AB	AB-05312023	5/31/2023		5/31/2023	249893		1,400.00	
ACEWALL SCHOLARS	Mandated Services	02/23 PARENT AIDE AB	AB-05312023	5/31/2023		5/31/2023	249893		1,400.00	
ACEWALL SCHOLARS	Mandated Services	02/23 MENTORING KC	KC-05312023	5/31/2023		5/31/2023	249893		1,400.00	
ACEWALL SCHOLARS	Mandated Services	02/23 PARENT MON KC	KC-05312023	5/31/2023		5/31/2023	249893		1,400.00	
ACEWALL SCHOLARS	Mandated Services	04/23 MENTORING KC	KC-05312023	5/31/2023		5/31/2023	249893		1,400.00	
ACEWALL SCHOLARS	Mandated Services	04/23 PARENT MONITOR	KC-05312023	5/31/2023		5/31/2023	249893		1,400.00	
ACEWALL SCHOLARS	Mandated Services	04/23 NURSE	KC-05312023	5/31/2023		5/31/2023	249893		510.00	
ACEWALL SCHOLARS	Mandated Services	02/23 MENTORING SW	SW-05312023	5/31/2023		5/31/2023	249893		490.00	
ACEWALL SCHOLARS	Mandated Services	04/23 MENTORING SW	SW-05312023	5/31/2023		5/31/2023	249893		700.00	
CROSSROADS SERVICES BOARD	Mandated Services	04/23 COMM CASE SUPP	AB-05312023	5/31/2023		5/31/2023	249894		367.31	
CROSSROADS SERVICES BOARD	Mandated Services	04/23 COMM CASE SUPP	KC-05312023	5/31/2023		5/31/2023	249894		367.31	
FOSTERING ACADIA	Mandated Services	03/23 FAMILY FC	CS1-05172023	5/17/2023		5/17/2023	249560		6,712.00	
FOSTERING ACADIA	Mandated Services	04/23 FAMILY FC	CS2-05172023	5/17/2023		5/17/2023	249560		6,560.00	
FOSTERING ACADIA	Mandated Services	03/23 FAMILY FC	TB1-05172023	5/17/2023		5/17/2023	249560		6,712.00	
FOSTERING ACADIA	Mandated Services	04/23 FAMILY FC	TB2-05172023	5/17/2023		5/17/2023	249560		6,560.00	
GRAFTON SCHOOL, INC.	Mandated Services	04/23 RES EDU	TL-05312023	5/31/2023		5/31/2023	249895		3,860.50	
GRAFTON SCHOOL, INC.	Mandated Services	04/23 RES EDU WW	WW-05312023	5/31/2023		5/31/2023	249895		4,868.25	
KIDSPEACE CORPORATION	Mandated Services	04/23 SUPER/SUPP	20230502AM	5/31/2023		5/31/2023	249896		4,140.00	
KIDSPEACE CORPORATION	Mandated Services	04/30 SUPER/SUPP	20230502JHR	5/31/2023		5/31/2023	249896		4,140.00	
NATIONAL COUNSELING GROUP	Mandated Services	04/23 KM PARENT CH	5380779	5/31/2023		5/31/2023	249897		490.00	
NORTHSTAR ACADEMY INC.	Mandated Services	04/23 TUITION S LONG	24758	5/31/2023		5/31/2023	249898		3,000.00	
UNITED METHODIST	Mandated Services	03/23 FCM/VEMAT CMK	109364-CL-00001	5/17/2023		5/17/2023	249561		1,220.00	
UNITED METHODIST	Mandated Services	03/23 LEVEL 2 CMK	109364-CL-00002	5/17/2023		5/17/2023	249561		3,205.71	
UNITED METHODIST	Mandated Services	04/23 FC/VEMAT CK	109387-CL-00001	5/31/2023		5/31/2023	249899		1,220.00	
UNITED METHODIST	Mandated Services	04/23 LEVEL 2 CK	109387-CL-00002	5/31/2023		5/31/2023	249899		3,102.30	
UNITED METHODIST	Mandated Services	04/23 LEVEL 3 DL	109387-CL-00004	5/31/2023		5/31/2023	249899		4,824.90	
UNITED METHODIST	Mandated Services	04/23 LEVEL 2 J LONG	109387-CL-00006	5/31/2023		5/31/2023	249899		3,102.30	
									77,352.58	*
VERIZON WIRELESS	Administration	ACCT 842030264-00003	9934646674	5/31/2023		5/31/2023	249912		40.07	
									40.07	*
KEY OFFICE SUPPLY, INC.	Office Supplies	CSA CUSTOM STAMPS	578072	5/17/2023		5/17/2023	249516		67.99	
									67.99	*
TOTAL									77,460.64	

6/08/2023	FROM DATE- 5/01/2023	ACCOUNTS PAYABLE LIST	PAGE 28
AP375	TO DATE- 5/31/2023	NOTTOWAY COUNTY	
FUND # - 100		DEPT # - 073010 ** LIBRARY ADMINISTRATION **	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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BRYON SAPP	Travel-Library Deliv	05/23 LIBRARY DELIV	05172023	5/17/2023		5/17/2023	249573		434.00	
									434.00	*
AMERICAN LIBRARY ASSOCIATI	Dues & Membership	MEMBER ID 2070690	LIB 05312023	5/31/2023		5/31/2023	250013		236.00	
									236.00	*
AMAZON CAPITAL SERVICES	Literacy Books & Sup	ACCT A25L27P1Z1TFUJ	1TQ6-XTNT-FKWX	5/17/2023		5/17/2023	249566		212.24	
									212.24	*
DE LAGE LANDEN	Library Equip/Comput	ACCT 785537	79679039	5/17/2023		5/17/2023	249570		229.90	
DE LAGE LANDEN	Library Equip/Comput	ACCT # 785537	79895952	5/31/2023		5/31/2023	250010		229.90	
SOUTHERN COPIER SALES &	Library Equip/Comput	CONTRACT ID 18821	230426-0016	5/17/2023		5/17/2023	249574		300.00	
									759.80	*
DEMETRIUS NELSON	Contractual Services	LIBRARY TECH SUPPORT	16	5/18/2023		5/18/2023	249595		416.00	
									416.00	*
AMAZON CAPITAL SERVICES	Library Technology B	ACCT A25L27P1Z1TFUJ	1791FW49MG4R	5/18/2023		5/18/2023	249594		43.41	
									43.41	*
DOLLYWOOD FOUNDATION	Imagination Library	VANOTTOWAY	26232966	5/23/2023		5/23/2023	249758		153.40	
									153.40	*
AMAZON CAPITAL SERVICES	Cook Family Foundati	ACCT A25L27P1Z1TFUJ	1791FW49MG4R	5/18/2023		5/18/2023	249594		243.31	
									243.31	*
						TOTAL			8,674.39	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** COMMUNITY DEVELOPMENT **									
VERIZON WIRELESS	Telephone	ACCT 842030264-00001	9934646673 ADMI	5/31/2023		5/31/2023	249946		49.11	
									49.11	*
KEY OFFICE SUPPLY, INC.	Office Supplies	OFFICE STAPLERS	578356	5/23/2023		5/23/2023	249732		31.53	*
									31.53	*
						TOTAL			80.64	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** COOPERATIVE EXTENSION **									
BRIGHTSPEED	Telephone	TELEPHONE 310318928	VCE-05232023	5/23/2023		5/23/2023	249714		208.89	208.89 *
						TOTAL			208.89	
						FUND TOTAL			281,167.90	

6/08/2023	FROM DATE- 5/01/2023	ACCOUNTS PAYABLE LIST	PAGE 32
AP375	TO DATE- 5/31/2023	NOTTOWAY COUNTY	
FUND # - 201 *** SCHOOL FUND ***		DEPT # - 061100 ** INSTRUCTIONAL **	

VENDOR NAME	CHARGE TO		DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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DR. CHRISTY LOWERY-CATER	Purchased	Services	STEM EVENTS	CPS-05192023	5/19/2023	34906	5/19/2023	249672		3,433.33	
DR. CHRISTY LOWERY-CATER	Purchased	Services	STEM 2023	05312023	5/31/2023	34904	5/31/2023	249917		16,133.33	
LINDA G. STAYLOR	Purchased	Services	21ST CENT LEARN CTRS	1112	5/31/2023		5/31/2023	249986		1,333.33	
										20,899.99	*
DR. CHRISTY LOWERY-CATER	Purchased	Services	STEM EVENTS	BPS-05192023	5/19/2023	34904	5/19/2023	249672		3,433.33	
DR. CHRISTY LOWERY-CATER	Purchased	Services	STEM 2023	05312023	5/31/2023	34904	5/31/2023	249917		16,133.33	
LINDA G. STAYLOR	Purchased	Services	21ST CENT LEARN CTRS	1112	5/31/2023		5/31/2023	249986		1,333.33	
										20,899.99	*
DR. CHRISTY LOWERY-CATER	Purchased	Services	STEM EVENTS	NIS-05192023	5/19/2023	34905	5/19/2023	249672		3,433.33	
DR. CHRISTY LOWERY-CATER	Purchased	Services	STEM 2023	05312023	5/31/2023	34904	5/31/2023	249917		16,133.33	
LINDA G. STAYLOR	Purchased	Services	21ST CENT LEARN CTRS	1112	5/31/2023		5/31/2023	249986		1,333.34	
										20,900.00	*
AMAZON CAPITAL SERVICES	Materials & Supplies		ACCT A4SSVEQ5G2I8H	113R-7C6X-KNR9	5/30/2023		5/30/2023	249866		295.54	
LAKESHORE LEARNING	Materials & Supplies		CUST # 217613	668974050423	5/30/2023		5/30/2023	249877		403.62	
REALLY GOOD STUFF, LLC	Materials & Supplies		ACCT 9266971	8215285	5/23/2023		5/23/2023	249776		410.98	
THERAPY SHOPPE, INC.	Materials & Supplies		SPED SUPPLIES	394782	5/23/2023		5/23/2023	249778		362.85	
										1,472.99	*
CAPITAL ONE	Materials & Supplies		ACCT 638150	SCH-05192023	5/19/2023		5/19/2023	249658		280.42	
										280.42	*
BLACKSTONE PRIMARY SCHOOL	Materials & Supplies		REIMBURSEMENTS	05232023	5/23/2023		5/23/2023	249765		469.93	
BLACKSTONE PRIMARY SCHOOL	Materials & Supplies		GRANT REIMBURSE-21ST	05302023	5/30/2023		5/30/2023	249867		155.96	
										625.89	*
NOTTOWAY INTERMEDIATE	Materials & Supplies		BUDGET/GRANT REIMBUR	05302023	5/30/2023		5/30/2023	249881		351.18	
										351.18	*
TOTAL										222,433.12	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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NOTTOWAY INTERMEDIATE	Professional Develop	BUDGET/GRANT REIMBUR	05302023	5/30/2023		5/30/2023	249881		560.00	
LONGWOOD UNIVERSITY	Purchased Services	PROF DEV WORKSHOP	2023051	5/23/2023		5/23/2023	249773		560.00 *	250.00
UNIVERSITY INSTRUCTORS	Purchased Services	CUST ID 101998	CIV-10007780	5/23/2023	34757	5/23/2023	249790		250.00 *	250.00
WISCONSIN CENTER FOR EDUCATION	Purchased Services-P	CUST # VA067	4051	5/31/2023		5/31/2023	249989		3,539.41	3,539.41 *
BUREAU OF EDUCATION & EXTENSION	Purchased Services	BILL TO 01*01079195	5110055	5/23/2023		5/23/2023	249766		1,732.00	1,732.00 *
WILSON LANGUAGE TRAINING	Purchased Services	REG FEE FOR S WILSON	INV14949 A	5/30/2023		5/30/2023	249889		279.00	279.00 *
WILSON LANGUAGE TRAINING	Purchased Services	REG FEE -ANDRACHEK	INV14949 B	5/30/2023		5/30/2023	249889		679.00	679.00
MEGAN MARTIN	Private School Set A	REIMBURSE COURSEWORK	05302023	5/30/2023		5/30/2023	249891		1,358.00 *	2,226.47
ALLISON DERRICK	Private School Set A	REIMBURSE COURSEWORK	05302023-SCH RE	5/30/2023		5/30/2023	249890		2,476.00	2,476.00
ALLIED INSTRUCTIONAL SVCS	OT/PT	04/23 OT/PT/VIS/SLP	DB094137	5/23/2023		5/23/2023	249762		4,702.47 *	8,747.37
CONNECTIONS HOUSING	Travel-Elementary	LODGING RESERVATIONS		5/19/2023		5/19/2023	249687		8,747.37 *	4,946.40
CREWE PRIMARY SCHOOL	Materials & Supplies	TITLE I GRANT REIMBUR	1LHP-PJG3-6QM7	5/31/2023		5/31/2023	249982		4,946.40 *	370.91
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	1CFJ-4VT7-KQY6	5/31/2023	35046	5/31/2023	249913		370.91 *	298.11
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	1HRX-3KY4-KYFV	5/31/2023	35044	5/31/2023	249913			347.80
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	136V-MGDK-LL3J	5/31/2023	35031	5/31/2023	249913			163.99
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	14YW-TWQD-L61M	5/31/2023	35047	5/31/2023	249913			59.83
GOPHER	Materials & Supplies	CUST # 5107913	IN286701	5/30/2023		5/30/2023	249874			100.63
GOPHER	Materials & Supplies	CUST # 5107913	IN286701	5/30/2023		5/30/2023	249874			100.63-
NATIONAL INVENTORS HALL OF FAME	Materials & Supplies	ACCT 01504374	2273724	5/31/2023	35040	5/31/2023	249919		4,000.00	4,869.73 *
BARNES & NOBLE, INC.	Materials & Supplies	CUST # 6091011	4374608	5/31/2023	34952	5/31/2023	249915		2,373.17	2,373.17 *
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	1YR9-MCG1-K7NM	5/30/2023		5/30/2023	249866		27.96	27.96 *
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	161R-HKDQ-LMG3	5/30/2023		5/30/2023	249866			441.69
LAKEVIEW LEARNING	Materials & Supplies	CUST ACCT 217613	693926051123	5/31/2023		5/31/2023	249983			75.88
SCHOOL SPECIALTY, INC.	Materials & Supplies	CUST 276004	308104269285	5/19/2023		5/19/2023	249678			157.92
VIRCO INC	Materials & Supplies	CUST NO 105410	1600588	5/19/2023	35054	5/19/2023	249684		1,729.00	2,404.49 *
STAPLES	Instructional Materials	CUST DC 1863175	8070108494	5/31/2023	35032	5/31/2023	249920		1,130.08	1,130.08 *
LONGWOOD UNIVERSITY	Purchased Services	PROF DEV WORKSHOP	2023051	5/23/2023		5/23/2023	249773		250.00	250.00 *
NOTTOWAY INTERMEDIATE	Purchased Services	BUDGET/GRANT REIMBUR	05302023	5/30/2023		5/30/2023	249881		213.48	213.48 *

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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USA BLUE BOOK	Purch Services-Prof	CUST # 835341	INV00003421	5/31/2023		5/31/2023	249988		885.21	
WISCONSIN CENTER FOR EDUCA	Purch Services-Prof	CUST # VA067	4051	5/31/2023		5/31/2023	249989		821.37	
									1,706.58	*
HILTON SF UNION SQ	Contractual Services	LODGING FOR CONF		5/19/2023		5/19/2023	249688		3,589.44	
									3,589.44	*
INSTITUTE FOR EDUCATIONAL	Purchased Services	CONFERENCE REGISTER		5/19/2023		5/19/2023	249689		600.00	
									600.00	*
ALLIED INSTRUCTIONAL SVCS	OT/PT	04/23 OT/PT/VIS/SLP	DB094137	5/23/2023		5/23/2023	249762		8,747.37	
									8,747.37	*
CONNECTIONS HOUSING	Travel-Secondary	LODGING RESERVATIONS		5/19/2023		5/19/2023	249687		4,946.40	
									4,946.40	*
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	1CFJ-4VT7-KQY6	5/31/2023	35046	5/31/2023	249913		298.11	
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	136V-MGDK-LL3J	5/31/2023	35031	5/31/2023	249913		163.99	
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	14YW-TWQD-L61M	5/31/2023	35047	5/31/2023	249913		59.83	
GOPHER	Materials & Supplies	CUST # 5107913	IN286701	5/30/2023		5/30/2023	249874		100.63	
GOPHER	Materials & Supplies	CUST # 5107913	IN286701	5/30/2023		5/30/2023	249874		100.63	-
									521.93	*
BARNES & NOBLE, INC.	Materials & Supplies	CUST # 6091011	4374608	5/31/2023	34952	5/31/2023	249915		2,373.16	
									2,373.16	*
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	1YR9-MCG1-K7NM	5/30/2023		5/30/2023	249866		27.96	
									27.96	*
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	113R-7C6X-KNR9	5/30/2023		5/30/2023	249866		699.69	
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	161R-HKDQ-LMG3	5/30/2023		5/30/2023	249866		441.71	
LAKE SIDE LEARNING	Materials & Supplies	CUST ACCT 217613	693926051123	5/31/2023		5/31/2023	249983		413.89	
SCHOOL SPECIALTY, INC.	Materials & Supplies	CUST 276004	308104269285	5/19/2023		5/19/2023	249678		157.93	
									1,713.22	*
STAPLES	Instructional Materi	CUST DC 1863175	8070108494	5/31/2023	35032	5/31/2023	249920		1,130.07	
									1,130.07	*
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	1FQY-JW7Q-L9GF	5/31/2023	35059	5/31/2023	249913		5,638.45	
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	1WN4-H6MP-KKYH	5/30/2023		5/30/2023	249866		72.40	
									5,710.85	*
AMAZON CAPITAL SERVICES	Materials & Supplies	ACCT A4SSVEQ5G2I8H	1GWK61FGKVDM	5/30/2023		5/30/2023	249866		843.34	
									843.34	*
						TOTAL			69,664.79	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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NOTTOWAY PUBLISHING CO.,	Purchased Services-P	ADVERTISING/SUPPLIES	SCH-05232023	5/23/2023		5/23/2023	249775		50.50	
									50.50	*
MCGUIREWOODS LLP	Legal Services	MATTER 0695653-0027	92716487	5/30/2023		5/30/2023	249880		4,236.30	
									4,236.30	*
AMAZON CAPITAL SERVICES	Materials	ACCT A4SSVEQ5G2I8H	1C7V-LJL4-L7VT	5/30/2023		5/30/2023	249866		134.98	
FIRST CITIZENS BANK	Materials	4053 0133 0043 8836	SCH-05232023	5/23/2023		5/23/2023	249770		20.28	
									155.26	*
						TOTAL			4,442.06	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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FIRST CITIZENS BANK	Prof Dev/Legal	Svc/P 4053 0133 0043 8836	SCH-05232023	5/23/2023		5/23/2023	249770		421.20	
SIGNS, DESIGNS & MORE	Prof Dev/Legal	Svc/P 05082023 INV DATE	4775	5/30/2023		5/30/2023	249885		86.00	
THE HARTFORD	Prof Dev/Legal	Svc/P POLICY #22BSBHX6876	15435398	5/30/2023		5/30/2023	249887		60.00	
VIRGINIA SCHOOL CONSORTIUM	Prof Dev/Legal	Svc/P 23/24 MEMBER DUES	13524	5/23/2023		5/23/2023	249783		1,400.00	
									1,967.20	*
FIRST CITIZENS BANK	Travel	4053 0133 0043 8836	SCH-05232023	5/23/2023		5/23/2023	249770		1,771.17	
TAMESHIA V. GRIMES	Travel	TRAVEL REIMBURSEMENT		5/23/2023		5/23/2023	249781		714.66	
									2,485.83	*
AMAZON CAPITAL SERVICES	Materials	ACCT A4SSVEQ5G2I8H	11TRLLFTKXR1	5/30/2023		5/30/2023	249866		328.86	
CAPITAL ONE	Materials	ACCT 638150	SCH-05192023	5/19/2023		5/19/2023	249658		135.93	
CLAY'S GARDEN CENTER,	Materials	FLOWERS FOR SBO ENTR	15738	5/19/2023		5/19/2023	249662		45.98	
FIRST CITIZENS BANK	Materials	4053 0133 0043 8836	SCH-05232023	5/23/2023		5/23/2023	249770		72.74	
NOTTOWAY PUBLISHING CO.,	Materials	ADVERTISING/SUPPLIES	SCH-05232023	5/23/2023		5/23/2023	249775		247.00	
STAPLES	Materials	CUST DC 1863175	8070108529	5/19/2023	35033	5/19/2023	249682		1,145.32	
WATKINS JEWELERS	Materials		114955/114963	5/30/2023		5/30/2023	249888		184.85	
									2,160.68	*
						TOTAL			6,613.71	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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NOTTOWAY PUBLISHING CO.,	Purchased Services	WE'RE HIRING AD	SCH-05232023	5/23/2023	34995	5/23/2023	249787		200.00	
VIRGINIA STATE POLICE	Purchased Services	ACCT 3872	CJIS-25500	5/19/2023		5/19/2023	249685		108.00	
									308.00	*
RJ GREGER	Travel	TRAVEL REIMBURSEMENT		5/23/2023		5/23/2023	249780		451.60	
									451.60	*
						TOTAL			759.60	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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ISAAIAH JONES	Purchased Services-C	PROVIDING AV SVCS		5/19/2023		5/19/2023	249690		111.80	
NOTTOWAY COUNTY	Purchased Services-C	CNTR SRVS COST ALLOW	NCSB-23	5/31/2023		5/31/2023	249990	242,431.00		
								242,542.80	*	
CAPITAL ONE	Fees	ACCT 638150	SCH-05192023	5/19/2023		5/19/2023	249658		6.37	
CITIZENS BANK & TRUST CO.	Fees	STOP PMT CK 248003	05312023	5/31/2023		5/31/2023	249900		35.00	
									41.37	*
FIRST CITIZENS BANK	Materials & Supplies	4053 0133 0043 8836	SCH-05232023	5/23/2023		5/23/2023	249770		46.46	
									46.46	*
						TOTAL		242,630.63		

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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WILLIAM V. MACGILL & CO.	Materials & Supplies	CUST # 23955-110	IN0833525	5/19/2023		5/19/2023	249674		294.99	294.99
									294.99	294.99
						TOTAL				294.99

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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CINTAS CORPORATION #143	Uniforms	PAYER 14364738	BUS-05192023	5/19/2023		5/19/2023	249661		491.16	
									491.16	*
ADVANCE AUTO PARTS	Vehicle Supplies	CUST # 6000000408	04302023 STMT	5/31/2023		5/31/2023	249954		162.66	
ADVANCE AUTO PARTS	Vehicle Supplies	CUST # 6000000408	6000311412916	5/30/2023		5/30/2023	249864		19.20	
ADVANCE AUTO PARTS	Vehicle Supplies	CUST # 6000000408	6000311412916	5/30/2023		5/30/2023	249864		19.20	-
ADVANCE AUTO PARTS	Vehicle Supplies	CUST # 6000000408	6000311578266	5/30/2023		5/30/2023	249864		129.08	
ADVANCE AUTO PARTS	Vehicle Supplies	CUST # 6000000408	6000311578266	5/30/2023		5/30/2023	249864		129.08	-
ADVANCE AUTO PARTS	Vehicle Supplies	CUST # 6000000408	6000311633074	5/30/2023		5/30/2023	249864		14.38	
ADVANCE AUTO PARTS	Vehicle Supplies	CUST # 6000000408	6000311633074	5/30/2023		5/30/2023	249864		14.38	-
FIRST CITIZENS BANK	Vehicle Supplies	4053 0133 0043 8836	SCH-05232023	5/23/2023		5/23/2023	249770		8.90	
I.B.S. CENTRAL VIRGINIA	Vehicle Supplies	ACCT NBR 846	440046613	5/19/2023		5/19/2023	249670		483.80	
I.B.S. CENTRAL VIRGINIA	Vehicle Supplies	ACCT 846	440046845	5/23/2023		5/23/2023	249772		241.90	
SONNY MERRYMAN, INC.	Vehicle Supplies	ACCT NO. 259516	05232023	5/23/2023		5/23/2023	249777		1,036.90	
WRIGHT AUTO SUPPLY	Vehicle Supplies	ACCT 2351	BUS-05192023	5/19/2023		5/19/2023	249686		1,230.10	
JAY STRAWSER	Vehicle Supplies			5/19/2023		5/19/2023	249691		5.00	
RAYMOND STREAT	Vehicle Supplies	TRAVEL REIMB		5/19/2023		5/19/2023	249692		4.35	
OAK HILL USED AUTO & TRUCK	Vehicle Supplies	ACCT #NOT3955-PARTS	204614	5/31/2023		5/31/2023	249991		100.00	
									3,273.61	*
						TOTAL			3,764.77	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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SONNY MERRYMAN, INC.	Capital Improvement-	CUST 259516	29806	5/19/2023	34606	5/19/2023	249681	124,779.00		
								124,779.00	*	
						TOTAL		124,779.00		

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	PO# ---	CHECK DATE ----	CHECK#	\$\$	PAY	\$\$
CHESAPEAKE CONTROLS, INC.	Purchased	Services-M	ACCT 457 CHILLER	19961		5/19/2023			1,978.00	
COUNTY OF NOTTOWAY	Purchased	Services-M	WASTE DISPOSAL SRV	17030		5/30/2023			2,182.22	
KELLY FLOORING AND TILE	Purchased	Services-M	BPS LIBRARY	INV 2 05312023	34750	5/31/2023	5/31/2023	249978	2,150.00	
RICHMOND SECURITY INC.	Purchased	Services-M	ACCT NO. 35409 NHS	71042		5/19/2023	5/19/2023	249677	475.00	
RILEY FIRE PROTECTION LLC	Purchased	Services-M	EMERGENCY REPAIRS	3010		5/31/2023	5/31/2023	249901	2,131.89	
ROARK'S PLUMBING, LLC	Purchased	Services-M	NIS-GIRLS LOCK 33123	8851		5/31/2023	5/31/2023	249985	278.60	
ROARK'S PLUMBING, LLC	Purchased	Services-M	SB0 04032023	8855		5/31/2023	5/31/2023	249985	206.00	
TRANE	Purchased	Services-M	CUST NO. 96567	313563267	35022	5/23/2023	5/23/2023	249789	6,408.00	
TRANE	Purchased	Services-M	NIS COIL REPLACEMENT	313619763	34991	5/31/2023	5/31/2023	249979	68,000.00	
									83,809.71	*
KELLY FLOORING AND TILE	Purchased	Services-M	NIS CEILING REPLACE	05232023		5/23/2023	5/23/2023	249786	1,625.00	
									1,625.00	*
CINTAS CORPORATION #143	Uniform Rental		PAYER 14381437	28H1-05192023		5/19/2023	5/19/2023	249661	2,875.48	
									2,875.48	*
B & B CONSULTANTS, INC.	Maintenance & Servic		04/23 LAB SAMPLING	23-04-26		5/23/2023	5/23/2023	249764	378.00	
CARTER MACHINERY CO., INC	Maintenance & Servic		CUST 037055	1358714/15/16	34770	5/23/2023	5/23/2023	249785	1,094.49	
									1,472.49	*
TOWN OF BLACKSTONE	Electrical Services		ELECTRIC ACCT 5273	BPS1-05192023		5/19/2023	5/19/2023	249657	7,428.97	
DOMINION ENERGY VIRGINIA	Electrical Services		ELECTRICITY	05232023		5/23/2023	5/23/2023	249768	9,218.19	
SOUTHSIDE ELECTRIC COOP	Electrical Services		ELECTRICITY	SCH-05192023		5/19/2023	5/19/2023	249680	21,144.03	
									37,791.19	*
PARKER OIL CO.	Heating Services		ACCT 27603N	BPS-05192023		5/19/2023	5/19/2023	249673	1,223.31	
PARKER OIL CO.	Heating Services		ACCT 72193F	BUS-05192023		5/19/2023	5/19/2023	249673	1,196.48	
									2,419.79	*
TOWN OF BLACKSTONE	Water Services		ELECTRIC ACCT 1433	BPS2-05192023		5/19/2023	5/19/2023	249657	774.21	
TOWN OF BLACKSTONE	Water Services		ELECTRIC ACCT 7229	BPS3-05192023		5/19/2023	5/19/2023	249657	266.14	
TOWN OF BURKEVILLE	Water Services		WATER/SEWER/GARBAGE	BES-05232023		5/23/2023	5/23/2023	249767	64.37	
TOWN OF CREWE	Water Services		WATER/SEWER	05192023		5/19/2023	5/19/2023	249663	2,082.34	
DIAMOND SPRINGS	Water Services		ACCT 003349	SB0-05192023		5/19/2023	5/19/2023	249667	73.98	
DIAMOND SPRINGS	Water Services		ACCT 004338	TRANSP-05192023		5/19/2023	5/19/2023	249667	19.90	
									3,280.94	*
AT&T MOBILITY	Telephone Services		ACCT 287248323755	04262023		5/19/2023	5/19/2023	249656	976.48	
GRANITE TELECOMMUNICATIONS	Telephone Services		ACCT 04276388	599642356		5/23/2023	5/23/2023	249771	1,914.49	
									2,890.97	*
AMAZON CAPITAL SERVICES	Materials & Supplies		ACCT A4SSVEQ5G2I8H	1WN4-H6MP-KVRK		5/30/2023	5/30/2023	249866	26.00	
EFURNITUREMAX	Materials & Supplies			1000011335		5/30/2023	5/30/2023	249872	447.91	
GRAINGER	Materials & Supplies		ACCT 809054554	9649997047		5/19/2023	5/19/2023	249669	375.74	
GRAINGER	Materials & Supplies		ACCT 809054554	9686317893		5/19/2023	5/19/2023	249669	43.68	
KEY OFFICE SUPPLY, INC.	Materials & Supplies		ACCT 379	577022		5/30/2023	5/30/2023	249876	205.99	
LOWE'S HOME CENTERS, INC.	Materials & Supplies		ACCT 99001527953	978928-KSEILQ		5/30/2023	5/30/2023	249879	119.55	
LOWE'S HOME CENTERS, INC.	Materials & Supplies		ACCT 99001527953	992698-KVKLPT		5/30/2023	5/30/2023	249879	285.05	
R. E. MICHEL CO LLC	Materials & Supplies		ACCT 433011	306356139	35056	5/31/2023	5/31/2023	249918	1,657.21	
NORTHWEST ACE HARDWARE	Materials & Supplies		ACCT 242657	SCH-05192023		5/19/2023	5/19/2023	249675	769.65	
PRICE SUPPLY CO., INC.	Materials & Supplies		ACCT NOT125	2304-157582		5/30/2023	5/30/2023	249883	101.56	
ROBERT BROOKE & ASSOCOCIAT	Materials & Supplies		CUST # 23955	292425		5/31/2023	5/31/2023	249984	71.70	
SCHOOL NURSE SUPPLY	Materials & Supplies		CUST # VAN042	0950762-IN		5/30/2023	5/30/2023	249884	525.00	

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TRANE	Materials & Supplies	CUST NO. 96567	313538297	5/23/2023		5/23/2023	249779		2,981.38	
USA BLUE BOOK	Materials & Supplies	CUST # 835341	INV00002237	5/31/2023		5/31/2023	249988		844.32	
TODD LEWIS	Materials & Supplies	WELDING	527752	5/19/2023		5/19/2023	249693		300.00	
									8,754.74 *	
BRAME SPECIALTY CO.	Custodial Supplies-C	CUST # 1410373	7823641	5/30/2023		5/30/2023	249868		1,416.65	
BRAME SPECIALTY CO.	Custodial Supplies-C	CUST # 1410373	7823645	5/30/2023		5/30/2023	249868		687.66	
BRAME SPECIALTY CO.	Custodial Supplies-C	CUST # 1410373	7823649	5/30/2023		5/30/2023	249868		385.73	
BRAME SPECIALTY CO.	Custodial Supplies-C	CUST # 1410373	7823660	5/30/2023		5/30/2023	249868		402.81	
BRAME SPECIALTY CO.	Custodial Supplies-C	NHS CUST 1410373	7823774	5/31/2023		5/31/2023	249980		216.70	
BRAME SPECIALTY CO.	Custodial Supplies-C	BPS CUST # 1410373	7823777	5/31/2023		5/31/2023	249980		346.72	
BRAME SPECIALTY CO.	Custodial Supplies-C	NMS CUST #1410373	7823779	5/31/2023		5/31/2023	249980		303.38	
BRAME SPECIALTY CO.	Custodial Supplies-C	CPS CUST #1410373	7823780	5/31/2023		5/31/2023	249980		173.36	
BRAME SPECIALTY CO.	Custodial Supplies-C	NIS CUST # 1410373	7823781	5/31/2023		5/31/2023	249980		130.02	
DAYCON-RICHMOND DIVISION	Custodial Supplies-C	CUST 350954	SCH-05192023	5/19/2023		5/19/2023	249665		7,737.89	
GOPHER	Custodial Supplies-C		INV/2023/02465	5/30/2023		5/30/2023	249874		16,517.85	
GOPHER	Custodial Supplies-C		INV/2023/02465	5/30/2023		5/30/2023	249874		16,517.85-	
GRAINGER	Custodial Supplies-C	ACCT 809054554	9675762976	5/19/2023		5/19/2023	249669		152.36	
STAPLES	Custodial Supplies-C	CUST DC 1863175	8070108512	5/19/2023		5/19/2023	249682		96.70	
									12,049.98 *	
						TOTAL			156,970.29	

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JENNINGS LAWN CARE SERVICE	Contract Service-Gro	LAWN CARE SERV	1736	5/30/2023		5/30/2023	249875		3,300.00	
LAWN SOLUTIONS	Contract Service-Gro	MAINT SPORTS AREAS	05302023	5/30/2023		5/30/2023	249878		3,900.00	
									7,200.00	*
						TOTAL			7,200.00	

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RICOH USA, INC.	Contract Services-Eq	CUST 13738591	9031712357	5/23/2023	34851	5/23/2023	249788		4,227.82	
U.S. POSTAL SERVICE	Contract Services-Eq	METER ACCT 35902980	USPS 05312023	5/31/2023		5/31/2023	249987		2,500.00	
									6,727.82	*
									6,727.82	
						TOTAL				

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FULCRUM COUNSELORS, LLC	Purchased Services	04/23 SCHOOL COUNSEL	3054	5/19/2023	34762	5/19/2023	249668	8,500.00		
								8,500.00	*	
AT&T MOBILITY	Purchased Services A	ACCT 287310960459	287310960459X	5/31/2023	34859	5/31/2023	249914	1,856.00		
								1,856.00	*	
THE INSTITUTE FOR	Software/On-Line Con	MAJOR CLARITY PLATFM	14627	5/23/2023		5/23/2023	249782	2,800.00		
								2,800.00	*	
CDW-G	Hardware	CUST 3418711	JF02610	5/19/2023		5/19/2023	249659	1,000.00		
								1,000.00	*	
ADVANCED NETWORK SYSTEMS	Infrastructure	ACCESS POINTS	INV72670	5/23/2023	34861	5/23/2023	249784	4,360.00		
								4,360.00	*	
TOTAL								18,516.00		

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ADVANCED NETWORK SYSTEMS, PSUG EVENTS	Purchased Services	FY2024 SUPPORT RENEW	INV72761	5/31/2023	35070	5/31/2023	249974	16,648.00		
VAPSUG	Purchased Services	REGISTRATION TYPE	SE23BC15KT	5/19/2023		5/19/2023	249676	499.00		
	Purchased Services	MEMBERSHIP RENEWAL	05192023	5/19/2023		5/19/2023	249683	200.00		
								17,347.00	*	
CAMBRIDGE STRATEGIC SERVIC DALY COMPUTERS	Technology Purchased	STRATEGIC PLAN SRVS	INV #3 05312023	5/31/2023	34914	5/31/2023	249976	5,038.24		
	Technology Purchased	ACCT 15511	PSI1115590	5/19/2023	34942	5/19/2023	249664	128,053.00		
								133,091.24	*	
COMMONWEALTH OF VA	Purchased Services	ACCT 7135	T457046	5/19/2023	34965	5/19/2023	249666	6,001.32		
DEFINED LEARNING	Purchased Services		4558	5/31/2023	35068	5/31/2023	249977	17,860.00		
FRONTLINE TECHNOLOGIES GRO	Purchased Services	ACCT 15302	INVUS177702	5/31/2023	35063	5/31/2023	249916	3,773.87		
VERIZON WIRELESS	Purchased Services	ACCT 542369562-00001	9933254540	5/23/2023	34964	5/23/2023	249791	2,582.74		
								30,217.93	*	
KINEX TELECOM	Internet Contract	SUB-2201-00004943	IN-2305-0017925	5/19/2023		5/19/2023	249671	2,115.20		
								2,115.20	*	
BEVERLY COGAR	Travel	2023 SE PSUG EVENT	BC-1 05312023	5/31/2023		5/31/2023	249981	983.69		
BEVERLY COGAR	Travel	VD0E SBAR TRAINING	BC-2 05312023	5/31/2023		5/31/2023	249981	14.90		
								998.59	*	
ADVANCED NETWORK SYSTEMS	Materials & Supplies	POLYCARBONATE ACCESS	INV72605	5/19/2023		5/19/2023	249655	210.00		
ADVANCED NETWORK SYSTEMS	Materials & Supplies	POLYCARBONATE ACCESS	INV72605	5/19/2023		5/19/2023	249655	50.00		
								260.00	*	
EPES SOFTWARE	Software / On-line C	SUPP/PROGRAM LEASE	12012	5/23/2023		5/23/2023	249769	880.00		
								880.00	*	
						TOTAL		184,909.96		

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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COMMUNICATION AUDIT SVCS	Purchased Services	E-RATE CONSULTING	2399	5/30/2023		5/30/2023	249871		2,986.70	
FIRST CITIZENS BANK	Purchased Services	4053 0133 0043 8836	SCH-05232023	5/23/2023		5/23/2023	249770		899.98	
NOTTOWAY INTERMEDIATE	Purchased Services	BUDGET/GRANT REIMBUR	05302023	5/30/2023		5/30/2023	249881		220.00	
									4,106.68	*
						TOTAL			4,106.68	
					FUND TOTAL			1,053,813.42		

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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GOLD STAR FOODS	USDA Delivery Expens	CUST # 418161	418161-043023	5/31/2023	34832	5/31/2023	249969		701.25	
									701.25	*
CAPITAL ONE	Materials & Supplies	ACCT # 608642	1648731345	5/31/2023	34836	5/31/2023	249967		108.23	
RICHMOND RESTAURANT	Materials & Supplies		NHS SUPP 053123	5/31/2023	34835	5/31/2023	249972		456.17	
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CUST # 110136	110136 050123	5/31/2023	34837	5/31/2023	249973		2,474.60	
									3,039.00	*
A & J PRODUCE	Food Supplies	LETTUCE	NHS-05312023	5/31/2023	34839	5/31/2023	249966		19.92	
CAPITAL ONE	Food Supplies	ACCT # 608642	1648731345	5/31/2023	34836	5/31/2023	249967		42.40	
FLOWERS BAKING COMPANY	Food Supplies	ACCT #40114239	40114239-042923	5/31/2023	34840	5/31/2023	249968		1,204.58	
HERSHEY'S CREAMERY CO.	Food Supplies	CUSTID NOTOLDCRE0580	INVE0018996580	5/31/2023	34843	5/31/2023	249970		951.94	
PET DAIRY	Food Supplies	CUST 1116820	1116820-050723	5/31/2023	34841	5/31/2023	249971		5,073.28	
RICHMOND RESTAURANT	Food Supplies	NMS/NHS	150900	5/31/2023		5/31/2023	249972		18,156.94	
RICHMOND RESTAURANT	Food Supplies	NIS	150910	5/31/2023		5/31/2023	249972		4,804.29	
RICHMOND RESTAURANT	Food Supplies	BPS	150920	5/31/2023		5/31/2023	249972		8,446.42	
RICHMOND RESTAURANT	Food Supplies	CREWE PRI	150930	5/31/2023		5/31/2023	249972		9,128.14	
									47,827.91	*
							TOTAL		51,568.16	
							FUND TOTAL		51,568.16	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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** Pickett General Property **										
CARD SERVICES CENTER	Repairs & Maintenanc	CC 5266962046500221	LRA 05182023	5/18/2023		5/18/2023	249600	2,628.15		
CREWE TRACTOR & FINANCE	Repairs & Maintenanc	CUST ID NOTTOW R ROA	01-3386	5/18/2023		5/18/2023	249601	55.55		
CREWE TRACTOR & FINANCE	Repairs & Maintenanc	CUST ID NOTTOW R ROA	01-3387	5/18/2023		5/18/2023	249601	5.35		
EDMUNDS WASTE REMOVAL, INC	Repairs & Maintenanc	LATRINE RENTAL	132035	5/18/2023		5/18/2023	249604	85.00		
HD SUPPLY	Repairs & Maintenanc	CUST 16122821	9213676643	5/18/2023		5/18/2023	249607	727.35		
HD SUPPLY	Repairs & Maintenanc	CUST 16122821	9213812917	5/18/2023		5/18/2023	249607	150.96		
NORTHWEST ACE HARDWARE	Repairs & Maintenanc	ACCT 242648	LRA-05312023	5/31/2023		5/31/2023	249906	1,397.57		
POPE ELECTRICAL,	Repairs & Maintenanc	CAMPGROUND REPAIRS	1711	5/31/2023		5/31/2023	249907	290.00		
WRIGHT AUTO SUPPLY	Repairs & Maintenanc	ACCT 2350	831784	5/18/2023		5/18/2023	249616	14.48		
WRIGHT AUTO SUPPLY	Repairs & Maintenanc	ACCT 2350	831933	5/18/2023		5/18/2023	249616	159.99		
WRIGHT AUTO SUPPLY	Repairs & Maintenanc	ACCT 2350	835064	5/18/2023		5/18/2023	249616	230.66		
								5,745.06	*	
MCC-RESTORE & MORE, LLC	Repairs & Maintenanc	BLDG 2349 REPAIRS	052023002	5/31/2023		5/31/2023	249905	82.00		
SHANE HAWKINS	Repairs & Maintenanc	REIMB PROP REPAIR	LRA-REPAIR/MAIN	5/18/2023		5/18/2023	249618	95.78		
								177.78	*	
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867028	BROW 05182023	5/18/2023		5/18/2023	249612	734.69		
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867038	BU424 05182023	5/18/2023		5/18/2023	249612	34.32		
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867020	CAMP 05182023	5/18/2023		5/18/2023	249612	1,180.04		
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867004	2189 05182023	5/18/2023		5/18/2023	249612	296.70		
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867007	2193 05182023	5/18/2023		5/18/2023	249612	363.56		
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867037	2361 05182023	5/18/2023		5/18/2023	249613	35.68		
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867034	401QM 05182023	5/18/2023		5/18/2023	249613	28.49		
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867008	437QM 05182023	5/18/2023		5/18/2023	249613	69.41		
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867029	493BR 05182023	5/18/2023		5/18/2023	249613	33.36		
								2,776.25	*	
VUPS, LLC	HVAC Repair/Replace	TRANSMISSIONS NC0118	04230339	5/18/2023		5/18/2023	249615	6.30		
								6.30	*	
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEW ACCT 7139	CAMP 05182023	5/18/2023		5/18/2023	249597	366.21		
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEW ACCT 8362	2189 05182023	5/18/2023		5/18/2023	249597	76.31		
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEW ACCT 6051	2193 05182023	5/18/2023		5/18/2023	249597	76.31		
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEW ACCT 13241	401QM 05182023	5/18/2023		5/18/2023	249597	76.31		
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEW ACCT 6043	437 05182023	5/18/2023		5/18/2023	249597	76.31		
								671.45	*	
BRIGHTSPEED	Telephone	TELEPHONE 310093126	2193-05312023	5/31/2023		5/31/2023	249902	452.43		
VERIZON WIRELESS	Telephone	ACCT 842030264-00001	9934646673	5/31/2023		5/31/2023	249910	49.11		
								501.54	*	
AMAZON CAPITAL SERVICES	Office Supplies	ACCT A118IWMQYRJMMT	1J6X-16FM-JXNW	5/18/2023		5/18/2023	249596	69.99		
SIGNS, DESIGNS & MORE	Office Supplies	LRA APPAREL	4757	5/18/2023		5/18/2023	249611	280.00		
SIGNS, DESIGNS & MORE	Office Supplies	LRA LOGO SHIRTS	4813	5/31/2023		5/31/2023	249909	109.00		
JOYCE L. MORDAN	Office Supplies	REIMB OFF SUPPLIES	LRA-SUPPLIES	5/18/2023		5/18/2023	249617	30.63		
								489.62	*	
FUEL FREEDOM CARD	Fuel - Vehicle & Equ	ACCT 0181266	CL05412	5/18/2023		5/18/2023	249606	96.93		
								96.93	*	
TOTAL								10,464.93		

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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** Pickett Park Lodge **										
HD SUPPLY	Equipment Repairs &	CUST 16122821	9213766342	5/31/2023		5/31/2023	249904		814.00	
POPE ELECTRICAL,	Equipment Repairs &	LODGE BLDG REPAIRS	1710	5/31/2023		5/31/2023	249907		175.00	
POPE ELECTRICAL,	Equipment Repairs &	LODGE WATER HEATERS	1712	5/31/2023		5/31/2023	249907		290.00	
DONALD POPE	Equipment Repairs &	EQUIP REPAIRS	LRA HVAC 051823	5/18/2023		5/18/2023	249610		1,074.00	
									2,353.00	*
MCC-RESTORE & MORE, LLC	Facilities Repairs &	BLDG 2205 REPAIRS	042023007	5/18/2023		5/18/2023	249608		284.22	
SHORT CIRCUIT MECHANICAL L	Facilities Repairs &	BLDG 2201 FLOOR RPRS	1024	5/31/2023	35055	5/31/2023	249908		5,500.00	
									5,784.22	*
DODSON PEST CONTROL	Pest Control	PEST CTRL 904587803	B2201 956195375	5/18/2023		5/18/2023	249603		40.00	
DODSON PEST CONTROL	Pest Control	PEST CTRL 904587804	B2203 956195376	5/18/2023		5/18/2023	249603		40.00	
DODSON PEST CONTROL	Pest Control	PEST CTRL 904587805	B2205 956195377	5/18/2023		5/18/2023	249603		40.00	
									120.00	*
VERISCREEN, INC.	Contracted Svcs-Ref	ACCT NOTTOWAY COUNTY	227957	5/18/2023		5/18/2023	249614		14.00	
									14.00	*
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867025	2201 05182023	5/18/2023		5/18/2023	249612		838.52	
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867026	2203 05182023	5/18/2023		5/18/2023	249612		581.72	
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867024	2205 05182023	5/18/2023		5/18/2023	249613		600.07	
SOUTHSIDE ELECTRIC COOP	Electricity	ELCT ACCT 110867003	408QM 05182023	5/18/2023		5/18/2023	249613		463.91	
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867022	443 QM 05182023	5/18/2023		5/18/2023	249613		453.57	
									2,937.79	*
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEW ACCT 6052	2201 05182023	5/18/2023		5/18/2023	249597		317.90	
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEW ACCT 6048	2203 05182023	5/18/2023		5/18/2023	249597		366.21	
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEW ACCT 6047	2205 05182023	5/18/2023		5/18/2023	249597		241.61	
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEW ACCT 13948	408QM 05182023	5/18/2023		5/18/2023	249597		76.31	
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEW ACCT 13693	443EQM 05182023	5/18/2023		5/18/2023	249598		157.68	
									1,159.71	*
BRIGHTSPEED	Telephone/Cable	TELEPHONE 467748170	LODGE1-05312023	5/31/2023		5/31/2023	249902		80.14	
BRIGHTSPEED	Telephone/Cable	PHONE ACCT 487274771	2193 05182023	5/18/2023		5/18/2023	249599		59.99	
DIRECTV	Telephone/Cable	ACCT 032746815	230505	5/18/2023		5/18/2023	249602		177.44	
SHENTEL	Telephone/Cable	PHONE CUST NO 179616	2193 05182023	5/18/2023		5/18/2023	249609		1,553.77	
									1,871.34	*
WINN FURNITURE COMPANY	Furniture & Fixtures	DRYER KNOBS	05312023	5/31/2023		5/31/2023	249911		27.84	
WINN FURNITURE COMPANY	Furniture & Fixtures	WASHER	05312023	5/31/2023		5/31/2023	249911		549.00	
WINN FURNITURE COMPANY	Furniture & Fixtures	WASHER	05312023	5/31/2023		5/31/2023	249911		549.00	
									1,125.84	*
TOTAL									15,365.90	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** Pickett Officer's Club **									
FIRE-X CORPORATION	Facilities Repairs & CUST	N00024	625024	5/31/2023		5/31/2023	249903	1,430.00		
MCC-RESTORE & MORE, LLC	Facilities Repairs & OFF	CLUB REPAIRS	042023005	5/18/2023		5/18/2023	249608	91.35		
								1,521.35	*	
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867035	CLUB LOT 051823	5/18/2023		5/18/2023	249612	59.79		
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 110867023	3951 05182023	5/18/2023		5/18/2023	249613	1,353.48		
								1,413.27	*	
BRIGHTSPEED	Telephone	TELEPHONE 309444865	CLUB-05312023	5/31/2023		5/31/2023	249902	175.92		
								175.92	*	
						TOTAL		3,110.54		

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** Bowling Center **									
FIRE-X CORPORATION	Facilities Repairs & LRA BOWL REPAIR-SUPP		624572	5/18/2023	35042	5/18/2023	249605	5,185.53		5,185.53 *
FIRE-X CORPORATION	Fire Alarm Monitorin CUST N 0021 LRA-BOWL		624667	5/18/2023		5/18/2023	249605	1,765.00		1,765.00 *
						TOTAL		6,950.53		

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	** Small Business Incubator **									
SOUTHSIDE ELECTRIC COOP	Electricity	ELECT ACCT 500300002	1279 05182023	5/18/2023		5/18/2023	249612		275.20	
SOUTHSIDE ELECTRIC COOP	Electricity	ELCT ACCT 500300003	1279-2 05182023	5/18/2023		5/18/2023	249612		106.45	
									381.65	*
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEW ACCT 6710	1279-W 05182023	5/18/2023		5/18/2023	249597		76.31	
									76.31	*
						TOTAL			457.96	
					FUND TOTAL				36,349.86	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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	* INSTRUCTION SECONDARY *									
CASKIE GRAPHICS, INC.	Purchased Services	PDMT ALT SCH CHECKS	35547	5/23/2023		5/23/2023	1003		119.53	
CITIZENS BANK & TRUST CO.	Purchased Services	PAS DEPOSIT SLIPS	05232023	5/23/2023		5/23/2023	1004		96.26	
									215.79	*
						TOTAL			215.79	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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PRINCE EDWARD CO. PUBLIC	Pass-Through Funds	FY22-23 PDM ATL FUND 102		5/23/2023		5/23/2023	1005	60,365.00		
AMELIA COUNTY PUBLIC SCH00	Pass-Through Funds	FY23 ALTERNATIVE ED ACPS-05312023		5/31/2023		5/31/2023	1007	60,722.00		
BUCKINGHAM COUNTY PUBLIC S	Pass-Through Funds	FY23 ALTERNATIVE ED BCPS 05312023		5/31/2023		5/31/2023	1008	63,008.00		
CHARLOTTE COUNTY PUBLIC SC	Pass-Through Funds	SY 22/23 ALTERN FUND 2023064		5/23/2023		5/23/2023	1006	71,705.00		
								255,800.00	*	
						TOTAL		255,800.00		

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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AMAZON CAPITAL SERVICES	Technology - Additio	A4SSVEQ5G2I8H	1P7J-JJ7P-KHJT	5/30/2023		5/30/2023	249892		276.98	
									276.98	*
						TOTAL			276.98	
						FUND TOTAL			256,292.77	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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GCR COMPANY	PSAP Maintenance	CUST 8000004974 EOC	306447	5/17/2023		5/17/2023	249514		546.25	
									546.25	*
SOUTHSIDE ELECTRIC COOP	Wireless Equipment	ELECTRIC 525666001	RIDGE-05172023	5/17/2023		5/17/2023	249515		5.20	
									5.20	*
						TOTAL			551.45	
					FUND TOTAL				551.45	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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** Solid Waste Management **										
CARTER MACHINERY CO., INC	Equipment Repairs &	CUST 063040	1374796	5/23/2023	35050	5/23/2023	249697	15,657.71		
CARTER MACHINERY CO., INC	Equipment Repairs &	CUST 4423789	33917788	5/31/2023	34821	5/31/2023	249956	4,861.38		
EPES SUPPLY CO.	Equipment Repairs &	TIRES/REPAIRS	LF-05232023	5/23/2023		5/23/2023	249703	125.00		
NORTHWEST ACE HARDWARE	Equipment Repairs &	ACCT 242648	LF-05312023	5/31/2023		5/31/2023	249958	128.77		
WRIGHT AUTO SUPPLY	Equipment Repairs &	ACCT 2350	LF-05232023	5/23/2023		5/23/2023	249707	273.19		
DAWN BUCHANAN	Equipment Repairs &	MILEAGE/REIMB		5/31/2023		5/31/2023	249962	41.22		
								21,087.27	*	
EDMUNDS WASTE REMOVAL,INC	Leachate Hauling/Tre	LEACHATE HAULING	132554	5/23/2023		5/23/2023	249701	3,060.00		
								3,060.00	*	
LUCK STONE CORPORATION	Maintenance - Buildi	ACCT 2088	IV-101794604	5/23/2023		5/23/2023	249705	3,306.95		
								3,306.95	*	
DRAPER ADEN ASSOCIATES, LL	Contracted Svcs-Engi	PROJ 503148	106980	5/23/2023	34812	5/23/2023	249700	8,997.40		
EDMUNDS WASTE REMOVAL,INC	Contracted Svcs-Engi	LATRINE RENTALS	132036	5/23/2023		5/23/2023	249701	595.00		
								9,592.40	*	
DOMINION ENERGY VIRGINIA	Utilities	ELECTR 002799777400	723-05312023	5/31/2023		5/31/2023	249957	50.37		
SOUTHSIDE ELECTRIC COOP	Utilities	ELECTRIC 23043002	BIBLE-05312023	5/31/2023		5/31/2023	249959	43.10		
SOUTHSIDE ELECTRIC COOP	Utilities	ELECTRIC 23043007	DAVIS-05232023	5/23/2023		5/23/2023	249706	170.09		
SOUTHSIDE ELECTRIC COOP	Utilities	ELECTRIC 23043008	DUMP-05312023	5/31/2023		5/31/2023	249959	35.92		
SOUTHSIDE ELECTRIC COOP	Utilities	ELECTRIC 23043001	GENITO-05232023	5/23/2023		5/23/2023	249706	56.75		
SOUTHSIDE ELECTRIC COOP	Utilities	ELECTRIC 23043012	LF0FC-05312023	5/31/2023		5/31/2023	249959	71.42		
SOUTHSIDE ELECTRIC COOP	Utilities	ELECTRIC 23043004	LF1-05312023	5/31/2023		5/31/2023	249959	145.92		
SOUTHSIDE ELECTRIC COOP	Utilities	ELECTRIC 23043005	LF2-05312023	5/31/2023		5/31/2023	249959	98.30		
SOUTHSIDE ELECTRIC COOP	Utilities	ELECTRIC 23043006	RT46-05312023	5/31/2023		5/31/2023	249959	121.67		
								793.54	*	
PHILIP S.T. COSTIN	Postage	ADMIN POSTAGE		5/31/2023		5/31/2023	249963	300.00		
								300.00	*	
BRIGHTSPEED	Telephone	TELEPHONE 309625559	LF-05232023	5/23/2023		5/23/2023	249696	435.73		
VERIZON WIRELESS	Telephone	ACCT 842030264-00001	9934646673-LF	5/31/2023		5/31/2023	249960	40.01		
								475.74	*	
KEY OFFICE SUPPLY, INC.	Office Supplies	OFFICE STAPLER	578202	5/23/2023		5/23/2023	249704	19.69		
								19.69	*	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	VEHICLE REPAIRS	10042	5/23/2023		5/23/2023	249695	109.00		
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	VEHICLE REPAIRS	10196	5/31/2023		5/31/2023	249955	130.80		
EPES SUPPLY CO.	Vehicle Repairs & Ma	TIRES/REPAIRS	LF-05232023	5/23/2023		5/23/2023	249703	1,045.00		
								1,284.80	*	
CINTAS CORPORATION #143	Uniforms	PAYER 14383311	LF-05232023	5/23/2023		5/23/2023	249698	1,152.86		
								1,152.86	*	
DARSHAWN QUARLES	Travel	MILEGE FOR TRAINING		5/31/2023		5/31/2023	249961	166.37		
DAWN BUCHANAN	Travel	MILEAGE/REIMB		5/31/2023		5/31/2023	249962	150.33		
								316.70	*	
CREATIVE INFO SYSTEMS	Capital Outlay	SMSQ15201-01	INV-006234-CIS	5/23/2023	34524	5/23/2023	249699	3,540.00		
								3,540.00	*	
EMANUEL TIRE OF VIRGINIA	Tire Recycling	CUST NOTC01	504886	5/23/2023		5/23/2023	249702	619.50		
								619.50	*	
TOTAL								45,549.45		
FUND TOTAL								45,549.45		
TOTAL DUE								1,725,293.01		

Approved at meeting of _____ on _____.

Signed	Title	Date
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No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-13010-0300	Petco Love Grant - New Shelter	7,500.00
TOTAL REVENUES		7,500.00
EXPENDITURES:		
4-100-35010-7019	Petco Love Grant	7,500.00
TOTAL EXPENDITURES		7,500.00

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
DATE: 5/31/2023
adj.c.excel

POSTED BY: _____
DATE: _____

Andrea Kelly

From: Gregg Zody
Sent: Wednesday, June 7, 2023 3:15 PM
To: Andrea Kelly; Ted Costin
Subject: FW: Your application to Petco Love is approved
Attachments: Toolkit Instructions and Social Media Guide.pdf.docx

I did not receive a formal notice, but at the bottom of this thread is the award amount (\$7,500) and grant award ID for what it's worth.

Gregg Zody, AICP
Planning and Economic Development Director
County of Nottoway
344 West Courthouse Road
PO Box 92
Nottoway, VA 23955
Office: 434-645-8696
Mobile: 434-294-5005

Get [Outlook for iOS](#)

From: partners@petcolove.org <do-not-reply.grants07-us-east-1@fluxx.io>
Sent: Tuesday, March 28, 2023 7:25 PM
To: Sheila Estes <sestes@nottoway.org>
Subject: Your application to Petco Love is approved

Dear Nottoway County

Congratulations! Petco Love is thrilled to support your lifesaving efforts by investing \$7,500.00 in your organization in response to your application for support (ID number G-2207-37128).

Funds will be distributed 2 - 4 weeks following receipt of this email.

REQUIREMENTS:

By endorsing and depositing the grant award check, or accepting the electronic grant award deposit*, you represent and warrant that your organization will:

- Use all funds for lifesaving purposes.
- Announce and celebrate the investment (more below).
- Complete all assigned follow up grant reports in a timely manner.
- Prominently place **Petco Love Lost** on your website using this resource: [Sharing Petco Love Lost with your Community](#)
- Complete your organization's Annual Data Report (accessible within the [Partner Portal](#)) each year to stay eligible for grant awards.

**Organizations receiving electronic funds that cannot agree to the grant terms and conditions, must notify us immediately at partners@petcolove.org and return funds within 30 days of receipt.*

GRANT RECOGNITION & INVESTMENT CELEBRATION:

Please note that you will receive another time-sensitive message with tips and tools to celebrate your grant award publicly. **Please hold off on public announcements until you have received this toolkit.**

AWARD AMOUNT:

Funding decisions are made through an evaluation process whereby your organization was compared against its peers. Multiple factors are considered including the total number of animals handled, budgets, previous funding history, relationships with Petco stores and other factors so that we may make equitable funding decisions.

Funds awarded may be used for any lifesaving purpose. As long as your use of funds stays focused on lifesaving objectives, you do not need to seek specific approval for each expenditure that deviates from the project description provided in the application. We trust that you will utilize these funds in the best manner possible to achieve the greatest return for your organization and community.

MUNICIPAL ORGANIZATIONS:

Municipalities are reminded that, per the certification you agreed to during the application process, funds donated shall not supplant or replace existing government funding, may not be appropriated to the general funds of the municipality, but rather must be utilized and become an additional part of the funding of the animal control sheltering department.

CAPITAL INVESTMENTS:

If you plan on using your grant award for capital improvements (buildings, facilities), the award should be recognized in a manner mutually agreed upon and approved in advance. If you plan on using your grant award for the purchase or operation of a vehicle, please send a proof of your vehicle wrap to media@petcolove.org for approval.

ELECTRONIC PAYMENTS:

Get your funds quicker and never lose a check in the mail - sign up for electronic payments! Login into the [Partner Portal](#) and you'll find a link to enrollment information for Paymode-X and instructions on the left side menu.

Please keep this notification email with your grant records. Thank you for all you do for animals! We look forward to hearing about the amazing lifesaving work you are able to accomplish with this investment.

Sincerely,

Petco Love, a nonprofit changing lives)

Petco Love is a 501c3 nonprofit, tax exempt corporation, tax ID 33-0845930

No. _____

**COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023**

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-33050-0001	Lbrary Grants - Cook Family Foundation	1,004.78
TOTAL REVENUES		1,004.78
EXPENDITURES:		
4-100-73010-8009	Cook Family Foundation	1,004.78
TOTAL EXPENDITURES		1,004.78

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
 DATE: 5/31/2023
 adj.c.excel

POSTED BY: _____
 DATE: _____

TAX RECEIPT

Ticket #:00000330001 @@

NOTTOWAY COUNTY

P O BOX 85

NOTTOWAY VA 23955

LIBRARY GRANTS
JOHN R COOK ENDOWMENT
FUNDLIBRARY
COMMUNITY FOUNDATIONDate : 3/07/2023
Register: 04 /QPADEV000K
Trans. #: 00466
Dept # : FLIB
Acct# :Previous Principal
Balance \$ 1004.78Principal Being Paid \$ 1004.78
Penalty \$.00
Interest \$.00

Amount Paid \$ 1004.78

*Balance Due \$.00

Pd by LIBRARY DirDp 1004.78 # 131907
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 3/2023

No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-33050-0060	Imagination Library Funding	100.00
	TOTAL REVENUES	100.00
EXPENDITURES:		
4-100-73010-8007	Imagination Library	100.00
	TOTAL EXPENDITURES	100.00

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
 DATE: 5/17/2023
 adj.c.excel

POSTED BY: _____
 DATE: _____

TAX RECEIPT

Ticket #:00000110001

NOTTOWAY COUNTY

P O BOX 85

NOTTOWAY VA 23955

Date : 5/16/2023

Register: 03 /T5B1

Trans. #: 32505

Dept # : DPIMAG

Acct# :

IMAGINATION LIBRARY FUNDING
JACKIEPrevious Principal
Balance \$ 100.00Principal Being Paid \$ 100.00
Penalty \$.00
Interest \$.00

LIBRARY

Amount Paid \$ 100.00

*Balance Due \$.00

Pd by LIBRARY Check 100.00 # 3376 FC
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 5/2023

No. _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2023

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-16030-0030	Aid to Localities - Four-for-Life	1,472.40
	TOTAL REVENUES	1,472.40
EXPENDITURES:		
4-100-32020-7005-001	Four-for-Live Blackstone VFD	97.30
4-100-32020-7005-003	Four-for-Live Crewe VFD	97.30
4-100-32030-7005-001	Four-for-Life NCES	388.90
4-100-32030-7005-002	Four-for-Life BVRS	388.90
	TOTAL EXPENDITURES	972.40

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Katy J. Tomer
DATE: 5/30/2023
adj.c.excel

POSTED BY: _____
DATE: _____

T A X R E C E I P T

Ticket #:00000010001 @@

NOTTOWAY COUNTY

P O BOX 85

NOTTOWAY VA 23955

FOUR FOR LIFE-AID TO LOCAL
EMS RETURN TO LOCALITY
FOUR FOR LIFE PROGRAM

COMMONWEALTH

COPYDate : 5/26/2023
Register: 04 /QPADEV000G
Trans. #: 01018
Dept # : 4FORL
Acct# :Previous Principal
Balance \$ 13972.40Principal Being Paid \$ 13972.40
Penalty \$.00
Interest \$.00

Amount Paid \$ 13972.40

*Balance Due \$.00

Pd by COMMONWEALTH DirDp 13972.40 # 82098636
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 5/2023

Colonial Arms Apartments, LLC
208 College Road
Blackstone, Virginia 23824

May 19, 2023

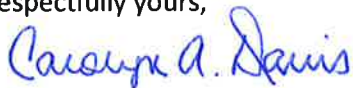
Nottoway County Board of Supervisors
344 W. Court House Road
Nottoway Court House, Virginia 23955

Dear Board,

I am writing to respectfully ask for a refund for building permit #56-2023 in the amount of \$336.60. This permit was obtained to renovate a building at 621 Church Street in Blackstone. After further inspection, it was determined that the building had structural issues. I have since obtained a demolition permit.

Thank you for your consideration.

Respectfully yours,



Carolyn A Davis, Member
Colonial Arms Apartments, LLC

PRINTED IN U.S.A.

CRB 111-3

NOTTOWAY COUNTY
P O Box 92
NOTTOWAY VA 23555
(434) 645-0006
CR#

CASH RECEIPT

Date 2-21-2023

054423

Received From Cardyn Davis

Address _____

For Three Hundred Thirty-Six & 00/100 Dollars \$ 336.00
Building Permit # 56-2023

ACCOUNT			HOW PAID		
AMT. OF ACCOUNT			CASH		
AMT. PAID	<u>336.00</u>		CHECK	☒	
BALANCE DUE			MONEY ORDER ☐		
			CREDIT CARD ☐		

BLDG
By Andrea L Kelly

K-7

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5

COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX NO. (434) 645-8667
www.nottoway.org

**DISTRIBUTION OF VEHICLE LICENSE FEE
EMERGENCY SERVICES CONTRIBUTION
FISCAL YEAR 2023**

Revenue June 01, 2022 through May 31, 2023 **\$195,135.00**

DISTRIBUTION:

Burkeville Rescue Squad	9,756.75
Nottoway County Rescue Squad	39,027.00
Blackstone Volunteer Fire Department	48,783.75
Burkeville Volunteer Fire Department	48,783.75
Crewe Volunteer Fire Department	<u>48,783.75</u>

TOTAL DISTRIBUTION: **\$195,135.00**

For Comparison – Distribution FY22

Burkeville Rescue Squad	10,312.25
Nottoway County Rescue Squad	41,249.00
Blackstone Volunteer Fire Department	51,561.25
Burkeville Volunteer Fire Department	51,561.25
Crewe Volunteer Fire Department	<u>51,561.25</u>
TOTAL DISTRIBUTION:	\$206,245.00

K-8



1. PARTIES

LESSOR ("we", "us", or "our"):

CATERPILLAR FINANCIAL SERVICES CORPORATION
2120 West End Avenue
Nashville, TN 37203

LESSEE ("you" or "your"):

NOTTOWAY COUNTY
PO BOX 92
NOTTOWAY, VA 23955

In reliance on your selection of the equipment described below (each, a "Unit"), we have agreed to acquire and lease the Units to you, subject to the terms of this Lease. **Until this Lease has been signed by our duly authorized representative, it will constitute an offer by you to enter into this Lease with us on the terms stated herein.**

2. DESCRIPTION OF THE UNITS

DESCRIPTION OF UNITS Whether the Unit is new or used, the model number, the manufacturer, and the model name	SERIAL/VIN Unique ID number for this Unit	MONTHLY RENT This is due per period, as stated below in section 4.	OPTION PURCHASE PRICE Payment at end of lease for purchase of Unit (see Section 18).	MAX ANNUAL HOURS/MILEAGE Maximum annual usage of Unit (see Return Agreement).	DELIVERY DATE Enter date machine was delivered to you.
---	--	---	---	--	---

1 New 2023 Caterpillar D4-16VP Track
Type Tractor

RLT00814

\$5,445.59

\$95,760.00

1000

LOCATION OF UNITS: 349 LIVESTOCK RD
BLACKSTONE, VA 23824

You acknowledge that the Units described above were delivered to you in good working condition and that you accepted them on the date indicated.

The Lease Return Conditions agreement ("Return Agreement") submitted by you to us for each Unit is made a part of and incorporated into this Lease.

SIGNATURES

By signing this Lease, you certify that you have received and read this Lease, including the following 4 pages titled "Terms and Conditions", which make up part of this Lease, and all the other Lease Documents, including Schedule A and each Return Agreement.

LESSOR:

LESSEE:

CATERPILLAR FINANCIAL SERVICES CORPORATION

NOTTOWAY COUNTY

Signature _____

Signature _____

Name (Print) _____

Name (Print) _____

Title _____

Title _____

Date _____

Date _____

TERMS AND CONDITIONS

3. Lease Term The Lease Term will start on the date we sign the Lease and will continue for 60 months, unless earlier terminated or canceled as permitted herein.

4. Rent You will pay us the Monthly Rent beginning One month after the date we sign this Lease and on the same date of each month thereafter for the entire Lease Term. Monthly Rent will be due without demand. You will also pay us all other amounts payable under the terms of this Lease and under any other document executed in connection with this Lease, including each Return Agreement (the "Lease Documents") ("Other Payments", and together with the Monthly Rent, collectively, the "Rent"). You will pay the Rent to us at CATERPILLAR FINANCIAL SERVICES CORP., P.O. BOX 13834, NEWARK, NJ 07188-0834 or such other location that we designate in writing. You agree this Lease constitutes a non-cancelable net lease. You also agree that your duties and liabilities under this Lease and the other Lease Documents are absolute and unconditional. Your payment and performance obligations are not subject to cancellation, reduction, or setoff for any reason. You agree to settle all claims, defenses, setoffs, counterclaims and other disputes you may have with the Supplier (as defined below), the manufacturer of each Unit, or any other third party directly with the Supplier, the manufacturer or the third party, as the case may be. You will not assert, allege or make any such claim, defense, setoff, counterclaim or other dispute against us or with respect to the payments due us under this Lease.

5. Late Charges If we do not receive a Rent payment on the date it is due, you will pay us, on demand, a late payment charge equal to five percent (5%) of the late Rent payment.

6. Disclaimer of Warranties You have selected each Unit based upon your own judgment. You understand that we are not the manufacturer or the seller of the Units. WE MAKE NO WARRANTIES WHATSOEVER, EXPRESS OR IMPLIED, WITH RESPECT TO THIS LEASE OR TO ANY UNIT. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, EACH UNIT IS LEASED "AS IS, WHERE IS." WE MAKE NO WARRANTIES AS TO THE QUALITY OF MATERIALS OR WORKMANSHIP OR THAT THE MATERIALS OR WORKMANSHIP COMPLY WITH THE TERMS OF ANY PURCHASE ORDER OR AGREEMENT. WE EXPRESSLY DISCLAIM, AND YOU WAIVE ALL OTHER WARRANTIES AND CLAIMS EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE, WITH RESPECT TO ANY UNIT OR THIS LEASE, INCLUDING WITHOUT LIMITATION: (A) ANY IMPLIED WARRANTY THAT ANY UNIT IS MERCHANTABLE; (B) ANY IMPLIED WARRANTY THAT ANY UNIT IS FIT FOR A PARTICULAR PURPOSE; (C) ANY IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, OR USAGE OF TRADE; (D) ANY OBLIGATION, LIABILITY, RIGHT, CLAIM, OR REMEDY IN TORT; AND (E) ANY OBLIGATION, LIABILITY, RIGHT, CLAIM, OR REMEDY FOR LOSS OF OR DAMAGE TO ANY UNIT, FOR LOSS OF USE, REVENUE, OR PROFIT WITH RESPECT TO ANY UNIT, FOR ANY LIABILITY TO ANY THIRD PARTY, OR FOR ANY OTHER INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, INCLUDING STRICT OR ABSOLUTE LIABILITY IN TORT. Nothing in this Lease takes away any rights you may have against any other parties (such as the Supplier or the manufacturer of any Unit). You agree to pursue only these third parties for any and all claims concerning any Unit except as to ownership and title. You are entitled to all the promises and warranties made by the Supplier to us with respect to the Units, and you may contact the Supplier in order to receive a description of those promises and warranties.

7. Possession, Use, and Maintenance (a) At your own expense, you will use and keep the Units in good operating order and condition and at least in accordance with Supplier's and manufacturer's recommendations and all maintenance and operating manuals and service agreements, and in accordance with all applicable laws and regulations, including the rules or limits on idling, fleet average or site based exhaust emissions, or operational limitations, for which you have sole responsibility for compliance. (b) You will not abandon a Unit. (c) You will not sublease a Unit or permit the use of a Unit by anyone other than you. (d) You will not change the use of a Unit from that specified in the Return Agreement, without our

prior written consent. (e) You will not change the Location of a Unit from that specified above without providing us with prompt written notice of such change. (f) You will not remove a Unit from the United States. (g) You will not sell, assign, transfer, create or allow to exist a lien, claim, security interest, or encumbrance on any of your rights under this Lease or with respect to a Unit. Each Unit is and will remain personal property regardless of its use or manner of attachment to realty. We have the right (but not the obligation) to inspect each Unit and its maintenance records. We also have the right to observe the use of each Unit and determine its hours of usage. You will not alter a Unit or affix any accessory or equipment to a Unit if doing so will impair its originally intended function or use or reduce its value. You will not make any "non-severable" addition (as defined for federal income tax purposes) to a Unit without our prior written consent. If added to a Unit, the following will immediately become our property: (i) replacement parts; (ii) parts essential to the operation of the Unit; and (iii) parts that cannot be detached from the Unit without interfering with the operation of the Unit or adversely affecting the value or utility the Unit would have had without the addition. All such parts will be deemed incorporated in the Unit and will be subject to the terms of this Lease as if originally leased under this Lease. If an Event of Default has occurred and is continuing, all parts, accessories, and equipment affixed to a Unit will become our property.

8. Taxes Rent includes all taxes arising from, or due in connection with, this Lease or the Units. You will pay when due, or promptly reimburse us for payment of, all taxes (other than our federal, state, or local net income taxes) imposed on a Unit, or the Rent. You will also pay or reimburse us for all (i) license and registration fees, (ii) fines, penalties, interest, or additions to any tax, (iii) charges similar to those stated in clauses (i) and (ii) that are imposed in connection with the ownership, possession, use, or lease of a Unit from the time we purchase the Unit until it is returned to us or purchased by you. You will remain responsible for the payment, or reimbursement of, any such charges, regardless of when we receive notice of the charge. You will prepare and file, in a manner satisfactory to us, all reports or returns required with respect to a Unit. You will reimburse us in full for any amounts that we pay or advance without regard to early payment discounts. We may estimate the amount of, and bill you periodically in advance for, any charge. You will be responsible, however, for any difference between the estimated amount and the actual amount. Except as provided in this section, you agree that we are entitled to receive any and all federal, state, or local tax credits and benefits, if any, applicable to a Unit. We are entitled to income tax depreciation deduction for each Unit based on the use as described in the Return Agreement.

9. Tax Indemnity This Lease is entered into on the basis that we are entitled to claim certain depreciation deductions on the Units in accordance with Section 168(a) of the Internal Revenue Code of 1986, as amended, (the "Code") based upon the applicable depreciation method and recovery period specified in Code Sections 168(b) and (c), and to similar state and local income tax deductions (collectively, the "Tax Benefits"). Our classification of a Unit under Code Section 168(e), our determination of the applicable depreciation method and recovery period, and our claim for an entitlement to the Tax Benefits are based solely upon your representations in Section 7 and the applicable Return Agreement. If we do not receive nor retain all of the Tax Benefits anticipated with respect to any Unit (a "Tax Loss"), because (a) of a change in the US federal income tax rate, (b) you move any Unit outside the United States, or (c) you use any Unit for a different purpose than stated in the applicable Return Agreement; you will pay us, within thirty (30) days after we provide you written notice of such Tax Loss, an amount which, in our opinion, will cause our net after-tax rate of return over the Lease Term in respect to the Unit to equal the net after-tax rate of return we would have realized if such Tax Loss had not occurred. For purposes of this section, we may be included in any affiliated group (within the meaning of Section 1504 of the Code) of which we are a member for any year in which a consolidated or combined income tax return is filed for the affiliated group.

10. Loss or Damage (a) You bear the risk of loss or damage to a Unit from the time we purchase the Unit (or from the beginning of the Lease Term, if earlier) until the Unit is returned to us or purchased by you in accordance with this Lease. Should any loss or damage occur,

you will not be released from your obligations under the Lease or any other Lease Document. (b) You will provide prompt, written notice to us of any Total Loss (as defined below) or any material damage to any Unit. Any such notice will include any damage reports provided to any governmental authority, an insurer, or the Supplier, and any documents pertaining to the repair of such damage, including copies of work orders and all invoices for related charges. (c) Without limiting any other term in this Lease, you will promptly repair all damage that does not constitute a Total Loss, to restore the Unit to the condition required by this Lease. (d) A Unit has incurred a "Total Loss" upon: (i) the disappearance, theft or destruction or any other total loss of such Unit; (ii) damage to the Unit that is uneconomical to repair; or (iii) the condemnation, confiscation, or other taking of title to or use of a Unit or the imposition of any lien on such Unit by any governmental authority. On the next Rent due date following a Total Loss (a "Loss Payment Date"), you will pay us the Monthly Rent due on that date plus the Casualty Loss Value of the Unit with respect to which the Total Loss has occurred (the "Lost Units"), together with any Other Payments due with respect to the Lost Units. Until such payment is made, you will continue to pay us the Monthly Rent on the due dates set forth in Section 4. Upon making the full payment required on the Loss Payment Date, your obligation to pay future Monthly Rent on the Lost Units will terminate, but you will remain liable for all Monthly Rent and all Other Payments on any remaining Units. Furthermore, upon receipt of the full payment required on the Loss Payment Date, we convey to you all of our right, title, and interest in the Lost Units, "AS IS WHERE IS", but subject to the requirements of any third party insurance carrier in order to settle an insurance claim. "Residual Value" means the future fair market value of a Unit at the end of the Lease Term (determined at Lease inception). "Casualty Loss Value" means the sum of: (i) the discounted present value of all unpaid future Rent for the Lost Units; (ii) the discounted present value of the Lost Unit's Residual Value as determined by us; and (iii) all other amounts then due under this Lease with respect to the Lost Units (including all Other Payments then owing and unpaid). If the Total Loss occurs after the final Rent due date of the Lease Term, the Casualty Loss Value will be determined as of the last Monthly Rent due date during the Lease Term. (e) We are not required to pursue any claim against any person in connection with a Total Loss or other loss or damage. (f) If we receive a payment under an insurance policy required under this Lease in connection with any Total Loss or other loss or damage to a Unit, and such payment is both unconditional and indefeasible, then provided you have complied with the applicable provisions of this section, we will either (i) if the payment results from a Total Loss, send you proceeds up to an amount equal to the Casualty Loss Value you previously paid us, or credit the proceeds against any amounts you owe us or (ii) if the payment results from repairs made pursuant to Section 10(c), send you proceeds up to an amount equal to the amount of your actually incurred costs of repair.

11. Waiver and Indemnity You release and agree to indemnify, defend, and keep harmless, us (including any assignee of ours) and our directors, officers, agents and employees (each, an "Indemnitee"), from and against any and all Claims (defined below) (other than those directly resulting from the actual gross negligence or willful misconduct of the Indemnitee). To meet this obligation, you will pay, on a net after-tax basis, or otherwise discharge such Claims, when and as they become due. We will give you prompt notice of a Claim. You are entitled to control the defense of or to settle a Claim, so long as: (a) no Event of Default has occurred and is then continuing; (b) you are financially capable of satisfying your obligations under this section; and (c) we approve your proposed defense counsel. "Claims" means all claims, allegations, judgments, settlements, suits, actions, damages (whether incidental, consequential or direct), demands (for compensation, indemnification, reimbursement or otherwise), losses, penalties, fines, liabilities (including strict liability), and charges that we incur or for which we are or may be responsible, in the nature of interest, liens, and costs (including attorneys' fees and disbursements and any other legal or non-legal expenses of investigation or defense of any Claim, whether or not the Claim is ultimately defeated, or enforcing the rights, remedies, or indemnities provided for hereunder, or otherwise available at law or in equity to us), of whatever kind or nature, contingent or otherwise, matured or unmatured, foreseeable or unforeseeable, by or against any person. Claims include any of the foregoing arising from: (i) a Lease Document; (ii) a Unit, including the contents and any regulated or hazardous substances at any time contained in a Unit or emitted from a Unit, (iii) the premises at which any Unit may be located from time to time; (iv) the ordering, acquisition, delivery, installation, or rejection of a Unit; (v) the possession of a Unit or any property to which the Unit may be attached

US Tax Lease (CAT Value Option)

from time to time; (vi) the maintenance, use, condition, ownership or operation of any Unit, during the Lease Term; (vii) the existence of a latent or other defect (whether or not discoverable by you or us) with respect to a Unit; (viii) any Claim in tort for negligence or strict liability in relation to a Unit; (ix) any Claim for patent, trademark or copyright infringement in relation to a Unit; (x) the Total Loss or damage, return, surrender, sale, or other disposition of any Unit or any part thereof; or (xi) any Claim involving or alleging environmental damage, or any criminal or terrorist act, relating in any way to a Unit. To the extent necessary under law or regulation, in order to eliminate liability for us, we transfer and you accept the transfer from us of any and all liability associated with exhaust emissions in connection with the Units. If any Claim is made against you or an Indemnitee, the party receiving notice of the Claim will promptly notify the other. If the party receiving notice of the Claim fails to notify the other, however, your obligations are still in effect. You agree to be responsible for all costs and expenses, including reasonable attorneys' fees, incurred by us or our directors, officers, employees, agents, or assigns in defending such claims or in enforcing this section. Under no condition or cause of action will we be liable for any loss of actual or anticipated business or profits or any special, indirect, or consequential damages.

12. Insurance You, at your expense, must keep each Unit insured with a commercial insurance policy for our benefit. This insurance must include physical damage insurance that will protect each Unit against all risks for an amount at least equal to the then-applicable Casualty Loss Value. You will also maintain commercial general liability insurance (including product and broad form contractual liability) covering each Unit for at least \$1,000,000 combined coverage for bodily injury and property damage per occurrence. All insurance must be in a form and with companies approved by us. The physical damage insurance shall specify you as named insured and us as loss payee, and the general liability policy shall specify you as named insured and us as additional insured. The insurance shall be primary, without the right of contribution from any insurance carried by us. You must promptly notify us of any occurrence that may become the basis of a claim. You must also provide us with all requested pertinent data. Upon demand, you must promptly deliver to us evidence of insurance coverage. Notwithstanding anything to the contrary, you acknowledge and authorize us to receive the return of any unearned premiums, including without limitation any refunds resulting from cancellation, nonrenewal, voidance or adjustment of your insurance policy financed with us, if the policy is underwritten by Caterpillar Insurance Company or its affiliates. You agree that such unearned premiums are being forwarded on your behalf, credited to you and will be applied by us to any unpaid balances on your account.

13. Events of Default Each of the following is an event of default ("Event of Default"): (a) You fail to make a payment when due. (b) A representation or warranty made to us in connection with this Lease is incorrect or misleading. (c) You fail to observe or perform a covenant, agreement, or warranty and the failure continues for ten days after written notice to you. (d) A default occurs under any other agreement between you or a guarantor of this Lease (each a "Guarantor") and us or an affiliate of ours. (e) You, or a Guarantor, cease to do business, die, become insolvent, make an assignment for the benefit of creditors or file a petition or action under a bankruptcy, reorganization, insolvency or moratorium law, or a law for the relief of, or relating to, debtors. (f) Any filing of an involuntary petition under a bankruptcy statute against you or a Guarantor, or appointment of a receiver, trustee, custodian or similar official to take possession of your properties or those of a Guarantor, unless the petition or appointment ceases to be in effect within thirty days after filing or appointment. (g) There is a material adverse change in your, or a Guarantor's, financial condition, business operations or prospects. (h) There is a termination, breach, or repudiation of a Guarantor's guaranty. (i) There is a breach in any respect of any covenant or agreement in Section 18 hereof.

14. Remedies (a) If an Event of Default occurs, we will have the rights and remedies provided by this Lease and under the Uniform Commercial Code ("UCC") and any other law. Among these rights and remedies are to: (i) proceed at law or in equity, to enforce specifically your performance or to recover damages; (ii) declare this Lease in default, and cancel this Lease or otherwise terminate your right to use any Unit and your other rights, but not your obligations, (iii) require you to assemble Units and make them available to us at a place we designate; (iv) enter premises where a Unit may be located and take immediate possession of such Unit and remove (or disable in place) such Unit (and any unattached parts) without notice, liability, or legal

process; (v) use your premises for storage without liability; (vi) sell or lease any of the Units, whether or not in our possession, at public or private sale, with or without notice to you, and apply or retain the net proceeds of such disposition in accordance with this Lease; (vii) enforce any or all of the preceding remedies with respect to any related collateral, and apply any deposit or other cash collateral, or any proceeds of any such collateral, at any time to reduce any amounts you owe us; (viii) demand and recover from you all Liquidated Damages (as defined below) and all Other Payments whenever they are due; and (ix) if we financed your obligations under a warranty agreement such as an Equipment Protection Plan, Customer Service Agreement, or similar agreement, we may cancel the agreement on your behalf and receive the refund of the fees that we financed but had not received from you as of the date of the Event of Default. As used herein, "Liquidated Damages" means the liquidated damages (all of which, you hereby acknowledge, are damages to be paid in lieu of future Monthly Rent and expected Residual Values and are reasonable in light of the anticipated harm arising by reason of an Event of Default, and are not a penalty) described in the first sentence of parts (i) or (ii) of Section 14(b) below, depending upon the recovery and disposition of the Units.

(b) If an Event of Default occurs and:

(i) we recover a Unit and dispose of it by a lease or elect not to dispose of the Unit after recovery, you will pay us on demand an amount equal to the *sum* of (A) any accrued and unpaid Rent as of the date we recover the Unit, *plus* (B) the present value as of such date of the total Monthly Rent for the then remaining Lease Term, *minus* (C) either (1) the present value, as of the commencement date of any substantially similar re-lease of the Unit, of the re-lease rent payable to us for the period, commencing on such commencement date, which is comparable to the then remaining Lease Term or (2) the present value of the "market rent" for such Unit (as computed pursuant to Article 2A of the UCC ("Article 2A")) in the continental United States as of the date on which we have a reasonable opportunity to remarket the Unit for the period, commencing on such date, which is comparable to the then remaining Lease Term, as applicable; provided, however, you acknowledge that if we are unable after a reasonable effort to dispose of the Unit at a reasonable price and pursuant to other reasonable terms, or the circumstances reasonably indicate that such an effort will be unavailing, the "market rent" in such event will be deemed to be \$0.00, but in the event that we do eventually re-lease or otherwise dispose of the Unit, we will apply the net proceeds of such disposition, to the extent received in good and indefeasible funds, as a credit or reimbursement, as applicable, in a manner consistent with the terms of this Lease and the applicable provisions of Article 2A. Any amounts discounted to present value, shall be discounted at the rate of three percent (3%) per annum, compounded annually;

(ii) you fail to return a Unit in the manner and condition required by this Lease, or we recover and sell the Unit, you will pay to us on demand an amount calculated as the Casualty Loss Value of the Unit (determined as of the next Monthly Rent payment date after the date of the Event of Default), together with all costs and expenses (as defined below), *less* a credit for any disposition proceeds, if applicable pursuant to the application provisions in the next sentence. If we demand the Liquidated Damages under this part (ii) and recover and sell the Unit, we will apply any proceeds received in good and indefeasible funds: first, to pay all costs and expenses not already paid; second, to pay us an amount equal to any unpaid Rent due and payable, together with the Liquidated Damage amounts specified in this part (ii), to the extent not previously paid; third, to pay us any interest accruing on the amounts covered by the preceding clauses, plus late charges, from and after the date the same becomes due, through the date of payment; fourth, to pay us an amount equal to any remaining obligations that you owe us under this Lease.

The remedies provided to us are cumulative and in addition to all other remedies at law or in equity. You will remain liable for any deficiency and we will retain any excess after our exercise of these remedies. You agree to pay all charges, costs, expenses and reasonable attorney's fees incurred by us in enforcing this Lease. To the extent you are entitled to a refund from us, you agree we have the right to

offset any obligation that you have with us or our affiliates with such refund.

15. Return of Unit On expiration of the Lease Term or if we demand possession of a Unit pursuant to the terms of the Lease, you will, at your expense, promptly deliver the Unit to us properly protected and in the condition required by Section 7 and the applicable Return Agreement. You will deliver the Unit, at our option, (a) to the nearest Caterpillar dealer selling equipment of the same type as the Unit; or (b) on board a carrier named by us and shipping the Unit, freight collect, to a destination designated by us. If the Unit is not in the condition required by Section 7 and the applicable Return Agreement, you must pay us, on demand, all costs and expenses incurred by us to bring the Unit into the required condition. You are obligated to pay holdover rent in the amount equal to 1/30th of the Monthly Rent plus any other costs and expenses for each day following the end of the Lease Term on any Unit that is not returned or purchased pursuant to the terms of this Lease.

16. Purchase Option At the expiration of the Lease, if no Event of Default has occurred and is continuing, you may choose to purchase any Unit for the Option Purchase Price set forth on the front of this Lease if this Lease includes an Option Purchase Price. In order to exercise a purchase option, you must send written notice to us at least sixty (60) days prior to the end of the Lease Term. Upon receipt of the Option Purchase Price and all other amounts owing under the Lease, plus any taxes or our other costs and expenses arising from the sale of the Unit or the delivery of the bill of sale, we will deliver to you, upon request, a bill of sale without warranties except that the Unit is free of all encumbrances of any person claiming through us. You agree to purchase the Unit "AS IS, WHERE IS, WITH ALL FAULTS." Any applicable purchase option must be exercised as of the last day of the Lease Term and it is not available during any holdover period. You agree with us that the Option Purchase Price, if set forth in Table A and identified as a Cat Value Option, is not less than the reasonably expected Residual Value (as defined in Section 10) of such Unit.

17. Your Assurances and Representations Each of us intends that: (i) this Lease constitutes a true "lease" and a "finance lease" as such terms are defined in Article 2A and not a sale or retention of a security interest; (ii) you have selected the "Supplier" (as defined in Article 2A) and have directed us to purchase each Unit from this Supplier; (iii) you were informed, before your execution of this Lease and are hereby informed in writing that you are entitled under Article 2A to the promises and warranties, including those of any third party, provided to us by the Supplier in connection with or as part of the purchase of the Units, and that you may communicate directly with the Supplier and receive an accurate and complete statement of those promises and warranties, including any disclaimers and limitations on remedies relating thereto; and (iv) we are and shall remain the owner of each Unit (unless sold by us pursuant to any Lease Document), and you shall not acquire any right, title or interest in or to such Unit except the right to use it in accordance with the terms hereof.

You represent and warrant to us that: (a) You will use each Unit for business purposes only and not for personal, family or household use. (b) You will provide all financial information and reporting as we may reasonably require. (c) All credit, financial and other information submitted by you or on your behalf to us in connection with this Lease is and shall be true, correct and complete. (d) You will not change your name, principal place of business or primary residence and, if you are a business entity, your state of formation or form of business organization (including by merger, consolidation, reincorporation or restructure) without prior written notice to us. (e) We may share any of your information provided by you, or gathered by us, with any affiliate of ours that has or may extend credit to you. (f) You will not assign this Lease or any right or obligation under it without our prior written consent. (g) In the event any Unit is equipped with a Unit monitoring system such as Cat® Product Link, you agree not to remove, disable or impair the Unit monitoring system. You agree to permit Caterpillar Inc. and/or its subsidiaries or affiliates, including us (collectively "Caterpillar"), and/or Caterpillar dealers to access data concerning the Unit, its condition and its operation transmitted from the monitoring system. The information may be used: (1) to administer, implement and enforce the terms of this Lease (including any addendum hereto), (2) to recover the Unit if necessary, and/or (3) to improve or manage Caterpillar's products and services. You agree that information transmitted may include, among other things, the serial number, VIN, location, and operational and other data, including but not limited to fault

codes, emissions data, fuel usage, service meter hours, software and hardware version numbers, and installed attachments.

You agree that messages regarding active transactions you have with us may be delivered by telephone call (whether prerecorded voice or autodialed or not) or sent via text message or SMS (whether autodialed / texted or not), or message sent through a social media or similar platform, to any landline or mobile phone number submitted in connection with the credit application process or subsequently as a business contact number for you. You agree to update your business contact information, including any mobile number submitted as a contact, with us if it changes during the duration of this Lease. You understand and agree that collections messaging may occur, even if you have registered certain preferences regarding a mobile number that is also a business contact number.

Caterpillar publishes its Data Governance Statement ("Data Governance Statement") covering matters relating to data collected by Caterpillar, including geolocation and operational data relating to equipment or owners or operators of the Units. In addition, Caterpillar's Global Data Privacy Statement ("Privacy Statement") describes how Caterpillar collects, processes and shares information that relates to an identified or identifiable individual ("Personal Information") and rights that individuals might have under applicable data privacy laws. By entering into this Lease, Lessee agrees: (1) that it has received and reviewed the Data Governance Statement online at <https://www.caterpillar.com/datagovernance> and the Privacy Statement online at <https://www.caterpillar.com/dataprivacy>; (2) to the collection, use, disclosure and sharing of information, including personal information, as set forth in the Data Governance Statement and the Privacy Statement; and (3) that it will provide any individuals access to or a copy of the Data Governance Statement and the Privacy Statement before providing the individual's information to us or our affiliates. Lessee (or individuals representing Lessee) may also authorize and/or consent to the collection, use, disclosure and sharing of information and/or Personal Information in other agreements or documents with us, our affiliates or Caterpillar dealers, and nothing contained herein shall interfere with or affect such agreements or documents in any way.

You agree, at your expense, to do any act and execute, acknowledge, authorize, deliver, file, register, and record any documents that we deem desirable in our reasonable discretion to protect our title or rights in a Unit and our rights and benefits under this Lease. You hereby irrevocably appoint us as your attorney-in-fact for the signing and filing of such documents and authorize us to delegate these limited powers.

- 18. Sanctions** None of (a) you, or any of your respective directors, officers or employees, subsidiaries, or any Guarantor, or any beneficial owner of you or any Guarantor, or any person holding a controlling interest in you or any Guarantor (each, a "Relevant Person"), or (b) to your knowledge, having made reasonable enquiries, any agent of yours that will act in any capacity in connection with or benefit from this Lease (including any addendum hereto) and the leasing hereunder, is currently or at any time a Sanctioned Person.

"Sanctioned Person" means, at any time, (i) a person listed in any sanctions-related list of designated persons maintained by the U.S. Department of the Treasury, the U.S. Department of Commerce, the U.S. Department of State, or by the United Nations Security Council, the European Union, or any EU member state, or (ii) any person owned or controlled by any such person or persons in aggregate.

No Unit or other proceeds received under the terms of this Lease will be used by you or any Guarantor, or any other Relevant Person, or to your knowledge, having made reasonable enquiries, by any of your agents, sublessees, or other users of the Unit, in violation of, or which shall cause us or our affiliates to be in violation of, any applicable laws,

rules, or regulations relating to (A) bribery or corruption, (B) anti-money laundering, (C) terrorism, (D) economic or financial sanctions, or (E) trade embargoes.

- 19. Assignment; Counterparts** We may assign, sell or encumber all or any part of this Lease, the Rent, and the Units with or without notice to you. THE RIGHTS OF ANY SUCH ASSIGNEE WILL NOT BE SUBJECT TO ANY DEFENSE, COUNTERCLAIM OR SET OFF WHICH YOU MAY HAVE AGAINST US. If requested by us, you will assist us in the assignment of any of our rights under this Lease. If requested by us, you will also sign a notice of assignment in a form approved by us. If notified by us, you will make all payments due under this Lease to the party designated in the notice without offset or deduction. In connection with any potential or actual assignment, you consent to the sharing of your credit file information, including personal information relating to your principals, with any potential assignee. Upon any assignment by us of our rights under this Lease, and except as may otherwise be provided herein, all references in this Lease to "Lessor", "we", "us", and "our" will mean the assignee. This Lease is for the benefit of, and is binding upon, your and our respective successors and assigns. Though multiple counterparts of this document may be signed, only the counterpart accepted, acknowledged, and certified by us on the signature page as the original will constitute original chattel paper. A photocopy or facsimile of this Lease will be legally admissible under the "best evidence rule." A signed copy of this Lease and any related document sent electronically will be treated as an original document and will be admissible as evidence thereof, and all signatures thereon will be binding as if manual signatures were personally delivered.

- 20. Effect of Waiver; Entire Agreement; Notices; Applicable Law** Our delay or omission in exercising any right or remedy will not impair such right or remedy. A delay or omission by us will not be construed as a waiver of any Event of Default. Any waiver or consent by us must be in writing. This Lease and the Lease Documents completely state our and your rights and supersedes all prior agreements with respect to a Unit. All notices must be in writing, addressed to the other party at the address stated on the front of this Lease or at such other address as may be furnished in writing. This Lease is governed by and construed under the laws of the State of Tennessee, without giving effect to the conflict-of-laws principles. You consent to the jurisdiction of any state or federal court located within the State of Tennessee. **THE PARTIES WAIVE THE RIGHT TO TRIAL BY JURY IN ANY ACTION ARISING OUT OF OR RELATED TO THIS LEASE, THE OBLIGATIONS, OR THE UNITS.**

- 21. No Agency; Modification of Lease; Miscellaneous** No person or entity, including, without limitation, the supplier or the manufacturer of the Units, is authorized to act as our agent regarding this Lease. No waiver, modification, or change in this Lease will bind us unless provided by us in writing. Oral agreements are not binding. You agree that we may correct patent errors in this Lease and the Lease Documents and fill in blanks including for example correcting or filling in serial numbers, VIN numbers, and dates. Headings in this Lease are inserted for convenience only. Headings do not affect the meaning or interpretation of this Lease. If a provision of this Lease is invalid under any law, it shall be deemed omitted. Any such omission will not invalidate the remaining provisions. To the extent any payment due us under this Lease is deemed to be usurious, the payment obligation shall be amended and limited to the maximum lawful amount. All obligations under this Lease survive the expiration or termination of the Lease if necessary to give full effect to the terms of this Lease.

NON-APPROPRIATIONS ADDENDUM TO TAX LEASE
Contract Number 001-70107905



PARTIES

LESSOR ("we", "us" or "our"):

CATERPILLAR FINANCIAL SERVICES CORPORATION
2120 West End Avenue
Nashville, TN 37203

LESSEE ("you" or "your"):

NOTTOWAY COUNTY
PO BOX 92
NOTTOWAY, VA 23955

We and you agree to add the following paragraph to the Lease:

You represent and warrant to us that you (i) have sufficient appropriations or other funds available to pay all amounts due hereunder for the current fiscal year and (ii) reasonably believe that funds can be obtained sufficient to make all rental payments during the term of the Lease. You hereby covenant that you will do all things reasonably within your power to obtain funds from which the rental payments may be made, including (i) providing for such payments to the extent necessary in each budget submitted for the purpose of obtaining funding and (ii) using your *bona fide* best efforts to have such portion of the budget approved. It is your intent to make rental payments for the full term of this Lease if funds are available therefor, and you represent that the use of the Units is essential to your proper, efficient and economic operation. In the event no funds or insufficient funds are appropriated and budgeted or are otherwise not available in any fiscal year for rental payments due under this Lease, then you will immediately notify us of such occurrence and this Lease will terminate on the last day of the fiscal year for which appropriations were received. You will not incur any penalty or expense as a result of any such termination of this Lease, and you will have no obligation to make rental payments with respect to the remainder of the Lease, but you will be obligated to pay rental payments to the extent funds shall have been appropriated and budgeted or are otherwise available. In the event of such termination, you agree to return the Units to us pursuant to Section 15 of this Lease, and we will have all legal and equitable rights and remedies to take possession of the Units. Notwithstanding the foregoing, you agree that you will not cancel this Lease if any funds are appropriated for the acquisition, retention or operation of the Units or other equipment performing functions similar to the Units.

SIGNATURES

LESSOR

CATERPILLAR FINANCIAL SERVICES CORPORATION

Signature _____

Name (Print) _____

Title _____

Date _____

LESSEE

NOTTOWAY COUNTY

Signature _____

Name (Print) _____

Title _____

Date _____

Purchase Agreement
Contract Number 001-70107905



This Purchase Agreement is between **CARTER MACHINERY COMPANY, INCORPORATED** ("Vendor") and **Caterpillar Financial Services Corporation** ("Cat Financial"). Vendor agrees to sell to Cat Financial and Cat Financial agrees to buy from Vendor the equipment described below (the "Unit(s)"), subject to the terms and conditions set forth below and on the reverse side hereof.

<u>Description of Unit(s)</u>	<u>Serial#</u>	<u>VIN #</u>	<u>Freight</u>	<u>Total Price</u>
(1) D4-16VP CATERPILLAR Track Type Tractor	RLT00814		\$	\$324,729.60

Lessee:
NOTTOWAY COUNTY
PO BOX 92
NOTTOWAY, VA 23955

Subtotal	\$324,729.60
Federal Excise Tax	\$0.00
Other Tax	\$0.00
Total Purchase Price	\$324,729.60
Unit(s) Delivery Point:	
349 LIVESTOCK RD	
BLACKSTONE, VA 23824	

See next page for additional terms and conditions.

SIGNATURES

CATERPILLAR FINANCIAL SERVICES CORPORATION

CARTER MACHINERY COMPANY, INCORPORATED

Signature _____

Signature _____

Name (Print) _____

Name (Print) _____

Title _____

Title _____

Date _____

Date _____

1. The lessee named on the front hereof (the "Lessee") has selected the Unit(s), instructed Cat Financial to purchase the Unit(s) from Vendor, and agreed to lease the Unit(s) from Cat Financial.
2. Cat Financial (or its assignee) will have no obligation hereunder (and any sums previously paid by Cat Financial to Vendor with respect to the Unit(s) shall be promptly refunded to Cat Financial) unless (a) all of the conditions set forth in Section 1.3 (if a master lease agreement) or Section 1 (if a non-master lease agreement) of the lease with the Lessee covering the Unit(s) have been timely fulfilled and (b) the Lessee has not communicated to Cat Financial (or its assignee), prior to "Delivery" (as hereinafter defined) of the Unit(s), an intent not to lease the Unit(s) from Cat Financial. All conditions specified in this paragraph shall be deemed timely fulfilled unless prior to Delivery of the Unit(s), Cat Financial (or its assignee) shall notify Vendor to the contrary in writing, which shall include fax or email. "Delivery" shall mean the later of the time (a) Cat Financial executes this Purchase Agreement or (b) the Lessee or its agent takes control and/or physical possession of the Unit(s).
3. Upon timely satisfaction of the conditions specified in Paragraph 2 above, ownership, title and risk of loss to the Unit(s) shall transfer to Cat Financial (or its assignee) upon Delivery of the Unit(s).
4. Vendor warrants that (a) upon Delivery of the Unit(s), Cat Financial (or its assignee) will be the owner of and have absolute title to the Unit(s) free and clear of all claims, liens, security interests and encumbrances and the description of the Unit(s) set forth herein is correct and (b) the Unit Transaction Price set forth on the front hereof for each unit of Unit(s) leased under a lease is equal to such Unit(s)'s fair market value.
5. Vendor shall forever warrant and defend the sale of the Unit(s) to Cat Financial (or its assignee), its successors and assigns, against any person claiming an interest in the Unit(s).
6. Provided that no event of default exists under any agreement between Lessee and Cat Financial and upon timely satisfaction of the conditions specified in Paragraph 2 above, and unless otherwise agreed to in this Purchase Agreement, Cat Financial (or its assignee) shall pay Vendor the total Purchase Price set forth on the front hereof for the Unit(s) within three business days following (a) the receipt and approval by Cat Financial of all documentation deemed necessary by Cat Financial in connection with the lease transaction and (b) all credit conditions have been satisfied.
7. Vendor shall deliver the Unit(s) to the Lessee at the delivery point set forth on the front hereof.
8. This Purchase Agreement may be assigned by Cat Financial to a third party. Vendor hereby consents to any such assignment.
9. This Purchase Agreement shall become effective only upon execution by Cat Financial.

GOVERNMENTAL ENTITY RESOLUTION TO LEASE, PURCHASE AND/OR FINANCE

WHEREAS, the laws of the State of Virginia (the "State") authorize NOTTOWAY COUNTY (the "Governmental Entity"), a duly organized political subdivision, municipal corporation or similar public entity of the State, to purchase, acquire and lease personal property for the benefit of the Governmental Entity and its inhabitants and to enter into any necessary contracts; and

the Governmental Entity wants to lease, purchase and/or finance equipment ("Equipment") from Caterpillar Financial Services Corporation and/or an authorized Caterpillar dealer ("Caterpillar") by entering into certain contracts or related documents (the "Agreement") with Caterpillar; and

the form of the Agreement has been presented to the governing body of the Governmental Entity at this meeting.

RESOLVED, that: (i) the Agreement, including all schedules and exhibits attached to the Agreement, is approved in substantially the form presented at the meeting, with any Approved Changes (as defined below), (ii) the Governmental Entity enter into the Agreement with Caterpillar and (iii) the Agreement is adopted as a binding obligation of the Governmental Entity; and

that changes may later be made to the Agreement if the changes are approved by the Governmental Entity's counsel or members of the governing body of the Governmental Entity signing the Agreement (the "Approved Changes") and that the signing of the Agreement and any related documents is conclusive evidence of the approval of the changes; and

that the persons listed below, who are the incumbent officers of the Governmental Entity (the "Authorized Persons"):

[PLEASE INSERT NAME AND TITLE OF EACH AUTHORIZED PERSON BELOW]

Name (Print or Type)	Title (Print or Type)
_____	_____
_____	_____
_____	_____

be, and each is, authorized, directed and empowered, on behalf of the Governmental Entity, to (i) sign and deliver to Caterpillar, and its successors and assigns, the Agreement and any related documents, and (ii) take or cause to be taken all actions he/she deems necessary or advisable to acquire the Equipment, including the signing and delivery of the Agreement and related documents; and

that the signatory below is authorized to attest to these resolutions and affix the seal of the Governmental Entity to the Agreement, these resolutions, and any related documents; and

that nothing in these resolutions, the Agreement or any other document imposes a pecuniary liability or charge upon the general credit of the Governmental Entity or against its taxing power, except to the extent that the payments payable under the Agreement are special limited obligations of the Governmental Entity as provided in the Agreement; and

that a breach of these resolutions, the Agreement or any related document will not impose any pecuniary liability upon the Governmental Entity or any charge upon its general credit or against its taxing power, except to the extent that the payments payable under the Agreement are special limited obligations of the Governmental Entity as provided in the Agreement; and

that the authority granted by these resolutions will apply equally and with the same effect to the successors in office of the Authorized Persons.

I, _____, of NOTTOWAY COUNTY, certify that the resolutions above are a full, true and correct copy of resolutions of the governing body of the Governmental Entity. I also certify that the resolutions were duly and regularly passed and adopted at a meeting of the governing body of the Governmental Entity. I also certify that such meeting was duly and regularly called and held in all respects as required by law, at the Governmental Entity's office. I also certify that at such meeting, a majority of the governing body of the Governmental Entity was present and voted in favor of these resolutions.

I also certify that these resolutions are still in full force and effect and have not been amended or revoked.

IN WITNESS of these resolutions, the signatory named below executes this document on behalf of the Governmental Entity.

SIGNATURE [To be signed by authorized individual.]

Signature _____

Title _____

Date _____

Opinion of Counsel



Re: Governmental Equipment Lease-Purchase Agreement (Contract Number 001-70107905) (the "Lease") Between NOTTOWAY COUNTY ("Lessee") and Caterpillar Financial Services Corporation ("Lessor")

Sir/Madam:

I am an attorney for Lessee, and in that capacity, I am familiar with the above-referenced transaction, the Lease, and all other documents pertaining to the Lease (the Lease and such other documents pertaining to the Lease being referred to as the "Lease Agreements").

Based on my examination of these and such other documents, records and papers and matters of fact and laws as I deemed to be relevant and necessary as the basis for my opinion set forth below, upon which opinion Lessor and any subsequent assignee of Lessor's interest may rely, it is my opinion that:

1. Lessee is a fully constituted political subdivision or agency duly organized and existing under the Constitution and laws of the State of Virginia (the "State"), and is authorized by such Constitution and laws (i) to enter into the transaction contemplated by the Lease Agreements and (ii) to carry out its obligations thereunder.
2. The Lease Agreements (i) have been duly authorized, executed and delivered by Lessee and (ii) constitute valid, legal and binding obligations and agreements of Lessee, enforceable against Lessee in accordance with their terms, assuming due authorization and execution thereof by Lessor.
3. No further approval, license, consent, authorization or withholding of objections is required from any federal, state or local governmental authority with respect to the entering into or performance by Lessee of the Lease Agreements and the transactions contemplated by the Lease Agreements.
4. Lessee has sufficient appropriations or other funds available to pay all amounts due under the Lease Agreements for the current fiscal year.
5. The interest payable to Lessor by Lessee under the Lease Agreements is exempt from federal income taxation pursuant to Section 103 of the Internal Revenue Code of 1986, as amended.
6. The entering into and performance of the Lease Agreements will not (i) conflict with, or constitute a breach or violation of, any judgment, consent decree, order, law, regulation, bond, indenture or lease applicable to Lessee, or (ii) result in any breach of, or constitute a default under, or result in the creation of, any lien, charge, security interest or other encumbrance upon any assets of Lessee or the Units (as defined in the Lease) pursuant to any indenture, mortgage, deed of trust, bank loan, credit agreement or other instrument to which Lessee is a party, or by which it or its assets may be bound.
7. No litigation or proceeding is pending or, to the best of my knowledge, threatened to, or which may, (a) restrain or enjoin the execution, delivery or performance by Lessee of the Lease Agreements, (b) in any way contest the validity of the Lease Agreements, (c) contest or question (i) the creation or existence of Lessee or its governing body or (ii) the authority or ability of Lessee to execute or deliver the Lease Agreements or to comply with or perform its obligations under the Lease Agreements. There is no litigation or proceeding pending or, to the best of my knowledge, threatened that seeks to or could restrain or enjoin Lessee from annually appropriating sufficient funds to pay the Lease Payments (as defined in the Lease) or other amounts contemplated by the Lease Agreements. In addition, I am not aware of any facts or circumstances which would give rise to any litigation or proceeding described in this paragraph.
8. The Units are personal property and, when subjected to use by Lessee, will not be or become fixtures under the laws of the State.
9. The authorization, approval and execution of the Lease Agreements, and all other proceedings related to the transactions contemplated by the Lease Agreements, have been performed in accordance with all applicable open meeting, public records, public bidding and all other applicable laws, rules and regulations of the State.
10. The appropriation of moneys to pay the Lease Payments coming due under the Lease and any other amounts contemplated by the Lease Agreements does not and will not result in the violation of any constitutional, statutory or other limitation relating to the manner, form or amount of indebtedness which may be incurred by Lessee.
11. The Lessor will have a perfected security interest in the Units upon the filing of an executed UCC-1 or other financing statement at the time of acceptance of the Units with the Secretary of State for the State.

SIGNATURE

NOTTOWAY COUNTY

Name(Print):	_____	Date:	_____
Signature:	_____	Address:	_____
Title:	_____		_____



CATERPILLAR INSURANCE COMPANY (CIC) SELECTION FORM

Before financing your equipment, you must arrange physical damage insurance on the equipment identified below. The insurance may be provided through an insurance agent or insurance company of your choice, provided the insurance company satisfies minimum financial requirements.

As an alternative to obtaining your own insurance, you may elect to have your equipment insured under coverage arranged by Caterpillar Insurance Services Corporation, that has been designed specifically for the purchasers of Cat® equipment.

Please complete this form if you elect to insure your equipment with Caterpillar Insurance Company (CIC).

CIC Physical Damage Insurance Policy Summary

Please note: This is only a brief description of the CIC Physical Damage Insurance Program. Contractual provisions contained in the policy will govern.

Coverage

CIC Physical Damage Insurance protects your equipment against physical damage losses, including collision, fire, theft, vandalism, upset or overturn, floods, sinking, earthquakes and other unfortunate acts of nature. The protection has been designed for owners of heavy equipment and provides superior benefits you most likely would not find in other plans.

The CIC Physical Damage Insurance does include normal exclusions. Some important exclusions are wear and tear, rust, loss of income, war, nuclear damage, and mechanical breakdown, automobiles, watercraft, waterborne shipments, tires or tubes or mobile track belts damaged by blow-out, puncture, and road damage.

Repairs

When a covered loss occurs, this plan will pay for Cat® replacement parts on all your new or used Caterpillar equipment. On all equipment from other manufacturers, the plan will pay for comparable replacement parts.

Transportation

Your CIC plan will pay for round-trip transportation of covered damaged equipment to and from your Cat dealer's repair facility, up to \$2,500 limit.

Rental Reimbursement

The plan allows for rental costs up to \$2,500 that you incur to rent similar equipment following a covered loss. You are automatically protected with up to \$100,000 of coverage for damage to the similar equipment you rent.

Claims

In the event of a total loss, the policy will pay the greatest of the following:

- The payoff value of the loan on the damaged parts or equipment as of the date of loss or
- The actual cash value of that covered property; or
- The cost of replacing that property with property of like kind and quality

The policy will pay 10% of scheduled loss, up to a \$10,000 maximum for debris removal.

The policy will pay fire department service fees up to \$5,000.

Deductible

\$1,000 Construction and Agricultural Equipment Deductibles;

\$5,000 deductible all logging Equipment

Customer Service

If you have any questions or need additional details, see your Authorized Cat Dealer or call CIC toll free at **1-800-248-4228**.

You may also e-mail CIC at physicaldamage@cat.com

POLICYHOLDER DISCLOSURE

NOTICE OF TERRORISM RISK INSURANCE ACT OF 2002

(as extended by the Terrorism Risk Insurance Extension Act of 2005, and as amended in 2007)

You are hereby notified that under the Terrorism Risk Insurance Act, as amended in 2007, the definition of act of terrorism has changed. As defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury - in concurrence with the Secretary of State, and the Attorney General of the United States - to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Terrorism Risk Insurance Act, as amended in 2007. However, your policy may contain other exclusions, which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 85% of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The Terrorism Risk Insurance Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced. The portion of your premium that is attributable to coverage for terrorist acts certified under the Act is: \$ 0.00

APPLICATION FOR CIC PHYSICAL DAMAGE INSURANCE

Model #	Equipment Description	Serial #	VIN	Value Including Total Tax	Pymt Method-3 Total Premium	Pymt Method-1 Finance Pymt
1. D4-16VP	Caterpillar Track Type Tractor	RLT00814		\$324,729.60	\$15,780.00	\$323.67

Marsha Blaisdell

Marsha Blaisdell, Authorized Insurance Producer

Arranged by Caterpillar Insurance Services Corporation

I understand that the total insurance premium for 60 months will be \$15,780.00, which is \$3156.00 per year based upon the total equipment value of \$324,729.60.

- Method 1 ☐ I will finance the insurance premium, including finance charges, of \$323.67 per scheduled equipment payment. The finance charge is calculated at 8.49% per annum on the total insurance premium covering the full term of the finance agreement. By choosing Method 1 and signing this document you are agreeing to finance the insurance along with the equipment payments with Caterpillar Financial Services Corporation.
- Method 2 ☐ I desire coverage for an initial 12 month term. I will pay the \$3156.00 premium and return the payment with the signed equipment documents. Please make check payable to CIC.
- Method 3 ☐ I will pay the total premium and return the payment with the signed equipment documents. Please make check payable to CIC.
- Method 4 ☐ I decline Caterpillar Insurance. I elect to obtain my own commercial insurance on the equipment shown from an agent or insurance company of my choice.

I understand that the quote I receive is not a binder of insurance. If I elect to obtain coverage from CIC, coverage will be effective in accordance with the terms and conditions of the issued Policy and that I may terminate the coverage at any time with advance written notice.

I acknowledge that I have been notified that, under the TERRORISM RISK INSURANCE ACT of 2002 (as extended by the Terrorism Risk Insurance Extension Act of 2005), any losses caused by certified acts of terrorism under my policy will result in coverage under my policy that will be partially reimbursed by the United States as outlined in the attached policyholder disclosure notification.

I also acknowledge I have been advised that, if I accept this insurance, an appointed licensed insurance producer will receive commission compensation.

Customer Name: NOTTOWAY COUNTY

Dealer Name: CARTER MACHINERY COMPANY, INCORPORATED

Please note: If you would like a no obligation quote on your additional equipment, call 1-800-248-4228 extension 5754.

Accepted By: _____ Name (PRINT): _____

Title: _____ Date: _____

Fraud Warning:

Applicable in AL, AR, DC, LA, MD, NM, RI and WV: Any person who knowingly (or willfully)* presents a false or fraudulent claim for payment of a loss or benefit or knowingly (or willfully)* presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison. *Applies in MD Only.

Applicable in CO: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Applicable in FL and OK: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony (of the third degree)*. *Applies in FL Only.

Applicable in KS: Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

Applicable in KY, NY, OH and PA: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties (not to exceed five thousand dollars and the stated value of the claim for each such violation)*. *Applies in NY Only.

Applicable in ME, TN, VA and WA: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties (may)* include imprisonment, fines and denial of insurance benefits. *Applies in ME Only.

Applicable in NJ: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

Applicable in OR: Any person who knowingly and with intent to defraud or solicit another to defraud the insurer by submitting an application containing a false statement as to any material fact may be violating state law.

Applicable in PR: Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation by a fine of not less than five thousand dollars (\$5,000) and not more than ten thousand dollars (\$10,000), or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances [be] present, the penalty thus established may be increased to a maximum of five (5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

INSURANCE SELECTION FORM-OUTSIDE INSURANCE CARRIER

Before funding your equipment, you must arrange physical damage insurance on the equipment identified below. The insurance may be provided through an insurance agent or insurance company of your choice, provided the insurance company satisfies minimum financial requirements.

Physical Damage coverage must show that Caterpillar Financial Services Corporation has been named as loss payee for the equipment's replacement value. The deductible must be shown. Liability Coverage must be a minimum of \$1,000,000 or combined coverage for bodily injury and property damage per occurrence. Caterpillar Financial Services Corporation must be named as additional insured.

As an alternative to obtaining your own Physical Damage coverage, you may elect to have your equipment insured under coverage arranged by Caterpillar Financial Services Corporation designed specifically for the purchasers of Caterpillar equipment. If a quote is not included in your document package, please contact your Caterpillar Dealer, call **1-800-248-4228**, or e-mail PhysicalDamage@cat.com.

Please complete this form to provide contact information for your liability coverage, as well as your physical damage coverage if you did not elect Caterpillar Insurance for physical damage.

Transaction Number: 001-70107905 **Dealer Name:** CARTER MACHINERY COMPANY, INCORPORATED
Customer's Name: NOTTOWAY COUNTY
Address: PO BOX 92
NOTTOWAY, VA 23955

I have entered into the above agreement under which I am responsible for providing insurance against **ALL RISKS** of direct physical loss or damage for the actual cash value of the following equipment, subject to common exclusions such as damage caused by corrosion, rust, mechanical or electrical breakdown, etc.

Model #	Equipment Description	Serial #	VIN#	Value Including Tax
1. D4-16VP	2023 Caterpillar Track Type Tractor	RLT00814		\$324,729.60

Insurance Agency _____ Insurance Agent's Name _____
Street Address _____
City _____ State _____ Zip _____
Agent's Phone Number _____ Fax Number _____ E-mail Address _____

TO CUSTOMER'S INSURANCE AGENT

I hereby instruct you to add Caterpillar Financial Services Corporation as a Loss Payee for physical damage and as an Additional Insured for general liability:

- ☐ To my existing policy number(s) _____, which now provide the coverage required, or
☐ To a policy or policies which you are authorized to issue in the name listed above which will provide the coverage required.

Signature _____
Name(Print) _____
Title _____
Date _____

PROCESSING OF THIS TRANSACTION MAY BE HELD PENDING RECEIPT OF THIS INFORMATION

**PLEASE FORWARD A COPY OF THE CERTIFICATE OR BINDER EVIDENCING COVERAGE TO:
CATERPILLAR FINANCIAL SERVICES CORPORATION
2120 West End Avenue
Nashville, TN 37203**

PLEASE ATTACH A COPY OF THIS NOTICE TO PROOF OF INSURANCE

CUSTOMER INFORMATION VERIFICATION
Contract Number 001-70107905



CUSTOMER INFORMATION

CHANGES TO CUSTOMER INFORMATION

Customer Name: NOTTOWAY COUNTY

Physical Address: 344 WEST COURTHOUSE RD
CREWE, VA, 23930

Mailing Address: PO BOX 92
NOTTOWAY, VA, 23955

Equipment Location: 349 LIVESTOCK RD
BLACKSTONE, VA, 23824

Business Phone: _____

E-mail Address: KTOMER@NOTTOWAY.ORG

The changes above apply to: ☐ Current Request for financing ☐ All active contracts

TAX INFORMATION

Tax Exempt**

Non-Exempt

Asset outside the City limits Yes _____ No _____

****A Tax Exemption Certificate is required for all tax exempt customer. If you are tax exempt – please enclose a current tax exemption certificate to be returned with your documents.**

AUTO PAY INFORMATION (Checking Account Information)

- ☐ I decline Auto Pay authorization at this time
- ☐ I request and authorize Caterpillar Financial Services Corporation ("Cat Financial") to begin debiting my account for the amounts due under the contract(s) indicated below, with debits made to my account and withdrawn by Cat Financial, provided my account has sufficient collected funds to pay the debit when presented. If my financial institution dishonors any debit for any reason, Cat Financial may issue another debit in substitution for the dishonored debit and will have no liability on account of a dishonored debit. I agree that Cat Financial's rights relating to each debit will be the same as if I had personally signed a check. I agree that I will be liable to make payment promptly, including any applicable late fees, if any debit is not paid, unless Cat Financial or its agents or affiliates are directly responsible for the nonpayment. I acknowledge that I may cancel this authorization at any time by written notice to Cat Financial, which notice will be effective 10 days after receipt; however, my cancellation of this authorization does not terminate, cancel or reduce my obligations under the contract(s). I understand that Cat Financial will not notify me in advance of any withdrawal and I agree to waive all pre-notification requirements in respect of all debits drawn under this authorization. Please use the information below to set up Auto Pay on:

Bank Name

Routing Number

 9 digits

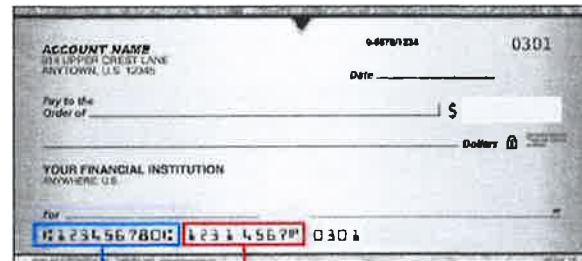
Account Number

 3-17 digits

Re-Enter Account Number

 3-17 digits

Account Name (exactly as it appears on Check)



Routing Number Account Number

CUSTOMER SIGNATURE

The information above has been reviewed and is accurate to the best of my knowledge. For a joint account, all account holders must sign if more than one signature is required on checks issued against the account.

Name

Title

For questions or assistance with Auto Pay, or for information about your account, please contact Customer Service, 1-800-651-0567.

CARTER MACHINERY COMPANY, INCORPORATED
1330 LYNCHBURG TPKE
SALEM, VA 24153-0618

Reference:

NOTTOWAY COUNTY

We are requesting a copy of the minutes of the appropriation meeting during which the funds for this deal were allocated.

A copy of this information is necessary to complete the documentation package and to fund the deal. Your ability to return a complete package will ensure timely payment to you.

Thank you for your assistance.

CATERPILLAR FINANCIAL SERVICES CORPORATION
DOCUMENTATION DEPARTMENT



Lease Return Conditions (Not for use with On-Highway Vehicles, Drills, Draglines, Electric Rope Shovels, Highwall Miners and Underground Equipment)

This Lease Return Conditions agreement (this "Return Agreement"), which may also be referred to as an "Application Survey," is part of and incorporated into that certain Cat Value Option, Transaction No. 4535538 (the "Lease") entered into between the Lessee and the Lessor named in the Lease. Capitalized terms used in this Return Agreement but not defined shall have the meaning ascribed to them in the Lease.

1. EQUIPMENT DESCRIPTION

Make: CATERPILLAR Model: D4-16VP Serial No.: RLT00814

Unit Configuration and Attachments: 6VPAT Blade, Air Conditioning, Cab, Steel Tracks, LGP Low Ground Pressure

Unit Usage & Primary Operating Environment: Standard Environment - Ag-Crop, Ag Non-Manure, Airport, Clay, Coal, Commercial, Crushed & Screened Aggregate, Dams & Bridges, Frac Sand, Landfill-Site Prep Only, Landscaping, Moving Mulch, Pipeline, Residential, Road Building, Site Development, Snow, Utilities.

If there are any changes to your Unit usage or operating environment, please communicate this change to Caterpillar Financial immediately.

2. RETURN OF UNIT / EXCESS USAGE

Lessee will notify Lessor of its intention to return the Unit at least sixty (60) days before the end of the Lease Term, and will return the Unit to the Lessor in accordance with the terms in the Lease. Lessee will be responsible for performing any loading, unloading, disassembly, reassembly, testing, inspecting, and transportation of the Unit (including all leased attachments), and will do so in a manner consistent with the manufacturer's recommendations and practices.

Total Lease Hours: 1000 Current Hours: 10 Total Allowable Unit Hours: 5010

If any Unit is returned with hours of use exceeding the Total Allowable Unit Hours (the "Excess Hours"), Lessee will pay Lessor additional rent in an amount equal the Excess Hours multiplied by \$71.88. The hours of use for the Unit shall be determined, at Lessor's option, by the hour meter attached to the Unit, the engine Electronic Control Module (ECM), or Cat® Product Link (if available).

3. RETURN CONDITIONS

A. General Condition

i. Lessee shall return the Unit in the same configuration and with all the components, accessories and attachments that were included on the Unit at the beginning of the Lease Term (including any items stated on the invoice to Lessor) regardless of operating condition, and shall not modify a Unit from its original configuration without written approval by Lessor.

ii. Lessee shall use only the manufacturer's genuine or specifically recommended replacement parts for all maintenance, repairs and overhauls. Will fit, off brand, and parts that have not been specifically recommended by the manufacturer are NOT acceptable, and Lessee will be assessed for the full cost of replacing such parts (including labor).

iii. Lessee shall operate the Unit in accordance with the manufacturer's published operation, application, loading, lubrication, and maintenance guidelines and policies; ensure all repairs, maintenance, and overhauls are performed at recommended intervals and in a manner consistent with the manufacturer's recommendations and practices; and make all warranty repairs and manufacturer recommended product updates prior to the return of the Unit.

iv. Cooling, hydraulic, power generation, power train, power transmission, air, heating, fuel, and lubrication systems may not have any damage, system leaks or be contaminated. All internal fluids and reservoirs, such as coolant, lube oil, grease, and hydraulic fluids must be filled at operating levels, all filler caps must be secured with no leaks, all filters must be new and meet or exceed manufacturer standards. Lessee must enroll Unit in a Caterpillar dealer Scheduled Oil Sampling (or comparable) program.

v. If Lessee elected to purchase and finance as part of the Lease a Cat® Customer Value Agreement, extended protection plan, and/or other similar product(s) (collectively, "Additional Products"), Lessee acknowledges that, in entering the Lease, Lessor may have relied upon Lessee maintaining such Additional Products in effect for the entirety of the Lease Term. If Lessee cancelled or terminated any Additional Products during the Lease Term, such cancellation or termination may have a negative effect on the condition of the Unit, which may result in a Condition Charge (as defined below).

B. **Cleaning.** Each Unit must be cleaned to a commercially acceptable appearance and all rust and corrosion properly removed or treated. All foreign and/or hazardous material (e.g. waste, dirt, non-OEM decals, refuse, coal, rock, limestone, cement, phosphate, concrete, asphalt, gypsum, etc.) on or adhered to the Unit must be properly removed and disposed of in accordance with all applicable federal, state and local laws and regulations.

C. **Undercarriage/Tires and Ground Engaging Tools (GET).** The wear surface in use of each individual GET item and track component (e.g., belts, links, pads, sprockets, idlers, undercarriage pins & bushings) shall be no more than 50% worn according to the manufacturer's wear specifications and guidelines. Recapped tires are not acceptable. All tires shall be the same size, type and brand (or similar quality brand if the original brand is no longer available) as the tires on the Unit when it was first delivered to Lessee. Lessee shall be charged for wear on tires, undercarriage, and GET based on the following payment schedule:

Wear %	Charge to Lessee
--------	------------------

0 - 50%	→ No charge
50 - 90%	→ Charge will be between 0% to 100% of estimated replacement cost depending on where the wear % falls within this range (e.g., 60% wear would result in a charge equal to 25% of the estimated replacement cost).
90 - 100%	→ 100% of estimated replacement cost

If any tire, undercarriage component, or GET component is inoperable, broken, missing, damaged, bent, leaking, cracked, includes section repairs or rated Poor, Lessee will be responsible for 100% of the estimated replacement cost regardless of its wear percentage.

D. **Electrical System.** The alternator/generator, starter, electric motors, drives, and electronic control units must operate as intended. All electrical harnesses and connections must be in functional condition and properly secured with no sectional repairs. All electronic functions and accessories, controls, monitoring systems, touch screens, gauges, cameras, internal & external lighting, senders, and switches must be fully readable and functional as originally intended. All batteries must be fully operational without any dead cells or cracked cases.

E. **Engine.** All engine components, as well as engine retarder brakes and emissions aftertreatment devices, must meet or exceed the manufacturer's minimum recommended specifications while operated under full load. This determination will be made by subjecting the engine to standard industry testing and will be conducted by an inspection agent approved by Lessor (normally the local Cat dealer).

F. **Mechanical & Hydrostatic Drive Train.** All drive train components (e.g., drive train controls, accessories, transmissions, hydrostatic drive systems, power transfer gearboxes, differentials, planetaries, swing gear boxes, and torque convertors) shall operate as intended at full load with no overheating, leaks, or excessive vibrations or noise.

G. **Brakes.** All parts of the brake system (e.g., the brake controls, service brakes, parking or emergency brake, swing brake, planetary and wet brake systems) shall function as intended and operate without leaks, noise, or vibrations.

H. **Hydraulic Equipment.** All hydraulic equipment (e.g., hydraulic controls, accessories, pumps, motors, cylinders, valves, pipe/tubing and hoses) must be properly secured and operate as intended with no leaks, vibration, noise, drift, bent or damaged cylinders, excessive motor case drain, or linkage bushings/pins worn past service limits. Hydraulic cycle times must meet the manufacturer's minimum performance specifications.

I. **Air Conditioning & Heating Systems.** All air conditioning systems and components (e.g., controls, compressors, evaporators, condensers, motors, valves, lines, fittings, louvers, ducting, recirculation components and filters) must operate as intended and without leaks, noise, or vibrations.

J. **Structures, Parts, & Components.** All of the Unit's components (e.g., welds, plates, frames, tanks, beds, winches, drums, booms, sticks, buckets, blades, hitches, trunnions, articulation/oscillation joints, as well as rotating, reciprocating, pumping, compression, temperature control, reservoir, conveyance, supporting, lifting and positioning machinery) must be operating as intended and be structurally sound, without deformities, cracks, corrosion, leaks, or damage.

K. **ROPS/FOPS and Safety Items.** The cab, Roll Over Protective Structure ("ROPS"), and Falling Object Protective Structure ("FOPS") shall not be damaged or require any repair. ROPS/FOPS certification and integrity must be maintained throughout the Lease Term and must be certified upon return. All safety items (e.g., restraint devices, steps, stairways, safety rails, grab irons, walkways, catwalks, fire suppression systems, warning alarms, decals, placards, signage) shall be complete, unexpired and in working order.

L. **Sheet Metal & Plastic Surfaces.** All sheet metal and plastic surfaces shall operate as intended; be without holes, breaks, bends, abrasions, corrosion; and be in the same configuration as they were at the beginning of the Lease Term.

M. **Paint, Decals & Operator's Compartment.** The paint and decals shall not have any peeling, bubbling, mismatched shades, or otherwise be in a poor condition relative to the original paint. Non-OEM paint color, decals, or markings are not acceptable. The operator's compartment shall be free of any interior soiling, odors, trash, or debris, and the interior (e.g., dash, seats, floor covers, headliners and upholstery) shall not have any holes, tears or burns. All window glass and mirrors shall be clear and free from damage. All window frames, doors, and weather stripping shall be complete.

N. **Documents and Records.** The Unit must have all appropriate licensing and inspection certificates, permits and any other certifications necessary to operate the Unit. Lessee shall maintain complete records (including dates and hour meter readings) of all maintenance, repairs, overhauls, part purchases, fluid sample analysis reports, and service-related agreements or programs relating to the Unit. Lessee shall make such records available to Lessor for verification and review at any time during Lessee's normal business hours. Copies of these documents and records shall be made available to Lessor upon return of the Unit.

4. CONDITION ASSESSMENT & CHARGES

If, in the sole judgment of Lessor, any Unit does not meet the standards set forth in this Return Agreement, or if Lessee fails to perform its obligations set forth above, Lessee shall pay to Lessor the estimated cost to return a Unit to the condition specified in the Lease and this Return Agreement ("Condition Charge"). The Condition Charge shall be due and payable to Lessor regardless of whether the repairs and service are completed. All repair and service charges will be based upon a Caterpillar dealer's retail estimated repair costs, and will include the cost of parts and labor. All amounts owed to Lessor pursuant to the Lease and this Return Agreement (including Excess Use Charges and Condition Charges) shall be due and payable upon demand.

MINIMUM CHARGE THRESHOLD: Lessee shall not be responsible for any charges incurred in connection with this Return Agreement if the total amount of the charges does not exceed Five Hundred Dollars (\$500.00). Please note, however, that if the total amount of the charges exceeds \$500, Lessee will be responsible for the entire amount.

SIGNATURES (By signing below, you certify that you have read this Return Agreement.)

Lessee: NOTTOWAY COUNTY

Signature:

Name (Print):

Title:

Date:



Amendment to Tax Lease
Contract Number 001-70107905

This Amendment (the "Amendment"), dated _____, 2023 (the "Effective Date"), to the Tax Lease (the "Lease") for the Contract Number set out above is by and between the parties identified below.

PARTIES

LESSOR:

CATERPILLAR FINANCIAL SERVICES CORPORATION
2120 West End Avenue
Nashville, TN 37203

LESSEE:

NOTTOWAY COUNTY
P.O. Box 92
Nottoway, VA 23955

TERMS AND CONDITIONS

1. Capitalized terms used but not defined herein shall have the meaning given them in the Lease.
2. Except as provided herein, the Lease shall remain unchanged and in full force and effect in accordance with its terms. Any additional modifications are null and void unless approved in writing by you and us. Nothing herein shall be deemed to be a waiver or amendment of any other provision contained in the Lease or any of our rights or remedies under the Lease.
3. As of the Effective Date, the Lease is hereby amended as set forth below.

AMENDMENT

Section 11 of the Lease (headed **Waiver and Indemnity**) of the Lease is amended by adding the phrase "To the extent permitted by applicable law," at the beginning of the first sentence thereof.

SIGNATURES

CATERPILLAR FINANCIAL SERVICES CORPORATION

NOTTOWAY COUNTY

Signature _____

Signature _____

Name (print) _____

Name (print) _____

Title _____

Title _____

Date _____

Date _____

DOCUMENT CHECKLIST (Cat Value Option)
Contract Number 001-70107905 Transaction Number 4535538



These documents were prepared especially for:

NOTTOWAY COUNTY
PO BOX 92
NOTTOWAY, VA 23955

Dealer: CARTER MACHINERY COMPANY, INCORPORATED, D100
Date: 05/25/2023 Time: 08:12:45 AM Comments:

Customer Executed Documents	Comments
☐ Government - Local	
☐ Lease Return Conditions	
☐ Delivery Supplement	
☐ Insurance- Liability and Physical Damage	
☐ Advance Payment (cross out if N/A)	
☐ Guaranty of Payment (cross out if N/A)	
☐ Tax Exemption Certif. (cross out if N/A)	
☐ Title applied for (cross out if N/A)	
☐ Customer Information Verification	
☐ Any necessary Riders/Amendments	
☐ CVA DOC SELECTION FORM PROMISE TO PAY ADDENDUM (Multiple CVA offers at Doc Gen)	
☐ FINAL CVA AT ADDENDUM (Multiple CVA offers at Doc Gen)	
☐ FINAL CVA AT QUOTE (Customer Accepted CVA before Doc Gen)	
☐ PROMISE TO PAY ADDENDUM TO TAX LEASE (Customer Accepted CVA before Doc Gen)	
☐ Other	
☐ Request for Minutes	
☐ Opinion of Counsel	
☐ Governmental Resolution to Lease, Purchase, and/or Finance	
☐ Non ? Appropriations Addendum	

Dealer Executed Documents	Comments
☐ Purchase Agreement	
☐ Dealer Invoice	
☐ All Credit Conditions Met	

*If any of these documents are altered, or if the Buyer wishes to add or delete documents, please contact your CFSC Credit Analyst to obtain acceptance of any and all changes.

NEXT

Complete these five items to get started.



Complete and sign all documents in this package.

Submit completed and signed documents by clicking FINISH at the end of your documents.

Open and review your executed document package after you receive your confirmation email confirming all parties have signed.

Register for MyCatFinancial to manage your account anytime and anywhere via desktop or with the free mobile app.

Enroll in Auto Pay for one less thing to worry about. Skip the hassle of manually paying your bill every month and focus on running your business.



REGISTER FOR MYCATFINANCIAL

1. Visit mycatfinancial.com and select your country/language. You can also download the free app on your mobile device from the App Store or Google Play.
2. Click CREATE ACCOUNT in the white box
3. Input the required registration information
4. Click CONTINUE
5. Enter the code sent to your email
6. Click VERIFY
7. Create your password
8. Click CONTINUE
9. Click LINK A CONTRACT



a. Contract Number: 001-70107905

b. Serial/Customer Number: RLT00814

c. Commencement Date: _____

- Apply for a Cat Card
- Make a payment
- Enroll in Auto Pay
- Request a payoff quote
- Review your contracts and invoices
- And more!



ACCOUNT FEATURES



ENROLL IN AUTO PAY

1. Login to MyCatFinancial and click **ENROLL/MANAGE AUTO PAY** in account settings (located at the top right of your screen)
2. Select the contracts you want to enroll in Auto Pay and click ENROLL
3. Enter your banking information for the recurring payment
4. That's it. Your payment will be automatically withdrawn from your account every month



CONTACT US

Have questions about your account? We can help.

Hours: Monday – Friday | 7 a.m. – 6 p.m.

CST Phone: 1-800-651-0567

Email: NABC.CustomerService@cat.com



CAT® CARD

The fast, easy way to pay for equipment, parts, rentals, service, and attachments wherever the job takes you —with no annual fee, competitive rates, flexible payment terms and more. Use your Cat Card at participating Cat dealers and Cat Rental Stores to get what you need and get back to work. Learn more at catcard.com.

CRC's MAY ITEMS OF INTEREST

L-1

Grant Assistance:

- CRC staff assisted the Town of Charlotte Court House and Prince Edward County with submitted applications to the VDH, Office of Drinking Water.
- CRC staff assisted the Town of Drakes Branch with a submitted application to the Hazard Mitigation Grant Program.
- CRC staff assisted the Amelia Emergency Squad with a submitted application to CENTRA.
- CRC staff assisted the Town of Blackstone and Downtown Blackstone Inc. with a submitted application to DHCD for a Resurgence Grant to fund small business support services for Blackstone's Historic Business District.
- CRC staff are assisting the Town of Victoria and the Town of Kenbridge with applications to the Virginia Outdoor Foundation's Preservation Trust Fund

Updates:

- The CRC hosted a meeting with the Secretary of Agriculture and Forestry, Matthew Lohr, Poultry Farmers, and County Staff in response to CRC's submitted letter to the Governor of Virginia regarding the negative economic effects related to the closure of Tyson poultry operations in our region.



Kenbridge DHR ESHPF Town Hall Repairs Project

Work at the Kenbridge Town Hall is continuing. The remaining work that needs to be complete is the painting and carpentry work and is expected to take about a month to complete.



Mixed Use Properties on South Broad Street

CRC staff completed a site visit at the two mixed-use properties in Kenbridge. At the completion of the renovation, these properties will create seven affordable housing units (funded through the CRC Workforce Housing funds) and two commercial spaces. Smyth Properties' contractors are working on completing framing work in 114 S Broad, Kenbridge.



Two Piedmont Habitat Homes Delivered

CRC staff completed a site visit at two of the Piedmont Habitat properties in Crewe and in Farmville. During the site visit in Crewe, Cardinal Homes set one of the two homes. Piedmont Habitat Volunteers are working to complete the remaining work on these homes.



Virginia Rural Leadership Institute

CRC's Deputy Director, Todd Fortune, attended the Virginia Rural Leadership Institute (VRLI) program kick-off in Danville, VA. VRLI is the Commonwealth's only leadership program that focuses solely on developing rural Virginia's existing and emerging leaders.



Creation of new REDO

The Two Consultant Teams: Timmons Group/Mangum and Economic and Creative Economic Development Consulting held Kick-off meetings for the Working Subcommittee and Advisory Board on May 1, 2023 at the Heartland Business Park in Keysville, VA.



Blackstone Awarded Lead Abatement Contractor

The Town has awarded a contract to the lowest bidder, WACO Inc., for the lead abatement at the Blackstone Amory VBAF grant. The work for the project began on May 24th and is expected to take only a few days to complete.

Upcoming Funding Opportunities:

USDOT EV Charging Infrastructure Grant Program: Open, Closes 5/30

VOF Preservation Trust Fund: Opens in Summer 2023

VOF Get Outdoors Fund: Opens in Summer 2023

VDOT Transportation Alternative Program (TAP): Open, Letter of Intent due 7/1

VDOF, Virginia Trees for Clean Water: Open, Rolling Basis through 12/1

DHCD Community Block Grant Program: Opens in Spring 2023

DHCD Industrial Revitalization Fund (IRF): Open, Closes 6/23

VDOT Revenue Sharing Program: Opens in Spring 2023

Tobacco Commission Southern VA fund: Open, Closes 6/7

The CRC provides free grant writing services for member localities and local 501C3 non-profits.



Sales Tax Receipts

Month:	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Increase Over 2021-2022
July	107588.36	121231.59	119738.75	119805.50	120690.83	128774.69	8083.86
August	119570.72	108771.72	111302.68	119515.29	116794.72	119252.13	10541.27
September	92983.39	110451.08	117476.11	122091.00	117436.45	138059.25	31164.07
October	103664.81	111159.81	118016.05	114285.05	111775.97	127031.73	46419.83
November	107915.68	107986.65	99165.84	116034.75	135418.03	132139.29	43141.09
December	107936.91	117659.87	103607.41	119227.96	193499.17	134241.71	-16116.37
January	101171.67	116165.07	100123.03	115886.74	140082.49	130214.14	-25984.72
February	104060.27	114095.77	113476.88	133676.36	163441.35	147319.01	-42107.06
March	80922.96	111605.05	100584.68	99693.87	140849.01	130201.18	-52754.89
April	81277.50	89649.93	102785.11	96022.91	111321.01	131543.72	-32532.18
May	96530.38	110048.35	115003.04	134395.82	110048.35	142003.89	-60527.18
June	103909.74	119738.75	112162.28	127005.39	134673.80		
TOTAL:	1207532.39	1338563.64	1313441.86	1417640.64	1596031.18	1460780.74	

M

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5



COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX NO. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: June 9, 2023

Subject: June Staff Report

In addition to the meetings regularly attended, I met in closed session with Ms. Presley and the Nottoway County Electoral Board to review the results of applicant screening. Other than arranging a location for that Board to meet to conduct interviews, no other support has been requested or provided.

I also organized a video conference with the Director of the Department of Criminal Justice Services and his staff along with several regional County Administrators and their Department of Social Services Directors (Ms. Reed attended in my office) to discuss the impacts resulting from the closure of Madeline's House and the need for the re-establishment those services.

Yesterday, Mr. Zody and I attended a meeting at Fort Barfoot to support their efforts addressing concerns and issues of the surrounding community via a Governor's Initiative. Ideally, addressing resulting issues via federal resources would be the next step. Items identified ranged from a lack of rental car services to medical care.

Supervisor Roark and I attended a meeting organized by the Commonwealth Regional Council to address the impacts of the Tyson withdrawal from the area with Secretary of Agriculture Lohr and his Deputy.

The preliminary audit visit has been made and the auditors, Robinson Farmer Cox Associates, will return at the end of the month to conduct the turnover audit for the Treasurer's Office.

As a follow-up to the Board's work session last night, I have shared the Solid Waste Phase 1 report done by TRC with all three towns and Davenport, the county's financial advisors. I am meeting with Davenport to move forward with a more detailed CIP document in consideration of that report, previously recognized projects, and the courthouse complex.

As to the latter, I have consulted with the Executive Secretary's Office of the Supreme Court of Virginia as well as the Virginia State Police, Division 1 to obtain a security assessment and had staff here provide assessments. We are reaching out to persons capable of performing an Americans with Disabilities Act assessment. All will be combined and reported to you.

I have reached out to many sources to secure an Interim Finance Director in part to support staff members who have taken on a significant amount of extra work. They, Ms. Presley, Ms. Buchanan, and Ms. Kelly, are to be praised. I may be able to provide a favorable update at your meeting if not before.

Other personnel actions include advertising for a Finance Director, Comprehensive (Child) Services Act Coordinator, and a Custodian/Maintenance Technician. Related, has been efforts to support the Board in appointing an Interim Election District 1 Supervisor.

Other matters have been addressed in the packet with specific cover communications.

I am available for questions or concerns you may have.

Thank you.



Fort Pickett Local Redevelopment Authority

June 15, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held May 18, 2023.

D. Unfinished Business

E. New Business

1. Surplus Property

Ted Costin, County Administrator

F. Staff Report

L. Shane Hawkins, Maintenance Supervisor

G. Informational Items

1. Lease Actions
2. Club Income

H. Closed Meeting

Motion to Adjourn

May 18, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 18TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR
P. S. T. COSTIN, COUNTY ADMINISTRATOR

Chairman Bowen calls the meeting to order at 6:30 p.m.

Approval of Agenda – Administrator Costin would like to remove the Closed Meeting from tonight's Agenda to provide more time for LRA business. Vice Chairman Roark moves to approve the Agenda with the closed meeting removed as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of Minutes – The minutes of the regular monthly Fort Pickett Local Redevelopment Authority meeting held April 20, 2023, are presented. Supervisor Vaughn moves to approve the minutes as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

There is no unfinished business. The Authority hears the following new business.

Mr. Hawkins has a one-year lease renewal for the contractor MCC Restore and More.

As there are increasing numbers of female students, he proposes using one of the barracks dedicated to female students. Secure locks have been put on the doors, and cameras will be installed to increase security.

An environmental company will be out to perform routine monitoring on wells near the old firehouse. They are vent wells for the tanks being stored nearby.

He is working with the work crew to perform routine clean up around the property, clearing weeds around the buildings to deter pests.

There is a commercial laundry company replacing the eight sets of washers and dryers at the machine owner's cost. The machines can be monitored by phone, and users can pay for their laundry through an app.

1 – MCC Restore and More: The owner is retired military, rents the building from the LRA, and does restoration on older homes. This is building 436. Vice Chairman Roark moves to approve the lease of Building 436 at \$300 per month. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes

May 18, 2023

S. C. Vaughn	Yes
L. K. Shekleton	Yes

Mr. Hawkins notes that the Officers Club has been busy with three recent proms and has an upcoming concert.

The LRA office has been contacted by someone associated with the historical society offering grants to restore historical buildings. They are willing to look at the Officers Club and make a determination if they can help fix it up.

Supervisor Shekleton moves to adjourn. The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen adjourns the meeting at 6:40 p.m.

Chairman

Clerk

E-1

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5



COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX NO. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors and Local Redevelopment Authority

From: Ted Costin, County Administrator

Date: June 8, 2023

Subject: Surplus Property

In an effort to clean and better utilize space in properties of the Local Redevelopment Authority (LRA), staff at the LRA has obtained recycling services through which outdated and unused equipment can be disposed. Following this correspondence is a summary of items belonging to both the County and LRA and a picture of some of the equipment in question.

Staff recommends the following motion for action by both bodies as the equipment is comingled.

Suggested Motion: I move to declare the equipment presented surplus and direct county and LRA staff to dispose of it in an appropriate manner.

Staff is available to answer any questions you may have.

Thank you.



Address 2551 Eltham Ave, Suite G
Norfolk, Virginia 23513
United States
Email ajenik@securis.com
Prepared By Allan Jenik

Created Date 5/17/2023
Quote Number 00008440
Phone (757) 272-1166

Address Information

Billing Address
Nottoway County LRA
2193 Military Road
Blackstone, Virginia 23824
United States

Pickup Address
Nottoway County LRA
2193 Military Road
Blackstone, Virginia 23824
United States

Quantity	Product	Line Item Description	Sales Price	Total Price
29.00	CRT Monitor		\$20.00	\$580.00
10.00	Desktop Printer		\$5.00	\$50.00
1.00	Floor Model Copier		\$30.00	\$30.00
1.00	LCD Monitors		\$13.00	\$13.00
1.00	Logistics Charge		\$195.00	\$195.00
14.00	Misc Metal	VHS, typewriters, DVR, Tape Recorder, card terminals	\$1.75	\$24.50
10.00	Misc Plastic	phone system	\$0.50	\$5.00
10.00	Off-Site Hard Drive Shredding		\$5.00	\$50.00
1.00	Office Printer		\$8.50	\$8.50
2.00	Server/Racked Asset		\$5.50	\$11.00
1.00	TV		\$25.00	\$25.00

Totals

Notes Securis will provide a count by item type during pickup at the Nottoway County LRA Blackstone office before securely transporting the equipment to our Henrico facility for processing. Devices will be checked for hard drives and the serial numbers of the major equipment and drives will be scanned before the drives are shredded. Upon completion Securis will provide a detailed inventory and Certificate of Destruction.

Subtotal \$992.00
Grand Total \$992.00

This estimate is for charges based on an equipment list received via email, fax or verbal request. This is only an estimate of charges and is not a firm offer for work. If the equipment quantities change or more time is needed to complete work than estimated, the final invoice will be different. All labor charges are based on a portal to portal. Securis charges a \$250 cancellation fee for jobs canceled without 72-hour notice. Securis is NAID certified and we are prohibited from photographing/filming any confidential data.

If you accept this estimate and would like to proceed, please sign and date and return a copy to Securis.

Name _____ Title _____
Signature _____ Date _____

Memorandum

To: Nottoway County LRA

From: Shane Hawkins

Date: June 15, 2023

Subject: Progress of LRA

The following is a list of projects at LRA.

- #1 Water Heaters for the lodge buildings – money has been approved for this and would like to move ahead with the contractor.
- #2 Working on getting an electrical price for food trucks.
- #3 Working on moving LRA office to old Planning office @ Officer's club
- #4 New Power-line class has started, students in Building 443
- #5 Work crew has painted interior of 443, including stairs and bathroom
- #6 Installed cameras in SVCC female housing, Building 408
- #7 Working on a recycling program for old office equipment.

Thank you,

Shane Hawkins

shawkins@nottoway.org

434-298-0366

**LEASE ACTIONS
PICKETT PARK**

<i>BLDG</i>	<i>TENANT</i>	<i>LEASE PERIOD</i>	<i>LEASE BEGINS/ENDS</i>	<i>MONTHLY RENT</i>	<i>POINT OF CONTACT</i>	<i>REMARKS</i>
186	Eugene Williams	1 yr	10/1/22 - 9/30/23	700.00	Eugene Williams 434-569-5211	
208	Cooperative Milk Producers Assoc.	1 yrs	2/18/23 - 2/17/24	275.00	Michael Myatt 292-6455	
284	Rocky Hill Contracting Inc	1 yr	2/18/03 - 2/17/15	300.00	Irene Phelps 676-6576	
401	Piedmont Hospital/VCBR	2 yrs	7/1/22 - 6/30/24	600.00	Michelle Shaffer 804-766-3456	
414	Robert Thacker	1 yr	11/1/22 - 10/31/23	40.00	Robert Thacker 804-586-1868	
426	Signs, Designs & More	1 yr	1/1/23 - 12/31/23	150.00	Sharon Fassold 292-4555	
427	MCC Restore & More	1 yr	1/1/23 - 12/31/23	125.00	Michael McGhee 910-797-7920	
430	Restoration Ministries	1 yr	12/1/22 - 11/30/23	150.00	James L. Hogg 298-1215	
432	VACANT					
436	MCC Restore & More	1 yr	6/1/23 - 5/31/24	300.00	Michael McGhee 910-797-7920	
437	LRA	Indef		0.00	Shane Hawkins 298-0366	
440	VA Commonwealth Univ, T/TAC	1 yr	11/1/23 - 10/31/24	430.75	Delila Torres 203-391-8669	
445	VACANT					
448	PROCINCTU GROUP, Inc	1 yr	1/1/23 - 12/31/23	600.00	Anthony Cassino 800-906-9589	
450	Skookum Contract Services (building and parking lot)	1 yr	9/1/22 - 8/31/23	1,000.00	Anthony Lewis 434-298-3390	
1200	Nottoway Lanes	2 yrs	12/1/22 - 11/30/24	3,500.00	Ahmed Makhani	
1279	Small Business Incubator	Indef	10/15/99 - indef	614.62	Shane Hawkins 298-0366	May '23 income
1279B	T&H Services LLC	1 yr	9/23/22 - 9/22/23	1,500.00	Paul Garno 518-538-0817	

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY INCOME	POINT OF CONTACT	REMARKS
2189	Wesley Tisdale (housing)	1 yr	10/1/08 - indef	450.00	Wesley Tisdale 434-262-9754	
2193	LRA	Indef	4/1/00 - indef	0.00	Shane Hawkins 298-0366	
2201 2203 2205 443 408	Pickett Park Lodge (for SVCC students only) (for SVCC students only)	Indef Indef Indef Indef Indef	3/1/04 - indef 1/2017 - indef	18,980.00	Shane Hawkins 298-0366	May '23 income
2207	RCS, LLC	1 yr	5/1/23 - 4/30/24	1,000.00	Antonio Jones	
2323	Terry Clouthier (housing)	1 yr	3/1/08 - indef	600.00	Terry Clouthier 292-4588	
2349	T & H Services, LLC	2 yr	9/1/21 - 8/31/23	1,500.00	Paul Garno 518-538-0817	
2353	Vietnam Veterans of America	2 yr	3/1/2022 - 2/28/24	0.00	Jim Hogg 298-1215	
2357	Vacant					
2361	Vacant					
2365	William Lyles	1 yr	4/1/23 - 3/31/24	150.00	William Lyles 434-480-0933	
3951	Camp Pickett Officers' Club	indef	4/1/04 - indef	1,940.00 (see attached)	Shane Hawkins 298-0366	May '23 income
3951	Pickett Park Day Care Center	1 yr	9/1/22 - 8/31/23	912.78	Doris Davis 292-1999	Feb. '23 400.86 Mar. '23 511.92 income
	Pickett Park Campground	indef	8/11/03 - indef	5,502.00	Shane Hawkins 298-0366	May '23 income
	Veterans Car Wash (parking lot)	Indef	9/1/22 - 8/31/23	75.00	Ron Frisby 298-6981	
			Monthly Total	\$41,395.15		

Club Income

Month	Date	Amount Taken In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
April	4/6/2023			150.00			4/1/2023	
	4/17/2023	465.00						7/9/2023
	4/18/2023			150.00			4/15/2023	
	4/25/2023	150.00						11/3/2023
	4/26/2023	150.00						8/24/2024
		765.00	0.00	300.00	465.00			
May	5/3/2023	240.00						8/12/2023
	5/8/2023	150.00						11/4/2023
	5/12/2023			150.00			5/11/2023	
	5/12/2023	150.00						7/22/2023
	5/16/2023	465.00						6/15/2023
	5/17/2023	150.00						8/5/2023
	5/19/2023	200.00						5/20/2023
	5/23/2023	150.00						8/8/2023
	5/26/2023	200.00						4/20/2023
	5/24/2023			80.00			5/20/2023	
	5/31/2023	465.00						6/3/2023
		2170.00	0.00	230.00	1940.00			
June								
		0.00	0.00	0.00	0.00			
April - June 2023		2935.00	0.00	530.00		2405.00		
Year To Date		7075.00	545.00	1280.00		5250.00		

June 20, 2023

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURT THEREOF, ON TUESDAY, THE 20TH DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR

Chairman Roark called the meeting to order at 6:00 p.m.

Supervisor Vaughn provides the invocation. Chairman Roark leads everyone in the Pledge of Allegiance.

Supervisor Simmons moves to approve the Agenda. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Shekleton moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for appointment, specifically for appointment of Interim District 1 Supervisor. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Meeting at 6:02 p.m. The Board reconvenes at 7:22 p.m. with a motion from Supervisor Simmons and a second provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Shekleton moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the executive meeting regarding the items discussed.

June 20, 2023

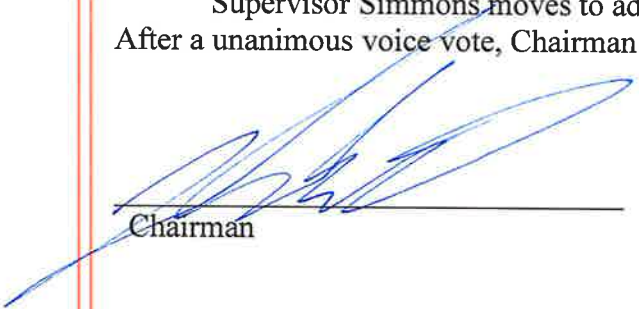
The motion receives a second from Supervisor Vaughn. Administrator Costin proceeds with a roll call vote as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to appoint Richard H. Ingram, Jr. as Interim Supervisor of Nottoway County representing Election District 1 until midnight December 31, 2023, in order to fill the unexpired term created as a result of a resignation. A second is provided by Supervisor Vaughn. Following a roll call vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to adjourn. A second is provided by Supervisor Shekleton. After a unanimous voice vote, Chairman Roark adjourns the meeting at 7:26 p.m.



Chairman

Clerk



Nottoway County Board of Supervisors

Special Meeting June 20, 2023, 6:00 p.m.

Nottoway County General District Court

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

Welcome

Call to Order

Chairman Roark

Invocation

Pledge of Allegiance

Approval of the Agenda

Closed Session

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for appointment, specifically for appointment of Interim District 1 Supervisor.

Open Session

Closed Session Certification

Actions

Motion to Adjourn



Fort Pickett Local Redevelopment Authority

Continued Meeting – July 25, 2023, 6:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Invocation

Pledge of Allegiance

B. Approval of the Agenda

C. Closed Session

Motion to Enter Closed Meeting

I move that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending at the LRA office.

D. Comments from Members of the Authority

Vice Chair Simmons

Supervisor Vaughn

Supervisor Shekleton

Supervisor Ingram

Chairman Roark

Motion to Adjourn

July 25, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY EMERGENCY OPERATIONS CENTER, ON TUESDAY, THE 25TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR

ABSENT: RICHARD H. INGRAM, JR.

Chairman Roark calls the meeting to order at 6:00 p.m.

Approval of Agenda – Supervisor Simmons moves to approve the Agenda as presented. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Absent

Supervisor Simmons moves that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending at the LRA office.

A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Absent

The Authority enters Closed Meeting. The Authority reconvenes in open session.

Supervisor Simmons moves that:

WHEREAS, the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Fort Pickett Local Redevelopment Authority that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Fort Pickett Local Redevelopment Authority, and (iii) no action was taken in the closed meeting regarding the items discussed.

The motion receives a second from Supervisor Shekleton. Administrator Costin proceeds with a roll call vote as follows:

July 25, 2023

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Absent

Supervisor Simmons moves to increase the annual salary of Mr. Shane Hawkins to \$60,000 noting his title as LRA Manager and authorize revision of the job description to better reflect the work of the position. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

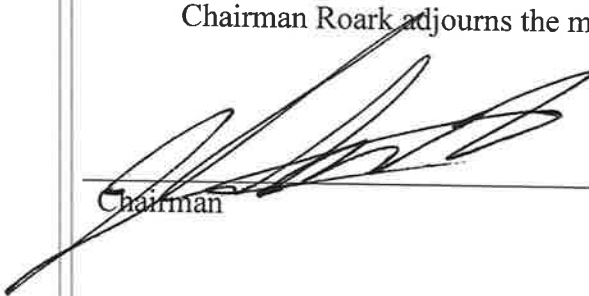
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Absent

Members of the Authority expressed their appreciation for Mr. Hawkins's work. The Chair raised the need for more focused meetings concerning matters of the LRA. Discussion followed as to presently scheduled meetings and reserving the first Thursday of every other month for that purpose beginning in October. They will discuss taking formal action at the regular August meeting.

Supervisor Vaughn moves to adjourn. The motion receives a second from Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Absent

Chairman Roark adjourns the meeting.



Chairman

Clerk

July 13, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY EMERGENCY OPERATIONS CENTER, ON THURSDAY, THE 13TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
P. S. T. COSTIN, COUNTY ADMINISTRATOR
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR

Chairman Roark calls the meeting to order at 5:00 p.m. The invocation is provided by Supervisor Vaughn. Chairman Roark leads everyone in the Pledge of Allegiance.

Approval of Agenda – Supervisor Simmons moves to approve the Agenda as presented. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Yes

Supervisor Simmons moves that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Barfoot.

A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Yes

The Authority enters Closed Meeting at approximately 5:05 p.m. The Authority reconvenes at approximately 6:02 p.m.

Supervisor Simmons moves that:

WHEREAS, the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Fort Pickett Local Redevelopment Authority that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Fort Pickett Local Redevelopment Authority, and (iii) no action was taken in the closed meeting regarding the items discussed.

July 13, 2023

The motion receives a second. Administrator Costin proceeds with a roll call vote as follows:

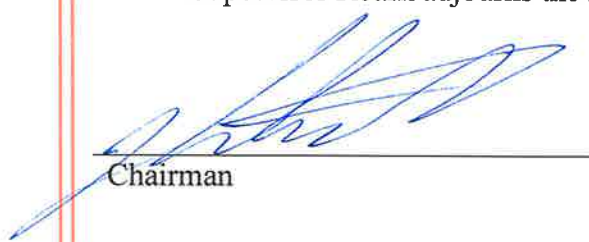
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Yes

Chairman Roark reminds the Authority that discussions in tonight's Closed Meeting included sensitive information.

Supervisor Vaughn moves to adjourn. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Yes

Supervisor Roark adjourns the meeting at 6:05 p.m.


Chairman
Clerk



Fort Pickett Local Redevelopment Authority

Worksession – July 13, 2023, 5:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Invocation

Pledge of Allegiance

B. Approval of the Agenda

C. Closed Session

Motion to Enter Closed Meeting

To move that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Barfoot.

D. Comments from Members of the Authority

Vice Chair Simmons

Supervisor Vaughn

Supervisor Shekleton

Supervisor Ingram

Chairman Roark

Motion to Adjourn



Nottoway County Board of Supervisors

July 20, 2023, 7:00 p.m.

Nottoway County General District Courtroom
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Vice Chairman Roark

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Board meeting held May 18, 2023 and June 15, 2023; and a worksession held June 20, 2023.

D. Delegations from the Public

E. Public Hearings

1. Special Exception – Tropical Treehouse
2. Comprehensive Plan

Gregg Zody, Planning & Econ. Dev. Director
Gregg Zody, Planning & Econ. Dev. Director

F. Presentations

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Ellen Myatt, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

- | | |
|---|----------------------------------|
| 1. Animal Shelter Update | Ted Costin, County Administrator |
| 2. Boundary Line Adjustment: Crewe & Burkeville | Ted Costin, County Administrator |

J. New Business

- | | |
|--|----------------------------------|
| 1. Board Appointments | Chairman Roark |
| 2. Surplus School Property: Blackstone | Ted Costin, County Administrator |
| 3. Surplus School Property: Crewe | Ted Costin, County Administrator |
| 4. Parks & Recreation Committee | Chairman Roark |
| 5. Budget Update | Ted Costin, County Administrator |
| 6. Health Benefits | Logan Presley, Human Resources |

K. Consent Items

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

1. June Expenditures – All Funds
2. Budget Adjustment – ESSER II Additional Carryover Funds

L. Correspondence/Information Items

1. CRC – June 2023 Items of Interest
2. Sales Tax Receipts

M. County Administrator Report

N. Comments from Members of the Board

Vice Chair Simmons
Supervisor Vaughn
Supervisor Shekleton
Supervisor Ingram
Chairman Roark

O. Closed Meeting

Motion to Enter Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration; and 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation.

Motion to Adjourn

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 18TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR
HEATHER H. LOCKERMAN, LEGAL COUNSEL

Chairman Bowen calls the meeting to order at 7:00 p.m.

Pastor Kevin Jones, Sr., Liberty Baptist Church, Amelia, provides the invocation. Chairman Bowen leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Administrator Costin asks to add one item to the Closed Meeting: §2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation. Vice Chairman Roark would like to add to New Business: Comprehensive Plan. Vice Chairman Roark moves to approve the agenda with the stated amendments. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of the Minutes: Minutes are presented from the Board worksessions held March 13, 2023; April 13, 2023; April 17, 2023; May 1, 2023; and the regular Board meeting held April 20, 2023. Supervisor Vaughn moves to approve the minutes as presented. The motion receives a second from Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen begins the Delegations from the Public.

1 – Sonny Abbott: Asks for further information defining “cap” as it relates to a change in solar language in the draft Comprehensive Plan. He questions the estimated number of panels or acres necessary to produce the “cap” level of electricity. He expresses sadness at Assistant Administrator Tomer’s leaving and questions the reasons behind her decision.

Chairman Bowen briefly explains that the Comprehensive Plan is a living document and that the cap would fluctuate depending on population. Mr. Abbott states there must be a measure of what is produced in the entire county.

2 – Kevin Jones, Sr.: Supports the school system and is disheartened by the newspaper’s report of Vice Chairman Roark’s attack on the school Superintendent. He supports someone in administration wanting to further their education. He encourages everyone to stay in their lane.

3 – Sue Yeatts: Will miss Assistant Administrator Tomer. She encourages citizens to vote this November. She presents several concerns with Supervisor Simmons and calls for her censure.

The Board holds the following Public Hearings:

1 – VDOT Secondary Six Year Plan: Administrator Costin recommends turning this over to Ms. Bryant. No one signed up in advance to speak during the Public Hearing. Dianna Bryant, Assistant Residency Administrator reviews the allocations for the Fiscal Years 2024 through 2029 Secondary Six Year Plan. The estimated allocations for FY24 include \$33,435 of telefees and \$77,079 of unpaved funds. Included in the plan are

Route 610, Custis Street – approximately 500' estimated to cost \$5,000
Route 636, Reservation Road – approximately 700' estimated to cost \$5,000
Route 647, Jennings Ordinary Road – fully funded and estimated at \$53,000
Route 684, Crystal Lake Road – estimated to cost \$80,000
Route 655, Williamson Road Intersection Study – need to obtain right of way to build
Route 655, Williamson Road – estimated to cost \$118,000 with construction in 2026
Route 686, Barnes Lane – estimated to cost \$78,000 with construction in 2029
Route 652, Hawthorne Drive – estimated to cost \$67,367 with construction in 2029
Route 685, Piper Lane – estimated to cost \$68,853 with construction in 2030

Vice Chairman Roark moves to open the Secondary Six Year Plan Public Hearing. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

With no one wishing to speak either for or against, Supervisor Vaughn moves to close the Public Hearing. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Vice Chairman Roark makes a motion to approve the Secondary Six-Year Plan as presented. The motion received a second from Supervisor Simmons. Following a voice vote the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Special Exception – Sullivan: Gregg Zody, Planning and Economic Development Director, presents the details of tonight's Public Hearing for a Special Exception request by Brandon Adams to place a doublewide manufactured home on a 9.5-acre parcel in a Rural Residential District near Lone Pine Road and Rocky Ford Road. It comports with the Comprehensive Plan as it is residential. Staff recommends approval with the following conditions:

1. This special exception is granted for the placement of a double-wide manufactured home.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.

3. Secure driveway permit from the Virginia Department of Transportation as required, if required.
4. Will need VDOH-approved well and septic permit prior to construction.

The Planning Commission voted unanimously to recommend approval to the Board.

Supervisor Vaughn moves to open the Public Hearing. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

With no one to speak either for or against the request, Supervisor Shekleton moves to close the Public Hearing. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to approve the Special Exception request. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board receives the following Department reports:

1 – Highway Department: Dianna Bryant, Assistant Residency Administrator, is present and reports to the Board. The Tyler Road, Route 619, project has finished early and will re-open Friday. Someone requested a safety study for Bible Way Road that was part of the Tyler Road detour. Signs were recommended and are going up. The Route 611 project is on schedule for June or July depending on the utility work being completed. The rehabilitation on Agnew Street began May 2 and was completed May 5. There is an upcoming pipe rehabilitation project for Business 460. The Route 46 bridge is closed and detour signs are in place. Work is currently being done in response to the structure report. Highway mowing is complete, and secondary route mowing has begun. The surface treatment schedule is complete. All of the concrete work is complete and the upright posts are installed for the signal rebuild in Crewe; this is on schedule.

Administrator Costin thanks Ms. Bryant for quick action on the speed study on Bible Way Road. Ms. Bryant adds that Bible Way has a statutory speed limit, so the speed limit will not be reduced, but signage will be added.

2 – Solid Waste: Revised March 2023 Nottoway County Sanitary Landfill waste report: an average of 48.16 tons of waste per day received. April 2023 Nottoway County Sanitary Landfill waste report: an average of 58.19 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: April 2023 report; 27 building permits issued for \$10,013.92 in permit fees with \$5,506,950.00 in construction value.

4 – Animal Control: April 2023 report; 106 animal control calls; 3 summons issued; 0 convictions; 12 compliance notifications.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: No report provided.

7 – Nottoway County School Board: Agenda of the regular meetings of the Nottoway County School Board held on April 13, 2023 and May 11, 2023; minutes of the regular meetings of the Nottoway County School Board held on March 8, 2023 and April 13, 2023. Dr. Grimes is present and speaks to the busy times at year's end. Graduation will be held Saturday, June 3, 2023. She expresses appreciation for the invaluable partnership with the Sheriff's Department and provides a recent incident that speaks to that. She thanks the Principals and Assistant Principals, the disciplinarians in any incident. The Schools' Code of Conduct is open to the public. Words matter, and many choose to highlight the negative whereas she chooses to highlight the positive. God is still on the throne, and He makes no mistakes. Her faith guides her in giving hope and grace for the children to grow and learn. She congratulates Assistant Administrator Tomer on a job well done; she will be missed.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for May 2023; agenda for the Fire & EMS Working Group Planning Meeting held May 2, 2023. Mr. Hyde notes that he has been busy with grants this month. The Fire & EMS Working Group continued its work on strategic planning. The four emergency agencies are working on a recruitment and retention campaign. Hurricane season is June to November, and a recent webinar suggests this year will be similar to last year with approximately 14 named storms, 6 of those becoming hurricanes, and 3 being significant. A regional grant is finished and will allow for the purchase of a shelter support trailer. Once everything is finalized, the purchase will go through Irby Equipment Sales.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for April 2023; CRC Comprehensive Plan Update – May 9, 2023. Mr. Zody asks to defer his Comprehensive Plan comments to the appropriate agenda item. He attended a two-day workshop via Zoom put on by the Solar Technical Advisory Committee. The workshop was entitled Best Management Practices to Minimize Impacts of Solar Farms on Landscape Hydrology and Water Quality.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report. The Sheriff thanks Assistant County Administrator Tomer, she has been great to work with and will be missed.

3 – Ellen F. Myatt, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: Nothing to report.

The Board considers the following unfinished business.

1 – Appointment – Recommendations for BZA: Administrator Costin mentions an ad was run in the paper to solicit interested citizens with one response. In the interim, though, Supervisor Simmons has identified someone.

Supervisor Simmons moves that Rick Payne of W. Virginia Avenue, Crewe, be appointed to the Board of Zoning Appeals to represent District 3. Vice Chairman Roark provides a second. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – VA250 Committee Funding Request: Mr. Zody presents a request for \$2,500 for the VA250 activities. With each of the three towns approving a \$2,500 donation, the County's funds would complete the necessary \$10,000 for signage. Chairman Bowen recognizes Peggy Figlar of the Historical Society for her hard work on this project.

Supervisor Vaughn moves to approve \$2,500 in support of the marketing and promotion of the 250th anniversary of the American Revolution. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

3 – Animal Shelter Update: Administrator Costin speaks to the May 3rd pre-bid conference. While the meeting was not mandatory, two firms attended. The meeting was followed by a site visit. One firm indicated it would not bid, but two more are interested. Bids will be opened Thursday, May 25th at 2 p.m. Also of note is a received update from the Department of Environmental Quality with some needed checklist items. County staff and RRMM are addressing those.

The Board considers the following new business:

1 – Emergency Operations Plan: Mr. Hyde notes that this is the third plan he has had opportunity to work on since his arrival, and this is the long-anticipated moment for the EOP. He appreciates the good meeting last week with the Board and VDEM presenting the Board's role in an emergency. The new EOP is packed with information and is a large reference document to be used during any event.

Administrator Costin adds that input was gathered from the school system, Social Services, all the first responder agencies, VDOT, Forestry, the Extension office, as well as a civic group. The EOP has captured lessons learned from events such as the local ice storm and recent national train derailments, so it is a very current and up-to-date plan. Staff recommends adoption to replace the one from 2016.

Chairman Bowen appreciates the hard work and input from the community. Vice Chairman Roark moves to approve the Emergency Operations Plan. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Mr. Hyde adds that he will miss working with Assistant Administrator Tomer. She was raised by someone in the fire department and has a natural understanding of Fire & EMS. He wishes her the best and hopes she will not be a stranger. Chairman Bowen leads everyone in a round of applause for Assistant Administrator Tomer.

2 – Set Date/Place/Time – FY 2024 Budget Public Hearing: Assistant Administrator Tomer begins by noting the fiscal 2023-2024 budget, which begins July 1, 2023, totals \$48,025,765.00. It has been balanced using \$40,027 of the General Fund reserves specifically for the Landfill. The first phase of the Solid Waste Study could offer opportunities to avoid use of those reserves.

There are no proposed tax rate increases. The rates are as follows:

- Real Estate - \$0.48 per \$100.00 valuation.
- Tangible Personal Property on passenger vehicles to include trucks, cars, motorcycles, mopeds, RV's & camper trailers (excepting household & kitchen

furniture and single wide manufactured (mobile) homes, boats or other watercraft used for business or pleasure) - \$3.15 per \$100.00 valuation.

- Tangible Personal Property on business property, utility trailers, transfer trucks, & boats - \$3.75 per \$100.00 valuation.
- Manufactured (Mobile) Homes - \$0.48 per \$100.00 valuation.
- Machinery & Tools - \$1.35 per \$100.00 valuation.
- General County Purposes - Merchant's Capital - \$0.00 per \$100.00 valuation.
- Farm Machinery, Implements or Equipment - \$0.00 per \$100.00 valuation.
- Motor Vehicles Specially Equipped to provide Transportation for Physically Handicapped Individuals - \$2.35 per \$100.00 valuation.
- Aircraft - \$1.00 per \$100.00 valuation.
- Emergency Services volunteers - one vehicle - \$1.00 per \$100.00 valuation

The PPTR has been calculated by the Commissioner of the Revenue to be 41%. The Commonwealth's reimbursement to the locality remains at \$1,049,790. The Commissioner and her staff are nearing completion of the personal property assessments and hope to have the amount of gain from the PPTR drop from 45% to 41% prior to the public hearing.

There is an ordinance being proposed alongside the budget that increases the Courthouse Security Fee from \$10 to \$20.

There is a reduction in revenue from the reduction of late filing penalties as a result of Board action to waive those penalties on passenger vehicles. The penalty will still be assessed on aircraft, business property, mobile homes, and machinery & tools.

There is a notable increase in local sales & use tax over the more conservative estimate originally budgeted.

There is a projected increase in revenue from Use of Money. Based on financial advice from the County's financial advisors, there is a plan to develop new methods of investment of County funds.

There was an effort to budget up front several successful annual grants in hopes of avoiding so many budget adjustments throughout the fiscal year. Examples: the LEMPG grant, Byrne Justice and DMV grants for the Sheriff, and the Imagination Library funding. Included is a successful ARPA grant award for the Sheriff's Office for \$260,000.

The total local appropriation to schools is currently budgeted at \$5,739,282. This consists of a required local effort and match at \$5,458,424 and an ANTC contribution of \$280,858. The ANTC contribution is \$124,000 over FY23. The average daily membership used for budgeting purposes for FY24 is 1,725. The previous school year ended with an ADM of 1,717.

The LRA fund is balanced using \$195,000 from the land sale reserves. There is budgeted an increase in the expected interest income. There are ongoing discussions with the LRA property manager about the future and best use of certain LRA properties.

The Piedmont Alternative School is new in revenues and expenditures as the Board recently took formal action to appropriate these funds formerly budgeted through ANTC. This will now be a recurring fund in the County's annual budget.

The Landfill revenue estimates have been adjusted according to the FY23 collections, and they have proven to be lower than anticipated. One of the larger accounts was lost early in FY23.

The large increase in the Planning Fund is directly related to a Town of Blackstone request for financial assistance in a weatherization project. This is reflected in revenue and expenditure.

The Board made the decision to remove all proposed salary increases from the budget and declared a minimum of 2% across the board once the state budget has been decided. There will need to be an additional appropriation at that time.

The expenditures were balanced using expected carryovers from FY23 which plays out in numerous departmental budgets.

The Board's discretionary fund has been set at \$25,000.

There is a plan to lease a replacement vehicle for the County van. This annual lease payment has been placed in the County Administration budget.

Legal services were budgeted at \$50,000 at the request of the Board with the expectation of the Board keeping a closer eye on these expenses.

The audit fees reflect the new contract for services with Robinson, Farmer, Cox Associates as well as the expense related to the Treasurer's turnover audit.

The remaining expense of the real estate assessment has been budgeted at \$125,000.

The Registrar requested a salary increase for the Deputy Registrar in excess of the State Board of Election's 5%. The Board directed to reduce that.

The Commonwealth's Attorney requested a realignment of her current Administrative Assistant as well as two new positions: one additional attorney and another Administrative Assistant. The Board directed to include the realignment of the current Administrative Assistant and the hiring of the additional Administrative Assistant. The related expense was \$61,510.

The Sheriff's budget includes funds for a full replacement of their body camera system, a new property and evidence inventory system, and other police supplies. This is being funded by an ARPA grant. The Sheriff requested two new vehicles; the Board directed to reduce this to one. The notable reduction in Dispatch is due to the completion of the installation of a third dispatch terminal in FY23. There is a notable increase in the School Resource Officer budget with a fifth resource officer's salary and fringes budgeted for FY24 which includes supplies, vehicle, etc.

Emergency Services Coordinator has additional lines budgeted included line of duty coverage, contracted services for the EOC, telephones for the EOC, personal protective equipment for the coordinator, supplies for the emergency shelter support trailer, and funds to assist with recruitment and retention.

The \$1,800 budgeted for Medflight was removed. Virginia State Police are now providing additional support for that program.

There is an 8% funding increase included for volunteer fire services. This was a mutually agreed upon increase. Additionally, there is \$5,000 budgeted for the specialized maintenance for the new Blackstone Fire aerial vehicle.

There's an approximate 20% funding increase for the Burkeville Volunteer Rescue Squad as a result of their request for additional funding to offset rising operational expenses.

There's a new budget line under Correction and Detention for the annual payment of the ABM energy and security project. The County made a \$25,000 down payment in the current fiscal year and will be obligated to an estimated \$42,000 annual payment for the next ten years.

There is money budgeted for Animal Control for regularly scheduled part time help which was put in place in FY23.

There's a new line added for property insurance to show the expense broken out for transparency.

The General Properties budget was reduced based on the Board's direction to aid in balancing the budget.

The annual contribution for Crossroads Community Service Board remains at \$42,000.

The FY24 contribution to STEPS has been increased to \$35,939 to include a \$15,000 request for contributions toward their domestic violence efforts.

The Public Assistance budget reflects double legal fee expenses and increased travel-related expenses as they plan to fill vacant positions that will require job training. There is funding for modifications to the current DSS office space to accommodate the need for additional space. This project was recently authorized by this Board to be completed using FY23 funds. FY24 funding was left in place as Director Reed has recently presented her need for additional space. Should there be a plan to accommodate that, the funding will be there to assist. There is a plan in place for DSS to lease a vehicle, and an annual payment has been included in the budget.

The annual contribution for Piedmont Senior Resources remains at \$17,857. The Child Services Act Coordinator position has been proposed as Full Time for FY24. Caseloads continue to increase, and the need for this full-time position has been expressed by DSS staff. The budget includes the full-time salary of \$37,440 and associated fringes.

The contribution to the Southside Virginia Community College is slightly decreased at \$6,167.

The Debt Service budget contains annual principal and interest on two school bonds as well as interest payment on proposed debt service on capital County projects: the Animal Shelter and the Public Safety Radio system.

Recreation, Culture, and Transportation includes the annual \$2,000 contribution to the three towns for recreation. The annual Crossroads dues remain at \$4,500 and the Blackstone Area Bus contribution remains at \$14,840. There is a new contribution proposed for the Town of Blackstone Juneteenth Committee for \$5,000.

There were three requests from non-governmental agencies that were removed to aid in balancing the budget: Heart of Virginia Free Clinic, Piedmont Area Veterans Council, and Piedmont Habitat for Humanity.

The Community Development budget includes annual dues to the Commonwealth Regional Council of \$19,000. The Economic Development budget includes \$25,000 for efforts toward expansion of the County Economic Development as well as the annual contribution to the Longwood Small Business Development Center for \$5,488. The annual payment to the Tobacco Commission for the UAV Pro TROF loan has been included for \$16,014. The annual contribution to the Piedmont Soil & Water Conservation District remains at \$8,500.

The LRA budget contains funding in each department for much-needed facility and/or grounds improvements. Repairs and maintenance: \$50,000 for commercial residential and commercial tenant properties; \$125,000 for the Lodge buildings; \$25,000 for the Officer's Club; \$15,000 for the Bowling Alley; \$10,000 for the Small Business Incubator; and \$20,000 for the Campground. Another \$25,000 has been allocated to aid the LRA economic development efforts.

There is carryover savings used to offset FY24 expenses where possible for Solid Waste Management. The budget includes twelve monthly lease payments for three pieces of equipment as well as a nominal amount for any other unexpected repairs. There is a large reduction in the budgeted leachate amount. Annual engineering expenses have been budgeted. No replacement waste containers have been budgeted so as to reduce the reserves required to balance the fund. The lease payment for the S. Genito Road Convenience Center remains at \$4,000. The second phase of the Solid Waste Study has been budgeted at \$20,000.

Chairman Bowen thanks Assistant Administrator Tomer for the extensive and transparent report. He also thanks Supervisor Shekleton for her financial expertise and ideas on the budget.

Administrator Costin suggests a public hearing for June 1 which provides a week to make adjustments before possible adoption at the regular meeting on June 15. A balanced budget must be adopted before July 1.

Vice Chairman Roark moves to authorize the advertisement of a public hearing on the proposed Nottoway County budget for Fiscal Year 2023-2024 and tax levies, as presented, and to be held on June 1, 2023 at 7:00 p.m. in the General District Courtroom. A second is provided by Supervisor Simmons.

Vice Chairman Roark states that because the Board does not have the PPTR, the Board will hear what citizens think of the 41% tax rate, and perhaps the potential revenue increase will be known by that time.

Chairman Bowen notes the other discussion that is missing is the salary increases to the staff, he would encourage staff to present their concerns to the Board without fear of repercussions.

Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Assistant Administrator Tomer takes a moment to express her enjoyment in having Supervisor Shekleton join her in examining the budget, asking questions, and being curious about the budget process in figures. She would encourage that continue.

3 – Contribution to Recreation Association: Administrator Costin mentions previous Board discussions realizing the difference in the County's contribution and the Association's needs. The Board would like to use \$5,000 from the FY23 Discretionary Fund to contribute to the Nottoway Youth Recreation Association. There is no guarantee of a future contribution.

Vice Chairman Roark moves the Nottoway County Board of Supervisors contribute \$5,000 to the Nottoway Youth Recreation Association to further the Association's efforts at providing recreational programs to Nottoway County youth. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen requests that along with the contribution a letter of thanks be sent to the Association and its volunteers for the hard work over the years.

4 – Letter of Appreciation: Administrator Costin explains that Jacqueline Downs has served on the Social Services Board for the past eight years, under three different directors and an interim director. Chairman Bowen would like all members of the Board to sign the letter.

Supervisor Simmons notes that Ms. Downs is from her District and that she has served very well, so she moves to approve the letter be sent. Vice Chairman Roark provides a second and also notes that it has been a pleasure serving with her on the Board, saying she is very professional, intuitive, and had valuable input into its conversations. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

5 – Comprehensive Plan: Supervisor Roark attended the last Planning Commission meeting and noted the changes made to the Comprehensive Plan. He would like the Board to hold another Public Hearing before approving it. Mr. Zody provides the Board members copies of the latest draft of the Comprehensive Plan and explains the changes made. The requirement is to hold one public hearing which has been done. A majority of the comments at that hearing were geared toward a solar ordinance rather than language in the Comprehensive Plan. Administrator Costin adds that the comments at the joint public hearing concerned one specific project which is not on the table. The reason for a joint public hearing was so both the Commission and the Board could hear all the comments at the same time. To the discussion regarding a cap on production, Administrator Costin has reached out to Dominion and Southside Electric for that figure but has not received an answer at this time. Mr. Zody adds that the Planning Commission is likely to recommend the draft Comprehensive Plan to the Board at its June meeting. Discussion follows ending with a tentative plan for the Board to advertise for another public hearing once the Planning Commission recommends the Plan to the Board.

The Board considers the following Consent Items as presented by Assistant Administrator Tomer.

1 – April Expenditures – All Funds

2 – Budget Adjustment - Sheriff - \$5,278.54; insurance proceeds for damaged deputy vehicle.

3 – Budget Adjustment - Commonwealth's Attorney - \$1,796.40; Reimbursement from the Commonwealth's Attorney's Services Council for training expenses related to attendance at the 2023 Spring Institute.

4 – Budget Adjustment - Sheriff - \$971.56; two separate Department of Justice Safety Vest Grant awards totaling \$485.78 each.

Supervisor Vaughn moves to approve the Consent Items as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The following information items are presented in the package:

1 – CRC – April 2023 Items of Interest

2 – Nottoway CARES Update

Administrator Costin presents highlights from his report. Many meetings were attended over the last month including the Local Emergency Planning Committee meeting and an employee recognition service including the retiring MG Williams from the post of The Adjutant General-VANG.

Work on the Personnel Policy Manual has slowed but still ongoing with hopes of delivering it for review to the Personnel Committee soon.

Escapees from the Piedmont Regional Jail were at no time thought to be in Nottoway County; therefore, no CodeRed was issued. The resulting removal of federal prisoners will relieve part of the County's contribution to that budget item as the amount is based on prison population figures.

Energy improvements are nearing completion but have slowed as an issue was found with the HVAC units for the Circuit Court.

Follow-up activities are ongoing for a health benefits consulting firm.

Mr. Nicholas Bowles has begun as the Building Official. Interviews have begun for open maintenance positions.

On behalf of the Electoral Board, staff has reviewed applicants for Registrar.

The County is pursuing recruitment for a full-time CSA Coordinator.

A reimbursement has been received from the Department of Emergency Management of \$64,184.13 for costs related to the Ice Storm.

State law requires an audit of the Treasurer's Office. With the changeover from Ms. Myatt to Ms. Raiford, the County will be having both an annual audit and a turnover audit. A turnover audit occurs any time a Treasurer leaves.

Mr. Willie Hix, Maintenance, is retiring. He is a Navy veteran, former Department of Corrections, and one of the most helpful people at the Complex with any project. Everyone at the Complex will miss him.

Assistant Administrator Tomer has been a right arm for Administrator Costin and very important to his transition into the County Administrator role. It has been an honor and privilege to work with her.

Vice Chairman Roark asks regarding FOIA requests he had sent to the school via County staff which was only answered in part. Administrator Costin confirms the request was forwarded to the school. Additional questions were sent to Dr. Grimes, and those answers were also not received. Administrator Costin confirms that staff has shared information as it was received but that it was a partial response to the first request. Chairman Bowen asks that Administrator Costin share those communications with the entire Board. Vice Chairman Roark would like the Board to consider allowing staff to move forward with legal proceedings towards Dr. Grimes and the County schools to produce the documentation and file for a mandamus tomorrow morning. Ms. Lockerman speaks from the floor that the Board may wish to hold that conversation until Closed Meeting.

Comments from members of the Board:

Vice Chairman Roark states that he makes issues public, and he will continue to do so as long as he serves. He offers to make himself available to Dr. Grimes or Mr. Jones should they wish to have a conversation. He thanks Assistant Administrator Tomer for all she has done and her service to the County. He wishes her the best of luck and adds that she will be missed.

Supervisor Simmons thanks Mr. Hix for the excellent job he performed for the County, and the County is losing a great person. Assistant Administrator Tomer has been an asset to the County, and it is losing a jewel. She has been there for everyone and has done so much for the County. She would like to find out the reason for the departure. Also, Supervisor Simmons will make sure Ms. Yeatts has answers to the questions she presented.

Supervisor Vaughn was here when Assistant Administrator Tomer was hired and hates to see her leave. He wishes her well and knows that she will do well.

Supervisor Shekleton thanks Assistant Administrator Tomer for everything, including the patience shown her with her many questions regarding municipal budgets and for teaching her much. Supervisor Shekleton will miss her and hopes this will be a wonderful career move and that she will be happy.

Chairman Bowen has asked Assistant Administrator Tomer to have an exit interview tonight during the Closed Meeting. He states that ten years with a company is a job, twenty years is a career, and thirty is a lifetime. He would like to craft resolutions to those who have left after many years of service. There is much to leaving with respect, and no one stays that long without a love and care for the County.

Supervisor Simmons adds that she has qualified for re-election.

Supervisor Shekleton moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration; and § 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation.

The motion receives a second from Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Session at 9:17 p.m.

Vice Chairman Roark moves that the Board enter Open Session. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board reconvenes in Open Session at 10:35 p.m.

Supervisor Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Due to the need for additional legal counsel, Vice Chairman Roark moves to continue tonight's meeting until Tuesday, May 23, 2023, at 6:00 p.m. at the County's Emergency

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Operation Center. The motion receives a second from Supervisor Simmons. The motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

At 10:37 p.m., Chairman Bowen states the meeting will be continued to 6:00 p.m. Tuesday, May 23rd.

Chairman

Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 15TH DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
ANDREW R. MCROBERTS, LEGAL COUNSEL

Vice Chairman Roark calls the meeting to order at 7:00 p.m.

Pastor Warren provides the invocation. Vice Chairman Roark leads everyone in the Pledge of Allegiance to our flag.

Administrator Costin leads the Board in election of a chairman to finish the unexpired term of former Chairman Bowen. He opens the floor for nominations for the position of Chair of the Nottoway County Board of Supervisors for the remainder of the 2023 calendar year.

Supervisor Shekleton moves to nominate current Vice Chairman John Roark to fill the Chair position for the remainder of the calendar year 2023. A second is provided by Supervisor Simmons. With no other nominations, Supervisor Vaughn moves to close nominations. A second is provided by Vice Chairman Roark. Following a voice vote, the motion to close nominations carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin then calls for a vote on the nomination of Vice Chairman Roark as Chairman for the remainder of 2023. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Administrator Costin turns the meeting over to Chairman Roark who thanks the Board. Supervisor Shekleton moves to open the floor for nominations to the position of Vice Chair for the remainder of 2023. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Vaughn nominates Supervisor Simmons to the position of Vice Chair for the remainder of 2023. A second is provided by Supervisor Shekleton. With no other nominations, Supervisor Vaughn moves to close nominations. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Roark then calls for a vote on the nomination of Supervisor Simmons as Vice Chair for the remainder of 2023. Following a voice vote, the motion carries as follows:

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J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Roark congratulates Vice Chair Simmons who thanks the Board.

Approval of the Agenda: With no amendments noted, Vice Chair Simmons moves to approve the agenda as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of the Minutes: Minutes are presented from the Board worksessions held March 9, 2023, and May 23, 2023. Supervisor Vaughn moves to receive and adopt the minutes as presented. The motion receives a second from Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Roark begins the Delegations from the Public.

1 – Sonny Abbott: Questions why no changes were made to the budget since the Public Hearing. He asks regarding a Department of Education e-mail he presented, \$200,000 for the Crewe Library roof, the vacant position of the Finance Director, and the draft Comprehensive Plan changes.

Chairman Roark states the Board has discussed holding a second Public Hearing for the Comprehensive Plan. As to the \$200,000, it is said to be from ARPA funds.

2 – Zanas Talley: He is the legal counsel representing the Town of Burkeville; Mayor Welch and two Town Council members are with him. He speaks to the Boundary Line Adjustment agreement between Nottoway County and Burkeville. The topic dates to 1995, and he would ask for fairness and equity. Should the Board approve Crewe's request, it would not be equitable and could lead to disastrous results for Burkeville such as becoming unincorporated, an inability to grow eastward, the closing of its Post Office, etc. He also notes that the Town of Burkeville has no representative on the Board of Supervisors at this time.

3 – Mike Mason: Industrial solar will not lower light bills in Nottoway, and the tax rate will not be reduced. There will be a reduction in property value near those sites. There is no application being considered, but a highly erodible site is under consideration and sits on the river. With the kilowatt cap removed, the County would be open to issues unless acreage is secured through an Ordinance.

4 – Sheila Mason: Encourages the Board and citizens to watch a video of Amanda Wydner speaking at the March 21, 2023 Pittsylvania Board of Supervisors Business Meeting. Begin at the 1:31 minute mark on YouTube. Mrs. Wydner's remarks mirror many Nottoway citizens' thoughts regarding industrial solar.

5 – Rose Wootton: Has concerns about the Comprehensive Plan, the recent changes, and the possibility of another Public Hearing. She would like to keep the kilowatt cap in the Plan and have an ordinance to protect acreage.

Chairman Roark would like the Board to see the latest draft of the Comprehensive Plan and then hold a second Public Hearing.

6 – Slugger Morrisette: Is concerned about exorbitant legal fees the County is incurring. He is concerned about who approves a subdivision to keep the process legal. He presents an 8-lot subdivision that he charges was approved illegally by Administrator Costin.

Administrator Costin clarifies that he signed the plat as acting Subdivision Agent because the County had no one else hired at the time. The plat had come before both the Planning Commission and the Board of Supervisors, and both boards approved it. Administrator Costin signed the plat demonstrating it had been approved by a proper process. An 8-lot subdivision is considered a major subdivision and cannot be approved solely by a single person.

Mr. Morrisette sites *Code of Virginia* Section 15.2-2254 directing who can sign the plat. He adds that he did not wish Mr. Bowen any harm when bringing up this issue.

Chairman Roark asks Mr. Morrisette what his end game is. Mr. Morrisette has been working on this for fifteen years and charges that the Ordinances were illegally approved. *Code of Virginia* Section 15.2-1426 gives direction on how ordinances are to be approved. He wants to use his property. Before 1995, he could create 2-acre lots without any road, the state road frontage requirement for Nottoway stops all subdivisions because no one can build state roads to state specifications and sell 5-acre lots for \$35,000.

7 – Sue Yeatts: Begins by charging former Supervisor Bowen of serving illegitimately for almost 16 years. She is concerned that the bowling alley, owned by taxpayers, is hosting a drag queen event. She then expresses concerns with a possible lack of a legal Zoning Administrator, the hiring of the Registrar, and issues with solar, the Complex, and the schools. She hopes the Board will reverse course.

8 – Daphne Norton: Addresses the water issue and boundary line adjustments. Were there discussions regarding the impact on the water supply when VCBR expanded in 2018? Was it wise for the County to leave the CRC years ago. The County needs to be frugal and wise to preserve the children's future.

Chairman Roark states that any motions resulting in a tie vote will die.

The Board holds the following Public Hearings:

1 – Special Exception – Hall: Mr. Zody presents the details of tonight's Public Hearing for a Special Exception request at the southwest intersection of Turkey Island Road and Indian Oak Road. Samuel Hall's property is zoned Agriculture, and he would like to place a guesthouse on his property. Staff received no negative communications from neighbors. The Planning Commission heard the request and voted to recommend it with conditions. It is supported in the Agriculture zoning district in the Comprehensive Plan as well as the Zoning Ordinance. Staff recommends approval with the following conditions:

1. This special exception is granted for the guest house located on tax map #12-2-5b.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission, and/or Board of Supervisors.
3. Must have septic and well permits issued by the Health Department prior to occupancy.
4. Must apply for and receive a certificate of occupancy from the Nottoway County Building Official.
5. No address will be assigned to the guest house.

Supervisor Simmons moves to open the Public Hearing. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

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With no one wishing to speak either for or against, Supervisor Vaughn moves to close the Public Hearing. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to approve Mr. Hall's Special Exception request. The motion received a second from Supervisor Shekleton. Following a voice vote the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Courthouse Security Fee Increase: Administrator Costin notes that this Public Hearing is associated with *Code of Virginia* § 53.1-120 which allows localities to increase its Court Security Fee up to \$20. The fee is imposed on each criminal or traffic case in its district or circuit court in which the defendant is convicted. He suggests the Board hold the public hearing now but wait to vote on this item in conjunction with the adoption of the FY24 budget being considered later on tonight's agenda.

Supervisor Shekleton moves to open the Public Hearing. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

With no one to speak either for or against the request, Supervisor Simmons moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The vote will be deferred to tie it to the budget adoption, item I-2, on tonight's agenda.

The Board hears the following presentations:

1 – Employee Recognitions: Administrator Costin recognizes the following employees who have reached milestones from January through June 2023.

Congratulations to those completing one year of service:

Dawn H. Buchanan - Fiscal Assistant
Gregg B. Zody - Planning and Economic Development Director
Deidra A. Knight - Library Aide
Larry D. Bailey - Convenience Site Attendant
Clarence E. Morgan - Convenience Site Attendant

Congratulations with recognition and a 5-Year Certificate:

Sheila J. Estes - Senior Animal Control Officer

Congratulations with recognition and a 10-Year Certificate:

Logan M. Presley - Human Resource Coordinator

Chairman Roark adds his thanks to everyone on staff helping do the work of the citizens.

The Board receives the following Department reports:

1 – Highway Department: Dianna Bryant, Assistant Residency Administrator, is present and reports to the Board. An alert was sent out regarding Route 611. The utilities were relocated, and the detour is to begin Wednesday, June 21. This road should be re-opened the end of July. The contractor is working on a pipe rehabilitation project on Business 460. The Route 46 Bridge detour will have additional signage installed. Secondary mowing is complete, and primary route mowing is scheduled to begin again in a few weeks. The installation for the Crewe signal rebuild is complete, and the contractors should vacate soon. On June 20th, installation will begin for rumble strips on Highway 153 weather permitting.

Chairman Roark thanks Ms. Bryant and her team for keeping the County up-to-date on happenings in Nottoway.

2 – Solid Waste: No report provided.

3 – Building Inspection/Erosion & Sediment Control: May 2023 report; 31 building permits issued for \$5,975.57 in permit fees with \$982,977.58 in construction value.

4 – Animal Control: May 2023 report; 164 animal control calls; 5 summons issued; 4 convictions; 23 compliance notifications.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: Nottoway County Public Library Board of Trustees meeting reports for May 17, 2023; minutes of the meeting held on April 19, 2023; May 2023 Director's Report.

7 – Nottoway County School Board: Agenda of the regular meeting of the Nottoway County School Board held on May 11, 2023; two resolutions for Surplus of Real Property. Dr. Grimes is present and speaks to the end of year busyness. Graduation was held last Saturday with 135 students walking across the stage to receive their diplomas. Class night was last Thursday with Supervisor Vaughn presenting a scholarship. The school has placed 31 students in a new internship program to earn work-based experiences. Businesses have provided good feedback on this program. Dr. Grimes adds that the path to graduation begins the moment a student begins kindergarten and shares details of two special moments for the Primary students. Blackstone Primary had a special ceremony at the high school auditorium. The Seniors had their Senior walk at Crewe Primary on the same day as the Pre-K students were having their graduation ceremony. She has a beautiful photo of the graduating Seniors standing behind those Pre-K graduates, reflecting the reality of the school journey beginning and ending.

Administrator Costin adds that the Administration Office has been helped by Miss Diamond Jones through the school's intern program, working on records retention. He shared with Miss Jones a document from his office shelf that was created when he himself was in high school, so her help in this disposition project is much appreciated.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for June 2023; agenda for the Fire & EMS Working Group Planning Meeting held June 6, 2023. Mr. Hyde states in July a new incident reporting system will be implemented and standardized across all four departments. In May, the Board of Supervisors had a presentation by VDEM for elected officials followed by a briefing on the new Emergency Operations Plan. Technical Proposals for the public communications radio system were opened on May 31. The Shelter Upgrade Grant was closed out, and the check has been received. Also, the County received a grant for a support trailer for the shelters which is being purchased through Irby Equipment Sales, Blackstone. There are ongoing recruitment and retention projects with all departments.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for May 2023; CRC Comprehensive Plan Update – June 12, 2023. Mr. Zody

reports that the County received its 2023 VATI application, and Nottoway is included in the eastern area of the state that has been awarded \$8.1 million. Construction will begin in Amelia and follow elsewhere within sixty days. Mr. Zody distributes copies of the latest draft of the Comprehensive Plan to the Board members. The Planning Commission met on Tuesday, and they moved unanimously to forward it to the Board with two changes he has marked as stricken in the draft. The Planning Commission and Board of Supervisors have met the requirement for one public hearing per the State Code and have made changes as allowed. To Supervisor Shekleton's question about why the kilowatt cap limit should be stricken while other stated limits are kept, Mr. Zody states the others listed are more in line with design standards for other uses. Mr. Zody prefers to add limits to an Ordinance rather than the Comprehensive Plan.

Administrator Costin adds that discussion surrounding striking the kilowatt cap took into consideration that one large project could reach the cap. Several smaller projects would be less impactful.

After adoption of the Comprehensive Plan, the Board would still require the adoption of a Renewable Energy Ordinance to be included in the Zoning Ordinance before the County could move forward with industrial solar projects. The Comprehensive Plan can be adopted once the Board decides on holding another public hearing. Chairman Roark suggests holding a citizens' meeting regarding solar for the outspoken solar opponents, a round table discussion to what should be included in the Comprehensive Plan. Supervisor Vaughn states the meeting should be opened to the entire county. Administrator Costin asks for clarification that Chairman Roark is suggesting holding a second public hearing and also a meeting with citizens regarding Zoning Ordinance language for the purpose of having appropriate language included in the Comprehensive, rather like reverse engineering. Chairman Roark states that is correct.

Supervisor Shekleton states the public hearing will be for the Comprehensive Plan, then asks how the Board will ensure there is nothing conflicting between the Plan and an ordinance. Administrator Costin explains that the citizens' meeting would be held while the Public Hearing advertising is being done. Results from the meeting could be presented at the Public Hearing. Once the Board adopts the Comprehensive Plan, the Board could decide if it wants to move forward with a solar ordinance.

Reports, requests, and recommendations of Constitutional Officers:

- 1 – Jane L. Brown, Clerk: Not in attendance.
- 2 – Robert L. Jones, Sheriff: Captain Fulford is present for the Sheriff tonight.
- 3 – Ellen F. Myatt, Treasurer: Not in attendance.
- 4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance
- 5 – Leanne Watrous, Commonwealth's Attorney: Nothing to report.

The Board considers the following unfinished business.

1 – Animal Shelter Update: Administrator Costin provides information regarding the bid received for construction of the Animal Shelter which came in at \$4,922,000. Conversations between RRMM and Kenbridge Construction discovered that the building portion was priced at \$4,000,000 and the rest was for site preparation. A lack of subcontractors in need of work was what increased the bid. Staff recommends rejecting this bid, and, at its recent meeting, the CARES group voted unanimously to support the Board's rejection.

Supervisor Shekleton asks the status of a letter received from DEQ dated May 16 regarding the stormwater management plan with sixteen comments that needed attention. Administrator Costin informs the Board that RRMM responded and satisfied DEQ's concerns. Any change in the footprint would cause a problem with DEQ. The responses by RRMM to DEQ will be shared with all Board members. The CARES group would ask the \$4.9 million bid not stand as the new standard for an estimate. They ask that the footprint remain unaltered while cost reductions are explored. They would like the County to re-bid the project. Engineering work is complete in the Town of Burkeville. The permits from VDOT and the Department of

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Health have been approved. The cost estimate to run the water and sewer lines has risen from \$250,000 to \$1.2 million. CARES reports that total contributions to date from all sources stand at \$561,220.

Supervisor Shekleton moves to reject the bid from Kenbridge Construction for construction of a new animal shelter due to price of the bid and lack of detail in the schedule of values. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – FY 2023-2024 Budget Adoption: Administrator Costin recognizes the work that has gone into reaching a balanced budget. He notes a required Public Hearing was held June 1 and that a balanced budget must be adopted by July 1. Acknowledging the budget will need to be revisited, he suggests adoption and appropriation of the budget, tax levies, and increased courthouse security fees. Chairman Roark, Supervisor Simmons, and he have been in discussions with the Town of Crewe regarding the library roof.

Supervisor Shekleton notes that the current draft of the budget is not the first draft presented to the Board. Changes were made from that first presentation which decreased the total budget from \$57 million to the current \$48 million.

Supervisor Simmons moves to adopt the Nottoway County Budget for Fiscal Year ending June 30, 2024, totaling \$48,025,765 as presented; pending receipt of all outstanding Federal and State funding, and all obligated and committed funds to be carried over from the Fiscal Year ending June 30, 2023, and recognizing salary increases are deferred, to be determined, and retroactive to July 1, 2023. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	No
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to adopt the tax levies as presented for the fiscal year ending June 30, 2024. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	No
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to establish the courthouse security fee at \$20.00 pursuant to *Code of Virginia* Section 53.1-120. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to appropriate the Fiscal Year 2023-2024 Nottoway County Budget totaling \$48,025,765 including all outstanding purchase orders and committed funds; contingent upon receipt of all state and federal funding.

A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

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J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board considers the following new business:

1 – Library Board Appointment: Administrator Costin states that Susan Nash's term has expired, and she has expressed an interest in continuing to serve on the Library Board.

Supervisor Simmons moves to reappoint Susan Nash to the Nottoway County Library Board for a term ending December 31, 2026. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Prince Edward Resolution: Administrator Costin presents a resolution endorsing the development of a regional public water system. Prince Edward offered this resolution to the Board in August 2022, and it was to be heard again in April 2023 but was stricken from the agenda at that meeting. As discussions are ongoing, staff recommends the resolution not be acted upon favorably.

Supervisor Vaughn moves the resolution entitled Endorsing the Development of a Regional Public Water System offered by Prince Edward County before the Board this evening be denied. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

3 – Crewe Boundary Line Adjustment: A proposal and map for the requested Boundary Line Adjustment by the Town of Crewe are included in tonight's package. These were shared with the Board in May 2023. A formal recommendation would require the advertisement for a Public Hearing.

Mayor Welch expressed concerns to Supervisor Shekleton. As District 1 has the potential to be impacted by a favorable vote, and District 1 currently has no representation on the Board, Supervisor Shekleton states that Mayor Welch has requested an extension to allow time for negotiations between Burkeville and Crewe. Supervisor Vaughn suggests a 60-day extension. Chairman Roark is not in favor as there is much that has not been presented to the Board. Burkeville Mayor Welch and Sean Davis of Crewe speak from the floor. Supervisor Shekleton notes there are significant questions that remain unanswered regarding the prison, Burkeville sewage, emergency services, etc. Chairman Roark supports proceeding to public hearing; Chairman Vaughn suggests waiting until the District 1 seat is filled. Discussion continues.

Supervisor Simmons moves that the legal staff prepare the necessary documents for consideration of a Boundary Line Adjustment for the Town of Crewe and that administrative staff advertise the required public hearing on the matter to be held July 20, 2023. A second is provided by Chairman Roark.

Supervisor Shekleton asks if the necessary documents are related strictly to the public hearing or are they being prepared for the boundary line adjustment? She would be willing to vote in favor of a public hearing. Administrator Costin notes that Burkeville has included a draft agreement in its presentation for tonight, but Crewe has not provided one. Supervisor Shekleton supports Crewe but believes District 1 should have a representative on the Board, and there are significant questions that should be resolved before moving forward.

Supervisor Simmons withdraws her motion because it seems it would result in a tie vote and thus die.

4 – Burkeville Boundary Line Adjustment: Documents and a map for the requested Boundary Line Adjustment by the Town of Burkeville are included in tonight's package. Administrator Costin's recommendation is that it be delayed to allow Burkeville to reconsider a revision excluding the area already included in Crewe's request.

Administrator Costin suggests deferring items J-3 and J-4 to the next meeting. Supervisor Shekleton moves to defer items J-3 and J-4 to the July meeting.

A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	No
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

5 – Surplus Property: Administrator Costin directs the Board's attention to pictures in tonight's package of old typewriters, floppy discs, computer monitors, etc. All items have been itemized and are available to surplus or recycle. As some of the property belongs to the LRA and some to the County, this has been presented at both meetings. Staff recommends the Board declare the property surplus.

Supervisor Shekleton moves to declare the equipment presented surplus and direct county and LRA staff to dispose of it in an appropriate manner. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board considers the following Consent Items.

1 – May Expenditures - All Funds

2 – Budget Adjustment - Library -\$1,004.78; Appropriation from Cook Family Foundation Grant

3 – Budget Adjustment - Library - \$100.00; Dolly Parton Imagination Library funding

4 – Budget Adjustment - Four for Life - \$972.40; Funds received exceeded budgeted amount

5 – Budget Adjustment - New Animal Shelter Project - \$7,500; Petco Love Grant

6 – Distribution of Vehicle License Fee - Revenue June 1, 2022 through May 31, 2023; \$195,135.00

7 – Refund - Building Permit Fee - \$336.60; Renovation permit issued; decided to demolish and obtained that permit separately

8 – Lease - Resolution approving equipment lease for Waste Management; 5-year lease on a new 2023 Caterpillar D4-16VP Track Type Tractor at monthly payment of \$5,445.59. This is the third of three pieces of equipment requested.

Supervisor Vaughn moves to accept the Consent calendar as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

June 15, 2023

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The following information items are presented in the package:

1 – CRC – May 2023 Items of Interest

2 – Sales Tax Receipts

Administrator Costin presents highlights from his report. He and Ms. Presley met with the Nottoway County Electoral Board to review the results of applicant screening. Their only other involvement was to arrange a location for the Electoral Board to meet to conduct interviews.

Administrator Costin organized a video conference with the Director of the Department of Criminal Justice Services, Social Services Director Reed, and others to discuss the impacts resulting from the closure of Madeline's House.

Mr. Zody and he attended a meeting at Fort Barfoot to support their efforts addressing concerns and issues of the surrounding community to further a Governor's Initiative.

Supervisor Roark and he attended a meeting with Secretary of Agriculture Lohr and his Deputy which was organized by the Commonwealth Regional Council to address the impacts of the Tyson withdrawal.

The preliminary audit visit has been completed with Robinson Farmer Cox Associates to return at the end of the month to conduct the turnover audit for the Treasurer's Office.

Administrator Costin shared TRC's Solid Waste Phase 1 report with all three towns and Davenport. This will be discussed as part of a Capital Improvement Plan at a meeting with Davenport next week.

After navigating bureaucratic channels, Administrator Costin has the Virginia State Police coming for a security assessment on June 30th. Mr. Hawkins has helped with a lead on Americans with Disabilities Act compliance. He has provided a status report to Judge Teehey. While the judge was complimentary of the judge's chambers, he has serious concerns regarding security and the flow of court traffic.

He has contacted many sources to secure an interim Finance Director in part to support staff members who have taken on a significant amount of extra work. Ms. Tomer has been very helpful in answering staff's questions as she is able.

Several positions are open and being advertised: Finance Director, Comprehensive (Child) Services Act Coordinator, and a Custodian/Maintenance Technician. Also, staff has been supporting the Board in appointing an interim Election District 1 Supervisor.

Comments from members of the Board:

Supervisor Simmons previously made a comment referencing "my people". Ms. Yeatts took exception with that comment, and Supervisor Simmons clarifies that her people are those she serves in Nottoway County regardless of color or party.

Supervisor Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration; and § 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a

June 15, 2023

public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation.

The motion receives a second from Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Session at 9:28 p.m.

Supervisor Simmons moves that the Board enter Open Session. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board reconvenes in Open Session at 10:25 p.m.

Supervisor Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Supervisor Shekleton. Administrator Costin proceeds with a roll call vote as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Shekleton moves to adjourn the meeting. A second is provided by Supervisor Simmons. Following a standing vote, Chairman Roark adjourns the meeting at 10:28 p.m.

Chairman

Clerk

C

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURT THEREOF, ON TUESDAY, THE 20TH DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR

Chairman Roark called the meeting to order at 6:00 p.m.

Supervisor Vaughn provides the invocation. Chairman Roark leads everyone in the Pledge of Allegiance.

Supervisor Simmons moves to approve the Agenda. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Shekleton moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for appointment, specifically for appointment of Interim District 1 Supervisor. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Meeting at 6:02 p.m. The Board reconvenes at 7:22 p.m. with a motion from Supervisor Simmons and a second provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Shekleton moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.2-3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the executive meeting regarding the items discussed.

June 20, 2023

The motion receives a second from Supervisor Vaughn. Administrator Costin proceeds with a roll call vote as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to appoint Richard H. Ingram, Jr. as Interim Supervisor of Nottoway County representing Election District 1 until midnight December 31, 2023, in order to fill the unexpired term created as a result of a resignation. A second is provided by Supervisor Vaughn. Following a roll call vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves to adjourn. A second is provided by Supervisor Shekleton. After a unanimous voice vote, Chairman Roark adjourns the meeting at 7:26 p.m.

Chairman

Clerk

MEMORANDUM

TO: Planning Commission
and Board of Supervisors

FROM: Gregg Zody, Director **GZ**

DATE: July 11, 2023

SUBJECT: Special Exception Request for Duplex on TM 35-46D

SYNOPSIS

The property owner, Cross Creek Nursery, 2551 Green Hill Road is requesting a special except permit to construct a duplex at a nursery to house workers that are needed for monitoring acres of covered production greenhouses for temperature, irrigation systems, greenhouse ventilation, and weather-related structural issues.

The site, Tax Map #22-75 is zoned Agricultural (A-1), and contains 82.43 acres.

BACKGROUND

Applicant/Property Owner

The applicant/owner is Tropical Treehouse Company (DBA Cross Creek Nursery), 501 Courthouse Road, North Chesterfield, Virginia, 23236

Location

The approximate location of the site is the west side of Green Hill Road, approximately .77 miles north of the intersection of Lee Lake Road.

ANALYSIS

Zoning/Land Use Compatibility

Tax Map #22-75 is zoned A-1 and all adjacent property is zoned as A-1. Surrounded land uses is a mix of single-family homes and farmland. The primary use of this particular site is horticultural, and the duplex would be a subordinate use in conjunction with the principal (or primary use) as described in the Synopsis.

Furthermore, the introduction of a duplex in this area does not compromise the character of the area, as there are currently residential uses adjacent to this site.

The Zoning Ordinance describes the Agricultural District as follows:

Sec. 2-1-1 Purpose

The Agricultural District (A-1) is established to provide areas for agricultural and silvicultural interests that represent a major portion of Nottoway County's economic base. The intent of this district is to provide and protect agricultural and silvicultural areas from the encroachment of uses which are not compatible with them and to conserve water, forest and other natural resources. The district provides areas for large scale, intensive livestock operations with surroundings that will not inhibit the activities associated with

their operation. Residential development is not encouraged in this district. This corresponds with land use goals as outlined in the Nottoway County Comprehensive Plan concerning future land use.

Based on the purpose statement, the proposal should not inhibit the main features of the district, agricultural activities and silviculture, and the parcel (82.43 acres), is adjacent to other residential uses. Furthermore, a duplex should not add significantly more traffic on the nearby roadways, nor create noise, dust, lighting nuisances.

Furthermore, it is staff's opinion that a Special Exception duplex request conforms with the existing land use development patterns, which are predominately residences and agricultural activity as opposed to a commercial or industrial Special Exception request, where staff would take a much more critical review of the criteria, as contained in §5.5.2(8) of the Nottoway County Zoning Ordinance, which cites thirty-seven "Issues for Consideration" to guide staff in making a recommendation to the Planning Commission and Board of Supervisors.

COMPREHENSIVE PLAN

While the Comprehensive Plan does not have a future land use designated specifically for Agriculture at this time, the Housing element adequately addresses the need for diverse housing for all County residents.

HOUSING

As population in Nottoway County grows, so does the demand for available and affordable housing stock. This growth will also put demands on land use and where housing stock will be located.

GOAL: TO PROMOTE A RANGE OF SAFE, AFFORDABLE HOUSING FOR ALL NOTTOWAY COUNTY RESIDENTS

STRATEGIES:

- Encourage housing in areas that will not negatively impact the county's natural resources*
- [...]

Sec. 5-5-2(8) SPECIAL EXCEPTION - ISSUES FOR CONSIDERATION

In considering a Special Exception Permit application, the following factors shall be given reasonable consideration. The applicant shall address all the following in its statement of justification or Special Exception Permit plat unless not applicable, in addition to any other standards imposed by this Ordinance: *Staff Responses are italicized.*

- 1) Whether the proposed Special Exception Permit is consistent with the Comprehensive Plan.

The request is consistent with the future land use designation of Agricultural, in that the site is 82.43 acres and the principal use is horticulture on tax map #22-75 (84.23 acres).

The request is to provide housing for employees monitoring the production greenhouses.

- 2) Whether the proposed Special Exception Permit will adequately provide for safety from fire hazards and have effective measures of fire control.

If approved, the applicant would need to seek guidance from the Building Official.

- 3) The level and impact of any noise emanating from the site, including that generated by the proposed use, in relation to the uses in the immediate area.

Minimal, as it is (duplex) an accessory residential use to the principal use, horticulture and subject to the County's Noise Ordinance.

- 4) The glare or light that may be generated by the proposed use in relation to uses in the immediate area.

Any proposed lighting would need to be directed downward and shielded.

- 5) The proposed location, lighting and type of signs in relation to the proposed use, uses in the area, and the sign requirements of this Ordinance.

No signage is proposed. This location is a production facility, not a retail center.

- 6) The compatibility of the proposed use with other existing or proposed uses in the neighborhood, and adjacent parcels.

Adjacent uses include residential and agricultural.

- 7) The location and area footprint with dimensions (all drawn to scale), nature and height of existing or proposed buildings, structures, walls, and fences on the site and in the neighborhood.

The duplex is 1,400 square feet as stated in the application.

- 8) The nature and extent of existing or proposed landscaping, screening and buffering on the site and in the neighborhood.

Adequate existing screening on the north and south ends of the parcel.

- 9) The timing and phasing of the proposed development and the duration of the proposed use.

No additional phasing is proposed at this time. The proposed duration and intensity are presumed to be on-going as it is an accessory residential use to support the production greenhouses.

- 10) Whether the proposed Special Exception Permit will result in the preservation or destruction, loss or damage of any topographic or physical, natural, scenic, archaeological or historic feature of significant importance.

None.

- 11) Whether the proposed Special Exception Permit at the specified location will contribute to or promote the welfare or convenience of the public.

None.

- 12) The traffic expected to be generated by the proposed use, the adequacy of access roads and the vehicular

and pedestrian circulation elements (on and off-site) of the proposed use, all in relation to the public's interest in pedestrian and vehicular safety, efficient traffic movement and access in case of fire or catastrophe.

The proposed use is worker housing to monitor the nursery's production greenhouses. Its impact on the on Green Hill is expected to be minimal.

- 13) Whether, in the case of existing structures proposed to be converted to uses requiring a Special Exception Permit, the structures meet all code requirements of Nottoway County.

If approved, the Building Official will inspect the structure to ensure it is in compliance with all applicable Building Codes.

- 14) Whether the proposed Special Exception Permit will be served adequately by essential public facilities and services.

At this time, the applicant will need septic and well permits prior to receiving a Certificate of Occupancy.

- 15) The effect of the proposed Special Exception Permit on groundwater supply.

Any household sewage discharge will be contained in a permitted septic system. Ideally, this prevents any potential impacts on the groundwater supply.

- 16) The effect of the proposed Special Exception Permit on the structural capacity of the soils.

It is unlikely the proposed use will significantly impact the structural capacity of the soils.

- 17) Whether the proposed use will facilitate orderly and safe road development and transportation.

The proposed use is a duplex. Its impact on the driveway and Indian Oak Road is expected to be minimal.

- 18) The effect of the proposed Special Exception Permit on environmentally sensitive land or natural features, wildlife habitat and vegetation, water quality and air quality.

The site is not located in a floodplain, nor a known environmentally sensitive site.

- 19) Whether the proposed Special Exception Permit use will provide desirable employment and enlarge the tax base by encouraging economic development activities consistent with the Comprehensive Plan.

It is an accessory use to the principal use, a horticultural operation.

- 20) Whether the proposed Special Exception Permit considers the needs of agriculture, industry, and businesses in future growth.

The site is zoned Agricultural (A-1), and as such, industry and business (in general) are not by-right permitted uses, although the principal use is a production nursery without the retail component.

- 21) The effect of the proposed Special Exception Permit use in enhancing affordable shelter opportunities

for residents of the County.

The proposal would enhance affordable shelter opportunities for County residents because it is utilized for the nursery workers who monitor the site twenty-four hours a day.

- 22) The location, character, and size of any outdoor storage.

Predominately production greenhouses.

- 23) The proposed use of open space.

Presumably preservation of existing activity (horticultural) as no additional use of the remaining property is anticipated at this time.

- 24) The location of any major floodplain and steep slopes.

None.

- 25) The location and use of any existing nonconforming uses and structures.

None.

- 26) The location and type of any fuel and fuel storage.

None.

- 27) The location and use of any anticipated accessory uses and structures.

Undetermined at this point.

- 28) The area of each use; if appropriate.

Duplex is anticipated to be 1,400 square feet plus any area for well and septic systems.

- 29) The proposed days/hours of operation.

N/A.

- 30) The location and screening of parking and loading spaces and/or areas.

Presumably adjacent to the residence. No screening nor loading spaces/areas are required.

- 31) The location and nature of any proposed security features and provisions.

N/A.

- 32) The number of employees.

N/A.

- 33) The location of any existing and/or proposed adequate on- and off-site infrastructure.

Aside from septic and water, none.

- 34) Any anticipated odors which may be generated by the uses on-site.

N/A.

- 35) Whether the proposed Special Exception Permit uses sufficient measure to mitigate the impact of construction traffic on existing neighborhoods and school areas.

N/A

- 36) Refuse and service areas, with particular reference to the items in (1) and (2) of this subsection.

N/A.

- 37) Utilities, with reference to location, availability and compatibility.

Electric, septic, and well will be utilized. Staff will not know the connection location to the power source until building plans are submitted.

AGENCY COMMENTS

VDOT has no objection to the special exception request.

STAFF RECOMMENDATION

Staff recommends approval for the application, subject to the conditions below.

RECOMMENDED STAFF CONDITIONS

1. This special exception is granted for a duplex for employees located on tax map #22-75.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Must have septic and well permits issued by the Health Department prior to occupancy.
4. Must apply for and receive a certificate of occupancy from the Nottoway County Building Official.

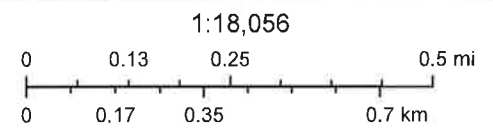
EXHIBITS

1. Location Map
2. Zoning Map
3. Approximate Duplex Location
4. Site Photos
5. Application package with copy of plat

Cross Creek Nursery Location Map



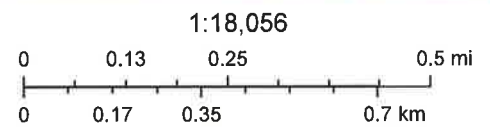
June 26, 2023



Cross Creek Nursery Zoning Map



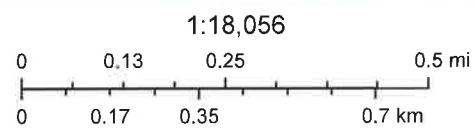
June 26, 2023



Duplex Location



July 6, 2023







Looking east toward Green Hill Road from the proposed duplex location.



Southeastern view toward Green Hill Road from the proposed duplex location.



SPECIAL EXCEPTION PERMIT

FILE #: _____

Owner

Agent/Applicant (if different from owner)

TROPICAL TREASURE COMPANY DBA CROSS CREEK NURSERY

Physical Address: 2551 Green Hill Road

BLACKSTONE VA. 23824

Mailing Address: 501 COURTHOUSE ROAD

NORTH CHESTERFIELD VA 23236

Telephone: 804-314-0300

Email: Gene.mcauliffe@crosscreek
Nursery.com

Tax Map Parcel Number(s)

Acreage

Zoning

1. 22 75

82.43

AGRICULTURAL

2.

YOU MUST ATTACH A SURVEY PLAT OF PROPERTY WHICH INCLUDES A SCHEMATIC DRAWING OF THE PROPOSAL SHOWING BUILDING HEIGHT AND PLACEMENT, PARKING AREA(S), STORAGE AREA(S), UTILITIES, ETC.

Detail Description of Request (Address impact of proposal on checklist items):

TO BUILD A 1400 SQ. FT Duplex to house employees
for purpose of AFFORDABLE HOUSING on the site of
our 80 acre PRODUCTION NURSERY. Our growing facility
with Aches of covered Greenhouses require 24/7 monitoring
for temperature, irrigation systems, greenhouse ventilation
and weather related structural issues.

Justification:

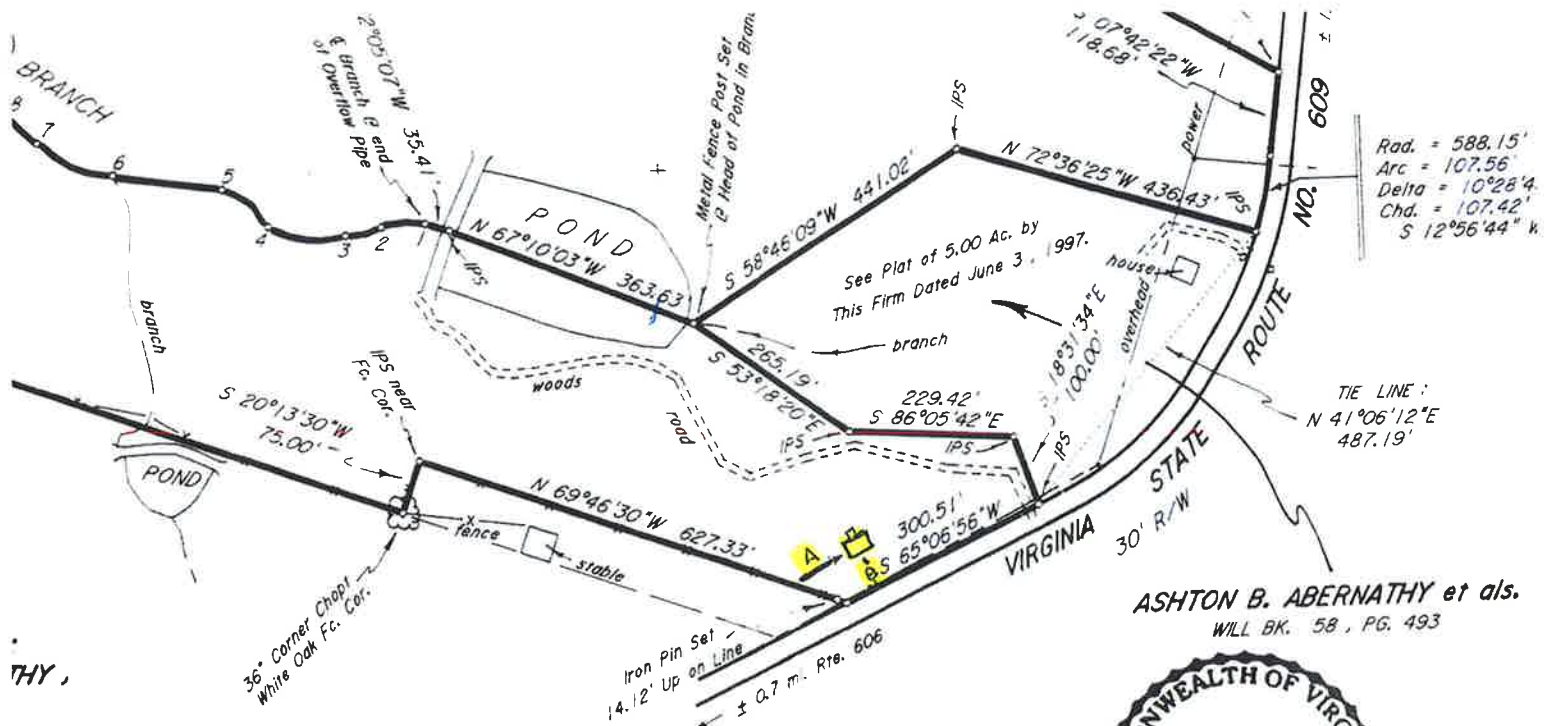
The foregoing information is complete and correct to the best of my knowledge. I acknowledge that representatives of Nottoway County may inspect the property subject to this application, and my permission to do so is hereby given.

Signature

(Agents must provide written documentation of authority.)

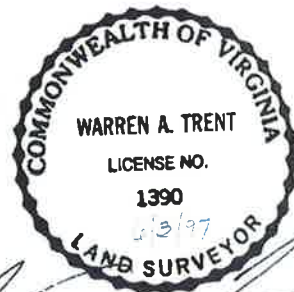
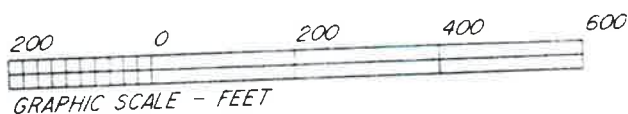
Date

6/2/2023



ASHTON B. ABERNATHY et als.
WILL BK. 58, PG. 493

A - 120' From Property Line
B - 45' From Route 609



WARREN A. TRENT PLS. NO. 1390
TRENT LAND SURVEYING
KEYSVILLE, VIRGINIA 23947

OFFICE OF
THE BOARD OF SUPERVISORS
 NOTTOWAY COUNTY



SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
 DISTRICT 1
 JOHN A. ROARK, VICE CHAIRMAN
 DISTRICT 2
 HELEN M. SIMMONS
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 SHERMAN C. VAUGHN
 DISTRICT 4
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 DISTRICT 5

COUNTY ADMINISTRATOR
 P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
 FINANCE DIRECTOR**
 KATY J. TOMER

P. O. BOX 92
 344 W. COURTHOUSE RD.
 NOTTOWAY, VIRGINIA 23955
 TELEPHONE (434) 645-8696
 FAX NO. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: July 12, 2023

Subject: Comprehensive Plan

First, this is the third Comprehensive Plan that I have been associated with during my career. It is undoubtedly the one that has involved the most citizen input. Surveys, community meetings, many meetings of the Planning Commission and a sub-committee thereof, and countless emails. Add to that now two public hearings involving the Board of Supervisors as well as the Planning Commission for one.

Second, while Mr. Zody and I came to the process late, we engaged, but not to the extent of Mr. Fortune and the staff at the Commonwealth Regional Council (CRC). They initiated and kept this project going during COVID and through the leadership transitions in the administration here and they are to be commended.

Third, of course, the CRC had to engage with some entity and that was the Planning Commission. All members of that body who touched this effort, past and current, should also be commended for working through the same challenges.

The concept of a Comprehensive Plan is far more than a wish list, but rather a forward-looking foundational document which sets out where we want to go and how we wish to get there while acknowledging where we have been. To better convey that, I would propose a different cover (attached); one that shows we are building on history while making history today.

Regardless of the Board's inclusion or exclusion of the proposed cover, staff joins with the Planning Commission and recommends this document which the Board received last month, as presented. A suggested motion follows:

Suggested Motion: I move the Board of Supervisors adopt the Nottoway County Comprehensive Plan 2023-2028 as recommended by the Nottoway County Planning Commission.

As an alternative should revisions come forward during your scheduled public hearing, staff provides the following suggested motion.

Suggested Motion: I move the Board of Supervisors adopt the Nottoway County Comprehensive Plan 2023-2028 as recommended by the Nottoway County Planning Commission with the following changes:

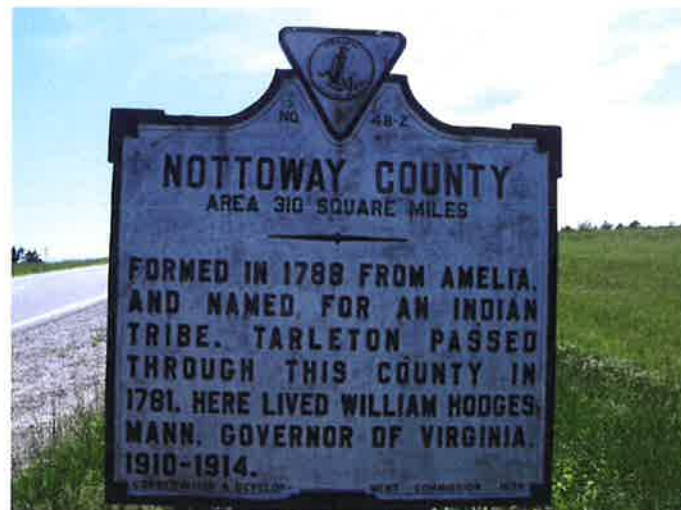
County and CRC staff are available to you as needed.

Thank you.

Att.

NOTTOWAY COUNTY COMPREHENSIVE PLAN 2023 – 2028

DRAFT



Prepared by the Nottoway County Planning Commission and:
Commonwealth Regional Council
P.O. Box P
One Mill Street, Suite 202
Farmville, VA 23901
(434) 392-6104
<http://www.virginiashheartland.org/>

WITH PC RECOMMENDED DELETIONS ON PPS 98 AND 121

NOTTOWAY COUNTY

July 20, 2023

MAINTENANCE	
The Nottoway Area Headquarters for the month of <u>June</u> 2023. ● Removed dead animals and trash debris from roadways. ● Grading shoulders on primary routes. ● Repaired slope and eroded areas on several roads. ● Monitored mowing contractor on primary roads ● Swept in the towns of Burkeville and Crewe ● Trimming back brush on several secondary roads. ● Performed ditch cleanouts throughout the county. ● Removed trees on several secondary roads. ● Graded unpaved roads and added stone where necessary. ● Repaired pot holes. ● Cleaned drop inlets. ● Received 30 new work orders, closed 27 work orders, no pending work orders older than ninety (90) days.	
LAND DEVELOPMENT & PERMITS	Paul Hinson, P.E.
Plans with outstanding comments or under review (Activity within last 90 days) ● None Plans found acceptable ● None ● Other ● Cross Creek Nurseries - Special Exception for duplex, SR 609 Green Hill Road – Special exception application submitted for review and comment on 7-6-23 and comments provided for the county's use on 7-7-23. LUP Permits Issued and Completed	

Permit Number	Permittee	Dinwiddie County	Permit Issuance Date	Permit Completion Date
59601	Dominion Energy	67	6-8-23	
59605	Purrfect Properties LLC	67	6-12-23	
59608	Dominion Energy	67	6-15-23	
59613	Dominion Energy	67	6-26-23	
59654	Shenandoah Telecommunications	67	4-19-23	6-26-23
59587	Shenandoah Telecommunications	67	5-9-23	6-26-23

CONSTRUCTION	Susan Warr, P.E.
---------------------	-------------------------

UPC 93093 / 0046-012-722, C501, B623
Contractor: W.C. English, Inc.
Name: Bridge Rehab over the Nottoway River
CM: Blake Smith
Location: Route 46 (Brunswick Road)
Fixed Completion Date: 7-21-23
Comments: Project start is currently delayed due to material availability supply issues. The Department is currently performing redesign to address material issues. Detour in place due to unfavorable bridge inspection report.

UPC 122078 / ST4D-964-F23, P401
Contractor: Whitehurst Paving, Inc.
Name: Surface Treatment 2023
CM: Charlene Fallen
Location: Dinwiddie, Nottoway & Prince George
Fixed Completion Date: 10-22-23
Comments: Precon Meeting held on 1-26-22. Work began on 3-13-23 with eradication, temporary line marking and patching. Patching completed. Surface treatment completed. Contractor working on punch list items.

UPC 121063/PM4R-964-F23, P401
Contractor: Colony Construction, Inc.
Name: SGR - 2023 Plant Mix
CM: Charlene Fallen
Location: Brunswick, Mecklenburg, Nottoway
Fixed Completion Date: 11-17-23
Comments: Precon meeting held 3-9-23, contractor stated they intend to start work in September.

UPC 122083 / SS4B-964-F23, P401

Contractor: Slurry Pavers, Inc.

Name: Slurry Seal Overlay 2023

CM: Jessica Miller

Location: Dinwiddie, Nottoway & Prince George

Fixed Completion Date: 10-22-23

Comments: All work completed.

TRAFFIC STUDIES/SPECIAL REQUESTS ~

- Traffic Study on Route 323 complete. Recommendations submitted for discussion

G-2

Landfill Work Sheet - JUNE 2023

Date	Municipal Solid		Construction/		Industrial		Sludge	Tires Recycled	White Goods Recycled	Other Waste with Description	TOTAL TONS	Vegetative Yard Waste	
	Waste	Demolition			Waste							Not Counted in Totals	LOADS
6/1/2023	19.99	18.57									38.56		10
6/2/2023	37.26	36.09		3.14							76.49	7.04	15
6/3/2023	6.45	2.16									8.61		4
6/5/2023	77.32	8.53		3.95							89.80	1.84	28
6/6/2023	70.20	2.80		2.38		10.82					86.20	2.25	24
6/7/2023	42.34	17.65		14.41		6.60					81.00	4.94	28
6/8/2023	37.56	15.79		1.22							54.57		16
6/9/2023	17.86	20.51		6.40		5.57					50.34	2.58	25
6/10/2023	1.79	2.81					0.32				4.92		3
6/12/2023	56.26	18.82									75.08	2.00	22
6/13/2023	64.72	45.57								0.23	110.52	2.18	30
6/14/2023	39.90	30.49		6.87		15.36	0.67				93.29	2.73	22
6/15/2023	33.50	12.22									45.72	3.57	16
6/16/2023	50.91	7.17				5.57					63.65		17
6/17/2023	21.76	1.13									22.89		7
6/20/2023	104.27	40.27				5.88	0.29				150.71	2.89	42
6/21/2023	47.21	4.27		6.10							57.58	6.11	23
6/22/2023	29.16	22.27		1.82							53.25	5.19	18
6/23/2023	41.23					6.12					47.35	3.84	12
6/24/2023	2.54										2.54		1
6/26/2023	72.13	5.57		5.73							83.43	1.62	25
6/27/2023	51.25	22.82				15.21	0.14				89.42	7.35	23
6/28/2023	34.77	30.49		4.98							70.24	3.46	18
6/29/2023	22.81	38.95		3.32							65.08		19
6/30/2023	41.00	6.59				5.02					52.61	0.37	21
TOTALS	1024.19	411.54		60.32		76.15	1.42			0.23 (mattresses)	1573.85	59.96	469
25 DAYS													
AVERAGE TONS PER DAY:		62.95				59.96	Not counted in Total Tons because it is burned and used as ash						
							Saturday Loads						

Landfill Work Sheet - MAY 2023

Date	Municipal Solid	Construction/		Industrial		Sludge	Tires Recycled	White Goods		Other Waste with Description	TOTAL TONS	Vegetative Yard Waste		LOADS	
	Waste	Demolition		Waste				Recycled	Not Counted in Totals						
5/1/2023	69.95	8.85		1.50		4.48	0.19				84.97	0.31		28	
5/2/2023	54.20	11.69		2.33			0.20				68.42	8.02		28	
5/3/2023	31.98	36.50		5.96		5.31				-0.66	79.09	2.99		20	
5/4/2023	20.45	13.97		1.64			0.65			recycled steel	36.71			13	
5/5/2023	45.57	16.18				5.44	0.59				67.78	1.33		24	
5/6/2023	10.86	4.33									15.19			5	
5/8/2023	70.11	10.37		5.33		5.33	0.11			.26 (mattresses)	91.51			29	
5/9/2023	39.75	19.89		0.71							60.35	4.25		22	
5/10/2023	36.42	15.01		7.29		6.63	0.16				65.51	3.19		19	
5/11/2023	26.93	18.71									45.64	3.00		15	
5/12/2023	46.84	25.87		2.81		5.30					80.82	6.31		24	
5/13/2023	1.95	6.04					0.42				8.41			4	
5/15/2023	78.01	23.58		4.85							106.44	3.51		32	
5/16/2023	48.81	33.00				5.33					87.14	2.60		24	
5/17/2023	33.53	11.25									44.78	1.73		19	
5/18/2023	33.41	10.63		10.97		6.47					61.48	1.67		20	
5/19/2023	28.27	32.19		8.94							69.40	4.48		22	
5/20/2023	16.31	13.30									29.61			11	
5/22/2023	70.68	2.92				6.21					79.81	3.26		28	
5/23/2023	11.74	4.75									16.49			19	
5/24/2023	21.36	20.22		9.42							51.00	6.36		19	
5/25/2023	21.15	28.03									49.18			11	
5/26/2023	43.67	27.32					7.13				78.12	5.10		26	
5/27/2023	5.54										5.54			2	
5/30/2023	82.35	6.01									88.36	5.58		31	
5/31/2023	38.39					22.36					60.75	6.16		21	
TOTALS	988.23	400.61		61.75		72.86	9.45			-0.40	1,532.50	69.85		516	
26 DAYS															
AVERAGE TONS PER DAY:		58.94					Not counted in Total Tons because it is burned and used as ash								
							Saturday Loads								

G-3

Date: 6/30/2023

Number of Inspections By Inspector
From: 6/01/2023 To: 6/30/2023

BI403

Inspector
Nicholas Bowles

Type Inspection	Count
A-1 - E, P, H, & F	1
Blk/Anch/Strap	1
Blower Door	1
B4, C4, E4 - E&P	1
Cert. of Occup.	11
Close Permit	7
C2, D4, E4 - E&P	1
Elect for Add	1
Final	27
Final Electric	1
Final HVAC	1
Final Plumbing	1
Final 1st 15	1
Final-15 units	1
Footing	5
Foundation	3
Framing	4
Insulation	7
Perm. Electric	12
Porch Pier Foot	1
Pre Slab	1
Projection	1
Rails on Steps	1
Rough Electric	0
Rough HVAC	3
Rough In Gas	1
Rough Plumbing	6
Sewer & Water C	1
Slab	2
SDSO Permit	1
Temp. Electric	1
Trench	1
Under Slab Main	1
Underground	1
Veneer	3
Water Proofing&	1

Sub-Total: 121

Final-Total: 121

Mileage _____

Number of Building Permits Issued: 31

Dollar Value of Construction: \$1,877,250.92

Dollar Value of County Building Permit Fees: \$11,174.62

G-4

**OFFICE OF
ANIMAL CONTROL**

Senior Animal Control Officer
Sheila Estes
sestes@nottoway.org



Nottoway County
P.O. Box 92
344 W. Courthouse Rd.
Nottoway, VA 23955
Telephone: 434-292-1099
Fax: 434-645-8667
www.nottoway.org

To: Ted Costin, County Administrator
Re: Monthly Report for June 2023

Number of Animal Control Calls: 144
Number of Summons Issued: 8
Number of Convictions: 0
Number of Compliances Issued: 61

	Dog	Cat	Other
New Intakes	17	5	
Animals in Shelter	9	1	
Fostered	1	0	
Bites	0	0	
RTO	4	0	
Transfers	9	11	
Adoptions	3	1	
Euthanized	0	0	
Died in Custody	0	0	
Died in Foster	0	0	

Livestock Calls: 3	Pickup Fee: \$15	Ending Odometer (Pickup) 49079-50250
Wildlife: 5	Boarding Fee:	Mileage: 1171
Welfare Check: 10	Adoption Fee: \$40	Ending Odometer (SUV) 80855-82259
Threatening: 0	Donations: \$10	Mileage: 1404
	Total: \$65	



BOARD OF TRUSTEES MEETING

JUNE 21, 2023

Burkeville Library
224 W. Nunnally Street
Burkeville, VA 23922

10:30 a.m.

NOTTOWAY COUNTY PUBLIC LIBRARY
Board of Trustees
Agenda

June 21, 2023

10:30 a.m.

Call to Order

Approval of Agenda

Consent Agenda:

Approval of Minutes (May 17, 2023)

Statistical Reports

Financial Reports

Bills for Approval

Communications

Citizen Comments

Report of the Library Director

Branch Libraries Update:

Blackstone Library

Burkeville Library

Crewe Library

Literacy Program Report

Committee Reports

New Business

Strategic Plan update

Tech Plan update

Unfinished Business

Items Not on Agenda

Adjournment

Nottoway County Public Library

Board of Trustees Meeting

Wednesday, May 17, 2023

The meeting was called to order by Susan Nash who also welcomed those in attendance. Becky Sones and Carolyn Leslie were absent from today's meeting.

The motion to approve the Agenda and Consent Agenda was made by Shelia Harper and was passed by the body.

Verna Rhoades made the motion to approve the Bills; it was passed by the body.

Communications: None

Citizen Comments: None

Library Director's Report

Summer Reading Program is set to begin June 19.

Jennifer Nelson will run the summer program, possibly with the assistance of a (potential) new hire in the program coordinator position.

Senior games in Burkeville (VFD) continue to be enjoyed by those attending.

Blackstone: No issues to report; still no sign

Crewe: Nothing new to report

Discussions are ongoing concerning the replacement of the roof.

Burkeville: Nothing to report

Shelia Harper reported that the Nottoway Literacy Group will hold its Annual Meeting on September 28, 2023 with Terry Royal as guest speaker. A formal invitation is forthcoming.

Committee Report:

The Nominating Committee met and Verna Rhoades was nominated Secretary for the coming 2-year term. She will assume the responsibility in the August meeting. Thanks to Carolyn Leslie for a job well done.

New Business:

An application for State Aid is being completed by Jackie and will require Susan's signature upon completion.

Circulation Policy:

After discussion, it was decided to change the current DVD check-out period to two weeks which is consistent with the check-out period for other materials. The motion to make this change in policy was made by Shelia Harper. The motion was approved by the body.

Unfinished Business: None

Items Not on the Agenda: None

Next meeting: June 21, 2023, Burkeville at 10:30 a.m.

A motion to adjourn was made by Jasper Chaffin. It passed and the meeting adjourned.

Submitted by

Verna Rhoades, acting for Carolyn Leslie

Circulation Counts at Location by Active Holdings Codes of Location

Blackstone Library Include Auto Renewals May 1, 2023 through May 31, 2023

Active Holdings Code	Check In	Check Out	Renewal	Totals
Biography (NBLB)	0	2	2	4
DVD (NBLDVD)	8	9	0	17
Easy Fiction (NBLEFIC)	48	35	0	83
Easy Non-Fiction (NBLENF)	1	4	0	5
Fiction (NBLF)	46	47	9	102
Juvenile Biography (NBLJB)	2	1	0	3
Juvenile Fiction (NBLJF)	11	18	0	29
Juvenile Non-Fiction (NBLJ)	6	2	0	8
Large Print Bio. (NBLLPB)	0	1	1	2
Large Print Fiction (NBLLPF)	6	2	1	9
Large Print Non-Fic (NBLLPNF)	0	1	1	2
Non-Fiction (NBLNF)	8	5	0	13
Young Adult Fiction (NBLYAF)	5	4	1	10
Young Adult Non-Fic (NBLYNF)	1	1	0	2
Juvenile DVD (BLJDVD)	1	2	0	3
Report Totals	143	134	15	292

Burkeville Library Include Auto Renewals May 1, 2023 through May 31, 2023

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audiobook (NBKAB)	1	0	0	1
DVD (NBKDVD)	18	22	2	42
Easy Fiction (NBKEFIC)	7	17	0	24
Easy Non-Fiction (NBKENF)	3	4	0	7
Fiction (NBKF)	15	23	17	55
Juvenile Biography (NBKJB)	0	1	1	2
Juvenile Fiction (NBKJF)	14	7	0	21
Juvenile Non-Fiction (NBKJ)	1	2	0	3
Large Print Fiction (NBKLPF)	4	3	5	12
Non-Fiction (NBKNF)	4	7	1	12
Young Adult Fiction (NBKYAF)	5	1	0	6
Young Adult Non-Fic (NBKYNF)	0	1	0	1
Juvenile DVD (BKJDVD)	4	7	0	11
Report Totals	76	95	26	197

Crewe Library
Include Auto Renewals
May 1, 2023 through May 31, 2023

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audiobook (NCRAB)	1	5	2	8
Biography (NCRB)	2	1	1	4
DVD (NCRDVD)	25	30	7	62
Easy Fiction (NCREFIC)	54	36	33	123
Easy Non-Fiction (NCRENF)	3	2	1	6
Electronic Device (NCRED)	12	7	0	19
Fiction (NCRF)	117	117	51	285
Juvenile Biography (NCRJB)	3	2	2	7
Juvenile DVD (NCRJDVD)	0	1	0	1
Juvenile Fiction (NCRJF)	64	51	12	127
Juvenile Non-Fiction (NCRJ)	17	4	3	24
Large Print Fiction (NCRLPF)	3	2	1	6
Library of Things (NCRSP)	2	2	0	4
Non-Fiction (NCRNF)	26	27	13	66
Young Adult Bio (NCRYAB)	0	1	0	1
Young Adult Fiction (NCRYAF)	7	15	4	26
Young Adult Non-Fic (NCRYNF)	5	1	0	6
Report Totals	341	304	130	775

Circulation Counts at Location by Borrower Types
Blackstone Library
May 1, 2023 through May 31, 2023

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	122	18	790	90%
Easy Under 1st Grade (E)			5	1%
Juvenile 1st Grade - 11 Years (J)			35	4%
REGISTERED ONLINE (OBR)			4	0%
Staff (ST)	1		4	0%
Young Adult 12 years - 17 Years (Y)	4		35	4%
Report Totals	127	18	873	

Burkeville Library
May 1, 2023 through May 31, 2023

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	55	14	178	79%
Easy Under 1st Grade (E)			1	0%
Juvenile 1st Grade - 11 Years (J)	11		17	8%
REGISTERED ONLINE (OBR)			1	0%
Staff (ST)	27	16	3	1%
Young Adult 12 years - 17 Years (Y)	2		25	11%
Report Totals	95	30	225	

Crewe Library
May 1, 2023 through May 31, 2023

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	125	99	706	79%
Easy Under 1st Grade (E)	3		9	1%
Juvenile 1st Grade - 11 Years (J)	35	2	74	8%
REGISTERED ONLINE (OBR)			1	0%
Staff (ST)	11	8	8	1%
Young Adult 12 years - 17 Years (Y)	17	7	98	11%
Report Totals	191	116	896	

Check Out Counts for Stats Only Collections May 2023

Blackstone Library

Description	Count
Adult Programs (Adult)	1
Black & White Printouts / Copies (Black)	170
Childrens Program (ages 6-11) (Children)	2
Color Printouts / Copies (Color)	28
Computer Users (Computer)	41
Faxed (Fax)	24
Number Of Patrons (Patrons)	232
Reference Questions (Reference)	1
Wifi Users (Wifi Users)	18
Blackstone Library Total	517

Burkeville Library

Description	Count
Adult Programs (Adult)	14
Black & White Printouts / Copies (Black)	117
Color Printouts / Copies (Color)	40
Computer Users (Computer)	93
Faxed (Fax)	2
Number Of Patrons (Patrons)	152
Outreach attendance (Reach)	42
Young Adult Program (YoungAdult)	28
Burkeville Library Total	488

Crewe Library

Description	Count
Adult Programs (Adult)	1
Black & White Printouts / Copies (Black)	992
Color Printouts / Copies (Color)	29
Computer Users (Computer)	152
Faxes sent (Fax)	16
Magazines & Newspapers (Magazines)	33
Number Of Patrons (Patrons)	518
Outreach attendance (Reach)	81
Reference Questions (Reference)	46
Scan/Email (Scan/Email)	15
Wifi Users (Wifi Users)	15
Young Adult Program (YoungAdult)	81
Crewe Library Total	1,979

WiFi Use for the System



365

Monthly Sessions



300

Total Visits

Blackstone



114

Monthly Sessions



98

Total Visits

Burkeville



152

Monthly Sessions



112

Total Visits

Crewe



99

Monthly Sessions



90

Total Visits

June 2023 Director's Report

Ongoing Activities

- Conducting monthly eFic diversity audit - **Goal #3**
- Maintaining website and social media and promoting resources - **Goal #1**
- Submitting bills, deposits, and payroll to Nottoway CH
- Creating & distributing calendar, periodic newsletter, and press releases - **Goal #1**
- Ensuring coverage while others are sick or otherwise not on duty
- Drafting the Little Black Book for Succession
- Working with Jennifer Nelson and Teresa Orellano to prepare for the Summer Reading Program

Completed Activities

- Attended quarterly directors' meeting in South Hill
- Reviewed and updated Strategic Plan for Board approval
- Concluded Story Time programming - DIY Story Time (paired books and activity packets) offered week of June 5 and June 12
- Viewed two RA webinars
- Wrapped up Lunchtime Library Club at NHS
- Reviewed and updated Technology Plan

Programs & Events

- Senior Game Times in Burkeville
- June 19 to August 11 - Summer Reading: Read Beyond the Beaten Path
 - June 21 - Appalachian Trail Presentation in Crewe (6:00)
 - June 27 - Painting Kindness Rocks in Blackstone (2:00)
 - July 11 - Painting Bird Houses in Crewe (6:00)
 - July 26 - Museum of Natural History visits Crewe (1:00)
 - August 14 - Prize winners drawn at the Parking Lot Party (school complex)

Upcoming Meetings

LVA Directors Mtg 9/28-9/29
PLA 2024 - Columbus, OH
ALA 2025 - Philadelphia

PALA 2023 - Pocono Manor, PA
ALA 2024 - San Diego
ALA 2026 - Chicago

VLA 2023 - Chantilly
LibLearnX 2025 - Phoenix
ALA 2027 - NOLA

The Information Junction



For the Kids

We're starting the month of June with several weeks of DIY Story Time activities to allow us time to get ready for the upcoming Summer Reading Program.

For the Adults

Be a Friend!

**Friends of the Library
Board Meetings
Crewe:**

1st Thursdays, 4-5pm
(bi-monthly)

Blackstone:

3rd Tuesdays, 4-5pm

The Friends of the Library are non-profit, volunteer organizations which work to support the Nottoway County Public Libraries. They raise funds for library improvements and programs and gladly

The Nottoway County Public Library offers a wide selection of **eBooks and digital magazines.**

These are available to download through the website at

www.nottlib.org



Are You Ready to Read Beyond the Beaten Path?

Our theme for the 2023 **Summer Reading Program** is Read Beyond the Beaten Path, and we have planned **seven weeks** of activities and events with more to come! Registration is now open and, as usual, readers of all ages are welcome to take part.

You will be able to download and print the monthly reading logs from our website beginning June 12, or you can get your copy from Mrs. Nelson at the **official kick off on Saturday, June 17**. The theme for June is bugs, and she'll offer a story and activity that day at **10:30 in Blackstone and again at 12:30 in Crewe**.

Wednesday, June 21 will be the first special presentation of the program - this will be in **Crewe at 6:00**, and the speaker (Ms. Wilson) will be sharing her **adventures on the Appalachian Trail**. If you didn't see it in the May newsletter, you likely don't realize that we'll be making our way along the Trail, too. For us, though, instead of hiking, we'll be advancing one mile for each minute read with the goal of reading 2198 minutes.



We think that reading is its own reward, but a little bonus prize now and then certainly wouldn't hurt, would it? **Each time you turn in your monthly reading log, you'll be able to select a little incentive.** We have flashlights, water bottles, s'mores kits and more to choose from, so you're sure to find something you'll like! Turning in **your reading record will also earn you an entry into the prize drawing** of your choice. We've got bug catchers, a tent, lanterns and more waiting for you to claim them, and the winning name for each drawing will be pulled at the Parking Lot Party at the Nottoway School Complex on August 14.

Burkeville Blood Drive

We are partnering with Burkeville Baptist Church for another Red Cross blood drive on June 20 from 2 to 6pm. Schedule your donation online at www.redcrossblood.org or by calling 1-800-REDCROSS.

What's Next?



www.nottlib.org

Locations

BLACKSTONE Library

Demetrius Nelson, Manager
 434-292-3587
 415 South Main Street

Sun	closed
Mon	closed
Tue	12-6
Wed	12-6
Thur	12-6
Fri	10-2
Sat	10-2

BURKEVILLE Library

Agnes McCormick, Manager
 434-767-5555
 114 Agnew Street

Sun	closed
Mon	closed
Tue	9:30-5
Wed	closed
Thur	9:30-5
Fri	10-2
Sat	9-12

CREWE Library

Susan Howe, Manager
 434-645-8688
 414 Tyler Street

Sun	closed
Mon/Thur	10-6
Tue	10-8
Wed	10-8
Thur	10-6
Fri	closed
Sat	10-2

Administration

Jacqueline Zataweski,
 Director

Demetrius Nelson,
 IT Tech

What's Popular?

If you've been wondering what the latest and greatest books are, we can help with that (sort of). "Best" is subjective, of course, but we can tell you what titles have had the most circulation in the last month. In Blackstone, David Baldacci's *Simply Lies* topped the list for adult novels, and the Mary Higgins Clark memoir *Kitchen Privileges* was the item most frequently borrowed from the biography collection. When we look at Burkeville's fiction, we see that there's a tie between *Cat on the Edge* (Murphy) and *Dark Angel* (Sandford). There's no clear favorite in Crewe novels (five had the same circulation), but there was a clear winner in audiobooks - David Rosenfelt's *Dogtrippin'*.

At Your State Parks

Don't forget to stop at the library and borrow a nature back pack... each one includes a pass good for free (day) parking at VA State Parks.

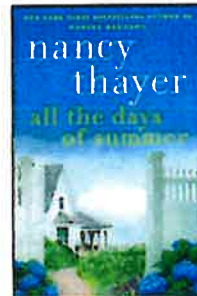
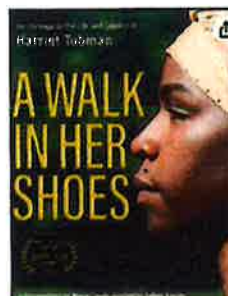
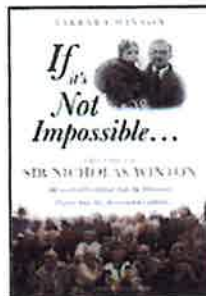
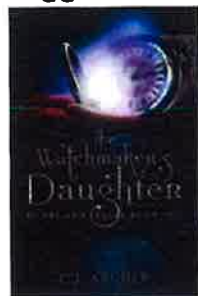
June 3 (9 am - 12) – Battlefield Clean Up at Sailors Creek – Visitors Center
 June 13 (10-11 am) – Kayak Tour at Bear Creek – Boat House
 June 18 (11 am -12) – Owl Pellet Dissection at Twin Lakes – Discovery Area
 June 24 (6-7:30 pm) – Wagon Ride at James River – Canoe Landing
 June 29 (6-7 pm) – Geocaching at Pocahontas – CCC Field
 June 30 (7-8 pm) – Atlatl Spear Throwing & Archery at Powhatan – Playground Parking
 July 15 (9-11 pm) – Stories of the Stars at Staunton River – Observaation Field

Library Closures

The Nottoway County Public Library System will be closed on Monday, June 19 for the Juneteenth holiday. The Library will also be closed **Tuesday, July 4.** If you need reading material, keep in mind you can **borrow eBooks and digital magazines** from our digital branch **any time**, even when the branches are closed.

New Items in Our Collection

It is important that we have items that interest you and we welcome suggestions for new books and DVDs. Some upcoming books include:



Ted Costin

From: Wood, Charlotte <Wood.Charlotte@nottowayschools.org>
Sent: Thursday, July 13, 2023 8:12 PM
To: Ted Costin; Andrea Kelly
Cc: Tameshia Grimes
Subject: Summary of 7-13-23
Attachments: minutes 6-23.pdf

Thursday, July 13, 2023
Regular Meeting

NOTTOWAY COUNTY SCHOOL BOARD
NOTTOWAY, VIRGINIA 23955
Nottoway High School Mini Auditorium
5267 Old Nottoway Road, Crewe, VA
7:00 P.M.

1. MEETING OPENING

- A. Call to Order, 7 p.m. - Chair
- B. Electronic Participation - Damien Rowe, Chair
- C. Moment of Silence/Prayer/Pledge of Allegiance - Chair
- D. Approval of Agenda: July 13, 2023 - Chair

2. AWARDS AND RECOGNITIONS

- A. None at this time.

3. DELEGATIONS/PUBLIC COMMENT

- A. Delegations/Public Comment

4. CONSENT AGENDA

- A. Approval of Minutes: June 8, 2023
- B. Financial Reports: June 30, 2023
- C. Payrolls: June 15 and 30, 2023
- D. Monthly Warrants
- E. Budget Adjustments: None at this time.
- F. Field Trip Request: NMS students to travel to VA Tech (overnight) - Dr. Martin

5. ACTION ITEMS

- A. Second Reading of the 2023 School Board Policy Updates - Dr. Grimes
- B. NCPS Strategic Plan - Dr. Grimes
- C. Permission to apply for Title IV, A Stronger Connections Grant- Heather Maier
- D. Master's Degree Stipend for Non-Licensed Positions - Heather Maier
- E. Permission to open a bank account with Citizens Bank and Trust - Dr. Grimes

6. NON-ACTION ITEMS

- A. None at this time.

7. INFORMATIONAL ITEMS

- A. Committee Report: ANTC - Mr. Higgins
- B. Committee Report: GSSV - Mrs. Hinton

C. Superintendent's Report

8. MATTERS OF SCHOOL BOARD INTEREST

A. September 21, 2023 - VSBA Legislative Advocacy Conference, Chesterfield Technical Center, Chesterfield, VA

B. November 15- 17, 2023: VSBA Annual Convention, Williamsburg

C. Future Agenda Items

D. Other

9. CLOSED MEETING RESOLUTION

A. Closed Meeting Resolution

10. RETURN TO OPEN SESSION

A. Call to Order - Chair

B. Certification of Closed Meeting - Vice Chair

11. ACTION FOLLOWING CLOSED SESSION

A. Superintendent's Personnel Agenda

12. ADJOURNMENT

A. Adjournment

Charlotte Wood

Administrative Assistant to the Superintendent

Clerk of the School Board

FOIA Officer

Nottoway County Public Schools

434-645-9596 Phone

434-645-1266 FAX

The information conveyed in this communication is intended for the use of the original addressee(s), and may be legally privileged, confidential, and/or exempt from disclosure under applicable law. If this communication was not addressed or copied to you, then you have received it in error and are strictly prohibited from reading, copying, distributing, disseminating, or transmitting any of the information it conveys. If you received this communication in error, please destroy all electronic, paper, and other copies, and notify the sender of the error immediately. Accidental transmission of this communication is not intended to waive any privilege or confidentiality protected under Virginia's Freedom of Information Act.

REGULAR MEETING of the NOTTOWAY COUNTY SCHOOL BOARD**Thursday, June 8, 2023 7:00 P.M.**

Board Members Present: Bill Outlaw, Jamie Higgins, Damien Rowe, Jimmy Fowlkes and Shelli Hinton

Administrative Staff Present: Dr. Tameshia V. Grimes, Superintendent; Dr. Marcia Martin, Assistant Superintendent of Instructional and Federal Programs; Heather Maier, Director of Finance; Dr. R. J. Greger, Director of H.R.; Dr. Chandra Lewis, Interim Director of Exceptional Education and Student Services; Charlotte Wood, Clerk; Donna Wade, Deputy Clerk; Reggie Wilson, NHS Principal; Amanda Paynter, NHS Assistant Principal; Delphine Simmons-Fowlkes, BPS Principal; Dr. Bradley Bryant, ANTC Principal; Lloyd Page, CPS Principal.

Agenda Item #1A – CALL TO ORDER

The chair opened the Regular Meeting at 7:00 PM.

Agenda Item #1B – MOMENT OF SILENCE / PRAYER / PLEDGE OF ALLEGIANCE**Agenda Item #1C – APPROVAL OF AGENDA**

The chair asked if there was a motion to approve the June 8, 2023 agenda. Higgins made a motion. Fowlkes seconded the motion. All in favor.

Agenda Item #2 - AWARDS AND RECOGNITIONS

- A. Winter and Spring Sports Awards
- B. Retirees

Agenda Item #3A – DELEGATIONS / PUBLIC COMMENT

- A. Delegations/Public Comment
 - 1. Lauren Snead: 1. Teachers leaving – what is the plan. 2. Afraid to send her children at school due to violence and bullying.

Agenda Item #4 CONSENT AGENDA ITEMS:

Hinton offered a motion to approve the consent agenda. Higgins seconded the motion. Discussion: Outlaw had several questions:

Item F-J. As a taxpayer, would like to know what is going to be done with these funds. (Dr. Grimes: We receive Title funds every year. Because of the economic status of the county, the state distributes. We rely heavily on these grants. If we relied on local funds, we would not be able to provide resources. We are a CEP division – breakfast and lunch at no cost – low end community. The funds are calculated on a ratio with many factors. Dr. Martin added that all our title grants pay for salaries for teachers that are not in SOQs or local funding. Dr. Martin explained each grant.) Outlaw understands it is to improve our student performance. What is your comparison? (Dr. Martin: Every grant has measurable objectives. Progression is recorded. Every single grants goes through Federal Monitoring.) Outlaw asked would it be reasonable to request to get the results. (Will make available.)

Item K. Outlaw wanted to know particulars. (Grimes: The carryover funds are from the state. School construction funds have a restricted use. Would like Ms. Maier to provide the information.) Outlaw asked what impact will it have on the 22-23 school budget? (Grimes: Funds can only be used specific to the grant. For each of the items, we do not spend all of the money, because then will not have a reserve to handle emergencies. Specific programs are in place to specific needs.)

Item M. Outlaw wants to know what is it specifically. (Grimes: Reports are specific to DOE.)

Items N. O. P. Outlaw wants to know if matters can be discussed in closed session. (yes)

Outlaw made a motion that Items N. O. P. be pulled from the agenda. No second. The motion died.

The vote to approve the consent agenda failed. Vote: 0-5.

- A. Approval of Minutes: May 11, 2023
- B. Financial Reports: May 31, 2023
- C. Payrolls: May 15 and 31, 2023
- D. Monthly Warrants
- E. Budget Adjustments: 24-KGO1 ESSER II Carryover
- F. Permission to apply for Title I, Part A
- G. Permission to apply for Title II-Supporting Effective Instruction Funds
- H. Permission to apply for Title III Consortium funds
- I. Permission to apply for Title IV, Part A-Student Support and Enrichment Grant
- J. Permission to apply for Title V, Part B, Subpart 2- Rural & Low Income Schools funds
- K. Carryover Funds - Heather Maier
- L. Year End Budget Adjustments - Heather Maier
- M. Authorization of signatures on Virginia Department of Education documents in the absence of the Division Superintendent - Dr. Grimes
- N. Student Discipline #SD6-8-23(1)
- O. Student Discipline #SD6-8-23(2)
- P. Student Discipline #SD6-8-23(3)

Outlaw made motion to approve the consent agenda by removing item N. O. and P.

Higgins seconded. All in favor.

Agenda Item #5 ACTION ITEMS:

- A. Approval of the Surplus of Real Property in Crewe and Blackstone to Nottoway County – Resolutions were read.

Crewe Property:

NOW, THEREFORE, BE IT RESOLVED by the Nottoway County School Board that the surplus real property located at 205 E. Pennsylvania Ave, Crewe, VA, (Parcel #18A3O 7 E 49) be conveyed to Nottoway County and this resolution along with the deed to the property shall be recorded with the clerk of the Nottoway County Circuit Court.

Hinton made the motion to surplus the real property in Crewe. Outlaw seconded.

Roll Call: Yes. Outlaw, Higgins, Rowe, Fowlkes, Hinton. The motion passed 5:0.

Blackstone Property:

NOW, THEREFORE, BE IT RESOLVED by the Nottoway County School Board that the surplus real property located at 406 S. Harris St, Blackstone, VA, (Parcel #50A33 1 J 1) be conveyed to Nottoway County and this resolution along with the deed to the property shall be recorded with the clerk of the Nottoway County Circuit Court.

Hinton made the motion to surplus the real property in Blackstone. Fowlkes seconded.

Roll Call: Yes. Outlaw, Higgins, Rowe, Fowlkes, Hinton. The motion passed 5:0.

Agenda Item #6 – NON-ACTION ITEMS:

- A. First Reading of the 2023 School Board Policy Updates – Dr. Grimes highlighted policies.
- B. First Reading of the NCPS Strategic Plan – Dr. Grimes
Highlights were presented to the board. The members were commended. Hinton and Outlaw shared take away.

Agenda Items #7 INFORMATIONAL ITEMS:

- A. Counseling Services by Dr. Grimes. Glen Fowlkes and Wesley Inge from Fulcrum Counseling highlighted their services.
- B. VTSS Update by Dr. Martin
- C. Gifted Program Update by Dr. Martin. Lucy Willis showcased the program.
- D. ANTC Report by Mr. Higgins: Enrollment of 75 students.
- E. GSSV Report by Mrs. Hinton: Seniors presented their Senior Symposiums. There are commitments through summer break.
- F. Superintendent's Report - Dr. Grimes
 - Last day of school for students. Tomorrow is a teacher workday. We thank our teachers, staff, principals and assistant principals for their support to our students.
 - Next week, principals, central office directors and supt. will be at UVA from Monday-Saturday.
 - Excited about the what the new year will bring. Thankful to the board for the support.

Agenda Item #8 MATTERS OF SCHOOL BOARD INTEREST

- A. July 13, 2023: VSBA Conference on Education, Hilton Richmond Hotel, Short Pump
- B. September 21, 2023 - VSBA Legislative Advocacy Conference, Chesterfield
- C. November 15-17, 2023: VSBA Annual Convention, Williamsburg
- D. Future Agenda Items
- E. Other:
 - 1. Outlaw: The Farm Bureau Board wants to host a forum for the candidates for this year's elections. They would like to use the High School Auditorium. Can we waive the cost in hosting? (Grimes: Once the Use of Facility form is completed, then we will address.)

Agenda Item #9 CLOSED MEETING RESOLUTION

Hinton offered a motion pursuant to section 2.2-3711 of the Code of Virginia that the Board convene a "Closed Meeting" for the purpose of discussing the following specific matters:

A.1 The consideration of personnel for:

A. 50 appointments (1 history teacher, 1 elementary teacher, 1 music teacher, 1 band director, 2 substitutes, 1 head football coach, 1 assistant football coach, 26 summer school teachers, 3 summer school substitutes, 1 summer Feed manager, 2 book mobile attendants, 1 21st Century Camp book mobile attendant, 2 summer school 21st Century Camp teachers, 5 lead teachers, and 2 instructional assistants);

B. Five (5) resignations (1 first grade teacher, 1 school counselor, 1 eighth grade civics teacher, 1 assistant softball coach, and 1 instructional assistant)

C. 1 retirement (1 bus driver)

D. Personnel Matters

E. Student Matters to discuss N.O. and P
and

A.7 The consideration of probable litigation

Higgins seconded. Discussion: Fowlkes would like to add exit interviews. All in favor.

Agenda Item #10 RETURN TO OPEN SESSION

- A. Call to Order by Chair
- B. Hinton offered a motion that the board certify by recorded vote, that to the best of each board member's knowledge, only matters heard, discussed or considered in the closed meeting were public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act, and such public business matters were identified in the motion, with the exception of exit interviews and coach's pay scale by which the closed meeting was convened.

Fowlkes seconded the motion and the motion passed by the following vote:
 Certify: Outlaw, Higgins, Rowe, Fowlkes, Hinton
 Motion passed by a 5:0 vote

Agenda Item #11 ACTION FOLLOWING CLOSED SESSION

Superintendent's Personnel Agenda.

Hinton offered motion to approve the Superintendent's Personnel Agenda. Fowlkes seconded the motion and the motion passed by the following vote:

AYES: Outlaw, Higgins, Rowe, Fowlkes, Hinton; Motion passed by a 5:0 vote

Student Matters:

Fowlkes offered a motion to approve the Superintendent's recommendation for Items #4 N. O. and P. Higgins seconded the motion and the motion passed by the following vote:

AYES: Outlaw, Higgins, Rowe, Fowlkes, Hinton; Motion passed by a 5:0 vote.

Outlaw Would like to make a motion to approve the payment of dues in the SMBA and expenses related that the code of Virginia requires not to exceed to \$2,000 a year.

Higgins seconded.

AYES: Outlaw, Higgins; NAY: Rowe, Fowlkes and Hinton; Motion failed by a 2:3 vote.

Agenda Item #12 ADJOURNMENT

Hinton offered motion to adjourn at 9:53 p.m. Higgins seconded the motion, the motion passed.

 Damien Rowe, Chairperson

 Date

 Charlotte D. Wood, Clerk

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NOTTOWAY COUNTY

COUNTY ADMINISTRATOR
P. S. T. (TED) COSTIN

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EMERGENCY SERVICES COORDINATOR'S REPORT

TO: The Honorable Members of the Nottoway County Board of Supervisors

FROM: Aubrey W. "Buddy" Hyde, Jr.

DATE: July 12, 2023

SUBJECT: June Report

The following activities and projects are provided in this summary of work by the Department of Emergency Services since my last report on June 7th before your monthly Board of Supervisors meeting on June 15, 2023. Many of these activities listed below were performed in collaboration with other staff members and external stakeholders.

The current emergency services related projects and activities that I have worked on and represented the county include, but are not limited to, the following:

- The standardized countywide incident reporting system (ESO Solutions) was activated as "go live" in both fire & EMS reporting for the four (4) fire & EMS agencies during the first week of July. Currently, the vendor is working with the departments on the building module of the program that allows responders to have building information in this platform to use during responses. We are still participating in virtual meetings to check progress every Thursday at 11:30 a.m.
- Participated in a virtual meeting on June 8th with the Virginia Department of Emergency Management to discuss the water level gauges that we were awarded under a regional hazard mitigation grant. Nottoway County is receiving water level sensors at no cost to us, and the proposed locations are Crystal Lake, Deep Creek, Nottoway River, Little Nottoway River, and Fort Barfoot Reservoir. We are anticipating the installations will occur in Fall 2023 after we conduct a site visit with the VDEM team.

- All Knox Box (key lock box) system components were ordered in May and June to complete the countywide upgrade to a new e-Key™ system that uses electronic locking components for full accountability and security when using the system for building access by fire & EMS departments in an emergency.
- Participated in a virtual meeting with Kinder Morgan on June 12th about pipeline information and emergency contact updates. We are also working on having a secure GIS layer for the petroleum pipeline that runs through the county.
- Met with VDEM representative Jason Eaton to accept delivery of 250 Hurricane Preparedness – Inland Impacts Guide and 250 postcards with the same information that is being supplied by VDEM at no cost. Copies will be placed at the county administration office and each town office for the public.
- Instructed a CPR/AED certification class in the EOC for county employees from the library staff on June 22nd.
- Facilitated a meeting in the EOC on June 22nd to work on the EMS response district mapping project that places the existing EMS response areas on a GIS map layer for the county. All EMS agencies had a representative at the meeting and consensus was reached on the accuracy of the final product, which is based on closest response distance and time to a patient.
- Attended the Economic Development Committee meeting on June 22nd and operated the audio-visual system for the meeting.
- Accepted delivery of our new Mass Care Support Trailer on June 23rd from Woodson Irby at Irby Equipment Sales. This 7' x 16' enclosed trailer will be used for storing and transporting supplies and equipment that are used to open any of the three designated shelters during a disaster. The trailer was purchased for \$7,950 by a regional planning commission (PlanRVA) through a state grant and no match from Nottoway County was needed. The Department of Emergency Services and Department of Social Services will now work as a team on equipping the trailer for rapid deployment across the county as needed during a disaster.
- Assisted the regional chapter of the Virginia Medical Reserve Corps with obtaining use of the Burkeville Elementary School for a one-day training exercise of their MRC volunteers on June 24th. We worked with Nottoway County Public Schools to reserve that day and space for the exercise, which was successful.
- Facilitated a radio proposal review meeting at the EOC on July 13th with the Radio System Proposal Review Committee. The results of this meeting will be sent to CTA for discussion at our July 24th meeting of the committee with the CTA engineering team.
- Scheduled and prepared for the monthly meeting of the Fire & EMS Working Group on July 6th at the Nottoway County EOC, but the meeting was canceled due to a large fire in the Crewe VFD response area, involving large hay bales, which required response from all departments in the county. We will roll the meeting agenda items over to our August 1 meeting of the group.
- Attended the Board of Supervisors workshop meeting on July 13th and operated the audio-visual system for the meeting.

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 DISTRICT 4

LYNN K. SHEKLETON
 DISTRICT 5

MEMORANDUM

TO: Board of Supervisors

THROUGH: Ted Costin, County Administrator

FROM: Gregg Zody, Planning and Economic Development Director *gz*

SUBJECT: Planning and Economic Development Monthly Update – June

DATE: July 12, 2023

Planning and Zoning

1. Took an application for a special exception for a duplex at Cross Creek Nursery on June 13th, scheduled for public hearing on July 18th and July 20th.
2. One public hearing was held on June 13th to make a recommendation for a special exception request a guest house on Indian Oak Road. Recommended for approval by the PC with unanimous vote; approved by the BOS on June 15th with staff conditions.
3. The Board of Supervisors requested a public hearing for the Comprehensive Plan after the Plan Commission forwarded it the Board with two changes. The BOS public hearing is scheduled for July 20th.
4. Attended the Soil and Water Conservation Board meeting in Farmville on June 27th.
5. Staff met with approximately fifty + surveyors, existing and prospective property owners in person, via phone and email throughout the month to discuss development processes and related regulations with regards to the subdivision and zoning ordinances throughout the month. Please note these discussions may consist of follow-up via email or phone at least four times or more after the initial meeting.

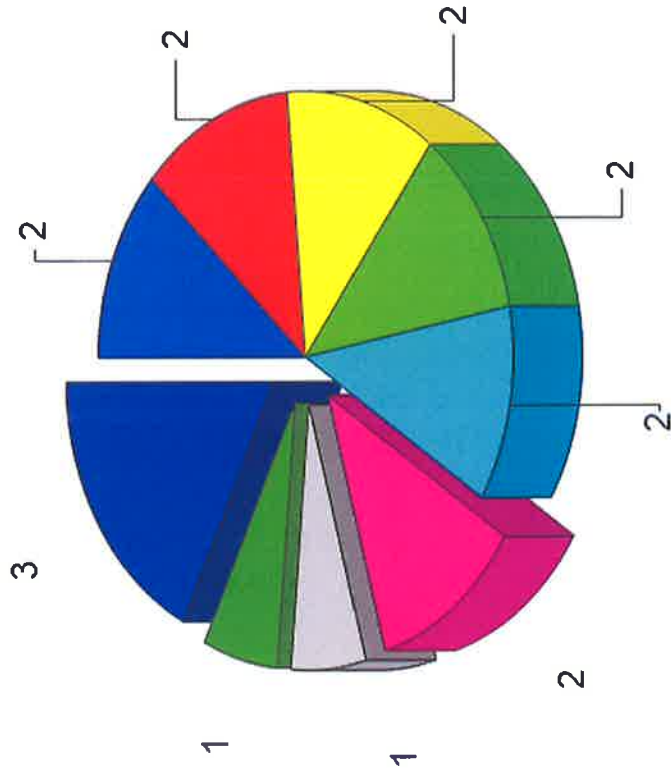
Economic Development

1. Attended Crewe Boutique Inn ribbon cutting on June 1st.
2. Participated in the CRC REDO Working Committee Meeting on June 5th.
3. Attended Matrix Design SWOT analysis at Fr. Barfoot on June 8th.
4. Met with Tobacco Commission and WPPDC on behalf of Virginia Crossroads to discuss a multi-regional branding and marketing effort on June 12th.
5. Held meeting via Zoom with West Piedmont Planning District Commission (WPPDC) on June 13th. It was announced that the 2023 VATI grant was approved for approximately \$11 million dollars, \$8m of which will be used eastern region of the service area.
6. Attended Oakwood/Clayton Home Open House event in Farmville on June 14th.
7. A second WPPDC meeting was held on June 20th to discuss the program with representatives from DHCD.
8. Attended CRC meeting Farmville on June 21st.
9. Attended Economic Development Committee meeting on June 22nd.

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 6/1/2023 and 6/30/2023

Court Appearances: 150



Assault - Misdemeanor	2
Domestic Violence	2
Drug Offense	2
Larceny	2
Probation Violation	2
Weapon Offense	2
Assault - Felony	1
Communicate Threat	1
Others	3
Total:	17

Others:

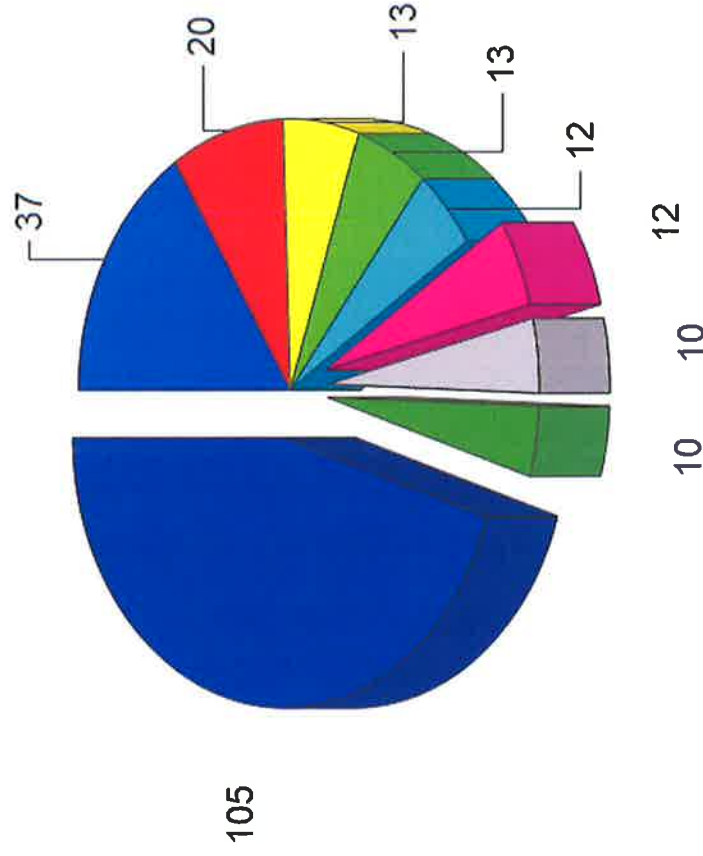
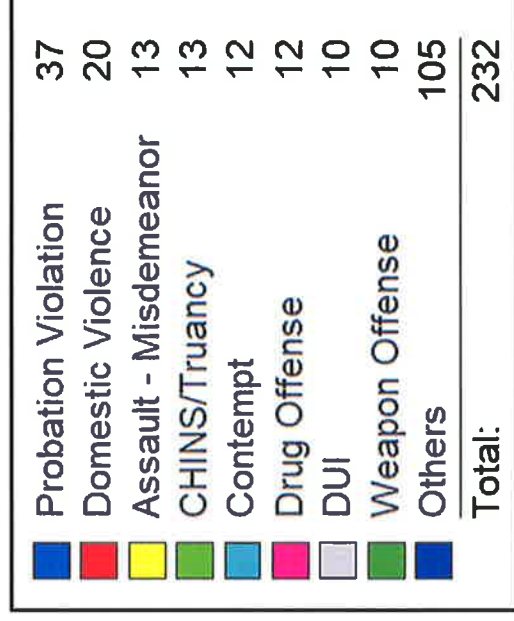
- False Report
- Invol. Comm. Appeal
- Protective Order Viol.

* Attempts are categorized as their primary offense

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 1/1/2023 and 6/30/2023

Court Appearances: 1,097



Others:

- Abduction
- Animal x 4
- Assault Felony x 9
- Burglary x 2
- Civil Case x 6
- Comm. Threat x 6
- Dest. Of Property
- Eluding
- Extradition x 2
- Fail to Register x 5
- False Report x 2
- Forgery/Fraud x 7
- Game Warden
- Hit & Run
- Indecent Exposure
- Invo. Comm. Appeal x 6
- Larceny x 9
- Murder x 2
- Obstruction x 3
- Other x 3
- Property Offense x 5
- Protective Order Viol x 5
- Reckless Driving x 9
- Sexual Offense x 3
- Shoot/ Throw Missile
- Show Cause x 6
- Trespass x 4

* Attempts are categorized as their primary offense

Total of Felony and Misdemeanor cases between 6/1/2023 and 6/30/2023

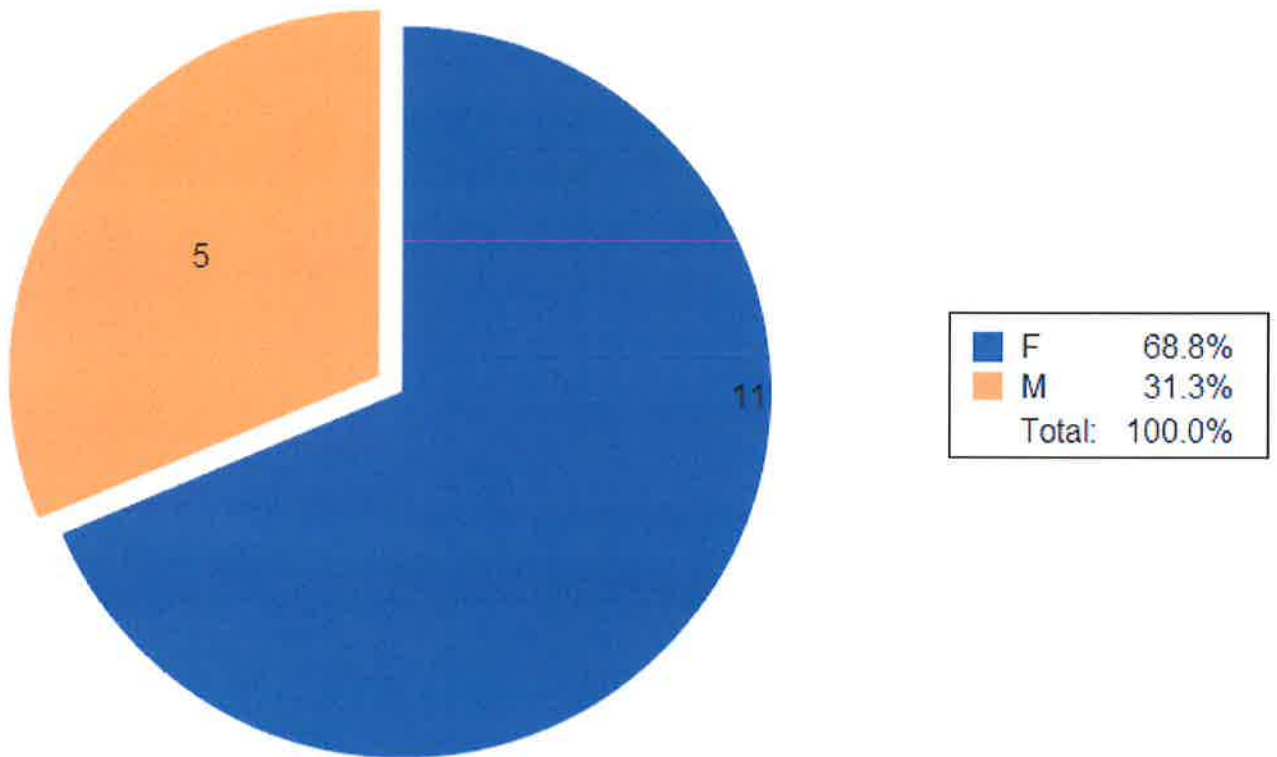
Felony

Total:11

Misdemeanor

Total:5

Felony VS Misdemeanor



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowing reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

Total of Felony and Misdemeanor cases between 1/1/2023 and 6/30/2023

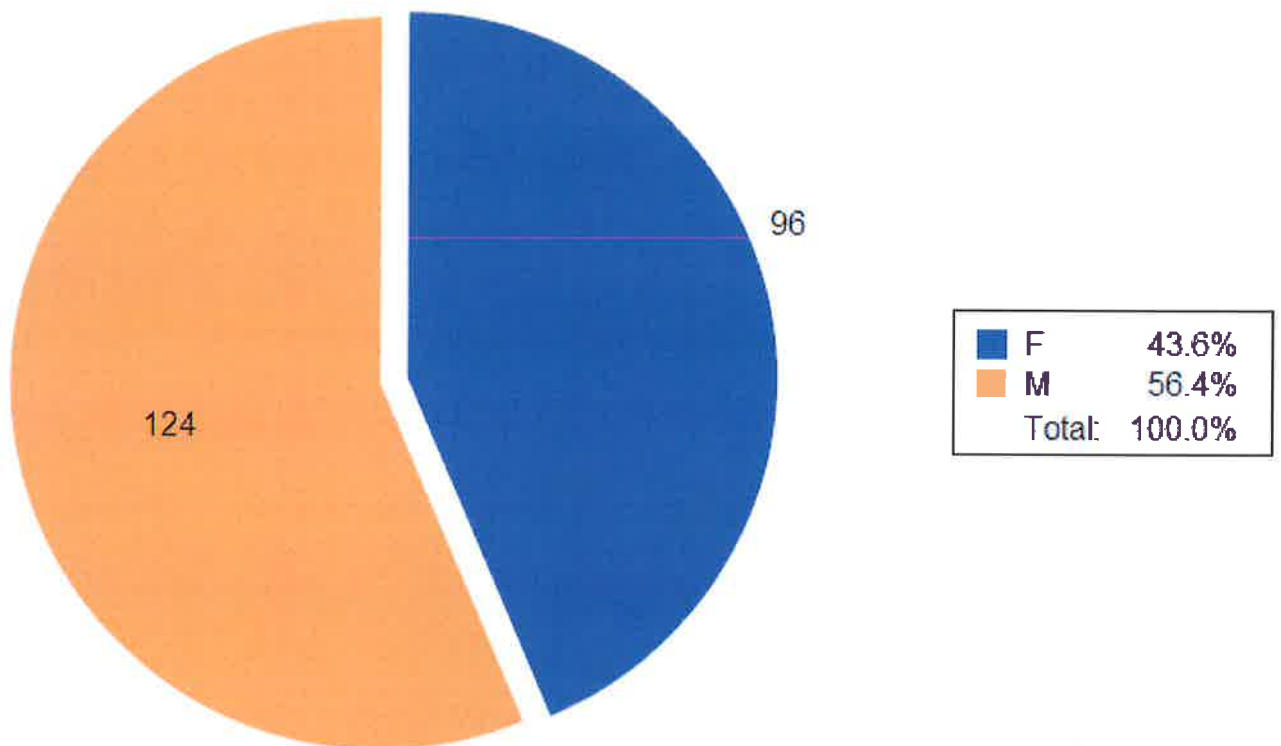
Felony

Total:96

Misdemeanor

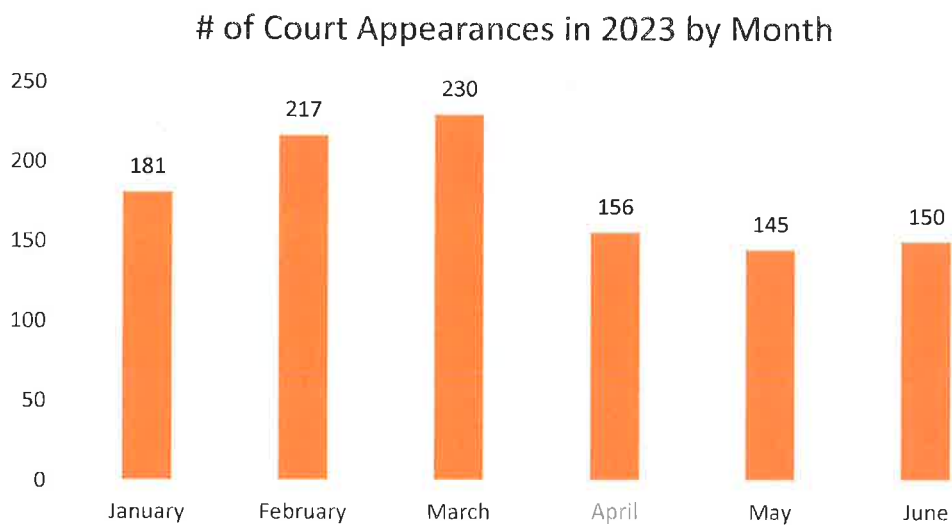
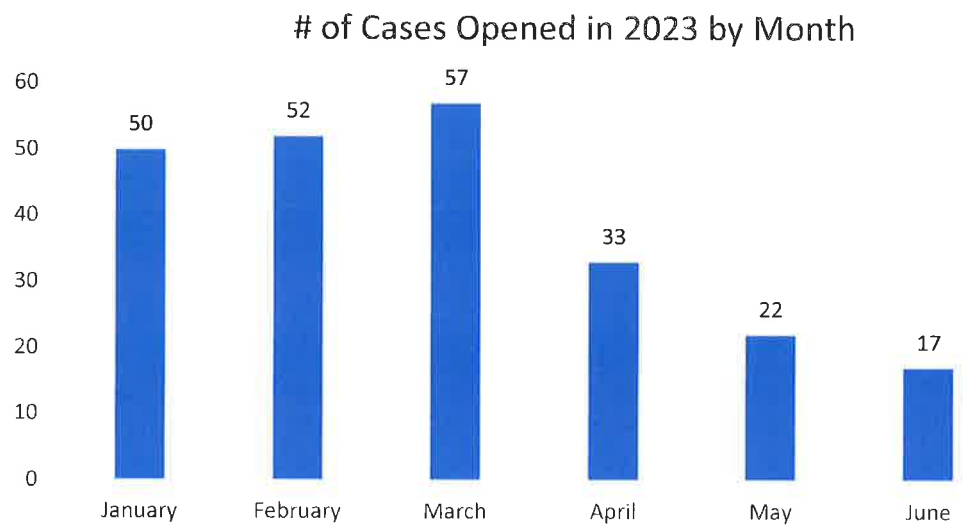
Total:124

Felony VS Misdemeanor



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowing reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

Nottoway Commonwealth's Attorney's Office



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowing reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. This is reflected by the decreased numbers following March.

I-1

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: July 14, 2023

Subject: Animal Shelter Update

As the Board knows communication was made to Kenbridge Construction notifying them their bid was rejected.

RRMM Architect Chris Phillips and I have discussed next steps which are critically tied to the Board's Capital Improvement Planning efforts. From that discussion the suggestion is made not to re-issue a request for bids soon, but when doing so advertise in the Richmond and Roanoke markets. This seems counter-intuitive to one of the reasons for the high bid as reported to Mr. Phillips by Kenbridge; travel by subcontractors, but Mr. Phillips believes if we could find a General Contractor that does not rely on subs as much it could help.

From this week's CARES meeting, some recent reports indicate that subcontractors could be freeing up and in need of work. Mr. Phillips and I have made some inquiries in both the Roanoke and Richmond areas and found that not to be the case for commercial construction. Also at the CARES meeting, it was stated that at least one general contractor not previously engaged might be reaching out to me. Subsequently one has and that one has been provided with the bid documents. As our bid effort has concluded with no award made any such contacts are only informational and non-binding.

Another round of PETCO grants is available, and Mr. Zody will work with the Animal Control Officers and CARES on another application. Obviously, CARES remains very much committed to this project despite the bid setback and would encourage the Board to publicly reaffirm their commitment to the construction of a new Animal Shelter.

Please do not hesitate to bring any questions or concerns to me.

Thank you.



NOTTOWAY CARES
BUILD A BETTER SHELTER

CONTRIBUTIONS SCORECARD

NEW NOTTOWAY COUNTY ANIMAL SHELTER AND ADOPTION CENTER

CONTRIBUTIONS FROM ALL SOURCES AS OF JULY 12, 2023

NOTTOWAY CARES

Donations	\$473,373.37
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Pledges	<u>5,000.00</u>
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Total donations and pledges	\$478,373.37
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In-Kind donations	1,385.00
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Appraised value of donated land	75,000.00
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NOTTOWAY COUNTY

Petco Grant	7,500.00
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<u>Total Contributions - All Sources</u>	<u>\$562,258.37</u>
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OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1

JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2

HELEN M. SIMMONS
DISTRICT 3

SHERMAN C. VAUGHN
DISTRICT 4

LYNN K. SHEKLETON
DISTRICT 5

COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: July 14, 2023

Subject: Boundary Line Adjustments – Crewe and Burkeville

These two items were deferred to allow the leadership of the two towns to meet and reach some understanding.

The Board will find a report from one party that being Burkeville's attorney via email dated July 13 following this communication which includes a revised proposal. For background, material provided last month is again provided.

Staff sees no reason the Board cannot proceed to a public hearing on the request by Crewe and do likewise for Burkeville citing the revised line provided no Town of Crewe utilities are captured.

Suggested Motion: I move that legal staff prepare the necessary documents for consideration of Boundary Line Adjustments for the Town of Crewe and the Town of Burkeville and that administrative staff advertise the required public hearing on the matter to be held at the Board's next regular meeting.

As an alternative, the Board may wish to have the respective towns conduct their required public hearing and set a date for its hearing following.

Suggested Motion: I move to delay consideration of a Boundary Line Adjustment for the Town of Burkeville and the Town of Crewe until such time as the respective town has conducted the required public hearing.

Staff is available to respond to any questions or concerns you might have.

Thank you.

Mayor

Phil Miskovic

Town Manager

Jay Scudder

Police Chief

James "Phil" Morgan

Town Attorney

Eric A. Gregory



Council

William "Billy" Abel

Sean Davis

Jessica Faas

Robbie Knight

Brenda Payne

Aaron Reed

Anne Stinson—Vice Mayor

125 East Carolina Ave. Crewe, VA 23930 (434) 645-9453 Office (434) 645-1240 Fax

E-mail: info@townofcrewe.com

Website: townofcrewe.com

July 14, 2023

Chairman Roark,

As you know, last month the Nottoway County Board of Supervisors tabled for one month a motion to bring the Town of Crewe's Boundary Line Adjustment (BLA) to a public hearing. In doing so, the Board requested Crewe meet with officials from the Town of Burkeville regarding their concerns surrounding the proposed BLA.

The Town of Burkeville requested the meeting be held with two officials from each of the two towns, specifically excluding county and Town of Blackstone officials. The Town of Crewe obliged Burkeville and both our town manager and I met with Mayor Weltch and Burkeville Councilman Gerald Smith on June 27 at the Burkeville Town Office. This meeting lasted more than 3 ½ hours.

The following points were discussed in this meeting and proposed by the Burkeville representatives as an agreement separate from the BLA. In no particular order, and to the extent that the Towns have control:

1. Fire & Rescue response areas remain as they currently are, without any changes, regardless of jurisdiction lines.
2. Post Office operations remain the same, for all (3) state facilities.
3. The Town of Burkeville shows 100% support for Crewe to retain rights to sell water to the State Facilities.
4. Both towns agree to mutual support from for each other's respective Boundary Line Adjustments
5. If the Commonwealth abandon the sewer plant at Nottoway Correctional Center (which currently serves all 3 state facilities and the Town of Burkeville), and offer it to one of the towns, both Crewe and Burkeville would agree to a 50/50 ownership of the treatment plant.

The Town of Crewe has expressed no objection to any of these points.

- Regarding Point #1, Fire and Rescue Response: from the time this issue was first brought up over 18 months ago, it has been the Town of Crewe's position that municipal boundaries will not change the "first due" response—that response is determined at the County level by the County's very competent Emergency Services Coordinator in collaboration with emergency response organizations. If the Town of Crewe needs to sign a Memorandum of Understanding to this effect, we are more than happy to do so, if this will neutralize Burkeville's opposition to Crewe's proposed BLA.
- Regarding Point #2, Post Office operations: when this issue was first brought up two years ago, then-Supervisor Steve Bowen asked County Administrator Ted Costin to look

into the issue. Mr. Costin contacted Congresswoman Spanberger's office. Her staff, after researching the question and contacting the USPS found that this is a non-issue, responding: "at this time there are no plans for closing [the Burkeville] location even with the boundary line adjustments. We deliver the by mail by the zip codes that we assign. The mail would continue to be delivered out of the office that services that zip code." Therefore, this should not longer be an issue or serve as a basis for Burkeville to oppose Crewe's BLA.

Please note, Points #1 and #2 were addressed in our letter to the Board dated April 21, 2022.

- Regarding Points #3 & #4: the Town of Crewe welcomes mutual collaboration. We stand committed to providing mutual support for growth on the western end of Nottoway County. We are happy the Town of Burkeville is willing to show support for our providing water to the state facilities in our service area. When the Town of Burkeville presents to the Board a BLA request that does not infringe on the Town of Crewe's service area, we will be equally happy to express our support.
- Regarding Point #5, the wastewater treatment plant at Nottoway Correctional Center: The Town of Crewe has no objection to this proposal in concept. Nevertheless, this proposal is based on a speculative, hypothetical scenario, with many contingencies: The Commonwealth closing all three state facilities, declaring the wastewater treatment plant surplus property, and offering it to one of the towns at no cost. A memorandum of understanding based upon that hypothetical, *may* be possible, but it would be very much in the theoretical realm. Another variable to consider is that the state may not be comfortable with it and/or may want to be a part of such an agreement; or they may not even want the towns to enter anything like this, given its speculative nature and the many contingencies involved. In sum, we appreciate the thought behind the proposal and are open to the concept, but the concept is likely so fraught with contingencies that it may be unrealistic or even imprudent at this time. Regardless, any sort of understanding that may be reached should not forestall Crewe's BLA.

The Nottoway County Board of Supervisors has asked the Town of Crewe to meet with the Town of Burkeville to hear their concerns. We have done so, made a good faith effort to resolve their concerns, and express no objection to the points discussed in the 3 ½ hour meeting. The Town of Crewe has made every effort to ensure Burkeville has a voice in Crewe's BLA process and that their concerns are heard and acknowledged. We believe we have fulfilled our obligation in this regard.

Our BLA proposal and request remain unchanged. We urgently request the Board of Supervisors move the request to public hearing and subsequently approve the BLA.

Please let me know if you have any questions.

Yours in service,

A handwritten signature in black ink, appearing to read "Phil Miskovic", written in a cursive, flowing style.

Phil Miskovic
Mayor

Ted Costin

From: Talley, Zanas D. <ztalley@whitefordlaw.com>
Sent: Thursday, July 13, 2023 4:23 PM
To: Ted Costin
Cc: Mullen, Dale G.
Subject: Update on Burkeville BLA Request
Attachments: Burkeville Revised BLA Agreement (7.13.23).PDF

Mr. Costin,

Good afternoon. As promised, we wanted to provide an update to you concerning the ongoing conversations between Burkeville and Crewe.

Update:

As the Nottoway County Board of Supervisors instructed at its 15th of June, 2023, meeting, Burkeville and Crewe have met to discuss outstanding issues related to a boundary line adjustment agreement between the towns and the County on several occasions. Despite substantive conversation and negotiation, the towns have not come to an agreement. Burkeville, in its endeavor to find a solution, proposed to Crewe that both towns could enter into a mutual boundary line adjustment agreement where Burkeville would forgo any request to adjust land east of Lewistown Plank Road – thereby not conflicting with any land being sought by Crewe. Despite Burkeville's best efforts, the conversation between the towns stalled on or about June 28, 2023. Burkeville, through its counsel, made similar entreaties to Crewe's Town Attorney, but a response from Crewe has still not been received as of this communication.

Disappointed—but not deterred—Burkeville still seeks to complete a boundary line adjustment with Nottoway County. Recognizing the equities, Burkeville provides a revised BLA application attached to this email.

Please let me know if you have any questions.

Kindly,
Zanas

Zanas D. Talley | *Associate*



1021 E. Cary Street | Suite 1700 | Richmond, VA | 23219
t: 804.807.7382 | f: 804.593.1365
ztalley@whitefordlaw.com | www.whitefordlaw.com

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BOUNDARY LINE ADJUSTMENT AGREEMENT

This Boundary Line Adjustment Agreement (this “**Agreement**”) is made as of this ____ day of _____, 2023, by and between the TOWN OF BURKEVILLE, VIRGINIA, a Virginia municipal corporation (the “**Town**”), acting by and through its governing body, the Burkeville Town Council, and the COUNTY OF NOTTOWAY, VIRGINIA (the “**County**”), acting by and through its governing body, the Nottoway County Board of Supervisors (the Town with the County, collectively, the “**Parties**” and individually, a “**Party**”).

WHEREAS, the Parties have decided to enter into an agreement to relocate or change the boundary line between them pursuant to the provisions of the Code of Virginia, Sections 15.2-3106 through 15.2-3109;

WHEREAS, the Town is a town of and within the County, comprised of approximately 1.01 square miles, with a population of approximately 432 persons, that is generally located between the crossroads of United States Routes 360 and 460;

WHEREAS, the County is comprised of approximately 316 square miles, with a population of approximately 15,642, located southwest of Richmond, Virginia, and between Prince Edward County and Dinwiddie County;

WHEREAS, the Parties seek to alter the boundary line between them for their mutual benefit and flourishing as more particularly described on Exhibit A attached hereto and incorporated herein by reference and identified as the “Boundary Line Adjustment Area” on Exhibit A (the “**Adjustment Area**”) for purposes specified above, all upon the terms, provisions and conditions set forth in this Agreement; and

NOW THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **BOUNDARY LINE ADJUSTMENT.** The Parties agree that the boundary of the Town will be expanded to match the Adjustment Area, all as more particularly described on Exhibit A.
2. **PUBLICATION.** The Parties agree to cause a joint publication of each Parties’ governing body’s intention to approve this Agreement with a descriptive summary of the proposed boundary line adjustment to be published once a week for two (2) consecutive weeks in a newspaper having general circulation in the County. The joint publication will also include a statement that a copy of the Agreement is on file in the Office of the Clerk for the Town and of the County. Further, the Parties agree to hold a public hearing before the Parties’ separate governing bodies concerning the Agreement, prior to the Agreement’s adoption.
3. **PETITION TO THE COUNTY OF NOTTOWAY CIRCUIT COURT.** Within sixty (60) days after the Agreement has been adopted by the Parties’ respective governing bodies, the

Parties shall each file petitions with the Circuit Court of Nottoway County (the “Court”) for the Court to approve this Agreement.

4. CONFIRMATION. Upon the entry of the related order by the Court, approving the boundary line adjustment and this Agreement, and beginning on the effective date provided by the Court, the land enclosed by the boundary changes described on Exhibit A will be within the corporate limits of the Town. The Town shall have jurisdiction over the area enclosed within the new boundaries of the Town in accordance with this Agreement, the laws of the Commonwealth of Virginia, and the ordinances of the Town; and the Town shall receive its share of all the taxes and revenues in any funds or distributions to which the Town is entitled concerning the adjusted real property. To the extent that counties retain jurisdiction and rights over lands and persons residing within the corporate limits of towns within counties, then the County reserves such rights to itself in accordance with the laws of the Commonwealth of Virginia, including, but not limited to, the right to assess and collect real estate taxes on land and improvements within the Town.
9. COUNTERPARTS. This Agreement may be executed in several counterparts, each of which shall be deemed an original. The signature of the Parties hereto on this Agreement may be executed and notarized on separate pages, and when attached to this Agreement shall constitute one complete document.
10. CAPTIONS. The section headings appearing in this Agreement are for convenience of reference only, and are not intended, to any extent and for any purpose, to limit or define the text of any section or subsection hereof.
12. TERMINATION. It is expressly agreed that once the Court orders this Agreement into effect, pursuant to this Agreement and the laws of the Commonwealth of Virginia, the boundary changes as depicted on Exhibit A shall forever be instituted, unless modified or altered by the action of the Parties.
14. EXHIBITS. All exhibits referred to herein and attached hereto shall be deemed part of this Agreement.
15. RECORDING. This Agreement shall be recorded in the proper land records for the Town and the County.
16. GOVERNING LAWS. The laws of the Commonwealth of Virginia shall apply to this Agreement without giving effect to any choice of law provisions.

[The Remainder of this Page is Intentionally Left Blank; Signatures Appear on the Following Pages]

IN WITNESS WHEREOF, the Parties, acting through their respective governing bodies, hereto have executed this Agreement, now approved by the Board of Supervisors of County of Nottoway, Virginia, at its regularly scheduled meeting on the ____ day of _____, 2023, and approved by the Town Council of the Town of Burkeville, Virginia, at its regularly scheduled meeting on the ____ day of _____, 2023.

COUNTY:

COUNTY OF NOTTOWAY, VIRGINIA

By: _____
Name: _____
Title: Chairman of the Board of Supervisors of the County of Nottoway, Virginia

COMMONWEALTH OF VIRGINIA)
) SS.
COUNTY OF NOTTOWAY)

Personally came before me this ____ day of _____, 2023, _____, the Chairman of the Board of Supervisors of the County of Nottoway, Virginia, to me known to be such and acknowledged that they executed the foregoing instrument as the deed of said entity, by its authority.

Notary Public, _____ County, _____
My Commission Expires: _____

[Signatures Continue on the Following Page]

TOWN:

TOWN OF BURKEVILLE, VIRGINIA,
a Virginia municipal corporation

By: _____
Name: Brian A. Weltch
Title: Mayor of the Town of Burkeville, Virginia

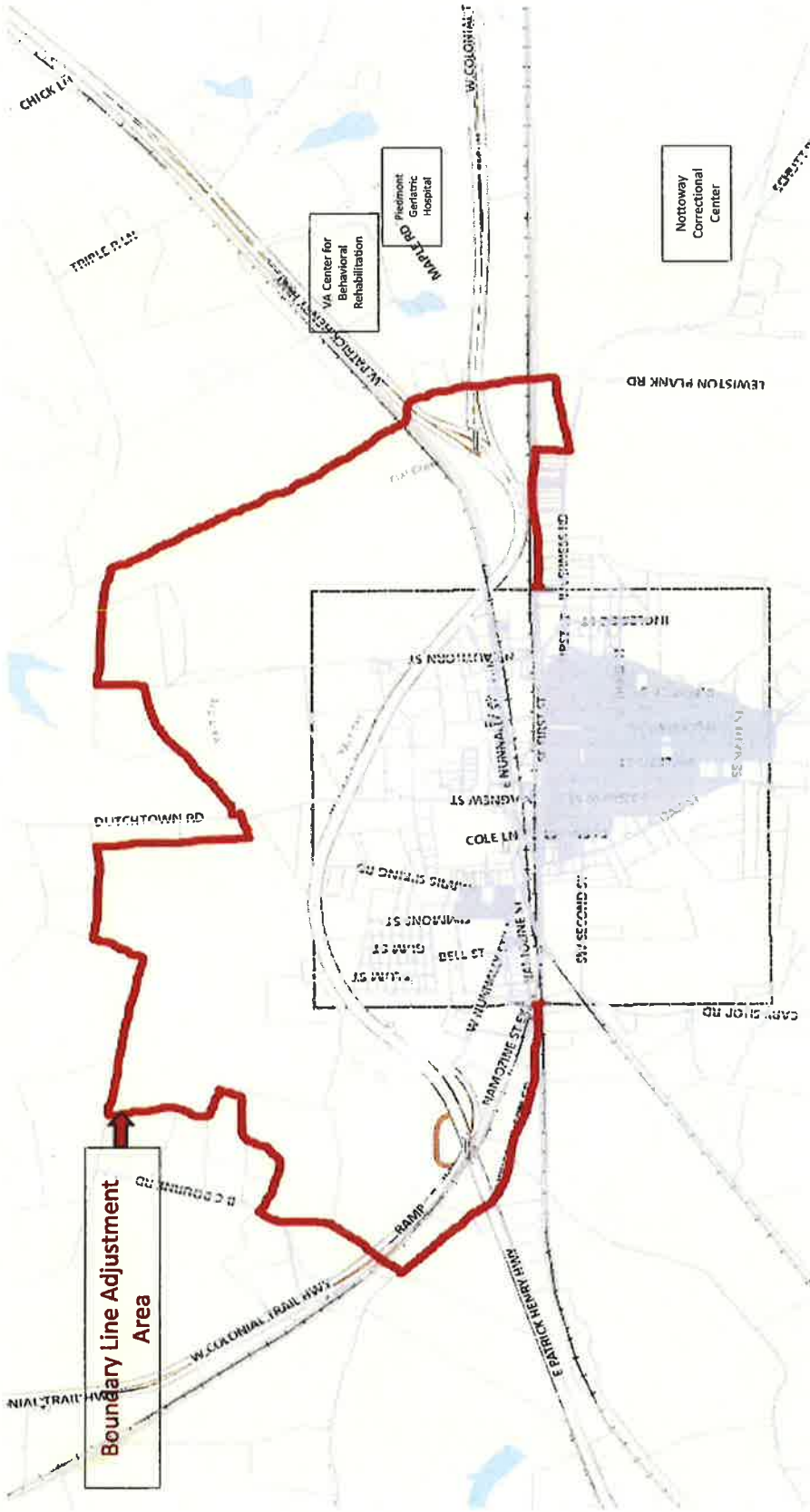
COMMONWEALTH OF VIRGINIA)
) SS.
COUNTY OF NOTTOWAY)

Personally came before me this _____ day of _____, 2023, Brian A. Weltch, the Mayor of the Town of Burkeville, Virginia, a Virginia municipal corporation, to me known to be such and acknowledged that they executed the foregoing instrument as the deed of said entity, by its authority.

Notary Public, _____ County, _____
My Commission Expires: _____

EXHIBIT A

Boundary Line Adjustment Map





Mayor

Brian Weltch

Vice-Mayor

Gerald Smith

Town Clerk

Tanya Overton

TOWN OF BURKEVILLE

204 W Nunnally St

P.O. BOX 277

Burkeville VA 23922

434-767-4095

TownofBurkeville@gmail.com

Council

Pearl Bowlin

Jim Bruce

Robert "Bobby" Carwile Jr

Randolph "Randy" Miller Jr

Ivory Oliver

Gerald Smith

Billy Ray Thompson

June 6, 2023

VIA ELECTRONIC MAIL

The Board of Supervisors of the County of Nottoway, Virginia;
The Honorable Stephen W. Bowen, Chairman
The Honorable John Roark
The Honorable Helen M. Simmons
The Honorable Sherman C. Vaughn
The Honorable Lynn Shekleton
344 West Courthouse Road,
Crewe, Virginia 23930

RE: Proposal for Boundary Line Adjustment

Dear Honorable Members of the Board of Supervisors:

Since the mid-1990s, County of Nottoway, Virginia (the "**County**"), and the Town of Burkeville, Virginia (the "**Town**"), have been discussing a mutually beneficial adjustment of the boundary lines between the two jurisdictions. Indeed, on June 15, 1995, nearly 27 years ago to the day, the County and the Town came together to agree on a boundary line adjustment that would have responsibly supported the growth of the smallest of the County's three towns. Unfortunately, that 1995 agreement may have never been perfected by the Nottoway Circuit Court since joint petitions from the County and Town may not have been submitted to the Court. It is unclear why that 1995 Agreement was not finalized and recorded, but the Town has continued to support its thriving community and the greater Nottoway community.

More than a quarter of a century later, and after the Town has thoughtfully considered the future of Burkeville, Virginia, it has become clear that an updated and modern boundary line adjustment ("**BLA**") to incorporate land to the Town's current nearly one square mile footprint is necessary for its sustained and responsible growth.

The Board of Supervisors of the County of Nottoway, Virginia
June 6, 2023
Page 2

We appreciate the County's openness in discussing this important issue, and we now believe that the time has come to formally seek a BLA agreement that will support the County, the Town, and those whom we both are charged to serve -- not to mention, realizing this agreement will finish the work that our two localities first set out to do in 1995 and will protect the histories of Nottoway and Burkeville.

The Code of Virginia authorizes localities to adjust the boundary lines between them by agreement (Virginia Code §§ 15.2-3106, 15.2-3107, and 3108). In furtherance of this proposal, we attach a map of a proposed BLA, entitled "*Boundary Line Adjustment Map*" and a draft BLA agreement. We hope this may provide a starting point for discussions concerning this proposal, and we respectfully request that the Board of Supervisors and, or, County staff and the Town Council and, or, Town staff meet to further consider this matter.

In 1877, by an Act of the General Assembly, *Burkeville, Town of County of Nottoway* was established and chartered. In the following 145 years, the County and the Town have worked closely for each other's mutual benefit. This proposed agreement, we believe, will evidence our continued close working relationship and position our communities for success in the many years ahead.

Respectfully submitted,

Brian A. Weltch
Mayor
Town of Burkeville, Virginia

cc: Town Council of the Town of Burkeville, Virginia

Enclosures: *Boundary Line Adjustment Map and Boundary Line Adjustment Agreement*

BOUNDARY LINE ADJUSTMENT AGREEMENT

This Boundary Line Adjustment Agreement (this “**Agreement**”) is made as of this ____ day of _____, 2023, by and between the TOWN OF BURKEVILLE, VIRGINIA, a Virginia municipal corporation (the “**Town**”), acting by and through its governing body, the Burkeville Town Council, and the COUNTY OF NOTTOWAY, VIRGINIA (the “**County**”), acting by and through its governing body, the Nottoway County Board of Supervisors (the Town with the County, collectively, the “**Parties**” and individually, a “**Party**”).

WHEREAS, the Parties have decided to enter into an agreement to relocate or change the boundary line between them pursuant to the provisions of the Code of Virginia, Sections 15.2-3106 through 15.2-3109;

WHEREAS, the Town is a town of and within the County, comprised of approximately 1.01 square miles, with a population of approximately 432 persons, that is generally located between the crossroads of United States Routes 360 and 460;

WHEREAS, the County is comprised of approximately 316 square miles, with a population of approximately 15,642, located southwest of Richmond, Virginia, and between Prince Edward County and Dinwiddie County;

WHEREAS, the Parties seek to alter the boundary line between them for their mutual benefit and flourishing as more particularly described on Exhibit A attached hereto and incorporated herein by reference and identified as the “Boundary Line Adjustment Area” on Exhibit A (the “**Adjustment Area**”) for purposes specified above, all upon the terms, provisions and conditions set forth in this Agreement; and

NOW THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **BOUNDARY LINE ADJUSTMENT.** The Parties agree that the boundary of the Town will be expanded to match the Adjustment Area, all as more particularly described on Exhibit A.
2. **PUBLICATION.** The Parties agree to cause a joint publication of each Parties’ governing body’s intention to approve this Agreement with a descriptive summary of the proposed boundary line adjustment to be published once a week for two (2) consecutive weeks in a newspaper having general circulation in the County. The joint publication will also include a statement that a copy of the Agreement is on file in the Office of the Clerk for the Town and of the County. Further, the Parties agree to hold a public hearing before the Parties’ separate governing bodies concerning the Agreement, prior to the Agreement’s adoption.
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Parties shall each file petitions with the Circuit Court of Nottoway County (the "Court") for the Court to approve this Agreement.

4. CONFIRMATION. Upon the entry of the related order by the Court, approving the boundary line adjustment and this Agreement, and beginning on the effective date provided by the Court, the land enclosed by the boundary changes described on Exhibit A will be within the corporate limits of the Town. The Town shall have jurisdiction over the area enclosed within the new boundaries of the Town in accordance with this Agreement, the laws of the Commonwealth of Virginia, and the ordinances of the Town; and the Town shall receive its share of all the taxes and revenues in any funds or distributions to which the Town is entitled concerning the adjusted real property. To the extent that counties retain jurisdiction and rights over lands and persons residing within the corporate limits of towns within counties, then the County reserves such rights to itself in accordance with the laws of the Commonwealth of Virginia, including, but not limited to, the right to assess and collect real estate taxes on land and improvements within the Town.
9. COUNTERPARTS. This Agreement may be executed in several counterparts, each of which shall be deemed an original. The signature of the Parties hereto on this Agreement may be executed and notarized on separate pages, and when attached to this Agreement shall constitute one complete document.
10. CAPTIONS. The section headings appearing in this Agreement are for convenience of reference only, and are not intended, to any extent and for any purpose, to limit or define the text of any section or subsection hereof.
12. TERMINATION. It is expressly agreed that once the Court orders this Agreement into effect, pursuant to this Agreement and the laws of the Commonwealth of Virginia, the boundary changes as depicted on Exhibit A shall forever be instituted, unless modified or altered by the action of the Parties.
14. EXHIBITS. All exhibits referred to herein and attached hereto shall be deemed part of this Agreement.
15. RECORDING. This Agreement shall be recorded in the proper land records for the Town and the County.
16. GOVERNING LAWS. The laws of the Commonwealth of Virginia shall apply to this Agreement without giving effect to any choice of law provisions.

[The Remainder of this Page is Intentionally Left Blank; Signatures Appear on the Following Pages]

IN WITNESS WHEREOF, the Parties, acting through their respective governing bodies, hereto have executed this Agreement, now approved by the Board of Supervisors of County of Nottoway, Virginia, at its regularly scheduled meeting on the ____ day of _____, 2023, and approved by the Town Council of the Town of Burkeville, Virginia, at its regularly scheduled meeting on the ____ day of _____, 2023.

COUNTY:

COUNTY OF NOTTOWAY, VIRGINIA

By: _____

Name: Stephen W. Bowen

Title: Chairman of the Board of Supervisors of the County of Nottoway, Virginia

COMMONWEALTH OF VIRGINIA)

) SS.

COUNTY OF NOTTOWAY)

Personally came before me this ____ day of _____, 2023, Stephen W. Bowen, the Chairman of the Board of Supervisors of the County of Nottoway, Virginia, to me known to be such and acknowledged that they executed the foregoing instrument as the deed of said entity, by its authority.

Notary Public, _____ County, _____

My Commission Expires: _____

[Signatures Continue on the Following Page]

TOWN:

TOWN OF BURKEVILLE, VIRGINIA,
a Virginia municipal corporation

By: _____
Name: Brian A. Weltch
Title: Mayor of the Town of Burkeville, Virginia

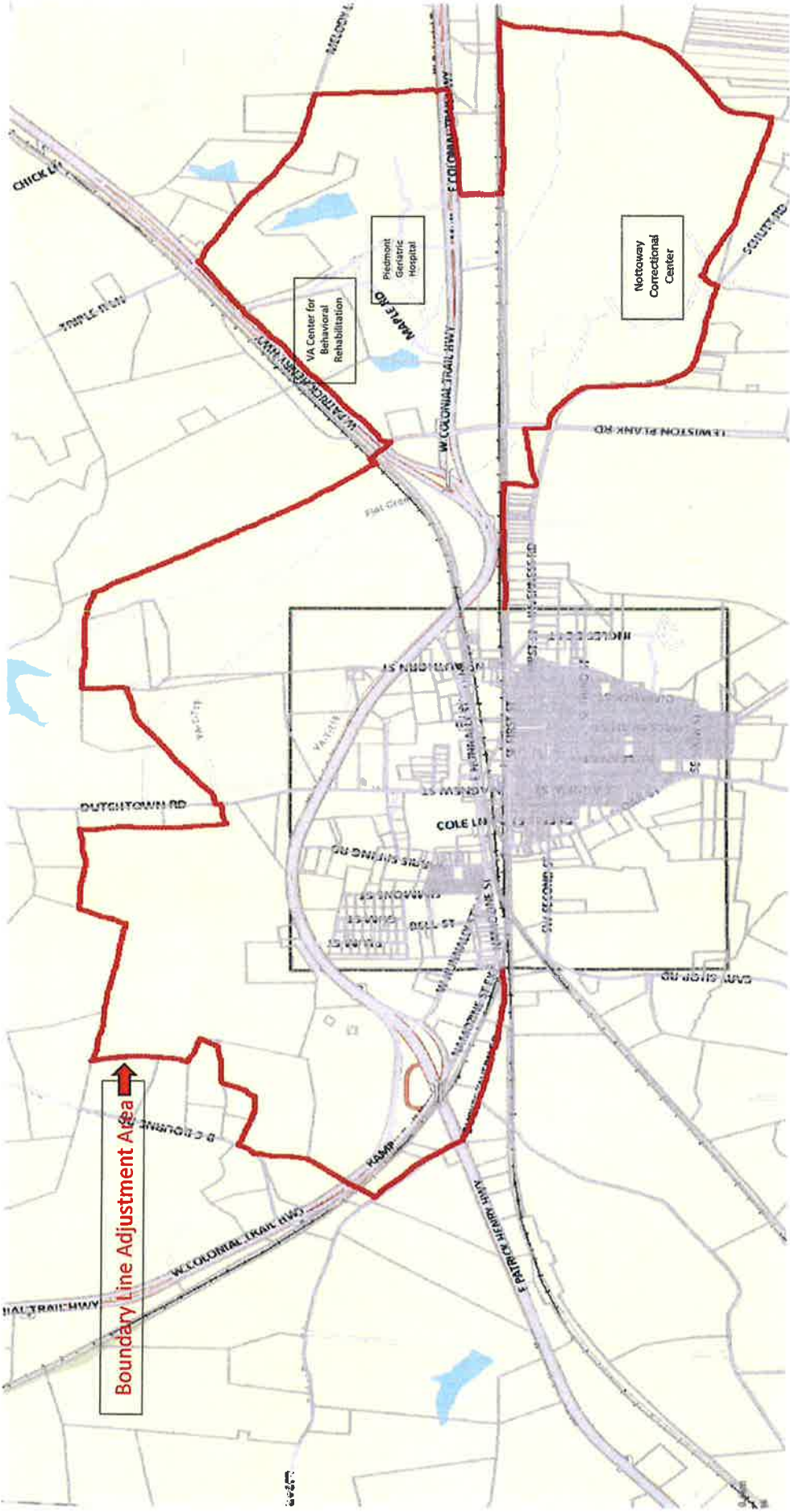
COMMONWEALTH OF VIRGINIA)
) SS.
COUNTY OF NOTTOWAY)

Personally came before me this _____ day of _____, 2023, Brian A. Weltch, the Mayor of the Town of Burkeville, Virginia, a Virginia municipal corporation, to me known to be such and acknowledged that they executed the foregoing instrument as the deed of said entity, by its authority.

Notary Public, _____ County, _____
My Commission Expires: _____

EXHIBIT A

Boundary Line Adjustment Map



Mayor
Phil Miskovic

Interim Town Manager
Jay Scudder

Police Chief
James "Phil" Morgan

Town Attorney
Eric Gregory



Council
William "Billy" Abel
Sean Davis
Jess Faas
Robbie Knight
Brenda Payne
Aaron Reed
Anne Stinson

Memorandum

TO: The Honorable Members of the Nottoway County Board of Supervisors

FROM: Phil Miskovic, Mayor
Town of Crewe

CC: The Honorable Members of the Crewe Town Council
Ted Costin, Nottoway County Administrator
Andrew McRoberts, County Attorney
Jay Scudder, Interim Town Manager
Eric A. Gregory, Town Attorney

DATE: May 15, 2023

SUBJECT: Boundary Line Adjustment by Agreement Proposal

The Town has been in discussions with the County regarding a proposed Boundary Line Adjustment (BLA) request for some time. The Town wishes to incorporate a small area just outside of its western boarder but within its utility service area, as shown on the attached map entitled, "Town of Crewe Proposed Boundary Adjustment".

We believe that discussions have led us to the point of seeking a BLA by agreement, pursuant to §§ 15.2-3106 - 3108 of the *Code of Virginia*. This process authorized two localities to cooperatively relocate or change the boundary line between them. If the County is amenable, we propose authorizing our respective representatives and staff to prepare an agreement for the boundary line adjustment, advertise and arrange for a joint public hearing, and complete all steps necessary to effectuate the BLA.

There are several good reasons for the BLA, as follows:

- 1) **Economic Development** – The Town has been approached by a property owner and developer who wishes to pursue a hotel project but, at present, the subject property is outside the Town limits, and he prefers to be within the Town for various reasons. Bringing the property into the Town will facilitate this project, thus benefitting both the Town and the County. This and other economic development opportunities along the important Route 460 corridor will need utility and other services that the Town provides. Development in this corridor will provide jobs and financial security for the Town and the County for a sustainable future. By incorporating this area into the Town,

both the Town and County can leverage these services for positive, mutual economic development impacts for the benefit of our citizens, our jurisdictions, and our region.

- 2) **Utility Services** – The Town has provided water and wastewater services to the BLA area for many years so it makes good sense to incorporate those areas within the Town for practical purposes. It would also be of benefit to the Town's water and wastewater customers because they would then be entitled to lower utility rates.
- 3) **VDOT Street Maintenance Funding** – As you may be aware, cities and towns with populations of at least 3,500 receive annual VDOT street maintenance funding. The Town is below this population threshold and so does not receive VDOT funding. The BLA would increase the Town's population above 3,500 due to the residents and inmates from the state facilities. The Town's resulting population expansion may enable it to derive future state funding for the maintenance and improvement of its streets, sidewalks, stormwater facilities, and other roadways.
- 4) **Retention of State Facilities as Water Customers** – As you are aware, the Department of General Services (DGS) is working with Prince Edward County to provide water to the state facilities in the BLA area. The Town currently provides water to all of the state facilities. In FY21, the water revenue attributed to the State facilities totaled \$586,005. This accounted for 66% of the Town's FY21 actual water revenue (\$889,642). Losing this revenue would necessitate dramatic and exponential rate increases on residents and businesses, including the Nottoway County School System and Nottoway County Governmental Offices, which are also serviced by the Town utility system.

Protecting the Town's water revenue and ensuring the state facilities remain customers of the Town of Crewe is of paramount importance to its residents and businesses. The Town is intent upon protecting its water revenue and its customers by avoiding potential costly increases that would result from losing the state facility customers. The BLA would help the Town protect its utility system and its customers and maintain more reasonable rates.

Request

The Town requests that the Nottoway County Board of Supervisors work with us on the Boundary Line Adjustment and take action to direct your staff to prepare the necessary legal documents and to take all necessary steps to achieve it as soon as is practically possible.

Attachments

Map of Proposed Boundary Line Adjustment Area

Parcel **Owner** **Parcel** **Owner**

17 155A	SDC-43-Atlantic LLC	18A29 3 61AB	Norfolk Southern
17 155		18A9 1 1	Rhonda and Freddie Ware
17 155B	Commonwealth of Virginia	18A9 1 2	DOD Holding
17 167		18A9 1 3	
17 165	Piedmont Geriatric Hospital/ VCBR	18A9 1 7	Marjorie Jeter
17 168	Marjorie J. Street	18A9 1 8	Flying Dutchman LLC
18A9 1 6		18A9 1 11	
17 169	Virginia Department of Corrections	18A9 1 9	Marie Love
18 38			

Map created by CRC - March 2023

On January 2, 2020

Roark	Regional Jail Board <u>and</u> Region Detention Center Board
Bowen	Planning Commission
Roark	CPMT
Simmons	Crossroads Community Services Board
Roark	STEPS

On March 31, 2020

Roark	Social Services Board
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On July 16, 2020

Bowen	CRC - Nottoway's official representative CRC's Reg. Hazard Mitigation Plan Project Management Team
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On August 20, 2020

Roark	Piedmont Senior Resources
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From January 21, 2021

Vaughn	Chief Local Elected Officials (CLEO)
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Board of Supervisors Meetings and Groups

<u>Group</u>	<u>Staff PoC</u>	<u>Mtg Type</u>	<u>Rep</u>	<u>When</u>
Board of Supervisors	T. Costin	Worksession	All BoS	2 nd Thurs
		Regular Mtg	All BoS	3 rd Thurs, 7 pm
		Special Meetings	All BoS	3 working days' notice
Fort Pickett LRA	T. Costin	Regular Mtg	All BoS	3 rd Thursday 6:30 pm
Planning Commission	G. Zody	Regular Mtg	S. Bowen	Tues before 3 rd Thursday
		Zoning Committee	S. Bowen	6 pm day of Regular Mtg
BZA	G. Zody	Regular Mtg	-	3 rd Monday night at 7 pm
Comm. Regional Council	G. Zody	Regular Mtg	S. Bowen (P) S. Vaughn (A)	3 rd Wed @ 9:30 in Fmvl
EDC	G. Zody	Regular Mtg	All BoS	4 th Thurs, 7 pm
IDA	-	ON HOLD	-	-
Virginia Crossroads /Tourism	G. Zody		G. Zody	As Called
SCWDB's CLEO	G. Zody	Regular Mtg	S. Vaughn	Friday a.m. - Qtrly (July, Oct, Jan, Apr, & June)
Piedmont Regional Jail Auth.	T. Costin	Regular Mtg	J. Roark	3 rd Wed @ 1 in Fmvl
Piedmont Detention Center	T. Costin	Regular Mtg	T. Costin	No Mtg in November
Piedmont Criminal Justice Bd.	K. Tomer	Regular Mtg	T. Costin	3 rd Wed @ 11:30 in Fmvl
LEPC	B. Hyde	Regular Mtg	K. Tomer	Wednesday, Qtrly
CARes	T. Costin	Regular Mtg	L. Shekleton	Every other month
			L. Shekleton	1 st Tues @ 4 pm
Social Services Board	T. Costin	Regular Mtg	J. Roark	Tues before 3 rd Thurs - every other month (Feb, April, June...) 3:30 pm
STEPS	T. Costin	Regular Mtg	J. Roark	4 th Thurs - Jan, Apr, June (annual mtg), July, & Oct 6 pm - Fmvl/ Zoom
Piedmont Senior Resources	T. Costin	Regular Mtg	J. Roark	3 rd Tues - Every 2 months 5 pm (Mar 21, May 11...)
Crossroads CSB	T. Costin	Regular Mtg	H. Simmons	4 th Tuesday @ 7 pm
CPMT	T. Costin	Regular Mtg	J. Roark	4 th Monday @ 9 am Nottoway

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NOTTOWAY COUNTY



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www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: July 11, 2023

Subject: Surplus School Property

On June 8, 2023, the Nottoway County School Board voted to surplus real property located in Blackstone addressed as 406 S. Harris Street and further identified as parcel 50A33 1 J 1.

I met with Superintendent Grimes and Ms. Maier and confirmed the entirety of the property. Subsequently, I met with Town Manager Vannoorbeeck as the town is willing to take possession of the property desiring to demolish the one-story building.

This issue has been ongoing for several years and concerns now seem to have been addressed such as the use of the property by the school system for temporary mobile classroom placement. Therefore, I recommend that the Board of Supervisors take the next step and accept the property. Per legal counsel a motion to accept the title to the property followed by the preparation of a deed from the School Board to Nottoway County to be executed and recorded.

Suggested Motion: I move to receive School Board property deemed surplus located in Blackstone addressed as 406 S. Harris Street and further identified as parcel 50A33 1 J 1 and that legal staff prepare the necessary documents for execution by the Chairman and recordation.

As soon as the property is titled to Nottoway County, staff recommends the Board move to convey the property to the Town of Blackstone with the use reservation described above. Therefore, a second suggested motion is proposed below.

Suggested Motion: I move to direct staff to advertise the required public hearing on the matter of conveying to the Town of Blackstone property located in Blackstone addressed as 406 S. Harris Street and further identified as parcel 50A33 1 J 1 to be held at the earliest possible regular meeting of this Board understanding such conveyance will stipulate a reservation of use for the Nottoway County School Board for temporary sites to place temporary structures or mobile classrooms with utility connections provided by the Town of Blackstone at the town's expense.

Staff is available to answer any questions you may have.

Thank you.

**RESOLUTION FOR THE
SURPLUS OF REAL PROPERTY IN BLACKSTONE, VIRGINIA**

WHEREAS, the Nottoway County School Board is charged with managing the financial resources of Nottoway County Public Schools; and

WHEREAS, the Board holds the deed to the property located at 406 S. Harris St, Blackstone, VA, (Parcel #50A33 1 J 1); and

WHEREAS, the Code of Virginia (§ 22.1-129. Surplus property; sale, exchange or lease of real and personal property) provides for a school board, after determining it has no use for some of its real property, conveying the title to the county in which the property is located; and

WHEREAS, the Town of Blackstone – by way of the attached official, written correspondence, dated May 23, 2023 – has stipulated that it “respects the need for temporary sites to place temporary structures or mobile classrooms, and will, at the Town’s expense, provide the utility connections to a site(s) that are suitable to the School Board”; and

WHEREAS, in reliance on the above representation by the Town of Blackstone, the Superintendent has recommended, and the Nottoway County School Board has determined, that the above referenced surplus property belonging to the Division is no longer needed for school purposes and should be conveyed to the county; and

WHEREAS, the Nottoway County School Board has determined that the conveyance of the surplus real property in accordance with § 22.1-129(A) is in the best interests of the Division;

NOW, THEREFORE, BE IT RESOLVED by the Nottoway County School Board that the surplus real property located at 406 S. Harris St, Blackstone, VA, (Parcel #50A33 1 J 1) be conveyed to Nottoway County and this resolution along with the deed to the property shall be recorded with the clerk of the Nottoway County Circuit Court.

ADOPTED this 8th day of June, 2023, by a roll call vote as follows: -

YES: Bill Outlaw, Jamie Higgins, Damien Rowe, James Fowlkes and Shell
Hinton

NO: Ø

ABSENT: Ø

Damien M. Rowe
Chair, Nottoway County School Board

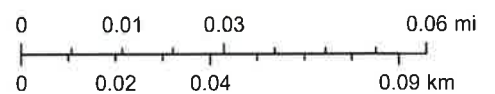
Attest:

Charlotte W. W. W.
Clerk, Nottoway County School Board



June 26, 2023

1:2,257



406 S. Harris Street
50A33-1-J-1*
Nottaway County School

J-3

OFFICE OF
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NOTTOWAY COUNTY

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: July 14, 2023

Subject: Surplus School Property

On June 8, 2023, the Nottoway County School Board voted to surplus real property located in Crewe addressed as 205 E Pennsylvania Avenue and further identified as parcel 18A30 7 E 49.

I met with Superintendent Grimes and Ms. Maier noting that the property included all of Golubic Stadium. Obviously, that was not the intent of the School Board as during that meeting they presented a plat of a portion of the above referenced property that the School Board wishes to convey which excludes the stadium and accessory acreage utilized for parking. At that time my advice was the resolution be modified to reflect by reference the plat. In addition, I suggested that the plat be submitted to the Town of Crewe and approved under their subdivision ordinance. As of this date, plat had been submitted to the town.

As of this writing, I have not been provided with an updated resolution or other documents. Therefore, I recommend that the Board of Supervisors defer action on receipt of this property until the scope of the transfer is better defined or depicted.

Suggested Motion: I move to defer receipt of School Board property located in Crewe addressed as 205 E Pennsylvania Avenue and further identified as parcel 18A30 7 E 49.

Staff is available to answer any questions you may have.

Thank you.

**RESOLUTION FOR THE
SURPLUS OF REAL PROPERTY IN CREWE, VIRGINIA**

WHEREAS, the Nottoway County School Board is charged with managing the financial resources of Nottoway County Public Schools; and

WHEREAS, the Board holds the deed to the property located at 205 E. Pennsylvania Ave, Crewe, VA, (Parcel #18A30 7 E 49); and

WHEREAS, the Code of Virginia (§ 22.1-129. Surplus property; sale, exchange or lease of real and personal property) provides for a school board, after determining it has no use for some of its real property, conveying the title to the county in which the property is located; and

WHEREAS, the Superintendent has recommended, and the Nottoway County School Board has determined, that the above referenced surplus property belonging to the Division is no longer needed for school purposes and should be conveyed to the county; and

WHEREAS, the Nottoway County School Board has determined that the conveyance of the surplus real property in accordance with § 22.1-129(A) is in the best interests of the Division;

NOW, THEREFORE, BE IT RESOLVED by the Nottoway County School Board that the surplus real property located at 205 E. Pennsylvania Ave, Crewe, VA, (Parcel #18A30 7 E 49) be conveyed to Nottoway County and this resolution along with the deed to the property shall be recorded with the clerk of the Nottoway County Circuit Court.

ADOPTED this 8th day of June, 2023, by a roll call vote as follows:

YES: Bill Outlaw, Jamie Higgins, Damien Rowe, James Fowlkes, and Shelli Hinton

NO: Ø

ABSENT: Ø

Damien M. Rowe
Chair, Nottoway County School Board

Attest:

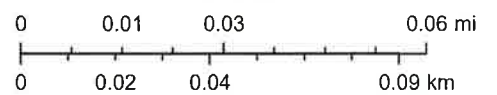
Charlotte Wood
Clerk, Nottoway County School Board





June 26, 2023

1:2,257



205 E. Pennsylvania Ave
18A-30-7-E-49*

Crewe High School

OFFICE OF
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 NOTTOWAY COUNTY



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 DISTRICT 4
 LYNN K. SHEKLETON
 DISTRICT 5

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: July 14, 2023

Subject: Budget Update

To address some questions and concerns I offer the following:

As to ARPA funding:

Please see the attached which updates from April

The attached has been updated under For Future Consideration to reflect an assessment to the county for its proportionate share of a bar screen (wastewater treatment component) at the Piedmont Regional Jail. This Capital Project was not included in the Jail's budget altered due to the loss of federal revenue. The cost to us is one-sixth the total cost and had the calculation been based on population we would be paying a larger amount. Some member localities are using carryover funds which we do not have available, others are using ARPA monies, which is my suggestion.

Suggested Motion: I move to utilize Round Two ARPA funds for the for the Piedmont Reginal Jail up to the amount of \$79,078 to undertake repair of the bar screen and authorize staff to release of those funds as invoiced.

At least as far back as April this status report has shown \$200,000 to the Crewe Library Roof as a Future Consideration. There have been meetings where the use of this amount for this purpose has been favorably discussed, but no commitment has been made by me or the Board. The Town of Crewe has obtained via the procurement exemption available to it a very good analysis of work to be done and estimated cost. The town intends to proceed to solicit competitive bids for the actual work. I

recommend this amount for this purpose be reserved (as was done for the STEPS project) utilizing Round Two funds understanding that once the Town of Crewe executes a contract for the work, the funds will be transferred to them.

Suggested Motion: I move to reserve Round Two ARPA funds for the Town of Crewe in the amount of \$200,000 to undertake library roof repair and authorize staff to release those funds to the Town of Crewe once a contract for repair is executed.

As to Communications Tax:

Mr. Ernie Hoke of TRC presented a Solid Waste Management Study on June 8 to the Board. During that meeting, Mr. Hoke mentioned that some of the communications tax revenue that the county receives went to the landfill operations. On page 23 of that report, it is noted that "Additional revenue is coming from the general fund, communication tax revenue." Specifically, it also states that 75% of this tax went to the Landfill Fund and 25% to E-911 budget.

Since that meeting, questions arose, and the staff has conducted some research on this subject for clarification. Staff performed key word searches of archived board meeting minutes to find a history on the use of the communications tax in Nottoway County. The only references that were found in the archived data that discussed the subject of E911 tax were the minutes from Board of Supervisors meetings on August 18, 2005, and December 21, 2006.

In those minutes, it references that a report from the state Auditor of Public Accounts "detailing the percentage of the communications tax the county will receive on January 01, 2007; the funds will be split in the same manner as done in the past – 75% to the Landfill and 25% to E911." Research did not find a beginning date for this local allocation decision, but it is apparent from the minutes that it was done prior to December 2006 and mentioned that it would continue in that manner. Research has not found any repeal of that decision to date in Nottoway County.

Additional research of the Guidelines and Rules for the Virginia Communications Taxes shows that a new law went into effect that restructured the communications taxes and fees with a centrally administered communications sales and use tax and a uniform statewide E-911 tax on landline telephone service beginning January 1, 2007, the same date as mentioned in the above paragraph from the December 2006 briefing to the Board of Supervisors.

Further research determined any funds received from the Commonwealth of Virginia as communications tax is considered general fund revenue and can legally be used for any expense of a local government at the discretion of a local Board of Supervisors. It should also be noted that an E-911 tax is not the same, in whole, as the communications sales and use tax.

No action is suggested as this item was informational.

As to Compensation via the Commonwealth's Compensation Board:

Administration staff heard from the Sheriff and subsequently others, about concerns related to certifying to the Compensation Board (Comp Board) that the state's awarded 5% salary increase has been authorized. It has not been authorized (appropriated) in the county's adopted Fiscal Year (FY) 23-24 budget as all salaries were held at FY 22-23 level until the state budget was resolved. Of course,

we heard that would be after the June 20 primaries and it did not happen. As recently as the VACO Regional meeting we heard a state decision might be made in August or September.

As you know this issue impacts all Constitutional Officers and their staff covered by the Comp Board as well as the Registrar's Office and Electoral Board. This issue is tied to stagnation of the budget process at the state level, but the Comp Board, as are all state agencies, are moving ahead with 5% as that was the amount proposed in the second year of the Governor's budget which we just entered. There is no guarantee that a revised state budget will happen and at this juncture, we should assume that it will not.

Ms. Presley and I had a conversation with Comp Board personnel and the options available to you are diminished. The state budget has been authorized to include the 5% increase and for that reason it must be given locally. For the offices to certify the Comp Board funds have been disbursed as authorized it must be given locally. The adjustment (paychecks without the 5% have already gone out) can be made before the end of the month (July) for certification.

As there is always potential disparity between like positions being compensated differently because of funding source, staff encourages all positions in the offices affected be compensated with the 5% increase.

Below is a suggested motion for the Board to act on this matter:

Suggested Motion:

I move to appropriate a 5% salary increase for all positions in those offices funded in part by the Virginia Compensation Board in the Fiscal Year 2023-2024 Nottoway County Budget.

After this action, a full impact will be undertaken as part of budget revisions to address salaries for FY 23-24 and at that time consideration can be given to the recently expressed desire for the creation of a Grants Writer position.

Thank you.

Att.

J-6

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Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From:  Logan Presley, Human Resource Coordinator

Date: July 14, 2023

Subject: Insurance Renewal September 1, 2023 – August 31, 2024

On July 13, 2023, Mr. Costin and myself had a zoom meeting with our Benefits Consultant, OneDigital, about our upcoming September 1, 2023 – August 31, 2024, health, dental, and/or vision renewals. Our current benefits plan is with Anthem, and they were proposing a six percent (6%) renewal increase for health, four percent (4%) increase for dental, and seven percent (7%) increase for vision. OneDigital completed an RFP to “shop the market” for all health, dental, vision, and voluntary benefits. Results from shopping the market produced two insurance companies that surpassed Anthem’s renewal packages, which were United Health Care and Aetna. While United Health Care’s health benefits were slightly better than Aetna’s policies, Aetna is the recommended choice for health, dental, and vision.

There is concern if the County were to switch to the United Health Care Policy. The concern is that with United Health Care, the employee would need to utilize an app to find the place of services that they would like to go to and compare pricing on each of those places for deductibles, copays, and prescription pricing. With such a short time between open enrollment and renewals of the policies, we do not believe there is adequate amount of time to properly train and assist all employees with the app and their questions/concerns.

With the upcoming renewal year, we are proposing to bundle health, dental, and vision policies through Aetna. Aetna’s health policy is offering comparable benefits to our current policy with a \$500 lower deductible and a \$1000 lower out of pocket max. By bundling with Aetna there are proposed savings in

premium and administrative credits in the amount of \$134,504 for health benefits alone and \$5,612 for dental. There is, however, a slight increase in the prescription drug tiers ranging from \$5 - \$15.

In the attachments that follow, you will see the comparison between our current Anthem health, dental, and vision policies, the proposed Anthem renewal, and the proposed Aetna policies.

Suggested Motion:

I move to approve switching health, dental, and vision policies from Anthem to Aetna for the upcoming insurance benefits renewal effective September 1, 2023 – August 31, 2024, to achieve cost savings for both the County and its covered employees.

OneDigital included shopping the market for voluntary benefits for the employees. The recommendation from our consultants is that we switch from our current two voluntary benefit companies, AFLAC and Colonial Life, to Guardian. If the County chooses to switch from our current standing voluntary benefits, any policy that our employees have enrolled in will be grandfathered in but will no longer be able to be taken during the payroll process. Each of these employees would need to be billed directly from the companies that they have a current policy with. I ask the Board for guidance on which direction they would like to pursue in regard to the voluntary benefits for the employees.

If you have any questions or concerns, staff will be glad to assist.

Thank you.

Att.



July 13, 2023

Executive Summary:

- Conducted exhaustive due diligence to lower cost and improve benefits
- Recommend moving medical, dental and vision coverage from Anthem to Aetna for cost savings and administrative ease. Total savings achieved in premium + admin credits = \$134,504
- Aetna medical, dental, vision represent equal or better benefit
- Recommend moving employee-paid voluntary coverages from Colonial to Guardian

Medical:

- Received 6% renewal from Anthem, total annual premium \$561,435
- Reviewed offers from 4 national carriers and various funding mechanisms such as fully-insured and level-funding, and 13 different plan designs
- Aetna offer for comparable/improved benefit, total annual premium \$464,568
- Aetna plans offer lower deductible (\$2,000/\$4,000 vs. \$2,500/\$5,000) and lower out-of-pocket maximum (\$5,500/\$11,000 vs. \$6,500/\$13,000)
- Annual premium savings achieved by moving to Anthem medical - \$96,867
- Additional Aetna one-time "new business" credit based on current enrollment – approximately \$32,025 total (medical - \$300x61 contracts = \$18,300; dental - \$200x61 contracts = \$12,200; vision - \$25x61 contracts = \$1,525)

Dental:

- Received 4% renewal from Anthem, total annual premium \$32,439
- Aetna offer for comparable/improved benefit, total annual premium \$26,827
- Annual premium savings achieved by moving to Aetna dental - \$5,612

Vision:

- Comparable plan design for Anthem and Aetna
- Comparable premium for Anthem and Aetna

Voluntary Employee-Paid Benefits

- Include Cancer, Accident, Hospital Indemnity, Short-Term Disability, Life
- Employees who want to remain with Colonial can do so, payroll deduction will be halted and employees will be billed at home
- Coverages to be consolidated with Guardian. Comparable benefits and cost, and administrative simplicity.

VALUE SELECTSM

Summary of Options

Nottoway County											
Effective Date: 9/1/2023											
Renewal Contribution Assumption:											
Maximum to Employee				91.76%							
Maximum to Dependent				10.49%							
Option	Plan 1	Plan 2	Plan 3	Weighted-Average Value	Value Index: Plan 1	Value Index: Plan 2	Value Index: Plan 3	Total Premium	Employer Premium Contribution	Employee Premium Contribution	Estimated Employee Out-Of-Pocket
					enrollment oop/ee-y	enrollment oop/ee-y	enrollment oop/ee-y				
Current Anthem	HK POS OA 30 2500/20% \$10/40/70/20%							\$529,657	\$429,294	\$100,363	\$103,986
Option A: Renewal Anthem	HK POS OA 30 2500/20% \$10/40/70/20% RX	HK POS OA 30 3000/20%/7000 10/40/70/20% RX	HK POS OA 30 4000/20%/7350 10/40/70/20% RX	1.00	1.00 61 \$1,705	1.04 0 \$1,729	1.03 0 \$1,880	\$561,435 6.0% \$31,777	\$455,050 6.0% \$25,755	\$106,385 6.0% \$6,022	\$103,986 0.0% \$0
Option E Aetna	VA HNOnly 2000/20%/5500 \$15/45/85/20%	VA PPO 2000/20%/5500 \$15/45/85/20%		1.24	1.24 61 \$1,504	1.18 0 \$1,504	N/A 0 \$0	\$464,568 -12.3% -\$65,089	\$384,182 -10.5% -\$45,112	\$80,386 -19.9% -\$19,977	\$91,721 -11.8% -\$12,265

VALUE SELECTSM
Benefit Design Detail

Option:	Current 1	Option A: Renewal	Option E
Carrier	Anthem	Anthem	Aetna
Plan Description	HK POS OA 30 2500/20% \$10/40/70/20% RX	HK POS OA 30 2500/20% \$10/40/70/20% RX	VA HMOonly 2000/20%/5500 \$15/45/85/20% RX
Value Score		1.00	1.24
Enrollment: EE-Only	47	47	47
Enrollment: EE+Sp	2	2	2
Enrollment: EE+1C	10	10	10
Enrollment: EE+Cn	1	1	1
Enrollment: EE+Fam	1	1	1
	61	61	61
Monthly Premiums			
Premium: EE-Only	\$628.23	\$665.92	\$565.00
Premium: EE+Sp	\$1,407.22	\$1,491.65	\$1,265.00
Premium: EE+1C	\$858.16	\$909.65	\$771.00
Premium: EE+Cn	\$1,277.18	\$1,353.81	\$771.00
Premium: EE+Fam	\$1,938.08	\$2,054.36	\$1,148.00
Total Annual Premium	\$529,657.32	\$561,434.52	\$464,568.00
% Change	N/A	6.0%	-12.3%
In-Network Benefits			
Gatekeeping?	No	No	No
Medical Deductible: EE-Only	\$2,500	\$2,500	\$2,000
Medical Deductible: EE+Fam	\$5,000	\$5,000	\$4,000
OOP Max: EE-Only	\$6,500	\$6,500	\$5,500
OOP Max: EE+ Family	\$13,000	\$13,000	\$11,000
Accumulation Method	Embedded	Embedded	Embedded
Preventive	0% Co-Ins	0% Co-Ins	0% Co-Ins
Primary Care Office Visit	\$30 Co-Pay	\$30 Co-Pay	\$20 Co-Pay
Specialist Office Visit	\$50 Co-Pay	\$50 Co-Pay	\$50 Co-Pay
Inpatient Facility	20% Co-Ins AD	20% Co-Ins AD	20% Co-Ins AD
OP Surgery	20% Co-Ins AD	20% Co-Ins AD	20% Co-Ins AD
Emergency Department	20% Co-Ins AD	20% Co-Ins AD	\$250 Co-Pay AD
Urgent Care	\$50 Co-Pay	\$50 Co-Pay	\$75 Co-Pay
Imaging - OP Facility	20% Co-Ins AD	20% Co-Ins AD	\$250 Co-Pay AD
Phys, Occ & Speech Therapy-Office	\$30 Co-Pay	\$30 Co-Pay	\$50 Co-Pay
Retail Pharmacy			
Rx Tier 1 (Generics)	\$10 Co-Pay	\$10 Co-Pay	\$15 Co-Pay
Rx Tier 2 (Preferred Brand)	\$40 Co-Pay	\$40 Co-Pay	\$45 Co-Pay
Rx Tier 3 (Non-Preferred Brand)	\$70 Co-Pay	\$70 Co-Pay	\$85 Co-Pay
Rx Tier 4 (Specialty high-Cost)	\$0/20%/5300	\$0/20%/5300	\$0/20%/5250
Out-of-Network Benefits			
OON Benefits Present?	Yes	Yes	No
OON Co-Insurance	30%	30%	0%
OON Individual Deductible	\$5,000	\$5,000	\$0
OON Family Deductible	\$10,000	\$10,000	\$0
OON Individual Max	\$16,250	\$16,250	\$0
OON Family Max	\$32,500	\$32,500	\$0

DENTAL - Effective Date: 9/1/2023		Current	Renewal	Option 1
Carrier		Anthem Blue Cross	Anthem Blue Cross	Aetna
Plan Name		Dental Essential Choice Complete 719C	Dental Essential Choice Complete 719C	NT P40 PPO 1500 90th ID: 69808
Rate Guarantee		-	-	-
Participation Requirements		-	-	-
In Network				
Deductible: Single		\$50	\$50	\$50
Deductible: Family		150	150	\$150
Preventative / Basic / Major		100%/80%/50%	100%/80%/50%	100%/80%/50%
Annual Maximum		\$1,500	\$1,500	\$1,500
Major Waiting Period		None	None	None
Endodontic Oral Surgery		80%	80%	Basic
Periodontic Oral Surgery		80%	80%	Basic
Ortho Coinsurance		N/A	N/A	-
Ortho Waiting Period		N/A	N/A	-
Ortho Lifetime Max		-	-	-
Rollover Threshold		-	-	-
Rollover Amount		-	-	-
Rollover Account Limit		-	-	-
Out of Network				
Out of Network Reimbursement		90th percentile	90th percentile	90th
Deductible: Single		\$50	\$50	\$50
Deductible: Family		150	150	\$150
Preventative / Basic / Major		100%/80%/50%	100%/80%/50%	100%/80%/50%
Enrollment				
Employee Only		40	40	40
Employee + Spouse		7	7	7
Employee + Child(ren)		10	10	10
Family		3	3	3
Monthly Premiums				
Employee Only		\$31.33	\$32.58	\$24.30
Employee + Spouse		\$61.11	\$63.55	\$46.60
Employee + Child(ren)		\$63.64	\$66.19	\$59.00
Family		\$94.01	\$97.77	\$81.20
Monthly Premium Per Plan		\$2,599.40	\$2,703.26	\$2,131.80
Change From Current		---	---	-\$467.60 (-17.99%)
Monthly Premium Per Option		\$2,599.40	\$2,703.26	\$2,131.80
Change From Current		---	---	-\$467.60 (-17.99%)
Annual Premium Per Plan		\$31,192.80	\$32,439.12	\$25,581.60
Change From Current		---	---	-\$5,611.20 (-17.99%)
Annual Premium Per Option		\$31,192.80	\$32,439.12	\$25,581.60
Change From Current		---	---	-\$5,611.20 (-17.99%)

VISION - Effective Date: 9/1/2023		Current		Renewal	Option 2		Option 3
Plan Nickname							
Carrier	Anthem Blue Cross	Anthem Blue Cross	Anthem Blue Cross	Anthem Blue Cross	Aetna	Aetna	Aetna
Plan Name	Blue View 3413	Blue View Voluntary 34QR	Blue View Voluntary 34QR	Blue View Voluntary 34QR	BASIC 24	PREMIER 24	
Network	*	*	*	*	EyeMed Vision Care	EyeMed Vision Care	
Rate Guarantee	*	*	*	*			
Participation Requirements	*	*	*	*			
In Network							
Exams Copay	*	\$10	\$10	\$10	\$20 copay	\$10 copay	\$10 copay
Exams Frequency	once every calendar year	once every calendar year	once every calendar year	once every calendar year	12 months	12 months	12 months
Lenses Copay	\$20	\$25	\$25	\$25	\$20 copay	\$10 copay	\$10 copay
Lenses Frequency	once every calendar year	once every calendar year	once every calendar year	once every calendar year	12 months	12 months	12 months
Frames Allowance	\$130 then 20% off any balance	\$130 allowance, then 20% off remaining balance	\$130 allowance, then 20% off remaining balance	\$130 allowance, then 20% off remaining balance	\$100 allowance plus 20% off any balance	\$130 allowance plus 20% off any balance	\$130 allowance plus 20% off any balance
Frames Frequency	once every other calendar year	once every other calendar year	once every other calendar year	once every other calendar year	24 months	24 months	24 months
Contact Lenses Allowance	\$130, then 15% off remaining balance for elective conventional, \$130 for elective disposable, \$0 for non-elective	\$130, then 15% off remaining balance for elective conventional, \$130 for elective disposable, \$0 for non-elective	\$130, then 15% off remaining balance for elective conventional, \$130 for elective disposable, \$0 for non-elective	\$130, then 15% off remaining balance for elective conventional, \$130 for elective disposable, \$0 for non-elective	\$105 allowance plus 15% off any balance on conventional contacts	\$115 allowance plus 15% off any balance on conventional contacts	\$115 allowance plus 15% off any balance on conventional contacts
Contact Lenses Frequency	once every calendar year	once every calendar year	once every calendar year	once every calendar year	12 months	12 months	12 months
Out of Network							
Exams Copay	*	reimbursed up to \$30	reimbursed up to \$30	reimbursed up to \$30	*	*	*
Lenses Copay	reimbursed up to \$25/\$40/\$55	reimbursed up to \$25/\$40/\$55	reimbursed up to \$25/\$40/\$55	reimbursed up to \$25/\$40/\$55	*	*	*
Frames Allowance	reimbursed up to \$45	reimbursed up to \$45	reimbursed up to \$45	reimbursed up to \$45	*	*	*
Contact Lenses Allowance	reimbursed up to \$105 for elective conventional, reimbursed up to \$150 for elective disposable, reimbursed up to \$210 for non-elective	reimbursed up to \$105 for elective conventional, reimbursed up to \$105 for elective conventional, reimbursed up to \$105 for elective conventional, reimbursed up to \$105 for elective conventional, reimbursed up to \$210 for non-elective	reimbursed up to \$105 for elective conventional, reimbursed up to \$105 for elective conventional, reimbursed up to \$105 for elective conventional, reimbursed up to \$105 for elective conventional, reimbursed up to \$210 for non-elective	reimbursed up to \$105 for elective conventional, reimbursed up to \$105 for elective conventional, reimbursed up to \$105 for elective conventional, reimbursed up to \$105 for elective conventional, reimbursed up to \$210 for non-elective			
Monthly Premiums							
Employee Only	\$5.69	\$10.21	\$10.21	\$10.21	\$5.13	\$6.90	\$6.90
Employee + Spouse	\$11.38	\$20.42	\$20.42	\$20.42	\$9.76	\$13.12	\$13.12
Employee + Child(ren)	\$13.03	\$23.38	\$23.38	\$23.38	\$10.27	\$13.82	\$13.82
Family	\$17.35	\$31.14	\$31.14	\$31.14	\$15.10	\$20.31	\$20.31

ARPA FUNDS Update as of 7/13/2023.

1,479,318.50 Round One

- 1,100,000 Contracted for Broadband
- 45,250 Burkeville Utility Line Extension
- 50,000 for Blackstone Recreational Complex

Round 1 Resulting Remainder: 284,068.50

Staff recommends holding this Resulting Remainder amount of 284,068.50 in the event Broadband penetration does not meet the contracted minimum service level and additional compensation is required.

1,479,318.50 Round Two

- 200,000 Crewe Tanker
- 10,000 Burkeville Utility Line Extension
- 11,607 Handicapped Ramp for the office of the Commissioner of the Revenue
- 775,650 - Broadband Expansion
- 75,000 *Reserved* Regional STEPS Homeless Housing Project Shelter

Round 2 Resulting Remainder: 407,061.50

Total Resulting Remainder: 691,130

For Future Consideration

79,078 – Bar Screen replacement at Piedmont Regional Jail

200,000 – Crewe Library (Roof Construction/Repair Only)

200,000 (est.) Public Safety Training Center

100,000 (est.) for Handicapped Ramp at EOC

Unknown – Relocate Registrar's Office to Courthouse Complex

Timeline:

Commit all funds regardless of Round by 12/31/2024 - Summer of 2025 completion of Broadband Round One - Spend all funds by 12/31/2026.

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OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



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NOTTOWAY, VIRGINIA 23955
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COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR
KATY J. TOMER

SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: July 14, 2023

Subject: July Consent Agenda

1 – June Expenditures – All Funds

2 - Budget Adjustment – School - ESSER II carryover - \$273,660

Thank you.

P/O	VENDOR	INVOICE	INVOICE DATE	ACCOUNT	CHECK	CHECK DATE	DESCRIPTION	BATCH
0000000	0054228 HOTTOWAY PUBLISHING CO.,	ADMIN 06/20/2023	6/20/2023	4100-011010-3007-	CHECK TOTAL			
					1,082.50	250385	6/20/2023	12267
					1,082.50			
0000000	032790 THE CREW-BIRKENVILLE	4339	6/20/2023	4100-011010-3007-	CHECK TOTAL			
					1,032.50	250390	6/20/2023	12267
					1,032.50			
0000000	015801 OCR COMPANY	306778	6/20/2023	4100-011010-5204-	CHECK TOTAL			
					1,500.00	250257	6/20/2023	12262
					1,500.00			
0000000	034628 VERIZON WIRELESS	95370107460-ADM	6/28/2023	4100-011010-5204-	CHECK TOTAL			
					160.04	250503	6/28/2023	12270
					160.04			
0000000	011503 JAMES W. ELLIOTT	KE105E	6/20/2023	4100-011010-5804-	CHECK TOTAL			
					1,024.00	250382	6/20/2023	12267
					234.00	250382	6/20/2023	12267
					1,258.00			
					5,033.04			

MAJOR ACCT. TOTAL

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK	CHECK TOTAL	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	999999	PHILIP S.T. COSTIN		6/30/2023	4100-012010-2007-	CHECK	TOTAL	910.80	250590	6/30/2023	Excess Life	12279
0000000	005266	CARD SERVICES CENTER	ADMIN 06202023	6/20/2023	4100-012010-3007-	CHECK	TOTAL	75.00	250371	6/20/2023	Advertising	12267
0000000	005243	CAS SEVERN, INC.	443205	6/20/2023	4100-012010-4001-	CHECK	TOTAL	56.50	250372	6/20/2023	Data Processing	12267
0000000	015801	GCR COMPANY	306777	6/20/2023	4100-012010-5203-	CHECK	TOTAL	661.52	250257	6/20/2023	Telephone	12262
0000000	004340	BRIGHTSPEED	ADMIN-06282023	6/28/2023	4100-012010-5203-	CHECK	TOTAL	105.84	250469	6/28/2023	Telephone	12270
0000000	054628	VERIZON WIRELESS	99370107460-ADM	6/28/2023	4100-012010-5203-	CHECK	TOTAL	219.13	250503	6/28/2023	Telephone	12270
0000000	015801	GCR COMPANY	306580	6/13/2023	4100-012010-5401-	CHECK	TOTAL	1,028.00	250061	6/13/2023	Office Supplies	12248
0000000	001235	AMAZON CAPITAL SERVICES	1VXQ-HT9K-6FRV	6/20/2023	4100-012010-5401-	CHECK	TOTAL	4,031.43	250369	6/20/2023	Office Supplies	12267
0000000	001235	AMAZON CAPITAL SERVICES	163P-HPLG-P1P4	6/20/2023	4100-012010-5401-	CHECK	TOTAL	88.50	250369	6/20/2023	Office Supplies	12267
0000000	005266	CARD SERVICES CENTER	ADMIN 06202023	6/20/2023	4100-012010-5401-	CHECK	TOTAL	710.84	250371	6/20/2023	Office Supplies	12267
0000000	026401	KEY OFFICE SUPPLY, INC.	578855	6/20/2023	4100-012010-5401-	CHECK	TOTAL	489.90	250383	6/20/2023	Office Supplies	12267
0000000	026401	KEY OFFICE SUPPLY, INC.	579401	6/28/2023	4100-012010-5401-	CHECK	TOTAL	421.98	250484	6/28/2023	Office Supplies	12270
0000000	005266	CARD SERVICES CENTER	ADMIN 06202023	6/20/2023	4100-012010-5501-	CHECK	TOTAL	25.00	250371	6/20/2023	Travel - Mileage	12267
MAJOR ACCT. TOTAL								8,824.44				

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NOTTOWAY COUNTY
NOTTOWAY COUNTY

A/P REGULAR CHECK REGISTER

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TIME- 7:33:52

P/O	VEND.	VENDOR	INVOICE	INVOICE	ACCOUNT	NET	CHECK	CHECK	
000000	045605	ROBINSON, PARTNER, CIX	ADJTN 06202023	6/20/2023	4100-012080-3001	5,000.00	250389	6/20/2023	Cost Allocation Plan
						5,000.00			
							CHECK TOTAL		
							MAJOR ACCT. TOTAL		

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK	CHECK TOTAL	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	035202	NOTTOWAY PUBLISHING CO.,	COR-06202023	6/20/2023	4100-012090-3007-	-	CHECK TOTAL	50.00	250245	6/20/2023	Advertising	12260
0000000	026233	BAI COMMISSION OF REVENUE	COR-06202023	6/20/2023	4100-012090-4001-	-	CHECK TOTAL	400.00	250240	6/20/2023	Data Processing	12260
0000000	004340	BRIGHTSPBED	COR-06202023	6/20/2023	4100-012090-4001-	-	CHECK TOTAL	236.19	250241	6/20/2023	Data Processing	12260
0000000	015801	GCR COMPANY	306581	6/20/2023	4100-012090-4001-	-	CHECK TOTAL	105.00	250243	6/20/2023	Data Processing	12260
0000000	026401	KEY OFFICE SUPPLY, INC.	577397	6/20/2023	4100-012090-4001-	-	CHECK TOTAL	97.98	250244	6/20/2023	Data Processing	12260
0000000	026401	KEY OFFICE SUPPLY, INC.	577398	6/20/2023	4100-012090-4001-	-	CHECK TOTAL	18.92	250244	6/20/2023	Data Processing	12260
0000000	026401	KEY OFFICE SUPPLY, INC.	579056	6/20/2023	4100-012090-4001-	-	CHECK TOTAL	297.00	250244	6/20/2023	Data Processing	12260
0000000	039375	PEARSON'S APPRAISAL SERVI	7CS:06/09/2023	6/20/2023	4100-012090-5201-	-	CHECK TOTAL	728.12	250246	6/20/2023	Postage	12260
0000000	053803	U.S. POSTAL SERVICE	COR-06202023	6/20/2023	4100-012090-5201-	-	CHECK TOTAL	1,508.40	250247	6/20/2023	Postage	12260
0000000	015801	GCR COMPANY	306778	6/20/2023	4100-012090-5203-	-	CHECK TOTAL	100.00	250257	6/20/2023	Telephone	12262
0000000	039375	PEARSON'S APPRAISAL SERVI	7CS:06/09/2023	6/20/2023	4100-012090-5401-	-	CHECK TOTAL	226.79	250246	6/20/2023	Office Supplies	12260
0000000	039375	PEARSON'S APPRAISAL SERVI	7CS:06/09/2023	6/20/2023	4100-012090-5501-	-	CHECK TOTAL	208.75	250246	6/20/2023	Travel - Mileage	12260
0000000	054646	V.A.L.E.C.O.	COR-06202023	6/20/2023	4100-012090-5501-	-	CHECK TOTAL	60.00	250248	6/20/2023	Travel - Mileage	12260
0000000	039375	PEARSON'S APPRAISAL SERVI	7CS:06/09/2023	6/20/2023	4100-012090-7001-	-	CHECK TOTAL	250.00	250246	6/20/2023	Furniture & Pictures	12260
							MAJOR ACCT. TOTAL	4,287.15				

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NOTTOWAY COUNTY
NOTTOWAY COUNTY

A/P REGULAR CHECK REGISTER

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TIME- 7:33:32

P/G NO.	VEND. NO.	VENDOR NAME	INVOICE DATE	ACCOUNT NO.	CHECK TOTAL	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	PAYEE
0000020	030275	BRANSON'S APPRAISAL SERVI	6/20/2023	4100-012100-3002-		64,861.06	250386	6/20/2023	Professional Services	12267
					CHECK TOTAL	64,861.06				
					MAJOR ACCT. TOTAL	64,861.06				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK TOTAL	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	035202	NOTTOWAY PUBLISHING CO.,	TREAS-06282023	6/28/2023	4100-012130-3007-	CHECK TOTAL	43.00	250490	6/28/2023	Advertising	12270
							43.00				
0000000	004340	BRIGHTSPEED	TREAS-06202023	6/20/2023	4100-012130-5203-	CHECK TOTAL	228.93	250241	6/20/2023	Telephone	12260
							228.93				
0000000	015801	GCR COMPANY	306778	6/20/2023	4100-012130-5203-	CHECK TOTAL	100.00	250257	6/20/2023	Telephone	12262
							100.00				
0000000	026401	KEY OFFICE SUPPLY, INC.	879186	6/20/2023	4100-012130-5401-	CHECK TOTAL	97.98	250383	6/20/2023	Office Supplies	12267
0000000	026401	KEY OFFICE SUPPLY, INC.	879187	6/20/2023	4100-012130-5401-	CHECK TOTAL	326.94	250383	6/20/2023	Office Supplies	12267
0000000	026401	KEY OFFICE SUPPLY, INC.	579324	6/20/2023	4100-012130-5401-	CHECK TOTAL	239.90	250383	6/20/2023	Office Supplies	12267
0000000	026401	KEY OFFICE SUPPLY, INC.	579325	6/20/2023	4100-012130-5401-	CHECK TOTAL	198.00	250383	6/20/2023	Office Supplies	12267
							862.92				
0000000	033601	ELLEN P. MYATT	06282023	6/28/2023	4100-012130-5501-	CHECK TOTAL	167.03	250489	6/28/2023	Travel - Mileage	12270
							167.03				
0000000	054602	VIRGINIA DEPARTMENT OF	202315100674	6/20/2023	4100-012130-5804-	CHECK TOTAL	950.00	250392	6/20/2023	DWV Stop Fee	12267
							950.00				
						MAJOR ACCT. TOTAL	2,351.68				

P/G NO.	VEND. INFO.	VENDOR NAME	INVOICE INFO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	INVOICE DESCRIPTION	BATCH
003436	04103	REVIZE SOFTWARE SYSTEMS	36078	6/20/2023	4100-012200-7002-	2,400.00	250388	6/20/2023	Capital Overlay	12267
					CHECK TOTAL	2,400.00				
					MAJOR ACCT. TOTAL	2,400.00				

P/O NO.	VEND NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK TOTAL	NET ACCOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	066006	CIVIX	13953	6/20/2023	4100-013010-3004	CHECK TOTAL	2,500.00	250242	6/20/2023	Equipment Repairs & Maintenance	12260
							2,500.00				
0000000	999999	DOMINION VOTING SYSTEMS	DVS149417	6/23/2023	4100-013010-3004	CHECK TOTAL	2,177.01	250509	6/23/2023	Equipment Repairs & Maintenance	12270
							2,177.01				
						MAJOR ACCT. TOTAL	4,677.01				

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	CHECK NO	CHECK DATE	NET PAYMENT	CHECK DATE	BATCH
0000000	0000000	DELAN D. SYKES	06282023	6/28/2023	4100-013020-1003-	-	504.00	250499	6/28/2023	12270
						CHECK TOTAL	504.00			
0000000	004417	JOSEPH POSTER	06282023	6/28/2023	4100-013020-1003-	-	288.00	250479	6/28/2023	12270
						CHECK TOTAL	288.00			
0000000	005203	NOTTOWAY COUNTY	054	6/28/2023	4100-013020-5101-	-	268.95	250384	6/20/2023	12267
						CHECK TOTAL	268.95			
0000000	004340	BRIGHTSPEED	RFG-06282023	6/28/2023	4100-013020-5223-	-	325.89	250469	6/28/2023	12270
						CHECK TOTAL	325.89			
0000000	026401	KEY OFFICE SUPPLY, INC.	579249	6/28/2023	4100-013020-5401-	-	97.98	250484	6/28/2023	12270
0000000	026401	KEY OFFICE SUPPLY, INC.	579250	6/28/2023	4100-013020-5401-	-	88.20	250484	6/28/2023	12270
						CHECK TOTAL	186.18			
0000000	999999	MARIE LYNCH		6/28/2023	4100-013020-5401-	-	110.19	250510	6/28/2023	12270
						CHECK TOTAL	110.19			
						MAJOR ACCT. TOTAL	1,683.21			

P/O NO.	VENOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	NET AMOUNT	CHECK	DATE	DESCRIPTION	SHEET NO.
0000000	BRIGHT'SPOND	000000000	6/20/2023	4100-021050-5401-	250254	6/20/2023	143.28	250254	6/20/2023	Telephone	12262
				CHECK TOTAL			143.28				
0000000	KEY OFFICE SUPPLY, INC.	578770	6/20/2023	4100-021050-5401-	250253	6/20/2023	195.39	250253	6/20/2023	Office Supplies	12261
0000000	KEY OFFICE SUPPLY, INC.	578771	6/20/2023	4100-021050-5401-	24.81	250253	24.81	250253	6/20/2023	Office Supplies	12261
0000000	KEY OFFICE SUPPLY, INC.	578772	6/20/2023	4100-021050-5401-	419.00	250253	419.00	250253	6/20/2023	Office Supplies	12261
0000000	KEY OFFICE SUPPLY, INC.	578774	6/20/2023	4100-021050-5401-	121.80	250253	121.80	250253	6/20/2023	Office Supplies	12261
0000000	KEY OFFICE SUPPLY, INC.	578775	6/20/2023	4100-021050-5401-	57.00	250253	57.00	250253	6/20/2023	Office Supplies	12261
0000000	KEY OFFICE SUPPLY, INC.	578802	6/20/2023	4100-021050-5401-	105.32	250253	105.32	250253	6/20/2023	Office Supplies	12261
				CHECK TOTAL			923.32				
0000000	KEY OFFICE SUPPLY, INC.	578773	6/28/2023	4100-021050-5401-	250484	6/28/2023	78.82	250484	6/28/2023	Office Supplies	12270
				CHECK TOTAL			78.82				
				MAJOR ACCT., TOTAL			1,145.42				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	999999	BIS DIGITAL		6/28/2023	4100-021060-3001-		6/28/2023	4,570.03	250508	6/28/2023	Equipment Repairs & Maintenance	12270
						CHECK TOTAL		4,570.03				
0000000	051122	TREASURER OF VIRGINIA	23-1350-RED2	6/14/2023	4100-021060-3010-		6/14/2023	3,045.95	250152	6/14/2023	SFA Software/Maintenance	12253
						CHECK TOTAL		3,045.95				
0000000	052803	U.S. POSTAL SERVICE	CCC-06142023	6/14/2023	4100-021060-5201-		6/14/2023	2,995.80	250155	6/14/2023	Postage	12253
						CHECK TOTAL		2,995.80				
0000000	001901	AT&T	CCC-06142023	6/14/2023	4100-021060-5203-		6/14/2023	47.32	250125	6/14/2023	Telephone	12253
						CHECK TOTAL		47.32				
0000000	004340	BRIGHTSPEED	CCC-06142023	6/14/2023	4100-021060-5203-		6/14/2023	240.33	250127	6/14/2023	Telephone	12253
						CHECK TOTAL		240.33				
0000000	015801	GCE COMPANY	336778	6/20/2023	4100-021060-5203-		6/20/2023	100.00	250257	6/20/2023	Telephone	12262
						CHECK TOTAL		100.00				
0000000	026401	KEY OFFICE SUPPLY, INC.	579034	6/14/2023	4100-021060-5401-		6/14/2023	195.96	250140	6/14/2023	Office Supplies	12253
0000000	026401	KEY OFFICE SUPPLY, INC.	579035	6/14/2023	4100-021060-5401-		6/14/2023	43.65	250140	6/14/2023	Office Supplies	12253
						CHECK TOTAL		239.61				
0000000	026401	KEY OFFICE SUPPLY, INC.	579255	6/28/2023	4100-021060-5401-		6/28/2023	22.39	250484	6/28/2023	Office Supplies	12270
						CHECK TOTAL		22.39				
						MAJOR ACCT. TOTAL		11,261.43				

AP30BMA	NOTTOWAY COUNTY NOTTOWAY COUNTY	A/P REGULAR CHECK REGISTER	TIME- 7:33:52	PAGE	14				
P/C NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	019004 HILL'S EXTERMINATORS	50396	6/28/2023	4100-022010-3004-	CHECK TOTAL	250481	6/28/2023	Equipment Repairs & Maintenance	12270
0000000	040401 POSTMASTER, NOTTOWAY	06282023	6/28/2023	4100-022010-5201-	CHECK TOTAL	250493	6/28/2023	Postage	12270
0000000	015901 GCR COMPANY	306778	6/20/2023	4100-022010-5203-	CHECK TOTAL	250257	6/20/2023	Telephone	12262
0000000	015901 GCR COMPANY	27161	6/28/2023	4100-022010-5203-	CHECK TOTAL	250480	6/28/2023	Telephone	12270
0000000	054629 VERIZON WIRELESS	9936542276-ATTY	6/28/2023	4100-022010-5203-	CHECK TOTAL	250503	6/28/2023	Telephone	12270
0000000	001235 AMAZON CAPITAL SERVICES	1RTH-JGFL-DMLC	6/20/2023	4100-022010-5401-	CHECK TOTAL	250249	6/20/2023	Office Supplies	12261
0000000	001235 AMAZON CAPITAL SERVICES	1WW7-CIMY-KYN9	6/20/2023	4100-022010-5401-	CHECK TOTAL	250249	6/20/2023	Office Supplies	12261
0000000	001235 AMAZON CAPITAL SERVICES	ATTY-06282023	6/28/2023	4100-022010-5401-	CHECK TOTAL	250462	6/28/2023	Office Supplies	12270
0000000	001235 AMAZON CAPITAL SERVICES	ATTY-06282023	6/28/2023	4100-022010-5401-	CHECK TOTAL	250462	6/28/2023	Office Supplies	12270
0000000	001235 AMAZON CAPITAL SERVICES	1F4K-1N3D-1KQ3	6/28/2023	4100-022010-5401-	CHECK TOTAL	250462	6/28/2023	Office Supplies	12270
0000000	001235 AMAZON CAPITAL SERVICES	1RJK-91L1-6XK4	6/28/2023	4100-022010-5401-	CHECK TOTAL	250462	6/28/2023	Office Supplies	12270
0000000	001235 AMAZON CAPITAL SERVICES	14TH-KLGG-76GV	6/28/2023	4100-022010-5401-	CHECK TOTAL	250463	6/28/2023	Office Supplies	12270
0000000	008600 DIAMOND SPRINGS	ATTY-06282023	6/28/2023	4100-022010-5401-	CHECK TOTAL	250475	6/28/2023	Office Supplies	12270
0000000	008600 DIAMOND SPRINGS	ATTY-06282023	6/28/2023	4100-022010-5401-	CHECK TOTAL	250475	6/28/2023	Office Supplies	12270
0000000	026401 KEY OFFICE SUPPLY, INC.	579332	6/28/2023	4100-022010-5401-	CHECK TOTAL	250484	6/28/2023	Office Supplies	12270
0000000	026401 KEY OFFICE SUPPLY, INC.	579338	6/28/2023	4100-022010-5401-	CHECK TOTAL	250484	6/28/2023	Office Supplies	12270
0000000	026401 KEY OFFICE SUPPLY, INC.	579341	6/28/2023	4100-022010-5401-	CHECK TOTAL	250484	6/28/2023	Office Supplies	12270
0000000	057236 LEANNE E. WATROUS	06282023	6/28/2023	4100-022010-5401-	CHECK TOTAL	250505	6/28/2023	Office Supplies	12270
0000000	050144 THOMSON REUTERS - WEST	848386379	6/28/2023	4100-022010-5411-	CHECK TOTAL	250500	6/28/2023	Books & Subscriptions	12270
0000000	057236 LEANNE E. WATROUS	06282023	6/28/2023	4100-022010-5501-	CHECK TOTAL	250505	6/28/2023	Travel - Mileage	12270
0000000	057236 LEANNE E. WATROUS	06282023	6/28/2023	4100-022010-5002-	CHECK TOTAL	250505	6/28/2023	Dues & Membership	12270
0000000	026401 KEY OFFICE SUPPLY, INC.	578764	6/20/2023	4100-022010-7002-	CHECK TOTAL	250253	6/20/2023	Furniture & Pictures/Capital	12361
0000000	007827 DAVACARE	13614	6/20/2023	4100-022010-7004-	CHECK TOTAL	250252	6/20/2023	Services	12261
					MAJOR ACCT. TOTAL				

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK	TOTAL	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	001375 ANTHEM	SHEPHERDINS 623	6/14/2023	4100-031020-2805-	CHECK	TOTAL	866.70	250124	6/14/2023	Health Insurance Payments	12253
0000000	033607 ELLEN P. MYATT, TREAS.	SHEPHERDINS0623	6/14/2023	4100-031020-2006-	CHECK	TOTAL	67.81	250145	6/14/2023	VRS - Group Life Insurance	12253
0000000	015801 GCR COMPANY	306778	6/20/2023	4100-031020-5203-	CHECK	TOTAL	100.00	250257	6/20/2023	Telephone	12262
0000000	054628 VERIZON WIRELESS	9936878452-SHER	6/28/2023	4100-031020-5203-	CHECK	TOTAL	1,106.14	250503	6/28/2023	Telephone	12270
0000000	004340 BRIGHTSPEED	ADMIN-06282023	6/28/2023	4100-031020-5306-	CHECK	TOTAL	52.92	250469	6/28/2023	Telephone - Crime Solvers	12270
0000000	003008 BENCHMARK COMMUNITY BANK	SHER-06142023	6/14/2023	4100-031020-5401-	CHECK	TOTAL	225.22	250126	6/14/2023	Office Supplies	12253
0000000	007827 DATACARE	15618	6/14/2023	4100-031020-5401-	CHECK	TOTAL	40.00	250130	6/14/2023	Office Supplies	12253
0000000	001235 AMAZON CAPITAL SERVICES	1PLU-P6WP-4VN4	6/28/2023	4100-031020-5401-	CHECK	TOTAL	353.96	250462	6/28/2023	Office Supplies	12270
0000000	001235 AMAZON CAPITAL SERVICES	1HR4-P3TL-L7MD	6/28/2023	4100-031020-5401-	CHECK	TOTAL	89.80	250462	6/28/2023	Office Supplies	12270
0000000	001235 AMAZON CAPITAL SERVICES	1LTK-6RTX-66RM	6/28/2023	4100-031020-5401-	CHECK	TOTAL	17.73	250462	6/28/2023	Office Supplies	12270
0000000	001235 AMAZON CAPITAL SERVICES	11NK-3WPU-4PFK	6/28/2023	4100-031020-5401-	CHECK	TOTAL	64.37	250463	6/28/2023	Office Supplies	12270
0000000	001235 AMAZON CAPITAL SERVICES	113M-N4MX-KQMD	6/28/2023	4100-031020-5401-	CHECK	TOTAL	87.16	250463	6/28/2023	Office Supplies	12270
0000000	001235 AMAZON CAPITAL SERVICES	13YV-VTJ1-DNPR	6/28/2023	4100-031020-5401-	CHECK	TOTAL	201.89	250463	6/28/2023	Office Supplies	12270
0000000	001235 AMAZON CAPITAL SERVICES	14WQ-JQCP-1DPC	6/28/2023	4100-031020-5401-	CHECK	TOTAL	182.07	250463	6/28/2023	Office Supplies	12270
0000000	029040 LEXISNEXIS MATTHEW BENDER	37187368	6/28/2023	4100-031020-5401-	CHECK	TOTAL	535.49	250488	6/28/2023	Office Supplies	12270
0000000	010203 DYNAMIX SIGNS & APPAREL	1170	6/14/2023	4100-031020-5408-	CHECK	TOTAL	492.00	250133	6/14/2023	Vehicle Repairs & Maintenance	12253
0000000	010723 EDGERTON TIRE & AUTO	WO 27634	6/14/2023	4100-031020-5408-	CHECK	TOTAL	54.50	250134	6/14/2023	Vehicle Repairs & Maintenance	12253
0000000	010723 EDGERTON TIRE & AUTO	WO 27684	6/14/2023	4100-031020-5408-	CHECK	TOTAL	27.00	250134	6/14/2023	Vehicle Repairs & Maintenance	12253
0000000	010723 EDGERTON TIRE & AUTO	WO 27724	6/14/2023	4100-031020-5408-	CHECK	TOTAL	30.00	250134	6/14/2023	Vehicle Repairs & Maintenance	12253
0000000	011901 EPES SUPPLY CO.	SHER-06142023	6/14/2023	4100-031020-5408-	CHECK	TOTAL	48.00	250135	6/14/2023	Vehicle Repairs & Maintenance	12253
0000000	012701 FXXNOXBTL	R9724520	6/14/2023	4100-031020-5408-	CHECK	TOTAL	96.67	250136	6/14/2023	Vehicle Repairs & Maintenance	12253
0000000	0000000	0000000	0000000	0000000	CHECK	TOTAL	20.00				

P/O	VRND	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK	TOTAL	NET AMOUNT	CHECK DATE	DESCRIPTION	BATCH
00000000	00000000	JIMMY'S AUTOMOTIVE	034663	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	1,016.53	6/14/2023	Vehicle Repairs & Maintenance	12253
00000000	00000000	KENERTAGE TIRE	4779	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	45.00	6/14/2023	Vehicle Repairs & Maintenance	12253
00000000	00000000	KUSTOM SIGNALS, INC.	603486	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	121.00	6/14/2023	Vehicle Repairs & Maintenance	12253
00000000	00000000	KUSTOM SIGNALS, INC.	603515	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	185.00	6/14/2023	Vehicle Repairs & Maintenance	12253
0035099	030918	PARKER OIL CO.	SHER-06142023	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	7,995.79	6/14/2023	Vehicle Repairs & Maintenance	12253
00000000	045017	RICK'S AUTO SERVICE, INC.	RO 90491	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	379.34	6/14/2023	Vehicle Repairs & Maintenance	12253
00000000	045017	RICK'S AUTO SERVICE, INC.	RO 90582	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	158.06	6/14/2023	Vehicle Repairs & Maintenance	12253
00000000	045017	RICK'S AUTO SERVICE, INC.	90738	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	20.00	6/14/2023	Vehicle Repairs & Maintenance	12253
00000000	051131	TREASURER OF VIRGINIA	361239	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	36.34	6/14/2023	Vehicle Repairs & Maintenance	12253
00000000	051150	TRI-COUNTY FORD-MERCURY,	154712	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	712.39	6/14/2023	Vehicle Repairs & Maintenance	12253
00000000	058652	WRIGHT AUTO SUPPLY	837748	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	23.00	6/14/2023	Vehicle Repairs & Maintenance	12253
00000000	058652	WRIGHT AUTO SUPPLY	837905	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	33.25	6/14/2023	Vehicle Repairs & Maintenance	12253
00000000	058652	WRIGHT AUTO SUPPLY	838201	6/14/2023	4100-031020-5408-	-	CHECK TOTAL	109.34	6/14/2023	Vehicle Repairs & Maintenance	12253
0035072	011901	EPES SUPPLY CO.	SHER 06202023	6/20/2023	4100-031020-5408-	-	CHECK TOTAL	2,627.36	6/20/2023	Vehicle Repairs & Maintenance	12267
00000000	023891	JIMMY'S AUTOMOTIVE	034730	6/28/2023	4100-031020-5408-	-	CHECK TOTAL	28.00	6/28/2023	Vehicle Repairs & Maintenance	12270
00000000	999999	THIRD STREET WRECKER, INC	T11686	6/28/2023	4100-031020-5408-	-	CHECK TOTAL	250.00	6/28/2023	Vehicle Repairs & Maintenance	12270
00000000	999999	THIRD STREET WRECKER, INC	T11686	6/28/2023	4100-031020-5408-	-	CHECK TOTAL	250.00	6/28/2023	Vehicle Repairs & Maintenance	12276
00000000	051131	TREASURER OF VIRGINIA	361406	6/28/2023	4100-031020-5408-	-	CHECK TOTAL	16.46	6/28/2023	Vehicle Repairs & Maintenance	12270
00000000	001235	AMAZON CAPITAL SERVICES	1JXX-FM04-9H4Y	6/14/2023	4100-031020-5409-	-	CHECK TOTAL	235.12	6/14/2023	Police Supplies-Misc & Camera	12253
00000000	001235	AMAZON CAPITAL SERVICES	1P7H-VTFW-4PKY	6/14/2023	4100-031020-5409-	-	CHECK TOTAL	98.79	6/14/2023	Police Supplies-Misc & Camera	12253
00000000	028002	KUSTOM SIGNALS, INC.	603318	6/14/2023	4100-031020-5409-	-	CHECK TOTAL	333.91	6/14/2023	Police Supplies-Misc & Camera	12253

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	NET AMOUNT	CHECK TOTAL	DESCRIPTION	SATISF.
00000000	COMPUTER PRODUCTS, INC.	23-05-2948	6/14/2023	4100-031040-3004-	-	6/14/2023	178.00	178.00	Equipment Repairs & Maintenance	12253
00000000	DIAMOND SPRINGS	3862316	6/14/2023	4100-031040-3004-	-	6/14/2023	89.25	89.25	Equipment Repairs & Maintenance	12253
00000000	DISH NETWORK	SHER-06142023	6/14/2023	4100-031040-3004-	-	6/14/2023	71.52	71.52	Equipment Repairs & Maintenance	12253
00000000	KEY OFFICE SUPPLY, INC.	578464	6/14/2023	4100-031040-3004-	-	6/14/2023	945.60	945.60	Equipment Repairs & Maintenance	12253
00000000	DISH NETWORK	SHER-06282023	6/28/2023	4100-031040-3004-	-	6/28/2023	81.52	81.52	Equipment Repairs & Maintenance	12270
00000000	KUSTOM SIGNALS, INC.	603885	6/28/2023	4100-031040-3004-	-	6/28/2023	338.82	338.82	Equipment Repairs & Maintenance	12270
00000000	RICHMOND SECURITY INC.	72469	6/28/2023	4100-031040-3004-	-	6/28/2023	345.00	345.00	Equipment Repairs & Maintenance	12270
0035023	APCO, APC INC.	00082527	6/28/2023	4100-031040-3005-	-	6/28/2023	703.05	703.05	Maintenance Service Contracts	12270
00000000	BRIGHTSPEED	SHER-06142023	6/14/2023	4100-031040-5203-	-	6/14/2023	1,236.96	1,236.96	Telephone	12253
00000000	AMAZON CAPITAL SERVICES	1RPR-VIGD-4KDW	6/14/2023	4100-031040-5401-	-	6/14/2023	193.28	193.28	Office Supplies	12253
00000000	AMAZON CAPITAL SERVICES	1TYQ-QUDE-CNPW	6/14/2023	4100-031040-5401-	-	6/14/2023	98.98	98.98	Office Supplies	12253
00000000	AMAZON CAPITAL SERVICES	1WJF-MACQ-CQMN	6/14/2023	4100-031040-5401-	-	6/14/2023	129.27	129.27	Office Supplies	12253
00000000	AMAZON CAPITAL SERVICES	1W9K-DFPV-1TDR	6/14/2023	4100-031040-5401-	-	6/14/2023	22.60	22.60	Office Supplies	12253
00000000	AMAZON CAPITAL SERVICES	1K4N-QXVJ-69WX	6/28/2023	4100-031040-5401-	-	6/28/2023	59.90	59.90	Office Supplies	12270
00000000	AMAZON CAPITAL SERVICES	1QVK-QQKV-4X17	6/28/2023	4100-031040-5401-	-	6/28/2023	15.46	15.46	Office Supplies	12270
00000000	AMAZON CAPITAL SERVICES	1LLC-Q3HH-61FY	6/28/2023	4100-031040-5401-	-	6/28/2023	850.44	850.44	Office Supplies	12270
00000000	CVCJA	5916	6/14/2023	4100-031040-5805-	-	6/14/2023	450.00	450.00	Training	12253
00000000	CVCJA	5968	6/14/2023	4100-031040-5805-	-	6/14/2023	34.00	34.00	Training	12253
00000000	READ'S UNIFORMS	191301-99	6/28/2023	4100-031040-5805-	-	6/28/2023	98.96	98.96	Training	12270
00000000	READ'S UNIFORMS	191302-99	6/28/2023	4100-031040-5805-	-	6/28/2023	229.28	229.28	Training	12270
0034805	CENTURYLINK	101384898	6/14/2023	4100-031040-7001-	-	6/14/2023	565.89	565.89	Furniture & Fixtures	12253
0034805	CENTURYLINK	101384980	6/14/2023	4100-031040-7001-	-	6/14/2023	8,375.43	8,375.43	Furniture & Fixtures	12253
0034805	CENTURYLINK	70698080	6/14/2023	4100-031040-7001-	-	6/14/2023	18,354.71	18,354.71	Furniture & Fixtures	12253
							27,296.03	27,296.03		

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NOTTOWAY COUNTY

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P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK DATE	CHECK NO.	NET AMOUNT	DESCRIPTION	BALANCE
0034804	048536	CENTURYLINK	70700897	6/28/2023	4100-031040-7000	6/28/2023	250498	832.50	Furniture & fixtures	12270
								832.50		
								34,320.42		

CHECK TOTAL

MAJOR ACCT. TOTAL

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	CHECK AMOUNT	NEW AMOUNT	CHECK DATE	DESCRIPTION	TRACT
0000000	AMERICAN COUNTRY HOTSPOTS	0000000000	0000000000	4100-031050-3004-	-	06/14/2023	906.70	906.70	06/14/2023	Equipment Repairs & Maintenance	12253
0000000	VERIZON WIRELESS	0000000000	0000000000	4100-031050-5203-	-	06/14/2023	1,106.28	1,106.28	06/14/2023	Telephone	12253
0000000	SEIGHTSPEED	0000000000	0000000000	4100-031050-5203-	-	06/28/2023	1,198.38	1,198.38	06/28/2023	Telephone	12270
0000000	EPES SUPPLY CO.	0000000000	0000000000	4100-031050-7005-	-	06/14/2023	48.00	48.00	06/14/2023	Motor Vehicle & Equipment	12253
0000000	EPES SUPPLY CO.	0000000000	0000000000	4100-031050-7005-	-	06/14/2023	35.00	35.00	06/14/2023	Motor Vehicle & Equipment	12253
0000000	SCHAEFFER MFG CO.	0000000000	0000000000	4100-031050-7005-	-	06/14/2023	73.00	73.00			
0000000	SCHAEFFER MFG CO.	0000000000	0000000000	4100-031050-7005-	-	06/14/2023	886.08	886.08	06/14/2023	Motor Vehicle & Equipment	12253
					CHECK TOTAL		4,170.44				
					MAJOR ACCT. TOTAL						

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	NET AMOUNT	DESCRIPTION	BATCH
0000000	054628 VERIZON WIRELESS	90370137460-ADM	6/28/2023	4100-032010-5203-	250503	6/28/2023	82.87	Telephone	12270
							82.87		
0035105	011901 ESO SOLUTIONS, INC.	ESO-91131	6/20/2023	4100-032010-5402-	250377	6/20/2023	11,877.80	Technology / Emergency Software	12267
							11,877.80		
0000000	001235 AMAZON CAPITAL SERVICES	1630-4PTG-FIP4	6/20/2023	4100-032010-5807-	250369	6/20/2023	116.21	Emergency Operations Center	12267
							116.21		
0000000	058632 WRIGHT AUTO SUPPLY	837479	6/20/2023	4100-032010-5808-	250393	6/20/2023	13.29	HAZ-MAT Response Unit/Supplies	12267
							13.29		
0000000	005266 CARD SERVICES CENTER	ADMIN 06202023	6/20/2023	4100-032010-6002-	250371	6/20/2023	100.00	Dues & Membership	12267
							100.00		
0000000	007102 CTA CONSULTANTS LLC	1012	6/13/2023	4100-032010-8002-	250060	6/13/2023	10,000.00	Public Safety Radio System	12248
							10,000.00		
							22,190.17	MAJOR ACCT. TOTAL	

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	AMOUNT
0000000	004603	BURKEVILLE VOLUNTEER	06282023	6/28/2023	4100-032030-5604-002-		6/28/2023	9,756.75	250470	6/28/2023	Contribution-Operations-BVRS	1,227.0
								9,756.75				
0000000	035205	NOTTOWAY COUNTY EMERGENCY	06282023	6/28/2023	4100-032030-7005-001-		6/28/2023	5,588.96	250401	6/28/2023	Pont-For-Life - NCBS	1,227.0
								5,588.96				
0000000	004603	BURKEVILLE VOLUNTEER	06282023	6/28/2023	4100-032030-7005-002-		6/28/2023	5,588.96	250470	6/28/2023	Pont-For-Life BVRS	1,227.0
								5,588.96				
								20,934.67				

MAJOR ACCT. TOTAL:

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	DESCRIPTION	NET AMOUNT	CHECK NO.	CHECK DATE	BATCH
0000000	054638	VERIZON WIRELESS	953701C7460-ADM	6/28/2023	4100-034010-5802	250503	6/28/2023	Telephone/Internet	89.12			12267
						89.12			89.12			
0000000	035202	NOTTOWAY PUBLISHING CO.	ADMIN 06202023	6/30/2023	4100-034010-5801	250385	6/30/2023	Office Supplies	57.00			12267
						57.00			57.00			
0000000	005266	CARD SERVICES CENTER	ADMIN 06202023	6/30/2023	4100-034010-5805	250371	6/30/2023	Training	300.00			12267
						300.00			300.00			
						446.12			446.12			
								MAJOR ACCT. TOTAL				

DATE	AMOUNT	DESCRIPTION	DATE	AMOUNT	DESCRIPTION	DATE	AMOUNT	DESCRIPTION	DATE	AMOUNT	DESCRIPTION
04/20/2023	1350.49	250370	6/20/2023	1350.49	Telephone	12267					
05/22/2023	98.22	250503	6/28/2023	98.22	Telephone	12270					
06/20/2023	99.00	250385	6/20/2023	99.00	Office Supplies	12267					
06/20/2023	250.00	350356	6/20/2023	250.00	Vehicle Maintenance	12262					
06/20/2023	3,680.00	250259	6/20/2023	3,680.00	Capital Outlay	12262					
06/20/2023	226.10	250391	6/20/2023	226.10	Vetting	12267					
06/20/2023	246.38	250391	6/20/2023	246.38	Vetting	12267					
06/20/2023	778.49	250391	6/20/2023	778.49	Vetting	12267					
06/20/2023	297.57	250391	6/20/2023	297.57	Vetting	12267					
	1,548.54			1,548.54							
	5,601.25			5,601.25							

MAJOR ACCT. TOTAL

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NOTTOWAY COUNTY

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P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	PAID
9000000	051141	TREASURER OF VIRGINIA	06282023	6/28/2023	4100-035030-300 -	20.00	250502	6/28/2023	Medical Examline Fee	12270
						20.00				
						MAJOR ACCT. TOTAL				
						20.00				

P/O NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	CHECK DATE	DESCRIPTION	BATCH
0000000	001235 AMAZON CAPITAL SERVICES	1HYW-4GPD-4P9R	6/20/2023	4100-043020-3004-	20.52	250369	6/20/2023	Repairs & Maintenance	12267
0000000	001235 AMAZON CAPITAL SERVICES	1VDT-6SKD-7NC3	6/20/2023	4100-043020-3004-	874.64	250369	6/20/2023	Repairs & Maintenance	12267
					321.40	250369	6/20/2023	Repairs & Maintenance	12267
					429.56			CHECK TOTAL	
0000000	065266 CARD SERVICES CENTER	ADMIN 06202023	6/20/2023	4100-043020-3004-	1,336.64	250371	6/20/2023	Repairs & Maintenance	12267
					1,336.64			CHECK TOTAL	
0000000	018244 HALE'S ELECTRICAL SERVICE	H230002167	6/20/2023	4100-043020-3004-	243.00	250379	6/20/2023	Repairs & Maintenance	12267
					243.00			CHECK TOTAL	
0000000	018501 HD SUPPLY	9214679772	6/20/2023	4100-043020-3004-	143.78	250380	6/20/2023	Repairs & Maintenance	12267
0000000	018501 HD SUPPLY	9214679773	6/20/2023	4100-043020-3004-	28.98	250380	6/20/2023	Repairs & Maintenance	12267
0000000	018501 HD SUPPLY	9215221136	6/20/2023	4100-043020-3004-	37.45	250380	6/20/2023	Repairs & Maintenance	12267
					210.21			CHECK TOTAL	
0000000	037503 JAMES OLIVER	MAINT 06202023	6/20/2023	4100-043020-3004-	600.00	250381	6/20/2023	Repairs & Maintenance	12267
					600.00			CHECK TOTAL	
0000000	030918 PARKER OIL CO.	MAINT 06202023	6/20/2023	4100-043020-3004-	168.94	250258	6/20/2023	Repairs & Maintenance	12262
					168.94			CHECK TOTAL	
0000000	045101 RJA FIRE EXTINGUISHER	62823-CH	6/28/2023	4100-043020-3004-	352.00	250496	6/28/2023	Repairs & Maintenance	12270
					352.00			CHECK TOTAL	
0000000	047502 SHERWIN-WILLIAMS	0032-7	6/28/2023	4100-043020-3004-	308.15	250497	6/28/2023	Repairs & Maintenance	12270
					308.15			CHECK TOTAL	
0000000	073750 FIRE-X CORPORATION	625697	6/20/2023	4100-043020-3005-	400.00	250378	6/20/2023	Elevator/Alarm Inspect-Mainten	12267
					400.00			CHECK TOTAL	
0000000	009198 DOMINION ENERGY VIRGINIA	CRTHS-1 6202023	6/20/2023	4100-043020-5101-	693.21	250375	6/20/2023	Electricity	12267
0000000	009198 DOMINION ENERGY VIRGINIA	CRTHS-2 6202023	6/20/2023	4100-043020-5101-	1,666.04	250375	6/20/2023	Electricity	12267
0000000	009198 DOMINION ENERGY VIRGINIA	SHER 06202023	6/20/2023	4100-043020-5101-	657.01	250375	6/20/2023	Electricity	12267
					3,016.26			CHECK TOTAL	
0000000	009198 DOMINION ENERGY VIRGINIA	H7H-06282023	6/28/2023	4100-043020-5101-	167.28	250477	6/28/2023	Electricity	12270
					167.28			CHECK TOTAL	
0000000	006903 TOWN OF CREWE	CRTHS-06282023	6/28/2023	4100-043020-5103-	220.64	250473	6/28/2023	Water & Sewer	12270
					220.64			CHECK TOTAL	
0000000	004340 BRIGHTSPEED	ADMIN-06282023	6/28/2023	4100-043020-5203-	125.88	250469	6/28/2023	Fire Alarm Monitoring	12270
					125.88			CHECK TOTAL	
0000000	054628 VERIZON WIRELESS	99370107460-ADM	6/28/2023	4100-043020-5203-	89.12	250503	6/28/2023	Fire Alarm Monitoring	12270
					89.12			CHECK TOTAL	
0000000	005060 CINTAS CORPORATION #143	MAINT 06202023	6/20/2023	4100-043020-5410-	285.03	250255	6/20/2023	Uniforms	12262
					285.03			CHECK TOTAL	

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P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
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000000	003009	CRYSTAL SPRINGS	ADMIN-06282023	6/28/2023	4100-041023-7001	54.13	250465	6/28/2023	FURNITURE & FIXTURES	12270
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54.13

54.13

8,006.34

CHECK TOTAL

MAJOR ACCT. TOTAL

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK TOTAL	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	HAYES
0000000	055402	VA LEAGUE OF SOCIETY	06302023	6/30/2023	4100-053010-5802-	CHECK TOTAL	760.00	255580	6/30/2023	Dues & Membership	12281
0000000	003009	BENCHMARK COMMUNITY BANK	DSS-06302023	6/30/2023	4100-053010-7002-	CHECK TOTAL	31.58	250585	6/30/2023	Capital Outlay	12282
0000000	006617	COUNTY OF NOTTOWAY	06302023	6/30/2023	4100-053010-8002-	CHECK TOTAL	3,126.00	250572	6/30/2023	Rent of Building	12281
MAJOR ACCT- TOTAL							7,374.30				

AP308VA	NOTTOWAY COUNTY NOTTOWAY COUNTY	A/P REGULAR CHECK REGISTER	TIME- 7:33:52	PAGE 34				
P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	001235 AMAZON CAPITAL SERVICES	19L7-KKD9-4MFR	6/20/2023	4100-073010-5417-	250260	6/20/2023	Summer Reading Program	12264
				CHECK TOTAL	292.10			
0000000	065001 JACQUELINE ZATAWESKI	06202023	6/20/2023	4100-073010-5417-	250269	6/20/2023	Summer Reading Program	12264
				CHECK TOTAL	17.27			
0000000	005271 CAPITAL ONE	LFB-06302023	6/30/2023	4100-073010-5417-	250564	6/30/2023	Summer Reading Program	12280
				CHECK TOTAL	24.78			
0000000	065001 JACQUELINE ZATAWESKI	06302023	6/30/2023	4100-073010-5417-	250568	6/30/2023	Summer Reading Program	12280
				CHECK TOTAL	5.03			
0000000	065001 JACQUELINE ZATAWESKI	06202023	6/20/2023	4100-073010-5504-	250269	6/20/2023	Travel-Convetion & Education	12264
				CHECK TOTAL	72.32			
0000000	046820 BRYON SAPP	06202023	6/20/2023	4100-073010-5505-	250269	6/20/2023	Travel-Library Deliveries	12264
				CHECK TOTAL	434.00			
0000000	999999 SUFOLK COOPERATIVE	299	6/30/2023	4100-073010-6002-	250570	6/30/2023	Dues & Membership	12280
				CHECK TOTAL	50.00			
0000000	001235 AMAZON CAPITAL SERVICES	19L7-KKD9-4MFR	6/20/2023	4100-073010-6030-	250260	6/20/2023	Literacy Books & Supplies	12264
				CHECK TOTAL	241.06			
0000000	065001 JACQUELINE ZATAWESKI	06302023	6/30/2023	4100-073010-6030-	250568	6/30/2023	Literacy Books & Supplies	12280
0000000	065001 JACQUELINE ZATAWESKI	06302023	6/30/2023	4100-073010-7001-	250568	6/30/2023	Employee Recognition	12280
				CHECK TOTAL	91.25			
0000000	004611 TOWN OF BURKEVILLE	102	6/20/2023	4100-073010-7002-	250261	6/20/2023	Furniture & Fixtures	12264
0000000	004611 TOWN OF BURKEVILLE	102	6/20/2023	4100-073010-7005-	250261	6/20/2023	Library Equip/Computer Hardware	12264
				CHECK TOTAL	66.16			
0000000	034217 DEMETRIUS NELSON	17	6/20/2023	4100-073010-7006-	250266	6/20/2023	Contractual Services	12264
				CHECK TOTAL	416.00			
0000000	999999 EDUCATE STATION LLC	1046	6/30/2023	4100-073010-8004-	250569	6/30/2023	Library ARPA Funding	12280
				CHECK TOTAL	200.00			
0000000	038502 OVERDRIVE, INC.	031000023192B23	6/30/2023	4100-073010-8004-	250566	6/30/2023	Library ARPA Funding	12280
				CHECK TOTAL	207.28			
0000000	004611 TOWN OF BURKEVILLE	102	6/20/2023	4100-073010-8006-	250261	6/20/2023	Library Relocation - Burkeville	12264
				CHECK TOTAL	396.05			
0000000	009235 HOLLYWOOD FOUNDATION	07232966	6/20/2023	4100-073010-8007-	250264	6/20/2023	Imagination Library	12264
				CHECK TOTAL	156.03			
0000000	001235 AMAZON CAPITAL SERVICES	19L7-KKD9-4MFR	6/20/2023	4100-073010-8007-	250260	6/20/2023	Cook Family Foundation Grant	12264
				CHECK TOTAL	148.99			
				MAJOR ACCT. TOTAL	148.99			
					54.46			

P/O NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	CHECK NO	CHECK DATE	NET AMOUNT	DESCRPTION	RATCH
0000000	NOTTOWAY COUNTY	ADMN 06282023	6/28/2023	4100-081010-3007-	-	6/20/2023	253.00	Advertising	12267
							262.00		
0000000	THE CREW-RIEPPVILLE	4339	6/20/2023	4100-081010-3007-	-	6/20/2023	123.25	Advertising	12267
							123.25		
0034676	COMMONWEALTH REGIONAL	CRG 06202023	6/20/2023	4100-081010-3150-	-	6/20/2023	26,000.00	Comprehensive Plan Update	12267
							26,000.00		
0000000	VERIZON WIRELESS	993370-07460-ADM	6/28/2023	4100-081010-5203-	-	6/28/2023	49.11	Telephone	12270
							49.11		
0000000	EDGERTON EXPRESS CARE INC	187132	6/28/2023	4100-081010-5408-	-	6/28/2023	52.75	Vehicle Repairs & Maintenance	12270
							52.75		
0000000	BENJAMIN PERRY	06282023	6/28/2023	4100-081010-5501-	-	6/28/2023	150.00	Travel - Mileage	12270
							150.00		
0000000	CHANDRA LEWIS	06282023	6/28/2023	4100-081010-5501-	-	6/28/2023	100.00	Travel - Mileage	12270
							100.00		
0000000	CLARENCE ALLEN	06282023	6/28/2023	4100-081010-5501-	-	6/28/2023	125.00	Travel - Mileage	12270
							125.00		
0000000	CLARENCE ALLEN	06282023	6/28/2023	4100-081010-5501-	-	6/28/2023	125.00	Travel - Mileage	12276
							125.00		
0000000	FRANKIE WILLIAMSON	06282023	6/28/2023	4100-081010-5501-	-	6/28/2023	125.00	Travel - Mileage	12270
							125.00		
0000000	HUGH JONES	06282023	6/28/2023	4100-081010-5501-	-	6/28/2023	100.00	Travel - Mileage	12270
							100.00		
0000000	JAMES BRUCE	06282023	6/28/2023	4100-081010-5501-	-	6/28/2023	75.00	Travel - Mileage	12270
							75.00		
0000000	JEFFREY LAVELLE	06282023	6/28/2023	4100-081010-5501-	-	6/28/2023	100.00	Travel - Mileage	12270
							100.00		
0000000	KIRBY WOOLFOLK	06282023	6/28/2023	4100-081010-5501-	-	6/28/2023	125.00	Travel - Mileage	12270
							125.00		
0000000	PAUL CARTER	06282023	6/28/2023	4100-081010-5501-	-	6/28/2023	125.00	Travel - Mileage	12270
							125.00		
0000000	SANDRA PETTIS	999999	6/28/2023	4100-081010-5501-	-	6/28/2023	150.00	Travel - Mileage	12270
							150.00		
0000000	STEVE W. BOWEN	06282023	6/28/2023	4100-081010-5501-	-	6/28/2023	100.00	Travel - Mileage	12270
							100.00		

MAJOR ACCT. TOTAL

27,887.11

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	NET AMOUNT	DESCRIPTION	BALANCE
000000	C32790	THE CREWE-BURKEVILLE	4139	6/20/2023	4100-08-020-3007-	250390	6/20/2023	38.25	Advertising	12267
					CHECK TOTAL			38.25		
					MAJOR ACCT. TOTAL			38.25		

P/O	VENOR	INVOICE	INVOICE	ACCOUNT	CHECK	CHECK	CHECK	DESCRIPTION	DATE
004340	BRIGHTSPEED	004340	004340	4100-083050-5203-	209.64	250241	6/28/2023	Telephone	12260
					209.64	250241	6/28/2023		
				CHECK TOTAL					
				CHECK TOTAL					
				MAJOR ACCT. TOTAL					

F/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-202-100	6,600.00	250592	6/30/2023	Workers' Comp-NMS	12283
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-202-200	500.00	250592	6/30/2023	Workers' Comp-NMS	12283
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-203-100	9,500.00	250592	6/30/2023	Workers' Comp-NIS	12283
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-203-200	500.00	250592	6/30/2023	Workers' Comp-NTS	12283
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-230-100	9,500.00	250592	6/30/2023	Workers' Comp-Crewe	12283
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-230-200	500.00	250592	6/30/2023	Workers' Comp-Crewe	12283
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-240-100	9,500.00	250592	6/30/2023	Workers' Comp-Blackstone	12283
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-240-200	500.00	250592	6/30/2023	Workers' Comp-Blackstone	12283
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-301-100	13,952.00	250592	6/30/2023	Workers' Comp-Sec Regular	12283
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-301-200	1,000.00	250592	6/30/2023	Workers' Comp-Sec SPRT/NMS	12283
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-301-300	1,250.00	250592	6/30/2023	Workers' Comp-Sec Vocational/N	12283
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-302-200	817.00	250592	6/30/2023	Workers' Comp-Sec SPED/NMS	12283
0000000	054642	VACORP	107168/107169	6/30/2023	4201-061100-2700-302-300	975.00	250592	6/30/2023	Workers' Comp-Sec Vocational/N	12283
					CHECK TOTAL	55,094.00				
0000000	031616	MECKLENBURG COUNTY SCHOOL	INVOICE 6012023	6/12/2023	4201-061100-3000-301-200	244.20	250032	6/12/2023	Purchased Services-Sec SPED/NH	12251
					CHECK TOTAL	244.20				
0000000	031616	MECKLENBURG COUNTY SCHOOL	06282023	6/28/2023	4201-061100-3000-301-200	99.90	250555	6/28/2023	Purchased Service-OT/PT Sec SPED	12277
					CHECK TOTAL	99.90				
0000000	030011	DR. CHRISTY LOWERY-CATER	06282023	6/28/2023	4201-061100-3000-900-800	250.00	250554	6/28/2023	Purchased Services	12277
0000000	030011	DR. CHRISTY LOWERY-CATER	06282023	6/28/2023	4201-061100-3000-900-800	250.00	250554	6/28/2023	Purchased Services	12277
0000000	030011	DR. CHRISTY LOWERY-CATER	06282023	6/28/2023	4201-061100-3000-900-800	250.00	250554	6/28/2023	Purchased Services	12277
					CHECK TOTAL	750.00				
0000000	005271	CAPITAL ONE	STMT 1648789472	6/16/2023	4201-061100-6000-230-400	30.22	250181	6/17/2023	Materials & Supplies-Elem Gift	12257
0000000	005271	CAPITAL ONE	STMT 1648789472	6/16/2023	4201-061100-6000-240-400	30.22	250181	6/17/2023	Materials & Supp-Elem Gifted	12257
					CHECK TOTAL	60.44				
0000000	035208	NOTTOWAY COUNTY	06202023	6/20/2023	4201-061100-6020-202-100	22,741.10	250279	6/20/2023	Textbooks-Elem Regular-NMS	12263
0000000	035208	NOTTOWAY COUNTY	06202023	6/20/2023	4201-061100-6020-203-100	45,482.20	250279	6/20/2023	Textbooks-Elem Regular/NTS	12263
0000000	035208	NOTTOWAY COUNTY	06202023	6/20/2023	4201-061100-6020-230-100	45,482.20	250279	6/20/2023	Textbooks-Elem Regular/Crewe	12263
0000000	035208	NOTTOWAY COUNTY	06202023	6/20/2023	4201-061100-6020-240-100	45,482.20	250279	6/20/2023	Textbooks-Elem Regular/Blackst	12263
0000000	035208	NOTTOWAY COUNTY	06202023	6/20/2023	4201-061100-6020-301-100	45,482.20	250279	6/20/2023	Textbooks-Sec Regular/NHS	12263
0000000	035208	NOTTOWAY COUNTY	06202023	6/20/2023	4201-061100-6020-302-100	22,741.10	250279	6/20/2023	Textbooks-Sec Regular/NWS	12263
					CHECK TOTAL	227,411.00				
0000000	000215	ACT	1298497	6/12/2023	4201-061100-6031-301-100	351.50	250014	6/12/2023	Testing Supplies-Sec Regular/N	12255
					CHECK TOTAL	351.50				
0000000	035210	NOTTOWAY INTERMEDIATE	SCR-06162023	6/16/2023	4201-061100-6031-900-800	3,829.18	250191	6/17/2023	Materials & Supplies	12257
					CHECK TOTAL	3,829.18				
0000000	030002	LONGWOOD UNIVERSITY	6222027	6/28/2023	4201-061100-7000-230-400	1,470.00	250553	6/28/2023	Tuition Pynt Joint Oper-Longwo	12277
0000000	030002	LONGWOOD UNIVERSITY	6222027	6/28/2023	4201-061100-7000-240-400	1,470.00	250553	6/28/2023	Tuition Pynt Joint Oper-Longwo	12277
					CHECK TOTAL	2,940.00				
0000000	054609	TREASURER OF VIRGINIA	STMT 15 2446497	6/14/2023	4201-061100-7000-240-400	291,299.22				
					CHECK TOTAL	291,299.22				
					MAJOR ACCT. TOTAL					

NOTTOWAY COUNTY
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P/O	VEND ID	VENDOR NAME	INVOICE ID	INVOICE DATE	ACCOUNT NO	CHECK TOTAL	NET AMOUNT	CHECK DATE	CHECK DATE	DESCR BY	DATE
0034757	053317	UNIVERSITY INSTRUCTORS LL	CIV-10009344	6/16/2023	4201-061310-3000-300-100	CHECK	194.00	250592	6/16/2023	Workers' Comp	12259
0034757	053317	UNIVERSITY INSTRUCTORS LL	CIV-10009344	6/16/2023	4201-061310-3000-200-100	CHECK	4,349.27	250230	6/16/2023	Purchased Services	12259
0034757	053317	UNIVERSITY INSTRUCTORS LL	CIV-10009344	6/16/2023	4201-061310-3000-200-100	CHECK	4,049.32	250230	6/16/2023	Purchased Services	12259
0034757	053317	UNIVERSITY INSTRUCTORS LL	CIV-10009344	6/16/2023	4201-061310-3000-200-100	CHECK	4,109.31	250230	6/16/2023	Purchased Services	12259
0034757	053317	UNIVERSITY INSTRUCTORS LL	CIV-10009344	6/16/2023	4201-061310-3000-300-100	CHECK	4,349.28	250230	6/16/2023	Purchased Services	12259
0034757	053317	UNIVERSITY INSTRUCTORS LL	CIV-10009344	6/16/2023	4201-061310-3000-300-100	CHECK	4,049.33	250230	6/16/2023	Purchased Services	12259
0034757	053317	UNIVERSITY INSTRUCTORS LL	CIV-10009344	6/16/2023	4201-061310-3000-300-100	CHECK	4,109.32	250230	6/16/2023	Purchased Services	12259
						CHECK TOTAL	25,015.83				
0000000	999999	ALYA FINNEGAN	SIE-001-1	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250199	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	ARIEL BASS	SIE-001-2	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250200	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	BREELYN CASTLE	SIE-001-3	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250201	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	DAISHUN JENNINGS	SIE-001-4	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250202	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	DARLAN OLIVER	SIE-001-5	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250203	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	DARRYL SELLARS	SIE-001-6	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250204	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	DESMOND PRITCHETT-LAWRENC	SIE-001-7	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250205	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	DESTINY WOODLEY	SIE-001-8	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250206	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	DIAMOND JONES	SIE-001-9	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250207	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	ETHAN DUGGINS	SIE-001-10	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250208	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	GAVIN MCDANIEL	SIE-001-11	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250209	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	ISAIAH JONES	SIE-001-12	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250210	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	ISAIAH LOVEJOY	SIE-001-13	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250211	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				
0000000	999999	JASMINE MCDUFFIE	SIE-001-14	6/16/2023	4201-061310-3000-300-100	CHECK	933.34	250212	6/17/2023	Purchased Services	12257
						CHECK TOTAL	933.34				

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P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	ASIMPLI, RAS	STP-002-03	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250286	6/20/2023	Purchased Services	12263
0000000	BREELYN CARTER	STP-002-03	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250287	6/20/2023	Purchased Services	12263
0000000	DAISHUN JENNINGS	SIP-002-04	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250288	6/20/2023	Purchased Services	12263
0000000	DARLAN OLIVER	SIP-002-05	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250289	6/20/2023	Purchased Services	12263
0000000	DARRYL SELLARS	SIP-002-06	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250290	6/20/2023	Purchased Services	12263
0000000	DEMOND PRITCHETT-LAWREN	SIP-002-07	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250291	6/20/2023	Purchased Services	12263
0000000	DESTINY WOODLEY	SIP-002-08	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250292	6/20/2023	Purchased Services	12263
0000000	DIAMOND JONES	SIP-002-09	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250293	6/20/2023	Purchased Services	12263
0000000	ETHAN DUGGINS	SIP-002-10	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250294	6/20/2023	Purchased Services	12263
0000000	GAVIN MCDANIEL	SIP-002-11	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250295	6/20/2023	Purchased Services	12263
0000000	ISAIAH JONES	SIP-002-12	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250296	6/20/2023	Purchased Services	12263
0000000	ISAIAH LOVEJOY	SIP-002-13	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250297	6/20/2023	Purchased Services	12263
0000000	JASMINE MCDUFFIE	SIP-002-14	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250298	6/20/2023	Purchased Services	12263
0000000	JASON HIGGINS	SIP-002-15	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250299	6/20/2023	Purchased Services	12263
0000000	JOEL JACKSON	SIP-002-16	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250301	6/20/2023	Purchased Services	12263
0000000	JOSH JACKSON	SIP-002-17	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250302	6/20/2023	Purchased Services	12263
0000000	KATHRYN MINNELLY	SIP-002-18	6/20/2023	4201-061310-3000-300-100	933.33	6/20/2023	933.33	250303	6/20/2023	Purchased Services	12263

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	999999 KENDALL WILSON	SIR-002-19	6/20/2023	4201-061310-3000-300-100	250304	6/20/2023	Purchased Services	12263
					933.33			
0000000	999999 LAUREN FULFORD	SIR-002-20	6/20/2023	4201-061310-3000-300-100	250205	6/20/2023	Purchased Services	12263
					933.33			
0000000	999999 ERSIE LEON-LEON	SIR-002-21	6/20/2023	4201-061310-3000-300-100	250306	6/20/2023	Purchased Services	12263
					933.33			
0000000	999999 MADISON SATFORD	SIR-002-22	6/20/2023	4201-061310-3000-300-100	250307	6/20/2023	Purchased Services	12263
					933.33			
0000000	999999 MARTIN HERNANDEZ	SIR-002-23	6/20/2023	4201-061310-3000-300-100	250209	6/20/2023	Purchased Services	12263
					933.33			
0000000	999999 MORGAN BASSEFIELD	SIR-002-24	6/20/2023	4201-061310-3000-300-100	250310	6/20/2023	Purchased Services	12263
					933.33			
0000000	999999 NATIVA AGARRAT	SIR-002-25	6/20/2023	4201-061310-3000-300-100	250311	6/20/2023	Purchased Services	12263
					933.33			
0000000	999999 NANCY MORALES	SIR-002-26	6/20/2023	4201-061310-3000-300-100	250312	6/20/2023	Purchased Services	12263
					933.33			
0000000	999999 PAUL SHULTON	SIR-002-27	6/20/2023	4201-061310-3000-300-100	250313	6/20/2023	Purchased Services	12263
					933.33			
0000000	999999 SHYMLA SMITH	SIR-002-28	6/20/2023	4201-061310-3000-300-100	250314	6/20/2023	Purchased Services	12263
					933.33			
0000000	999999 TREY BROWN	SIR-002-29	6/20/2023	4201-061310-3000-300-100	250315	6/20/2023	Purchased Services	12263
					933.33			
0000000	030022 LONGWOOD UNIVERSITY	2023086	6/16/2023	4201-061310-3000-300-100	250186	6/17/2023	Purchased Services	12037
					175.00			
0000000	013809 FIRST CITIZENS BANK	508-06202023	6/20/2023	4201-061310-3000-300-100	250274	6/20/2023	Purchased Services	12263
					387.24			
					387.24			
0035064	034001 NATIONAL COUNCIL FOR ELDER		6/23/2023	4201-061310-3000-300-100	250284	6/23/2023	Contractual Services	02002
					3,750.00			
0000000	030023 NOTTOWAY MIDDLE SCHOOL	06123023-0000	6/17/2023	4201-061310-3000-300-100	250283	6/17/2023	Contractual Services	02002
					91.97			
0035062	008236 INTERNATIONAL SOLUTIONS INC	33007	6/13/2023	4201-061310-3000-300-100	250281	6/13/2023	Contractual Services	02002
					1,750.00			
					1,750.00			
0000000	013012 NOTTOWAY CO COURTESY OF THE		6/16/2023	4201-061310-3000-300-100	250280	6/16/2023	Contractual Services	02002
					114.00			
					114.00			

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P/O NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	CHECK NO	CHECK DATE	NET AMOUNT	CHECK NO	CHECK DATE	DESCRIPTION	BATCH
035212	NOTTOWAY CO. CAPUTERIA PU	APRIL 2023	6/12/2023	4201-061310-3000-200-100	250035	6/12/2023	139.20	250035	6/12/2023	Purchased Services	12251
035212	NOTTOWAY CO. CAPUTERIA PU	FEBRUARY 2023	6/12/2023	4201-061310-3000-200-100	250035	6/12/2023	187.05	250035	6/12/2023	Purchased Services	12251
035212	NOTTOWAY CO. CAPUTERIA PU	JANUARY 2023	6/12/2023	4201-061310-3000-200-100	250035	6/12/2023	108.75	250035	6/12/2023	Purchased Services	12251
035212	NOTTOWAY CO. CAPUTERIA PU	MARCH 2023	6/12/2023	4201-061310-3000-200-100	250035	6/12/2023	221.85	250035	6/12/2023	Purchased Services	12251
							656.85				
0000000	ALLIED INSTRUCTIONAL SVCS	DR004455	6/16/2023	4201-061310-6000-200-100	250179	6/17/2023	14,757.94	250179	6/17/2023	OT/PT	12257
0000000	ALLIED INSTRUCTIONAL SVCS	DB094455	6/16/2023	4201-061310-3001-300-200	250179	6/17/2023	14,757.93	250179	6/17/2023	OT/PT	12257
							29,515.87				
0000000	MELANIE ARMES		6/28/2023	4201-061310-5000-300-100	250558	6/28/2023	26.00	250558	6/28/2023	Travel-Elementary	12277
							26.00				
0000000	MARIANNE COLLINS		6/12/2023	4201-061310-5500-200-100	250049	6/12/2023	819.42	250049	6/12/2023	Travel	12251
							819.42				
0000000	NOTTOWAY INTERMEDIATE	06122023 NIS	6/12/2023	4201-061310-6000-200-100	250034	6/12/2023	1,046.52	250034	6/12/2023	Materials & Supplies	12251
							1,046.52				
0035088	TODAY'S CLASSROOM	23-B256	6/12/2023	4201-061310-6000-200-100	250057	6/12/2023	5,931.83	250057	6/12/2023	Materials & Supplies	12252
							5,931.83				
0000000	MARENEM, INC.	13750	6/20/2023	4201-061310-6000-200-100	250308	6/20/2023	285.45	250308	6/20/2023	Materials & Supplies	12263
							285.45				
0035095	AMAZON CAPITAL SERVICES	1PTU-3DNY-GNK4	6/28/2023	4201-061310-6000-200-100	250544	6/28/2023	4,887.96	250544	6/28/2023	Materials & Supplies	12275
0035106	AMAZON CAPITAL SERVICES	1GKC-WTT3-H9LX	6/28/2023	4201-061310-6000-200-100	250544	6/28/2023	2,905.26	250544	6/28/2023	Materials & Supplies	12275
0035093	AMAZON CAPITAL SERVICES	1NKN-79VW-HGYH	6/28/2023	4201-061310-6000-200-100	250544	6/28/2023	5,521.05	250544	6/28/2023	Materials & Supplies	12275
							13,314.27				
0000000	EAI EDUCATION	INV1263207	6/28/2023	4201-061310-6000-200-100	250531	6/28/2023	506.66	250531	6/28/2023	Materials & Supplies	12273
							506.66				
0005000	LAKESHORE LEARNING MATERI	782088061223	6/28/2023	4201-061310-6000-200-100	250533	6/28/2023	503.07	250533	6/28/2023	Materials & Supplies	12273
							503.07				
0035007	LAKESHORE LEARNING MATERI	782117060923	6/28/2023	4201-061310-6000-200-100	250546	6/28/2023	3,650.07	250546	6/28/2023	Materials & Supplies	12275
							3,650.07				
0035094	LAKESHORE LEARNING MATERI	782140061323	6/28/2023	4201-061310-6000-200-100	250562	6/28/2023	6,796.05	250562	6/28/2023	Materials & Supplies	12278
							6,796.05				
0000000	AMAZON CAPITAL SERVICES	1NKN-79VW-STJ6	6/28/2023	4201-061310-6000-200-100	250525	6/28/2023	142.61	250525	6/28/2023	Materials & Supplies	12273
							142.61				
0035049	AMAZON CAPITAL SERVICES	1NKN-79VW-GVLW	6/28/2023	4201-061310-6000-200-100	250544	6/28/2023	16.12	250544	6/28/2023	Materials & Supplies	12275
							16.12				

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	DEBIT AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	AMOUNT
0000000	001235 AMAZON CAPITAL SERVICES	INKN-79VW-QM16	6/28/2023	4201-061310-6000-300-100	250525	6/28/2023	142.60			Materialin & Supplies	142.60
0035053	014409 POLLETT CONTENT SOLUTIONS	679039	6/16/2023	4201-061310-6000-300-100	250228	6/16/2023	951.87			Materialin & Supplies	951.87
0035053	014409 POLLETT CONTENT SOLUTIONS	679039A	6/16/2023	4201-061310-6000-300-100	250228	6/16/2023	719.32			Materialin & Supplies	719.32
				CHECK TOTAL			1,671.19				
0000000	005271 CAPITAL ONE	STMT 1648789472	6/16/2023	4201-061310-6000-300-100	250181	6/17/2023	12.50			Materialin & Supplies	12.50
				CHECK TOTAL			12.50				
0000000	004401 BSN SPORTS LLC	921836078	6/20/2023	4201-061310-6000-300-100	250272	6/20/2023	992.00			Materialin & Supplies	992.00
0000000	004401 BSN SPORTS LLC	921836078	6/20/2023	4201-061310-6000-300-100	250272	6/20/2023	28.00			Materialin & Supplies	28.00
				CHECK TOTAL			1,020.00				
0000000	001706 ARC3 GASES, INC.	9916059	6/28/2023	4201-061310-6000-300-100	250526	6/28/2023	11.16			Materialin & Supplies-Secondary	11.16
				CHECK TOTAL			11.16				
0035061	010414 EAL EDUCATION	INV:259295	6/12/2023	4201-061310-6000-300-100	250552	6/12/2023	1,768.09			Materialin & Supplies	1,768.09
				CHECK TOTAL			1,768.09				
0035059	001235 AMAZON CAPITAL SERVICES	13WC-G3QF-GV9F	6/28/2023	4201-061310-6000-300-100	250544	6/28/2023	299.99			Materialin & Supplies	299.99
				CHECK TOTAL			299.99				
0000000	001235 AMAZON CAPITAL SERVICES	17YS-YD36-H943	6/28/2023	4201-061310-6000-300-100	250545	6/28/2023	19.59			Instructional Materials	19.59
				CHECK TOTAL			19.59				
0000000	005271 CAPITAL ONE	STMT 1648789472	6/16/2023	4201-061310-6000-300-100	250181	6/17/2023	42.98			Instructional Materials	42.98
				CHECK TOTAL			42.98				
				MAJOR ACCT. TOTAL			161,375.21				

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	NET AMOUNT	DESCRIPTION	REMARKS
00000000	WILLIAMS	000000	6/1/2023	4201-062310-3000-900-000	160.00	5/21/2023	160.00	Purchased Services-Prof Develo	12257
00000000	WILLIAMS	000000	6/1/2023	4201-062310-3000-900-000	51.00	6/17/2023	51.00	Purchased Services-Prof Develo	12257
00000000	WILLIAMS	000000	6/1/2023	4201-062310-3000-900-000	100.00	6/20/2023	100.00	Purchased Services-Prof Develo	12263
00000000	WILLIAMS	000000	6/1/2023	4201-062310-3000-900-000	100.00	6/20/2023	100.00	Purchased Services-Prof Develo	12263
00000000	WILLIAMS	000000	6/1/2023	4201-062310-3000-900-000	11,600.00	6/20/2023	11,600.00	Purchased Services-Prof Develo	12263
00000000	WILLIAMS	000000	6/1/2023	4201-062310-3000-900-000	17,956.25	6/17/2023	17,956.25	Legal Services	12257
00000000	WILLIAMS	000000	6/1/2023	4201-062310-3000-900-000	17,956.25	6/17/2023	17,956.25	Legal Services	12257
00000000	WILLIAMS	000000	6/1/2023	4201-062310-3000-900-000	29,867.25	6/17/2023	29,867.25	Legal Services	12257

MAJOR ACCT. TOTAL

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NOTTOWAY COUNTY		NOTTOWAY COUNTY							
P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	CHECK DATE	DESCRIPTION	BATCH
0000000	009203 DONOVAN GROUP III	06117-2232	6/12/2023	4201-062120-3000-900-000	250026	1,750.00	6/12/2023	Prof Dev/Legal Svc/Purchase Sv	12253
				CHECK TOTAL		1,750.00			
0000000	054631 VASS	7887	6/12/2023	4201-062120-3000-900-000	250043	1,900.00	6/12/2023	Prof Dev/Legal Svc/Purchase Sv	12253
				CHECK TOTAL		1,900.00			
0000000	056400 VERA	MEMBER INV 2024	6/12/2023	4201-062120-3000-900-000	250045	4,222.35	6/12/2023	Prof Dev/Legal Svc/Purchase Sv	12253
				CHECK TOTAL		4,222.35			
0000000	032790 THE CREWE-BURKEVILLE	4346	6/16/2023	4201-062120-3000-900-000	250199	502.00	6/17/2023	Prof Dev/Legal Svc/Purchase Sv	12257
				CHECK TOTAL		502.00			
0000000	057211 WATKINS JEWELERS	0115011	6/16/2023	4201-062120-3000-900-000	250197	422.55	6/17/2023	Prof Dev/Legal Svc/Purchase Sv	12257
				CHECK TOTAL		422.55			
0000000	013809 FIRST CITIZENS BANK	SCH-06202023	6/20/2023	4201-062120-3000-900-000	250274	1,429.68	6/20/2023	Prof Dev/Legal Svc/Purchase Sv	12253
				CHECK TOTAL		1,429.68			
0000000	035202 NOTTOWAY PUBLISHING CO.,	SCH-06202023	6/20/2023	4201-062120-3000-900-000	250278	137.30	6/20/2023	Prof Dev/Legal Svc/Purchase Sv	12253
				CHECK TOTAL		137.30			
0000000	013905 FIRST CITIZENS BANK	SCH-06202023	6/20/2023	4201-062120-5500-900-000	250274	375.97	6/20/2023	Travel	12263
				CHECK TOTAL		375.97			
0000000	999999 MARCIA MARTIN	SCH-06202023	6/28/2023	4201-062120-5500-900-000	250357	28.89	6/28/2023	Travel	12277
				CHECK TOTAL		28.89			
0000000	999999 TAMESHIA V. GRIMES		6/28/2023	4201-062120-5500-900-000	250359	295.68	6/28/2023	Travel	12277
				CHECK TOTAL		295.68			
0000000	005271 CAPITAL ONE	STMT 1648789472	6/16/2023	4201-062120-6000-900-000	250101	209.87	6/17/2023	Materials	12257
				CHECK TOTAL		209.87			
0000000	013809 FIRST CITIZENS BANK	SCH-06202023	6/20/2023	4201-062120-6000-900-000	250274	19.71	6/20/2023	Materials	12263
				CHECK TOTAL		19.71			
0000000	001235 AMAZON CAPITAL SERVICES	1GNY-XV6T-HCTX	6/28/2023	4201-062120-6000-900-000	250325	481.17	6/28/2023	Materials	12273
				CHECK TOTAL		481.17			
0000000	001235 AMAZON CAPITAL SERVICES	1NKN-79VW-GN1G	6/28/2023	4201-062120-6000-900-000	250325	146.00	6/28/2023	Materials	12273
				CHECK TOTAL		146.00			
0000000	001235 AMAZON CAPITAL SERVICES	1NKN-79VW-GN1G	6/28/2023	4201-062120-6000-900-000	250325	17.00	6/28/2023	Materials	12273
				CHECK TOTAL		17.00			
0000000	001235 AMAZON CAPITAL SERVICES	1NKN-79VW-GN1G	6/28/2023	4201-062120-6000-900-000	250325	677.04	6/28/2023	Materials	12273
				CHECK TOTAL		677.04			
				MAJOR ACCT. TOTAL		11,571.24			

NO.	DATE	VEN.	INVOICE	INVOICE	ACCOUNT	NET	CHECK	CHECK	DESCRIPTION	DATE	12251
12251	6/13/2023	WILLIAM W. MULLIN, JR.	6/13/2023	6/13/2023	6020-000-000-000	437.98	250031	6/13/2023	Materials & Supplies-Clinic	6/13/2023	12251
12251	6/13/2023	WILLIAM W. MULLIN, JR.	6/13/2023	6/13/2023	6020-000-000-000	437.98	250031	6/13/2023	Materials & Supplies-Clinic	6/13/2023	12251
CHECK TOTAL						437.98					
MAJOR ACCT. TOTAL						437.98					

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NOTWAY COUNTY
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A/P REGULAR CHECK REGISTER TIME- 7:33:52

TIME- 7:33:52

PAGE 50

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VEND.	NO.	-----
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VENDOR
NAME

INVOICE

INVOICE	DATE
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[illegible]

CHECK
NO
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CHICK
DANCE
DANCE

REFERENCES

354779

000000

C48693 STAPLES

8070420649

4207-062100-6000-500-000

Marek Dąbrowski & Andrzej Słomkowski

CHECK TOTAL

240.31

MAJORS ACCT. TOTAL

340-37

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
00000000	04000000	00000000	00000000	00000000	00000000	00000000	00000000	00000000	00000000	Mortgage Comp	12254
00000000	04000000	00000000	00000000	00000000	00000000	00000000	00000000	00000000	00000000	Purchased Services	12277
00000000	04000000	00000000	00000000	00000000	00000000	00000000	00000000	00000000	00000000	Insurance	12283
00000000	04000000	00000000	00000000	00000000	00000000	00000000	00000000	00000000	00000000	Fuel	12251
00000000	04000000	00000000	00000000	00000000	00000000	00000000	00000000	00000000	00000000	Fuel	12251
00000000	04000000	00000000	00000000	00000000	00000000	00000000	00000000	00000000	00000000	Fuel	12257
							66,156.39	MAJOR ACCT. TOTAL			

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	005960	CINTAS CORPORATION #143	PAYER 14364738	6/12/2023	4201-063400-3001-900-000	613.95	250022	6/12/2023	Uniforms
					CHECK TOTAL	613.95			12251
0000000	020901	L.B.S. CENTRAL VIRGINIA	410046930	6/12/2023	4201-063400-6009-900-000	229.90	250029	6/12/2023	Vehicle Supplies
					CHECK TOTAL	229.90			12251
0000000	999999	JAY STRAWSER		6/12/2023	4201-063400-6009-900-000	174.78	250048	6/12/2023	Vehicle Supplies
					CHECK TOTAL	174.78			12251
0000000	058652	WRIGHT AUTO SUPPLY	836063	6/12/2023	4201-063400-6009-900-000	42.08	250046	6/12/2023	Vehicle Supplies
0000000	058652	WRIGHT AUTO SUPPLY	836505	6/12/2023	4201-063400-6009-900-000	64.06	250046	6/12/2023	Vehicle Supplies
0000000	058652	WRIGHT AUTO SUPPLY	836932	6/12/2023	4201-063400-6009-900-000	343.39	250046	6/12/2023	Vehicle Supplies
0000000	058652	WRIGHT AUTO SUPPLY	836933	6/12/2023	4201-063400-6009-900-000	335.37	250046	6/12/2023	Vehicle Supplies
0000000	058652	WRIGHT AUTO SUPPLY	838342	6/12/2023	4201-063400-6009-900-000	6.90	250046	6/12/2023	Vehicle Supplies
0000000	058652	WRIGHT AUTO SUPPLY	838686	6/12/2023	4201-063400-6009-900-000	189.14	250046	6/12/2023	Vehicle Supplies
0000000	058652	WRIGHT AUTO SUPPLY	839021	6/12/2023	4201-063400-6009-900-000	279.99	250046	6/12/2023	Vehicle Supplies
0000000	058652	WRIGHT AUTO SUPPLY	839140	6/12/2023	4201-063400-6009-900-000	286.24	250046	6/12/2023	Vehicle Supplies
0000000	058652	WRIGHT AUTO SUPPLY	839227	6/12/2023	4201-063400-6009-900-000	36.00	250046	6/12/2023	Vehicle Supplies
					CHECK TOTAL	1,511.17			12251
0000000	048005	SMITH'S GLASS & SUPPLY	675	6/16/2023	4201-063400-6009-900-000	325.00	250193	6/17/2023	Vehicle Supplies
					CHECK TOTAL	325.00			12257
0000000	060302	ADVANCE AUTO PARTS	SCH-06202023	6/20/2023	4201-063400-6009-900-000	644.69	250271	6/20/2023	Vehicle Supplies
					CHECK TOTAL	644.69			12263
0000000	017316	GRAINGER	9724421640	6/20/2023	4201-063400-6009-900-000	56.70	250275	6/20/2023	Vehicle Supplies
					CHECK TOTAL	56.70			12263
0000000	999999	JAY STRAWSER		6/20/2023	4201-063400-6009-900-000	476.83	250300	6/20/2023	Vehicle Supplies
					CHECK TOTAL	476.83			12263
0000000	026816	KIDD COMMUNICATIONS	20022	6/20/2023	4201-063400-6009-900-000	259.50	250277	6/20/2023	Vehicle Supplies
					CHECK TOTAL	259.50			12263
0000000	048210	SONNY MERRYMAN, INC.	06202023	6/20/2023	4201-063400-6009-900-000	1,727.73	250281	6/20/2023	Vehicle Supplies
					CHECK TOTAL	1,727.73			12263
0000000	051132	TRIDENT NATIONAL CORP	83791	6/20/2023	4201-063400-6009-900-000	797.59	250282	6/20/2023	Vehicle Supplies
					CHECK TOTAL	797.59			12263
					MAJOR ACCT. TOTAL	6,817.84			

NOTTOWAY COUNTY
NOTTOWAY COUNTY

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P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	054642 VACORP	107168/107169	6/30/2023	4201-064200-2700-900-000	250592	6/30/2023	Workers' Comp	12283
					2,000.00			
0000000	046950 SCHLINDER ELEVATOR CORP.	7153714484	6/12/2023	4201-064200-3000-900-000	250038	6/12/2023	Purchased Services-Maintenance	12251
					2,251.66			
0000000	010714 EDWARDS WASTE REMOVAL, INC	133872	6/28/2023	4201-064200-3000-900-000	250532	6/28/2023	Purchased Services-Maintenance	12273
					1,388.50			
0034750	026421 KELLY FLOORING AND TILE	06282023	6/28/2023	4201-064200-3000-900-000	250561	6/28/2023	Purchased Services-Maintenance	12278
					7,400.00			
0035069	024819 PERFORMANCE FLOORS, INC	4153/54/55/56	6/28/2023	4201-064200-3000-900-000	250545	6/28/2023	Purchased Services-Maintenance	12275
					7,110.00			
0000000	005960 CINTAS CORPORATION #143	PAYER 14381437	6/12/2023	4201-064200-3001-900-000	250022	6/12/2023	Uniform Rental	12251
					3,463.40			
0000000	005623 CENTRAL VIRGINIA EXTERMIN	30618	6/12/2023	4201-064200-3002-900-000	250021	6/12/2023	Maintenance & Service Contract	12251
					525.00			
0000000	005623 CENTRAL VIRGINIA EXTERMIN	30619	6/12/2023	4201-064200-3002-900-000	250021	6/12/2023	Maintenance & Service Contract	12251
					490.00			
					1,015.00			
0000000	055436 VEPCA	2074	6/12/2023	4201-064200-3002-900-000	250044	6/12/2023	Maintenance & Service Contract	12251
					61.00			
0000000	002701 B & B CONSULTANTS, INC.	23-05-28	6/28/2023	4201-064200-3002-900-000	250528	6/28/2023	Maintenance & Service Contract	12273
					562.00			
0000000	048203 SOUTHSIDE ELECTRIC COOP	SBO-098520003	6/12/2023	4201-064200-5101-900-000	250039	6/12/2023	Electrical Services	12251
					80.94			
0000000	048203 SOUTHSIDE ELECTRIC COOP	SBO-098530001	6/12/2023	4201-064200-5101-900-000	250039	6/12/2023	Electrical Services	12251
					22,433.88			
0000000	048203 SOUTHSIDE ELECTRIC COOP	SBO-098530002	6/12/2023	4201-064200-5101-900-000	250039	6/12/2023	Electrical Services	12251
					63.96			
0000000	048203 SOUTHSIDE ELECTRIC COOP	SBO-098530003	6/12/2023	4201-064200-5101-900-000	250039	6/12/2023	Electrical Services	12251
					77.20			
0000000	048203 SOUTHSIDE ELECTRIC COOP	SBO-098531001	6/12/2023	4201-064200-5101-900-000	250039	6/12/2023	Electrical Services	12251
					26.37			
					22,682.35			
0000000	003703 TOWN OF BLACKSTONE	BPS-303845	6/12/2023	4201-064200-5101-900-000	250017	6/12/2023	Electrical Services	12251
					4,412.92			
0000000	009198 DOMINION ENERGY VIRGINIA	SCR-06162023	6/16/2023	4201-064200-5101-900-000	250193	6/16/2023	Electrical Services	12251
					6,584.38			
0000000	009198 DOMINION ENERGY VIRGINIA	800080055342	6/28/2023	4201-064200-5101-900-000	250530	6/28/2023	Electrical Services	12271
					1,793.00			
					1,793.00			
0000000	009600 DIAMOND SPRINGS	3760663	6/12/2023	4201-064200-5103-900-000	250025	6/12/2023	Water Services	12251
					12.95			
0000000	009600 DIAMOND SPRINGS	37611141	6/12/2023	4201-064200-5103-900-000	250025	6/12/2023	Water Services	12251
					10.90			
0000000	009600 DIAMOND SPRINGS	37612623	6/12/2023	4201-064200-5103-900-000	250025	6/12/2023	Water Services	12251
					11.00			
0000000	009600 DIAMOND SPRINGS	3809259	6/12/2023	4201-064200-5103-900-000	250025	6/12/2023	Water Services	12251
					28.41			
					103.06			
0000000	003703 TOWN OF BLACKSTONE	BPS-3038259	6/12/2023	4201-064200-5103-900-000	250017	6/12/2023	Water Services	12251
					230.54			

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	CHECK NO	CHECK DATE	NET AMOUNT	CHECK DATE	DESCRIPTION	BATCH
0000000	0000000	TOWN OF CREWE	06/12/2023	6/12/2023	4201-064200-5103-900-000	250017	6/12/2023	803.47	6/12/2023	Water Services	12251
0000000	0000000	TOWN OF CREWE	06/12/2023	6/12/2023	4201-064200-5103-900-000	250023	6/12/2023	29.51	6/12/2023	Water Services	12251
0000000	0000000	TOWN OF CREWE	06/12/2023	6/12/2023	4201-064200-5103-900-000	250023	6/12/2023	15.26	6/12/2023	Water Services	12251
0000000	0000000	TOWN OF CREWE	06/12/2023	6/12/2023	4201-064200-5103-900-000	250023	6/12/2023	917.24	6/12/2023	Water Services	12251
0000000	0000000	TOWN OF CREWE	06/12/2023	6/12/2023	4201-064200-5103-900-000	250023	6/12/2023	420.44	6/12/2023	Water Services	12251
0000000	0000000	TOWN OF CREWE	06/12/2023	6/12/2023	4201-064200-5103-900-000	250023	6/12/2023	26.45	6/12/2023	Water Services	12251
0000000	0000000	TOWN OF CREWE	06/12/2023	6/12/2023	4201-064200-5103-900-000	250023	6/12/2023	399.40	6/12/2023	Water Services	12251
0000000	0000000	TOWN OF CREWE	06/12/2023	6/12/2023	4201-064200-5103-900-000	250023	6/12/2023	150.18	6/12/2023	Water Services	12251
0000000	0000000	TOWN OF CREWE	06/12/2023	6/12/2023	4201-064200-5103-900-000	250023	6/12/2023	462.78	6/12/2023	Water Services	12251
0000000	0000000	TOWN OF CREWE	06/12/2023	6/12/2023	4201-064200-5103-900-000	250023	6/12/2023	780.94	6/12/2023	Water Services	12251
								3,202.20			
0000000	005600	DIAMOND SPRINGS	06/20/2023	6/20/2023	4201-064200-5103-900-000	250273	6/20/2023	12.95	6/20/2023	Water Services	12263
0000000	005600	DIAMOND SPRINGS	06/20/2023	6/20/2023	4201-064200-5103-900-000	250273	6/20/2023	19.90	6/20/2023	Water Services	12263
								32.85			
0000000	004611	TOWN OF BURKEVILLE	06/28/2023	6/28/2023	4201-064200-5103-900-000	250529	6/28/2023	65.30	6/28/2023	Water Services	12273
								65.30			
0000000	001908	AT&T MOBILITY	28724823755X	6/12/2023	4201-064200-5200-900-000	250016	6/12/2023	976.48	6/12/2023	Telephone Services	12251
								976.48			
0000000	017335	GRANITE TELECOMMUNICATION	603134763	6/16/2023	4201-064200-5200-900-000	250185	6/17/2023	1,907.68	6/17/2023	Telephone Services	12257
								1,907.68			
0000000	054642	VACORP	107169/107169	6/30/2023	4201-064200-5300-900-000	250592	6/30/2023	58,000.00	6/30/2023	Insurance	12283
								58,000.00			
0000000	004012	BOOKER'S SUPPLY, INC.	327398	6/12/2023	4201-064200-6000-900-000	250018	6/12/2023	32.96	6/12/2023	Materials & Supplies-Maintenan	12251
								32.96			
0000000	599999	GLOBAL INDUSTRIAL	120506891	6/12/2023	4201-064200-6000-900-000	250047	6/12/2023	79.54	6/12/2023	Materials & Supplies-Maintenan	12251
								79.54			
0000000	017316	GRANGER	9706976199	6/12/2023	4201-064200-6000-900-000	250028	6/12/2023	74.46	6/12/2023	Materials & Supplies-Maintenan	12251
								74.46			
0000000	035220	NORTHWEST ACE HARDWARE	8787	6/12/2023	4201-064200-6000-900-000	250036	6/12/2023	274.87	6/12/2023	Materials & Supplies-Maintenan	12251
								274.87			
0000000	053313	UNITED REFRIGERATION	90307459-00	6/12/2023	4201-064200-6000-900-000	250041	6/12/2023	520.88	6/12/2023	Materials & Supplies-Maintenan	12251
								520.88			
0034741	030020	LOWE'S HOME CENTERS, INC.	949398-KYIHN/2	6/16/2023	4201-064200-6000-900-000	250229	6/16/2023	233.21	6/16/2023	Materials & Supplies-Maintenan	12259
0034741	030020	LOWE'S HOME CENTERS, INC.	995325-KXIJXR	6/16/2023	4201-064200-6000-900-000	250229	6/16/2023	3,645.02	6/16/2023	Materials & Supplies-Maintenan	12259
								3,878.23			
0000000	018004	PARMVILLE WHOLESALF ELECT	764299	6/16/2023	4201-064200-6000-900-000	250184	6/17/2023	33.57	6/17/2023	Materials & Supplies-Maintenan	12257
0000000	013004	PARMVILLE WHOLESALF ELECT	764715	6/16/2023	4201-064200-6000-900-000	250184	6/17/2023	242.72	6/17/2023	Materials & Supplies-Maintenan	12257

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
0000000	013004	FARVILLE WHOLESALE ELECT	764837	4201-064200-6000-900-000	22.34	250184	6/17/2023	Materials & Supplies-Maintenance	12257
0000000	013004	FARVILLE WHOLESALE ELECT	765384	4201-064200-6000-900-000	240.00	250184	6/17/2023	Materials & Supplies-Maintenance	12257
0000000	013004	FARVILLE WHOLESALE ELECT	765875	4201-064200-6000-900-000	135.00	250184	6/17/2023	Materials & Supplies-Maintenance	12257
				CHECK TOTAL	188.19				
0000000	030020	LOWE'S HOME CENTERS, INC.	949398-KYIYHN	4201-064200-6000-900-000	11.25	250187	6/17/2023	Materials & Supplies-Maintenance	12257
0000000	030020	LOWE'S HOME CENTERS, INC.	974662-KWQDQ	4201-064200-6000-900-000	133.88	250187	6/17/2023	Materials & Supplies-Maintenance	12257
				CHECK TOTAL	145.13				
0000000	040705	PRICE SUPPLY CO., INC.	2305-158023	4201-064200-6000-900-000	121.82	250192	6/17/2023	Materials & Supplies-Maintenance	12257
0000000	040705	PRICE SUPPLY CO., INC.	2305-159429	4201-064200-6000-900-000	797.07	250192	6/17/2023	Materials & Supplies-Maintenance	12257
0000000	040705	PRICE SUPPLY CO., INC.	2305-159697	4201-064200-6000-900-000	245.28	250192	6/17/2023	Materials & Supplies-Maintenance	12257
				CHECK TOTAL	1,164.17				
0000000	050204	TIDEWATER AIR FILTER	0246276- IN	4201-064200-6000-900-000	397.70	250195	6/17/2023	Materials & Supplies-Maintenance	12257
				CHECK TOTAL	397.70				
0000000	058652	WRIGHT AUTO SUPPLY	835912	4201-064200-6000-900-000	176.29	250198	6/17/2023	Materials & Supplies-Maintenance	12257
0000000	058652	WRIGHT AUTO SUPPLY	839127	4201-064200-6000-900-000	310.68	250198	6/17/2023	Materials & Supplies-Maintenance	12257
				CHECK TOTAL	486.97				
0000000	053102	ULINE	164198097	4201-064200-6000-900-000	114.68	250283	6/20/2023	Materials & Supplies-Maintenance	12263
				CHECK TOTAL	114.68				
0000000	001235	AMAZON CAPITAL SERVICES	1LH9-174Q-HD16	4201-064200-6000-900-000	136.99	250525	6/28/2023	Materials & Supplies-Maintenance	12273
				CHECK TOTAL	136.99				
0000000	031593	MEHRERIN AG & CHEMICAL CO	080 - P88971	4201-064200-6000-900-000	237.50	250534	6/28/2023	Materials & Supplies-Maintenance	12273
				CHECK TOTAL	237.50				
0000000	004338	BRAME SPECIALTY CO.	7825870	4201-064200-6005-900-000	247.98	250019	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7825904	4201-064200-6005-900-000	259.00	250019	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7825905	4201-064200-6005-900-000	259.00	250019	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7825906	4201-064200-6005-900-000	259.00	250019	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7825907	4201-064200-6005-900-000	259.00	250019	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827091	4201-064200-6005-900-000	130.56	250019	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827092	4201-064200-6005-900-000	822.27	250019	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827107	4201-064200-6005-900-000	778.72	250019	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827109	4201-064200-6005-900-000	130.56	250019	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827113	4201-064200-6005-900-000	3,276.55	250019	6/12/2023	Custodial Supplies-Contract	12251
				CHECK TOTAL	3,276.55				
0000000	004338	BRAME SPECIALTY CO.	7827114	4201-064200-6005-900-000	679.07	250020	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827124	4201-064200-6005-900-000	381.12	250020	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827126	4201-064200-6005-900-000	913.05	250020	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827138	4201-064200-6005-900-000	105.84	250020	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827139	4201-064200-6005-900-000	3,720.92	250020	6/12/2023	Custodial Supplies-Contract	12251
				CHECK TOTAL	3,720.92				
0000000	004338	BRAME SPECIALTY CO.	7827142	4201-064200-6005-900-000	679.07	250020	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827143	4201-064200-6005-900-000	381.12	250020	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827144	4201-064200-6005-900-000	913.05	250020	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827145	4201-064200-6005-900-000	105.84	250020	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827146	4201-064200-6005-900-000	3,720.92	250020	6/12/2023	Custodial Supplies-Contract	12251
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0000000	004338	BRAME SPECIALTY CO.	7827148	4201-064200-6005-900-000	381.12	250020	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827149	4201-064200-6005-900-000	913.05	250020	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827150	4201-064200-6005-900-000	105.84	250020	6/12/2023	Custodial Supplies-Contract	12251
0000000	004338	BRAME SPECIALTY CO.	7827151	4201-064200-6005-900-000	3,720.92	250020	6/12/2023	Custodial Supplies-Contract	12251
				CHECK TOTAL	3,720.92				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	DATE
000000	033007	BENNINGS LAWN CARE SERVIC	1720	6/30/2023	4201-064300-3000-900-000	3,120.00	258276	6/30/2023	Contract Service Grounds	2023
CHECK TOTAL						3,120.00				
MAJOR ACCT. TOTAL						3,120.00				

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	DESCRIPTION	DATE
0034108	CLAMP SOFTWARE, LLC	INVS28707	6/28/2023	4201-068100-3000-000	350560	6/28/2023	Purchased Software	12273
					3,650.00			
0034760	CORAZIO COMMUNICATIONS	3278	6/30/2023	4201-068100-3000-000	350316	6/30/2023	Purchased Software	12265
					2,697.50			
0034763	FULCRUM COUNSELLORS, LLC	3112	6/12/2023	4201-068100-3000-000	350553	6/13/2023	Purchased Software	12262
					8,500.00			
0035084	AT&T MOBILITY	06082023	6/28/2023	4201-068100-3000-000	350557	6/28/2023	Purchased Software	12273
					1,856.00			
0035084	REALITYWORKS	47646	6/12/2023	4201-068100-3000-300	350556	6/13/2023	Hardware	12262
					4,350.65			
0037000	FIRST CITIZENS BANK	SCH-06202023	6/20/2023	4201-068100-3000-300	350274	6/20/2023	Hardware	12263
					1,332.16			
0000000	AMAZON CAPITAL SERVICES	1P1Y-PPNY-HC0X	6/28/2023	4201-068100-3000-300	350555	6/28/2023	Hardware	12273
0000000	AMAZON CAPITAL SERVICES	1R7Q-VCSX-H6K0	6/28/2023	4201-068100-3000-300	350558	6/28/2023	Hardware	12273
					527.00			
0000000	ADVANCED NETWORK SYSTEMS,	06132023	6/12/2023	4201-068100-3000-000	350559	6/13/2023	Hardware	12265
					1,149.10			
					726.00			
					726.00			
					22,261.41			
							MAJOR ACCT. TOTAL	

P/O	VEN#	VENDOR NAME	INVOICE #	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	CHECK DATE	DESCRIPTION	BATCH
0000000	048203	SOUTHSIDE ELECTRIC COOP	2193-06202023	6/20/2023	4204-081310-5101-	250399	191.21	6/20/2023	Electricity	12268
0000000	048203	SOUTHSIDE ELECTRIC COOP	2193-06202023	6/20/2023	4204-081310-5101-	250399	359.05	6/20/2023	Electricity	12268
0000000	048203	SOUTHSIDE ELECTRIC COOP	2193-06202023	6/20/2023	4204-081310-5101-	250399	34.93	6/20/2023	Electricity	12268
					CHECK TOTAL		585.19			
0000000	048203	SOUTHSIDE ELECTRIC COOP	401QM-06202023	6/20/2023	4204-081310-5101-	250400	27.96	6/20/2023	Electricity	12268
0000000	048203	SOUTHSIDE ELECTRIC COOP	401QM-06202023	6/20/2023	4204-081310-5101-	250400	34.15	6/20/2023	Electricity	12268
					CHECK TOTAL		62.11			
0000000	026417	KENBRIDGE OIL CO., INC.	167849	6/13/2023	4204-081310-5102-	250067	670.00	6/13/2023	HVAC Repair/Replace	12250
					CHECK TOTAL		670.00			
0000000	056601	VUPS, LLC	05230335	6/20/2023	4204-081310-5102-	250332	10.50	6/20/2023	HVAC Repair/Replace	12266
					CHECK TOTAL		10.50			
0000000	003703	TOWN OF BLACKSTONE	CAMP-06202023	6/20/2023	4204-081310-5103-	250330	818.86	6/20/2023	Water & Sewer	12266
0000000	003703	TOWN OF BLACKSTONE	2193-06202023	6/20/2023	4204-081310-5103-	250330	76.31	6/20/2023	Water & Sewer	12266
0000000	003703	TOWN OF BLACKSTONE	2193-06202023	6/20/2023	4204-081310-5103-	250330	76.31	6/20/2023	Water & Sewer	12266
0000000	003703	TOWN OF BLACKSTONE	401QM-06202023	6/20/2023	4204-081310-5103-	250330	76.31	6/20/2023	Water & Sewer	12266
					CHECK TOTAL		314.79			
0000000	003703	TOWN OF BLACKSTONE	437-06202023	6/20/2023	4204-081310-5103-	250331	76.31	6/20/2023	Water & Sewer	12266
					CHECK TOTAL		76.31			
0000000	003703	TOWN OF BLACKSTONE	CAMP-06202023	6/20/2023	4204-081310-5103-	250394	818.86	6/20/2023	Water & Sewer	12268
0000000	003703	TOWN OF BLACKSTONE	2193-06202023	6/20/2023	4204-081310-5103-	250394	76.31	6/20/2023	Water & Sewer	12268
0000000	003703	TOWN OF BLACKSTONE	2193-06202023	6/20/2023	4204-081310-5103-	250394	76.31	6/20/2023	Water & Sewer	12268
0000000	003703	TOWN OF BLACKSTONE	401QM-06202023	6/20/2023	4204-081310-5103-	250394	76.31	6/20/2023	Water & Sewer	12268
					CHECK TOTAL		314.79			
0000000	003703	TOWN OF BLACKSTONE	437-06202023	6/20/2023	4204-081310-5103-	250395	76.31	6/20/2023	Water & Sewer	12268
					CHECK TOTAL		76.31			
0000000	004340	BRIGHTSPERD	2193-06202023	6/20/2023	4204-081310-5203-	250319	426.23	6/20/2023	Telephone	12266
					CHECK TOTAL		426.23			
0000000	054628	VERIZON WIRELESS	997707046-LRA	6/29/2023	4204-081310-5203-	250543	49.11	6/28/2023	Telephone	12274
					CHECK TOTAL		49.11			
0000000	001235	AMAZON CAPITAL SERVICES	1V60-30CP-61WJ	6/13/2023	4204-081310-5401-	250063	56.45	6/13/2023	Office Supplies	12250
					CHECK TOTAL		56.45			
0000000	001235	AMAZON CAPITAL SERVICES	1V71-CX47-4XXT	6/28/2023	4204-081310-5401-	250536	19.95	6/28/2023	Office Supplies	12274
					CHECK TOTAL		19.95			
0000000	047607	SIGNS, DESIGNS & MORE	4861	6/28/2023	4204-081310-5401-	250542	61.75	6/28/2023	Office Supplies	12274
					CHECK TOTAL		61.75			
0000000	005266	CARD SERVICES CENTER	LRA-06202023	6/20/2023	4204-081310-5408-	250396	5.00	6/20/2023	Repairs & Maintenance - Vehicle	12368
					CHECK TOTAL		5.00			

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NOTTOWAY COUNTY
NOTTOWAY COUNTY

A/P REGULAR CHECK REGISTER TIME-17:33:52

PAGE: 66

TIME- 17:33:52

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	NET AMOUNT	DATE	DESCRIPTION	BALANCE
0000000	003703	TOWN OF BLACKSTONE	2201-06202023	6/20/2023	4204-081320-5203-	250354	6/20/2023	356.34		WATER & SEWER	12268
0000000	003703	TOWN OF BLACKSTONE	2203-06202023	6/20/2023	4204-081320-5203-	250394	6/20/2023	432.33		WATER & SEWER	12268
0000000	003703	TOWN OF BLACKSTONE	2205-06202023	6/20/2023	4204-081320-5203-	250394	6/20/2023	305.18		WATER & SEWER	12268
0000000	003703	TOWN OF BLACKSTONE	4090W-06202023	6/20/2023	4204-081320-5203-	250354	6/20/2023	26.21		WATER & SEWER	12268
						CHECK TOTAL		1,169.86			
0000000	003703	TOWN OF BLACKSTONE	44380W-06202023	6/20/2023	4204-081320-5203-	250305	6/20/2023	96.86		WATER & SEWER	12268
						CHECK TOTAL		96.86			
0000000	004340	BRIGHTSPEED	10A-1006-62023	6/13/2023	4204-081320-5203-	250364	6/13/2023	77.84		Telephone/Cable	12268
						CHECK TOTAL		77.84			
0000000	008627	DIRECTV	230605	6/20/2023	4204-081320-5203-	250321	6/20/2023	175.80		Telephone/Cable	12268
						CHECK TOTAL		175.80			
0000000	034201	SHENTEL	10A-06202023	6/20/2023	4204-081320-5203-	250327	6/20/2023	1,553.77		Telephone/Cable	12268
						CHECK TOTAL		1,553.77			
0000000	004340	BRIGHTSPEED	1000E-06202023	6/20/2023	4204-081320-5203-	250338	6/20/2023	80.14		Telephone/Cable	12274
						CHECK TOTAL		80.14			
0000000	008601	DIAMOND PAPER CO., INC.	317446	6/13/2023	4204-081320-5405-	250366	6/13/2023	289.59		Contractual Supplies	12250
						CHECK TOTAL		289.59			
						MAJOR ACCT. TOTAL		17,935.20			

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	NET AMOUNT	DESCRIPTION	DATE
0000000	031475	MCC-EMSTORE & MORE, INC.	010000000	6/13/2013	4204-081400-0005	000000	6/13/2013	1,471.93	PAID TO MCC-EMSTORE & MORE, INC.	6/25/2013
0000000	013750	STEP-Y CORPORATION	0000000	6/13/2013	4204-081400-0005	000000	6/13/2013	2,795.80	PAID TO STEP-Y CORPORATION	6/25/2013
						CHECK TOTAL		4,267.73	MAJOR ACCT. TOTAL	

[illegible]

NOTTOWAY COUNTY

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	CHECK DATE	NET AMOUNT	DESCRIPTION	REMARKS
0035026	GODMAN TRUCK & TRACTOR	135001	6/15/2023	4214-042040-5408	250175	6/15/2023	1,521.65	Vehicle Repairs & Maintenance	12256
0035043	GODMAN TRUCK & TRACTOR	135481	6/15/2023	4214-042040-5408	250175	6/15/2023	10,449.92	Vehicle Repairs & Maintenance	12256
					CHECK TOTAL		14,521.65		
0000000	AUTOMOTIVE EXCELLENCE	10382	6/24/2023	4214-042040-5408	250513	6/28/2023	334.16	Vehicle Repairs & Maintenance	12271
0000000	AUTOMOTIVE EXCELLENCE	10415	6/28/2023	4214-042040-5408	250513	6/28/2023	183.96	Vehicle Repairs & Maintenance	12271
0000000	AUTOMOTIVE EXCELLENCE	10436	6/28/2023	4214-042040-5408	250513	6/28/2023	653.95	Vehicle Repairs & Maintenance	12271
					CHECK TOTAL		1,171.07		
0000000	PAEKER OIL CO.	LP-06152023	6/15/2023	4214-042040-5408	250176	6/15/2023	5,627.43	Vehicle Repairs	12256
					CHECK TOTAL		5,627.43		
0000000	CINTAS CORPORATION #143	LP-06152023	6/15/2023	4214-042040-5408	250172	6/15/2023	1,382.95	Uniforms	12256
					CHECK TOTAL		1,382.95		
0034584	DRAPER ADEN ASSOCIATES, L	109024	6/28/2023	4214-042040-5408	250516	6/28/2023	20,000.00	Solid Waste Study	12271
					CHECK TOTAL		20,000.00		
					MAJOR ACCT. TOTAL		20,000.00		
					CHECK TYPE TOTAL		1,527,759.78		
					PTOTAL TOTAL		1,527,759.78		

CRC's JUNE ITEMS OF INTEREST

Grant Assistance:

- **VOF, Preservation Trust Fund:** CRC staff are assisting the Town of Victoria and the Town of Kenbridge with applications to fund the expansion of existing trails.
- **VDOT, Transportation Alternatives Program:** CRC staff are assisting Amelia County, Lunenburg County, the Town of Farmville, and the Town of Keysville with pre-applications to fund the construction of pedestrian sidewalks.

Project Updates:

- **Nottoway Co. Comp. Plan:** The Planning Commission reviewed the Draft Plan and recommended the Board adopt the Plan.
- **Creation of new REDO:** The consultant team is in the process of conducting interviews with Economic Development staff in each County, higher education representatives, as well as other representatives from other areas.
- **Charlotte Co. DHR ESHPF Courthouse Complex Drainage:** The County awarded the bid for plaster repairs to Virginia Drywall and Plaster, LLC (the lowest bidder).
- **Drakes Branch SLFRF projects:** The Town awarded the Water Metering Project to Fortiline to install a new water metering system.



Kenbridge DHR ESHPF Town Hall Repairs Project

The contractor has completed the remaining painting for the Town Hall project. DHR and the CRC completed a final site visit on the project. There is some remaining carpentry work that will need to be completed. This work will be paid for by the Town.



Virginia Telecommunications Initiative

CRC and DHCD staff completed a site visit at the current construction site on Darlington Heights Road and Twenty-Two Road in Prince Edward. As of June 6th, Kinex has completed 2,673 passings and 452 installs for new customers. Kinex hopes to see installs for new customers ramp up within the next one to two months.



Buckingham County Community Meeting

The CRC held a community meeting on June 15th at the Buckingham County Community Center. This meeting was intended to provide citizens with an opportunity to provide input for the long-term vision for the future and to inform citizens about the Comprehensive Plan.



Office Move to Heartland Industrial Park

As of July 1st, the CRC will have officially moved into the Heartland Building in Keysville. The move will take place the last week of June. Our new address is at 200 Heartland Drive, Keysville, VA.



Contract Executed for Amelia Co. Comprehensive Plan

Amelia County has executed a contract for the CRC to complete modified Comprehensive Plan services for noted sections. This project is estimated to take about 6 months to complete.



Prince Edward Access Road Project

The Contractor, J.R. Caskey, Inc. is continuing to work on the access road. The contractor is nearing completion of underdrain installation and has begun placing the roadway subbase stone. Paving will begin next week (weather permitting).

Upcoming Funding Opportunities:

VOF Preservation Trust Fund: Opens in Summer 2023

VOF Get Outdoors Fund: Opens in Summer 2023

VDOT Transportation Alternative Program (TAP): Open, Letter of Intent due 7/1

VDOF, Virginia Trees for Clean Water: Open, Rolling Basis through 12/1

DHCD Community Block Grant Program: Opens in Spring 2023

National Park Service, History of Equal Rights (HER) Grant Program: Opens 7/11

SCRC, State Economic and Infrastructure Development (SEID): Pre. apps. closes 7/21

DHCD Industrial Revitalization Fund (IRF): Open, Closes 6/23

VDOT Revenue Sharing Program: Opens in Spring 2023

The CRC provides free grant writing services for member localities and local 501C3 non-profits.

Sales Tax Receipts

Month:	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Increase Over 2021-2022
July	107588.36	121231.59	119738.75	119805.50	120690.83	128774.69	8083.86
August	119570.72	108771.72	111302.68	119515.29	116794.72	119252.13	10541.27
September	92983.39	110451.08	117476.11	122091.00	117436.45	138059.25	31164.07
October	103664.81	111159.81	118016.05	114285.05	111775.97	127031.73	46419.83
November	107915.68	107986.65	99165.84	116034.75	135418.03	132139.29	43141.09
December	107936.91	117659.87	103607.41	119227.96	193499.17	134241.71	-16116.37
January	101171.67	116165.07	100123.03	115886.74	140082.49	130214.14	-25984.72
February	104060.27	114095.77	113476.88	133676.36	163441.35	147319.01	-42107.06
March	80922.96	111605.05	100584.68	99693.87	140849.01	130201.18	-52754.89
April	81277.50	89649.93	102785.11	96022.91	111321.01	131543.72	-32532.18
May	96530.38	110048.35	115003.04	134395.82	110048.35	142003.89	-60527.18
June	103909.74	119738.75	112162.28	127005.39	134673.80	144665.39	-50535.59
TOTAL:	1207532.39	1338563.64	1313441.86	1417640.64	1596031.18	1605446.13	(141207.87)

M

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5



COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: July 14, 2023

Subject: July Staff Report

In addition to the meetings regularly attended, I met - twice - with a solid waste interest coordinated by the Chairman, and once with the agency head of VDEM concerning LEPC formation and funding as well as the Director of UVA's Institute of Government concerning a new Board orientation event. Supervisor Vaughn and I attended the Virginia Association of Counties Region 1 and 4 meeting in Farmville.

The Virginia State Police, Division 1 did conduct a security assessment with Mr. Huband, the Sheriff, and staff from the Piedmont Regional Jail. We await their report and continue to reach out to persons capable of performing an Americans with Disabilities Act assessment. All will be combined and reported to you.

I have with Ms. Presley and Supervisor Shekleton conducted interviews for the Finance Director position. A second interview is in order and being arranged. Regrettably, Ms. Buchanan has left our employ. A former Brunswick Finance staffer will provide some relief.

Other personnel actions include selection of candidates for interviews for a Comprehensive (Child) Services Act Coordinator in coordination with members of the Community Planning and Management Team and a Custodian/Maintenance Technician which is ongoing.

Other matters have been addressed in the packet with specific cover communications. However, as a follow-up to last night's work session, the Board needs to set the date for the August regular meeting to August 16 at 7pm for members to attend the County Officials Summit in Richmond the next day sponsored by Virginia Association of Counties which focuses on next year's legislative program.

Suggested Motion: I move to set the next regular meeting of the Nottoway County Board of Supervisors to August 16, 2023, at 6pm in the General District Courtroom for members to attend the County Officials Summit in Richmond the next day sponsored by Virginia Association of Counties

I am available for questions or concerns you may have.

Thank you.



Fort Pickett Local Redevelopment Authority

July 20, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held June 15, 2023, and worksession held July 13, 2023.

D. Unfinished Business

E. New Business

Ted Costin, County Administrator

1. Meeting Date Change
2. SVCC Property Conveyance

F. Staff Report

L. Shane Hawkins, Maintenance Supervisor

G. Informational Items

L. Shane Hawkins, Maintenance Supervisor

1. Lease Actions
2. Club Income

H. Closed Meeting

Motion to Adjourn

June 15, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 15TH DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR

ABSENT: L. SHANE HAWKINS, MAINTENANCE SUPERVISOR

Supervisor Roark calls the meeting to order at 6:30 p.m.

Approval of Agenda – Supervisor Simmons moves to approve the Agenda as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Approval of Minutes – The minutes of the regular monthly meeting of the Fort Pickett Local Redevelopment Authority held May 18, 2023, are presented. Supervisor Vaughn moves to receive and adopt the minutes as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Mr. Hawkins is having car issues and unable to attend tonight's meeting. There is no unfinished business. The Authority hears the following new business.

Administrator Costin speaks to an inventoried list of property found at the LRA. Securis has provided a price quote on the removal and recycling of the items to include old computers, monitors, etc. Pictures of the items have been included in the package. Supervisor Shekleton moves to declare the equipment presented surplus and direct County and LRA staff to dispose of it in an appropriate manner. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

There is a copy of Mr. Hawkins's Staff Report in the package. Administrator Costin presents highlights from the report.

Funding for the water heaters for the lodge buildings has been approved, and he would like to go ahead with the contractor.

Mr. Hawkins is seeking quotes for electrical work to establish spaces for food trucks.

He will be moving the LRA office into the old Planning office at the Officer's Club.

A new power-line class has begun, and there are now students in Building 443.

The work crew has painted the interior of 443, including stairs and bathroom.

June 15, 2023

Cameras have been installed in Building 408 for SVCC's female housing.

As just presented, he is working on a recycling program for old office equipment.

To a question by Supervisor Roark, Administrator Costin answers that procurement procedure was properly handled for the water heaters. Supervisor Simmons moves to approve the contractor's bid to install the water heaters at the LRA properties. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Lease Actions and Club Income are informational items in tonight's package.

Administrator Costin states there are a number of real estate issues that need to be addressed, and he would like the Authority to schedule a meeting to go into Closed Meeting to discuss them. Supervisor Roark suggests members check their calendars. Administrator Costin notes that the Board of Supervisors has chosen a worksession in July to discuss the CIP, and the Authority could begin a worksession an hour prior. July 13th at 5:00 p.m. will work for the Authority members, and the meeting can be followed by the Board worksession for the CIP.

Supervisor Vaughn moves to adjourn. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Roark adjourns the meeting at 6:37 p.m.

Chairman

Clerk

July 13, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY EMERGENCY OPERATIONS CENTER, ON THURSDAY, THE 13TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
P. S. T. COSTIN, COUNTY ADMINISTRATOR
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR

Chairman Roark calls the meeting to order at 5:00 p.m. The invocation is provided by Supervisor Vaughn. Chairman Roark leads everyone in the Pledge of Allegiance.

Approval of Agenda – Supervisor Simmons moves to approve the Agenda as presented. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Yes

Supervisor Simmons moves that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically property located within Fort Barfoot.

A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Yes

The Authority enters Closed Meeting at approximately 5:05 p.m. The Authority reconvenes at approximately 6:02 p.m.

Supervisor Simmons moves that:

WHEREAS, the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Fort Pickett Local Redevelopment Authority that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Fort Pickett Local Redevelopment Authority, and (iii) no action was taken in the closed meeting regarding the items discussed.

July 13, 2023

The motion receives a second. Administrator Costin proceeds with a roll call vote as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Yes

Chairman Roark reminds the Authority that discussions in tonight's Closed Meeting included sensitive information.

Supervisor Vaughn moves to adjourn. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Yes

Supervisor Roark adjourns the meeting at 6:05 p.m.

Chairman

Clerk

E

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY



SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
JOHN A. ROARK, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
LYNN K. SHEKLETON
DISTRICT 5

COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

Memorandum

To: The Honorable Members of the Fort Picket Local Redevelopment Authority

From: Ted Costin, County Administrator

Date: July 14, 2023

Subject: LRA New Business Items

1. The Authority needs to set the next regular meeting as August 16, 2023, at 6pm for members to attend the County Officials Summit in Richmond the next day sponsored by Virginia Association of Counties

Suggested Motion: I move to set the next regular meeting of this body to August 16, 2023, at 6pm in the General District Courtroom for members to attend the County Officials Summit in Richmond the next day sponsored by Virginia Association of Counties

2. In follow-up to the Authority's closed session meeting last night, the Commissioner of the Revenue determined the value of the property requested by Southside Virginia Community College to be \$30,000. With this information, staff recommends moving forward with a transfer of the property to advance the college's fiber optic training initiative via survey, deed preparation, and the scheduling of a public hearing for August 16, 2023.

Suggested Motion: I move that the staff and legal counsel initiate the process to transfer approximately 2.5 Acres of land lying east of Southside Virginia Community College property fronting West 10th Street to Southside Virginia Community College at no cost to Southside Virginia Community College.

Staff is available to you for questions or concerns.

Thank you.

LRA Meeting Agenda

July 20, 2023

Presented by Shane Hawkins

- LRA has hired a new maintenance tech, Johnny Case. He is eager to learn and be a member of the LRA team.
- The corrections work crew is continuing a great job maintaining LRA grounds and helping with exterior maintenance tasks at Ft. Barfoot.
- LRA is moving forward to hire Royall Pump & Well Company, Inc. in Powhatan, VA. The old HVAC system in the Officer's Club has a geothermal circulating pump requiring a specialty repair company. Their quote is for \$23,819.03. The Officer's Club and the Day Care must remain closed until the AC is working again.
- LRA is moving forward to hire Short Circuit Mechanical, LLC to remove the failing chimney in T&H Services, Building 2349. The chimney is crumbling and after a recent storm, is in danger of falling. This is an emergency safety issue that requires immediate attention. The quote to remove the chimney is for \$8,050.00. This is the only company that responded and gave a bid.
- LRA is moving forward to replace the outdated and broken water heaters for Picket Park Lodge. The bid to install commercial water heaters in 3 residential buildings and remove all of the old systems is for \$46,736.50. This amount has already been approved. This has become an emergency as hot water goes "out" daily in these buildings.
- LRA has moved forward to remove existing rotted subfloor, install vapor barrier in crawl space, and repair subfloor and joist in the office of T&H Services, Building 2349. The lowest and most reasonable bid is for \$5,691.25.
- LRA is moving forward to replace the bottom of a specialty-sized exterior door that is rotted for T&H Services, Building 2349. The door needs to be secured for safety reasons. The lowest and most reasonable bid is for \$1,682.30.

LEASE ACTIONS PICKETT PARK

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY RENT	POINT OF CONTACT	REMARKS
186	Eugene Williams	1 yr	10/1/22 - 9/30/23	700.00	Eugene Williams 434-569-5211	
208	Cooperative Milk Producers Assoc.	1 yrs	2/18/23 - 2/17/24	275.00	Michael Myatt 292-6455	
284	Rocky Hill Contracting Inc	1 yr	2/18/03 - 2/17/15	300.00	Irene Phelps 676-6576	
401	Piedmont Hospital/VCBR	2 yrs	7/1/22 - 6/30/24	600.00	Michelle Shaffer 804-766-3456	
414	Robert Thacker	1 yr	11/1/22 - 10/31/23	40.00	Robert Thacker 804-586-1868	
426	Signs, Designs & More	1 yr	1/1/23 - 12/31/23	150.00	Sharon Fassold 292-4555	
427	MCC Restore & More	1 yr	1/1/23 - 12/31/23	125.00	Michael McGhee 910-797-7920	
430	Restoration Ministries	1 yr	12/1/22 - 11/30/23	150.00	James L. Hogg 298-1215	
432	VACANT					
436	MCC Restore & More	1 yr	6/1/23 - 5/31/24	300.00	Michael McGhee 910-797-7920	
437	LRA	Indef		0.00	Shane Hawkins 298-0366	
440	VA Commonwealth Univ, T/TAC	1 yr	11/1/23 - 10/31/24	430.75	Delila Torres 203-391-8669	
445	VACANT					
448	PROCINCTU GROUP, Inc	1 yr	1/1/23 - 12/31/23	600.00	Anthony Cassino 800-906-9589	
450	Skookum Contract Services (building and parking lot)	1 yr	9/1/22 - 8/31/23	1,000.00	Anthony Lewis 434-298-3390	
1200	Nottoway lanes	2 yrs	12/1/22 - 11/30/24	3,500.00	Ahmed Makhani	
1279	Small Business Incubator	Indef	10/15/99 - indef	4,861.54	Shane Hawkins 298-0366	June '23 income
1279B	T&H Services LLC	1 yr	9/23/22 - 9/22/23	1,500.00	Paul Garno 518-538-0817	

G-2

Club Income

Month	Date	Amount Taken	In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
April	4/6/2023				150.00			4/1/2023	
	4/17/2023	465.00							7/9/2023
	4/18/2023				150.00			4/15/2023	
	4/25/2023	150.00							11/3/2023
	4/26/2023	150.00							8/24/2024
		765.00		0.00	300.00	465.00			
May									
	5/3/2023	240.00							8/12/2023
	5/8/2023	150.00							11/4/2023
	5/12/2023				150.00			5/11/2023	
	5/12/2023	150.00							7/22/2023
	5/16/2023	465.00							6/15/2023
	5/17/2023	150.00							8/5/2023
	5/19/2023	200.00							5/20/2023
	5/23/2023	150.00							8/8/2023
	5/26/2023	200.00							4/20/2023
	5/24/2023				80.00			5/20/2023	
	5/31/2023	465.00							6/3/2023
		2170.00		0.00	230.00	1940.00			
June									
	6/2/2023	200.00							7/22/2023
	6/12/2023	150.00							10/11/2023
	6/13/2023	315.00							7/15/2023
	6/13/2023				150.00			6/11/2023	
	6/27/2023	390.00							7/2/2023
	6/29/2023	315.00							8/5/2023
		1370.00		0.00	150.00	1220.00			
April - June 2023		4305.00		0.00	680.00		3625.00		
Year To Date		8445.00		545.00	1430.00		6470.00		

July 20, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIR
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
P. S. T. COSTIN, COUNTY ADMINISTRATOR
ANDREW R. MCROBERTS, LEGAL COUNSEL

Chairman Roark calls the meeting to order at 7:00 p.m. He asks that everyone keep the family of James Dyson in their thoughts and prayers as Nottoway has lost a good man. He would like the Board to consider a Resolution in Memoriam for him.

Pastor Rick Payne provides the invocation. Chairman Roark leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: With no amendments noted, Vice Chair Simmons moves to approve the agenda as presented. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of the Minutes: Minutes are presented from the Regular Board meetings held May 18, 2023 and June 15, 2023; and a worksession held June 20, 2023. Supervisor Vaughn moves to receive and adopt the minutes as presented. The motion receives a second from Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Chairman Roark states that he asked in error to have a citizen removed at last month's meeting. He then asks everyone to be respectful to speakers.

Chairman Roark begins the Delegations from the Public.

1 – Sonny Abbott: He apologizes for an off-hand comment he made during last month's meeting that was heard by the Board and will refrain from such in the future. Also, he submitted the same FOIA request to the Administration Office and to the School. The School replied in a timely manner; Ms. Kelly at the Administration Office did not. With no Finance Director, the Administration Office may be subject to legal action should someone have a financial FOIA request. He then suggests a smaller footprint on the proposed animal shelter would better fit the County's available funds. He also has concerns regarding the cost charged the School for services provided by the County and how the arrangement was made.

2 – Patricia Martin: She speaks to additional fees being charged to cover the cost of advertising for late tax payments. Citizens who cannot pay their taxes on time are assessed an additional fee. She questions the reason behind the delinquent tax ads because those citizens are already struggling, and the advertisement fee could be avoided.

3 – John Schutt: He speaks to the Crewe and Burkeville Boundary Line Adjustments. He questions if it is more akin to an annexation. Will the citizens' rights be defended? The

annexation process defends the rights of all parties. These adjustments ask citizens to pay taxes to a locality that does not serve them.

4 – T. J. Oliver: Clessie Morrisette is a non-resident developer seeking to gain profit for himself and his son without giving account for the lasting damages to Nottoway. Once a developer turns agricultural land into subdivisions, citizens must deal with higher property taxes, less resources like water and less wildlife which hurts those who hunt to feed their families. Mr. Oliver will be affected by the subdivision that Mr. Morrisette wants to build on Lee Lake.

5 – Zanas Talley, Esq.: Representing the Town of Burkeville. He asks the Board to consider the concept of fair dealing and good faith in coming to a mutual agreement. Burkeville has followed the Board's instruction to meet and have discussions with Crewe, but Crewe did not want to continue with that suggestion.

The Board holds the following Public Hearings:

1 – Special Exception – Tropical Treehouse: Mr. Zody presents the details of tonight's Public Hearing for a Special Exception request for property located on Green Hill Road. The property owner, Cross Creek Nursery, is requesting to construct a duplex to house workers needed for monitoring covered production greenhouses. This 82.43-acre parcel is tax map number 22-75 and zoned Agriculture. It conforms to the Comprehensive Plan for Agriculture. VDOT has no objections, but, if approved, the owner must apply to VDOT for an entrance permit. Staff recommends approval with the following conditions:

1. This special exception is granted for a duplex for employees located on tax map #22-75.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Must have septic and well permits issued by the Health Department prior to occupancy.
4. Must apply for and receive a certificate of occupancy from the Nottoway County Building Official.

Mr. Zody is not aware of other housing in the general vicinity, and there is a need for worker housing.

Supervisor Shekleton moves to open the Public Hearing. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Chairman Roark has received an e-mail with questions to be addressed. Who fills out the Memorandum questions in Mr. Zody's report? Mr. Zody states this is a requirement in the Nottoway Zoning Ordinance, Section 5-5-2(8). Confirmation is given that VDOT reviewed and determined this project would have minimal impact on the driveway and Green Hill Road. VDOT will perform a visual inspection of the proposed entrance in the next stage of the process. Will the company bring in temporary visa workers, and whose responsibility is it to monitor this? That is not a zoning issue but likely a federal issue. The number of renters per unit and their employment status with Cross Creek Nursery is not something the County monitors. Any change to the use (i.e. the vacant duplex being rented to those not employed by Cross Creek) would require an amendment to the Special Exception permit as it alters the conditions set by the Board as recommended by the Planning Commission.

Discussion turns to the renters, why the duplex is not considered rental property, how will the County know the renters are workers, and who could determine if there had been a change of use. The Board could add a condition to require an annual statement be submitted confirming the renters were employees.

The last concern from the e-mail is the impact on emergency services departments being approximately 9 miles away. This should be a consideration for all rental property.

1 – Rebecca Hart: She attended the Planning Commission Public Hearing concerning the duplex. Because the report says “the proposed duration and intensity are presumed to be on-going”, she is concerned that this is just the beginning.

2 – Gene McAuliffe, applicant: Cross Creek’s present need is to house two workers. Depending on their growth, having just recently opened a second garden center, they may need two more. The duplex is not large enough to hold four on each side as was proposed by a citizen.

With no one else wishing to speak, Vice Chair Simmons moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Administrator Costin suggests an additional condition: On the anniversary date of the granting of this Special Exception, the owner shall certify to the Planning Director that all occupants of the Duplex for the last year have been employees of the owner. Chairman Roark consults with Ms. Hart in the audience to determine if this language satisfies her concerns.

Supervisor Vaughn moves to approve Cross Creek’s Special Exception request with the presented conditions. The motion received a second from Supervisor Ingram. Following a voice vote the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

2 – Comprehensive Plan: Administrator Costin commends the Commonwealth Regional Council and the Planning Commission for their work to bring this project to fruition. Todd Fortune, CRC, notes many comments were made at the last public hearing, particularly regarding solar. The Planning Commission has since language to Sections 5-Special Policy Areas and 6-Goals, Objectives, and Strategies to address solar. The Comprehensive Plan is meant to be broad while the ordinances should be more specific. In June, the Planning Commission voted to recommend approval of the revised draft to the Board.

Vice Chair Simmons moves to open the Public Hearing for the Comprehensive Plan. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

1 – Sonny Abbott: Questions the objectives of the Comprehensive Plan and reads through several sections he believes need attention. For comments that are marked as recommended for deletion, he suggests they should have been removed from the draft prior to tonight’s presentation.

2 – Warren Wade: Presents issues with industrial solar farms. He would like to see the production of energy benefit the County by lowering electric bills for citizens.

3 – Rose Wootten: Addresses a statement on page 98 limiting solar facility production to the amount no higher than total kilowatts used by Nottoway County. Setting limits may show the state that Nottoway values its land and rural character. She urges the Board to keep that statement in the Comprehensive Plan.

4 – Patricia Martin: Declines to speak.

5 – Rebecca Hart: Declines to speak.

6 – Ricky Rash: Encourages the Board to determine the County's revenue needs and look for revenue streams to meet it. If that's a tax increase, he offers ideas.

7 – Larry Barrett: (His issue was not in relation to the Comprehensive Plan but rather metal detecting on county property.)

8 – Blake Cox: A founder of Energy Right. Encourages the Board to guard property rights, ensure solar projects create no additional strain on public services, and not be restrictive on the solar language included in the Comprehensive Plan.

9 – Alex Gharbo: With Commonwealth Energy Partners. Works with landowners to bring small solar farms to Nottoway to generate enough renewable energy to power about 750 local homes. She considers small to be 3 MW and roughly 45 acres per total project.

10 – Mike Mason: Presents issues with the Dickerson Creek project. He wishes to keep the production restriction proportionate to Nottoway in the Comprehensive Plan.

11 – Alex Hamilton: Has owned his property for nearly sixty-nine years. The Dickerson Creek project will surround his property on three sides and will cause harm to his property. He suggests adding restrictions to the Comprehensive Plan such as preserving the viability of agriculture and forestry land, protecting private property rights, and prohibiting utility scale solar sites that would affect established businesses.

12 – Daphne Norton: Questions why the Comprehensive Plan has not been updated sooner as required by State Code. Commends the Planning Commission for diligently working on this document. She encourages communication and transparency.

Vice Chair Simmons moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Chairman Roark notes this is a living document but the teeth will be in the Ordinances. He would like to keep the kilowatt production language in the Plan.

Supervisor Vaughn moves to adopt the Comprehensive Plan with the limit of total kilowatt production in Nottoway County via solar facilities no higher than a level equal to the total kilowatts used in Nottoway County by all sources. A second is provided by Vice Chair Simmons. The Board has a brief discussion regarding the cover and agree to the version showing a helicopter and tagline "Where Heroes are Trained". Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes

L. K. Shekleton	Yes
R. H. Ingram	Yes

Chairman Roark would like to see the Planning Commission begin drafting a Solar Ordinance for adoption. Mr. Zody suggests it go to the Zoning Ordinance Committee to work on a strong ordinance.

The Board receives the following Department reports:

1 – Highway Department: Virginia Department of Transportation Nottoway Area Headquarters maintenance report for June 2023. Dianna Bryant, Assistant Residency Administrator, is present and reports that the bridge rehabilitation on Route 624, Cary Shop Road, is set for fall or early spring. Primary mowing is complete; secondary mowing has begun. The Route 611 project is ahead of schedule and should be done before the end of this month. A contractor will be trimming trees on Route 40 this Saturday. Mike Godwin has been selected as Supervisor of the Nottoway Headquarters. The Route 46 bridge deck demolition will start next week.

Chairman Roark asks Ms. Bryant to look at a dip at the McCune Road bridge.

2 – Solid Waste: June 2023 Nottoway County Sanitary Landfill waste report: an average of 62.95 tons of waste per day received. May 2023 Nottoway County Sanitary Landfill waste report: an average of 58.94 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: June 2023 report; 31 building permits issued for \$11,174.62 in permit fees with \$1,877,250.92 in construction value.

4 – Animal Control: June 2023 report; 144 animal control calls; 8 summons issued; 0 convictions; 61 compliance notifications.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: Nottoway County Public Library Board of Trustees meeting reports for June 21, 2023; minutes of the meeting held on May 17, 2023; June 2023 Director's Report.

7 – Nottoway County School Board: Agenda of the regular meeting of the Nottoway County School Board held on July 13, 2023; minutes of the regular meeting held June 8, 2023. Heather Maier is present and shares that summer school ended today. Students went on a 4-H trip earlier this month, and the School appreciates its partnership with Terry Abston and her office.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for June 2023. Mr. Hyde reports the new incident reporting system went live with the new incident reporting system with all fire and EMS agencies now on one platform. The new building access system that uses an electronic key is nearing implementation. Mr. Hyde provides the Board members copies of a VDEM Hurricane Preparedness brochure provided to the County at no charge. He instructed a CPR/AED certification class for library staff on June 22nd. All EMS agencies were represented at a meeting to map EMS and fire response districts which information Susan Tucker added into a GIS layer. On June 24th, the Virginia Medical Reserve Corps utilized the former Burkeville Elementary School for a one-day training exercise. Proposals from vendors for the radio project will be heard next week by the review committee.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for June 2023. Mr. Zody reports that the Western Piedmont Planning District announced the 2023 VATI grant was approved. They hope to get contracts finalized for three equipment shelters. He submitted the VA250 grant and is seeking the \$10,000 total from the three towns and the County. He suggests Nottoway be a destination marketing organization which would allow for a tourist program. This would cost roughly \$16,000 per year which he considers worth the value for one-on-one help. Also, he is working with Nottoway CARES to

submit the Petco Grant. He suggests getting the CRC two 5'x8' Nottoway flags for display at the Heartland Industrial Park in Keysville.

Reports, requests, and recommendations of Constitutional Officers:

- 1 – Jane L. Brown, Clerk: Not in attendance.
- 2 – Robert L. Jones, Sheriff: Nothing to report.
- 3 – Tammie A. Raiford, Treasurer: Not in attendance.
- 4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance
- 5 – Leanne Watrous, Commonwealth's Attorney: Case data is included in the package.

The Board considers the following unfinished business.

1 – Animal Shelter Update: Nottoway CARES Contribution Scorecard as of July 12, 2023. Administrator Costin relates that the bid process for construction of the animal shelter has concluded, Kenbridge Construction's bid was rejected, but now a general contractor has given a lower bid than that of Kenbridge Construction. RRMM suggests it is too early to re-advertise while Davenport suggests it be re-advertised soon. Administrator Costin encourages the Board re-advertise for bid as originally proposed as soon as possible. Supervisor Shekleton moves to re-advertise for bids for the construction of the animal shelter. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Chairman Roark reports that the Board has not set aside any funds for the project as he has heard misinformation being shared in the community.

2 – Boundary Line Adjustment – Crewe & Burkeville: Administrator Costin has received a letter from the Town of Crewe dated July 14th. After the Board package went out, he received a revised map proposal from the Town of Burkeville. With the last-minute changes to the Burkeville map, he is hesitant to suggest the Board move forward with the Town of Burkeville boundary line adjustment. He offers an alternative motion that delays consideration until first each town holds its own public hearing.

Discussion follows on how to proceed and other aspects of the boundary line adjustment. Supervisor Vaughn would like to allow the towns more time to work things out. Supervisor Shekleton would like to separate the towns for motions. Attorney Andrew McRoberts mentions the specifics of the agreement must be advertised, and he is unclear on what those are at this point. The agreements have been presented by the towns and Mr. McRoberts willing to work with the towns' attorneys to move forward.

Vice Chair Simmons moves to proceed to Public Hearing on August 16, 2023, for consideration of the Town of Crewe's boundary line adjustment. Supervisor Shekleton provides a second. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	No
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Shekleton moves to proceed to Public Hearing on August 16, 2023, for consideration of the Town of Burkeville's boundary line adjustment. Supervisor Ingram provides a second. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board considers the following new business:

1 –Board Appointments: Chairman Roark would like to pair this issue with item J-4 Parks & Recreation Committee.

2 – Surplus School Property – Blackstone: Administrator Costin presents the property declared surplus by the school, addressed 406 S. Harris Street, Blackstone, Tax Map # 50A33-1-J-1*. Dr. Grimes confirmed that it is the entirety of the property, and the Town of Blackstone is interested in taking possession of the property.

Supervisor Vaughn makes a motion to receive the School Board property with the purpose of turning the property over to the Town of Blackstone. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – Surplus School Property – Crewe: Administrator Costin presents the property declared surplus by the school, addressed 205 E. Pennsylvania Avenue, Crewe, Tax Map # 18A30-7-E-49. However, the Dr. Grimes confirmed it was not their intent to include Golubic Stadium but rather convey only a portion of the parcel. The School's attorney suggested the resolution be amended. Until a plat is provided to this Board, his recommendation is to defer until next month.

Supervisor Ingram moves to defer receipt of the School Board property located in Crewe. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Discussion turns to the motion for the surplussed Blackstone property. Vice Chair Simmons moves to have a public hearing on August 16, 2023, for the Blackstone property. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

4 – Parks & Recreation Committee: Chairman Roark asks the Board to consider Board committee appointments. The Chairman considers appointments to the CRC. Vice Chair Simmons moves that Supervisor Vaughn be the primary representative and Supervisor Ingram be the secondary representative on the CRC. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes

S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

For the Planning Commission, Supervisor Vaughn makes a motion that Supervisor Ingram serve on the Planning Commission through the end of the year. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Chairman Roark considers a Parks & Recreation committee with members from each town, the County, and include the Planning Director. This would include sports as well as the High Bridge Trail and VA250 events. The committee would not have a Chair unless required. Supervisor Ingram moves to have Chairman Roark and Vice Chair Simmons serve on a Parks & Recreation Committee. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

As the meeting has reached the three-hour mark, Administrator Costin polls each member to ask if the meeting should continue. The Board members respond as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board takes a recess and returns at 10:09 p.m.

5 – Budget Update: Administrator Costin has provided a memo in tonight’s package regarding the budget and ARPA along with an updated running list of ARPA fund obligations. At yesterday’s meeting of the Piedmont Regional Jail Authority, a new figure was provided for the bar screen project: \$79,078. He recommends using ARPA funds for this project.

Supervisor Vaughn moves to utilize round two ARPA funds for the Piedmont Regional Jail up to the amount of \$79,078. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board has previously discussed contributing \$200,000 to the Crewe library roof repair. The Town has obtained an analysis of the necessary work and will be soliciting competitive bids. He recommends the Board reserve \$200,000 for this project.

Vice Chair Simmons moves to reserve round two ARPA funds for the Town of Crewe in the amount of \$200,000 to undertake library roof repair and authorize staff to release those funds to the Town of Crewe once a contract for repair is executed. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Administrator Costin explains that because of the size of the Town of Crewe, they are exempt from following state procurement, but they are seeking competitive bids.

Communications Tax has been questioned since a solid waste management study presentation on June 8th. The County now uses 75% for landfill and 25% for E911. The name is misleading in that it is all general fund revenue and eligible to be used for any expense at the discretion of the Board of Supervisors.

Administrator Costin reminds the Board that there were no salary increases included in the budget at the time of adoption which has caused an issue with the Compensation Board positions. The Board needs to appropriate the 5% increase for those positions.

Supervisor Ingram moves to appropriate a 5% salary increase for all positions in those offices funded in part by the Virginia Compensation Board in the Fiscal Year 2023-2024 Nottoway County Budget. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

6 – Health Benefits: Logan Presley, Human Resource Coordinator, along with Sarah Struckmann, OneDigital, present updates to the County’s benefits package for the upcoming year. Anthem’s rates have increased, so OneDigital shopped the market to find other companies better suited. Of those two, Aetna offers comparable benefits with a lower deductible and out of pocket maximum.

Vice Chair Simmons moves to approve switching health, dental, and vision policies from Anthem to Aetna for the upcoming insurance benefits renewal effective September 1, 2023-August 31, 2024, to achieve cost savings for both the County and its covered employees. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

To voluntary benefits, Mrs. Presley informs the Board that the County will be offering a continuation of Colonial Life for those who currently have it and Aflac.

The Board considers the following Consent Items.

1 – June Expenditures - All Funds

2 – Budget Adjustment – ESSER II Additional Carryover Funds \$273,660.00

Vice Chair Simmons moves to accept the Consent calendar as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes

L. K. Shekleton	Yes
R. H. Ingram	Yes

The following information items are presented in the package:

1 – CRC – June 2023 Items of Interest

2 – Sales Tax Receipts

Administrator Costin informs the Board there was a security assessment done by the Virginia State Police but no report has been received. Interviews have begun for the Finance Director position. There is also consideration of candidates for the positions of CSA Coordinator and Custodian/Maintenance Technician.

There has been a request to metal detect on County property; staff recommends not allowing this activity due to liability. Chairman Roark would like staff to research what is being done in other localities, but for now the consensus is to not allow metal detecting on County property. Larry Barrett is given time to speak and advocates for metal detecting.

Administrator Costin contacted Robinson, Farmer, Cox regarding the Cost Allocation Plan with the school. This is an administrative charge for payroll services, AP, purchasing, a portion of the audit, etc. begun in the 1980s as a way to track expenses. Chairman Roark would like to hold this under Unfinished Business until the Board has heard full clarification. Administrator Costin suggests the auditor speak directly to this on his next visit.

The Board needs to reschedule its August regular meeting to August 16 in order to attend a VACo Summit. Vice Chair Simmons moves to set the next regular meeting of the Nottoway County Board of Supervisors to August 16, 2023, at 7:00 p.m. in the General District Courtroom for members to attend the County Officials Summit in Richmond the next day sponsored by Virginia Associations of Counties. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Administrator Costin inquired of a Virginia State Police Investigator about to an individual's accusations that Nottoway's Board had broken the law in adopting certain Codes. The Investigator informed him this was either administrative or civil, and the State Police handles neither.

Chairman Roark welcomes Supervisor Ingram to the Board.

Vice Chair Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration; and § 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation.

The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes

L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board enters Closed Session at 10:42 p.m.

The Board reconvenes in Open Session at 11:35 p.m.

Vice Chair Simmons reads the following certification:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

Administrator Costin proceeds with a roll call vote asking each member if they certify. Responses as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Ingram moves to adjourn the meeting. A second is provided by Vice Chair Simmons. Following a standing vote, Chairman Roark adjourns the meeting at 11:36 p.m.

Chairman

Clerk



Nottoway County Board of Supervisors

July 20, 2023, 7:00 p.m.

Nottoway County General District Courtroom
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Vice Chairman Roark

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Board meeting held May 18, 2023 and June 15, 2023; and a worksession held June 20, 2023.

D. Delegations from the Public

E. Public Hearings

1. Special Exception – Tropical Treehouse
2. Comprehensive Plan

Gregg Zody, Planning & Econ. Dev. Director
Gregg Zody, Planning & Econ. Dev. Director

F. Presentations

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Ellen Myatt, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

1. Animal Shelter Update
2. Boundary Line Adjustment: Crewe & Burkeville

Ted Costin, County Administrator
Ted Costin, County Administrator

J. New Business

1. Board Appointments
2. Surplus School Property: Blackstone
3. Surplus School Property: Crewe
4. Parks & Recreation Committee
5. Budget Update
6. Health Benefits

Chairman Roark
Ted Costin, County Administrator
Ted Costin, County Administrator
Chairman Roark
Ted Costin, County Administrator
Logan Presley, Human Resources

K. Consent Items

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

1. June Expenditures – All Funds
2. Budget Adjustment – ESSER II Additional Carryover Funds

L. Correspondence/Information Items

1. CRC – June 2023 Items of Interest
2. Sales Tax Receipts

M. County Administrator Report

N. Comments from Members of the Board

Vice Chair Simmons
Supervisor Vaughn
Supervisor Shekleton
Supervisor Ingram
Chairman Roark

O. Closed Meeting

Motion to Enter Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration; and 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding non-current litigation.

Motion to Adjourn



Fort Pickett Local Redevelopment Authority

July 20, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held June 15, 2023, and worksession held July 13, 2023.

D. Unfinished Business

E. New Business

Ted Costin, County Administrator

1. Meeting Date Change
2. SVCC Property Conveyance

F. Staff Report

L. Shane Hawkins, Maintenance Supervisor

G. Informational Items

L. Shane Hawkins, Maintenance Supervisor

1. Lease Actions
2. Club Income

H. Closed Meeting

Motion to Adjourn

July 20, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 20TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
P. S. T. COSTIN, COUNTY ADMINISTRATOR
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR

Chairman Roark calls the meeting to order at 6:30 p.m.

Approval of Agenda – Supervisor Vaughn moves to approve the Agenda as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of Minutes – The minutes of the Regular Monthly LRA Meeting held June 15, 2023, and worksession held July 13, 2023, are presented. Supervisor Simmons moves to receive and adopt the minutes as presented. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Authority hears the following new business.

Administrator Costin states the VACo Conference is scheduled for August 17th which poses a conflict with the LRA's 3rd Thursday meeting. He proposes the Authority change its meeting to August 16th at 6:00 p.m. Supervisor Ingram moves to change the August meeting. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Administrator Costin informs the Authority that the Commissioner of the Revenue has determined the value of the property being requested by SVCC is \$30,000. Staff recommends moving forward with the transfer of the property which includes a public hearing. He suggests a public hearing be held at the next regular meeting on August 16th for the dispersal of the property. Supervisor Vaughn moves to Public Hearing. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

July 20, 2023

Mr. Hawkins is present and presents his staff report. Johnny Case has been hired as the new maintenance tech. The Corrections work crew continues to do great work maintaining the LRA grounds and helping with other exterior tasks.

Royall Pump & Well Company, Inc., Powhatan, VA, is being hired to repair the geothermal HVAC system in the Officer's Club. The job was quoted at \$23,819.03.

Short Circuit Mechanical LLC is being hired to repair a failing chimney in Building 2349, T&H Services. The quote to remove the chimney and repair the roof is \$8,050.00.

New commercial water heaters are being installed in 3 residential buildings at Picket Park Lodge. The bid was for \$43,736.50 which includes installing and removing all of the old system.

Repairs to the subfloor in Building 2349, T&H Services, have been bid for \$5,691.25. There is also a need to replace an exterior door of that building. The lowest bid on that job is \$1,682.30.

Mr. Hawkins reviews some of the items from the Lease Actions and Club Income that are in tonight's package.

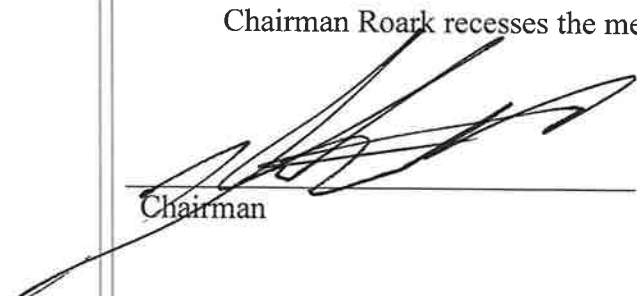
Mr. Hawkins mentions that there is a waiting list of people wanting to rent spaces at the campground. He suggests adding more water and electric hookups.

He would also like to consider lining up one or two interns to help inventory the surplus property and organize the buildings.

Administrator Costin informs the Authority that there has been a request to allow citizens to metal detect on LRA property. He has discussed this with Mr. Hawkins and counsel, and they are all of the same opinion. For liability and safety reasons, they would not recommend it. He receives the consensus of the Authority to not allow metal detecting on LRA property.

Administrator Costin would like the Authority to consider continuing tonight's meeting until a day next week for closed meeting pursuant to personnel. The Authority agrees on Tuesday, July 25th at 6:00 p.m. in the EOC.

Chairman Roark recesses the meeting at 6:43 p.m.



Chairman

Clerk

August 2, 2023

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON WEDNESDAY, THE 2ND DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
P. S. T. COSTIN, COUNTY ADMINISTRATOR

Chairman Roark calls the meeting to order at 7:00 p.m.

Approval of the Agenda: Supervisor Simmons moves to approve the agenda as presented, adding Closed Meeting item § 2.2-3711 (A)(7) of the *Code of Virginia* and waiving notice thereof under the authority of § 15.2-1418 of the *Code of Virginia*. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

School Finances: Chairman Roark states that he received an e-mail last Friday from several School Board members expressing concerns regarding payment of bills. He spoke with Ms. Heather Maier earlier today. She is present and comes forward to clarify their earlier conversation. She confirms the school system would like to take over its payroll and accounts payable with a month-to-month allocation at the beginning of each month. Chairman Roark confirms with her that the school would like to take over its accounts payable on September 1 and its payroll October 1. The School Board has not adopted an MOU yet, but it has approved the first step of opening a bank account. The MOU has been presented to Administrator Costin to begin discussions. The school would need an allocation in order to open the bank account.

Ms. Maier notes the school has a fully-staffed accounting department and all the supports in place, the financial accounting system to actually take over all its finances. It is her understanding that as long as it opens a bank account in its own tax ID, it can switch all the EDIs from the state to its tax ID as recommended by the Department of Accounts. This would make for a smooth transition to take over its financial obligations and have the funds funneled to the school system rather than through the County. After this, the required local effort and match would be the only school item on the County's general ledger.

Chairman Roark confirms with Ms. Maier that the school is aware of its fiscal responsibility of not overspending its budget and the State Codes it will need to adhere to. Ms. Maier states it is easier to budget with complete control of school finances because the school will know first hand what funds are in its account.

Supervisor Shekleton asks if the County budgets the required local effort and match and then simply acts as a passthrough agent for state or federal funds. Ms. Maier states that would not need to be the case after the transition.

Administrator Costin states that when he arrived, he was told of the Administration workload in processing finances on behalf of the school. Supervisor Vaughn mentioned an ordinance from 1981 that set up a central accounting system. Staff has the ordinance, and it needs to be examined to determine what action the Board must take to allow the school to move away from that system. It may not be possible to meet the September 1 goal depending on what action must be taken. It would be beneficial to consult with Robinson Farmer Cox. He has the MOU which was provided by the school when he asked for physical help catching up on the accounts payable backlog. Administrator Costin thanks Town Manager Philip Vannoorbeeck and his staff for providing that assistance. He believes staff and citizens will benefit from a transfer of accounts payable and payroll back to the school.

To Chairman Roark's question, Ms. Maier confirms the school is able to take on its accounts payable and payroll on October 1 should the September goal not be realized.

Supervisor Shekleton asks Administrator Costin if he has shared the MOU with the Board. He has it but has not shared it with the Board members. He shared it with Robinson Farmer Cox who had some concerns with it. Both the MOU and the Ordinance may have things that need to be worked through. Listed in the MOU is the dollar figure the school needs to open the bank account.

Vice Chairman Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration; and § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters.

The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board enters Closed Meeting at 7:12 p.m. The Board reconvenes in Open Session at 8:49 p.m.

Supervisor Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Supervisor Vaughn. Administrator Costin proceeds with a roll call vote to certify as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

At 8:51 p.m., Chairman Roark announces tonight's meeting will be continued until August 8, 2023, at 6:00 p.m. in the General District Courtroom.

Chairman

Clerk



Nottoway County Board of Supervisors

Special Meeting – August 2, 2023, 7:00 p.m.

General District Court

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Chairman Roark

Call to Order

B. Approval of the Agenda

I move to approve the agenda as presented, adding Closed Meeting item § 2.2-3711 (A)(7) of the *Code of Virginia* and waiving notice thereof under the authority of § 15.2-1418 of the *Code of Virginia*.

C. School Finances

Chairman Roark

D. Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration; and § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters.

E. Comments from Members of the Board

Vice Chair Simmons

Supervisor Vaughn

Supervisor Shekleton

Supervisor Ingram

Chairman Roark

Motion to Adjourn

August 8, 2023

AT A CONTINUED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON TUESDAY, THE 8TH DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
P. S. T. COSTIN, COUNTY ADMINISTRATOR

Chairman Roark calls the meeting to order at 6:00 p.m.

Approval of the Agenda: Vice Chairman Simmons moves to approve the agenda as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chairman Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board enters Closed Meeting at 6:00 p.m. The Board reconvenes in Open Session at 7:14 p.m.

Vice Chairman Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Supervisor Shekleton. Administrator Costin proceeds with a roll call vote to certify as follows:

J. A. Roark	Yes
-------------	-----

August 8, 2023

H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

At 7:17 p.m., Chairman Roark announces tonight's meeting will be continued until August 11, 2023, at 10:00 p.m. in the Emergency Operations Center.

Chairman

Clerk



Nottoway County Board of Supervisors

Worksession – August 10, 2023, 6:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Roark

B. Approval of the Agenda

C. Delinquent Tax Collection Process

Chairman Roark

D. Solid Waste Phase II Study Options

Ted Costin, County Administrator

E. Future Animal Control Organization

Chairman Roark

F. Regular Board Meeting Draft Agenda

G. Comments from Members of the Board

Vice Chair Simmons

Supervisor Vaughn

Supervisor Shekleton

Supervisor Ingram

Chairman Roark

Motion to Adjourn

August 11, 2023

AT A CONTINUED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE EMERGENCY OPERATIONS CENTER THEREOF, ON FRIDAY, THE 11TH DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR

ABSENT: RICHARD H. INGRAM, JR.

Chairman Roark calls the meeting to order at 10:00 a.m.

Vice Chairman Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Absent

The Board enters Closed Meeting at 10:00 a.m. Supervisor Vaughn moves that the Board enter Open Session. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Absent

The Board reconvenes in Open Session at 10:06 a.m.

Vice Chairman Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Supervisor Shekleton. Administrator Costin proceeds with a roll call vote to certify as follows:

J. A. Roark	Yes
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August 11, 2023

H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Absent

Supervisor Vaughn moves to adjourn the meeting. A second is provided by Supervisor Simmons. Chairman Roark adjourns the meeting at 10:08 p.m.

Chairman

Clerk

August 16, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON WEDNESDAY, THE 16TH DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
HEATHER HAYS LOCKERMAN, LEGAL COUNSEL

Chairman Roark calls the meeting to order at 7:01 p.m.

Pastor Leroy Bradshaw, Jonesboro Baptist Church, provides the invocation. Chairman Roark leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Supervisor Vaughn moves to approve the agenda as presented. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of the Minutes: No minutes were presented.

There is a special presentation tonight. Chairman Roark reads the names of the 2023 Dixie World Series Champions, their coaches, and manager. Each is presented with a copy of a resolution recognizing the Nottoway Dixie Ponytails X-Play softball team. The team receives a standing ovation.

Chairman Roark begins the Delegations from the Public.

1 – Warren Wade: The citizens want a grocery store, but the Board has not provided that. He notes the issues with traveling to the grocery store and suggests ideas to the Board.

2 – Ben Green: Along with former Mayor Coleburn and on behalf of Blackstone Town Council, he presents the Board a Blackstone town flag. Administrator Costin often kidded former Mayor Coleburn about the County's lack of a Blackstone flag. The former Mayor's parting gift to the Town was the design of this flag, and Town Council approved it.

3 – Billy Coleburn: As editor of the Courier Record newspaper, he supports publishing of delinquent taxes in the local newspapers. He has not heard any dollar figures on revenue collection from the publishing, and a decision to publish should be based on dollars. Publication is a tool to encourage payment.

4 – Sonny Abbott: The School Board surplused two properties. The Blackstone property will be heard tonight; the Crewe property was pulled by the schools because they said a mistake was made. By surplusizing the street address, they surplusized more than they intended. The School Board voted on an addendum which listed the intended area. He is requesting the Board of Supervisors require the School Board to repeal both motions on the Crewe property and start over. If they do not repeal their motions, he hopes this Board will refuse to accept the Crewe surplus property.

The Board holds the following Public Hearings:

1 – Special Exception – Williamson: Mr. Zody presents the details of tonight's Public Hearing for a Special Exception request to place a duplex on tax map 33-7-A-1, zoned A-1. He reviews a couple of corrections in his written report. Several people spoke against the request at

the Planning Commission meeting. Mr. Zody recommends approval subject to the following conditions:

1. This special exception is granted for a duplex located at T.M. #33-7-A-1.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Only a single private entrance will be allowed to supply access to the proposed duplex.
4. Must have septic and well permits issued by the Health Department prior to occupancy.
5. Must apply for and receive a certificate of occupancy from the Nottoway County Building Official.

Supervisor Vaughn moves to open the Public Hearing. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Craig Balbalian: An adjacent property owner notes that the Planning Commission voted to deny the request. The voice of the community surrounding that property was a resounding no. They are concerned about their property values and problematic rotating tenants.

Mr. Zody informs the Board that the Planning Commission's vote to deny the request was 5 no – 2 yes – 2 abstentions.

Sluggor Morrisette approaches the podium to alert the Board that he signed up to speak but must have not signed on the Public Delegation sheet as his name was not called. Chairman Roark states the Board is currently in the middle of a Public Hearing.

Frankie Williamson speaks for his request. He notes the petition that was presented at the Planning Commission was questionable. Some signed under false pretenses. Mr. Garber who circulated the petition told residents erroneous facts about the previous owner's variance and that Mr. Williamson was being granted a variance simply because he sits on the Planning Commission as part of the "good ole boy" system. Those false statements influenced many on Cottage Road. Mr. Williamson spoke with several signers today to confirm. He did not appreciate the slanderous accusations at last night's Planning Commission meeting. Since he was appointed to the Planning Commission in March 2016, he has never voted on an issue that concerned himself. The County needs affordable housing, and his duplex provides two families just that.

Chairman Roark has had a working relationship with Mr. Williamson, so he will be abstaining from any discussion and vote.

Supervisor Shekleton moves to close the Public Hearing. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Shekleton inquires of Mr. Zody that if this lot was established for a single-family unit, could it be a rental? Mr. Zody indicates it can. There is nothing in the Zoning Ordinance that prohibits it being a rental. She asks if the County has made similar exceptions? Mr. Zody states that Mr. Williamson was approved for a duplex last year, and another duplex was approved last month on Green Hill Road. Mr. Balbalian from the audience states those requests were without opposition, but Mr. Zody reminds the Board that there was someone that spoke against the Green Hill request last month.

Supervisor Ingram states that he attended the Planning Commission meeting, and there were many speaking in opposition. He is new and unfamiliar with the zoning.

Supervisor Vaughn would like to know the opposition to this duplex as Blackstone has numerous duplexes.

Mr. Zody states the opposition referenced a previous BZA case, but when researching that, he found many of their statements to be false. The applicant from that previous BZA case had been reluctant to hire a surveyor, so the request was tabled until a survey could be presented. That applicant sold the property to Mr. Williamson. When the state took control of the roads, it created a separate lot by bisecting the property with a public right-of-way. It is a legal, pre-existing, non-conforming lot. There are many of those within the County, and they are buildable if setbacks can be met.

Supervisor Shekleton moves to approve the application for the Special Exception subject to the conditions recommended by staff. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Abstain
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Abstain

2 – School Surplus Property – Blackstone: The School Board voted in June to surplus real property located at 406 S. Harris Street, Blackstone, parcel number 50A33-1-J-1. The Town of Blackstone wishes to demolish the one-story building. The deed of conveyance from the School to the County has been prepared and executed with recordation pending. The School reserves the right to use the property for temporary mobile classroom placement.

Supervisor Ingram moves to open the Public Hearing. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

1 – Mayor Ben Green: States that he is available to address any questions.

With no one to speak either for or against the request, Vice Chair Simmons moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Ingram moves to convey to the Town of Blackstone property located in Blackstone addressed as 406 S. Harris Street and further identified as parcel 50A33-1-J-1, understanding such conveyance stipulates a reservation of use for the Nottoway County School Board for temporary sites to place temporary structures or mobile classrooms with utility connections provided by the Town of Blackstone at the Town's expense. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes

L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – Crewe Boundary Line Adjustment: Chairman Roark states the information is in tonight's package. Vice Chair Simmons moves to open the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

1 – Rhonda Ware: She is a crop and cattle farmer whose land will be included inside the proposed boundary line. Her property taxes are high enough, and she would like to be exempt from the Town of Crewe's taxes since being in the Town was not her choice and she will not be using any of the services Crewe would provide.

2 – John Schutt: The proposed Town limit is directly across from his property and may affect him. Also, a main electrical transmission line runs close which could lead to solar development near him. With no solar ordinance in place for either the Town of Crewe or Nottoway County, how will be citizens be heard?

Supervisor Ingram states the Zoning Ordinance Committee is working on the Solar Ordinance, and it will be fair for all citizens.

3 – Phil Miskovic, Mayor of Crewe: He reports that the Town of Crewe held its own public hearing on this matter on August 14, 2023. Many months of work have gone into this project, including working with CRC to create a map of the proposed adjustment area, meeting with various stakeholders, creating a metes and bounds, sending letters to affected citizens. One individual spoke at Crewe's public hearing, neither for nor against but rather to have questions answered. Following the public hearing, Crewe Town Council voted unanimously to approve the boundary line adjustment. He asks that the Board of Supervisors do the same.

Vice Chair Simmons moves to close the Public Hearing. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chair Simmons moves to approve the Boundary Line Adjustment Agreement with the Town of Crewe before the Board this evening and direct staff and legal staff to take those steps necessary to implement this decision to include, but not limited to, filings with the appropriate court. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

4 – Burkeville Boundary Line Adjustment: Chairman Roark notes that he has spoken with Mayor Weltch and that Burkeville would like to defer this matter. Zanas Talley, Burkeville counsel, states that the Mayor has asked he present two options to the Board this evening: 1) Approve the Boundary Line Adjustment that was presented at the July meeting or 2) Defer this matter to the October Board meeting. Chairman Roark states the Board may wish to cancel tonight's Public Hearing due to proposed substantive changes by the Town. Mr. Talley states

this evening the Town Council approved the agreement presented to the Board at its July regular meeting, that no changes were made to that agreement, and thus the Board could hold the Public Hearing tonight.

Supervisor Vaughn received a call today from Burkeville’s mayor and from a Burkeville Town Council member, and he was encouraged to delay until October. He would like to see the Board do that.

Heather Lockerman, County’s legal counsel, asks clarification of the term “agreement”. If the agreement includes the map and metes and bounds, there is some confusion regarding the western boundary line. The verbiage can be fixed, but with the western boundary being an essential part, moving forward on the July data may be an issue.

Supervisor Shekleton moves to cancel tonight’s Public Hearing related to the Burkeville Boundary Line Adjustment. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board receives the following Department reports:

1 – Highway Department: Aaron French, Maintenance Operations Manager, Petersburg Residency, presents project and maintenance updates to the Board. The bridge replacement on Cary Shop Road, Route 624, has been pushed to the spring of 2024. The Route 46 bridge deck demolition is underway. The Route 611 project was complete with roads opened on July 21st. Secondary route mowing is complete. Patching on McCune Road is done. Tree trimming work and regular maintenance activities are ongoing.

2 – Solid Waste: July 2023 Nottoway County Sanitary Landfill waste report: an average of 60.65 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: July 2023 report; 36 building permits issued for \$6,762.64 in permit fees with \$456,051.02 in construction value.

4 – Animal Control: July 2023 report; 182 animal control calls; 0 summons issued; 6 convictions; 1 compliance notifications.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: No report provided.

7 – Nottoway County School Board: Agenda of the regular meeting of the Nottoway County School Board held on August 10, 2023; minutes of the regular meeting held July 13, 2023; two budget adjustments recommended for public hearing. Dr. Marcia Martin is present to speak for the School Board. Staff back-to-school convocation was held earlier this week with Chairman Roark, Chairman Rowe, and Robert Jackson speaking. A back-to-school parking lot party for all the schools and community was held Monday afternoon with an estimated 1,000 people in attendance. Every child was presented a shirt with the child’s graduation year on it. The first day of school is this upcoming Monday. The School now has an app to provide updates and allow for communications to families.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator’s Report for August 2023; agenda for the Fire & EMS Working Group Planning Meeting held August 1, 2023. Mr. Hyde states there was a meeting of the public safety radio communications review committee which looked at three vendor proposals. It will be submitting its list of questions to CTA by the end of the month. • The state requires an operational medical director for every EMS agency. The four

in the County agreed to have the same OMD, Dr. William Eggleston, who will begin a one-year contract on October 1st. • Mr. Hyde is currently working on over six grants for emergency-type events. Today he communicated with the Department of Justice on the \$1 million grant award for the communications system. The \$1 million is secure, and no other paperwork is due at this time. • Mr. Hyde is working with Director Reed, Social Services, to outfit a mobile trailer that can travel between open shelters while stationary storage will still be located at Burkeville Elementary. A surplus of microwaves and refrigerators at the LRA has allowed for each proposed shelter a microwave and also two refrigerators to allow for med storage, etc. • The Officer's Club has been identified for use as a Family Assistance Center, Joint Information Center location, or a Joint Field Office location for FEMA. • Mr. Hyde attended two memorial events held in Nottoway for Hunter Byers and Firefighter Coles.

Chairman Roark notes that included in the package were two carryover items that exceed 1% of the adopted FY24 budget and so require a public hearing. Vice Chair Simmons moves that staff be directed to undertake those actions necessary to conduct a public hearing on September 21, 2023, considering amendment of the adopted Fiscal Year 23-24 Budget relative to the requested carryover request of the School Board of \$693,905.47. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for July 2023. Mr. Zody begins by thanking the Sheriff's Department and the Town police for their quick response to a recent shooting on his street. • Mr. Zody has submitted the American Revolution 250 grant. He praises the work of Peggy Figlar and Greg Eanes on this project. • At the end of last month, he submitted the Petco grant with the assistance of Nottoway CARES. • RiverStreet should be ready soon to request bids for the construction of three equipment shelters.

As to the drafting of a new solar ordinance, the Zoning Ordinance Committee discussed a maximum of 40 acres under panel, 1,000-foot setbacks around the perimeter of the site, paving the roads leading to the sites and removing it when decommissioning, decompaction requirements, and keeping soils on site per DEQ regulations. They are working towards having a draft ordinance ready by next month.

Supervisor Ingram asks the status of the Cherry Tree Timber camper area. Mr. Zody is expecting an application for the October Planning Commission meeting. He states there is a recreational lease all campers must sign, to abide by the rules. Mr. Zody wants periodic pumping of the septic, disposal by a professional company to empty the black tanks, all tags on the vehicles/campers must be up-to-date to remain there, and they will need to obtain a Special Exception. The land manager must agree, or they may be required to move.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Sheriff Jones has nothing to report.

3 – Tammie A. Raiford, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: Case by Case breakdown is included in the packet. Ms. Watrous has nothing to report.

The Board considers the following unfinished business.

1 – Animal Shelter Update: Supervisor Shekleton reports that Chris Phillips, RRMM, was advised of the Board’s decision to reissue the bid solicitation for the new Animal Shelter. The bid package has been updated with event and due dates as follows:

- Advertise – August 10, 2023
- Prebid Meeting – August 24, 2023 at 11:00 a.m.
- Bids Due – September 12, 2023 at 11:00 a.m.

The bid package was posted on the County website and sent to several firms, some not previously contacted, on August 10, 2023.

The Board considers the following new business:

1 – Reimbursement Resolution: Davenport & Co., as financial advisors to the Board, has suggested the Board adopt a Reimbursement Resolution which permits, under IRS rules, the County to reimburse its General Fund with monies from a later tax-exempt financing for the projects identified. Included in the package is the document drafted by Sands Anderson. Both Davenport & Co. and Sands Anderson recommend adoption.

Chairman Roark calls on David Rose who speaks to the matter. To the extent the Board fronts monies before financing a project, after sixty days, the Board cannot reimburse itself. This document presents flexibility.

Vice Chair Simmons moves that the resolution before the Board this evening titled “Resolution of the Board of Supervisors of the County of Nottoway, Virginia Declaring its Intention to Reimburse Itself from the Proceeds of One or More Tax-Exempt Financings for Certain Expenditures Made and/or to be Made in Connection with Public Safety/E911 and Animal Control Facility Projects for the County” be adopted. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

2 – Metal Detecting: Chairman Roark mentions an inquiry regarding any locality having a policy regarding citizens metal detecting on county-owned property or publicly held lands. Staff has provided examples in tonight’s package from the City of Alexandria, Gloucester County, City of Petersburg, City of Manassas, City of Williamsburg, City of Newport News, and the City of Fredericksburg. Supervisor Vaughn would like to defer this matter to next month to allow time to talk with citizens who metal detect. Chairman Roark asks this be kept on next month’s agenda.

3 – Prince Edward Boundary: Chairman Roark, Vice Chair Simmons, Commissioner Hudson, and Administrator Costin met this past Monday via internet chat with Prince Edward County’s Administrator Doug Stanley, Chair, and Vice Chair regarding the boundary line. Prince Edward offered to pay half of a survey, and the consensus of Nottoway’s Board prior to the meeting had been negative. Burke’s Tavern will remain in Nottoway County which was part of the discussion because the GIS line runs through that property but not through the structure. Discussions and a possible MOU are forthcoming.

The Board considers the following Consent Items.

- 1 – July Expenditures – All Funds
- 2 – Budget Adjustment – Caterpillar Financial \$21,090.90
- 3 – Budget Adjustment – Opioid Settlement \$5,683.80

4 – Livestock Claim – Moore	\$750.00
5 – Livestock Claim – Flippin	\$20.00

Vice Chair Simmons moves to approve the Consent items as presented. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The following information items are presented in the package:

- 1 – CRC – July 2023 Items of Interest
- 2 – Nottoway Extension Quarterly Report

Administrator Costin is not in attendance, but his report is in the package.

Comments from members of the Board:

Supervisor Vaughn states that he is not running for re-election and makes it clear that he has not endorsed any of the three candidates that are running. If candidates are using his name in any way or state that Supervisor Vaughn has supported them, he wants him to cease and desist.

For discussion at the next worksession, Chairman Roark would like the Board members to consider directions for the Landfill. He suggests using the Landfill savings to help build a grain integrator. Building an integrator is a way to invest in Nottoway’s agricultural future and increase the potential of saving its \$40 million tax base. • He also suggests uses for the Landfill’s adjacent 80 acres: either sell it or allow Parks & Recreation to develop it. He would like to reach out and have a representative from each of the three towns included in Parks and Recreation planning. • Chairman Roark states that during the recent meeting with Prince Edward, they discussed having a partnership to strengthen any grant applications to get the High Bridge Trail State Park finished all the way to Burkeville. He notes that Prince Edward was more than supportive of that. • His last item for worksession discussion is to consider by ordinance or policy having a buffer zone between any town’s expansion and a neighboring county. • Lastly, he appreciates the support of the Board and citizens as tomorrow his daughter turns 18 and leaves for college.

Vice Chair Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2–3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2–3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Supervisor Shekleton. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board enters Closed Session at 8:54 p.m.

August 16, 2023

Supervisor Shekleton moves that the Board enter Open Session. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board reconvenes in Open Session at 10:01 p.m.

Vice Chair Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

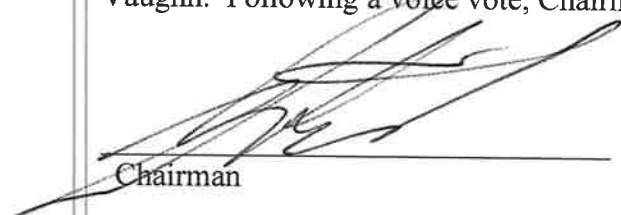
WHEREAS, § 2.2-3712 (D) of the *Code of Virginia*, 1950, as amended, requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

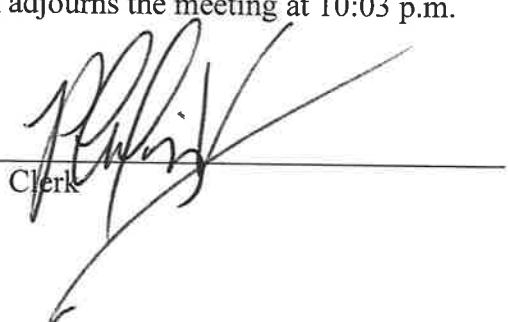
A second is provided by Supervisor Shekleton. Mrs. Kelly proceeds with a roll call vote as follows:

L. K. Shekleton	Yes
R. H. Ingram	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes
J. A. Roark	Yes

Supervisor Ingram moves to adjourn the meeting. A second is provided by Supervisor Vaughn. Following a voice vote, Chairman Roark adjourns the meeting at 10:03 p.m.



Chairman



Clerk

August 16, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON WEDNESDAY, THE 16TH DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
L. SHANE HAWKINS, LRA MANAGER

Chairman Roark calls the meeting to order at 6:30 p.m.

Approval of Agenda – Supervisor Vaughn moves to approve the Agenda as presented. A second is provided by Vice Chairman Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of Minutes – The minutes of the Regular Monthly LRA Meeting held July 20, 2023, and worksession held July 25, 2023, are presented. Vice Chairman Simmons moves to approve and adopt the minutes. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Authority holds the following Public Hearings:

1 - SVCC Property Conveyance – Having been properly advertised, the Authority considers a request by SVCC to convey to them a certain piece of property at no cost. The Commissioner of the Revenue has determined the value of the property to be \$30,000.

Supervisor Ingram moves to open the Public Hearing. A second is provided by Vice Chairman Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

With no one present to speak for or against, Supervisor Vaughn moves to close the Public Hearing. A second is provided by Vice Chairman Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Shekleton moves that the Local Redevelopment Authority transfer approximately 2.5 acres of land lying east of Southside Virginia Community College property fronting West 10th Street to Southside Virginia Community College at no cost to Southside

August 16, 2023

Virginia Community College. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Authority hears the following new business.

1 - Meetings – First Thursday of Even-Numbered Months – Chairman Roark states that, at a previous meeting, the LRA discussed changing the date and time of regular LRA meetings. It was suggested that meetings be held in the EOC on the first Thursdays of even-numbered months. A brief discussion is held to determine the best time slot.

Vice Chairman Simmons moves that the Local Redevelopment Authority meet the first Thursday of every even-numbered month beginning in October 2023 at 6:00 p.m. to allow greater focus and attention to the LRA properties. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Mr. Hawkins presents lease renewals. Lease prices are not on the documents but will be added moving forward.

2 – Lease – Veterans Carwash – The lease states, “Any sediment accumulation will be the responsibility of the tenant to remove and clean.”. Chairman Roark asks if the Authority needs to be concerned about runoff or contaminants in regards to detergents. Mr. Hawkins does not believe there is enough business at any one time to be concerned. It is a large parking lot with drainage ditches on three sides. There is no standing water.

The lease is for one year at \$75 per month. Supervisor Vaughn moves to approve the renewal. A second is provided by Vice Chairman Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

3 - Lease – T&H Services, LLC – Mr. Hawkins would like this renewed for one year at \$1,500 per month. Vice Chairman Simmons moves that the lease for T&H Services be approved for \$1,500 per month as presented. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

4 – Lease – Doris B. Davis, Daycare – Mr. Hawkins states that Doris B. Davis leases the Daycare at \$743.76. Vice Chairman Simmons moves to approve the lease for Doris B. Davis at the stated \$743.76 per month. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
-------------	-----

August 16, 2023

H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

5 – Lease – Skookum Contract Services – Vice Chairman Simmons moves to approve the lease for Skookum Contract Services at \$1,000 per month. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Mr. Hawkins presents his staff report. Monthly total for lease income is \$37,887.05. Tankless water heaters have been installed at Pickett Lodge, so that project is complete.

Two parties are interested in renting Building 2357, a vacant single-story army barracks with one bay door, at a rate of approximately \$500-600 per month.

The moving of the LRA office into the Officer's Club is complete.

Mr. Hawkins is obtaining bids on six parcels of timber outside Fort Barfoot for possible future sale. He is contacting various parties for timber prices.

The emergency work is complete on the chimney removal at the T&H Services building.

The LRA budget has been heavily impacted by issues with a number of HVAC units.

Mr. Hawkins would like the Authority to consider having a credit card issued specific to the LRA. Currently, he must physically obtain the County card, make his purchase, and physically return the card. He suggests a \$5,000 limit which meets procurement requirements. After a brief discussion, the Authority would like to clarify some things before taking any action.

The shed that houses the LRA tractors and lawn mowers, Building 493, is in need of roof repairs. Mr. Hawkins will be obtaining bids on this project. He estimates the cost at \$8,000 - \$10,000.

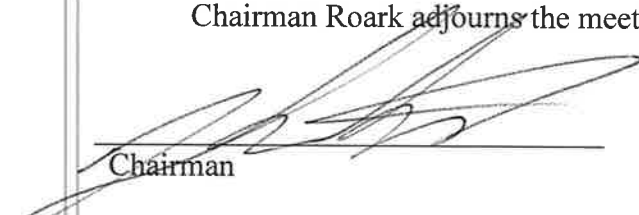
Mr. Hawkins met with SVCC Director of Institutional Advancement, Mary Ellen, at Building 444 to discuss possible arrangements for additional student housing. He suggests taking this on in a similar manner as the last renovation arrangement with SVCC, sometime around 2017 or 2018. That renovation was roughly \$50,000 with SVCC contributing a large percentage. SVCC is interested in moving forward with negotiations.

Mr. Hawkins, Mr. Costin, and Mr. Zody met with a developer and toured the LRA properties. The developer renovates, remodels, and develops commercial and residential properties. Possibilities were found for development to generate revenue for the LRA.

Supervisor Shekleton moves to adjourn the meeting. A second is provided by Vice Chairman Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Chairman Roark adjourns the meeting at 6:53 p.m.


Chairman

Clerk



Nottoway County Board of Supervisors

August 16, 2023, 7:00 p.m.

Nottoway County General District Courtroom
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Chairman Roark

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

**** Special Presentation** - Recognition of Nottoway Youth Recreation's Ponytails X-Play Softball Team

D. Delegations from the Public

E. Public Hearings

1. Special Exception – Frankie Williamson
2. School Surplus Property - Blackstone
3. Crewe BLA
4. Burkeville BLA

Gregg Zody, Planning & Econ. Dev. Director
Ted Costin, County Administrator
Ted Costin, County Administrator
Ted Costin, County Administrator

F. Presentations

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Tammie Raiford, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

1. Animal Shelter Update

Ted Costin, County Administrator

J. New Business

1. Reimbursement Resolution
2. Metal Detecting
3. Prince Edward Boundary

Ted Costin, County Administrator

Ted Costin, County Administrator

Ted Costin, County Administrator

K. Consent Items

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|--|-------------|
| 1. July Expenditures – All Funds | |
| 2. Budget Adjustment – Caterpillar Financial | \$21,090.90 |
| 3. Budget Adjustment – Opioid Settlement | \$5,683.80 |
| 4. Livestock Claim – Moore | \$750.00 |
| 5. Livestock Claim – Flippin | \$20.00 |

L. Correspondence/Information Items

1. CRC – July 2023 Items of Interest
2. Nottoway Extension Quarterly Report

M. County Administrator Report

N. Comments from Members of the Board

Vice Chair Simmons
Supervisor Vaughn
Supervisor Shekleton
Supervisor Ingram
Chairman Roark

O. Closed Meeting

Motion to Enter Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn



Fort Pickett Local Redevelopment Authority

August 16, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held July 20, 2023, and worksession held July 25, 2023.

D. Public Hearing

1. SVCC Property Conveyance

Ted Costin, County Administrator

E. Unfinished Business

F. New Business

1. Meetings – First Thurs./Even # Months
2. Lease – T&H Services, LLC
3. Lease – Doris B. Davis
4. Lease – Skookum Contract Services
5. Lease – Veterans Car Wash

Ted Costin, County Administrator
Shane Hawkins, Property Manager
Shane Hawkins, Property Manager
Shane Hawkins, Property Manager
Shane Hawkins, Property Manager

G. Staff Report

L. Shane Hawkins, Maintenance Supervisor

H. Informational Items

L. Shane Hawkins, Maintenance Supervisor

1. Lease Actions
2. Club Income

I. Closed Meeting

Motion to Adjourn



Fort Pickett Local Redevelopment Authority

August 16, 2023, 6:30 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held July 20, 2023, and worksession held July 25, 2023.

D. Public Hearing

1. SVCC Property Conveyance

Ted Costin, County Administrator

E. Unfinished Business

F. New Business

1. Meetings – First Thurs./Even # Months
2. Lease – T&H Services, LLC
3. Lease – Doris B. Davis
4. Lease – Skookum Contract Services
5. Lease – Veterans Car Wash

Ted Costin, County Administrator
Shane Hawkins, Property Manager
Shane Hawkins, Property Manager
Shane Hawkins, Property Manager
Shane Hawkins, Property Manager

G. Staff Report

L. Shane Hawkins, Maintenance Supervisor

H. Informational Items

1. Lease Actions
2. Club Income

L. Shane Hawkins, Maintenance Supervisor

I. Closed Meeting

Motion to Adjourn

July 20, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 20TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
P. S. T. COSTIN, COUNTY ADMINISTRATOR
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR

Chairman Roark calls the meeting to order at 6:30 p.m.

Approval of Agenda – Supervisor Vaughn moves to approve the Agenda as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of Minutes – The minutes of the Regular Monthly LRA Meeting held June 15, 2023, and worksession held July 13, 2023, are presented. Supervisor Simmons moves to receive and adopt the minutes as presented. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Authority hears the following new business.

Administrator Costin states the VACo Conference is scheduled for August 17th which poses a conflict with the LRA's 3rd Thursday meeting. He proposes the Authority change its meeting to August 16th at 6:00 p.m. Supervisor Ingram moves to change the August meeting. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Administrator Costin informs the Authority that the Commissioner of the Revenue has determined the value of the property being requested by SVCC is \$30,000. Staff recommends moving forward with the transfer of the property which includes a public hearing. He suggests a public hearing be held at the next regular meeting on August 16th for the dispersal of the property. Supervisor Vaughn moves to Public Hearing. A second is provided by Supervisor Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

July 20, 2023

Mr. Hawkins is present and presents his staff report. Johnny Case has been hired as the new maintenance tech. The Corrections work crew continues to do great work maintaining the LRA grounds and helping with other exterior tasks.

Royall Pump & Well Company, Inc., Powhatan, VA, is being hired to repair the geothermal HVAC system in the Officer's Club. The job was quoted at \$23,819.03.

Short Circuit Mechanical LLC is being hired to repair a failing chimney in Building 2349, T&H Services. The quote to remove the chimney and repair the roof is \$8,050.00.

New commercial water heaters are being installed in 3 residential buildings at Picket Park Lodge. The bid was for \$43,736.50 which includes installing and removing all of the old system.

Repairs to the subfloor in Building 2349, T&H Services, have been bid for \$5,691.25. There is also a need to replace an exterior door of that building. The lowest bid on that job is \$1,682.30.

Mr. Hawkins reviews some of the items from the Lease Actions and Club Income that are in tonight's package.

Mr. Hawkins mentions that there is a waiting list of people wanting to rent spaces at the campground. He suggests adding more water and electric hookups.

He would also like to consider lining up one or two interns to help inventory the surplus property and organize the buildings.

Administrator Costin informs the Authority that there has been a request to allow citizens to metal detect on LRA property. He has discussed this with Mr. Hawkins and counsel, and they are all of the same opinion. For liability and safety reasons, they would not recommend it. He receives the consensus of the Authority to not allow metal detecting on LRA property.

Administrator Costin would like the Authority to consider continuing tonight's meeting until a day next week for closed meeting pursuant to personnel. The Authority agrees on Tuesday, July 25th at 6:00 p.m. in the EOC.

Chairman Roark recesses the meeting at 6:43 p.m.

Chairman

Clerk

July 25, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY EMERGENCY OPERATIONS CENTER, ON TUESDAY, THE 25TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR

ABSENT: RICHARD H. INGRAM, JR.

Chairman Roark calls the meeting to order at 6:00 p.m.

Approval of Agenda – Supervisor Simmons moves to approve the Agenda as presented. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Absent

Supervisor Simmons moves that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* §2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending at the LRA office.

A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Absent

The Authority enters Closed Meeting. The Authority reconvenes in open session.

Supervisor Simmons moves that:

WHEREAS, the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Fort Pickett Local Redevelopment Authority that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Fort Pickett Local Redevelopment Authority, and (iii) no action was taken in the closed meeting regarding the items discussed.

The motion receives a second from Supervisor Shekleton. Administrator Costin proceeds with a roll call vote as follows:

July 25, 2023

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Absent

Supervisor Simmons moves to increase the annual salary of Mr. Shane Hawkins to \$60,000 noting his title as LRA Manager and authorize revision of the job description to better reflect the work of the position. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Absent

Members of the Authority expressed their appreciation for Mr. Hawkins's work. The Chair raised the need for more focused meetings concerning matters of the LRA. Discussion followed as to presently scheduled meetings and reserving the first Thursday of every other month for that purpose beginning in October. They will discuss taking formal action at the regular August meeting.

Supervisor Vaughn moves to adjourn. The motion receives a second from Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram, Jr.	Absent

Chairman Roark adjourns the meeting.

Chairman

Clerk

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

JOHN A. ROARK, CHAIRMAN
DISTRICT 2

HELEN M. SIMMONS, VICE CHAIRMAN
DISTRICT 3

SHERMAN C. VAUGHN
DISTRICT 4

LYNN K. SHEKLETON
DISTRICT 5

RICHARD H. INGRAM, JR.
DISTRICT 1



P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX (434) 645-8667
www.nottoway.org

COUNTY ADMINISTRATOR

P.S.T. (TED) COSTIN

Memorandum

To: The Honorable Members of the Nottoway County Local Redevelopment Authority

From: Ted Costin, County Administrator

Date: August 11, 2023

Subject: Conveyance of land to Southside Community College

The subject property is a residue parcel used by Southside Virginia Community College (SVCC) via lease at no cost. SVCC wishes to erect a building for the use of fiber optic installation training. I believe this furthers the mission of the LRA as well as Southside Virginia Community College for economic development. They have requested it be gifted and that would be the staff's recommendation as that is how prior conveyances to SVCC have been done. The Commissioner of the Revenue determined the value of the property requested by Southside Virginia Community College to be \$30,000.

Suggested Motion: I move that the Local Redevelopment Authority transfer approximately 2.5 Acres of land lying east of Southside Virginia Community College property fronting West 10th Street to Southside Virginia Community College at no cost to Southside Virginia Community College.

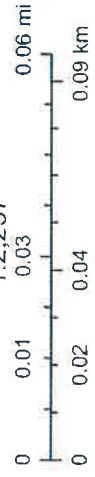
Staff is available to you for questions or concerns.

Thank you.



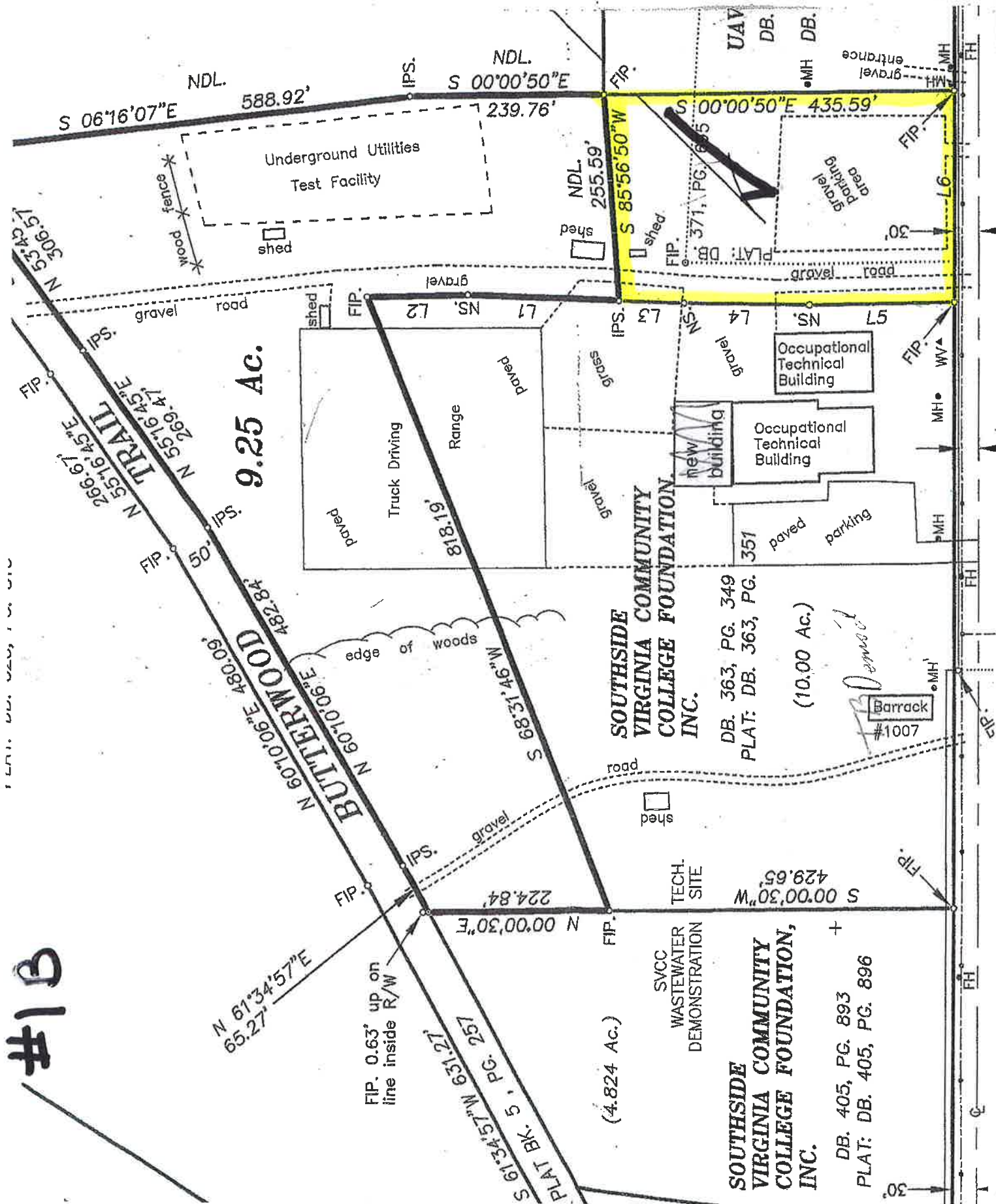
July 13, 2023

1:2,257



Virginia Geographic Information Network (VGIN)

1. THE UNITED STATES OF AMERICA



F-1

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

JOHN A. ROARK, CHAIRMAN
DISTRICT 2

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COUNTY ADMINISTRATOR

P.S.T. (TED) COSTIN

Memorandum

To: The Honorable Members of the Nottoway County Local Redevelopment Authority

From: Ted Costin, County Administrator

Date: August 11, 2023

Subject: Meeting Date and Time Revision

During the Authority's July 25, 2023, meeting discussion was held regarding changing the existing meeting schedule from the third Thursday prior to the regular meeting of the Board of Supervisors to the first Thursday to give greater attention to property management issues. To implement that concept the following motion is proposed.

Suggested Motion: I move that the Local Redevelopment Authority meet the first Thursday of every even numbered month beginning in October of 2023 at (Time) to allow greater focus and attention to the LRA properties.

Staff is available to you for questions or concerns.

Thank you.

LOCAL REDEVELOPMENT AUTHORITY**(Nottoway County)****2193 Military Road****Pickett Park****Blackstone, Virginia 23824****(434) 298-0366/FAX 298-0367****pcktlra@embarqmail.com**

August 1, 2023

SUBJECT: Lease Agreement dated the eighth day of September 2021
between the Nottoway County Local Redevelopment
Authority and T & H Services, LLC.

This Addendum, by agreement of both parties, extends the
period of the lease for 2349 Military Road, Pickett Park, for
one year commencing on September 1, 2023 and expiring August 31,
2024. All other terms of the Lease Agreement remain in effect.

LANDLORD:

Nottoway County

Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL#

Name: John Roark

Title: Chairman

Date: _____

Signature_____
Print

TENANT:

T & H Services, LLC

WITNESS/ATTEST:

By: _____ #SEAL#

Name: _____

Title: _____

Date: _____

Signature_____
Print

LOCAL REDEVELOPMENT AUTHORITY

(Nottoway County)
 2193 Military Road
 Pickett Park
 Blackstone, Virginia 23824

(434) 298-0366/FAX 298-0367
 pcktlra@embarqmail.com

August 1, 2023

SUBJECT: Lease Agreement dated the 29th day of November 2000
 between the Nottoway County Local Redevelopment
 Authority and Doris B. Davis

This Addendum, by agreement of both parties, extends the
 period of the lease for 3951 Military Road, Pickett Park, for
 one year commencing on September 1, 2023, and expiring August
 31, 2024. All other terms of the Lease Agreement remain in
 effect.

LANDLORD:
 Nottoway County
 Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL#
 Name: John Roark
 Title: Chairman
 Date: _____

 Signature

 Print

TENANT:
 Doris B. Davis

WITNESS/ATTEST:

By: _____ #SEAL#
 Name: _____
 Title: _____
 Date: _____

 Signature

 Print

LOCAL REDEVELOPMENT AUTHORITY

(Nottoway County)
2193 Military Road
Pickett Park
Blackstone, Virginia 23824

(434) 298-0366/FAX 298-0367
pcktlra@embarqmail.com

August 1, 2023

SUBJECT: Lease Agreement dated the 27th day of August 2021
between the Nottoway County Local Redevelopment
Authority and Skookum Contract Services.

This Addendum, by agreement of both parties, extends the
period of the lease for 450 Q. M. Circle South, Pickett Park,
for one year commencing on September 1, 2023 and expiring August
31, 2024. All other terms of the Lease Agreement remain in
effect.

LANDLORD:
Nottoway County
Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL#
Name: John Roark
Title: Chairman
Date: _____

Signature

Print

TENANT:
Skookum Contract Services

WITNESS/ATTEST:

By: _____ #SEAL#
Name: _____
Title: _____
Date: _____

Signature

Print

LOCAL REDEVELOPMENT AUTHORITY
 (Nottoway County)
 2193 Military Road
 Pickett Park
 Blacks tone, Virginia 23824
 (434) 298-0366/FAX 298-0367
pcktlra@nottoway.org

August 1, 2023

SUBJECT : LEASE AGREEMENT

This Agreement, made between Ronald Frisby, trading as Veterans Car Wash, 107 Fourth Street, Blackstone, VA 23824, telephone 434-298-6981, and Nottoway County LRA, dated September 1, 2021.

Nottoway County LRA will rent space in the parking lot south of QM Circle West and Military Road to Veterans Car Wash for the purpose of washing and detailing vehicles. The price for this space will be \$75.00 per month, paid in advance, commencing on September 1, 2023. Any sediment accumulation will be the responsibility of the tenant to remove and clean.

LANDLORD :
 Nottoway County
 Local Redevelopment Authority

WITNESS [ATTEST:

By: _____ #SEAL#

Name : John Roark

Title: Chairman

 Signature

Date : _____

 Print

TENANT :
 Veterans Car Wash

WITNESS/ATTEST:

By: _____ #SEAL#

Name : _____

Title: _____

Date: _____

 Signature

 Print

Memorandum

To: Nottoway County LRA

From: Shane Hawkins

Date: August 20, 2023

Subject: Progress of LRA

The following is a list of projects at LRA.

- #1 Tankless Water Heaters have been installed and completed for the Pickett Park Lodge apartments.
- #2 We have two parties interested in renting Building 2357.
- #3 Completed the move for the LRA office to old Planning office at the Camp Pickett Officer's club
- #4 Started the process of getting appraisals and bids for six timber parcels around Fort Barfoot, for potential future development or sale.
- #5 LRA had a commercial developer tour Fort Barfoot properties owned by Nottoway County for possible multi-family and commercial redevelopment projects in the future.
- #6 Emergency repair of chimney at T & H Services has been repaired.
- #7 We have had a number of HVAC units go down and need to be replaced or repaired and this has impacted the LRA budget. We are hopeful that the worst of these repairs is over.
- #8 LRA request the approval to have their own credit card using their own funds for in-house purchasers.
- #9 LRA will be getting bids for a new roof at Building 493 our secondary shop, it has multiple holes with water leaking thru the roof, leaving puddles on the shop floor.

Thank you,

Shane Hawkins

shawkins@nottoway.org

434-298-0366

LEASE ACTIONS PICKETT PARK

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY RENT	POINT OF CONTACT	REMARKS
186	Eugene Williams	1 yr	10/1/22 - 9/30/23	700.00	Eugene Williams 434-569-5211	
208	Cooperative Milk Producers Assoc.	1 yrs	2/18/23 - 2/17/24	275.00	Michael Myatt 292-6455	
284	Rocky Hill Contracting Inc	1 yr	2/18/03 - 2/17/15	300.00	Irene Phelps 676-6576	
401	Piedmont Hospital/VCBR	2 yrs	7/1/22 - 6/30/24	600.00	Michelle Shaffer 804-766-3456	
414	Robert Thacker	1 yr	11/1/22 - 10/31/23	40.00	Robert Thacker 804-586-1868	
426	Signs, Designs & More	1 yr	1/1/23 - 12/31/23	150.00	Sharon Fassold 292-4555	
427	MCC Restore & More	1 yr	1/1/23 - 12/31/23	125.00	Michael McGhee 910-797-7920	
430	Restoration Ministries	1 yr	12/1/22 - 11/30/23	150.00	James L. Hogg 298-1215	
432	VACANT					
436	MCC Restore & More	1 yr	6/1/23 - 5/31/24	300.00	Michael McGhee 910-797-7920	
437	LRA	Indef		0.00	Shane Hawkins 298-0366	
440	VA Commonwealth Univ, T/TAC	1 yr	11/1/23 - 10/31/24	430.75	Delila Torres 203-391-8669	
445	VACANT					
448	PROCINCTU GROUP, Inc	1 yr	1/1/23 - 12/31/23	600.00	Anthony Cassino 800-906-9589	
450	Skookum Contract Services (building and parking lot)	1 yr	9/1/22 - 8/31/23	1,000.00	Anthony Lewis 434-298-3390	Renewal
1200	Nottoway Lanes	2 yrs	12/1/22 - 11/30/24	3,500.00	Ahmed Makhani	
1279	Small Business Incubator	Indef	10/15/99 - indef	201.54	Shane Hawkins 298-0366	July '23 income
1279B	T&H Services LLC	1 yr	9/23/22 - 9/22/23	1,500.00	Paul Garno 518-538-0817	

Bldg Lease Actions

LRA, Pickett Park

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY INCOME	POINT OF CONTACT	REMARKS
2189	Wesley Tisdale (housing)	1 yr	10/1/08 - indef	450.00	Wesley Tisdale 434-262-9754	
2193	LRA	Indef	4/1/00 - indef	0.00	Shane Hawkins 298-0366	
2201	Pickett Park Lodge	Indef	3/1/04 - indef	18,197.00	Shane Hawkins 298-0366	July '23 income
2203		Indef				
2205		Indef				
443 (for SVCC students only)		Indef	1/2017 - indef			
408 (for SVCC students only)		Indef				
2207	RCS, LLC	1 yr	5/1/23 - 4/30/24	1,000.00	Antonio Jones	
2323	Terry Clouthier (housing)	1 yr	3/1/08 - indef	600.00	Terry Clouthier 292-4588	
2349	T & H Services, LLC	2 yr	9/1/21 - 8/31/23	1,500.00	Paul Garno 518-538-0817	Renewal
2353	Vietnam Veterans of America	2 yr	3/1/2022 - 2/28/24	0.00	Jim Hogg 298-1215	
2357	Vacant					
2361	Vacant					
2365	William Lyles	1 yr	4/1/23 - 3/31/24	150.00	William Lyles 434-480-0933	
3951	Camp Pickett Officers' Club	indef	4/1/04 - indef	955.00 (see attached)	Shane Hawkins 298-0366	July '23 income
3951	Pickett Park Day Care Center	1 yr	9/1/22 - 8/31/23	743.76	Doris Davis 292-1999	April '23 414.36 May '23 329.40 income Renewal
	Pickett Park Campground	indef	8/11/03 - indef	4,344.00	Shane Hawkins 298-0366	July '23 income
	Veterans Car Wash (parking lot)	Indef	9/1/22 - 8/31/23	75.00	Ron Frisby 298-6981	Renewal
Monthly Total				\$37,887.05		

Bldg Lease Actions
LRA, Pickett Park

2

8/3/2023

Club Income

LRA



Nottoway County Board of Supervisors

September 21, 2023, 7:00 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Chairman Roark

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Special meeting held August 2, 2023, and continued meetings held August 8, 2023, and August 11, 2023

D. Delegations from the Public

E. Public Hearings

1. Rezoning – Blackstone Rentals, LLC
2. School Budget Amendment

Gregg Zody, Planning & Econ. Dev. Director

F. Presentations

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Tammie Raiford, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

1. Animal Shelter Update

J. New Business

1. VATI - Amendment to RiverStreet Contract
2. MOU with Schools
3. Mount Level Baptist Church
4. Appropriation – Clerk of the Circuit Court
5. Appropriation – Sheriff's Office
6. Employee Compensation
7. PSR Appointment – Roark
8. Metal Detecting

K. Consent Items

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|--|--------------|
| 1. August Expenditures – All Funds | |
| 2. Budget Adjustment – Refund of Full Contract Cost | \$93,600.00 |
| 3. Budget Adjustment – Health Insurance Premium Rebate | \$3,620.87 |
| 4. Budget Adjustment – Insurance Proceeds, VACORP | \$1,472.12 |
| 5. Budget Adjustment – School – 21 st Century | \$200,783.00 |
| 6. Budget Adjustment – School – 21 st Century | \$174,470.00 |
| 7. Budget Adjustment – School – 21 st Century | \$174,470.00 |

L. Correspondence/Information Items

1. CRC – August 2023 Items of Interest
2. Luther H. Foster High School Highway Marker
3. DEQ – Inspection Report/Warning Letter

M. County Administrator Report

N. Comments from Members of the Board

Vice Chair Simmons
Supervisor Vaughn
Supervisor Shekleton
Supervisor Ingram
Chairman Roark

O. Closed Meeting

Motion to Enter Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON WEDNESDAY, THE 2ND DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
P. S. T. COSTIN, COUNTY ADMINISTRATOR

Chairman Roark calls the meeting to order at 7:00 p.m.

Approval of the Agenda: Supervisor Simmons moves to approve the agenda as presented, adding Closed Meeting item § 2.2-3711 (A)(7) of the *Code of Virginia* and waiving notice thereof under the authority of § 15.2-1418 of the *Code of Virginia*. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

School Finances: Chairman Roark states that he received an e-mail last Friday from several School Board members expressing concerns regarding payment of bills. He spoke with Ms. Heather Maier earlier today. She is present and comes forward to clarify their earlier conversation. She confirms the school system would like to take over its payroll and accounts payable with a month-to-month allocation at the beginning of each month. Chairman Roark confirms with her that the school would like to take over its accounts payable on September 1 and its payroll October 1. The School Board has not adopted an MOU yet, but it has approved the first step of opening a bank account. The MOU has been presented to Administrator Costin to begin discussions. The school would need an allocation in order to open the bank account.

Ms. Maier notes the school has a fully-staffed accounting department and all the supports in place, the financial accounting system to actually take over all its finances. It is her understanding that as long as it opens a bank account in its own tax ID, it can switch all the EDIs from the state to its tax ID as recommended by the Department of Accounts. This would make for a smooth transition to take over its financial obligations and have the funds funneled to the school system rather than through the County. After this, the required local effort and match would be the only school item on the County's general ledger.

Chairman Roark confirms with Ms. Maier that the school is aware of its fiscal responsibility of not overspending its budget and the State Codes it will need to adhere to. Ms. Maier states it is easier to budget with complete control of school finances because the school will know first hand what funds are in its account.

Supervisor Shekleton asks if the County budgets the required local effort and match and then simply acts as a passthrough agent for state or federal funds. Ms. Maier states that would not need to be the case after the transition.

Administrator Costin states that when he arrived, he was told of the Administration workload in processing finances on behalf of the school. Supervisor Vaughn mentioned an ordinance from 1981 that set up a central accounting system. Staff has the ordinance, and it needs to be examined to determine what action the Board must take to allow the school to move away from that system. It may not be possible to meet the September 1 goal depending on what action must be taken. It would be beneficial to consult with Robinson Farmer Cox. He has the MOU which was provided by the school when he asked for physical help catching up on the accounts payable backlog. Administrator Costin thanks Town Manager Philip Vannoorbeeck and his staff for providing that assistance. He believes staff and citizens will benefit from a transfer of accounts payable and payroll back to the school.

August 2, 2023

To Chairman Roark's question, Ms. Maier confirms the school is able to take on its accounts payable and payroll on October 1 should the September goal not be realized.

Supervisor Shekleton asks Administrator Costin if he has shared the MOU with the Board. He has it but has not shared it with the Board members. He shared it with Robinson Farmer Cox who had some concerns with it. Both the MOU and the Ordinance may have things that need to be worked through. Listed in the MOU is the dollar figure the school needs to open the bank account.

Vice Chairman Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration; and § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters.

The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board enters Closed Meeting at 7:12 p.m. The Board reconvenes in Open Session at 8:49 p.m.

Supervisor Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Supervisor Vaughn. Administrator Costin proceeds with a roll call vote to certify as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

At 8:51 p.m., Chairman Roark announces tonight's meeting will be continued until August 8, 2023, at 6:00 p.m. in the General District Courtroom.

Chairman

Clerk

AT A CONTINUED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON TUESDAY, THE 8TH DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
P. S. T. COSTIN, COUNTY ADMINISTRATOR

Chairman Roark calls the meeting to order at 6:00 p.m.

Approval of the Agenda: Vice Chairman Simmons moves to approve the agenda as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chairman Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board enters Closed Meeting at 6:00 p.m. The Board reconvenes in Open Session at 7:14 p.m.

Vice Chairman Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Supervisor Shekleton. Administrator Costin proceeds with a roll call vote to certify as follows:

J. A. Roark	Yes
-------------	-----

August 8, 2023

H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

At 7:17 p.m., Chairman Roark announces tonight's meeting will be continued until August 11, 2023, at 10:00 p.m. in the Emergency Operations Center.

Chairman

Clerk

AT A CONTINUED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE EMERGENCY OPERATIONS CENTER THEREOF, ON FRIDAY, THE 11TH DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR

ABSENT: RICHARD H. INGRAM, JR.

Chairman Roark calls the meeting to order at 10:00 a.m.

Vice Chairman Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Absent

The Board enters Closed Meeting at 10:00 a.m. Supervisor Vaughn moves that the Board enter Open Session. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Absent

The Board reconvenes in Open Session at 10:06 a.m.

Vice Chairman Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Supervisor Shekleton. Administrator Costin proceeds with a roll call vote to certify as follows:

J. A. Roark	Yes
-------------	-----

August 11, 2023

H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Absent

Supervisor Vaughn moves to adjourn the meeting. A second is provided by Supervisor Simmons. Chairman Roark adjourns the meeting at 10:08 p.m.

Chairman

Clerk

STAFF REPORT

TO: Planning Commission
Board of Supervisors

FROM: Gregg Zody, Director **GZ**

DATE: September 12, 2023

SUBJECT: Conditional Rezoning Request, Tax Map #43-84

SYNOPSIS

Applicant seeks to rezone a split-zoned (General Business and Rural Residential) 2.4-acre lot (approximated size) located on 1744 Cox Road to Rural Residential.

The site currently has an occupied single-family rental dwelling and the occupants seek to purchase the property to continue the residential use, but need to seek a rezone in order to rebuild the house if there were a fire or other natural disaster which destroyed the house, which is required by their lender.

BACKGROUND

Applicant/Property Owner – Herbert E. Fitzgerald, Blackstone Rentals, LLC, 404 Henri Road, Richmond, VA 23226

ANALYSIS

Zoning/Land Use Compatibility – As mentioned in the Synopsis, the 2.4-acre parcel contains approximately 1.5 acres in the General Business district from the edge of the property adjacent to Cox Road, and the edge of the Rural Residential section near the southern portion of the parcel. This pattern is common on the south side of Cox Road with the regards to split zoning (General Business and Rural Residential districts). On the north side of Cox Road there is a similar pattern, but the districts are General Business and Conservation.

Adjacent Uses – There is a diverse range of uses within the general vicinity of the subject site. On the north side of Cox Road are four (4) manufactured homes and to the east of that use is a possible construction/trailer storage use (Williamsons).

To the west of the site is the Tri-County Eagles and next to that use is a single-family residence – possibly two, which is adjacent to Blackstone Animal Clinic.

To the east of the site is a residence and the subsequent two eastern uses are a funeral home (McMillian Funeral Home) and a gas/convenience store.

The general land use development patterns in this area are a mix of single family residential along with fraternal and commercial uses, and looking from an aerial perspective is at least one home-based businesses (Custom City Cycles) within approximately one mile from the site. The land uses are predominately residential uses looking to the west, and to the east it's mix of residential (predominant), commercial, and agricultural.

The subject parcel is located approximately .32 miles away from the Town of Blackstone Town limits on the north side of Cox Road, and .63 miles from the Town limits on the south side of Cox Road. The Town was sent a notification letter regarding the rezoning request.

From a development perspective, an important issue is consideration of the fact that Cox Road has neither public water or sewer, which may hamper the demand for commercial development along this road until essential infrastructure is installed.

COMPREHENSIVE PLAN

The Future Land Designation is **Business**.

GOAL: Promote the expansion of a diversified economy.

Objective 1: Encourage quality businesses and industries to locate in the County.

Objective 2: Provide adequate land and resources for commercial and industrial uses.

Strategy 2: Encourage the rehabilitation and use of existing vacant structures for commercial use as an alternative to building new structures.

Strategy 3: Guide community and industrial uses into areas suited for such uses per the Land Use component of this Plan.

D. Land Use

GOAL: Promote a balance of land uses that meet economic and demographic needs of Nottoway County.

Objective 2: Retain the rural setting and single-family character of Nottoway County.

Strategy 1: Promote single-family development in areas designated for residential use.

Strategy 2: Buffer residential uses from commercial and industrial uses.

Strategy 3: Confine commercial/industrial uses to areas designated for such uses.

Strategy 4: Ensure all future zoning actions comply with the Comprehensive Plan.

AGENCY COMMENTS

Virginia Department of Transportation has no objections to the rezoning application (Letter dated 8/29/23).

STAFF RECOMMENDATION

It is safe to assume that some of the single-family residences were constructed prior to the adoption of zoning in Nottoway (approximately 1973), and that said uses are still active with a few exceptions. To require a rezoning seems problematic since there is an affordable housing deficiency on the market.

Without public water and sewer along the Cox Road corridor between the business known as the Cox Lumber site and the Blackstone town limits, it is apparent that few businesses would find that area suitable for development.

Staff recommends to the Planning Commission and Board of Supervisors to approve the rezoning based on the character of the district and the preponderance of pre-existing, non-conforming uses being single-family residences located within the 500-foot General Business-zoned parcels along Cox Road.

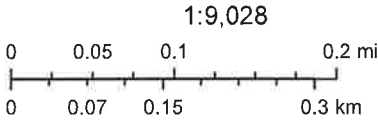
ATTACHMENTS

1. Location Map
2. Zoning Map
3. District Dimensions Map
4. Future Land Use Map
5. Site Photos
6. Application

Location Map



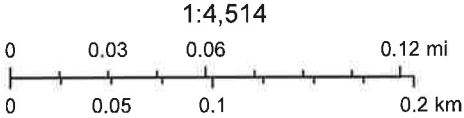
August 14, 2023



Zoning Map



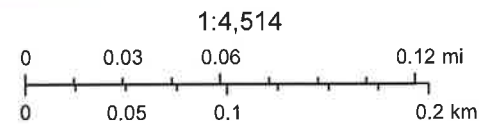
August 14, 2023



District Dimensions

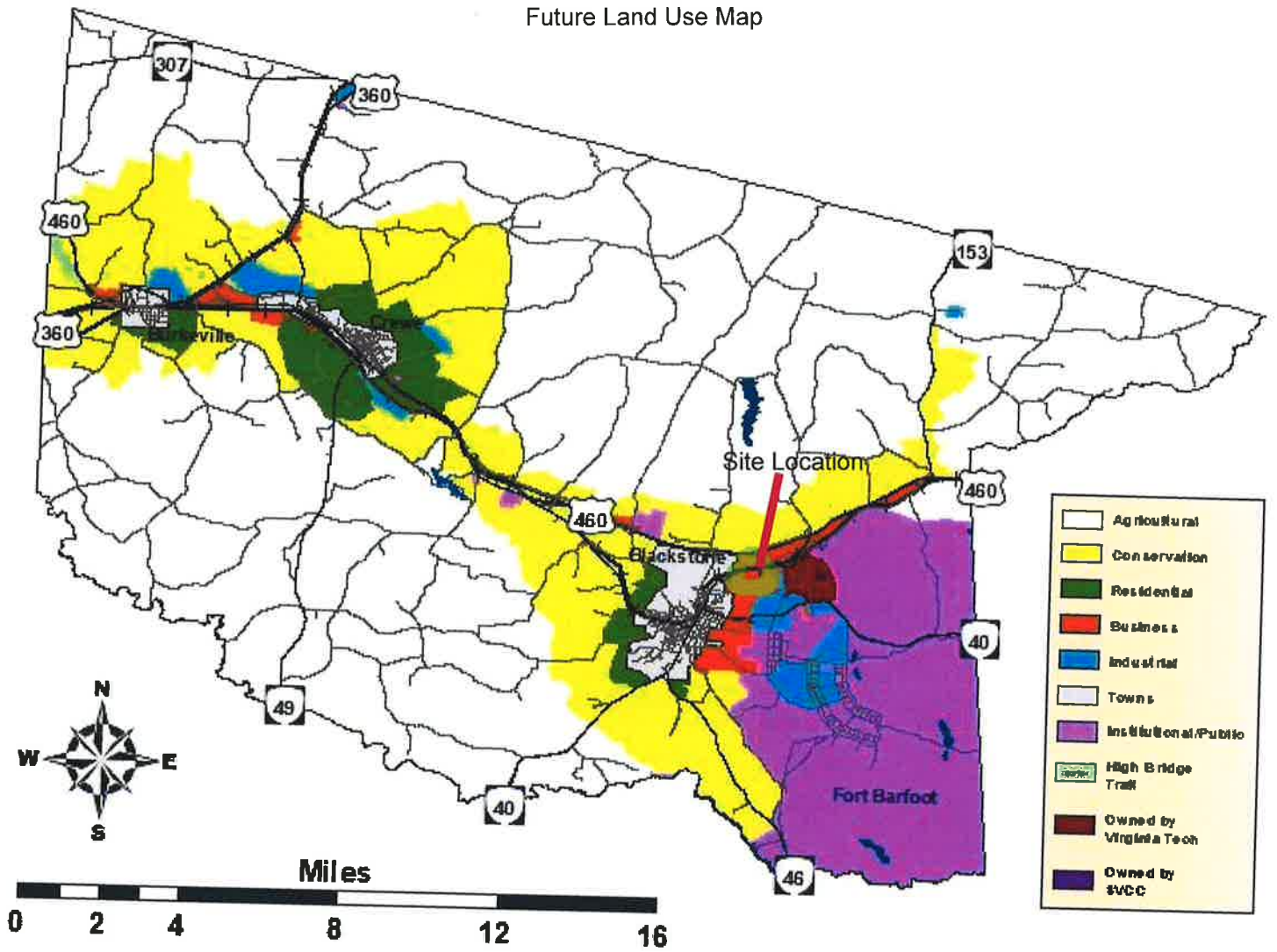


August 25, 2023



Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Future Land Use Map







Tri-County Eagles Lodge Adjacent to Site's West Boundary



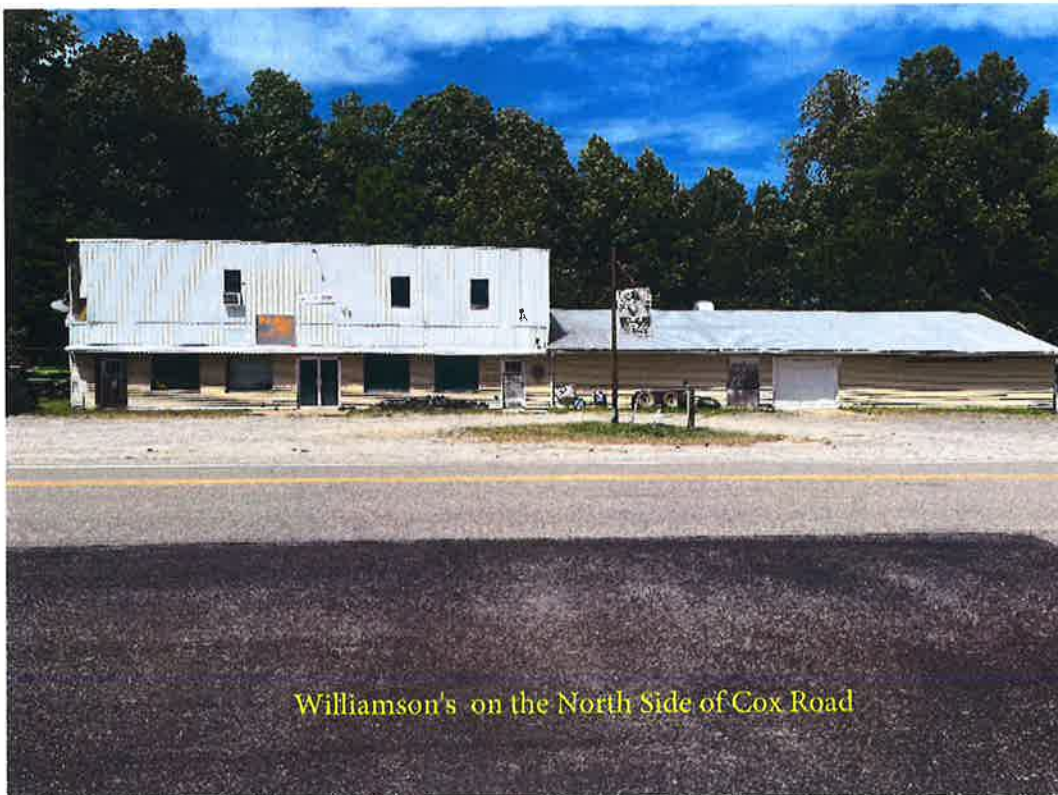
Tri-County Eagle Yard (adjacent to site)
and 4 Mfg. Homes on the North Side of Cox Road



McMillian Funeral Home East of Site



Exxon to the East of Site



NOTTOWAY COUNTY ZONING MAP AMENDMENT



Owner

Blackstone Rentals, LLC

Agent/Applicant (if different from owner)

Herbert E. Fitzgerald, III

Physical Address:

1774 Cox Road, Blackstone, Va 23824

Mailing Address:

1104 Henri Road,
Richmond, VA 23226

Telephone:

804-514-7551

Email:

HERBERT@RVG.COM

General Location:

Business Route 460 Bellefonte District

Tax Map Parcel Number(s)

1. 43-84

Acreage

125' x 827 feet 2 inches

Zoning

COMMERCIAL

2. Residential

Residential

Existing Use

Proposed Use

1. _____

2. _____

**YOU MUST ATTACH A SURVEY PLAT OF PROPERTY OR LEGAL DESCRIPTION FROM DEED.
YOU MAY INCLUDE SCHEMATIC DRAWINGS OF PROPOSAL.**

Description of Request:

House on the property is within the 500' commercial zone
Request house and area around it be rezoned to residential
so it can be rebuilt in the event it is destroyed

Justification:

Buyer's lender will not lend unless rezoned.

The foregoing information is complete and correct to the best of my knowledge. I acknowledge that representatives of Nottoway County may inspect the property subject to this application, and my permission to do so is hereby given.

Signature

(Agents must provide written documentation of authority)

Date

8/8/23



Real Estate Tax Information Sheet

Date: 8-8-23

To: **Nottoway County Treasurer**
~~Ellen Myatt~~ Tammie Raiford
P.O. Box 85
328 W. Courthouse Road
Nottoway, VA 23955

Tax Map #: 43-84

Acreage: 2.4

Owner of Property: Blackstone Rentals, LLC
(as recorded in the Clerk's Office)

Real Estate taxes paid through year: 2022 \$ 271.68

Amount Due/Year(s): 0

Remarks: _____

Prepared by: T. Raiford
Signature

8-8-23
Date

Please return to: Nottoway County Administration Office, P.O. Box 92, 344 W Courthouse Rd, Nottoway, VA 23955



Adjacent Landowners Form

To: **Nottoway County Commissioner of Revenue**

Christy Hudson

P.O. Box 5

270 W Courthouse Road

Nottoway, VA 23955

Tax Map #: 43-84

Acreage: _____

Owner of Property: _____
(as recorded in the Clerk's Office)

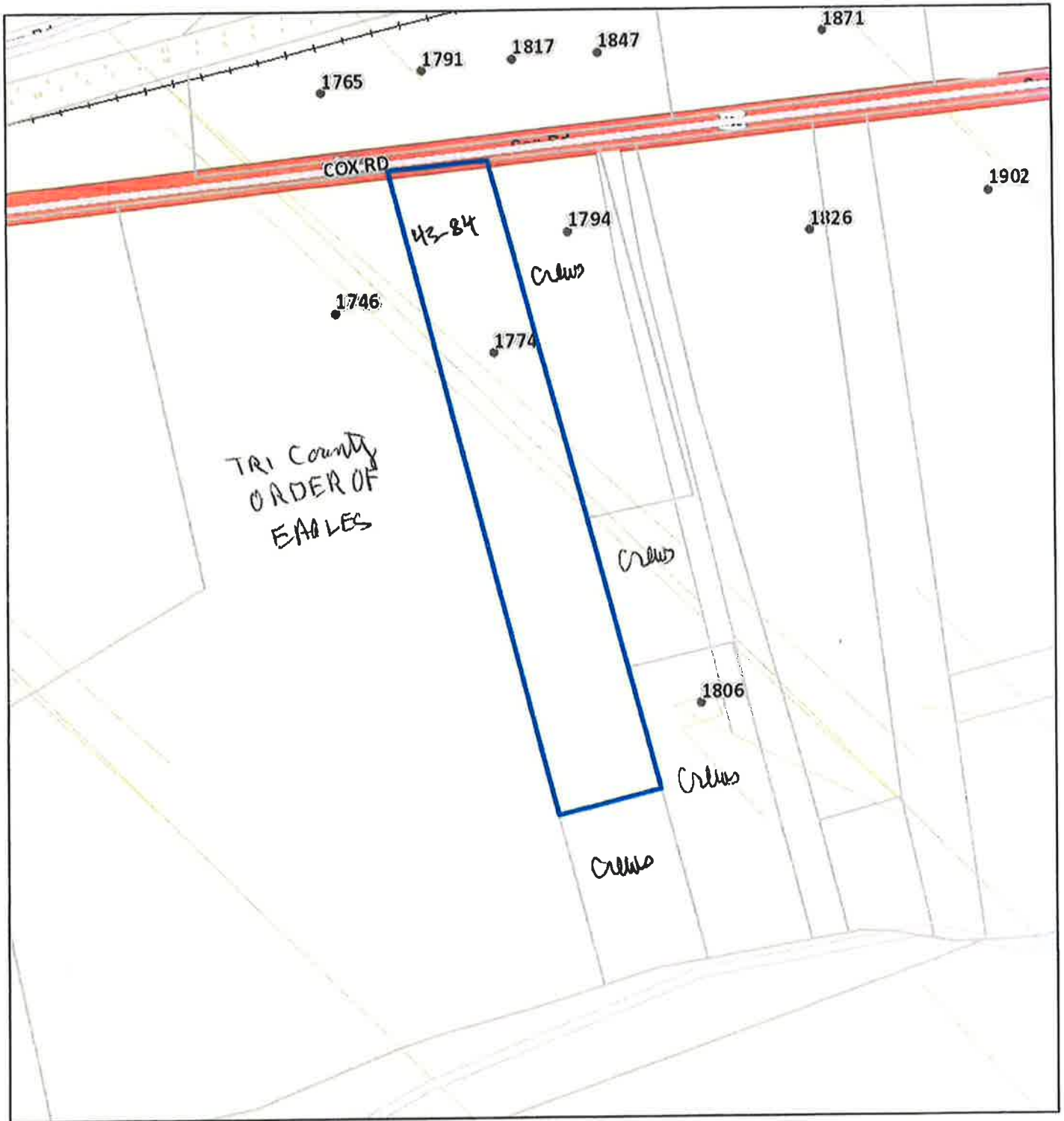
Tax Map #	Owner's Name	Mailing Address
1. <u>43-85</u>	<u>Ti County Fraternal order of F</u>	<u>1746 Cox Rd Blackstone VA 23824</u>
	<u>Eggleston Aerie 4543</u>	
2. <u>43-82</u>	<u>Steven K & Janet Crews & Mark A Crews</u>	<u>4060 Old Shore Rd Blackstone VA 23824</u>
3. <u>43-83</u>	<u>Crews Rental Homes Inc</u>	<u>1019 Old Shore Rd. Blackstone, VA 23824</u>
4. _____		
5. _____		
6. _____		
7. _____		
8. _____		
9. _____		
10. _____		
11. _____		
12. _____		

Please write any additional information on the back of this form.

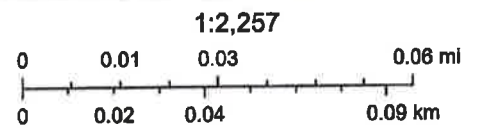
Prepared by: Angela A Hartman
Signature

8/8/23
Date

Please return to: **Nottoway County Administration Office, P.O. Box 92, 344 W Courthouse Rd, Nottoway, VA 23955**



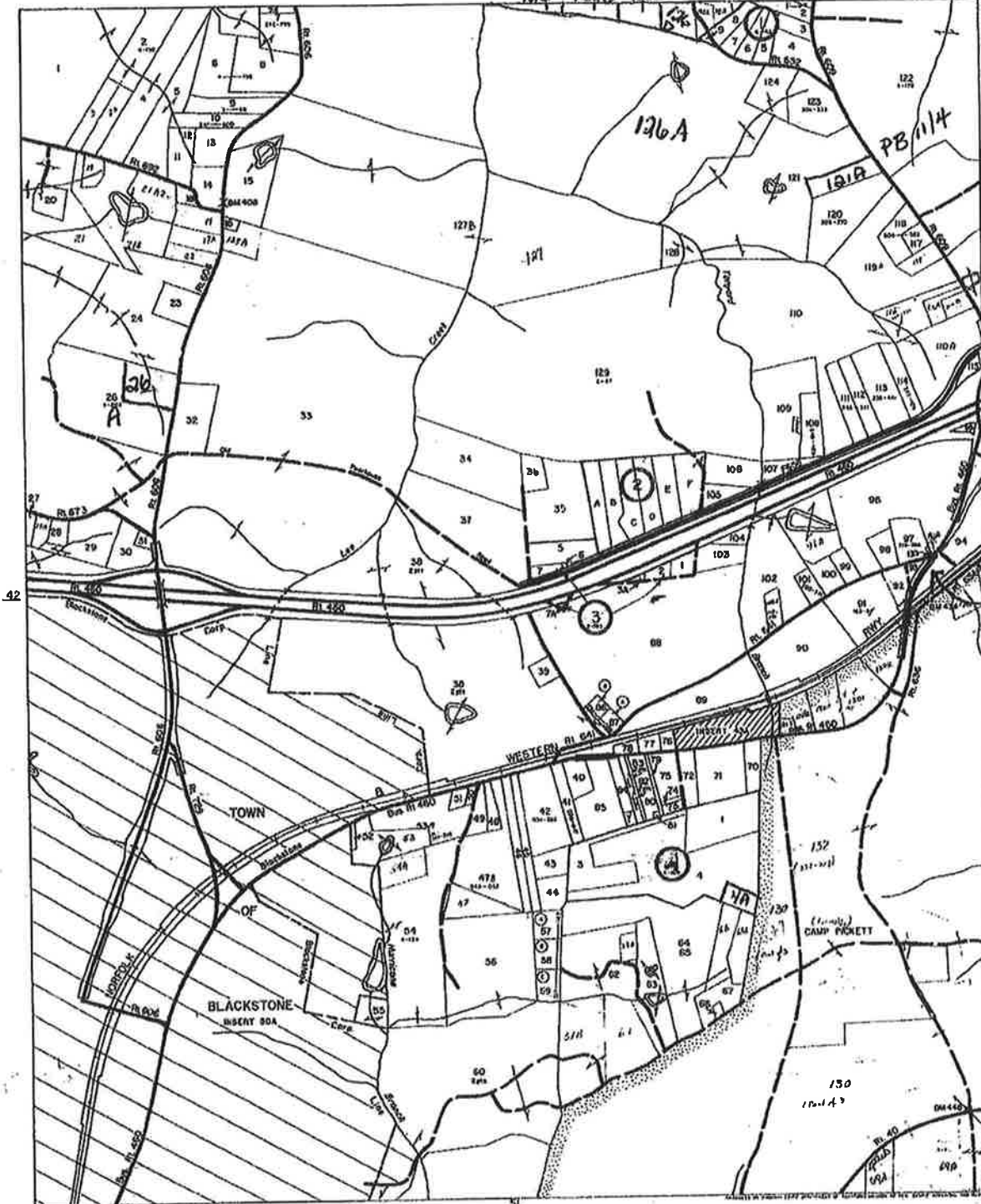
August 8, 2023



Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

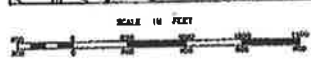
NOTTOWAY COUNTY

32 126 126A 126C



25
21A1
②

94B



BELLEFONTAINE DISTRICT

SECTION 43
INSERT

REVISED:



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1774 Cox Rd

Building

- 

Directions
- 

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Nearby
- 

Send to phone
- 

Share

 1774 Cox Rd, Blackstone, VA 23824

No. 24-KG03

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Year Ending June 30, 2024

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:	<i>*Carryover previously approved in June, 2023</i>	
3.201.24020.0120.081.000.725	Community Schools Grant	\$ 244,478.50
3.201.24020.0415	Project Graduation	\$ 5,444.26
3.201.24020.0290.200	Mentor Teacher	\$ 2,494.00
3.201.24020.0203	ISAEP	\$ 7,391.01
3.201.24020.0020.200	Basic Aid	\$ 74,956.00
3.201.24020.0142.200	Infrastructure & Operations	\$ 250,000.00
	TOTAL REVENUES	\$ 584,763.77
EXPENDITURES:		
4.201.61310.1120.300.100.725	School-Community Coordinator Salary	\$ 92,400.00
4.201.61310.2100.300.100.725	FICA	\$ 6,747.50
4.201.61310.2220.300.100.725	Hybrid VRS	\$ 17,520.00
4.201.61310.2300.300.100.725	Health	\$ 12,098.00
4.201.61310.2400.300.100.725	Group Life	\$ 1,332.00
4.201.61310.2510.300.100.725	Hybrid Disability	\$ 250.00
4.201.61310.2750.300.100.725	Retiree Health Credit	\$ 1,203.00
4.201.61310.3000.300.100.725	Purchased Services	\$ 74,625.00
4.201.61310.5500.300.100.725	Travel	\$ 8,250.00
4.201.61310.6000.300.100.725	Materials & Supplies	\$ 30,053.00
4.201.61310.1620.300.500.515	Supplemental Salary	\$ 5,000.00
4.201.61310.2100.300.500.515	FICA	\$ 444.26
4.201.61310.1620.200.100.217	Supplemental Salary	\$ 2,300.00
4.201.61310.2100.200.100.217	FICA	\$ 194.00
4.201.61100.7000.900.800.218	Payment to Joint Operation	\$ 7,391.01
4.201.63500.8100.900.000.100	Trans. Capital Outlay, Replacement	\$ 74,956.00
4.201.64500.9001.900.000.100	Maint. Capital Improvement	\$ 250,000.00
	TOTAL EXPENDITURES	\$ 584,763.77

balance \$

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY:

Kristin Gallagher

POSTED BY: _____

DATE:

8/7/2023

DATE: _____

No. 24-KG04COUNTY OF NOTTOWAY, VIRGINIA
Budget AdjustmentYear Ending June 30, 2024

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3.201.24020.0020.200	Basic Aid Carryover (additional carryover)	\$ 109,141.70
	TOTAL REVENUES	\$ 109,141.70
EXPENDITURES:		
4.201.64300.3000.900.000.100	Contract Services	\$ 45,000.00
4.201.61100.3000.230.100.100	Materials & Supplies, CPS	\$ 12,828.34
4.201.61100.3000.240.100.100	Materials & Supplies, BPS	\$ 12,828.34
4.201.61100.3000.203.100.100	Materials & Supplies, NIS	\$ 12,828.34
4.201.61100.3000.202.100.100	Materials & Supplies, NMS	\$ 6,414.17
4.201.61100.3000.302.100.100	Materials & Supplies, NMS	\$ 6,414.17
4.201.61100.3000.301.100.100	Materials & Supplies, NHS	\$ 12,828.34
	TOTAL EXPENDITURES	\$ 109,141.70

balance \$ -

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY:
DATE:Kristin Gallagher
8/7/2023POSTED BY: _____
DATE: _____

Petersburg Residency

VDOT Call Center – 1-800-367-ROAD

NOTTOWAY COUNTY

September 21, 2023

MAINTENANCE	
The Nottoway Area Headquarters for the month of <u>August</u> 2023 • Removed dead animals and trash debris from roadways. • Grading shoulders on primary routes. • Monitored contractor cleaning pipes on various roads. • Monitored mowing contractor on secondary roads. • Monitored contract pothole patching on various roads. • Trimming back brush on several secondary roads. • Performed ditch cleanouts throughout the county. • Cleaned driveway pipes on secondary roads. • Repaired shoulders on various routes. • Graded unpaved roads. • Received 21 new work orders, closed 18 work orders, no pending work orders older than ninety (90) days.	
LAND DEVELOPMENT & PERMITS	Paul Hinson, P.E.
Plans with outstanding comments or under review (Activity within last 90 days) • None Plans found acceptable • None Other • Special Exception - Frankie Williamson Duplex, SR 606 Cottage Road – Special exception application for proposed duplex submitted for review and comment on 8-4-23 and VDOT provided comments for the County's use on 8-7-23. • Rezoning – 1774 Cox Road, US 460 Business, Cox Road – Rezoning application submitted for review and comment for rezoning to residential on 8-23-23 and VDOT provided comments from the county's use on 8-29-23. LUP Permits Issued and Completed	

Permit Number	Permittee	Nottoway County	Permit Issuance Date	Permit Completion Date
59642	Balance Rosa Fuentes Melgar	67	8-7-23	
59648	H. S. Felts, Jr.	67	8-15-23	
59291	Dominion Energy	67	5-25-22	8-28-23
59409	Mary Thomas	67	10-27-22	8-1-23
59502	William & Jayne Thomas	67	2-16-23	8-28-23
59642	Blance Rosa Fuentes Melgar	67	8-7-23	8-31-23
59648	H. S. Felts	67	8-15-23	8-31-23

CONSTRUCTION

Susan Warr, P.E.

UPC 93093 / 0046-012-722, C501, B623

Contractor: W.C. English, Inc.

Name: Bridge Rehab over the Nottoway River

CM: Blake Smith

Location: Rte. 46

Fixed Completion Date: July 21, 2023

Comments: Project start is currently delayed due to material availability supply issues. The Department is currently performing redesign to address material issues. Detour in place due to unfavorable bridge inspection report. Project work has begun on project. Demolition operations and prep are underway.

UPC 121063 / PM4R-964-F23, P401

Contractor: Colony Construction, Inc.

Name: SGR*-2023 Plant Mix

CM: Charlene Fallen

Location: Brunswick, Mecklenburg, Nottoway

Fixed Completion Date: 11.17.23

Comments: Precon Meeting was held 3/9/23. Contractor began work on location #1-3 in Brunswick and intend to perform work at the Nottoway location later this season.

UPC 122083 / SS4B-964-F23, P401

Contractor: Slurry Pavers, Inc.

Name: Slurry Seal Overlay 2023

CM: Jessica Miller

Location: Dinwiddie, Nottoway, & Prince George

Fixed Completion Date: 10.22.23

Comments: All work completed.

TRAFFIC STUDIES/SPECIAL REQUESTS

- Rt. 723 – Lewiston Plank Rd. - Speed study request
- Rt. 614 – Citizen requesting hidden driveway sign due to curve in the road near driveway

Landfill Work Sheet - AUGUST 2023

G-2

Date	Municipal Solid		Construction/		Industrial		Sludge	Tires Recycled	White Goods		Other Waste with Description	TOTAL TONS	Vegetative Yard Waste		LOADS
	Waste	Demolition	Waste		Waste				Recycled				Not Counted in Totals		
8/1/2023	94,550.00	80,040.00	15,880.00								180 mattresses	190,470.00	13,420.00		25
8/2/2023	75,800.00	28,420.00	10,480.00				1,320.00					116,020.00	8,540.00		27
8/3/2023	67,380.00	14,060.00	7,420.00									88,860.00	4,080.00		19
8/4/2023	68,590.00	6,180.00	9,900.00		4,180.00							88,850.00	4,180.00		15
8/5/2023	15,520.00											15,520.00			4
8/7/2023	135,260.00	9,580.00										144,840.00	5,340.00		21
8/8/2023	123,290.00	16,780.00	1,520.00		13,920.00							155,510.00	9,180.00		23
8/9/2023	59,940.00	60,640.00	16,520.00									137,100.00	6,200.00		19
8/10/2023	46,870.00	38,540.00										85,410.00	2,080.00		13
8/11/2023	92,000.00	49,720.00	11,720.00									153,440.00	3,460.00		18
8/12/2023	4,980.00	7,600.00										12,580.00			6
8/14/2023	133,730.00	20,900.00	3,740.00									158,370.00	1,840.00		27
8/15/2023	107,130.00	17,700.00										124,830.00	7,600.00		21
8/16/2023	48,580.00	52,460.00	19,700.00									120,740.00	4,620.00		22
8/17/2023	44,080.00	29,200.00	3,830.00									77,110.00	6,980.00		18
8/18/2023	74,960.00	21,500.00										96,460.00	8,940.00		18
8/19/2023	20,960.00											20,960.00			6
8/21/2023	114,200.00	6,620.00										120,820.00			21
8/22/2023	96,080.00	19,060.00	11,440.00		9,900.00							136,480.00			20
8/23/2023	68,940.00	9,940.00	2,200.00									81,080.00			20
8/24/2023	50,840.00	13,260.00										64,100.00			12
8/25/2023	55,940.00	28,540.00	9,280.00				2,820.00					96,580.00	8,860.00		20
8/26/2023	0.00	0.00	0.00									0.00	0.00		0
8/28/2023	118,440.00	57,380.00	1,500.00									177,320.00	14,000.00		30
8/29/2023	86,110.00	28,000.00	11,840.00									125,950.00	22,120.00		26
8/30/2023	82,480.00	86,220.00										168,700.00	7,800.00		22
8/31/2023	70,810.00	33,940.00			11,800.00							116,550.00	3,360.00		18
Pounds	1957460.00	736280.00	136970.00		39800.00		4140.00		0.00		180.00	2874650.00	142600.00		491
Tons	978.73	368.14	68.49		19.90		2.07		0.00		0.09	1,437.33	71.30		
27 Days															
AVERAGE TONS PER DAY:		53.23					71.3	Not counted in Total Tons because it is burned and used as ash							
											Saturday Loads				

G-3

Date: 9/01/2023

Number of Inspections By Inspector
From: 8/01/2023 To: 8/31/2023

BI403

Inspector
Nicholas Bowles

Type Inspection	Count
Cert. of Occup.	4
Check Progress	1
Close Permit	1
Concrete Pad	1
Consult	1
Consult - elect	1
Consultation	1
Drain Tile	1
Drain Tile/Watr	1
Final	36
Final A-3	2
Final A-4	2
Final A-5	2
Final A-6	2
Final A-7	2
Final A-8	2
Final B-1	2
Final B-2	2
Final B-3	2
Final C-2	2
Final C-3	2
Final K-1	2
Final Plumbing	1
Flow Test	1
Flush Test	1
Footing	13
Foundation	3
Framing	6
Generator	1
High Schl Final	1
HVAC	1
In Ground R Plu	1
Insulation	4
Marriage Line	1
Middle - Final	1
Part R Plumbing	1
Perm. Electric	17
Pre Slab	1
Projection	3
R. Gas	1
Rough Electric	14
Rough HVAC	8
Rough Plumbing	10

Date: 9/01/2023

Inspector

Number of Inspections By Inspector
From: 8/01/2023 To: 8/31/2023

Type Inspection	Count
Septic Approval	1
Sewer Line	1
Site Visit	1
Slab Rough In	1
Sprinkler Hydro	1
SDSO Permit	2
Temp. Electric	3
Undergrd Elect	1
Undergrd Final	1
Underground Elec	1
Veneer	2
3rd Flr R Elect	1

Sub-Total: 178

Final-Total: 178

Mileage 1173

Number of Building Permits Issued: 43

Dollar Value of Construction: \$ 1,927,412.64

Dollar Value of County Building Permit Fees: \$ 9,788.07

**OFFICE OF
ANIMAL CONTROL**

**Senior Animal Control Officer
Sheila Estes**
sestes@nottoway.org



**Nottoway County
P.O. Box 92
344 W. Courthouse Rd.
Nottoway, VA 23955
Telephone: 434-292-1099
Fax: 434-645-8667
www.nottoway.org**

**To: Philip Vannoorbeeck, Interim County Administrator
Re: Monthly Report for August 2023**

**Number of Animal Control Calls: 167
Number of Summons Issued: 1
Number of Convictions: 0
Number of Compliances Issued: 20**

	Dog	Cat	Other
New Intakes	19	23	
Animals in Shelter	10	12	
Fostered	2	0	
Bites	1	0	
RTO	3	2	
Transfers	12	13	
Adoptions	3	1	
Euthanized	1 -Medical	4 (Medical)	
Died in Custody	0	0	
Died in Foster	0	0	
Livestock Calls: 9	Pickup Fee: \$15	Ending Odometer (Pickup) 51604-53564 Mileage: 1960	
Wildlife: 2	Boarding Fee: \$0		
Welfare Check: 5	Adoption Fee: \$20	Ending Odometer (SUV) 84636-85851 Mileage: 1215	
Threatening: 0	Donations: \$ 0		
	Total: \$35		

Andrea Kelly

From: Wood, Charlotte <Wood.Charlotte@nottowayschools.org>
Sent: Friday, September 15, 2023 9:15 AM
To: Andrea Kelly; Susan Tucker
Cc: Heather Maier; Tameshia Grimes; Marcia Martin
Subject: Summary of SB meeting 9.14.23
Attachments: minutes 8-23.pdf; minutes 8-29-23 work session.pdf; 24-KG06 21st Century - CPS (1).pdf; 24-KG05 21st Century - BPS (1).pdf; 24-KG07 21st Century - NIS (1).pdf

Please share with Philip also. Thank you.

**Thursday, September 14, 2023
Regular Meeting**

NOTTOWAY COUNTY SCHOOL BOARD
NOTTOWAY, VIRGINIA 23955
Nottoway High School Mini Auditorium
5267 Old Nottoway Road, Crewe, VA
7:00 P.M.

1. MEETING OPENING

- A. Call to Order, 7 p.m. - Chair
- B. Moment of Silence/Prayer/Pledge of Allegiance - Chair
- C. Approval of Agenda: September 14, 2023 - Chair

2. AWARDS AND RECOGNITIONS

- A. School Highlights: Blackstone Primary School - Dr. Martin

3. DELEGATIONS/PUBLIC COMMENT

- A. Delegations/Public Comment

4. CONSENT AGENDA

- A. Approval of Minutes: August 10, 2023 and August 29, 2023
- B. Financial Reports: August 31, 2023
- C. Payrolls: August 15 and 31, 2023
- D. Monthly Warrants
- E. Budget Adjustments: None at this time
- F. ESEA Advisory Committee- Dr. Martin
- G. Gifted Advisory Committee- Dr. Martin
- H. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(1)
- I. Admission of a tuition-paying Non-District, In-State Student #N98-14-23(2)
- J. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(3)
- K. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(4)(5) and (6)
- L. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(7)
- M. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(8) and (9)
- N. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(10)
- O. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(11), (12), and (13)
- P. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(14)
- Q. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(15)
- R. Appointment of Primary and Alternate Student Liaisons - Dr. Grimes
- S. Copy of Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(16)

5. ACTION ITEMS

- A. 21st Century Grants (BPS, CPS & NIS/NMS)- Dr. Martin
- B. McKinney- Vento Grant- Dr. Martin

- C. Local Policy JHCF: LOCAL WELLNESS POLICY - Heather Maier
- D. Troops to Teachers Grant Funds - Dr. Greger
- E. School Board Member Professional Development Activity - Damien Rowe, Chair

6. NON-ACTION ITEMS

- A. None at this time.

7. INFORMATIONAL ITEMS

- A. Membership Report- Dr. Martin
- B. Governor Youngkin's Model Policies - Damien Rowe, Chair
- C. Committee Report: ANTC - Mr. Higgins
- D. Committee Report: GSSV - Mrs. Hinton
- E. Student Liaison Report
- F. Superintendent's Report

8. MATTERS OF SCHOOL BOARD INTEREST

- A. September 21, 2023: VSBA Legislative Advocacy Conference, Chesterfield Technical Center, Chesterfield, VA
- B. September 26, 2023: VSBA Title IX Workshop, Charlottesville
- C. October 3, 2023: VSBA Superintendent's Evaluation Workshop, Charlottesville, VA
- D. October 24, 2023: VSBA Fall Budget Workshop, Charlottesville
- E. November 15- 17, 2023: VSBA Annual Convention, Williamsburg
- F. Future Agenda Items
- G. Other

9. CLOSED MEETING RESOLUTION

- A. Closed Meeting Resolution

10. RETURN TO OPEN SESSION

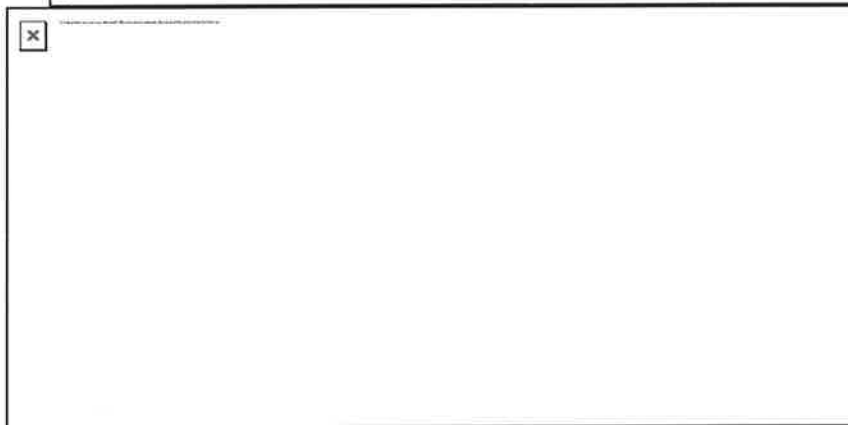
- A. Call to Order - Chair
- B. Certification of Closed Meeting - Vice Chair

11. ACTION FOLLOWING CLOSED SESSION

- A. Superintendent's Personnel Agenda

12. ADJOURNMENT

- A. Adjournment



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REGULAR MEETING of the NOTTOWAY COUNTY SCHOOL BOARD**Thursday, August 10, 2023 7:00 P.M.**

Board Members Present: Bill Outlaw, Jamie Higgins, Damien Rowe, Jimmy Fowlkes and Shelli Hinton

Administrative Staff Present: Dr. Tameshia V. Grimes, Superintendent; Dr. Marcia Martin, Assistant Superintendent of Instruction and Federal Programs; Heather Maier, Director of Finance; Dr. R. J. Greger, Director of H.R.; Dr. Chandra Lewis, Director of Exceptional Education and Student Services; Charlotte Wood, Clerk; Donna Wade, Deputy Clerk; Reggie Wilson, NHS Principal; Lindsey Noel, NIS Principal; Amanda Paynter, NHS Assistant Principal; Lloyd Page, CPS Principal; Delphine Simmons-Fowlkes, BPS Principal.

Agenda Item #1A – CALL TO ORDER

The chair opened the Regular Meeting at 7:00 PM.

Agenda Item #1B – MOMENT OF SILENCE / PRAYER / PLEDGE OF ALLEGIANCE**Agenda Item #1C – APPROVAL OF AGENDA**

The chair asked if there was a motion to approve the August 10, 2023 agenda. Fowlkes made a motion. Hinton seconded the motion. All in favor.

Agenda Item #2 - AWARDS AND RECOGNITIONS

- A. Summer School Update by Dr. Martin

Agenda Item #3A – DELEGATIONS / PUBLIC COMMENT

- A. Delegations/Public Comment
 - 1. Tom Reynolds: Support for Weekday Religious Education Program.

Agenda Item #4 CONSENT AGENDA ITEMS:

Hinton offered a motion to approve the consent agenda. Fowlkes seconded the motion. All in favor.

- A. Approval of Minutes: July 13, 2023
- B. Financial Reports: July 31, 2023
- C. Payrolls: July 15 and 31, 2023
- D. Monthly Warrants
- E. Budget Adjustments: KG03 and KG04
- F. Admission of a tuition-paying Non-District, In-State Student #ND8-10-23(1)
- G. Admission of a tuition-paying Non-District, In-State Student #ND8-10-23(2)
- H. Admission of a tuition-paying Non-District, In-State Student #ND8-10-23(3)
- I. Admission of a tuition-paying Non-District, In-State Student #ND8-10-23(4)
- J. Admission of a tuition-paying Non-District, In-State Student #ND8-10-23(5)
- K. Admission of a tuition-paying Non-District, In-State Student #ND8-10-23(6)
- L. Carryover Funds - Heather Maier
- M. Admission of a tuition-paying Non-District, In-State Student #ND8-10-23 (7, 8 and 9)
- N. Admission of a tuition-paying Non-District, In-State Student #ND8-10-23 (10 and 11)
- O. Approval of religious exemption student #RE8-10-23(1) - Dr. Grimes
- P. Admission of a tuition-paying Non-District, In-State Student #ND8-10-23 (12)

Agenda Item #5 ACTION ITEMS:

- A. Approval of the Weekday Religious Education Program – Dr. Grimes. Hinton made a motion to approve. Outlaw seconded. Discussion: Outlaw remarked that it would be good to see a partnership of all involved. All in favor.

- B. Approval of Addendum to Resolution for the Surplus of Real Property, Crewe – Dr. Grimes and Ms. Maier. Questions: Outlaw asked if the land has been surveyed? (Yes) Higgins asked if this includes the ball field and Golubic Stadium. (Not for surplus.) Hinton made a motion to approve. Fowlkes seconded. Yes: Outlaw, Higgins, Rowe, Fowlkes and Hinton. All in favor.

Agenda Item #6 – NON-ACTION ITEMS:

- A. None at this time.

Agenda Items #7 INFORMATIONAL ITEMS:

- A. Summer Internship Program – Dr. Martin with Devin Foster and students: Destiny Woodley, Ayla Finnegan and Lauren Fulford
- B. 2023-24 Division Professional Development Plan – Dr. Martin
- C. EERE Grant Update – Heather Maier
- D. ANTC Report by Mr. Higgins: No report at this time.
- E. GSSV Report by Mrs. Hinton: Enrollment has increased; will include more field trips; looking forward to the school year.
- F. Superintendent's Report - Dr. Grimes
- Teachers return on Monday with Convocation.
 - Students return on Aug. 21st
 - Goals that Tier I instruction is top notch. Focused on accountability and communication.
 - During the summer we had a number of staff from NMS to attend conference in Orlando.
 - Student interns
 - Invite Board members to take a close look at our buildings and grounds. The staff have been working hard. Sidewalks have been repaired. Paving at CPS and upcoming at BPS.
 - Outlaw asked for an update on the SB having their own checking account. Dr. Grimes explained that the BOS discussed to allow the schools to take over our bill paying. Oct. 1 is the projected timeline. Mr. Rowe added that the BOS had no objections and are working on logistics. Mr. Fowlkes asked if employees would be paid twice a month. (Will work towards this.)

Agenda Item #8 MATTERS OF SCHOOL BOARD INTEREST

- A. August 14, 2023: Back To School Convocation, Main Auditorium, 11 a.m.; Lunch from 12:30-2 p.m.
- B. August 14, 2023: Back To School Parking Lot Party, in the circle between NMS and NIS, 5-7 p.m.
- C. August 17, 2023: Student Open House 1-7 p.m. (staff break 4-4:30)
- D. September 21, 2023 - VSBA Legislative Advocacy Conference, Chesterfield Technical Center, Chesterfield, VA
- E. November 15- 17, 2023: VSBA Annual Convention, Williamsburg
- F. Future Agenda Items: None
- G. Other: Possible dates will be sent by Charlotte Wood for Dr. Grimes' evaluation.

Agenda Item #9 CLOSED MEETING RESOLUTION

Hinton offered a motion pursuant to section 2.2-3711 of the Code of Virginia that the Board convene a "Closed Meeting" for the purpose of discussing the following specific matters:

A.1 The consideration of personnel for:

A. 26 appointments (3 elementary teachers, 2 registrars, 1 family and consumer science teacher, 1 interim teacher, 1 special education teacher, 1 food service assistant manager, 4 part-time food service worker, 1 full-time food service worker, 1 substitute, 3 instructional assistants, 1 cheerleading coach, 1 assistant football coach, 2 bus drivers, 2 substitutes, 1 instructional assistant Title I and 1 special education teacher); and

B. One (1) resignation (1 elementary teacher)

Outlaw seconded.

Discussion: Mr. Fowlkes would like to discuss two personnel matters.

Vote: 0-5, Motion Failed.

Hinton offered a motion pursuant to section 2.2-3711 of the Code of Virginia that the Board convene a "Closed Meeting" for the purpose of discussing the following specific matters:

A.1 The consideration of personnel for:

A. 26 appointments (3 elementary teachers, 2 registrars, 1 family and consumer science teacher, 1 interim teacher, 1 special education teacher, 1 food service assistant manager, 4 part-time food service worker, 1 full-time food service worker, 1 substitute, 3 instructional assistants, 1 cheerleading coach, 1 assistant football coach, 2 bus drivers, 2 substitutes, 1 instructional assistant Title I, 1 special education teacher), and 2 personnel matters; and

B. One (1) resignation (1 elementary teacher);

Fowlkes seconded.

All in favor.

Agenda Item #10 RETURN TO OPEN SESSION

A. Call to Order by Chair

B. Hinton offered a motion that the board certify by recorded vote, that to the best of each board member's knowledge, only matters heard, discussed or considered in the closed meeting were public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act, and such public business matters were identified in the motion by which the closed meeting was convened.

Outlaw seconded the motion and the motion passed by the following vote:

Certify: Outlaw, Higgins, Rowe, Fowlkes, Hinton

Motion passed by a 5:0 vote

Agenda Item #11 ACTION FOLLOWING CLOSED SESSION

Superintendent's Personnel Agenda.

Hinton offered motion to approve the Superintendent's Personnel Agenda A.1-17, 19-20, 22, 24-25 and B.1. Fowlkes seconded the motion and the motion passed by the following vote:

AYES: Outlaw, Higgins, Rowe, Fowlkes, Hinton; Motion passed by a 5:0 vote

Hinton offered motion to approve the Superintendent's Personnel Agenda A.18, 21 and 23. Higgins seconded the motion and the motion passed by the following vote:

AYES: Outlaw, Higgins, Rowe, Hinton; Abstained: Fowlkes; Motion passed by a 4:0 vote

Hinton offered motion to approve the Superintendent's Personnel Agenda A.26. Fowlkes seconded the motion and the motion passed by the following vote:

AYES: Outlaw, Rowe, Fowlkes, Hinton; Abstained: Higgins; Motion passed by a 4:0 vote

Agenda Item #12 ADJOURNMENT

Outlaw offered motion to adjourn at 8:39 p.m. Fowlkes seconded the motion, the motion passed.

Damien Rowe, Chairperson

Date

Charlotte D. Wood, Clerk

**WORK SESSION
of the NOTTOWAY COUNTY SCHOOL BOARD
Tuesday, August 29, 2023, 6:00 P.M.
School Board Office**

Board Members Present: Bill Outlaw, Jamie Higgins, Damien Rowe, Jimmy Fowlkes and Shelli Hinton

Administrative Staff Present: Dr. Tameshia V. Grimes, Superintendent, and Charlotte Wood, Clerk

Agenda Item #1A – CALL TO ORDER

The chair opened the Regular Meeting at 6:00 PM.

Agenda Item #1B – APPROVAL OF AGENDA

The chair asked if there was a motion to approve the August 29, 2023 agenda. Hinton made a motion. Outlaw seconded the motion. All in favor.

Agenda Item #2 – WORK SESSION

CLOSED MEETING RESOLUTION

Hinton offered a motion pursuant to section 2.2-3711 of the Code of Virginia that the Board convene a “Closed Meeting” for the purpose of discussing the following specific matters:

A.1 The consideration of personnel for:

A. Superintendent’s Evaluation

Higgins seconded.

All in favor.

Agenda Item #3A RETURN TO OPEN SESSION

A. Call to Order by Chair

B. Hinton offered a motion that the board certify by recorded vote, that to the best of each board member’s knowledge, only matters heard, discussed or considered in the closed meeting were public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act, and such public business matters were identified in the motion by which the closed meeting was convened.

Outlaw seconded the motion and the motion passed by the following vote:

Certify: Outlaw, Higgins, Rowe, Fowlkes, Hinton

Motion passed by a 5:0 vote

Agenda Item #3B ACTION FOLLOWING CLOSED SESSION

Outlaw made a motion to present the superintendent’s contract to our School Board attorney for consideration and interpretation. (Section VII)

Fowlkes seconded the motion and the motion passed by the following vote:

AYES: Outlaw, Fowlkes, Higgins NAY: Hinton, Rowe

Motion passed by a 3:2 vote

Agenda Item #4 ADJOURNMENT

Hinton offered motion to adjourn at 7:45 p.m. Outlaw seconded the motion, the motion passed.

Damien Rowe, Chairperson

Date

Charlotte D. Wood, Clerk

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

JOHN A. ROARK, CHAIRMAN
DISTRICT 2

HELEN M. SIMMONS, VICE CHAIRMAN
DISTRICT 3

SHERMAN C. VAUGHN
DISTRICT 4

LYNN K. SHEKLETON
DISTRICT 5

RICHARD H. INGRAM, JR.
DISTRICT 1



P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX (434) 645-8667
www.nottoway.org

COUNTY ADMINISTRATOR

P.S.T. (TED) COSTIN

EMERGENCY SERVICES COORDINATOR'S REPORT

TO: The Honorable Members of the Nottoway County Board of Supervisors

FROM: Aubrey W. "Buddy" Hyde, Jr.

DATE: September 14, 2023

SUBJECT: September Report

The following activities and projects are provided in this summary of work by the Department of Emergency Services since my last report on August 10th before your monthly Board of Supervisors meeting on August 16, 2023. Many of these activities listed below were performed in collaboration with other staff members and external stakeholders.

The current emergency services related projects and activities that I have worked on and represented the county include, but are not limited to, the following:

- Facilitated a meeting with the Director and four supervisors from the Nottoway County Department of Social Services on August 11th to discuss equipping our new county emergency shelter support trailer. Those who attended this meeting are members of our emergency shelter activation team and we collectively chose items for this support trailer that was recently acquired with a no-match grant through PlanRVA and VDEM. The project to install and store the trailer inventory items has begun and should be completed within the next 30 days.
- Currently working with the Virginia Office of EMS to gain approval for Dr. William Eggleston to begin the OMD services to our agencies in Nottoway County beginning on October 1, 2023. Dr. Eggleston is completing a short course that is required before that state approval is granted. All steps are proceeding smoothly and on schedule.

- Attended an EOC Operations update class at VDEM in Chesterfield County on August 17th. The class and manual were provided at no cost by VDEM staff. The class reviewed communications within the incident command system and other recent developments when operating within an EOC during a large-scale emergency.
- Currently setting up the grants portal access for the next steps of our \$1,000,000 grant under the Department of Justice Community Oriented Policing Services (COPS) grant program.
- Observed an active shooter exercise from the command post in Amelia High School on August 19th. The exercise was coordinated by VDEM and Amelia County Sheriff's Office as part of Amelia Operation Safe Schools. Notes were taken to bring back to Nottoway County for our planning of a similar exercise.
- Worked with LRA Director Shane Hawkins to acquire three Knox Box (key lock box) system components for the Officer's Club/LRA Office, LRA Maintenance Building area, and the bowling alley. These secure key lock boxes align with the new components used by our local fire departments to provide damage free access to those facilities during an emergency call that requires access to the building. We are also acquiring two of these secure key lock boxes for the Courthouse Complex. The implementation will be coordinated with all building managers and the fire departments.
- Met with VDEM's flood sensor project manager on August 23rd to visit the sites that were selected for Nottoway County flood sensors to be mounted as part of a VDEM Region 1 grant award, at no cost to the county. Our selected sites for the modern flood level sensors are Crystal Lake, Nottoway River/Falls Dam at Rt. 49, Little Nottoway River at Rt. 49, Rt. 611 at Deep Creek, and Fort Barfoot Reservoir bridge on Rt. 46.
- Facilitated a public safety radio review committee meeting on August 24th at the EOC to discuss further questions for our engineering firm to present to all of the radio vendors who are re-submitting their proposals.
- The old aboveground fuel storage tank under the Nottoway Post Office was removed on August 28th through coordination with Blackstone based Gilmore Environmental Consulting, VDEQ, and our county building maintenance supervisor. We are now working with VDEQ on the reports for costs being reimbursed by the Virginia Petroleum Storage Tank Fund (VPSTF).
- Participated in a virtual meeting on August 29th for planning in reference to Hurricane Idalia as it approached Florida. Monitored and sent out weather alerts for this storm. The storm actually entered Florida on the Gulf Coast side and then lost momentum as it came inland and was never a real threat to Virginia.
- Monitored and sent out local weather updates for the next hurricanes in the Atlantic (Lee and Margot) which started around September 8th and updated through September 14th, until it was evident that these storms would also not be a real threat to Virginia.
- Coordinated with our information technology contractor, GCR Online, to resolve some wireless connectivity issues that were occurring in the EOC recently. Extra ethernet cables were run to resolve that and to support an office connection in the room for the emergency services coordinator, whose office space is moving to the EOC.
- Attended and assisted with the audio-visual operation at the Board of Supervisors worksession on September 14th in the EOC.

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

JOHN A. ROARK, CHAIRMAN
DISTRICT 2

HELEN M. SIMMONS, VICE CHAIRMAN
DISTRICT 3

SHERMAN C. VAUGHN
DISTRICT 4

LYNN K. SHEKLETON
DISTRICT 5

RICHARD H. INGRAM
DISTRICT 1



ACTING COUNTY ADMINISTRATOR
PHILIP VANNOORBEECK

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
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MEMORANDUM

TO: Board of Supervisors

THROUGH: Philip Vannoorbeeck, Acting County Administrator

FROM: Gregg Zody, Planning and Economic Development Director *GZ*

SUBJECT: Planning and Economic Development Monthly Update – August

DATE: September 14, 2023

Planning and Zoning

1. Staff and Counsel attended the Circuit Court hearing regarding subdivision litigation.
2. Public hearing was held on August 15th to make a recommendation for a special exception request a duplex on Cottage Road. Recommended for denial by the PC with a vote of 5-2-2; it was approved by the BOS on August 16th with staff conditions, including an additional condition requiring the applicant to provide annual updates on the status of the duplex tenants, whether they were farm workers or not.
3. The Zoning Ordinance Committee made first-review draft revisions for the Solar Ordinance and staff incorporated those revisions and sent those to the ZOC members on September 1, 2023. Discussion of the revised draft will be discussed at the 9/19/2023 ZOC meeting (6:00 pm, General District Courtroom).
4. Staff met with approximately thirty to forty surveyors, existing and prospective property owners in person, via phone and email throughout the month to discuss development processes and related regulations with regards to the subdivision and zoning ordinances throughout the month. Please note these discussions may consist of follow-up via email or phone at least four times or more after the initial meeting.

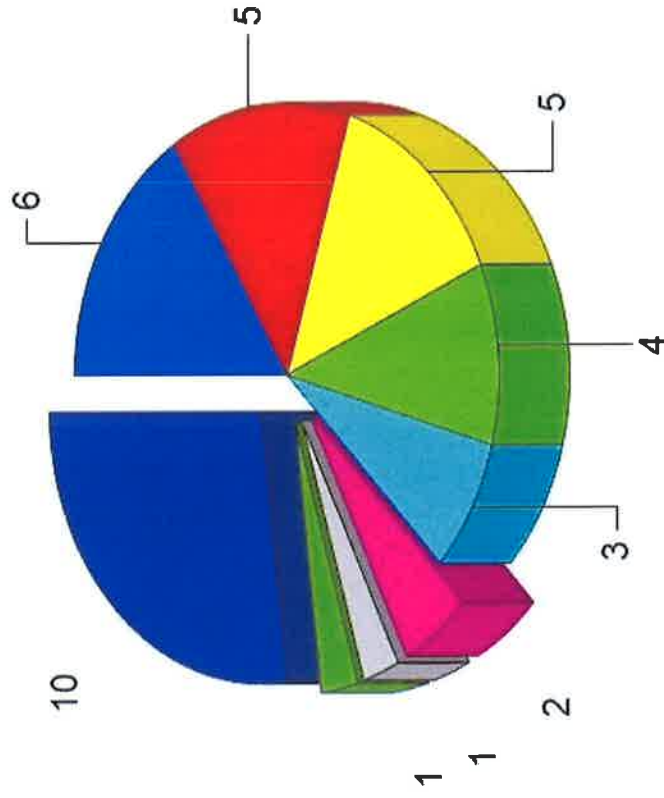
Economic Development

1. Participated in virtual VATI meeting on August 8th. For Nottoway County, River Street Networks/WPPDC needs to get contracts finalized for the three sites for shelters (equipment building for local connections, etc). Staff reviewed site plans for each site.
2. Met with Todd Buttner of Joyner Commercial at Pickett Park on August 8th to highlight development opportunities for existing multi-residential structures as well as new development. In attendance: PEDD, Shane Hawkins, Todd Buttner, and Ted Costin.
3. Met with Crew Cares about CDBG Planning Grant to request a larger facility developing a long-range plan for a facility on August 9th.
4. Met with Luck Stone via MS-Teams regarding future land use at the Crewe location.
5. Attended CRC meeting on August 16th and discussed draft Strategic Plan for REDO.
6. Participated in REDO Working Committee Zoom meeting regarding the region's Strategic Plan with consultants. Staff has shared this draft with the BOS.
7. Participated in Rural Solar Development Coalition (RSDC) meeting on August 30th that featured Delegate Rip Sullivan representing parts of Arlington and Fairfax Counties. Discussions included HB 206, Virginia Clean Energy Act (2020), and the fact that there currently 3,200 megawatts of solar facilities in service. Second meeting to follow. Staff recommends joining this Coalition (Anzovino participated) for approximately \$5,000 per year membership.

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 8/1/2023 and 8/31/2023

Court Appearances: 165



Protective Order Viol.	6
Domestic Violence	5
DUI	5
Probation Violation	4
Sexual Offense	3
Larceny	2
Assault - Felony	1
Burglary	1
Others	10
Total:	37

Others:

- Child Abuse/Neglect
- Civil Case
- Cont. to Delinquency
- Contempt
- Drug Offense
- Eluding
- Forgery/Fraud
- Game Warden
- Property Offense

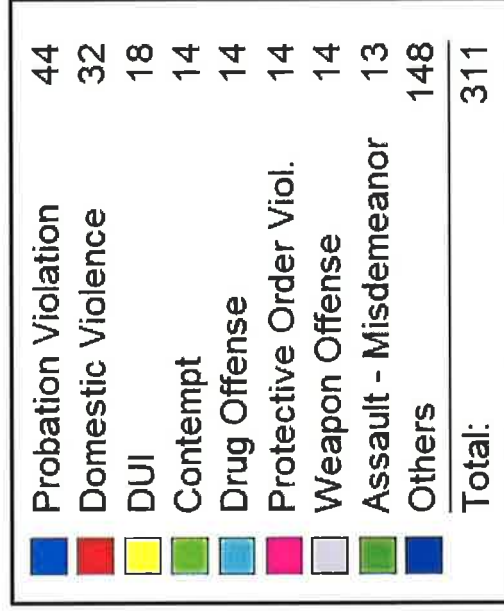
Show Cause/Revocation

* Attempts are categorized as their primary offense

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 1/1/2023 and 8/31/2023

Court Appearances: 1,377



Others:

Abduction x 2
Animal x 4
Assault Felony x 12
Burglary x 8
Child Abuse/Neglect
CHINS/Truancy x 13
Civil Case x 11
Comm. Threat x 7
Cont. to Delinquency
Dest. Of Property
Eluding x 2
Extradition x 2
Fail to Register x 5
False Report x 2
Forgery/Fraud x 8

Game Warden x 2
Hit & Run
Indecent Exposure
Invo. Comm. Appeal x 8
Larceny x 12
Murder x 2
Obstruction x 3
Other x 3
Phone/Computer
Property Offense x 6
Reckless Driving x 9
Sexual Offense x 6
Shoot/ Throw Missile
Show Cause x 10
Trespass x 4

* Attempts are categorized as their primary offense

Total of Felony and Misdemeanor cases between 8/1/2023 and 8/31/2023

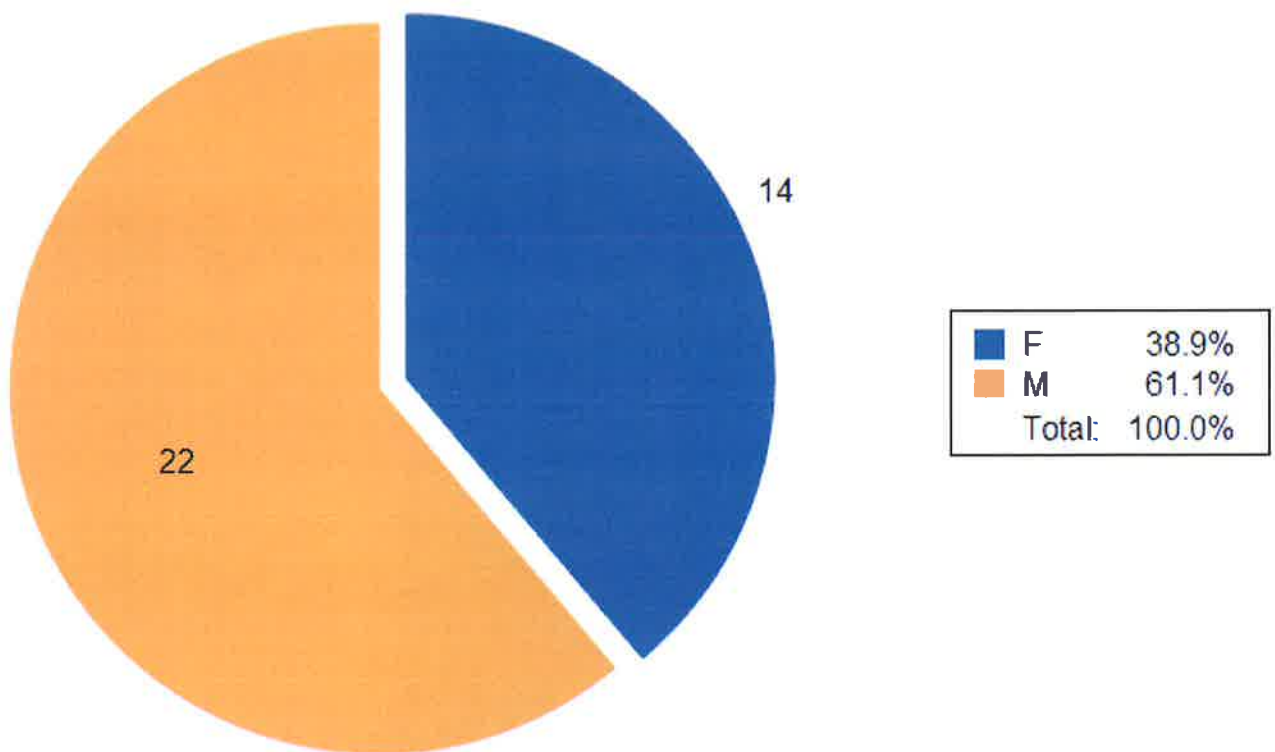
Felony

Total:14

Misdemeanor

Total:22

Felony VS Misdemeanor



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowing reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. Starting July 1st, the Commonwealth's Attorney's Office was able to begin increasing involvement in some misdemeanor cases due to the addition of a second administrative assistant position. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

Total of Felony and Misdemeanor cases between 1/1/2023 and 8/31/2023

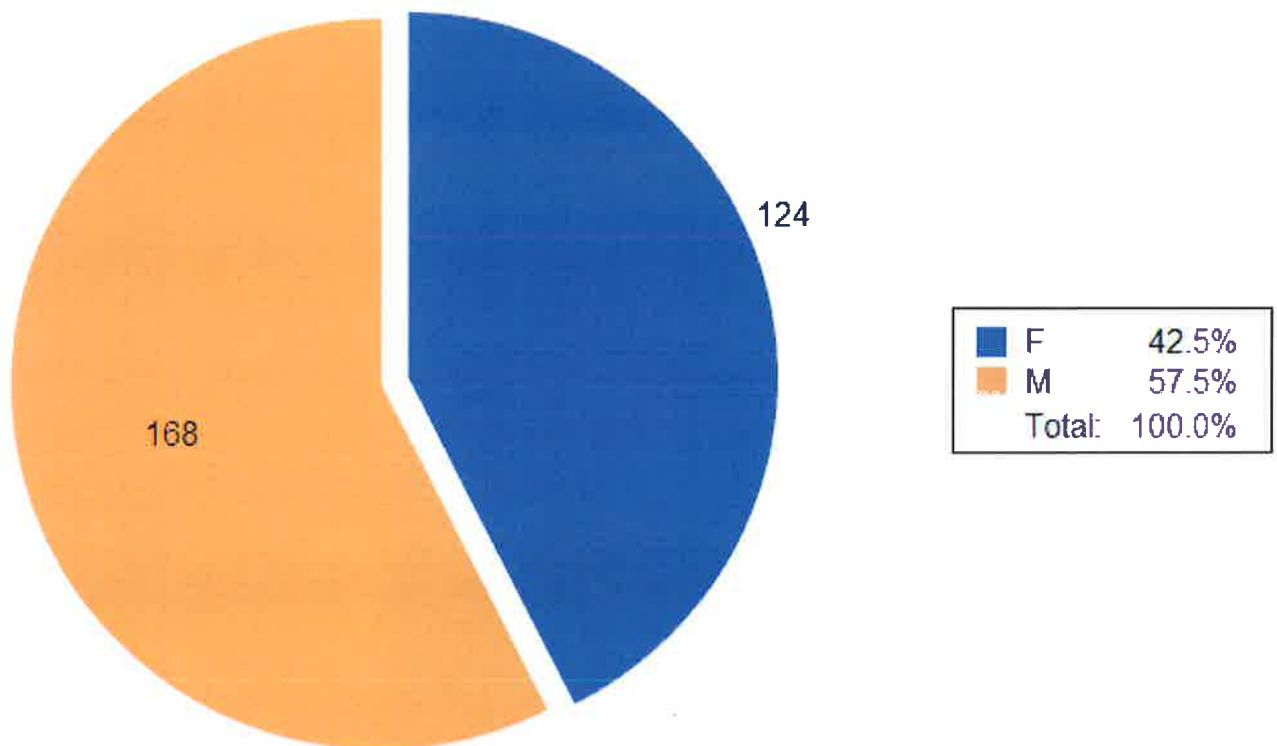
Felony

Total: 124

Misdemeanor

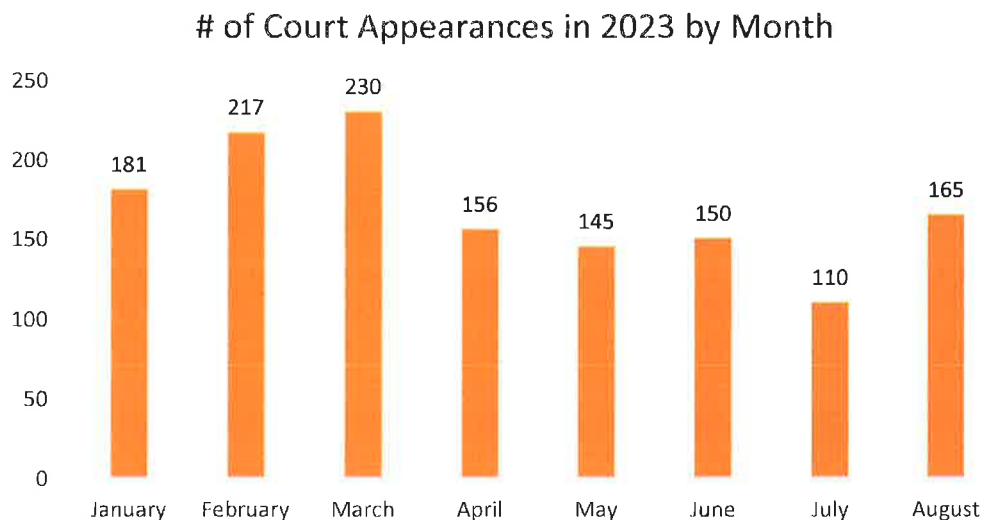
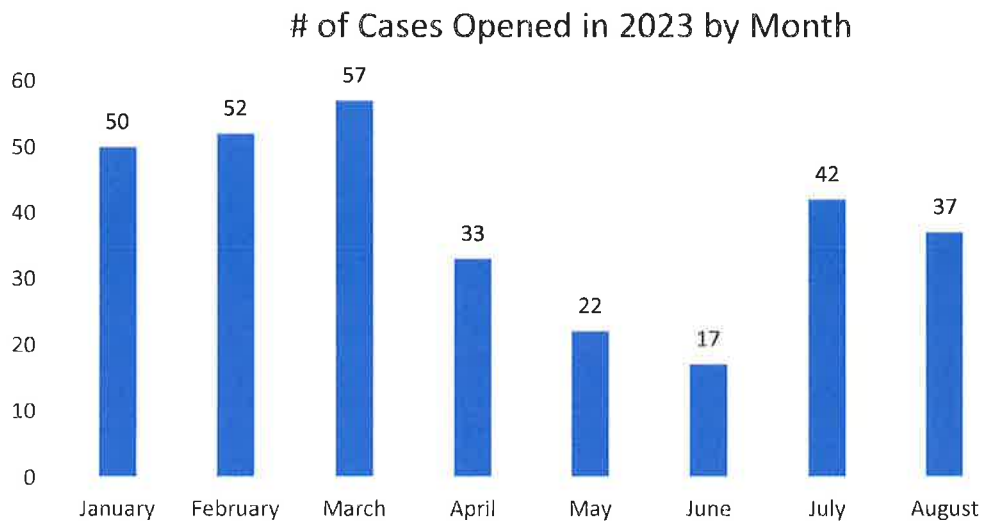
Total: 168

Felony VS Misdemeanor



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowing reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. Starting July 1st, the Commonwealth's Attorney's Office was able to begin increasing involvement in some misdemeanor cases due to the addition of a second administrative assistant position. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

Nottoway Commonwealth's Attorney's Office



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowing reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. This is reflected by the decreased numbers following March. Starting July 1st, the Commonwealth's Attorney's Office was able to begin increasing involvement in some misdemeanor cases due to the addition of a second administrative assistant position. This is reflected by the increased case numbers starting in July.



NOTTOWAY CARES
BUILD A BETTER SHELTER

CONTRIBUTIONS SCORECARD

NEW NOTTOWAY COUNTY ANIMAL SHELTER AND ADOPTION CENTER

CONTRIBUTIONS FROM ALL SOURCES AS OF SEPTEMBER 12, 2023

NOTTOWAY CARES

Donations	\$480,125.97
Pledges	<u>5,000.00</u>
Total donations and pledges	\$485,125.97

In-Kind donations	1,794.11
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Appraised value of donated land	75,000.00
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NOTTOWAY COUNTY

Petco Grant	7,500.00
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<u>Total Contributions - All Sources</u>	<u>\$569,420.08</u>
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Second Amendment to Agreement Regarding Installation of Fiber Optic Network and Provision of Internet Access Service

This Second Amendment is entered into by and between RiverStreet Communications of Virginia, Inc. d/b/a RiverStreet Networks, with offices located at 1400 River Street, Wilkesboro, North Carolina 28697 ("RiverStreet" or "RSN"); the West Piedmont Planning District Commission ("WPPDC"), with an address of P.O. Box 5268, Martinsville, Virginia, 24115; and Nottoway County, Virginia, with an address of 344 West Courthouse Road, Nottoway, Virginia, 23955 (the "County"), as of _____, 2023 ("Effective Date"). Each of the WPPDC, the County, and RiverStreet may be referred to herein individually as a "Party" and collectively as the "Parties."

WHEREAS, in 2022 RiverStreet, County and WPPDC, entered into an Agreement Regarding Installation of Fiber Optic Network and Provision of Internet Access Service (the "Original Agreement") concerning installation of a Fiber-To-The-Home network ("Original FTTH Network") in unserved or underserved locations in the County ("the Project");

WHEREAS, RiverStreet, the County and the WPPDC entered into a First Amendment to the Original Agreement on September ___, 2022 (the "First Amendment");

WHEREAS, on _____, 2023, WPPDC was awarded a grant by the Virginia Department of Housing and Community Development ("DHCD") through the Virginia Telecommunications Initiative ("VATI") program of \$2,972,600 (the "2023 County VATI Grant") to be used pursuant to the Original Agreement, as amended, to provide a portion of the funding necessary to expand the Original FTTH Network by building and operating 102 miles of additional fiber optic facilities to serve 846 additional locations in the County ("the Expanded FTTH Network");

WHEREAS, the Expanded FTTH Network will be owned by RiverStreet, and it will receive all Internet Revenues generated through the Expanded FTTH Network; and

WHEREAS, the parties desire to now amend the Original Agreement as provided for herein.

NOW, THEREFORE, in consideration of the foregoing, the mutual promises set forth herein, and other good and valuable consideration passing between the parties, the receipt and sufficiency of which is hereby acknowledged, the RiverStreet and the County agree as follows:

1. Section 1 of the Original Agreement is revised to read, in its entirety, as follows:

1. Scope of Work.

In accordance with the terms of this Second Amendment, RiverStreet will construct and install additional Fiber-To-The-Home network facilities to serve the 2023 VATI Grant additional locations, to be constructed in accordance with the approved VATI application which contains all the maps and passing details, and consisting of an additional 102 miles of fiber optic cable in the County, plus all necessary terminations, cabinets, electronics, and miscellaneous hardware and software as required to light this network and offer

internet access service at symmetrical minimum speeds of 100 Mbps (collectively “the Expanded FTTH Network Facilities”). Upon completion of the Expanded FTTH Network, RiverStreet will offer internet access service to locations passed by the Expanded FTTH Network. RiverStreet will own and maintain as necessary all FTTH Network Facilities comprising the Expanded FTTH Network.

2. Sections 2.1, 2.2 and 2.3 of the Original Agreement are revised to read, in their entirety, as follows:

2. Project Funding.

2.1 The cost of expanding the Original FTTH Network as provided for herein is at least \$4,981,000.

2.2 To supplement the RDOF Funding, VATI Grant funding and the 2023 County VATI Grant, the County agrees to supplement the County Contribution by providing at least \$775,650 in additional funding for the Expanded FTTH Network Project, on the conditions and timeline specified in the VATI Grant Application submitted jointly with WPPDC, and the construction schedule described in the contract negotiation record submitted to DCHD as part of the formal VATI contract negotiations.

2.3 RiverStreet agrees to invest in the Project, on the conditions and timeline specified in the Original Agreement, as provided for in the VATI Grant Application by covering operating costs and the cost of connecting subscribers in the County to the FTTH Network as set forth in paragraphs 2.4 and 2.5 below, and as provided for in the 2023 VATI Grant Application. RiverStreet also agrees to provide additional funding of \$1,232,750 for the Expanded FTTH Network Project.

3. Section 3 of the Original Agreement is revised to read, in its entirety, as follows:

3. Project and Funding Timelines. The Project shall be completed within three years from the date RiverStreet commences construction of the Expanded FTTH Network, which date shall be documented by Notice given to WPPDC and the County by RiverStreet. At completion, the Expanded FTTH Network facilities will pass approximately 1,935 locations in the County, all of which are locations in the County that are the subject of the RDOF Funding, the VATI Grant and/or the 2023 County VATI Grant.

4. All capitalized terms used in this Amendment that are not otherwise defined herein shall have the meanings assigned to such terms in the Original Agreement.
5. Except as specifically and explicitly amended herein, the terms of the Original Agreement remain unchanged and in full force and effect.

Signatures on following page

IN WITNESS WHEREOF, the parties acknowledge and accept the terms, conditions and obligations of the Agreement as amended herein, as evidenced by the following signatures of their duly authorized representatives. It is the intent of the parties that this Second Amendment to the Agreement shall become operative on the Effective Date.

Nottoway County

Name:

Title:

**RiverStreet Communications of Virginia, Inc.,
d/b/a RiverStreet Networks**

Eric Cramer

President

West Piedmont Planning District Commission

Kristie Eberly

Executive Director

**MEMORANDUM OF UNDERSTANDING
BETWEEN
NOTTOWAY COUNTY PUBLIC SCHOOL BOARD
AND
NOTTOWAY COUNTY BOARD OF SUPERVISORS**

This Memorandum of Understanding (MOU) is entered into this 24th day of August of 2023, by and between Nottoway County School Board ("NCPS") and Nottoway County Board of Supervisors ("BOS") (collectively the "Parties" and individually, the "Party").

RECITALS

WHEREAS, under current arrangement, BOS directly receives funds appropriated for NCPS from state and federal governmental bodies as intended for use by NCPS under VA Code §§ 22.1-88 and 22.1-94 ("School Funds");

WHEREAS, BOS controls and maintains a BOS bank account that contains School Funds ("BOS Bank Account");

WHEREAS, BOS appropriates School Funds to NCPS from the BOS Bank Account according to NCPS's annual budget;

WHEREAS, NCPS intends to open, maintain and control its own bank account to manage School Funds ("NCPS Bank Account");

WHEREAS, Parties agree that NCPS's independent operation of the NCPS Bank Account to manage School Funds is efficient and mutually beneficial;

WHEREAS, the Parties wish to set forth several understandings with respect to the opening and maintaining of the NCPS Bank Account and its effect on the current School Funds appropriations process;

NOW, THEREFORE, the Parties set forth the following understandings:

1. **Scope of Relationship:** The scope and purpose of this MOU is solely to set forth the understandings and agreements between the Parties related to the NCPS Bank Account and appropriation of School Funds. The agreed upon terms and conditions within this MOU shall in no way control, alter, create, or modify the terms of any other agreements previously executed by the Parties, unless specifically stated herein.
2. **Term:** The obligations set forth herein remain in effect as of the Effective Date until otherwise terminated by the Parties.

3. **Opening of NCPS Bank Account:** Within fifteen (15) calendar days of the Effective Date of this MOU, NCPS will open an NCPS Bank Account. BOS will facilitate the opening of the NCPS Bank Account by issuing NCPS a check in the amount of \$2,268,808.50, reflecting the carry over balances in the following fund categories:
- a. School Construction Funds (\$1,497,734.00),
 - b. Communities in Schools Grant (\$244,478.50),
 - c. Forest Reserve (\$77,529.03),
 - d. Project Graduation (\$5,444.26),
 - e. Mentor Teacher (\$2,494.00),
 - f. ISAEF (\$7,391.01),
 - g. Basic Aid (\$183,737.70), and
 - h. Operations & Infrastructure (\$250,000.00)
- NCPS will solely be responsible for maintaining and controlling the NCPS Bank Account and the funds therein.
4. **Appropriation of School Funds:**
- a. Within thirty (30) calendar days of NCPS opening the NCPS Bank Account, BOS will coordinate and cooperate with NCPS, or its designee, to facilitate the transfer of any School Funds located within the BOS Bank Account to the NCPS Bank Account.
 - b. To the extent permitted under applicable law, starting on October 1, on the first day of every month, BOS will directly transfer any and all School Funds that it receives from any state or federal entity, or any third party, that is intended for use by NCPS, from the BOS Bank Account to the NCPS Bank Account.
 - c. NCPS will use all School Funds transferred by BOS from the BOS Bank Account to the NCPS Bank Account according to the school budget as developed by the School Board and adopted by BOS.
 - d. All School Funds transferred from the BOS Bank Account to the NCPS Bank Account will remain in the control of NCPS.
 - e. Parties agree that NCPS retains all rights under VA Code § 22.1-97 should BOS fail to appropriate School Funds or sufficient educational funds.
5. **Unused School Funds:** NCPS will return to BOS any unused, surplus funds at the end of every fiscal year ("Surplus"), minus the amounts schools are allowed by state and/or federal law to carry over. To the extent permissible under applicable law, and unless otherwise required by the VA Code § 22.1-100, NCPS reserves the right to petition to BOS that NCPS retain possession of any Surplus in a given fiscal year for any reasonably necessary needs of the school division.
6. **Transference of Ownership of Existing Accounts:** Within thirty (30) calendar days of the Effective Date of this MOU, BOS will facilitate the transfer of ownership and/or signatory authority, as appropriate, to NCPS for the following, existing bank accounts currently held by BOS: 1) Cafeteria Funds and 2) Piedmont Alternative School Funds.

7. **Miscellaneous:** Parties agree that this MOU represents the full understanding between Parties concerning the appropriation of School Funds, and supersedes all other prior agreements, understandings, representations and warranties, both written and oral, between Parties, with respect to the subject matter hereof. If any provision of this MOU shall be held to be invalid by any court or authority of competent jurisdiction, that term or provision shall be deemed modified so as to be valid and enforceable to the full extent permitted. The invalidity of any such term or provision shall not otherwise affect the validity or enforceability of the remaining terms and provisions. This MOU is binding on and inures to the benefit of Parties and their respective heirs, executors, administrators, legal representatives, successors and permitted assigns. Section headings are for convenience of reference only and shall not define, modify, expand or limit any of the terms of this MOU.
8. **Governing Law.** Parties hereby agree that this MOU is intended to be as broad and inclusive as permitted, and that this MOU shall be governed by and interpreted in accordance with the laws of Virginia without reference to any choice of law doctrine.
9. **Good Faith.** The Parties agree to work in good faith to execute the intent of this MOU and resolve any disputes that arise from the terms of this MOU. This MOU shall be construed as if drafted jointly by the Parties and no presumption or burden of proof shall arise favoring or disfavoring any Party by virtue of the authorship of any of the provisions of this MOU.
10. **No Third-Party Beneficiaries.** This MOU is solely for the benefit of the Parties hereto and nothing contained herein is intended or shall be deemed to create or confer any rights upon any third person not a Party hereto, whether as a third-party beneficiary or otherwise, except as expressly provided herein.
11. **Authority.** The undersigned signing on behalf of NCPS represent and warrant that they have the authorization and authority to enter into this MOU on behalf of NCPS and that the MOU will be a valid, binding agreement on NCPS. The undersigned signing on behalf of BOS represent and warrant that they have the authorization and authority to enter into this MOU on behalf of BOS and that the MOU will be a valid, binding agreement on BOS.
12. **Effective Date.** This MOU shall become effective upon signature of both Parties.
13. **Counterparts.** This MOU may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute but one and the same agreement.

IN WITNESS WHEREOF, each Party executed this MOU in its name and on its behalf by a duly authorized officer.

**NOTTOWAY COUNTY PUBLIC
SCHOOL BOARD**

By: _____

Title: School Board Chairperson

Date: _____

**NOTTOWAY COUNTY BOARD OF
SUPERVISORS**

By: _____

Title: Board of Supervisors Chairperson

Date: _____

MOUNT LEVEL BAPTIST CHURCH - AMELIA

901 Wills Road | Amelia, VA 23002 (804) 265-5717

Church Email- mtlevelamelia@comcast.net

Reverend Dr. Charles Shannon III, Senior Pastor

617 Elmfield Drive | Richmond, VA 23227 (804) 337-8882

Diaconate C. Sterling Head | Chairman, Diaconate Ministry (804) 561-5377

Sister Joyce Booker-Worsham | Church Clerk (804) 321-4690 | email jbworsham@comcast.net

August 14, 2023

County Administrator – Nottoway County

P.S.T. (Ted) Costin

P O Box 92

Nottoway, VA 23955

Dear Mr. Costin;

Subject: Commemorating the 150th Anniversary of Mount Level Baptist Church -Amelia

We hope this letter finds you well. We are writing on behalf of the Amelia County community to bring to your attention a significant milestone that is deserving of recognition and celebration. It is with great honor that we submit this letter to request your support in honoring Mount Level Baptist Church-Amelia as it reaches its 150th anniversary. The 150th Anniversary Celebration will be Sunday, September 24, 2023.

Mount Level Baptist Church-Amelia has been a cornerstone of our community, providing spiritual guidance, support, and inspiration to generations of residents. The church has played a pivotal role in fostering a sense of unity, compassion, and service among its members and beyond. Its longstanding commitment to promoting positive change, social justice, and community development makes it a cherished institution in Amelia County and beyond.

In light of the upcoming 150th anniversary of Mount Level Baptist Church, we believe that it would be fitting to officially recognize and commemorate this historic occasion. The church's steadfast dedication to its congregation and the larger community has undoubtedly contributed to the growth and strength of Amelia County. As such, we kindly request your assistance in arranging a proclamation, resolution, or other form of official recognition to celebrate the church's remarkable journey and its continued positive impact on our society.

We understand that your office is busy with many responsibilities, but we believe that recognizing the accomplishments of Mount Level Baptist Church-Amelia will send a powerful message of unity and appreciation to our community members. We would be more than happy to assist in any way necessary to help facilitate this process.

Let's Live Our Best as Disciples of Christ!

Please send all correspondence pertaining to MLBC to Mount Level Baptist Church

Attn: Sis. Joyce B. Worsham, Church Clerk, 901 Wills Road, Amelia, VA 23002

Email: mtlevelamelia@comcast.net

Thank you for your time and consideration. We eagerly anticipate your positive response and collaboration in honoring the legacy of Mount Level Baptist Church-Amelia. Please do not hesitate to contact our Church Clerk, Mrs. Joyce Worsham at 804-321-4690 or jbworsham@comcast.net if you require any further information or assistance.

Sincerely,

MOUNT LEVEL BAPTIST CHURCH-AMELIA



Joyce Booker-Worsham, Church Clerk

Charles L. Shannon III, D.Min, Pastor

C. Sterling Head, Diaconate Ministry Chairman

Let's Live Our Best as Disciples of Christ!

Please send all correspondence pertaining to MLBC to Mount Level Baptist Church

Attn: Sis. Joyce B. Worsham, Church Clerk, 901 Wills Road, Amelia, VA 23002

Email: mtlevelamelia@comcast.net

HON. JOSEPH M. TEEFEY, JR.
CHIEF JUDGE
11th JUDICIAL CIRCUIT
One Courthouse Avenue
Petersburg, VA 23803

J-4
JANE L. BROWN, CLERK
Kimberly Daum, Deputy Clerk
Kanitra J. Hartwill, Deputy Clerk
Alyssa Tolbert, Deputy Clerk

Circuit Court Clerk's Office

Nottoway County
328 W. Courthouse Road
P. O Box 25
Nottoway, VA 23955

Terms of Court

First Tuesday in January, March

May, July, September, and

November

September 6, 2023

Philip Vannoorbeeck
Interim County Administrator
(hand delivered)

In Re: Budget appropriation

Dear Mr. Vannoorbeeck:

Please accept this letter as a request to increase the budget line item for Jurors & Witnesses from \$7,362 to \$30,000. The significant increase is due to two (2) factors:

1. Effective July 1, 2023, jury duty pay increased from \$30.00 per juror/per day to \$50.00 per juror/per day. For the July 2023 term of court (July 7 – September 4), jurors appeared on five (5) separate dates, with an average of 31 individuals reporting for jury duty.
2. To ensure that the Court's calendar is not constantly disrupted due to the cancelation of a jury trial, multiple cases are being stacked. We will soon begin stacking civil and criminal jury trials on multiple dates throughout the fiscal year.

As I am sure you are aware, when a criminal jury trial is held for violation of a state offense, the local treasurer will remit payment to jurors and the County will be reimbursed by the State Treasurer. I anticipate that the majority of jury trials that are held this fiscal year will be reimbursed by the State Treasurer.

I thank you for your consideration in this matter. If I can offer further explanation or clarification, please do not hesitate to let me know.

Sincerely,



Jane L. Brown, Clerk

/JLB

Phone: 434-645-9043 * Fax: 434-645-2201

Email: jlbrown@vacourts.gov * kdaum@vacourts.gov * khartwill@vacourts.gov * atolbert@vacourts.gov



J-5

COMMONWEALTH of VIRGINIA

Department of Motor Vehicles

2300 West Broad Street

Gerald F. Lackey, Ph.D.
Commissioner

Post Office Box 27412
Richmond, VA 23269-0001

August 15, 2023

Elizabeth Graham
Admin. Operations Manager
Nottoway County
266 W. Courthouse Rd.
Crewe, VA 23930

Dear Elizabeth Graham:

Safety has been and will continue to be a high priority in Virginia's overall transportation system. The Youngkin administration is committed to ensuring that safety is the highest priority in the development of the Commonwealth's multi-modal transportation system.

I am pleased to inform you that the highway safety project proposal(s) listed below is approved for pass-through grant funding from the National Highway Traffic Safety Administration (NHTSA) for Federal Fiscal Year (FFY) 2024.

<u>Project Number</u>	<u>Project Title</u>	<u>Amount Approved</u>
BPT-2024-54146-24146	Selective Enforcement - Police Traffic Services	\$20,296.00

The availability of funds under this grant is contingent upon two conditions: (1) the project director and the fiscal contact responsible for the financial management of your grant(s) must attend a grantee workshop (2) full execution of FFY2024 Grant Agreement by the sub-recipient and Department of Motor Vehicles and (3) the release of federal funds to the Commonwealth. Your assigned project monitor will be contacting you to provide the dates and locations for this mandatory training.

You will receive the Highway Safety Grant Agreement package after the training session. As an award recipient, it is important that you read and follow the information, including the Code of Federal Regulations, carefully. If you have any questions regarding the conditions, please contact the project monitor assigned to your grant(s).

Thank you for your commitment and participation in improving highway safety. We look forward to the positive impact that your project(s) will have on making our roadways safer.

Sincerely,

Gerald F. Lackey, Ph.D.
Commissioner

GFL/sm
Project Monitor: Rebecca Overman - Richmond Region 3

K-1

9/15/2023 FROM DATE- 8/01/2023 ACCOUNTS PAYABLE LIST PAGE 1
AP375 TO DATE- 8/31/2023 NOTTOWAY COUNTY
FUND # - 100 *** GENERAL FUND *** DEPT # - 000200 ** LIABILITIES **

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
NOTTOWAY COUNTY	** LIABILITIES **	PRE PAY TAXES	CHK 250631	7/14/2023		8/11/2023	251088		100.00
NOTTOWAY COUNTY	PR Liability	PT VRS DEDUCTION	CHK 250632	7/14/2023		8/11/2023	251089		12,581.25
NOTTOWAY COUNTY	PR Liability	PT VRS DEDUCTION	CHK 250632	7/14/2023		8/11/2023	251089		4,828.11
NOTTOWAY COUNTY	PR Liability	VLDP	CHK 250633	7/14/2023		8/11/2023	251090		810.87
NOTTOWAY COUNTY	PR Liability	ICMA DEDUCTION	CHK 250634	7/14/2023		8/11/2023	251091		673.03
NOTTOWAY COUNTY	PR Liability	ICMA DEDUCTION	CHK 250634	7/14/2023		8/11/2023	251091		1,907.88
NOTTOWAY COUNTY	PR Liability	VRS/GL DEDUCTION	CHK 250635	7/14/2023		8/11/2023	251092		3,553.47
								TOTAL	24,454.61 *
									24,454.61
								FUND TOTAL	24,454.61

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
** BOARD OF SUPERVISORS **									
THE CREWE-BURKEVILLE	Advertising	JUL23 ADS	4413	7/30/2023		8/15/2023	251245		450.50
NOTTOWAY PUBLISHING CO.,	Advertising	BRD SUPERVISORS JULY	07312023	7/31/2023		8/21/2023	251352		597.49
VERIZON WIRELESS	Telephone - Crime So	A842030264-00001	9939376881	7/10/2023		8/15/2023	251249	1,047.99 *	160.04 *
GCR COMPANY	Internet/Data Servic	C8000004974	306913	6/30/2023		8/04/2023	250971		52.50
GCR COMPANY	Internet/Data Servic	C8000004974 50MBPS	307114	7/01/2023		8/04/2023	250971	2,000.00	
GCR COMPANY	Internet/Data Servic	C8000004974 SIMMONS	307285	7/31/2023		8/21/2023	251343	52.50	
GCR COMPANY	Internet/Data Servic	50MBPS	307450	8/01/2023		8/21/2023	251343	2,000.00	
SHERMAN C. VAUGHN	Travel - Mileage	839MI JAN-JUN23	. ILE 0623	7/14/2023		8/15/2023	251243	4,105.00 *	549.55 *
HELEN SIMMONS	Travel - Convention	CONF MEAL/PARKING	RMBURS-0823	8/17/2023		8/30/2023	251450	46.73 *	46.73 *
VA ASSOCIATION OF CO.	VA Association of Co	NOTTICO FY24 DUES	IVC0606269	6/15/2023		8/30/2023	251461	3,278.00 *	3,278.00 *
CITIZENS BANK & TRUST CO.	Discretionary Fund	ACH ITEM RETURN FEE	FEE-08012023	8/01/2023		8/04/2023	250965	5.00	
THOMPSON MCMULLIAN PC	Discretionary Fund	A26822003 SHRF JONES	417787	7/31/2023		8/15/2023	251246	1,426.90	
								1,431.90 *	
								10,619.21	

TOTAL

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012010 ** COUNTY ADMINISTRATION **

PAGE 5

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
** COUNTY ADMINISTRATION **										
GCR COMPANY	Equipment Repairs &	C8000004974	306914	6/30/2023		8/04/2023	250971		157.50	
GCR COMPANY	Equipment Repairs &	C8000004974	306915	6/30/2023		8/04/2023	250971		52.50	
GCR COMPANY	Equipment Repairs &	C8000004974 BOWEN	306916	6/30/2023		8/04/2023	250971		105.00	
GCR COMPANY	Equipment Repairs &	C8000004974	306917	6/30/2023		8/04/2023	250971		52.50	
* 367.50										
ATWORK FRANCHISE INC	Data Processing	K.WOODFORD AP PRCSNG	237436	7/07/2023		8/10/2023	251025		178.50	
ATWORK FRANCHISE INC	Data Processing	K.WOODFORD AP PRCSNG	239185	7/21/2023		8/10/2023	251025		238.00	
BAI MUNICIPAL SOFTWARE	Data Processing	SIGNATURES ON CHECKS	20230712003	7/12/2023		8/04/2023	250958		200.00	
BRITTANY MORGAN	Data Processing	AP AUG3,10,17	12024	8/25/2023		8/30/2023	251446		825.00	
CAS SEVERN, INC.	Data Processing	C2259 BACKUP ISSUE	443603	7/31/2023		8/15/2023	251228		339.00	
CARD SERVICES CENTER	Data Processing	MC5594962046500221	ADMIN 07102023	7/10/2023		8/04/2023	250963		362.50	
CARD SERVICES CENTER	Data Processing	MC5594962046500221	ADMIN 07102023	7/10/2023		8/04/2023	250963		58.06	
JACQUELINE BROWN	Data Processing	AP AUG3,10,17	12023	8/29/2023		8/30/2023	251451		825.00	
* 3,026.06										
BRIGHTSPEED	Telephone	A309690336 ADMIN	309690336-0823	8/22/2023		8/30/2023	251445		146.14	
BRIGHTSPEED	Telephone	INTERNET	3096903360723	7/22/2023		8/04/2023	250961		139.79	
GCR COMPANY	Telephone	C8000004974 VOICESRV	307113	7/01/2023		8/04/2023	250971		662.44	
GCR COMPANY	Telephone	C8000004974 VOICE	307449	8/01/2023		8/21/2023	251343		198.02	
GCR COMPANY	Telephone	C8000004974 VOICE	307449	8/01/2023		8/21/2023	251343		49.51	
VERIZON WIRELESS	Telephone	A842030264-00001	9939376881	7/10/2023		8/15/2023	251249		122.88	
VERIZON WIRELESS	Telephone	A842030264-00001	9939376881	7/10/2023		8/15/2023	251249		169.14	
* 1,487.92										
AMAZON CAPITAL SERVICES	Office Supplies	A118IMQYRJMMT	13VD-J6HM-PW37	6/26/2023		8/04/2023	250957		317.72	
CARD SERVICES CENTER	Office Supplies	MC5594962046500221	ADMIN 07102023	7/10/2023		8/04/2023	250963		349.60	
CARD SERVICES CENTER	Office Supplies	MC5594962046500221	ADMIN 07102023	7/10/2023		8/04/2023	250963		699.20	
KEY OFFICE SUPPLY, INC.	Office Supplies	A657 ADM OFFC CHRMAT	580142	7/25/2023		8/15/2023	251235		97.99	
* 1,464.51										
EDGERTON EXPRESS CARE INC	Vehicle Maintenance	09CV CO ADMIN	188194	8/04/2023		8/21/2023	251339		69.95	
* 69.95										
CARD SERVICES CENTER	Bank Fees	MC5594962046500221	ADMIN 07102023	7/10/2023		8/04/2023	250963		18.94	
CARD SERVICES CENTER	Bank Fees	MC5594962046500221	ADMIN 07102023	7/10/2023		8/04/2023	250963		10.97	
* 29.91										
CARD SERVICES CENTER	Travel - Convention	MC5594962046500221	ADMIN 07102023	7/10/2023		8/04/2023	250963		41.00	
CARD SERVICES CENTER	Travel - Convention	MC5594962046500221	ADMIN 07102023	7/10/2023		8/04/2023	250963		24.39	
* 65.39										
TOTAL										
6,511.24										

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012040 ** LEGAL SERVICES **

PAGE 6

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
** LEGAL SERVICES **										
PLANET DEPOS		CL220000460	JOB498283	603855		8/21/2023	251354		801.40	
SANDS ANDERSON PC	Professional Service	023987/104286	GEN C	597084		8/04/2023	250983	10,437.95		
SANDS ANDERSON PC	Professional Service	023987/106914	ILL SP	597085		8/04/2023	250983	3,637.50		
SANDS ANDERSON PC	Professional Service	023987/104286	JUN23	602137		8/15/2023	251242	12,051.73		
SANDS ANDERSON PC	Professional Service	023987/106914	JUN23	602138		8/15/2023	251242	15,043.00		
SANDS ANDERSON PC	Professional Service	023987/104286	JUL23	607255		8/15/2023	251242	7,793.31		
SANDS ANDERSON PC	Professional Service	023987/106914	JUL23	607256		8/15/2023	251242	25,802.00		
									75,566.89	*
TOTAL									75,566.89	

9/15/2023
AP375
FUND # - 100

FROM DATE-	8/01/2023
TO DATE-	8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012080 ** AUDITOR **

PAGE 7

VENDOR NAME -----

CHARGE TO -----

DESCRIPTION

INVOICE#-----

INVOICE
DATE

PO#	CHECK DATE
-----	------------

CHECK#

\$\$\$ PAY \$\$\$

** AUDITOR **

MARY K. EARHART, PLLC

Professional Service Audit PREP/GASB/UGAA 203790

7/31/2023

8/15/2023 251236

398.75
398.75 *
398.75

TOTAL

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012090 ** COMMISSIONER OF REVENUE **

PAGE 8

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** COMMISSIONER OF REVENUE **										
GCR COMPANY	Equipment Repairs &	C90097 COR	307282	7/31/2023		8/21/2023	251343		232.50	*
BRIGHTSPEED	Telephone	A310392137 COR	310392137 0723	7/22/2023		8/21/2023	251330		274.99	
GCR COMPANY	Telephone	C90097 COR PBX INSTL	27160	6/20/2023		8/04/2023	250971		500.00	
GCR COMPANY	Telephone	C8000004974 VOICE	307449	8/01/2023		8/21/2023	251343		198.03	
									973.02	*
CHRISTY HUDSON	Office Supplies	NORTON360 RENEWALS	RMBURS 0823	8/15/2023		8/21/2023	251331		131.61	
KEY OFFICE SUPPLY, INC.	Office Supplies	COMM REVENUE	579800	7/11/2023		8/21/2023	251349		103.56	
KEY OFFICE SUPPLY, INC.	Office Supplies	COMM REVENUE	579811	7/12/2023		8/21/2023	251349		191.96	
									427.13	*
TOTAL									1,632.65	

9/15/2023

AP375

FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012130 ** TREASURER **

PAGE 9

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
GCR COMPANY	** TREASURER ** Data Processing	C8000004974 TREAS	307283	7/31/2023		8/21/2023	251343		52.50	*
POSTMASTER, NOTTOWAY	Postage	RENEWAL	85	7/31/2023		8/04/2023	250980		152.00	
BRIGHTSPEED	Telephone	TREASURER	3099655561	6/22/2023		8/04/2023	250961		152.00	*
BRIGHTSPEED	Telephone	TREASURER	3099655561	7/22/2023		8/04/2023	250961		225.10	
GCR COMPANY	Telephone	C8000004974 VOICE	307449	8/01/2023		8/21/2023	251343		230.51	
KEY OFFICE SUPPLY, INC.	Office Supplies	NAME PLATE	580085	7/21/2023		8/04/2023	250974		99.01	*
KEY OFFICE SUPPLY, INC.	Office Supplies	TONER	580258	7/27/2023		8/11/2023	251096		554.62	*
TAMMIE A. RAIFORD	Travel - Mileage	MILEAGE	07272023	7/27/2023		8/04/2023	250985		14.00	
DEPARTMENT OF MOTOR VEHICL	DMV Stop Fee	A546001479017	202321200594	7/31/2023		8/21/2023	251335		257.68	*
TREASURERS' ASSOCIATION OF Dues & Membership		TREASURERS ASSOC.	5408397256	7/06/2023		8/04/2023	250990		186.00	*
									350.00	*
									400.00	*
									400.00	*
									1,966.80	

TOTAL

9/15/2023
AP375
FUND # - 100

FROM DATE-	8/01/2023
TO DATE-	8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012200 ** DATA PROCESSING **

PAGE 10

VENDOR NAME

CHARGE TO

DESCRIPTION	DATE	AMOUNT	REMARKS
...	...	...	...

INVOICE#

INVOICE
DATE

#Of

CHECK
DATE _____

CHECK#

55	PAY	55
56		56

DATA PROCESSING
Office Supplies
Office Supplies

QUILL CORPORATION
QUILL CORPORATION

2093017	DUE	BAL	2093017
2093017	DUE	BAL	2093017

8/15/2023 251241
8/15/2023 251241

83.97
125.41
209.38 *
209.38

TOTAL

9/15/2023
AP375
FUND # - 10

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 013010 ** ELEC

PAGE 11

VENDOR NAME -----

CHARGE TO

DESCRIPTION

INVOICE#

INVOICE
DATE

#04

CHECK
DATE

CHECK#

PAY \$ \$

** ELECTORAL BOARD **
 Officers of Election

BENJAMIN PIPER

7/26/2023

8/04/2023 250960

72.00
72.00 *
72.00

TOTAL

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 013020 ** REGISTRAR **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** REGISTRAR **										
DE'JAH SYKES	Salaries /	POST REDISTR. PROCSS	TIMESHEET1	6/05/2023		8/04/2023	250969	1,008.00		
JOSEPH FOSTER	Salaries /	POST REDISTR PROCSS	TIMESHEET2	6/30/2023		8/04/2023	250973	864.00		
								1,872.00 *		
NOTTOWAY COUNTY	Utilities -	Electric BES ELECT JUN&JUL	056	8/09/2023		8/15/2023	251238	917.85		
								917.85 *		
U.S. POSTAL SERVICE	Postage	STAMPS	08042023	7/24/2023		8/04/2023	250991	2,310.00		
								2,310.00 *		
BRIGHTSPEED	Telephone	TELEPHONE 309377013	REG-08042023	6/22/2023		8/04/2023	250961	653.36		
MARIE LYNCH	Telephone	OFFICE PHONE REIMBUR	04631	7/15/2023		8/04/2023	250977	37.49		
								690.85 *		
RODNEY REYNOLDS	Travel -	Mileage	07262023	7/26/2023		8/04/2023	250982	120.06		
								120.06 *		
RODNEY REYNOLDS	Travel -	Convention	08042023	7/26/2023		8/04/2023	250982	443.75		
								443.75 *		
TOTAL								6,354.51		

9/15/2023

AP375

FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY

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DEPT # - 021020 ** GENERAL DISTRICT COURT **

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY
AT&T								
AT&T								
BRIGHTSPEED								
BRIGHTSPEED								
** GENERAL DISTRICT COURT **								
Telephone		A0305124724001	GDC-08032023	8/03/2023		8/21/2023	251327	90.42
Telephone		TELEPHONE	0305124724001	7/29/2023		8/11/2023	251097	113.39
Telephone		TELEPHONE	309832652	7/22/2023		8/11/2023	251098	435.58
Telephone		TELEPHONE	309832652.	6/22/2023		8/11/2023	251098	435.22
TOTAL								1,074.61 *
								1,074.61

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 021050 ** JUVI

PAGE 14

VENDOR NAME

CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY	\$ \$
** JUVENILE COURT	SERVICE UNIT **							
Telephone	INTERNET	310076704	5/22/2023		8/04/2023	250961	143.28	
Telephone	A310076704 J&D	310076704	7/22/2023		8/15/2023	251227	143.63	
							286.91	*
					TOTAL		286.91	

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 021060 ** CLE

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	CHECK DATE	CHECK#	\$ \$	PAY
AT&T	** CLERK OF CIRCUIT COURT **							88.99
BRIGHTSPEED	Telephone	TELEPHONE	305121769001	7/24/2023	8/11/2023	251093		242.26
	Telephone	PHONE	310251481	7/22/2023	8/11/2023	251094		331.25 *
KEY OFFICE SUPPLY, INC.	Office Supplies	CANON CARTRIDGE	580171	7/26/2023	8/11/2023	251095		101.52 *
					TOTAL			432.77

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 021090 ** JUDGE

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VENDOR NAME

CHARGE TO

DESCRIPTION

INVOICE#

INVOICE
DATE

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** JUDGE OF CIRCUIT COURT **

TREASURER, CITY OF PETERSB Salaries & Wages

4Q23

7/21/2023

8/04/2023 250989

2,058.24
2,058.24 *

BRIGHTSPEED
BRIGHTSPEED
BRIGHTSPEED

Telephone
Telephone
Telephone

A309906376 CIR CRT
INTERNET
A310182110 CT CRT

309906376 0723
310182110
310182110-0823

7/22/2023
7/22/2023
8/22/2023

8/15/2023 251227
8/04/2023 250961
8/30/2023 251445

155.18
406.79
406.73
968.70 *
3,026.94

TOTAL

3,026.94

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 022010 ** COMMONWEALTH ATTORNEY **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** COMMONWEALTH ATTORNEY **										
BRIGHTSPEED	Telephone	TELEPHONE	309906210	6/22/2023		8/11/2023	251122		174.63	
VERIZON WIRELESS	Telephone	WIRELESS TELEPHONE	9938903602	7/05/2023		8/11/2023	251127		120.90	
									295.53	*
THE AMELIA BULLETIN	Office Supplies	ADVERTISEMENT	8543	6/22/2023		8/11/2023	251121		168.75	
GCR COMPANY	Office Supplies	C8000004974	306913	6/30/2023		8/04/2023	250971		52.50	
THE CREWE-BURKEVILLE	Office Supplies	ADVERTISEMENT	4376	6/29/2023		8/11/2023	251124		289.00	
NOTTOWAY PUBLISHING CO.,	Office Supplies	ADVERTISEMENT	06302023	6/30/2023		8/11/2023	251125		232.00	
									742.25	*
THOMSON REUTERS - WEST	Books & Subscription	ONLINE SOFTWARE SUBS	848554418	7/01/2023		8/11/2023	251126		27.00	*
LEANNE E. WATROUS	Furniture & Fixtures	REIMBURSEMENT SUPPL	07162023	7/16/2023		8/11/2023	251128		221.42	*
									221.42	*
DATAWARE	Server	CLOUDBERRY BACKUP	15632	7/01/2023		8/11/2023	251123		10.00	*
									10.00	*
TOTAL									1,296.20	

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 031020 ** SHERIFF **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
TREASURER OF VA - VRS 5516	** SHERIFF ** Line of Duty	A13 LODA	FTI0000459	7/31/2023		8/21/2023	251358	25,137.75	25,137.75 *
BENCHMARK COMMUNITY BANK	Equipment Repairs &	VISA CC	94010723	8/01/2023		8/10/2023	251026	252.00	252.00
BENCHMARK COMMUNITY BANK	Equipment Repairs &	VISA CC	94010723	8/01/2023		8/10/2023	251026	62.50	62.50
BENCHMARK COMMUNITY BANK	Equipment Repairs &	VISA CC	94010723	8/01/2023		8/10/2023	251026	335.00	335.00
DATA CARE	Equipment Repairs &	DESKTOP MAINTENANCE	15654/15658	8/01/2023		8/10/2023	251029	40.00	40.00
DATA CARE	Equipment Repairs &	DESKTOP MAINTENANCE	15654/15658	8/01/2023		8/10/2023	251029	522.48	522.48
READ'S UNIFORMS	Equipment Repairs &	REPAIRS	196687	7/21/2023		8/10/2023	251043	1,060.00	1,060.00
BRIGHTSPEED	Telephone	POLICE	SHER-07222023	7/22/2023		8/10/2023	251028	2,271.98	2,271.98 *
VERIZON WIRELESS	Telephone	TELEPHONES	9939243744	7/10/2023		8/11/2023	251141	797.43	797.43
BRIGHTSPEED	Telephone - Crime So	A309690336 ADMIN	309690336-0823	8/22/2023		8/30/2023	251445	1,752.09	1,752.09
BRIGHTSPEED	Telephone - Crime So	INTERNET	3096903360723	7/22/2023		8/04/2023	250961	2,549.52	2,549.52 *
AMAZON CAPITAL SERVICES	Office Supplies	POLICE SUPPLS/UNIFORM	1235-8923	8/09/2023		8/10/2023	251024	142.96	142.96 *
AMAZON CAPITAL SERVICES	Office Supplies	POLICE SUPPLS/UNIFORM	1235-8923	8/09/2023		8/10/2023	251024	943.56	943.56
AMAZON CAPITAL SERVICES	Office Supplies	POLICE SUPPLS/UNIFORM	1235-8923	8/09/2023		8/10/2023	251024	34.98	34.98
AMAZON CAPITAL SERVICES	Office Supplies	POLICE SUPPLS/UNIFORM	1235-8923	8/09/2023		8/10/2023	251024	14.99	14.99
DYNAMIX SIGNS & APPAREL	Vehicle Repairs & Ma	DECAL PATROL	1174	7/15/2023		8/11/2023	251129	1,013.52	1,013.52 *
EAST COAST EMERGENCY	Vehicle Repairs & Ma	2023 FORD	34518	7/30/2023	35116	8/10/2023	251034	492.00	492.00
EDGERTON TIRE & AUTO	Vehicle Repairs & Ma	STATE INSPECT	27874	7/12/2023		8/11/2023	251130	6,528.00	6,528.00
EDGERTON TIRE & AUTO	Vehicle Repairs & Ma	BRAKE PADS REPLACE	27875	7/12/2023		8/11/2023	251130	25.00	25.00
EPES SUPPLY CO.	Vehicle Repairs & Ma	MOUNTS BALANCE	SHER-071923	7/19/2023		8/11/2023	251131	117.00	117.00
EPES SUPPLY CO.	Vehicle Repairs & Ma	TIRE MOUNT/BALANCE	SHER-07292023	7/29/2023		8/10/2023	251035	48.00	48.00
EXXONMOBIL	Vehicle Repairs & Ma	FUEL	3696885395	8/06/2023		8/10/2023	251036	243.11	243.11
KUSTOM SIGNALS, INC.	Vehicle Repairs & Ma	PARTS WARRANTY	1288990770503ET	7/12/2023		8/11/2023	251132	380.00	380.00
PARKER OIL CO.	Vehicle Repairs & Ma	FUEL	550441	7/03/2023	35099	8/10/2023	251041	1,897.39	1,897.39
PARKER OIL CO.	Vehicle Repairs & Ma	FUEL	557447	7/10/2023	35099	8/10/2023	251041	1,758.78	1,758.78
PARKER OIL CO.	Vehicle Repairs & Ma	FUEL	563848	7/17/2023	35099	8/10/2023	251041	1,857.04	1,857.04
PARKER OIL CO.	Vehicle Repairs & Ma	FUEL	571425	7/24/2023	35099	8/10/2023	251041	2,175.73	2,175.73
RICK'S AUTO SERVICE, INC.	Vehicle Repairs & Ma	VA STATE INSPECTION	91135	7/18/2023		8/11/2023	251134	20.00	20.00
DUSTIN C. SHEPHERD	Vehicle Repairs & Ma	INSTALLATION FORD EX	07182023	7/18/2023		8/11/2023	251135	1,200.00	1,200.00
DUSTIN C. SHEPHERD	Vehicle Repairs & Ma	FUEL REIMB	08092023	8/09/2023		8/10/2023	251033	65.05	65.05
SOUTHSIDE TRANSMISSION	Vehicle Repairs & Ma	VEHICLE MAINTENANCE	113626	7/25/2023		8/10/2023	251045	80.00	80.00
TMDE CALIBRATION LABS, INC	Vehicle Repairs & Ma	CALIBRATION	48327	7/13/2023		8/11/2023	251137	180.00	180.00
TREASURER OF VIRGINIA	Vehicle Repairs & Ma	CALIBRATION	361547	7/13/2023		8/11/2023	251139	52.97	52.97
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	2014 CHARGER	844679	7/07/2023		8/10/2023	251048	155.63	155.63
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	2014 CHARGER	844679	7/07/2023		8/10/2023	251048	140.64	140.64
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	2014 CHARGER	844679	7/07/2023		8/10/2023	251048	76.48	76.48
THIRD STREET WRECKER	Vehicle Repairs & Ma	MS. DICKERSON VEHICL	T12068	8/02/2023		8/10/2023	251046	599.00	599.00
AMAZON CAPITAL SERVICES	Police Supplies-Misc	POLICE SUPPLS/UNIFORM	1235-8923	8/09/2023		8/10/2023	251024	18,115.82	18,115.82 *
BOOKER'S SUPPLY, INC.	Police Supplies-Misc	POLICE SUPPLIES	328424	7/31/2023		8/10/2023	251027	207.20	207.20
LEXISNEXIS MATTHEW BENDER	Police Supplies-Misc	VA CODE 2023	69864/52	7/05/2023		8/04/2023	250976	23.70	23.70

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 031020 ** SHERIFF **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
TOWN POLICE SUPPLY	Police Supplies-Misc	POLICE SUPPLIES	R85362	8/01/2023	35115	8/10/2023	251047	1,050.05		
DEPARTMENT OF MOTOR VEHICL	Police Supplies-Misc	SPECIAL ID'S	202321200301	7/31/2023		8/10/2023	251030	20.00		
PMI	Police Supplies-Misc	TECH SERVICES	230617	6/14/2023		8/10/2023	251042	9,452.00		
DIGIMATION, INC./DART RANG	Police Supplies-Misc	TRAINING	7255-06082023	6/08/2023		8/10/2023	251031	14,100.00		
AMAZON CAPITAL SERVICES	Uniforms	POLICE SUPPLS/UNIFORM	1235-8923	8/09/2023		8/10/2023	251024	25,469.81 *		
READ'S UNIFORMS	Uniforms	UNIFORMS	196208	7/28/2023		8/10/2023	251043	127.10		
READ'S UNIFORMS	Uniforms	UNIFORMS	196208	7/28/2023		8/10/2023	251043	298.47		
READ'S UNIFORMS	Uniforms	UNIFORMS	196208	7/28/2023		8/10/2023	251043	12.61		
READ'S UNIFORMS	Uniforms	UNIFORMS	196208	7/28/2023		8/10/2023	251043	474.42		
READ'S UNIFORMS	Uniforms	UNIFORMS	196208	7/28/2023		8/10/2023	251043	37.00		
READ'S UNIFORMS	Uniforms	UNIFORMS	196208	7/28/2023		8/10/2023	251043	123.69		
READ'S UNIFORMS	Uniforms	UNIFORMS	196208	7/28/2023		8/10/2023	251043	20.00		
BENCHMARK COMMUNITY BANK	K-9 Unit	VISA CC	94010723	8/01/2023		8/10/2023	251026	1,093.29 *		
BENCHMARK COMMUNITY BANK	K-9 Unit	VISA CC	94010723	8/01/2023		8/10/2023	251026	59.82		
TY B. MOORE	K-9 Unit	K9 SERVICES	07102023	7/10/2023		8/11/2023	251140	63.64		
								35.89		
								159.35 *		
								75,954.00		

TOTAL

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 031040 ** CEN

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$ \$	PAY	\$ \$
DISH NETWORK	** CENTRAL DISPATCHING ** Equipment Repairs & BILLING		9885	7/21/2023		8/10/2023	251032		71.52	*
DALY	Office Supplies	PLANTRONICS P035124	PSI1118223	7/14/2023	35124	8/15/2023	251231	1,359.40		*
APCO, AFC INC.	Training	KELKER CERT P035065	958200	4/24/2023	35065	8/15/2023	251226	30.00		*
CENTURYLINK	Furniture & Fixtures IPO UNT	P035080	QIA248985-AV_3	7/06/2023	35080	8/15/2023	251229	1,650.00		*
TOTAL								3,110.92		

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 032010 ** EME

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
** EMERGENCY SERVICES **									
GCR COMPANY	Telephone	C8000004974 VOICE	307449	8/01/2023		8/21/2023	251343		247.54
VERIZON WIRELESS	Telephone	A842030264-00001	9939376881	7/10/2023		8/15/2023	251249		49.11
									296.65 *
ESO SOLUTIONS, INC.	Technology / Emergen	NFIRS DATA IMPORT	ESO-115432	6/30/2023		8/04/2023	250970		1,995.00
LEXIPOL	Technology / Emergen	FY24 LEARNING PLTFRM	INVPRA116816	6/01/2023		8/04/2023	250975		10,816.86
									12,811.86 *
AUTOMOTIVE EXCELLENCE	Vehicle Maintenance	EMS 14CHGR INSP/OIL	11051	8/23/2023		8/30/2023	251444		93.13
									93.13 *
AUTOMOTIVE EXCELLENCE	HAZ-MAT Response Uni	04WORKHORSE OIL	10510	6/29/2023		8/04/2023	251014		82.81
									82.81 *
DUSTY ANDERSON MD	Operational Medical	MED DIRECTION FEE	NOTTOWAY 2023	8/22/2023		8/30/2023	251449		3,500.00
									3,500.00 *
TOTAL									16,784.45

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 033010 ** COR.

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VENDOR NAME

CHARGE TO

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** CORRECTION & DETENTION **

IRONGATE BOUNDARY MGMT
PIEDMONT REGIONAL

CONVULSION & SEIZURE
Piedmont Region Juve Elect Monitor
Piedmont Region Juve Kirby/Merritte

JULY 2023
2136

8/03/2023
7/05/2023

8/21/2023	251347
8/04/2023	250979

2,092.50
3,000.00
5,092.50 *
5,092.50

TOTAL

9/15/2023

AP375

FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 035010 ** ANNUAL

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9/15/2023
AP375
FUND # - 10

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 035030 ** PROJ

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VENDOR NAME

CHARGE TO

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INVOICE#

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Medical Examiner Fee WILLI

TREASURER OF VIRGINIA

7/11/2023

07112023

8/04/2023 250988

20.00	
20.00	*
20.00	

TOTAL

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY
** LOCAL HEALTH DEPARTMENT **								
PIEDMONT HEALTH DISTRICT	Contribution	1ST QT24 LOCAL	1Q-FY24	7/26/2023		8/15/2023	251239	24,610.25
								24,610.25 *
						TOTAL		24,610.25

9/15/2023
AP375
FUND # - 100

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 052050 ** MENTAL HEALTH SERVICES**

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	CHECK DATE	CHECK#	\$\$	PAY	\$\$
STEPS INCORPORATED	STEPS Inc	FY24 CONTRIBUTION	FUNDS.24	7/11/2023	8/04/2023	250984	20,939.00	20,939.00	*
STEPS INCORPORATED	STEPS-Domestic Violen	DOM VIOLENCE PROG	DOMVIL PROG	8/03/2023	8/04/2023	250984	15,000.00	15,000.00	*
						TOTAL	35,939.00	35,939.00	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
** ADMINISTRATION **									
FULCRUM COUNSELORS, LLC	Professional Service	FAM PTNRSHP MTG 7/28	3225	8/02/2023		8/21/2023	251342		250.00
GRAVITT LAW GROUP PLC	Professional Service	2016-144-NDSS	23938	8/01/2023		8/21/2023	251344		470.00
GRAVITT LAW GROUP PLC	Professional Service	2017-381-NDSS	23939	8/01/2023		8/21/2023	251344		102.50
GRAVITT LAW GROUP PLC	Professional Service	2022-00358-M-NDSS	23940	8/01/2023		8/21/2023	251344		150.00
GRAVITT LAW GROUP PLC	Professional Service	2023-00723-M-NDSS	23941	8/01/2023		8/21/2023	251344		37.50
JOSEPH MCWILLIAN FUNERAL H	Professional Service	L WILLIAMS 6/12/23	20230802	8/02/2023		8/21/2023	251348		650.00
STERICYCLE, INC.	Professional Service	PAPER SHRED	8004345413	7/25/2023		8/11/2023	251102		249.41
									1,909.41 *
PURCHASE POWER	Postage	A8000-9090-1074-4527	DSS 0723	7/19/2023		8/21/2023	251355		300.00
									300.00 *
BRIGHTSPEED	Telecommunications	INTERNET	310142004	7/22/2023		8/11/2023	251099		955.12
COMMONWEALTH OF VA	Telecommunications	A6135 DSS JUL23	T458758	8/02/2023		8/21/2023	251332		929.67
KINEX TELECOM	Telecommunications	INTERNET	2308-0022164	8/22/2023		8/24/2023	251380		337.98
									2,222.77 *
BENCHMARK COMMUNITY BANK	Office Supplies	VISAXXX0194	0194 0823	8/01/2023		8/21/2023	251328		68.82
BENCHMARK COMMUNITY BANK	Office Supplies	VISAXXX0194	0194-07022023	7/02/2023		8/04/2023	250959		79.47
BENCHMARK COMMUNITY BANK	Office Supplies	VISAXXX0202	0202 0823	8/01/2023		8/21/2023	251328		1.99
BENCHMARK COMMUNITY BANK	Office Supplies	VISAXXX0210	0210-07022023	7/02/2023		8/04/2023	250959		125.41
BENCHMARK COMMUNITY BANK	Office Supplies	VISAXXX7751	7751 0823	8/01/2023		8/21/2023	251328		210.68
BENCHMARK COMMUNITY BANK	Office Supplies	VISAXXX7751	7751-07022023	7/02/2023		8/04/2023	250959		405.05
CRYSTAL SPRINGS	Office Supplies	A985248123457043 DSS	23457043 080423	8/04/2023		8/21/2023	251333		11.95
CAPITAL ONE	Office Supplies	CREDIT CARD WALMART	1649917918	7/19/2023		8/11/2023	251100		4.03
NOTTOWAY PUBLISHING CO.,	Office Supplies	DEPT SOC SRV BCARDS	07312023 DSS	7/31/2023		8/21/2023	251352		75.00
PURCHASE POWER	Office Supplies	A8000-9090-1074-4527	DSS 0723	7/19/2023		8/21/2023	251355		46.68
VIRGINIA STATE POLICE	Office Supplies	BACKGROUND CHECKS	CJIS-29332	8/01/2023		8/11/2023	251103		54.00
									1,083.08 *
BENCHMARK COMMUNITY BANK	Vehicle Equipment	Su VISAXXX0202	0202 0823	8/01/2023		8/21/2023	251328		65.82
BENCHMARK COMMUNITY BANK	Vehicle Equipment	Su VISAXXX7751	7751 0823	8/01/2023		8/21/2023	251328		60.00
									125.82 *
BENCHMARK COMMUNITY BANK	Vehicle Fuel	VISAXXX0202	0202-07022023	7/02/2023		8/04/2023	250959		32.99
									32.99 *
BENCHMARK COMMUNITY BANK	Travel - Mileage	VISAXXX0210	0210 0823	8/01/2023		8/21/2023	251328		125.94
BENCHMARK COMMUNITY BANK	Travel - Mileage	VISAXXX7751	7751 0823	8/01/2023		8/21/2023	251328		653.64
									779.58 *
BENCHMARK COMMUNITY BANK	Travel - Convention	VISAXXX7751	7751-07022023	7/02/2023		8/04/2023	250959		591.98
BPRO	Dues & Membership	MEMBERSHIP RENEWAL	BPRO 2023 2024	8/21/2023		8/24/2023	251379		30.00
									30.00 *
COUNTY OF NOTTOWAY	Rent of Building	RENT AUG 2023	8046458696	8/01/2023		8/11/2023	251101		3,126.00
									3,126.00 *
									10,201.63
									TOTAL

TOTAL

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY	PAY
IN TOWN ART									
DEMETRIUS NELSON		** LIBRARY ADMINISTRATION **							
	Salaries / Part-Time KIDS ART CLASS		11112331	7/28/2023		8/11/2023	251113	100.00	
	Salaries / Part-Time TEACHING CLASS		07242023	7/24/2023		8/11/2023	251115	50.00	
COAST TO COAST SOLUTIONS								150.00	*
CREATIVE PRODUCT SOURCE	Advertising	BOOKSHELF CALENDAR	IVC0109436	7/13/2023		8/11/2023	251108	206.85	
	Advertising	ERASERS	CPI099918-B	7/29/2023		8/11/2023	251109	234.37	
BRIGHTSPEED								441.22	*
SHENTEL	Telephone	TELEPHONE	310153917	7/22/2023		8/11/2023	251105	71.74	
SHENTEL	Telephone	A512845-001	LIB 08012023	8/01/2023		8/21/2023	251356	26.54	
SHENTEL	Telephone	LIB INTER. & PHONE	464204	7/10/2023		8/11/2023	251114	76.08	
SHENTEL								174.36	*
SITEVISION, INC.	Internet Access / WE	A512845-001	LIB 08012023	8/01/2023		8/21/2023	251356	75.00	
THE LIBRARY OF VIRGINIA	Internet Access / WE	LIB INTER. & PHONE	464204	7/10/2023		8/11/2023	251114	300.02	
	Internet Access / WE	WE NETWORK SOLUTIONS	25339	8/21/2023		8/30/2023	251457	30.00	
	Internet Access / WE	E-RATE SERVICES	1042429	8/15/2023		8/30/2023	251459	159.84	
DEMCO, INC.								564.86	*
JACQUELINE ZATAWESKI	Office Supplies	PAPERFOLD JACKETS	7337269	7/21/2023		8/11/2023	251110	230.05	
	Office Supplies	REIMBURSEMENT	REIMB08222023	8/22/2023		8/30/2023	251452	13.20	
RED OWL CLEANING SVC, LLC								243.25	*
	Custodial Services	CLEANING	700-003.	7/31/2023		8/11/2023	251116	430.00	*
AMAZON CAPITAL SERVICES								314.83	
CENTER POINT LARGE PRINT	Books & Periodicals	PAST DUE INVOICES	A25127P1Z1TFUJ	7/26/2023		8/11/2023	251104	177.63	
WT COX INFORMATION SERVICE	Books & Periodicals	BOOKS	2032338	7/12/2023		8/11/2023	251107	23.80	
WT COX INFORMATION SERVICE	Books & Periodicals	FOOD NETWORK MAGAZ	2050674/2050672	7/31/2023		8/11/2023	251119	100.52	
	Books & Periodicals	FOOD NETWORK MAGAZ	2050674/2050672	7/31/2023		8/11/2023	251119	616.78	*
CAPITAL ONE								18.18	
SOUTHERN COPIER SALES &	Summer Reading Progr	FOOD CREDIT CARD	1649924445	7/19/2023		8/11/2023	251106	69.02	
JACQUELINE ZATAWESKI	Summer Reading Progr	METER BILLING	INV0000830	7/17/2023		8/11/2023	251118	41.00	
JACQUELINE ZATAWESKI	Summer Reading Progr	REIMBURSEMENT	REIMB08222023	8/22/2023		8/30/2023	251452	46.24	
	Summer Reading Progr	MILEAGE/SUPPLIES	07182023	7/18/2023		8/11/2023	251120	174.44	*
SALLY CRAGER	Travel	CRAGER- REIMBURSE	08212023	8/21/2023		8/30/2023	251456	55.00	*
JACQUELINE ZATAWESKI								30.80	*
JACQUELINE ZATAWESKI	Travel-Convention &	REIMBURSEMENT	REIMB08222023	8/22/2023		8/30/2023	251452	36.96	*
	Travel-Convention &	MILEAGE/SUPPLIES	07182023	7/18/2023		8/11/2023	251120	67.76	*
BRYON SAPP	Travel-Library Deliv	DELIVERY LOG	07312023	7/31/2023		8/30/2023	251447	434.00	*
SALLY CRAGER	Literacy Books & Sup	STAMPS REIMBURSE	07242023	7/24/2023		8/11/2023	251117	51.00	*
DE LAGE LANDEN								229.90	*
SOUTHERN COPIER SALES &	Library Equip/Comput	ADVERTISING	80465509	7/22/2023		8/11/2023	251111	360.00	*
	Library Equip/Comput	ANNUAL BILLING	INV0000831	7/17/2023		8/11/2023	251118	589.90	*
DEMETRIUS NELSON								416.00	*
DEMETRIUS NELSON	Contractual Services	LIBRARIES	18	6/30/2023		8/21/2023	251334	416.00	*
	Contractual Services	LIBRARIES	19	7/31/2023		8/21/2023	251334	832.00	*
MOBILE BEACON	Library Technology B	4-DEVICE YRLY LIBRY	09172023	9/17/2023		8/21/2023	251351	480.00	*

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 073010 ** LIBF

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY	\$\$\$
DOLLYWOOD FOUNDATION	Imagination Library	BOOKS	08232966	8/01/2023		8/11/2023	251112	175.97	
DOLLYWOOD FOUNDATION	Imagination Library	VANOTTOWAY	09232966	8/01/2023		8/21/2023	251337	186.59	
								362.56	*
						TOTAL		5,667.13	

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081010 ** COMMUNITY DEVELOPMENT **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** COMMUNITY DEVELOPMENT **										
COMMONWEALTH REGIONAL		Commonwealth Regiona	CRC FY24 DUES	20232024	8/01/2023	8/04/2023	250967	19,000.00	19,000.00	*
GCR COMPANY	Telephone	C8000004974 VOICE	307449	8/01/2023	8/01/2023	8/21/2023	251343	49.51	49.51	
VERIZON WIRELESS	Telephone	A842030264-00001	9939376881	7/10/2023	8/15/2023	8/15/2023	251249	49.11	49.11	
GCR COMPANY	Office Supplies	C8000004974 MV DATA	307284	7/31/2023	8/21/2023	8/21/2023	251343	98.62	98.62	*
								52.50	52.50	*
NICHOLAS BOWLES	Travel - Convention/	5-BCOA MTH SEMINARS	RMBURS-0823	8/22/2023	8/30/2023	8/30/2023	251453	96.85	96.85	*
TOTAL								19,247.97		

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 082030 **PIEDMONT SOIL&WATER CONSERVATION*

VENDOR NAME

CHARGE TO

DESCRIPTION

INVOICE#

INVOICE
DATE

CHECK
DATE

CHECK# \$\$ PAY \$\$

**PIEDMONT SOIL&WATER CONSERVATION*
Local Contribution 1/2 FY24 FUNDS

PIEDMONT SOIL & WATER

FY24 JUL-DEC

8/01/2023

8/21/2023 251353
4,250.00
4,250.00 *
4,250.00

TOTAL

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 083050 ** COOPERATIVE EXTENSION **

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VENDOR NAME

** COOPERATIVE EXTENSION **

BRIGHTSPEED
KINEX TELECOM

Telephone
Telephone

A310318928 EXT SRV
SUB-2308-00007938 INV-2308-22282

7/22/2023
8/14/2023

8/21/2023 251330
8/21/2023 251350

210.57
1,237.60
1,448.17 *
1,448.17

TOTAL

FUND TOTAL 403,039.08

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AP375		TO DATE-	8/31/2023	NOTTOWAY COUNTY			
FUND # - 201		*** SCHOOL FUND ***		DEPT # - 062120			

[illegible]

9/15/2023

AP375

FUND # - 201

*** SCHOOL FUND ***

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ACCOUNTS PAYABLE LIST

NOTTOWAY COUNTY

DEPT # - 062220

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	CHECK DATE	CHECK#	\$ \$	PAY	\$ \$
WILLIAM V. MACGILL & CO.	Materials & Supplies	NURSE SUPPLIES	0842071	8/23/2023	8/29/2023	251443	4,409.01	*	4,409.01
					TOTAL		4,409.01		4,409.01

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$	
NOTTOWAY CO. HEALTH DEPT.											
	Purchased Svc-Unifor	VEHICLE MAINT.	133265001.	7/31/2023		8/25/2023	251410		742.82	*	
CINTAS CORPORATION #143	Uniforms	UNIFORM RENTAL	4160441188	7/03/2023	35161	8/10/2023	251054		122.79		
CINTAS CORPORATION #143	Uniforms	UNIFORM RENTAL	4161094589	7/10/2023	35161	8/10/2023	251054		122.79		
CINTAS CORPORATION #143	Uniforms	UNIFORM RENTAL	4161785895	7/17/2023	35161	8/10/2023	251055		120.69		
CINTAS CORPORATION #143	Uniforms	UNIFORM RENTAL	4162477995	7/24/2023	35161	8/10/2023	251055		122.79		
CINTAS CORPORATION #143	Uniforms	UNIFORM RENTAL	4163168124	7/31/2023	35161	8/10/2023	251056		122.79		
611.85 *											
221.01											
AMELIA OVERHEAD DOORS	Vehicle Supplies	LABOR ON DOOR	156123	8/23/2023		8/29/2023	251430				
COLONY TIRE CORPORATION	Vehicle Supplies	TIRES-VEHICLES/BUSES	135-74090	7/31/2023	35164	8/17/2023	251315		1,450.28		
COLONY TIRE CORPORATION	Vehicle Supplies	TIRES PO-35164	73552	7/17/2023	35164	8/25/2023	251384		4,369.82		
EPES SUPPLY CO.	Vehicle Supplies	TIRES	08172023-27	8/17/2023		8/25/2023	251405		660.00		
FIRST CITIZENS BANK	Vehicle Supplies	BANK CHARGES	08172023-28	8/05/2023		8/25/2023	251407		13.80		
I.B.S. CENTRAL VIRGINIA	Vehicle Supplies	VEHICLE BATTERIES	440047354	7/31/2023	35165	8/17/2023	251317		237.52		
I.B.S. CENTRAL VIRGINIA	Vehicle Supplies	VEHICLE MAIN.	440047471	8/15/2023	35165	8/25/2023	251386		237.52		
JAMES RIVER COMPANIES, LLC	Vehicle Supplies	EQUIPMENT PART/SPLY	P04776	8/04/2023	35166	8/17/2023	251319		21.53		
KINGMOR SUPPLY, INC.	Vehicle Supplies	BUS SEAT REPAIRS	140527	8/16/2023		8/25/2023	251409		4,116.50		
SMITH'S GLASS & SUPPLY	Vehicle Supplies	WINDSHIELD	760	8/03/2023		8/17/2023	251308		750.00		
SONNY MERRYMAN, INC.	Vehicle Supplies	BUS PARTS	CM22921R	7/28/2023	35168	8/10/2023	251071		54.89-		
SONNY MERRYMAN, INC.	Vehicle Supplies	BUS PARTS	CM23184R	7/28/2023	35168	8/10/2023	251071		54.89-		
SONNY MERRYMAN, INC.	Vehicle Supplies	BUS PARTS	176794N	7/28/2023	35168	8/10/2023	251071		51.84		
SONNY MERRYMAN, INC.	Vehicle Supplies	BUS PARTS	22921R	7/03/2023	35168	8/10/2023	251071		757.19		
SONNY MERRYMAN, INC.	Vehicle Supplies	BUS PARTS	22921RX1	7/05/2023	35168	8/10/2023	251071		77.28		
SONNY MERRYMAN, INC.	Vehicle Supplies	BUS PARTS	22924R	7/03/2023	35168	8/10/2023	251071		100.12		
SONNY MERRYMAN, INC.	Vehicle Supplies	BUS PARTS	23004R	7/10/2023	35168	8/10/2023	251071		440.93		
SONNY MERRYMAN, INC.	Vehicle Supplies	BUS PARTS	23004RX1	7/11/2023	35168	8/10/2023	251071		20.31		
SONNY MERRYMAN, INC.	Vehicle Supplies	BUS PARTS	23062R	7/12/2023	35168	8/10/2023	251071		280.04		
SONNY MERRYMAN, INC.	Vehicle Supplies	BUS PARTS	23064R	7/12/2023	35168	8/10/2023	251071		219.45		
SONNY MERRYMAN, INC.	Vehicle Supplies	BUS PARTS	23184R	7/20/2023	35168	8/10/2023	251072		1,018.83		
SONNY MERRYMAN, INC.	Vehicle Supplies	BUS PARTS	394915	7/20/2023	35168	8/10/2023	251072		10.92		
WRIGHT AUTO SUPPLY	Vehicle Supplies	HEX KEY	844773	7/07/2023	35169	8/10/2023	251077		33.86		
WRIGHT AUTO SUPPLY	Vehicle Supplies	EXHAUST HANGER	845133	7/11/2023	35169	8/10/2023	251077		59.98		
WRIGHT AUTO SUPPLY	Vehicle Supplies	PAINT	845194	7/11/2023	35169	8/10/2023	251077		21.99		
WRIGHT AUTO SUPPLY	Vehicle Supplies	PAINT	845201	7/11/2023	35169	8/10/2023	251077		13.83		
WRIGHT AUTO SUPPLY	Vehicle Supplies	WIPER BLADES	845341	7/12/2023	35169	8/10/2023	251077		46.88		
WRIGHT AUTO SUPPLY	Vehicle Supplies	AIR FILTER	845350	7/12/2023	35169	8/10/2023	251077		1,749.06		
WRIGHT AUTO SUPPLY	Vehicle Supplies	AC TUBE	845563	7/13/2023	35169	8/10/2023	251077		82.28		
WRIGHT AUTO SUPPLY	Vehicle Supplies	BRAKE CALIPER	846099	7/18/2023	35169	8/10/2023	251077		200.32		
WRIGHT AUTO SUPPLY	Vehicle Supplies	BRAKE HOSE	846329	7/19/2023	35169	8/10/2023	251077		27.02		
WRIGHT AUTO SUPPLY	Vehicle Supplies	THREADLOCKER	846896	7/24/2023	35169	8/10/2023	251077		33.52		
WRIGHT AUTO SUPPLY	Vehicle Supplies	MOTOR TRTMNT	847231	7/26/2023	35169	8/10/2023	251078		239.96		
WRIGHT AUTO SUPPLY	Vehicle Supplies	BRASS FITTING	847364	7/26/2023	35169	8/10/2023	251078		50.04		
WRIGHT AUTO SUPPLY	Vehicle Supplies	BODY MOLDING	847417	7/27/2023	35169	8/10/2023	251078		20.83		
WRIGHT AUTO SUPPLY	Vehicle Supplies	INTERMIX	847828	7/31/2023	35169	8/10/2023	251078		90.40	*	
TOTAL										17,615.08	*
										18,969.75	

9/15/2023 FROM DATE- 8/01/2023
AP375 TO DATE- 8/31/2023
FUND # - 201 *** SCHOOL FUND ***

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY	\$\$
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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
ALLIANCE TECHNOLOGY GROUP	Purchased Services-M	ALLIANCE PO35071	L145N01-IN	7/26/2023	35071	8/15/2023	251209	66,423.95		
ARC3 GASES, INC.	Purchased Services-M	CYL RENT HELIUM	10081700	8/23/2023		8/29/2023	251431	11.16		
TOWN OF BLACKSTONE	Purchased Services-M	BLDG PERMIT BPS	08-23-2023-14	8/23/2023		8/29/2023	251439	25.00		
COUNTY OF NOTTOWAY	Purchased Services-M	BUILDING PERMIT 0823	BPERMIT 080223	8/07/2023		8/15/2023	251278	902.70		
JOHNSON CONTROLS FIRE	Purchased Services-M	REPAIRS	51091005	7/21/2023		8/15/2023	251282	1,223.00		
JOHNSON CONTROLS FIRE	Purchased Services-M	REPAIRS	51100683	7/25/2023		8/15/2023	251282	1,223.00		
THE WINDOW MAN	Purchased Services-M	WINDOW WASHING-NHS	08082023-7	8/05/2023	35205	8/17/2023	251323	2,450.00		
EARL RATHER	Purchased Services-M	PAINTING CAFE	08172023-14	8/14/2023		8/25/2023	251415	400.00		
								72,658.81 *		
RICHMOND SECURITY INC.	Purchased Services-M	SECURITY LOCKS	72870	7/13/2023	34739	8/10/2023	251070	17,575.00		
RICHMOND SECURITY INC.	Purchased Services-M	SECURITY LOCKS	72870R	7/13/2023		8/30/2023	251462	17,575.00		
								35,150.00 *		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4160441219	7/03/2023	35171	8/10/2023	251054	310.17		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4160441425	7/03/2023	35171	8/10/2023	251054	182.73		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4160441442	7/03/2023	35171	8/10/2023	251054	121.33		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4160585004	7/05/2023	35171	8/10/2023	251054	78.45		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4161094659	7/10/2023	35171	8/10/2023	251054	182.73		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4161094663	7/10/2023	35171	8/10/2023	251054	310.17		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4161094775	7/10/2023	35171	8/10/2023	251054	121.33		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4161233904	7/11/2023	35171	8/10/2023	251054	78.45		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4161785929	7/17/2023	35171	8/10/2023	251055	304.47		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4161786133	7/17/2023	35171	8/10/2023	251055	119.68		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4161786247	7/17/2023	35171	8/10/2023	251055	154.19		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4161936729	7/18/2023	35171	8/10/2023	251055	78.45		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4162478150	7/24/2023	35171	8/10/2023	251055	121.33		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4162478155	7/24/2023	35171	8/10/2023	251055	310.17		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4162478260	7/24/2023	35171	8/10/2023	251055	154.19		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4162624068	7/25/2023	35171	8/10/2023	251055	78.45		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4163168235	7/31/2023	35171	8/10/2023	251056	310.17		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4163168303	7/31/2023	35171	8/10/2023	251056	154.19		
CINTAS CORPORATION #143	Uniform Rental	UNIFORM RENTAL	4163168314	7/31/2023	35171	8/10/2023	251056	121.33		
								3,291.98 *		
ALLIANCE TECHNOLOGY GROUP	Maintenance & Servic	ALLIANCE PO35071	L145N01-IN	7/26/2023	35071	8/15/2023	251209	31,225.12		
ARC3 GASES, INC.	Maintenance & Servic	INDUSTRIAL LEASE	10036649	7/10/2023		8/15/2023	251275	83.00		
B & B CONSULTANTS, INC.	Maintenance & Servic	MAINT. PO-35172	23-07-27	7/31/2023	35172	8/25/2023	251382	444.00		
CENTRAL VIRGINIA EXTERMINA	Maintenance & Servic	PEST CONTROL SRVCS	16340	7/18/2023	35206	8/10/2023	251053	85.00		
CENTRAL VIRGINIA EXTERMINA	Maintenance & Servic	PEST CONTROL SRVCS	31389	7/26/2023	35206	8/10/2023	251053	245.00		
COLONIAL POWERLIFT, INC.	Maintenance & Servic	ANNUAL INSPECTION	2023-281	8/02/2023		8/15/2023	251279	318.50		
SCHLINDER ELEVATOR CORP.	Maintenance & Servic	PREVENTATIVE MAINT.	8106318233	8/01/2023		8/15/2023	251292	7,109.27		
								39,509.89 *		
TOWN OF BLACKSTONE	Electrical Services	ELECTRICITY	5273	8/01/2023		8/15/2023	251276	6,175.02		
DOMINION ENERGY VIRGINIA	Electrical Services	ELEC	800110091667	7/18/2023		8/17/2023	251300	9.38		
DOMINION ENERGY VIRGINIA	Electrical Services	ELEC	800170098777	8/01/2023		8/17/2023	251300	4,058.37		
DOMINION ENERGY VIRGINIA	Electrical Services	ELEC	800270122936	8/01/2023		8/17/2023	251300	413.65		
DOMINION ENERGY VIRGINIA	Electrical Services	ELECTRIC	800360114355	7/27/2023		8/17/2023	251300	135.06		
DOMINION ENERGY VIRGINIA	Electrical Services	ELEC	800390099112	8/01/2023		8/17/2023	251300	3,901.05		

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NOTTOWAY COUNTY
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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY \$
EARTHWORKS & SPRINKLERS	Contract	Service-Gro OP&MAINT.	2527	8/09/2023	35131	8/25/2023	251385	12,560.00
JENNINGS LAWN CARE SERVICE	Contract	Service-Gro OP&MAINT.	1864	8/14/2023	35208	8/25/2023	251388	3,120.00
MULCH MASTERS OF VA INC.	Contract	Service-Gro PLAYGROUND MULCH	1189	7/20/2023	35132	8/10/2023	251066	8,424.50
VIRGINIA PAVING AND SEALCO	Contract	Service-Gro CONCRETE REPAIRS	293	8/14/2023		8/25/2023	251414	29,850.00
VIRGINIA PAVING AND SEALCO	Contract	Service-Gro OP&MAINT.	294	8/14/2023	35141	8/25/2023	251396	161,550.00
								215,504.50 *
						TOTAL		215,504.50

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
E3 DIAGNOSTICS INC		Contract Services-Eq	NCP52	CALIBRATION	SRV62175	8/23/2023	8/29/2023	251433	585.00	
RICOH USA, INC.		Contract Services-Eq	COPIER	LEASES	9031986858	8/07/2023	8/25/2023	251412	4,227.82	
									4,812.82	*
							TOTAL		4,812.82	

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FUND # - 201	*** SCHOOL FUND ***	DEPT # - 064500	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY \$
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TRANE	Capital Improvement	313802836	7/27/2023	34651	8/10/2023	251075	155,619.60
							155,619.60 *
					TOTAL		155,619.60

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AP375	8/31/2023	NOTTOWAY COUNTY	
FUND # - 201	*** SCHOOL FUND ***	DEPT # - 068100	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY \$
CROPKING INC.	Hardware	PLANT NFT/SYSTEM	61401	7/26/2023	35111	8/10/2023	251058	8,363.00
								8,363.00 *
SCREENCASTIFY, LLC	Purchased Services	PRO LICENSES	SC-696288	8/08/2023	35017	8/17/2023	251321	3,300.00
								3,300.00 *
					TOTAL			11,663.00

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
ADVANCED NETWORK SYSTEMS, POWERSCHOOL GROUP LLC	Purchased Services	INS SUP TECH	INV73784	8/15/2023	35159	8/25/2023	251398		507.50
SHI INTERNATIONAL CORP	Purchased Services	SIS SUPPORT/MNTNCE	INV362773	7/31/2023	35159	8/10/2023	251069		14,009.70
	Purchased Services	KNOWBE4 SUB/TRAINING	B17195239	8/02/2023	35157	8/17/2023	251322		13,096.00
									27,613.20 *
ABED EDUCATION CONSULTING, COMMONWEALTH OF VA	Purchased Services	SUPPORT/ACCNTBLITY	N-1-8-23	8/04/2023	35197	8/17/2023	251313		15,000.00
COMMONWEALTH OF VA	Purchased Services	DATA SRVC HOTSPOTS	T458773	8/02/2023	34965	8/10/2023	251057		141.02
POWERSCHOOL GROUP LLC	Purchased Services	SERVICE - HOT SPOTS	T458773.	8/02/2023		8/25/2023	251403		141.02
POWERSCHOOL GROUP LLC	Purchased Services	POWERSCHOOL RECORDS	INV343318	3/30/2023	35196	8/10/2023	251069		26,383.50
	Purchased Services	ENROLLMENT CONSULT	INV362030	7/26/2023		8/15/2023	251289		960.00
									42,625.54 *
KINEX TELECOM	Internet Contract	INTERNET CONTRACT	INV-2308-002161	8/12/2023		8/15/2023	251284		2,115.20
									2,115.20 *
AMAZON CAPITAL SERVICES	Materials & Supplies	INS SUP TECH	1FJT-7RVN-9CCG	8/15/2023		8/25/2023	251400		828.10
AMAZON CAPITAL SERVICES	Materials & Supplies	EPSON ECOTANK	1LKQ-K4M6-91W3	8/15/2023		8/25/2023	251400		239.99
AMAZON CAPITAL SERVICES	Materials & Supplies	SUPPLIES	1XH9-J4YM-937Q	8/15/2023		8/25/2023	251400		552.92
CAPITAL ONE	Materials & Supplies	HDMI COUPLERS/MINI	638150	7/24/2023		8/15/2023	251277		29.82
ITSAPVY LLC	Materials & Supplies	CHROMEBOOKS	01439116	7/21/2023	35134	8/10/2023	251063		15,094.56
ITSAPVY LLC	Materials & Supplies	CHROMEBOOKS	01441198	7/31/2023	35134	8/10/2023	251063		15,585.44
									32,330.83 *
AMAZON CAPITAL SERVICES	Materials & Supplies	SUPPLIES PO-35224	1DPF-9QQY-9F1Q	8/15/2023	35224	8/25/2023	251381		2,067.44
AMAZON CAPITAL SERVICES	Materials & Supplies	SUPPLIES PO-35227	1J6G-9H3G-9C7N	8/15/2023	35227	8/25/2023	251381		6,519.71
AMAZON CAPITAL SERVICES	Materials & Supplies	SUPPLIES PO-35221	1R7F-6JHJ-Cl9P	8/15/2023	35221	8/25/2023	251381		4,813.51
AMAZON CAPITAL SERVICES	Materials & Supplies	SUPPLIES PO-35226	1XP7-CFJQ-9KFK	8/15/2023	35226	8/25/2023	251381		1,299.80
AMAZON CAPITAL SERVICES	Materials & Supplies	EPSON ECO TANK	1X7G-YNJG-94MT	8/15/2023		8/25/2023	251400		479.98
AMAZON CAPITAL SERVICES	Materials & Supplies	SUPPLIES PO-35222	17XT-QX4J-9TH6	8/15/2023	35222	8/25/2023	251381		1,381.21
									16,561.65 *
									121,246.42

TOTAL

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** Pickett General Property **										
UNITED SITE SERVICES OF MA	Repairs & Maintenance	ACT-01704433 CAMPSIT	01822809	7/10/2023	2023	8/15/2023	251254		85.00	
UNITED SITE SERVICES OF MA	Repairs & Maintenance	ACT-01704433 CAMPSIT	01903723	7/31/2023	2023	8/15/2023	251254		85.00	
FARMVILLE WHOLESALE ELECT	Repairs & Maintenance	MAINTENANCE	770884	7/31/2023	2023	8/04/2023	250998		214.08	
GCR COMPANY	Repairs & Maintenance	C8000004974	306915	6/30/2023	2023	8/04/2023	251000		52.50	
HD SUPPLY	Repairs & Maintenance	C16122821 LRA 3-AC	9215809000	6/29/2023	2023	8/15/2023	251252		1,092.00	
HD SUPPLY	Repairs & Maintenance	C16122821 LRA	9215948215	7/05/2023	2023	8/15/2023	251252		679.90	
HD SUPPLY	Repairs & Maintenance	MAINTENANCE	9216208085	7/12/2023	2023	8/04/2023	251001		688.30	
HD SUPPLY	Repairs & Maintenance	MAINTENANCE	9216404094	7/18/2023	2023	8/04/2023	251001		624.84	
KENERIDGE TIRE	Repairs & Maintenance	LRA 03CV	5505	8/11/2023	2023	8/21/2023	251367		925.58	
NORTHWEST ACE HARDWARE	Repairs & Maintenance	MATERIALS	2426480623	6/24/2023	2023	8/04/2023	251005		423.78	
NORTHWEST ACE HARDWARE	Repairs & Maintenance	MATERIALS	2426480723	7/24/2023	2023	8/04/2023	251005		306.40	
POPE ELECTRICAL,	Repairs & Maintenance	AC REPAIRS DWN PYMNT	ESTIMATE PYMNT	7/28/2023	2023	8/10/2023	251049		10,000.00	
TAYLOR-FORBES EQUIPMENT	Repairs & Maintenance	BLADE/ROLLER	IN04345	8/04/2023	2023	8/15/2023	251206		159.63	
WRIGHT AUTO SUPPLY	Repairs & Maintenance	WRAPPED V-BEL	846523	7/20/2023	2023	8/04/2023	251007		66.58	
WRIGHT AUTO SUPPLY	Repairs & Maintenance	BATTERY	848218	8/02/2023	2023	8/15/2023	251208		54.99	
									15,458.58 *	
J&J MECHANICAL	Repairs & Maintenance	WATERMAIN REPAIRS	1346	7/14/2023	2023	8/04/2023	251002		625.00	
HD SUPPLY	Repairs & Maintenance	C16122821 LRA	9217318228	8/10/2023	2023	8/21/2023	251366		284.95	
MCC-RESTORE & MORE, LLC	Repairs & Maintenance	COPPER FITTINGS	072023015	7/22/2023	2023	8/04/2023	251004		263.52	
POPE ELECTRICAL,	Repairs & Maintenance	CHECKED AC	1760	7/07/2023	2023	8/15/2023	251203		180.00	
POPE ELECTRICAL,	Repairs & Maintenance	CHECKED AC	1761	7/07/2023	2023	8/15/2023	251203		175.00	
POPE ELECTRICAL,	Repairs & Maintenance	LABOR COST	1762	7/31/2023	2023	8/15/2023	251203		425.00	
									1,953.47 *	
SOUTHSIDE ELECTRIC COOP	Electricity	ELECTRICITY	110867004	7/26/2023	2023	8/15/2023	251204		71.16	
SOUTHSIDE ELECTRIC COOP	Electricity	ELECTRICITY	110867007	7/26/2023	2023	8/15/2023	251204		550.31	
SOUTHSIDE ELECTRIC COOP	Electricity	ELECTRICITY	110867008	7/26/2023	2023	8/15/2023	251204		51.81	
SOUTHSIDE ELECTRIC COOP	Electricity	ELECTRICITY	110867029	7/26/2023	2023	8/15/2023	251205		41.10	
SOUTHSIDE ELECTRIC COOP	Electricity	ELECTRICITY	110867034	7/26/2023	2023	8/15/2023	251205		28.55	
SOUTHSIDE ELECTRIC COOP	Electricity	ELECTRICITY	110867037	7/26/2023	2023	8/15/2023	251205		26.41	
SOUTHSIDE ELECTRIC COOP	Electricity	ELECTRICITY	110867038	7/26/2023	2023	8/15/2023	251205		30.03	
									799.37 *	
VUPS, LLC	HVAC Repair/Replace	TRANSMISSIONS NCOL18	07230339	7/31/2023	2023	8/15/2023	251207		13.20	
									13.20 *	
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEWER	13241	8/01/2023	2023	8/15/2023	251196		76.31	
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEWER	6043	8/01/2023	2023	8/15/2023	251196		76.31	
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEWER	6051	8/01/2023	2023	8/15/2023	251196		76.31	
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEWER	8362	8/01/2023	2023	8/15/2023	251197		76.31	
									305.24 *	
BRIGHTSPEED	Telephone	INTERNET/PHONE SRVC	08032023	7/07/2023	2023	8/04/2023	250994		427.40	
BRIGHTSPEED	Telephone	A310093126 LRA	310093126 0823	8/07/2023	2023	8/21/2023	251360		665.47	
VERIZON WIRELESS	Telephone	A842030264-00001	9939376881	7/10/2023	2023	8/15/2023	251255		49.11	
									1,141.98 *	
AMAZON CAPITAL SERVICES	Office Supplies	DEHUMIDIFIER	1CCK-LMTR-GY6V	6/24/2023	2023	8/04/2023	250993		577.98	
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES	1QNT-VJFD-PIQC	7/27/2023	2023	8/15/2023	251194		19.95	
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES	16WY-TRJF-W91K	7/14/2023	2023	8/15/2023	251194		26.59	
SIGNS, DESIGNS & MORE	Office Supplies	LRA SHIRTS	4930	7/25/2023	2023	8/15/2023	251253		100.45	

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SIGNS, DESIGNS & MORE	Office Supplies	LRA	4954	8/11/2023		8/21/2023	251369		507.50	
DIAMOND PAPER CO., INC.	Custodial Supplies	C101530 LRA	320512	8/03/2023		8/21/2023	251362	1,232.47 *	1,267.54	
FUEL FREEDOM CARD	Fuel - Vehicle & Equ	BLACKSTONE VA	CL07506	6/30/2023		8/04/2023	250999	1,267.54 *	94.32	
FUEL FREEDOM CARD	Fuel - Vehicle & Equ	A0181266 LRA	CL08529	7/31/2023		8/21/2023	251365	1,649.88		
PARKER OIL CO.	Fuel - Vehicle & Equ	72192G LRA PROPANE	556436	6/29/2023		8/21/2023	251368	498.12		
								2,242.32 *		
								24,414.17		

TOTAL

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** Pickett Officer's Club **										
ROYALL PUMP & WELL COMPANY	Equipment Repairs &	INSTALLATION OF PUMP	65858	8/02/2023		8/15/2023	251193	11,909.51		
AMAZON CAPITAL SERVICES	Equipment Repairs &	DEHUMIDIFIER W PUMP	1CCK1MTRGY6V	6/24/2023		8/15/2023	251194	577.98		
								12,487.49 *		
MCC-RESTORE & MORE, LLC	Facilities Repairs &	INSTALL LOCKS	062023003	6/26/2023		8/04/2023	251004	1,064.83		
MCC-RESTORE & MORE, LLC	Facilities Repairs &	ELECTRICAL LIGHTING	062023004	6/26/2023		8/04/2023	251004	91.35		
MCC-RESTORE & MORE, LLC	Facilities Repairs &	AIR FILTRATION TRTMN	072023016	7/22/2023		8/04/2023	251004	450.00		
MCC-RESTORE & MORE, LLC	Facilities Repairs &	PLUMBING REPAIRS	072023019	7/22/2023		8/04/2023	251004	195.35		
MCC-RESTORE & MORE, LLC	Facilities Repairs &	SITE WORK/PUMP	082023001	8/03/2023		8/15/2023	251201	1,063.75		
MCC-RESTORE & MORE, LLC	Facilities Repairs &	ELECTRICAL/FANS	082023003	8/03/2023		8/15/2023	251201	1,002.29		
MCC-RESTORE & MORE, LLC	Facilities Repairs &	SITE WORK/SWER/DRAIN	82023002	8/03/2023		8/15/2023	251201	959.12		
								4,826.69 *		
FIRE-X CORPORATION	Fire/Security Alarm	NO0021 QTY SPRNKLR	626470	7/31/2023		8/21/2023	251364	460.00		
								460.00 *		
SOUTHSIDE ELECTRIC COOP	Electricity	LRA ELECTRICITY	110867035/023	7/26/2023		8/15/2023	251205	60.79		
SOUTHSIDE ELECTRIC COOP	Electricity	LRA ELECTRICITY	110867035/023	7/26/2023		8/15/2023	251205	2,020.97		
								2,081.76 *		
TOWN OF BLACKSTONE	Water & Sewer	WATER/SEWER	7306	8/31/2023		8/15/2023	251197	213.85		
								213.85 *		
BRIGHTSPEED	Telephone	INTERNET/PHONE SRVC	LRA-08032023	7/07/2023		8/04/2023	250994	177.44		
BRIGHTSPEED	Telephone	A309444865 LRA	309444865 0823	8/07/2023		8/21/2023	251360	177.46		
								354.90 *		
MIKALAH MCDANIEL	Rental Deposit Refun	MIKALAH MCDANIEL RF.	07312023	7/31/2023		8/15/2023	251195	150.00		
CAROLYN WILLIAMS	Rental Deposit Refun	SEC DEP OFFCRS CLUB	REFUND 0823	8/14/2023		8/21/2023	251361	150.00		
CORNICE FOSTER	Rental Deposit Refun	RENTAL FEE REIMBURSE	07182023	7/18/2023		8/04/2023	250995	300.00		
LISA JEFFERSON	Rental Deposit Refun	SECURITY DEP REIMBUR	07242023	7/24/2023		8/04/2023	251003	150.00		
								750.00 *		
TOTAL								21,174.69		

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** Solid Waste Management **										
ACME TECHNICAL GROUP LLC	Equipment Repairs &	SVC23-#0623BP-1	22714	7/06/2023		8/30/2023	251465		1,590.00	
ACME TECHNICAL GROUP LLC	Equipment Repairs &	SVC23-#0615CM2	22715	7/06/2023		8/30/2023	251465		996.17	
ACME TECHNICAL GROUP LLC	Equipment Repairs &	RPLC BATTERY BKUP	22801	8/02/2023		8/04/2023	251013		480.00	
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	CUST # 4423789	33684670/560007	3/31/2023		8/10/2023	251050		16,229.52	
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	CUST #4423789	3391778	5/31/2023		8/10/2023	251050		4,861.38	
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	C4423789	34230931	7/30/2023		8/21/2023	251374		5,445.59	
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	C4423789	34284370	8/12/2023		8/30/2023	251466		5,104.45	
TREASURER OF VIRGINIA	Equipment Repairs &	C22007 L#143206	906785	8/29/2023		8/30/2023	251470		2,867.18	
NORTHWEST ACE HARDWARE	Equipment Repairs &	MATERIALS	2426480623	6/24/2023		8/04/2023	251018		31.22	
NORTHWEST ACE HARDWARE	Equipment Repairs &	MATERIALS	2426480723	7/24/2023		8/04/2023	251018		59.17	
TAYLOR-FORBES EQUIPMENT	Equipment Repairs &	LNDFL MOWER KUBOTA	W086774	7/07/2023		8/15/2023	251266		807.70	
WATTS' TOWING	Equipment Repairs &	@SCHL WTR TRTWT PLNT	7507	6/21/2023		8/15/2023	251271		300.00	
TOWN OF BLACKSTONE	Leachate Hauling/Tre	A3981 LEACHATE	3981 0723	8/01/2023		8/21/2023	251378		38,772.38 *	
TOWN OF BLACKSTONE	Leachate Hauling/Tre	450000GAL LEACHATE	3981 0823	8/01/2023		8/30/2023	251469		11,295.00	
									7,900.00	
									19,195.00 *	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433 BRUNSRD	01818652	7/10/2023		8/15/2023	251268		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433 LEWISTN	01818808	7/10/2023		8/15/2023	251268		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433 DAVIS	01818813	7/10/2023		8/15/2023	251268		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433 GENITO	01818890	7/10/2023		8/15/2023	251268		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433 BIBLE	01822775	7/10/2023		8/15/2023	251268		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433 LIVESTK	01822781	7/10/2023		8/15/2023	251268		170.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433 DAVIS	01899688	7/31/2023		8/15/2023	251268		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433 BRUNSRD	01899793	7/31/2023		8/15/2023	251268		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433 LEWIS	01899909	7/31/2023		8/15/2023	251268		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433 GENITO	01899927	7/31/2023		8/15/2023	251268		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433 BIBLE	01903676	7/31/2023		8/15/2023	251269		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433 CC349L	01903683	7/31/2023		8/15/2023	251269		170.00	
TRC	Contracted Svcs-Engi	LANDFILL STUDY	06052023	6/05/2023		8/04/2023	251019		93,600.00	
									94,790.00 *	
DOMINION ENERGY VIRGINIA	Utilities	INV800170117214	2799777400 0823	8/16/2023		8/21/2023	251375		40.68	
DOMINION ENERGY VIRGINIA	Utilities	A2799777400 RT460	800250075248	7/18/2023		8/15/2023	251262		51.14	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043001	23043001 0723	7/06/2023		8/15/2023	251264		47.21	
SOUTHSIDE ELECTRIC COOP	Utilities	GENITO RD SITE	23043001 0823	8/04/2023		8/21/2023	251377		46.55	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043002	23043002 0623	6/27/2023		8/15/2023	251264		38.39	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043002	23043002 0723	7/26/2023		8/15/2023	251264		48.96	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043002 RT607	23043002 0823	8/25/2023		8/30/2023	251468		46.09	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043004	23043004 0623	6/27/2023		8/15/2023	251264		131.78	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043004	23043004 0723	7/26/2023		8/15/2023	251264		145.49	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043004 LVSTK RD	23043004 0823	8/25/2023		8/30/2023	251468		147.55	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043005	23043005 0623	6/27/2023		8/15/2023	251264		102.65	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043005	23043005 0723	7/26/2023		8/15/2023	251264		100.71	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043005 LVSTK RD	23043005 0823	8/25/2023		8/30/2023	251468		96.30	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043006	23043006 0623	6/27/2023		8/15/2023	251264		127.59	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043006	23043006 0723	7/26/2023		8/15/2023	251264		113.63	
SOUTHSIDE ELECTRIC COOP	Utilities	A23043006 BRNS RD	23043006 0823	8/25/2023		8/30/2023	251468		114.50	

9/15/2023
AP375
FUND # - 214

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 042040 ** Solid Waste Management **

PAGE 68

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
SOUTHSIDE ELECTRIC COOP	Utilities	A23043007	23043007	0723		8/15/2023	251264		76.09
SOUTHSIDE ELECTRIC COOP	Utilities	A23043007	DAVIS MILL	0823		8/30/2023	251468		89.93
SOUTHSIDE ELECTRIC COOP	Utilities	A23043008	23043008	0623		8/15/2023	251265		34.70
SOUTHSIDE ELECTRIC COOP	Utilities	A23043008	23043008	0723		8/15/2023	251265		38.77
SOUTHSIDE ELECTRIC COOP	Utilities	A23043008	LVSTK RD	0823		8/30/2023	251468		44.27
SOUTHSIDE ELECTRIC COOP	Utilities	A23043012	23043012	0623		8/15/2023	251265		63.76
SOUTHSIDE ELECTRIC COOP	Utilities	A23043012	23043012	0723		8/15/2023	251265		59.83
SOUTHSIDE ELECTRIC COOP	Utilities	A23043012	23043012	0823		8/30/2023	251468		62.46
BRIGHTSPEED	Telephone	A309625559	LANDFILL	0823		8/21/2023	251373		1,869.03 *
BRIGHTSPEED	Telephone	LANDFILL	309625559723			8/04/2023	251015		458.29
VERIZON WIRELESS	Telephone	A842030264-00001	9939376881			8/15/2023	251270		429.80
						8/15/2023	251270		40.01
VACORP	Motor Vehicle Insura	VA-NO-304-24	INL MAR	107964		8/15/2023	251248		928.10 *
						8/15/2023	251248		925.00
						8/15/2023	251248		925.00 *
EMANUEL TIRE OF VIRGINIA	Vehicle Repairs & Ma	NOTC01	LANDFILL	505710		8/15/2023	251263		645.00
TRUCK ENTERPRISES	Vehicle Repairs & Ma	C31726	UNIT#134047	11205W8673		8/15/2023	251267		10,488.69
						8/15/2023	251267		11,133.69 *
PARKER OIL CO.	Vehicle Fuel	61515F	LANDFILL	521649		8/21/2023	251376		729.77
PARKER OIL CO.	Vehicle Fuel	61515F	LANDFILL	528943		8/21/2023	251376		822.01
PARKER OIL CO.	Vehicle Fuel	61515F	LANDFILL	537438		8/21/2023	251376		1,202.32
PARKER OIL CO.	Vehicle Fuel	61515F	LANDFILL	543444		8/21/2023	251376		693.04
PARKER OIL CO.	Vehicle Fuel	61515F	LANDFILL	5561515		8/21/2023	251376		1,009.39
PARKER OIL CO.	Vehicle Fuel	61515F	LANDFILL	563915		8/21/2023	251376		1,559.85
PARKER OIL CO.	Vehicle Fuel	61515F	LANDFILL	571455		8/21/2023	251376		765.31
PARKER OIL CO.	Vehicle Fuel	61515G	LANDFILL	577569		8/21/2023	251376		2,185.77
PARKER OIL CO.	Vehicle Fuel	61515F-5	LANDFILL	599457		8/30/2023	251467		894.95
PARKER OIL CO.	Vehicle Fuel	61515F-5	LANDFILL	605531		8/30/2023	251467		439.95
PARKER OIL CO.	Vehicle Fuel	61515F	LANDFILL	938591		8/21/2023	251376		1,175.00
						8/21/2023	251376		11,477.36 *
CINTAS CORPORATION #143	Uniforms	UNIFORMS	14383311	143833110623		8/04/2023	251016		1,263.08
CINTAS CORPORATION #143	Uniforms	14366091	PAY14383311	4161094420		8/15/2023	251261		315.77
CINTAS CORPORATION #143	Uniforms	14366091	PAY14383311	4161785858		8/15/2023	251261		313.82
CINTAS CORPORATION #143	Uniforms	14366091	PAY14383311	4162478008		8/15/2023	251261		315.77
CINTAS CORPORATION #143	Uniforms	14366091	PAY14383311	4163168145		8/15/2023	251261		315.77
						8/15/2023	251261		2,524.21 *
DAWN J BUCHANAN	Travel	MILEAGE REIMBURSE	07122023			8/04/2023	251017		12.44 *
						8/04/2023	251017		12.44 *
TOTAL								181,627.21	
FUND TOTAL								181,627.21	

9/15/2023
AP375
FUND # - 280

FROM DATE-	8/01/2023
TO DATE-	8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 053810

PAGE 69

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY
TOWN OF BLACKSTONE	ARPA Round 1	WRIGGLESWORTH IMPROV	0823	8/07/2023		8/15/2023	251272	50,000.00
WEST PIEDMONT PLANNING	ARPA Round 1	ENGINEERING SERV	1004 NC	5/31/2023		8/04/2023	251021	32,190.45
PIEDMONT REGIONAL JAIL	ARPA Round 2	CAPITAL PROJECT	4262	7/13/2023		8/04/2023	251020	82,190.45 *
						TOTAL		3,615.23 *
								85,805.68
						FUND TOTAL		85,805.68

9/15/2023
AP375
FUND # - 301

FROM DATE- 8/01/2023
TO DATE- 8/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 097010

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY	\$\$
TOWN OF BLACKSTONE		Town of Blackstone - WEATHERIZATION MATCH WTHRZTN	0823	8/07/2023		8/15/2023	251273	40,000.00	
								40,000.00 *	
								40,000.00	
								40,000.00	
								2,327,128.47	

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____

No: _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2024

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-018990-0150	Vendor Refund	93,600.00
	TOTAL REVENUES	93,600.00
EXPENDITURES:		
4-214-042040-3013	Contracted Services - Engineering	93,600.00
	TOTAL EXPENDITURES	93,600.00

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____.

PREPARED BY: Andrea L. Kelly

POSTED BY: _____

DATE: 9/15/2023

DATE: _____



21 Griffin Rd North
Windsor, CT 06095

T 860.298.9692
TRCcompanies.com

Nottoway County Virginia
Attn: Mr. Philip Vannoorbeeck, Acting County Administrator
County Administration
P.O. Box 92
Nottoway, Virginia 23955

September 7, 2023

Subject: Refund of \$93,600 Payment of full contract value on Landfill
TRC Project 554838

Dear Mr. Vannoorbeeck:

Please find enclosed a TRC check in the amount of \$93,600 as a refund for the full payment of the Contract value on this Landfill project.

TRC received Check #251019 dated 8/4/2023 in the amount of \$93,600 from the General Fund of County of Nottoway. TRC had recently billed the first invoice for this project but it was in the amount of \$3,220.00, Inv. #110695 which created a conversation between TRC's Ernest Hoch and Nottoway. It was determined, for clean Audit purposes, for TRC to refund the entire amount vs deducting any invoice from it.

Should you have any questions concerning this refund, please feel free to contact me at 860-298-6277 or by email at MCunningham@TRCCompanies.com.

Sincerely,

Mary F Cunningham

Mary F Cunningham
Senior Accounts Receivable/Collections Analyst

enclosure

1263626



21 Griffin Road North
Windsor, CT 06095
860.298.9692

Citizens Bank
CONNECTICUT
51-7011/2111

CHECK DATE

September 6, 2023

PAY **Ninety Three Thousand Six Hundred and 00/100 Dollars**

AMOUNT

PAY TO THE ORDER OF
Nottoway County Virginia
County Administration
P.O. Box 92
Nottoway, VA 23955

\$ 93,600.00

COPY

Michelle Rubino

BY

VOID AFTER 90 DAYS

AUTHORIZED SIGNATURE

⑈ 1263626 ⑈ ⑆ 211170111 ⑆ 2232037104 ⑈



21 Griffin Road North
Windsor, CT 06095
860.289.9692

ETV111LY BUSINESS FORMS 800.392.6018 DELUXE VISION

1263626

Check Date: 9/6/2023

Invoice Number	Date	Voucher	Amount	Discounts	Previous Pay	Net Amount
OVERPAYMENT AU23	9/6/2023	007758620009	93,600.00			93,600.00
Nottoway County Virginia		TOTAL	93,600.00			93,600.00
Citizen Bank - Disbursement	6	131030				

July 2021 - June 2022

September 6, 2023



*****SCH 5-DIGIT 23901
17481 1 AV 0.498
NOTTOWAY COUNTY
LOGAN MORGAN
PO BOX 92
NOTTOWAY VA 23955-0092

025029030101

Here is a rebate on your health plan premiums

Each year we review the prior year's medical costs for our eligible groups and compare them to our premiums for that year. When our costs are lower than the threshold set by the Affordable Care Act, we are required to issue premium rebates, or medical loss ratio (MLR) rebates.

Your MLR rebate check is enclosed

The ACA states that you can either use the rebate to pay for your plan's future premiums, which can help lower the cost for your employees, or you can distribute it among your employees covered by the rebated plan. Rebate distributions must be made within three months of the day you received the rebate.

This letter also includes a notice the U.S. Centers for Medicare & Medicaid Services (CMS) requires us to send you. It further explains the MLR rebates and how we calculate them. We will also let your employees know you received a rebate, as CMS requires. For additional information on MLR, please access the following URL:
http://file.anthem.com/ABS_MLR_Employer_FAQ.pdf

Please contact your Anthem representative if you have questions.

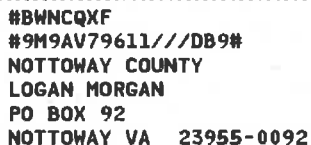
- Your Anthem team

DMSVTP44MLR2 2023090808 JC56
20230908 025029 Fm 117 4811 1 of 4



3075 VANDERCAR WAY
CINCINNATI, OH 45209

HealthKeepers, Inc., an independent licensee of the Blue Cross and Blue Shield Association, serves all of Virginia except for the City of Fairfax, the Town of Vienna, and the area east of State Route 123. ©Anthem is a registered trademark of Anthem Insurance Companies, Inc.



CHECK NUMBER	0071240105
--------------	------------

DATE 09/07/23

PAGE 1

RECIPIENT NAME	NOTTOWAY COUNTY
ADDRESS	LOGAN MORGAN PO BOX 92 NOTTOWAY VA 23955-0092
RECIPIENT ID NO	XXXXXX8M001
TAX ID NO	XXXXXX

PAYMENT SUMMARY

GROSS APPROVED AMOUNT	3,620.87	NET AMOUNT DUE	3,620.87
ADJUSTMENT AMOUNT	0.00	IRS WITHHELD	0.00
PRIOR BALANCE	0.00	STATE WITHHELD	0.00
LEVY/GARNISHMENT	0.00	AMOUNT DISBURSED	3,620.87
NET AMOUNT DUE	3,620.87	NEW BALANCE	0.00

025029030200

20230908B08 JC56
20230908B08 JC56

DETACH CHECK AT PERFORATION BEFORE DEPOSITING



3075 VANDERCAR WAY
CINCINNATI, OH 45209

BANK OF AMERICA
ATLANTA, GEORGIA

0907GE190151-065029

RECIPIENT ID NO

TAX ID NO

DATE _____

CHECK NUMBER
0071240105
0064-1278/0611

3359980417

CHECK AMOUNT

XXXXXX8M001

09/07/23

\$*****3,620.87

*****THREE THOUSAND SIX HUNDRED TWENTY 87/100 DOLLARS

TO THE ORDER OF:

NOTTOWAY COUNTY
LOGAN MORGAN
PO BOX 92
NOTTOWAY VA 23955-0092

Larry L. Dwan

Security features included.
Details on back.

110071240105 1061112788 3359980417

No: _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment
Year Ending June 30, 2024

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-18990-0110	Proceeds – Liability Insurance	\$1,472.12
TOTAL REVENUES		\$1,472.12
EXPENDITURES:		
4-100-31020-5408	Vehicle Repairs & Maintenance	\$1,472.12
TOTAL EXPENDITURES		\$1,472.12

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____.

PREPARED BY: Andrea L. Kelly

POSTED BY: _____

DATE: August 31, 2023

DATE: _____

PINNACLE FINANCIAL PARTNERS

VACORP CLAIMS

1819 Electric Rd. Suite C
Roanoke, VA 24018
540-345-8500

68-183/514

412 VOID AFTER 180 DAYS

PAY
TO
THE
ORDER
OF

One Thousand Four Hundred Seventy-Two and 12/100 Dollars*****

DATE	CHECK NO.
08/18/2023	559970
AMOUNT	
\$	**1,472.12**

NOTTOWAY COUNTY



AUTHORIZED ACCOUNT SIGNER
TWO SIGNATURES REQUIRED OVER \$30,000

 SECURITY FEATURES INCLUDED. DETAILS ON BACK 

⑈559970⑈ ⑆053112039⑆800104634910⑈

REMITTANCE STATEMENT- PLEASE DETACH BEFORE DEPOSITING

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Auto Comprehensive	8/15/2023	8/15/2023	Estimate	\$2,472.12	\$2,472.12
Auto Comprehensive	8/15/2023	8/15/2023	Deductible	(\$1,000.00)	(\$1,000.00)

Claim Number: 3042023329758 Payee: NOTTOWAY COUNTY

Check Number: 559970 Total Check Amt: \$1,472.12 Event Date: 7/15/2023 Department: 304 Nottoway County Date of Check: 8/18/2023

Check Memo: VACorp Letterhead



August 15, 2023

Nottoway County
ATTN: Logan Presley
PO Box 92
Nottoway VA, 23955

VA Association of Counties Group Self-Insurance Risk Pool
Participant: Nottoway County
Claim Number 3042023329758
Date of Loss: 07/15/2023

Logan,

Enclosed please find a VAcorp property damage check in the amount of \$1,472.12. This check is for costs related to the repair of the 2021 Ford Explorer VIN 4618. This amount was determined by an estimate from Lil Dinks Custom Paint & Body Shop less the vehicle's deductible. \$2,472.12 (estimate) - \$1,000.00 (deductible) = \$1,472.12.

If you should have any questions regarding this payment, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Graham Whitaker'.

Graham Whitaker
Claims Associate

Enclosure: Check

No. 24-KG07

**COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment**

Year Ending June 30, 2024

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3.201.33084.0099.004	21st Century - Nottoway Intermediate School	\$ 200,783.00
	TOTAL REVENUES	\$ 200,783.00
EXPENDITURES:		
4.201.61100.1621.900.100.705	Tutor Salary	\$ 93,030.00
4.201.61100.1622.900.100.705	Coordinator Salary	\$ 14,000.00
4.201.61100.1622.900.100.705	Clerical Salary	\$ 5,511.00
4.201.61100.2100.900.100.705	FICA	\$ 8,610.00
4.201.61100.3001.900.100.705	Purchased Services	\$ 39,000.00
4.201.61100.3002.900.100.705	Professional Development	\$ 10,000.00
4.201.61100.5500.900.100.705	Travel	\$ 3,000.00
4.201.61100.6031.900.100.705	Instructional Materials	\$ 14,800.00
4.201.63200.1174.900.000.705	Transportation Salary	\$ 11,920.00
4.201.63200.2100.900.000.705	FICA	\$ 912.00
	TOTAL EXPENDITURES	\$ 200,783.00

balance \$ -

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY:
DATE:

Kristin Gallagher
8/28/2023

POSTED BY: _____
DATE: _____

No. 24-KG05

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Year Ending June 30, 2024

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3.201.33084.0099.001	21st Century - Blackstone Primary School	\$ 174,470.00
	TOTAL REVENUES	\$ 174,470.00
EXPENDITURES:		
4.201.61100.1621.900.100.703	Tutor Salary	\$ 71,256.00
4.201.61100.1622.900.100.703	Coordinator Salary	\$ 14,000.00
4.201.61100.1622.900.100.703	Clerical Salary	\$ 4,607.00
4.201.61100.2100.900.100.703	FICA	\$ 6,875.00
4.201.61100.3001.900.100.703	Purchased Services	\$ 39,000.00
4.201.61100.3002.900.100.703	Professional Development	\$ 10,000.00
4.201.61100.5500.900.100.703	Travel	\$ 3,000.00
4.201.61100.6031.900.100.703	Instructional Materials	\$ 12,900.00
4.201.63200.1174.900.000.703	Transportation Salary	\$ 11,920.00
4.201.63200.2100.900.000.703	FICA	\$ 912.00
	TOTAL EXPENDITURES	\$ 174,470.00

balance \$ -

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY:
DATE:

Kristin Gallagher
8/28/2023

POSTED BY: _____
DATE: _____

No. 24-KG06

**COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment**

Year Ending June 30, 2024

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3.201.33084.0099.003	21st Century - Crewe Primary School	\$ 174,470.00
	TOTAL REVENUES	\$ 174,470.00
EXPENDITURES:		
4.201.61100.1621.900.100.701	Tutor Salary	\$ 71,256.00
4.201.61100.1622.900.100.701	Coordinator Salary	\$ 14,000.00
4.201.61100.1622.900.100.701	Clerical Salary	\$ 4,607.00
4.201.61100.2100.900.100.701	FICA	\$ 6,875.00
4.201.61100.3001.900.100.701	Purchased Services	\$ 39,000.00
4.201.61100.3002.900.100.701	Professional Development	\$ 10,000.00
4.201.61100.5500.900.100.701	Travel	\$ 3,000.00
4.201.61100.6031.900.100.701	Instructional Materials	\$ 12,900.00
4.201.63200.1174.900.000.701	Transportation Salary	\$ 11,920.00
4.201.63200.2100.900.000.701	FICA	\$ 912.00
	TOTAL EXPENDITURES	\$ 174,470.00

balance \$ -

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY:
DATE:

Kristin Gallagher
8/28/2023

POSTED BY:
DATE: _____

CRC's AUGUST ITEMS OF INTEREST

Grant Assistance:

- Prince Edward County Fire was awarded \$162,585 from the Assistance to Firefighters Grant Program to purchase thermal imaging cameras for all the fire departments in the County. The CRC assisted with this application.
- VDOT Transportation Alternative Program: The CRC assisted Amelia Co., Lunenburg Co., Farmville, and Keysville with pre-application submissions to fund the construction of pedestrian sidewalks/trails. VDOT screened through Lunenburg Co., Amelia Co., and Farmville to move forward with full applications. VDOT has recommended that Keysville proceed with another grant program to seek funding.

Project Updates:

- Buckingham County Comp. Plan: The CRC presented the draft of the Community Survey on August 21st to the Planning Commission.
- CRC New Regional Economic Development Organization: Penny Whiteheart, the consultant with Creative EDC, was available prior to the CRC monthly meeting for Advisory board members. Ms. Whiteheart also provided an update to the CRC during the monthly CRC meeting.



Virginia Telecommunications Initiative (VATI)

CRC VATI grant for the expansion of broadband in Cumberland, Lunenburg, and Prince Edward Counties. As of August 7th, Kinex has completed a total of 3,721 passings and 508 installs for new customers have been completed. Kinex stated that electricity has been built out for 90% of the build out area.



Prince Edward Access Road Project

The CRC is assisting Prince Edward County with administration of the Prince Edward Access Road Project. The Contractor, J.R. Caskey, Inc. has completed the paving and is currently working on punch list items after the final inspection by VDOT. The CRC has assembled and submitted the final reimbursement request on the project.



CRC & VA Housing Staff Completed Final Site Visit

VA Housing, CRC Staff, and Piedmont Habitat staff completed a compliance review of Piedmont Habitat's four completed homes on Andrew Drive in Farmville. Piedmont Habitat is building eleven affordable housing units through the CRC's Workforce Affordable Housing Program.



Crewe Community Meeting

The Town of Crewe will be hosting a Community Meeting on September 5th at 6pm at the Crewe Community Center. The Community Meeting is intended to inform citizens of a planned application for a CBDG planning grant and the potential future activities that could be involved. The CRC is contracted by the Town to complete pre-planning activities for the application including facilitating this meeting.

Upcoming Funding Opportunities:

DHCD's Industrial Revitalization Fund (IRF): Opens 9/28

VDOT Transportation Alternative Program (TAP): Full Application closes 10/1

VDOF, Virginia Trees for Clean Water: Open, Rolling Basis through 12/1

DHCD, CBDG - Planning Grants: Open, Closes 12/30

NPS, African American Civil Rights Grant: Closes 10/10

SCRC, State Economic and Infrastructure Development (SEID): Pre. app. closes 9/15

Rescue Squad Assistance Fund (RSAF): Closes on 9/15

VBAF, Assessment and Planning Grant: Open; Rolling Basis

VBAF Site Remediation Grant: Open, Closes 9/29

The CRC provides free grant writing services for member localities and local 501C3 non-profits.

Charlotte County Comprehensive Plan

The CRC is assisting Charlotte County with an update of the County's Comprehensive Plan. The last work session was held on August 17th. The CRC reviewed the revised draft section 6 (Goals, Objectives, and Strategies) and draft section 7. The next work session will be held on September 21st. At this time, the Planning Commission will review revised the draft sections and discuss solar density.





Luther H. Foster High School Alumni Association
Post Office Box 34
Crewe, Virginia 23930

June 30, 2023

Nottoway County Administration Office
 Mr. Ted Costin and Board of Supervisors
 P. O. Box 47
 Nottoway, VA 23955

Dear Mr. Costin and Board of Supervisors:

I am pleased to inform you that the Virginia Board of Historic Resources approved the Luther H. Foster High School Highway Marker on Wednesday, June 15, 2023.
 The final text is as follows:

The Luther H. Foster High School

This school, built at a cost of more than \$600,000, provided secondary education to Black students from 1950 until 1970, when Nottoway County fully desegregated its schools. Although planning for the new high school had begun by 1946, the county proceeded with urgency in 1948 after a federal court ruled for the plaintiffs in equalization lawsuits elsewhere in VA. The school was named for Halifax County native Dr. Luther Hilton Foster (1888-1949), a nationally known figure in Black higher education and former president of what is now Virginia State University. Despite racial discrimination, many graduates became educators, attorneys, physicians, civil servants, and military service members.

A dedication ceremony date has not been scheduled; however, it is forthcoming. Thank you for your participation and support for this historical accomplishment.

Sincerely,

Sandra Branch
 President

Mission Statement: To preserve the memory and promote the legacy of Luther Hilton Foster High School.
 Phone: 804-690-1487- Website: lutherhfoster.com
 Email address: lutherhfoster@gmail.com



Commonwealth of Virginia

VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY

PIEDMONT REGIONAL OFFICE

4949-A Cox Road, Glen Allen, Virginia 23060

(804) 527-5020

www.deq.virginia.gov

Travis A. Voyles
Secretary of Natural and Historic Resources

Michael S. Rolband, PE, PWD, PWS Emeritus
Director
(804) 698-4020

Jerome A. Brooks
Regional Director

August 30, 2023

Mr. Ted Costin, County Administrator
Nottoway County
PO Box 92
Nottoway, VA 23955

WARNING LETTER

RE: **WL # W2023-08-P-1048**
Nottoway County Sanitary Landfill - Blackstone
VPDES Industrial Stormwater General Permit No. **VAR051577** (effective July 1, 2019)

Dear Mr. Costin:

The Department of Environmental Quality ("Department" or "DEQ") has reason to believe that **Nottoway County** may be in violation of the State Water Control Law and Regulations and Virginia Pollutant Discharge Elimination System (VPDES) Permit No. **VAR051577** at the **Nottoway County Sanitary Landfill - Blackstone**.

This letter addresses conditions at the Facility and also recites compliance requirements of the State Water Control Law, and the Regulations and **VAR051577**. Pursuant to Virginia Code § 62.1-44.15(8a), this letter is not a case decision under the Virginia Administrative Process Act, Virginia Code § 2.2-4000 *et seq.*

OBSERVATIONS AND LEGAL REQUIREMENTS

Electronic Discharge Monitoring Reports (eDMRs) containing the following relevant data results were submitted to DEQ. The following describe the staff's factual observations and identify the applicable legal requirements.

Parameters	Observations – Outfall 002 DMR Monitoring Period and Relevant Reported Monitoring Results				Legal Req.*
	JAN-JUN 2023				
004 TSS Avg. Conc. (mg/L)	48				27

*** The currently effective VPDES permit for this facility contains conditions that enumerate the effluent limitations in this column. Va. Code § 62.1-44.5 prohibits waste discharges or other quality alterations of state waters except as authorized by permit. 9 VAC 25-31-50 provides that “except in compliance with a VPDES permit, or another permit, issued by the board, it shall be unlawful for any person to discharge into state waters sewage, industrial wastes, other wastes, or any noxious or deleterious substances.”**

ENFORCEMENT AUTHORITY

Va. Code § 62.1-44.23 of the State Water Control Law provides for an injunction for any violation of the State Water Control Law, any State Water Control Board rule or regulation, an order, permit condition, standard, or any certificate requirement or provision. Va. Code §§ 62.1-44.15 and 62.1-44.32 provide for a civil penalty up to \$32,500 per day of each violation of the same. In addition, Va. Code § 62.1-44.15 authorizes the Department to issue orders to any person to comply with the State Water Control Law and regulations, including the imposition of a civil penalty for violations of up to \$100,000. Also, Va. Code § 10.1-1186 authorizes the Director of DEQ to issue special orders to any person to comply with the State Water Control Law and regulations. Va. Code §§ 62.1-44.32(b) and 62.1-44.32(c) provide for other additional penalties.

FUTURE ACTIONS

After reviewing this letter, **please respond in writing to DEQ within 20 days of the date of this letter** detailing actions you have taken or will be taking to ensure compliance with state law and regulations. If corrective action will take longer than 90 days to complete, you may be asked to formalize the plan and schedule. *It is DEQ policy that appropriate, timely, corrective action undertaken in response to a Warning Letter will avoid adversarial enforcement proceedings and the assessment of civil charges or penalties.*

Please advise us if you dispute any of the observations recited herein or if there is other information of which DEQ should be aware. In the event that discussions with staff do not lead to a satisfactory conclusion concerning the contents of this letter, you may elect to participate in DEQ’s Process for Early Dispute Resolution. If you complete the Process for Early Dispute Resolution and are not satisfied with the resolution, you may request in writing that DEQ take all necessary steps to issue a case decision where appropriate. For further information on the [Process for Early Dispute Resolution](https://townhall.virginia.gov/L/GetFile.cfm?File=C:%5CTownHall%5Cdocroot%5CGuidanceDocs%5C440%5CGDoc_DEQ_2672_v1.pdf), please see Agency Policy Statement No. 8-2005 posted on the Department’s website under “Permits and Regulations,” and “Enforcement,” (https://townhall.virginia.gov/L/GetFile.cfm?File=C:%5CTownHall%5Cdocroot%5CGuidanceDocs%5C440%5CGDoc_DEQ_2672_v1.pdf) or ask the DEQ contact listed below.

Please review the information listed and if you have any questions about the content of this letter or need additional guidance in achieving or maintaining compliance, please contact **Mr. Mal Lafoon**, at (804) 385-8192 or Malvin.Lafoon@deq.virginia.gov.

Sincerely,



Heather A. H. Deihls
Water Compliance Manager

cc: File/ECM
S. Youngpattana – DEQ-PRO VPDES Permits (electronic copy)
M. Lafoon - DEQ-PRO VPDES Water Compliance Inspector (electronic copy)



Nottoway County Board of Supervisors

Special Meeting – September 5, 2023, 6:30 p.m.

General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Chairman Roark

Call to Order

B. Approval of the Agenda

I move to approve the agenda as presented, adding a discussion of the bowling alley lease and waiving notice thereof under the authority of § 15.2-1418 of the *Code of Virginia*.

C. Interim County Administrator Report

Philip Vannoorbeeck, Interim Administrator

D. Davenport Study

Philip Vannoorbeeck, Interim Administrator

E. Bowling Alley Lease

Philip Vannoorbeeck, Interim Administrator

F. Staffing

Philip Vannoorbeeck, Interim Administrator

G. Comments from Members of the Board

Vice Chair Simmons

Supervisor Vaughn

Supervisor Shekleton

Supervisor Ingram

Chairman Roark

Motion to Adjourn



Nottoway County Board of Supervisors

Worksession – September 14, 2023, 6:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Roark

B. Approval of the Agenda

C. Solid Waste Options

Chairman Roark

D. Parks & Recreation Options

Chairman Roark

E. MOU with Schools

Philip Vannoorbeeck

F. Regular Board Meeting Draft Agenda

G. Comments from Members of the Board

Vice Chair Simmons

Supervisor Vaughn

Supervisor Shekleton

Supervisor Ingram

Chairman Roark

Motion to Adjourn



Nottoway County Board of Supervisors

Special Meeting – September 14, 2023, 7:30 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

H. Welcome

Chairman Roark

Call to Order

I. Approval of the Agenda

J. Closed Meeting

Motion to Enter Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; specifically relating to personnel matters now pending in County Administration.

K. Comments from Members of the Board

Vice Chair Simmons

Supervisor Vaughn

Supervisor Shekleton

Supervisor Ingram

Chairman Roark

Motion to Adjourn

September 21, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF SEPTEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
PHILIP VANNOORBEECK, ACTING COUNTY ADMINISTRATOR

Chairman Roark calls the meeting to order at 7:02 p.m.

Pastor James Hogg provides the invocation. Chairman Roark leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Chairman Roark asks to add two items under Unfinished Business: Tyson Food Closure Update and Crewe Water Line. Supervisor Ingram moves to approve the agenda with those two additions. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of the Minutes: Minutes were presented from a special meeting held August 2, 2023, and continued meetings held August 8, 2023, and August 11, 2023.

Chairman Roark begins the Delegations from the Public.

1 – Sonny Abbott: Presents the Board members with a site printout of 205 E. Pennsylvania Avenue, the Crewe school surplus property. He states the School Board has not followed the proper steps to correctly surplus the property and suggests the Board of Supervisors return the item to the School Board for review. He then addresses the topic of legal fees as current bills have exceeded the budgeted \$50,000. He speculates where the Board will find funds to cover the overage, perhaps using LRA funds.

Chairman Roark states the LRA is completely separate from the County, so no funds should be transferred from the LRA to cover the legal fees.

2 – Deborah Ostrander: Was robbed at gun point on Bible Road on September 12th. There has been drug activity on Bible Road for years, and she would like law enforcement to fix this problem. Board members express sorrow at the events and thank her for sharing.

3 – Edgar Banton: His wife was the one robbed at gun point. He feels the Sheriff's Department is not doing enough about the drug usage on Bible Road. He thinks CodeRed should have been utilized to find the suspect. He addresses the Sheriff who explained the efforts his department made that afternoon. Chairman Roark offers to meet with Mr. Banton, the Sheriff, and Mr. Hyde regarding using CodeRed in this situation.

4 – Robert Hawthorne, Jr.: States that Nottoway County is facing immediate financial challenges with several large projects. To raise \$2-3 million in additional revenues, taxes would need to be raised 23 cents per \$100 on real property taxes. The County needs new revenues or it will need to seriously raise taxes. Opponents to commercial solar have been vocal, but it is time for the County to have a true debate about the benefit solar projects can bring the County.

5 – Daphne Norton: Asks the status of negotiations concerning the proposed waterline from Sandy River Reservoir to the State facilities in Nottoway. District 3 citizens have

expressed concern that their representative has not been forthcoming with information on this potentially devastating matter.

6 – Sean Davis: Speaks to Supervisor Simmons’s calling the Crewe Town Council and the other members of the Board of Supervisors a racist, sexist, or both. That is unacceptable. He calls out Supervisor Simmons for trying to contract with a law firm and also her inactivity on the Crewe water line issue.

7 – Slugger Morrisette: He has been friends with Philip Vannoorbeeck for twenty years and appreciates the County’s hiring him. Regarding the lawsuit, he will likely vacate the properties. He did not do anything wrong. He received a letter dated February 6, 2019 from County attorney Preston Williams stating he had failed to get subdivision approval for the lots on 609, and the County would not grant a building permit until the subdivision was approved. He received a building permit signed by Dean Lewis and a zoning permit signed by Ronald Roark dated nine months after that letter which he feels exonerates him and thus the County should pay his attorney’s fees. He presents a copy of a Supreme Court case he feels also exonerates him. He provides a copy of a different court case regarding “notice” to support his point.

8 – Sue Yeatts: Speaks to Supervisor Simmons’s comments in the Crewe newspaper. She does not believe Supervisor Simmons is making good decisions for the County, and her faults are not due to her color or gender. She accuses Supervisor Simmons of dividing the citizens and doing nothing for the County over the course of her time with the Board.

9 – Ester Rekhelman, Project Developer, Hexagon Energy, Charlottesville, VA: She has been working towards a solar project near Burkeville. She asks the Board to reconsider the restrictive elements being included in Nottoway’s ordinance. To accommodate the proposed setbacks, a 25-acre project would require 110-acres. Using this model, Nottoway has only 8 properties that would accommodate a solar facility. The draft ordinance would effectively ban solar in Nottoway. She urges the Board to consider less restrictive setbacks.

Chairman Roark asks regarding County-owned land. Ms. Rekhelman states she can research and let him know but that none of the County-owned property in the southeast is within Dominion territory. Chairman Roark suggests she present to the Planning Commission or discuss solar with the Board’s representative on the Planning Commission.

10 – Christina Callazzo: She speaks on behalf of Nottoway Lanes. She states they are a very friendly, welcoming facility that wants to cater to all members of the community.

11 – Inora Kashwani: She speaks on behalf of Nottoway Lanes. She offers free two-hour bowling vouchers to the Board and those in attendance as an apology for recent issues at the facility. She promises family-friendly entertainment moving forward and receives a round of applause from those in the audience. Chairman Roark assures her the vouchers are not necessary and refuses them on behalf of the Board.

The Board holds the following Public Hearings:

1 – Rezoning – Blackstone Rentals, LLC: Mr. Zody presents the details of tonight’s Public Hearing for a Conditional Rezoning request for tax map #43-84, located at 1744 Cox Road, east of Blackstone. This parcel is to the south of Cox Road and is split zoned. All land along and 500’ parallel to the south side of Cox Road is zoned General Business, and at the 500’ mark this parcel becomes Rural Residential. The predominate land use in the area and the current use on this site is single-family residential. The applicant would like the entire property zoned residential to allow for rebuilding should the existing residence be lost to fire. Currently, because residences in General Business are non-conforming, it could not be rebuilt per the Zoning Ordinance. At its Tuesday meeting, the Planning Commission voted unanimously to give a positive recommendation to the Board.

Supervisor Shekleton moves to open the Public Hearing. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes

S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

With no one present to speak for or against the matter, Vice Chair Simmons moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Ingram was present at the Planning Commission meeting and supports the request to allow for rebuilding in case of loss to fire. He then moves to approve the request. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

2 – School Budget Amendment: Chairman Roark introduces the School Budget Amendment number 24-KG03. Mr. Vannoorbeeck states the first budget adjustment is \$584,763.77. Supervisor Ingram moves to open the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

1 – Sonny Abbott: Questions the difference in hearing an adjustment in total as advertised in the paper versus the way the Board is hearing each separately tonight. He asks if the Board has been given a clear explanation of why nearly \$694,000 is being asked to be carried over into the current fiscal year. How were the funds generated? Which are allowed by Code to be carried over? Do any require permission to be carried over? Have any of these monies been committed? He is asking for transparency's sake and did not receive a response when he asked these same questions of the School Board.

With no one else to speak for or against, Supervisor Vaughn moves to close the Public Hearing. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Shekleton asks if there is a problem conducting public hearings contradictory to the advertisement. Mr. Vannoorbeeck states as he is not holding the advertisement, and to be safe, he suggested the adjustments be heard separately. Having closed one public hearing, the Board should follow through with holding the second one, but both hearings will total the full amount advertised. Discussion follows.

Supervisor Ingram moves to repeal any and all discussion from the Public Hearing for Budget Amendment 24-KG03 in the amount of \$584,763.77. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Ingram moves to open a Public Hearing for the School Budget Amendment advertised in the amount of \$693,905.47. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

With no one to speak for or against, Supervisor Vaughn moves to close the public hearing. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Shekleton would like an explanation of the funds.

Heather Maier states the Community Schools is carryover of one of Dr. Martin's grants. Everything else is state money the school is allowed to carry over. Basic Aid was included which is new and has not been included in years past. Infrastructure and Operations is Lottery funded and will carry over into a Capital Improvement line.

Chairman Roark asks how much of local funds will be carried over. Ms. Maier states that no local funds are being carried over; this is all state funds. The school is to spend local money first, state money second, and federal money is typically earmarked for grants. Dr. Martin states that they are required to spend local money first for special education, that not doing so will cause them to lose the associated federal money. Discussion follows on specific grant funds and the overall school spending process.

Supervisor Vaughn moves to approve the School Budget Amendment in the amount of \$693,905.47. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board receives the following Department reports:

Nottoway County School Board: Agenda of the regular meeting of the Nottoway County School Board held on September 14, 2023; minutes of the regular meeting of the Nottoway County School Board held on August 10, 2023 and worksession held August 29, 2023. Dr. Grimes is unable to attend, so Dr. Martin speaks on the school's behalf. September is Attendance Awareness month for the state. Last year 32.5% of students were considered "chronically absent" having missed more than 10% of the school year whether excused, unexcused, or suspended.

1 – Highway Department: Aaron French, Maintenance Manager at the Petersburg Residency, is present and reviews current happenings in Nottoway. State crews will begin trimming. A notice to proceed will be issued to VDOT contractors for full-width, right-of-way mowing in October, primary and secondary. Site distance issues will be cut. An asphalt-patching contract has been awarded, so patching will be done prior to cold weather. Length restrictions were posted on the Route 46 detour route in both Nottoway and Brunswick which restricts trucks to 40' or less. This is enforceable by law.

Mr. Vannoorbeeck asks if the Town of Blackstone can piggyback off the VDOT patching contract. He also asks regarding a speed step-down on Route 40 northbound to reduce the speed before reaching Town limits. Mr. French will look into both issues and report back to Mr. Vannoorbeeck.

2 – Solid Waste: August 2023 Nottoway County Sanitary Landfill waste report: an average of 53.23 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: August 2023 report; 43 building permits issued for \$9,788.07 in permit fees with \$1,927,412.64 in construction value.

4 – Animal Control: August 2023 report; 167 animal control calls; 1 summons issued; 0 convictions; 20 compliance notifications.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: No report provided.

7 – Nottoway County School Board: Presented first; see above.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for September 2023. Mr. Hyde reports that Tropical Cyclone 16, likely becoming named-storm Ophelia, will affect the area over the next couple of days. He will be communicating with key decision makers like public works, VDOT, Sheriff's and fire departments, etc. The window for high winds will be Friday 5:00 p.m. and Saturday 8:00 a.m. with up to 3" of heavy rains continuing through Saturday morning. Mr. Hyde will keep everyone posted.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for August 2023. Mr. Zody has forwarded the Board a communication from Melody Foster regarding the Regional Economic Development Organization (REDO). This new CRC Regional Economic Development organization is currently in a fundraising feasibility phase. He asks each Board member to recommend two people to aid in the effort.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report.

3 – Tammie A. Raiford, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: A breakdown of cases is included in tonight's package. She has nothing additional to report.

The Board considers the following unfinished business.

1 – Animal Shelter Update: Mr. Vannoorbeeck reports that at bid opening, only one bid was received. Norman Construction provided a bid of \$3,814,000. He suggests a meeting with RRMM, the contractor, and others to discuss value engineering, finding ways to lower construction cost. Chairman Roark suggests he move forward with that meeting and report back

to the Board. Supervisor Shekleton asks regarding the architect vetting the contractor prior to the value negotiations. Mr. Vannoorbeeck agrees that is a logical course. He then addresses the financing. Davenport has been asked to stop work on the project because of the cost of issuance issues and others. Davenport is requesting to meet with Mr. Vannoorbeeck and Chairman Roark to review its costs. Supervisor Ingram confirms that the County decided not to finance the entire cost. Mr. Vannoorbeeck presents a formal engagement letter and an alternate proposal from the Virginia Municipal League.

2 – Tyson Food Integrator: Chairman Roark and Mr. Vannoorbeeck attended a meeting to discuss the potential of a new integrator locating in the County. It is not as large as they hoped to have. This is for egg production and could possibly become a co-op.

3 – Crewe Water Line: Chairman Roark would like to cancel the October 12th worksession and hold a special meeting to have all three town councils meet with the Board of Supervisors as well as state officials such as Senator Ruff, Lee Ware, the Governor's office, Secretary of Finance. The meeting will be at 6:00 p.m. and be open to the public, but time may not allow for public comment. Supervisor Shekleton will not be available for the meeting. Mayor Green asks from the floor if the meeting time can be 7:00 p.m. to accommodate Blackstone Town Council members' work schedules.

The Board considers the following new business:

1 – VATI – Amendment to RiverStreet Contract: Mr. Zody states this is similar to last year's amendment regarding the 2023 application. The West Piedmont Planning District Commission is overseeing the project. A map of the project is located in the Administration Office. The Board would like regular status updates on the progress. At the last meeting, Mr. Zody understood that Amelia and Nottoway would be ready for construction at the end of the quarter.

Mr. Zody provides each Board member a map of proposed equipment buildings. These are 50' x 50' and will be used to store cable. One is on East 460 just west of Jennings Town Road on county-owned property. One is on Lewiston Plank Road on county-owned property, behind the Convenience Center. One is on Cox Road on LRA-owned property.

At 9:00 p.m. the Board takes a recess. The Board reconvenes at 9:05 p.m.

2 – MOU with Schools: The understanding from past meetings is that the School Board would open a checking account to begin processing its own Accounts Payable and Payroll. Ms. Maier states the School will need a deposit of close to \$2 million as October's payroll is estimated at \$1.5 million, and the School is holding \$300,000 in bills. EDIs will start coming in September, so there should be money in the School fund. The School would like Treasurer Raiford to be its Treasurer and reconcile the School account as she does ANTC.

The MOU states the Board of Supervisors "will facilitate the opening of the NCPS Bank Account by issuing NCPS a check in the amount of \$2,268,808.50". Ms. Maier explains those are the funds they knew they should have, before EDIs start coming in, and without reconciling County reports. The construction funds are an amount traditionally carried over, monies that are annually appropriated to the School rather than monies the County has set aside in savings for future projects.

Vice Chair Simmons moves to accept the MOU as presented and authorize the Chairman to execute it on behalf of the Nottoway County Board of Supervisors. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – Mount Level Baptist Church: A letter is included in tonight's package seeking a letter or resolution commemorating Mount Level Baptist Church's 150th Anniversary.

Supervisor Vaughn notes the church is located in Amelia County, but Nottoway citizens are helped by it. He moves to approve a resolution for Mount Level. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

4 – Appropriation – Clerk of the Circuit Court: Mr. Vannoorbeeck presents a request from the Circuit Court Clerk's Office. Ms. Brown explains in her letter that jury duty pay has been increased to \$50.00 per juror/per day. The State will reimburse the County, but there must be an increase in the Jurors & Witnesses line item.

Supervisor Ingram moves to approve an appropriation to increase the Jurors & Witnesses line item to \$30,000. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

5 – Appropriation – Sheriff's Office: Mr. Vannoorbeeck states the Sheriff's Department was approved for a \$20,296.00 grant award from the State for Selective Enforcement.

Supervisor Vaughn moves to approve the \$20,296.00 award for the Sheriff's Department. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

6 – Employee Compensation: Mr. Vannoorbeeck is seeking information from the Board regarding budget discussions of employee salary increases. Raises for County employees who work under the County Administrator and the LRA were postponed until the State budget was completed. Chairman Roark notes that employee raises were pending evaluations, but the Board has not seen the evaluations. Mr. Vannoorbeeck will provide to the Board evaluations for the County and LRA employees.

7 – PSR Appointment – Roark: Chairman Roark's term on the Piedmont Senior Resources Board has expired, and he is eligible for re-appointment. A citizen appointment is also needed. Supervisor Vaughn moves to re-appoint Chairman Roark to the PSR Board. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

If any citizens are interested in serving, they can contact Chairman Roark at jroark@nottoway.org or contact Piedmont Senior Resources.

8 – Metal Detecting: Mr. Vannoorbeeck mentions that the Town of Blackstone is working with some citizens. Chairman Roark suggests that if the Town has found a mutual

arrangement with citizens, perhaps the County could adopt similar restrictions for continuity. The Town's issue was deciding what sites to exclude such as Schwartz Tavern, the historical area around that, and the Town rights-of-way.

The Board considers the following Consent Items.

1 – August Expenditures – All Funds

2 – Budget Adjustment – Refund of Full Contract Cost \$93,600.00

3 – Budget Adjustment – Health Insurance Premium Rebate \$3,620.87

4 – Budget Adjustment – Insurance Proceeds, VACORP \$1,472.12

5 – Budget Adjustment – School – 21st Century \$200,783.00

6 – Budget Adjustment – School – 21st Century \$174,470.00

7 – Budget Adjustment – School – 21st Century \$174,470.00

Vice Chair Simmons moves to accept the Consent items as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The following information items are presented in the package:

1 – CRC – August 2023 Items of Interest

2 – Luther H. Foster High School Highway Marker: There is a brief discussion regarding the letter. The Alumni Association has been approved for a highway marker. Supervisor Ingram states the Alumni Association has not set a date yet for a dedication ceremony.

3 – DEQ – Inspection Report/Warning Letter

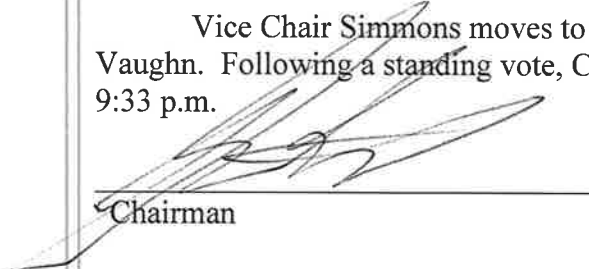
Mr. Vannoorbeeck reports that a new Finance Director has been hired at a salary of \$80,000 per year with a six-month performance review and a 3% salary increase potential based on the performance review. Her name is Martina Chandler, a resident of Lunenburg County, with family living in Blackstone.

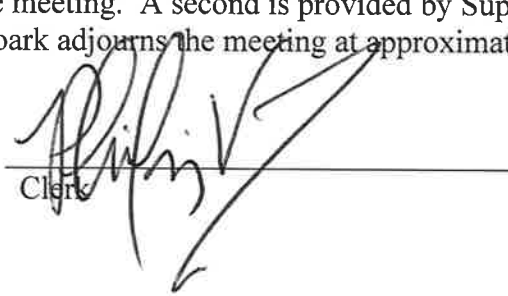
The Emergency Services Coordinator's office will be moving to the Emergency Operations Center effective next week. Mr. Hyde has run new electronics cables to improve connections there. Mr. Zody will move his office downstairs for better accessibility. Mr. Vannoorbeeck praises the staff for their work.

There has been a lawsuit filed naming the Board of Supervisors. Sands Anderson has e-mailed to confirm the County would still like them to represent in this suit, and Mr. Vannoorbeeck believes that is an appropriate continuing role for them.

Supervisor Roark notes the staff is doing a phenomenal job, and he thanks Mr. Vannoorbeeck and the Town of Blackstone for helping with accounts payable.

Vice Chair Simmons moves to adjourn the meeting. A second is provided by Supervisor Vaughn. Following a standing vote, Chairman Roark adjourns the meeting at approximately 9:33 p.m.


Chairman


Clerk



Nottoway County Board of Supervisors

September 21, 2023, 7:00 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Chairman Roark

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Special meeting held August 2, 2023, and continued meetings held August 8, 2023, and August 11, 2023

D. Delegations from the Public

E. Public Hearings

1. Rezoning – Blackstone Rentals, LLC
2. School Budget Amendment

Gregg Zody, Planning & Econ. Dev. Director

F. Presentations

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Tammie Raiford, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

1. Animal Shelter Update

J. New Business

1. VATI - Amendment to RiverStreet Contract
2. MOU with Schools
3. Mount Level Baptist Church
4. Appropriation – Clerk of the Circuit Court
5. Appropriation – Sheriff’s Office
6. Employee Compensation
7. PSR Appointment – Roark
8. Metal Detecting

K. Consent Items

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|--|--------------|
| 1. August Expenditures – All Funds | |
| 2. Budget Adjustment – Refund of Full Contract Cost | \$93,600.00 |
| 3. Budget Adjustment – Health Insurance Premium Rebate | \$3,620.87 |
| 4. Budget Adjustment – Insurance Proceeds, VACORP | \$1,472.12 |
| 5. Budget Adjustment – School – 21 st Century | \$200,783.00 |
| 6. Budget Adjustment – School – 21 st Century | \$174,470.00 |
| 7. Budget Adjustment – School – 21 st Century | \$174,470.00 |

L. Correspondence/Information Items

1. CRC – August 2023 Items of Interest
2. Luther H. Foster High School Highway Marker
3. DEQ – Inspection Report/Warning Letter

M. County Administrator Report

N. Comments from Members of the Board

Vice Chair Simmons
Supervisor Vaughn
Supervisor Shekleton
Supervisor Ingram
Chairman Roark

O. Closed Meeting

Motion to Enter Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia § 2.2-3711 (A)(1)* Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn



Nottoway County Board of Supervisors

October 19, 2023, 7:00 p.m.

Nottoway County General District Courtroom
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Roark

Invocation

Pledge of Allegiance

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular meetings held August 16, 2023, and September 21, 2023.

D. Delegations from the Public

E. Public Hearings

F. Presentations

1. Piedmont Soil & Water Conservation

Ricky Rash

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator

Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Tammie Raiford, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

- | | |
|-----------------------------------|---|
| 1. Animal Shelter Update | Philip Vannoorbeeck, Interim County Administrator |
| 2. Nottoway Water Line Issue | Philip Vannoorbeeck, Interim County Administrator |
| 3. Crewe Boundary Line Adjustment | Chairman Roark |
| 4. Subdivision Vacation | Gregg Zody, Planning & Econ. Dev. Director |
| 5. Employee Compensation | Philip Vannoorbeeck, Interim County Administrator |

J. New Business

- | | |
|---|---|
| 1. VEDP Pre-Application Request | Gregg Zody, Planning & Econ. Dev. Director |
| 2. VATI Pre-Application Approval | Gregg Zody, Planning & Econ. Dev. Director |
| 3. VATI Easements | Gregg Zody, Planning & Econ. Dev. Director |
| 4. VATI - Amendment to RiverStreet Contract | Gregg Zody, Planning & Econ. Dev. Director |
| 5. Equalization Board | Philip Vannoorbeeck, Interim County Administrator |
| 6. Audit Preparation | Philip Vannoorbeeck, Interim County Administrator |
| 7. Landfill – DEQ 5-Year Certification | Philip Vannoorbeeck, Interim County Administrator |
| 8. Piedmont Regional Jail Invoices | Philip Vannoorbeeck, Interim County Administrator |
| 9. Sands Anderson Invoices | Philip Vannoorbeeck, Interim County Administrator |
| 10. CRC Regional Economic Development Org. | Chairman Roark |

K. Consent Items

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|---|-------------|
| 1. September Expenditures – All Funds | |
| 2. Budget Adjustment – Virginia Fire Programs | \$43,273.00 |
| 3. Budget Adjustment – Library | \$12,946.00 |

L. Correspondence/Information Items

1. CRC – September 2023 Items of Interest

M. County Administrator Report

N. Comments from Members of the Board

Vice Chair Simmons
Supervisor Vaughn
Supervisor Shekleton
Supervisor Ingram
Chairman Roark

O. Closed Meeting

Motion to Adjourn

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON WEDNESDAY, THE 16TH DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
HEATHER HAYS LOCKERMAN, LEGAL COUNSEL

Chairman Roark calls the meeting to order at 7:01 p.m.

Pastor Leroy Bradshaw, Jonesboro Baptist Church, provides the invocation. Chairman Roark leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Supervisor Vaughn moves to approve the agenda as presented. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of the Minutes: No minutes were presented.

There is a special presentation tonight. Chairman Roark reads the names of the 2023 Dixie World Series Champions, their coaches, and manager. Each is presented with a copy of a resolution recognizing the Nottoway Dixie Ponytails X-Play softball team. The team receives a standing ovation.

Chairman Roark begins the Delegations from the Public.

1 – Warren Wade: The citizens want a grocery store, but the Board has not provided that. He notes the issues with traveling to the grocery store and suggests ideas to the Board.

2 – Ben Green: Along with former Mayor Coleburn and on behalf of Blackstone Town Council, he presents the Board a Blackstone town flag. Administrator Costin often kidded former Mayor Coleburn about the County's lack of a Blackstone flag. The former Mayor's parting gift to the Town was the design of this flag, and Town Council approved it.

3 – Billy Coleburn: As editor of the Courier Record newspaper, he supports publishing of delinquent taxes in the local newspapers. He has not heard any dollar figures on revenue collection from the publishing, and a decision to publish should be based on dollars. Publication is a tool to encourage payment.

4 – Sonny Abbott: The School Board surplused two properties. The Blackstone property will be heard tonight; the Crewe property was pulled by the schools because they said a mistake was made. By surplusing the street address, they surplused more than they intended. The School Board voted on an addendum which listed the intended area. He is requesting the Board of Supervisors require the School Board to repeal both motions on the Crewe property and start over. If they do not repeal their motions, he hopes this Board will refuse to accept the Crewe surplus property.

The Board holds the following Public Hearings:

1 – Special Exception – Williamson: Mr. Zody presents the details of tonight's Public Hearing for a Special Exception request to place a duplex on tax map 33-7-A-1, zoned A-1. He reviews a couple of corrections in his written report. Several people spoke against the request at

the Planning Commission meeting. Mr. Zody recommends approval subject to the following conditions:

1. This special exception is granted for a duplex located at T.M. #33-7-A-1.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Only a single private entrance will be allowed to supply access to the proposed duplex.
4. Must have septic and well permits issued by the Health Department prior to occupancy.
5. Must apply for and receive a certificate of occupancy from the Nottoway County Building Official.

Supervisor Vaughn moves to open the Public Hearing. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Craig Balbalian: An adjacent property owner notes that the Planning Commission voted to deny the request. The voice of the community surrounding that property was a resounding no. They are concerned about their property values and problematic rotating tenants.

Mr. Zody informs the Board that the Planning Commission's vote to deny the request was 5 no – 2 yes – 2 abstentions.

Sluggor Morrisette approaches the podium to alert the Board that he signed up to speak but must have not signed on the Public Delegation sheet as his name was not called. Chairman Roark states the Board is currently in the middle of a Public Hearing.

Frankie Williamson speaks for his request. He notes the petition that was presented at the Planning Commission was questionable. Some signed under false pretenses. Mr. Garber who circulated the petition told residents erroneous facts about the previous owner's variance and that Mr. Williamson was being granted a variance simply because he sits on the Planning Commission as part of the "good ole boy" system. Those false statements influenced many on Cottage Road. Mr. Williamson spoke with several signers today to confirm. He did not appreciate the slanderous accusations at last night's Planning Commission meeting. Since he was appointed to the Planning Commission in March 2016, he has never voted on an issue that concerned himself. The County needs affordable housing, and his duplex provides two families just that.

Chairman Roark has had a working relationship with Mr. Williamson, so he will be abstaining from any discussion and vote.

Supervisor Shekleton moves to close the Public Hearing. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Shekleton inquires of Mr. Zody that if this lot was established for a single-family unit, could it be a rental? Mr. Zody indicates it can. There is nothing in the Zoning Ordinance that prohibits it being a rental. She asks if the County has made similar exceptions? Mr. Zody states that Mr. Williamson was approved for a duplex last year, and another duplex was approved last month on Green Hill Road. Mr. Balbalian from the audience states those requests were without opposition, but Mr. Zody reminds the Board that there was someone that spoke against the Green Hill request last month.

Supervisor Ingram states that he attended the Planning Commission meeting, and there were many speaking in opposition. He is new and unfamiliar with the zoning.

Supervisor Vaughn would like to know the opposition to this duplex as Blackstone has numerous duplexes.

Mr. Zody states the opposition referenced a previous BZA case, but when researching that, he found many of their statements to be false. The applicant from that previous BZA case had been reluctant to hire a surveyor, so the request was tabled until a survey could be presented. That applicant sold the property to Mr. Williamson. When the state took control of the roads, it created a separate lot by bisecting the property with a public right-of-way. It is a legal, pre-existing, non-conforming lot. There are many of those within the County, and they are buildable if setbacks can be met.

Supervisor Shekleton moves to approve the application for the Special Exception subject to the conditions recommended by staff. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Abstain
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Abstain

2 – School Surplus Property – Blackstone: The School Board voted in June to surplus real property located at 406 S. Harris Street, Blackstone, parcel number 50A33-1-J-1. The Town of Blackstone wishes to demolish the one-story building. The deed of conveyance from the School to the County has been prepared and executed with recordation pending. The School reserves the right to use the property for temporary mobile classroom placement.

Supervisor Ingram moves to open the Public Hearing. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

1 – Mayor Ben Green: States that he is available to address any questions.

With no one to speak either for or against the request, Vice Chair Simmons moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Ingram moves to convey to the Town of Blackstone property located in Blackstone addressed as 406 S. Harris Street and further identified as parcel 50A33-1-J-1, understanding such conveyance stipulates a reservation of use for the Nottoway County School Board for temporary sites to place temporary structures or mobile classrooms with utility connections provided by the Town of Blackstone at the Town's expense. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes

L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – Crewe Boundary Line Adjustment: Chairman Roark states the information is in tonight's package. Vice Chair Simmons moves to open the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

1 – Rhonda Ware: She is a crop and cattle farmer whose land will be included inside the proposed boundary line. Her property taxes are high enough, and she would like to be exempt from the Town of Crewe's taxes since being in the Town was not her choice and she will not be using any of the services Crewe would provide.

2 – John Schutt: The proposed Town limit is directly across from his property and may affect him. Also, a main electrical transmission line runs close which could lead to solar development near him. With no solar ordinance in place for either the Town of Crewe or Nottoway County, how will be citizens be heard?

Supervisor Ingram states the Zoning Ordinance Committee is working on the Solar Ordinance, and it will be fair for all citizens.

3 – Phil Miskovic, Mayor of Crewe: He reports that the Town of Crewe held its own public hearing on this matter on August 14, 2023. Many months of work have gone into this project, including working with CRC to create a map of the proposed adjustment area, meeting with various stakeholders, creating a metes and bounds, sending letters to affected citizens. One individual spoke at Crewe's public hearing, neither for nor against but rather to have questions answered. Following the public hearing, Crewe Town Council voted unanimously to approve the boundary line adjustment. He asks that the Board of Supervisors do the same.

Vice Chair Simmons moves to close the Public Hearing. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chair Simmons moves to approve the Boundary Line Adjustment Agreement with the Town of Crewe before the Board this evening and direct staff and legal staff to take those steps necessary to implement this decision to include, but not limited to, filings with the appropriate court. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

4 – Burkeville Boundary Line Adjustment: Chairman Roark notes that he has spoken with Mayor Welch and that Burkeville would like to defer this matter. Zanas Talley, Burkeville counsel, states that the Mayor has asked he present two options to the Board this evening: 1) Approve the Boundary Line Adjustment that was presented at the July meeting or 2) Defer this matter to the October Board meeting. Chairman Roark states the Board may wish to cancel tonight's Public Hearing due to proposed substantive changes by the Town. Mr. Talley states

this evening the Town Council approved the agreement presented to the Board at its July regular meeting, that no changes were made to that agreement, and thus the Board could hold the Public Hearing tonight.

Supervisor Vaughn received a call today from Burkeville's mayor and from a Burkeville Town Council member, and he was encouraged to delay until October. He would like to see the Board do that.

Heather Lockerman, County's legal counsel, asks clarification of the term "agreement". If the agreement includes the map and metes and bounds, there is some confusion regarding the western boundary line. The verbiage can be fixed, but with the western boundary being an essential part, moving forward on the July data may be an issue.

Supervisor Shekleton moves to cancel tonight's Public Hearing related to the Burkeville Boundary Line Adjustment. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board receives the following Department reports:

1 – Highway Department: Aaron French, Maintenance Operations Manager, Petersburg Residency, presents project and maintenance updates to the Board. The bridge replacement on Cary Shop Road, Route 624, has been pushed to the spring of 2024. The Route 46 bridge deck demolition is underway. The Route 611 project was complete with roads opened on July 21st. Secondary route mowing is complete. Patching on McCune Road is done. Tree trimming work and regular maintenance activities are ongoing.

2 – Solid Waste: July 2023 Nottoway County Sanitary Landfill waste report: an average of 60.65 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: July 2023 report; 36 building permits issued for \$6,762.64 in permit fees with \$456,051.02 in construction value.

4 – Animal Control: July 2023 report; 182 animal control calls; 0 summons issued; 6 convictions; 1 compliance notifications.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: No report provided.

7 – Nottoway County School Board: Agenda of the regular meeting of the Nottoway County School Board held on August 10, 2023; minutes of the regular meeting held July 13, 2023; two budget adjustments recommended for public hearing. Dr. Marcia Martin is present to speak for the School Board. Staff back-to-school convocation was held earlier this week with Chairman Roark, Chairman Rowe, and Robert Jackson speaking. A back-to-school parking lot party for all the schools and community was held Monday afternoon with an estimated 1,000 people in attendance. Every child was presented a shirt with the child's graduation year on it. The first day of school is this upcoming Monday. The School now has an app to provide updates and allow for communications to families.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for August 2023; agenda for the Fire & EMS Working Group Planning Meeting held August 1, 2023. Mr. Hyde states there was a meeting of the public safety radio communications review committee which looked at three vendor proposals. It will be submitting its list of questions to CTA by the end of the month. • The state requires an operational medical director for every EMS agency. The four

in the County agreed to have the same OMD, Dr. William Eggleston, who will begin a one-year contract on October 1st. • Mr. Hyde is currently working on over six grants for emergency-type events. Today he communicated with the Department of Justice on the \$1 million grant award for the communications system. The \$1 million is secure, and no other paperwork is due at this time. • Mr. Hyde is working with Director Reed, Social Services, to outfit a mobile trailer that can travel between open shelters while stationary storage will still be located at Burkeville Elementary. A surplus of microwaves and refrigerators at the LRA has allowed for each proposed shelter a microwave and also two refrigerators to allow for med storage, etc. • The Officer's Club has been identified for use as a Family Assistance Center, Joint Information Center location, or a Joint Field Office location for FEMA. • Mr. Hyde attended two memorial events held in Nottoway for Hunter Byers and Firefighter Coles.

Chairman Roark notes that included in the package were two carryover items that exceed 1% of the adopted FY24 budget and so require a public hearing. Vice Chair Simmons moves that staff be directed to undertake those actions necessary to conduct a public hearing on September 21, 2023, considering amendment of the adopted Fiscal Year 23-24 Budget relative to the requested carryover request of the School Board of \$693,905.47. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for July 2023. Mr. Zody begins by thanking the Sheriff's Department and the Town police for their quick response to a recent shooting on his street. • Mr. Zody has submitted the American Revolution 250 grant. He praises the work of Peggy Figlar and Greg Eanes on this project. • At the end of last month, he submitted the Petco grant with the assistance of Nottoway CARES. • RiverStreet should be ready soon to request bids for the construction of three equipment shelters.

As to the drafting of a new solar ordinance, the Zoning Ordinance Committee discussed a maximum of 40 acres under panel, 1,000-foot setbacks around the perimeter of the site, paving the roads leading to the sites and removing it when decommissioning, decompaction requirements, and keeping soils on site per DEQ regulations. They are working towards having a draft ordinance ready by next month.

Supervisor Ingram asks the status of the Cherry Tree Timber camper area. Mr. Zody is expecting an application for the October Planning Commission meeting. He states there is a recreational lease all campers must sign, to abide by the rules. Mr. Zody wants periodic pumping of the septic, disposal by a professional company to empty the black tanks, all tags on the vehicles/campers must be up-to-date to remain there, and they will need to obtain a Special Exception. The land manager must agree, or they may be required to move.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Sheriff Jones has nothing to report.

3 – Tammie A. Raiford, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: Case by Case breakdown is included in the packet. Ms. Watrous has nothing to report.

The Board considers the following unfinished business.

1 – Animal Shelter Update: Supervisor Shekleton reports that Chris Phillips, RRMM, was advised of the Board’s decision to reissue the bid solicitation for the new Animal Shelter. The bid package has been updated with event and due dates as follows:

Advertise – August 10, 2023

Prebid Meeting – August 24, 2023 at 11:00 a.m.

Bids Due – September 12, 2023 at 11:00 a.m.

The bid package was posted on the County website and sent to several firms, some not previously contacted, on August 10, 2023.

The Board considers the following new business:

1 – Reimbursement Resolution: Davenport & Co., as financial advisors to the Board, has suggested the Board adopt a Reimbursement Resolution which permits, under IRS rules, the County to reimburse its General Fund with monies from a later tax-exempt financing for the projects identified. Included in the package is the document drafted by Sands Anderson. Both Davenport & Co. and Sands Anderson recommend adoption.

Chairman Roark calls on David Rose who speaks to the matter. To the extent the Board fronts monies before financing a project, after sixty days, the Board cannot reimburse itself. This document presents flexibility.

Vice Chair Simmons moves that the resolution before the Board this evening titled “Resolution of the Board of Supervisors of the County of Nottoway, Virginia Declaring its Intention to Reimburse Itself from the Proceeds of One or More Tax-Exempt Financings for Certain Expenditures Made and/or to be Made in Connection with Public Safety/E911 and Animal Control Facility Projects for the County” be adopted. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

2 – Metal Detecting: Chairman Roark mentions an inquiry regarding any locality having a policy regarding citizens metal detecting on county-owned property or publicly held lands. Staff has provided examples in tonight’s package from the City of Alexandria, Gloucester County, City of Petersburg, City of Manassas, City of Williamsburg, City of Newport News, and the City of Fredericksburg. Supervisor Vaughn would like to defer this matter to next month to allow time to talk with citizens who metal detect. Chairman Roark asks this be kept on next month’s agenda.

3 – Prince Edward Boundary: Chairman Roark, Vice Chair Simmons, Commissioner Hudson, and Administrator Costin met this past Monday via internet chat with Prince Edward County’s Administrator Doug Stanley, Chair, and Vice Chair regarding the boundary line. Prince Edward offered to pay half of a survey, and the consensus of Nottoway’s Board prior to the meeting had been negative. Burke’s Tavern will remain in Nottoway County which was part of the discussion because the GIS line runs through that property but not through the structure. Discussions and a possible MOU are forthcoming.

The Board considers the following Consent Items.

1 – July Expenditures – All Funds

2 – Budget Adjustment – Caterpillar Financial \$21,090.90

3 – Budget Adjustment – Opioid Settlement \$5,683.80

August 16, 2023

4 – Livestock Claim – Moore \$750.00

5 – Livestock Claim – Flippin \$20.00

Vice Chair Simmons moves to approve the Consent items as presented. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The following information items are presented in the package:

1 – CRC – July 2023 Items of Interest

2 – Nottoway Extension Quarterly Report

Administrator Costin is not in attendance, but his report is in the package.

Comments from members of the Board:

Supervisor Vaughn states that he is not running for re-election and makes it clear that he has not endorsed any of the three candidates that are running. If candidates are using his name in any way or state that Supervisor Vaughn has supported them, he wants him to cease and desist.

For discussion at the next worksession, Chairman Roark would like the Board members to consider directions for the Landfill. He suggests using the Landfill savings to help build a grain integrator. Building an integrator is a way to invest in Nottoway's agricultural future and increase the potential of saving its \$40 million tax base. • He also suggests uses for the Landfill's adjacent 80 acres: either sell it or allow Parks & Recreation to develop it. He would like to reach out and have a representative from each of the three towns included in Parks and Recreation planning. • Chairman Roark states that during the recent meeting with Prince Edward, they discussed having a partnership to strengthen any grant applications to get the High Bridge Trail State Park finished all the way to Burkeville. He notes that Prince Edward was more than supportive of that. • His last item for worksession discussion is to consider by ordinance or policy having a buffer zone between any town's expansion and a neighboring county. • Lastly, he appreciates the support of the Board and citizens as tomorrow his daughter turns 18 and leaves for college.

Vice Chair Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Supervisor Shekleton. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board enters Closed Session at 8:54 p.m.

August 16, 2023

Supervisor Shekleton moves that the Board enter Open Session. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board reconvenes in Open Session at 10:01 p.m.

Vice Chair Simmons moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the *Code of Virginia*, 1950, as amended, requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Supervisor Shekleton. Mrs. Kelly proceeds with a roll call vote as follows:

L. K. Shekleton	Yes
R. H. Ingram	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes
J. A. Roark	Yes

Supervisor Ingram moves to adjourn the meeting. A second is provided by Supervisor Vaughn. Following a voice vote, Chairman Roark adjourns the meeting at 10:03 p.m.

Chairman

Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF SEPTEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
PHILIP VANNOORBEECK, ACTING COUNTY ADMINISTRATOR

Chairman Roark calls the meeting to order at 7:02 p.m.

Pastor James Hogg provides the invocation. Chairman Roark leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Chairman Roark asks to add two items under Unfinished Business: Tyson Food Closure Update and Crewe Water Line. Supervisor Ingram moves to approve the agenda with those two additions. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of the Minutes: Minutes were presented from a special meeting held August 2, 2023, and continued meetings held August 8, 2023, and August 11, 2023.

Chairman Roark begins the Delegations from the Public.

1 – Sonny Abbott: Presents the Board members with a site printout of 205 E. Pennsylvania Avenue, the Crewe school surplus property. He states the School Board has not followed the proper steps to correctly surplus the property and suggests the Board of Supervisors return the item to the School Board for review. He then addresses the topic of legal fees as current bills have exceeded the budgeted \$50,000. He speculates where the Board will find funds to cover the overage, perhaps using LRA funds.

Chairman Roark states the LRA is completely separate from the County, so no funds should be transferred from the LRA to cover the legal fees.

2 – Deborah Ostrander: Was robbed at gun point on Bible Road on September 12th. There has been drug activity on Bible Road for years, and she would like law enforcement to fix this problem. Board members express sorrow at the events and thank her for sharing.

3 – Edgar Banton: His wife was the one robbed at gun point. He feels the Sheriff's Department is not doing enough about the drug usage on Bible Road. He thinks CodeRed should have been utilized to find the suspect. He addresses the Sheriff who explained the efforts his department made that afternoon. Chairman Roark offers to meet with Mr. Banton, the Sheriff, and Mr. Hyde regarding using CodeRed in this situation.

4 – Robert Hawthorne, Jr.: States that Nottoway County is facing immediate financial challenges with several large projects. To raise \$2-3 million in additional revenues, taxes would need to be raised 23 cents per \$100 on real property taxes. The County needs new revenues or it will need to seriously raise taxes. Opponents to commercial solar have been vocal, but it is time for the County to have a true debate about the benefit solar projects can bring the County.

5 – Daphne Norton: Asks the status of negotiations concerning the proposed waterline from Sandy River Reservoir to the State facilities in Nottoway. District 3 citizens have

expressed concern that their representative has not been forthcoming with information on this potentially devastating matter.

6 – Sean Davis: Speaks to Supervisor Simmons’s calling the Crewe Town Council and the other members of the Board of Supervisors a racist, sexist, or both. That is unacceptable. He calls out Supervisor Simmons for trying to contract with a law firm and also her inactivity on the Crewe water line issue.

7 – Slugger Morrisette: He has been friends with Philip Vannoorbeeck for twenty years and appreciates the County’s hiring him. Regarding the lawsuit, he will likely vacate the properties. He did not do anything wrong. He received a letter dated February 6, 2019 from County attorney Preston Williams stating he had failed to get subdivision approval for the lots on 609, and the County would not grant a building permit until the subdivision was approved. He received a building permit signed by Dean Lewis and a zoning permit signed by Ronald Roark dated nine months after that letter which he feels exonerates him and thus the County should pay his attorney’s fees. He presents a copy of a Supreme Court case he feels also exonerates him. He provides a copy of a different court case regarding “notice” to support his point.

8 – Sue Yeatts: Speaks to Supervisor Simmons’s comments in the Crewe newspaper. She does not believe Supervisor Simmons is making good decisions for the County, and her faults are not due to her color or gender. She accuses Supervisor Simmons of dividing the citizens and doing nothing for the County over the course of her time with the Board.

9 – Ester Rekhelman, Project Developer, Hexagon Energy, Charlottesville, VA: She has been working towards a solar project near Burkeville. She asks the Board to reconsider the restrictive elements being included in Nottoway’s ordinance. To accommodate the proposed setbacks, a 25-acre project would require 110-acres. Using this model, Nottoway has only 8 properties that would accommodate a solar facility. The draft ordinance would effectively ban solar in Nottoway. She urges the Board to consider less restrictive setbacks.

Chairman Roark asks regarding County-owned land. Ms. Rekhelman states she can research and let him know but that none of the County-owned property in the southeast is within Dominion territory. Chairman Roark suggests she present to the Planning Commission or discuss solar with the Board’s representative on the Planning Commission.

10 – Christina Callazzo: She speaks on behalf of Nottoway Lanes. She states they are a very friendly, welcoming facility that wants to cater to all members of the community.

11 – Inora Kashwani: She speaks on behalf of Nottoway Lanes. She offers free two-hour bowling vouchers to the Board and those in attendance as an apology for recent issues at the facility. She promises family-friendly entertainment moving forward and receives a round of applause from those in the audience. Chairman Roark assures her the vouchers are not necessary and refuses them on behalf of the Board.

The Board holds the following Public Hearings:

1 – Rezoning – Blackstone Rentals, LLC: Mr. Zody presents the details of tonight’s Public Hearing for a Conditional Rezoning request for tax map #43-84, located at 1744 Cox Road, east of Blackstone. This parcel is to the south of Cox Road and is split zoned. All land along and 500’ parallel to the south side of Cox Road is zoned General Business, and at the 500’ mark this parcel becomes Rural Residential. The predominate land use in the area and the current use on this site is single-family residential. The applicant would like the entire property zoned residential to allow for rebuilding should the existing residence be lost to fire. Currently, because residences in General Business are non-conforming, it could not be rebuilt per the Zoning Ordinance. At its Tuesday meeting, the Planning Commission voted unanimously to give a positive recommendation to the Board.

Supervisor Shekleton moves to open the Public Hearing. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes

S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

With no one present to speak for or against the matter, Vice Chair Simmons moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Ingram was present at the Planning Commission meeting and supports the request to allow for rebuilding in case of loss to fire. He then moves to approve the request. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

2 – School Budget Amendment: Chairman Roark introduces the School Budget Amendment number 24-KG03. Mr. Vannoorbeeck states the first budget adjustment is \$584,763.77. Supervisor Ingram moves to open the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

1 – Sonny Abbott: Questions the difference in hearing an adjustment in total as advertised in the paper versus the way the Board is hearing each separately tonight. He asks if the Board has been given a clear explanation of why nearly \$694,000 is being asked to be carried over into the current fiscal year. How were the funds generated? Which are allowed by Code to be carried over? Do any require permission to be carried over? Have any of these monies been committed? He is asking for transparency's sake and did not receive a response when he asked these same questions of the School Board.

With no one else to speak for or against, Supervisor Vaughn moves to close the Public Hearing. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Shekleton asks if there is a problem conducting public hearings contradictory to the advertisement. Mr. Vannoorbeeck states as he is not holding the advertisement, and to be safe, he suggested the adjustments be heard separately. Having closed one public hearing, the Board should follow through with holding the second one, but both hearings will total the full amount advertised. Discussion follows.

Supervisor Ingram moves to repeal any and all discussion from the Public Hearing for Budget Amendment 24-KG03 in the amount of \$584,763.77. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Ingram moves to open a Public Hearing for the School Budget Amendment advertised in the amount of \$693,905.47. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

With no one to speak for or against, Supervisor Vaughn moves to close the public hearing. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Shekleton would like an explanation of the funds.

Heather Maier states the Community Schools is carryover of one of Dr. Martin's grants. Everything else is state money the school is allowed to carry over. Basic Aid was included which is new and has not been included in years past. Infrastructure and Operations is Lottery funded and will carry over into a Capital Improvement line.

Chairman Roark asks how much of local funds will be carried over. Ms. Maier states that no local funds are being carried over; this is all state funds. The school is to spend local money first, state money second, and federal money is typically earmarked for grants. Dr. Martin states that they are required to spend local money first for special education, that not doing so will cause them to lose the associated federal money. Discussion follows on specific grant funds and the overall school spending process.

Supervisor Vaughn moves to approve the School Budget Amendment in the amount of \$693,905.47. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board receives the following Department reports:

Nottoway County School Board: Agenda of the regular meeting of the Nottoway County School Board held on September 14, 2023; minutes of the regular meeting of the Nottoway County School Board held on August 10, 2023 and worksession held August 29, 2023. Dr. Grimes is unable to attend, so Dr. Martin speaks on the school's behalf. September is Attendance Awareness month for the state. Last year 32.5% of students were considered "chronically absent" having missed more than 10% of the school year whether excused, unexcused, or suspended.

1 – Highway Department: Aaron French, Maintenance Manager at the Petersburg Residency, is present and reviews current happenings in Nottoway. State crews will begin trimming. A notice to proceed will be issued to VDOT contractors for full-width, right-of-way mowing in October, primary and secondary. Site distance issues will be cut. An asphalt-patching contract has been awarded, so patching will be done prior to cold weather. Length restrictions were posted on the Route 46 detour route in both Nottoway and Brunswick which restricts trucks to 40' or less. This is enforceable by law.

Mr. Vannoorbeeck asks if the Town of Blackstone can piggyback off the VDOT patching contract. He also asks regarding a speed step-down on Route 40 northbound to reduce the speed before reaching Town limits. Mr. French will look into both issues and report back to Mr. Vannoorbeeck.

2 – Solid Waste: August 2023 Nottoway County Sanitary Landfill waste report: an average of 53.23 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: August 2023 report; 43 building permits issued for \$9,788.07 in permit fees with \$1,927,412.64 in construction value.

4 – Animal Control: August 2023 report; 167 animal control calls; 1 summons issued; 0 convictions; 20 compliance notifications.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: No report provided.

7 – Nottoway County School Board: Presented first; see above.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for September 2023. Mr. Hyde reports that Tropical Cyclone 16, likely becoming named-storm Ophelia, will affect the area over the next couple of days. He will be communicating with key decision makers like public works, VDOT, Sheriff's and fire departments, etc. The window for high winds will be Friday 5:00 p.m. and Saturday 8:00 a.m. with up to 3" of heavy rains continuing through Saturday morning. Mr. Hyde will keep everyone posted.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for August 2023. Mr. Zody has forwarded the Board a communication from Melody Foster regarding the Regional Economic Development Organization (REDO). This new CRC Regional Economic Development organization is currently in a fundraising feasibility phase. He asks each Board member to recommend two people to aid in the effort.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report.

3 – Tammie A. Raiford, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: A breakdown of cases is included in tonight's package. She has nothing additional to report.

The Board considers the following unfinished business.

1 – Animal Shelter Update: Mr. Vannoorbeeck reports that at bid opening, only one bid was received. Norman Construction provided a bid of \$3,814,000. He suggests a meeting with RMM, the contractor, and others to discuss value engineering, finding ways to lower construction cost. Chairman Roark suggests he move forward with that meeting and report back

to the Board. Supervisor Shekleton asks regarding the architect vetting the contractor prior to the value negotiations. Mr. Vannoorbeeck agrees that is a logical course. He then addresses the financing. Davenport has been asked to stop work on the project because of the cost of issuance issues and others. Davenport is requesting to meet with Mr. Vannoorbeeck and Chairman Roark to review its costs. Supervisor Ingram confirms that the County decided not to finance the entire cost. Mr. Vannoorbeeck presents a formal engagement letter and an alternate proposal from the Virginia Municipal League.

2 – Tyson Food Integrator: Chairman Roark and Mr. Vannoorbeeck attended a meeting to discuss the potential of a new integrator locating in the County. It is not as large as they hoped to have. This is for egg production and could possibly become a co-op.

3 – Crewe Water Line: Chairman Roark would like to cancel the October 12th worksession and hold a special meeting to have all three town councils meet with the Board of Supervisors as well as state officials such as Senator Ruff, Lee Ware, the Governor's office, Secretary of Finance. The meeting will be at 6:00 p.m. and be open to the public, but time may not allow for public comment. Supervisor Shekleton will not be available for the meeting. Mayor Green asks from the floor if the meeting time can be 7:00 p.m. to accommodate Blackstone Town Council members' work schedules.

The Board considers the following new business:

1 – VATI – Amendment to RiverStreet Contract: Mr. Zody states this is similar to last year's amendment regarding the 2023 application. The West Piedmont Planning District Commission is overseeing the project. A map of the project is located in the Administration Office. The Board would like regular status updates on the progress. At the last meeting, Mr. Zody understood that Amelia and Nottoway would be ready for construction at the end of the quarter.

Mr. Zody provides each Board member a map of proposed equipment buildings. These are 50' x 50' and will be used to store cable. One is on East 460 just west of Jennings Town Road on county-owned property. One is on Lewiston Plank Road on county-owned property, behind the Convenience Center. One is on Cox Road on LRA-owned property.

At 9:00 p.m. the Board takes a recess. The Board reconvenes at 9:05 p.m.

2 – MOU with Schools: The understanding from past meetings is that the School Board would open a checking account to begin processing its own Accounts Payable and Payroll. Ms. Maier states the School will need a deposit of close to \$2 million as October's payroll is estimated at \$1.5 million, and the School is holding \$300,000 in bills. EDIs will start coming in September, so there should be money in the School fund. The School would like Treasurer Raiford to be its Treasurer and reconcile the School account as she does ANTC.

The MOU states the Board of Supervisors "will facilitate the opening of the NCPS Bank Account by issuing NCPS a check in the amount of \$2,268,808.50". Ms. Maier explains those are the funds they knew they should have, before EDIs start coming in, and without reconciling County reports. The construction funds are an amount traditionally carried over, monies that are annually appropriated to the School rather than monies the County has set aside in savings for future projects.

Vice Chair Simmons moves to accept the MOU as presented and authorize the Chairman to execute it on behalf of the Nottoway County Board of Supervisors. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – Mount Level Baptist Church: A letter is included in tonight's package seeking a letter or resolution commemorating Mount Level Baptist Church's 150th Anniversary.

Supervisor Vaughn notes the church is located in Amelia County, but Nottoway citizens are helped by it. He moves to approve a resolution for Mount Level. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

4 – Appropriation – Clerk of the Circuit Court: Mr. Vannoorbeeck presents a request from the Circuit Court Clerk's Office. Ms. Brown explains in her letter that jury duty pay has been increased to \$50.00 per juror/per day. The State will reimburse the County, but there must be an increase in the Jurors & Witnesses line item.

Supervisor Ingram moves to approve an appropriation to increase the Jurors & Witnesses line item to \$30,000. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

5 – Appropriation – Sheriff's Office: Mr. Vannoorbeeck states the Sheriff's Department was approved for a \$20,296.00 grant award from the State for Selective Enforcement.

Supervisor Vaughn moves to approve the \$20,296.00 award for the Sheriff's Department. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

6 – Employee Compensation: Mr. Vannoorbeeck is seeking information from the Board regarding budget discussions of employee salary increases. Raises for County employees who work under the County Administrator and the LRA were postponed until the State budget was completed. Chairman Roark notes that employee raises were pending evaluations, but the Board has not seen the evaluations. Mr. Vannoorbeeck will provide to the Board evaluations for the County and LRA employees.

7 – PSR Appointment – Roark: Chairman Roark's term on the Piedmont Senior Resources Board has expired, and he is eligible for re-appointment. A citizen appointment is also needed. Supervisor Vaughn moves to re-appoint Chairman Roark to the PSR Board. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

If any citizens are interested in serving, they can contact Chairman Roark at jroark@nottoway.org or contact Piedmont Senior Resources.

8 – Metal Detecting: Mr. Vannoorbeeck mentions that the Town of Blackstone is working with some citizens. Chairman Roark suggests that if the Town has found a mutual

arrangement with citizens, perhaps the County could adopt similar restrictions for continuity. The Town's issue was deciding what sites to exclude such as Schwartz Tavern, the historical area around that, and the Town rights-of-way.

The Board considers the following Consent Items.

1 – August Expenditures – All Funds

2 – Budget Adjustment – Refund of Full Contract Cost \$93,600.00

3 – Budget Adjustment – Health Insurance Premium Rebate \$3,620.87

4 – Budget Adjustment – Insurance Proceeds, VACORP \$1,472.12

5 – Budget Adjustment – School – 21st Century \$200,783.00

6 – Budget Adjustment – School – 21st Century \$174,470.00

7 – Budget Adjustment – School – 21st Century \$174,470.00

Vice Chair Simmons moves to accept the Consent items as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The following information items are presented in the package:

1 – CRC – August 2023 Items of Interest

2 – Luther H. Foster High School Highway Marker: There is a brief discussion regarding the letter. The Alumni Association has been approved for a highway marker. Supervisor Ingram states the Alumni Association has not set a date yet for a dedication ceremony.

3 – DEQ – Inspection Report/Warning Letter

Mr. Vannoorbeeck reports that a new Finance Director has been hired at a salary of \$80,000 per year with a six-month performance review and a 3% salary increase potential based on the performance review. Her name is Martina Chandler, a resident of Lunenburg County, with family living in Blackstone.

The Emergency Services Coordinator's office will be moving to the Emergency Operations Center effective next week. Mr. Hyde has run new electronics cables to improve connections there. Mr. Zody will move his office downstairs for better accessibility. Mr. Vannoorbeeck praises the staff for their work.

There has been a lawsuit filed naming the Board of Supervisors. Sands Anderson has e-mailed to confirm the County would still like them to represent in this suit, and Mr. Vannoorbeeck believes that is an appropriate continuing role for them.

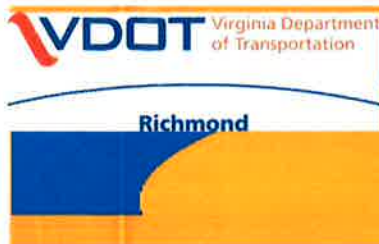
Supervisor Roark notes the staff is doing a phenomenal job, and he thanks Mr. Vannoorbeeck and the Town of Blackstone for helping with accounts payable.

Vice Chair Simmons moves to adjourn the meeting. A second is provided by Supervisor Vaughn. Following a standing vote, Chairman Roark adjourns the meeting at approximately 9:33 p.m.

Chairman

Clerk

G-1



Petersburg Residency

VDOT Call Center – 1-800-367-ROAD

NOTTOWAY COUNTY

October 19, 2023

MAINTENANCE

The Nottoway Area Headquarters for the month of September 2023

- Repaired 245 potholes on County roadways.
- Removed dead animals and trash debris from roadways.
- Graded shoulders on primary Routes 40 (Kenbridge Road), 360 (Patrick Henry Highway), and 460 (Colonial Trail Highway), as well as secondary Route 645 (Jonesboro Road).
- Sweeping various routes.
- Performed some spot mowing and sight distance mowing on primary Route 460 (Colonial Trail Highway).
- Trimming back brush on Routes 605 (Daniel Road), 615 (Namozine Road), 618 (Indian Oak Road), 625 (West Courthouse Road), 626 (Hungarytown Road), 733 (Falls Road),
- Performed ditch cleanouts on Route 605 (Daniel Road).
- Cleaned drop inlets and pipes in the Town of Crewe.
- Graded unpaved roads throughout the County.
- Received 47 new work orders, closed 45 work orders, no pending work orders older than ninety (90) days.

LAND DEVELOPMENT & PERMITS

Paul Hinson, P.E.

Plans with outstanding comments or under review (Activity within last 90 days)

- None

Plans found acceptable

- None

Other

- Subdivision Plat for Clessie Lee Morrisette, Jr., Route 609 Greenhill Road – Subdivision plat submitted for review and acceptance on 9-15-23 and comments issued on 9-19-23.

LUP Permits Issued and Completed

Permit Number	Permittee	Nottoway County	Permit Issuance Date	Permit Completion Date
59668	Dominion Energy	67	9-20-23	
59671	Dominion Energy	67	9-19-23	
59366	Frankie Williams	67	8-31-22	9-28-23

CONSTRUCTION	Susan Warr, P.E.
<u>UPC 93093 / 0046-012-722, C501, B623</u> Contractor: W.C. English, Inc. Name: Bridge Rehab over the Nottoway River CM: Blake Smith Location: Rte. 46 Fixed Completion Date: July 21, 2023 Comments: Demolition operations and prep are still underway. <u>UPC 121063 / PM4R-964-F23, P401</u> Contractor: Colony Construction, Inc. Name: SGR*-2023 Plant Mix CM: Charlene Fallen Location: Brunswick, Mecklenburg, Nottoway Fixed Completion Date: 11.17.23 Comments: Precon Meeting was held 3/9/23. Brunswick locations are complete and the contractor intends to perform work at the Nottoway location later this season. <u>UPC 122083 / SS4B-964-F23, P401</u> Contractor: Slurry Pavers, Inc. Name: Slurry Seal Overlay 2023 CM: Jessica Miller Location: Dinwiddie, Nottoway, & Prince George Fixed Completion Date: 10.22.23 Comments: All work completed. Ending C-5 Issued 9-18-23.	
TRAFFIC STUDIES/SPECIAL REQUESTS	
• Route 723 Lewiston Plank Road – TE is conducting a full speed study, for requested speed reduction from citizen. • Step down speed limit zones on Route 40, prior to the Town of Blackstone limits, to be reviewed, once Town of Blackstone changes the speed limit to 25mph.	

Landfill Work Sheet - SEPTEMBER 2023

Date	Municipal Solid	Construction/	Industrial	Sludge	Tires Recycled	White Goods	Other Waste with Description	TOTAL TONS	Vegetative Yard Waste	LOADS
	Waste	Demolition	Waste			Recycled			Not Counted in Totals	
9/1/2023	64,300.00	36,340.00						50.32	0.00	15
9/2/2023	21,760.00	0.00						10.88	0.00	4
9/5/2023	176,160.00	63,140.00						119.65	8,420.00	38
9/6/2023	107,360.00	34,900.00						71.13	5,840.00	24
9/7/2023	48,480.00	58,240.00						53.36	2,620.00	20
9/8/2023	62,600.00	28,500.00	11,860.00					51.48	13,680.00	18
9/9/2023	18,560.00	13,400.00						15.98	0.00	7
9/11/2023	45,850.00	50,240.00		6,760.00				51.43	3,160.00	16
9/12/2023	96,920.00	61,900.00	13,080.00					85.95	9,020.00	32
9/13/2023	73,460.00	57,330.00	3,080.00					66.94	1,920.00	26
9/14/2023	42,320.00	21,570.00						31.95	0.00	10
9/15/2023	82,220.00	27,240.00	5,840.00	7,280.00				61.29	9,900.00	17
9/16/2023	0.00	0.00	0.00	0.00				0.00	0.00	0
9/18/2023	121,030.00	40,440.00	10,120.00					85.80	3,500.00	30
9/19/2023	103,820.00	27,720.00	9,320.00	8,680.00				74.77	7,000.00	31
9/20/2023	62,100.00	56,520.00	11,140.00					64.88	14,980.00	23
9/20/2023						-1,180.00		-0.59	0.00	0
9/21/2023	49,220.00	15,560.00	13,460.00					39.12	5,660.00	21
9/22/2023	82,860.00	38,520.00						60.69	12,500.00	16
9/23/2023	9,350.00							4.68	0.00	2
9/25/2023	81,950.00	6,740.00	4,140.00					46.42	0.00	17
9/26/2023	109,800.00	60,080.00	17,420.00					93.65	0.00	25
9/27/2023	56,700.00	14,160.00	3,900.00					37.38	0.00	23
9/28/2023	51,920.00	2,960.00						27.44	9,720.00	17
9/29/2023	62,780.00	68,180.00						65.48	8,800.00	22
9/30/2023	9,140.00							4.57	0.00	3
Pounds	1640660.00	783680.00	103360.00	22720.00	0.00	-1180.00	0.00	2549240.00	116720.00	457
Tons	820.33	391.84	51.68	11.36	0.00	-.59	0.00	1,274.62	58.36	
25 Days										
AVERAGE TONS PER DAY:				50.98	Not counted in Total Tons because it is burned and used as ash					
							Saturday Loads			

Date: 10/02/2023

Number of Inspections By Inspector
From: 9/01/2023 To: 9/29/2023

BI403

Inspector
Nicholas Bowles

Type Inspection	Count
Blk/Anch/Strap	2
Blower Door	3
Cert. of Occup.	6
Check Progress	1
Close Permit	1
Elec Switchgear	1
Final	31
Fire Suppressio	1
Flush Test	1
Footing	12
Footing - Decks	2
Foundation	7
Framing	7
Hood	1
HVAC	3
Insulation	5
Marriage Line	1
Perm. Electric	5
Plumbing	5
Pre-Slab	3
Projection	5
R Drain Line	1
R Electric 2nd	1
R In Fire Alarm	1
Rough Electric	10
Rough HVAC	2
Rough Plumbing	3
Sheetrock	1
SDSO Permit	1
Veneer	2

Sub-Total: 125

Phillip Moore

E&S CHECK PROG 1

Sub-Total: 1

Final-Total: 126

Mileage: _____

Number of Building Permits Issued: 23Dollar Value of Construction: \$ 1,412,199.25Dollar Value of County Building Permit Fees: \$ 6,306.70

**OFFICE OF
ANIMAL CONTROL**

Senior Animal Control Officer
Sheila Estes
sestes@nottoway.org



Nottoway County
P.O. Box 92
344 W. Courthouse Rd.
Nottoway, VA 23955
Telephone: 434-292-1099
Fax: 434-645-8667
www.nottoway.org

To: Philip Vannoorbeeck, Interim County Administrator
Re: Monthly Report for September 2023

Number of Animal Control Calls: 131

Number of Summons Issued: 0

Number of Convictions: 1

Number of Compliances Issued: 2

	Dog	Cat	Other
New Intakes	24	20 (4 born in custody)	
Animals in Shelter	3	1	
Fostered	4	0	
Bites	1	2	
RTO	4	0	
Transfers	21	30	
Adoptions	3	1	
Euthanized	0	0	
Died in Custody	0	0	
Died in Foster	1 (vet/parvo)	0	
Livestock Calls: 5	Pickup Fee: \$45	Ending Odometer (Pickup) 53564-54827 Mileage: 1263	
Wildlife: 2	Boarding Fee: \$35		
Welfare Check: 8	Adoption Fee: \$40	Ending Odometer (SUV) 85851-87343 Mileage: 1492	
Threatening: 1	Donations: \$105		
	Total: \$225		



BOARD OF TRUSTEES MEETING

SEPTEMBER 20, 2023

Blackstone Library
415 South Main Street
Blackstone, VA 23930

10:30 a.m.

NOTTOWAY COUNTY PUBLIC LIBRARY
Board of Trustees
Agenda

September 20, 2023

10:30 a.m.

Call to Order

Approval of Agenda

Consent Agenda:

Approval of Minutes (August 16, 2023)

Statistical Reports

Financial Reports

Bills for Approval

Communications

Citizen Comments

Report of the Library Director

Branch Libraries Update:

Blackstone Library -

Burkeville Library -

Crewe Library -

Literacy Program Report

Committee Reports

New Business

Unfinished Business

Items Not on Agenda

Adjournment

Nottoway County Public Library Board Of Trustees Meeting

Wednesday, August 16, 2023

Susan Nash called the meeting to order and welcomed everyone in attendance. Trustees present included Susan Nash, Carolyn Leslie, Shelia Harper, Jasper Chaffin, Verna Rhoades and Library Director Jackie Zataweski. Becky Sones was absent.

A motion to approve the Agenda and Consent Agenda was made by Shelia and seconded by Carolyn. The motion passed. Carolyn made the motion to approve the Bills and the motion passed.

Communications: None

Citizen Comments: None

Report of The Library Director:

Blackstone-New leak in the children's area which is the same problem area as before. Susan was concerned about the welfare/protection of irreplaceable items stored in the Library should additional leaks occur. Jackie said precautions (possibly plastic bins) would be taken to preserve those items. The sign still has not been replaced.

Crewe-Bids are about to be requested for the work on the roof. The goal is to have the work completed prior to Election Day.

Burkeville-Jackie spoke to the mayor about getting a set of door openers. Amazon has been checked for pricing. No report from mayor as of today's meeting.

Literacy Program Report:

Work is being done on a community calendar listing NCPL and other events. Once completed, it is hoped the County will include it on its website.

Committee Reports: None

New Business:

The Director requested closure of all county libraries on Friday, September 8, 2023 for First Aid Training for all staff members. The motion to close was made by Carolyn and seconded by Shelia; the motion passed.

A draft of the Social Media policy was presented by Jackie for consideration. No action was taken.

Unfinished Business:

Jackie presented information concerning the Sustainable Libraries Initiative. As director, she is a member of the organization with an annual membership fee of \$50. The cost of Certification for NCPL is a one-time, life-time fee of \$300. A team would be needed to complete the certification process. No action was taken at this time.

Items Not On The Agenda: None

The next meeting will be in Blackstone on September 20, 2023 at 10:30 a.m.
The motion to adjourn was made by Shelia.

Submitted by Verna Rhoades

Circulation Counts at Location by Borrower Types

Blackstone Library

Aug 1, 2023 through Aug 31, 2023

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	192	76	829	90%
Easy Under 1st Grade (E)			5	1%
Juvenile 1st Grade - 11 Years (J)	1	4	38	4%
REGISTERED ONLINE (OBR)			5	1%
Staff (ST)	1	2	4	0%
Young Adult 12 years - 17 Years (Y)	3		44	5%
Report Totals	197	82	925	

Burkeville Library

Aug 1, 2023 through Aug 31, 2023

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	66	34	203	81%
Easy Under 1st Grade (E)			1	0%
Juvenile 1st Grade - 11 Years (J)	5	3	16	6%
REGISTERED ONLINE (OBR)			1	0%
Staff (ST)	19	39	3	1%
Young Adult 12 years - 17 Years (Y)	4	1	26	10%
Report Totals	94	77	250	

Crewe Library

Aug 1, 2023 through Aug 31, 2023

Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	233	49	771	79%
Easy Under 1st Grade (E)	4		7	1%
Juvenile 1st Grade - 11 Years (J)	6	1	83	8%
REGISTERED ONLINE (OBR)			2	0%
Staff (ST)	31	9	7	1%
Young Adult 12 years - 17 Years (Y)	27	10	107	11%
Report Totals	301	69	977	

Check Out Counts for Stats Only Collections
Aug 1, 2023 through Aug 31, 2023

Blackstone Library

Description	Count
Black & White Printouts / Copies (Black)	342
Childrens Program (ages 6-11) (Children)	5
Color Printouts / Copies (Color)	55
Computer Users (Computer)	55
Faxed (Fax)	22
Number Of Patrons (Patrons)	336
Reference Questions (Reference)	16
Scan/Email (Scan/Email)	6
Blackstone Library Total	637

Burkeville Library

Description	Count
Black & White Printouts / Copies (Black)	165
Childrens Program (ages 6-11) (Children)	32
Computer Users (Computer)	63
Faxed (Fax)	1
Magazines & Newspapers (Magazines)	15
Number Of Patrons (Patrons)	162
Outreach attendance (Reach)	36
Story Time & Other Pre-K Programs (Preschool)	10
Burkeville Library Total	484

Crewe Library

Description	Count
Black & White Printouts / Copies (Black)	559
Childrens Program (ages 6-11) (Children)	15
Color Printouts / Copies (Color)	21
Computer Users (Computer)	132
Faxes sent (Fax)	20
Magazines & Newspapers (Magazines)	39
Number Of Patrons (Patrons)	556
Reference Questions (Reference)	40
Scan/Email (Scan/Email)	4
Crewe Library Total	1,386

Circulation Counts at Location by Active Holdings Codes of Location

Blackstone Library

Exclude Auto Renewals

Aug 1, 2023 through Aug 31, 2023

Active Holdings Code	Check In	Check Out	Renewal	Totals
Biography (NBLB)	2	1	0	3
DVD (NBLDVD)	8	10	1	19
Easy Fiction (NBLEFIC)	53	54	22	129
Easy Non-Fiction (NBLENF)	2	2	0	4
Fiction (NBLF)	84	82	20	186
Juvenile Biography (NBLJB)	0	1	0	1
Juvenile Fiction (NBLJF)	82	57	4	143
Juvenile Non-Fiction (NBLJ)	18	6	2	26
Large Print Bio. (NBLLPB)	1	3	0	4
Large Print Fiction (NBLLPF)	7	1	0	8
Large Print Non-Fic (NBLLPNF)	0	2	0	2
Non-Fiction (NBLNF)	9	6	5	20
Young Adult Fiction (NBLYAF)	4	15	1	20
Young Adult Non-Fic (NBLYNF)	1	2	0	3
Juvenile DVD (BLJDVD)	4	3	1	8
Report Totals	275	245	56	576

Burkeville Library

Exclude Auto Renewals

Aug 1, 2023 through Aug 31, 2023

Active Holdings Code	Check In	Check Out	Renewal	Totals
Biography (NBKB)	0	1	0	1
DVD (NBKDVD)	9	17	1	27
Easy Fiction (NBKEFIC)	5	13	2	20
Easy Non-Fiction (NBKENF)	1	3	1	5
Fiction (NBKF)	39	35	58	132
Juvenile Biography (NBKJB)	1	0	0	1
Juvenile Fiction (NBKJF)	8	20	2	30
Juvenile Non-Fiction (NBKJ)	0	1	0	1
Large Print Fiction (NBKLPF)	5	4	3	12
Non-Fiction (NBKNF)	3	8	5	16
Young Adult Fiction (NBKYAF)	5	6	2	13
Juvenile DVD (BKJDVD)	3	4	0	7
Report Totals	79	112	74	265

Crewe Library
Exclude Auto Renewals
Aug 1, 2023 through Aug 31, 2023

Active Holdings Code	Check In	Check Out	In-House Use	Renewal	Totals
Audiobook (NCRAB)	0	1	0	0	1
Biography (NCRB)	1	1	0	0	2
DVD (NCRDVD)	14	13	0	5	32
Easy Fiction (NCRFIC)	110	114	0	17	241
Easy Non-Fiction (NCRNF)	5	7	0	0	12
Electronic Device (NCRD)	8	5	0	0	13
Fiction (NCRF)	169	164	0	39	372
Juvenile Biography (NCRJB)	2	1	0	0	3
Juvenile DVD (NCRJDVD)	1	1	0	1	3
Juvenile Fiction (NCRJF)	50	42	0	6	98
Juvenile Non-Fiction (NCRJN)	13	12	0	2	27
Large Print Fiction (NCRLPF)	5	18	0	2	25
Library of Things (NCRSP)	0	1	0	0	1
Non-Fiction (NCRNF)	17	22	1	3	43
Young Adult Fiction (NCRYAF)	7	13	0	1	21
Young Adult Non-Fic (NCRYNF)	1	1	0	0	2
Report Totals	403	416	1	76	896

September 2023 Director's Report

Ongoing Activities

- Conducting monthly eFic diversity audit - **Goal #3**
- Maintaining website and social media and promoting resources - **Goal #1**
- Submitting bills, deposits, and payroll to Nottoway CH
- Creating & distributing calendar, periodic newsletter, and press releases - **Goal #1**
- Ensuring coverage while others are sick or otherwise not on duty
- Drafting the Little Black Book for Succession
- Confirming addresses of and approving new Imagination Library registrants (180)

Completed Activities

- Viewed 2 RA webinars
- Attended second in the series of webinars on sustainability
- Submitted Shentel invoices for eRate reimbursement
- Ordered 6 health/wellness related books - \$655.03 remains of Medical Foundation funds

Programs & Outreach

- September 9 - Grandparents Day Story Time (Crewe)
- September 14 - Story Time (Burkeville)
- September 17 - Craft at Twin Lakes
- September 23 - Story Time at Sailors Creek
- September 24 - Craft at Twin Lakes
- October 14 - Harvest Festival at Twin Lakes
- October 14 - Family Friendly Haunted House (Crewe)
- October 21(?) - First Responders vs Cougars
- October 28 - Día de los Muertos event in Seay Park

Upcoming Meetings

LVA Directors Mtg 9/28 VPLDA Meeting 3/2024 - Harrisonburg PLA 2024 - Columbus, OH
LibLearnX 2025 - Phoenix ALA 2025 - Philadelphia ALA 2026 - Chicago ALA 2027 - NOLA

SEPTEMBER 2023 COMMUNITY CALENDAR

- **9/14:** Senior Day - Speaker Mayor Green 10:30-11:30 Light refreshments.
Location: Blackstone Baptist Church
- **9/16:** Friends and Family Day 11-5 Live music, face painting, more
Location: Spring Hill Baptist Church
- **9/17:** Library on the Road – Crafts at the Park 1:00
Location: Twin Lakes State Park
- **9/17:** Down East Boys Free Concert 3:00
Location: Blackstone Baptist Church
- **9/19:** Blood Drive 10-3
Location: Blackstone Fire Department
- **9/19:** Candidate Forum - Board of Supervisors 6:00
Location: Nottoway Auditorium sponsored by Farm Bureau and Crewe-Burkeville Chamber of Commerce
- **9/23:** Mercy Fest - vendors, band
Location: Soldiers of Mercy Church
- **9/23:** Library on the Road – Stories at the Park 1:00
Location: Sailors Creek Battlefield State Park
- **9/23:** Spiders of the Piedmont 2:00-4:00
Location: Sailors Creek Battlefield State Park Visitor Center
- **9/23:** Free community Dinner 4:30-7:00
Location: Christ Community Church
- **9/24:** Library on the Road – Crafts at the Park 1:00
Location: Twin Lakes State Park



Like and follow us
on Facebook
to keep up with the
latest happenings

Be a Friend!

Friends of the Library Board Meetings

Crewe:

1st Thursdays, 4-5pm
(bi-monthly)

Blackstone:

3rd Tuesdays, 4-5pm
at The Book End

The Friends of the Library
are non-profit, volunteer
organizations which work to
support the Nottoway
County Public Libraries.

They raise funds
for library improvements
and programs and gladly
welcome new members.

The Nottoway County
Public Library offers a
wide selection of **eBooks
and digital magazines.**

These are available to
download through the
website at
www.nottlib.org



The Information Junction



This Month at Your Library (and beyond)

The start of the new school year means that, like the students, we are returning to school, too! Most Wednesdays will find us at the high school during lunchtime, but don't worry...if you too, would like to try making an altered book like this one, we're currently working on a plan to make that happen at one of our branches (most likely in October).



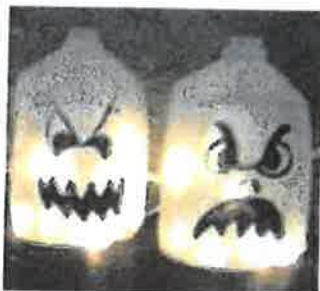
You can also find us at local State Parks this month - we will be providing craft activities at **Twin Lakes on Sunday, September 17 and Sunday, September 24 (both) at 1:00.** We'll be at **Sailors Creek** as well; you can find us there **on Saturday, September 23 at 1:00.** We will be reading *Diary of a Spider* and offering spider-related crafts, and the park will be presenting *Spiders of the Piedmont* at 2:00.

There's no need to travel outside of the County to find library programs, though...you can find them right here in Nottoway! Mrs. Nelson will be holding a very special **Grandparents Day Story Time at the Crewe Library on Saturday, September 9 at 10:30**, and the **Burkeville branch** will host Ms. Knight for **Story Time on Thursday, September 14 at 10:30.** Mrs. Nelson will be helping the little ones make **Grandparents Day cards**, and Ms. Knight will be providing savings **banks to decorate and take home**, so you'll want to be sure to join them both!

Near the end of the month, **In Town Arts' Julie Krake** will be offering a how-to **mosaic program**, but the **details have yet to be finalized**, so please check back with us from time to time.

Wanted: Your Recycling

As we prepare for Crewe and Boo (a family-friendly "haunted" library



planned for October 14), we're discovering that we don't drink nearly enough milk! With that being the case, it would be greatly appreciated if, **instead of recycling your gallon plastic jugs from milk or water, you'd bring them to us, instead.** Don't worry - the plastic will be recycled after the festivities are over.



NOTTOWAY COUNTY
PUBLIC LIBRARY SYSTEM

www.nottlib.org

Locations

BLACKSTONE Library

Demetrius Nelson, Manager
434-292-3587

415 South Main Street

Sun	closed
Mon	closed
Tue	12-6
Wed	12-6
Thur	12-6
Fri	10-2
Sat	10-2

BURKEVILLE Library

Agnes McCormick, Manager
434-767-5555

224 West Nunnally Street

Sun	closed
Mon	closed
Tue	9:30-5
Wed	closed
Thur	9:30-5
Fri	10-2
Sat	9-12

CREWE Library

Susan Howe, Manager
434-645-8688

414 Tyler Street

Sun	closed
Mon/Thur	10-6
Tue	10-8
Wed	10-8
Thur	10-6
Fri	closed
Sat	10-2

Administration

Jacqueline Zatawesi,
Director

Demetrius Nelson,
IT Tech

Volume 12, Issue 8

September, 2023

What's Next?



At Your State Parks - Paddle Quest!

The waters of Virginia connect communities and people across landscapes, providing an endless source of adventure and fun. There are 41 total state parks, with 31 offering the Paddle Quest program. Just visit a Park and participate in a paddle based adventure, then record your visit at the State Park Adventures page. You earn a sticker for paddling at just five parks, and that's easy to do...just look at the nearby opportunities this month:

Sept 2 (2 - 5 pm) - Exploring the James River Canoe Paddle - James River State Park (Canoe Launch)

Sept 4 (9 - 11 am) - Rise & Shine Paddle - Pocahontas (Swift Creek Boat Launch)

Sept 9 (9 - 10 am) - Kayak Intro and Lake Tour - Bear Creek (Boat House)

Sept 16 (9 - 11 am) - Let's Go Canoeing - Occoneechee (Interpretive Center)

Sept 29 (5:30 - 7 pm) - Sunset Canoe Tour - Powhatan (Launch A Parking)

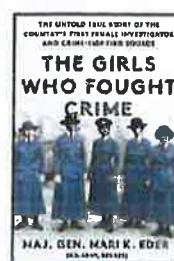
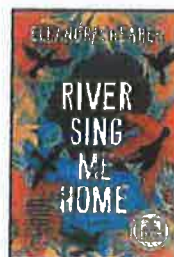
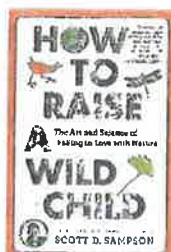
Sept 30 (11 - 12:30 pm) - Canoe Tour - Twin Lakes (Prince Edward boat ramp)

Library Closures

All branches of the **Nottoway County Public Library System** will be **closed on Monday, September 4 for Labor Day and Friday, September 8 for staff training**. If you need reading material, keep in mind you can **borrow eBooks and digital magazines** from our digital branch **any time**, even when the branches are closed.

New Items in Our Collection

It is important that we have materials that interest you and we welcome suggestions for new books. Some recent – and upcoming – items include:



Andrea Kelly

From: Wood, Charlotte <Wood.Charlotte@nottowayschools.org>
Sent: Friday, October 13, 2023 9:11 AM
To: Andrea Kelly; Susan Tucker; Philip Vannoorbeeck
Subject: Summary of SB meeting
Attachments: minutes 9-23.pdf

NOTTOWAY COUNTY SCHOOL BOARD
NOTTOWAY, VIRGINIA 23955
Nottoway High School Mini Auditorium
5267 Old Nottoway Road, Crewe, VA
7:00 P.M.

1. MEETING OPENING

- A. Call to Order, 7 p.m. - Chair
- B. Moment of Silence/Prayer/Pledge of Allegiance - Chair
- C. Approval of Agenda: October 12, 2023 - Chair

2. AWARDS AND RECOGNITIONS

- A. 2022-23 Perfect SOL Scores- Dr. Grimes
- B. VSBA School Board Academy Awards - Damien Rowe

3. DELEGATIONS/PUBLIC COMMENT

- A. Delegations/Public Comment

4. CONSENT AGENDA

- A. Approval of Minutes: September 14, 2023
- B. Financial Reports: September 30, 2023
- C. Payrolls: September 15 and 30, 2023
- D. Monthly Warrants
- E. Budget Adjustments: None at this time
- F. Field Trip Request- NHS Golf Team (Overnight)- Dr. Martin
- G. Field Trip Request- NHS- Woodrow Wilson Transition Academy- Dr. Martin
- H. Admission of a tuition-paying Non-District, In-State Student #ND10-12-23(1)

5. ACTION ITEMS

- A. Approval of the Title IV, A- Stronger Connections Grant- Dr. Martin

6. NON-ACTION ITEMS

- A. None at this time.

7. INFORMATIONAL ITEMS

- A. SOL Scores & School Accreditation- Dr. Martin
- B. State Budget Update - Heather Maier
- C. Committee Report: ANTC - Jt. Board Member
- D. Committee Report: GSSV - Mrs. Hinton
- E. Student Liaison Report
- F. Superintendent's Report

8. MATTERS OF SCHOOL BOARD INTEREST

- A. October 24, 2023: VSBA Fall Budget Workshop, Charlottesville
- B. November 15- 17, 2023: VSBA Annual Convention, Williamsburg
- C. January 3, 2024: Governance Training with VSBA, Charlottesville, VA (100% board member participation is required)
- D. Future Agenda Items
- E. Other

9. CLOSED MEETING RESOLUTION

- A. Closed Meeting Resolution

10. RETURN TO OPEN SESSION

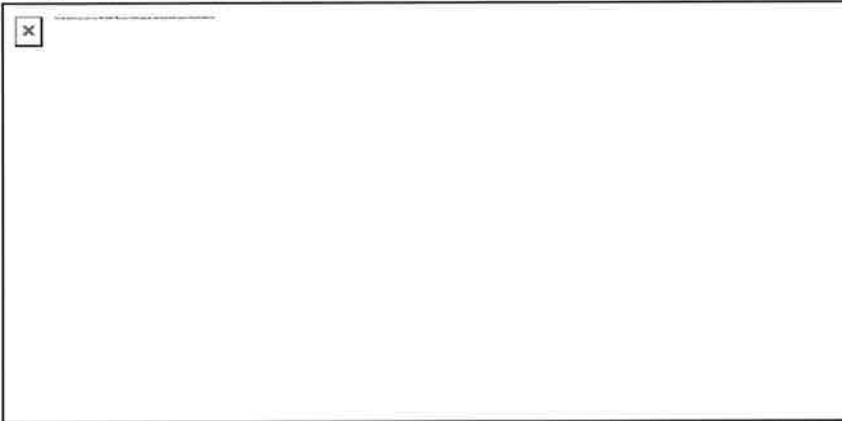
- A. Call to Order - Chair
- B. Certification of Closed Meeting - Vice Chair

11. ACTION FOLLOWING CLOSED SESSION

- A. Superintendent's Personnel Agenda
- B. Student Discipline #SD10-12-23(1)

12. ADJOURNMENT

- A. Adjournment
-



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REGULAR MEETING of the NOTTOWAY COUNTY SCHOOL BOARD

Thursday, September 14, 2023 7:00 P.M.

Board Members Present: Bill Outlaw, Jamie Higgins, Damien Rowe, Jimmy Fowlkes and Shelli Hinton

Administrative Staff Present: Dr. Tameshia V. Grimes, Superintendent; Dr. Marcia Martin, Assistant Superintendent of Instruction and Federal Programs; Heather Maier, Director of Finance; Dr. R. J. Greger, Director of H.R.; Dr. Chandra Lewis, Director of Exceptional Education and Student Services; Charlotte Wood, Clerk; Donna Wade, Deputy Clerk; Reggie Wilson, NHS Principal; Lindsey Noel, NIS Principal; Amanda Paynter, NHS Assistant Principal; Lloyd Page, CPS Principal; Delphine Simmons-Fowlkes, BPS Principal; Dr. Brad Bryant, ANTC Principal

Agenda Item #1A – CALL TO ORDER

The chair opened the Regular Meeting at 7:00 PM.

Agenda Item #1B – MOMENT OF SILENCE / PRAYER / PLEDGE OF ALLEGIANCE

Agenda Item #1C – APPROVAL OF AGENDA

The chair asked if there was a motion to approve the September 14, 2023 agenda. Hinton made a motion. Fowlkes seconded the motion. All in favor.

Agenda Item #2 - AWARDS AND RECOGNITIONS

- A. School Highlights: Blackstone Primary School – Dr. Martin (LOL = Legacy of Learning)

Agenda Item #3A – DELEGATIONS / PUBLIC COMMENT

- A. Delegations/Public Comment
 - 1. Sonny Abbott: budget questions; governance specific to the surplus property

Agenda Item #4 CONSENT AGENDA ITEMS:

Hinton offered a motion to approve the consent agenda. Fowlkes seconded the motion. All in favor.

- A. Approval of Minutes: August 10, 2023 and August 29, 2023
- B. Financial Reports: August 31, 2023
- C. Payrolls: August 15 and 31, 2023
- D. Monthly Warrants
- E. Budget Adjustments: None at this time
- F. ESEA Advisory Committee- Dr. Martin
- G. Gifted Advisory Committee- Dr. Martin
- H. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(1)
- I. Admission of a tuition-paying Non-District, In-State Student #N98-14-23(2)
- J. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(3)
- K. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(4)(5) and (6)
- L. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(7)
- M. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(8) and (9)
- N. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(10)
- O. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(11), (12), and (13)
- P. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(14)
- Q. Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(15)
- R. Appointment of Primary and Alternate Student Liaisons - Dr. Grimes
- S. Copy of Admission of a tuition-paying Non-District, In-State Student #ND9-14-23(16)

Agenda Item #5 ACTION ITEMS:

- A. Approval of the 21st Century Grants (BPS, CPS, NIS/NMS) by Dr. Martin. Fowlkes made a motion to approve. Hinton seconded. Discussion: Outlaw asked how will we measure the efficiency? (Data is submitted and will be reported in the continuation application.) All in favor.
- B. Approval of the McKinney-Vento Grant by Dr. Martin. Hinton made a motion to approve. Fowlkes seconded. All in favor.
- C. Approval of Policy JHCF: Local Wellness Policy by Heather Maier. Higgins made a motion to approve. Outlaw seconded. All in favor.
- D. Approval of the Troops to Teachers Grant Funds by Dr. Greger. Hinton made a motion to approve. Fowlkes seconded. Discussion was made. This is new funding and will work with the directors. This program helps potential teachers through the process. All in favor.
- E. Approval of the School Board Member Professional Development Activity by Damien Rowe. Fowlkes made a motion that Nottoway County School Board will recognize all VSBA activities, board conferences, workshops and conventions to serve as the board's professional development. Hinton seconded. Discussion: Outlaw states there are a lot of good workshops and asks for a friendly amendment that would ensure that people who want to use their annual training attend workshops for the subjects mentioned. Such things as keynote or motivational speakers do not qualify as professional development per the Code of Virginia. A board member needs to attend at least one breakout session per the code.
Vote: 0-5. Motion failed for request of amended motion.

Outlaw made an amended motion to accept School Board member attendance at the annual VSBA conference to cover the requirement in the Code of VA that requires each School Board members to participate annually in high quality and professional development activities at the state, local or national levels so long as that attendance includes attendance in breakout sessions or whatever might be available that would cover governance including but not limited to personnel policies and practices, the evaluation of personnel, curriculum and instruction, and the use of data in planning in decision making in current issues and education as part of their services on the local board. Higgins seconded.

Motion passed by a 3:1 vote: Yes: Outlaw, Higgins, Rowe; Nay: Fowlkes; Abstain: Hinton.

Agenda Item #6 – NON-ACTION ITEMS:

- A. None at this time.

Agenda Items #7 INFORMATIONAL ITEMS:

- A. Membership Report by Dr. Martin
- B. Governor Youngkin's Model Policies by Outlaw. It ensures parental involvement. Dr. Grimes offered information on VSBA policies that have us in compliance with the model policies. Outlaw asked for information a week before the October meeting. Outlaw made a motion to have the report in hand one week before the October School Board meeting. No second. Motion fails. Dr. Grimes suggest to read through information provided.
- C. ANTC Report by Mr. Higgins: ANTC has 134 students (increase of 32%). Dr. Bryant was thanked for his work.
- D. GSSV Report by Mrs. Hinton: No report at this time.
- E. Student Liaison Report by Zoe Gray who shared highlights.
- F. Superintendent's Report - Dr. Grimes
 - Information on completed projects: interior and exterior locks have been replaced; master key distribution has been limited; teachers have keys to the classrooms; EVOLV scanning systems are up and running; access badges are being printed now.
 - The bank account has been opened and we are ready for October bills and October 15th payroll.

Agenda Item #8 MATTERS OF SCHOOL BOARD INTEREST

- A. September 21, 2023 - VSBA Legislative Advocacy Conference, Chesterfield Technical Center, Chesterfield, VA
- B. September 26, 2023: VSBA Title IX Workshop, Charlottesville
- C. October 3, 2023: VSBA Superintendent's Evaluation Workshop, Charlottesville, VA
- D. October 24, 2023: VSBA Fall Budget Workshop, Charlottesville
- E. November 15- 17, 2023: VSBA Annual Convention, Williamsburg
- F. Future Agenda Items: None
- G. Other: None

Agenda Item #9 CLOSED MEETING RESOLUTION

Hinton offered a motion pursuant to section 2.2-3711 of the Code of Virginia that the Board convene a "Closed Meeting" for the purpose of discussing the following specific matters:

A.1 The consideration of personnel for:

- A. 13 appointments (2 substitute teachers, 1 substitute bus driver, 2 elementary teachers, 1 21st Century Coordinator, 1 after-school choral club coach, 2 after-school drama club coaches, 1 Tech. liaison, 1 dropout prevention coordinator, 1 interim teacher, and 1 interim secretary);
- B. Three (3) resignations (1 ECSE teacher, 1 drama club coach, and 1 food service worker);
- and
- C. One (1) retirement (1 accounts payable manager)

Higgins seconded.

Discussion: Fowlkes would like to add a personnel matter. Motion passed by a 5:0 vote.

Hinton offered a motion pursuant to section 2.2-3711 of the Code of Virginia that the Board convene a "Closed Meeting" for the purpose of discussing the following specific matters:

A.1 The consideration of personnel for:**A. Personnel Matter**

Fowlkes seconded. Motion passed by a 5:0 vote.

Agenda Item #10 RETURN TO OPEN SESSION

- A. Call to Order by Chair
- B. Hinton offered a motion that the board certify by recorded vote, that to the best of each board member's knowledge, only matters heard, discussed or considered in the closed meeting were public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act, and such public business matters were identified in the motion by which the closed meeting was convened.

Fowlkes seconded the motion and the motion passed by the following vote:

Certify: Outlaw, Higgins, Rowe, Fowlkes, Hinton; Motion passed by a 5:0 vote

Agenda Item #11 ACTION FOLLOWING CLOSED SESSION

Superintendent's Personnel Agenda.

Fowlkes offered motion to approve the Superintendent's Personnel Agenda. Hinton seconded the motion and the motion passed by the following vote:

AYES: Outlaw, Higgins, Rowe, Fowlkes, Hinton; Motion passed by a 5:0 vote.

Agenda Item #12 ADJOURNMENT

Hinton offered motion to adjourn at 8:15 p.m. Outlaw seconded the motion. Motion passed by a 5:0 vote.

Damien Rowe, Chairperson

Date

Charlotte D. Wood, Clerk

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

JOHN A. ROARK, CHAIRMAN
DISTRICT 2

HELEN M. SIMMONS, VICE CHAIRMAN
DISTRICT 3

SHERMAN C. VAUGHN
DISTRICT 4

LYNN K. SHEKLETON
DISTRICT 5

RICHARD H. INGRAM, JR.
DISTRICT 1



COUNTY ADMINISTRATOR

PHILIP VANNOORBEECK, INTERIM

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX (434) 645-8667
www.nottoway.org

EMERGENCY SERVICES COORDINATOR'S REPORT

TO: The Honorable Members of the Nottoway County Board of Supervisors

FROM: Aubrey W. "Buddy" Hyde, Jr.

DATE: October 12, 2023

SUBJECT: October Report

The following activities and projects are provided in this summary of work by the Department of Emergency Services since my last report on September 14th before your monthly Board of Supervisors meeting on September 21, 2023. Many of these activities listed below were performed in collaboration with other staff members and external stakeholders.

The current emergency services related projects and activities that I have worked on and represented the county include, but are not limited to, the following:

- The shelter support trailer project is going well. Special thanks to part-time employee Jimmy Falwell for laying out the shelving and pipe racks for the storage inside the trailer. It is being equipped with cots, tables, chairs, charging stations, donated refrigerators and microwaves from LRA, and totes for shelter supplies. The Nottoway County Department of Social Services is assisting with the supply needs list, and we will have a team exercise with them to use the trailer for a shelter activation drill after the trailer is completed.
- Attended and assisted with the audio-visual operation at the Board of Supervisors worksession on September 14th and EDC meeting on September 28th in the EOC.
- Coordinated with the Virginia Office of EMS to complete the approval of Dr. William Eggleston as our countywide operational medical director (OMD). This is a part-time

service that is required for each licensed EMS agency in the Commonwealth. Dr. Eggleston began his OMD services to our agencies in Nottoway County on October 1, 2023.

- Received the official notice of the \$1,000,000 grant award to Nottoway County from the Department of Justice Community Oriented Policing Services (COPS) grant program.
- Completed the paperwork with the environmental contractor, Gilmore Environmental Company for costs to be reimbursed by the Virginia Petroleum Storage Tank Fund (VPSTF). We also received a site completion and clearance letter from VDEQ on September 28th.
- Monitored and sent out local weather updates for September tropical storms in the Atlantic, which during this period were Hurricane Nigel, that ended up not being a threat, and Tropical Storm Ophelia. Ophelia started out as a Tropical Cyclone around September 20th and upgraded to a Tropical Storm on September 22nd while almost becoming a hurricane before making landfall in North Carolina. The storm diminished over land to a Tropical Depression as it moved through Virginia. There were high wind gusts and up to 3.5 inches of rain in our county and we activated the county EOC on Saturday, September 23rd from 10 a.m. until 10 p.m. with minimal staffing to monitor the storm and local conditions. There were approximately 66 electrical customers that experienced a power outage and we had less than 6 downed tree calls that needed to be cleaned up.
- Met with the new director of our emergency communications center, Tuana Townes, on September 28th to discuss improvements to the dispatch process.
- Coordinated with the Medical Reserve Corps on October 5th to plan for several drills that were conducted on October 14th at the Burkeville Elementary School. The drill scenarios included a school lab explosion, school bus & truck crash, and a cafeteria grease fire. MRC volunteers were used as the victims in these scenarios, while wearing medical condition cards for triage decisions.
- Coordinated with CTA, Inc. to hold a meeting on October 12th with our radio system committee for discussion of the revised proposals from the radio vendors for the new public safety radio system.

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

JOHN A. ROARK, CHAIRMAN
DISTRICT 2

HELEN M. SIMMONS, VICE CHAIRMAN
DISTRICT 3

SHERMAN C. VAUGHN
DISTRICT 4

LYNN K. SHEKLETON
DISTRICT 5

RICHARD H. INGRAM
DISTRICT 1



ACTING COUNTY ADMINISTRATOR
PHILIP VANNOORBEECK

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344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

MEMORANDUM

TO: Board of Supervisors

THROUGH: Philip Vannoorbeeck, Acting County Administrator

FROM: Gregg Zody, Planning and Economic Development Director *GZ*

SUBJECT: Planning and Economic Development Monthly Update – August

DATE: October 12, 2023

Planning and Zoning

1. Staff and Counsel attended the Circuit Court hearing regarding subdivision litigation.
2. Public hearing was held on September 19th to make a recommendation for a rezoning request on Cox Road; it was approved by the BOS on September 21st.
3. The Zoning Ordinance Committee made second-review draft revisions for the Solar Ordinance and staff incorporated those revisions and sent those to the ZOC members on October 10th, 2023. Discussion of the revised draft will be discussed at the 10/17/2023 ZOC meeting (6:00 pm, General District Courtroom). Staff also invited (per PC member's request) a representative from Virginia Energy to have a discussion with the ZOC regarding his review of the draft ordinance.
4. Staff met with approximately forty to fifty surveyors, existing and prospective property owners in person, via phone and email throughout the month to discuss development processes and related regulations with regards to the subdivision and zoning ordinances throughout the month. Please note these discussions may consist of follow-up via email or phone at least four times or more after the initial meeting.

5. Discussed the draft Solar Ordinance with Kathy Gee's class at Longwood on September 26th.

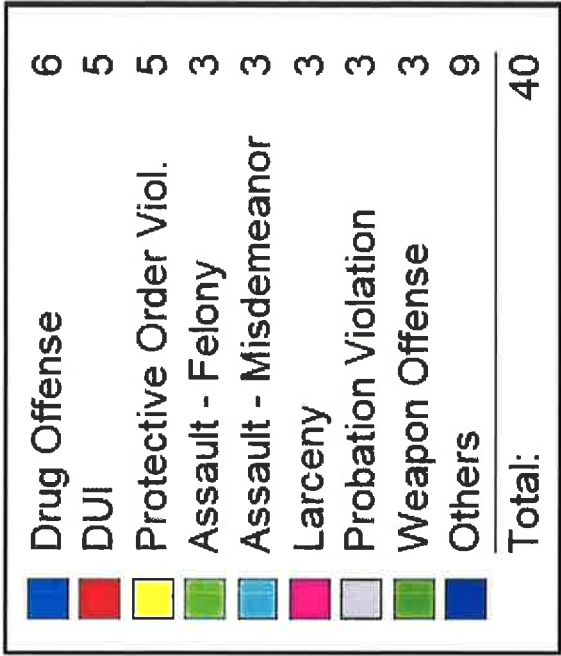
Economic Development

1. Participated in a Zoom meeting with CRC regarding "Leveraged Layer Mobility" pm September 15th.
2. Attended CRC meeting on October 18th via Zoom to discuss the REDO Strategic Plan and was updated regarding regional projects.
3. Participated in REDO Working Committee Zoom meeting regarding the region's Strategic Plan with consultants. Staff has shared this draft with the BOS.
4. Participated in Rural Solar Development Coalition (RSDC) meeting on September 25th. Discussions included HB 206, Virginia Clean Energy Act (2020).
5. Attended EDC meeting on September 25th where the membership unanimously voted to not participate in the REDO organization.

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 9/1/2023 and 9/30/2023

Court Appearances: 190



Others:

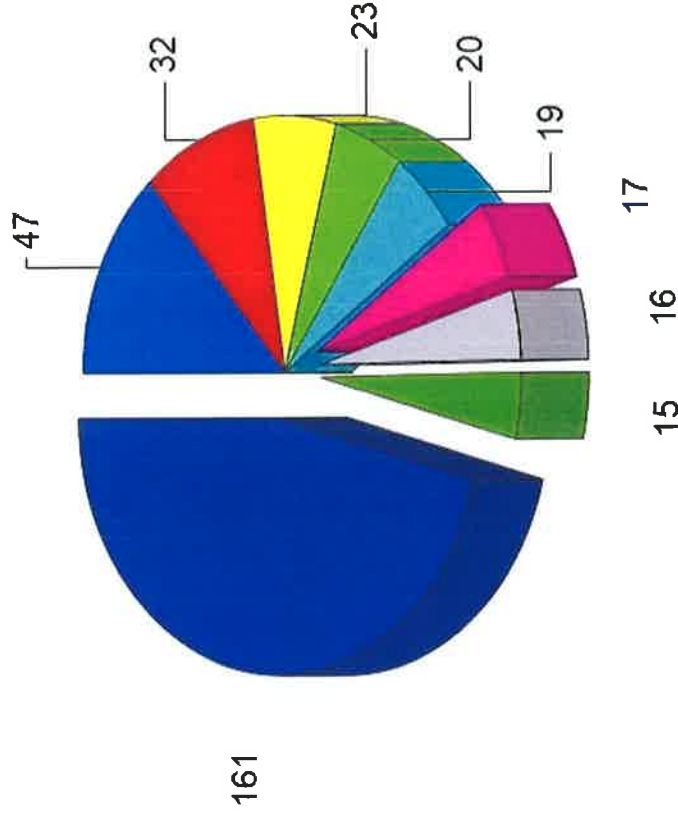
- CHINS/Truancy
- Comm. Threat x2
- Domestic Violence
- Fail to Register
- Property Offense x2
- Restoration of DL
- Show Cause/Revocation

* Attempts are categorized as their primary offense

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 1/1/2023 and 9/30/2023

Court Appearances: 1,584



Probation Violation	47
Domestic Violence	32
DUI	23
Drug Offense	20
Protective Order Viol.	19
Weapon Offense	17
Assault - Misdemeanor	16
Assault - Felony	15
Others	161
Total:	350

Others:

Abduction x 2	Hit & Run
Animal x 4	Indecent Exposure
Burglary x 8	Invo. Comm. Appeal x 8
Child Abuse/Neglect	Larceny x 15
CHINS/Truancy x 14	Murder x 2
Civil Case x 11	Obstruction x 3
Comm. Threat x 9	Other x 3
Cont. to Delinquency	Phone/Computer
Contempt x 14	Property Offense x 8
Dest. Of Property	Reckless Driving x 9
Eluding x 2	Restoration of DL
Extradition x 2	Sexual Offense x 6
Fail to Register x 6	Shoot/ Throw Missile
False Report x 2	Show Cause x 11
Forgery/Fraud x 8	Trespass x 4
Game Warden x 2	

* Attempts are categorized as their primary offense

Total of Felony and Misdemeanor cases between 9/1/2023 and 9/30/2023

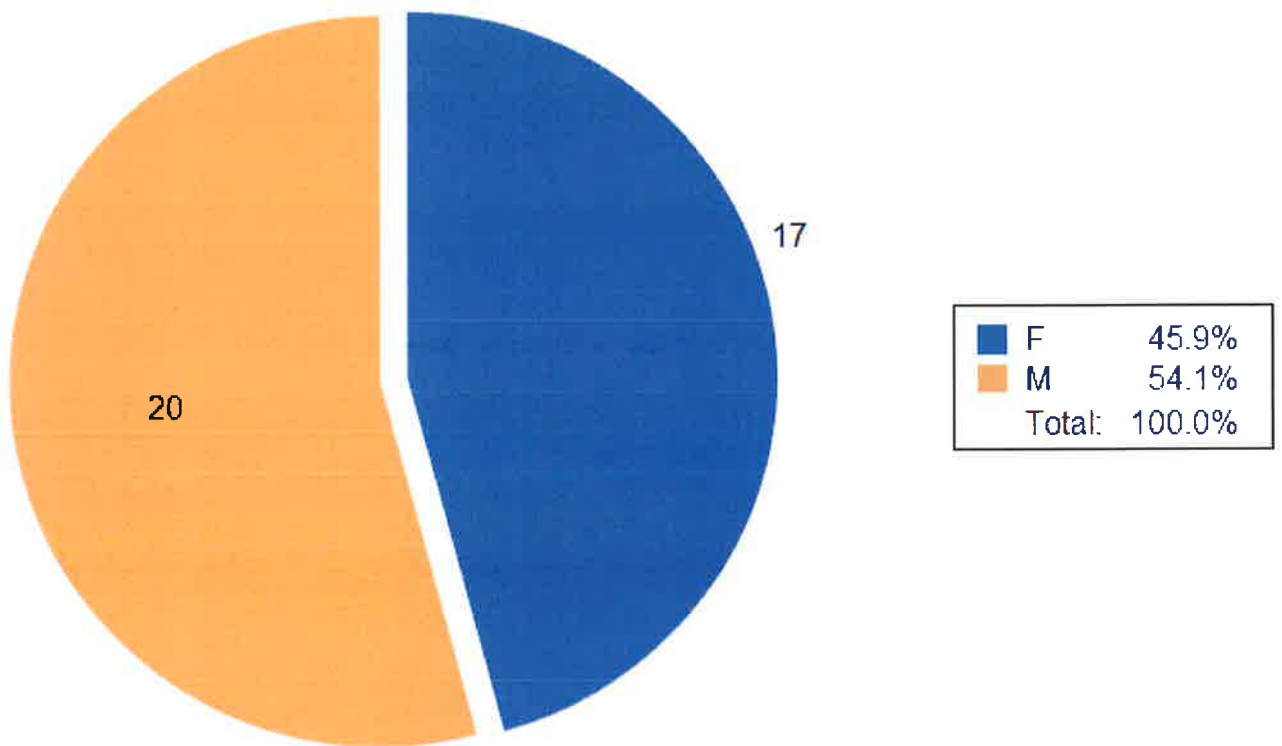
Felony

Total:17

Misdemeanor

Total:20

Felony VS Misdemeanor



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowly reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. Starting July 1st, the Commonwealth's Attorney's Office was able to begin increasing involvement in some misdemeanor cases due to the addition of a second administrative assistant position. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

Total of Felony and Misdemeanor cases between 1/1/2023 and 9/30/2023

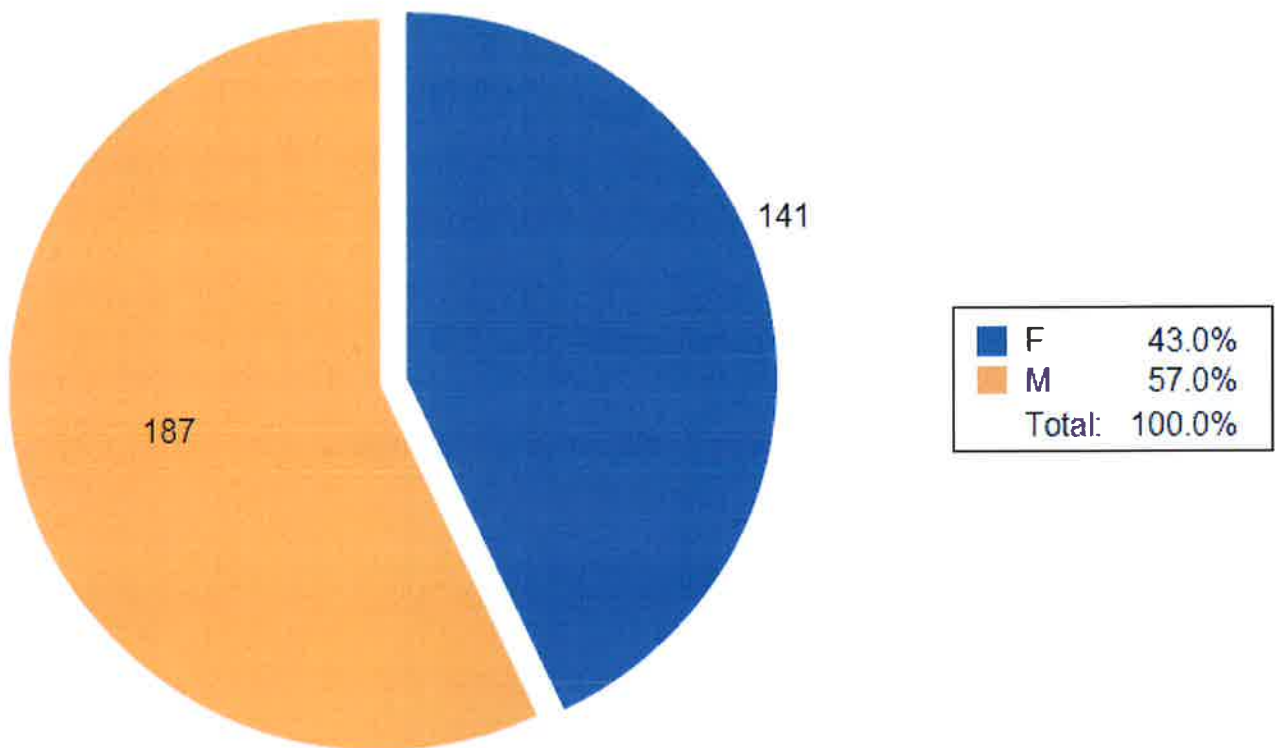
Felony

Total: 141

Misdemeanor

Total: 187

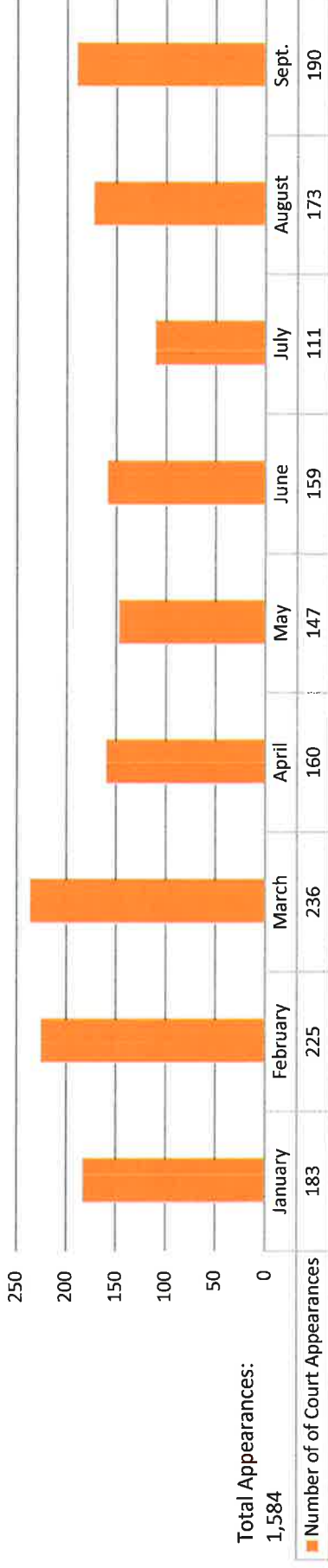
Felony VS Misdemeanor



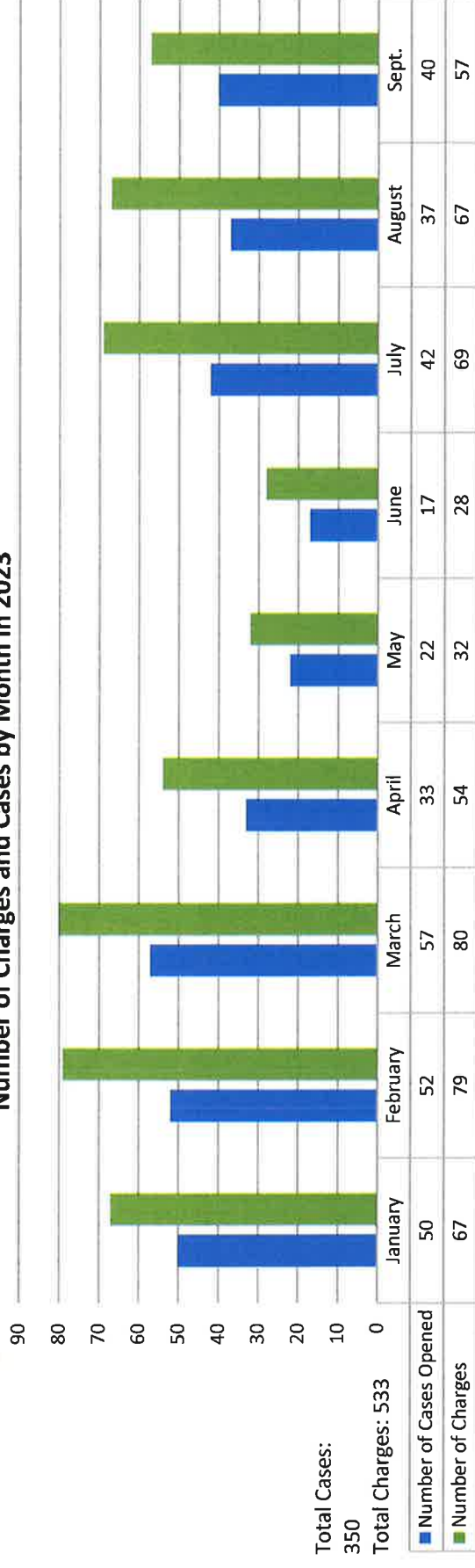
*The Commonwealth's Attorney's Office made the difficult decision in February to start slowly reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. Starting July 1st, the Commonwealth's Attorney's Office was able to begin increasing involvement in some misdemeanor cases due to the addition of a second administrative assistant position. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

Nottoway Commonwealth's Attorney's Office

Number of Court Appearances in 2023 by Month



Number of Charges and Cases by Month in 2023



*The Commonwealth's Attorney made the difficult decision in February to start slowly reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. This is reflected by the decreased numbers following March.

Starting July 1st, the Commonwealth's Attorney's Office was able to begin increasing involvement in some misdemeanor cases due to the addition of a second administrative assistant position. This is reflected by the increased case numbers starting in July.

In October, our software management system created a report to count the total number of charges. We have updated our graph to reflect these totals.

VALUE-ENGINEERING SUGGESTIONS

NOTTOWAY COUNTY ANIMAL SHELTER

406 Agnew Street, Burkeville, VA

Date: **October 6, 2023**

MK	CHANGE IN SCOPE OF WORK	\$ VALUE
1000 - GENERAL CONDITIONS		
1	DELETE P&P BONDS	(28,000)
2	FINAL CLEANING BY OWNER	(3,000)
	NET SAVINGS:	(31,000)
2000 - SITE WORK		
1	ELIMINATE TREE PROTECTION (MUCH ALREADY PROTECTED BY SILT FENCE)	(2,000)
2	CHANGE 12" RCP to 15" RCP	(2,700)
3	CHANGE SITE WATER LINE FROM COPPER TO HDPE	(2,835)
4	WASTE 350 CY TOPSOIL ON SITE IN LIEU OF EXPORT	(10,500)
5	DELETE 4" STONE BASE UNDER CONCRETE SIDEWALKS	(6,000)
6	DELETE ASPHALT PAVING ON ADJACENT SITE (NONE CURRENTLY THERE)	(4,000)
7	MAINTAIN PAVING SUBGRADES PER PLAN, DELETE ASPHALT PAVING AND INSTALL ADD'L STONE IN LIEU OF ASPHALT	(34,925)
8	INCREASE PAVING SUBGRADES TO MAINTAIN 8" STONE PARKING AREA IN LIEU OF ASPHALT PAVING	(8,100)
	NET SAVINGS:	(71,060)
2800 - FENCE & GATES		
1	ADD ALT 1 - 250 LF WOOD PRIVACY FENCE IN LIEU OF C.L. FENCE & GATES	(20,000)
2	DELETE ELECTRIC GATE OPERATOR	(18,360)
3	CHANGE 24' CANTILEVER GATE TO PAIR 12' WIDE MAUAL GATES	(1,735)
	NET SAVINGS:	(40,095)
3000 - CONCRETE		
1	DELETE 3" HIGH CONCRETE CURBS BETWEEN KENNELS (THEREBY DECREASING OVERALL HEIGHT OF KENNEL WALLS BY 3")	(5,000)
4000 - MASONRY:		
1	DELETE STONE CAP (NOT NEEDED) BENEATH SS SILL FLASHING	(8,100)
2	4" SMOOTH-FACE COLORED CMU IN LIEU OF STONE VENEER.	(15,300)
3	SPLIT-FACE MASONRY VENEER IN LIEU OF SMOOTH-FACE CMU VENEER	(900)
4	BRICK VENEER IN LIEU OF SPLIT-FACE VENEER	(900)
5	METAL SIDING IN LIEU OF BRICK VENEER AROUND BLDG PERIMETER -	(13,140)
	- DELETE BRICK VENEER	INCL
	- DELETE SS SILL FLASHING	INCL
	- ADD METAL SIDING	INCL
	NET SAVINGS:	(38,340)
6000 - WOOD CARPENTRY		
1	DELETE HEAVY TIMBER FRAMING -	(41,500)
	- DELETE HEAVY TIMBER INSTALLATION	(8,000)
	- ADD GABLE FRAMING & POSTS	5,750
	- ADD GABLE SIDING & BEAM WRAP	3,000
	NET SAVINGS:	(40,750)

REMOVE
CURB
AND
GUTTER

REDUCE
GATE
WIDTH

6400 - ARCH CASEWORK		
1	DELETE ARCH CASEWORK IN ROOMS 102 & 103	(10,900)
2	DELETE ARCH CASEWORK IN ROOM 104	(2,900)
	NET SAVINGS:	(13,800)
7300 - ASPHALT SHINGLES & GUTTERS		
1	ALTERNATE ROOF SHINGLES & UNDERLAYMENTS	(20,000)
2	GUTTERS & DS - .032 ALUM K-STYLE GUTTERS w/3x4 ALUM DS	(9,600)
3	DELETE GUTTER SCREENS	(1,830)
	NET SAVINGS:	(31,430)
7400 - SIDING & CORNICE		
1	VINYL SIDING & ALUM-WRAPPED FASCIA IN LIEU OF EDCO METAL SIDING & CORNICE	(7,889)
	- DELETE EDCO SIDING MATL PACKAGE	
	- ADD VINYL SIDING & ALUM-WRAPPED CORNICE MATL PACKAGE	
	NET SAVINGS:	(7,889)
8000 - DOORS & WINDOWS		
1	RS OVERHEAD DOOR TO BE GALVANIZED STEEL PAINTED WITH MANUFACTURERS STANDARD COLORS IN LIEU OF ANODIZED ALUMINUM.	(4,790)
2	FIBERGLASS WINDOWS WINDOWS WITH STANDARD LOW-E INSULATED GLASS IN LIEU OF NON-IMPACTED RATED GLASS.	(9,600)
2A	VINYL WINDOWS WINDOWS WITH STANDARD LOW-E INSULATED GLASS IN LIEU OF FG WINDOWS w/NON-IMPACTED RATED GLASS.	(5,800)
3	DELETE AUTOMATIC DOOR OPERATORS (DRS 100A & 100B)	(6,390)
4	CHANGE STOREFRONT FRAMING TO 4" KAWNEER FRAMING WITH WITH STANDARD LOW-E INSULATED GLASS IN LIEU OF NON-IMPACTED RATED GLASS AND NON-THERMAL MEDIUM STILE DOORS w 10" BOTTOM RAILS.	(9,270)
	NET SAVINGS:	(35,850)
9000 - FINISHES		
1	HPC PAINT IN LIEU OF FRP PANELS IN RMS 101, 105 & 108	(1,104)
	- DELETE FRP PANELS	
	- HPC PAINT IN LIEU OF FRP PANELS	
2	CLEAR CONCRETE SEALER IN LIEU OF STAINED CONCRETE IN RMS 117 - 121.	
	- DELETE STAINED CONCRETE (RMS 117 - 121)	(3,341)
	- SEAL CONCRETE WITH 30% SOLIDS CONCRETE SEALER	
	NET SAVINGS:	(4,445)
15400 - PLUMBING		
1	CPVC WATER LINES IN LIEU OF COPPER	(8,900)
2	DELETE TVM-1 MIXING VALVE	(5,400)
3	USE NON-ASME RATED EXPANSION TANK	(1,850)
	NET SAVINGS:	(16,150)
16000 - ELECTRICAL		
1	ALTERNATE SITE LIGHTING PACKAGE	(8,550)
2	POTTER FIRE ALARM EQUIP IN LIEU OF SILENT KNIGHT EQUIP	(900)
	NET SAVINGS:	(9,450)
ANIMAL KENNELS & DRAINAGE		
1	ALTERNATE KENNEL DRAINAGE SYSTEM (TRENCH DRAINS IN LIEU OF FLOOR DRAINS)	(27,415)
	- DELETE KENNEL FDs AND ASSOCIATED UG PLBG ROUGHIN	

	- SLOPE CONCRETE FLOORS IN LIEU OF RECESSED AREAS AT KENNELS	
	- CUT BOTTOM COURSE CMU WALLS TO SLOPE	
	- FURNISH 240 LF POLYCAST TRENCH DRAINS w/FILTER BASKETS	
	- DELETE SLOPED GROUT IN KENNELS	
2	DELETE EFFLUENT FILTER BASIN (IN CONJUNCTION WITH ALTERNATE TRENCH DRAIN SYSTEM FOR KENNELS)	(3,825)
3	GALV CHAIN-LINK IN LIEU OF STAINLESS STEEL AT KENNEL DOORS, UPPER PANELS & TOPS	(38,954)
	NET SAVINGS:	(70,194)
ELIMINATE CAT PATIO 107A (+/- 120 SF @ \$200 PSF)		
	CONCRETE - DECREASED FTGS & SLAB (120 SF @ \$10 PSF)	(1,200)
	MASONRY - 30 LF CMU FND WALL (STONE VENEER ALREADY DELTED)	(1,500)
	RG FRAMING & SHEATHING (HVY TIMBERS ALREADY DELETED)	(4,200)
	WOOD TRUSSES (2 20' TRUSSES)	(200)
	INSULATION	(120)
	ROOFING & GUTTERS	(500)
	DRYWALL CEILING	(300)
	DOOR & HARDWARE 107A	(1,000)
	PET SCREENS	(4,000)
	EPOXY RESIN FLOORING	(2,160)
	PAINT	(300)
	PLUMBING FDs	(1,000)
	HVAC - GRILLES & DIFUSERS	(750)
	ELECTRICAL - POWER & LIGHTING	(1,250)
	NET SAVINGS:	(18,480)
DECREASE SALLYPORT 118, AND DELETE RMS 119 & 120 (480 SF)		
	CONCRETE - DECREASED FTGS & SLAB (480 SF @ \$10 PSF)	(4,800)
	MASONRY - 20 LF CMU FND WALL (STONE VENEER ALREADY DELTED)	(600)
	RG FRAMING & SHEATHING (HVY TIMBERS ALREADY DELETED)	(16,800)
	WOOD TRUSSES (7 WD TRUSSES)	(700)
	INSULATION	(480)
	ROOFING & GUTTERS	(1,680)
	DELETE VINYL SIDING & CORNICE	(1,440)
	DRYWALL CEILING	(1,200)
	DELETE OHD DOOR	(17,635)
	DELETE INTERIOR C.L. FENCE & GATES AT TRAP & CRATE STORAGE	(4,250)
	DELETE SEALED CONCRETE FLOOR FINISH	(720)
	PAINT	(1,200)
	PLUMBING FDs	NC
	HVAC - GRILLES & DIFUSERS	NC
	ELECTRICAL - POWER & LIGHTING	(1,500)
	NET SAVINGS (+/-):	(53,005)
	TOTAL PROJECTED SAVINGS:	(486,938)

Hard Costs: \$1,989,750
(5,685 SF @ \$350/SF)
Soft Costs: \$298,463 (15%)
Contingency: \$99,488 (5%)
Escalation: \$59,693 (3%)
Animal Equipment Allowance:

\$200,000

Estimated Grand Total:

\$2,647,394

Note: Water line extension costs are not included

Total Building Area 5,685 SF

**Schematic Design Plan
08-30-2022**

H-1



NOTTOWAY CARES
BUILD A BETTER SHELTER

CONTRIBUTIONS SCORECARD

NEW NOTTOWAY COUNTY ANIMAL SHELTER AND ADOPTION CENTER

CONTRIBUTIONS FROM ALL SOURCES AS OF OCTOBER 9, 2023

NOTTOWAY CARES

Donations	\$483,727.39
Pledges	<u>5,000.00</u>
Total donations and pledges	\$488,727.39

In-Kind donations	1,794.11
Appraised value of donated land	75,000.00

NOTTOWAY COUNTY

Petco Grant	7,500.00
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<u>Total Contributions - All Sources</u>	<u>\$573,021.50</u>
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AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 18TH DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-ONE AND IN THE 245TH YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
LYNN K. SHEKLETON, VICE CHAIRMAN
STEVE W. BOWEN
JOHN A. ROARK
HELEN M. SIMMONS
JOHN N. PROSISE, CLERK

RESOLUTION GRANTING SUPPORT TO
PRINCE EDWARD COUNTY'S PROPOSAL TO EXPLORE THE CONCEPT OF A
MUTUALLY BENEFICIAL REGIONAL PUBLIC WATER SYSTEM

WHEREAS, it is well known that the availability of an affordable and reliable public water supply can provide public health benefits and attract economic development; and

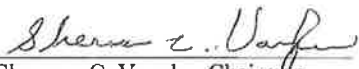
WHEREAS, regional public water supply systems present an opportunity to take advantage of economies of scale and neighboring jurisdictions' water supply assets to provide the benefits of a public water system at a lower cost to users than smaller, localized systems; and

WHEREAS, Prince Edward County has engaged in discussions with the Towns of Burkeville, Crewe, and Blackstone, and certain institutional entities in Nottoway County, to explore the concept of a regional public water system capable of supplying water from the Sandy River Reservoir in Prince Edward County to users in Nottoway County and elsewhere; and

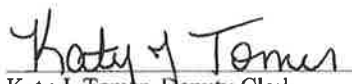
WHEREAS, in accordance with Virginia Code §15.2-2143, Prince Edward County has notified the Board of Supervisors of Nottoway County that, at the appropriate time, Prince Edward County intends to request consent from Nottoway County to construct and operate a public water system in Nottoway County to serve any federal or state institutional entity or any municipality that finds it beneficial to be served by the proposed regional system and which enters into a water supply agreement with Prince Edward County for that purpose.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Nottoway, Virginia expresses its support for further discussions among Prince Edward County, Nottoway County, institutional entities and municipalities in Nottoway County, and possibly other parties regarding a regional public water supply system that would benefit many entities and parties, including the citizens of Nottoway County.

Approved this 15th day of April 2021.


Sherman C. Vaughn, Chairman

Attest:


Katy J. Tomer, Deputy Clerk

The Board revisits the following business:

1 – Sandy River Resolution: Administrator Prorise acknowledges the informative meeting that was held the night prior at the Pickett Officer's Club that was well attended. He informs that an amended resolution was distributed to everyone at last night's meeting and was discussed. He opens the floor to discussion from the Board.

Supervisor Roark makes a motion to approve the resolution granting support to Prince Edward County's proposal to explore the concept of a mutually beneficial regional public water system; the amended version. The motion received a second from Supervisor Bowen. Following a voice vote the motion carried as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION
GRANTING SUPPORT AND CONSENT TO PRINCE EDWARD COUNTY'S
PROPOSAL TO EXPLORE THE CONCEPT OF A MUTUALLY BENEFICIAL REGIONAL
PUBLIC WATER SYSTEM)

2 - Cell Tower Request: Special Exception Request: Request from David Amory, agent for Tillman Infrastructure, LLC to place a communications tower on property located off McCune Road in Blendon District. The property is zoned A-1 Agriculture and is owned by Shirley S. Daniel. This request is made pursuant to §2-1-4-11 of the Nottoway County Zoning Ordinance – Uses Permitted by Special Exception – Telecommunications Tower – freestanding

Lisa Murphy, a representative for Tillman Infrastructure, LLC, provides a brief overview of the Tillman request; she also reminds there were no citizen objections.

Vice Chair Shekleton asks Ms. Murphy if it is accurate that Tillman has identified another existing site near Burkeville for a new tower that would be less than one half mile from an existing tower. Ms. Murphy confirms that Tillman is looking for other sites within the County, and throughout Virginia.

Vice Chair Shekleton asks if Tillman has any plans to establish communications with Verizon; to discuss any grievances they may have with the current SBA tower. Ms. Murphy explains that Verizon has the same relationship with Tillman as AT&T; looking for ways to reduce cost and that they have reached out to them.

Vice Chair Shekleton asks for confirmation that due to the size of the proposed new tower, and the current regulations of the Nottoway County Zoning Ordinance, Tillman would be required to have additional lighting on this tower. Ms. Murphy answers yes; that is correct.

Vice Chair Shekleton asks Ms. Murphy for a response to a statement that has been made related to Tillman Infrastructure; Tillman's business model is to target companies like SBA and build redundant towers in extremely close proximity to existing infrastructure with a promise of cost savings passed along to subscribers. Ms. Murphy explains that Tillman's business plan is to work with the wireless carriers (AT&T in this case) to help them reduce their infrastructure costs; which is one of their highest expense items.

Vice Chair Shekleton asks for confirmation that local subscribers will not see any cost savings with the construction of the new tower. Ms. Murphy explains that a reduction in overall market costs for the wireless carriers would eventually be felt, in some way, by the consumers.

L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – Crewe Boundary Line Adjustment: Chairman Roark states the information is in tonight's package. Vice Chair Simmons moves to open the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

1 – Rhonda Ware: She is a crop and cattle farmer whose land will be included inside the proposed boundary line. Her property taxes are high enough, and she would like to be exempt from the Town of Crewe's taxes since being in the Town was not her choice and she will not be using any of the services Crewe would provide.

2 – John Schutt: The proposed Town limit is directly across from his property and may affect him. Also, a main electrical transmission line runs close which could lead to solar development near him. With no solar ordinance in place for either the Town of Crewe or Nottoway County, how will be citizens be heard?

Supervisor Ingram states the Zoning Ordinance Committee is working on the Solar Ordinance, and it will be fair for all citizens.

3 – Phil Miskovic, Mayor of Crewe: He reports that the Town of Crewe held its own public hearing on this matter on August 14, 2023. Many months of work have gone into this project, including working with CRC to create a map of the proposed adjustment area, meeting with various stakeholders, creating a metes and bounds, sending letters to affected citizens. One individual spoke at Crewe's public hearing, neither for nor against but rather to have questions answered. Following the public hearing, Crewe Town Council voted unanimously to approve the boundary line adjustment. He asks that the Board of Supervisors do the same.

Vice Chair Simmons moves to close the Public Hearing. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chair Simmons moves to approve the Boundary Line Adjustment Agreement with the Town of Crewe before the Board this evening and direct staff and legal staff to take those steps necessary to implement this decision to include, but not limited to, filings with the appropriate court. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

4 – Burkeville Boundary Line Adjustment: Chairman Roark notes that he has spoken with Mayor Welch and that Burkeville would like to defer this matter. Zanas Talley, Burkeville counsel, states that the Mayor has asked he present two options to the Board this evening: 1) Approve the Boundary Line Adjustment that was presented at the July meeting or 2) Defer this matter to the October Board meeting. Chairman Roark states the Board may wish to cancel tonight's Public Hearing due to proposed substantive changes by the Town. Mr. Talley states:

J-1

**OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY**

SUPERVISORS

JOHN A. ROARK, CHAIRMAN
DISTRICT 2

HELEN M. SIMMONS, VICE CHAIRMAN
DISTRICT 3

SHERMAN C. VAUGHN
DISTRICT 4

LYNN K. SHEKLETON
DISTRICT 5

RICHARD H. INGRAM
DISTRICT 1



ACTING COUNTY ADMINISTRATOR
PHILIP VANNOORBEECK

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NOTTOWAY, VIRGINIA 23955
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MEMORANDUM

TO: Board of Supervisors
Philip Vannoorbeeck

FROM: Gregg Zody, AICP *GZ*
Planning and Economic Development Director

DATE: October 12, 2023

SUBJECT: VEDP Pre-Application Request

I participated in a Zoom meeting on October 3, hosted by the Virginia Economic Development Partnership (VDEP) regarding the upcoming FY24 Virginia Business Ready Sites Program Priorities (VBRSP). The site criteria are listed on page 7, and one of the criteria is zoning, which must be either Industrial or Commercial and must contain at least 100 acres of contiguous land. The slideshow presentation is attached to this memorandum. There are two funding options available:

1) Characterization Grants with matching funds up to \$5,000 per site over 25 acres (page 4).

This grant opportunity would provide needed funds for identify what elements that we need to focus our future investments in Pickett Park so we can target elements where there may be deficiencies such as accessibility, infrastructure etc..

2) Another grant option is for Site Development Grants, working with VEDP's selected consultant, KPMG. This funding program identifies several potential uses of VBRSP funds, which are identified on page 9 of the slideshow. Funding could be applied for Due Diligence Studies, Site Improvements, Optical Improvements, Engineering Reports, Road Access, Rail Access Utility Extension, and Right of Way Easement Acquisition

Regarding the match ratio, Nottoway County is identified as a “Double-Distressed” (page 10) locality given our unemployment rates are higher than the State average rate and that poverty levels exceed the State average. Because of our Distress level, the match ratio is 3:1 (State: County) should our pre-application is approved and we receive funding upon a formal application.

It is my recommendation that the County should pursue a Site Evaluation and/or Location Evaluation as described on page 13 of the attachment.

In order to pursue either grant category, I need the Board’s informal approval to pursue this opportunity and submit a pre-application. No County funds are being requested at this time, nor does the pre-application encumber the County to commit to funding. If the County’s pre-app is approved, then staff would proceed with an application to seek funding.

I look forward to discussing this opportunity with the Board.

Attachment: FY 24 Business Ready Sites Program Overview



FY24 BUSINESS READY SITES PROGRAM OVERVIEW

October 2024

FY24 BUSINESS READY SITES PROGRAM OVERVIEW

Introduction to VBRSP and Site Development

VBRSP Guidelines Overview

Application Process and Best Practices

VEDP'S BUSINESS READY SITES PROGRAM STAFF

Real Estate Solutions

- Michael Dreiling, Vice President
- John Loftus, Sites and Buildings Manager
- Abigail Patterson, Associate Manager
- Michelle Mende, Project Research Specialist
- Logan Ashby, Sites and Buildings Analyst

Incentives Team

- Leah Harrison, Grants Manager
- Kim Ellett, Incentive Coordinator Manager

KPMG'S SITE SELECTION AND PROJECT DEVELOPMENT TEAM



Ulrich Schmidt
KPMG LLP
Principal



Robert Boehringer
KPMG LLP
Managing Director



David MacNamara
KPMG LLP
Director



Leah Scott
KPMG LLP
Director

- KPMG has significant site selection experience, both in Virginia and nationally, and will provide programmatic and analytical support to VBRSP
- For the past three years, KPMG has partnered with VEDP staff and leadership to administer the VBRSP program
- In addition to their site selection experience, KPMG manages the Tennessee Valley Authority's (TVA) site development program, and has a proven track-record of recommending high-impact investments in sites that went on to win projects

VIRGINIA BUSINESS READY SITES PROGRAM OVERVIEW

- The Virginia Business Ready Sites Program (VBRSP) has two grant programs:
 - **Characterization grants**
 - Matching grants up to \$5,000 per site to characterize sites over 25 acres
 - **Site Development Grants** - the focus of [this webinar](#)
- **The mission of the VBRSP Site Development Program:** to establish a portfolio of potential sites across the Commonwealth that are well-prepared and positioned for selection and development by economic development projects that seek to construct new industrial or commercial facilities
- The goal of the VBRSP is to further business attraction in the Commonwealth of Virginia through site development
 - By preparing more competitive project-ready sites, industrial end-users will be more likely to select Virginia for investment
- To accomplish this mission, VEDP awards available funds to site development projects to assist with the costs necessary to advance sites from their current Tier Level to higher Tier Levels
- VBRSP funds are awarded to site development projects based on **VBRSP Program Priorities** and the merits of the project

VIRGINIA BUSINESS READY SITES PROGRAM PRIORITIES

Investment decisions will be made according to the following program priorities, based on a thorough analysis of each site and surrounding location

Improve market-ready site inventory

The leading priority of VBRSP is to increase the market-ready product portfolio across the Commonwealth of Virginia. With the ever-changing landscape of product demands and supply chain considerations, market-ready sites are in high demand, driving the need for a strong site product inventory

Create “high-win potential sites”

High-win potential sites are those which support demonstrated market demand. These sites are expected to locate a project within 18 months of VBRSP project completion

Advance sites from lower tiers

The program recognizes the need to develop a robust inventory of sites across the Commonwealth, which at current state, may vary in the development spectrum. Therefore, projects that advance sites from Tiers 1 through 3 to Tiers 4 or 5 will be a priority

Focus on sites with potential for regional and state-wide impact

VBRSP will fund sites that are at least 100 contiguous developable acres¹, however it aims to fund larger sites given the potential for regional and state-level impact of project wins at these sites

Ensure geographic diversity

Geographic diversity will ensure that site demands of any investor across a wide spectrum of project parameters can be met across Virginia (proximity to supplier, industry cluster, etc.), and that all regions participate in Virginia's economic growth

Practice fiduciary stewardship

The program will carefully consider the total investment required for each site and the anticipated return on investment for each potential project to ensure the grant funds are responsibly invested

1. GOVA Regions 1 and 2 will be eligible if the site is at least 50 contiguous developable acres.

ELIGIBLE APPLICANTS AND AWARD AMOUNTS

VBRSP funds will be awarded to two types of eligible recipients. A brief pre-application form will be used to determine applicant and project eligibility prior to a full application submission.

- Counties, cities, and towns of the Commonwealth, and local industrial or economic development authorities created in accordance with the laws of the Commonwealth;
- Regional industrial or economic development authorities created in accordance with the laws of the Commonwealth;

Note: REDOs and PDCs can apply on behalf of a partner organization. However, REDOs and PDCs cannot be the recipient of the grant.

Award Amounts

- For FY24, VBRSP Site Development grant awards for individual projects will not be limited to a specific dollar amount. The Site Investment Committee will make funding determinations based on available funding, the number of competitive applications, and Program Priorities
- **Funding available for FY24 is \$125M.**

ELIGIBLE SITES

To be eligible for VBRSP Site Development funding, the following criteria must be met

- Listed in Virginia Scan
- At least 100 contiguous, developable acres¹ or a brownfield²
- Zoned for industrial and / or commercial use (traded sector)
- Completed site characterization report
- Site is in good standing with VBRSP Review Committee
- Publicly-owned or privately-owned sites with an option agreement
 - Preference will be given to publicly owned sites, but privately owned sites are eligible. See private site requirements
- **Note:** The largest contiguous acreage should not have any major encumbrances that prevent site development of the entire parcel by an individual entity. Encumbrances can include but are not limited to: division of property by a road, significant environmental and/or topographic feature, or major utility corridor such as an electrical transmission line or a natural gas transmission line.

¹GOVA regions 1 and 2 sites must be at least 50 contiguous developable acres

²Brownfield sites are not required to meet any contiguous acreage, but still must be appropriately zoning

PRIVATE SITES

Site development projects on privately owned properties require a performance agreement between the applicant, VEDP, and the property owner, with the following conditions:

- Outline the commitment of all parties in marketing and developing the site
- Grant access to the property for evaluation and study purposes
- State the intended commercial or industrial use
- Define the maximum per-acre price the landowner will charge an interested buyer
- Any other commitments between the owner and the locality clearly outlined and agreed to

VBRSP grant funding* will be subject to claw back, if:

- The property's zoning is changed to be unsuited for commercial or industrial use
- The property is sold for a use other than commercial or industrial
- The property is sold at a price exceeding the agreed upon maximum price
- The project is not completed

*This applies to all properties, both publicly and privately owned

ELIGIBLE FUNDING USES - NOT EXHAUSTIVE

Eligible projects should commence after award announcement.

Potential Uses of VBRSP Funding	
Due Diligence Studies <i>ALTA survey, phase I environmental, phase I archaeological/cultural resource study, topographic study, floodplain study, wetlands delineation/determination, geotechnical engineering, soil boring, ERT, mitigation study, traffic impact study, rail study</i>	Engineering Reports <i>Preliminary/final site engineering and design, grading plan</i>
Site Improvements <i>Clearing, grading, pad, mitigation</i>	Road Access <i>Construction/expansion/upgrade, turn lanes, stop lights</i>
Optical Improvements <i>Marketing signage, landscaping</i>	Rail Access <i>Construction/expansion/upgrade, crossings, spurs, switches</i>
Site Optioning/Acquisition/Control <i>Site purchase, site option, site expansion</i>	Utility Extensions <i>Extend utilities on site, utility extension engineering and design</i>
	Right-of-way/Easement Acquisition <i>Secure right-of-way/easements</i>

For uses other than those listed, please contact VBRSP staff prior to applying

VBRSP is not to be used as the sole source of project funding if other targeted funding sources are available

- Ex. Economic Development Access Program funding should be used for access road projects, VBRSP could be used only if EDAP funding for the site is unavailable or exhausted

MATCHING FUNDING REQUIREMENTS

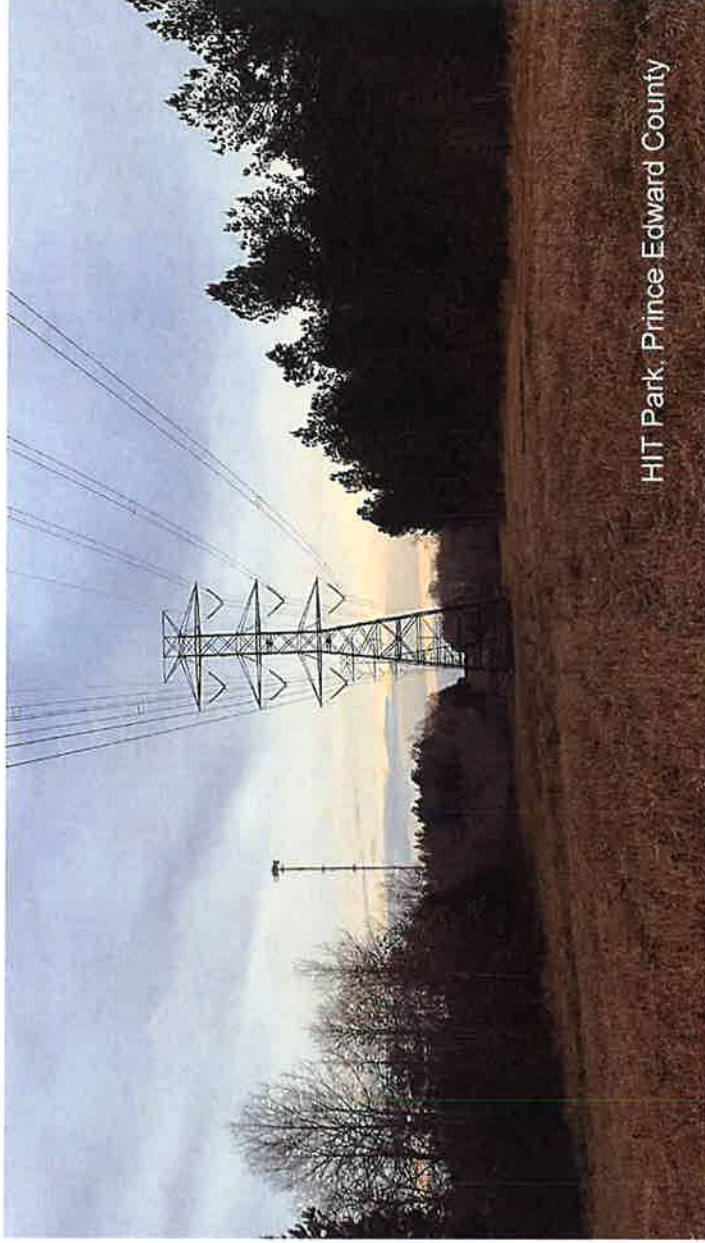
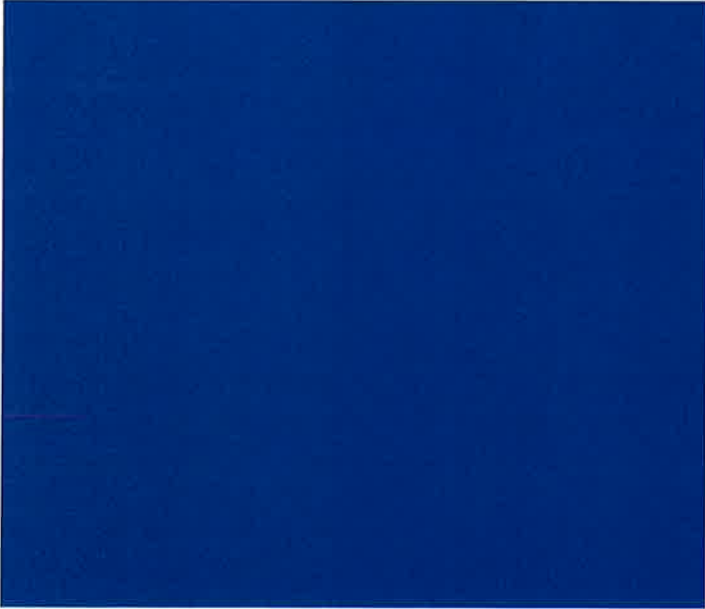
As a condition to every VBRSP award, applicants must contribute a local match towards the site development costs. Matching funding requirements are based on the distress level of the project locality

Ratio of Award to Required Local Match	Distress-Level Definitions
Not Distressed 1:1	Site is located in locality with <u>both</u>: - an annual unemployment rate that is <u>not</u> greater than the corresponding statewide average unemployment rate for the most recent calendar year for which such data is available <u>and</u>; - a poverty rate that <u>does not</u> exceed the corresponding statewide average poverty rate for the most recent calendar year for which such data is available
Distressed 2:1	Site is located in locality with <u>either</u>: - An annual unemployment rate that is greater than the corresponding statewide average unemployment rate for the most recent calendar year for which such data is available, <u>or</u>; - A poverty rate for the most recent calendar year that exceeds the corresponding statewide average poverty rate for which such data is available
Double Distressed 3:1	Site is located in locality with <u>both</u>: - An annual unemployment rate that is greater than the corresponding statewide average unemployment rate for the most recent calendar year for which such data is available, <u>and</u>; - A poverty rate that exceeds the corresponding statewide average poverty rate for the most recent calendar year for which such data is available

LOCAL MATCH ELIGIBILITY

Eligible local match may be in the form of:

- Cash
- Other grant awards (excluding awards of other state funds) including Tobacco Region Opportunity Fund awards
 - Tobacco Region Revitalization Commission funds may be applied as matching funds for BRSP funding requests but shall not be used as more than 50% of the required matching funds
 - If a locality is subject to repayment of the Tobacco Region Revitalization Commission funds (i.e. TROF), those funds shall not be subject to the 50% limit
 - State grant programs such as the Economic Development Access Program or Rail Industrial Access Program are not eligible for local match
- In-kind contributions (subject to reasonable fair market value requirements)
- Previous expenditures
 - If regular occurring investments can be documented, up to five years of previous expenditures (including debt service on property acquisition/optioning) may count as local match (January 1, 2019)
 - Otherwise, previous expenditures made within the last 24 months may count as local match (January 1, 2022)



HIT Park, Prince Edward County

QUESTIONS & ANSWERS

SITE EVALUATION CRITERIA AND APPLICATIONS ELEMENTS

VEDP will evaluate site applications for the following items with KPMG providing expert insight:

Location Evaluation	Site Evaluation	Project Evaluation	Project Budget
▪ Talent availability ▪ Manufacturing workforce percentage ▪ Prevailing wage ▪ Population growth ▪ Existing industries ▪ Quality of life ▪ Cost of living	▪ Strong site characteristics ▪ Transportation access and feasibility ▪ Maintaining maximum flexibility and development potential for the site ▪ Development timeline ▪ Additional required investment	▪ Well-established business case supporting market demand for the product ▪ Projected return on investment ▪ Required development progress for community success (on risk mitigation spectrum)	▪ Sources and uses of funding to include: – Matching funds – Full project development costs – Private ownership commitment

IN ADDITION TO THE SITE DATA, THE APPLICATION PROVIDES AN OPPORTUNITY TO PROVIDE A COMPELLING CASE FOR THE PROJECT

Project narratives should clearly establish the business case of the project. The components of a strong business case are outlined below

Effective Application Attributes

1. The project narrative should include the key talking points of your elevator pitch
2. Be direct and to-the-point
3. Provide detail on what you want to do and what you're seeking to accomplish with VBRSP funding
4. How will the development of the site impact your community, the region, or the state?
 1. Provide letters of support from regional players or neighboring localities
5. Clearly define your funding ask and matching funds
6. Communicate the site's current product development tier level and how the VBRSP funding will support the transition to the next development tier
7. Detail the market demand for the product and recent site activity (Have projects shown interest in the site?)
8. Explain the timeline for project execution (i.e., 12 months)
9. Explain how the project meets VBRSP Priorities

COLLABORATION WITH OTHER DEVELOPMENT PARTNERS

Speed to market is critical for companies considering these sites and eliminating timeline risk is vital

Regulated Utilities

- Utilization of utility incentive programs
- Quantification of development timelines and capacities
- “Will Serve” Letters and sector certification letters

Permitting

- Preapplication meetings and alignment with regulators on development strategy
- Quantification of regulatory timelines

Alternative Development Resources

- Have other funding sources been leveraged?
 - VDOT EDAP, DEQ Brownfields, DOE, Tobacco, Federal, Local
- Can you work with a developer to activate the site?
 - The developer builds a building on a portion of the site for an end-user to create activity and enhance the marketability of the remaining acreage. Example Staunton Crossing
- Utilize EDA/IDA powers to create unique incentive proposals
 - Rebate various taxes

EXAMPLE PRIORITIES AND JUSTIFICATION

Outlined below are multiple examples of effective responses concerning the VBRSP Priorities

Improve market-ready site inventory

- Over the past 3 years, Community K has documented 25 inquiries regarding project-ready sites with all utilities in place. Community K was eliminated due to not having product which meets project demands.

Create “high-win potential sites”

- Site D is over 200 acres and has been an alternative site for two large end-user projects. The site was eliminated due to the timeline and cost to extend the electric line. The Community received feedback that Site D is an attractive product that meets most project parameters; however, there is risk associated with the electric line extension timeline.

Advance sites from lower tiers

- Since 2019, Community K has competed for more than 15 projects with proposed job creation close to 3,000. Community K has been consistently eliminated because the site is too long to market. Documented losses include Project A, Project B, and Project C and feedback letters from previous projects are available.

Focus on sites with potential for regional and state-wide impact

- County M's location and skilled workforce are competitive advantages for advanced manufacturers looking to locate close to key suppliers. Sample Corp selected the region to locate a production facility that is expected to employ 1,000 people. County M is strategically positioned to attract large, job-creating suppliers from the recent project announcement but, will not be able to do so without a competitive site.

Ensure geographic diversity

- Company Z wants to locate close to its supplier in Community H. Company Z requires 150 acres. Community H and the surrounding counties only have sites with 75 acres or less.

Practice fiduciary stewardship

- Community T has received feedback from previous projects that site access needs to be improved to make the site more competitive. Community T secured a large state agency grant to improve site access and needs to fund the balance of the project. Community T has the ability to provide matching funds.

CHALLENGES AND SOLUTIONS CONCERNING SCOPE AND FUNDING

Based on our experience, the following table reviews typical pitfalls in an application requesting funding from an economic development grant program

Application Item	Challenge	Solution
Business Case	▪ Lack of well-supported rationale for the project ▪ Lack of reasonable timeline to accomplish project	▪ Develop a strong, well-supported, basis for why the proposed investment is needed ▪ Provide a realistic timeline for project completion
Market Demand Assessment	▪ Failure to address the market demand for the proposed site ▪ Poorly explained or under-developed explanation of how site investment aligns with the market demand	▪ Discuss market demand in the community and how the proposed site will fill a void
Site Development Process	▪ Developing the site out of order of the VBRSP Tiered Development approach	▪ Partner with VEDP to craft an appropriate scope in-line with the site development process
Matching Funds	▪ Lack of funding commitments from matching funds organization(s)	▪ Provide well-supported funding commitment letters from the appropriate parties and timelines for fund availability

APPLICATION TIPS AND TRICKS

- Provide relevant supporting documentation. Always choose quality over quantity
- In your initial application submission, submit executive summaries or highlight select relevant portions of due diligence reports/surveys
- Inclusion of non-required items should be carefully considered
- Include the full scope of work for the project
- Clear definition of the various aspects of the project. We want to know each piece of the project, not only the total cost or the funding requests
- Define previous investment into the site (Show ongoing local board/council support)
- What are your target sectors? Make sure there is a clear approach for sectors you are marketing to and why
- Define the path forward to get to Tier 4
- Understand and explain your ROI

QUESTIONS & ANSWERS

Meadowville, Chesterfield County



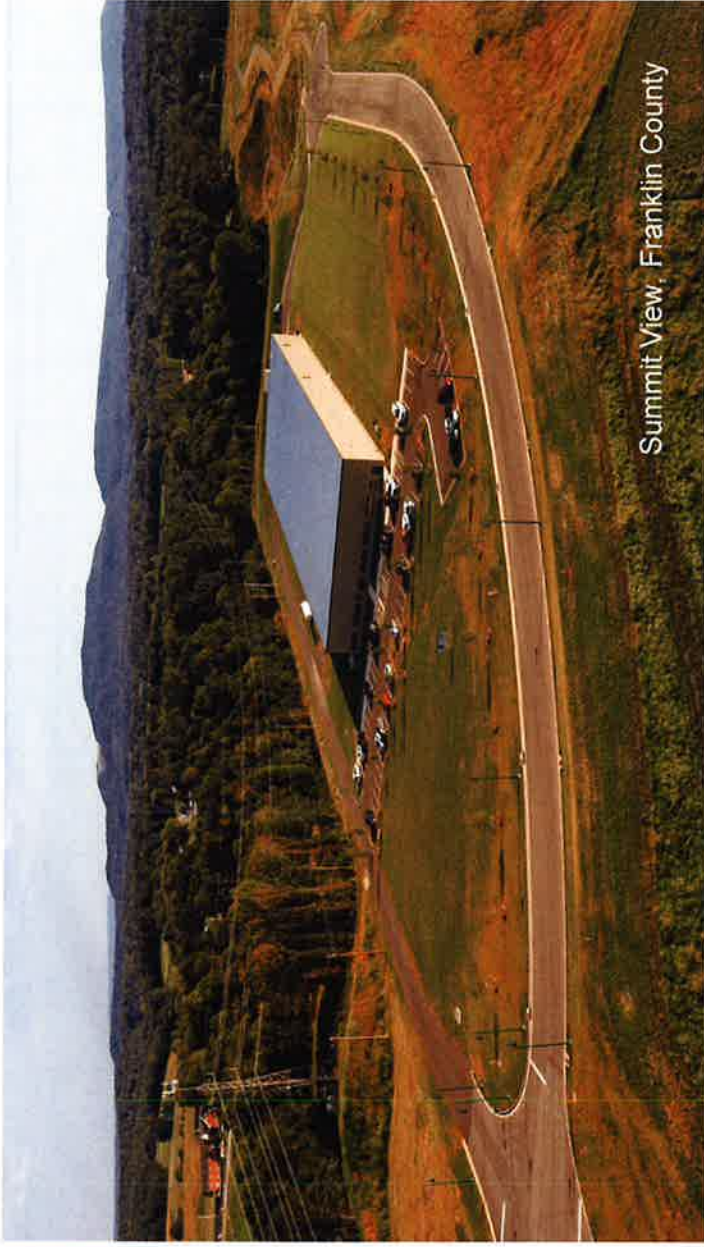
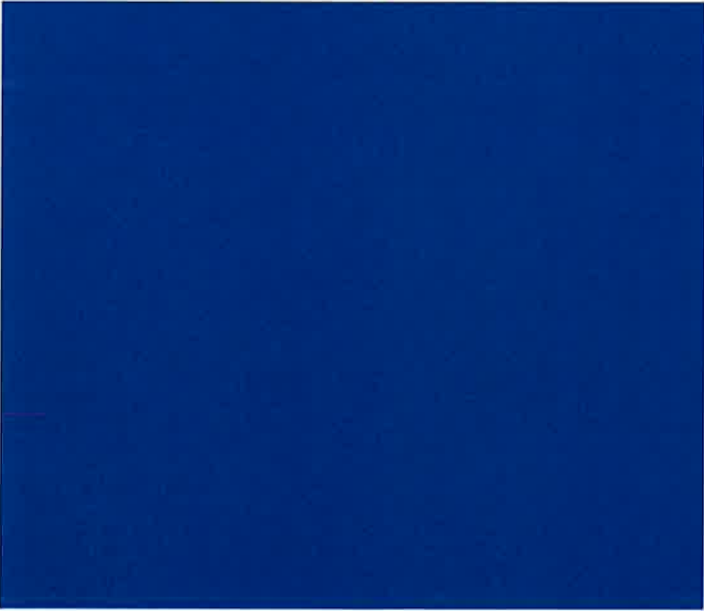
PROGRAM TIMELINE (PAGE 1 OF 2)

The timeline has been developed to ensure expeditious award announcements and is subject to approval by the Site Investment Committee.

Process	Description	Date
Pre-Launch Overview and Webinars	Overview of guidelines, application process and selection process, plus examples of strong applications and the importance of site development	Oct 3, 24 2023
Application launch	A brief pre-application will be made available on the website. Qualified applicants will be sent the full application packet	Oct 30, 2023
Pre-Application Due	Pre-Applications will be available on VEDP's website. Pre-applications will be screened for eligibility prior to sharing a full application with the applicant	Nov 20, 2023
Applications Issued	Pre-Applications that qualified will be issued a full application	Nov 27, 2023
Application Office Hours	Individual time for applicants to discuss specific questions with RES staff regarding the application	Dec 4, 14 2023 & Jan 4, 2024
Application due date	Applications must be submitted via the VBRSP FileShare site by September 13, 2022, to be considered for funding. No late submissions will be accepted	Jan 11, 2024

PROGRAM TIMELINE (PAGE 2 OF 2)

Process	Description	Date
Application review	Each application will be reviewed for completeness. The applicant will have time to respond to comments. Applications will be reviewed by the Project Review Committee and competitively ranked against all projects considered for the Round. Top applications will be selected for a virtual site tour	January & February 2024
Virtual Site Tours	A virtual site tour will be used for the Project Review Committee to learn more about the proposed project, business case, return on investment, and ask any questions about the project. The call will be 15-20 minutes in length and will require a prepared slide deck	February 26 – March 13, 2024
Virtual Site Tour Review	After the virtual site tours, the Project Review Committee will select projects that will move onto the in-person site tour round	March 2024
Site Tours	The site tour expectation is that the tour will be treated as a real site selection project. This tour will aid in determining funding recommendations	April 8 – April 26, 2024
Award Offers	When an award is accepted, the recipient is required to enter into a performance agreement	May – June 2024



Summit View, Franklin County

QUESTIONS & ANSWERS

NEXT STEP: PRE-APPLICATION FORM

Sample VBRSP Development Grant Pre-Application

Instructions. All applicants must complete a Pre-Application and email it to sites@vedp.org. Once the pre-application has been completed, it will be reviewed, and, if approved, the applicant will be emailed the full application and a link to a [FileShare](#) platform they will use to upload their completed materials.

Virginia Business Site Ready Program Pre-Application Form

By submitting this pre-application form, the potential applicant acknowledges and understands that the Virginia Business Ready Sites Program ("VBRSP") is a highly competitive economic development program. The submission of this pre-application form does not guarantee approval to submit an application or funding for the proposed project.

APPLICANT INFORMATION

Applicant Organization:

Applicant Contact:

Applicant Mailing Address:

Phone:

Title:

E-mail:

SITE INFORMATION

Use capital letters.

Site Name:

Site Address:

Locality:

GO Virginia Region:

Current Site Ownership: ☐ Public ☐ Public-Option ☐ Private - w/ marketing option ☐ Private - w/o marketing option

Site Zoned Appropriately for Commercial/Industrial use: ☐ Yes ☐ No

Contiguous Developable Acres:

Current VBR SP Tier Level: ☐ T1 ☐ T2 ☐ T3 ☐ T4 ☐ T5

PROJECT DESCRIPTION

 Briefly describe the project(s) for which you anticipate applying for VBRSP Funding.

- The pre-application must be submitted prior to receiving a VBRSP application
- The purpose of the pre-application form is to confirm eligibility prior to partners spending significant time on the application
- The pre-application will also give VBRSP staff insight into expected applications and demand for funding
- The pre-application will be available on the VEDP website.
- Pre-applications will be due no later than **November 20th at 5:00 p.m.**

NEXT STEP: APPLICATION

Section 1: Applicant & Project Site Data Applicant Data

Applicant Organization:	
Primary Contact	
Name:	
Title and Organization:	
Address:	
Email Address:	
Phone Number:	
Secondary Contact	
Name:	
Title and Organization:	
Address:	
Email Address:	
Phone Number:	

- Once the pre-application has been approved, the application link will be sent to the applicant
- The application will require completion of the PDF, sources and uses, prior grant funding, and various attachments –including a project timeline, site characterization report, and site maps
- Applications are due by **Thursday, January 11th at 5:00 p.m.**

APPLICATION INSTRUCTIONS

- Complete the following Sections and include all Appendixes requested in order to submit a competitive application.

– **Section 1: Applicant & Project Site Data**

– **Section 2: Project Narrative**

– **Section 3: Budget**

– **Section 4: General Site Data**

– **Section 5: Environmental Readiness**

– **Section 6: Attachments**

Section 1: Applicant & Project Site Data

Applicant Data

Applicant Organization: _____

Primary Contact

Name: _____

Title and Organization: _____

Address: _____

Email Address: _____

Phone Number: _____

Secondary Contact

Name: _____

Title and Organization: _____

Address: _____

Email Address: _____

Phone Number: _____

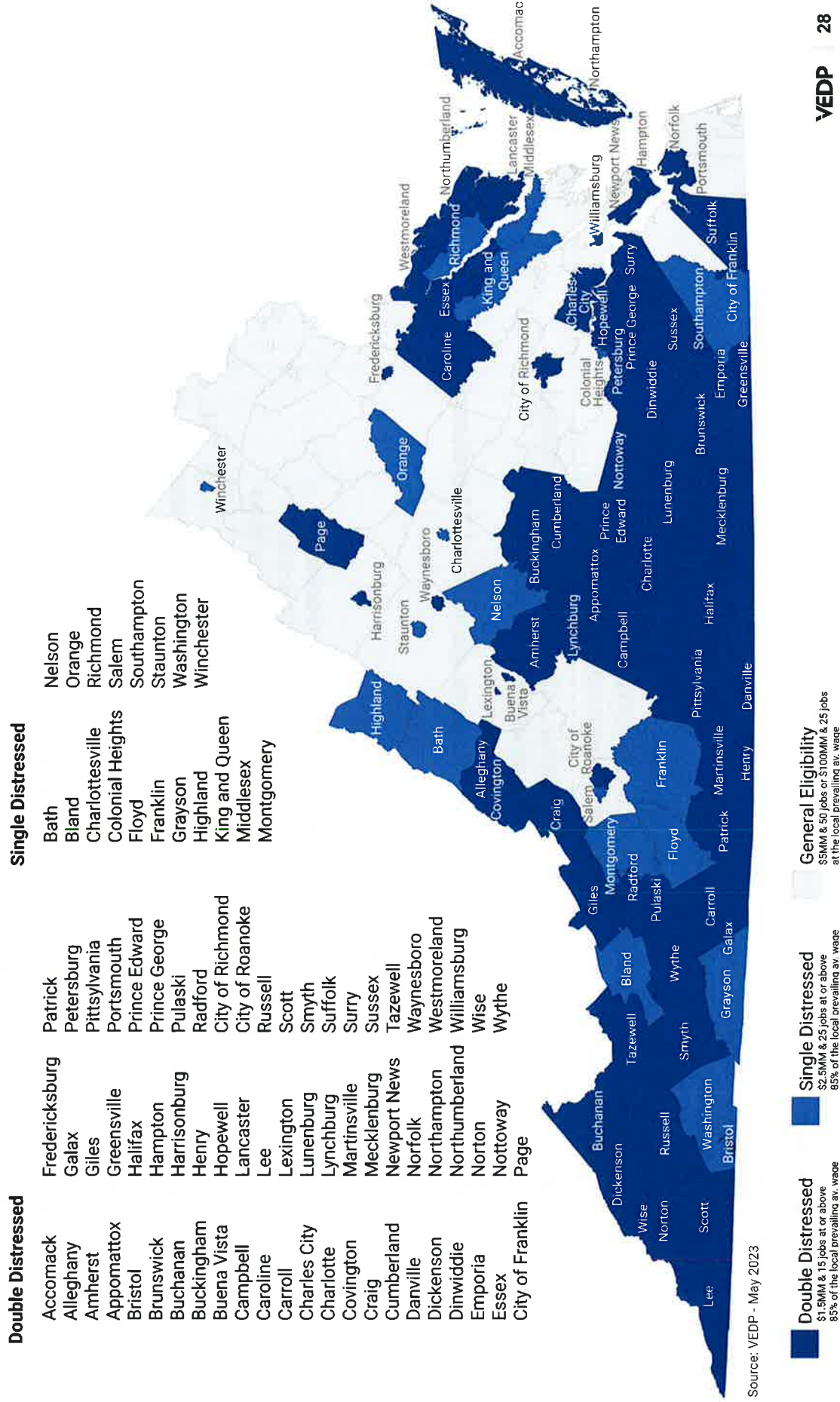
APPLICATION CONTENT

In addition to the Application files, there are a number of elements that should be provided to support your application:

- Site Characterization Report
- Summary of changes since characterization report was completed
- Scope of work and cost estimates (ideally from engineer)
- Project timeline
- Budget - Sources and Uses
- Prior Grant Funding
- Marketing Plan
- Letters of Support
 - Regional partners, utilities, state agencies as needed

FINAL QUESTIONS & ANSWERS

FY24 VBRSP SITE DEVELOPMENT DISTRESSED LOCALITIES



VIRGINIA'S SITE READINESS TIER SYSTEM

Tier	Description	Estimated Timeline
1	- Raw land with interested seller - No established sales price - Not zoned for economic development use (i.e. industrial or commercial)	0 years
2	- Site controlled and marketed for development - Option agreement with commitment to a competitive sales price - Comprehensive Plan reflects industrial or commercial land use	1-2 years
3	- Property zoned for industrial or commercial land use, due diligence completed - Wetlands delineation with ACOE approval within last 5 years - Geotechnical borings & preliminary evaluation - Boundary survey w/ easements & encumbrances identified (ALTA preferred) and 1' topographical survey - Cultural resources review - Threatened & endangered species review - Phase I ESA within last 5 years - Floodplain Study or Geological / Karst Evaluation (if necessary) - Preliminary engineering work completed with associated reports - Estimated costs and timelines for development have been quantified	"Soft" Costs 1-2 years
4	- All infrastructure permit issues identified and quantified (wetlands, E&S, T&E, etc.) - Plans for necessary infrastructure improvements have been completed and approved	1-4 years
4+	Any infrastructure needed to reduce timeline to 12-18 months is in place	
5	"Shovel Ready" – site cleared and rough graded - All site permits in place or identified (E&S, stormwater mgmt., etc.) such that building construction can begin as soon as necessary land disturbance permits can be obtained by prospective industry	"Hard" Costs 1-2 years

Total estimated time to win a project once a site is identified: 5-10 years

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LYNN K. SHEKLETON
DISTRICT 5

RICHARD H. INGRAM
DISTRICT 1



ACTING COUNTY ADMINISTRATOR
PHILIP VANNOORBEECK

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
www.nottoway.org

MEMORANDUM

TO: Board of Supervisors
Philip Vannoorbeeck

FROM: Gregg Zody, AICP *GZ*
Director of Planning and Economic Development

DATE: October 12, 2023

SUBJECT: VATI Pre-Application Approval

On October 11, 2023, I met with Robert Taylor, Director of Business Development and Government Affairs with RiverStreet Networks to discuss the upcoming 2024 VATI grant round process. This particular round seeks to identify underserved areas in the County that were not picked up in the 2022 and 2023 rounds.

The funding source is through DHCD's VATI program for this upcoming round and as in other grant application requests, a pre-application letter is required (attached). This letter merely expresses the County's interest in working with West Piedmont Planning District Commission and RiverStreet Networks to secure this funding.

It is staff's recommendation that the Board approve of staff submitting a pre-application letter expressing their interest in the 2024 grant cycle. The deadline for submitting this pre-application letter is October 19th. The County is not making any financial commitment at this time.

Lastly, in a related matter, I invited Robert to speak about their work to date with the Board at the November 16, 2023 meeting.

Attachment: Pre-Application Letter

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**ACTING COUNTY ADMINISTRATOR
PHILIP VANNOORBEECK**

October 19, 2023

Tamarah Holmes, Ph.D
Director
Office of Broadband
Department of Housing and Community Development
600 East Main Street, Ste 300
Richmond, VA 23219

Dear Dr. Holmes:

I am providing this VATI Application Notice to notify the Virginia Department of Housing and Community Development of Nottoway County may submit an application or applications for the FY2024 Virginia Telecommunication Initiative (VATI).

Nottoway County intends to submit application (s) for broadband expansion project(s) throughout underserved areas in our County. Nottoway County will be partnering with RiverStreet Networks and West Piedmont Planning District Commission, as the County has since 2022.

Gregg Zody, Nottoway County Planning and Economic Development Director, will be the main point of contact for the purposes of the application process, and can be reached at:

PO Box 92
Nottoway, VA 23955
434-645-8696
gzody@nottoway.org

Nottoway County understands that this VATI Application Notice is required in order to submit an application for the 2024 the Virginia Telecommunication Initiative and that this notice is not binding on the entity represented by the undersigned, Virginia Department of Housing and Community Development.

We look forward to collaborating with DHCD to provide broadband to the underserved areas of Nottoway County.

Sincerely,

Gregg Zody, AICP
Planning and Economic Development Director
County of Nottoway
PO Box 92
Nottoway, VA 23955

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MEMORANDUM

TO: Board of Supervisors
Philip Vannoorbeeck

FROM: Gregg Zody, AICP *GZ*
Planning and Economic Development Director

DATE: October 12, 2023

SUBJECT: VATI Easements

If the Board recalls at our last meeting on September 21, 2023, I distributed three site maps to house data hubs for distribution of fiber to serve customers. The Board will need to approve the approximate location of these sites, and then work with RiverStreet Network's legal staff to negotiate leasing terms. All leasing areas are approximately 2,500 square feet.

I cannot emphasize enough that this step is very significant in the County to move forward with construction to install fiber lines throughout the network. Without the hubs, construction cannot proceed.

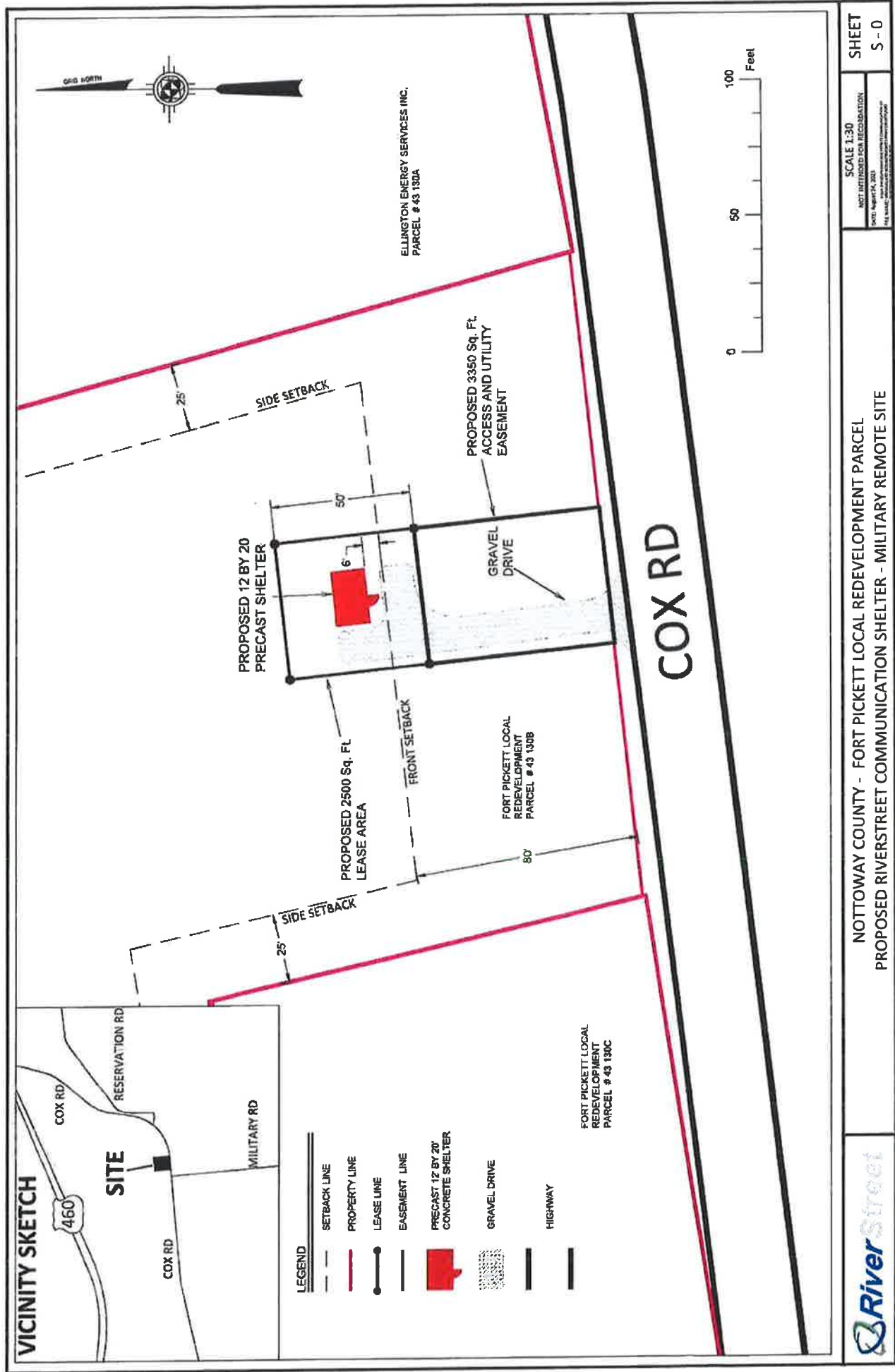
The sites are as follows:

1. Cox Road – zoned General Business, owned by the LRA (T.M. #43-130B). This site would be a boon to our economic development efforts as fiber could be run from the site to Pickett Park. (3.34 acres).
2. Jennings Town Road – zoned Conservation, owned by the Nottoway County Board of Supervisors (T.M. #30-120). (2.07 acres).
3. Lewiston Plank Road (Burkeville Convenience Center) – zoned General Business with the northern and western boundaries appear to be in the Town of Burkeville. Owned by the Nottoway County Board of Supervisors (8.1 acres).

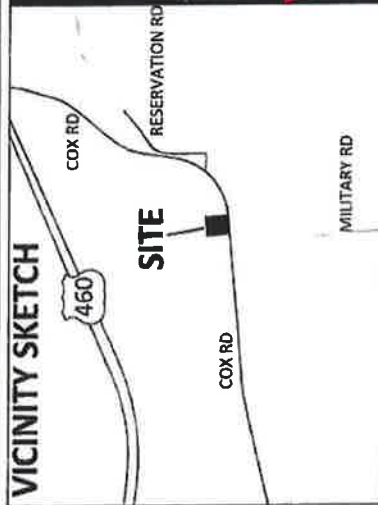
I look forward to discussing this matter with the Board to ensure Nottoway County has fiber broadband in a timely.

Attachments: Three site location maps

#1



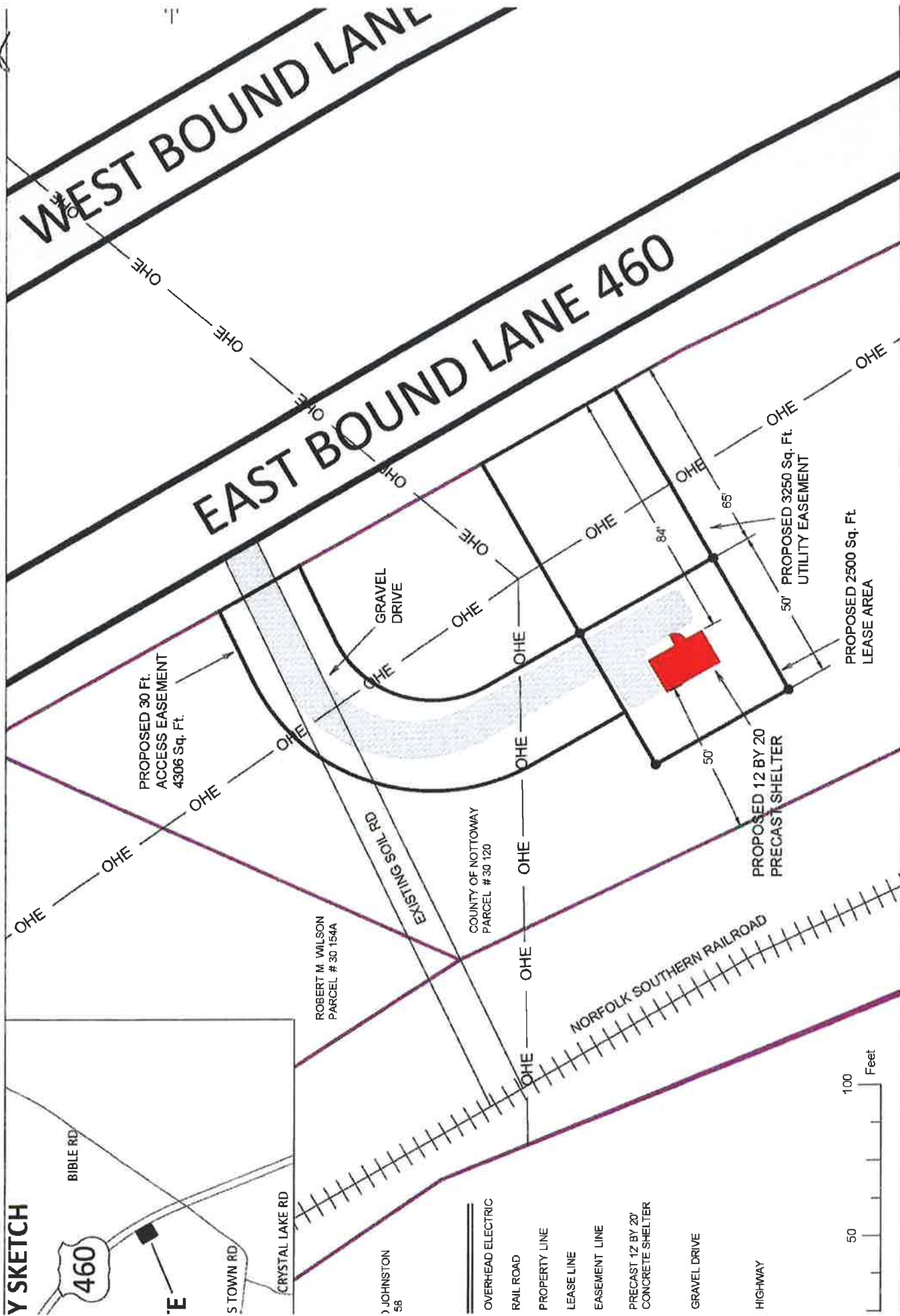
SHEET
S - 0



- LEGEND**
- SETBACK LINE
 - PROPERTY LINE
 - LEASING LINE
 - EASING LINE
 - PROPOSED 2500 SQ. FT. CONCRETE SHELTER
 - GRAVEL DRIVE
 - HIGHWAY



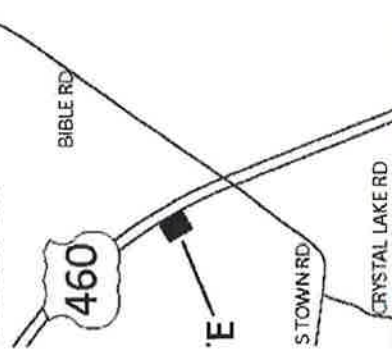
#2



SCALE 1:30
NOT INTENDED FOR RECONSTRUCTION
DATE 4-24-21 2:27
FILE NAME 100-000000-000000-000000

NOTTOWAY COUNTY - COUNTY OF NOTTOWAY PARCEL
PROPOSED RIVERSTREET COMMUNICATION SHELTER - FERGUSONVILLE REMOTE SITE

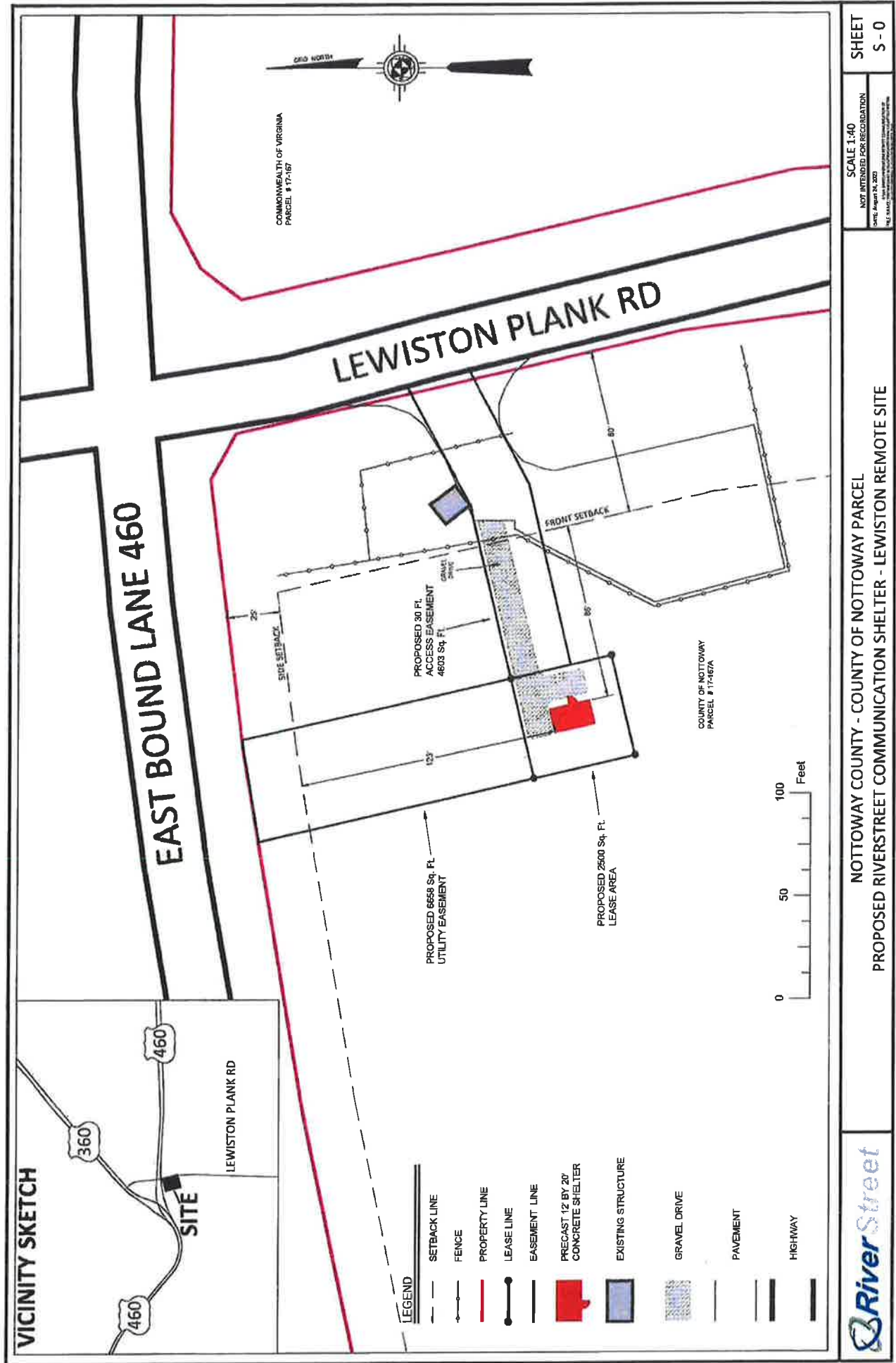
Y SKETCH



SCALE 1:30
NOT INTENDED FOR REGISTRATION
DATE: 8/20/14
DRAWN BY: J. H. HARRIS
CHECKED BY: J. H. HARRIS

NOTTOWAY COUNTY - COUNTY OF NOTTOWAY PARCEL
PROPOSED RIVERSTREET COMMUNICATION SHELTER - FERGUSONVILLE REMOTE SITE

#3



**Second Amendment to Agreement Regarding Installation of Fiber Optic Network
and Provision of Internet Access Service**

This Second Amendment is entered into by and between RiverStreet Communications of Virginia, Inc. d/b/a RiverStreet Networks, with offices located at 1400 River Street, Wilkesboro, North Carolina 28697 ("RiverStreet" or "RSN"); the West Piedmont Planning District Commission ("WPPDC"), with an address of P.O. Box 5268, Martinsville, Virginia, 24115; and Nottoway County, Virginia, with an address of 344 West Courthouse Road, Nottoway, Virginia, 23955 (the "County"), as of October 11, 2023 ("Effective Date"). Each of the WPPDC, the County, and RiverStreet may be referred to herein individually as a "Party" and collectively as the "Parties."

WHEREAS, in 2022 RiverStreet, County and WPPDC, entered into an Agreement Regarding Installation of Fiber Optic Network and Provision of Internet Access Service (the "Original Agreement") concerning installation of a Fiber-To-The-Home network ("Original FTTH Network") in unserved or underserved locations in the County ("the Project");

WHEREAS, RiverStreet, the County and the WPPDC entered into a First Amendment to the Original Agreement on September 12, 2022 (the "First Amendment");

WHEREAS, on May 11, 2023, WPPDC was awarded a grant by the Virginia Department of Housing and Community Development ("DHCD") through the Virginia Telecommunications Initiative ("VATI") program of \$2,972,600 (the "2023 County VATI Grant") to be used pursuant to the Original Agreement, as amended, to provide a portion of the funding necessary to expand the Original FTTH Network by building and operating 102 miles of additional fiber optic facilities to serve 846 additional locations in the County ("the Expanded FTTH Network");

WHEREAS, the Expanded FTTH Network will be owned by RiverStreet, and it will receive all Internet Revenues generated through the Expanded FTTH Network; and

WHEREAS, the parties desire to now amend the Original Agreement as provided for herein.

NOW, THEREFORE, in consideration of the foregoing, the mutual promises set forth herein, and other good and valuable consideration passing between the parties, the receipt and sufficiency of which is hereby acknowledged, the RiverStreet and the County agree as follows:

1. Section 1 of the Original Agreement is revised to read, in its entirety, as follows:

1. Scope of Work.

In accordance with the terms of this Second Amendment, RiverStreet will construct and install additional Fiber-To-The-Home network facilities to serve the 2023 VATI Grant additional locations, to be constructed in accordance with the approved VATI application which contains all the maps and passing details, and consisting of an additional 102 miles of fiber optic cable in the County, plus all necessary terminations, cabinets, electronics, and miscellaneous hardware and software as required to light this network and offer

internet access service at symmetrical minimum speeds of 100 Mbps (collectively “the Expanded FTTH Network Facilities”). Upon completion of the Expanded FTTH Network, RiverStreet will offer internet access service to locations passed by the Expanded FTTH Network. RiverStreet will own and maintain as necessary all FTTH Network Facilities comprising the Expanded FTTH Network.

2. Sections 2.1, 2.2 and 2.3 of the Original Agreement are revised to read, in their entirety, as follows:

2. Project Funding.

2.1 The cost of expanding the Original FTTH Network as provided for herein is at least \$4,981,000.

2.2 To supplement the RDOF Funding, VATI Grant funding and the 2023 County VATI Grant, the County agrees to supplement the County Contribution by providing at least \$775,650 in additional funding for the Expanded FTTH Network Project, on the conditions and timeline specified in the VATI Grant Application submitted jointly with WPPDC, and the construction schedule described in the contract negotiation record submitted to DCHD as part of the formal VATI contract negotiations.

2.3 RiverStreet agrees to invest in the Project, on the conditions and timeline specified in the Original Agreement, as provided for in the VATI Grant Application by covering operating costs and the cost of connecting subscribers in the County to the FTTH Network as set forth in paragraphs 2.4 and 2.5 below, and as provided for in the 2023 VATI Grant Application. RiverStreet also agrees to provide additional funding of \$1,232,750 for the Expanded FTTH Network Project.

3. Section 3 of the Original Agreement is revised to read, in its entirety, as follows:

3. Project and Funding Timelines. The Project shall be completed within three years from the date RiverStreet commences construction of the Expanded FTTH Network, which date shall be documented by Notice given to WPPDC and the County by RiverStreet. At completion, the Expanded FTTH Network facilities will pass approximately 1,935 locations in the County, all of which are locations in the County that are the subject of the RDOF Funding, the VATI Grant and/or the 2023 County VATI Grant.

4. All capitalized terms used in this Amendment that are not otherwise defined herein shall have the meanings assigned to such terms in the Original Agreement.
5. Except as specifically and explicitly amended herein, the terms of the Original Agreement remain unchanged and in full force and effect.

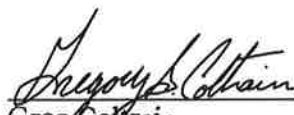
Signatures on following page

IN WITNESS WHEREOF, the parties acknowledge and accept the terms, conditions and obligations of the Agreement as amended herein, as evidenced by the following signatures of their duly authorized representatives. It is the intent of the parties that this Second Amendment to the Agreement shall become operative on the Effective Date.

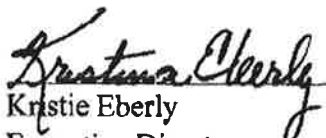
Nottoway County


Name: Philip Vannorsbeede
Title: Acting County Administrator

**RiverStreet Communications of Virginia, Inc.,
d/b/a RiverStreet Networks**


Greg Coltrain
VP Business Development

West Piedmont Planning District Commission


Kristie Eberly
Executive Director

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NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX (434) 645-8667
www.nottoway.org

COUNTY ADMINISTRATOR

P.S.T. (TED) COSTIN

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Susan Tucker, Human Resource Coordinator

Date: October 12, 2023

Subject: Board of Equalization

This communication should be considered subject to the *Code of Virginia* § 2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for appointment and therefore considered confidential.

The Board needs to make a recommendation to the Circuit Court for appointment to the Board of Equalization. The Board of Equalization consists of five members. If you desire, two people can be recommended for designation as Alternates.

Previous Board of Equalization Members: Greyson Mullins, Jr. (District 1), Steven Hailey (District 2), Marvin Love (District 3), Richard Rather (District 4), William Collins, III (District 5).

I have not been able to contact Mr. Mullins or Mr. Love. Mr. Rather said he appreciated the opportunity, but he would have to decline. Mr. Collins is running for the Nottoway County Board of Supervisors. I was able to contact Liz Lee (District 4) and she is willing to serve, I also talked to O.D. "Dee" Duncanson, III (District 5) and he said he would need to think about it and get back in touch with me next week. I have not been able to get in touch with Brandon Martin (District 5).

With the holidays fast approaching, it would be best if recommendations were made and approved at the November Board of Supervisors meeting so they can be presented to the

Judge. Last year, training began in February with the Board of Equalization meetings with the taxpayers in early March.

2017

- District 1 Grayson Mullins, Jr. (have not been able to contact)
- District 2 Steven Hailey (he will serve again)
- District 3 Marvin Love (have not been able to contact)
- District 4 Richard Rather (declined to serve again)
- District 5 William Collins, III (cannot serve)

2024

- District 1 Need to replace Mr. Mullins unless someone can get in touch with him.
- District 2 Steven Hailey said he would serve.
- District 3 Need to replace Mr. Love unless someone can get in touch with him.
- District 4 Liz Allen Lee said she would serve.
- District 5 waiting to hear from O.D. "Dee" Duncanson, III (have not been able to talk to Brandon Martin)

Attached:

Code of Virginia § 58.1-3374. Qualifications of members; vacancies.

July 12, 2023, Memorandum from Ted Costin

Code of Virginia
Title 58.1. Taxation
Chapter 32. Real Property Tax

§ 58.1-3374. Qualifications of members; vacancies.

Except as provided in § 58.1-3371 or 58.1-3373, every board of equalization shall be composed of not less than three members nor more than five members or the number of local election districts in the locality, whichever is greater. In addition to such regular members, at the request of the local governing body, the circuit court for any locality shall appoint one alternate member in the case of a board with less than five members, and two alternate members in the case of a board with five or more members. The qualifications, terms and compensation of alternate members shall be the same as those of regular members. A regular member when he knows he will be absent from or will have to abstain from any proceeding at a meeting shall notify the chairman of the board of equalization at least 24 hours prior to the meeting of such fact. The chairman may select an alternate to serve in the absent or abstaining member's place and the records of the board shall so note. Such alternate member may vote on any proceeding in which a regular member is absent or abstains.

All members of every board of equalization, including alternate members, shall be residents, a majority of whom shall be freeholders, in the county or city for which they are to serve and shall be selected from the citizens of the county or city. Appointments to the board of equalization shall be broadly representative of the community. Thirty percent of the members of the board shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers, or legal or financial professionals, and at least one such member shall sit in all cases involving commercial, industrial or multi-family residential property, unless waived by the taxpayer. No member of the board of assessors shall be eligible for appointment to the board of equalization for the same reassessment. In order to be eligible for appointment, each prospective member of such board shall attend and participate in the basic course of instruction given by the Department of Taxation under § 58.1-206. In addition, at least once in every four years of service on a board of equalization, each member of a board of equalization shall take continuing education instruction provided by the Tax Commissioner pursuant to § 58.1-206. Any vacancy occurring on any board of equalization shall be filled for the unexpired term by the authority making the original appointment.

On any board or panel thereof considering appeals of commercial or multi-family residential property in a locality with a population exceeding 100,000, 30 percent of the members of such board or panel shall be commercial or multi-family residential real estate appraisers who are licensed and certified by the Virginia Real Estate Appraiser Board to serve as general real estate appraisers, other commercial or multi-family real estate professionals or licensed commercial or multi-family real estate brokers, builders, developers, active or retired members of the Virginia State Bar, or other legal or financial professionals whose area of practice requires or required knowledge of the valuation of property, real estate transactions, building costs, accounting, finance, or statistics. For the purposes of this section, commercial or multi-family residential property shall be defined as any property that is either operated as or zoned for use as commercial, industrial or multi-family residential rental property.

Code 1950, § 58-899; 1979, c. 577; 1983, c. 304; 1984, c. 675; 1995, c. 24; 2003, c. 1036; 2009, c. 25; 2010, c. 552; 2011, c. 10; 2013, c. 197; 2016, c. 38.

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COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

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TELEPHONE (434) 645-8696
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COPY

Memorandum

To: The Honorable Members of the Nottoway County Board of Supervisors

From: Ted Costin, County Administrator

Date: July 12, 2023

Subject: Board of Equalization

This communication should be considered subject to the *Code of Virginia* § 2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for appointment and therefore considered confidential.

The county's reassessment is approximately 50% complete. In 2017 it was at this point in the calendar that the Board began consideration of persons for recommendation to the Circuit Court for appointment to the Board of Equalization. Attached you will find the controlling statute (Code of Virginia Section 58.1-3374). The Board of Equalization for Nottoway must consist of five members. If you desire, two persons can be recommended for designation as Alternates.

In coordination with Commissioner of the Revenue Hudson, staff has compiled the following information for your consideration:

Previous Board of Equalization Members: Greyson Mullins, Jr. is a retired poultry farmer and auto parts store operator who lives in Election District 1, Steve Hailey is a General Contractor who lives in Election District 2, Marvin T. Love is retired from the Department of Corrections and works part-time in security and lives in Election District 3, Richard E. Rather is retired from both civil service at then Fort Lee as well as Army Reserve and lives in Election District 4, William Collins is a banker, lives in Election District 5, and is a candidate for the Board of Supervisors.

Mr. Hailey and Mr. Collins met the statutory requirement of having thirty percent of the Board of Equalization with backgrounds in stated fields.

Potential Board of Equalization Members: Elizabeth Lee is a real estate broker who lives in Election District 4, O. D. Duncanson is a real estate appraiser who lives in Election District 5, Brandon T. Martin is a Forester at Fort Barfoot and lives in Election District 5.

All the above-named persons own land in Nottoway County thus meeting the statutory requirement of having fifty percent of the Board of Equalization being freeholders.

Staff sees nothing in the statute that that dictates a timeline. The Board made its last recommendation in September of 2017 and the Court appointed on November 2, 2017. Thus, the Board could wait until October/November to make the recommendation allowing time for and the Court appoint before the end of the calendar year. This would allow ample time for the appointees to meet the training requirements which are now self-paced and online.

Cc: Commissioner Hudson

Att.



8 E. Canal Street, Suite 100
Richmond, Virginia 23219
(804) 648-0635

John B. Montoro
Director of Accounting Services

October 2, 2023

Mr. Philip Vannoorbeeck, Interim County Administrator
County of Nottoway
344 West Courthouse Road
Crewe, VA 23930

RE: Letter of Engagement for Accounting Services

Dear Mr. Vannoorbeeck,

Thank you for the opportunity to present our Letter of Engagement for Accounting Services for Nottoway County. We appreciate your confidence in VML/VACo Finance and look forward to assisting the County with year-end audit preparation and other accounting support.

Scope of the Engagement

The County is seeking accounting assistance in response to the recent departures of the finance director and other key accounting staff. VML/VACo Finance will provide accounting support to coordinate and supervise the year end close and annual audit preparation and be available to provide onboarding services to the new finance director and other accounting related tasks as directed by the County.

Year End Close and Audit Preparation. We will perform all necessary year end accounting adjustments and reconciliations including:

- Review bank reconciliations prepared by the Treasurer's office and reconcile Treasurer's fund cash with County fund cash balances
- Reconcile state and federal revenue to the APA Cardinal report
- Record and verify all accrual entries for local, state and federal revenue as well as accounts payable and payroll
- Update capital asset records
- Update debt amortization schedules and reconcile to general ledger
- Prepare final budget reports for the year
- Provide schedules related to operating leases and subscription based information technology agreements (SBITA's) to comply with GASB 87 and GASB 96
- Other reports and schedules as requested by the auditor.

We will be available to serve as the primary point of contact with the audit team, responding to all auditor requests for documentation relating to the audit.

Timing and Location. We will schedule a day within the next two weeks to come and assess the status of the County's financial management. This will serve to prioritize our work plan. We will be available to begin work the first week of November. Work will be performed both remotely and on site. The County will provide us with remote access to the County general ledger system and other accounting folders.

Staffing

John Montoro, CPA, Director of Accounting Services will perform the services outlined in this engagement letter. John has over 30 years of service to local governments in Virginia as an auditor and consultant. Early in his career, he served as auditor for many Counties and related Authorities and assisted many of the same localities with the implementation of computerized accounting systems. As a Partner with Cherry Bekaert, he led the development of the Firm's government practice, serving as the Director of Government Services. He has owned a CPA firm that provided accounting and fractional controller services for local government agencies and nonprofit organizations. Most recently he held the position of Chief Financial Officer of a \$19 million human services agency with offices throughout Virginia.

John has held various professional positions, including Past Chair of the Virginia Society of Certified Public Accountants; Executive Committee member of the AICPA Governmental Audit Quality Center; and Instructor on Ethics for the Virginia Board of Accountancy. He holds a bachelor's degree in Urban Planning from the University of Virginia.

Should the need arise, and with the consent of the County, we may add other, similarly qualified personnel to the engagement. Please see the one-page attachment labeled "Fees, Terms and Conditions," for additional details.

Fee for Services

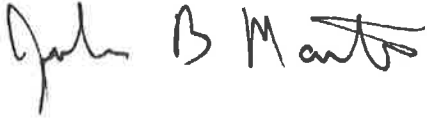
Please see the one-page attachment labeled "Fees, Terms and Conditions," for our fees as well as additional details on the engagement.

To indicate your acceptance of this Letter of Engagement, please sign below and return a copy of the letter to us by email (jmontoro@valocalfinance.org).

Philip Vannoorbeeck, Interim County Administrator
County of Nottoway
October 2, 2023
Page 3

Thank you again for your interest in VML/VACo Accounting Services.

Sincerely,



John B. Montoro, CPA
Director of Accounting Services
804 972-1809

Nottoway County accepts this proposal for the provision of Accounting Services, including the attached statement of "Fees, Terms, and Conditions."

Signature

Title

Date

**Attachment:
Fees, Terms and Conditions**

VML/VACo Finance will provide its services to the County at the following hourly rates:

- John Montoro, Director of Accounting Services. Services will be invoiced at a fixed hourly rate of \$135.00 per hour for remote work and \$140.00 per hour for work on site.

Travel expense will be billed at a fixed \$60.00 per full or partial day in which staff works on-site. As appropriate, we intend to conduct as much of the work as possible remotely in order to avoid unnecessary travel expense. No travel charges will apply for work conducted remotely.

This agreement will take effect upon signing and will remain in effect until terminated by either party with 30 days' notice. However, if termination is for cause, such termination may take effect immediately. The hourly rate quoted will be honored through June 30, 2024.

The rates quoted will apply to the specific work described in the Letter of Engagement as well as to other assignments requested by the County that are conducted by our staff during the term of the agreement.

Professional services are billed monthly. Invoices will indicate the number of hours spent on- and off-site and will detail the activities performed. All invoices are due upon receipt.

If the County makes an accepted offer to contract or employ personnel provided by VML/VACo Finance, whether directly or indirectly through a third party, it will notify VML/VACo Finance at least 60 days in advance of the initial contract or employment date. Should it wish to hire VML/VACo Finance personnel with fewer than 60 days' notice, the County agrees to compensate VML/VACo Finance for the costs of recruitment, hiring, and training of appropriate replacement staff in an amount equal to the regular hourly rate multiplied by 80 hours.

VML/VACo Finance will not render a professional opinion on your financial statements – that remains the role of your external auditor. We will utilize financial data provided by the locality in our efforts to prepare financial records in accordance with Generally Accepted Accounting Principles (GAAP). Accordingly, we are not responsible if information provided to us by the locality is questioned or determined inaccurate during the external audit process.

Susan Tucker

From: Klappich, Lynn <LKlappich@trccompanies.com>
Sent: Thursday, October 12, 2023 2:15 PM
To: Prina Chudasama
Cc: Hase, Bill; Susan Tucker; Gary Easter; Churchill, Nikolas (DEQ); Thirunagari, Sanjay
Subject: EMO - 23 1012 - Chudasama - Nottoway - SWMP - 5 year certification
Attachments: LTR (DEQ Submittal) - 23 1012 - Nottoway - 5-yr SWMP Update .pdf

Prina – attached for your consideration is the 5-year certification for the Nottoway County SWMP. As indicated in the letter, the County is in the process of evaluating its long-term options for disposal and updating their SWMP. The final document should be submitted to DEQ by spring 2024 depending on the outcome of the County's option evaluation which TRC is assisting them with.

Specifically copy Bill Hase on any communications relative to this document as he is the secondary TRC contact. Note the County's contacts above. Nottoway currently has an interim County Administrator not identified in the email addresses.

Please let me know that you have received this email.

With regards,

Lynn

Lynn P. Klappich
Program Manager



2200 South Main Street, Suite A, Blacksburg VA 24060
C 540-230-7419
Email: klappich@trccompanies.com
[LinkedIn](#) | [Twitter](#) | TRCcompanies.com



1030 Wilmer Avenue, Ste. 100
Richmond, VA 23227

T 804.264.2228
TRCcompanies.com

October 12, 2023

Submitted electronically to:

Chudasama, Prina (DEQ) Prina.Chudasama@deq.virginia.gov

(A hard copy will not be submitted unless requested.)

Prina Chudasama
Environmental Specialist II
Office of Financial Responsibility & Waste Programs
Virginia Department of Environmental Quality
1111 East Main Street, Suite 1400
Richmond, Virginia 23219

RE: Nottoway County, Virginia
Solid Waste Management Plan 5-Year Certification
Project No. 558127

Dear Ms. Chudasama:

The purpose of this letter is to certify that the key elements of the Nottoway Solid Waste Management Planning Region Solid Waste Management Plan (SWMP) are current in accordance with the Virginia Solid Waste Planning and Recycling Regulations (the Regulations). Section 9 VAC 20-130-173.B of the regulations requires that each planning unit submit a plan update certification letter on or before the five-year anniversary of the Department of Environmental Quality's plan-approval date. The original plan was approved on July 21, 2008. The letter of certification will be used in the Department's assessment of whether plan amendments are necessary for compliance with 9VAC 20-130-110.E. The County's five-year anniversary date was July 21, 2023. An extension request was filed with DEQ on September 7, 2023 with receipt acknowledged on September 19, 2023 and response provided on October 11, 2023. See **ATTACHMENT 1**.

Under Guidance 04 2009, DEQ has outlined the information to be provided in the certification letter. Listed below are the items that must be addressed for the certification as outlined in the regulations and in the guidance document:

1. **Waste generation estimates:** The waste generation estimate must be current, both in quantities generated and composition.
2. **Planning milestones:** The scheduled 20-year planning milestones and increments must be discussed, and indication provided on how the goals have been met or will be met in the future.
3. **Capacity:** The projected 20-year waste management capacity verified, indicating that the required capacity remains available or that the projects designed to meet the required capacity are on schedule.

Per the guidance document, other items from Section 9 VAC 20-130-120.C that should be taken into consideration in determining the status of the above items are:



- Population information and projections for 20 years of population growth and development patterns;
- Estimates of solid waste generation from residential, commercial institutional, industrial, construction, demolition, debris and other types of sources, including the amounts reused, recycled, recovered as a resource, incinerated and landfilled;
- Existing and planned solid waste collection, storage, treatment, transportation, disposal and other management facilities, their projected capacities, expected life and systems for their use;
- Milestones in the implementation of the SWMP over the 20-year projection and the parties responsible for each milestone; and
- The assessment of all current and predicted needs for solid waste management for a period of 20 years and a description of the actions to be taken to meet those needs.

This letter addresses the information as requested.

1. DEMOGRAPHICS FOR REGION

ATTACHMENT 2 includes excerpts of key demographic information from the Virginia Employment Commission summarizing the demographics of Nottoway County. Towns are included under the County.

2. POPULATION AND WASTE GENERATION ESTIMATES

All tables referenced in this section can be found in **ATTACHMENT 3**.

Table 1 utilizes published population data from the University of Virginia Weldon Cooper Center. Both estimates from 2000 through 2022 and projections for 2025 through 2045 are included. The estimate data is used in tandem with tonnage data to develop pounds per person per day (pppd), which is then applied to the population projections to calculate waste generation projections. Citations for the Weldon Cooper data are below:

- The citation for the Virginia Population Estimates is: *University of Virginia Weldon Cooper Center, Demographics Research Group. (2020). Virginia Population Estimates*
<https://demographics.coopercenter.org/virginia-population-estimates>
- The citation for Virginia Population Projections is: *Produced by Demographics Research Group of the Weldon Cooper Center for Public Service, July 2022,*
<http://demographics.coopercenter.org>

Population is estimated to decrease over the next 20 years.

Table 2 provides a summary of tonnage received (total) and landfilled at the Nottoway County Landfill. The information included was taken from the DEQ SWIA forms (Form 50-25) filed annually by the County with DEQ. From 2013 through 2022, tonnage landfilled ranged from a low of 16,371 tons (2015) to a high of 22,015 tons (2019). The majority of the fluctuation appears to be related to construction/demolition/debris wastes.

Table 3 provides a calculation utilizing the population data from Table 1 and SWIA data to calculate pounds per person per day (pppd) - an EPA metric, for both total tonnage received and for MSW received. The average from 2018 through 2022 is 7.25 pppd for total tonnage received and 4.78 pppd for MSW received. In 2018, EPA calculated an average of 4.4 pppd for the United States exclusive of construction/demolition/debris wastes.

Table 4 provides waste generation projections coupling the population projections with the information from Table 3. From 2022 through 2045, total tonnage received is anticipated to go from 19,560 tons per year (2022), to 19,753 tons per year (2045), the minor increase, a reflection of the decreasing population. The County will continue to plan around the 2022 data relative to projecting landfill life.

3. RECYCLING

Nottoway County is only required to report recycling every four years but continues to collect recycling information. Table 5 in **ATTACHMENT 4** provides a summary of the 2016 and 2020 recycling reports. The region exceeds their goal of 15%.

4. PLANNING MILESTONES

The original SWMP as approved in 2008 outlined goals and objectives for collection, disposal, and recycling in Section 8.0 of the report. In 2013 and 2018, there were no changes to these goals and objectives or the milestones. The same is true for 2023. Most of the goals focus on maintaining or improving existing programs, which are ongoing activities with non-specific milestone dates. The County has met the mandated recycling rates and will continue to maintain recycling efforts.

At this time (2023), the County intends to operate its landfill and to construct the facility in accordance with its approved permit. Currently the landfill is estimated to have 12 – 13 years of life remaining. However, given that the landfill's projected capacity is less than the next 20 year planning period, the County is currently considering its long term disposal options (landfill expansion or transfer). TRC is currently working with the County on a preliminary evaluation of its options and has met with the Board of Supervisors several times this year to discuss potential options. As final conclusions are reached and a path forward determined, the SWMP will be updated as appropriate.

5. DISPOSAL CAPACITY

The County reported in its 2022 Solid Waste Assessment Form (DEQ Form 50-25) a remaining life of 12.6 years (until 2035). See discussion in Section 4.0 relative to future planning efforts. Table 6 in **ATTACHMENT 5** provides a summary of waste capacity as calculated for 2019 through 2022.

SUMMARY

As indicated in the previous five-year certifications and as discussed in this certification, the County's planning efforts, continue to meet the requirements of the Virginia Department of Environmental Quality planning regulations addressing population, waste generation, disposal capacity, and future planning efforts to assure proper management of the wastes generated within the County over the next 20-year planning period. In addition, for the last two recycling reporting cycles, the County has exceeded its 15% recycling goal.

With that said, the County recognizes that the current SWMP on file with DEQ is outdated and requires an update. TRC is currently working on a 2023 update to the SWMP, much of which will focus on updating the data contained in the original document and future disposal operations. It is anticipated that this update will be completed by Spring, 2024 but to be relevant, information from the options evaluation currently in progress may be needed.

If you have any questions regarding this request, please feel free to contact us.

Sincerely,

TRC ENGINEERING, INC.



Lynn P. Klappich
Program Manager

Attachments:

- Attachment 1: TRC letter requesting extension
- Attachment 2: Virginia Employment Commission (VEC) – Community Profiles - Nottoway County
- Attachment 3: Tables 1-4 Population and Waste Generation Projections
- Attachment 4: Table 5: Recycling Summary
- Attachment 5: Table 6: Waste Capacity

cc: Philip Vanoorbeeck, Nottoway County



ATTACHMENT 1
CORRESPONDENCE TO DEQ
DATED SEPTEMBER 7, 2023

From: Chudasama, Prina (DEQ) <Prina.Chudasama@deq.virginia.gov>
Sent: Wednesday, October 11, 2023 4:16 PM
To: Klappich, Lynn
Cc: Hoch, Ernest; Hase, Bill; Thirunagari, Sanjay (DEQ)
Subject: [EXTERNAL] RE: EMO - 23 0907 - Chudasama - Nottoway SWMP - request for extension - 5-year update plan

This is an **External** email. Do not click links or open attachments unless you validate the sender and know the content is safe.

ALWAYS hover over the link to preview the actual URL/site and confirm its legitimacy.

Good afternoon Lynn,

The regulations do not have a provision for extensions. Please provide a date or timeframe by which you anticipate the 5-year update documents will be submitted to DEQ.

Please note that the goal of the 5-year update is to simply maintain and/or update the three plan elements as stated in the regulations (9VAC20-130-173). Submitting the 5-year update documents is not interpreted by the DEQ as requiring the planning unit to amend or do a comprehensive revision of the entire SWMP. Furthermore, planning units are not required to update or rewrite new plans every 5 or 20 years as that would require significant resources and this is not the intent of the regulations.

Thanks,

Prina



Prina Chudasama
Environmental Specialist II
Office of Financial Responsibility & Waste Programs
[Virginia Department of Environmental Quality](https://www.deq.virginia.gov/)
1111 East Main Street, Suite 1400
Richmond, VA 23219
Phone: (804) 659-1530

From: Klappich, Lynn <LKlappich@trccompanies.com>
Sent: Thursday, September 7, 2023 4:33 PM
To: Chudasama, Prina (DEQ) <Prina.Chudasama@deq.virginia.gov>
Cc: Hoch, Ernest <EHoch@trccompanies.com>; Hase, Bill <BHase@trccompanies.com>; Thirunagari, Sanjay (DEQ) <Sanjay.Thirunagari@deq.virginia.gov>
Subject: EMO - 23 0907 - Chudasama - Nottoway SWMP - request for extension - 5-year update plan
Importance: High

Prina – attached is a letter requesting an extension to the Nottoway County 5-year update to the plan. We will submit the 5-year certification letter and information once this extension is accepted by DEQ just to keep things sequential. The certification will have qualifying language referencing the extension and the option evaluation in progress. The plan will be a major overhaul and is contingent on the outcome of an option evaluation in progress as discussed in the letter.

We want to keep this moving forward, so hope that DEQ can accept the extension request ASAP.

With regards,

Lynn

Lynn P. Klappich
Program Manager



2200 South Main Street, Suite A, Blacksburg VA 24060

C 540-230-7419

Email: klappich@trccompanies.com

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1030 Wilmer Avenue, Ste. 100
Richmond, VA 23227

T 804.264.2228
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September 7, 2023

Submitted electronically to: Chudasama, Prina (DEQ) Prina.Chudasama@deq.virginia.gov
(A hard copy will not be submitted unless requested.)

Prina Chudasama
Environmental Specialist II
Office of Financial Responsibility & Waste Programs
Virginia Department of Environmental Quality
1111 East Main Street, Suite 1400
Richmond, Virginia 23219

RE: Nottoway County, Virginia
Solid Waste Management Plan 5-Year Certification
Extension Request
Project No. 558127

Dear Ms. Chudasama:

The original Nottoway Solid Waste Management Plan was approved by DEQ on July 21, 2008. Based on 9VAC20-130-173, the County has been responsible for 5-year certifications in 2013, 2018 and 2023. Five-year certifications were submitted on April 4, 2013 and July 12, 2018. The 5-year certification, due to DEQ on or before July 21, 2023 has been delayed for the reasons discussed below.

On November 10, 2022, Nottoway County received proposals from engineers for the "Evaluation of Nottoway Solid Waste Management Program" in response to the limited capacity remaining in the existing landfill. (Approximately 12 - 13 years if they build the final Cell 6).

On March 17, 2023, Nottoway County signed a contract with TRC Engineering Inc. (TRC) to complete the evaluation. A meeting was held with the Board of Supervisors (BOS) on June 8, 2023, to discuss the preliminary findings of the evaluation. TRC met with the BOS on July 10th and has been given direction to move into the next phase of our evaluation.

Simultaneously, Nottoway County signed a contract with TRC on July 12, 2023 to update their Solid Waste Management Plan which has not had a thorough update since it was first submitted.

Ms. Prina Chudasama
September 7, 2023
Page 2

The outcome of the evaluation will impact the solid waste management plan update and although the update of the plan is in progress, final submission will be dependent on the future decisions of the Board of Supervisors based on the evaluation.

Thus, on behalf of Nottoway County, we are requesting an extension for submittal of the County's 5-year Solid Waste Management Plan update to April 1, 2024.

If you have any questions regarding this request, please feel free to contact me.

Sincerely,

TRC ENGINEERING, INC.

A handwritten signature in blue ink that reads "Lynn P. Klappich". The signature is fluid and cursive, with the first name "Lynn" and last name "Klappich" clearly legible, and "P." in the middle.

Lynn P. Klappich
Program Manager

cc: Philip Vannoorbeeck, Acting County Administrator, Nottoway County
Ernie Hoch, TRC Engineering, Inc.
Bill Hase, TRC Engineering, Inc.



ATTACHMENT 2
VIRGINIA EMPLOYMENT COMMISSION (VEC) – COMMUNITY PROFILES
NOTTOWAY COUNTY

Virginia

COMMUNITY PROFILE

Nottoway County



Virginia Employment Commission
Economic Information & Analytics Division

6606 West Broad Street , Richmond, Virginia 23230
Tel: (804) 786-7496 Email: vecلمي@vec.virginia.gov
<https://virginiaworks.com>



Last updated: 7/22/2023 1:32:11 AM

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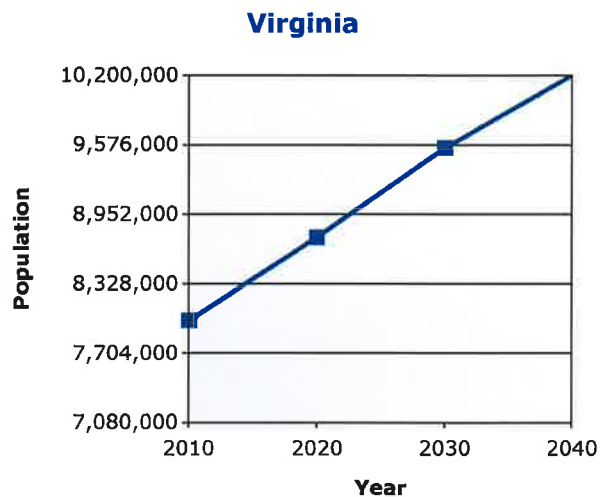
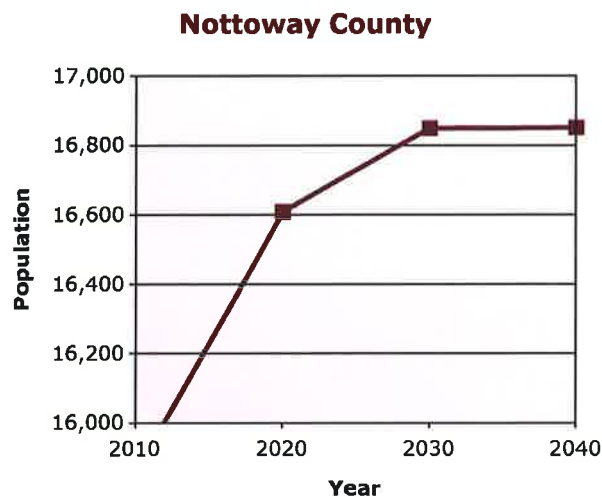
I. Introduction

This report provides a community profile of Nottoway County. It is intended to complement the information found in our Virginia Workforce Connection application, which can be accessed online at:

www.VirginiaLMI.com

The report is divided into three major sections. The first contains a profile of regional demographic characteristics and trends, the second supplies similar information for the regional economy, and the third provides a profile of regional education characteristics.

Population Change



	Nottoway County	Percent change	Number Change	Virginia	Percent change	Number Change
2000	15,725			7,079,030		
2010	15,853	0.81 %	128	8,001,024	13.02 %	921994
2020	16,608	4.76 %	755	8,744,273	9.29 %	743249
2030	16,848	1.45 %	240	9,546,958	9.18 %	802685
2040	16,850	0.01 %	2	10,201,530	6.86 %	654572

Source: U.S. Census Bureau, Weldon Cooper Center for Public Service.

Did you know...

you can log on to our website today and see population counts from each Decennial Census all the way back to 1900? Looking for annual population estimates? We have those too, all the way back to the 1970s!

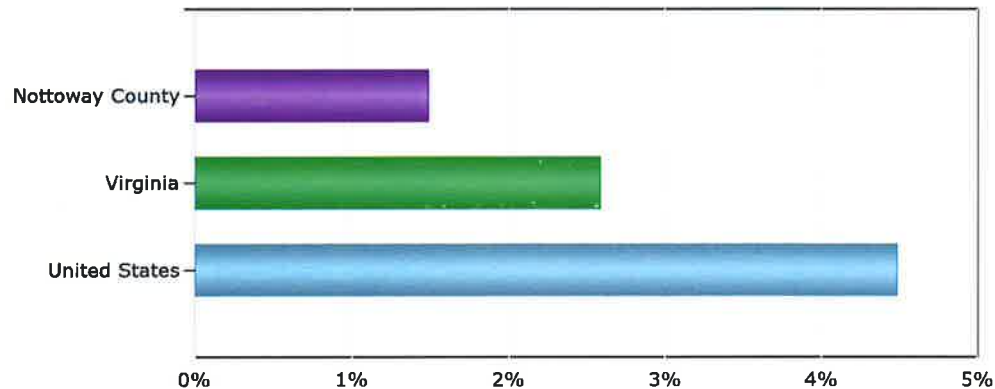
For this data and more, visit us on the web at:

www.VirginiaLMI.com

United States[™]
Census
2010

English Language Skills

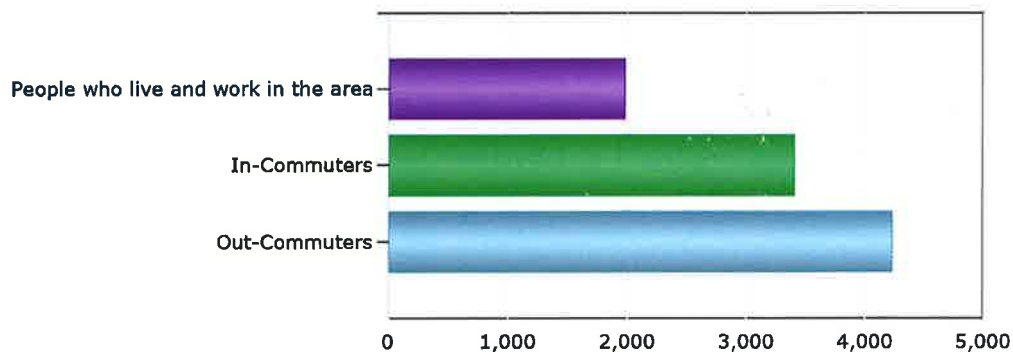
(Age 5 and over that speak English less than well)



	Total	Speak English less than well	Percent
Nottoway County	14,802	220	1.49%
Virginia	7,800,044	201,628	2.58%
United States	298,691,202	13,400,003	4.49%

Source: U.S. Census Bureau
American Community Survey, 2012-2016.

Commuting Patterns



Commuting Patterns	
People who live and work in the area	1,977
In-Commuters	3,404
Out-Commuters	4,231
Net In-Commuters (In-Commuters minus Out-Commuters)	-827

Source: U.S. Census Bureau,
OnTheMap Application and LEHD Origin-Destination Employment Statistics, 2014.

Top 10 Places Residents are Commuting To

Area	Workers
Chesterfield County, VA	548
Henrico County, VA	389
Richmond city, VA	330
Prince Edward County, VA	316
Amelia County, VA	180
Lunenburg County, VA	168
Hanover County, VA	112
Lynchburg city, VA	111
Dinwiddie County, VA	107
Mecklenburg County, VA	94
Petersburg city, VA	94

Top 10 Places Workers are Commuting From

Area	Workers
Lunenburg County, VA	494
Prince Edward County, VA	455
Chesterfield County, VA	287
Mecklenburg County, VA	163
Dinwiddie County, VA	159
Charlotte County, VA	146
Buckingham County, VA	142
Amelia County, VA	142
Brunswick County, VA	134
Cumberland County, VA	73

Source: U.S. Census Bureau,
OnTheMap Application and LEHD Origin-Destination Employment Statistics, 2014.

Please Note: Commuting patterns data is no longer produced from the Decennial Census. As an alternative, we are providing commuting data from the U.S. Census Bureau's OnTheMap application and LEHD Origin-Destination Employment Statistics program. Since this data is produced from an entirely different data set, it is not advisable to compare the new data with previously released commuting patterns. For more information about the OnTheMap application or the LEHD program, please visit the following website:

<http://lehd.ces.census.gov>

50 Largest Employers

- | | |
|---|---|
| 1. Virginia Center for Behavioral | 26. Brickland Hatchery |
| 2. Nottoway County Public School Board | 27. Home Recovery |
| 3. Nottoway Correctional Center | 28. Hardee's |
| 4. Piedmont Geriatric Hospital | 29. Crewe Station |
| 5. Virginia Department of Military Affairs | 30. Virginia Department of State Police |
| 6. Heritage Hall | 31. Colonial Forest Products Inc |
| 7. Wal Mart | 32. Town of Crewe |
| 8. U.S. Department of Defense | 33. Nottoway City Emergency Squad |
| 9. County of Nottoway | 34. Dolgencorp LLC |
| 10. Hci Management Services Co | 35. Home Care Connection |
| 11. Town of Blackstone | 36. Postal Service |
| 12. Arbortech Forest Products | 37. Richlands Creamery, Inc. |
| 13. Southside Electrical Co-op Inc. | 38. Skookum Contract Services |
| 14. Amedisys Holding LLC | 39. Aai Corporation |
| 15. Lunenburg Nottoway Educational Foundation | 40. Wilkerson Company Inc. |
| 16. U.S. Department Of State | 41. Crews & Gregory Fire Sprinkler Co |
| 17. Reiss Manufacturing | 42. Shore Stop Store |
| 18. Food Lion | 43. Tyson Farms |
| 19. Citizens' Bank & Trust Company | 44. Wen GAP West LLC |
| 20. Dynamic Systems Technology Inc. | 45. Sundae's Restaurant |
| 21. Hickory Hill Retirement Comm LLC | 46. Luck Stone Corporation |
| 22. Piedmont Senior Services | 47. The Inn At Blackstone |
| 23. McDonald's | 48. Virginia Polytechnic Institute and State University |
| 24. M & J Cycles Motorcycle Repair | 49. Crewe Medical Center |
| 25. R.W. Davis and Lumber Company | 50. Division of Institutions |

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 1st Quarter (January, February, March) 2023.

Did you know...

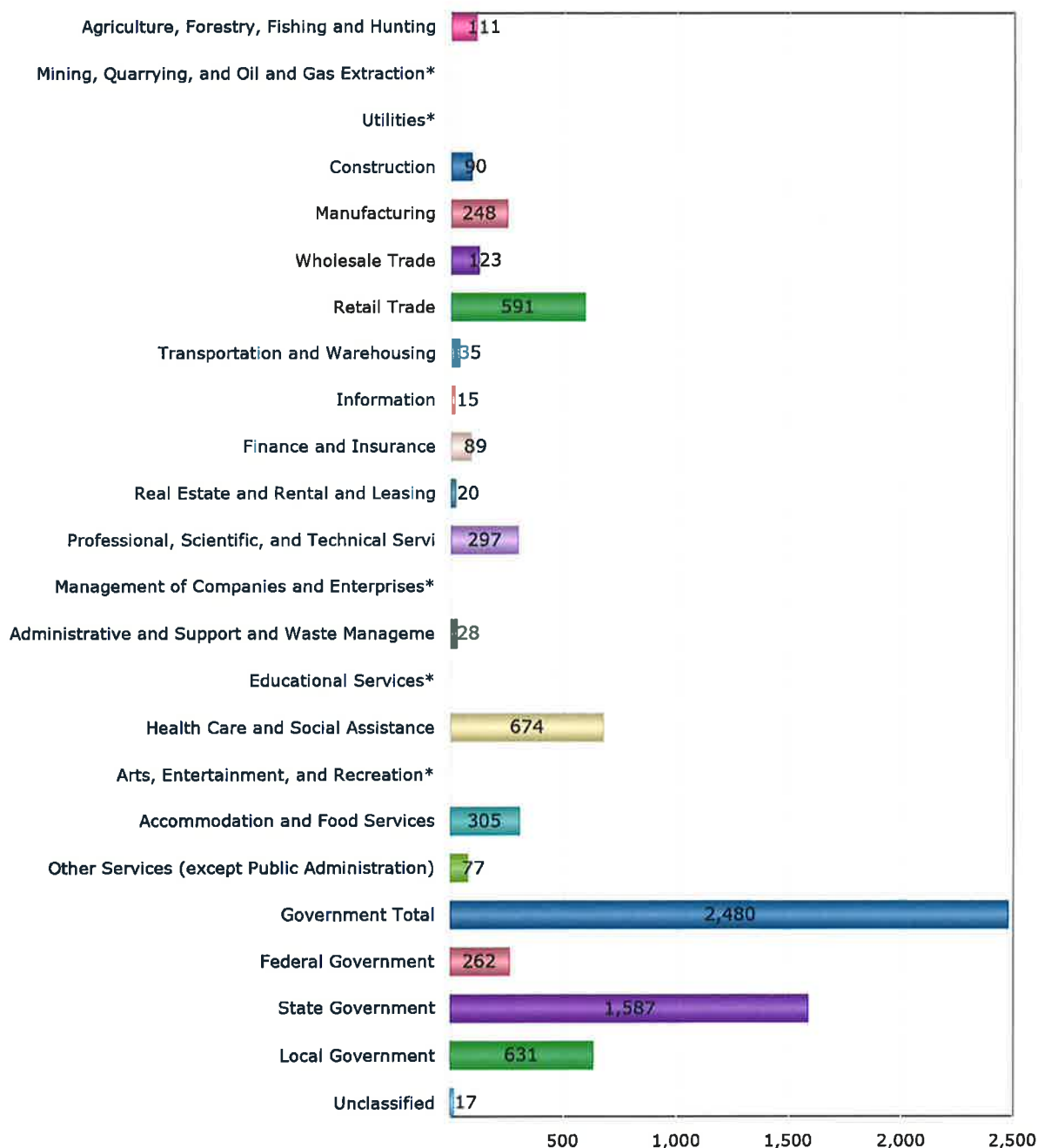
you can search over 300,000 employer listings on our website provided by Infogroup? This easy-to-use feature lets you search for employers by keyword, industry, sales volume, size range, and more!



For this data and more, visit us on the web at:

www.VirginiaLMI.com

Employment by Industry



Total: 5,383

Note: Asterisk (*) indicates non-disclosable data.

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 1st Quarter (January, February, March) 2023.

Industry Employment and Projections

Long Term (Period= 30)

	Employment			Percent	
	Estimated 2020	Projected 2030	Change	Total	Annual
Total, All Industries	58,189	58,453	264	.45%	
Total Self-Employed and Unpaid Family Workers	4,060	3,678	-382	-9.41%	
Agriculture, Forestry, Fishing and Hunting	3,689	3,748	59	1.6%	
Mining	136	87	-49	-36.03%	
Mining, Quarrying, and Oil and Gas Extraction	136	87	-49	-36.03%	
Utilities	***	***	***		***
Construction	3,018	2,884	-134	-4.44%	
Manufacturing	4,564	5,492	928	20.33%	
Wholesale Trade	***	***	***		***
Retail Trade	6,536	5,794	-742	-11.35%	
Transportation and Warehousing	2,497	2,582	85	3.4%	
Information	392	314	-78	-19.9%	
Finance and Insurance	870	931	61	7.01%	
Real Estate and Rental and Leasing	305	266	-39	-12.79%	
Professional, Scientific, and Technical Services	1,352	1,364	12	.89%	
Management of Companies and Enterprises	527	529	2	.38%	
Administrative and Support and Waste Management and Remediation Services	2,184	2,132	-52	-2.38%	
Educational Services	6,425	6,635	210	3.27%	
Health Care and Social Assistance	8,088	8,598	510	6.31%	
Arts, Entertainment, and Recreation	314	390	76	24.2%	
Accommodation and Food Services	3,539	3,758	219	6.19%	
Other Services (except Public Administration)	1,545	1,489	-56	-3.62%	
Unclassified	6,334	5,923	-411	-6.49%	

Note: Asterisks (***) indicate non-disclosable data.

Projections data is for South Central (LWDA VIII). No data available for Nottoway County.

Source: Virginia Employment Commission, Economic Information & Analytics, Long Term Industry and Occupational Projections, 2020-2030.

Training Providers

Southside Virginia Community College

109 Campus Drive

Alberta, VA 23821

Phone: (888) 220-7822

<http://www.southside.edu>

Number of 2016 graduates: 1,319

Longwood University

201 High St

Farmville, VA 23909

Phone: (434) 395-2000

<http://www.longwood.edu>

Number of 2016 graduates: 1,121

Hampden-Sydney College

College Road

Hampden-Sydney, VA 23943

Phone: (434) 223-6000

<http://www.hsc.edu>

Number of 2016 graduates: 292

*Source: U.S. Department of Education,
Institute of Education Sciences (IES), 2016.*

ATTACHMENT 3
TABLES 1-4
POPULATION AND WASTE GENERATION PROJECTIONS

TABLE 1
NOTTOWAY REGIONAL SOLID WASTE PLAN
POPULATION ESTIMATES
2000 - 2045

YEAR	POPULATION PROJECTED FOR 2023 UPDATE
2000	15,725
2001	15,750
2002	15,673
2003	15,626
2004	15,572
2005	15,670
2006	15,607
2007	15,429
2008	15,601
2009	15,779
2010	15,853
2011	15,835
2012	15,900
2013	15,930
2014	15,971
2015	16,071
2016	16,057
2017	16,049
2018	15,905
2019	15,773
2020	15,634
2021	15,604
2022	15,608
2025	15,399
2030	15,210
2035	15,077
2040	14,945
2045	14,924
2025 - 2045 From Weldon Cooper population projections	

TABLE 2
NOTTOWAY REGIONAL SOLID WASTE PLAN
VDEQ - SWIA REPORTING FORMS
TONNAGE RECEIVED AND TONNAGE LANDFILLED

Waste Type	2013		2014		2015		2016		2017	
	Total Received	%	Total Received	%	Total Received	%	Total Received	%	Total Received	%
Municipal Solid Waste	14,803.0	74.43%	13,556.85	75.95%	13,915.85	79.08%	14,288.28	79.54%	15,579.25	76.26%
Construction/Demolition Debris	2,192.7	11.03%	1,681.72	9.42%	1,091.22	6.20%	1,486.63	8.28%	2,262.59	11.07%
Industrial Waste	1,321.5	6.65%	1,337.56	7.49%	1,147.87	6.52%	1,127.09	6.27%	1,028.04	5.03%
Vegetative/Yard Waste	0.0	0.00%	791.58	4.43%	1,193.92	6.78%	680.73	3.79%	1,123.61	5.50%
Sludge	490.3	2.47%	363.68	2.04%	215.93	1.23%	330.30	1.84%	383.17	1.88%
Tires	60.7	0.31%	113.86	0.64%	32.33	0.18%	43.39	0.24%	31.98	0.16%
White Goods	0.5	0.00%	1.08	0.01%	0.20	0.00%	0.86	0.00%	6.27	0.03%
Other	1,018.6	5.12%	3.39	0.02%	0.15	0.00%	5.87	0.03%	15.41	0.08%
TOTAL	19,887.40	100.00%	17,849.72	100.00%	17,597.47	100.00%	17,963.15	100.00%	20,430.32	100.00%
Waste Type	2013		2014		2015		2016		2017	
	Total Landfilled	%	Total Landfilled	%	Total Landfilled	%	Total Landfilled	%	Total Landfilled	%
Municipal Solid Waste	14,803.04	74.66%	13,556.85	80.03%	13,915.85	85.00%	14,288.28	82.92%	15,579.25	80.92%
Construction/Demolition Debris	2,192.72	11.06%	1,681.72	9.93%	1,091.22	6.67%	1,486.63	8.63%	2,262.59	11.75%
Industrial Waste	1,321.53	6.67%	1,337.56	7.90%	1,147.87	7.01%	1,127.09	6.54%	1,028.04	5.34%
Vegetative/Yard Waste	0.00	0.00%		0.00%		0.00%		0.00%		0.00%
Sludge	490.33	2.47%	363.68	2.15%	215.93	1.32%	330.30	1.92%	383.17	1.99%
Tires	0.00	0.00%		0.00%		0.00%		0.00%		0.00%
White Goods	0.00	0.00%		0.00%		0.00%		0.00%		0.00%
Other	1,018.58	5.14%		0.00%		0.00%		0.00%		0.00%
TOTAL	19,826.20	100.00%	16,939.81	100.00%	16,370.87	100.00%	17,232.30	100.00%	19,253.05	100.00%
% LANDFILLED	99.69%		94.90%		93.03%		95.93%		94.24%	
Waste Type	2018		2019		2020		2021		2022	
	Total	%	Total	%	Total	%	Total	%	Total	%
Municipal Solid Waste	17,088.32	75.45%	16,349.00	71.83%	13,438.46	76.01%	11,036.70	52.10%	10,642.96	54.41%
Construction/Demolition Debris	3,510.40	15.50%	4,335.00	19.05%	2,925.08	16.54%	8,124.48	38.35%	6,971.39	35.64%
Industrial Waste	1,049.36	4.63%	979.00	4.30%	598.64	3.39%	909.06	4.29%	786.37	4.02%
Vegetative/Yard Waste	728.72	3.22%	710.00	3.12%	630.94	3.57%	727.57	3.43%	686.43	3.51%
Sludge	233.51	1.03%	352.00	1.55%	55.04	0.31%	358.19	1.69%	394.89	2.02%
Tires	30.24	0.13%	24.00	0.11%	27.60	0.16%	29.04	0.14%	29.55	0.15%
White Goods	1.28	0.01%	1.00	0.00%	2.34	0.01%	0.34	0.00%	43.08	0.22%
Other	6.64	0.03%	10.00	0.04%	1.95	0.01%		0.00%	5.54	0.03%
TOTAL	22,648.47	100.00%	22,760.00	100.00%	17,680.05	100.00%	21,185.38	100.00%	19,560.21	100.00%
Waste Type	2018		2019		2020		2021		2022	
	Total Landfilled	%	Total Landfilled	%	Total Landfilled	%	Total Landfilled	%	Total Landfilled	%
Municipal Solid Waste	17,088.32	78.09%	16,349.00	74.26%	13,438.46	76.14%	11,036.70	54.03%	10,642.96	56.62%
Construction/Demolition Debris	3,510.40	16.04%	4,335.00	19.69%	2,925.08	16.57%	8,124.48	39.77%	6,971.39	37.09%
Industrial Waste	1,049.36	4.80%	979.00	4.45%	598.64	3.39%	909.06	4.45%	786.37	4.18%
Vegetative/Yard Waste		0.00%		0.00%	630.94	3.57%		0.00%		0.00%
Sludge	233.51	1.07%	352.00	1.60%	55.04	0.31%	358.19	1.75%	394.89	2.10%
Tires		0.00%		0.00%	0.00	0.00%		0.00%		0.00%
White Goods		0.00%		0.00%	0.00	0.00%		0.00%		0.00%
Other	0.27	0.00%		0.00%	1.95	0.01%		0.00%		0.00%
TOTAL	21,881.86	100.00%	22,015.00	100.00%	17,650.11	100.00%	20,428.43	100.00%	18,795.61	100.00%
% LANDFILLED	96.62%		96.73%		99.83%		96.43%		96.09%	

TABLE 3
NOTTOWAY REGIONAL SOLID WASTE PLAN
EVALUATION OF TONNAGE AS POUNDS PER PERSON PER DAY
Tonnage data from SWIA forms; population from Table 1

Year	Population (Table 1)	Total Tonnage Received (Table 2)	Total Pounds Per Person Per Day	Total MSW Received and landfilled (Table 2)	MSW Pounds Per Person Per Day
2013	15,930	19,887	6.84	14,803	5.09
2014	15,971	17,850	6.12	13,557	4.65
2015	16,071	17,597	6.00	13,916	4.74
2016	16,057	17,963	6.13	14,288	4.88
2017	16,049	20,430	6.98	15,579	5.32
2018	15,905	22,648	7.80	17,088	5.89
2019	15,773	22,760	7.91	16,349	5.68
2020	15,634	17,680	6.20	13,438	4.71
2021	15,604	21,185	7.44	11,037	3.88
2022	15,608	19,560	6.87	10,643	3.74
Average 2013 - 2022		19,756	6.83	14,070	4.86
Average 2018 - 2022		20,598	7.24	13,711	4.78

TABLE 4
NOTTOWAY REGIONAL SOLID WASTE PLAN
PROJECTED WASTE AND PER CAPITA GENERATION
Projections: 2023-2045

Year	Population (Table 1)	Total Pounds Per Person Per Day (Table 3)	Total Tonnage Received and Projected	MSW Pounds Per Person Per Day (Table 3)	MSW Tonnage Received, Landfilled and Projected
2013	15,930	6.84	19,887	5.10	14,803
2014	15,971	6.12	17,850	4.70	13,557
2015	16,071	6.00	17,497	4.70	13,916
2016	16,057	6.13	17,963	4.90	14,288
2017	16,049	6.98	20,430	5.30	15,579
2018	15,905	7.80	22,648	5.90	17,088
2019	15,773	7.91	22,760	5.70	16,349
2020	15,634	6.20	17,680	4.70	13,438
2021	15,604	7.44	21,185	3.90	11,037
2022	15,608	6.87	19,560	3.70	10,643
2023	15,705	7.24	20,751	4.78	18,102
2025	15,399	7.24	20,347	4.78	17,749
2030	15,210	7.24	20,097	4.78	17,532
2035	15,077	7.24	19,921	4.78	17,378
2040	14,945	7.24	19,747	4.78	17,226
2045	14,950	7.24	19,753	4.78	17,232

These values estimated by using the 5-year PPPD average from 2018 to 2022 and Weldon Cooper population estimates.

ATTACHMENT 4
TABLE 5: RECYCLING SUMMARY

TABLE 5
NOTTOWAY REGIONAL SOLID WASTE PLAN
SUMMARY OF RECYCLING DATA (Submitted Form 50-30)
2016 + 2020

	2016		2020	
MATERIAL	TONS RECYCLED	% TOTAL	TONS RECYCLED	% TOTAL
Total Principle RM				
Paper	354	5%	657	10%
Metal	196	3%	310	5%
Plastic	11	0%	16	0%
Glass	1	0%	-	
Commingled	-	0%	-	0%
Yard Waste (composted or mulched)	-	0%	10	0%
Waste Wood (chipped or mulched)	2,574	38%	4,290	67%
Textiles	-	0%	-	0%
Waste Tires	96	1%	953	15%
Used Oil	3,488	52%	19	0%
Used Oil Filters	3	0%	1	0%
Used Antifreeze	3	0%	2	0%
Auto Bodies	-	0%		0%
Batteries	16	0%	17	0%
Sludge (composted)	-	0%		0%
Electronics	1	0%	3	0%
Other (Rubber)		0%		0%
Other	24	0%	108	2%
SUBTOTAL	6,767	100%	6,385	100%
Credits				
Recycling Residue	-		-	
Solid Waste Reused	-		-	
Non MSW Recycled	-		-	
SUBTOTAL	0		0	
TOTAL PRM and Credits	6,767.00		6,385.37	
MSW Disposed	14,288.00		13,438.00	
Recycling Rate	32.1%		32.2%	

ATTACHMENT 5
TABLE 6: WASTE CAPACITY

TABLE 6
NOTTOWAY REGIONAL SOLID WASTE PLAN
WASTE ENGINEERING CAPACITY CALCULATIONS
2019 - 2022

End of Calendar Year	End of Year Landfill Capacity as Reported (cy)	Waste Tons Landfill (tons)	Waste Volume Used (cy) (waste + soil)	Average Waste Volume Used Last 3 Years (cy)	Remaining Site Life (years)
2019	544,536	22,015.00	38,746.40	NA	14.8
2020	513,472	17,650.11	31,064.19	36,108.00	14.2
2021	476,237	21,156.00	37,234.56	35,682.00	13.3
2022	443,094	18,831.43	33,143.00	35,188.94	12.6

J-8

Piedmont Regional Jail Authority

PO Box 388
801 INdustrial Park Road
Farmville, VA. 23901

Invoice

Date	Invoice #
10/2/2023	4292

Bill To
Nottoway County Administrator P.O. Box 92 Nottoway, VA 23955

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	Nottoway Inmate Days 2nd Qtr. Fy2024 29.06% of \$1,937,250.00 5869 Days	563,009.92	563,009.92
		Total	\$563,009.92

J-9

Accounting Department
Payments@sandsanderson.com
Main (804) 648-1636
Fax (804) 783-7291



1111 East Main Street
Post Office Box 1998
Richmond, VA 23218-1998
Tax ID 54-1175852

October 6, 2023

Mr. Philip Vannoorbeeck
Nottoway County, Virginia
Interim County Administrator
344 West Courthouse Road
P.O. Box 92
Nottoway, VA 23955

Invoice No. 617625
Client No. 023987
Matter No. 108563
Billing Attorney: ARM

INVOICE SUMMARY

For professional services rendered through September 30, 2023:

RE: **Stewart and Caldwell Suits**

Professional Services	\$ 8,075.00
Total Expenses	<u>\$ 250.00</u>
TOTAL DUE FOR THIS INVOICE	\$ 8,325.00
Previous Balance	<u>\$ 57,832.24</u>
TOTAL BALANCE DUE	<u>\$ 66,157.24</u>

Accounting Department
Payments@sandsanderson.com
Main (804) 648-1636
Fax (804) 783-7291



1111 East Main Street
Post Office Box 1998
Richmond, VA 23218-1998
Tax ID 54-1175852

October 6, 2023

Mr. Philip Vannoorbeeck
Nottoway County, Virginia
Interim County Administrator
344 West Courthouse Road
P.O. Box 92
Nottoway, VA 23955

Invoice No. 617623
Client No. 023987
Matter No. 104286
Billing Attorney: ARM

INVOICE SUMMARY

For professional services rendered through September 30, 2023:

RE: General Counsel

Professional Services	\$ 2,416.00
Total Expenses	<u>\$.00</u>
TOTAL DUE FOR THIS INVOICE	\$ 2,416.00
Previous Balance	<u>\$ 28,176.63</u>
TOTAL BALANCE DUE	<u>\$ 30,592.63</u>

Accounting Department
Payments@sandsanderson.com
Main (804) 648-1636
Fax (804) 783-7291



1111 East Main Street
Post Office Box 1998
Richmond, VA 23218-1998
Tax ID 54-1175852

October 6, 2023

Mr. Philip Vannoorbeeck
Nottoway County, Virginia
Interim County Administrator
344 West Courthouse Road
P.O. Box 92
Nottoway, VA 23955

Invoice No. 617624
Client No. 023987
Matter No. 106914
Billing Attorney: ARM

INVOICE SUMMARY

For professional services rendered through September 30, 2023:

RE: Illegal Subdivision Plat

Professional Services	\$ 3,778.50
Total Expenses	<u>\$ 98.71</u>
TOTAL DUE FOR THIS INVOICE	\$ 3,877.21
Previous Balance	<u>\$ 19,788.23</u>
TOTAL BALANCE DUE	<u>\$ 23,665.44</u>

10/12/2023
AP375
FUND # - 100

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 011010 ** BOA

PAGE 1

FUND # - 100

DEPT # - 011010 ** BOARD OF SUPERVISORS **

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$ \$	PAY \$ \$
** BOARD OF SUPERVISORS **									
ANTHEM EAP	Health Insurance	ID6575882191 VA01106	657588900525	8/25/2023		9/27/2023	251925		125.00 *
VACORP	Workmans Compensatio	VA-NO-304-24 WC	107761	7/01/2023		9/21/2023	251815	65,483.00	125.00 *
THE CREWE-BURKEVILLE	Advertising	AUG23	4439	8/30/2023		9/13/2023	251596	1,521.00	65,483.00 *
NOTTOWAY PUBLISHING CO.,	Advertising	AUG23 BOARD	ADMIN 0823	8/31/2023		9/19/2023	251710	1,635.00	1,521.00
RICHMOND TIMES DISPATCH	Advertising	A840000003442584	3442584 0823	8/27/2023		9/19/2023	251713	481.46	1,635.00
VERIZON WIRELESS	Telephone - Crime So	A842030264-00001	9941766364	8/10/2023		9/19/2023	251717	3,637.46 *	481.46
GCR COMPANY	Internet/Data Servic	C800004974 50MBPS	307814	9/01/2023		9/19/2023	251705	160.04 *	160.04 *
CARD SERVICES CENTER	Travel - Convention	VISAXX0221	0221 0923	9/08/2023		9/27/2023	251938	2,000.00	2,000.00 *
CARD SERVICES CENTER	Travel - Convention	VISAXX0221	0221 0923	9/08/2023		9/27/2023	251938	350.00	525.00
TOTAL								875.00 *	72,280.50

TOTAL

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
** COUNTY ADMINISTRATION **										
TOWN OF BLACKSTONE	Salaries / Part-time	8/21-9/15 INT CO ADM	COADMIN 0923	9/18/2023		9/27/2023	251932	2,802.94		
DANIEL, JENNIFER S	Salaries / Part-time	CLERK BOS MTG 9/21	092123	9/21/2023		9/27/2023	251925	262.50		
TOLBERT, MELISSA B	Salaries / Part-time	7/12-9/7 105.75HR	FEE.0923	9/19/2023		9/27/2023	251931	3,172.50		
KEY OFFICE SUPPLY, INC.	Maintenance Service	A657 ADMINISTRATOR	581183	8/28/2023		9/28/2023	252008	6,237.94 *		
								289.35		
								289.35 *		
BAI MUNICIPAL SOFTWARE	Data Processing	C1038	20230821001	8/21/2023		9/19/2023	251699	200.00		
BAI MUNICIPAL SOFTWARE	Data Processing	C1038 SIGNATURE	20230825001	8/25/2023		9/19/2023	251699	200.00		
CARD SERVICES CENTER	Data Processing	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251938	66.00		
CARD SERVICES CENTER	Data Processing	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251938	369.35		
CARD SERVICES CENTER	Data Processing	MC0321	0221.0823	8/10/2023		9/14/2023	251669	384.17		
CARD SERVICES CENTER	Data Processing	MC0221	0221.0823	8/10/2023		9/14/2023	251669	70.60		
GCR COMPANY	Data Processing	AP@NOTT GROUP SETUP	307634	8/31/2023		9/19/2023	251705	52.50		
GCR COMPANY	Data Processing	FWD EMAILS AP@NOTT	307635	8/31/2023		9/19/2023	251705	52.50		
GCR COMPANY	Data Processing	CSA EMAIL ACCT CHG	307636	8/31/2023		9/19/2023	251705	52.50		
GCR COMPANY	Data Processing	CFG PC FIN DIR	307637	8/31/2023		9/19/2023	251705	105.00		
GCR COMPANY	Data Processing	INSTL SCAN DR DAWN	307638	8/31/2023		9/19/2023	251705	105.00		
GCR COMPANY	Data Processing	TSHOOT CRT WIFI	307639	8/31/2023		9/19/2023	251705	157.50		
GCR COMPANY	Data Processing	S/E EMAIL PHILLIPV	307640	8/31/2023		9/19/2023	251705	52.50		
GCR COMPANY	Data Processing	PRT TO COPY BUDDY	307641	8/31/2023		9/19/2023	251705	52.50		
KEY OFFICE SUPPLY, INC.	Data Processing	COPIER SRVC CONTRACT	581182	8/28/2023		9/19/2023	251695	1,372.00		
								3,292.12 *		
GCR COMPANY	Telephone	C800004974 VOICE SRV	307813	9/01/2023		9/19/2023	251705	190.91		
GCR COMPANY	Telephone	C800004974 VOICE SRV	307813	9/01/2023		9/19/2023	251705	47.72		
VERIZON WIRELESS	Telephone	A842030264 - 00001	9941766364	8/10/2023		9/19/2023	251717	292.02		
								530.65 *		
VACORP	Property Insurance	VA-NO-304-24 MISC IN	107760	7/01/2023		9/21/2023	251815	59,197.00		
								59,197.00 *		
AMAZON CAPITAL SERVICES	Office Supplies	A1181WMQYRJMMT	CM-1QXJQ4LMM4QY	8/25/2023		9/21/2023	251792	39.90-		
AMAZON CAPITAL SERVICES	Office Supplies	A1181WMQYRJMMT	CM-13LY96116TL7	8/03/2023		9/21/2023	251792	382.12-		
AMAZON CAPITAL SERVICES	Office Supplies	A1181WMQYRJMMT	1DL7-JY39-Q7WV	9/30/2023		9/21/2023	251792	713.14		
AMAZON CAPITAL SERVICES	Office Supplies	A1181WMQYRJMMT	1G1T-1R7G-17XF	8/08/2023		9/21/2023	251793	12.92		
AMAZON CAPITAL SERVICES	Office Supplies	A1181WMQYRJMMT	1G7F-KJWW-YQGG	7/14/2023		9/21/2023	251793	388.99		
AMAZON CAPITAL SERVICES	Office Supplies	A1181WMQYRJMMT	1KFF-JTWN-3WTN	9/13/2023		9/21/2023	251793	440.90		
AMAZON CAPITAL SERVICES	Office Supplies	A1181WMQYRJMMT	1MT7-QMH9-C34V	8/02/2023		9/21/2023	251793	33.40		
AMAZON CAPITAL SERVICES	Office Supplies	A1181WMQYRJMMT	1WFM-JTPN-HMT6	8/05/2023		9/21/2023	251793	1,445.27		
CARD SERVICES CENTER	Office Supplies	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251938	9.46		
CARD SERVICES CENTER	Office Supplies	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251938	54.22		
								2,676.28 *		
CARD SERVICES CENTER	Other Operating Supp	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251938	27.54		
								27.54 *		
CARD SERVICES CENTER	Bank Fees	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251938	35.00		
CARD SERVICES CENTER	Bank Fees	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251938	54.26		
CARD SERVICES CENTER	Bank Fees	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251938	131.37		
CARD SERVICES CENTER	Bank Fees	MC0221	0221.0823	8/10/2023		9/14/2023	251669	35.00		
								255.63 *		

10/12/2023
AP375
FUND # - 100

FROM DATE- 9/01/2023
TO DATE- 9/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012040 ** LEGAL

PAGE 4

VENDOR NAME -----

CHARGE TO -----

DESCRIPTION

INVOICE#

INVOICE
DATE

DATE ---

#OD

CHECK#-----

PAY \$ \$ - - - - -

** LEGAL SERVICES **
 Professional Services

SANDS ANDERSON PC

615088

9/08/2023

9/28/2023 252026

```
412.50
412.50 *
412.50
```

TOTAL

10/12/2023
AP375
FUND # - 10

FROM DATE- 9/01/2023
TO DATE- 9/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012090 ** COM

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
** COMMISSIONER OF REVENUE **									
THE CREWE-BURKEVILLE	Advertising	PUBLIC NOTICE	4435	8/16/2023		9/13/2023	251596		54.00
THE CREWE-BURKEVILLE	Advertising	AD DEPUTY CLERK	4452	8/30/2023		9/13/2023	251596		144.50
									198.50 *
NOTTOWAY PUBLISHING CO.,	Data Processing	AD DEPUTY CLERK	08312023-2	8/31/2023		9/13/2023	251598		116.00
									116.00 *
BRIGHTSPEED	Telephone	A310392137	310392137-0823	8/22/2023		9/13/2023	251583		103.19
BRIGHTSPEED	Telephone	A310392137	310392137-0823	8/22/2023		9/13/2023	251583		103.19 *
GCR COMPANY	Telephone	C800004974 VOICE SRV	307813	9/01/2023		9/19/2023	251705		190.90
									190.90 *
KEY OFFICE SUPPLY, INC.	Office Supplies	FILE FOLDERS	580344	8/01/2023		9/13/2023	251594		108.15
KEY OFFICE SUPPLY, INC.	Office Supplies	BSN 17525	580482	8/07/2023		9/13/2023	251594		540.75
									648.90 *
GCR COMPANY	Furniture & Fixtures	RECONFIGURE PC	307642	8/31/2023		9/13/2023	251592		157.50
									157.50 *
TOTAL									1,311.80

10/12/2023
AP375
FUND # - 10

FROM DATE- 9/01/2023
TO DATE- 9/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012100 ** BOARD OF ASSESSORS **

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VENDOR NAME

CHARGE TO -----

DESCRIPTION -----

INVOICE#

INVOICE
DATE

PO#

CHECK
DATE

CHECK#	\$\$\$	PAY	\$\$\$
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** BOARD OF ASSESSORS **
 PEARSON'S APPRAISAL SERVICE Professional Service

3#

9/08/2023

9/19/2023 251711

95,587.19
95,587.19
95,587.19

TOTAL

10/12/2023
AP375
FUND # = 100

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 013010 ** ELECTORAL BOARD **

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10/12/2023 AP375 FUND # - 100		FROM DATE- 9/01/2023 TO DATE- 9/30/2023		ACCOUNTS PAYABLE LIST NOTTOWAY COUNTY DEPT # - 013010 ** ELECTORAL BOARD **		INVOICE#		INVOICE DATE		PO#		CHECK DATE		CHECK#		PAY		PAGE
VENDOR NAME		CHARGE TO		DESCRIPTION		INVOICE#		INVOICE DATE		PO#		CHECK DATE		CHECK#		PAY		PAGE
** ELECTORAL BOARD **																		
REYNOLDS, RODNEY	Officers Of Election			REIMBURSEMENTS		09282023		9/28/2023				9/28/2023		252070		211.20		
BERNICE BRITO	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252035		36.00		
ARLENE ROBERTSON	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252030		36.00		
BETTY LOU LAGES	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252036		66.45		
BRENDA LEE	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252037		65.00		
CAROLE HARPER	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252039		65.00		
DANNY WILLIAMS	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252043		66.45		
DAVID CLEMENTS	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252044		36.00		
ETTA NEAL	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252051		66.45		
JOHN LISTMAN	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252056		66.45		
NANCY ROARK	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252064		65.00		
PHYLLIS ROBINSON	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252069		65.00		
VELMA BIRDSONG	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252077		36.00		
CONNIE REYNOLDS-SHINE-HURT	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252041		36.00		
JOHN KESLER	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252055		65.00		
ROBERT MORRISON	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252071		36.00		
ALAN PAIGE	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252027		36.00		
JANIE MCCORMICK	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252054		65.00		
BARBARA GREEN	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252032		36.00		
CHERYL REYNOLDS	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252040		36.00		
LOWELL HARPER	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252062		66.45		
DENISE CLARK	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252047		36.00		
DION HURTE	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252048		36.00		
ANMARIE COLLINS	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252029		65.00		
JACKIE GREEN-AUGUST	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252053		66.45		
JOHN MCNABB	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252057		36.00		
LA FONDA REDD	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252059		66.45		
LAURA OUTLAW	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252060		66.45		
FRITZ LAGES	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252052		36.00		
MARK FATHERUCKNER	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252063		65.00		
PATTI ROSENBERG	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252067		36.00		
EDITH WALTON CARTER	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252050		36.00		
STUART ROSENBERG	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252073		36.00		
TYLER SCOTT	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252076		36.00		
VELMA THOMPSON	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252078		36.00		
STUART CARDWELL	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252072		36.00		
AUDREY BROWN	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252031		36.00		
LEVI GROSS	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252061		36.00		
DAVID LEWIS	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252045		36.00		
ALICIA QUIG	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252028		36.00		
SUSAN WAYCASTER	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252074		36.00		
PATRICIA KAZYCKI	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252066		36.00		
PATTI VAUGHTER	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252068		36.00		
DE'ANDRA OLIVER	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252046		36.00		
BENJAMIN PIPER	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252034		72.00		
CORALIA TOBIAS	Officers Of Election			TRAINING		ELECT.091923		9/19/2023				9/28/2023		252042		36.00		

10/12/2023
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TO DATE- 9/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 021020 ** GEN*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
** GENERAL DISTRICT COURT **										
AT&T	Telephone	ACCT 0305124724001	GDC 09032023	9/03/2023		9/20/2023	251761		90.91	
BRIGHTSPEED	Telephone	ACCT309832652	309832652 0823	8/22/2023		9/13/2023	251583		435.46	
BRIGHTSPEED	Telephone	ACCT309832652	309832652 0823	8/22/2023		9/13/2023	251583		435.46	
BRIGHTSPEED	Telephone	GEN DIST COURT	309832652.0823	8/22/2023		9/20/2023	251762		435.46	
KEY OFFICE SUPPLY, INC.	Office Supplies	GEN DIST CRT	581792	9/19/2023		9/28/2023	252008		178.00	*
KEY OFFICE SUPPLY, INC.	Furniture & Fixtures	GEN DIST CRT	581970	9/25/2023		9/28/2023	252008		178.00	*
									681.33	
									681.33	*
TOTAL									1,385.70	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY
BRIGHTSPEED		** JUVENILE COURT SERVICE UNIT ** J&D Telephone	310076704 0823	8/22/2023		9/19/2023	251693	287.24
								287.24 *
						TOTAL		287.24

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TO DATE- 9/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 021060 ** CLE

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
POSTMASTER, NOTTOWAY	** CLERK OF CIRCUIT COURT **	CLERK - BOX#25	CLERK-08232023	8/23/2023		9/22/2023	251845		6.00	6.00 *
BRIGHTSPEED	Telephone	TELEPHONE	310251481.0823	8/14/2023		9/22/2023	251831		248.39	248.39 *
KEY OFFICE SUPPLY, INC.	Office Supplies	CIRCUIT CT PAPER	581323	9/01/2023		9/22/2023	251839		143.97	143.97
KEY OFFICE SUPPLY, INC.	Office Supplies	CIRCUIT CT PAPER	581325	9/01/2023		9/22/2023	251839		79.99	79.99
KEY OFFICE SUPPLY, INC.	Office Supplies	CIRCUIT CT CLERK	581326	9/01/2023		9/22/2023	251839		187.41	187.41
TREASURER OF VIRGINIA	Office Supplies	HP LASERJET	24-NOTPC-0226	9/14/2023		9/28/2023	252016		210.00	210.00
									621.37	*
TOTAL									875.76	

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FROM DATE- 9/01/2023
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ACCOUNTS PAYABLE LIST

NOTTOWAY COUNTY

DEPT # - 021090 ** JUDGE OF CIRCUIT COURT **

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VENDOR NAME

CHARGE TO

DESCRIPTION

INVOICE#

INVOICE

DATE

PO#

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DATE _____

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PAY \$ \$

** JUDGE OF CIRCUIT COURT **

Telephone

COURT
**

JCC1 08222023

8/22/2023

9/20/2023 251762

155.14

155.14 *

155.14

TOTAL

10/12/2023 FROM DATE- 9/01/2023
AP375 TO DATE- 9/30/2023
FUND # - 100

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 022010 ** COMMONWEALTH ATTORNEY **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** COMMONWEALTH ATTORNEY **										
JAMES RIVER COMMUNICATIONS	Equipment Repairs &	COMATTY INSTL CAT6	7564	8/21/2023		9/22/2023	251837		2,127.50	*
BRIGHTSPEED	Telephone	ACCT 309906210	CWA 08222023	8/22/2023		9/20/2023	251762		175.49	
BRIGHTSPEED	Telephone	COM ATTY SPLIT BILL	CWA 309906210	7/22/2023		9/20/2023	251762		175.54	
BRIGHTSPEED	Telephone	ACCT309906210	309906210.0723	7/22/2023		9/13/2023	251583		175.54	
BRIGHTSPEED	Telephone	ACCT309906210	309906210.0723	7/22/2023		9/13/2023	251583		175.54	
GCR COMPANY	Telephone	C800004974 VOICE SRV	307813	9/01/2023		9/19/2023	251705		286.35	
VERIZON WIRELESS	Telephone	A642352680-00001	9941290738	8/05/2023		9/22/2023	251848		120.90	
LEANNE E. WATROUS	Telephone	OFFICE PHONE	PHONE.0823	8/12/2023		9/13/2023	251609		52.65	
810.93 *										
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	CM-1HVTJJC4H3YK	8/24/2023		9/21/2023	251792		33.24	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	CM-1L3MQGDVXX9F	6/27/2023		9/21/2023	251792		98.00	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	CM-1NGXLHKKJ7F4	8/05/2023		9/21/2023	251792		33.81	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	CM-197GC7HJGDQ	8/05/2023		9/21/2023	251792		192.74	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1DLF-JRQO-XN97	8/18/2023		9/21/2023	251792		53.99	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1DNK-LKYG-TFFF	9/04/2023		9/21/2023	251792		530.22	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1FDC-K6HX-DR1M	7/31/2023		9/21/2023	251792		72.50	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1JCD-DN3G-V6GK	7/02/2023		9/21/2023	251793		303.28	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1LNV-6TJK-4KHG	7/12/2023		9/21/2023	251793		18.11	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1LPP-RP4T-J3M4	7/13/2023		9/21/2023	251793		9.84	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1PA6-R99Y-HCMN	8/10/2023		9/21/2023	251793		168.45	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1TFW-9F1N-49LQ	8/14/2023		9/22/2023	251828		50.22	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1W4R-CGM7-F419	9/01/2023		9/21/2023	251794		85.88	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1YX3-9M16-W4MX	8/01/2023		9/21/2023	251794		187.89	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	11P9-FCJ1-77J7	7/25/2023		9/21/2023	251794		204.56	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	13QH-TLRR-N9PR	7/27/2023		9/21/2023	251794		262.85	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1631-MPJL-7P69	7/25/2023		9/21/2023	251794		33.81	
AMAZON CAPITAL SERVICES	Office Supplies	BACKUP SUB	15651	8/01/2023		9/13/2023	251585		10.00	
KEY OFFICE SUPPLY, INC.	Office Supplies	COMM ATTY CRTDGS	580317	7/31/2023		9/22/2023	251839		233.18	
KEY OFFICE SUPPLY, INC.	Office Supplies	COMM ATTY PAPER	580318	7/31/2023		9/22/2023	251839		159.90	
THE CREWE-BURKEVILLE	Office Supplies	CM ATTY JULY23	4401	7/19/2023		9/13/2023	251596		228.00	
NOTTOWAY PUBLISHING CO.,	Office Supplies	COMM ATTY 7/12/23	CMATTY.0723	7/31/2023		9/13/2023	251598		232.00	
LEANNE E. WATROUS	Office Supplies	LINKEDIN ACA POST	AD 0823	8/11/2023		9/22/2023	251841		149.23	
LEANNE E. WATROUS	Office Supplies	EMPLOYEE GIFT	RMBSR.0723	7/22/2023		9/13/2023	251609		34.69	
LEANNE E. WATROUS	Office Supplies	DRY ERASE BD/MKRS	SUPPL 0923	9/05/2023		9/22/2023	251841		27.68	
LEANNE E. WATROUS	Office Supplies	NNO SUPPLIES	SUPPL.0823	8/03/2023		9/13/2023	251609		88.82	
LEANNE E. WATROUS	Office Supplies	1MTH SUB	ZOOM 0923	9/05/2023		9/22/2023	251841		16.79	
2,804.10 *										
THOMSON REUTERS - WEST	Books & Subscription	ONLINE/SFTWR SUBSCR.	848710401	8/01/2023		9/13/2023	251606		27.00	*
LATIF, KHALIL W	Dues & Membership	VSU DUES REIMBURS	RMBSR 0823	8/18/2023		9/22/2023	251840		285.00	*
MRA INTERNATIONAL	Furniture & Fixtures	DESKTOP PC	31026	8/09/2023		9/19/2023	251696		961.20	
GCR COMPANY	Furniture & Fixtures	COMMATTY EMAIL	307633	8/31/2023		9/22/2023	251836		52.50	
1,013.70 *										
DATAWARE	Server	COMM ATTY	15675	8/28/2023		9/22/2023	251834		89.99	

10/12/2023
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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 022030 ** VIC

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	CHECK #	PAY \$
BRIGHTSPEED	** VICTIM WITNESS PROGRAM **	ACCT 309906210	VWC 06222023	6/22/2023	9/01/2023	87.32
BRIGHTSPEED	Telephone	ACCT 309906210	VWC 07222023	7/22/2023	9/01/2023	87.77
BRIGHTSPEED	Telephone	ACCT 309906210	VWC 08222023	8/22/2023	9/20/2023	87.74
GCR COMPANY	Telephone	C800004974 VOICE SRV	307813	9/01/2023	9/19/2023	47.72
RITA FLIPPEN	Travel - Mileage	REG/LODGE/MILE	CONF. 0823	8/31/2023	9/13/2023	310.55 *
RITA FLIPPEN	Travel/Convention &	REG/LODGE/MILE	CONF. 0823	8/31/2023	9/13/2023	161.13 * 161.13 *
TOTAL						450.46 450.46 *
						922.14

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
AMAZON CAPITAL SERVICES	** SHERIFF **	REPAIRS/MNTNCE	1JFW-WKDL-7L3N	8/09/2023		9/13/2023	251580		29.99	
AMAZON CAPITAL SERVICES	Equipment Repairs &	REPAIRS/MNTNCE	1KDK-VYQV-3VX6	8/14/2023		9/13/2023	251580		16.58	
BENCHMARK COMMUNITY BANK	Equipment Repairs &	VISAXXX9401	9401 0923	9/01/2023		9/21/2023	251796		312.56	
DATA CARE	Equipment Repairs &	SHERIFF B/U SUB	15679	9/01/2023		9/21/2023	251800		40.00	
DATA CARE	Equipment Repairs &	SHERIFF REMOTE SPRT	15689	9/25/2023		9/28/2023	251999		165.00	
VERIZON WIRELESS	Telephone	CELLPHONE	9941633359	8/10/2023		9/13/2023	251608		564.13 *	
VERIZON WIRELESS	Telephone	ACCT 205301956-00001	9944033658 SHER	9/10/2023		9/28/2023	252097		1,226.10	
									1,625.54	
									2,851.64 *	
ADVANCE AUTO PARTS	Vehicle Repairs & Ma	C#6000000409 SHERIFF	SHER 083123	8/31/2023		9/28/2023	251992		24.40	
ADVANCE AUTO PARTS	Vehicle Repairs & Ma	CAR WASH/BRUSH	6000319020086	7/09/2023		9/13/2023	251578		23.93	
AMERIGAS	Vehicle Repairs & Ma	TANK RENT	3153275014	7/31/2023		9/13/2023	251579		359.14	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	SPOTLIGHT INOP	11017	8/21/2023		9/13/2023	251581		42.50	
EAST COAST EMERGENCY	Vehicle Repairs & Ma	VEHICLE SUPPLIES	34666	8/11/2023		9/13/2023	251587		417.00	
EAST COAST EMERGENCY	Vehicle Repairs & Ma	PO35116	34911	8/28/2023		9/21/2023	251801		2,850.00	
EDGERTON TIRE & AUTO	Vehicle Repairs & Ma	SHERIFF 18CHGR RADIA	28098	9/12/2023	35116	9/28/2023	252002		698.53	
EDGERTON TIRE & AUTO	Vehicle Repairs & Ma	SHERIFF 23EXP	28105	9/12/2023		9/28/2023	252002		32.00	
EPES SUPPLY CO.	Vehicle Repairs & Ma	SHERIFF CAR#23	SHRF 090823	9/08/2023		9/21/2023	251802		24.00	
EXXONMOBIL	Vehicle Repairs & Ma	A3696885395	91661259	9/06/2023		9/21/2023	251803		146.05	
HUDSON'S CUSTOM EXHAUST &	Vehicle Repairs & Ma	SRO VEHICLE SUPPLIES	58438	8/16/2023		9/13/2023	251593		35.00	
HUDSON'S CUSTOM EXHAUST &	Vehicle Repairs & Ma	18CHGR #3 SHERIFF	58482	9/01/2023		9/21/2023	251805		20.00	
HUDSON'S CUSTOM EXHAUST &	Vehicle Repairs & Ma	21FORD EXP SHERIFF	58496	9/07/2023		9/21/2023	251805		280.00	
HUDSON'S CUSTOM EXHAUST &	Vehicle Repairs & Ma	SHERIFF 12TAHOE	58498	9/07/2023		9/28/2023	252004		20.00	
HUDSON'S CUSTOM EXHAUST &	Vehicle Repairs & Ma	SHERIFF 22FORD#25	58520	9/20/2023		9/28/2023	252004		20.00	
JIMMY'S AUTOMOTIVE	Vehicle Repairs & Ma	SHERIFF 13TAHOE	034943	9/05/2023		9/21/2023	251806		20.00	
JIMMY'S AUTOMOTIVE	Vehicle Repairs & Ma	SHRIF 13TAHOE	034971	9/19/2023		9/28/2023	252007		198.00	
KENBRIDGE TIRE	Vehicle Repairs & Ma	SHERIFF VEHICLE SPLY	5241	7/19/2023		9/13/2023	251595		25.00	
KENBRIDGE TIRE	Vehicle Repairs & Ma	SHERIFF VEHICLE SPLY	5281	8/07/2023		9/13/2023	251595		25.00	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	521627	6/05/2023	35099	9/20/2023	251782		1,301.65	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	521627	6/05/2023	35099	9/20/2023	251782		1,301.65-	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	521627.	6/05/2023	35099	9/28/2023	252088		1,301.65	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	528921.	6/12/2023	35099	9/20/2023	251782		1,758.92	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	528921	6/12/2023	35099	9/20/2023	251782		1,758.92-	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	528921.	6/12/2023	35099	9/28/2023	252088		1,758.92	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	536434	6/19/2023	35099	9/20/2023	251782		1,648.18	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	536434	6/19/2023	35099	9/20/2023	251782		1,648.18-	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	536434.	6/19/2023	35099	9/28/2023	252088		1,648.18	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	543421	6/26/2023	35099	9/20/2023	251782		1,435.53	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	543421.	6/26/2023	35099	9/20/2023	251782		1,435.53-	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	543421.	6/26/2023	35099	9/28/2023	252088		1,435.53	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	578466	7/31/2023	35099	9/20/2023	251782		1,678.98	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	578466	7/31/2023	35099	9/20/2023	251782		1,678.98-	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	578466.	7/31/2023	35099	9/28/2023	252088		1,678.98	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	585465	8/07/2023	35099	9/20/2023	251782		1,809.75	
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	585465	8/07/2023	35099	9/20/2023	251782		1,809.75-	
PARKER OIL CO.	Vehicle Repairs & Ma	61515F-3 SHERIFF	585465 SHRF	8/07/2023	35099	9/21/2023	251808		1,809.75	

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PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	592445	8/14/2023	35099	9/20/2023	251782	2,670.39		
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	592445	8/14/2023	35099	9/20/2023	251782	2,670.39		
PARKER OIL CO.	Vehicle Repairs & Ma	61515F-3	592445	8/14/2023	35099	9/21/2023	251808	2,670.39		
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	599432	8/21/2023	35099	9/20/2023	251782	2,189.80		
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	599432	8/21/2023	35099	9/20/2023	251782	2,189.80		
PARKER OIL CO.	Vehicle Repairs & Ma	61515F-3	599432	8/21/2023	35099	9/21/2023	251808	2,189.80		
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	606463	8/28/2023	35099	9/20/2023	251782	2,409.05		
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT 61515F SHER	606463	8/28/2023	35099	9/20/2023	251782	2,409.05		
PARKER OIL CO.	Vehicle Repairs & Ma	SHERIFF 21EXP	91596	8/28/2023	35099	9/21/2023	251811	57.35		
RICK'S AUTO SERVICE, INC.	Vehicle Repairs & Ma	LIGHTING INSTALL	NCS0723A	7/31/2023		9/13/2023	251605	1,119.00		
TEN CODE ELITE SERVICES	Vehicle Repairs & Ma	SHERIFF VEHICLE SPLY	366790	8/17/2023		9/13/2023	251607	16.79		
TREASURER OF VIRGINIA	Vehicle Repairs & Ma	C3168 SHERF#14	155734	8/08/2023		9/21/2023	251814	971.48		
TRI-COUNTY FORD-MERCURY IN	Vehicle Repairs & Ma	ACCT 2350 SHER	832888	4/13/2023		9/20/2023	251784	62.99		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	ACCT 2350 SHER	833244	4/14/2023		9/20/2023	251784	62.99		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	ACCT 2350 SHER	833799	4/19/2023		9/20/2023	251784	62.99		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	ACCT 2350 SHER	850657	8/18/2023		9/20/2023	251784	77.95		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	A2350 SHERIFF	850657	8/18/2023		9/21/2023	251815	77.95		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	ACCT 2350 SHER	851869	8/28/2023		9/20/2023	251784	81.62		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	A2350	851869	8/28/2023		9/21/2023	251815	81.62		
AMAZON CAPITAL SERVICES	Police Supplies-Misc	AL1EL8255BN7Z2	SHER 0923	9/25/2023		9/28/2023	251993	131.92		
AMAZON CAPITAL SERVICES	Police Supplies-Misc	AL1EL8255BN7Z2	14MR-FH7D-JR3K	9/29/2023	26	9/21/2023	251794	1,405.95		
ATLANTIC TACTICAL, INC.	Police Supplies-Misc	A243978 SHERIFF	SI-80811791	9/07/2023	35241	9/21/2023	251795	867.90		
BENCHMARK COMMUNITY BANK	Police Supplies-Misc	VISAXXX9401	9401 0923	9/01/2023		9/21/2023	251795	353.73		
BOOKER'S SUPPLY, INC.	Police Supplies-Misc	KEYS/KEY RINGS	328614	8/16/2023		9/13/2023	251582	23.68		
CMI, INC.	Police Supplies-Misc	C239301 18-INTOX KIT	8059888	8/24/2023	35230	9/28/2023	251997	7,902.00		
CREWE MEDICAL CENTER	Police Supplies-Misc	MEDICAL INVOICE	B.JONES 2023	8/11/2023		9/13/2023	251584	185.00		
CREWE MEDICAL CENTER	Police Supplies-Misc	MEDICAL INVOICE	J.WALTERS 2023	8/09/2023		9/13/2023	251584	353.00		
DANA SAFETY SUPPLY	Police Supplies-Misc	SO498248	866435	8/25/2023	35235	9/21/2023	251799	30,162.00		
EAST COAST EMERGENCY	Police Supplies-Misc	SHERIFF SO18114	34734	8/17/2023	35238	9/28/2023	252001	5,108.80		
EAST COAST EMERGENCY	Police Supplies-Misc	SHERIFF SO18114	34868	8/25/2023	35238	9/28/2023	252001	4,087.04		
GALL'S LLC	Police Supplies-Misc	A1000875832	025447682	8/22/2023	30	9/21/2023	251804	869.40		
GALL'S LLC	Police Supplies-Misc	A1000875832 SHIPPING	025447682 SHIP	8/22/2023	29	9/27/2023	251929	495.04		
GALL'S LLC	Police Supplies-Misc	A1000875832	025447682-1	8/22/2023	35232	9/21/2023	251804	1,063.52		
GALL'S LLC	Police Supplies-Misc	A1000875832	025447682-2	8/22/2023	29	9/21/2023	251804	7,967.92		
FMI	Police Supplies-Misc	DATA CONVERSION	230905	9/06/2023		9/21/2023	251809	1,850.00		
SOUTHERN POLICE	Police Supplies-Misc	SHERIFF	209170	8/21/2023	28	9/21/2023	251812	10,338.96		
SOUTHERN POLICE	Police Supplies-Misc	SHERIFF	209203	8/25/2023	35234	9/27/2023	251941	34,849.55		
TENTCRAFT	Police Supplies-Misc	JOB#23155593T SHERIF	53851	8/23/2023	32	9/27/2023	251943	7,272.56		
TOWN POLICE SUPPLY	Police Supplies-Misc	R-NWSO	R85433	9/06/2023		9/21/2023	251813	1,286.93		
AMAZON CAPITAL SERVICES	Uniforms	SHERIFF UNIFORM	1P46-R99Y-7N4T	8/09/2023		9/13/2023	251580	100.10		
BENCHMARK COMMUNITY BANK	Uniforms	VISAXXX9401	9401 0923	9/01/2023		9/21/2023	251796	7.19		
READ'S UNIFORMS	Uniforms	SAFETY VEST	203310-99	8/22/2023		9/13/2023	251600	39.21		
SANDRA'S SIT & SEW	Uniforms	SHIRT PATCHES	0212-34	8/17/2023		9/13/2023	251602	9.00		
SANDRA'S SIT & SEW	Uniforms	SHIRT PATCHES	0212-35	8/17/2023		9/13/2023	251602	6.00		

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WITMER PUBLIC SAFETY GROUP Uniforms		SO264986 SHERIFF	INV323848	9/19/2023		9/28/2023	252017		124.50
RHODES, ANDY	Travel - Extradition	TRANSPORT MEAL	MEAL 091323	9/13/2023		9/21/2023	251810		286.00 *
BILL DILLEMUTH	Travel - Extradition	TRANSPRT MEAL	MEAL 091423	9/14/2023		9/21/2023	251797		15.89
RAY FULFORD	Travel - Extradition	TRANSPORT MEALS	RMBS 0923	9/15/2023		9/28/2023	252012		13.69
RAY FULFORD	Travel - Extradition	TRANSPORT MEALS	RMBS 0923	9/15/2023		9/28/2023	252012		15.81
BRITTANY AUSTIN	Travel - Extradition	TRANSPORT MEALS	RMBS 0923	9/15/2023		9/28/2023	251995		14.69
BRITTANY AUSTIN	Travel - Extradition	TRANSPORT MEALS	RMBS 0923	9/15/2023		9/28/2023	251995		16.00
PAIGE ROBERTS	Travel - Extradition	TRANSPORT MEAL	RMBS 0923	9/11/2023		9/28/2023	252011		9.83
PAIGE ROBERTS	Travel - Extradition	MEAL REIMBURSEMENT	ROBERTS REIMBUR	8/08/2023		9/13/2023	251610		21.54
VIRGINIA SHERIFFS' ASSOCIA Dues & Membership		SHERIFF DUES	300000760	7/10/2023		9/13/2023	251614		123.34 *
BENCHMARK COMMUNITY BANK	K-9 Unit	VISAXXXX9401	9401 0923	9/01/2023		9/21/2023	251796		1,578.00 *
TOWN OF CREWE POLICE DEPAR National Night Out		NNO	1001	8/15/2023		9/13/2023	251613		144.36 *
									381.00 *
									381.00 *
									147,086.94

TOTAL

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** CENTRAL DISPATCHING **									
DISH NETWORK	Equipment Repairs &	A8255707057699885	SHER-092123	9/21/2023		9/28/2023	252000		61.52
									61.52 *
AMAZON CAPITAL SERVICES	Office Supplies	ALLEL8255BN7Z2	SHER 0923	9/25/2023		9/28/2023	251993		643.66
AMAZON CAPITAL SERVICES	Office Supplies	DISPATCH OFFC SPLY	1TJ4-QHNR-KLMK	8/21/2023		9/13/2023	251580		20.04
AMAZON CAPITAL SERVICES	Office Supplies	DISPATCH OFFC SPLY	1XH3-QXXL-FPJ7	8/15/2023		9/13/2023	251580		328.99
AMAZON CAPITAL SERVICES	Office Supplies	DISPATCH OFFC SPLY	1XTQ-CQHD-GLGT	8/24/2023		9/13/2023	251580		58.48
CAPITAL ONE	Office Supplies	CA#616508 SHERIFF	1650515168	8/24/2023		9/21/2023	251798		202.94
KEY OFFICE SUPPLY, INC.	Office Supplies	A383 SHERIFF	581503	9/07/2023		9/21/2023	251807		319.96
TOTAL									1,574.07 *
									1,635.59

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** ANIMAL CONTROL **									
NORTHWEST ACE HARDWARE	Equipment Repairs &	ACCT 242648	10593 AC	8/16/2023		9/20/2023	251783		34.18 *
VERIZON WIRELESS	Telephone	A842030264-00001	9941766364	8/10/2023		9/19/2023	251717		148.21
AMAZON CAPITAL SERVICES	Office Supplies	All8IWMQYRJMMT	113L-CRC3-HQJ6	9/13/2023		9/21/2023	251794		148.21 *
CARD SERVICES CENTER	Dog Food & Supplies	MC0221	0221.0823	8/10/2023		9/14/2023	251669		42.97 *
EPES SUPPLY CO.	Vehicle Maintenance	TIRE REPAIR	10398 AC	7/03/2023		9/20/2023	251781		42.97 *
EPES SUPPLY CO.	Vehicle Maintenance	4 TIRES	10816 AC	7/28/2023		9/20/2023	251781		60.86 *
EPES SUPPLY CO.	Vehicle Maintenance	4 TIRES	10817 AC	7/28/2023		9/20/2023	251781		25.00
EDGERTON EXPRESS CARE INC	Vehicle Maintenance	ANML CTL 18EXP	188517	8/16/2023		9/27/2023	251927		840.00
RICK'S AUTO SERVICE, INC.	Vehicle Maintenance	'18 EXPLORER	91203	8/02/2023		9/13/2023	251601		720.00
CARD SERVICES CENTER	Travel - Convention	MC0221	0221.0823	8/10/2023		9/14/2023	251669		72.95
FLIPPIN, ROBERT	Fowl & Livestock Cla	2 CHICKENS	CLAIM.0823	8/07/2023		9/13/2023	251589		451.48 *
MOORE, ALFRED	Fowl & Livestock Cla	1-CATTLE	CLAIM.0723	7/26/2023		9/13/2023	251590		2,109.43 *
BLACKSTONE ANIMAL CLINIC	Vetting	ACCT 7946-BAILEY	182198	8/28/2023		9/20/2023	251778		200.00 *
BLACKSTONE ANIMAL CLINIC	Vetting	ACCT 3384SALLY/STRAY	182347	8/31/2023		9/20/2023	251778		200.00 *
VILLAGE VETERINARY SVC	Vetting	AC2023 #7602	65378	8/31/2023		9/19/2023	251718		20.00
VILLAGE VETERINARY SVC	Vetting	AC2023 #7602	65381	8/31/2023		9/19/2023	251718		750.00
VILLAGE VETERINARY SVC	Vetting	AC2023 #7602	65793	9/13/2023		9/27/2023	251934		770.00 *

TOTAL

4,345.26

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** LIBRARY ADMINISTRATION **									
JESSICA FAAS	Salaries / Part-Time	ESOL 2.5HR	9-16-23	9/16/2023		9/28/2023	251985		62.50
JESSICA FAAS	Salaries / Part-Time	ESOL 2.5HR	9-2-23	9/02/2023		9/28/2023	251985		62.50
JESSICA FAAS	Salaries / Part-Time	ESOL TRAINING 2.5HR	9-2-23	9/23/2023		9/28/2023	252006		62.50
JESSICA FAAS	Salaries / Part-Time	ESOL 2.5HR	9-9-23	9/09/2023		9/28/2023	251985		62.50
DEMETRIUS NELSON	Salaries / Part-Time	BLACKSTONE BRANCH	09182023	9/18/2023		9/28/2023	251982		300.00
MARY ELLEN YEATTS	Salaries / Part-Time	COMPUTER CLASS 2HR	9-25-23	9/25/2023		9/28/2023	252010		50.00
TERESA MOREAU	Salaries / Part-Time	COMPUTER CLASS	08-14-23	8/14/2023		9/13/2023	251612		37.50
									637.50 *
4IMPRINT, INC.	Advertising	A2752167	11476528	7/26/2023		9/28/2023	251991		176.39
THE CREWE-BURKEVILLE	Advertising	LIBRARY AUG23	4462 LIB	9/01/2023		9/28/2023	251990		250.00
NOTTOWAY PUBLISHING CO.,	Advertising	LIBRARY AUG23	LIB 0823	8/31/2023		9/28/2023	251986		139.00
									565.39 *
BRIGHTSPEED	Telephone	A310153917 LIBRARY	310153917 0823	8/22/2023		9/28/2023	251978		71.77
SHENTEL	Telephone	A464204-001 LIBRARY	CREWE 0923	9/10/2023		9/28/2023	251987		25.00
SHENTEL	Telephone	C512845-001 LIBRARY	LIB 0923	9/01/2023		9/28/2023	251987		28.33
									125.10 *
SHENTEL	Internet Access / WE	A464204-001 LIBRARY	CREWE 0923	9/10/2023		9/28/2023	251987		23.41
SHENTEL	Internet Access / WE	C512845-001 LIBRARY	LIB 0923	9/01/2023		9/28/2023	251987		75.00
									98.41 *
AMAZON CAPITAL SERVICES	Office Supplies	A25L27P1Z1TFUJ	1DQ9-JHRL-7MNH	9/01/2023		9/28/2023	251977		189.01
AMAZON CAPITAL SERVICES	Office Supplies	BOOKS	1GQ1-QHJ-KJQH	8/01/2023		9/13/2023	251580		189.01
CAPITAL ONE	Office Supplies	A635964 LIBRARY	1650501571	8/19/2023		9/28/2023	251980		18.72
THE CREWE-BURKEVILLE	Office Supplies	LIBRARY BSNS CARDS	4469	9/21/2023		9/28/2023	252015		75.00
JACQUELINE ZATAWESKI	Office Supplies	MILEAGE/SUPPL	REIMB 092823	9/28/2023		9/28/2023	252005		14.18
									485.92 *
RED OWL CLEANING SVC, LLC	Custodial Services	CLEANING SRVCS	08282023	8/28/2023		9/13/2023	251599		430.00
									430.00 *
AMAZON CAPITAL SERVICES	Books & Periodicals	A25L27P1Z1TFUJ	1DQ9-JHRL-7MNH	9/01/2023		9/28/2023	251977		1,833.66
AMAZON CAPITAL SERVICES	Books & Periodicals	BOOKS	1GQ1-QHJ-KJQH	8/01/2023		9/13/2023	251580		1,833.66
APPLE BOOKS	Books & Periodicals	C15391 LIBRARY	115596	9/21/2023		9/28/2023	251994		951.61
CAPITAL ONE	Books & Periodicals	A635964 LIBRARY	1650501571	8/19/2023		9/28/2023	251980		92.44
CENTER POINT LARGE PRINT	Books & Periodicals	LIBRARY	2031351	8/01/2023		9/28/2023	251981		49.14
CENTER POINT LARGE PRINT	Books & Periodicals	LIBRARY	2037377	9/01/2023		9/28/2023	251981		49.14
THE COURIER-RECORD	Books & Periodicals	BURKEVILLE PUB LIBRY	LIBRARY 23	9/08/2023		9/28/2023	251989		50.00
SYNCRETIC PRESS LLC	Books & Periodicals	PUBLIC LIBRARY	25962	8/31/2023		9/28/2023	251988		74.96
									4,934.61 *
AMAZON CAPITAL SERVICES	AV & Electronic Medi	A25L27P1Z1TFUJ	1DQ9-JHRL-7MNH	9/01/2023		9/28/2023	251977		27.20
AMAZON CAPITAL SERVICES	AV & Electronic Medi	BOOKS	1GQ1-QHJ-KJQH	8/01/2023		9/13/2023	251580		27.20
									54.40 *
AMAZON CAPITAL SERVICES	Summer Reading Progr	A25L27P1Z1TFUJ	1DQ9-JHRL-7MNH	9/01/2023		9/28/2023	251977		30.99
AMAZON CAPITAL SERVICES	Summer Reading Progr	BOOKS	1GQ1-QHJ-KJQH	8/01/2023		9/13/2023	251580		30.99
CAPITAL ONE	Summer Reading Progr	A635964 LIBRARY	1650501571	8/19/2023		9/28/2023	251980		52.80
JACQUELINE ZATAWESKI	Summer Reading Progr	8/23-9/13 MILEAGE	REIMB 0923	9/13/2023		9/28/2023	251984		34.58
JACQUELINE ZATAWESKI	Summer Reading Progr	MILEAGE/SUPPL	REIMB 092823	9/28/2023		9/28/2023	252005		38.52
									187.88 *
JACQUELINE ZATAWESKI	Travel-Convention &	8/23-9/13 MILEAGE	REIMB 0923	9/13/2023		9/28/2023	251984		18.48

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
JACQUELINE ZATAWESKI	Travel-Convention &	MILEAGE/SUPPL	REIMB 092823	9/28/2023		9/28/2023	252005		80.83
BRYON SAPP	Travel-Library Deliv	SEP23 DELIVERIES	08312023	8/31/2023		9/28/2023	251979		99.31 *
AMAZON CAPITAL SERVICES	Literacy Books & Sup	A25L27P1Z1TFUJ	1DQ9-JHRL-7MNH	9/01/2023		9/28/2023	251977		434.00 *
AMAZON CAPITAL SERVICES	Literacy Books & Sup	BOOKS	1GQ1-QHQJ-KJQH	8/01/2023		9/13/2023	251580		129.91
SALLY CRAGER	Literacy Books & Sup	CELEBRAT STUDENT CIT	REIMBURSE0823	8/28/2023		9/13/2023	251603		11.26
JACQUELINE ZATAWESKI	Literacy Books & Sup	MILEAGE/SUPPL	REIMB 092823	9/28/2023		9/28/2023	252005		31.58
DE LAGE LANDEN	Library Equip/Comput	COPIER LEASE	80712666	8/20/2023		9/13/2023	251586		302.66 *
DEMETRIUS NELSON	Contractual Services	LIBRARY AUG23	20	8/31/2023		9/28/2023	251982		218.95 *
CONVERGED NETWORKS, LLC	Library ARPA Funding	LIBRARY	8696	7/26/2022	34710	9/28/2023	251998		416.00 *
DOLLYWOOD FOUNDATION	Imagination Library	VANOTTOWAY LIBRARY	10232966	9/27/2023		9/28/2023	251983		2,572.84 *
									2,572.84 *
									197.64 *
									197.64 *
									11,760.61

TOTAL

10/12/2023
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FUND # - 100

FROM DATE- 9/01/2023
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ACCOUNTS PAYABLE LIST
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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	CHECK DATE	CHECK#	PAY \$
GCR COMPANY	** COMMUNITY DEVELOPMENT **	C800004974 VOICE SRV	307813	9/01/2023	9/19/2023	251705	47.72
VERIZON WIRELESS	Telephone	A842030264-00001	9941766364	8/10/2023	9/19/2023	251717	49.11
							96.83 *
					TOTAL		96.83

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
	** ECONOMIC DEVELOPMENT **									
CARD SERVICES CENTER	Office Supplies	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251938	485.43		
CARD SERVICES CENTER	Office Supplies	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251938	461.16		
CARD SERVICES CENTER	Travel-Convention &	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251938	50.00		
CARD SERVICES CENTER	Travel-Convention &	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251938	50.00		
								946.59	*	
								100.00	*	
								1,046.59		
								TOTAL		

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VENDOR NAME -----

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INVOICE
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DATE

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** COOPERATIVE EXTENSION **

KINEX TELECOM
KINEX TELECOM
KINEX TELECOM

Telephone	#7938 PHONES
Telephone	#7938 MNTHLY EXT
Telephone	SUB-2308-00007938

2308-0022282
2308-0022335
2309-0023376

8/14/2023
8/09/2023
9/09/2023

9/19/2023 251708
9/19/2023 251708
9/19/2023 251708

1,070.50
163.65
233.72
1,467.87 *
1,467.87

10/12/2023
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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY	PAY
WEST PIEDMONT PLANNING		American Rescue Plan NOTT BROADBAND VATI	INV-1005 NC	8/30/2023		9/27/2023	251936	8,398.70	8,398.70 *
						TOTAL		8,398.70	8,398.70
					FUND TOTAL			606,445.05	

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
VCGEA	Professional Develop	REGISTRATION FEE	#41	8/30/2023		9/20/2023	251756	125.00	125.00 *
KEY OFFICE SUPPLY, INC.	Materials & Supplies	OFFICE FURNITURE	579825	7/12/2023	35138	9/22/2023	251857	3,006.43	3,006.43 *
KEY OFFICE SUPPLY, INC.	Materials & Supplies	FURNITURE	579830	7/13/2023	35146	9/22/2023	251857	8,638.12	8,638.12 *
LONGWOOD UNIVERSITY	Purchased Services-B	LU'S SUMMER LITERACY	2023011	9/13/2023		9/22/2023	251883	175.00	175.00 *
CEV MULTIMEDIA, LTD.	* INSTRUCTIONAL SECONDARY *								
	Purchased Services	TEACH24000068	01473	8/23/2023	35216	9/07/2023	251547	3,380.00	3,380.00 *
DR. JENNA FINNEGAN	Purchased Services-S	TEMP TEACHING ASSIGN	09052023-14	8/17/2023		9/20/2023	251735	3,510.60	
KRISTINE SMETANA	Purchased Services-S	TEMP TEACHING ASSIGN	09052023-20	9/03/2023		9/20/2023	251742	1,724.00	
MECKLENBURG COUNTY SCHOOLS	Purchased Services-S	LUNCHES	09132023-10	9/05/2023		9/22/2023	251884	5,234.60	5,234.60 *
STAPLES	Materials & Supplies	CE BLACK	211287031	8/23/2023		9/20/2023	251752	51.00	51.00 *
AMELIA - NOTTOWAY	Tuition Pymt Joint O	FY24 FUNDING	FY24-NCPS	9/11/2023		9/22/2023	251872	6.78	6.78 *
								462,882.50	462,882.50 *
KEY OFFICE SUPPLY, INC.	Materials & Supplies	OFFICE FURNITURE	579825	7/12/2023	35138	9/22/2023	251857	3,006.44	3,006.44 *
								486,505.87	

TOTAL

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
NOTTOWAY INTERMEDIATE NOTTOWAY CO. CAFETERIA FUN	Professional Develop Professional Develop	TRAINING LUNCHES SBO CATERING FOR AUG	09052023-24 09.13.2023-13	9/05/2023 9/13/2023		9/20/2023 9/22/2023	251747 251886	326.20 211.55	
VIRGINIA SOCIETY FOR	Purchased Services	LEADING ED FORUM	1043	8/30/2023		9/20/2023	251757	537.75 *	
CAPITAL ONE	Materials & Supplies	DRINKS/SNACKS	01312	8/07/2023		9/20/2023	251729	100.00 *	
CAPITAL ONE	Materials & Supplies	ITEMS FOR D.FOSTER	04056	7/25/2023		9/20/2023	251729	97.33	
CAPITAL ONE	Materials & Supplies	DESSERTS/SUPPLIES	06734	7/26/2023		9/20/2023	251729	64.05	
SCHOOL SPECIALTY, INC.	Materials & Supplies	SCHOOLS	08232023-10	8/23/2023	35187	9/07/2023	251552	52.05	
BLACKSTONE PRIMARY SCHOOL	Materials & Supplies	POSTERS REIMBURSE	2023-8	8/23/2023		9/07/2023	251552	213.43 *	
CAPITAL ONE	Materials & Supplies	NCPS PRKNGLOT PRTY	05994	9/05/2023		9/20/2023	251727	5,626.36 *	
CAPITAL ONE	Materials & Supplies	NCPS PRKNGLOT PRTY	07753	8/11/2023		9/20/2023	251729	216.00	
CIRCLE SALES INCORPORATED	Materials & Supplies	LOOP SPRING WATER	279936	8/13/2023		9/20/2023	251729	91.08	
FIRST CITIZENS BANK	Materials & Supplies	PRKNG LOT PARTY	10090214650	8/10/2023		9/20/2023	251730	42.09	
MARENEM, INC	Materials & Supplies	PORTA-PICS	14453	8/11/2023		9/22/2023	251876	207.90	
								493.67	
								1,050.74 *	
								71.50	
								71.50 *	
FIRST CITIZENS BANK	Professional Develop	LEADERSHIP TRAINING	03429	8/28/2023		9/22/2023	251876	24.31	
FIRST CITIZENS BANK	Professional Develop	LEADERSHIP TRAINING	4E41EC41293F377	8/28/2023		9/22/2023	251876	116.20	
NOTTOWAY INTERMEDIATE	Professional Develop	TRAINING LUNCHES	09052023-24	9/05/2023		9/20/2023	251747	276.68	
NOTTOWAY CO. CAFETERIA FUN	Professional Develop	SBO CATERING FOR AUG	09.13.2023-13	9/13/2023		9/22/2023	251886	211.55	
IN DEMAND GROUP LLC	Contractual Services	SPEAKER CNFRNCE	TCGVA-029	1/01/2023		9/22/2023	251880	628.74 *	
IN DEMAND GROUP LLC	Contractual Services	SPEAKER CNFRNCE	TCGVA-031	9/08/2023		9/22/2023	251880	3,775.00	
CAPITAL ONE	Materials & Supplies	NCPS PRKNGLOT PRTY	05994	8/11/2023		9/20/2023	251729	3,020.00	
CAPITAL ONE	Materials & Supplies	NCPS PRKNGLOT PRTY	07753	8/13/2023		9/20/2023	251729	6,795.00 *	
CIRCLE SALES INCORPORATED	Materials & Supplies	LOOP SPRING WATER	279936	8/10/2023		9/20/2023	251730	91.08	
FIRST CITIZENS BANK	Materials & Supplies	PRKNG LOT PARTY	10090214650	8/11/2023		9/22/2023	251876	42.09	
CAPITAL ONE	Materials & Supplies	ITEMS FOR D.FOSTER	04056	7/25/2023		9/20/2023	251729	207.90	
STAPLES	Instructional Materi	CE BLACK	211287031	8/23/2023		9/20/2023	251752	493.67	
STAPLES	Instructional Materi	TEXAC INSTRUMENTS	8071398766	8/26/2023	35152	9/22/2023	251862	834.74 *	
CAPITAL ONE	Instructional Materi	CLOTHES	08094	8/09/2023		9/20/2023	251729	14.46 *	
								14.46 *	
								1,289.10	
								3,239.70	
								4,528.80 *	
								162.80	
								162.80 *	
BARNES & NOBLE, INC.	Materials & Supplies	BOOKS FOR BPS/CPS	4460970	8/25/2023	35251	9/27/2023	251968	9,851.04	
EPS OPERATIONS, LLC	Materials & Supplies	SCHOOLS	2089000011372	8/23/2023	35150	9/07/2023	251548	3,939.56	
SCHOLASTIC INC.	Materials & Supplies	SCHOOLS	50867861	8/23/2023	35155	9/07/2023	251551	29,869.58	
THE SCHOOL BOX	Materials & Supplies	SUMMER LRNING KITS	10005400	8/24/2023	35154	9/22/2023	251863	8,997.00	
STAPLES	Materials & Supplies	CREDIT MEMO	211035395	8/18/2023	35246	9/27/2023	251956	1,663.04-	

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
MICAH SOBCZYK	Travel	REIMBURSEMENT	412473	8/25/2023		9/22/2023	251885		14.20	*
PEARSON ONLINE & BLENDED L Materials & Supplies		DIGITAL SUBSCRIPTION	22457588	8/22/2023	35118	9/27/2023	251951		14.20	*
PEARSON ONLINE & BLENDED L Materials & Supplies		RECORD FORMS	22571530	8/24/2023	35118	9/27/2023	251951		220.00	
RIVERSIDE INSIGHTS		Materials & Supplies SCORE ACCESS KEY	INV177772	8/24/2023		9/20/2023	251749		1,965.61	
									180.00	
									2,365.61	*
									2,379.81	

TOTAL

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK#	PAY \$

STAPLES	Materials & Supplies	DESK KEYBOARD	8071398755.2	8/26/2023	9/20/2023	251752	37.09
							37.09 *
					TOTAL		37.09

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FUND # - 201		*** SCHOOL FUND ***	DEPT # - 064100		

[illegible]

STAPLES	8071398755	8/26/2023	9/20/2023	251752	394.28
Materials & Supplies OFFICE SUPPLIES					394.28 *
			TOTAL		394.28

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
COUNTY OF NOTTOWAY		Purchased Services-M BLACKSTONE PRIMARY	BPERMIT 2	9/05/2023		9/21/2023	251790		902.70	
JOHNSON CONTROLS FIRE		Purchased Services-M REPAIRS	51173143	8/17/2023		9/20/2023	251738			1,351.02
NOTTOWAY COUNTY		Purchased Services-M REIMBURSEMENT	09052023-22	9/05/2023		9/20/2023	251746		902.70	
NOTTOWAY COUNTY		Purchased Services-M REIMBURSEMENT	09052023-22	9/05/2023		9/20/2023	251746		902.70	
SCHLINDER ELEVATOR CORP.		Purchased Services-M SERVICE CALL	7153780970	8/24/2023		9/22/2023	251889		2,281.65	
STEPS INCORPORATED		Purchased Services-M DOCU SHRED	18246	8/31/2023	35170	9/27/2023	251959		719.20	
								5,254.57	*	
RICHMOND SECURITY INC.		Purchased Services-M SCHOOLS	73932	8/23/2023	34739	9/07/2023	251550		17,575.00	
RICHMOND SECURITY INC.		Purchased Services-M SECURITY LOCKS	74502	9/07/2023	34739	9/27/2023	251953		17,575.00	
								35,150.00	*	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4163318767		9/27/2023	251972		78.45	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4163866161		9/27/2023	251972		319.17	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4163866221		9/27/2023	251972		154.19	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4163866386		9/27/2023	251972		122.98	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4164014846		9/27/2023	251972		78.45	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4164593965		9/27/2023	251972		311.82	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4164593975		9/27/2023	251972		121.33	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4164593993		9/27/2023	251972		154.19	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4164717318		9/27/2023	251973		78.45	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4165265969		9/27/2023	251973		121.33	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4165266017		9/27/2023	251973		154.19	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4165266073		9/27/2023	251973		311.82	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4165412556		9/27/2023	251973		78.45	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4165978006		9/27/2023	251973		311.82	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4165978047		9/27/2023	251973		121.33	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4165978063		9/27/2023	251973		154.19	
CINTAS CORPORATION #143		Uniform Rental	UNIFORM RENTAL-TRANS	4166131460		9/27/2023	251974		78.45	
								2,750.61	*	
ARC3 GASES, INC.		Maintenance & Service	INDUSTRIAL LEASE	10146402		9/22/2023	251873		83.00	
CENTRAL VIRGINIA EXTERMINA		Maintenance & Service	PEST CNTRL SRVCS	31889		9/22/2023	251852	525.00		
CENTRAL VIRGINIA EXTERMINA		Maintenance & Service	PEST CNTRL SRVCS	31890		9/22/2023	251852	245.00		
CHESAPEAKE CONTROLS, INC.		Maintenance & Service	MAINT SERVICE AGREE	20893		9/27/2023	251971	14,585.78		
CITY OF HOPEWELL		Maintenance & Service	SEWAGE TRMTMT	9176		9/20/2023	251731	190.30		
JOHNSON CONTROLS FIRE		Maintenance & Service	ANNUAL MNTR/INSPCT	23685156		9/22/2023	251856	39,034.20		
TRANE		Maintenance & Service	SERVICE AGREEMENT	313852217		9/27/2023	251960	100,979.00		
								155,642.28	*	
TOWN OF BLACKSTONE		Electrical Services	UT BILL	5273 090123		9/20/2023	251754	6,304.94		
DOMINION ENERGY VIRGINIA		Electrical Services	ENERGY BILL	SCH-08252023		9/20/2023	251734	12,444.09		
SOUTHSIDE ELECTRIC COOP		Electrical Services	ELEC BILL	91161003 0825		9/20/2023	251751	78.85		
SOUTHSIDE ELECTRIC COOP		Electrical Services	ELEC BILL	91161005 0825		9/20/2023	251751	24,739.03		
SOUTHSIDE ELECTRIC COOP		Electrical Services	ELEC BILL	91161006 0825		9/20/2023	251751	25.74		
SOUTHSIDE ELECTRIC COOP		Electrical Services	ELEC BILL	91161007 0825		9/20/2023	251751	64.49		
SOUTHSIDE ELECTRIC COOP		Electrical Services	ELEC BILL	91161008 0825		9/20/2023	251751	62.95		
								43,720.09	*	
PARKER OIL CO.		Heating Services	ACCT# 27603N PROPANE	558435		9/27/2023	251950		2,976.80	
								2,976.80		

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VENDOR NAME		CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
CRYSTAL SPRINGS		Water Services	COOLER RENTAL	23470731 090123	9/01/2023		9/22/2023	251875		45.04	
CRYSTAL SPRINGS		Water Services	SPRING WATER	23471859 090123	9/01/2023		9/20/2023	251732		120.97	
TOWN OF BLACKSTONE		Water Services	UT BILL	1433 090123	9/01/2023		9/20/2023	251754		52.91	
TOWN OF BLACKSTONE		Water Services	UT BILL	7229 090123	9/01/2023		9/20/2023	251754		52.91	
AT&T MOBILITY		Telephone Services	CELLPHONES	287248323755X08	8/18/2023		9/20/2023	251726		271.83 *	
GRANITE TELECOMMUNICATIONS		Telephone Services	TELEPHONE SRVCS	613777109	9/01/2023		9/22/2023	251879		1,147.20	
										1,941.62	
										3,088.82 *	
CENTRAL RESTAURANT		Materials & Supplies	TANK/MTG HEATER	12099179	8/24/2023		9/22/2023	251874		839.00	
FARMVILLE WHOLESALE ELECT		Materials & Supplies	12V 12AH BATTERY	770618	7/26/2023	35220	9/27/2023	251976		91.90	
FARMVILLE WHOLESALE ELECT		Materials & Supplies	FLUOR LAMP	771468	8/08/2023	35220	9/27/2023	251976		13.22	
FARMVILLE WHOLESALE ELECT		Materials & Supplies	LED/40K/120 V	771749	8/14/2023	35220	9/27/2023	251976		39.60	
FARMVILLE WHOLESALE ELECT		Materials & Supplies	FLUOR LAMP	772211	8/21/2023	35220	9/27/2023	251976		224.74	
FARMVILLE WHOLESALE ELECT		Materials & Supplies	250FT CABLE/CONDUIT	772239	8/21/2023	35220	9/27/2023	251976		252.01	
FARMVILLE WHOLESALE ELECT		Materials & Supplies	FLUOR LAMP/EXIT/EMG	772552	8/24/2023	35220	9/27/2023	251976		1,098.30	
GRAINGER		Materials & Supplies	RETRACTA-BELT	9800317787	8/10/2023		9/22/2023	251878		1,862.40	
GRAINGER		Materials & Supplies	MAINTENANCE SUPPLIES	9802757972	8/14/2023	35176	9/22/2023	251854		118.00	
GRAINGER		Materials & Supplies	MAINT PARTS/SUPPLIES	9812582709	8/22/2023	35176	9/27/2023	251948		703.64	
JOHNSON CONTROLS FIRE		Materials & Supplies	REPAIRS	51158211	8/11/2023		9/20/2023	251738		60.00	
JOHNSON CONTROLS FIRE		Materials & Supplies	REPAIRS	51168429	8/16/2023		9/20/2023	251738		3,865.00	
JOHNSON CONTROLS FIRE		Materials & Supplies	REPAIRS	51170996	8/17/2023		9/20/2023	251738		420.00	
JOHNSON CONTROLS FIRE		Materials & Supplies	REPAIRS	51173123	8/17/2023		9/20/2023	251738		99.00	
JOHNSON CONTROLS FIRE		Materials & Supplies	REPAIRS	51173124	8/17/2023		9/20/2023	251738		99.00	
JOHNSON CONTROLS FIRE		Materials & Supplies	REPAIRS	51173137	8/17/2023		9/20/2023	251738		143.00	
JOHNSON CONTROLS FIRE		Materials & Supplies	REPAIRS	51173172	8/17/2023		9/20/2023	251738		99.00	
JOHNSON CONTROLS FIRE		Materials & Supplies	REPAIRS	51173870	8/17/2023		9/20/2023	251738		110.00	
JOHNSON CONTROLS FIRE		Materials & Supplies	REPAIRS	51174785	8/18/2023		9/20/2023	251738		100.00	
JOHNSON CONTROLS FIRE		Materials & Supplies	REPAIRS	51185768	8/22/2023		9/20/2023	251739		108.00	
JOHNSON CONTROLS FIRE		Materials & Supplies	MATERIAL/SUPP MAINT	970121	8/07/2023	35177	9/27/2023	251949		171.20	
LOWE'S HOME CENTERS, INC.		Materials & Supplies	MATERIAL/SUPPL MAINT	986193	7/17/2023	35177	9/27/2023	251949		720.84	
LOWE'S HOME CENTERS, INC.		Materials & Supplies	MATERIALS/SUPP MAINT	995581	8/22/2023	35177	9/27/2023	251949		247.41	
LOWE'S HOME CENTERS, INC.		Materials & Supplies	MATERIAL/SUPP MAINT	998105	8/22/2023	35177	9/27/2023	251949		39.78-	
R. E. MICHEL CO LLC		Materials & Supplies	RND CAPACITOR	307780411	8/10/2023		9/22/2023	251888		15.50	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10214	7/25/2023	35178	9/22/2023	251858		87.22	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10235	7/26/2023	35178	9/22/2023	251858		29.69	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10247	7/26/2023	35178	9/22/2023	251858		53.67	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10370	8/03/2023	35178	9/22/2023	251858		20.68	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10381	8/03/2023	35178	9/22/2023	251858		77.72	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10469	8/09/2023	35178	9/22/2023	251858		14.56	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10476	8/09/2023	35178	9/22/2023	251858		17.09	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10483	8/10/2023	35178	9/22/2023	251858		21.58	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10499	8/10/2023	35178	9/22/2023	251858		49.24	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10549	8/14/2023	35178	9/22/2023	251858		56.98	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10564	8/15/2023	35178	9/22/2023	251859		113.35	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10596	8/16/2023	35178	9/22/2023	251859		27.71	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10598	8/16/2023	35178	9/22/2023	251859		22.48	
NORTHWEST ACE HARDWARE		Materials & Supplies	MAINTENANCE SUPPLIES	10631	8/18/2023	35178	9/22/2023	251859		4.64	

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 AP375 TO DATE- 9/30/2023 NOTTOWAY COUNTY
 FUND # - 201 *** SCHOOL FUND *** DEPT # - 064400

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	PAY
KEY OFFICE SUPPLY, INC.	Contract Services-Eq	COPIER LEASE PYMNTS	580209	7/27/2023		9/20/2023	251740	4,821.00
KEY OFFICE SUPPLY, INC.	Contract Services-Eq	COPIER LEASE PYMNT	580210	7/27/2023		9/20/2023	251740	828.00
PITNEY BOWES GLOBAL	Contract Services-Eq	QUARTERLY LEASE	3317972073	8/30/2023		9/20/2023	251748	420.81
RICOH USA, INC.	Contract Services-Eq	COPIERS LEASE	9032087753	9/05/2023	35255	9/27/2023	251954	4,227.82
								10,297.63 *
								10,297.63

TOTAL

10/12/2023	FROM DATE-	9/01/2023
AP375	TO DATE-	9/30/2023
FUND # - 201	*** SCHOOL FUND ***	

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 064500

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VENDOR NAME

CHARGE TO -----

DESCRIPTION

INVOICE#

INVOICE
DATE

CHECK
DATE

CHECK# \$\$ PAY \$\$

TRANE

Capital Improvement

3 COMM ROOFTOP AC

313900141

8/30/2023 34651 9/27/2023 251960

90,000.00
90,000.00
90,000.00

TOTAL

10/12/2023	FROM DATE-	9/01/2023
AP375	TO DATE-	9/30/2023
FUND # - 201	*** SCHOOL FUND ***	

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 068100

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$ \$	PAY \$ \$
FULCRUM COUNSELORS, LLC	Purchased Services	SCHOOL BASED CNSLING	3261	8/31/2023	34762	9/22/2023	251853	17,000.00	17,000.00
								17,000.00 *	17,000.00
						TOTAL			17,000.00

VENDOR NAME		CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
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CAPITAL ONE											
RICHMOND RESTAURANT		SERVIC	MATERIALS & Supplies	608642	090123	35188	9/01/2023	35188	9/22/2023	251866	295.71
RICHMOND RESTAURANT		SERVIC	Materials & Supplies	150900	090123	35189	8/15/2023	35189	9/22/2023	251870	499.54
RICHMOND RESTAURANT		SERVIC	Materials & Supplies	150910	090123	35189	9/01/2023	35189	9/22/2023	251870	298.77
RICHMOND RESTAURANT		SERVIC	Materials & Supplies	150920	090123	35189	9/01/2023	35189	9/22/2023	251870	475.83
RICHMOND RESTAURANT		SERVIC	Materials & Supplies	150920	090123	35189	9/01/2023	35189	9/22/2023	251870	84.72
RIVERSIDE PAPER SUPPLY			Materials & Supplies	13856	090123	35190	8/17/2023	35190	9/22/2023	251871	60.44
RIVERSIDE PAPER SUPPLY			Materials & Supplies	836148		35190	8/17/2023	35190	9/22/2023	251871	344.37
RIVERSIDE PAPER SUPPLY			Materials & Supplies	836149		35190	8/17/2023	35190	9/22/2023	251871	341.47
RIVERSIDE PAPER SUPPLY			Materials & Supplies	836150		35190	8/17/2023	35190	9/22/2023	251871	1,420.90
RIVERSIDE PAPER SUPPLY			Materials & Supplies	836197		35190	8/17/2023	35190	9/22/2023	251871	134.72
RIVERSIDE PAPER SUPPLY			Materials & Supplies	837179		35190	8/24/2023	35190	9/22/2023	251871	187.12
RIVERSIDE PAPER SUPPLY			Materials & Supplies	837185		35190	8/24/2023	35190	9/22/2023	251871	262.36
RIVERSIDE PAPER SUPPLY			Materials & Supplies	837200		35190	8/24/2023	35190	9/22/2023	251871	617.08
RIVERSIDE PAPER SUPPLY			Materials & Supplies	837201		35190	8/24/2023	35190	9/22/2023	251871	175.75
RIVERSIDE PAPER SUPPLY			Materials & Supplies	838271		35190	8/31/2023	35190	9/22/2023	251871	143.21
CAPITAL ONE			MATERIALS/FOOD	ITEMS			9/22/2023	251866	5,221.11 *	399.58	
FLOWERS BAKING COMPANY			Food Supplies	608642	090123	35188	9/01/2023	35188	9/22/2023	251866	40.46
FLOWERS BAKING COMPANY			Food Supplies	6048360926		35191	8/21/2023	35191	9/22/2023	251867	315.02
FLOWERS BAKING COMPANY			Food Supplies	6048360927		35191	8/21/2023	35191	9/22/2023	251867	215.13
FLOWERS BAKING COMPANY			Food Supplies	6048360928		35191	8/21/2023	35191	9/22/2023	251867	343.20
FLOWERS BAKING COMPANY			Food Supplies	6048361154		35191	8/31/2023	35191	9/22/2023	251867	235.36
FLOWERS BAKING COMPANY			Food Supplies	6048380529		35191	8/17/2023	35191	9/22/2023	251867	249.18
FLOWERS BAKING COMPANY			Food Supplies	6048380620		35191	8/22/2023	35191	9/22/2023	251867	214.20
PET DAIRY			Food Supplies	21442350		35254	8/18/2023	35254	9/22/2023	251868	379.93
PET DAIRY			Food Supplies	21442351		35254	8/18/2023	35254	9/22/2023	251868	297.23
PET DAIRY			Food Supplies	21442352		35254	8/18/2023	35254	9/22/2023	251868	99.16
PET DAIRY			Food Supplies	21442353		35254	8/18/2023	35254	9/22/2023	251868	346.40
PET DAIRY			Food Supplies	21444785		35254	8/22/2023	35254	9/22/2023	251868	131.60
PET DAIRY			Food Supplies	21444786		35254	8/22/2023	35254	9/22/2023	251868	181.76
PET DAIRY			Food Supplies	21449675		35254	8/25/2023	35254	9/22/2023	251868	346.36
PET DAIRY			Food Supplies	21449676		35254	8/25/2023	35254	9/22/2023	251868	147.98
PET DAIRY			Food Supplies	21449677		35254	8/25/2023	35254	9/22/2023	251868	148.88
PET DAIRY			Food Supplies	21452430		35254	8/29/2023	35254	9/22/2023	251869	429.96
PET DAIRY			Food Supplies	21452431		35254	8/29/2023	35254	9/22/2023	251869	330.58
PET DAIRY			Food Supplies	21452432		35254	8/29/2023	35254	9/22/2023	251869	165.56
PET DAIRY			Food Supplies	21452433		35254	8/29/2023	35254	9/22/2023	251869	13,067.79
RICHMOND RESTAURANT		SERVIC	NONFOOD/FOOD	ITEMS	090123	35189	8/15/2023	35189	9/22/2023	251870	6,142.52
RICHMOND RESTAURANT		SERVIC	NONFOOD/FOOD	ITEMS	090123	35189	9/01/2023	35189	9/22/2023	251870	7,861.42
RICHMOND RESTAURANT		SERVIC	NONFOOD/FOOD	ITEMS	090123	35189	9/01/2023	35189	9/22/2023	251870	7,008.80
RICHMOND RESTAURANT		SERVIC	NONFOOD/FOOD	ITEMS	150930	090123	9/01/2023	35189	9/22/2023	251870	39,098.06 *
											44,319.17

10/12/2023
AP375
FUND # = 204

FROM DATE- 9/01/2023
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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081310 ** Pickett General Property **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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10/12/2023
AP375
FUND # - 204

FROM DATE- 9/01/2023
TO DATE- 9/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081320 ** Pickett Park Lodge **

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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10/12/2023
AP375
FUND # - 204

FROM DATE- 9/01/2023
TO DATE- 9/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081330 ** Pickett Officer's Club **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** Pickett Officer's Club **										
JOHNS BROTHERS SECURITY	Equipment Repairs &	MON ACCT 38001045	140965	9/08/2023		9/28/2023	252087		180.00	*
MCC-RESTORE & MORE, LLC	Facilities Repairs & PARKING LOT LIGHTING	082023005		8/16/2023		9/13/2023	251621		276.00	
T AND B LANDSCAPING &	Facilities Repairs & 3951 MILITARY-MAINT	INV0665		9/13/2023		9/28/2023	252096		3,450.00	
JOHNS BROTHERS SECURITY	Fire/Security Alarm	CUST 36683 QTRLY	1249462	9/15/2023		9/28/2023	252087		3,726.00	*
									119.85	*
SOUTHSIDE ELECTRIC COOP	Electricity	ELEC BILL	110867023 0825	8/25/2023		9/13/2023	251624		1,645.46	
SOUTHSIDE ELECTRIC COOP	Electricity	ELEC BILL	110867035 0825	8/25/2023		9/13/2023	251625		54.08	
TOWN OF BLACKSTONE	Water & Sewer	OFFICERS CLUB UT.	7306 090123	9/01/2023		9/13/2023	251616		1,699.54	*
BRIGHTSPEED	Telephone	LRA-CLUB 309444865	309444865 0923	9/07/2023		9/28/2023	252081		188.22	*
									177.44	*
JOYCE FREEMAN	Rental Deposit Refun	OC-REFUND SEC DEPOSI	RECEIPT 025397	9/06/2023		9/28/2023	252099		150.00	*
									150.00	*
TOTAL									6,241.05	

10/12/2023
AP375
FUND # - 204

FROM DATE- 9/01/2023
TO DATE- 9/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081350 ** Small

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
DODSON PEST CONTROL	** Small Business Incubator **	Facilities Repairs & PEST CONTROL SRVC	956347197	8/16/2023	9/13/2023	251620	100.00	100.00 *
SOUTHSIDE ELECTRIC COOP	Electricity	ELECTRIC BILL	500300002 0825	8/25/2023	9/13/2023	251625	279.83	279.83
SOUTHSIDE ELECTRIC COOP	Electricity	ELEC BILL	500300003 0825	8/25/2023	9/13/2023	251625	160.38	160.38
TOWN OF BLACKSTONE	Water & Sewer	UTILITY BILL	6710 090123	9/01/2023	9/13/2023	251616	440.21 *	440.21 *
							79.37 *	79.37 *
							619.58	619.58

FROM DATE- 9/01/2023
TO DATE- 9/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081360 ** CAMPGROUND **

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY \$\$\$
** CAMPGROUND **									
T AND B LANDSCAPING &	Facilities - Repairs	BAKERS RD #4-MAINT	INV0664	9/13/2023		9/28/2023	252096	2,500.00	2,500.00 *
SOUTHSIDE ELECTRIC COOP	Electricity	LRA ELEC. BILL	110867020 0825	8/25/2023		9/13/2023	251624	853.34	853.34
SOUTHSIDE ELECTRIC COOP	Electricity	LRA ELEC BILL	110867028 0825	8/25/2023		9/13/2023	251624	1,181.20	1,181.20
TOWN OF BLACKSTONE	Water & Sewer	PICKETT PARK UT.	7139.090123	9/01/2023		9/13/2023	251616	2,034.54 *	2,034.54 *
								412.51	412.51 *
								4,947.05	4,947.05
								TOTAL	
								FUND TOTAL	83,022.27

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** Solid Waste Management **										
CARTER MACHINERY CO., INC	Equipment Repairs &	SERVICE CAT 953D	01459629	8/30/2023		9/20/2023	251770		2,050.72	
CARTER MACHINERY CO., INC	Equipment Repairs &	C063040	1459630	8/30/2023		9/19/2023	251722		1,980.61	
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	CONTRACT 70093971	34300756	9/11/2023	35266	9/11/2023	251573		17,446.74	
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	CONTRACT 70107905	34354975	9/05/2023	35264	9/11/2023	251573		5,717.87	
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	CONTRACT 70100732	4423789 EXCAV	9/11/2023	35265	9/11/2023	251573		5,104.45	
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	CONTRACT 70107905	4423789 TRACTOR	9/11/2023	35264	9/11/2023	251573		5,445.59	
KING EQUIPMENT RENTALS, LL	Equipment Repairs &	C2755 WO457	1635	8/16/2023		9/19/2023	251723		300.00	
KING EQUIPMENT RENTALS, LL	Equipment Repairs &	C2755 WO466	1666	8/21/2023		9/19/2023	251723		150.00	
KING EQUIPMENT RENTALS, LL	Equipment Repairs &	C2755 WO482	1679	8/23/2023		9/19/2023	251723		150.00	
LLEWELLYN METAL WORKS, INC	Equipment Repairs &	BIBLE RD REPAIRS	10506	8/16/2023		9/20/2023	251772		798.53	
LLEWELLYN METAL WORKS, INC	Equipment Repairs &	REPAIR ROLLOFF/TRUCK	10548	8/29/2023		9/20/2023	251772		495.80	
WRIGHT AUTO SUPPLY	Equipment Repairs &	ACCT 2350 LF	844652	7/07/2023		9/20/2023	251777		39.99	
									39,680.30 *	
NORTHWEST ACE HARDWARE	Leachate Hauling/Tre	CLEANING SUPP/SNAKE	10532	8/12/2023		9/20/2023	251775		70.16	
UNITED SITE SERVICES	Leachate Hauling/Tre	C182483	0006766111	6/30/2023		9/27/2023	251947		3,230.00	
UNITED SITE SERVICES	Leachate Hauling/Tre	C182483 LVSTCK RD	0006785586	7/31/2023		9/27/2023	251947		680.00	
UNITED SITE SERVICES	Leachate Hauling/Tre	C182483	0006790903	8/01/2023		9/27/2023	251947		1,360.00	
UNITED SITE SERVICES	Leachate Hauling/Tre	C182483	0006809792	8/31/2023		9/27/2023	251947		4,080.00	
									9,420.16 *	
TODD A. MARTIN, CONSTRUCTI	Maintenance - Buildi	SCALE HOUSE REPAIRS	0000135	9/08/2023	35052	9/20/2023	251774		4,264.37	
									4,264.37 *	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT01704433 GENITO	INV-01983503	8/31/2023		9/19/2023	251724		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT01704433 BRUNS RD	INV-01983551	8/31/2023		9/19/2023	251724		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT01704433 LWSTON	INV-01983636	8/31/2023		9/19/2023	251724		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT01704433 BIBLE RD	INV-01987622	8/31/2023		9/19/2023	251724		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT01704433 LVSTOCK	INV-01987626	8/31/2023		9/19/2023	251724		170.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704473 LRA	INV-01987644	8/31/2023		9/27/2023	251933		85.00	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT01704433 DAVIS ML	INV-01988312	8/31/2023		9/19/2023	251724		46.61	
KING EQUIPMENT RENTALS, LL	Contracted Svcs-Engi	C2755 CNT#1403	1727	8/29/2023		9/19/2023	251723		4,181.30	
TRC	Contracted Svcs-Engi	LF ENVIRO SERV 07/23	110695	8/04/2023	35263	9/11/2023	251574		3,220.00	
TRC	Contracted Svcs-Engi	ASST SW PERMIT COMPL	110759	8/07/2023		9/11/2023	251574		527.50	
TRC	Contracted Svcs-Engi	LF ENVIRO SERV 08/23	111769	8/30/2023	35263	9/11/2023	251574		5,980.00	
TRC	Contracted Svcs-Engi	DISCUSS DEQ INSPECT	112117	9/07/2023		9/11/2023	251574		211.00	
									14,761.41 *	
SOUTHSIDE ELECTRIC COOP	Utilities	ACCT 23043001	GENITO 09072023	9/07/2023		9/20/2023	251776		43.35	
									43.35 *	
BRIGHTSPEED	Telephone	ACCT 309625559	LF 09132023	9/13/2023		9/20/2023	251769		436.35	
VERIZON WIRELESS	Telephone	A842030264-00001	9941766364	8/10/2023		9/19/2023	251725		40.01	
									476.36 *	
CARD SERVICES CENTER	Office Supplies	VISAXXX0221	0221 0923	9/08/2023		9/27/2023	251945		225.00	
									225.00 *	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	2020 PETERBILT 348	10440	8/08/2023		9/20/2023	251767		780.84	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	RHINO SE10 BRUSH HOG	10501	8/01/2023		9/20/2023	251767		972.81	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	1994 MASSEY FERG 398	10834	8/01/2023		9/20/2023	251767		653.70	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	2020 PETERBILT 348	10921	8/09/2023		9/20/2023	251767		563.62	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	2014 MACK MP7 DIESEL	10923	8/09/2023		9/20/2023	251767		156.81	

10/12/2023
AP375
FUND # - 214

FROM DATE- 9/01/2023
TO DATE- 9/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 042040 ** Solid Waste Management **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	2020 PETERBILT 348	10934	8/10/2023		9/20/2023	251767		152.60	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	RHINO SE10 BRUSH HOG	10958	8/30/2023		9/20/2023	251767		2,487.77	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	2020 PETERBILT 348	10992	8/17/2023		9/20/2023	251767		162.14	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	2009 STERLING I8500	10996	8/18/2023		9/20/2023	251767		705.16	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	2020 PETERBILT 348	11006	8/18/2023		9/20/2023	251767		82.46	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	2020 PETERBILT 348	11020	8/21/2023		9/20/2023	251768		685.34	
EPES SUPPLY CO.	Vehicle Repairs & Ma	TIRE REPAIR	10797 LF	7/27/2023		9/20/2023	251789		65.00	
EPES SUPPLY CO.	Vehicle Repairs & Ma	RD SERVICE/4 TIRES	10987 LF	7/31/2023		9/20/2023	251789		1,735.00	
EPES SUPPLY CO.	Vehicle Repairs & Ma	RD SERVICE/4 TIRES	10987 LF	7/31/2023		9/20/2023	251789		170.00	
EPES SUPPLY CO.	Vehicle Repairs & Ma	1 TIRE	11000 LF	8/01/2023		9/20/2023	251789		455.00	
EPES SUPPLY CO.	Vehicle Repairs & Ma	1 TIRE	11008 LF	8/05/2023		9/20/2023	251789		565.00	
EPES SUPPLY CO.	Vehicle Repairs & Ma	2 TIRES WATER TRUCK	11156 LF	8/22/2023		9/20/2023	251789		910.00	
EPES SUPPLY CO.	Vehicle Repairs & Ma	TIRE REPAIR H20 TRUC	11345 LF	8/31/2023		9/20/2023	251789		65.00	
									11,368.25 *	
CARD SERVICES CENTER	Vehicle Fuel	VISAXX0221	0221 0923	9/08/2023		9/27/2023	251945		7.57	
PARKER OIL CO.	Vehicle Fuel	ACCT 6151F LF	584529	8/07/2023		9/20/2023	251773		997.77	
PARKER OIL CO.	Vehicle Fuel	ACCT 61515F LF	591628	8/14/2023		9/20/2023	251773		1,573.75	
PARKER OIL CO.	Vehicle Fuel	ACCT 61515F LF	605531.	8/28/2023		9/20/2023	251773		1,000.00	
									3,579.09 *	
CINTAS CORPORATION #143	Uniforms	PAYER #14383311	4163866225 LF	8/07/2023		9/20/2023	251771		317.72	
CINTAS CORPORATION #143	Uniforms	PAYER #14383311	4164594002 LF	8/14/2023		9/20/2023	251771		315.77	
CINTAS CORPORATION #143	Uniforms	PAYER# 14383311	4165265928 LF	8/21/2023		9/20/2023	251771		315.77	
CINTAS CORPORATION #143	Uniforms	PAYER# 14383311	4165977992 LF	8/28/2023		9/20/2023	251771		315.77	
									1,265.03 *	
FLOYD HARTLEY	Site Lease	RT616 CONVENIENCE CT LEASE.23		9/26/2023		9/27/2023	251946		4,000.00	
									4,000.00 *	
									89,083.32	
									TOTAL	
									FUND TOTAL	
									89,083.32	
									TOTAL DUE	
									2,404,455.85	

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

K-2

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

JOHN A. ROARK, CHAIRMAN
DISTRICT 2

HELEN M. SIMMONS, VICE CHAIRMAN
DISTRICT 3

SHERMAN C. VAUGHN
DISTRICT 4

LYNN K. SHEKLETON
DISTRICT 5

RICHARD H. INGRAM, JR.
DISTRICT 1



COUNTY ADMINISTRATOR

PHILIP VANNOORBEECK, INTERIM

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX (434) 645-8667
www.nottoway.org

TO: The Honorable Members of the Nottoway County Board of Supervisors

FROM: Aubrey W. "Buddy" Hyde, Jr., Emergency Services Coordinator

DATE: October 12, 2023

SUBJECT: October Consent Request

Nottoway County Treasurer's Office received the FY-2024 disbursement of the Virginia Department of Fire Programs Aid to Localities (AtL) funding on September 21, 2023 for the total amount of \$43,273.00, which will be locally allocated and disbursed by Nottoway County in equal amounts to the Blackstone Volunteer Fire Department, Burkeville Volunteer Fire Department, and Crewe Volunteer Fire Department. This state "pass-through" funding is not a grant but is an annual entitlement under the Code of Virginia 38.2-401 to be used for fire service purposes. Staff is requesting approval of equal distribution of the Virginia Department of Fire Programs funding in the amounts of \$14,424.33 to the three aforementioned volunteer fire departments.

Suggested motion: I move to approve the consent request as presented for the authorization of equal distribution of the FY24 Virginia Department of Fire Programs Aid to Localities (AtL) funding to the three volunteer fire departments in Nottoway County.

Wed, September 20, 2023

Page 1

Commonwealth of Virginia

EDI Remittance Detail

Total Amount: 43,273.00

Deposit Date: 09/21/2023

Trace Number 82187438

Agy No	Amt.	CDS Offset Amount	TOP Offset Amount	Invoice Number	Invoice Date	Cust. Number	Voucher Number	Description
960	43,273.00	0.00	0.00	1Q24ATL135	09/12/2023		00007067	1Q24ATL135, Nottoway
Tot 960	43,273.00							FIRE

Board of Trustees

Jasper Chaffin
Shelia Harper
Carolyn Leslie
Susan Nash
Verna Rhoades

**Administrative Offices**

Crewe Library
414 Tyler Street
Crewe, Virginia 23930
434-538-0495
www.nottlib.org

October 12, 2023

Nottoway County Board of Supervisors
PO Box 92
Nottoway, VA 23955

Dear Supervisors:

When Governor Youngkin signed the budget last month, the figures he approved included an increase in State Aid grants to public libraries. As a result, we now ask that our budget be adjusted accordingly.

As you can see in the Library Revenue document that follows, a figure of \$74,628 in State Aid was used in determining our overall budget. Due to the increase provided in the State budget, our library is now receiving \$87,574 in State Aid for the current fiscal year. As a result of this change, we ask that you make an adjustment in the amount of \$12,946 to our approved budget.

Thank you for your time and consideration. Please do not hesitate to contact us with if you have any questions.

Respectfully,

A handwritten signature in cursive script that reads "Jacqueline Zataweski".

Jacqueline Zataweski, Director
Nottoway County Public Library System
jzataweski@nottlib.org

		Prior Years		Current Year		FY/2024 Budget Year			
		Revenue	Revenue	Actual On	Projected	Department	County Admin	Adopted	
		FY/2021	FY/2022	2023/07	Revenue	Request	Recommend	Budget	
033050-0001	Library Grants-Cook Family F	851-	15,676-	7,005-		6,000-	6,000-	6,000-	
033050-0002	Library Grants - VA Comm Uni								
033050-0010	E-Rate Proceeds		5,138-	2,753-		2,700-	2,700-	2,700-	
033050-0020	Literacy Funds								
033050-0030	Fees, Fines & Service Charge		6,150-			6,150-	6,150-	6,150-	
033050-0040	State Aid Funding		66,711-			74,628-	74,628-	74,628-	
033050-0050	Town Contributions to Librar		3,500-			3,500-	3,500-	3,500-	
033050-0060	Imagination Library Funding		7,294-	7,745-		1,000-	1,000-	1,000-	
--SUB TOTAL--		851-	15,676-	17,503-		93,978-	93,978-	93,978-	
--TOTAL--		851-	15,676-	17,503-		93,978-	93,978-	93,978-	

**FY 2023 STATE AID TO LOCALITIES & FY 2024 STATE AID
ADOPTED**

Library	\$20,543,514 State Aid 2023	\$24,107,514 State Aid 2024	Variance FY 2023 and FY 2024
COUNTY			
Amelia (Hamner)	88,904	99,410	10,506
Amherst	196,590	231,210	34,620
Appomattox (Jamerson)	56,519	84,397	27,878
Arlington	240,248	281,263	41,015
Augusta	210,227	247,664	37,437
Bland	49,300	70,166	20,866
Botetourt	197,505	232,370	34,865
Buchanan	167,201	189,612	22,411
Campbell	202,124	237,824	35,700
Caroline	140,073	163,343	23,270
Charlotte	69,381	80,537	11,156
Chesterfield	268,352	319,639	51,287
Craig	10,762	12,598	1,836
Culpeper	200,498	236,060	35,562
Cumberland	47,394	56,601	9,207
Essex	77,407	103,519	26,112
Fauquier	206,627	243,715	37,088
Fluvanna	130,552	157,192	26,640
Franklin	203,596	239,068	35,472
Gloucester	195,860	230,853	34,993
Henrico	261,629	309,142	47,513
Highland	37,813	43,174	5,361
King George (Smoot)	176,087	206,907	30,820
Lancaster	143,619	141,510	(2,109)
Loudoun	283,245	334,970	51,725
Lunenburg	67,347	68,557	1,210
Madison	59,716	71,341	11,625
Mathews	104,326	131,750	27,424
Mecklenburg	173,667	200,751	27,084
Middlesex	58,249	77,416	19,167
Northumberland	83,186	104,405	21,219
Nottoway	76,113	87,574	11,461
Orange	196,591	231,319	34,728
Pittsylvania	206,806	243,073	36,267
Powhatan	154,752	169,869	15,117
Prince William	293,064	359,763	66,699
Pulaski	195,524	228,681	33,157
Rappahannock	74,176	79,767	5,591
Richmond County	35,089	46,386	11,297
Roanoke County	208,842	246,329	37,487

Russell	113,367	128,394	15,027
Shenandoah	199,391	234,922	35,531
Smyth	196,014	230,483	34,469
Tazewell	199,063	233,776	34,713
Warren (Samuels)	196,513	231,437	34,924
Washington	202,097	237,919	35,822
York	202,312	238,175	35,863

REGIONAL

Appomattox Regional	517,113	614,920	97,807
Bedford	226,453	266,748	40,295
Blackwater (W C Rawls)	569,082	677,951	108,869
Blue Ridge	422,012	488,492	66,480
Central Rappahannock	875,878	1,027,399	151,521
Central Virginia (Buck-Farmv)	252,382	326,916	74,534
Charles P. Jones	95,430	113,452	18,022
Eastern Shore	275,613	292,133	16,520
Fairfax	415,837	489,207	73,370
Galax-Carroll	202,345	237,700	35,355
Halifax-South Boston	148,945	169,716	20,771
Handley Library	536,923	598,785	61,862
Heritage Library	126,152	132,835	6,683
Jefferson-Madison	867,151	1,026,150	158,999
Lonesome Pine	527,205	613,058	85,853
Massanutten (Rockingham)	480,600	617,807	137,207
Meherrin	165,774	273,950	108,176
Montgomery-Floyd	329,364	388,374	59,010
Pamunkey	592,112	662,509	70,397
Rockbridge	415,676	474,964	59,288
Williamsburg	402,646	474,670	72,024
Wythe-Grayson	234,895	258,076	23,181

CITY

Alexandria	221,603	260,576	38,973
Bristol	189,870	223,414	33,544
Chesapeake	243,728	287,472	43,744
Colonial Heights	189,858	195,640	5,782
Danville	195,211	230,345	35,134
Falls Church (Styles)	189,222	222,639	33,417
Hampton	216,834	255,098	38,264
Lynchburg	204,449	240,231	35,782
Manassas Park	161,730	125,195	(36,535)
Newport News	226,975	267,973	40,998
Norfolk	241,259	281,770	40,511
Petersburg	193,178	227,628	34,450
Poquoson	188,851	222,211	33,360
Portsmouth	207,425	244,773	37,348
Radford	190,068	223,318	33,250

Richmond City	237,512	278,809	41,297
Roanoke City	208,539	245,385	36,846
Salem	191,757	225,496	33,739
Staunton	191,702	225,753	34,051
Suffolk	210,115	247,524	37,409
Virginia Beach	289,176	341,207	52,031
Waynesboro	191,067	224,776	33,709

TOWN

Clifton Forge	50,048	56,714	6,666
Narrows (Brammer)	13,584	14,732	1,148
Pearisburg	62,447	78,192	15,745

TOTALS	<u>20,543,514</u>	<u>24,107,514</u>	<u>3,564,000</u>
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NOTE:

Fairfax will receive an additional \$190,070 to supplement the state formula aid distribution provided in Title 42.1, Code of Virginia, for libraries or library systems serving populations greater than 600,000. The supplement is added to the Fairfax County allocation, the only library to exceed 600,000 population. The amount is not included in this worksheet.

CRC's SEPTEMBER ITEMS OF INTEREST

Grant Assistance:

- The **Town of Blackstone** was awarded \$50,000 from the VMS Resurgence Grant to start a small business support training services for existing businesses in Blackstone's Historic District. The CRC assisted with this application.
- **Rescue Squad Assistance Fund:** The CRC assisted the Town of Kenbridge, Crewe Volunteer Fire Department, Charlotte County Fire and Rescue, and Buckingham County with applications.
- **TAP:** The CRC is assisting Amelia County with a full application to VDOT's Transportation Alternative Program to fund the construction of pedestrian sidewalks.

Updates:

- **Buckingham County Comp. Plan:** The CRC presented draft section one and two on September 18th to the Planning Commission.
- The CRC has been awarded \$70,000 in EDA funding for annual local technical assistance funds for CRC funding for Economic Development District (EDD) Planning Activities.
- The CRC has been notified of our allocation of \$33,000 through the Southeast Crescent Regional Commission (SCRC) Local Development District (LDD) annual funding program.



Riparian Forest Buffers and Initiatives Presentation

Amber Ellis, James River Association, gave a presentation at the CRC's September Council meeting to educate attendees on events and programs the James River Association offers to our region including the Riparian Forest Buffer program. These buffers are the trees, shrubs, and other vegetation along our waterways.



VA Rural Leadership Institute in St. Paul

Deputy Director, Todd Fortune, attended the third session of the Virginia Rural Leadership Institute in Saint Paul, Virginia. Through this leadership program, Todd learned from Virginia's top experts on economic and community development as well as a thorough review of rural issues. One of the ways he will apply these improved skills is by working on a Community Impact Project.



Blackstone Armory Environmental Cleanup

Waco, Inc. has completed all the remaining lead abatement work. The CRC is working with Town staff to complete the remaining reporting to submit to Virginia Economic Development Partnership. Once reporting has been submitted and approved, the Town will be reimbursed for the grant expenses.



Crewe Community Meeting

The Town of Crewe hosted a Community Meeting on September 5th at the Crewe Community Center. The CRC informed citizens about the CBDG planning grant application and the potential future activities that could be involved. The CRC is contracted by the Town to complete pre-planning activities for the application including facilitating this meeting.



CRC REDO Update

On Monday, September 25th, the CRC REDO Advisory Board reviewed the Draft Strategic and Organizational Plan. Over the course of the next few months, the CRC will be working with Convergent Non-profit Solutions on the Fundraising Feasibility Study component.



Site Visit to South Broad St. in Kenbridge

CRC staff, Town Staff, Virginia Housing Staff, and Council Member - Mr. Hankins, visited 114 and 120 South Broad St. in Kenbridge for a site visit. The Smyths from Broad St. Lofts will establish seven units for lease through adaptive reuse of two downtown properties. Virginia Housing's PDC Housing Program paid for a portion of the costs for establishing these housing units.

Upcoming Funding Opportunities:

DHCD's Industrial Revitalization Fund (IRF):
Opens 9/28

VDOT Transportation Alternative Program (TAP): Full Application closes 10/1

VDOF, Virginia Trees for Clean Water: Open, Rolling Basis through 12/1

DHCD, CBDG - Planning Grants: Open, Closes 12/30

NPS, African American Civil Rights Grant:
Closes 10/10

VBAF, Assessment and Planning Grant: Open; Rolling Basis

VBAF Site Remediation Grant: Open, Closes 9/29

VDACS AFID Planning Grant: Open; Rolling Basis

The CRC provides free grant writing services for member localities and local 501C3 non-profits.



Fort Pickett Local Redevelopment Authority

October 5, 2023, 6:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular Monthly LRA Meeting held August 16, 2023

D. Public Hearing

E. Unfinished Business

1. Lease – Doris B. Davis

L. Shane Hawkins, LRA Manager

F. New Business

1. Lease – T&H Services, LLC

L. Shane Hawkins, LRA Manager

2. Lease – Eugene Williams

L. Shane Hawkins, LRA Manager

3. Lease – Restoration Ministries

L. Shane Hawkins, LRA Manager

4. Lease – Robert Thacker

L. Shane Hawkins, LRA Manager

5. Halloween Events

L. Shane Hawkins, LRA Manager

G. Staff Report

L. Shane Hawkins, LRA Manager

H. Informational Items

L. Shane Hawkins, LRA Manager

1. Lease Actions

2. Club Income

I. Closed Meeting

Motion to Adjourn



Fort Pickett Local Redevelopment Authority

October 5, 2023, 6:00 p.m.

Emergency Operations Center

207 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

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Regular Monthly LRA Meeting held August 16, 2023

D. Public Hearing

E. Unfinished Business

1. Lease – Doris B. Davis

L. Shane Hawkins, LRA Manager

F. New Business

1. Lease – T&H Services, LLC

L. Shane Hawkins, LRA Manager

2. Lease – Eugene Williams

L. Shane Hawkins, LRA Manager

3. Lease – Restoration Ministries

L. Shane Hawkins, LRA Manager

4. Lease – Robert Thacker

L. Shane Hawkins, LRA Manager

5. Halloween Events

L. Shane Hawkins, LRA Manager

G. Staff Report

L. Shane Hawkins, LRA Manager

H. Informational Items

L. Shane Hawkins, LRA Manager

1. Lease Actions

2. Club Income

I. Closed Meeting

Motion to Adjourn

August 16, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON WEDNESDAY, THE 16TH DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
L. SHANE HAWKINS, LRA MANAGER

Chairman Roark calls the meeting to order at 6:30 p.m.

Approval of Agenda – Supervisor Vaughn moves to approve the Agenda as presented. A second is provided by Vice Chairman Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of Minutes – The minutes of the Regular Monthly LRA Meeting held July 20, 2023, and worksession held July 25, 2023, are presented. Vice Chairman Simmons moves to approve and adopt the minutes. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Authority holds the following Public Hearings:

1 - SVCC Property Conveyance – Having been properly advertised, the Authority considers a request by SVCC to convey to them a certain piece of property at no cost. The Commissioner of the Revenue has determined the value of the property to be \$30,000.

Supervisor Ingram moves to open the Public Hearing. A second is provided by Vice Chairman Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

With no one present to speak for or against, Supervisor Vaughn moves to close the Public Hearing. A second is provided by Vice Chairman Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Shekleton moves that the Local Redevelopment Authority transfer approximately 2.5 acres of land lying east of Southside Virginia Community College property fronting West 10th Street to Southside Virginia Community College at no cost to Southside

August 16, 2023

Virginia Community College. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Authority hears the following new business.

1 - Meetings – First Thursday of Even-Numbered Months – Chairman Roark states that, at a previous meeting, the LRA discussed changing the date and time of regular LRA meetings. It was suggested that meetings be held in the EOC on the first Thursdays of even-numbered months. A brief discussion is held to determine the best time slot.

Vice Chairman Simmons moves that the Local Redevelopment Authority meet the first Thursday of every even-numbered month beginning in October 2023 at 6:00 p.m. to allow greater focus and attention to the LRA properties. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Mr. Hawkins presents lease renewals. Lease prices are not on the documents but will be added moving forward.

2 – Lease – Veterans Carwash – The lease states, “Any sediment accumulation will be the responsibility of the tenant to remove and clean.”. Chairman Roark asks if the Authority needs to be concerned about runoff or contaminants in regards to detergents. Mr. Hawkins does not believe there is enough business at any one time to be concerned. It is a large parking lot with drainage ditches on three sides. There is no standing water.

The lease is for one year at \$75 per month. Supervisor Vaughn moves to approve the renewal. A second is provided by Vice Chairman Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

3 - Lease – T&H Services, LLC – Mr. Hawkins would like this renewed for one year at \$1,500 per month. Vice Chairman Simmons moves that the lease for T&H Services be approved for \$1,500 per month as presented. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

4 – Lease – Doris B. Davis, Daycare – Mr. Hawkins states that Doris B. Davis leases the Daycare at \$743.76. Vice Chairman Simmons moves to approve the lease for Doris B. Davis at the stated \$743.76 per month. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
-------------	-----

August 16, 2023

H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

5 – Lease – Skookum Contract Services – Vice Chairman Simmons moves to approve the lease for Skookum Contract Services at \$1,000 per month. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Mr. Hawkins presents his staff report. Monthly total for lease income is \$37,887.05. Tankless water heaters have been installed at Pickett Lodge, so that project is complete.

Two parties are interested in renting Building 2357, a vacant single-story army barracks with one bay door, at a rate of approximately \$500-600 per month.

The moving of the LRA office into the Officer's Club is complete.

Mr. Hawkins is obtaining bids on six parcels of timber outside Fort Barfoot for possible future sale. He is contacting various parties for timber prices.

The emergency work is complete on the chimney removal at the T&H Services building.

The LRA budget has been heavily impacted by issues with a number of HVAC units.

Mr. Hawkins would like the Authority to consider having a credit card issued specific to the LRA. Currently, he must physically obtain the County card, make his purchase, and physically return the card. He suggests a \$5,000 limit which meets procurement requirements. After a brief discussion, the Authority would like to clarify some things before taking any action.

The shed that houses the LRA tractors and lawn mowers, Building 493, is in need of roof repairs. Mr. Hawkins will be obtaining bids on this project. He estimates the cost at \$8,000 - \$10,000.

Mr. Hawkins met with SVCC Director of Institutional Advancement, Mary Ellen, at Building 444 to discuss possible arrangements for additional student housing. He suggests taking this on in a similar manner as the last renovation arrangement with SVCC, sometime around 2017 or 2018. That renovation was roughly \$50,000 with SVCC contributing a large percentage. SVCC is interested in moving forward with negotiations.

Mr. Hawkins, Mr. Costin, and Mr. Zody met with a developer and toured the LRA properties. The developer renovates, remodels, and develops commercial and residential properties. Possibilities were found for development to generate revenue for the LRA.

Supervisor Shekleton moves to adjourn the meeting. A second is provided by Vice Chairman Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Chairman Roark adjourns the meeting at 6:53 p.m.

Chairman

Clerk

LOCAL REDEVELOPMENT AUTHORITY

**(Nottoway County)
2193 Military Road
Pickett Park
Blackstone, Virginia 23824**

**(434) 298-0366/FAX 298-0367
pcktlra@embarqmail.com**

September 14, 2023

SUBJECT: Lease Agreement dated the 23rd day of September 2019
between the Nottoway County Local Redevelopment
Authority and T&H Services, LLC.

This Addendum, by agreement of both parties, extends the
period of the lease for 1279B 10th Street, Pickett Park, for one
year commencing on September 23, 2023, and expiring September
22, 2024. All other terms of the Lease Agreement remain in
effect.

LANDLORD:
Nottoway County
Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL#
Name: John Roark
Title: Chairman
Date: _____

Signature

Print

TENANT:
T&H Services, LLC

WITNESS/ATTEST:

By: _____ #SEAL#
Name: _____
Title: _____
Date: _____

Signature

Print

Rent is \$1500.00

LOCAL REDEVELOPMENT AUTHORITY

**(Nottoway County)
2193 Military Road
Pickett Park
Blackstone, Virginia 23824**

**(434) 298-0366/FAX 298-0367
pcktlra@embarqmail.com**

September 14, 2023

SUBJECT: Lease Agreement dated the 1st day of October 2021
between the Nottoway County Local Redevelopment
Authority and Eugene Williams.

This Addendum, by agreement of both parties, extends the
period of the lease for 186 Reservation Road, Pickett Park,
Blackstone, VA 23824 for one year commencing on October 1, 2023,
and expiring September 30, 2024. All other terms of the Lease
Agreement remain in effect.

LANDLORD:
Nottoway County
Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL#
Name: John Roark
Title: Chairman
Date: _____

Signature

Print

TENANT:
Eugene Williams

WITNESS/ATTEST:

By: _____ #SEAL#
Name: _____
Title: _____
Date: _____

Signature

Print

Rent is \$700.00

LOCAL REDEVELOPMENT AUTHORITY

**(Nottoway County)
2193 Military Road
Pickett Park
Blackstone, Virginia 23824**

**(434) 298-0366/FAX 298-0367
pcktlra@embarqmail.com**

October 2, 2023

SUBJECT: Lease Agreement dated the 29th day of November 2000
between the Nottoway County Local Redevelopment
Authority and Restoration Ministries

This Addendum, by agreement of both parties, extends the
period of the lease for 430 Quartermaster Circle West, Pickett
Park, for one year commencing on December 1, 2023, and expiring
November 30, 2024. All other terms of the Lease Agreement
remain in effect.

LANDLORD:
Nottoway County
Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL#
Name: John Roark
Title: Chairman
Date: _____

Signature

Print

TENANT:
Restoration Ministries

WITNESS/ATTEST:

By: _____ #SEAL#
Name: _____
Title: _____
Date: _____

Signature

Print

Rent: \$150.00.

LOCAL REDEVELOPMENT AUTHORITY

(Nottoway County)

2193 Military Road

Pickett Park

Blackstone, Virginia 23824

(434) 298-0366/FAX 298-0367

pcktlra@embarqmail.com

October 2, 2023

SUBJECT: Lease Agreement dated the 1st day of November 2021
between the Nottoway County Local Redevelopment
Authority and Robert Thacker.

This Addendum, by agreement of both parties, extends the
period of the lease for 414 QM Circle West, Pickett Park,
Blackstone, VA 23824 for one year commencing on November 1,
2023, and expiring October 31, 2024. All other terms of the
Lease Agreement remain in effect.

LANDLORD:

Nottoway County

Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL#

Name: John Roark

Title: Chairman

Date: _____

Signature

Print

TENANT:

Robert Thacker

WITNESS/ATTEST:

By: _____ #SEAL#

Name: _____

Title: _____

Date: _____

Signature

Print

Rent: \$40.00

Events at Nottoway Lanes:

OCTOBER:

Birthdays:

October 14th - Birthday 9pm to 11pm

October 22nd - Birthday 2Pm to 4Pm

We are focusing on Halloween and fun gatherings.

- Saturday, October 7th - Paint & Sip (Adults & Kids) 5PM - 7PM - Its a painting event open to general public (Adults and Kids)
- Saturday, October 28th - Kids Halloween: Trunk or Treat 2PM - 4PM
- Saturday, October 28th - Kids Halloween: Best Costume Wins a Prize 12PM - 6PM
- Saturday, October 28th - Kids Halloween: Kids Bowl Free & Free Bounce House 12PM - 6PM
- Saturday, October 28th - 21+ Costumes & Cocktails. Best Costume Wins a Prize 10PM - 2AM (We are planning to provide strict guidelines on the Costumes, as always, we would defer to the guidelines provided by LRA and BOD committee.)

Memorandum

To: Nottoway County LRA

From: Shane Hawkins

Date: October 5, 2023

Subject: Progress of LRA

#1. Petty Cash has been set up in the office using money from selling surplus at LRA which has been approved by Board.

#2. Brick work completed on Building 2203.

#3. Updated furniture for the café at the Officer's Club, as previously approved has been ordered and in the process of being set up.

#4. Two large trees at the Officer's Club and one large tree at the campground have been removed due to safety issues.

#5. LRA is updating leases which include the forms for Lead Base Paint disclosure and Tenant Rights and Responsibilities Forms, both required by law, along with lease renewals.

#6. LRA has filed several warrant and debt judgements on previous and current tenants, both residential and commercial. LRA will continue to collaborate with tenants to avoid any court procedures such as rent with reservation and payment plans.

#7. VDOT has reached out about the new roundabout that will impact the LRA property at the front gate entrance, including the wood signs coming into base.

#8. Building 493(houses our tractors) needs a roof which is in much needed repair as motioned in previous meetings. We have a number of bids, which we will be asking for soon for quick approval from the board to have the work completed.

#9. The LRA would like to know the status of the cost of living raises if they might be received some time this year.

#10. Received possession of three rental units at the Lodge and received judgements on the residential side totaling \$15,080.00 and will continue to move forward with collections to benefit the LRA budget.

#11. A conversation is going to be started with the State Department and T & H Services to look at property that they might be interested in purchasing to house their grounds and maintenance shop for their vendors that service them.

#12. LRA has received a couple of bids for Building 2349

(T & H Services) for roof replacement, this commercial tenant provides grounds and maintenance for FASTC. This roof is in dire need of repair from a number of roof leaks that have grown over a period.

#13. Amend the Pickett Park Daycare lease to read \$550.00 per month.

#14. Upcoming events at Nottoway Lanes: see attached.

Thank You,

Shane Hawkins
Local Redevelopment Authority
3951 Military Road
Pickett Park
Blackstone, VA 23824
shawkins@nottoway.org

LEASE ACTIONS

PICKETT PARK

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY RENT	POINT OF CONTACT	REMARKS
186	Eugene Williams	1 yr	10/1/22 - 9/30/23	700.00	Eugene Williams 434-569-5211	Renewal
208	Cooperative Milk Producers Assoc.	1 yrs	2/18/23 - 2/17/24	275.00	Michael Myatt 292-6455	
284	Rocky Hill Contracting Inc	1 yr	2/18/03 - 2/17/15	300.00	Irene Phelps 676-6576	
401	Piedmont Hospital/VCBR	2 yrs	7/1/22 - 6/30/24	600.00	Michelle Shaffer 804-766-3456	
414	Robert Thacker	1 yr	11/1/22 - 10/31/23	40.00	Robert Thacker 804-586-1868	Renewal
426	Signs, Designs & More	1 yr	1/1/23 - 12/31/23	150.00	Sharon Fassold 292-4555	
427	MCC Restore & More	1 yr	1/1/23 - 12/31/23	125.00	Michael McGhee 910-797-7920	
430	Restoration Ministries	1 yr	12/1/22 - 11/30/23	150.00	James L. Hogg 298-1215	Renewal
432	VACANT					
436	MCC Restore & More	1 yr	6/1/23 - 5/31/24	300.00	Michael McGhee 910-797-7920	
437	LRA	Indef		0.00	Shane Hawkins 298-0366	
440	VA Commonwealth Univ, T/TAC	1 yr	11/1/23 - 10/31/24	430.75	Delila Torres 203-391-8669	
445	VACANT					
448	PROCINCTU GROUP, Inc	1 yr	1/1/23 - 12/31/23	600.00	Anthony Cassino 800-906-9589	
450	Skookum Contract Services (building and parking lot)	1 yr	9/1/22 - 8/31/23	1,000.00	Anthony Lewis 434-298-3390	Renewal
1200	Nottoway Lanes	2 yrs	12/1/22 - 11/30/24	3,500.00	Ahmed Makhani	
1279	Small Business Incubator	Indef	10/15/99 - indef	7,818.00	Shane Hawkins 298-0366	Sept. '23 income
1279B	T&H Services LLC	1 yr	9/23/22 - 9/22/23	1,500.00	Paul Garno 518-538-0817	Renewal

Bldg Lease Actions
LRA, Pickett Park

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY INCOME	POINT OF CONTACT	REMARKS
2189	Wesley Tisdale (housing)	1 yr	10/1/08 - indef	450.00	Wesley Tisdale 434-262-9754	
2193	LRA	Indef	4/1/00 - indef	0.00	Shane Hawkins 298-0366	
2201	Pickett Park Lodge	Indef	3/1/04 - indef	27,952.00	Shane Hawkins 298-0366	Sept. '23 income
2203		Indef				
2205		Indef				
443	(for SVCC students only)	Indef	1/2017 - indef			
408	(for SVCC students only)	Indef				
2207	RCS, LLC	1 yr	5/1/23 - 4/30/24	1,000.00	Antonio Jones	
2323	Terry Clouthier (housing)	1 yr	3/1/08 - indef	600.00	Terry Clouthier 292-4588	
2349	T & H Services, LLC	1 yr	9/1/23 - 8/31/24	1,500.00	Paul Garno 518-538-0817	
2353	Vietnam Veterans of America	2 yr	3/1/2022 - 2/28/24	0.00	Jim Hogg 298-1215	
2357	Vacant					
2361	Vacant					
2365	William Lyles	1 yr	4/1/23 - 3/31/24	150.00	William Lyles 434-480-0933	
3951	Camp Pickett Officers' Club	indef	4/1/04 - indef	(see attached)	Shane Hawkins 298-0366	Sept. '23 income
3951	Pickett Park Day Care Center	1 yr	9/1/23 - 8/31/24	550.00	Doris Davis 292-1999	
	Pickett Park Campground	indef	8/11/03 - indef	6,152.00	Shane Hawkins 298-0366	Sept. '23 income
	Veterans Car Wash (parking lot)	Indef	9/1/23 - 8/31/24	75.00	Ron Frisby 298-6981	

Bldg Lease Actions
LRA, Pickett Park

**Monthly
Total**

\$55,917.75

Club Income

Month	Date	Amount Taken In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
July	7/3/2023			150.00			7/2/2023	
	7/10/2023			150.00			7/9/2023	
	7/10/2023	225.00						7/19/2023
	7/12/2023	315.00						8/19/2023
	7/12/2023	275.00						8/8/2023
	7/14/2023	150.00						7/15/2023
	7/18/2023		150.00	150.00			7/15/2023	
	7/18/2023	465.00						12/8/2023
	7/21/2023	75.00						7/22/2023
	7/24/2023			150.00			7/22/2023	
	7/31/2023			150.00			7/29/2023	
	7/31/2023	200.00						9/22/2023
	7/31/2023	150.00						5/11/2024
		1855.00	150.00	750.00	955.00			
August	8/2/2023	150.00						12/10/2023
	8/8/2023	225.00						8/13/2023
	8/10/2023			150.00			8/8/2023	
	8/11/2023	350.00						8/14/2023
	8/14/2023			150.00			8/5/2023	
	8/15/2023			150.00			8/14/2023	
	8/17/2023			150.00			8/13/2023	
	8/17/2023	200.00						8/17/2023
	8/18/2023	200.00						8/26/2023
	8/18/2023	200.00						8/26/2023
	8/22/2023			150.00			8/19/2023	
	8/22/2023	215.00						8/26/2023
	8/23/2023	150.00						7/27/2024
		1690.00	0.00	750.00	940.00			
Sept	9/6/2023			150			8/26/2023	

Club Income

Month	Date	Amount Taken In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
Sept	9/6/2023			150.00			8/26/2023	
	9/15/2023	150.00						7/13/2024
		150.00	0.00	150.00	0.00			
July - Sept. 2023		3695.00	150.00	1650.00		1895.00		
Year To Date		12140.00	695.00	3080.00		8365.00		
Oct.								
		0.00	0.00	0.00	0.00			
Nov.								
		0.00	0.00	0.00	0.00			

October 19, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF OCTOBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
PHILIP VANNOORBEECK, ACTING COUNTY ADMINISTRATOR

Chairman Roark calls the meeting to order at 7:00 p.m.

Pastor Leroy Bradshaw, Jonesboro Baptist Church, provides the invocation. Chairman Roark leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Administrator Vannoorbeeck asks to add to the agenda under New Business: Resolutions as J-11; Radio System as J-12; and Board Salary as J-13. Vice Chair Simmons moves to approve the agenda with those additions. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of the Minutes: Minutes were presented from regular meetings held August 16, 2023, and September 21, 2023. Supervisor Vaughn moves to receive and adopt the minutes as presented. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Before Chairman Roark begins the Delegations from the Public, Supervisor Ingram encourages speakers to address issues rather than attack individuals. Any personal issue should be brought to the individual.

1 – Alexander Hamilton: He begins by thanking the Board and Planning Commission for their work on the draft solar ordinance, and he believes it will preserve the character of Nottoway County. He encourages the Board to keep up the good work for Nottoway's citizens.

2 – Mike Mason: Thanks Supervisors Vaughn and Shekleton for their time, commitment, and service for Nottoway. He thanks the Zoning Ordinance Committee, Supervisor Ingram, and Mr. Zody for working diligently on a draft solar ordinance that could satisfy both sides. He is in favor of the proposed setbacks. Be alert for discussions by DEQ regarding mitigation and also solar companies' blatant disregard of counties' solar ordinances.

3 – Rose Wootton: She has been attending the Zoning Ordinance Committee meetings and would like to commend them for their continued hard work on the draft solar ordinance that preserves Nottoway's rural character. Rural areas should not have to shoulder the supply of energy supply to data centers.

4 – Tyler Scott: Appreciates the small-town life and agricultural land here, and would like to see smart growth and planned development to retain the rural character. The solar companies do not live here and will not be affected by any repercussions.

5 – Sonny Abbott: He met with Mr. Vannoorbeeck to discuss the budget shortfall, particularly for legal expenses. He thanks Mr. Vannoorbeeck who shared the 2022 audit which gave him a better understanding of the County's financial situation. He looks forward to reviewing the 2023 audit and hopes the numbers will not have deteriorated.

6 – Celia Orr-Elzay: She represents CARES and speaks to the new Animal Shelter. The current plan is appropriately sized with no frills, but the construction cost has possibly necessitated design changes. They ask that all possible cost reductions and funding options be evaluated before a final decision is made on either the budget or the design. They ask that the architect, CARES, the Town of Burkeville, and the County meet to discuss those many options.

7 – Jack Boswell: He states that Ms. Elzay has spoken well to the subject but adds that the Board appointed CARES to advise, and they would like to have opportunity to do that.

8 – Warren Wade: He has arranged for two grocery concerns to visit in the next couple of weeks, and he is asking what incentives the County can offer them. He mentions several sources of funding he recently learned about. He addresses the need for doctors in this area.

Chairman Roark confirms with Mr. Wade that his comment of being unable to obtain medical attention referenced doctor's offices rather than Nottoway's EMS services. Also, Chairman Roark notes the County is being more proactive in seeking out new businesses.

9 – Jo Anne Scott Webb: Her family manages timber in six counties, including Nottoway. The timber industry has changed, so they have leased some of their land for two utility solar projects, one with battery storage. She does not recommend conservation easements. She is sorry to see counties fighting utility-scale solar projects, and she believes the state will put pressure on the counties soon.

10 – Ricky Rash: Reports that the Piedmont Soil & Water Conservation District has meant \$100,000 a year to Nottoway in economic development. PSWCD puts money back into the counties and helps landowners fence out streams, to be good environmental stewards. It works to comply with environmental regulations and keep waterways clean. In Nottoway County, PSWCD has fenced out nearly 60 miles of stream.

11 – Robert E. Hawthorne, Jr.: Welcomes a good debate on the facts surrounding solar. Solar would provide needed revenue which lessens the need for tax increases. He notes a number of things that solar does not do such as create a noise nuisance, damage waterways, produce radiation, clutter landfills, contribute to climate change, negatively impact farming or timbering, etc.

12 – Sue Yeatts: Scolds Vice Chair Simmons for her words and actions across her tenure. She accuses Vice Chair Simmons of fearmongering about Crewe's water. Ms. Yeatts provides an analysis of her own water which shows Crewe's water as drinkable and safe. She then speaks of a recent robbery of a citizen on Bible Road and accuses the Sheriff of not handling the incident properly.

13 – Tyson Utt: Represents Commonwealth Energy Partners (CEP Solar) who works in over twenty Virginia counties developing solar projects. He has not come across a solar ordinance with such stringent setbacks as are in the proposed draft ordinance and feels they could produce unintended consequences. Vegetative screening could help lessen the need for the proposed 800' setbacks. He offers himself and his team as a resource.

14 – Dennis Tatum: Would like to have a solar project in Crewe and encourages the Board to allow them and thus bring revenue into the County.

The Board receives the following Department reports:

1 – Highway Department: Aaron French, Maintenance Manager at the Petersburg Residency, is present and reviews current happenings in Nottoway. A rural rustic project is set to begin on Route 647 – Jennings Ordinary Road. A full-width right-of-way mow is upcoming for primary and secondary routes. The speed study on Route 723 has been initiated but not finalized. Equipment is being prepped for winter weather. As for Blackstone, Ms. Bryant

previously updated on the speed study on Route 40 into Blackstone, and Mr. French has found that VDOT can add an addendum to the asphalt contract to include the Town of Blackstone.

Supervisor Ingram asks if Mr. French could look into overgrowth causing a visibility issue on Route 49 South at W. Courthouse Road.

2 – Solid Waste: September 2023 Nottoway County Sanitary Landfill waste report: an average of 50.98 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: September 2023 report; 23 building permits issued for \$6,306.70 in permit fees with \$1,412,199.25 in construction value.

4 – Animal Control: September 2023 report; 131 animal control calls; 0 summons issued; 1 conviction; 2 compliance notifications.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: Nottoway County Public Library Board of Trustees meeting reports for September 20, 2023; minutes of the meeting held on August 16, 2023; September 2023 Director's Report.

7 – Nottoway County School Board: Agenda of the regular meeting of the Nottoway County School Board held on October 12, 2023; minutes of the regular meeting held September 14, 2023.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for October 2023. Chairman Roark draws attention to a lapse in communications between the Town of Crewe and Mr. Hyde during a recent waterline issue. Mr. Hyde states that he was in communications with the Public Works department in the Town and that several people have CodeRed capabilities during urgent matters such as that. He announces the new Director of Communications is Tuana Townes, and he has had good meetings with her. He reports on the three mass-casualty drills he coordinated this past Saturday at the Burkeville Elementary School. They were very realistic and radio communications were good. Mr. Hyde appreciates the work of part-time employee Jimmy Falwell who is installing lost and broken 911 address markers for the County.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for September 2023. Mr. Zody distributes to Board members the draft solar ordinance and a report regarding Controlled Environment Agriculture.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report.

3 – Tammie A. Raiford, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: Updated case statistics are in tonight's package. Her office is now prosecuting some misdemeanors.

The Board considers the following unfinished business.

1 – Animal Shelter Update: Mr. Vannoorbeeck speaks to the proposed changes by the architect and contractor. There is much to be discussed, and he asks the Board for a budget figure for the shelter. The received bid may be expired by the Board's next meeting. Vice Chair Simmons notes that Mr. Boswell asked for a meeting to discuss options before making final decisions. Mrs. Elzay believes the bid opening was September 12th, and the bid was valid for 60 days.

Chairman Roark suggests a worksession to discuss the public communications system and the animal shelter, with one hour allotted to each topic. After much discussion, the consensus is to continue tonight's meeting until 6:00 p.m. on Wednesday, November 8, 2023 in the General District Courtroom. Supervisor Shekleton reads portions of an e-mail received from Chris Phillips, RRMM, that state the value engineering suggestions need to be carefully vetted by the full design team as all suggestions would not receive the team's recommendation. Also, the included schematic design from August 2022 was based on a cost per square foot which is no longer achievable.

2 – Nottoway Water Line Issue: Mr. Vannoorbeeck reads a Resolution Granting Support to Prince Edward County's Proposal to Explore the Concept of a Mutually Beneficial Regional Public Water System passed by the Board April 15, 2021. When this was adopted, the information provided Nottoway citizens was not accurate or transparent. Mr. Vannoorbeeck suggests it be revoked because of the dishonesty used by Prince Edward's County Administrator and its consultant. Supervisor Shekleton moves to revoke the Resolution Granting Support to Prince Edward County's Proposal to Explore the Concept of a Mutually Beneficial Regional Public Water System. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – Crewe Boundary Line Adjustment: Chairman Roark notes that staff has worked diligently to prepare the proper documents for petitioning the Court. After collecting signatures tonight, those documents will be sent to the attorneys for filing with the Circuit Court.

4 – Subdivision Vacation: Mr. Zody has given each Board member copies of two resolutions Counsel has drafted. Chairman Roark reads the resolution titled, "A Resolution Endorsing and Ratifying Prior Actions of the County's Current and Former Planning and Economic Development Directors and Confirming and Ratifying the Appointment of Gregg Zody as the County's Planning and Economic Development Director". Supervisor Vaughn moves to adopt the resolution as presented. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Mr. Vannoorbeeck reads the resolution titled, "A Resolution Approving the Vacation of Certain Plats Prior to the Sale of any Lot Shown Thereon and Authorizing the County's Subdivision Agent and Zoning Administrator to Execute Instruments of Vacation". Supervisor Ingram moves to adopt the resolution as presented. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

5 – Employee Compensation: Mr. Vannoorbeeck met with the Constitutional Officers today. With the adoption of the state budget, there are several adjustments to be made to the Compensation Board-funded positions. The Board will need to appropriate those monies to be spent accordingly. There are certain positions in these departments that are locally funded and were compensated equally during the original salary increase. How does the Board want to proceed for those locally-funded positions with this additional 2% that goes into effect December

1, 2023? The consensus of the Board is to give the locally-funded positions equal increases with Compensation Board positions.

Secondly, local employees who work directly under the County Administrator did not receive a salary increase in July. Last month's discussion centered around evaluations, and those have been completed. Mr. Vannoorbeeck recommends providing those employees a 5% increase retroactive to July 1st. Chairman Roark asks if there were suggested percentages given alongside the evaluations. Mr. Vannoorbeeck says there were not. Supervisor Shekleton is in favor of the compensation but is interested in the overall effect on the budget. Chairman Roark would like to see that figure at the November 8th Continued Meeting.

The Board considers the following new business:

1 – VEDP Pre-Application Request: Mr. Vannoorbeeck supports this request by Mr. Zody to make application for a Site Development Grant. Nottoway County is considered double distressed because unemployment levels are higher than state average as are poverty rates, and, if the County applied, it could get a 3:1 match. This would be a good Economic Development Committee-driven project and perfect for all three towns to work together with the unincorporated areas. Application does not commit the County, and the County's portion depends on the project it pursues. Supervisor Vaughn moves to grant staff the authority to move forward with the pre-application. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

2 – VATI Pre-Application Approval: Mr. Zody states this is a pre-application to apply for funding next year through RiverStreet Network and the West Piedmont Planning District Commission. The FY 2024 round is to provide broadband to the underserved areas. At this point, there is no way to know what the County's match would be, but this pre-application would show Nottoway is interested. Supervisor Ingram moves to authorize staff to move forward with the pre-application. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – VATI Easements: Mr. Zody has spoken with Robert Taylor and invited him to provide an update on the broadband project at the November 16th Board meeting. The County owns two of the three sites, and the LRA owns one. If approved, counsel for the County and RiverStreet could work out a lease agreement for the 50' x 50' sites. This will generate a small revenue. Chairman Roark suggests RiverStreet's attorneys draft the agreement for the County's attorneys to review. Supervisor Vaughn moves to approve the easements as presented by Mr. Zody and authorize the Chairman of the Board to execute all necessary documents on behalf of the County. A second is provided by Supervisor Ingram.

Supervisor Ingram questions the location of the site on Lewiston Plank Road. Mr. Zody describes the location as being at the Convenience Center, below the attendant's shelter, and the lessee has requested a dual-entry lock.

Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

R. H. Ingram Yes

4 – VATI – Amendment to RiverStreet Contract: Mr. Zody states that in order to move forward with the project, this had to be submitted. It memorializes action previously taken by the Board without any additional financial liability. This has already been signed by Mr. Vannoorbeeck and submitted to meet the deadline, and he is asking for ratification of that action. Supervisor Ingram moves to ratify the VATI Amendment to the RiverStreet Contract. A second is provided by Supervisor Vaughn.

Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

5 – Equalization Board: Mr. Vannoorbeeck explains that the Commissioner of the Revenue has communicated with him, and it is now time in the reassessment process to make appointments to the Board of Equalization. Appeals are made through that body. Those on the 2017 board were asked if they wished to serve again. The gentlemen who served for Districts 1 and 3 could not be reached. Those who served from Districts 2, 4, and 5 are interested.

Supervisor Vaughn is concerned about the process as he believes each each member of the Board of Supervisors should have made an appointment. Mr. Vannoorbeeck says that is still possible as nothing has been sent to the judge at this point, but Board members should plan to have their appointments by the regular November Board meeting.

6 – Audit Preparation: Mr. Vannoorbeeck has presented the Board with an engagement letter dated October 2, 2023, from John Montoro of VML/VACo Finance. He has been a local government accounting specialist for many years, and he would provide audit preparation services. The audit must be submitted to the State by mid-December. Mr. Montoro is available for \$135/hour to work remotely and \$140/hour for on-site work. Mr. Vannoorbeeck recommends the engagement of Mr. Montoro and VML/VACo to prepare for the audit as the County is not in a position to provide all that the auditors need due to staffing turnover.

Chairman Roark asks regarding procurement. Due to time constraints and whereas this would typically fall under an RFP process, this could be considered an emergency procurement which requires an internet posting, etc. Mr. Vannoorbeeck will look further into emergency procurement and bring any other necessary steps to the Board at the Continued Meeting.

Vice Chairman Simmons moves to approve the letter of engagement for accounting services as presented to the Board tonight. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

7 – Landfill – DEQ 5-Year Certification: The County is required to provide DEQ a 5-year certification. This has been prepared and is ready for submission. Supervisor Vaughn moves to authorize TRC to submit the certification to DEQ. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

8 – Piedmont Regional Jail Invoices: Mr. Vannoorbeeck has provided this invoice for informational purposes. The bill is for \$563,009.92. This is in line with the previous quarter but a significant increase over last year. Supervisor Shekleton recalls someone mentioned during budget discussions that Jail costs would increase by over \$1 million this year. There may need to be an appropriation to meet this cost.

9 – Sands Anderson Invoices: These are included for the Board's information. Day-to-day operational expenses are down. Chairman Roark receives a consensus of the Board that contacting the County attorney should continue to be approved by the County Administrator.

10 – CRC Regional Economic Development Organization: Chairman Roark states the Board previously voted to support the REDO with \$2,500. There are three other consultants in that group with Timmons. Melody Foster states this was a grant from GO Virginia and that Timmons' work on the project has already been completed, no additional funds would go to them. Seven counties plus Longwood University agreed to pay \$2,500, and the CRC paid \$10,000. Ms. Foster says there will later be a presentation of the entire project when each locality will decide if it wants to continue. Supervisor Vaughn recommends the County continue with the REDO project, and the Board concurs.

11 – Resolutions: This business was handled earlier in the meeting.

12 – Radio System: Supervisor Ingram and Chairman Roark met with Chief John Schutt and E. B. Fisher to discuss the radio situation. Those two are satisfied with what they currently have. Their chief concern with the new system is that if a squad leaves Nottoway County, it would lose communications service. Chief Schutt indicated he could upgrade Burkeville's current system for approximately \$40,000 and suggested the cost for the proposed new radio communications system could then be cut in half.

Chairman Roark suggests the first hour of the November 8th meeting be to discuss the proposed animal shelter with the CARES group and the second hour be to discuss the radio system with the Emergency Services team. Mr. Hyde states the EMS Committee is comprised of eleven individuals and agrees all should be in the discussions.

13 – Board Salary: Because a new Board cannot vote on a salary for itself, this Board would need to take action. Supervisor Shekleton asks for comparative information with the salaries of neighboring counties. Mr. Vannoorbeeck will check that this topic can be acted upon between the election and January when the new term begins. Chairman Roark acknowledges the amount of work each Board member performs, but he would not be in favor of a salary increase.

The Board considers the following Consent Items.

1 – September Expenditures – All Funds

2 – Budget Adjustment – Virginia Fire Programs \$43,273.00

3 – Budget Adjustment – Library \$12,946.00

Vice Chair Simmons moves to accept the Consent items as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The following information items are presented in the package:

1 – CRC – September 2023 Items of Interest

October 19, 2023

Mr. Vannoorbeeck introduces Ms. Martina Chandler as the new Finance Director. The Board welcomes her.

Mr. Vannoorbeeck mentions the Crewe water issue, but he has not received any word back from the Governor's office regarding a meeting. The Governor's Summit on Rural Prosperity and the Tobacco Commission met recently in Blackstone, and he took advantage of those opportunities to address the issue with the officials in attendance.

Chairman Roark is working to schedule a meeting with the Burkeville Town Council to discuss land acquisitions in closed meeting.

At approximately 9:31 p.m., Chairman Roark recesses the meeting until Wednesday, November 8, 2023, at 6:00 p.m.

Chairman

Clerk



Nottoway County Board of Supervisors

October 19, 2023, 7:00 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Roark

Invocation

Pledge of Allegiance

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Regular meetings held August 16, 2023, and September 21, 2023.

D. Delegations from the Public

E. Public Hearings

F. Presentations

1. Piedmont Soil & Water Conservation

Ricky Rash

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator

Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Tammie Raiford, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

- | | |
|-----------------------------------|---|
| 1. Animal Shelter Update | Philip Vannoorbeeck, Interim County Administrator |
| 2. Nottoway Water Line Issue | Philip Vannoorbeeck, Interim County Administrator |
| 3. Crewe Boundary Line Adjustment | Chairman Roark |
| 4. Subdivision Vacation | Gregg Zody, Planning & Econ. Dev. Director |
| 5. Employee Compensation | Philip Vannoorbeeck, Interim County Administrator |

J. New Business

- | | |
|---|---|
| 1. VEDP Pre-Application Request | Gregg Zody, Planning & Econ. Dev. Director |
| 2. VATI Pre-Application Approval | Gregg Zody, Planning & Econ. Dev. Director |
| 3. VATI Easements | Gregg Zody, Planning & Econ. Dev. Director |
| 4. VATI - Amendment to RiverStreet Contract | Gregg Zody, Planning & Econ. Dev. Director |
| 5. Equalization Board | Philip Vannoorbeeck, Interim County Administrator |
| 6. Audit Preparation | Philip Vannoorbeeck, Interim County Administrator |
| 7. Landfill – DEQ 5-Year Certification | Philip Vannoorbeeck, Interim County Administrator |
| 8. Piedmont Regional Jail Invoices | Philip Vannoorbeeck, Interim County Administrator |
| 9. Sands Anderson Invoices | Philip Vannoorbeeck, Interim County Administrator |
| 10. CRC Regional Economic Development Org. | Chairman Roark |

K. Consent Items

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|---|-------------|
| 1. September Expenditures – All Funds | |
| 2. Budget Adjustment – Virginia Fire Programs | \$43,273.00 |
| 3. Budget Adjustment – Library | \$12,946.00 |

L. Correspondence/Information Items

1. CRC – September 2023 Items of Interest

M. County Administrator Report

N. Comments from Members of the Board

Vice Chair Simmons
Supervisor Vaughn
Supervisor Shekleton
Supervisor Ingram
Chairman Roark

O. Closed Meeting

Motion to Adjourn



Nottoway County Board of Supervisors

November 8, 2023, 6:00 p.m.

Nottoway County General District Courtroom
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Roark

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Building Permit Fee

Mayor Ben Green

D. School System Drawdown

E. Animal Shelter

F. Closed Meeting - Public Radio Communications System

Pursuant to *Code of Virginia* § 2.2-3711 (A) (29) for discussion of the award/intent to award of a public contract involving the expenditure of public funds and discussion of the terms or scope of such contract where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, specifically a contract for a new radio system.

G. Employee Compensation

H. Comments from Members of the Board

Vice Chair Simmons

Supervisor Vaughn

Supervisor Shekleton

Supervisor Ingram

Chairman Roark

Motion to Adjourn

November 16, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIR
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
PHILIP VANNOORBEECK, ACTING COUNTY ADMINISTRATOR

Chairman Roark calls the meeting to order at 7:00 p.m.

Pastor Leroy Bradshaw provides the invocation. Chairman Roark leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Administrator Vannoorbeeck has prepared a letter to Matthew Lohr, Secretary of Agriculture on behalf of the County, and he would like to add that under New Business. Vice Chair Simmons moves to approve the agenda with that amendment. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of the Minutes: Minutes of the October 19, 2023, meeting were presented. Supervisor Vaughn moves to receive and adopt the minutes as presented. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Chairman Roark, for transparency, announces that he and Supervisor Ingram will be meeting with the newly elected Board members to discuss the rules and regulations for the next four years. The first meeting is next Tuesday.

Chairman Roark begins the Delegations from the Public.

1 – Beverly Ambs: Speaks favorably of solar farms. They could be very beneficial to those farmers with land who struggle to turn a profit. If solar could keep taxes from going up, she approves.

2 – Sonny Abbott: Speaks to budget figures, the cost of a radio project, and the capabilities of the proposed new animal shelter. A tax increase after reassessment will negatively impact citizens.

Administrator Vannoorbeeck explains that the Board of Supervisors is obligated to equalize the tax rate within 1.5% of the previous year's collections as a result of the reassessment, or they must declare a tax increase through a public hearing.

3 – Jack Boswell: Provides an update on the animal shelter from a CARES perspective. While more help is needed, the first architect suggested adoptions should increase by 50%. Donations have passed \$500,000. One pledge is conditioned on the shelter being located in Burkeville. He spoke with a contractor who has suggested a much lower estimate on water lines.

4 – Anne Carr: Questions the County’s response to the contractor’s cost reduction suggestions. No funding plan has been explored. The contractor’s bid will expire before a public hearing can be held. She suggests a project manager for the shelter.

5 – Sue Yeatts: Is concerned with a \$3 million cost for a new shelter and suggests the project slow down to allow the market to adjust. She is not opposed to a reasonable tax increase but asks if the existing building could be successfully renovated instead of building new.

6 – Robert Hawthorne: The state will soon legislate solar, but the County currently has the opportunity to direct the solar revenue. There have been two drafts: one is a strong ordinance and one is a soft moratorium. Tax increases are looming, and it will take 8000 acres of solar to meet the revenue needs of the County.

The Board holds the following Public Hearings:

1 – Special Exception – BHVA Real Estate:

Supervisor Vaughn moves to open the Public Hearing for the BHVA Real Estate. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

With no one to speak for or against the Special Exception for BHVA Real Estate, Supervisor Ingram moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Gregg Zody informs the Board that this site is located at 1741 Walnut Hill Road, Tax Map # 42-59A. It contains approximately 17.62 acres and is zoned Conservation. The Planning Commission heard the request in October and had questions about what particular outdoor event the applicant was requesting. One adjacent property owner appeared at that Public Hearing and expressed concern over noise generated at the events. The Planning Commission approved the request for approval with a vote of 6-2.

This property was approved in 2021 for Bed & Breakfast Special Exception with a restriction against outdoor events, but the reason is not noted for the restriction. For this request, staff recommends a limit on event hours from 9:00 a.m. to 10:00 p.m.

A realtor speaks as the representative for BHVA Real Estate Holdings and informs the Board that the property was purchased during the Afghan relocation as a place to house contractors, but the owner now seeks to sell the property. A majority of their inquiries are interested in using it for outdoor events, so she seeks approval to be ahead of a potential buyer.

Chairman Roark states the Board would be willing to work with a buyer who would actually be involved with the events. Administrator Vannoorbeeck states a potential buyer can apply for a Special Exception. A consensus of the Board is to take no action on this matter.

The Board hears the following presentation:

1 – Broadband Update, RiverStreet Networks: Robert Taylor and Michael Brown of RiverStreet Networks informs the Board of progress on a broadband-based network that will bring highspeed internet services to around 2,380 Nottoway homes. Next steps will require

easements for buildings to house the electronics that feed the fiber-based network. There are three County-owned locations RiverStreet would like the Board to consider. The Lewiston remote site, near the Lewiston Plank Convenience Center, includes a 50' x 50' easement with a 30' access road, a 50' utility easement, and will hold a 12' x 20' pre-cast building. Another site is near Military Road & Cox Road, and it is for a 50' x 50' easement, a 50' utility easement, and will hold a 12' x 20' concrete pre-cast building. The Ferguson remote site on Highway 460 East near Bible Road is also a 50' x 50' easement. The agreements have been submitted to the County to be considered for a public hearing in the future.

A consensus of the Board is to hold a public hearing on the third Thursday of December.

RiverStreet has completed the preliminary route layout plan, showing where the fiber routes go and what homes would be served. Final design will begin once the easements are secured. Next steps: Approval of easements in January, final design, and ordering equipment and buildings to have those in place. The goal is to begin fiber construction in May 2024 with a first customer in September, but a lot of cable has to be built out before then along with external connections. Final documents will be with the County in December.

The Board receives the following Department reports:

1 – Highway Department: Virginia Department of Transportation Nottoway Area Headquarters maintenance report for October 2023. Dianna Bryant, Assistant Residency Administrator, reports that mowing is ongoing but nearing completion on primary and secondary roads. The Route 723 speed study recommended no changes for speed but did recommend closing some of the passing zones. The Rural Rustic project on Jennings Ordinary Road, Route 647, was completed. The Route 46 project is moving forward with the removal of parapet walls and decking.

Supervisor Ingram thanks Ms. Bryant for mowing Route 49 as it has improved site distance. Crewe Fire Department requested a review for Route 49, Watsons Wood Road, to look for improvements.

2 – Solid Waste: No report provided.

3 – Building Inspection/Erosion & Sediment Control: November 2023 report; 55 building permits issued for \$10,713.60 in permit fees with \$2,502,515.96 in construction value.

4 – Animal Control: October 2023 report; 144 animal control calls; 0 summons issued; 0 convictions; 8 compliance notifications.

Chairman Roark asks if there is a report on the incident with puppies at the shelter. Administrator Vannoorbeeck is not aware of any additional information being submitted.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: Nottoway County Public Library Board of Trustees Meeting for October 18, 2023, and November 15, 2023.

7 – Nottoway County School Board: Agenda of the regular meeting of the Nottoway County School Board held on November 9, 2023. Dr. Martin presents information on received grants to support school safety. Since approval of the MOU, the school has not received the October or November monthly payment. The Treasurer would like a vote to allow the monthly appropriation payments to be released. Supervisor Vaughn moves to release \$606,491.55 monthly to the school system from the Treasurer of Nottoway County retroactive to October 1, 2023. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Administrator Vannoorbeeck notes the school has two appropriations included in tonight's package. The Stronger Connections grant is \$350,000. Vice Chair Simmons moves to appropriate the \$350,000. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chair Simmons moves to appropriate \$1,372,912 for the school system. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for November 2023. Mr. Hyde has presented the Chairman and Administrator a copy of an ordinance to impose a local emergency and temporary emergency ban on open fire burning in Nottoway County, Virginia, effective November 17, 2023. Surrounding localities are moving on this issue. Supervisor Ingram moves to accept the resolution. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Mr. Hyde notes this can be rescinded at any time through consultation with the Fire Chiefs and the Board of Supervisors.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for October 2023. Gregg Zody reports the County received the \$10,000 matching grant for the Road to Revolution.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report.

3 – Tammie A. Raiford, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Included in the Board package is the quarterly report on erroneous assessments.

5 – Leanne Watrous, Commonwealth's Attorney: Court case reports are included in package. Ms. Watrous informs the Board her office has submitted a grant application that requires no local match. This Operation Ceasefire grant, if awarded, would be for a full-time violent crime prosecutor.

Operation Ceasefire Grant Application: Administrator Vannoorbeeck reports that the submission deadline was prior to tonight's meeting, and there is no required local match. At Ms. Watrous's request, he signed so the application could be submitted before the deadline.

Compensation Board Employee Funding: Ms. Watrous explains that the Compensation Board has increased funding for her office. She would like the County to pass on that funding for an across-the-board increase for her office. Ms. Watrous provides explanation of what this entails and how it might affect the County's portion of her office's funding. She agrees that these funds would be allocated solely to salaries. The cost of benefits would be paid by the County, and that figure is unknown. The Board takes no action, and Chairman Roark will have this under Unfinished Business in December to hear further clarification.

The Board considers the following unfinished business.

1 – Animal Shelter Update: Administrator Vannoorbeeck reports that the shelter was designed before a budget was approved. A budget of \$3.2 million has been discussed, and the financing piece needs to start. Possible value engineering reductions should be discussed. Contingency should be a 20% line item in the shelter budget.

Supervisor Shekleton has served as the Board representative on the CARES Committee. She supports the Build a Better Shelter campaign and voted for the \$3.2 million budget because that figure did not seem unreasonable. However, this has been poorly planned, poorly executed, and holds many uncertainties. She would like specifics on all costs for implementation before moving forward. She thanks the CARES Committee for the work poured in to move this project forward. She supports the idea of a project manager.

Jack Boswell approaches the podium and agrees with the thorough synopsis Supervisor Shekleton just provided. He agrees a project manager is needed.

Chairman Roark says the County needs to take the lead. To the issue of financial uncertainty, he and Administrator Vannoorbeeck will be meeting with Davenport next week. He would like the Board of Supervisors to pick the project manager. Mr. Boswell would like to discuss the position because CARES has a viable candidate in mind.

Supervisor Ingram explains that he made the motion for \$3.2 million budget to get the project moving, and it received a unanimous vote. People have donated under the idea the shelter would be located in Burkeville, and he supports that location. Supervisor Vaughn supports it remaining in Burkeville as well. Vice Chair Simmons states that to move the location now would require starting all over again. Supervisor Shekleton says factoring in costs and having the property already donated, it would likely not be beneficial to change locations.

2 – Audit Preparation: Last month the Board authorized the engagement of VML/VACo for consulting services specific to audit preparation. Administrator Vannoorbeeck asks the Board to endorse the emergency procurement, and the form he has provided will be posted to the website. Supervisor Vaughn moves to declare the emergency procurement of VML/VACo for financial consulting services for assistance with audit preparation. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – School Drawdown: Discussed during the School's Department Report.

4 – Equalization Board: Appointments are to be made to the Equalization Board, and Supervisor Vaughn suggested these be made by district. The deadline for having appointments, is approaching, and Administrator Vannoorbeeck asks if anyone has an appointee. Supervisors are to bring them to the next meeting.

5 – Local Employee Compensation: Administrator Vannoorbeeck notes that the Compensation Board and State employees received 5% raises in July. Due to budget issues, local employees did not. To provide local employees the equivalent of a 5% raise from July through October, it would cost the County \$22,448.87. He recommends this be a bonus, with no

benefits associated, through the month of October. It would include all full-time employees that did not receive the 5% raise in July. To cover the remainder of FY24, it will cost \$85,198.40 plus \$12,863.73 in benefits. The Board had requested the total cost to the County, and this is the equivalent of 5% raises for local employees. Staff is not requesting the additional 2% the state employees will receive in December. Next year this will be considered a salary increase.

Supervisor Shekleton moves to approve \$22,448.87 in the form of a one-time bonus for local employees through October. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chair Simmons moves to approve salary and benefits in the amount of \$98,062.13 for the remainder of FY24. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board considers the following new business:

1 – BZA Resignation: The Board received a resignation letter from Bill Collins who had been serving on the Board of Zoning Appeals. Supervisor Vaughn moves to accept the resignation. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

2 – CRC AFID Planning Grant: The CRC requested a letter of support and a \$5,000 commitment for the Virginia Poultry Growers Cooperative Start-Up group. The letter is presented tonight having been done after the Board package deadline. The letter is included in the CRC's grant application and does not commit the County to the \$5,000. Administrator Vannoorbeeck asks the Board to consider the \$5,000 commitment of matching funds for the Central Virginia Poultry Growers Cooperative Start-Up project being administered by the Commonwealth Regional Council. Supervisor Vaughn moves to approve the \$5,000. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – Operation Ceasefire Grant Application: Discussed during the Commonwealth's Attorney's Department Report.

4 – Compensation Board Employee Funding: Discussed during the Commonwealth's Attorney's Department Report.

5 – Social Services Employee Compensation Request: A letter is included in tonight's package from Director Reed requesting an internal salary alignment. She has provided exact

figures of the increase with the County's match and considers this adjustment a retention tool. In the past, Social Services received numerous complaints, but they have worked diligently under Director Reed to provide services and change public perception. Supervisor Shekleton moves to approve the \$6,533.84 match to the overall increase. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Social Services: **REVISED: On December 21, 2023**, Vice Chair Simmons moves that the date of the implementation of the salary alignment be documented as November 1, 2023. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

6 – TACS Agreement/Resolution Adoption: As previously discussed, the Board was asked to enter into an agreement with Taxing Consulting Services, PC (TACS). They are a legal collection firm. TACS will recover taxes or account fees owed to the County and collect its fees directly from the delinquent party. Administrator Vannoorbeeck asks for authority to execute the agreement with the understanding that an ordinance be adopted after a properly advertised public hearing is held. Also, he asks for authority to hold said public hearing. The Treasurer could use this to collect delinquent taxes, but it is being considered for delinquent landfill charges. As to procurement, Administrator Vannoorbeeck says the state does not require procurement for legal services.

Supervisor Ingram asks if the Treasurer has been consulted. Administrator Vannoorbeeck has not spoken with the Treasurer, but, as a Constitutional Officer, she has authority to make the decision. This is specific to landfill expenses but can be adopted to include delinquent taxes so that it would be available to the Treasurer if she so chose.

Vice Chair Simmons moves to enter into the agreement and advertise the matter for public hearing at the December meeting. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

7 – Electoral Board/Registrar: Registrar Reynolds provides a handout and an update on the November general election. Approximately 43% of Nottoway's registered voters participated. A recommendation would be to have more than one polling place in District 2 because the library is too small to effectively handle the anticipated large turnout in 2024. Chairman Roark would like to set up a time to discuss this. Supervisor Ingram would also like to discuss a second site for District 1 due to the physical size of his district.

Registrar Reynolds and Chairman Reynolds have provided a memo for the Board to consider additional compensation for the officers of election and other associated election expenses. The state Department of Elections has advised that there may be one or two primaries in 2024. He would like to use \$54,000 in carryover from FY23 to offset those expenses.

Supervisor Vaughn moves to reallocate \$54,000 to the Registrar's budget. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Registrar Reynolds notes those funds should be allocated for the Electoral Board's budget. Expenses related to elections are expended out of the Electoral Board's portion. Chairman Roark asks if the Board would like to amend the vote. Supervisor Vaughn amends his motion to reallocate \$54,000 to the Electoral Board's budget. The second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

8 – Letter to Secretary Lohr: This matter was discussed under New Business 2 – CRC AFID Planning Grant.

The Board considers the following Consent Items.

1 – October Expenditures – All Funds

2 – Budget Adjustment – Vendor Refund to Dispatching \$5,575.39

3 – Budget Adjustment – Vendor Refund to Cooperative Extension \$96.45

4 – Refund – Building Permit \$64.87

Chairman Roark asks questions regarding items from the October Expenditure report. Administrator Vannoorbeeck offers explanations and will look into these.

Supervisor Vaughn moves to approve the Consent Items as presented. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The \$64.87 refund request by Parker Oil, listed as K-4 for Parker Oil, was included in the favorable vote of the Consent Items.

The following information items are presented in the package:

1 – CRC – October 2023 Items of Interest

Administrator Vannoorbeeck reports that he is pleased to see progress with the County but there is more to do. He would like to request the Blackstone Town Council to extend his 90-day agreement until the first of the year to meet the new Board, if this Board is agreeable and if an Administrator is not hired prior to. Mayor Green, from the floor, says he would like the Board's request to extend the arrangement in the form of a motion.

Supervisor Shekleton moves to extend the arrangement with the Town of Blackstone and Mr. Vannoorbeeck until the first of the year. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Vaughn asks how many applications for County Administrator have been received. Chairman Roark informs him there have been eleven.

Administrator Vannoorbeeck has received a Circuit Court order approving the Town of Crewe's boundary line adjustment.

The Chairman requested and was provided a copy of the Town of Blackstone's spot blight abatement policy. It has been a useful clean-up tool for the Town of Blackstone as it gives the authority to possess the property if the individual does not comply.

Administrator Vannoorbeeck informs the Board that a new Building Permit Tech has been hired, Melissa Mohn, and will begin December 1, 2023.

Chairman Roark introduces the public safety radio communications system topic. CTA has prepared talking points for the Board for speaking with citizens. There has been confidentiality on some aspects so as not to affect negotiations and avoid legal issues. Transparency comes during the next steps. Buddy Hyde reads the talking points and explains that no contract can be signed without Board approval. He is asking the Board to sign an "Intent to Award" letter to enter negotiations with JVCKenwood.

Supervisor Shekleton moves to approve the Intent to Award agreement. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Mr. Hyde explains that a lot of information has been withheld until now, and he plans to inform the public about the scope of the project. Infrastructure is three-quarters of the price tag with the radios being one-quarter. It is not just a tower; there are four to five towers involved and associated equipment, LP gas tanks, generators, fences, dispatch equipment, etc. He thanks Chief Schnepf for attending tonight.

As the meeting has reached the three-hour mark, Chairman Roark polls each member to ask if the meeting should continue. The Board members respond as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chair Simmons wishes everyone a Happy Thanksgiving and congratulates those who won their election races.

Chairman Roark informs the Board that there will be presentations during next month's meeting for exiting Board members and former employees.

Supervisor Vaughn encourages the new Board members to attend VACo's training to learn properly how to be a member of the Board of Supervisors.

Supervisor Shekleton moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Discussion,

consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; specifically relating to personnel matters now pending in County Administration. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board enters Closed Meeting at 10:06 p.m.

Supervisor Vaughn moves that the Board enter Open Session. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board reconvenes in Open Session at 10:26 p.m.

Administrator Vannoorbeeck reads the certification announcement:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2–3712 (D) of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Nottoway County, Virginia hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

Supervisor Ingram moves to certify. A second is provided by Supervisor Shekleton.

Administrator Vannoorbeeck roll calls each member of the Board to answer if they agree to this certification; responses as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chair Simmons moves that the Board of Supervisors honor the two agreements dated January 5, 2021, for the transfer of leave and for January 7, 2021, for transfer of leave as stated in the agreement between the Commonwealth's Attorney Leanne Watrous and Rita Flippen that she will be eligible for a maximum payout from the Victim/Witness budget of 18 days of accrued annual leave. The Nottoway County Victim/Witness program will not pay out upon termination for any leave earned prior to employment in the Victim/Witness program. Any unused transferred leave will be forfeited. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

November 16, 2023

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Ingram moves to adjourn the meeting. A second is provided by Vice Chair Simmons. With a standing vote, Chairman Roark adjourns the meeting at 10:29 p.m.

Chairman

Clerk



Nottoway County Board of Supervisors

November 16, 2023, 7:00 p.m.

Nottoway County General District Courtroom
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman John Roark

Invocation

Pledge of Allegiance

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Minutes of the Regular Board of Supervisors meeting held October 19, 2023.

** Public Announcement for Transparency - Incoming Board

D. Delegations from the Public

E. Public Hearings

1. Special Exception – BHVA Real Estate

Gregg Zody, Planning & Econ. Dev. Director

F. Presentations

1. Broadband Update

Robert Taylor, RiverStreet Networks

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator

Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Tammie Raiford, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

- | | |
|--------------------------------|---|
| 1. Animal Shelter Update | Philip Vannoorbeeck, Interim County Administrator |
| 2. Audit Preparation | Martina Chandler, Finance Director |
| 3. School Drawdown | Philip Vannoorbeeck, Interim County Administrator |
| 4. Equalization Board | Philip Vannoorbeeck, Interim County Administrator |
| 5. Local Employee Compensation | Philip Vannoorbeeck, Interim County Administrator |

J. New Business

- | | |
|--|---|
| 1. BZA Resignation | Philip Vannoorbeeck, Interim County Administrator |
| 2. CRC AFID Planning Grant | Philip Vannoorbeeck, Interim County Administrator |
| 3. Operation Ceasefire Grant Application | Leanne Watrous, Commonwealth's Attorney |
| 4. Compensation Board Employee Funding | Leanne Watrous, Commonwealth's Attorney |
| 5. Social Svcs Employee Compensation Request | Chairman John Roark |
| 6. TACS Agreement / Resolution Adoption | Philip Vannoorbeeck, Interim County Administrator |
| 7. Electoral Board / Registrar | |

K. Consent Items

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|---|------------|
| 1. October Expenditures – All Funds | |
| 2. Budget Adjustment – Vendor Refund to Dispatching | \$5,575.39 |
| 3. Budget Adjustment – Vendor Refund to Cooperative Extension | \$96.45 |
| 4. Refund – Building Permit | \$64.87 |

L. Correspondence/Information Items

1. CRC – October 2023 Items of Interest

M. County Administrator Report

N. Comments from Members of the Board

Vice Chair Simmons
Supervisor Vaughn
Supervisor Shekleton
Supervisor Ingram
Chairman Roark

O. Closed Meeting

Pursuant to Code of Virginia §2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn



Nottoway County Board of Supervisors

November 16, 2023, 7:00 p.m.

Nottoway County General District Courtroom
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order
Invocation
Pledge of Allegiance

Chairman John Roark

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

Motion to Adopt or Approve with Amendments

Minutes of the Regular Board of Supervisors meeting held October 19, 2023.

** Public Announcement for Transparency

Incoming Board

Chairman John Roark

D. Delegations from the Public

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F. Presentations

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G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
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3. Tammie Raiford, Treasurer
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I. Unfinished Business

- | | |
|--------------------------------|---|
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| 2. Audit Preparation | Martina Chandler, Finance Director |
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| 4. Equalization Board | Philip Vannoorbeeck, Interim County Administrator |
| 5. Local Employee Compensation | Philip Vannoorbeeck, Interim County Administrator |

J. New Business

- | | |
|--|---|
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| 4. Compensation Board Employee Funding | Leanne Watrous, Commonwealth's Attorney |
| 5. Social Svcs Employee Compensation Request | Chairman John Roark |
| 6. TACS Agreement / Resolution Adoption | Philip Vannoorbeeck, Interim County Administrator |
| 7. Electoral Board / Registrar | |

K. Consent Items

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|---|------------|
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L. Correspondence/Information Items

1. CRC – October 2023 Items of Interest

M. County Administrator Report

N. Comments from Members of the Board

Vice Chair Simmons
Supervisor Vaughn
Supervisor Shekleton
Supervisor Ingram
Chairman Roark

O. Closed Meeting

Pursuant to Code of Virginia §2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF OCTOBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
PHILIP VANNOORBEECK, ACTING COUNTY ADMINISTRATOR

Chairman Roark calls the meeting to order at 7:00 p.m.

Pastor Leroy Bradshaw, Jonesboro Baptist Church, provides the invocation. Chairman Roark leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Administrator Vannoorbeeck asks to add to the agenda under New Business: Resolutions as J-11; Radio System as J-12; and Board Salary as J-13. Vice Chair Simmons moves to approve the agenda with those additions. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of the Minutes: Minutes were presented from regular meetings held August 16, 2023, and September 21, 2023. Supervisor Vaughn moves to receive and adopt the minutes as presented. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Before Chairman Roark begins the Delegations from the Public, Supervisor Ingram encourages speakers to address issues rather than attack individuals. Any personal issue should be brought to the individual.

1 – Alexander Hamilton: He begins by thanking the Board and Planning Commission for their work on the draft solar ordinance, and he believes it will preserve the character of Nottoway County. He encourages the Board to keep up the good work for Nottoway's citizens.

2 – Mike Mason: Thanks Supervisors Vaughn and Shekleton for their time, commitment, and service for Nottoway. He thanks the Zoning Ordinance Committee, Supervisor Ingram, and Mr. Zody for working diligently on a draft solar ordinance that could satisfy both sides. He is in favor of the proposed setbacks. Be alert for discussions by DEQ regarding mitigation and also solar companies' blatant disregard of counties' solar ordinances.

3 – Rose Wootton: She has been attending the Zoning Ordinance Committee meetings and would like to commend them for their continued hard work on the draft solar ordinance that preserves Nottoway's rural character. Rural areas should not have to shoulder the supply of energy supply to data centers.

4 – Tyler Scott: Appreciates the small-town life and agricultural land here, and would like to see smart growth and planned development to retain the rural character. The solar companies do not live here and will not be affected by any repercussions.

5 – Sonny Abbott: He met with Mr. Vannoorbeeck to discuss the budget shortfall, particularly for legal expenses. He thanks Mr. Vannoorbeeck who shared the 2022 audit which gave him a better understanding of the County's financial situation. He looks forward to reviewing the 2023 audit and hopes the numbers will not have deteriorated.

6 – Celia Orr-Elzay: She represents CARES and speaks to the new Animal Shelter. The current plan is appropriately sized with no frills, but the construction cost has possibly necessitated design changes. They ask that all possible cost reductions and funding options be evaluated before a final decision is made on either the budget or the design. They ask that the architect, CARES, the Town of Burkeville, and the County meet to discuss those many options.

7 – Jack Boswell: He states that Ms. Elzay has spoken well to the subject but adds that the Board appointed CARES to advise, and they would like to have opportunity to do that.

8 – Warren Wade: He has arranged for two grocery concerns to visit in the next couple of weeks, and he is asking what incentives the County can offer them. He mentions several sources of funding he recently learned about. He addresses the need for doctors in this area.

Chairman Roark confirms with Mr. Wade that his comment of being unable to obtain medical attention referenced doctor's offices rather than Nottoway's EMS services. Also, Chairman Roark notes the County is being more proactive in seeking out new businesses.

9 – Jo Anne Scott Webb: Her family manages timber in six counties, including Nottoway. The timber industry has changed, so they have leased some of their land for two utility solar projects, one with battery storage. She does not recommend conservation easements. She is sorry to see counties fighting utility-scale solar projects, and she believes the state will put pressure on the counties soon.

10 – Ricky Rash: Reports that the Piedmont Soil & Water Conservation District has meant \$100,000 a year to Nottoway in economic development. PSWCD puts money back into the counties and helps landowners fence out streams, to be good environmental stewards. It works to comply with environmental regulations and keep waterways clean. In Nottoway County, PSWCD has fenced out nearly 60 miles of stream.

11 – Robert E. Hawthorne, Jr.: Welcomes a good debate on the facts surrounding solar. Solar would provide needed revenue which lessens the need for tax increases. He notes a number of things that solar does not do such as create a noise nuisance, damage waterways, produce radiation, clutter landfills, contribute to climate change, negatively impact farming or timbering, etc.

12 – Sue Yeatts: Scolds Vice Chair Simmons for her words and actions across her tenure. She accuses Vice Chair Simmons of fearmongering about Crewe's water. Ms. Yeatts provides an analysis of her own water which shows Crewe's water as drinkable and safe. She then speaks of a recent robbery of a citizen on Bible Road and accuses the Sheriff of not handling the incident properly.

13 – Tyson Utt: Represents Commonwealth Energy Partners (CEP Solar) who works in over twenty Virginia counties developing solar projects. He has not come across a solar ordinance with such stringent setbacks as are in the proposed draft ordinance and feels they could produce unintended consequences. Vegetative screening could help lessen the need for the proposed 800' setbacks. He offers himself and his team as a resource.

14 – Dennis Tatum: Would like to have a solar project in Crewe and encourages the Board to allow them and thus bring revenue into the County.

The Board receives the following Department reports:

1 – Highway Department: Aaron French, Maintenance Manager at the Petersburg Residency, is present and reviews current happenings in Nottoway. A rural rustic project is set to begin on Route 647 – Jennings Ordinary Road. A full-width right-of-way mow is upcoming for primary and secondary routes. The speed study on Route 723 has been initiated but not finalized. Equipment is being prepped for winter weather. As for Blackstone, Ms. Bryant

previously updated on the speed study on Route 40 into Blackstone, and Mr. French has found that VDOT can add an addendum to the asphalt contract to include the Town of Blackstone.

Supervisor Ingram asks if Mr. French could look into overgrowth causing a visibility issue on Route 49 South at W. Courthouse Road.

2 – Solid Waste: September 2023 Nottoway County Sanitary Landfill waste report: an average of 50.98 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: September 2023 report; 23 building permits issued for \$6,306.70 in permit fees with \$1,412,199.25 in construction value.

4 – Animal Control: September 2023 report; 131 animal control calls; 0 summons issued; 1 conviction; 2 compliance notifications.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: Nottoway County Public Library Board of Trustees meeting reports for September 20, 2023; minutes of the meeting held on August 16, 2023; September 2023 Director's Report.

7 – Nottoway County School Board: Agenda of the regular meeting of the Nottoway County School Board held on October 12, 2023; minutes of the regular meeting held September 14, 2023.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for October 2023. Chairman Roark draws attention to a lapse in communications between the Town of Crewe and Mr. Hyde during a recent waterline issue. Mr. Hyde states that he was in communications with the Public Works department in the Town and that several people have CodeRed capabilities during urgent matters such as that. He announces the new Director of Communications is Tuana Townes, and he has had good meetings with her. He reports on the three mass-casualty drills he coordinated this past Saturday at the Burkeville Elementary School. They were very realistic and radio communications were good. Mr. Hyde appreciates the work of part-time employee Jimmy Falwell who is installing lost and broken 911 address markers for the County.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for September 2023. Mr. Zody distributes to Board members the draft solar ordinance and a report regarding Controlled Environment Agriculture.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report.

3 – Tammie A. Raiford, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: Updated case statistics are in tonight's package. Her office is now prosecuting some misdemeanors.

The Board considers the following unfinished business.

1 – Animal Shelter Update: Mr. Vannoorbeeck speaks to the proposed changes by the architect and contractor. There is much to be discussed, and he asks the Board for a budget figure for the shelter. The received bid may be expired by the Board's next meeting. Vice Chair Simmons notes that Mr. Boswell asked for a meeting to discuss options before making final decisions. Mrs. Elzay believes the bid opening was September 12th, and the bid was valid for 60 days.

Chairman Roark suggests a worksession to discuss the public communications system and the animal shelter, with one hour allotted to each topic. After much discussion, the consensus is to continue tonight's meeting until 6:00 p.m. on Wednesday, November 8, 2023 in the General District Courtroom. Supervisor Shekleton reads portions of an e-mail received from Chris Phillips, RRMM, that state the value engineering suggestions need to be carefully vetted by the full design team as all suggestions would not receive the team's recommendation. Also, the included schematic design from August 2022 was based on a cost per square foot which is no longer achievable.

2 – Nottoway Water Line Issue: Mr. Vannoorbeeck reads a Resolution Granting Support to Prince Edward County's Proposal to Explore the Concept of a Mutually Beneficial Regional Public Water System passed by the Board April 15, 2021. When this was adopted, the information provided Nottoway citizens was not accurate or transparent. Mr. Vannoorbeeck suggests it be revoked because of the dishonesty used by Prince Edward's County Administrator and its consultant. Supervisor Shekleton moves to revoke the Resolution Granting Support to Prince Edward County's Proposal to Explore the Concept of a Mutually Beneficial Regional Public Water System. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – Crewe Boundary Line Adjustment: Chairman Roark notes that staff has worked diligently to prepare the proper documents for petitioning the Court. After collecting signatures tonight, those documents will be sent to the attorneys for filing with the Circuit Court.

4 – Subdivision Vacation: Mr. Zody has given each Board member copies of two resolutions Counsel has drafted. Chairman Roark reads the resolution titled, "A Resolution Endorsing and Ratifying Prior Actions of the County's Current and Former Planning and Economic Development Directors and Confirming and Ratifying the Appointment of Gregg Zody as the County's Planning and Economic Development Director". Supervisor Vaughn moves to adopt the resolution as presented. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Mr. Vannoorbeeck reads the resolution titled, "A Resolution Approving the Vacation of Certain Plats Prior to the Sale of any Lot Shown Thereon and Authorizing the County's Subdivision Agent and Zoning Administrator to Execute Instruments of Vacation". Supervisor Ingram moves to adopt the resolution as presented. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

5 – Employee Compensation: Mr. Vannoorbeeck met with the Constitutional Officers today. With the adoption of the state budget, there are several adjustments to be made to the Compensation Board-funded positions. The Board will need to appropriate those monies to be spent accordingly. There are certain positions in these departments that are locally funded and were compensated equally during the original salary increase. How does the Board want to proceed for those locally-funded positions with this additional 2% that goes into effect December

1, 2023? The consensus of the Board is to give the locally-funded positions equal increases with Compensation Board positions.

Secondly, local employees who work directly under the County Administrator did not receive a salary increase in July. Last month's discussion centered around evaluations, and those have been completed. Mr. Vannoorbeeck recommends providing those employees a 5% increase retroactive to July 1st. Chairman Roark asks if there were suggested percentages given alongside the evaluations. Mr. Vannoorbeeck says there were not. Supervisor Shekleton is in favor of the compensation but is interested in the overall effect on the budget. Chairman Roark would like to see that figure at the November 8th Continued Meeting.

The Board considers the following new business:

1 – VEDP Pre-Application Request: Mr. Vannoorbeeck supports this request by Mr. Zody to make application for a Site Development Grant. Nottoway County is considered double distressed because unemployment levels are higher than state average as are poverty rates, and, if the County applied, it could get a 3:1 match. This would be a good Economic Development Committee-driven project and perfect for all three towns to work together with the unincorporated areas. Application does not commit the County, and the County's portion depends on the project it pursues. Supervisor Vaughn moves to grant staff the authority to move forward with the pre-application. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

2 – VATI Pre-Application Approval: Mr. Zody states this is a pre-application to apply for funding next year through RiverStreet Network and the West Piedmont Planning District Commission. The FY 2024 round is to provide broadband to the underserved areas. At this point, there is no way to know what the County's match would be, but this pre-application would show Nottoway is interested. Supervisor Ingram moves to authorize staff to move forward with the pre-application. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – VATI Easements: Mr. Zody has spoken with Robert Taylor and invited him to provide an update on the broadband project at the November 16th Board meeting. The County owns two of the three sites, and the LRA owns one. If approved, counsel for the County and RiverStreet could work out a lease agreement for the 50' x 50' sites. This will generate a small revenue. Chairman Roark suggests RiverStreet's attorneys draft the agreement for the County's attorneys to review. Supervisor Vaughn moves to approve the easements as presented by Mr. Zody and authorize the Chairman of the Board to execute all necessary documents on behalf of the County. A second is provided by Supervisor Ingram.

Supervisor Ingram questions the location of the site on Lewiston Plank Road. Mr. Zody describes the location as being at the Convenience Center, below the attendant's shelter, and the lessee has requested a dual-entry lock.

Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

R. H. Ingram Yes

4 – VATI – Amendment to RiverStreet Contract: Mr. Zody states that in order to move forward with the project, this had to be submitted. It memorializes action previously taken by the Board without any additional financial liability. This has already been signed by Mr. Vannoorbeeck and submitted to meet the deadline, and he is asking for ratification of that action. Supervisor Ingram moves to ratify the VATI Amendment to the RiverStreet Contract. A second is provided by Supervisor Vaughn.

Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

5 – Equalization Board: Mr. Vannoorbeeck explains that the Commissioner of the Revenue has communicated with him, and it is now time in the reassessment process to make appointments to the Board of Equalization. Appeals are made through that body. Those on the 2017 board were asked if they wished to serve again. The gentlemen who served for Districts 1 and 3 could not be reached. Those who served from Districts 2, 4, and 5 are interested.

Supervisor Vaughn is concerned about the process as he believes each each member of the Board of Supervisors should have made an appointment. Mr. Vannoorbeeck says that is still possible as nothing has been sent to the judge at this point, but Board members should plan to have their appointments by the regular November Board meeting.

6 – Audit Preparation: Mr. Vannoorbeeck has presented the Board with an engagement letter dated October 2, 2023, from John Montoro of VML/VACo Finance. He has been a local government accounting specialist for many years, and he would provide audit preparation services. The audit must be submitted to the State by mid-December. Mr. Montoro is available for \$135/hour to work remotely and \$140/hour for on-site work. Mr. Vannoorbeeck recommends the engagement of Mr. Montoro and VML/VACo to prepare for the audit as the County is not in a position to provide all that the auditors need due to staffing turnover.

Chairman Roark asks regarding procurement. Due to time constraints and whereas this would typically fall under an RFP process, this could be considered an emergency procurement which requires an internet posting, etc. Mr. Vannoorbeeck will look further into emergency procurement and bring any other necessary steps to the Board at the Continued Meeting.

Vice Chairman Simmons moves to approve the letter of engagement for accounting services as presented to the Board tonight. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

7 – Landfill – DEQ 5-Year Certification: The County is required to provide DEQ a 5-year certification. This has been prepared and is ready for submission. Supervisor Vaughn moves to authorize TRC to submit the certification to DEQ. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

8 – Piedmont Regional Jail Invoices: Mr. Vannoorbeeck has provided this invoice for informational purposes. The bill is for \$563,009.92. This is in line with the previous quarter but a significant increase over last year. Supervisor Shekleton recalls someone mentioned during budget discussions that Jail costs would increase by over \$1 million this year. There may need to be an appropriation to meet this cost.

9 – Sands Anderson Invoices: These are included for the Board's information. Day-to-day operational expenses are down. Chairman Roark receives a consensus of the Board that contacting the County attorney should continue to be approved by the County Administrator.

10 – CRC Regional Economic Development Organization: Chairman Roark states the Board previously voted to support the REDO with \$2,500. There are three other consultants in that group with Timmons. Melody Foster states this was a grant from GO Virginia and that Timmons' work on the project has already been completed, no additional funds would go to them. Seven counties plus Longwood University agreed to pay \$2,500, and the CRC paid \$10,000. Ms. Foster says there will later be a presentation of the entire project when each locality will decide if it wants to continue. Supervisor Vaughn recommends the County continue with the REDO project, and the Board concurs.

11 – Resolutions: This business was handled earlier in the meeting.

12 – Radio System: Supervisor Ingram and Chairman Roark met with Chief John Schutt and E. B. Fisher to discuss the radio situation. Those two are satisfied with what they currently have. Their chief concern with the new system is that if a squad leaves Nottoway County, it would lose communications service. Chief Schutt indicated he could upgrade Burkeville's current system for approximately \$40,000 and suggested the cost for the proposed new radio communications system could then be cut in half.

Chairman Roark suggests the first hour of the November 8th meeting be to discuss the proposed animal shelter with the CARES group and the second hour be to discuss the radio system with the Emergency Services team. Mr. Hyde states the EMS Committee is comprised of eleven individuals and agrees all should be in the discussions.

13 – Board Salary: Because a new Board cannot vote on a salary for itself, this Board would need to take action. Supervisor Shekleton asks for comparative information with the salaries of neighboring counties. Mr. Vannoorbeeck will check that this topic can be acted upon between the election and January when the new term begins. Chairman Roark acknowledges the amount of work each Board member performs, but he would not be in favor of a salary increase.

The Board considers the following Consent Items.

1 – September Expenditures – All Funds

2 – Budget Adjustment – Virginia Fire Programs \$43,273.00

3 – Budget Adjustment – Library \$12,946.00

Vice Chair Simmons moves to accept the Consent items as presented. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The following information items are presented in the package:

1 – CRC – September 2023 Items of Interest

October 19, 2023

Mr. Vannoorbeeck introduces Ms. Martina Chandler as the new Finance Director. The Board welcomes her.

Mr. Vannoorbeeck mentions the Crewe water issue, but he has not received any word back from the Governor's office regarding a meeting. The Governor's Summit on Rural Prosperity and the Tobacco Commission met recently in Blackstone, and he took advantage of those opportunities to address the issue with the officials in attendance.

Chairman Roark is working to schedule a meeting with the Burkeville Town Council to discuss land acquisitions in closed meeting.

At approximately 9:31 p.m., Chairman Roark recesses the meeting until Wednesday, November 8, 2023, at 6:00 p.m.

Chairman

Clerk

MEMORANDUM

TO: Board of Supervisors

FROM: Gregg Zody, Director *GZ*

DATE: November 8, 2023

SUBJECT: Outdoor Events Special Exception Request

OCTOBER 17th, 2023 PLANNING COMMISSION PUBLIC HEARING EXECUTIVE SUMMARY

The Planning Commission heard the request and had questions about what particular Outdoor Event the applicant was requesting. The application stated outdoor events, generally, but pre-application discussion was more focused on Wedding Events, as it would stand to reason given the existing establishment is a Bed and Breakfast with several permitted outdoor structures for short term stays. Both the PC and BOS heard the special exception request for a Bed and Breakfast in October, 2021. The application states it is for Outdoor Events.

One adjacent property owner(s) appeared at the public hearing and was concerned about potential noise generated from Outdoor Events. Staff stated that one of the proposed conditions (#7) was limiting the hours of operation. The applicant's authorized agent did not specify what type of outdoor event the owner was seeking, so staff recommends that the Board require specificity from the agent what outdoor event they will hold, if approved.

VDOT and VDH both sent comment letters and that is highlighted under Agency Comments.

As an editorial note, Finding #19 is incorrect. It should state that the application is for commercial purposes, not personal use. Staff corrected the error in this report.

The Planning Commission made a recommendation of approval for Outdoor Events; specifically, Wedding Events, at their October 17, 2023 public hearing with a vote of 6-2.

SYNOPSIS

Request

The applicant is seeking a special exception to conduct Outdoor Events, specifically wedding events. Part of this request includes removal of a deed restriction condition prohibiting outdoor events at the October 21, 2021 BOS public hearing.

Applicant/Property Owner

BHVA Real Estate Holdings, 3302 Chanteuse Way, Houston, TX 77082

Site Location

Tax Map 42-59A, 1741 Walnut Hill Road. Site is zoned Conservation (C-1) and contains approximately 17.62 acres. Blackstone town limits are approximately .5 miles from the site.

ZONING ANALYSIS AND PREVIOUS SPECIAL EXCEPTION REQUEST

The proposed location and adjacent properties are zoned Conservation (C-1). The predominant area land uses are single-family detached homes and agricultural/silvicultural activities.

The previous property owner sought a special exception for this site to establish a Bed and Breakfast. Site issues regarding approved septic systems for several of the outbuildings (guest house, barn, and shed). (Please see Exhibits 3 (2021 Staff Report) and 4 (2021 Health Department letter))

This request was recommended for approval by the Planning Commission on October 19, 2021 and approved by the Board of Supervisors on October 21, 2021 with the following conditions:

1. The Special Exception is granted to the owner of Tax Map 42-59A for the operation of a Bed and Breakfast offering no more than five (5) guest rooms throughout the premises.
2. Obtain and maintain a Nottoway County Business License for a Bed and Breakfast.
3. Come into and maintain compliance to the Building Code for a Bed and Breakfast.
4. Come into and maintain compliance with regulations of the Virginia Department of Health as to water provision, wastewater treatment, and food handling.
5. Maintain the low volume commercial entrance to the standards of the standards of the Virginia Department of Transportation.
6. Limit signage identifying the Bed and Breakfast to twelve (12) square feet incorporated into the existing mailbox structure.
7. No outdoor venue activities such as, but not necessarily limited to weddings and receptions, are permitted.
8. Record a Deed Restriction that the property cannot be subdivided unless all accessory buildings apart from the main dwelling unit are renovated so as not to constitute dwelling units to include removal of sleeping areas, food preparation or bathing appurtenances. In addition, record as part of the Deed of Conveyance the conditions imposed with approval of the Special Exception.
9. Failure to abide by the above conditions will revoke the Special Use Permit [sic, should be Special Exception Permit] and subject the owner to prosecution under the Nottoway County Zoning Ordinance as applicable at that time.

The definition for *Outdoor Event* is as follows:

An occasional or periodic outdoor activity in an open area where persons gather to participate or spectate in activities that are recreational or entertaining in nature. Such uses may include, but are not limited to, truck/tractor pulls, mud bogging, motocross courses, racetracks, paint ball parks, sports fields, amphitheaters and similar uses. Accessory uses subordinate to the event may be allowed.

COMPREHENSIVE PLAN ANALYSIS

V. Special Policy Areas

[...]

B. Loss of Agricultural Land and Open Space

As Nottoway County starts to experience residential, commercial and industrial growth, there will be increased pressure on the County's open spaces, and agricultural and forested areas, as

developers look for land to develop for these uses. Once population growth starts to take hold in the County, increases in agricultural and forestal land values, the aging of agricultural landowners, provision (or lack thereof) of planned growth areas, and the level of development regulations and the suitability of agricultural and forestal lands for development could all affect open space and resources in the County. In fact, according to the 2017 U.S. Census of Agriculture, Nottoway County saw a decrease of more than 11,000 acres of farmland between 2012 and 2017.

The current zoning map in Section IV shows areas designated for residential, commercial, industrial, agricultural, and conservation uses in the County. A challenge for the County will be to accommodate future growth demands in a planned manner that provides for the conservation of important resources. The future land use map in Section IV denotes areas for future residential, commercial and industrial development that are either in areas where adequate public services (including water and sewer) exist or in close proximity to such services. Any development that does occur in the rural areas should be designed to incorporate significant open spaces and designed to minimize environmental impacts on the land and water resources.

Any future growth and development patterns must provide both requirements and incentives for the conservation of land. Nottoway County's zoning ordinances outline minimum lot sizes for different uses – and in some cases, minimum district sizes. For residential uses, the ordinances stipulate requirements for either the provision of private water and sewer or access to public or community water and sewer service. Environmental impacts of any newly planned development area should be considered. It is essential to maintain a balance between development and preservation objectives throughout the County. An educational and programmatic approach in conjunction with land conservation should be initiated to encourage property owners to limit development. Incentives can be offered for appropriate conservation and environmental design.

Recommendations – The Nottoway County Planning Commission and Nottoway County Board of Supervisors, through the adoption of this Comprehensive Plan, should state their commitment to agricultural and forestal land preservation objectives. Tools most commonly used to influence the timing and location of growth are zoning, subdivision standards, use value assessments and taxation, and public facility decisions. Other tools and programs available to agricultural and rural property owners who wish to take steps to preserve their land holdings generally involve a partnership between the landowner and a governmental agency. Land conservation tools such as conservation easements, Purchase of Development Rights programs, and other tax incentive programs may be used to encourage minimal development in these areas. There are agencies that provide these and other voluntary programs. These agencies change from year to year and may or may not have funding. They include:

- Piedmont Soil and Water Conservation District (serving Amelia, Nottoway and Prince Edward Counties): <https://piedmontswcd.org/>
- Virginia Department of Forestry: <https://dof.virginia.gov/>
- Virginia Cooperative Extension, Nottoway County Office: <https://nottoway.ext.vt.edu>

Commercial and/or industrial developments that are approved in the rural portions of the County should be consistent with the best interests of the community. The County and Towns should investigate the use of the aforementioned easements and other preservation tools and be willing to provide information to property owners who wish to pursue a particular preservation strategy. As

the County revises its zoning and subdivision ordinances, consideration should be given to including provisions to require and/or allow for the use of cluster housing and other conservation design techniques. Another consideration for the County as it amends its ordinances is the addition of Agricultural/Forestral Districts. Under the Code of Virginia, Section 15.2-4301, Agricultural and Forestral Districts are meant to “conserve and protect and to encourage the development and improvement of the Commonwealth's agricultural and forestal lands for the production of food and other agricultural and forestal products” and to “conserve and protect agricultural and forestal lands as valued natural and ecological resources which provide essential open spaces for clean air sheds, watershed protection, wildlife habitat, as well as for aesthetic purposes.”

The County should support the activities of local land trusts and other environmental organizations in their efforts to voluntarily preserve critical agricultural and open spaces in the area. The County should also work closely with the appropriate government agencies to ensure that private timbering operations in the County are undertaken using approved techniques in an environmentally sensitive manner.

Sec. 5-5-2(8) SPECIAL EXCEPTION - ISSUES FOR CONSIDERATION

In considering a Special Exception Permit application, the following factors shall be given reasonable consideration. The applicant shall address all the following in its statement of justification or Special Exception Permit plat unless not applicable, in addition to any other standards imposed by this Ordinance: *Staff Responses are italicized.*

- 1) Whether the proposed Special Exception Permit is consistent with the Comprehensive Plan.

The applicant is proposing an outdoor event to hold wedding events. Commercial uses are considered in V. Special Policy Areas (B)- highlighted section.

- 2) Whether the proposed Special Exception Permit will adequately provide for safety from fire hazards and have effective measures of fire control.

If approved, the applicant would need to seek guidance from the Building Official for any structure involved in the proposed event.

- 3) The level and impact of any noise emanating from the site, including that generated by the proposed use, in relation to the uses in the immediate area.

Staff recommends that the permit, if approved by the Board of Supervisors, is limited to activity between 9:00 a.m. – 10:00 p.m., Sunday - Saturday.

- 4) The glare or light that may be generated by the proposed use in relation to uses in the immediate area.

Any proposed lighting would need to be directed downward and a photometric plan could potentially be required if pole-mounted, depending on proposed location, per §4-9-1 (Purpose) and § Sec. 4-9-2 (Applicability) (Division 9 – Outdoor Lighting).

- 5) The proposed location, lighting and type of signs in relation to the proposed use, uses in the area, and the sign requirements of this Ordinance.

Those elements, specifically lighting and signage, should reflect the rural character of the area. (please see Findings #3 and #4). Signage is to be in accordance with the development standards for such a use in the C-1 zoning district.

- 6) The compatibility of the proposed use with other existing or proposed uses in the neighborhood, and adjacent parcels.

As mentioned earlier, the rural character of this district is predominately single-family residential and agricultural, the proposed use could be compatible with adjacent residential uses if proper conditions were imposed, including, but not limited to noise, hours of operation, traffic management, parking plan as part of a general site plan, and restrict the outdoor activities to an area on the 17+ acre site that has minimal effect on adjacent properties.

- 7) The location and area footprint with dimensions (all drawn to scale), nature and height of existing or proposed buildings, structures, walls, and fences on the site and in the neighborhood.

Please see Exhibit 5 (Aerial photograph)

- 8) The nature and extent of existing or proposed landscaping, screening and buffering on the site and in the neighborhood.

All consideration to maintain the rural character of the site, given the proximity of residences. Additional landscaping along Walnut Hill Road may help buffer the proposed use from vehicular traffic and additional plantings on the side yards should be considered as a condition of approval.

- 9) The timing and phasing of the proposed development and the duration of the proposed use.

No additional phasing is proposed at this time. The proposed duration is presumed to be seasonal.

- 10) Whether the proposed Special Exception Permit will result in the preservation or destruction, loss or damage of any topographic or physical, natural, scenic, archaeological or historic feature of significant importance.

There appears to be no natural constraints (i.e. floodplain, wetlands, karst, etc.) on site.

Staff is uncertain at this time about whether the property contains archaeological, or historic features that could be negatively affected by this request. If there is evidence of such, then the applicant should certainly identify those features on a site plan and take proper precaution to protect those resources and/or features.

- 11) Whether the proposed Special Exception Permit at the specified location will contribute to or promote the welfare or convenience of the public.

This is a request for Outdoor Events to host weddings. As long as the applicant complies with the conditions [if approved] set by the BOS should contribute and promote the welfare or convenience of the public by adhering to any conditions set forth by the Board of Supervisors.

- 12) The traffic expected to be generated by the proposed use, the adequacy of access roads and the vehicular

and pedestrian circulation elements (on and off-site) of the proposed use, all in relation to the public's interest in pedestrian and vehicular safety, efficient traffic movement and access in case of fire or catastrophe.

The applicant will need to meet with VDOT staff to ensure that all applicable permits are secured.

- 13) Whether, in the case of existing structures proposed to be converted to uses requiring a Special Exception Permit, the structures meet all code requirements of Nottoway County.

Several structures were required to come into compliance as a result of the 2021 Special Exception Request for a Bed and Breakfast regarding compliance with Building and Health Department regulations.

- 14) Whether the proposed Special Exception Permit will be served adequately by essential public facilities and services.

It is recommended that port-a-johns be required for any approved outdoor events. The condition would need to meet Health Department standards.

- 15) The effect of the proposed Special Exception Permit on groundwater supply.

There is no plan of land disturbance for this request.

- 16) The effect of the proposed Special Exception Permit on the structural capacity of the soils.

It is unlikely the proposed use will impact the structural capacity.

- 17) Whether the proposed use will facilitate orderly and safe road development and transportation.

The applicant will need to meet with VDOT staff to ensure that all applicable permits are secured.

- 18) The effect of the proposed Special Exception Permit on environmentally sensitive land or natural features, wildlife habitat and vegetation, water quality and air quality.

If any land disturbance activities are planned that meet State requirements, then approved ESCP and SWPPP permits will ensure minimizations of negative impacts on the environment as long as the applicant adheres to the ESCP and SWPPP standards.

- 19) Whether the proposed Special Exception Permit use will provide desirable employment and enlarge the tax base by encouraging economic development activities consistent with the Comprehensive Plan.

~~*The application is for personal use, not commercial.*~~ **The application is for commercial purposes. With proper conditions and consideration of adjacent properties, the application would comport with the Comprehensive Plan.**

- 20) Whether the proposed Special Exception Permit considers the needs of agriculture, industry, and businesses in future growth.

The applicant always has the option of restoring the site to pre-development condition.

- 21) The effect of the proposed Special Exception Permit use in enhancing affordable shelter opportunities for residents of the County.

The proposal is not relevant to addressing housing needs in Nottoway County.

- 22) The location, character, and size of any outdoor storage.

Shed and pole barn located near the property entrance and meet setback requirements.

- 23) The proposed use of open space.

Presumably preservation as no proposed use of the remaining property is known at this time.

- 24) The location of any major floodplain and steep slopes.

N/A

- 25) The location and use of any existing nonconforming uses and structures.

The shed and pole barn are currently permitted and have approved septic permits. (Please see Exh. 4 and 5)

- 26) The location and type of any fuel and fuel storage.

Undetermined at this time

- 27) The location and use of any anticipated accessory uses and structures.

Undetermined at this point

- 28) The area of each use; if appropriate.

Not known at this time.

- 29) The proposed days/hours of operation.

Staff recommendation: 9:00 a.m. – 10:00 p.m., Sunday through Saturday.

- 30) The location and screening of parking and loading spaces and/or areas.

Accessible parking area will be located near the event site.

- 31) The location and nature of any proposed security features and provisions.

Unknown.

- 32) The number of employees.

Unknown at this time.

- 33) The location of any existing and/or proposed adequate on- and off-site infrastructure.

Septic and well are approved.

- 34) Any anticipated odors which may be generated by the uses on-site.

None.

- 35) Whether the proposed Special Exception Permit uses sufficient measure to mitigate the impact of construction traffic on existing neighborhoods and school areas.

Little, if any construction traffic will arise from the proposed use, except for onsite maintenance of the event area.

- 36) Refuse and service areas, with particular reference to the items in (1) and (2) of this subsection.

Will be determined by Health Department after applicant consultation with Health Department official.

- 37) Utilities, with reference to location, availability and compatibility.

None proposed.

AGENCY COMMENTS

1. VDOT requires a low volume commercial entrance. A visual evaluation of the existing entrance indicates that the existing entrance would meet VDOT's criteria for a low volume commercial entrance. Lastly, VDOT has no objections to the application.
2. VDH stated the septic system is acceptable for the proposed use. The owner/operator would need to speak with VDH regarding potable water for events.

STAFF RECOMMENDATION

If the Board chooses to approve the request, Staff recommends the conditions below.

RECOMMENDED STAFF CONDITIONS

1. This special exception is granted for an outdoor event, specifically wedding venue, for commercial use.
2. This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
3. Provide onsite portable sanitary facilities – if required - per Health Department guidance.
4. Adherence to VDOT recommendations.
5. Limit lighting to minimize impacts on adjacent property owners.
6. A site plan will be required with guidance from the Zoning Administrator prior to use of the site.
7. Limit event hours to 9:00 a.m. to 10:00 p.m.

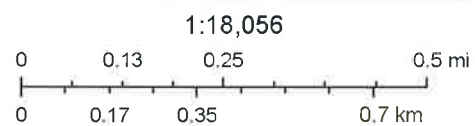
ATTACHMENTS

1. Location Map
2. Zoning Map
3. 2021 Staff Report
4. 2021 Health Department Letter
5. 2021 Certificate of Occupancy
6. 2021 Post-BOS Public Hearing Approval Letter
7. Application package
8. Site Photos

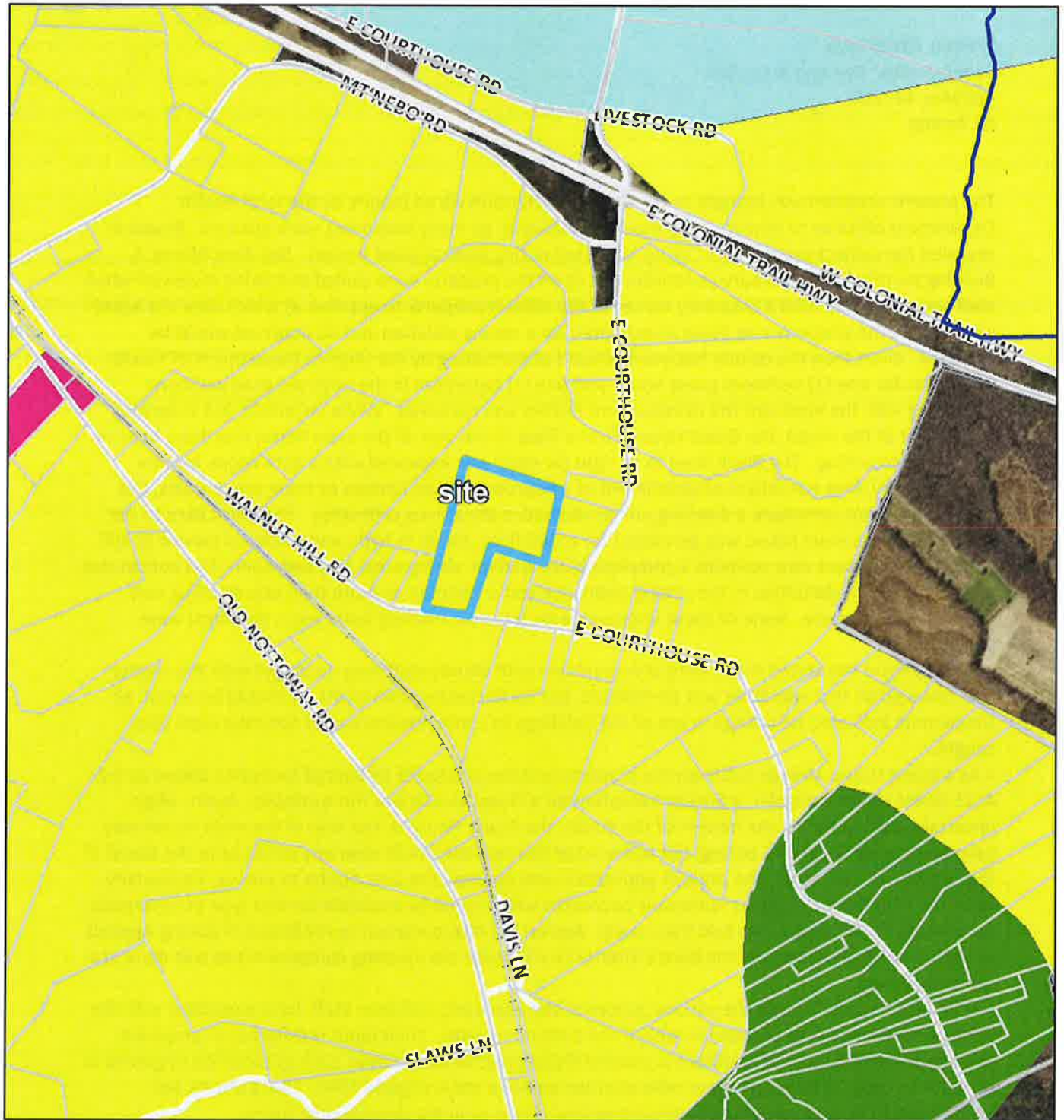
Location Map



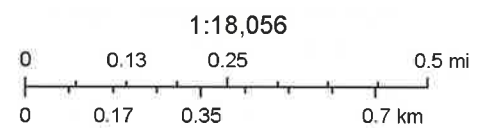
October 2, 2023



Zoning Map



October 2, 2023



SPECIAL EXCEPTION

Lonnie Smith: Bed and Breakfast

Tax Map 42-59A

C1 Zoning

The present situation was brought to the County's attention via an inquiry by the local Health Department office as to how so many dwelling units with so many bedrooms were allowed. Research revealed the subject property was being marketed noting several guest houses. See Attachment A. Building permits (See Summary as Attachment B) on the property were pulled and being reviewed when staff was presented with a boundary survey of the subject property to approve at which time the agent was advised the property was being investigated for a zoning violation and no approval would be provided. Since then the county has been advised of permitting by the Virginia Department of Health which was for one (1) bedroom guest house and one (1) bathroom in the both the shed and barn

> Meeting with the applicant the development history was reviewed. While uncertain, but extending the benefit of the doubt, the Guest House/Frame Shed to the rear of the main house may have been in place prior to zoning. The Block Shed to its right (or east) was improved with a bath room, but the permit history does not reflect establishment of a bedroom. As no kitchen or living space exists, this building does not constitute a dwelling unit as defined in the zoning ordinance. The Block Barn to the Northeast of the main house was permitted for a slab floor, rough in bath, and electrical service at 400 amps. The structure now contains a complete bath, kitchen, sitting area, and bedroom. This constitutes a dwelling unit by definition in the zoning ordinance and a violation as more than one dwelling unit exists on the property. None of these improvements (kitchen, finished bath, room divisions) were permitted.

> The applicant has stated there were conversations with county staff now no longer with the county that revealed all that was done was permissible, but no documentation exists. It should be noted, all the permits indicated no change in use of the buildings so zoning review would not have even been sought.

> As a Guest House already exists on the property and the ordinance by Special Exception allows at 2-2-4: 25 Guest House - singular, a Special Exception for a Guest House was not available. Again, while uncertain, but extending the benefit of the doubt, the Guest House to the rear of the main house may have been in place prior to zoning, but approval of this request would clear any doubt as to the status of that structure. Therefore, the present application was deemed the best option to pursue. Particularly since the main house contains numerous bedrooms which could be available for that type of enterprise. Be advised, the applicant was told they could: Appeal the interpretation to the Board of Zoning Appeals as well as remove portions of the Barn's interior to eliminate the dwelling components as was done in a similar situation.

> In an effort to conform to the various concerns, the applicant, and your staff, have consulted with the Health and Transportation Departments of the Commonwealth. Their input is reflected in proposed conditions 4 and 5, but the applicant is undertaking corrective action now, such as electrical upgrades to conform to code, in hopes of a favorable decision and as a show of good faith. These efforts are understood to be no guarantee of a favorable final action or in the desired time frame.

> Staff has reviewed this request, to include a site visit, against the criteria established at Section 5-5-2:8 of the Nottoway County Zoning Ordinance. Given the acreage of the property (17.62 Acres), three separate dwelling units do not violate the desired density. The complicating factors are multiple dwelling units on one lot which makes division of the property without variance difficult given proximity of the buildings to each other and available road frontage. For this reason, condition 6 is proposed.

> The property is zoned C1. The district description notes the designation "...covers the unincorporated portions of the County which are occupied by a mix of rural residential uses, open spaces, to protect the rural residential character of the area...." The establishment of a Bed and Breakfast fits this description and would allow visitors to enjoy the county's rural character. In the comprehensive plan the area intent is described in much the same manner. The Comprehensive Plan has language which speaks to the diversification of the county's economy from industrial to service/retail and encourages efforts in support of that diversification. Bed and Breakfast operations are classified as service industries and thus the establishment of them is not in conflict with the Plan. Obviously, the purchaser's ability to open a Bed and Breakfast would be an economic benefit to the county with the establishment of a new business.

> The normal operations of a Bed and Breakfast are such that while traffic may increase, the operation is one more akin to residential activity and would not produce glare, fumes, or noise to an excessive degree. A few homes are visible from the property, but landscaping, natural vegetation and distance to the subject property make intrusion on these properties by these nuisances minimal if not unlikely. It should be noted the present applicant owns much of the immediately adjoining acreage and this too is proposed to pass to a prospective buyer. This application however does not extend to these parcels as the subject parcel is the only one developed in this manner.

> As this property is developed in a residential manner, impacts on ground water, environmentally sensitive areas, refuse management and other factors identified at Section 5-5-2:8 of the Nottoway County Zoning Ordinance not already addressed are found to be conforming. For this reason, staff recommends approval with the following conditions:

>

> 1. The Special Use Permit is granted to the owners of Tax Map 42-59A for the operation of a Bed and Breakfast offering no more than five (5) guest rooms throughout the premises.

> 2. Obtain and maintain a Nottoway County Business License for a Bed and Breakfast.

> 3. Come into and maintain compliance to the Building Code for a Bed and Breakfast.

> 4. Come into and maintain compliance with regulations of the Virginia Department of Health as to water provision, wastewater treatment, and food handling.

> 5. Maintain the low volume commercial entrance to the standards of the Virginia Department of Transportation.

> 6. Limit signage identifying the Bed and Breakfast to twelve (12) square feet incorporated into the existing mailbox structure.

7. No outdoor venue activities such as, but not necessarily limited to weddings and receptions, are permitted.

8. Record a Deed Restriction that the property cannot be subdivided unless all accessory buildings apart from the main dwelling unit are renovated so as not to constitute dwelling units to include removal of sleeping areas, food preparation or bathing appurtenances. In addition, record as part of the Deed of Conveyance the conditions imposed with approval of the Special Exception.

9. Failure to abide by the above conditions will revoke the Special Use Permit and subject the owner to prosecution under the Nottoway County Zoning Ordinance as applicable at that time.

A suggested motion follows:

>

> I move to approve Special Exception for a Bed and Breakfast operation be approved with the conditions recommended by the staff as the use is compatible to the area and expands the county's economy.

October 13, 2021

To: Ted Costin, Nottoway County Administrator

From: Jamie Hawley

Re: Special Exception Request, Bed and Breakfast, 1741 Walnut Hill Rd

Findings:

1. The primary home has a new sewage disposal system approved for residential use and a maximum of 6 bedrooms. This will accommodate a maximum of 12 residents in the home.
2. A one bedroom guest cottage and two accessory buildings with bathrooms are served by a sewage disposal system designed to accommodate a one bedroom residence. This sewage system is capable of accommodating no more than two residents.
3. Existing private well serving the main home and cottage.

To consider the existing sewage disposal systems to serve a bed and breakfast establishment, a Professional Engineer (P.E.) will need to provide the Health Department a wastewater characterization that predicts the quantity and strength of the wastewater that will be generated and the ability of the existing sewage disposal systems in accepting that wastewater. If it is determined that any modifications or upgrades are necessary in converting the use of the sewage disposal systems for this purpose, plans and specifications prepared by the P.E. or a P.E. working in conjunction with a Private On-site Soil Evaluator will need to be submitted to the Health Department with application to obtain a sewage disposal system construction permit.

In regards to the water supply, the Virginia Department of Health - Office of Drinking Water (ODW) will need to review the proposed operation and population to be served to determine if the water supply will be required to meet public standards. If it is determined by ODW that the water supply does not need to meet public standards, the Health Department will allow the use of the private well with the condition a bacteriological sample be obtained annually to renew the bed and breakfast permit.

Bed and breakfast facilities must meet and the *Sanitary Regulations for Hotels* (12VAC5-431) and be permitted by the Health Department to operate. A bed and breakfast owner may declare an exemption for a food establishment permit under certain conditions. See the guidance for more information regarding the requirements for a bed and breakfast.

NOTE: Mr. Smith has filed an application to upgrade the system for the three (3) outbuildings from a one bedroom to a three-bedroom system. If this is done, that system would accommodate six (6) persons.



Nottoway County Health Department
PO BOX 27
Nottoway, VA 23955
(434) 645-7595 Voice
(434) 645-8197 Fax

OSE Construction Permit

Well and Sewage Contractors: Please notify Health Department and OSE or PE 48 hours prior to installation to arrange for inspection

October 15, 2021

Lonnie Smith
1741 Walnut Hill Rd
Blackstone, VA 23824

RE: 1741 Walnut Hill Rd, Blackstone, VA 23824 **Tax Map/GPIN:** 42-59A (Nottoway County)
HDID: 21-135-036 **Reserve:** **System Capacity:** Residential, 3 Bedrooms, 450 gallons per day
Occupancy Limit: 6 persons maximum

Dear Mr. Smith:

This letter and the attached drawings, specifications, and calculations (3 pages) dated October 11, 2021, constitute your permit to install a sewage disposal system on the property referenced above. Your application for a permit was submitted pursuant to §32.1-163.5 of the Code of Virginia, which requires the Health Department to accept private soil evaluations and designs from an Onsite Soil Evaluator (OSE) or a Professional Engineer working in consultation with an OSE for residential development. VDH is not required to perform a field check to verify the private evaluations of OSEs or PEs and such a field check may not have been conducted for the issuance of this permit.

The soil absorption area ("site") and the sewage system design were certified by Johansen, Robert Todd Private OSE as substantially complying with the Board of Health's regulations (and local ordinances if the locality has authorized the local health department to accept private evaluations for compliance with local ordinances). This permit is issued in reliance upon that certification. VDH hereby recognizes that the soil and site conditions acknowledged by this permit are suitable for the installation of an onsite sewage system. The attached plat shows the approved area for the sewage disposal system; there are additional records on file with the Nottoway County Health Department pertaining to this permit, including the Site and Soil Evaluation Report. This construction permit is null and void if any substantial physical change in the soil or site conditions occurs where a sewage disposal system is to be located.

If modifications or revisions are necessary between now and when you construct your dwelling, please contact the OSE/PE who performed the evaluation and design on which this permit is based. Should revisions be necessary during construction, your contractor should consult with the OSE/PE that submitted the site evaluation or site evaluation and design. The OSE/PE is authorized to make minor adjustments in the location or design of the system at the time of construction provided adequate documentation is provided to the Nottoway County Health Department.

The OSE/PE that submitted the certified design for this permit is required to conduct a final inspection of this sewage system when it is installed and to submit an inspection report and completion statement. As the owner, you are responsible for giving reasonable notice to the OSE/PE of the need for a

final inspection. If the designer is unable to perform the required inspection, you may provide an inspection report and completion statement executed by another OSE/PE. The Nottoway County Health Department is not required to inspect the installation but may perform an inspection at its sole discretion. No part of this installation shall be covered until it has been inspected by the OSE/PE as noted herein. The sewage system may not be placed into operation until you have obtained an Operation Permit from the Nottoway County Health Department.

This Construction Permit is null and void if conditions are changed from those shown on your application or if conditions are changed from those shown on the Site and Soil Evaluation Report and the attached construction drawings, specifications, and calculations. VDH may revoke or modify any permit if, at a later date, it finds that the site and soil conditions and/or design do not substantially comply with the Sewage Handling and Disposal Regulations, 12 VAC 5-610-20 et seq., or if the system would threaten public health or the environment.

This permit approval has been issued in accordance with applicable regulations based on the information and materials provided at the time of application. There may be other local, state, or federal laws or regulations that apply to the proposed construction of this onsite sewage system. The owner is responsible at all times for complying with all applicable local, state, and federal laws and regulations. This construction permit is transferrable until expired or deemed null and void. A permit transfer form may be found on the VDH website at

<http://www.vdh.virginia.gov/environmental-health/gmp-2015-01-forms/>.

If you have any questions, please contact me.

This permit expires: **April 16, 2023.**

Sincerely,



Jamie Hawley
Environmental Health Specialist Sr
Nottoway County Health Department

CC: Johansen, Robert Todd Private OSE

**WHAT YOU WILL NEED TO GET YOUR
SEPTIC SYSTEM OPERATION PERMIT**

- Your system must have a **satisfactory inspection** at the time of installation. This will be done by either a representative of the local Health Department, a private OSE, or a PE, depending on the designer of your permitted system. If your system is designed/inspected by an OSE or PE, they must submit a copy of the inspection results, complete with an as-built diagram, to the Health Department.
- Please ensure that your contractor turns in a **Completion Statement** to the local Health Department after installation.

**IF YOUR PERMIT IS FOR BOTH A SEPTIC SYSTEM
AND WELL YOU WILL ALSO NEED**

- Your well must have **satisfactory inspection** results after installation. Please give the Health Department several days notice to schedule this inspection before your Operation Permit will be requested.
- The Health Department must receive a copy of your **water sample test result** being negative/satisfactory for coliform bacteria. You are responsible for performing this test and ensuring the results are received at the Health Department
- Please ensure that your Well Driller submits a **Uniform Water Well Completion Statement or GW-2** to the Health Department, including documentation of a proper well abandonment if required by permit

Allow 5 business days after the last piece of documentation is received for the Operation Permit to be issued. To avoid delays, clearly label each piece of documentation with the property Tax Map/GPIN number and HDID number shown above and on your construction permit. *Please note that due to the individual circumstances of your permit there may be additional required items not covered by this checklist.*

If you have any questions about any of the items on this list, please do not hesitate to contact the Nottoway County Health Department at (434) 645-7595.

OSE/PE Report For:

☒ Construction Permit
 ☐ Repair Permit
 ☐ Voluntary Upgrade Permit
 ☐ Certification Letter
 ☐ Subdivision Approval

Property Location:

911 Address: 1741 Walnut Hill Road, Blackstone, VA 23824 City: _____
 Lot 17.843 acres Section _____ Subdivision _____
 GPIN or Tax Map # 42 59A Health Dept ID # _____
 Latitude _____ Longitude _____

Applicant or Client Mailing Address:

Name: Lonnie L. Smith
 Street: 1741 Walnut Hill Road
 City: Blackstone State VA Zip Code 23824

Prepared by:

OSE Name Robert Johansen License # 1940001333
 Address 810 High Rock Road
 City Cumberland State VA Zip Code 23040
 PE Name _____ License # _____
 Address _____
 City _____ State _____ Zip Code _____

Date of Report 10/11/2021 Date of Revision #1 _____
 OSE/PE Job # _____ Date of Revision #2 _____

Contents/Index of this report (e.g., Site Evaluation Summary, Soil Profile Descriptions, Site Sketch, Abbreviated Design, etc.)

Permit Package 1. ERM-1
2. S/S P&E
3. Plans
4. S/S
5. S/S
6. A-1
7. installer report for existing

Certification Statement

I hereby certify that the evaluations and/or designs contained herein were conducted in accordance with the applicable provisions of the Sewage Handling and Disposal Regulations (12 VAC5-610), the Private Well Regulations (12 VAC5-630), the Regulations for Alternative Onsite Sewage Systems (12VAC5-613) and all other applicable laws, regulations and policies implemented by the Virginia Department of Health. I further certify that I currently possess any professional license required by the laws and regulations of the Commonwealth that have been duly issued by the applicable agency charged with licensure to perform the work contained herein.

☒ The work attached to this cover page has been conducted under an exemption to the practice of engineering, specifically the exemption in Code of Virginia Section 54.1-402.A.11

I recommend that a (select one): construction permit ☐ certification letter ☐ subdivision approval ☐ be (select one) Issued ☒ repair permit ☒ voluntary upgrade ☐ Denied ☐

OSE/PE Signature _____

Date _____

10-11-21

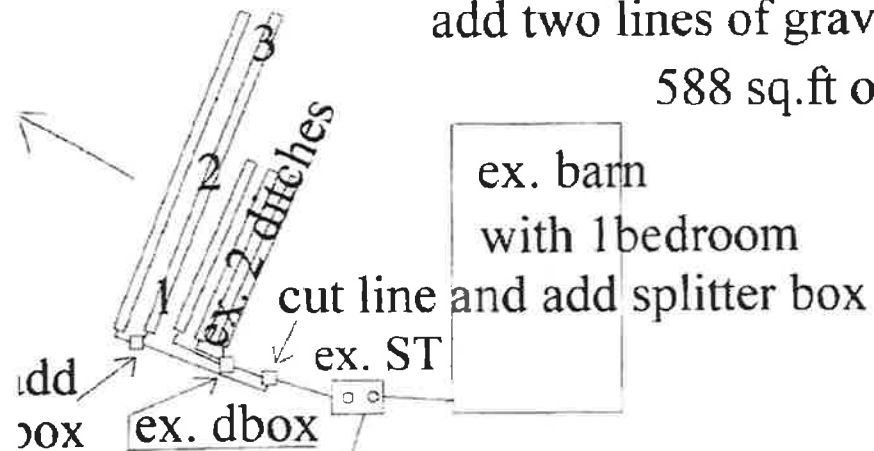
System SpecificationsProperty ID: 17.843 acres

Applicant Information	
Name <u>Lonnie L. Smith</u> Address <u>1741 Walnut Hill Road, Blackstone, VA 23824</u>	Phone <u>434-298-7731</u>
Location Information	
Tax Map No. <u>42 59A</u> GPIN No. _____ Directions <u>1741 Walnut Hill Road, Blackstone, VA 23824</u>	Property Address <u>1741 Walnut Hill Road, Blackstone, VA 23824</u> Subdivision _____ Section _____ Block _____ Lot <u>17.843 acres</u>
General Information	
System Type <u>st, df</u> (e.g. septic tank, drainfield) Type of Property <u>res</u> (e.g. commercial, residential, etc.) Conditions <u>none</u>	Number of bedrooms <u>3</u> Daily flow <u>450</u> (gpd) Well Specifications: existing well on property
Sewer Line	Septic Tank – Inlet/Outlet Structure
Schedule 40 PVC, 4" x or equivalent (add check or describe equivalent below) _____	Capacity: <u>1000</u> gallons existing ST 2 nd septic tank _____ gallons Per the <i>2000 Sewage Handling & Disposal Regulations</i> . Check which option chosen: Septic tank with inspection port ☒ Septic tank with effluent filter ☐ Reduced maintenance septic tank ☐
Conveyance line/force main Information	Distribution box Information
Method <u>gravity</u> (e.g. gravity, pumping, dosing siphon) If pumping, attach Pump Spec Sheet Material <u>sch. 40</u> Pipe diameter <u>4"</u> Slope of pipe _____ (in inches)	No. of boxes <u>2- adding one</u> No. of outlets <u>10</u> splitter box required: Yes ☒ No ☐ settling box required: Yes ☐ No ☒
Header line Information	Percolation line Information/Absorption Area
1500 pound crush strength Yes ☒ Minimum slope is 2"/100 ft. Yes ☒	Center to center spacing <u>9</u> ft. Required spacing <u>9</u> ft. Installation depth <u>60</u> inches Aggregate depth <u>13"</u> <u>Laterals 2 length 98</u> Graveless no laterals 2 length 98 Lateral bottom slope <u>2</u> per <u>50'</u> inches Lateral width <u>36</u> inches

expansion of existing septic system to 450 gpd
Existing graveless has 588.8 sq.ft of drainfield

add two lines of gravel trenches-98'L x 3' W x 60" deep
588 sq.ft of drainfield

This will provide 1176 sq.ft of total drainfield
ex. well



see 05-167-102 for existing septic system

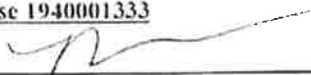
existing sewer line

434-547-3241

Scale 1" = 50'

VDH Use Only
Health Department ID# _____
Due Date _____

Site and Soil Evaluation Report (For certification letters and subdivisions)

General Information	
Date: <u>10-11-21</u>	<u>Nottoway</u> County Health Department
Applicant: <u>Lonnie L. Smith</u>	
Telephone Number: <u>434-298-7731</u>	
Address: <u>1741 Walnut Hill Road, Blackstone, VA 23824</u>	
Owner: <u>same</u>	Address: <u>same</u>
Location: <u>same</u>	
Subdivision _____	Block/Section _____ Lot <u>17.843 acres</u>
Soil Information Summary	
1. Position in landscape satisfactory Yes ☒ No _____ Describe: <u>sideslope</u>	
2. Slope <u>5%</u>	
3. Depth to rock/impervious strata Max. _____ Min. _____ None ☒	
4. Free Water Present No ☒ Yes _____ Range in inches _____	
5. Depth to seasonal water table (gray mottling or gray color) <u>NA</u> inches	
6. Soil percolation rate estimated Yes ☒ No _____ Texture group ☐ I ☒ II ☐ III ☐ IV Estimated rate <u>40</u> min/in at 60 inches	
7. Percolation test performed Yes _____ No ☒ Number of percolation test holes _____ Depth of percolation test holes _____ Average percolation rate _____ mpi	
Name and title of evaluator: <u>Robert Johansen, Ose 1940001333</u>	
Signature: 	
Department Use	
☐ Site approved: Drainfield trench bottoms to be placed at _____ (inches) depth at site designated on permit.	
☐ Site disapproved:	
Reasons for rejection: (check all that apply)	
1. _____ Position in landscape subject to flooding or periodic saturation.	
2. _____ Insufficient depth of suitable soil over hard rock.	
3. _____ Insufficient depth of suitable soil to seasonal water table.	
4. _____ Rates of absorption too slow.	
5. _____ Insufficient area of acceptable soil for required drainfield, and/or Reserve Area.	
6. _____ Proposed system too close to well.	
7. _____ Other (Specify) _____	

Date of Evaluation 10-2021

Profile Description

Property ID: 17.843 acres

Soil Evaluation Report

Where the local health department conducts the soil evaluation, the location of profile holes may be shown on the schematic drawing on the construction permit or the sketch submitted with the application. If soil evaluations are conducted by a private soil scientist, location of profile holes and sketch of the area investigated including all structural features, i.e., sewage disposal system, wells, etc., within 200 feet of site (see section 4) and reserve site shall be shown on the reverse side of this page or prepared on a separate page and attached on this form.

☐ See application sketch page ☒ See construction permit ☐ see sketch on reverse side or attached to this form

Hole #	Horizon	Depth (inches)	Descriptions of color, textures, etc.	Texture Group
1	Ap	0-10	7.5 YR 4/4 loam	2
	B	10-36	5YR 5/8 sandy clay loam	2
	C	36-80	5YR 5/8, 10YR 6/6 sandy loam	2
2	A	0-6	7.5 YR 4/4 loam	2
	B	6-48	2.5YR 5/8 micaceous clay	4
	C	48-80	var. 10YR 6/6, 5YR 5/8, 7.5 YR 5/8 micaceous loam	2
3	A	0-6	7.5 YR 4/4 loam	2
	B	6-48	2.5YR 5/8 clay loam	3
	C	48-80	5YR 5/8, 10 YR 8/3, 7.5 YR 5/8 variegated loam	2

Remarks:

567

Abbreviated Design Form

This form is for use with gravity, pump to gravity, enhanced flow, and low pressure distribution (LPD) sewage system designs and when applying for a certification letter or subdivision approval.

This abbreviated design covers the ☐ primary and reserve area, ☒ only the primary area, ☐ only the reserve area (check one) for 17.843 acres _____ property ID).

Design Basis

Total length of available area: 100'

Total width of available area: 12

Estimated Perc. Rate: 40 at 60 in. (depth) Number of bedrooms (or GPD): 3

Conveyance Method¹: Gravity

Distribution method² (specify): _____

Dispersal system basis³: Table 5.4 of SHDR

I.GMI required? No (Yes/No)

Effluent quality required: Primary (Primary, Secondary, Advanced Secondary)

Square feet per bedroom: 314

Total trench bottom area required: 942

¹ Gravity, pump, siphon

² Enhanced flow, LPD, or Drip Dispersal

³ Table 5.4 of SHDR, identify the GMP used, or Table 1 of Alt. Sewage Regs

Area Calculations

Number of trenches adding two plus existing 2=4 (Note if a pad is used)

Length of pad or trenches: 98

Width of pad or trenches: 3'

Center to center spacing: 9'

Reserve required? 0

Percent reserve area required: 0

Total width of absorption area required 12

Total trench bottom area provided: existing graveless has 588

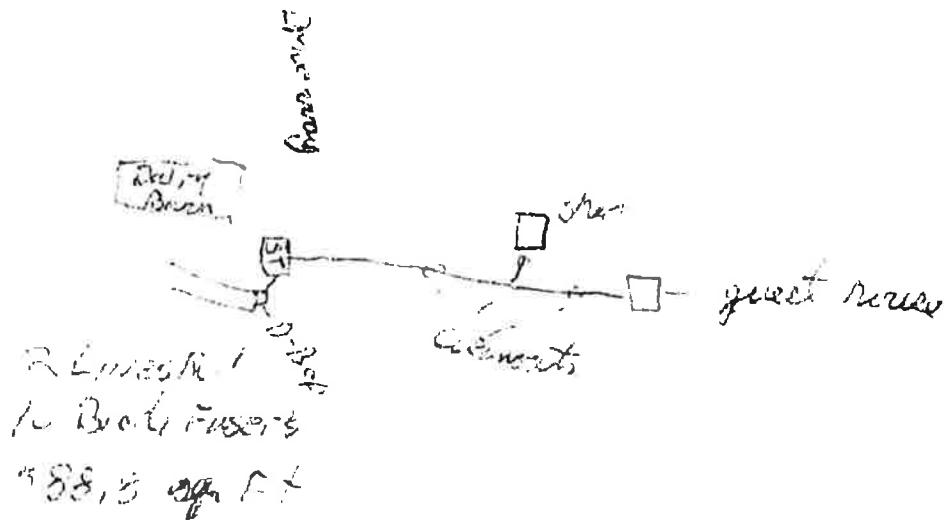
sq.ft according to documentation from installer-adding two gravel trenches-588 sq.ft=588x2=1176 sq/ft total

The required width is calculated by multiplying the center-to-center spacing by one less than the number of trenches and adding 1 trench width plus any required reserve area. If the topography is not uniform across the length of the site the trenches will need to flare apart on one end to maintain contour. When this occurs it is necessary to use a center-to-center spacing that accounts for the flair or the installer will not be able to fit the system within the approved area. It is perfectly acceptable to have more area available, especially up and down the slope, than is required.

Note: Actual drainfield design contingent upon Health Department review and approval.

Page 6 of 7

2. Foreign matter including but not limited to grease, paint, oil, industrial waste, and water conditioning waste, shall not be discharged into the system.
3. Homeowner's septic tank shall be of design and size in accordance with state and local laws and regulations and shall be properly maintained. Sludge level shall not be allowed to exceed 1/3 of height of the liquid level of the septic tank. Septic tank shall be pumped at least once every three years and more frequently if so required by the original homeowner's use of the system.
4. For H-10 applications, a minimum of 12" cover shall be maintained after settling; for H-20 applications, a minimum of 18" of cover shall be maintained after settling.
5. Vehicle traffic over the units shall at no time exceed 16,000 lbs./axle for H-10 and 32,000 lbs./axle for H-20 applications.



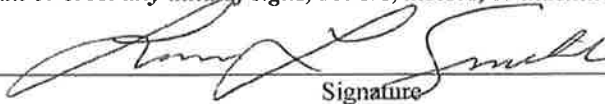
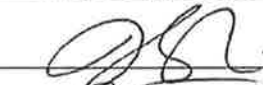
7 of 7

NOTTOWAY COUNTY VIRGINIA CERTIFICATE OF OCCUPANCYDate: 10/22/2021Building Permit Number N/A

The undersigned owner or lessee hereby applies for a Certificate of Occupancy in accordance with the provisions of an ordinance adopted, commonly known as the Zoning Ordinance, for the following use, for the hereinafter described building and hereby agrees to fully conform to all terms of any permit which may be issued on account of the application.

It is understood that this Certificate of Occupancy does not take the place of any license that may be required by law, and also that does not confer the right to install or erect any kind of signs, boilers, motors, or machinery.

Owner / Lessee:


SignatureLonnie L. Smith.
PrintedOwner: Lonnie SmithOwner Address: 1741 Walnut Hill Road, Blackstone, VA 23824Structure Location: 1741 Walnut Hill Road, Blackstone, VA 23824Contractor: N/AVA Uniform Statewide Building Code: Built Prior to USBCGroup Classification: R5/U Maximum Occupancy: _____Use of Structure: Mixed Use Bed & Breakfast Accessory Structures (3 Buildings: Barn with 1 bedroom, bath, kitchen/living area, Cottage with 1 bedroom/living/kitchen and bath, and 1 Cabin with sleeping quarters no kitchen and bath)Type of Construction: VBSprinkler Required: Yes ☐ No ☒Sprinkler Installed: Yes ☐ No ☒Modifications: Yes ☐ No ☒Date Approved: October 22, 2021Building Official: Zoning Administrator: 

Remarks: _____

This permit will be mailed to the applicant after construction has been completed and the structure made ready for occupancy in the manner stated above.

**Lonnie Smith
1741 Walnut Hill Road
Blackstone, VA 23824**

October 6, 2021

Tax Map #42-59A

Building Permits Issued:

#369-2002 Renovate dwelling, take existing porch enclose & add two stories, upgrade electric, plumbing & heating (**Main Dwelling**)

#249-2003 Renovate out building – install electric and slab floor (**Barn**)

#306-2005 Slab in storage building (**Shed**)

#353-2005 Renovation – gutting entire house and bringing up to code (electrical, plumbing, hvac & cosmetic)(**Guest House**)

#361-2006 Addition to existing dwelling

Zoning Violation (Multiple Dwellings on one parcel)

#333-2021 Convert Barn into Dwelling, Convert Shed into Sleeping Quarters and upon approval of the Special Exception - Issue a Certificate of Occupancy for these two buildings plus existing Guest House

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

SHERMAN C. VAUGHN, CHAIRMAN
DISTRICT 4
LYNN K. SHEKLETON, VICE CHAIRMAN
DISTRICT 5
STEVE W. BOWEN
DISTRICT 1
JOHN A. ROARK
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3



P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX No. (434) 645-8667
E-MAIL: nottoway@nottoway.org
www.nottoway.org

COUNTY ADMINISTRATOR
P.S.T. (TED) COSTIN

**ASSISTANT COUNTY ADMINISTRATOR/
FINANCE DIRECTOR**
KATY J. TOMER

**BUILDING & CODE OFFICIAL
EROSION & SEDIMENT ADMINISTRATOR**
DEAN S. LEWIS

October 22, 2021

Mr. Lonnie Smith
1741 Walnut Hill Road
Blackstone, VA 23824

Dear Mr. Smith:

This is to notify you that on October 19, 2021, the Planning Commission heard your request to establish a Bed and Breakfast on your property located off Route 726, Walnut Hill Road in Blendon District. It was the recommendation of the Planning Commission to approve the request with the below conditions.

The Board of Supervisors then heard your request at their October 21, 2021 meeting. It was the decision of the Board to allow your request, as presented, for the Bed and Breakfast with those same conditions as detailed below.

1. The Special Use Permit is granted to the owners of Tax Map 42-59A for the operation of a Bed and Breakfast offering no more than five (5) guest rooms throughout the premises.
2. Obtain and maintain a Nottoway County Business License for a Bed and Breakfast.
3. Come into and maintain compliance to the Building Code for a Bed and Breakfast.
4. Come into and maintain compliance with regulations of the Virginia Department of Health as to water provision, wastewater treatment, and food handling.
5. Maintain the low volume commercial entrance to the standards of the Virginia Department of Transportation.
6. Limit signage identifying the Bed and Breakfast to twelve (12) square feet incorporated into the existing mailbox structure.
7. No outdoor venue activities such as, but not necessarily limited to weddings and receptions, are permitted.

8. Record a Deed Restriction that the property cannot be subdivided unless all accessory buildings apart from the main dwelling unit are renovated so as not to constitute dwelling units to include removal of sleeping areas, food preparation or bathing appurtenances. In addition, record as part of the Deed of Conveyance the conditions imposed with approval of the Special Exception.
9. Failure to abide by the above conditions will revoke the Special Use Permit and subject the owner to prosecution under the Nottoway County Zoning Ordinance as applicable at that time.

If you have any questions, please feel free to contact our office.

Sincerely,



P. S. T. (Ted) Costin



SPECIAL EXCEPTION PERMIT

FILE #: _____

Owner
BHVA Real Estate Holdings

Agent/Applicant (if different from owner)
Lisa Novak

Physical Address: 1741 Walnut Hill, Blackstone, VA

Mailing Address: 3302 CHARTEUSE WAY HOUSTON, TX 77082

Telephone: 571-239-0997

Email: novak.lisa@gmail.com

Tax Map Parcel Number(s)

Acreage

Zoning

1. 42-59A

17.62

2.

YOU MUST ATTACH A SURVEY PLAT OF PROPERTY WHICH INCLUDES A SCHEMATIC DRAWING OF THE PROPSAL SHOWING BUILDING HEIGHT AND PLACEMENT, PARKING AREA(S), STORAGE AREA(S), UTILITIES, ETC.

Detail Description of Request (Address impact of proposal on checklist items):

Currently, the property has a special use permit granted for Bed and Breakfast with the exclusion of outdoor events. Potential purchaser wishes to conduct occassional outdoor events on the property and requests that this item be granted (or removed from the deed).

Justification: Purchaser wishes to provide option for outdoor events on the property for income and/or business oportunities for the county.

The foregoing information is complete and correct to the best of my knowledge. I acknowledge that representatives of Nottoway County may inspect the property subject to this application, and my permission to do so is hereby given.

Signature
(Agents must provide written documentation of authority.)

08/18/23

Date



Adjacent Landowners Form

To: Nottoway County Commissioner of Revenue
Christy Hudson
P.O. Box 5
270 W Courthouse Road
Nottoway, VA 23955

Tax Map #: 42-59A

Acreage: 17.62

Owner of Property: BHVA Real Estate Holdings
(as recorded in the Clerk's Office)

Tax Map #	Owner's Name	Mailing Address
1. <u>42-59</u>	<u>BHVA Real Estate Holdings LLC</u>	<u>3302 CharTeuse Way Houston TX 77082</u>
2. <u>42-4-5</u>	<u>BHVA Real Estate Holdings LLC</u>	<u>3302 CharTeuse way Houston TX 77082</u>
3. <u>42-4-4</u>	<u>Joe + Denetra Whitaker</u>	<u>1653 Walnut Hill Rd Blackstone, VA 23824</u>
4. <u>42-118</u>	<u>Hilber Morales</u>	<u>1724 Walnut Hill Rd Blackstone, VA 23824</u>
5. <u>42-4-9</u>	<u>Dale + Angela Reynolds</u>	<u>1959 E Courthouse Rd Blackstone, VA 23824</u>
6. <u>42-4-10</u>	<u>Ashman Builders LLC</u>	<u>12641 N Lodore Rd Amelia, VA 23002</u>
7. <u>42-4-11</u>	<u>Ashman Builders LLC</u>	<u>12641 N Lodore Rd Amelia, VA 23002</u>
8. <u>42-4-12</u>	<u>Ashman Builders LLC</u>	<u>12641 N Lodore Rd Amelia, VA 23002</u>
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____

Please write any additional information on the back of this form.

Prepared by: Michelle Phillips
Signature

8-21-23
Date

Please return to: Nottoway County Administration Office, P.O. Box 92, 344 W Courthouse Rd, Nottoway, VA 23955



Real Estate Tax Information Sheet

Date: 8-21-2023

To: Nottoway County Treasurer
Ellen Myatt
P.O. Box 85
328 W. Courthouse Road
Nottoway, VA 23955

Tax Map #: 42-59A

Acreage: 17.62

Owner of Property: BHVA Real Estate Holdings
(as recorded in the Clerk's Office)

Real Estate taxes paid through year: 2022

Amount Due/Year(s): 0

Remarks: Taxes are paid current thru 2022

Prepared by: L. A. Lashel
Signature

8-21-23
Date

Please return to: Nottoway County Administration Office, P.O. Box 92, 344 W Courthouse Rd, Nottoway, VA 23955

21-1074

Prepared By:

Faisal S. Qureshi
VSB No. 45780
Chaplin & Qureshi, PLC
4900 Cox Road, Suite 235
Glen Allen, VA 23060
Underwritten through Fidelity National Title Insurance Company

Consideration: \$1,325,000.00

Assessed value: \$893,400.00

Tax Map: 42-59A, 42-59, 42-46, 42-45

Return to: Walden & Walden, P.C.
P.O. Box 278
Blackstone, VA 23824

DEED OF BARGAIN AND SALE

THIS DEED OF BARGAIN AND SALE, made this 26th day of October, 2021 by
LONNIE L. SMITH, "Grantor", BHVA REAL ESTATE HOLDINGS, LLC, "Grantee".

WITNESSETH:

That for and in consideration of the sum of TEN Dollars (\$10.00) cash in hand paid, the receipt of which is hereby acknowledged by the Grantor, the Grantor does hereby grant, bargain, sell and convey with GENERAL WARRANTY OF TITLE and ENGLISH COVENANTS OF TITLE unto the Grantee, in fee simple, the following described real estate, to-wit:

See Schedule A Attached for Legal Description

This conveyance is made expressly subject to the restrictions, conditions, rights-of-way, and easements, if any, contained in the instruments constituting the chain of title to the property conveyed herein.

The conveyance of Tax Map 42-59A is further made expressly subject to the following restrictions and conditions, which shall not apply to any other parcel herein conveyed:

- 1) The property may be used for the operation of a bed and breakfast establishment offering no more than five (5) guest rooms throughout the premises.

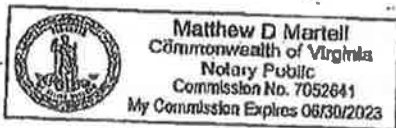
- 2) In order to operate a bed and breakfast, the owner must obtain and maintain a Nottoway County Business License for a bed and breakfast establishment, must comply with all building code rules and regulations, and must comply with all Virginia Department of Health rules and regulations related to water provision, wastewater treatment, and food handling.
- 3) The owner must maintain the low volume commercial entrance to the standards of the Virginia Department of Transportation.
- 4) Signage identifying the property as a bed and breakfast establishment must be limited to twelve (12) square feet incorporated into the existing mailbox structure.
- 5) No outdoor venue activities such as, but not necessarily limited to, weddings and receptions are permitted.
- 6) The property cannot be subdivided unless all accessory buildings apart from the main dwelling unit are renovated so as not to constitute dwelling units to include removal of sleeping areas, food preparation or bathing appurtenances.
- 7) Failure to abide by the above conditions will result in revocation of the Special Use Permit and subject the owner to prosecution under the Nottoway County Zoning Ordinance as applicable at that time.
- 8) The cottage, cabin and barn with living quarters may be used to house the property owners' family, friends and other non-paying guests without the need for a bed and breakfast permit.

WITNESS THE FOLLOWING SIGNATURE:


LONNIE L. SMITH

State of ~~NEBRASKA~~
City/County of ~~NORTON~~

Subscribed and sworn to before me this 26 of OCTOBER, 2021 by LONNIE L. SMITH in my jurisdiction of foresaid.





Notary Public
My Commission expires: 6 / 30 / 2023

Grantee's Address:
3302 Charteuse Way
Houston, TX 77082

SCHEDULE A - LEGAL DESCRIPTION

Parcel 1: (Tax Map# 42-59A)

ALL THAT certain real property being in the Blendon Magisterial District, Nottoway County, Virginia, containing 17.62 acres, according to a plat of a survey made by James T. Bradley, CLS, dated October 23, 2021, recorded in the Clerk's Office of the Circuit Court of Nottoway County, Virginia as Instrument No. 2100011074; the metes and bounds description of which, according to said plat, being incorporated herein by reference.

Parcel 2: (Tax Map# 42-59)

ALL THAT certain real property being in the Blendon Magisterial District, Nottoway County, Virginia, containing 34.31 acres, according to a plat of a survey made by James T. Bradley, CLS, dated October 23, 2021, recorded in the Clerk's Office of the Circuit Court of Nottoway County, Virginia as Instrument No. 2100011074; the metes and bounds description of which, according to said plat, being incorporated herein by reference.

Parcel 3: (Tax Map# 42-4-5)

ALL THAT certain real property being in the Blendon Magisterial District, Nottoway County, Virginia, containing 2.67 acres, according to a plat of a survey made by James T. Bradley, CLS, dated October 23, 2021, recorded in the Clerk's Office of the Circuit Court of Nottoway County, Virginia as Instrument No. 2100011074; the metes and bounds description of which, according to said plat, being incorporated herein by reference.

Parcel 4: (Tax Map# 42-4-6)

ALL THAT certain real property being in the Blendon Magisterial District, Nottoway County, Virginia, containing 2.48 acres, according to a plat of a survey made by James T. Bradley, CLS, dated October 23, 2021, recorded in the Clerk's Office of the Circuit Court of Nottoway County, Virginia as Instrument No. 2100011074; the metes and bounds description of which, according to said plat, being incorporated herein by reference.

PARCEL 1:

Being the same property conveyed to Lonnie L. Smith by deed dated November 4, 2002, recorded in the Clerk's Office of Nottoway County, Virginia, Deed Book 353, page 46.

PARCELS 2,3 and 4:

Being the same property conveyed to Lonnie L. Smith by deed dated July 15, 2008, recorded in the Clerk's Office of Nottoway County, Virginia in Deed Book 424, page 142.

INSTRUMENT 210001674
RECORDED IN THE CLERK'S OFFICE OF
NOTTOWAY CIRCUIT COURT ON
OCTOBER 28, 2021 AT 04:00 PM
\$1325.00 GRANTOR TAX WAS PAID AS
REQUIRED BY SEC 58.1-802 OF THE VA. CODE
STATE: \$662.50 LOCAL: \$662.50
JANE L. BROWN, CLERK
RECORDED BY: KXC

KmDaw DC

JAMES T. BRADLEY. L 5 DD1605

SHEET 2 OF 2

This Plat has been reviewed and is approved for recordation.
[Signature]
 Zoning Administration
 Date: 10/26/2021

P.D.B. 353 PG. 50

TERRY LEE OBER
 D.B. 388 PG. 954
 PARCEL NO. 42-58

TODD H. BRIDGEN
 JENNIFER D. BRIDGEN
 D.B. 404 PG. 500
 PARCEL NO. 42-36

PAUL A. BLAIR
 P.D.B. 237 PG. 553
 PARCEL NO. 42-35

RICHARD J. VEEB
 D.B. 190 PG. 282
 PARCEL NO. 42-34

WILLIAM L. BURROW, JR.
 D.B. 452 PG. 323
 P.D.B. 190 PG. 284
 PARCEL NO. 42-33

34.31 ACRES
 T.J.S. 42-59

17.62 ACRES
 T.J.S. 42-59A

2.67 ACRES
 T.J.S. 42-4-5

2.48 ACRES
 T.J.S. 42-4-6

ASHMAN BUILDERS LLC
 P.B. 401 PG. 923 LOT 8
 PARCEL NO. 42-4-8

ASHMAN BUILDERS LLC
 P.B. 401 PG. 923 LOT 7
 PARCEL NO. 42-4-7

ASHMAN BUILDERS LLC
 P.B. 401 PG. 923 LOT 10
 PARCEL NO. 42-4-10

ASHMAN BUILDERS LLC
 P.B. 401 PG. 923 LOT 9
 PARCEL NO. 42-4-9

INSTRUMENT 210001674
 RECORDED IN THE CLERK'S OFFICE OF
 NOTTOWAY CIRCUIT COURT ON
 OCTOBER 28, 2021 AT 04:00 PM
 \$1,325.00 GRANTOR TAX WAS PAID AS
 REQUIRED BY SEC 58.1-602 OF THE VA. CODE
 STATE: 3662.50 LOCAL: 8662.50
 JANE L. BROWN, CLERK
 RECORDED BY: KXC

[Signature]
 JAMES T. BRADLEY
 Lic. No. 001995
 10-23-2021
 LAND SURVEYOR

FILE : SMITH LONNIE921-B



- 1) Cottage (Guest House)
- 2) Cabin
- 3) Barn











2







3



PCVHILS



3



NOTTOWAY COUNTY

November 16, 2023

MAINTENANCE**The Nottoway Area Headquarters for the month of October 2023**

- Repaired 185 potholes on various routes.
- Contract mowing has begun on primary and secondary routes.
- Removed dead animals and trash debris from roadways.
- Graded shoulders on primary Routes 460 Colonial Trail Hwy and 360 Patrick Henry Hwy.
- Performed ditch cleanout on Route 460W Colonial Trail Hwy.
- Repaired cross pipe on 10th Street in Fort Barfoot.
- Graded unpaved roads throughout the County.
- Received 89 new work orders, closed 89 work orders, no pending work orders older than ninety (90) days.

LAND DEVELOPMENT & PERMITS**Paul Hinson, P.E.****Plans with outstanding comments or under review (Activity within last 90 days)**

- None

Plans found acceptable

- None

Other

- Special Exception for Wedding Events, Route 726 Walnut Hill Road – Special exception for wedding events submitted for review and comment on 10-4-23 and comments issued for the county's use on 10-10-23.

LUP Permits Issued and Completed

Permit Number	Permittee	Nottoway County	Permit Issuance Date	Permit Completion Date
59686	Rita Ewing	67	10-2-23	
59687	Town of Crewe	67	10-2-23	
59690	Blackrock Investment	67	10-5-22	
59691	Connie Hensley	67	10-5-23	
59694	Alvin Johnson	67	10-10-23	
59087	Tillman Infrastructure, LLM	67	7-29-21	10-13-23
59366	Frankie Williams	67	8-31-22	9-28-23

59537	Mid Atlantic Broadband Communities Corp.	67	4-24-23	10-20-23
59538	Mid Atlantic Broadband Communities Corp.	67	3-27-23	10-4-23
59359	Mid Atlantic Broadband Communities Corp.	67	3-27-23	10-3-23
59438	Dominion Energy	67	4-14-23	10-13-23
59551	Central Telephone Company of VA	67	4-4-23	10-13-23
59652	Connie Hensley	67	10-5-23	10-19-23

CONSTRUCTION

Susan Warr, P.E.

UPC 93093 / 0046-012-722, C501, B623

Contractor: W.C. English, Inc.

Name: Bridge Rehab over the Nottoway River

CM: Blake Smith

Location: Rte. 46

Fixed Completion Date: July 21, 2023 (New date TBD later due to project delay)

Comments: Demolition operations and prep are still underway.

UPC 121063 / PM4R-964-F23, P401

Contractor: Colony Construction, Inc.

Name: SGR*-2023 Plant Mix

CM: Charlene Fallen

Location: Brunswick, Mecklenburg, Nottoway

Fixed Completion Date: 11.17.23

Comments: Precon Meeting was held 3/9/23. Brunswick locations are complete. Rte 40 is completed.

TRAFFIC STUDIES/SPECIAL REQUESTS

- Route 723 Lewiston Plank Road- Speed study was conducted by Traffic Engineering and the speed will not be reduced. Removal of several passings zones was recommended.
- Intersection review for Route 49 Watsons Wood Road requested from Crewe Fire department.

Date: 11/01/2023

Number of Inspections By Inspector
From: 10/01/2023 To: 10/31/2023

Inspector	Type Inspection	Count
Jerry Williams	Cert. of Occup.	6
	Concrete Walls	1
	Consult	1
	Crawl Space	1
	Deck Footing	1
	Deck Framing	1
	Ext Insulation	1
	Final	22
	Final Electric	4
	Final Fire Alar	1
	Final Mechanic	2
	Final Plumbing	3
	Final Sprinkler	1
	Footing	5
	Foundation	4
	Framing	4
	Gas Piping	1
	Gravel Drain Ti	1
	HVAC	2
	Insulation	6
	Marriage Line	1
	Perm Electric	1
	Perm. Electric	5
	Plumbing	2
	Pre Slab	1
	Projection	2
	R HVAC, Ele, Pl	1
	Rough Electric	5
	Rough HVAC	2
	Rough Plumbing	3
	Shower Pan	1
	Slab	1
	SDSO Permit	1
	Trench	1
	Veneer	1
	Windows & Doors	1

Sub-Total: 97

Nicholas Bowles

Blk/Anch/Strap	1
Cert. of Occup.	2
Consultation	1
Deck Framing	1

Date: 11/01/2023

Number of Inspections By Inspector
From: 10/01/2023 To: 10/31/2023

Inspector	Type Inspection	Count
	Final	14
	Footing	3
	Foundation	1
	Framing	3
	Framing Blockin	1
	House Wrap	1
	Hydrostatic	1
	HVAC	1
	Insulation	3
	Main Water Line	1
	Marriage Line	1
	Mid Gutter/WPro	1
	Perm. Electric	3
	Plumbing	1
	Pre Slab	1
	Projection	1
	R Gas	2
	Rough Electric	2
	Rough HVAC	1
	Rough Plumbing	1
	Slab	1
	SDSO Permit	1
	Temp. Electric	2

Sub-Total: 52

Final-Total: 149

Mileage _____

Number of Building Permits Issued: 55

Dollar Value of Construction: \$ 2,502,515.96

Dollar Value of County Building Permit Fees: \$ 10,713.60

5-3

G-4

OFFICE OF
ANIMAL CONTROL

Senior Animal Control Officer
Sheila Estes
sestes@nottoway.org



Nottoway County
P.O. Box 92
344 W. Courthouse Rd.
Nottoway, VA 23955
Telephone: 434-292-1099
Fax: 434-645-8667
www.nottoway.org

To: Philip Vannoorbeeck, Interim County Administrator
Re: Monthly Report for October 2023

Number of Animal Control Calls: 144

Number of Summons Issued: 0

Number of Convictions: 0

Number of Compliances Issued: 8

	Dog	Cat	Other
New Intakes	39 (8 pups born in shelter)	16	Sheep - 1
Animals in Shelter	5	1	
Fostered	2	0	Sheep - 1
Bites	2	2	
RTO	4	0	
Transfers	25	30	
Adoptions	1	1	
Euthanized	3 (1-Medical & 2 Behavior)	0	
Died in Custody	6 (new born pups)	0	
Died in Foster	0	0	
Livestock Calls: 6	Pickup Fee: \$45	Ending Odometer (Pickup)54827-56704 Mileage: 1877	
Wildlife: 2	Boarding Fee: \$35		
Welfare Check: 8	Adoption Fee: \$50	Ending Odometer (SUV)87343-88961 Mileage: 1618	
Threatening: 1	Donations: \$15		
	Total: \$145		



BOARD OF TRUSTEES MEETING

OCTOBER 18, 2023

Crewe Library
414 Tyler Street
Crewe, VA 23930

10:30 a.m.

NOTTOWAY COUNTY PUBLIC LIBRARY
Board of Trustees
Agenda

October 18, 2023

10:30 a.m.

Call to Order

Approval of Agenda

Consent Agenda:

Approval of Minutes (September 20, 2023)

Statistical Reports

Financial Reports

Bills for Approval

Communications

Citizen Comments

Report of the Library Director

Branch Libraries Update:

Blackstone Library -

Burkeville Library -

Crewe Library -

Literacy Program Report

Committee Reports

New Business

Administrative/Operating Procedures

Unfinished Business

Items Not on Agenda

Adjournment

Nottoway County Public Library
Board of Trustees Meeting
Wednesday, September 20, 2023

Susan Nash called the meeting to order and welcomed all in attendance. Trustees present included Susan Nash, Shelia Harper, Becky Sones, Verna Rhoades and Library Director, Jackie Zataweski. Jasper Chaffin and Carolyn Leslie were absent.

A motion to approve the Agenda and Consent Agenda was made by Shelia and seconded by Becky. The motion passed. Becky made the motion to approve the Bills and the motion passed.

Communications

Kim Armentrout stated that there would be an increase in state aid. The old amount was \$76,113 with the new figure being \$87,574. Jackie is trying to find out how this increase translates for us and how much of that increase we'll actually get. This item should appear on next month's Board of Supervisor's agenda for discussion.

Citizen Comments—None

Report of the Library Director

Blackstone-The sign still has not been returned to the Library and so far there has been no response from the town. New mulch has been placed on the grounds which looks very nice.

Burkeville-All is well.

Crewe-Anne Stinson says the roof job has gone out for bid. She also reported that the bid does not include the H-VAC units at this time, only the roof.

Literacy Program Report

- Annual Meeting, September 28, 2023, 6:00 p.m., Herb Cottage, Blackstone, Terry Royall, Speaker
- ESL classes are ongoing.

Committee Reports—None

New Business

Raises which had been postponed due to the approval of the County budget will likely go forth; just not sure of the increase percentage at this point.

Unfinished Business

We're still waiting on the approval of the County's Personnel Policy in order to proceed with any adjustments to our own policy.

Items Not on the Agenda—None**Adjournment**

A motion to adjourn was made by Becky. The motion passed.
The next meeting will be in Crewe on October 18, 2023 at 10:30 a.m.

Submitted by Verna Rhoades

Circulation Counts at Location by Active Holdings Codes of Location

Blackstone Library

Sep 1, 2023 through Sep 30, 2023

Active Holdings Code	Check In	Check Out	Renewal	Totals
Biography (NBLB)	1	0	0	1
DVD (NBLDVD)	5	0	0	5
Easy Fiction (NBLEFIC)	26	9	0	35
Easy Non-Fiction (NBLENF)	1	0	0	1
Fiction (NBLF)	67	62	20	149
Juvenile Biography (NBLJB)	1	1	0	2
Juvenile Fiction (NBLJF)	47	40	2	89
Juvenile Non-Fiction (NBLJ)	3	1	1	5
Large Print Bio. (NBLLPB)	0	0	6	6
Large Print Fiction (NBLLPF)	1	4	0	5
Large Print Non-Fic (NBLLPNF)	0	0	4	4
Non-Fiction (NBLNF)	9	3	3	15
Young Adult Fiction (NBLYAF)	19	13	0	32
Young Adult Non-Fic (NBLYNF)	2	2	1	5
Juvenile DVD (BLJDVD)	1	1	0	2
Report Totals	183	136	37	356

Burkeville Library

Exclude Auto Renewals

Sep 1, 2023 through Sep 30, 2023

Active Holdings Code	Check In	Check Out	Renewal	Totals
Biography (NBKB)	0	1	0	1
DVD (NBKDVD)	15	15	4	34
Easy Fiction (NBKEFIC)	11	10	12	33
Easy Non-Fiction (NBKENF)	2	0	3	5
Fiction (NBKF)	24	29	28	81
Juvenile Fiction (NBKJF)	16	11	4	31
Juvenile Non-Fiction (NBKJ)	11	12	3	26
Large Print Fiction (NBKLPF)	3	1	4	8
Non-Fiction (NBKNF)	2	3	3	8
Young Adult Fiction (NBKYAF)	0	3	1	4
Juvenile DVD (BKJDVD)	11	14	2	27
Report Totals	95	99	64	258

Crewe Library
Exclude Auto Renewals
Sep 1, 2023 through Sep 30, 2023

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audiobook (NCRAB)	0	3	0	3
Biography (NCRB)	1	0	0	1
DVD (NCRDVD)	10	7	4	21
Easy Fiction (NCREFIC)	121	121	108	350
Easy Non-Fiction (NCRENF)	5	16	8	29
Electronic Device (NCRED)	4	2	0	6
Fiction (NCRF)	91	88	35	214
Juvenile Biography (NCRJB)	1	3	4	8
Juvenile DVD (NCRJDVD)	3	0	0	3
Juvenile Fiction (NCRJF)	35	51	55	141
Juvenile Non-Fiction (NCRJ)	6	19	19	44
Large Print Fiction (NCRLPF)	22	17	0	39
Library of Things (NCRSP)	1	1	0	2
Non-Fiction (NCRNF)	19	18	11	48
Young Adult Fiction (NCRYAF)	16	19	15	50
Young Adult Non-Fic (NCRYNF)	0	0	1	1
Report Totals	335	365	260	960

Circulation Counts at Location by Borrower Types

Sep 1, 2023 through Sep 30, 2023

Blackstone Library				
Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	710	49	837	90%
Easy Under 1st Grade (E)			5	1%
Juvenile 1st Grade - 11 Years (J)	23	5	39	4%
REGISTERED ONLINE (OBR)			4	0%
Staff (ST)	3		4	0%
Young Adult 12 years - 17 Years (Y)	4	1	45	5%
Blackstone Library Totals	740	55	934	
Burkeville Library				
Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	320	49	209	82%
Easy Under 1st Grade (E)			1	0%
Juvenile 1st Grade - 11 Years (J)	4	5	16	6%
REGISTERED ONLINE (OBR)			1	0%
Staff (ST)	29	21	3	1%
Young Adult 12 years - 17 Years (Y)		1	26	10%
Burkeville Library Totals	353	76	256	
Crewe Library				
Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	1,925	80	778	79%
Easy Under 1st Grade (E)			7	1%
Juvenile 1st Grade - 11 Years (J)	41	13	83	8%
REGISTERED ONLINE (OBR)			1	0%
Staff (ST)	42	413	7	1%
Young Adult 12 years - 17 Years (Y)	17	7	108	11%
Crewe Library Totals	2,025	513	984	
Report Totals	3,118	644	2,174	

* Includes Borrowers with Expired Cards

Note: Stats Only collections are not included in counts. Auto-Renewals are included in Renewals column.

Check Out Counts for Stats Only Collections
Sep 1, 2023 through Sep 30, 2023

Blackstone Library

Description	Count
Black & White Printouts / Copies (Black)	251
Childrens Program (ages 6-11) (Children)	5
Color Printouts / Copies (Color)	39
Computer Users (Computer)	38
Faxed (Fax)	31
Magazines & Newspapers (Magazines)	3
Number Of Patrons (Patrons)	207
Reference Questions (Reference)	8
Blackstone Library Total	582

Burkeville Library

Description	Count
Black & White Printouts / Copies (Black)	49
Computer Users (Computer)	57
Magazines & Newspapers (Magazines)	2
Number Of Patrons (Patrons)	131
Story Time & Other Pre-K Programs (Preschool)	3
Burkeville Library Total	242

Crewe Library

Description	Count
Adult Programs (Adult)	46
Black & White Printouts / Copies (Black)	815
Childrens Program (ages 6-11) (Children)	3
Color Printouts / Copies (Color)	21
Computer Users (Computer)	119
Faxes sent (Fax)	16
Magazines & Newspapers (Magazines)	34
Number Of Patrons (Patrons)	524
Reference Questions (Reference)	51
Scan/Email (Scan/Email)	9
Crewe Library Total	1,638
Report Total	2,462



Blackstone Library

September-2023

In September, 26 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 4 individual days.

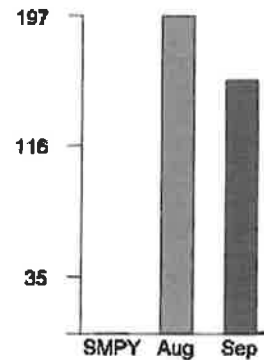
Change from prior month



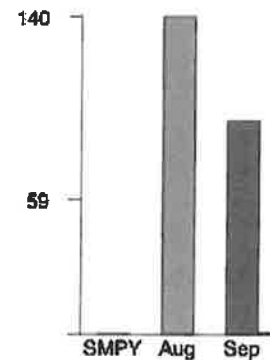
157 ↓ -20.3%

Monthly Sessions

Total Monthly Session Count



Total Monthly Visits



*SMPY: Same Month Prior Year



Burkeville Library

September-2023

In September, 24 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 5 individual days.

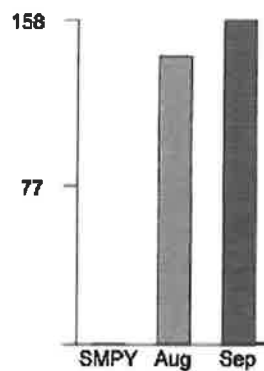
Change from prior month



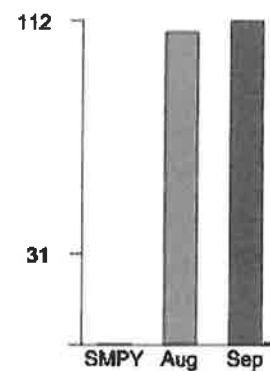
158 ↑ 12.86%

Monthly Sessions

Total Monthly Session Count



Total Monthly Visits



*SMPY: Same Month Prior Year



Crewe Library

September-2023

In September, 27 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.

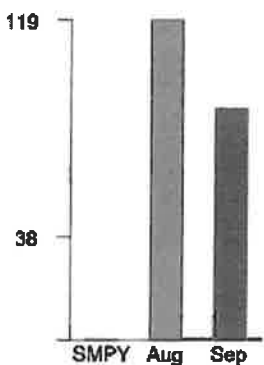
Change from prior month



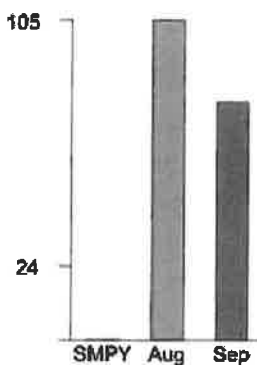
86 ↓ -27.73%

Monthly Sessions

Total Monthly Session Count



Total Monthly Visits



*SMPY: Same Month Prior Year

October 2023 Director's Report

Ongoing Activities

- Conducting monthly eFic diversity audit - **Goal #3**
- Maintaining website and social media and promoting resources - **Goal #1**
- Submitting bills, deposits, and payroll to Nottoway CH
- Creating & distributing calendar, periodic newsletter, and press releases - **Goal #1**
- Ensuring coverage while others are sick or otherwise not on duty
- Drafting the Little Black Book for Succession
- Confirming addresses of and approving new Imagination Library registrants (194)

Completed Activities

- Ensured update of network components in Blackstone - **Tech Plan Goal #1**
- Reviewed Administrative/Operating procedures - **Goal #2**
- Submitted request for budget increase of \$12,946
- Submitted revised State Aid budget for FY24

Programs & Outreach

- September 24 - Craft at Twin Lakes
- October 3 - Mosaics (Crewe)
- October 14 - Harvest Festival at Twin Lakes
October 14 - Family Friendly Haunted House (Crewe)
- October 22 - First Responders vs Cougars
- October 28 - Día de los Muertos event in Seay Park
- January 18 - Family Night at NIS

Upcoming Meetings

VPLDA 3/2024 - Harrisonburg
ALSC National 9/2024 - Denver
ALA 2027 - NOLA

PLA 4/2024 - Columbus, OH
ALA 2025 - Philadelphia

Youth Services Newsletter

From: Library of Virginia: Library Development & Networking Division <noreply@libraryaware.com>

Sent: Fri, Sep 29, 2023 at 11:00 am

To: jzataweski@NOTTLIB.ORG

[View Online](#)



September
2023



Youth Services Notes

News from the Library of Virginia



CSLP Virtual Symposium – Save the Date!

The Collaborative Summer Library Program (CSLP) will host its 3rd annual CSLP Summer Symposium. This half day virtual offering is for public library staff to connect, learn, and collaborate as we plan for summer library programming around the upcoming theme of **Adventure Begins at your Library**. Scheduled for 11:00 AM ET – 4:30 PM ET, **Thursday, December 7, 2023**, speakers and topics will be announced soon.



Nottoway County Public Library

It's not uncommon for representatives of Virginia State Parks to bring their programs to public libraries – in August, the Nottoway County Public Library System decided to flip the script and take a library activity to Twin Lakes State Park. Early in the month, we took our excess (Summer Reading) Take & Make kits to the park, giving children the chance to make butterfly sun catchers, and we returned two weeks later with birdhouses. Park visitors of all ages enjoyed painting the structures, and park staff members did, too. September 23 found us at Sailors Creek Battlefield State Park, offering a themed Story Time and craft activities at 1:00, prior to the Park's own Spiders of the Piedmont program at 2:00.

Your library program can be featured here!
Please submit a photo and description of your favorite program!

Self-Care Corner

Self-Care Corner

Walking



- Walking boosts your creativity.
- Walking lifts your mood.
- Walking ramps up your energy.
- Walking helps you sleep better.
- Walking strengthens your immune system.
- Walking helps your joints.
- Walking improves heart health.

4 Incredible Benefits of Walking Just 30 Minutes a Day
[\[https://msheltheesteem.com/benefits-of-walking/\]](https://msheltheesteem.com/benefits-of-walking/)

How My Morning Walk Became a Radical Act of Self-care
[\[https://medium.com/do-book-company/how-my-morning-walk-became-a-radical-act-of-self-care-2ae43c2b62fb\]](https://medium.com/do-book-company/how-my-morning-walk-became-a-radical-act-of-self-care-2ae43c2b62fb)

In every walk with nature one receives far more than he seeks. – John Muir
 Walking is the best possible exercise. Habituate yourself to walk very far. – Thomas Jefferson

Upcoming Important Dates & Celebrations

National and State Conferences

10/12/2023
AP375
FUND # - 100

FROM DATE- 9/01/2023
TO DATE- 9/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 073010 ** LIBRARY ADMINISTRATION **

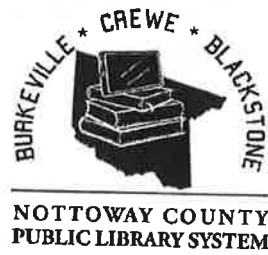
PAGE 30

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** LIBRARY ADMINISTRATION **										
JESSICA FAAS	Salaries / Part-Time	ESOL 2.5HR	9-16-23	9/16/2023		9/28/2023	251985		62.50	
JESSICA FAAS	Salaries / Part-Time	ESOL 2.5HR	9-2-23	9/02/2023		9/28/2023	251985		62.50	
JESSICA FAAS	Salaries / Part-Time	ESOL TRAINING 2.5HR	9-23-23	9/23/2023		9/28/2023	252006		62.50	
JESSICA FAAS	Salaries / Part-Time	ESOL 2.5HR	9-9-23	9/09/2023		9/28/2023	251985		62.50	
DEMETRIUS NELSON	Salaries / Part-Time	BLACKSTONE BRANCH	09182023	9/18/2023		9/28/2023	251982		300.00	
MARY ELLEN YEATTS	Salaries / Part-Time	COMPUTER CLASS 2HR	9-25-23	9/25/2023		9/28/2023	252010		50.00	
TERESA MOREAU	Salaries / Part-Time	COMPUTER CLASS	08-14-23	8/14/2023		9/13/2023	251612		37.50	
									637.50 *	
4IMPRINT, INC.	Advertising	A2752167	11476528	7/26/2023		9/28/2023	251991		176.39	
THE CREWE-BURKEVILLE	Advertising	LIBRARY AUG23	4462 LIB	9/01/2023		9/28/2023	251990		250.00	
NOTTOWAY PUBLISHING CO.,	Advertising	LIBRARY AUG23	LIB 0823	8/31/2023		9/28/2023	251986		139.00	
									565.39 *	
BRIGHTSPEED	Telephone	A310153917 LIBRARY	310153917 0823	8/22/2023		9/28/2023	251978		71.77	
SHENTEL	Telephone	A464204-001 LIBRARY	CREWE 0923	9/10/2023		9/28/2023	251987		25.00	
SHENTEL	Telephone	C512845-001 LIBRARY	LIB 0923	9/01/2023		9/28/2023	251987		28.33	
									125.10 *	
SHENTEL	Internet Access / WE	A464204-001 LIBRARY	CREWE 0923	9/10/2023		9/28/2023	251987		23.41	
SHENTEL	Internet Access / WE	C512845-001 LIBRARY	LIB 0923	9/01/2023		9/28/2023	251987		75.00	
									98.41 *	
AMAZON CAPITAL SERVICES	Office Supplies	A25L27P1Z1TFUJ	1DQ9-JHRL-7MNH	9/01/2023		9/28/2023	251977		189.01	
AMAZON CAPITAL SERVICES	Office Supplies	BOOKS	1GQ1-QHQJ-KJQH	8/01/2023		9/13/2023	251580		189.01	
CAPITAL ONE	Office Supplies	A635964 LIBRARY	1650501571	8/19/2023		9/28/2023	251980		18.72	
THE CREWE-BURKEVILLE	Office Supplies	LIBRARY BSNS CARDS	4469	9/21/2023		9/28/2023	252015		75.00	
JACQUELINE ZATAWESKI	Office Supplies	MILEAGE/SUPPL	REIMB 092823	9/28/2023		9/28/2023	252005		14.18	
									485.92 *	
RED OWL CLEANING SVC, LLC	Custodial Services	CLEANING SRVCS	08282023	8/28/2023		9/13/2023	251599		430.00	
									430.00 *	
AMAZON CAPITAL SERVICES	Books & Periodicals	A25L27P1Z1TFUJ	1DQ9-JHRL-7MNH	9/01/2023		9/28/2023	251977		1,833.66	
AMAZON CAPITAL SERVICES	Books & Periodicals	BOOKS	1GQ1-QHQJ-KJQH	8/01/2023		9/13/2023	251580		1,833.66	
APPLE BOOKS	Books & Periodicals	C15391 LIBRARY	115596	9/21/2023		9/28/2023	251994		951.61	
CAPITAL ONE	Books & Periodicals	A635964 LIBRARY	1650501571	8/19/2023		9/28/2023	251980		92.44	
CENTER POINT LARGE PRINT	Books & Periodicals	LIBRARY	2031351	8/01/2023		9/28/2023	251981		49.14	
CENTER POINT LARGE PRINT	Books & Periodicals	LIBRARY	2037377	9/01/2023		9/28/2023	251981		49.14	
THE COURIER-RECORD	Books & Periodicals	BURKEVILLE PUB LIBRY	LIBRARY 23	9/08/2023		9/28/2023	251989		50.00	
SYNCRETIC PRESS LLC	Books & Periodicals	PUBLIC LIBRARY	25962	8/31/2023		9/28/2023	251988		74.96	
									4,934.61 *	
AMAZON CAPITAL SERVICES	AV & Electronic Medi	A25L27P1Z1TFUJ	1DQ9-JHRL-7MNH	9/01/2023		9/28/2023	251977		27.20	
AMAZON CAPITAL SERVICES	AV & Electronic Medi	BOOKS	1GQ1-QHQJ-KJQH	8/01/2023		9/13/2023	251580		27.20	
									54.40 *	
AMAZON CAPITAL SERVICES	Summer Reading Progr	A25L27P1Z1TFUJ	1DQ9-JHRL-7MNH	9/01/2023		9/28/2023	251977		30.99	
AMAZON CAPITAL SERVICES	Summer Reading Progr	BOOKS	1GQ1-QHQJ-KJQH	8/01/2023		9/13/2023	251580		30.99	
CAPITAL ONE	Summer Reading Progr	A635964 LIBRARY	1650501571	8/19/2023		9/28/2023	251980		52.80	
JACQUELINE ZATAWESKI	Summer Reading Progr	8/23-9/13 MILEAGE	REIMB 0923	9/13/2023		9/28/2023	251984		34.58	
JACQUELINE ZATAWESKI	Summer Reading Progr	MILEAGE/SUPPL	REIMB 092823	9/28/2023		9/28/2023	252005		38.52	
									187.88 *	
JACQUELINE ZATAWESKI	Travel-Convention &	8/23-9/13 MILEAGE	REIMB 0923	9/13/2023		9/28/2023	251984		18.48	

FROM DATE- 9/01/2023
TO DATE- 9/30/2023

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
JACQUELINE ZATAWESKI	Travel-Convention &	MILEAGE/SUPPL	REIMB 092823	9/28/2023		9/28/2023	252005		80.83	
BRYON SAPP	Travel-Library Deliv	SEP23 DELIVERIES	08312023	8/31/2023		9/28/2023	251979		99.31 *	
									434.00	
AMAZON CAPITAL SERVICES	Literacy Books & Sup	A25L27P1Z1TFUJ	1DQ9-JHRL-7MNH	9/01/2023		9/28/2023	251977		434.00 *	
AMAZON CAPITAL SERVICES	Literacy Books & Sup	BOOKS	1GQ1-QHQJ-KJQH	8/01/2023		9/13/2023	251580		129.91	
SALLY CRAGER	Literacy Books & Sup	CELEBRAT STUDENT CIT	REIMBURSE0823	8/28/2023		9/13/2023	251603		129.91	
JACQUELINE ZATAWESKI	Literacy Books & Sup	MILEAGE/SUPPL	REIMB 092823	9/28/2023		9/28/2023	252005		11.26	
									31.58	
DE LAGE LANDEN	Library Equip/Comput	COPIER LEASE	80712666	8/20/2023		9/13/2023	251586		302.66 *	
									218.95	
DEMETRIUS NELSON	Contractual Services	LIBRARY AUG23	20	8/31/2023		9/28/2023	251982		218.95 *	
									416.00	
CONVERGED NETWORKS, LLC	Library ARPA Funding	LIBRARY	8696	7/26/2022	34710	9/28/2023	251998		416.00 *	
									2,572.84	
DOLLYWOOD FOUNDATION	Imagination Library	VANOTTOWAY LIBRARY	10232966	9/27/2023		9/28/2023	251983		2,572.84 *	
									197.64	
									197.64 *	
						TOTAL			11,760.61	



BOARD OF TRUSTEES MEETING

NOVEMBER 15, 2023

Crewe Library
414 Tyler Street
Crewe, VA 23930

10:30 a.m.

NOTTOWAY COUNTY PUBLIC LIBRARY
Board of Trustees
Agenda

November 15, 2023

10:30 a.m.

Call to Order

Approval of Agenda

Consent Agenda:

Approval of Minutes (October 18, 2023)

Statistical Reports

Financial Reports

Bills for Approval

Communications

Citizen Comments

Report of the Library Director

Branch Libraries Update:

Blackstone Library -

Burkeville Library -

Crewe Library -

Literacy Program Report

Committee Reports

New Business

Unfinished Business

Administrative/Operating Procedures

Items Not on Agenda

Adjournment

Nottoway County Public Library

Board of Trustees Meeting Wednesday, October 18, 2023

The meeting was called to order by Susan Nash who greeted those in attendance. Trustees present included Susan Nash, Shelia Harper, Becky Sones, Verna Rhoades and Library Director, Jackie Zataweski. Carolyn Leslie and Jasper Chaffin were absent.

A motion to approve the Agenda and Consent Agenda was made by Becky. The motion passed. Shelia made the motion to approve the Bills and the motion passed.

Communications-None

Citizen Comments-None

Report of the Library Director

Blackstone-The sign has been returned and relocated.

Burkeville-The Mayor has resigned effective Nov. 13, 2023. Jackie will talk with the town officials concerning funding for labor for installation of auto-door closure devices at the Burkeville location. Funding may be based on passage of the budget.

Crewe-The roof may be completed by spring. During a recent power outage, it was determined that the emergency lights do not work. Jackie will speak to the appropriate personnel for repair.

Imagination Library-There are presently 198 active participants and at this point funding is sufficient.

Bibliostat Report-Jackie stated that the Bibliostat Report has begun and the process is ongoing.

Library Initiative-Jackie participated in a recent zoom meeting with the Library Initiative.

Yoga Class-A yoga class will be offered at the Crewe Library on Mondays at 4:30 p.m. for an hour. The class will begin October 30 at no cost on a 6-week trial basis.

Literacy Program Report

- Jackie reported that ESL classes continue to be held.
- Literacy classes continue with Mary Ellen Yeatts.

Committee Reports-None

New Business

Jackie will make revisions to the Administrative/Operating Procedures. This document will remain in the policy manual as well as on the website. Trustees will review the revisions and approve in the next meeting.

Unfinished Business

Raises previously discussed in last month's meeting will be revisited.

Items Not on the Agenda

Shelia mentioned that she had been contacted by Mrs. J. Watts who is looking for companions to walk with several times a week just to get needed exercise. The ladies present will try to provide a means to help out.

Jackie has waivers available for the upcoming Yoga class.

Adjournment

A motion to adjourn was made by Becky. The motion passed.
The next meeting will be in Crewe on November 15, 2023 at 10:30 a.m.

Submitted by,
Verna L. Rhoades

Circulation Counts at Location by Borrower Types
Oct 1, 2023 through Oct 31, 2023

Blackstone Library				
Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	877	47	844	90%
Easy Under 1st Grade (E)			5	1%
Juvenile 1st Grade - 11 Years (J)	22	5	38	4%
REGISTERED ONLINE (OBR)			3	0%
Staff (ST)	20	3	4	0%
Young Adult 12 years - 17 Years (Y)		6	45	5%
Blackstone Library Totals	919	61	939	
Burkeville Library				
Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	684	24	208	81%
Easy Under 1st Grade (E)			1	0%
Juvenile 1st Grade - 11 Years (J)	5		17	7%
REGISTERED ONLINE (OBR)			1	0%
Staff (ST)	42	24	3	1%
Young Adult 12 years - 17 Years (Y)			26	10%
Burkeville Library Totals	731	48	256	
Crewe Library				
Borrower Type	Check Outs	Renewals	Number of Borrowers*	Percent
Adult (A)	1,920	61	790	79%
Easy Under 1st Grade (E)			7	1%
Juvenile 1st Grade - 11 Years (J)	62	11	84	8%
REGISTERED ONLINE (OBR)			1	0%
Staff (ST)	40	38	7	1%
Young Adult 12 years - 17 Years (Y)	12	8	108	11%
Crewe Library Totals	2,034	118	997	
Report Totals	3,684	227	2,192	

* Includes Borrowers with Expired Cards

Note: Stats Only collections are not included in counts. Auto-Renewals are included in Renewals column.

Circulation Counts at Location by Active Holdings Codes of Location

**Blackstone Library
Exclude Auto Renewals
Oct 1, 2023 through Oct 31, 2023**

Active Holdings Code	Check In	Check Out	Renewal	Totals
Biography (NBLB)	0	1	0	1
DVD (NB�DVD)	1	2	1	4
Easy Fiction (NBLEFIC)	22	26	2	50
Easy Non-Fiction (NBLENF)	2	2	0	4
Fiction (NBLF)	82	70	24	176
Juvenile Fiction (NBLJF)	29	41	5	75
Juvenile Non-Fiction (NBLJ)	6	7	2	15
Large Print Bio. (NBLLPB)	3	0	0	3
Large Print Fiction (NBLLPF)	3	9	6	18
Large Print Non-Fic (NBLLPNF)	2	0	0	2
Non-Fiction (NBLNF)	6	6	2	14
Young Adult Bio (NBLYAB)	0	1	0	1
Young Adult Fiction (NBLYAF)	1	27	8	36
Report Totals	157	192	50	399

**Burkeville Library
Exclude Auto Renewals
Oct 1, 2023 through Oct 31, 2023**

Active Holdings Code	Check In	Check Out	Renewal	Totals
Biography (NBKB)	1	0	1	2
DVD (NBKDVD)	27	30	1	58
Easy Fiction (NBKEFIC)	6	15	0	21
Easy Non-Fiction (NBKENF)	0	8	0	8
Fiction (NBKF)	38	43	30	111
Juvenile Biography (NBKJB)	0	1	0	1
Juvenile Fiction (NBKJF)	13	26	0	39
Juvenile Non-Fiction (NBKJ)	3	9	0	12
Large Print Bio. (NBKLPB)	1	1	0	2
Large Print Fiction (NBKLPF)	7	9	5	21
Non-Fiction (NBKNF)	6	8	6	20
Young Adult Bio (NBKYAB)	0	1	0	1
Young Adult Fiction (NBKYAF)	6	10	0	16
Juvenile DVD (BKJDVD)	2	7	0	9
Report Totals	110	168	43	321

Crewe Library
Exclude Auto Renewals
Oct 1, 2023 through Oct 31, 2023

Active Holdings Code	Check In	Check Out	Renewal	Totals
Audiobook (NCRAB)	3	1	1	5
Biography (NCRB)	3	1	0	4
DVD (NCRDVD)	13	10	5	28
Easy Fiction (NCREFIC)	130	142	9	281
Easy Non-Fiction (NCRENF)	11	8	6	25
Electronic Device (NCRED)	9	5	3	17
Fiction (NCRF)	104	107	46	257
Juvenile Biography (NCRJB)	2	1	0	3
Juvenile DVD (NCRJDVD)	3	5	0	8
Juvenile Fiction (NCRJF)	30	13	10	53
Juvenile Non-Fiction (NCRJ)	18	13	3	34
Large Print Fiction (NCRLPF)	23	22	0	45
Large Print Non-Fic (NCRLPNF)	0	2	0	2
Library of Things (NCRSP)	1	0	0	1
Non-Fiction (NCRNF)	25	22	6	53
Young Adult Fiction (NCRYAF)	16	7	20	43
Young Adult Non-Fic (NCRYNF)	1	2	0	3
Report Totals	392	361	109	862

Check Out Counts for Stats Only Collections
Oct 1, 2023 through Oct 31, 2023

Blackstone Library

Description	Count
Adult Programs (Adult)	23
Black & White Printouts / Copies (Black)	288
Color Printouts / Copies (Color)	108
Computer Users (Computer)	43
Faxed (Fax)	6
Number Of Patrons (Patrons)	251
Reference Questions (Reference)	2
Blackstone Library Total	721

Burkeville Library

Description	Count
Adult Programs (Adult)	4
Black & White Printouts / Copies (Black)	169
Childrens Program (ages 6-11) (Children)	33
Computer Users (Computer)	84
Number Of Patrons (Patrons)	184
Outreach attendance (Reach)	58
Story Time & Other Pre-K Programs (Preschool)	10
Young Adult Program (YoungAdult)	15
Burkeville Library Total	557

Crewe Library

Description	Count
Adult Programs (Adult)	22
Black & White Printouts / Copies (Black)	758
Color Printouts / Copies (Color)	105
Computer Users (Computer)	94
Faxes sent (Fax)	15
Magazines & Newspapers (Magazines)	19
Number Of Patrons (Patrons)	510
Outreach attendance (Reach)	40
Reference Questions (Reference)	32
Scan/Email (Scan/Email)	19
Young Adult Program (YoungAdult)	40
Crewe Library Total	1,654

November 2023 Director's Report

Ongoing Activities

- Conducting monthly eFic diversity audit - **Goal #3**
- Maintaining website and social media and promoting resources - **Goal #1**
- Submitting bills, deposits, and payroll to Nottoway CH
- Creating & distributing calendar, periodic newsletter, and press releases - **Goal #1**
- Ensuring coverage while others are sick or otherwise not on duty
- Drafting the Little Black Book for Succession
- Confirming addresses of and approving new Imagination Library registrants (199)
- Working with IT contractor to select appropriate PCs in order to update patron computers - **(Tech Plan) Goal #1**

Completed Activities

- Revised Administrative/Operating procedures for board approval and made corresponding updates to website - **Goal #2**
- Viewed 2 RA webinars
- Provided 48 books to Fourth Mt Zion's Youth Event
- Ordered 3 health/wellness related books - \$592.51 remains of Medical Foundation funds
- Provided quotes for potential inclusion in a Public Libraries magazine article on partnerships

Programs & Outreach

- October 28 - Día de los Muertos event in Seay Park
- November 11 - Fall Festival at NHS
- November 14 & 17 - Mod Podge Baskets at Burkeville and Blackstone
- November 20 - Fall Footprint Keepsakes at Crewe
- November 24 - Raptor Day at Twin Lakes
- January 18 - Family Night at NIS

Upcoming Meetings

VPLDA 3/2024 - Harrisonburg
ALSC National 9/2024 - Denver
ALA 2027 - NOLA

PLA 4/2024 - Columbus, OH
ALA 2025 - Philadelphia

The Information Junction



Like and follow us
on Facebook
to keep up with the
latest happenings

Be a Friend!

Friends of the Library Board Meetings

Crewe:

1st Thursdays, 4-5pm
(bi-monthly)

Blackstone:

3rd Tuesdays, 4-5pm
at The Book End

The Friends of the Library
are non-profit, volunteer
organizations which work
to support the Nottoway
County Public Libraries.

They raise funds
for library improvements
and programs and gladly
welcome new members.

The Nottoway County
Public Library offers a
wide selection of **eBooks**
and **digital magazines**.

These are available to
download through the
website at
www.nottlib.org



Happy Anniversary to Us!

We can hardly believe it - it's only been a year since we first began accepting registrations for Dolly Parton's **Imagination Library** - the program has grown faster than we thought possible!

The young lady shown here was the first in Nottoway County to be signed up, and since then, she's been receiving one (age-appropriate) book in the mail every month. We now have 190 children registered and 43 have graduated from the program (reached the age of five).



If you live in Nottoway County and have a little one at home, you can register online to receive free books by visiting <https://imaginationlibrary.com/usa/affiliate/VANOTTOWAY/> or by completing a paper registration form (available at any branch).

Crafts, Crafts, and More Crafts

This month, we've got a variety of crafts planned - some for the young, others for the young-at-heart.

We're starting off in Crewe on **Wednesday, November 8** - you are welcome to come by **any time between 10am and noon to create a colorful fall leaf garland from coffee filters**. The following week, you have two chances to **decoupage a basket**. You can join us on **Tuesday, November 14 in Burkeville (2-5pm)** or come see us in **Blackstone on Friday, November 17 (10-2)**.



Visit us at the **Crewe Library** any time **(10-6)** on **Monday, November 20**, and be sure to bring the littlest member(s) of the family. We'll be providing acrylic paints and 4x4" canvases so that you can create your choice of **fall footprint keepsakes**. Will you make a squirrel? A football? A turkey? The choice is entirely yours!



NOTTOWAY COUNTY
PUBLIC LIBRARY SYSTEM

www.nottlib.org

Locations

BLACKSTONE Library

Demetrius Nelson, Manager
434-292-3587
415 South Main Street

Sun	closed
Mon	closed
Tue	12-6
Wed	12-6
Thur	12-6
Fri	10-2
Sat	10-2

BURKEVILLE Library

Agnes McCormick, Manager
434-767-5555
224 2nd Street, NW

Sun	closed
Mon	closed
Tue	9:30-5
Wed	closed
Thur	9:30-5
Fri	10-2
Sat	9-12

CREWE Library

Susan Howe, Manager
434-645-8688
414 Tyler Street

Sun	closed
Mon/Thur	10-6
Tue	10-8
Wed	10-8
Thur	10-6
Fri	closed
Sat	10-2

Administration

Jacqueline Zatawesi,
Director

Demetrius Nelson,
IT Tech

Volume 12, Issue 10

November, 2023



What's Next?

Find Us Out & About

On **Saturday, November 4**, you can find us not just inside of the library, but in the **(Crewe) parking lot**, too. The TLC (Total Life Center) Farmacy will be making its debut from **10am to 2pm**, and we'll be alongside them, offering an assortment of cookbooks to borrow so that you can find some new ways of using the fresh produce you buy at this mobile market.

The following Saturday (**November 11**), we'll have a table set up at **Nottoway High School's Fall Festival** - it's scheduled to run from 11-3, so we hope you'll be able to stop by.

There's something special happening on the day after Thanksgiving (**November 24**), too. Come to celebrate **Raptor Round-Up at Twin Lakes State Park**. There are activities planned throughout the day, and we'll be there from **1-3pm** with one of our own.

Making History with the Library of VA

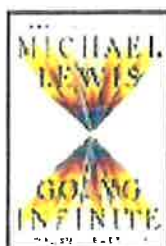
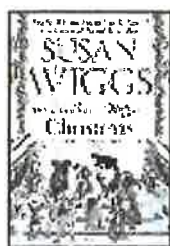
With more content and research moving online, the LVA seeks to make digital documents as accessible as possible. Attend a virtual volunteer session to learn how you can help make historical documents more searchable and usable for researchers now and in the future. Call HandsOn Greater Richmond at 804-330-7400 for more information.

Library Closures

The Nottoway County Public Library System will be **closed on Tuesday, November 7** (Election Day) and **November 10 and 11** (for Veterans Day). The library will **close for Thanksgiving at noon on Wednesday, November 22** and will **reopen on Monday, November 27**. Remember that you can **borrow eBooks and digital magazines** from our digital branch **any time**, even when the branches are closed.

New Items in Our Collection

It is important that we have materials that interest you and we welcome suggestions for new books. Some recent – and upcoming – items include:



Andrea Kelly

From: Wood, Charlotte <Wood.Charlotte@nottowayschools.org>
Sent: Thursday, November 9, 2023 8:38 PM
To: Susan Tucker; Andrea Kelly; Philip Vannoorbeeck
Cc: Kristin Gallagher; Heather Maier; Tameshia Grimes
Subject: SB Meeting Summary and Budget Adjustments 11-9-23
Attachments: Regular Meeting-11-09-2023 (1).pdf; Bud Adj 24-KG09.pdf; 24-KG10 Stronger Connections Grant, Title IVA.pdf

Summary below, and Budget Adjustments Attached.

**Thursday, November 9, 2023
Regular Meeting**

NOTTOWAY COUNTY SCHOOL BOARD
NOTTOWAY, VIRGINIA 23955
Nottoway High School Mini Auditorium
5267 Old Nottoway Road, Crewe, VA
7:00 P.M.

1. MEETING OPENING

- A. Call to Order, 7 p.m. - Chair
- B. Moment of Silence/Prayer/Pledge of Allegiance - Chair
- C. Approval of Agenda: November 9, 2023 - Chair

2. AWARDS AND RECOGNITIONS

- A. School Highlights: Crewe Primary School - Dr. Martin

3. DELEGATIONS/PUBLIC COMMENT

- A. Delegations/Public Comment

4. CONSENT AGENDA

- A. Approval of Minutes: October 12, 2023
- B. Financial Reports: October 31, 2023
- C. Payrolls: October 15 and 31, 2023
- D. Monthly Warrants
- E. Budget Adjustments: KG10
- F. Field Trip Request- NHS Cross Country (Overnight)

5. ACTION ITEMS

- A. Governor Youngkins' Model Policies on Ensuring Privacy, Dignity, and Respect for All Students and Parents in Virginia's Public Schools - Damien Rowe, Chair
- B. Budget Amendment for the Governor's Budget - Heather Maier
- C. Approval to accept the COPS School Violence Prevention Program Grant- Dr. Martin

6. NON-ACTION ITEMS

- A. None at this time.

7. INFORMATIONAL ITEMS

- A. Preliminary Budget Timeline - Heather Maier
- B. FY23 School Activity Funds Audit Report - Heather Maier
- C. Committee Report: ANTC - Mr. Higgins
- D. Committee Report: GSSV - Mrs. Hinton
- E. Student Liaison Report
- F. Superintendent's Report

8. MATTERS OF SCHOOL BOARD INTEREST

- A. November 15- 17, 2023: VSBA Annual Convention, Williamsburg

- B. November 30, 2023: ANTC Joint Board Meeting, 6:30 p.m. at ANTC
- C. January 3, 2024: Governance Training with VSBA, Charlottesville, VA (100% board member participation is required)
- D. January 22, 2024: VSBA Hybrid Capital Conference, Richmond Delta Marriott
- E. Future Agenda Items
- F. Other

9. CLOSED MEETING RESOLUTION

- A. Closed Meeting Resolution

10. RETURN TO OPEN SESSION

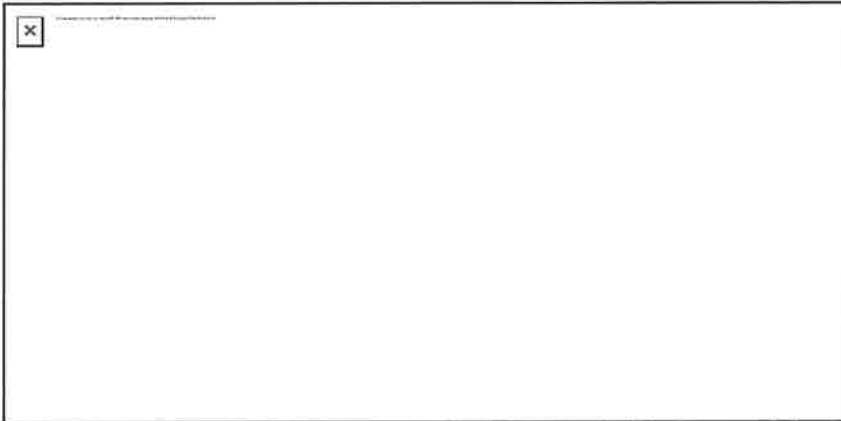
- A. Call to Order - Chair
- B. Certification of Closed Meeting - Vice Chair

11. ACTION FOLLOWING CLOSED SESSION

- A. Superintendent's Personnel Agenda

12. ADJOURNMENT

- A. Adjournment
-



The information conveyed in this communication is intended for the use of the original addressee(s), and may be legally privileged, confidential, and/or exempt from disclosure under applicable law. If this communication was not addressed or copied to you, then you have received it in error and are strictly prohibited from reading, copying, distributing, disseminating, or transmitting any of the information it conveys. If you received this communication in error, please destroy all electronic, paper, and other copies, and notify the sender of the error immediately. Accidental transmission of this communication is not intended to waive any privilege or confidentiality protected under Virginia's Freedom of Information Act.

Thursday, November 9, 2023
Regular Meeting

NOTTOWAY COUNTY SCHOOL BOARD
NOTTOWAY, VIRGINIA 23955
Nottoway High School Mini Auditorium
5267 Old Nottoway Road, Crewe, VA
7:00 P.M.

1. MEETING OPENING

Subject : A. Call to Order, 7 p.m. - Chair
Meeting : Nov 9, 2023 - Regular Meeting
Category : 1. MEETING OPENING
Access : Public
Type : Procedural

Public Content

Call to Order the board is returning to open meeting Chair

(does not require a vote to return just a call to order and a statement that the board is returning to open meeting by the chair)

Subject : B. Moment of Silence/Prayer/Pledge of
Allegiance - Chair
Meeting : Nov 9, 2023 - Regular Meeting
Category : 1. MEETING OPENING
Access : Public
Type : Procedural
Subject : C. Approval of Agenda: November 9, 2023 -
Chair
Meeting : Nov 9, 2023 - Regular Meeting
Category : 1. MEETING OPENING
Access : Public
Type : Action
Recommended Action : Motion to approve the agenda

2. AWARDS AND RECOGNITIONS

Subject : A. School Highlights: Crewe Primary School -
Dr. Martin
Meeting : Nov 9, 2023 - Regular Meeting
Category : 2. AWARDS AND RECOGNITIONS
Access : Public
Type : Information

Goals :

Strategic Plan Strategy #5: Instructional Programming and Student Supports

Public Content

Crewe Primary will highlight second grade learning activities where they are connecting literacy and STEAM. Learning experiences have allowed them opportunities to explore careers and ZOOM with varying STEM professionals.

3. DELEGATIONS/PUBLIC COMMENT

Subject : A. Delegations/Public Comment

Meeting : Nov 9, 2023 - Regular Meeting

Category : 3. DELEGATIONS/PUBLIC COMMENT

Access : Public

Type : Procedural

Goals : Strategic Plan Strategy #2: Building Stakeholder Engagement & Support

Public Content

Sign-up with the Clerk required prior to meeting at 7 p.m.

- 1.
- 2.
- 3.

Legal Reference: BDDH-R - Public Participation at School Board Meetings

4. CONSENT AGENDA

Subject : A. Approval of Minutes: October 12, 2023

Meeting : Nov 9, 2023 - Regular Meeting

Category : 4. CONSENT AGENDA

Access : Public

Type : Action (Consent)

Recommended Action : Move to approve Consent Agenda.

Public Content

Minutes attached.

File Attachments

[minutes 10-23.pdf \(250 KB\)](#)

Subject : B. Financial Reports: October 31, 2023
Meeting : Nov 9, 2023 - Regular Meeting
Category : 4. CONSENT AGENDA
Access : Public
Type : Action (Consent)
Recommended Action : Move to approve Consent Agenda.

File Attachments

[Monthly ANTC Distributions \(15\).pdf \(423 KB\)](#)

[Monthly Operating Revenue.pdf \(527 KB\)](#)

Subject : C. Payrolls: October 15 and 31, 2023
Meeting : Nov 9, 2023 - Regular Meeting
Category : 4. CONSENT AGENDA
Access : Public
Type : Action (Consent)
Recommended Action : Move to approve Consent Agenda.

File Attachments

[Monthly Payroll Totals \(16\).pdf \(425 KB\)](#)

Subject : D. Monthly Warrants
Meeting : Nov 9, 2023 - Regular Meeting
Category : 4. CONSENT AGENDA
Access : Public
Type : Action (Consent)
Recommended Action : Move to approve Consent Agenda.

File Attachments

[OCT 2023.pdf \(93 KB\)](#)

Subject : E. Budget Adjustments: KG10
Meeting : Nov 9, 2023 - Regular Meeting
Category : 4. CONSENT AGENDA
Access : Public
Type : Action (Consent)
Recommended Action : Move to approve Consent Agenda.

File Attachments

[24-KG10 Stronger Connections Grant. Title IVA.pdf \(10 KB\)](#)

Subject :	F. Field Trip Request- NHS Cross Country (Overnight)
Meeting :	Nov 9, 2023 - Regular Meeting
Category :	4. CONSENT AGENDA
Access :	Public
Type :	Action (Consent)
Recommended Action :	It is recommended for the board to approve the request of the NHS Cross Country qualifiers to participate in the VHSL State Championship being held in Salem, VA from November 10th- 11th, 2023.

Public Content

RATIONALE:

Members of the Nottoway High School Cross Country team qualified and advanced to the state championship in Salem, VA from November 10th- 11th, 2023.

COST: N/A

BUDGET CATEGORY: N/A

LEGAL REFERENCE:Policy IICA

File Attachments

[NHS TRACK FIELD TRIP 111_20231107081704.pdf \(136 KB\)](#)

5. ACTION ITEMS

Subject :	A. Governor Youngkins' Model Policies on Ensuring Privacy, Dignity, and Respect for All Students and Parents in Virginia's Public Schools - Damien Rowe, Chair
Meeting :	Nov 9, 2023 - Regular Meeting
Category :	5. ACTION ITEMS
Access :	Public
Type :	Action
Recommended Action :	Item was tabled from 10-12-23. Board Action needed for 11-9-23
Goals :	Strategic Plan Strategy #1: Physical, Mental, and Emotional Health and Safety

Public Content

Reference from October 12, 2023 regular School Board Meeting.

Excerpt from October 12, 2023 minutes:

Other: Outlaw stated that it is cumbersome to accept the 11-page document that we were given at the September 2023 SB meeting and again via email on October 9 that refers to 25 separate Policies in the Nottoway County Public Schools Policy Manual as our policy that meets the requirements of Virginia Code§22.1-23.3. Treatment of transgender students; policies.

Outlaw made a motion to adopt the four-page VDOE Model Policies on Ensuring Privacy, Dignity, and Respect for All Students and Parents in Virginia's Public Schools, affirmed by the Attorney General of Virginia, that clearly and concisely covers VDOE policy on transgender issues. And, that this Model Policy be included in the Nottoway County Public Schools Policy Manual under Section J: STUDENTS.

No Second. The motion failed.

Hinton would like to look over the Model Policy and would like to table it. Outlaw asked that it be placed on the November School Board meeting agenda.

File Attachments

[model policies 2023.pdf \(202 KB\)](#)

Subject :	B. Budget Amendment for the Governor's Budget - Heather Maier
Meeting :	Nov 9, 2023 - Regular Meeting
Category :	5. ACTION ITEMS
Access :	Public
Type :	Action
Recommended Action :	Motion to approve.
Goals :	Strategic Plan Strategy #5: Instructional Programming and Student Supports

Public Content

On September 14, 2023 Governor Youngkin signed into law the State Budget for the remainder of the 23-24 fiscal year. This State Budget provides additional funding to our operating budget but does not require any additional local funds.

File Attachments

[Bud Adj 24-KG09.pdf \(226 KB\)](#)

Subject :	C. Approval to accept the COPS School Violence Prevention Program Grant- Dr. Martin
Meeting :	Nov 9, 2023 - Regular Meeting
Category :	5. ACTION ITEMS
Access :	Public

Type :	Action
Recommended Action :	Approve acceptance of the COPS School Violence Prevention Grant in the amount of \$362,910.

Public Content

Nottoway County Public Schools has been awarded the COPS School Violence Prevention Grant in the amount of \$362,910 with a match of \$121,533 (School Construction Funds). Grant funding has been awarded to support the following areas: lighting at the sports field located behind the complex schools, ballistic window film, radios to support communication and a request from the Sheriff's Department for gun safes within the school building for the school resource officers.

LEGAL REFERENCE:Code of Virginia 22.1-199.1; P.L 107-110

File Attachments

[Award Package FAW-180443.pdf \(519 KB\)](#)

6. NON-ACTION ITEMS

Subject :	A. None at this time.
Meeting :	Nov 9, 2023 - Regular Meeting
Category :	6. NON-ACTION ITEMS
Access :	Public
Type :	Information

Public Content

7. INFORMATIONAL ITEMS

Subject :	A. Preliminary Budget Timeline - Heather Maier
Meeting :	Nov 9, 2023 - Regular Meeting
Category :	7. INFORMATIONAL ITEMS
Access :	Public
Type :	Information

Public Content

Proposed Budget Calendar for the FY25 Budget

§ 22.1-92 Before any school board gives final approval to its budget for submission to the governing body, the school board shall hold at least one public hearing to receive the views of citizens within the school division. A school board shall cause public notice to be given at least 10 days prior to any hearing by publication in a newspaper having a general circulation within the school division.

§ 22.1-93 The governing body of a county and the governing body of a municipality shall each prepare and approve an annual budget for educational purposes by May 15 or within 30 days of the receipt by the county or municipality of the estimates of state funds, whichever shall later occur. Upon approval, each local school division shall publish the approved annual budget in line item form, including the estimated required local match, on the divisions website, and the document shall also be made available in hard copy as needed to citizens for inspection.

File Attachments

[Proposed FY25 Budget Calendar.docx.pdf \(47 KB\)](#)

Subject :	B. FY23 School Activity Funds Audit Report - Heather Maier
Meeting :	Nov 9, 2023 - Regular Meeting
Category :	7. INFORMATIONAL ITEMS
Access :	Public
Type :	Information

Public Content

Audit report of the School Activity Funds from each school for the 22-23 fiscal year.

File Attachments

[FY23 School Activity Funds Audit Report.pdf \(846 KB\)](#)

Subject :	C. Committee Report: ANTC - Mr. Higgins
Meeting :	Nov 9, 2023 - Regular Meeting
Category :	7. INFORMATIONAL ITEMS
Access :	Public
Type :	Information
Subject :	D. Committee Report: GSSV - Mrs. Hinton
Meeting :	Nov 9, 2023 - Regular Meeting
Category :	7. INFORMATIONAL ITEMS
Access :	Public
Type :	Information
Subject :	E. Student Liaison Report
Meeting :	Nov 9, 2023 - Regular Meeting
Category :	7. INFORMATIONAL ITEMS
Access :	Public
Type :	Information
Subject :	F. Superintendent's Report

Meeting : Nov 9, 2023 - Regular Meeting

Category : 7. INFORMATIONAL ITEMS

Access : Public

Type : Information

8. MATTERS OF SCHOOL BOARD INTEREST

Subject : A. November 15- 17, 2023: VSBA Annual Convention, Williamsburg

Meeting : Nov 9, 2023 - Regular Meeting

Category : 8. MATTERS OF SCHOOL BOARD INTEREST

Access : Public

Type : Information

Subject : B. November 30, 2023: ANTC Joint Board Meeting, 6:30 p.m. at ANTC

Meeting : Nov 9, 2023 - Regular Meeting

Category : 8. MATTERS OF SCHOOL BOARD INTEREST

Access : Public

Type :

Subject : C. January 3, 2024: Governance Training with VSBA, Charlottesville, VA (100% board member participation is required)

Meeting : Nov 9, 2023 - Regular Meeting

Category : 8. MATTERS OF SCHOOL BOARD INTEREST

Access : Public

Type : Information

Public Content

Governance Training with VSBA.

For elected School Board Members (100% participation is required).

Time to be determined.

To be held at the VSBA Office in Charlottesville, VA.

Subject : D. January 22, 2024: VSBA Hybrid Capital Conference, Richmond Delta Marriott

Meeting : Nov 9, 2023 - Regular Meeting

Category : 8. MATTERS OF SCHOOL BOARD INTEREST

Access : Public

Type : Information
Subject : E. Future Agenda Items
Meeting : Nov 9, 2023 - Regular Meeting
Category : 8. MATTERS OF SCHOOL BOARD INTEREST
Access : Public
Type : Information
Subject : F. Other
Meeting : Nov 9, 2023 - Regular Meeting
Category : 8. MATTERS OF SCHOOL BOARD INTEREST
Access : Public
Type :

9. CLOSED MEETING RESOLUTION

Subject : A. Closed Meeting Resolution
Meeting : Nov 9, 2023 - Regular Meeting
Category : 9. CLOSED MEETING RESOLUTION
Access : Public
Type : Action
Recommended Action : Pursuant to section 2.2-3711(A) of the Code of Virginia, I move that the Board convene a Closed Meeting for the purpose of discussing the following specific matters:
A.1 The consideration of personnel for:
A. Ten (10) appointments (1 accounts payable manager, 6 substitutes, 1 substitute bus driver, 1 substitute custodian, and 1 Forensics/Debate coach);
B. Four (4) resignations (2 elementary teachers, 1 bus driver, and 1 assistant baseball coach);
C. One (1) salary adjustment (1 dispatcher) and
D. Personnel Matters

Executive Content

Personnel Confidential - attached.

Executive File Attachments

[11-9-23 SB Meeting Résumés .pdf \(236 KB\)](#)

[11-9-23 SB Meeting Résumés \(2\).pdf \(780 KB\)](#)

[Nottoway County Public Schools School Board Meeting Personnel - November 9, 2023 \(3\).pdf \(40 KB\)](#)

10. RETURN TO OPEN SESSION

Subject : A. Call to Order - Chair

Meeting : Nov 9, 2023 - Regular Meeting
Category : 10. RETURN TO OPEN SESSION
Access : Public
Type : Action
Recommended Action : Call to Order the board is returning to open meeting
Chair
(does not require a vote to return just a call to order and
that statement that the board is returning to open
meeting by chair)

Subject : B. Certification of Closed Meeting - Vice
Chair

Meeting : Nov 9, 2023 - Regular Meeting
Category : 10. RETURN TO OPEN SESSION
Access : Public
Type : Action

Recommended Action : I move that the board certify by recorded vote, that to the
best of each board members knowledge, only matters heard,
discussed or considered in the closed meeting were public
business matters lawfully exempted from the open meeting
requirements of the Virginia Freedom of Information Act, and
such public business matters were identified in the motion by
which the closed meeting was convened.
(requires a second and certify by each board member)

11. ACTION FOLLOWING CLOSED SESSION

Subject : A. Superintendent's Personnel Agenda
Meeting : Nov 9, 2023 - Regular Meeting
Category : 11. ACTION FOLLOWING CLOSED
SESSION
Access : Public
Type : Action
Recommended Action : Move to approve the Superintendent's Personnel
Agenda.
Goals : Strategic Plan Strategy #3: Recruiting, Retaining and
Developing High Quality Staff

Executive Content

Personnel Attached

12. ADJOURNMENT

Subject : A. Adjournment
Meeting : Nov 9, 2023 - Regular Meeting

Category :	12. ADJOURNMENT
Access :	Public
Type :	Action
Recommended Action :	The Board moves to adjourn.

No. 24-KG09

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Year Ending June 30, 2024

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
	Basic Aid	\$ 143,610.00
	English as a Second Language	\$ 421.00
	At Risk	\$ 37,873.00
	Compensation Supplement	\$ 129,496.00
	All In VA	\$ 1,061,512.00
	TOTAL REVENUES	\$ 1,372,912.00
EXPENDITURES:		
	Instruction	\$ 1,281,205.00
	Administration	\$ 35,009.00
	Pupil Transportation	\$ 26,620.00
	Operations & Maintenance	\$ 25,078.00
	Technology	\$ 5,000.00
	TOTAL EXPENDITURES	\$ 1,372,912.00

balance \$

Authorized by action of the Nottoway Board of Supervisors at their meeting on

PREPARED BY:
DATE:

Kristin Gallagher
10/30/2023

POSTED BY:
DATE:

OPERATING FUND REVENUE: STATE
Nottoway County Public Schools FY 2023-2024 Budget Amendment

CATEGORY	FY 2023-2024 Proposed	FY 2023-2024 State Budget	Dollar Change	% Change
State Sales Tax	\$ 2,767,301.00	\$ 2,767,301.00	\$ -	0.00%
SOQ Programs				
24020-0020-200 Basic Aid	\$ 6,934,722.00	\$ 7,078,332.00	\$ 143,610.00	2.07%
24020-0140-200 Textbooks	\$ 167,613.00	\$ 167,613.00	\$ -	0.00%
24020-0170-200 Vocational Education	\$ 168,398.00	\$ 168,398.00	\$ -	0.00%
24020-0070-200 Gifted Education	\$ 69,638.00	\$ 69,638.00	\$ -	0.00%
24020-0120-200 Special Education	\$ 872,377.00	\$ 872,377.00	\$ -	0.00%
24020-0080-200 Prevention, Intervention & Remediation	\$ 391,240.00	\$ 391,240.00	\$ -	0.00%
24020-0040-200 Remedial Summer School	\$ 74,586.00	\$ 74,586.00	\$ -	0.00%
24020-0230-200 VRS Retirement Instructional	\$ 1,028,114.00	\$ 1,028,114.00	\$ -	0.00%
24020-0210-200 Social Security Instructional	\$ 440,620.00	\$ 440,620.00	\$ -	0.00%
24020-0260-200 Group Life Instructional	\$ 31,654.00	\$ 31,654.00	\$ -	0.00%
24020-0990-200 English as a Second Language	\$ 88,945.00	\$ 89,366.00	\$ 421.00	0.47%
	\$10,267,907.00	\$10,411,938.00	\$ 144,031.00	1.40%
Incentive Programs:				
24020-0650-200 At Risk	\$ 949,374.00	\$ 563,844.00	\$ (385,530.00)	-40.61%
24020-0810-200 Virginia Preschool Initiative	\$ 312,911.00	\$ 312,911.00	\$ -	0.00%
24020-0211-200 Compensation Supplement	\$ 1,022,180.00	\$ 1,151,676.00	\$ 129,496.00	12.67%
24020-0610-200 Grocery & Hygiene Tax Hold Harmless	\$ 416,295.00	\$ 416,295.00	\$ -	0.00%
24020-0620-200 Rebenchmarking Hold Harmless	\$ 392,824.00	\$ 392,824.00	\$ -	0.00%
41040-0050 Technology VPSA	\$ 232,000.00	\$ 232,000.00	\$ -	0.00%
	\$ 3,325,584.00	\$ 3,069,550.00	\$ (256,034.00)	-27.94%
Categorical Programs:				
24020-0460-200 Special Ed - Homebound	\$ 7,161.00	\$ 7,161.00	\$ -	0.00%
	\$ 7,161.00	\$ 7,161.00	\$ -	0.00%
Lottery-Funded Programs:				
24020-0050-200 Foster Care	\$ -	\$ -	\$ -	0.00%
24020-0650-200 At Risk	\$ 594,915.00	\$ 1,018,318.00	\$ 423,403.00	71.17%
24020-0280-200 Early Reading Intervention	\$ 117,941.00	\$ 117,941.00	\$ -	0.00%
24020-0750-200 K-3 Primary Class Size Reduction	\$ 490,562.00	\$ 490,562.00	\$ -	0.00%
24020-0405-200 SOL Algebra Readiness	\$ 44,668.00	\$ 44,668.00	\$ -	0.00%
24020-0185-200 Career & Tech Education	\$ 43,584.00	\$ 43,584.00	\$ -	0.00%
24020-0142-200 Infrastructure and Oper. Per Pupil Fund	\$ 492,841.00	\$ 492,841.00	\$ -	0.00%
	\$ 1,784,511.00	\$ 2,207,914.00	\$ 423,403.00	71.17%
Other State Revenue:				
24020-0998-200 ARPA Bonus Funds	\$ -	\$ -	\$ -	0.00%
All in VA	\$ -	\$ 1,061,512.00	\$1,061,512.00	0.00%
Total State Revenue	\$15,385,163.00	\$16,758,075.00	\$ 1,372,912.00	8.92%

EXPENDITURE DISTRIBUTION SUMMARY
Nottoway County Public Schools FY 2023-2024 Budget Amendment

CATEGORY		FY 2023-2024 Proposed	FY 2023-2024 State Budget	Dollar Change	% Change
REGULAR OPERATING BUDGET					
61000	Instruction	\$ 16,893,671.00	\$ 18,174,876.00	\$ 1,281,205.00	7.58%
62000	Administration	\$ 1,750,410.00	\$ 1,785,419.00	\$ 35,009.00	2.00%
63000	Pupil Transportation	\$ 1,831,002.00	\$ 1,857,622.00	\$ 26,620.00	1.45%
64000	Operations & Maintenance	\$ 2,555,321.00	\$ 2,580,399.00	\$ 25,078.00	0.98%
66000	Facilities	\$ -	\$ -	\$ -	0.00%
67000	Debt Service	\$ -	\$ -	\$ -	0.00%
68000	Technology	\$ 947,450.00	\$ 952,450.00	\$ 5,000.00	0.53%
TOTAL REGULAR OPERATING		\$ 7,084,183.00	\$ 7,175,890.00	\$ 1,372,912.00	19.38%

No. 24-KG10

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Year Ending June 30, 2024

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
24.4.201.33020.0022.091.000.506	Title IV-A (Stronger Connections Grant) *new*	\$ 350,000.00
	TOTAL REVENUES	\$ 350,000.00
EXPENDITURES:		
24.4.201.64200.8100.900.000.506	Maintenance - Capital Outlay, Replacement (new line)	\$ 350,000.00
	TOTAL EXPENDITURES	\$ 350,000.00

balance \$

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: Kristin Gallagher
DATE: 11/2/2023

POSTED BY: _____
DATE: _____

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

JOHN A. ROARK, CHAIRMAN
DISTRICT 2

HELEN M. SIMMONS, VICE CHAIRMAN
DISTRICT 3

SHERMAN C. VAUGHN
DISTRICT 4

LYNN K. SHEKLETON
DISTRICT 5

RICHARD H. INGRAM, JR.
DISTRICT 1



P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX (434) 645-8667
www.nottoway.org

COUNTY ADMINISTRATOR

PHILIP VANNOORBEECK, INTERIM

EMERGENCY SERVICES COORDINATOR'S REPORT

TO: The Honorable Members of the Nottoway County Board of Supervisors

FROM: Aubrey W. "Buddy" Hyde, Jr.

DATE: November 9, 2023

SUBJECT: November Report

The following activities and projects are provided in this summary of work by the Department of Emergency Services since my last report on October 12th before your monthly Board of Supervisors meeting on October 19, 2023. Many of these activities listed below were performed in collaboration with other staff members and external stakeholders.

The current emergency services related projects and activities that I have worked on and represented the county include, but are not limited to, the following:

- Participated in Nottoway County Public Schools safety inspections at the Nottoway-Amelia Vo-Tech Center and Crewe Primary School on October 13th.
- Attended an ESO incident reporting workshop on October 19th to bring back information to our fire and EMS agencies for the software we currently use for incident reporting throughout the county.
- Attended VDEM Region 1 Preparedness Planning Workshop in Dinwiddie County on October 23rd.
- Attended VDEM Region 1 Fall Forum in Dinwiddie County on October 24th.
- Attended administration meeting on cleaning and maintenance proposals for the county government facilities, facilitated by the Acting County Administrator Vannoorbeeck and County Maintenance Supervisor Huband.

- Participated in a multi-county virtual meeting on October 31 with CRC about the Regional Hazard Mitigation Plan to include Southside Electric Cooperative requests for hazard mitigation actions.
- Worked with the U.S. Department of Justice (DOJ) Grants staff to set up an on-line portal for the management of the \$1,000,000 grant award to Nottoway County from the Department of Justice Community Oriented Policing Services (COPS) grant program.
- Met with the Medical Reserve Corps local representative at Burkeville Elementary School on November 3rd to organize and label medical tent storage items.
- Coordinated with CTA, Inc. to hold a Board of Supervisor work session briefing on November 8th with our radio system review committee for discussion of the revised proposals from the radio vendors and an overall briefing of the new public safety radio system.

Participated in several meetings and training sessions with the new Emergency Communications Center director Tuana Townes and some of the ECC staff. Worked with the ECC director on revisions to some dispatch terminology for the emergency response protocols.

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THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

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ACTING COUNTY ADMINISTRATOR
PHILIP VANNOORBEECK

MEMORANDUM

TO: Board of Supervisors

THROUGH: Philip Vannoorbeeck, Acting County Administrator

FROM: Gregg Zody, Planning and Economic Development Director *GZ*

SUBJECT: Planning and Economic Development Monthly Update – October

DATE: November 8, 2023

Planning and Zoning

1. Met with Lisa Bradshaw of Hawthorn and Hawthorn on October 5th to discuss legal representation for zoning violations.
2. Discussed settlement for 2016 subdivision-related litigation on October 6th.
3. Discussed settlement for 2016 subdivision-related litigation on October 13th.
4. Planning Commission held a public hearing on October 17th for an outdoor event located on Walnut Hill Road. Planning Commission recommended approval (6-2) with staff conditions for the request to hold on-site wedding events. Two adjacent citizens had concerns about noise levels and staff stated that there recommended hours of operations in the conditions.
5. On October 17th, the Zoning Ordinance Committee completed the draft solar ordinance and was placed on the County website for public review after the Planning Commission members received a copy. This matter will be discussed at the November 21st Planning

Commission Work Session meeting. The public is welcome to attend but public comment will be considered when the public hearings occur.

6. Cherry Tree Timber filed for a special exception for a RV/hunting club on Lewiston Plank Road and Old Schoolhouse Road. The Planning Commission is scheduled to hear this request and three other requests on December 19, 2023.
7. Staff met with approximately fifty plus surveyors, existing and prospective property owners in person, via phone and email throughout the month to discuss development processes and related regulations with regards to the subdivision and zoning ordinances throughout the month. Please note these discussions may consist of follow-up via email or phone at least four times or more after the initial meeting.

Economic Development

1. Participated in a Zoom meeting with WWPDC East VATI 2022 Management Team on October 3rd.
2. Participated in Virginia Building Ready Sites Program (VBRSP) webinar on October 3rd.
3. Placer.ai Demonstration and Discussion MS-Teams video call meeting regarding economic development and planning software.
4. Met with Rob Taylor from Riverstreet Networks on October 11th to discuss VATI progress and equipment shelter locations.
5. Met with Jad Malaeb (Luck Stone) to discuss future potential projects on October 13th.
6. Met with Beverly Hawthorne to discuss Virginia Crossroads upcoming projects on October 25th.
7. Economic Development Committee meeting on October 25th where staff and membership completed a stakeholder contact list for CRC's REDO strategic planning efforts.

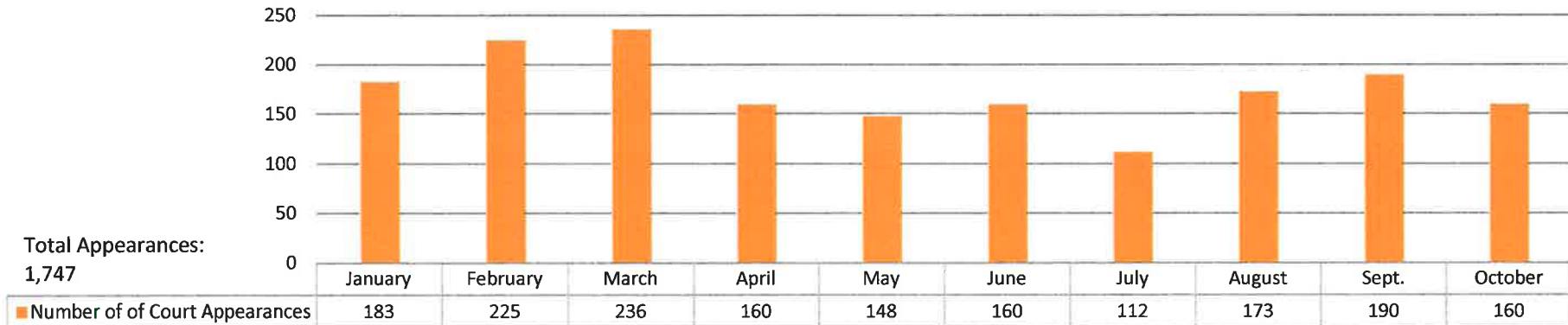
Date	BUSINESS LICENSE	RE REFUNDS	PP REFUNDS	CREDITS	REASON	NOTES
11/18/2022			\$31.62		Veteran exemption	
11/18/2022			\$896.45		Vehicle in Campbell County	VEH \$792.23, Lic Fee \$25.00 Late file \$79.22
11/28/2022				\$25.00	abate LF but had made a \$25 payment	asked for that to be credited to another vehicle.
11/30/2022			\$21.77	\$53.07	gave vehicle to the Veterans	total credit \$74.84 after paying 2022 taxes left a refund of \$21.77
12/5/2022				\$116.14	PD for veh no longer owns. \$25LIC fee & 91.14 VEH	this amount is to be credited to 2022 PP taxes.
12/6/2022			\$103.46		PD LFP when they filed on time.	
12/20/2022			\$1,147.55		leased vehicle was terminated Dec 2021	Taxes \$1,017.45 & Late file \$130.10
1/11/2023			\$182.02		Vehicle totaled & disposed of in 2020	Refund is for 2021 taxes. Lic fee \$25, LFP \$26.35, Tax \$130.67
1/20/2023				\$10.00	Payment made on PP/taxpayer lives in Dinwiddie	A payment of \$10 was applied to PP/asking for that to be credited to RE for 2023.
1/30/2023				\$309.74	payment made on pp/no longer owns.	\$289.49 tax & \$20.25 late file penatly. Credit to remaining balance owed.
1/17/2023	\$250.00				Over paid on business license	
TOTAL 11/22-1/23	\$250.00		\$2,382.87	\$513.95		
2/2/2023			\$271.77	\$25.00	vehicle is gargaed in James City	\$296.77 payment made. Credit \$25 to other pp taxes & refund \$271.77
3/17/2023	\$1,368.47				trucking company engaged in interstate commerce against federal regulation to tax BPOL	years 22 & 23
3/17/2023			\$8,967.75		trucking company erroneously taxed on PP for 2022	given to BOS due to amount
4/3/2023		\$2,758.80	\$1,034.94		Veteran who's exemption went into effect 6/13/16	given to BOS due to amount
4/10/2023				\$424.88	Veteran who's exemption went into effect 6/27/2022	Refund to be credited to their 2023 taxes
4/26/2023		\$56.65			Veteran who's exemption went into effect 12/1/2022	Partial refund
4/27/2023				\$37.98	SW taxed to parents & daughter & son-in-law	Refund to be credited to their 2023 taxes
TOTAL 2/23-4/23	\$1,368.47	\$2,815.45	\$10,274.46	\$487.86		
5/9/2023		\$151.41	\$93.73		Veteran who's exemption went into effect 10/19/22	Partial refund of 2022 taxes for RE & PP
6/8/2023		\$1,319.16	\$1,140.89	\$599.88	Veteran who qualified January 2022	credit to pay 1 of tax payers vehicles for 2023
7/21/2023				\$6.38	Sold PP 12/11/21 but paid 2022 taxes	credit to 2023 PP taxes.
TOTAL 5/23-7/23		\$1,470.57	\$1,234.62	\$606.26		
8/17/2023				\$1,841.76	land put in conservation/deed missed by my office	credit PP & some RE taxes for 2023
9/7/2023				\$100.44	PP pd for 2021-got rid of 8/10/20	Credit his 2019 PP taxes
9/28/2023		\$48.00			sold 4 parcels and we only transferred 1	reimburse
10/18/2023				\$87.19	taxed for PP in 2022 that they no longer owned	credit to 2023 PP taxes
10/25/2023				\$68.43	taxpayer taxed for PP they do not own	credit to 2023 RE taxes
10/25/2023		\$1,131.09			taxpayer qualified for veteran exemption 12/2/21	reimburse \$83.25 for 2022 & \$1,047.84 for 2023 RE
10/27/2023				\$86.44	taxpayer cut timber in 2020 reimburse years 21 & 22	Credit \$86.44 to 2023 RE taxes
10/27/2023				\$310.37	taxpayer paid in 2023 for a vehicle they sold in 2022	credit their 2023 PP taxes in the amount of \$310.37
10/31/2023				\$274.22	taxpayer qualified for Veteran Exemption 8/10/22	Credit \$92.95 to PP & \$181.27 to RE 2023
TOTAL 8/23-10/23		\$1,179.09		\$2,768.85		
	BL REFUNDS	RE REFUNDS	PP REFUNDS	CREDITS		
11/1/2023				\$1,353.99	taxpayer cut timber in 2019 and pd taxes on it	Credit 20,21,& 22 taxes paid to 2023 RE taxes same map 33-7
11/3/2023			\$255.55		taxpayer paid in 2023 for a vehicle they sold in 2022	Refund them \$255.55 for 2023 taxes paid

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Nottoway Commonwealth's Attorney's Office

Number of Court Appearances in 2023 by Month

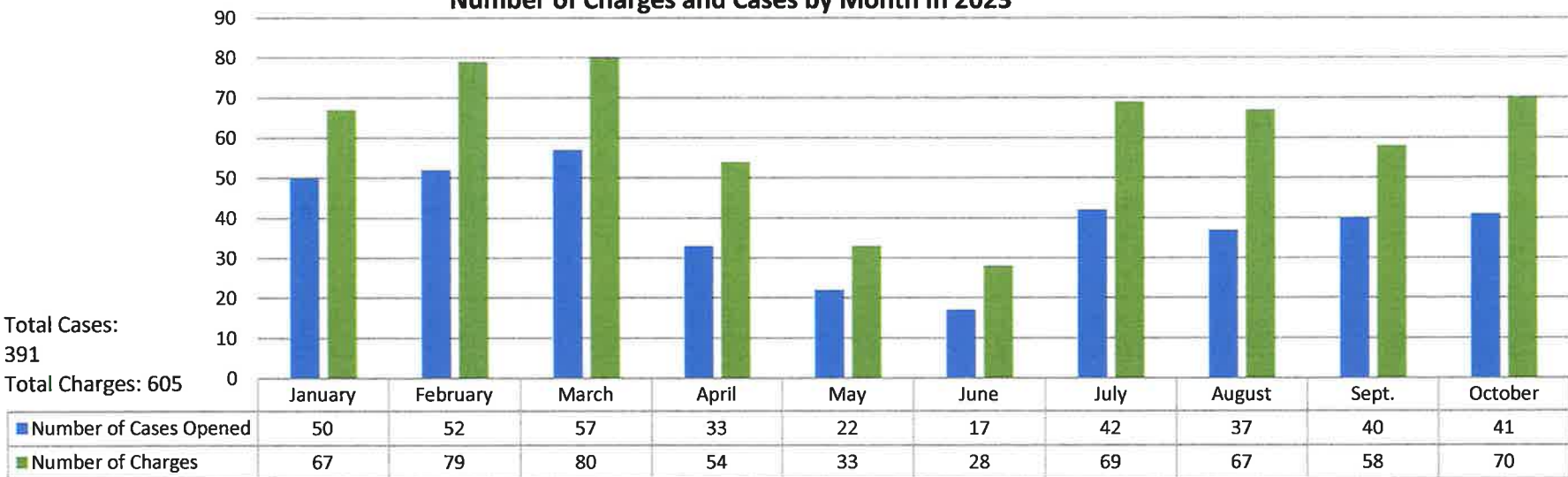
Total Appearances:
1,747



Number of Charges and Cases by Month in 2023

Total Cases:
391

Total Charges: 605



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowly reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. This is reflected by the decreased numbers following March.

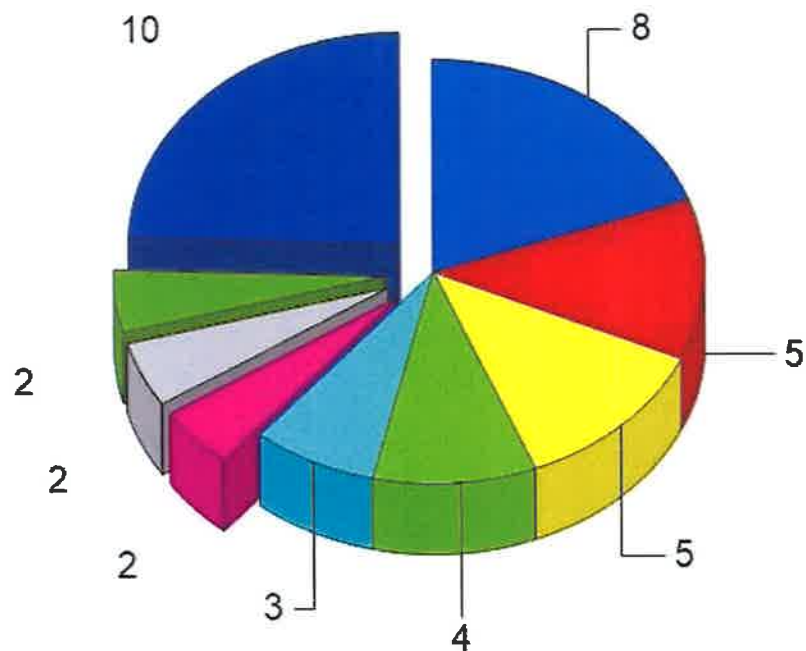
Starting July 1st, the Commonwealth's Attorney's Office was able to begin increasing involvement in some misdemeanor cases due to the addition of a second administrative assistant position. This is reflected by the increased case numbers starting in July.

In October, our software management system created a report to count the total number of charges. We have updated our graph to reflect these totals.

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 10/1/2023 and 10/31/2023

Court Appearances: 160



Probation Violation	8
DUI	5
Larceny	5
Involuntary Commitment-Ap	4
Assault - Misdemeanor	3
Civil Case	2
Contempt	2
Weapon Offense	2
Others	10
Total:	41

Others:

Assault – Felony
Burglary
Child Abuse/Neglect
CHINS/Truancy
Comm. Threat

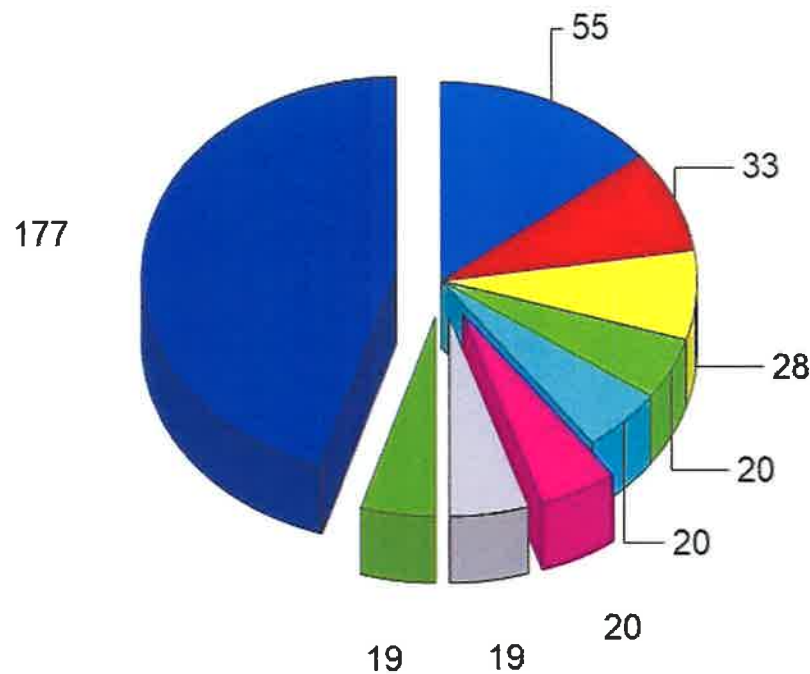
Domestic Assault
Forgery/Fraud
Hit & Run
Protective Order Viol.
Stalking

* Attempts are categorized as their primary offense

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 1/1/2023 and 10/31/2023

Court Appearances: 1,747



Probation Violation	55
Domestic Violence	33
DUI	28
Drug Offense	20
Larceny	20
Protective Order Viol.	20
Assault - Misdemeanor	19
Weapon Offense	19
Others	177
Total:	391

Others:

Abduction x 2	Game Warden x 2
Animal x 4	Hit & Run x 2
Assault – Felony x 16	Indecent Exposure
Burglary x 9	Invo. Comm. Appeal x 12
Child Abuse/Neglect x 2	Murder x 2
CHINS/Truancy x 15	Obstruction x 3
Civil Case x 13	Other x 3
Comm. Threat x 10	Phone/Computer
Cont. to Delinquency	Property Offense x 8
Contempt x 16	Reckless Driving x 9
Dest. Of Property	Restoration of DL
Eluding x 2	Sexual Offense x 6
Extradition x 2	Shoot/ Throw Missile
Fail to Register x 6	Show Cause x 11
False Report x 2	Stalking
Forgery/Fraud x 9	Trespass x 4

* Attempts are categorized as their primary offense

Total of Felony and Misdemeanor cases between 10/1/2023 and 10/31/2023

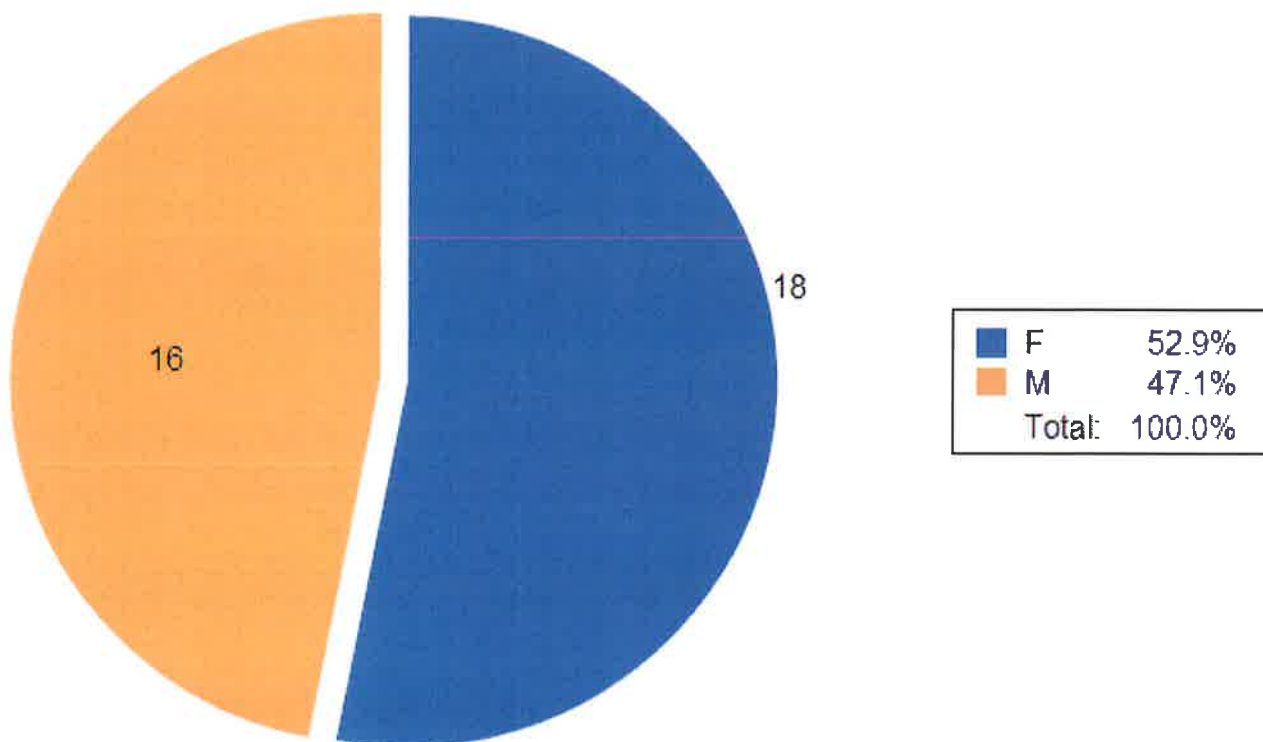
Felony

Total:18

Misdemeanor

Total:16

Felony VS Misdemeanor



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowly reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. Starting July 1st, the Commonwealth's Attorney's Office was able to begin increasing involvement in some misdemeanor cases due to the addition of a second administrative assistant position. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

Total of Felony and Misdemeanor cases between 1/1/2023 and 10/31/2023

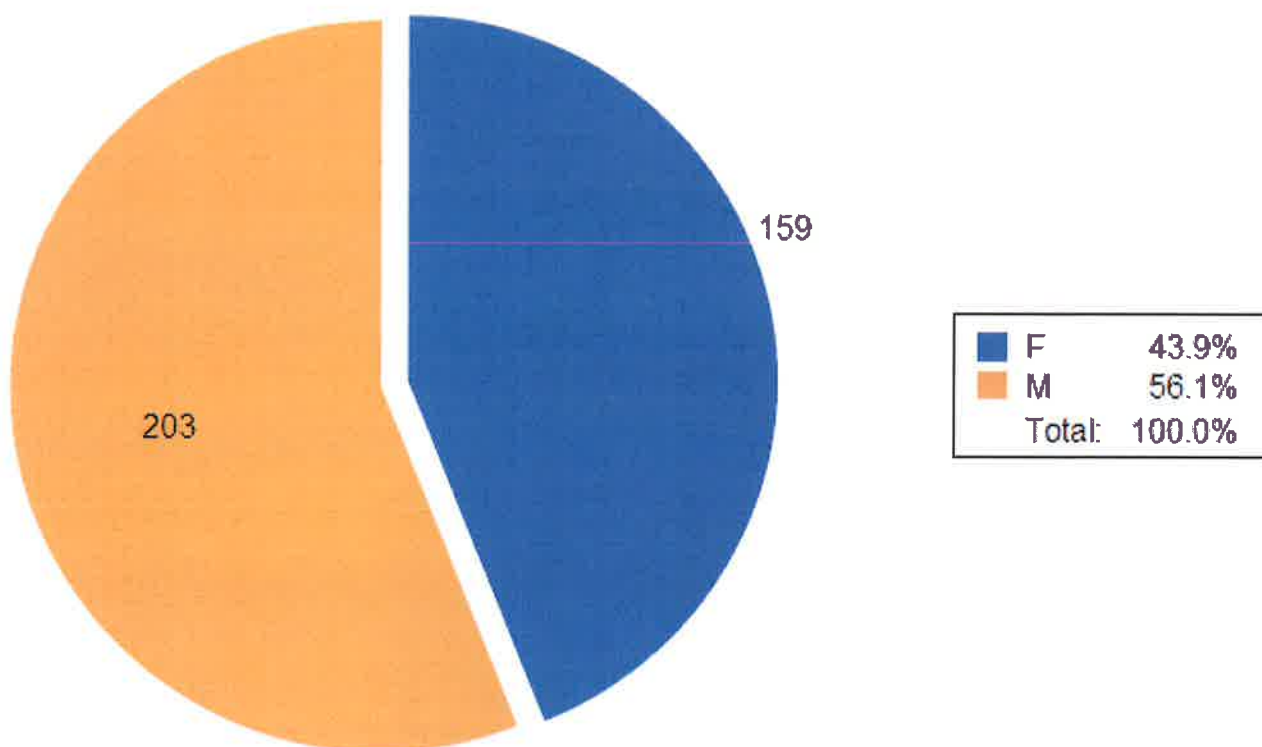
Felony

Total:159

Misdemeanor

Total:203

Felony VS Misdemeanor



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowly reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. Starting July 1st, the Commonwealth's Attorney's Office was able to begin increasing involvement in some misdemeanor cases due to the addition of a second administrative assistant position. This is reflected in the percentage of misdemeanor versus felony files opened by the office.



NOTTOWAY CARES
BUILD A BETTER SHELTER

I-1

CONTRIBUTIONS SCORECARD

NEW NOTTOWAY COUNTY ANIMAL SHELTER AND ADOPTION CENTER

CONTRIBUTIONS FROM ALL SOURCES AS OF NOVEMBER 8, 2023

NOTTOWAY CARES

Total donations	\$500,400.00
------------------------	---------------------

In-Kind donations	1,794.11
-------------------	----------

Appraised value of donated land	75,000.00
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NOTTOWAY COUNTY

Petco Grant	7,500.00
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<u>Total Contributions - All Sources</u>	<u>\$584,694.11</u>
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I-2

NOTTOWAY COUNTY EMERGENCY PROCUREMENT FORM

Date Awarded: October 19, 2023

Vendor: VML/VACo Finance Phone: (804) 648-0635
Company Name: 8 E. Canal Street, Suite 100, Richmond, VA 23219
Address:

Description of goods or services:

VML/ VACo Finance provides accounting support services.

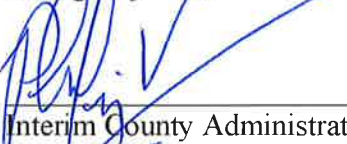
The reason for the selection of this particular Vendor is:

Established in 2003, VML/VACo demonstrates expertise in financial service to local governments across the Commonwealth and was selected to provide accounting support to coordinate and supervise the year-end closing and annual audit preparation.

This emergency procurement determination is based on the following:

Due to the time constraint of the approaching fiscal year 2023 audit deadline and the lapse in leadership for oversight of financial documents, the emergency to procure VML/VACo Finance is urgent and necessary.

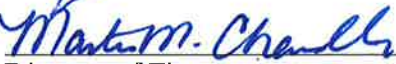
From our investigation, it was determined that the price is fair and reasonable in this particular Emergency situation.



Interim County Administrator

11/3/23

Date



Director of Finance

11/3/2023

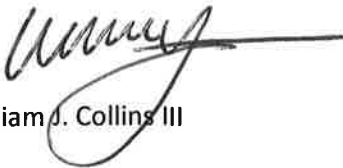
Date

This written determination shall become a part of the contract file. Public Notice of same shall be posted on the County's website on the day the contract award decision is announced or as soon thereafter as practicable.

Lynn Shekleton
Nottoway County Board of Supervisors
District 5

Miss Shekleton,

This letter is my resignation from the Nottoway County Board of Zoning Appeals effective December 31st 2023. The code of Virginia does not allow a BZA member to serve on any other boards. I have been elected to the Nottoway county Board of Supervisors beginning January 1st 2024. Thank you for the opportunity to serve Nottoway County.

A handwritten signature in black ink, appearing to read 'Wm J. Collins III', with a long horizontal stroke extending to the right.

William J. Collins III



Philip Vannoorbeeck <philipv@townofblackstoneva.com>

J-2

Request - CRC AFID PG Application - Central Virginia Poultry Group

1 message

Melody Foster <mfoster@viriniashartland.org>

Mon, Nov 6, 2023 at 4:25 PM

To: Dan Witt <dwitt@charlotteva.com>, Derek Stamey <dstamey@cumberlandcounty.virginia.gov>, Doug Stanley <dstanley@co.prince-edward.va.us>, Karl Carter <kcarter@buckinghamcounty.virginia.gov>, Philip Vannoorbeeck <philipv@townofblackstoneva.com>, Taylor Harvie <taylor.harvie@ameliacova.com>, Tracy Gee <tgee@lunenburgva.gov>

Good afternoon,

I have confirmed with VDACS that the commitment of cash funds for the CRC AFID Planning Grant can be forthcoming after submittal of the grant application. However, any county administrator that needs to request formal commitment of cash funds, please do so at your November BOS meeting.

Just a reminder - The CRC will be the applicant for the AFID PG request for the Central Virginia Poultry Growers (CVPG) Cooperative Start-Up. The total project budget is \$70,000, grant request of \$35,000, local county matching funds of \$35,000 (\$5,000 per county). Funds will be utilized for Cooperative Start-Up costs: Accounting, Legal and other fees (State & Federal Business License fees, Insurance, Bonding, Organic Certification fees, etc.).

At this time, can you please provide me with a letter of support for the application. If you are comfortable in committing the \$5,000 in matching funds now, please state so in the letter. If you cannot commit funds now, just provide support in the letter and state commitment will be sought at your next BOS meeting. You can address the letter to me (since CRC is Applicant) to make it simple.

I will be submitting the AFID PG Application Thursday, November 9th.

The CRC has also been invited to submit an out-of-cycle grant request for CVPG Cooperative Start-Up Costs to the TRRC that is due by November 30th. CVPG has projected total Start-Up costs for the Cooperative at \$3 million.

If you need any additional information at this time, just let me know.

Thanks!

Melody Foster

Executive Director

Commonwealth Regional Council

We have moved!! - new location:

200 Heartland Road

Keysville, VA 23947

mfoster@viriniashartland.org

(434) 392-6104 ext 202, office

(434) 610-1728 cell

Susan Tucker

From: Leanne Watrous
Sent: Wednesday, November 8, 2023 2:02 PM
To: John Roark; Helen Simmons; Lynn Shekleton; rhjr@yahoo.com
Cc: Philip Vannoorbeeck; Philip V; Logan Presley; Susan Tucker
Subject: Compensation Board Changes - Commonwealth's Attorney's Office Proposal

The Honorable Nottoway County Board of Supervisors,

I understand this evening the Board will be considering information regarding changes in funding from the Compensation Board that will be effective December 1st. I made a request of County Administration regarding the additional funds allocated by the Compensation Board for the Commonwealth's Attorney's Office. I was informed that my request will not be presented by the County, and instead I could wait until the next regular monthly meeting to present the proposal for the Commonwealth's Attorney's Office. I have been attempting to discuss this with the County for several weeks now, and I did not want the Board to feel that I was making a last minute request after the Board was presented information this evening, and therefore I write to share my proposal with the Board ahead of today's work session, and ahead of the December 1st implementation date.

The Compensation Board has authorized additional funds in the amount of \$23,013/year for the Nottoway Commonwealth's Attorney's Office. Some of these funds went into effect July 1, 2023 and some go into effect December 1, 2023, resulting in an increase of approximately \$17,573.47 for the current fiscal year.

I request that the Board allocate the additional funding provided by the Compensation Board to the Nottoway Commonwealth's Attorney's Office in its entirety. These funds would then be used to support an across the board salary increase in the Commonwealth's Attorney's Office of \$5,000/year for the full time positions and \$3,000/year for the part time position. The proposed salary increases would go into effect December 1, 2023, with a cost of \$13,416.67 for the current fiscal year. This is \$4,156.80 less than the \$17,573.47 of additional funds being provided by the Compensation Board for the current fiscal year.

The new salaries and increases under the proposal would be:
Commonwealth's Attorney - \$150,355 (~3%)
Sr. Assistant Commonwealth's Attorney - \$98,161.25 (~5%)
Part time Assistant Commonwealth's Attorney - \$58,125 (~5%)
Sr. Administrative Assistant - \$49,625 (~11%)
Administrative Assistant - \$41,500 (~14%)

I appreciate the Board's consideration of this request. The proposal will not result in additional expenditures of County funds, but will result in County savings of \$4,156.80 this fiscal year. Please let me know if you have any questions. I look forward to hearing from the Board and am hopeful that the Board will take this opportunity to distribute the additional state funds within the department for which it was intended, and thereby support the employees of the Commonwealth's Attorney's Office.

Sincerely,

Leanne Watrous
Commonwealth's Attorney
Nottoway County
P.O. Box 21
Nottoway, Virginia 23955



2024 Operation Ceasefire Grant Program Local Prosecutorial Resources (OCGP)

Guidelines and Application Procedures

January 1, 2024–December 31, 2026
36-Month Award Period
For New Competitive Applicants

***Application Due Date
November 6, 2023, 5:00pm***

Late applications will not be accepted

Virginia Department of Criminal Justice Services
1100 Bank Street, Richmond, Virginia 23219
www.dcjs.virginia.gov

522183 - Nottoway County Commonwealth's Attorney's Office Operation Ceasefire

Application Details

Funding Opportunity:	519206-2024 Operation Ceasefire Grant Program
Funding Opportunity Due Date:	Nov 6, 2023 11:59 PM
Program Area:	Operation Ceasefire Grant Fund
Status:	Editing
Stage:	Final Application
Initial Submit Date:	
Initially Submitted By:	
Last Submit Date:	
Last Submitted By:	

Contact Information

Primary Contact Information

Name*:	Ms. Leanne Middle Name: Watrous Suffix Salutation First Name Last Name
Title*:	Commonwealth's Attorney
Email*:	l.watrous@nottoway.org
Address*:	P.O. Box 21

Phone*:	NOTTOWAY Virginia 23955 Zip *4 City State/Province Postal Code/Zip
	434-645-8268 Ext. Phone
	434-645-8268
Fax:	434-645-8278 434-645-8278

Organization Information

Federal ID Number*:	546001479
Organization Name*:	Nottoway
Organization Type*:	County Government
Unique Entity Identifier (UEI):	RCVMQW96BYS8
SAM Validation:	Yes
SAM Expiration Date:	2023-05-18
SAM Type:	Restricted
Restricted Expiration Date:	04/30/2024

Total Excluded Expenditures: \$0.00
Base Expenditures: \$0.00
Indirect Cost Rate (from ICRA or DE Minimis 10%): 0.00%
INDIRECT COSTS AMOUNT: \$0.00

DCJS Funds

Federal Funds: \$0.00
State Funds: \$0.00
Special Funds: \$0.00

Match Funds

Cash Match: \$0.00
In-Kind Match: \$0.00

Total

Total: \$0.00

Indirect Cost Agreement:

Authority Certification

Authority Certification

Authorized Individual*:

Leanne Watrous

First Name Last Name

Commonwealth's Attorney 11/06/2023

Title

Date



Nottoway County
DEPARTMENT OF SOCIAL SERVICES
288 WEST COURTHOUSE ROAD
P.O. BOX 26 • NOTTOWAY, VA 23955
434-645-8494
434-645-7643 (FAX)

Shannon Reed, MS
DIRECTOR

November 9, 2023

Nottoway County Board of Supervisors
344 West Courthouse Road
P.O. Box 92
Nottoway, VA 23955

Dear Board Members,

I am writing to request the approval of a financial contribution from the Nottoway County Board of Supervisors to supplement an Internal Salary Alignment for the employees of Nottoway County Department of Social Services. The Internal Alignment is a tool used to increase salaries of long-term employees with the purpose of establishing comparable rates of pay for employees in equivalent positions with similar amounts of time served in these positions.

To accommodate the salaries of the staff of Nottoway County Department of Social Services, we are asking for the approval of a \$42,153.83 annual increase. This increase will be distributed amongst all of the employees according to the rate of pay established by the Salary Alignment process. **The local match requested from Nottoway County is \$6,533.84.** This local match is 15.5% of the total increase (\$42,153.83) which is being requested.

Retaining employees is a daunting task in today's society. Considering the parameters set on employers, it's difficult to pay individuals what they request. This Salary Alignment will be used as a retention tool for all employees with the hopes of increasing the desire to stay in their current positions and continue to serve the citizens of Nottoway County.

Respectfully,

Shannon Reed, MS
Nottoway County Department of Social Services Director

LEGAL SERVICES AGREEMENT
Delinquent Tax Collection

This AGREEMENT is made and entered into by and between TAXING AUTHORITY CONSULTING SERVICES, PC (hereinafter "TACS"), and NOTTOWAY COUNTY (hereinafter "LOCALITY"), together, the "Parties", pursuant to Code of Virginia §§ 58.1-3934 and/or 58.1-3966.

1. SCOPE OF REPRESENTATION

LOCALITY hereby retains TACS to assist with the collection of certain accounts as its attorney and undertaking such work shall constitute an attorney-client relationship. TACS shall have full authority to perform all acts necessary to effect the collection of the accounts (the "Legal Services"), is designated as an official authorized to collect taxes for the locality, and is authorized to receive payments made on the accounts and to endorse LOCALITY'S name on any checks or other negotiable instruments that may be received in payment on the accounts; to arrange for payments under such terms as TACS deems appropriate for any account; to commence a lawsuit on behalf of LOCALITY; and to use all other necessary legal or administrative tools authorized by law for the recovery of the accounts.

2. LOCALITY RESPONSIBILITIES

Upon assignment of the accounts to TACS, LOCALITY will provide TACS with information reasonably necessary for TACS to perform the Legal Services.

LOCALITY represents and warrants to TACS that (a) the account information provided to TACS and the account balances are accurate and complete; (b) LOCALITY has not received notification that any of the account debtors are in bankruptcy and will immediately notify TACS if it receives notification of a bankruptcy filing by any of the account debtors; (c) all add-on charges such as interest, late fees and collection fees are just and owing and authorized by applicable law, by contract or both; (d) LOCALITY will promptly notify TACS of any adjustments or corrections made to the amount due; (e) any previous collection agency/attorney engaged for the collection of the accounts has been instructed to cease and desist contact with the account debtor; (f) the Statute of Limitations on collection of the account has not run; and (g) upon notification by TACS of a dispute or request for verification of information with respect to any account, LOCALITY will promptly furnish TACS such information.

LOCALITY shall provide regular and periodic update files (or data) on an agreed basis to reasonably maintain appropriate account balances with TACS.

LOCALITY shall refer new accounts that are eligible for turnover on no less than an annual basis.

LOCALITY shall report payments made by debtors directly to LOCALITY on a timely basis that the LOCALITY deposits in its bank. These payments will show on a remittance statement to TACS as payments made directly to the LOCALITY and the TACS fee will be charged, collected, and remitted or handled as otherwise agreed. The LOCALITY may also choose to forward any payments received from the debtor to TACS for deposit and posting. LOCALITY understands and agrees that if it takes any payments directly on accounts that have been referred to TACS without TACS's fee, such fee will be invoiced to LOCALITY, unless otherwise agreed.

3. TACS RESPONSIBILITIES

TACS shall perform all responsibilities under this Agreement as LOCALITY's Attorney-in-fact.

TACS shall accept account referrals from the LOCALITY in a mutually acceptable format via file transfer or will provide LOCALITY with a template to be completed with the necessary data fields. TACS shall ensure that its collection system for processing accounts and its reports are compatible with the LOCALITY'S method of account referral and necessary accounting.

TACS will prepare a weekly Remittance Report listing the account name, account number, credits to the accounts (for accounts involving litigation, recovered costs), total amount collected, and TACS fees associated with the collections. TACS shall remit collected funds to LOCALITY on a weekly basis on a slight delay to permit such funds to clear through the banking system. TACS shall deposit all funds collected in an attorney trust account.

TACS will prepare a report quarterly, or on a more frequent basis if otherwise agreed, of the overall collections with details about the litigation status of the parcels. TACS will prepare other such reports as may be reasonably requested by the LOCALITY.

4. FEES FOR SERVICES

The Parties agree that TACS shall be entitled to receive a fee of 20% of any collected account balances, save and except that TACS shall not be paid for collection of account balances achieved through the state set off debt program.

For accounts that proceed to a real estate tax litigation, or through the non-judicial tax sale process, TACS's fee shall be as follows:

- a. A fee of 25% of the collected balances subsequent to filing suit, or where the property is being sold by non-judicial sale;
- b. If appointed as Special Commissioner of Sale, the fee shall be the greater of 25% of all collected account balances due or the statutory fee permitted the Commissioner of Sale.
- c. Properties which are sold at a delinquent tax auction shall be subject to a minimum legal services fee of \$2,500.00 provided funds are available after the payment of all taxes and costs of sale.
- d. Properties which are sold pursuant to Code of Virginia § 58.1-3975 at a non-judicial sale shall be subject to a minimum legal services fee of \$750.00 provided funds are available after the payment of all taxes and costs of sale.
- e. Notwithstanding the foregoing, the LOCALITY may elect not to pursue certain parcels to tax sale on account of the costs involved.
- f. TACS may also be retained to act as the agent of LOCALITY to hold excess funds from non-judicial sales for an additional fee which can be adopted as an Addendum to this Agreement.

5. COSTS OF LITIGATION AND OTHER COLLECTION EFFORTS

LOCALITY understands that certain costs will be incurred in the process of litigation, conducting judicial or non-judicial sales of properties subject to delinquent real estate taxes, and in the performance of other collection efforts made on behalf of the LOCALITY. Anticipated costs include, but are not limited to, title research, appraisals, auction services, surveys, court costs or service fees, publication costs and guardian ad litem fees that are ultimately the responsibility of the LOCALITY to pay.

Such costs shall be accounted for and paid to LOCALITY first prior to any proration of recovered funds. In the event another jurisdiction (for example a TOWN) is also seeking to collect delinquent taxes in the same action, TACS may opt to bill the full expenses to LOCALITY for ease of administration. In the event the Costs are not fully recovered from redemption or sale (and remitted to LOCALITY), TACS shall bill TOWN for their pro rata portion of the costs and will return them to the LOCALITY.

LOCALITY acknowledges that TACS may elect to perform any services required in the collection of delinquent accounts, including, but not limited to title research, appraisals and auction services with its own employees or subsidiaries and may be reasonably compensated for such services performed. It is agreed that TACS shall receive payment of any unreimbursed costs incurred resulting from the litigation or collection efforts undertaken for LOCALITY.

6. OTHER TERMS

The Parties shall comply with all applicable Federal, State, and local laws, rules, regulations, ordinances, and directives, and all provisions required thereby to be included in this Agreement are hereby incorporated herein by reference.

This Agreement shall be governed by, and construed in accordance with, the laws of the Commonwealth of Virginia. If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby.

LOCALITY acknowledges that TACS may represent other governmental entities and hereby consents to such representation of other governmental entities that may also be seeking payment from the same debtor. If TACS recovers payment from a debtor indebted to two or more client entities, such payment will be divided pro rata between or among the client entities unless otherwise dictated by the debtor.

The Parties acknowledge that other services may be desired and agree that such services may be added to this Agreement when such services are defined. Such new work, prior to being initiated, shall be specified in writing as mutually agreed to between the Parties.

TACS understands and acknowledges that in representing the LOCALITY it will be privy to confidential information concerning taxpayers, their tax obligations, and their property. TACS shall not use any information so provided other than for the purposes of this Legal Services Agreement and shall be bound to keep such information confidential pursuant to the terms of Virginia Code § 58.1-3.

This agreement shall remain in full force and effect until canceled or revoked by either party, upon 30 days written notice. If cancelled, TACS shall be entitled to recovery of any costs expended on LOCALITY's behalf in accordance with this Agreement, as well as reasonable attorney fees to cover its services.

The terms of this Agreement shall constitute the complete and exclusive statement of understanding between the Parties relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, both Parties have caused this Agreement to be signed by their duly authorized representatives on the date set forth below.

TACS, P.C.

NOTTOWAY COUNTY

Print Name

Print Name

Title

Title

Signature

Signature

Date

Date

ADDENDUM TO LEGAL SERVICES AGREEMENT
Delinquent Tax Collection

THIS ADDENDUM is effective upon signature below and is entered into by and between TAXING AUTHORITY CONSULTING SERVICES, PC (hereinafter "TACS"), and the LOCALITY, together the parties.

WHEREAS TACS and LOCALITY have entered into an Agreement for the collection of certain debts and the LOCALITY desires TACS to also handle any excess proceeds generated from the non-judicial sale of real property in addition to the other work assigned;

The parties hereby agree that TACS shall furnish such Services under the following terms:

1. TACS shall operate as the agent of the TREASURER to hold any excess proceeds from Non-judicial tax sales pursuant to Code of Virginia §58.1-3975.
 - a. TACS shall hold such funds in an interest-bearing account and shall account for any accrued interest.
 - b. In the event a claim is made to the excess proceeds in any case, TACS shall be responsible to interplead the appropriate funds into the Circuit Court.
 - c. TACS shall monitor the status of any unclaimed funds and shall account for and remit such funds (less the agreed fee) to TREASURER at the conclusion of the two-year holding period.
2. For this service, TACS shall be entitled to a fee that is the greater of \$250 or 10% of any unclaimed excess funds remitted to TREASURER after the two-year holding period. TACS' fee shall not, in any case, exceed 50% of the excess proceeds in any case.

IN WITNESS WHEREOF, both Parties have caused this Agreement to be signed by their duly authorized representatives on the day and year first set forth herein above.

TACS, PC

NOTTOWAY COUNTY

Signature: Date

Signature: Date

Dawn Buchanan

From: Jeffrey Scharf <jscharf@taxva.com>
Sent: Wednesday, November 2, 2022 9:27 AM
To: Ted Costin; Dawn Buchanan
Subject: FW: Working with TACS
Attachments: TACS Agreement-Nottoway.doc; Fee Ordinance sample.doc

Hi Ted and Dawn-

It was good speaking with you yesterday. We are excited to about the opportunity to work with you and the County in collecting the delinquent landfill accounts as well as other outstanding debts the County might have in the future.

We'd be able to start working together once we have an Agreement in place. I have attached a sample for your review which we have used with a number of other localities. Legal services are exempt from the requirements of public procurement.

As we discussed, in order to pass the collection fee onto the debtor the County would need to adopt an ordinance or resolution imposing the fees. I am attaching a sample ordinance for your review and providing the below language for a resolution that can also work and is a bit easier to accomplish.

Please feel free to contact me if you have any questions.

Jeff

**RESOLUTION AUTHORIZING THE COUNTY TO EMPLOY THE SERVICES OF A PRIVATE
COLLECTION ATTORNEY TO ASSIST WITH THE COLLECTION OF ALL DELINQUENT ACCOUNTS
AND TO AUTHORIZE THE IMPOSITION OF A FEE TO COVER THE COST OF RETAINING A PRIVATE
COLLECTION ATTORNEY**

WHEREAS, there are certain bills that the County has been unable to collect, and it is in the interest of the County to retain a private collection attorney to assist with the collection of all delinquent accounts and other charges; and

WHEREAS, Section 58.1-3934 of the Code of Virginia allows the County to employ the services of a private collection attorney to assist with the collection of all delinquent taxes and other charges; and

WHEREAS, Section 58.1-3958 of the Code of Virginia allows the governing body to impose fees to cover the reasonable attorney's or collection agency's fees actually contracted for, not to exceed 20% of the amount collected and which fees are chargeable against the delinquent;

NOW, THEREFORE BE IT RESOLVED, by the Board of Supervisor's for the County of Nottoway, that, pursuant to Virginia Code Section 58.1-3934, it hereby authorizes the employment of the services of a private collection attorney to assist with the collection all delinquent accounts; and

BE IT FURTHER RESOLVED, that the Board of Supervisor's for the County of Nottoway pursuant to the authority of Virginia Code Section 58.1-3958, authorizes the addition of a the maximum permitted fee to all delinquent bills to cover the reasonable actual expense of employing the private collection attorney.

Jeffrey Scharf

Taxing Authority Consulting Services, P.C.

703.425.7751

jeff@taxva.com



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TO: Board of Supervisors/City Council

FROM: Treasurer/Director of Finance

SUBJECT: Request to advertise an ordinance to be added to the County/City Code to provide for administrative fees and collection agency and attorney's fees to be added to delinquent bills.

RECOMMENDATION: Adopt the proposed ordinance to the County/City Code after holding a public hearing.

ISSUE: Should the County/City Code provide for a fee charged to delinquent citizens for administrative costs and for attorneys and collection agency fees actually incurred?

BACKGROUND:

Section 58.1-3958 of the Code of Virginia provides that the governing body may impose administrative fees to cover the costs of collection and may also add collection agency or attorney's fees actually contracted for, not to exceed 20%, to the delinquent bill. This proposal recognizes that the costs of collection of delinquent accounts should be borne by those who have failed to meet their obligations and not by the general citizenry. These fees would cover the costs of collection in the event the account is assigned to a collection agency or attorney.

Staff: Treasurer/Director of Finance

Reviewed by County/City Attorney's Office: _____

PROPOSED ORDINANCE

§ xx-xx. Payment of administrative fees, attorney's fees, and collection agency's fees to cover the costs associated with the collection of delinquent taxes.

Any person liable for local taxes or other local accounts who fails to pay the amount due within 30 days after notice of the delinquency has been sent may, in addition to all penalties and interest, pay a fee to cover the administrative costs associated with the collection in such amount as allowed by Section 58.1-3958 of the Virginia Code, as amended, or such other Virginia statute regulating the amount of such fees or covering the subject of fees in such cases. In addition to the administrative fee, any collection agency's fees or attorney's fees actually contracted for, not to exceed twenty (20) percent of the delinquent bill, may also be added to the delinquent bill.

11/09/2023
AP375
FUND # - 100

FROM DATE-10/01/2023
TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 011010 ** BOARD OF SUPERVISORS **

PAGE 1

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** BOARD OF SUPERVISORS **										
THE CREWE-BURKEVILLE	Advertising	SUPERVISORS SEP23	4471	9/29/2023		10/04/2023	252200	858.50		
NOTTOWAY PUBLISHING CO.,	Advertising	BOARD OF SUPERVISORS	BOARD 0923	9/30/2023		10/18/2023	252278	979.00		
RICHMOND TIMES DISPATCH	Advertising	A840000003442584	3442584 0923	9/24/2023		10/19/2023	252285	491.46		
								2,328.96	*	
VERIZON WIRELESS	Telephone - Crime So	ACCT842030264-00001	9944166169	9/10/2023		10/17/2023	252265	160.04		
VERIZON WIRELESS	Telephone - Crime So	A842030264-00001	9946589692	10/10/2023		10/27/2023	252348	160.04		
								320.08	*	
GCR COMPANY	Internet/Data Servic	C800004974 50MBPS	308180	10/11/2023		10/19/2023	252284	2,000.00		
								2,000.00	*	
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271	418.38		
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271	315.51		
								733.89	*	
THOMPSON MCMULLAN PC	Discretionary Fund	ACCT26822003	418486	8/31/2023		10/19/2023	252286	430.44		
THOMPSON MCMULLAN PC	Discretionary Fund	ACCT26822003	420762	9/30/2023		10/19/2023	252286	27.34		
								457.78	*	
TOTAL								5,840.71		

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11/09/2023
AP375
FUND # - 100

FROM DATE-10/01/2023
TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012010 ** COUNTY ADMINISTRATION **

PAGE 2

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** COUNTY ADMINISTRATION **										
PHILIP VANNOORBEECK	Salaries / Part-time	INT CT ADM 8/21-9/22	SRVCS.0923	9/22/2023		10/31/2023	252362	1,300.00		
								1,300.00 *		
NORTHWEST ACE HARDWARE	Equipment Repairs &	CUST# 242648	11045 COADM	9/12/2023		10/12/2023	252185	152.92		
EVERGREEN ELECTRONICS	Equipment Repairs &	LATITUDE 7490	8188	10/23/2023	34	10/27/2023	252339	409.95		
EVERGREEN ELECTRONICS	Equipment Repairs &	LATITUDE 7490	8188	10/23/2023	34	10/27/2023	252339	10.00		
								572.87 *		
CARD SERVICES CENTER	Data Processing	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271	3,166.68		
CARD SERVICES CENTER	Data Processing	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271	436.70		
CARD SERVICES CENTER	Data Processing	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271	79.94		
GCR COMPANY	Data Processing	EMAIL SETUP & FORWRD	307991	9/29/2023		10/19/2023	252284	157.50		
GCR COMPANY	Data Processing	REMTE PC ISSUE	307993	9/29/2023		10/19/2023	252284	105.00		
JACQUELINE BROWN	Data Processing	CONSULTING SERVC	22023	10/01/2023		10/12/2023	252182	1,485.00		
								5,430.82 *		
CARD SERVICES CENTER	Postage	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271	1.10		
								1.10 *		
BRIGHTSPEED	Telephone	SHER/COADM/MAIN/LRA	309690336 92023	9/22/2023		10/12/2023	252176	106.43		
GCR COMPANY	Telephone	GRP MONTHLY SRVC	308179	10/01/2023		10/19/2023	252284	231.91		
VERIZON WIRELESS	Telephone	ACCT842030264-00001	9944166169	9/10/2023		10/17/2023	252265	435.71		
VERIZON WIRELESS	Telephone	A842030264-00001	9946589692	10/10/2023		10/27/2023	252348	49.23		
VERIZON WIRELESS	Telephone	A842030264-00001	9946589692	10/10/2023		10/27/2023	252348	169.26		
								992.54 *		
VERIZON WIRELESS	Web Hosting/Site Man	A842030264-00001	9946589692	10/10/2023		10/27/2023	252348	123.00		
								123.00 *		
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1FPL-CDRH-1GJQ	9/25/2023		10/27/2023	252329	323.79		
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1MGK-TRMT-F1MX	10/02/2023		10/27/2023	252329	45.74		
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1NRD-3VMY-NRCX	9/22/2023		10/27/2023	252330	34.98		
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1VMR-Y4FT-1LTL	9/19/2023		10/27/2023	252330	20.70		
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1VMR-Y4FT-1LTL	9/19/2023		10/27/2023	252330	6.99		
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1XNN-QMWP-VJ77	10/09/2023		10/27/2023	252330	57.43		
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1YC3-V467-7W9P	10/01/2023		10/27/2023	252330	50.28		
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	19GC-MKQM-1P47	9/19/2023		10/27/2023	252331	45.99		
CARD SERVICES CENTER	Office Supplies	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271	144.27		
								730.17 *		
AUTOMOTIVE EXCELLENCE	Vehicle Maintenance	17JEEP OIL/BLADES	11437	10/03/2023		10/04/2023	252193	81.79		
								81.79 *		
AMAZON CAPITAL SERVICES	Other Operating Supp	A118IWMQYRJMMT	CM-1HH3N79349M9	10/18/2023		10/27/2023	252329	699.99-		
AMAZON CAPITAL SERVICES	Other Operating Supp	A118IWMQYRJMMT	1QP6-NJ6T-1T36	9/18/2023		10/27/2023	252330	4,559.77		
RONALD L. BOYD	Other Operating Supp	ADMIN BLDG T-SHOOT	44120	9/14/2023		10/27/2023	252345	220.00		
CARD SERVICES CENTER	Other Operating Supp	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271	100.00		
GCR COMPANY	Other Operating Supp		27591	9/13/2023		10/19/2023	252284	851.00		
								5,030.78 *		
CARD SERVICES CENTER	Bank Fees	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271	33.64		
								33.64 *		
TOTAL								14,296.71		

11/09/2023
AP375
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FROM DATE-10/01/2023
TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012090 ** COMMISSIONER OF REVENUE **

PAGE 3

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** COMMISSIONER OF REVENUE **										
CHRISTY HUDSON	Postage	RMBURSE 5/12-9/15	POST.1023	10/10/2023		10/18/2023	252272	122.68		
GCR COMPANY	Telephone	GRP MONTHLY SRVC	308179	10/01/2023		10/19/2023	252284	122.68	*	
								185.53	*	
KEY OFFICE SUPPLY, INC.	Office Supplies	A894	581434	9/06/2023		10/18/2023	252277	56.67		
								56.67	*	
						TOTAL		364.88		

11/09/2023
AP375
FUND # - 100

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TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012130 ** TREASURER **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
ROBINSON, FARMER, COX	** TREASURER ** Part-time Salaries	C051428 TURNOVER AUD	87121	9/20/2023		10/04/2023	252201	8,000.00		
								8,000.00 *		
BRIGHTSPEED	Telephone	TELEPHONE	309965561 1023	9/22/2023		10/31/2023	252355	230.28		
GCR COMPANY	Telephone	GRP MONTHLY SRVC	308179	10/01/2023		10/19/2023	252284	92.76		
								323.04 *		
CITIZENS BANK & TRUST CO.	Office Supplies	A1393306 DEP SLIPS	ORDER 1023	10/16/2023		10/27/2023	252337	106.69		
KEY OFFICE SUPPLY, INC.	Office Supplies	TREASURER	581906	9/21/2023		10/04/2023	252197	525.96		
KEY OFFICE SUPPLY, INC.	Office Supplies	TREASURER NAME PLATE	582475	10/13/2023		10/27/2023	252341	14.00		
								646.65 *		
						TOTAL		8,969.69		

11/09/2023
AP375
FUND # - 100

FROM DATE-10/01/2023
TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 013010 ** ELECTORAL BOARD **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** ELECTORAL BOARD **										
BETTY LOU LAGES	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252226		440.90	
BRENDA LEE	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252228		724.97	
CAROLE HARPER	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252229		204.00	
DANNY WILLIAMS	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252234		438.71	
DAVID CLEMENTS	Officers Of Election		ELECT10102023	10/10/2023		10/17/2023	252236		756.00	
ETTA NEAL	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252240		272.45	
JOHN LISTMAN	Officers Of Election		ELECT10102023	10/10/2023		10/17/2023	252248		223.74	
NANCY ROARK	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252253		614.90	
PHYLLIS ROBINSON	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252256		327.93	
VELMA BIRDSONG	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252263		552.00	
CONNIE REYNOLDS-SHINE-HURT	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252231		306.00	
DENISE CLARK	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252237		390.00	
JACKIE GREEN-AUGUST	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252246		102.00	
FRITZ LAGES	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252241		510.00	
MARK FATHBRUCKNER	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252252		72.00	
EDITH WALTON CARTER	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252239		306.00	
VELMA THOMPSON	Officers Of Election	EARLY VOTING	ELECT10102023	2/03/0101		10/17/2023	252264		216.00	
AUDREY BROWN	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252224		102.00	
PATTI VAUGHTER	Officers Of Election	EARLY VOTING	ELECT10102023	10/10/2023		10/17/2023	252255		348.00	
AMAZON CAPITAL SERVICES	Equipment Repairs &	A118IWMQYRJMMT	1K6L-WRL1-7V6N	9/26/2023		10/27/2023	252329		149.97	
AMAZON CAPITAL SERVICES	Equipment Repairs &	A118IWMQYRJMMT	13W3-4KDK-WHTL	9/24/2023		10/27/2023	252330		876.57	
AMAZON CAPITAL SERVICES	Equipment Repairs &	A118IWMQYRJMMT	17JR-7TRF-VWP6	10/04/2023		10/27/2023	252331		247.52	
TOTAL									1,274.06 *	
									8,181.66	

11/09/2023
AP375
FUND # - 100

FROM DATE-10/01/2023
TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 021020 ** GENERAL DISTRICT COURT **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** GENERAL DISTRICT COURT **										
AT&T	Telephone	A0305124724001	GDC 100323	10/03/2023		10/27/2023	252332		91.76	
BRIGHTSPEED	Telephone	A309832652 NOT DISTR	309832652 0923	9/22/2023		10/18/2023	252269		435.46	
								527.22	*	
TOTAL									527.22	

11/09/2023
AP375
FUND # - 100

FROM DATE-10/01/2023
TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 021050 ** JUVENILE COURT SERVICE UNIT **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
BRIGHTSPEED	** JUVENILE COURT SERVICE UNIT ** Telephone	A310076704 JUV&DOM	310076704 0923	9/22/2023		10/18/2023	252269	143.94		
								143.94	*	
						TOTAL		143.94		

11/09/2023
AP375
FUND # - 100

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TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 021060 ** CLERK OF CIRCUIT COURT **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
		** CLERK OF CIRCUIT COURT **								
C. W. WARTHEN COMPANY	Record Books - Photo	CIRCUIT CRT LND BK	55812	10/17/2023		10/27/2023	252335		200.00	
									200.00	*
AT&T	Telephone	A0305121769001	CCC 9242023	9/24/2023		10/18/2023	252267		44.78	
BRIGHTSPEED	Telephone	A310251481 CLERK CC	310251481 0923	9/22/2023		10/18/2023	252269		242.30	
									287.08	*
									487.08	
						TOTAL				

11/09/2023
AP375
FUND # - 100

FROM DATE-10/01/2023
TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 021090 ** JUDGE OF CIRCUIT COURT **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** JUDGE OF CIRCUIT COURT **										
TREASURER, CITY OF PETERSB	Salaries & Wages	CRT ADMIN SHARE	CTADMIN 1Q24	10/12/2023		10/27/2023	252347	2,355.12		
BRIGHTSPEED	Telephone	A309906376 JUDGE CC	309906376 0923	9/22/2023		10/18/2023	252269	155.14		
BRIGHTSPEED	Telephone	JCC2	310182110 92023	9/27/2023		10/12/2023	252176	406.73		
								561.87	*	
TOTAL								2,916.99		

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AP375
FUND # - 100

FROM DATE-10/01/2023
TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 022010 ** COMMONWEALTH ATTORNEY **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** COMMONWEALTH ATTORNEY **										
GCR COMPANY	Telephone	GRP MONTHLY SRVC	308179	10/01/2023		10/19/2023	252284		278.29	
VERIZON WIRELESS	Telephone	ACCT#642352680-00001	9943687310	9/05/2023		10/12/2023	252188		121.14	
									399.43	*
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	CM-1KFHDPTV9FJ1	9/15/2023		10/27/2023	252329		168.45	-
KEY OFFICE SUPPLY, INC.	Office Supplies	ACCT 80656	581646	9/12/2023		10/17/2023	252249		159.98	
KEY OFFICE SUPPLY, INC.	Office Supplies	ACCT 80656	581647	9/12/2023		10/17/2023	252249		1,149.11	
LEANNE E. WATROUS	Office Supplies	LINKEDIN AD	JOB AD 1023	10/06/2023		10/17/2023	252250		153.77	
LEANNE E. WATROUS	Office Supplies	WINZIP 1YR	RMBRS09252023	9/25/2023		10/17/2023	252250		34.95	
									1,329.36	*
THOMSON REUTERS - WEST	Books & Subscription	ACCT1000352869	848867299	9/01/2023		10/17/2023	252261		27.00	
THOMSON REUTERS - WEST	Books & Subscription	ACCT100352869	849028766	10/04/2023		10/17/2023	252261		27.00	
LEANNE E. WATROUS	Books & Subscription	BLUE360 3SET BOOKS	RMBRS08302023	8/30/2023		10/17/2023	252250		621.35	
									675.35	*
DATA CARE	Server	COMMON ATTY	15707	10/01/2023		10/17/2023	252235		10.00	
									10.00	*
						TOTAL			2,414.14	

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 022030 ** VICTIM WITNESS PROGRAM **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
GCR COMPANY	** VICTIM WITNESS PROGRAM ** Telephone	GRP MONTHLY SRVC	308179	10/01/2023		10/19/2023	252284	46.38		
						TOTAL		46.38	*	46.38

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 031020 ** SHERIFF **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** SHERIFF **										
APPLIED DIGITAL SOLUTIONS	Equipment Repairs &	SHERIFF DEPT	47497	10/05/2023	35081	10/17/2023	252223	4,619.40		
BENCHMARK COMMUNITY BANK	Equipment Repairs &	VISAXXXXX9401	9401 1023	10/01/2023		10/17/2023	252225	7.19		
BENCHMARK COMMUNITY BANK	Equipment Repairs &	VISAXXXXX9401	9401 1023	10/01/2023		10/17/2023	252225	62.50		
BENCHMARK COMMUNITY BANK	Equipment Repairs &	VISAXXXXX9401	9401 1023	10/01/2023		10/17/2023	252225	252.00		
BENCHMARK COMMUNITY BANK	Equipment Repairs &	VISAXXXXX9401	9401 1023	10/01/2023		10/17/2023	252225	13.27		
DATA CARE	Equipment Repairs &	INV15702	15702	10/01/2023		10/17/2023	252235	40.00		
								4,994.36 *		
BRIGHTSPEED	Telephone - Crime So	SHER/COADM/MAIN/LRA	309690336 92023	9/22/2023		10/12/2023	252176	53.21		
								53.21 *		
THE CREWE-BURKEVILLE	Office Supplies	INV4474	4474	9/29/2023		10/17/2023	252260	119.00		
NOTTOWAY PUBLISHING CO.,	Office Supplies	NOTT CO SHRF DEPT	NOTSHRF09302023	9/30/2023		10/17/2023	252254	120.00		
								239.00 *		
EXXONMOBIL	Vehicle Repairs & Ma	A3696885395 SHERIFF	92361286	10/06/2023		10/27/2023	252340	168.59		
JIMMY'S AUTOMOTIVE	Vehicle Repairs & Ma	INV034994	034994	10/03/2023		10/17/2023	252247	48.00		
JIMMY'S AUTOMOTIVE	Vehicle Repairs & Ma	INV034998	034998	10/04/2023		10/17/2023	252247	48.00		
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT# 61515F	613915 SHER	9/05/2023	35099	10/12/2023	252184	2,210.18		
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT# 61515F	620445 SHER	9/11/2023	35099	10/12/2023	252184	1,664.56		
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT# 61515F	627437 SHER	9/18/2023	35099	10/12/2023	252184	2,011.53		
PARKER OIL CO.	Vehicle Repairs & Ma	ACCT# 61515F	633570 SHER	9/25/2023	35099	10/12/2023	252184	2,029.89		
TREASURER OF VIRGINIA	Vehicle Repairs & Ma	CUST85008	369865	9/28/2023		10/17/2023	252262	16.79		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	A2350 SHERIFF	853269	9/07/2023		10/18/2023	252283	114.00		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	A2350 SHERIFF	853379	9/07/2023		10/18/2023	252283	281.28		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	A2350 SHERIFF	853421	9/08/2023		10/18/2023	252283	165.62		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	A2350 SHERIFF	854784	9/18/2023		10/18/2023	252283	155.49		
								8,913.93 *		
GALL'S LLC	Police Supplies-Misc	ACCT1000875832	025628188	9/11/2023		10/17/2023	252243	266.45		
LEXISNEXIS MATTHEW BENDER	Police Supplies-Misc	ACCT3398683005	38408228	9/19/2023		10/17/2023	252251	387.46		
LEXISNEXIS MATTHEW BENDER	Police Supplies-Misc	ACCT3398683005	38408236	9/19/2023		10/17/2023	252251	82.43		
								736.34 *		
GALL'S LLC	Uniforms	ACCT 100875832	025677628	9/15/2023		10/17/2023	252243	230.98		
								230.98 *		
BILL DILLEMUTH	Travel - Extradition	TRANSPRT MEAL	MEAL 10022023	10/02/2023		10/17/2023	252227	7.19		
BENCHMARK COMMUNITY BANK	Travel - Extradition	VISAXXXXX9401	9401 1023	10/01/2023		10/17/2023	252225	115.61		
								122.80 *		
BENCHMARK COMMUNITY BANK	K-9 Unit	VISAXXXXX9401	9401 1023	10/01/2023		10/17/2023	252225	72.18		
								72.18 *		
JOSH HAVENS	Annual Softball Tour	SOFTBALL TOURNAMENT	PURCH 1023	10/17/2023		10/18/2023	252276	225.00		
								225.00 *		
								15,587.80		
TOTAL										

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 031040 ** CENTRAL DISPATCHING **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
	** CENTRAL DISPATCHING **									
DISH NETWORK	Equipment Repairs &	A8255707087699885	SHER-1023	10/21/2023		10/27/2023	252338		76.78	
BRIGHTSPEED	Telephone	SHERIFF TELEPHONE	309483213 92023	9/22/2023		10/12/2023	252176		76.78 *	
KEY OFFICE SUPPLY, INC.	Office Supplies	ACCT 383	582255	10/06/2023		10/17/2023	252249		2,654.85 *	
									85.00	
									85.00 *	
						TOTAL			2,816.63	

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 031050 ** SCHOOL RESOURCE OFFICERS **

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>PO#</u>	<u>CHECK DATE</u>	<u>CHECK#</u>	<u>\$\$</u>	<u>PAY</u>	<u>\$\$</u>
GALL'S LLC	** SCHOOL RESOURCE OFFICERS ** Uniforms	ACCT100875832	025678135	9/15/2023		10/17/2023	252243		133.45	
									133.45	*
						TOTAL			133.45	

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 032010 ** EMERGENCY SERVICES **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** EMERGENCY SERVICES **										
GCR COMPANY	Telephone	GRP MONTHLY SRVC	308179	10/01/2023		10/19/2023	252284		278.29	
VERIZON WIRELESS	Telephone	ACCT842030264-00001	9944166169	9/10/2023		10/17/2023	252265		49.19	
VERIZON WIRELESS	Telephone	A842030264-00001	9946589692	10/10/2023		10/27/2023	252348		49.23	
CARD SERVICES CENTER	Office Supplies	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		376.71 *	
									73.67	
AMAZON CAPITAL SERVICES	Emergency Operations	A118IWMQYRJMMT	1L67-J9MY-61YL	9/27/2023		10/27/2023	252329		73.67 *	
AMAZON CAPITAL SERVICES	Emergency Operations	A118IWMQYRJMMT	1VMR-Y4FT-1LTL	9/19/2023		10/27/2023	252330		37.53	
AMAZON CAPITAL SERVICES	Emergency Operations	A118IWMQYRJMMT	1VMR-Y4FT-1LTL	9/19/2023		10/27/2023	252330		182.00	
AMAZON CAPITAL SERVICES	Emergency Operations	A118IWMQYRJMMT	13Y9-P4DP-HYHJ	9/21/2023		10/27/2023	252331		79.99	
DISH NETWORK	Emergency Operations	8255 0770 8589 5600	09182023	9/18/2023		10/17/2023	252238		359.96	
GCR COMPANY	Emergency Operations	EOC SETUP	307994	9/13/2023		10/19/2023	252284		1,148.76	
NORTHWEST ACE HARDWARE	Emergency Operations		11154 EOC	9/19/2023		10/12/2023	252185		1,075.00	
NORTHWEST ACE HARDWARE	Emergency Operations	CUST# 242648	11198 EOC	9/22/2023		10/12/2023	252185		207.65	
									42.69	
									3,133.58 *	
AMAZON CAPITAL SERVICES	County Shelter Suppo	A118IWMQYRJMMT	CM-14FVFHFFLJ4M	10/11/2023		10/27/2023	252329		189.70-	
AMAZON CAPITAL SERVICES	County Shelter Suppo	A118IWMQYRJMMT	1CHR-DVX3-3X3R	9/25/2023		10/27/2023	252329		993.44	
AMAZON CAPITAL SERVICES	County Shelter Suppo	A118IWMQYRJMMT	1HLH-GR1T-74YG	9/20/2023		10/27/2023	252329		556.08	
AMAZON CAPITAL SERVICES	County Shelter Suppo	A118IWMQYRJMMT	1RF7-WDNK-NPFX	9/08/2023		10/27/2023	252330		816.99	
AMAZON CAPITAL SERVICES	County Shelter Suppo	A118IWMQYRJMMT	1RLG-T1JL-4N6N	9/10/2023		10/27/2023	252330		432.65	
AMAZON CAPITAL SERVICES	County Shelter Suppo	A118IWMQYRJMMT	1T3V-MFQK-4RH3	9/27/2023		10/27/2023	252330		238.50	
AMAZON CAPITAL SERVICES	County Shelter Suppo	A118IWMQYRJMMT	19QH-H4WL-NPHW	9/22/2023		10/27/2023	252331		1,008.30	
NORTHWEST ACE HARDWARE	County Shelter Suppo	CUST# 242648	10816 EOC	8/29/2023		10/12/2023	252185		67.49	
NORTHWEST ACE HARDWARE	County Shelter Suppo	CUST# 242648	11198 EOC	9/22/2023		10/12/2023	252185		57.21	
									3,980.96 *	
CARD SERVICES CENTER	Dues & Membership	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		175.00	
									175.00 *	
						TOTAL			7,739.92	

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 032020 ** VOLUNTEER FIRE DEPARTMENTS **

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>PO#</u>	<u>CHECK DATE</u>	<u>CHECK#</u>	<u>\$\$</u>	<u>PAY</u>	<u>\$\$</u>
BLACKSTONE VOLUNTEER FIRE	DFP Aid-To-Locality-	FIRE PROGRAMS FUNDS	ATL.24	10/10/2023		10/18/2023	252268	14,424.33		
BURKEVILLE VOLUNTEER FIRE	DFP Aid-To-Locality-	FIRE PROGRAMS FUND	ATL.24	10/10/2023		10/18/2023	252270	14,424.33		
CREWE VOLUNTEER FIRE	DFP Aid-To-Locality-	FIRE PROGRAMS FUND	ATL.24	10/10/2023		10/18/2023	252273	14,424.34		
								43,273.00 *		
						TOTAL		43,273.00		

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 033010 ** CORRECTION & DETENTION **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** CORRECTION & DETENTION **										
IRONGATE BOUNDARY MGMT	Piedmont Region Juve	ELECT MONITOR	SEPT2023	10/02/2023		10/12/2023	252183		2,810.25	
PIEDMONT REGIONAL	Piedmont Region Juve	SEP23 DETENTION	2158	10/03/2023		10/18/2023	252279		875.00	
									3,685.25	*
PIEDMONT REGIONAL JAIL	Piedmont Regional Ja	2Q FY24 HOUSING	4292	10/02/2023		10/18/2023	252280	563,009.92		
								563,009.92	*	
						TOTAL		566,695.17		

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AP375
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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 034010 ** BUILDING OFFICIAL **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** BUILDING OFFICIAL **										
GCR COMPANY	Telephone/Internet	GRP MONTHLY SRVC	308179	10/01/2023		10/19/2023	252284		46.38	
VERIZON WIRELESS	Telephone/Internet	ACCT842030264-00001	9944166169	9/10/2023		10/17/2023	252265		89.20	
VERIZON WIRELESS	Telephone/Internet	A842030264-00001	9946589692	10/10/2023		10/27/2023	252348		89.24	
									224.82	*
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1FPL-CDRH-1GJQ	9/25/2023		10/27/2023	252329		242.99	
									242.99	*
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		16.10	
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		16.10	
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		14.61	
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		10.55	
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		14.61	
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		6.88	
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		13.76	
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		14.22	
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		.42-	
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		497.68	
									604.09	*
TREASURER OF VA - VDHCD	VDHCD 2% Levy on Per	1Q PERMIT FEE LEVY	LV202304	10/04/2023		10/04/2023	252204		523.45	
									523.45	*
						TOTAL			1,595.35	

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
MOMAR INC	** ANIMAL CONTROL ** Equipment Repairs &	C35815 ANML CTL	PSI526146	10/13/2023		10/27/2023	252342		212.68	
SOUTHSIDE ELECTRIC COOP	Electricity	ANIMAL SHELTER	23043011 092023	9/27/2023		10/12/2023	252186		212.68 *	
VERIZON WIRELESS	Telephone	ACCT842030264-00001	9944166169	9/10/2023		10/17/2023	252265		171.29 *	
VERIZON WIRELESS	Telephone	A842030264-00001	9946589692	10/10/2023		10/27/2023	252348		98.38	
CARD SERVICES CENTER TREASURER OF VIRGINIA	Dog Food & Supplies Dog Food & Supplies	VISAXXX0221 ACCT A04039	0221 1023 B122167	10/10/2023 9/30/2023		10/18/2023 10/12/2023	252271 252187		98.46	
CHAMBERS SEPTIC TANK SERVI	Facilities - Repairs	PUMP TANK ANML SHLTR	1585	9/19/2023		10/04/2023	252195		196.84 *	
VILLAGE VETERINARY SVC	Vetting	ANML CTL2023 #7602	66458	10/01/2023		10/04/2023	252205		24.23	
VILLAGE VETERINARY SVC	Vetting	ANML CTL2023 #7602	66505	10/02/2023		10/04/2023	252205		522.00	
VILLAGE VETERINARY SVC	Vetting	ANML CTL2023 #7602	66511	10/03/2023		10/04/2023	252205		546.23 *	
VILLAGE VETERINARY SVC	Vetting	AC2023 #7602	67169	10/19/2023		10/27/2023	252349		450.00	
VILLAGE VETERINARY SVC	Vetting	AC2023 #7602	67170	10/19/2023		10/27/2023	252349		450.00 *	
VILLAGE VETERINARY SVC	Vetting	AC2023 #7602	67257	10/23/2023		10/27/2023	252349		439.69	
								TOTAL	3,875.03 *	
									5,452.07	

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TREASURER OF VIRGINIA	** PROF. SERVICES - HEALTH **	Medical Examiner Fee ROYAL MOORE	08232023	9/18/2023		10/19/2023	252287	20.00		
								20.00	*	
						TOTAL		20.00		

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** GENERAL PROPERTIES **										
A & A PLUMBING	Repairs & Maintenanc	UNCLG SWR LINE BSMNT	030710	9/18/2023		10/27/2023	252328		250.00	
AMAZON CAPITAL SERVICES	Repairs & Maintenanc	A118IWMQYRJMMT	1M9J-DMHH-GVTX	9/13/2023		10/27/2023	252330		32.63	
CARD SERVICES CENTER	Repairs & Maintenanc	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		110.99	
HD SUPPLY	Repairs & Maintenanc	CUST# 16122821	9218671118 MAIN	9/19/2023		10/12/2023	252181		48.58	
NORTHWEST ACE HARDWARE	Repairs & Maintenanc	CUST# 242648	10837 MAINT	8/30/2023		10/12/2023	252185		36.51	
NORTHWEST ACE HARDWARE	Repairs & Maintenanc	CUST# 242648	10859 MAINT	9/01/2023		10/12/2023	252185		43.18	
NORTHWEST ACE HARDWARE	Repairs & Maintenanc	CUST# 242648	11145 MAINT	9/19/2023		10/12/2023	252185		17.26	
PHELPS LOCKSMITH SERVICE	Repairs & Maintenanc	SRVC CALL 11-KEYS	1372	10/16/2023		10/27/2023	252343		88.00	
WENGER CABINET CO.	Repairs & Maintenanc	CTHS EXTR SHUTTER	SHUTTER 1023	10/25/2023		10/27/2023	252350		1,200.00	
GILMORE ENVIRONMENTAL CONS	Repairs & Maintenanc	INV2023037	2023037	10/05/2023		10/17/2023	252244		3,872.00	
									5,699.15 *	
DOMINION ENERGY VIRGINIA	Electricity	ACCT 000820237501	800330157983	10/02/2023		10/12/2023	252180		2,329.51	
DOMINION ENERGY VIRGINIA	Electricity	ACCT# 000130232507	800350158389	10/02/2023		10/12/2023	252180		819.17	
DOMINION ENERGY VIRGINIA	Electricity	ACCT# 000140195009	800350158390	10/02/2023		10/12/2023	252180		976.09	
DOMINION ENERGY VIRGINIA	Electricity	AACT# 001360257503	800480148262	9/15/2023		10/12/2023	252180		314.99	
									4,439.76 *	
TOWN OF CREWE	Water & Sewer	CRTHS2	700031001 92023	9/21/2023		10/12/2023	252178		61.15	
TOWN OF CREWE	Water & Sewer	CRTHS1	700031401 92023	9/21/2023		10/12/2023	252178		56.28	
									117.43 *	
BRIGHTSPEED	Fire Alarm Monitorin	SHER/COADM/MAIN/LRA	309690336 92023	9/22/2023		10/12/2023	252176		126.47	
									126.47 *	
DIAMOND PAPER CO., INC.	Custodial Supplies	CUSTODIAL SUPPLIES	323260 MAINT	9/28/2023		10/12/2023	252179		1,922.55	
									1,922.55 *	
EDGERTON EXPRESS CARE INC	Vehicle Repairs & Ma	02 F150 MAINT DEPT	190096	10/12/2023		10/18/2023	252275		58.00	
									58.00 *	
CINTAS CORPORATION #143	Uniforms	PAYER# 14383311	4166719085 MAIN	9/05/2023		10/12/2023	252177		30.00	
CINTAS CORPORATION #143	Uniforms	PAYER# 14383311	4167403674 MAIN	9/11/2023		10/12/2023	252177		30.00	
CINTAS CORPORATION #143	Uniforms	PAYER# 14383311	4168044216 MAIN	9/18/2023		10/12/2023	252177		30.00	
CINTAS CORPORATION #143	Uniforms	PAYER# 14383311	4168783485 MAIN	9/25/2023		10/12/2023	252177		45.62	
									135.62 *	
TOTAL									12,498.98	

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** LOCAL HEALTH DEPARTMENT **										
PIEDMONT HEALTH DISTRICT	Contribution	2ND QT24 LOCAL FUNDS 2Q-FY24		10/02/2023		10/27/2023	252344	17,579.75		
								17,579.75	*	
TOTAL								17,579.75		

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** ADMINISTRATION **										
BENCHMARK COMMUNITY BANK	Professional Service	VISAXXXXXX0194 DSS	1023 0194	10/01/2023		10/31/2023	252354		29.99	
FULCRUM COUNSELORS, LLC	Professional Service	INV3325	3325	10/03/2023		10/17/2023	252242		250.00	
FULCRUM COUNSELORS, LLC	Professional Service	INV3326	3326	10/03/2023		10/17/2023	252242		250.00	
GRAVITT LAW GROUP PLC	Professional Service	DSS	2016-144 1023	10/12/2023		10/31/2023	252358	1,845.00		
PROPIO LANGUAGE SERVICES	Professional Service	ACCT105399	0053990923	10/05/2023		10/17/2023	252258		15.66	
CRYSTAL SPRINGS	Equipment Repairs &	CUST985248123457043	23457043 091923	9/29/2023		10/17/2023	252233		11.95	
BRIGHTSPEED	Telecommunications	TELEPHONE	310142004 0923	9/22/2023		10/31/2023	252355		11.95	*
COMMONWEALTH OF VA	Telecommunications	ACCT 6135	T459914	10/03/2023		10/17/2023	252230		1,080.23	
KINEX TELECOM	Telecommunications	FAX LINE/PHONE SRVC	2310-0024701	10/11/2023		10/31/2023	252361		885.21	
									371.65	
									2,337.09	*
BENCHMARK COMMUNITY BANK	Office Supplies	VISAXXXXXX0210 DSS	0210 1023	10/01/2023		10/31/2023	252354		2.44	
BENCHMARK COMMUNITY BANK	Office Supplies	VISAXXXXXX0194 DSS	1023 0194	10/01/2023		10/31/2023	252354		13.53	
BENCHMARK COMMUNITY BANK	Office Supplies	VISAXXXXXX7751	7751 1023	10/01/2023		10/31/2023	252354		89.25	
CRYSTAL SPRINGS	Office Supplies	ACCT985248123457043	23457043 092923	9/29/2023		10/17/2023	252233		205.37	
CARD SERVICES CENTER	Office Supplies	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		99.50	
KEY OFFICE SUPPLY, INC.	Office Supplies	INV581824; ACCT 905	581824	9/19/2023		10/17/2023	252249		566.75	
KEY OFFICE SUPPLY, INC.	Office Supplies	INV581826; ACCT 905	581826	9/19/2023		10/17/2023	252249		159.40	
KEY OFFICE SUPPLY, INC.	Office Supplies	INV581828; ACCT 905	581828	9/19/2023		10/17/2023	252249		106.48	
KEY OFFICE SUPPLY, INC.	Office Supplies	INV581829; ACCT 905	581829	9/19/2023		10/17/2023	252249		17.35	
KEY OFFICE SUPPLY, INC.	Office Supplies	INV581830; ACCT 905	581830	9/19/2023		10/17/2023	252249		17.35	
DEPARTMENT OF MOTOR VEHICL	Office Supplies	SPECIAL ID	202327300157	10/30/2023		10/31/2023	252356		20.00	
									1,297.42	*
BENCHMARK COMMUNITY BANK	Vehicle Equipment Su	VISAXXXXXX0202 DSS	0202 1023	10/01/2023		10/31/2023	252354		31.74	
BENCHMARK COMMUNITY BANK	Vehicle Equipment Su	VISAXXXXXX7751	7751 1023	10/01/2023		10/31/2023	252354		61.05	
									92.79	*
SHANNON REED	Travel - Mileage	DSS REIMBURSE	REIMB10223	10/12/2023		10/31/2023	252363		173.89	
SHANNON REED	Travel - Mileage	DSS REIMBURSE	REIMB10223	10/12/2023		10/31/2023	252363		30.31	
									204.20	*
BENCHMARK COMMUNITY BANK	Dues & Membership	VISAXXXXXX0210 DSS	0210 1023	10/01/2023		10/31/2023	252354		250.00	
KEY OFFICE SUPPLY, INC.	Capital Outaly	INV581260; ACCT 905	581260	8/31/2023		10/17/2023	252249		250.00	*
									97.96	
									97.96	*
COUNTY OF NOTTOWAY	Rent of Building	OCT RENT	RENT 1023	10/06/2023		10/17/2023	252232		3,126.00	
									3,126.00	*
									9,808.06	
							TOTAL			

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		** SENIOR SERVICES **								
PIEDMONT SENIOR RESOURCES	Contribution- Piedmo	FY24 CONTRIBUTION	09152023	9/15/2023		10/17/2023	252257	17,857.00		
								17,857.00	*	
						TOTAL		17,857.00		

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** CHILD SERVICES ACT **										
ACEWALL SCHOLARS	Mandated Services	SEP23 MENTORING AB	AB-0923	10/09/2023		10/16/2023	252206	1,500.00		
ACEWALL SCHOLARS	Mandated Services	SEP23 PARENT AIDE	AB-0923PA	10/11/2023		10/16/2023	252206	1,125.00		
ACEWALL SCHOLARS	Mandated Services	SEP23 MENTORING KC	KC-0923	10/10/2023		10/16/2023	252206	1,500.00		
ACEWALL SCHOLARS	Mandated Services	SEP23 PARENT AIDE KC	KC-0923PA	9/10/2023		10/16/2023	252206	1,500.00		
RIVERMONT SCHOOLS	Mandated Services	ABA SEP23 ADV	INV66965	10/02/2023		10/12/2023	252172	6,574.00		
RIVERMONT SCHOOLS	Mandated Services	ABA SEP23 DW	INV66966	10/02/2023		10/12/2023	252172	3,944.40		
CROSSROADS SERVICES BOARD	Mandated Services	SEP23 CASE SUPPORT	1016187AB.0923	10/06/2023		10/16/2023	252207	367.31		
FOSTERING ACADIA	Mandated Services	SEP23 30DAY	CS-0923	10/11/2023		10/16/2023	252208	6,560.00		
FOSTERING ACADIA	Mandated Services	JULY23 SPT12 T BURKE	TB 072023	8/01/2023		10/12/2023	252173	772.00		
FOSTERING ACADIA	Mandated Services	AUG23 SPT12 T BURKE	TB 0823	9/01/2023		10/12/2023	252173	772.00		
FOSTERING ACADIA	Mandated Services	SEP23 30DAY	TB-0923	10/11/2023		10/16/2023	252208	6,560.00		
FOSTERING ACADIA	Mandated Services	SEP23 FCM ONLY	TB-0923FCM	10/05/2023		10/16/2023	252208	811.00		
GRAFTON SCHOOL, INC.	Mandated Services	SEP23 29DAY+SPEECH	TL-0923	9/30/2023		10/16/2023	252209	5,875.00		
GRAFTON SCHOOL, INC.	Mandated Services	C#8622 SEP23	WW-0923	9/30/2023		10/27/2023	252316	6,878.00		
KIDSPEACE CORPORATION	Mandated Services	AUG23 LESS JUL OVPMT	20230901AM	9/01/2023		10/12/2023	252174	4,712.00		
KIDSPEACE CORPORATION	Mandated Services	AUG23 LESS JUL OVPMT	20230901AM	9/01/2023		10/12/2023	252174	1,057.00		
KIDSPEACE CORPORATION	Mandated Services	AUG23 LESS JUL OVPMT	20230901JHR	9/01/2023		10/12/2023	252174	4,712.00		
KIDSPEACE CORPORATION	Mandated Services	AUG23 LESS JUL OVPMT	20230901JHR	9/01/2023		10/12/2023	252174	1,281.00		
KIDSPEACE CORPORATION	Mandated Services	SEP23 SUPRV/SUPRT	20231001AM	10/01/2023		10/27/2023	252317	4,560.00		
KIDSPEACE CORPORATION	Mandated Services	SEP23 SUPV/SPRT SRVC	20231001JHR	10/01/2023		10/27/2023	252317	4,560.00		
NORTHSTAR ACADEMY INC.	Mandated Services	SUMMER SCHOOL	25792	7/31/2023		10/12/2023	252175	1,800.00		
NORTHSTAR ACADEMY INC.	Mandated Services	AUG23 TUITION 4DAY	26285	9/18/2023		10/12/2023	252175	880.00		
NORTHSTAR ACADEMY INC.	Mandated Services	SEP23 TUITION 19DAY	26348	9/30/2023		10/27/2023	252318	4,488.00		
UNITED METHODIST	Mandated Services	SEP23 CK LEVEL2	100643-CL-00001	10/10/2023		10/16/2023	252210	3,257.40		
UNITED METHODIST	Mandated Services	SEP23 FCM/VEMAT KC	100643-CL-00002	10/10/2023		10/16/2023	252210	1,259.00		
UNITED METHODIST	Mandated Services	SEP23 LEVEL3 DL	100643-CL-00003	10/10/2023		10/16/2023	252210	5,066.10		
UNITED METHODIST	Mandated Services	SPE23 FCM/VEMAT DL	100643-CL-00004	10/10/2023		10/16/2023	252210	1,983.00		
UNITED METHODIST	Mandated Services	SEP23 LEVEL2 JL	100643-CL-00005	10/10/2023		10/16/2023	252210	3,257.40		
UNITED METHODIST	Mandated Services	SEP23 FCM/VEMAT JL	100643-CL-00006	10/10/2023		10/16/2023	252210	2,207.00		
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1TYG-VM1M-GQWR	9/21/2023		10/27/2023	252315	85,142.61 *		
								965.02		
CARD SERVICES CENTER	Travel - Convention	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271	965.02 *		
								215.00		
								215.00 *		
						TOTAL		86,322.63		

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SOUTHSIDE VA COMM COLLEGE	Contribution-	Commun FY24 LOCAL FUNDS	2023-9	10/10/2023		10/18/2023	252282	6,167.00		
								6,167.00	*	
						TOTAL		6,167.00		

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ACCOUNTS PAYABLE LIST
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** LIBRARY ADMINISTRATION **										
JESSICA FAAS	Salaries / Part-Time	2.5HR ESOL TCH	10-14-23	10/14/2023		10/27/2023	252323		62.50	
JESSICA FAAS	Salaries / Part-Time	2.5HR ESOL TCH	10-21-23	10/21/2023		10/27/2023	252323		62.50	
JESSICA FAAS	Salaries / Part-Time	2.5HR ESOL TCH	9-30-23	9/30/2023		10/27/2023	252323		62.50	
IN TOWN ART	Salaries / Part-Time	LIBRARY ART CLASS	1112351	10/03/2023		10/16/2023	252218		100.00	
ALYSON JONES-BURKE	Salaries / Part-Time	ESOL 2.5HR	10-7-23	10/07/2023		10/16/2023	252211		62.50	
MARY ELLEN YEATTS	Salaries / Part-Time	2HR TCH COMPUTER	10-16-23	10/16/2023		10/27/2023	252324		50.00	
									400.00	*
SOUTHERN COPIER SALES &	Advertising	ID498 QTLY	INV002757	10/17/2023		10/27/2023	252326		66.08	
									66.08	*
BRIGHTSPEED	Telephone	A310153917 NOTWY CTY	310153917 0923	9/22/2023		10/18/2023	252269		71.77	
SHENTEL	Telephone	C512845-001	LIB 100123	10/01/2023		10/16/2023	252222		27.06	
SHENTEL	Telephone	C464204-001 CREWE	LIB 1023	10/10/2023		10/27/2023	252325		74.13	
									172.96	*
FIRESPRING	Internet Access / WE	A013304 ORD-19811	TRX-000308110	10/01/2023		10/16/2023	252217		330.00	
SHENTEL	Internet Access / WE	C512845-001	LIB 100123	10/01/2023		10/16/2023	252222		75.00	
SHENTEL	Internet Access / WE	C464204-001 CREWE	LIB 1023	10/10/2023		10/27/2023	252325		75.00	
									480.00	*
AMAZON CAPITAL SERVICES	Office Supplies	A25L27P1Z1TFUJ	19M7-7LQJ-1VJW	10/01/2023		10/16/2023	252212		466.49	
JACQUELINE ZATAWESKI	Office Supplies	9/29-10/7 EXPS	REIMB 1023	10/12/2023		10/27/2023	252322		10.02	
									476.51	*
RED OWL CLEANING SVC, LLC	Custodial Services	A700-003 SEP23 SRVC	LIBRY 0923	9/27/2023		10/16/2023	252221		516.00	
									516.00	*
AMAZON CAPITAL SERVICES	Books & Periodicals	A25L27P1Z1TFUJ	19M7-7LQJ-1VJW	10/01/2023		10/16/2023	252212		1,729.29	
CENTER POINT LARGE PRINT	Books & Periodicals	LIBRARY	2045909	10/01/2023		10/27/2023	252320		49.14	
CENTER POINT LARGE PRINT	Books & Periodicals	LIBRARY	2049911	10/02/2023		10/27/2023	252320		175.00	
WILLOW LANE EDUCATION	Books & Periodicals	U900854 LIBRARY	ARU0360161	10/11/2023		10/27/2023	252327		339.04	
JACQUELINE ZATAWESKI	Books & Periodicals	4-HOTSPOT & ANNL SRV	WIFI 1023	10/23/2023		10/27/2023	252322		576.00	
									2,868.47	*
OVERDRIVE, INC.	AV & Electronic Medi	C3100-0010	03100CO23337695	9/29/2023		10/16/2023	252220		3.82	
									3.82	*
AMAZON CAPITAL SERVICES	Summer Reading Progr	A25L27P1Z1TFUJ	19M7-7LQJ-1VJW	10/01/2023		10/16/2023	252212		488.47	
CAPITAL ONE	Summer Reading Progr	A635964 LIBRARY	1651079543	9/19/2023		10/27/2023	252319		44.67	
CREATIVE PRODUCT SOURCE	Summer Reading Progr	CP4346458688	CPI101110	10/19/2023		10/27/2023	252321		290.08	
JACQUELINE ZATAWESKI	Summer Reading Progr	9/29-10/7 EXPS	REIMB 1023	10/12/2023		10/27/2023	252322		57.50	
									880.72	*
JACQUELINE ZATAWESKI	Travel-Convention &	9/29-10/7 EXPS	REIMB 1023	10/12/2023		10/27/2023	252322		6.16	
									6.16	*
BRYON SAPP	Travel-Library Deliv	SEP23 LIBRY DELIVERY	092823	9/28/2023		10/16/2023	252213		434.00	
									434.00	*
CAPITAL ONE	Literacy Books & Sup	A635964 LIBRARY	1651079543	9/19/2023		10/27/2023	252319		11.26	
									11.26	*
DE LAGE LANDEN	Library Equip/Comput	A#785537 CT#25538122	80986116	9/23/2023		10/16/2023	252214		229.90	
									229.90	*
DEMETRIUS NELSON	Contractual Services	LIBRARY 17HR SEP23	21	9/30/2023		10/16/2023	252215		416.00	
									416.00	*
AMAZON CAPITAL SERVICES	Library Technology B	A25L27P1Z1TFUJ	19M7-7LQJ-1VJW	10/01/2023		10/16/2023	252212		138.59	

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AP375
FUND # - 100

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 073010 ** LIBRARY ADMINISTRATION **

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>PO#</u>	<u>CHECK DATE</u>	<u>CHECK#</u>	<u>\$\$</u>	<u>PAY</u>	<u>\$\$</u>
LIBRARICA LLC	Library Technology B	ANNL SUPRT LIBRARIES	205176-102R	9/29/2023		10/16/2023	252219	457.70		
								596.29	*	
OVERDRIVE, INC.	Library ARPA Funding	C3100-0010	03100CO23337695	9/29/2023		10/16/2023	252220	18.69		
								18.69	*	
DOLLYWOOD FOUNDATION	Imagination Library	VANOTTOWAY LIBRARY	11232966	10/16/2023		10/16/2023	252216	205.88		
								205.88	*	
						TOTAL		7,782.74		

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AP375
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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081010 ** COMMUNITY DEVELOPMENT **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** COMMUNITY DEVELOPMENT **										
GCR COMPANY	Telephone	GRP MONTHLY SRVC	308179	10/01/2023		10/19/2023	252284		46.38	
VERIZON WIRELESS	Telephone	ACCT842030264-00001	9944166169	9/10/2023		10/17/2023	252265		49.19	
VERIZON WIRELESS	Telephone	A842030264-00001	9946589692	10/10/2023		10/27/2023	252348		49.23	
									144.80	*
GREGG ZODY	Travel - Convention/	APA MEMBER DUES	RMBURS1023	10/02/2023		10/17/2023	252245		749.00	
									749.00	*
						TOTAL			893.80	

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AP375
FUND # - 100

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TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081080 ** ECONOMIC DEVELOPMENT **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
LONGWOOD UNIVERSITY SBDC	** ECONOMIC DEVELOPMENT ** Longwood SBDC	SBDC FY24 FUNDS	2023-CR08	9/08/2023		10/04/2023	252198	5,488.00		5,488.00 *
						TOTAL		5,488.00		

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 083050 ** COOPERATIVE EXTENSION **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
VESA	** COOPERATIVE EXTENSION ** Training	DUES	DUES FY24	10/16/2023		10/17/2023	252266		135.00	
						TOTAL			135.00 *	135.00

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
WEST PIEDMONT PLANNING	American Rescue Plan	NOTT BROADBAND VATI	INV-1006 NC	9/27/2023		10/27/2023	252351	5,537.00		
								5,537.00	*	
						TOTAL		5,537.00		
						FUND TOTAL		857,572.75		

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AP375
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TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081310 ** Pickett General Property **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$\$	PAY	\$\$\$
** Pickett General Property **										
CARD SERVICES CENTER	Legal Services	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		64.48	
CARD SERVICES CENTER	Legal Services	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		64.48	
CARD SERVICES CENTER	Legal Services	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		78.00	
TRENT LAND SURVEYING	Legal Services	LRA	T04514C	8/15/2023		10/04/2023	252203		300.00	
NOTTOWAY COMBINED COURT	Legal Services	FILE FEE WARRANTS	WARRANTS 1023	10/04/2023		10/04/2023	252101		310.00	
CREWE TRACTOR & FINANCE	Repairs & Maintenanc	REPAIR & MAINT	01-10114	9/28/2023		10/12/2023	252156		816.96 *	
NORTHWEST ACE HARDWARE	Repairs & Maintenanc	CUST# 242648	10849 LRA	8/31/2023		10/12/2023	252165		987.26	
NORTHWEST ACE HARDWARE	Repairs & Maintenanc	CUST# 242648	10850 LRA	8/31/2023		10/12/2023	252165		107.50	
NORTHWEST ACE HARDWARE	Repairs & Maintenanc	CUST# 242648	10910 LRA	9/05/2023		10/12/2023	252165		57.58	
NORTHWEST ACE HARDWARE	Repairs & Maintenanc	CUST# 242648	11058 LRA	9/13/2023		10/12/2023	252165		40.49	
SOUTHSIDE TRANSMISSION	Repairs & Maintenanc	2000-C2500 OIL/INSP	11739	9/27/2023		10/12/2023	252165		114.28	
WRIGHT AUTO SUPPLY	Repairs & Maintenanc	A2350 LRA	853822	9/12/2023		10/04/2023	252202		89.74	
WRIGHT AUTO SUPPLY	Repairs & Maintenanc	A2350 LRA	855353	9/21/2023		10/18/2023	252283		212.97	
MCC-RESTORE & MORE, LLC	Repairs & Maintenanc	LRA BLDG2349	092023003	9/22/2023		10/18/2023	252283		33.29	
MCC-RESTORE & MORE, LLC	Repairs & Maintenanc	LRA BLDG2349	092023005	9/29/2023		10/04/2023	252199		1,643.11 *	
						10/12/2023	252163		1,570.80	
									1,682.30	
SOUTHSIDE ELECTRIC COOP	Electricity	2189 MILITARY-LRA	110867004 92023	9/27/2023		10/12/2023	252168		3,253.10 *	
SOUTHSIDE ELECTRIC COOP	Electricity	2193 MILITARY-LRA	110867007 92023	9/27/2023		10/12/2023	252168		60.84	
SOUTHSIDE ELECTRIC COOP	Electricity	437 QMW-LRA	110867008 92023	9/27/2023		10/12/2023	252168		477.72	
SOUTHSIDE ELECTRIC COOP	Electricity	493 BR-LRA	110867029 92023	9/27/2023		10/12/2023	252168		54.76	
SOUTHSIDE ELECTRIC COOP	Electricity	401 QMW-LRA	110867034 92023	9/27/2023		10/12/2023	252169		49.51	
SOUTHSIDE ELECTRIC COOP	Electricity	2361 MILITARY-LRA	110867037 92023	9/27/2023		10/12/2023	252169		28.10	
SOUTHSIDE ELECTRIC COOP	Electricity	424 QM-LRA	110867038 92023	9/27/2023		10/12/2023	252169		26.00	
VUPS, LLC	HVAC Repair/Replace	QTY 8 TRANSMISSIONS	09230340	9/30/2023		10/12/2023	252170		29.54	
									726.47 *	
TOWN OF BLACKSTONE	Water & Sewer	401 QM-LRA	13241 102023	10/01/2023		10/12/2023	252153		8.80	
TOWN OF BLACKSTONE	Water & Sewer	BLDG 437-LRA	6043 102023	10/01/2023		10/12/2023	252153		8.80 *	
TOWN OF BLACKSTONE	Water & Sewer	2193 MILITARY-LRA	6051 102023	10/01/2023		10/12/2023	252153		79.37	
TOWN OF BLACKSTONE	Water & Sewer	2189 MILITARY-LRA	8362 102023	10/01/2023		10/12/2023	252154		79.37	
JOYCE L. MORDAN	Postage	LRA POSTAGE	LRA 10032023	10/03/2023		10/12/2023	252164		79.37	
VERIZON WIRELESS	Telephone	ACCT842030264-00001	9944166169	9/10/2023		10/12/2023	252164		317.48 *	
VERIZON WIRELESS	Telephone	A842030264-00001	9946589692	10/10/2023		10/17/2023	252265		75.00 *	
						10/27/2023	252348		49.19	
									49.23	
CARD SERVICES CENTER	Office Supplies	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		98.42 *	
SIGNS, DESIGNS & MORE	Office Supplies	QTY 4 VINYL DECALS	5029	9/25/2023		10/12/2023	252167		231.45	
FUEL FREEDOM CARD	Fuel - Vehicle & Equ	ACCT# 0181266	CL10575 LRA	9/30/2023		10/12/2023	252160		22.00	
									253.45 *	
									340.15	
									340.15 *	
						TOTAL			7,532.94	

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081320 ** Pickett Park Lodge **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** Pickett Park Lodge **										
NORTHWEST ACE HARDWARE	Equipment Repairs &	CUST# 242648	10909 LODGE	9/05/2023		10/12/2023	252165		68.38	
NORTHWEST ACE HARDWARE	Equipment Repairs &	CUST# 242648	11164 LODGE	9/20/2023		10/12/2023	252165		129.57	
POPE ELECTRICAL,	Equipment Repairs &	LRA INSTL WALL UNIT	1789	10/16/2023		10/18/2023	252281		345.00	
									542.95 *	
HD SUPPLY	Facilities Repairs &	CUST# 16122821	9218671116 LRA	9/19/2023		10/12/2023	252161		147.96	
HD SUPPLY	Facilities Repairs &	CUST# 16122821	9218831476 LRA	9/22/2023		10/12/2023	252161		691.76	
MCC-RESTORE & MORE, LLC	Facilities Repairs &	LRA BLDG2205	092023004	9/29/2023		10/12/2023	252163		5,000.00	
PRICE SUPPLY CO., INC.	Facilities Repairs &	HEAT PUMP & PWR CORD	NOT100	9/27/2023		10/12/2023	252166		1,901.28	
									7,741.00 *	
DODSON PEST CONTROL	Pest Control	CLIENT# 904587803	956449709 LODGE	10/04/2023		10/12/2023	252158		40.00	
DODSON PEST CONTROL	Pest Control	CLIENT# 956449710	956449710 LODGE	10/04/2023		10/12/2023	252158		40.00	
DODSON PEST CONTROL	Pest Control	CLIENT# 904587805	956449711 LODGE	10/04/2023		10/12/2023	252158		40.00	
HILL'S EXTERMINATORS	Pest Control	ACCT 101621 PEST CTR	50591	10/02/2023		10/12/2023	252162		225.00	
HILL'S EXTERMINATORS	Pest Control	ACCT 101621 PEST CTR	51187	10/02/2023		10/12/2023	252162		300.00	
									645.00 *	
SOUTHSIDE ELECTRIC COOP	Electricity	408 QMW-LODGE	110867003 92023	9/27/2023		10/12/2023	252168		305.56	
SOUTHSIDE ELECTRIC COOP	Electricity	443 QM-LODGE	110867022 92023	9/27/2023		10/12/2023	252168		468.63	
SOUTHSIDE ELECTRIC COOP	Electricity	2205 MILITARY-LODGE	110867024 92023	9/27/2023		10/12/2023	252168		759.76	
SOUTHSIDE ELECTRIC COOP	Electricity	2201 MILITARY-LODGE	110867025 92023	9/27/2023		10/12/2023	252168		731.62	
SOUTHSIDE ELECTRIC COOP	Electricity	2203 MILITARY-LODGE	110867026 92023	9/27/2023		10/12/2023	252168		669.46	
									2,935.03 *	
TOWN OF BLACKSTONE	Water & Sewer	443 EQM-LODGE	13693 102023	10/01/2023		10/12/2023	252153		142.83	
TOWN OF BLACKSTONE	Water & Sewer	408 QM-LODGE	13948 102023	10/01/2023		10/12/2023	252153		79.37	
TOWN OF BLACKSTONE	Water & Sewer	2205 MILITARY-LODGE	6047 102023	10/01/2023		10/12/2023	252153		277.67	
TOWN OF BLACKSTONE	Water & Sewer	2203 MILITARY-LODGE	6048 102023	10/01/2023		10/12/2023	252153		317.33	
TOWN OF BLACKSTONE	Water & Sewer	2201 MILITARY-LODGE	6052 102023	10/01/2023		10/12/2023	252153		343.77	
									1,160.97 *	
BRIGHTSPEED	Telephone/Cable	LRA-LODGE	487274771 92023	9/20/2023		10/12/2023	252155		77.84	
									77.84 *	
DIAMOND PAPER CO., INC.	Custodial Supplies	MAINT SUPPLIES	322335-1 LRA	9/28/2023		10/12/2023	252157		74.00	
									74.00 *	
JAYSON MANLEY	Deposit Refunds	KEY DEPOSIT REFUND	RM 2 BLDG443	9/26/2023		10/12/2023	252171		20.00	
									20.00 *	
TOTAL									13,196.79	

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081330 ** Pickett Officer's Club **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** Pickett Officer's Club **										
HD SUPPLY	Equipment Repairs &	CUST# 16122821	9218831477	9/22/2023		10/12/2023	252161	1,140.00		
JOHNS BROTHERS SECURITY	Equipment Repairs &		1411116	10/17/2023		10/31/2023	252360	127.50		
GEE'S FLOOR CARE LLC	Facilities Repairs &	CLUB FLOOR CLEANING	456137	10/19/2023		10/31/2023	252357	1,267.50 *		
FIRE-X CORPORATION	Fire/Security Alarm	CUST# NO0021	627527	9/30/2023		10/12/2023	252159	375.00 *		
SOUTHSIDE ELECTRIC COOP	Electricity	OC-3951 MILITARY	110867023 92023	9/27/2023		10/12/2023	252168	519.00 *		
SOUTHSIDE ELECTRIC COOP	Electricity	OC LOT	110867035 92023	9/27/2023		10/12/2023	252169	1,444.57		
TOWN OF BLACKSTONE	Water & Sewer	3951 MILITARY OFCLUB	7306 102023	10/01/2023		10/12/2023	252154	54.19		
BRIGHTSPEED	Telephone	TELEPHONE	A309444865 LRA	10/07/2023		10/12/2023	252155	1,498.76 *		
BRIGHTSPEED	Telephone	LRA PHONE	309690336.92023	9/22/2023		10/12/2023	252155	256.96 *		
AUSTIN METCALF	Rental Deposit Refun	REFD SEC DEP 024343	REF LRA 1023	10/12/2023		10/31/2023	252352	194.58		
AMAZON CAPITAL SERVICES	Furniture & Fixtures	ACCT A118IWMQYRJMMT	1FCQ-GFPC-1G73	9/19/2023		10/12/2023	252152	63.24		
AMAZON CAPITAL SERVICES	Furniture & Fixtures	ACCT A118IWMQYRJMMT	1GNF-W3YH-73GP	9/20/2023		10/12/2023	252152	257.82 *		
AMAZON CAPITAL SERVICES	Furniture & Fixtures	A118IWMQYRJMMT	1G6Q-7X77-141V	9/19/2023		10/27/2023	252329	150.00		
AMAZON CAPITAL SERVICES	Furniture & Fixtures	ACCT A118IWMQYRJMMT	1X37-1NRX-9XP3	10/02/2023		10/12/2023	252152	150.00 *		
								7,401.48 *		
TOTAL								11,726.52		

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081350 ** Small Business Incubator **

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>PO#</u>	<u>CHECK DATE</u>	<u>CHECK#</u>	<u>\$\$</u>	<u>PAY</u>	<u>\$\$</u>
	** Small Business Incubator **									
DODSON PEST CONTROL	Facilities Repairs &	CLIENT# 904612801	956449755 SBI	10/04/2023		10/12/2023	252158		100.00	
HILL'S EXTERMINATORS	Facilities Repairs &	PEST CTRL BLDG1279	51230	10/19/2023		10/31/2023	252359		75.00	
									175.00	*
SOUTHSIDE ELECTRIC COOP	Electricity	SBI1	500300002 92023	9/27/2023		10/12/2023	252169		203.46	
SOUTHSIDE ELECTRIC COOP	Electricity	SBI2	500300003 92023	9/27/2023		10/12/2023	252169		115.26	
									318.72	*
TOWN OF BLACKSTONE	Water & Sewer	1279 W TENTH-SBI	6710 102023	10/01/2023		10/12/2023	252153		79.37	
									79.37	*
						TOTAL			573.09	

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081360 ** CAMPGROUND **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** CAMPGROUND **										
MCC-RESTORE & MORE, LLC	Facilities - Repairs	CAMPGROUND	092023002	9/18/2023		10/04/2023	252199	1,439.06		
SOUTHSIDE ELECTRIC COOP	Electricity	CAMP BR2	110867020 92023	9/27/2023		10/12/2023	252168	713.80		*
SOUTHSIDE ELECTRIC COOP	Electricity	CAMP BR	110867028 92023	9/27/2023		10/12/2023	252169	934.10		
TOWN OF BLACKSTONE	Water & Sewer	LRA CAMP	7139 102023	10/01/2023		10/12/2023	252153	306.75		*
								306.75		*
TOTAL								3,393.71		
FUND TOTAL								36,423.05		

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>PO#</u>	<u>CHECK DATE</u>	<u>CHECK#</u>	<u>\$\$</u>	<u>PAY</u>	<u>\$\$</u>
GCR COMPANY	PSAP Maintenance	A800004974 20MBPS	308178	10/11/2023		10/19/2023	252284	546.25		
								546.25	*	
CTA CONSULTANTS LLC	Capital Outlay - Rad	AUG23 RADIO PROJ	1015	9/01/2023		10/04/2023	252196	5,000.00		
CTA CONSULTANTS LLC	Capital Outlay - Rad	SEP23 RADIO PROJ	1016	10/01/2023		10/04/2023	252196	5,000.00		
								10,000.00	*	
AT&T	Wireless Communicati	A831-001-1553-032	1161112809	9/16/2023		10/04/2023	252192	4,292.34		
READ'S UNIFORMS	Wireless Communicati	ACCT14148-99	212057-99	10/01/2023	35109	10/17/2023	252259	990.05		
								5,282.39	*	
SOUTHSIDE ELECTRIC COOP	Wireless Equipment	A525666001 SHERIFF	525666001 1023	10/11/2023		10/27/2023	252346	35.25		
								35.25	*	
						TOTAL		15,863.89		
						FUND TOTAL		15,863.89		

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 042040 ** Solid Waste Management **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** Solid Waste Management **										
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	CONTRACT 70107905	M10032023	10/05/2023	35265	10/10/2023	252110	5,445.59		
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	CONTRACT 70093971	34425650	9/21/2023	35266	10/10/2023	252103	6,897.54		
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	CONTRACT 70100732	34480584	10/05/2023	35264	10/10/2023	252109	4,618.31		
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	C00170107905 TRACTOR	34480584 DOZR	10/05/2023		10/27/2023	252336	5,717.87		
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	C001-70100732 EXCAV	34533938	10/18/2023		10/27/2023	252336	4,861.38		
LLEWELLYN METAL WORKS, INC	Equipment Repairs &	REPAIRS TO LF SITES	10557	8/30/2023		10/10/2023	252105	450.00		
LLEWELLYN METAL WORKS, INC	Equipment Repairs &	REPAIRS-BIBLE, 723, BS	10573	8/31/2023		10/10/2023	252105	6,178.60		
NORTHWEST ACE HARDWARE	Equipment Repairs &	ACCT 242648	10838 LF	8/30/2023		10/10/2023	252106	39.01		
NORTHWEST ACE HARDWARE	Equipment Repairs &	ACCT 242648	11209 LF	9/22/2023		10/10/2023	252106	43.19		
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT01704433 LVSTOCK	02057392	9/30/2023		10/31/2023	252364	34,251.49 *		
TRC	Contracted Svcs-Engi	SWMP UPDATE 2023	112118	9/07/2023		10/10/2023	252108	170.00		
TRC	Contracted Svcs-Engi	MAP/CAP ANALYSIS '23	113085	9/25/2023		10/10/2023	252108	7,993.60		
TRC	Contracted Svcs-Engi	GEN ENGINEER SRVS 24	113309	10/04/2023		10/10/2023	252108	5,990.00		
TRC	Contracted Svcs-Engi	LF SWMP UPDATE 2023	113310	10/04/2023		10/10/2023	252108	580.25		
								4,559.25		
DOMINION ENERGY VIRGINIA	Utilities	ACCT 002799777400	RT723-102023	9/15/2023		10/10/2023	252104	19,293.10 *		
SOUTHSIDE ELECTRIC COOP	Utilities	ACCT 23043002	BIBLE 09272023	9/27/2023		10/10/2023	252107	39.63		
SOUTHSIDE ELECTRIC COOP	Utilities	ACCT 23043006	BRUNS 09272023	9/27/2023		10/10/2023	252107	47.85		
SOUTHSIDE ELECTRIC COOP	Utilities	ACCT 23043007	DAVIS 09202023	9/20/2023		10/10/2023	252107	119.49		
SOUTHSIDE ELECTRIC COOP	Utilities	ACCT 23043001	GENITO 10042023	10/04/2023		10/10/2023	252107	89.36		
SOUTHSIDE ELECTRIC COOP	Utilities	ACCT 23043008	LFDUMP 09272023	9/27/2023		10/10/2023	252107	45.61		
SOUTHSIDE ELECTRIC COOP	Utilities	ACCT 23043012	LFOFC 09272023	9/27/2023		10/10/2023	252107	42.45		
SOUTHSIDE ELECTRIC COOP	Utilities	ACCT 23043004	LF1-349 9272023	9/27/2023		10/10/2023	252107	60.85		
SOUTHSIDE ELECTRIC COOP	Utilities	ACCT 23043005	LF2-349 9272023	9/27/2023		10/10/2023	252107	126.61		
								96.62		
BRIGHTSPEED	Telephone	A309625559 LANDFILL	309625559 1023	10/13/2023		10/27/2023	252334	668.47 *		
VERIZON WIRELESS	Telephone	ACCT842030264-00001	9944166169	9/10/2023		10/17/2023	252265	441.69		
VERIZON WIRELESS	Telephone	A842030264-00001	9946589692	10/10/2023		10/27/2023	252348	40.03		
								40.03		
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	1994 MASSEY FERG 398	11181	9/28/2023		10/31/2023	252353	521.75 *		
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	2020 PETERBILT 348	11240	9/12/2023		10/10/2023	252102	2,265.26		
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	LNDFL 17KNWTH T880	11334	10/18/2023		10/27/2023	252333	157.37		
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	2020PETERBILT 348	11335	9/22/2023		10/10/2023	252102	528.18		
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	2017 KENWORTH T880	11366	9/26/2023		10/10/2023	252102	672.05		
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	LDLFL L8500 RD SRVC	11537	10/18/2023		10/27/2023	252333	495.00		
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	LDLFL 14MACK RD SRVC	11591	10/18/2023		10/27/2023	252333	130.80		
EPES SUPPLY CO.	Vehicle Repairs & Ma	TIRES	11505 LF	9/14/2023		10/12/2023	252190	120.00		
EPES SUPPLY CO.	Vehicle Repairs & Ma	TIRE REPAIR	11576 LF	9/18/2023		10/12/2023	252190	490.00		
EPES SUPPLY CO.	Vehicle Repairs & Ma	TIRES	11686 LF	9/22/2023		10/12/2023	252190	45.00		
EPES SUPPLY CO.	Vehicle Repairs & Ma	TIRES	11733 LF	9/25/2023		10/12/2023	252190	910.00		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	Q2350 LANDFILL	855744	9/25/2023		10/18/2023	252283	910.00		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	A2350 LANDFILL	855790	9/25/2023		10/18/2023	252283	70.59		
								404.97		
PARKER OIL CO.	Vehicle Fuel	ACCT# 61515F	613744 LF	9/05/2023		10/12/2023	252191	7,199.22 *		
PARKER OIL CO.	Vehicle Fuel	ACCT# 61515F	61481 LF	9/15/2023		10/12/2023	252191	1,035.31		
								585.95		

11/09/2023
AP375
FUND # - 214

FROM DATE-10/01/2023
TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 042040 ** Solid Waste Management **

PAGE 40

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
PARKER OIL CO.	Vehicle Fuel	ACCT# 61515F	620471 LF	9/11/2023		10/12/2023	252191		937.41	
PARKER OIL CO.	Vehicle Fuel	ACCT# 61515F	627463 LF	9/18/2023		10/12/2023	252191		1,295.26	
PARKER OIL CO.	Vehicle Fuel	ACCT# 61515F	634450 LF	9/25/2023		10/12/2023	252191		1,274.03	
									5,127.96 *	
CINTAS CORPORATION #143	Uniforms	PAYER# 14383311	4166718850 LF	9/05/2023		10/12/2023	252189		333.10	
CINTAS CORPORATION #143	Uniforms	PAYER# 14383311	4167403521 LF	9/11/2023		10/12/2023	252189		333.10	
CINTAS CORPORATION #143	Uniforms	PAYER# 14383311	4168044169 LF	9/18/2023		10/12/2023	252189		333.10	
CINTAS CORPORATION #143	Uniforms	PAYER# 14383311	4168783271 LF	9/25/2023		10/12/2023	252189		333.10	
									1,332.40 *	
CARD SERVICES CENTER	Training	VISAXXX0221	0221 1023	10/10/2023		10/18/2023	252271		225.00	
									225.00 *	
									TOTAL	68,619.39
									FUND TOTAL	68,619.39

11/09/2023
AP375
FUND # - 280

FROM DATE-10/01/2023
TO DATE- 10/31/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 053810

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
TOWN OF BURKEVILLE	ARPA Round 1	LINES TO ANML SHLTR	UT LINES	9/29/2023		10/04/2023	252194	45,250.00		
DATA CARE	ARPA Round 1	EOC WIRING	15697	9/25/2023		10/18/2023	252274	641.76		
								45,891.76 *		
								45,891.76		
								TOTAL		
								FUND TOTAL		45,891.76
								TOTAL DUE		1,024,370.84

Approved at meeting of _____ on _____.

Signed _____
Title _____ Date _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
APREFD	AP Refund Account	5575.39
TOTAL REVENUES		\$ 5,575.39

			FY BUDGET ADJUSTMENT	Accounting Period
EXPENDITURES:				
4-100-031040-7001	Central Dispatching- Furniture & Fixtures	832.50	23	202306
4-212-031040-7003	Central Dispatching- Wireless Communications Equipment	3092.89	23	202306
4-100-031040-7001	Central Dispatching- Furniture & Fixtures	1650.00	24	202308
TOTAL EXPENDITURES		\$ 5,575.39		

EXPLANATION Overpayment refund from CenturyLink; extra erroneous payments were made on 6/28/2023 and 08/15/2023

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____.

PREPARED BY: Martina M. Chandler
DATE: 27-Oct-23

POSTED BY: _____
DATE: _____

7-1-23

THIS DOCUMENT IS PRINTED IN COLOR. DO NOT ACCEPT UNLESS PURPLE.

LUMEN

Lumen Technologies Service Group, LLC
ATTN: Controller's Group
P.O. BOX 4065
MONROE, LA 71211

JPMORGAN CHASE BANK
DALLAS TX

Check Number
0012772655

88-88/1113

Void after 90 days

.0/11/2023

*** FIVE THOUSAND FIVE HUNDRED SEVENTY-

USD

\$5,575.39

Pay to the order of:

E911 NOTTOWAY CO SHERIFFS OFC
226 W COURTHOUSE RD
E911 NOTTOWAY CO SHERIFF'S OFC
CREWE VA 23930

LUMEN

Protected by positive pay

⑈0012772655⑈ ⑆111300880⑆ 580007987⑈

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
APREFD	AP Refund Account	96.45
TOTAL REVENUES		\$ 96.45

			FY BUDGET ADJUSTMENT	Accounting Period
EXPENDITURES:				
4-100-083050-5203	Cooperative Extension - Telephone	96.45	24	202308
TOTAL EXPENDITURES		\$ 96.45		

EXPLANATION Overpayment refund from Brightspeed; extra erroneous payment was made on 8/21/2023

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____.

PREPARED BY: Martina M. Chandler
DATE: 27-Oct-23

POSTED BY: _____
DATE: _____

5-
W

 **Madison River
Communications Corp
100 CenturyLink Drive
Monroe, LA 71203**

BK OF AMER NA
ATLANTA

Check Number
7000057619

64-1278/611

Void after 90 days

10/16/2023

*** NINETY-SIX USD and 45/100 ***

USD
****\$96.45

Pay to the order of:

NOTTOWAY AGRIC
PO BOX 22
NOTTOWAY VA 23955-0022

 **brightspeed**

⑈7000057619⑈ ⑆061112788⑆ 3360213899⑈

K-4

Andrea Kelly

From: Carter Herzig <cherzig@parkeroilcompany.com>
Sent: Tuesday, November 7, 2023 9:54 AM
To: Susan Tucker; Andrea Kelly
Subject: Bellissimo
Attachments: 20231107100645002.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good Morning, I would like to cancel this permit.

(# 322-2023)

The customer decided to purchase the tank from us and have someone else do the gas line later down the road, so we just dropped the tank off with the customer. No install will be performed on our behalf.

Thank you,

CARTER HERZIG | *Service Manager*



www.ParkerOilCompany.com

**308 Nunnally Street, P.O. BOX 86
BURKEVILLE, VA. 23922**

**Delivery + Service: (434)-767-3310 option 3
for service dial ext. 2206**

**2000 West 3rd Street,
FARMVILLE, VA. 23901**

PARKER OIL THANKS YOU FOR YOUR BUSINESS!

Nottoway County
Nottoway VA 23955 0000
LIEN AGENT:

Building Permit

PERMIT NUMBER: 0000322 - 2023
USBC: 2018
APPLICATION DATE: 10/23/2023
ISSUANCE DATE: 10/23/2023
RENEWAL DATE: 10/23/2023
DATE: 10/23/2023

OWNER NAME/ADDRESS
Bellissimo, Carson
by Parker Oil
P.O. Box 120
South Hill, VA 23970
PHONE: 4347673310

SITE ADDRESS
3168 Hungarytown Rd
Blackstone, VA 23824

CONTRACTOR NAME/ADDRESS
Parker Oil Co. Inc.
1428 West Danville St.
P. O. Box 120
South Hill, VA 23970
PHONE: 000 000 0000

RE ACCOUNT#:
TAX MAP NO.: 49-30

DESCRIPTION OF CONSTRUCTION LOCATION
LOT: BLOCK: SECTION: BLDG NO.:

SET-BACKS:
FRONT: BACK:
RIGHT: LEFT:
CNTR: FRTGE:

HEALTH PERMIT NO.:
FLOODPLAIN:
AREA: Blendon
RIGHT-OF-WAY:

DISTRICT: Blendon
SUB-DIVISION:
ZONE: Agricultural
S/E CUP NO.: SITE PLAN:

DIRECTIONS TO SITE:

USE GROUP:
CNST.TYPE: GAS

USE CODE:
NATURE/WRK: 500 LP tank install, gas line to house (stub-out), 60 ft
trenching

SQ FEET:

No. Bdrms.
Porches
No. Floors
STORMWATER

No. Baths
Fireplace
Bus. Lic.

Building Permit

Basement
Heating
RES E & S

Decks
Cooling
E&S OTHER

MLA
Address 2

Name
Company

Address 1
Phone #

JOB VALUE: 600.00

CASH
RECEIPT

Date

10-23-2023

055215

Received From

Carter Herzig for Parker Oil

Address

Sixty-Four + 87/100

Dollars \$

64⁸⁷

For

Building Permit #322-2023

ACCOUNT

HOW PAID

BLDG3

AMT. OF
ACCOUNT

CASH

AMT. PAID

CHECK

BALANCE
DUE

MONEY ORDER
CREDIT CARD

By

Andrea X Kelly

OR HAS APPROVED THE
ED BY STATE CODE.

OWN, OR INSPECTIONS NOT
JLLIFY THE PERMIT.

OR IN PERSON.
- FRIDAY.

Administrator

NOTTOWAY COUNTY

P O Box 92

NOTTOWAY VA 23955

(434) 645-8696

CRC's OCTOBER ITEMS OF INTEREST

Grant Assistance:

- **DHCD, Affordable and Special Needs Housing Program:** CRC staff assisted Piedmont Habitat with a submitted application to partially fund the construction of five-homes on Ashley Way in Keysville
- **DHCD CBDG - Planning Grant:** CRC staff assisted the Town of Crewe with a submitted CBDG Planning Grant application for a Downtown Revitalization project.
- **NPS, African American Civil Rights:** The CRC is assisting Cumberland County with an application to renovate the historic Luther P. Jackson High School. The CRC is also assisting the Mary E. Branch Heritage Center with an application to renovate the historic Mary E. Branch Elementary School.

Updates:

- **Buckingham Co. Comprehensive Plan Update:** The CRC met with the Planning Commission on October 16th to review revised draft section 2 and the first part of draft section 3. The Planning Commission also selected to extend the survey deadline to October 30th.



Amelia Comprehensive Plan Modified Update

The CRC is working with Amelia County on a modified update on the County's Comprehensive Plan. On October 23rd, the CRC held a kick-off meeting with the Planning Commission. At this meeting, the CRC staff reviewed the demographics section of the plan and began discussions on the Future Land Use map.

CRC Virginia Telecommunications Initiative (VATI)

The CRC, Town of Kenbridge staff, Lunenburg County staff, and representatives from Kinex completed a site visit in the Town of Kenbridge on October 17th. The Town of Kenbridge coordinated with Kinex to place the drop boxes in the sidewalk instead of the yards of the historical district homes.

Charlotte County Comprehensive Plan Update

The Charlotte County Planning Commission conducted a public hearing on October 19th to review the draft plan. Following the hearing, the Commission is working to address comments that were received before certifying the draft and submitting it to the Board of Supervisors for consideration.

CRC REDO Update



CRC REDO
Strategic Initiative
Draft Prospectus
2024 - 2028



CRC staff worked with the CRC REDO Working Committee to gather contact information for the fundraising feasibility stage of this project. An interview request letter that was co-signed by leaders from around the region was sent out in October to a cross section of businesses, higher ed and local government representatives. Interviews will be conducted by the Convergent staff (Consultant) to gain feedback on the CRC REDO Strategic Plan and to also discuss the feasibility of investing in the new organization. CRC staff are currently assisting in setting up interviews that will be conducted in November.

Kids Rain Barrel Workshop

CRC staff has been working with Charlotte County school staff and Charlotte County Virginia Cooperative Extension office to hold three rain barrel workshops in the three Elementary schools in Charlotte County. We will hold these workshops on November 6th at Bacon District Elementary School, November 8th at Eureka Elementary School, and November 15th at Phenix Elementary School. Each Workshop will be held afterschool from 4 to 6pm.



Upcoming Funding Opportunities:

VDOF, Virginia Trees for Clean Water: Open, Rolling Basis through 12/1

DHCD, CBDG - Planning Grants: Open, Closes 12/30

VBAF, Assessment and Planning Grant: Open; Rolling Basis

VDACS AFID Planning Grant: Open; Rolling Basis

NPS, Save America's Treasures: Closes 12/15

DHCD Mixed use on Main Street (MUMS): Rolling Basis until all funds are expended

Tobacco Commission, Southern Virginia Program: Closes 2/8/24

SCRC, State Economic and Infrastructure Development (SEID): Full App. Opens 11/6, closes on 12/15

The CRC provides free grant writing services for member localities and local 501C3 non-profits.



Nottoway County Board of Supervisors

Worksession – December 14, 2023, 7:00 p.m.

General District Court

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman Roark

B. Approval of the Agenda

C. Davenport Presentation

David Rose, Davenport & Company

D. County Holiday Schedule

Chairman Roark

E. Comments from Members of the Board

Vice Chair Simmons

Supervisor Vaughn

Supervisor Shekleton

Supervisor Ingram

Chairman Roark

Motion to Adjourn

December 7, 2023

AT A REGULAR MEETING OF THE FORT PICKETT LOCAL REDEVELOPMENT AUTHORITY HELD AT THE NOTTOWAY GENERAL DISTRICT COURTHOUSE, ON THURSDAY, THE 7TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
PHILIP VANNOORBEECK, COUNTY ADMINISTRATOR
L. SHANE HAWKINS, MAINTENANCE SUPERVISOR

Chairman Roark calls the meeting to order at 6:00 p.m.

Approval of Agenda – Chairman Roark would like to amend the Agenda to include a Closed Meeting. Supervisor Vaughn moves to approve the Agenda with the amendment as presented. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Approval of Minutes – No minutes are presented.

The Authority hears the following new business.

1 – Signs, Designs & More: This is a renewal of a lease of buildings used for storage. No business is transacted in these. The one-year lease is \$150/month.

Vice Chair Simmons moves to approve the Signs, Designs and More lease for \$150 per month. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

2 – Procinctu Group, Inc.: The one-year lease renewal is for \$600/month.

Vice Chair Simmons moves to approve the Procinctu Group lease for \$600 per month. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

3 – MCC Restore & More, LLC: This is a lease for storage space by a contractor. The one-year lease is \$125/month.

Vice Chair Simmons moves to approve the MCC Restore & More, LLC lease for \$125 per month. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
-------------	-----

December 7, 2023

H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Mr. Hawkins reviews the Lease Actions and the Club Income reports from the package. He notes total monthly lease income as \$49,322.75.

Mr. Hawkins reviews his staff report. Richard Griffin has cruised the timber outside the airport at the entrance of Fort Barfoot. This is both hard and soft timber and is estimated at over \$1 million. He located the boundaries for each parcel and would recommend selling it after clearing. As to which parcels should be sold first, Mr. Hawkins recommends the land near the rail spur. Also, Fred Circle, who rents a parcel of land from the LRA, would like to purchase land along the railway line at the corner of Darvills and Dominy Corner Roads. He believes there was a formal appraisal done on this property recently, and he is trying to obtain a copy. Administrator Vannoorbeeck states Mr. Circle wants to buy the metal building and the acreage. Because these sales would be disposing of public property, the LRA would need to hold Public Hearings. Public bids are not needed for industrial property. Mr. Circle has indicated his project would bring jobs to the community.

Building 432 is a two-story Army barracks across from the LRA maintenance shop. It has started to fall and is roped off for safety. It is empty, and with no option to save the building, Mr. Hawkins has received bids for demolition and removal of debris. The bidders also bid on the demolition of the old firehouse. There is asbestos flooring and lead-based paint, the asbestos needs abatement. He received one bid that is \$48,000 for Building 432 and an additional \$19,800 for the firehouse. Once the asbestos is abated, it is possible to contact someone about burning the debris. Mr. Hawkins is instructed to have the fire department assess both buildings, but, if the situation becomes worse and the Authority needs to take action, to call an LRA meeting.

Mr. Hawkins reports that he has been pursuing collections of back rent from commercial and residential properties, and LRA has received judgments in excess of \$25,000.00.

T&H Services is responsible for the federal site maintenance and grounds repairs. They rent building 2349, and it is in need of a roof replacement. The lowest bid for exterior and interior renovations is \$26,000.00. Public invitation to bid ended November 17, 2023.

Supervisor Vaughn moves to approve emergency roof replacement and emergency roof interior and exterior repairs on building 2349 by Short Circuit Mechanical, LLC for \$26,000. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Public invitation to bid for student housing rooms at Building 443 ended November 17, 2023. The accepted bid with Short Circuit Mech, LLC was \$14,813.00. With SVCC's agreement to pay 60%, the remaining balance for payment by the LRA is \$5,925.32.

Supervisor Ingram moves to accept the bid to build 4 additional student housing units in agreement with SVCC in building 443 at a financial obligation of \$5,925.32. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

December 7, 2023

The LRA's full time maintenance tech gave his 2 weeks' notice which ends December 8, 2023. Mr. Hawkins has advertised for this position.

Mr. Hawkins would like the Authority to again consider having developers and brokers to view the Pickett Park Lodge, three buildings and the office. Mr. Hawkins heard from one who wished to purchase with the renters in place. Administrator Vannoorbeeck encourages the Authority to contact the National Guard as he believes they are interested in this. Discussion follows, and it is suggested to begin the process with an appraisal.

Administrator Vannoorbeeck inquires about leasing bleachers owned by the LRA that are currently stored at the airport. The Authority is hesitant to agree at this time.

Supervisor Ingram moves that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, specifically relating to business matters now pending in the LRA office. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board enters Closed Meeting at 6:55 p.m.

Supervisor Shekleton moves that the Board enter Open Session. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board reconvenes in Open Session at 7:16 p.m.

Administrator Vannoorbeeck reads the certification announcement:

WHEREAS, the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.2-3712 (D) of the Code of Virginia requires a certification by this Local Redevelopment Authority that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Fort Pickett Local Redevelopment Authority of Nottoway County, Virginia hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Local Redevelopment Authority, and (iii) no action was taken in the closed meeting regarding the items discussed.

Administrator Vannoorbeeck roll calls each member of the Board to answer if they agree to this certification; responses as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

December 7, 2023

R. H. Ingram Yes

Supervisor Vaughn moves to adjourn the meeting. A second is provided by Vice Chair Simmons. Following a standing vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Chairman Roark adjourns the meeting at 7:18 p.m.

Chairman

Clerk



Fort Pickett Local Redevelopment Authority

December 7, 2023, 6:00 p.m.

General District Court

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

D. Public Hearing

E. Unfinished Business

F. New Business

1. Lease – Signs, Designs & More
2. Lease – Procinctu Group, Inc.
3. Lease – MCC Restore and More, LLC

L. Shane Hawkins, LRA Manager

L. Shane Hawkins, LRA Manager

L. Shane Hawkins, LRA Manager

G. Staff Report

L. Shane Hawkins, LRA Manager

H. Informational Items

L. Shane Hawkins, LRA Manager

1. Lease Actions
2. Club Income

I. Closed Meeting

Motion to Adjourn



Fort Pickett Local Redevelopment Authority

December 7, 2023, 6:00 p.m.

General District Court

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

D. Public Hearing

E. Unfinished Business

F. New Business

1. Lease – Signs, Designs & More
2. Lease – Procinctu Group, Inc.
3. Lease – MCC Restore and More, LLC

L. Shane Hawkins, LRA Manager

L. Shane Hawkins, LRA Manager

L. Shane Hawkins, LRA Manager

G. Staff Report

L. Shane Hawkins, LRA Manager

H. Informational Items

L. Shane Hawkins, LRA Manager

1. Lease Actions
2. Club Income

I. Closed Meeting

Motion to Adjourn

LOCAL REDEVELOPMENT AUTHORITY

**(Nottoway County)
2193 Military Road
Pickett Park
Blackstone, Virginia 23824**

**(434) 298-0366/FAX 298-0367
pcktlra@embarqmail.com**

November 29, 2023

SUBJECT: Lease Agreement dated the 28th day of December 2018
between the Nottoway County Local Redevelopment
Authority and Signs, Designs & More

This Addendum, by agreement of both parties, extends the
period of the lease for 426 QM Circle West, Pickett Park, for
one year commencing on January 1, 2024, and expiring December
31, 2024. All other terms of the Lease Agreement remain in
effect.

LANDLORD:
Nottoway County
Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL#
Name: John Roark
Title: Chairman
Date: _____

Signature

Print

TENANT:
Signs, Designs & More

WITNESS/ATTEST:

By: _____ #SEAL#
Name: _____
Title: _____
Date: _____

Signature

Print

Rent: \$150.00

LOCAL REDEVELOPMENT AUTHORITY

(Nottoway County)

2193 Military Road

Pickett Park

Blackstone, Virginia 23824

(434) 298-0366/FAX 298-0367

pcktlra@embarqmail.com

November 29, 2023

SUBJECT: Lease Agreement dated the 31st day of May 2015
between the Nottoway County Local Redevelopment
Authority and PROCINCTU Group, Inc.

This Addendum, by agreement of both parties, extends the
period of the lease for 448 Quartermaster Circle East, Pickett
Park, for one year commencing on January 1, 2024, and expiring
December 31, 2024. All other terms of the Lease Agreement
remain in effect.

LANDLORD:
Nottoway County
Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL#
Name: John Roark
Title: Chairman
Date: _____

Signature

Print

TENANT:
PROCINCTU Group, Inc.

WITNESS/ATTEST:

By: _____ #SEAL#
Name: _____
Title: _____
Date: _____

Signature

Print

Rent: \$600.00

LOCAL REDEVELOPMENT AUTHORITY

**(Nottoway County)
2193 Military Road
Pickett Park
Blackstone, Virginia 23824**

**(434) 298-0366/FAX 298-0367
pcktlra@nottoway.org**

December 16, 2022

SUBJECT: LEASE AGREEMENT

This Agreement is made between MCC Restore and More, LLC, 110 Eighth Street, Blackstone, VA 23824, and Nottoway County LRA, dated January 1, 2023.

Nottoway County LRA will rent Building 427 QM Circle West, Pickett Park, Blackstone, VA 23824 for a period of one year starting January 1, 2024, and ending December 31, 2024. The price for this space will be \$125.00 per month.

LANDLORD:
Nottoway County
Local Redevelopment Authority

WITNESS/ATTEST:

By: _____ #SEAL#
Name: Lynn Shekleton
Title: Chairman
Date: _____

Signature

Print

TENANT:
MCC Restore and More, LLC
By: _____ #SEAL#
Name: _____
Title: _____

WITNESS/ATTEST:

Signature

Rent: \$125.00

Memorandum

To: Nottoway County LRA

From: Shane Hawkins

Date: December 7, 2023

Subject: Progress of LRA

- #1. Getting bids on replacing the HVAC system in the main hall of the Camp Pickett Officer's Club.
- #2. LRA has contacted Dick Griffin, and he has cruised the timber outside Fort Barfoot. The combined acres of timber are estimated at over one million dollars. Mr. Griffin can harvest, sell, and locate boundaries for each parcel of land for future development.
- #3. 100% agree with moving forward with timber harvest for further development of land.
- #4. Starting the process of getting the Camp Pickett Officer's club on the Historic Register.
- #5. Three vacant Suites at SBI - working on marketing strategies to get these rented.
- #6. LRA would like to move forward with contacting individuals associated with Madeline's house, to see if there is still an interest in using one of our buildings.
- #7. Conversation with Fred Circle of FDC, who rents a parcel of land from LRA, which he would like to purchase along with another parcel of land along the railway line and corner of Darvills and Dominy Corner Road.
- #8. Building 432 is in a state of disrepair and has started to fall in on itself on the left side of the building. It has been roped for safety. Demolition and removal of debris bids are being gathered. LRA needs quick approval from the Board of Supervisors due to emergency status and condition of the building.
- #9. In the past few months LRA has collected approximately \$25,000.00 in judgements from past due rent and will seek collections as needed if not paid in a timely manner.
- #10. Discuss the lease for Building 2353, Vietnam Veterans of America, Jim Hogg.
- #11. Need emergency approval for roof repair and replacement at Building 2349. Total bid for exterior and interior is \$26,000.00. Public invitation to bid ended November 17, 2023.

#12. Public invitation to bid for student housing rooms at Building 443 ended November 17, 2023, with the best bid being accepted at \$14,813.00 by Short Circuit Mech., LLC. SVCC agreement is to pay 60% of the cost, leaving LRA with a balance of \$5925.32. There are four student housing in total and LRA will move forward with this Board approved project in December. Two additional rooms have been renovated for SVCC student housing.

#13. LRA's full time maintenance tech gave his 2 weeks' notice on November 28, 2023. LRA will work with the County HR department to advertise for a replacement for this position.

#14. LRA's budget has been impacted by multiple repairs, maintenance, and much needed renovation cost for the Lodge at Pickett Park. LRA would like to reopen the discussion of the sale of Pickett Park Lodge and office buildings.

Thank you,

Shane Hawkins
Local Redevelopment Authority
3951 Military Road
Pickett Park
Blackstone, VA 23824
shawkins@nottoway.org

LEASE ACTIONS

PICKETT PARK

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY RENT	POINT OF CONTACT	REMARKS
186	Eugene Williams	1 yr	10/1/23 - 9/30/24	700.00	Eugene Williams 434-569-5211	
208	Cooperative Milk Producers Assoc.	1 yrs	2/18/23 - 2/17/24	275.00	Michael Myatt 292-6455	
401	Piedmont Hospital/VCBR	2 yrs	7/1/22 - 6/30/24	600.00	Michelle Shaffer 804-766-3456	
414	Robert Thacker	1 yr	11/1/22 - 10/31/23	40.00	Robert Thacker 804-586-1868	Renewal
426	Signs, Designs & More	1 yr	1/1/23 - 12/31/23	150.00	Sharon Fassold 292-4555	Renewal
427	MCC Restore & More	1 yr	1/1/23 - 12/31/23	125.00	Michael McGhee 910-797-7920	Renewal
430	Restoration Ministries	1 yr	12/1/23 - 11/30/24	150.00	James L. Hogg 298-1215	
436	MCC Restore & More	1 yr	6/1/23 - 5/31/24	300.00	Michael McGhee 910-797-7920	
437	LRA	Indef		0.00	Shane Hawkins 298-0366	
440	VA Commonwealth Univ, T/TAC	1 yr	11/1/23 - 10/31/24	430.75	Delila Torres 203-391-8669	
448	PROCINCTU GROUP, Inc	1 yr	1/1/23 - 12/31/23	600.00	Anthony Cassino 800-906-9589	Renewal
450	Skookum Contract Services (building and parking lot)	1 yr	9/1/23 - 8/31/24	1,000.00	Anthony Lewis 434-298-3390	
1200	Nottoway Lanes	2 yrs	12/1/22 - 11/30/24	3,500.00	Ahmed Makhani	
1279	Small Business Incubator	Indef	10/15/99 - indef		Shane Hawkins 298-0366	Nov. '23 income
1279B	T&H Services LLC	1 yr	9/23/23 - 9/22/24	1,500.00	Paul Garno 518-538-0817	
2189	Wesley Tisdale (housing)	1 yr	10/1/08 - indef	450.00	Wesley Tisdale 434-262-9754	
2193	LRA	Indef	4/1/00 - indef	0.00	Shane Hawkins 298-0366	

BLDG	TENANT	LEASE PERIOD	LEASE BEGINS/ENDS	MONTHLY INCOME	POINT OF CONTACT	REMARKS
2201 2203 2205 443 (for SVCC students only) 408 (for SVCC students only)	Pickett Park Lodge	Indef Indef Indef Indef Indef	3/1/04 - indef 1/2017 - indef	30,626.00	Shane Hawkins 298-0366	Nov. '23 income
2207	RCS, LLC	1 yr	5/1/23 - 4/30/24	1,000.00	Antonio Jones	
2323	Terry Clouthier (housing)	1 yr	3/1/08 - indef	600.00	Terry Clouthier 292-4588	
2349	T & H Services, LLC	1 yr	9/1/23 - 8/31/24	1,500.00	Paul Garno 518-538-0817	
2353	Vietnam Veterans of America	2 yr	3/1/2022 - 2/28/24	0.00	Jim Hogg 298-1215	
2357	Vacant					
2361	Vacant					
2365	William Lyles	1 yr	4/1/23 - 3/31/24	150.00	William Lyles 434-480-0933	
3951	Camp Pickett Officers' Club	indef	4/1/04 - indef	(see attached)	Shane Hawkins 298-0366	Nov. '23 income
3951	Pickett Park Day Care Center	1 yr	9/1/23 - 8/31/24	550.00	Doris Davis 292-1999	
	Pickett Park Campground	indef	8/11/03 - indef	5,001.00	Shane Hawkins 298-0366	Nov. '23 income
	Veterans Car Wash (parking lot)	Indef	9/1/23 - 8/31/24	75.00	Ron Frisby 298-6981	
Monthly Total				\$49,322.75		

Club Income

Month	Date	Amount Taken In	Amount Refunded	Security Deposit Returned	Total for Month	Total Amount For the Quarter	Date of Event Refunded	Date of Event
Sept	9/6/2023			150.00			8/26/2023	
	9/15/2023	150.00						7/13/2024
		150.00	0.00	150.00	0.00			
July - Sept. 2023		3695.00	150.00	1650.00		1895.00		
Year To Date		12140.00	695.00	3080.00		8365.00		
Oct.	10/3/2024	150.00						9/28/2024
	10/10/2023	465.00						10/10/2023
	10/10/2023	465.00						12/3/2023
	10/11/2023	150.00						11/18/2023
	10/12/2023			150.00			10/7/2023	
	10/12/2023			150.00			10/11/2023	
	10/12/2023	200.00						11/4/2023
	10/12/2023	315.00						12/6/2023
	10/18/2023	150.00						12/13/2023
	10/26/2023	315.00						12/9/2023
		2210.00	0.00	300.00	1910.00			
Nov.	11/1/2023	315.00						11/18/2023
	11/1/2023	315.00						12/2/2023
	11/2/2023	265.00						11/4/2023
	11/8/2023			150.00			11/4/2023	
	11/9/2023	150.00						9/7/2024
	11/13/2023	150.00						1/13/2024
	11/15/2023	150.00						9/21/2024
	11/16/2023	200.00						11/16/2023
	11/17/2023	315.00						12/10/2023
	11/18/2023			150.00			11/18/2023	
	11/30/2023	315.00						12/13/2023
		2175.00	0.00	300.00	1875.00			



Nottoway County Board of Supervisors
Continued Meeting – December 14, 2023, 8:00 p.m.
General District Court
328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome
Call to Order

Chairman Roark

B. Approval of the Agenda

C. Closed Meeting

I move that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for employment; specifically relating to personnel matters now pending in County Administration.

D. Certification of Closed Meeting

E. Comments from Members of the Board

Vice Chair Simmons
Supervisor Vaughn
Supervisor Shekleton
Supervisor Ingram
Chairman Roark

Motion to Adjourn

December 21, 2023

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIR
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.
PHILIP VANNOORBEECK, ACTING COUNTY ADMINISTRATOR

Chairman Roark calls the meeting to order at 7:03 p.m.

Pastor Damion Batts, Mt. Nebo Baptist Church, provides the invocation. Chairman Roark leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Chairman Roark asks to add to the agenda under New Business: PSR Appointment as J-4; Library Board Resignation as J-5; and Equalization Board Appointment as J-6. Supervisor Ingram moves to approve the agenda with those additions. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Today being Administrator Vannoorbeeck's birthday, Chairman Roark wishes Administrator Vannoorbeeck a happy birthday, the Board members following suit. More formal employee recognitions will begin, and Chairman Roark announces that each resolution will be read whether the honoree is in attendance or not as the recognition is due regardless.

Employee Recognition: 5-Year Certificate:
Connie Akers – LRA Lodge Housekeeper (not present)

Resolutions of Appreciation

1 – Ronald E. Roark – retired after 46+ years of service; presented by Administrator Vannoorbeeck. Included in the resolution is his distinction as the longest-tenured County Administrator in the Commonwealth. Former Administrator Roark names the members of the first Board he served and thanks them for taking a chance on him. He states it was an honor to serve Nottoway and thanks the citizens and Board of Supervisors.

2 – John N. Prosise – retired after 27+ years of service; read by Administrator Vannoorbeeck - (not present)

3 – Thomas W. "Kat" Harris – retired after 26 years of service; presented by Chairman Roark. Mr. Harris states that he enjoyed working for former Administrator Roark and the Board of Supervisors and that he enjoyed his job.

4 – John W. Hill, Jr. – retired after 19+ years of service; presented by Administrator Vannoorbeeck. Mr. Hill states that he enjoyed his time working for the County.

5 – F. Wayne Mayton – retired after 10+ years of service; read by Chairman Roark - (not present)

6 – Fred Davenport – retired after 6+ years of service; ready by Chairman Roark - (not present)

7 – Rita Flippen – retired after 37 years of service; presented by Chairman Roark. Judge Terry Royall then presents Mrs. Flippen with a plaque to honor her work. It shows a picture

from the swearing-in ceremony of Mrs. Flippen's first therapy dog with an inscription that reads: In memory of Chance, Nottoway's first Victim Witness Therapy Dog. This plaque will be hung and remain in the courtroom. Mrs. Flippen gives the backstory of why and how she came to train her therapy dogs and what a difference she and they have made. She shares that she made some happy and made some feel safe. She was an aid to the Commonwealth's Attorney's office by making some feel strong enough to share their stories. She was unable to use much of her leave time because she was needed by these citizens. She thanks everyone.

8 – Stephen W. Bowen – 15+ years of service; presented by Chairman Roark. Dean Lynch, Executive Director of VACo, then recognizes the remarkable contributions of former Supervisor Bowen. Mr. Bowen credits his wife Anna for his successes. He shares one instance from when he first became Supervisor to encourage the new Board members present. He thanks Mr. Lynch for his extensive help to the Board in the transition created by Administrator Roark's retirement.

Mr. Lynch speaks once more, recognizing and thanking former Administrator Ronnie Roark for his service and congratulating him on being the longest-tenured County Administrator in the Commonwealth of Virginia.

9 – Lynn K. Shekleton – 3+ years of service; presented by Chairman Roark. Supervisor Shekleton states that it has been an honor to serve the citizens of District 5 and to serve with the other members of the Board of Supervisors. She wishes the new Board success.

10 – Helen M. Simmons – 9+ years of service; presented by Chairman Roark. Included in the resolution is her distinction of being the first female Supervisor in Nottoway County. Vice Chair Simmons thanks Nottoway County, former Administrator Ronnie Roark whom she considers a mentor, and states it has been an honor to serve on the Board. She wishes the incoming Board a wonderful four years.

11 – Sherman C. Vaughn – 31+ years of service; presented by Administrator Vannoorbeeck. Included in the resolution is his distinction of being the longest serving member of the Nottoway County Board of Supervisors on record. Supervisor Vaughn thanks the Board, states it has been an honor and a privilege to serve, and acknowledges the great people with whom he served. He adds that the citizens of District 4 have been very good to him, electing him in each of eight consecutive elections.

Supervisor Ingram moves to adopt the resolutions presented tonight. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Chairman Roark begins the Delegations from the Public.

1 – Sonny Abbott: Thanks each of the outgoing Supervisors for their service. He extends his well wishes to the Board for a Merry Christmas and Happy New Year.

2 – Slugger Morrisette: Brings an issue to the Board regarding the process of having a subdivision recorded as well as the definition of subdivision. He would appreciate the Board providing clarification.

3 – Sue Yeatts: Has concern about a rumor that Steve Bowen could become Nottoway's next County Administrator. She provides reasons for her concern.

The Board holds the following Public Hearings:

1 – Lease Agreements with RiverStreet: Mr. Zody has previously provided comments from a local attorney upon the completion of a review of these leases. He notes that tonight the Board is reviewing the lease and also approving the sites: on Lewiston Plank, on Highway 460

near Jennings Road, and on Cox Road. Having these data hubs throughout the County will be a benefit to the citizens, and having the one on Cox Road will provide essential infrastructure that is currently lacking and will help supply internet access in that area.

Supervisor Ingram opens a discussion regarding orange cable being run near the Lewiston Plank site. A representative from RiverStreet is present to address different cables and how lines are run. He informs the Board that RiverStreet has not started construction in Nottoway County and that it will need to secure these sites before beginning. Supervisor Ingram is concerned what he has seen could be a competitor. RiverStreet is unaware of this being competition, that having two providers in rural areas is almost unheard of, but, if true, having multiple service providers could only be a benefit to the citizens. Orange wire is typically an empty innerduct used to carry the black fiber wire; another possibility is that it is transport fiber which crosses large areas but does not necessarily provide service to those areas. With the federal and state funds having been released, RiverStreet has an obligation to both to build the areas they are building now. He is willing to contact someone who can speak for BrightSpeed to provide a clearer answer.

Supervisor Vaughn moves to open the Public Hearing. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

1 – Slugger Morrisette: Had a situation in Matoaca where fiber optic lines were run without landowners' approval. He received \$19,000 for that mistake. He questions if the Board can approve this without the landowners' permission.

With no one else to speak for or against the leases with RiverStreet, Vice Chair Simmons moves to close the Public Hearing. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Supervisor Shekleton asks if the Board needs further clarification before approving the sites? Chairman Roark believes so and would like to continue this until January under Unfinished Business. Administrator Vannoorbeeck adds that if the Board chooses any other option than a lease, a new Public Hearing would be necessary. Mr. Zody seeks site approval which would allow RiverStreet to begin the engineering work while the lease details are negotiated. With no Board members providing a motion, Chairman Roark adds the topic to January's agenda.

2 – Ordinance for TACS Services: Administrator Vannoorbeeck reminds the Board of its previous discussions regarding uncollected Landfill revenue. By adding its administrative fees to the total collected, TACS (Taxing Authority Consulting Services, PC) services would come at no cost to the County. Section 58.1-3958 of the *Code of Virginia* allows that a governing body "may impose, upon each person chargeable with delinquent taxes or other delinquent charges, fees to cover the administrative costs and reasonable attorney's or collection agency's fees actually contracted for. The attorney's or collection agency's fees shall not exceed 20 percent of the taxes or other charges so collected. The administrative costs shall be in addition to all penalties and interest..."

Supervisor Vaughn moves to open the Public Hearing. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
-------------	-----

H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

With no one to speak for or against the Ordinance, Supervisor Ingram moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

While this Ordinance is being considered specifically to collect unpaid Landfill accounts, it allows for services like those provided by TACS to collect other delinquent charges. Supervisor Shekleton asks the total of current delinquent Landfill accounts, and Administrator Vannoorbeeck states he cannot provide a total tonight but informs the Board that billing is caught up. Previous collection efforts have only been performed in-house. Once collection efforts have begun, payments on those delinquent accounts can no longer be accepted by the County but must be sent to the collection agency. Accounts would likely not be considered delinquent until sixty days past due.

Supervisor Vaughn moves to adopt “An Ordinance to Amend the County Code Allowing Fees to be Added to Delinquent Bills Pursuant to *Code of Virginia* Section 58.1-3958”. A second is provided by Vice Chair Simmons. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board receives the following Department reports:

1 – Highway Department: Virginia Department of Transportation Nottoway Area Headquarters maintenance report for December 2023. Dianna Bryant, Assistant Residency Administrator, presents additional information not in the Board package. The Route 46 project is still under demolition on schedule for a possible fall 2024 completion date. The final mowing is complete for the season on primary and secondary routes. VDOT has patched 200+ potholes this month. The review for the gradual speed reduction on Route 40 entering the Town of Blackstone will resume now that the 25 mph sign has been installed. They have ditched 90,000+ linear feet of ditches this fiscal year. Schedules for 2024 are coming in for surface treatments, plant mix, slurry seal, and she will send two-week look ahead reports come spring.

Supervisor Ingram asks regarding the permits mentioned in the maintenance report for Dominion Energy. Ms. Bryant states those are issued through the Permits section, but she will e-mail the Board members any information she finds. Ms. Bryant enjoyed working with the outgoing Board members and wishes all a Merry Christmas.

2 – Solid Waste: No report provided.

3 – Building Inspection/Erosion & Sediment Control: November 2023 report; 32 building permits issued for \$7,767.21 in permit fees with \$6,141,123.92 in construction value.

4 – Animal Control: November 2023 report; 115 animal control calls; 6 summons issued; 0 conviction; 3 compliance notifications. A report is included regarding loose horses being picked up on December 14, 2023; the three horses were surrendered the day following.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: Nottoway County Public Library System Monthly report dated December 13, 2023; Annual Circulation Report.

7 – Nottoway County School Board: Agenda of the regular meeting of the Nottoway County School Board held on December 14, 2023; minutes of the regular meeting held November 9, 2023. Dr. Grimes is present and reports that the schools have closed for winter break until January 3rd. She expresses appreciation for the outgoing Board members, for their time and commitment to the County and to her as well. When she began with the School, she made it a point to meet with each Board of Supervisors member, and she looks forward to getting to know each of the incoming Board member.

3 – The Building Official is offered an opportunity to address his memo found in the Board package regarding ADA Compliance. He suggests the County consider performing a self assessment and hiring an ADA Coordinator. The School has an ADA Coordinator. The County's first step would be to appoint an ADA Coordinator and then the Self-Assessment Plan would be under their direction. To the Chairman's inquiry, Mr. Bowles would consider the position if asked. Administrator Vannoorbeeck would suggest a stipend for the extra duties and training needed. Dr. Greger is the Coordinator specific to the Schools, and he is developing their Plan. Chairman Roark suggests a conversation with the Schools to discuss the possibility of sharing services. He would like to leave this topic under Unfinished Business.

8 – Social Services: Director Reed is present and thanks the Board for the implementation of the internal salary alignment at last month's meeting. She would like the Board to document the day of that implementation as November 1, 2023. The Social Services Board minutes and the Board of Supervisors minutes would then match thus avoiding possible issues with misinterpretation should there be an audit.

Administrator Vannoorbeeck asks Susan Tucker, Human Resources Coordinator, present in the audience, how this would affect the payout. Ms. Tucker explains that it was everyone's understanding the date was November 1, 2023, that the payments have been made, but that this needs to be on record as approved by the Board for implementation November 1.

Vice Chair Simmons moves that the date of the implementation of the salary alignment be documented as November 1, 2023. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Director Reed thanks the Board for its support. She wishes the best to the outgoing members and welcomes those incoming.

9 – Emergency Services: Emergency Services Coordinator's Report for December 2023; RFP Public Safety Radio Communications Project printout. Mr. Hyde reports there are eleven railroad crossings that will be worked on beginning in January; this information has been conveyed to Dispatch and responders. The public safety radio system printout in tonight's package is a user-friendly handout to provide information to citizens. Mr. Hyde adds that it has been a pleasure to work with the outgoing Board members, and he thanks the Board for supporting the fire, EMS, and police departments in the County.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for November 2023. Mr. Zody expresses his pleasure to have worked with the three outgoing Board members and Administrator Vannoorbeeck. He informs the Board that the Planning Commission has set a tentative date of February 20, 2024, to hold a public hearing on the draft solar ordinance. He is providing a copy of the adopted Comprehensive Plan to each Board member. Also, he is seeking appropriations for legal services. An associate in Robert Hawthorne's office is interested; it is legal for them to work with the County on any topic not

solar-related. Mr. Zody would like to add this to his FY25 budget so will bring this back before the Board at a later date.

Chairman Roark suggests Mr. Zody confirm this is in line with the procurement policy and asks if any agreements have been made. Mr. Zody states there have been no agreements made at this point.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Thanks the outgoing Board members, it was a joy working with them. He appreciates all the Board has done for him and the Sheriff's Office. He welcomes the incoming Board members.

3 – Tammie A. Raiford, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: Updated case statistics are in tonight's package. Her office was awarded the Operation Ceasefire state-funded grant which lasts for three years and has no local match. She has begun advertising for a new prosecutor who will focus on violent crime. It has been a pleasure to serve Nottoway with each of the Board members.

The Board considers the following unfinished business.

1 – Animal Shelter Update: Administrator Vannoorbeeck has spoken with Mr. Gentry regarding the water and sewer, and they agreed the scope and cost could be reduced. They concluded a 6" water line may be best when considering fire protection. As for sewer lines, there is likely no need for manhole covers as it can be served by something akin to a septic tank with a pump and pressure line.

Supervisor Ingram states that Jack Boswell has secured unanimous consent from the Burkeville Town Council that they want the shelter in Burkeville. He would like the Board of Supervisors to also pass a resolution stating the Shelter will be in Burkeville. He then makes a motion that the Board of Supervisors agree the Shelter will be in Burkeville. A second is provided by Vice Chair Simmons.

Chairman Roark notes the new Board could overturn any vote by this Board. Supervisor Shekleton asks if it would be appropriate to have the Supervisors-elect express their opinions on the matter. Chairman agrees to it. Supervisor-elect Collins is neither opposed nor unopposed but would like to see a spreadsheet outlining cost reductions. As the total cost is reduced, it becomes more palatable to the citizens. Supervisor-elect Toth agrees that the new Board would like to be educated more on the matter. Supervisor-elect Norton concurs on both the need to be more educated and on the cost becoming more palatable. Chairman Roark would like to leave this topic under Unfinished Business for the January meeting.

Supervisor Ingram withdraws his motion.

2 – Subdivision Vacation: Mr. Zody informs the Board that this is a holdover item from last month's meeting. The County is in receipt of the plat vacations from Mr. Morrisette, and Sands Anderson has reviewed and approved them. This is simply a matter of securing this Board's approval before Mr. Zody, as Subdivision Agent, can sign off and record them. Administrator Vannoorbeeck notes the Board would need a vote to authorize the Subdivision Agent to execute and record these Deeds of Plat Vacation. With no motion from the Board members, Supervisor Vaughn suggests leaving this item for the new Board at its January meeting. A consensus agrees.

3 – Equalization Board: Administrator Vannoorbeeck mentions several appointments are still needed. Supervisor Vaughn appoints Elizabeth Allen Lee from District 4. Vice Chair Simmons appoints Marvin Love who has served on the Equalization Board in the past.

Supervisors Ingram, Roark, and Shekleton do not have an appointee at this time. This topic will be placed on the agenda for the Organizational Meeting.

4 – Compensation – Constitutional & Social Services: Ms. Watrous addresses the Board regarding her office's compensation. The Compensation Board has changed how much they were authorizing for reimbursement for her office, and she has presented to this Board the amount based on a calculation for the fiscal year. She was unsure the figures to cover benefits but believes some fringe benefit reimbursement was included in the figures provided by the Compensation Board. The understanding is that the Compensation Board's funds will continue in perpetuity and are not a one-time overage for any particular fiscal year. Supervisor Shekleton asks if the impact to the County's budget is known. Ms. Watrous does not have that information and hoped the Administration Office had provided it for tonight. Administrator Vannoorbeeck suggests this be pushed to the January agenda. A consensus of the Board agrees.

The Board considers the following new business:

1 – VJCCCA: Administrator Vannoorbeeck informs the Board that Superintendent Spring Johnson of the Piedmont Regional Juvenile Detention Center asked if Nottoway County would continue to participate in the VJCCCA with the adoption of a resolution and execution of a Memorandum of Agreement. Supervisor Vaughn moves that the County of Nottoway continue its participation in the VJCCCA. Vice Chair Simmons provides a second.

Supervisor Shekleton asks questions regarding the Scope of Services found in the Agreement, particularly the hiring of and compensation for the staff position. She asks how long Nottoway County has been participating in this program. No answers are available tonight.

Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

2 – VDH Funding and Services Agreement: Administrator Vannoorbeeck presents the agreement provided by the Virginia Department of Health regarding funding and services of the Nottoway County Health Department for Fiscal Year 2024. The agreement outlines the state's portion as \$349,356 to support the cooperative budget, and the Board of Supervisors will provide an appropriation in equal quarterly payments \$85,204. Chairman Roark asks if this is an increase over last year's agreement. Supervisor Shekleton would like to know how this year's figures compare to last year's before voting. Chairman Roark would like to hold this until the January meeting.

3 – ADA Compliance: [This was discussed with the Building Official earlier during the Department Reports.]

4 – PSR Appointment: Vice Chair Simmons would like to re-appoint Arlene Robertson to the Piedmont Senior Resources board. She has served previously and would like to continue. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

5 – Library Board Resignation: Vice Chair Simmons announces the resignation of Jasper Chaffin from the Library Board and provides the motion to accept said resignation. A second is provided by Supervisor Ingram. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
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H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

6 – Equalization Board Appointments: [This was discussed earlier under I-3 – Equalization Board.]

The Board considers the following Consent Items.

1 – November Expenditures – All Funds

2 – Landfill Account Write Offs	\$10,810.27
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3 – Refund – Valley Landscaping Overpayment	\$399.42
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4 – Budget Adjustment – DSS (Adult Protection) ARPA	\$5,901.00
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5 – Budget Adjustment – Opioid Settlement	\$3,532.20
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6 – Budget Adjustment – Comm Atty – DCJS Grant	\$369,452.22
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7 – Budget Adjustment – Crossroads	\$12,021.00
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8 – E-Waste Donation – Library

9 – Budget Adjustment – Sheriff – Equipment Grant	\$285,000.00
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10 – Budget Adjustment – Sheriff – Byrne Justice Grant	\$2,676.00
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Supervisor Vaughn moves to accept the Consent Items as presented. A second is provided by Supervisor Ingram.

Supervisor Shekleton asks regarding item 6 – Commonwealth’s Attorney’s Ceasefire Grant. Ms. Watrous says this is the item the Board discussed earlier. It is separate from the discussion of her request to adjust the Compensation Board funding. Item 6 is a 3-year grant from January 1, 2024 through December 31, 2026 and does not require any matching funds from the County.

Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chair Simmons moves to accept and authorize execution of the Equipment Grant for the Sheriff’s Office in the amount of \$285,000.00. A second is provided by Supervisor Vaughn. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chair Simmons moves to accept and authorize execution of the Byrne Justice Grant for the Sheriff’s Office in the amount of \$2,676.00. A second is provided by Supervisor Shekleton. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
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H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chair Simmons mentions that Supervisor-elect Norton will want to provide an appointment to the Library Board in the near future.

The following information items are presented in the package:

1 – CRC – November 2023 Items of Interest

Administrator Vannoorbeeck appreciates the opportunity to serve as County Administrator. Should the incoming Board have a need for his services into January, he suggests a letter be sent to the Town of Blackstone outlining the details. ~ David Rose of Davenport has contacted him about meeting in January with Board members and staff to discuss the County's finances. ~ The Treasurer's Office reported air quality issues and potential health issues, and he reached out to HDH Technical, Inc. They took samples which test results showed a fungus. This is in the process of being remediated and will be followed by a thorough cleaning and retesting.

Vice Chair Simmons has enjoyed her time on the Board and with her fellow Board members. She prays for the incoming Board members and hopes all goes well. Supervisor-elect Collins thanks her for her service. Supervisor-elect Toth thanks Supervisor Vaughn for serving his district and in the school system for a very long time.

To the incoming Board, Supervisor Vaughn wishes them Merry Christmas, Happy New Year, and good luck. He knows them and believes they will do well.

Supervisor Shekleton states it has been an honor serving the citizens and with the other Board members, with the excellent County staff, and thanks Administrator Vannoorbeeck for his assistance. To the new Board, congratulations and best wishes.

Supervisor Ingram thanks his fellow Board members who have helped him in this new role. He calls Administrator Vannoorbeeck a godsend as he has helped the Board immensely. The County staff has been amazing, and he looks forward to working with the incoming Board.

Chairman Roark wishes a happy and safe holidays to everyone. To staff, Merry Christmas and Happy New Year, they are well appreciated. He extends his thanks to and commends each outgoing Board member who have been ever helpful to him through this term.

Supervisor Ingram moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; specifically relating to personnel matters now pending in County Administration. A second is provided by Vice Chair Simmons. Following a voice vote, the motion passes as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board enters Closed Meeting at 9:26 p.m.

Vice Chair Simmons moves that the Board enter Open Session. A second is provided by Supervisor Ingram. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes

December 21, 2023

S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

The Board reconvenes in Open Session at 10:15 p.m.

Administrator Vannoorbeeck reads the certification announcement:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3712 (D) of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Nottoway County, Virginia hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

Administrator Vannoorbeeck roll calls each member of the Board to answer if they agree to this certification; responses as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Discussion follows regarding the upcoming Organizational Meeting, and it is set as Tuesday, January 2, 2024, at 7:00 p.m. in the General District Courtroom.

Supervisor Shekleton moves to bestow upon the Board Chairman the authority to execute by signature the employment agreement with the agreed upon applicant pending approval of revisions to said employment agreement by legal counsel and by the agreed upon applicant. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes
R. H. Ingram	Yes

Vice Chair Simmons moves to adjourn the meeting. A second is provided by Supervisor Ingram. With a standing vote, Chairman Roark adjourns the meeting at 10:18 p.m.


Chairman

Clerk

MEMORANDUM OF AGREEMENT
VJCCCA FUNDED LOCAL PROVIDER POSITIONS

- I. **PARTIES TO THE AGREEMENT:** This agreement entered into by County of Nottoway, hereinafter County, who serves as both the fiscal agent and service provider and the Virginia Department of Juvenile Justice 11th District Court Services Unit, hereinafter called DJJ.
- II. **PERIOD OF AGREEMENT:** July 1, 2022 through June 30, 2024. (FY23/24)
- III. **PURPOSE:** The purpose of this agreement is to describe the contractual relationship under which the County is to provide VJCCCA-funded local government positions for implementation of the Virginia Juvenile Community Crime Control Act (VJCCCA).

WHEREAS, the County receives funding through the Commonwealth of Virginia for implementation of the Virginia Juvenile Community Crime Control Act (VJCCCA);

WHEREAS, the County, through the local planning team, has developed and submitted a plan that has been approved by DJJ and that includes (description of the position(s)) to be hired by the County as personnel to implement or provide services as part of the locality's VJCCCA plan; and

WHEREAS, the parties wish to reduce to writing the understanding of the parties concerning the VJCCCA plan that sets forth operational, administrative and logistical support parameters to be used as guidance for providing direction and support to County employees hired by the County in connection with the VJCCCA plan.

IV. SCOPE OF SERVICES:

A. Responsibilities of the County of Nottoway:

1. The County will be responsible for hiring the following (describe) staff position, enumerated on the locality's approved VJCCCA biennial plan to coordinate or provide administrative support for VJCCCA and/or to directly provide services to youth:
 - a. (Describe: Youth Program Coordinator, .40 PT, Hours Each Week, Supervised by Nottoway County Human Resource Department (hereinafter "Supervisor"). The Youth Program Coordinator is a part-time position. Staff will work approximately 10 hours per week. The position will be supervised by Nottoway County. Please see the attached job description.

Youth Program Coordinator

Community Service:	.15%
ARISE Program	.15%
Coordinator/Administrator	.05%

2. When appropriate, the County and the CSU Director will collaborate in the hiring/selection of persons to work within VJCCCA-funded programs/services. The hiring process will be coordinated through the County Human Resources Department with the hiring/selection by agreement between County and the CSU Director.
3. Staff hired to provide VJCCCA programs/services are employees of the County and subject to the personnel rules and practices governing the employees of that locality and subject to supervision by the supervisor designated by that locality including approval of payroll timesheet. Supervisor will approve timesheets and submit to County.

4. The County will be responsible for ensuring that all employees assigned to work on VJCCCA activities, programs and services, are informed of the personnel rules governing them by the locality and adhere to such rules in performing job duties. The County will establish procedures for receiving on-going feedback from DJJ supervisors concerning the work performance, if applicable.
5. The County will ensure that measures are in place that provide insurance or other liability coverage for all local employees including those employees assigned to work from CSU offices.
6. The County designates Nottoway County Human Resources as being responsible for the administration of this agreement.

V. LOCATION, ADMINISTRATIVE SUPPORT AND SUPERVISION:

- A. The position is located primarily at 701 Industrial Park Road, Farmville VA 23901. The County is responsible for providing the equipment and office space necessary for the employee to fulfill their VJCCCA-job duties.
- B. When the position is located primarily within DJJ CSU offices, the following applies:
 1. Personnel assigned to work from within DJJ CSU offices will remain employees of the County and subject to all payroll and personnel rules and practices governing the County.
 2. The DJJ CSU Director will be responsible for ensuring CSU supervisors and staff are informed that the VJCCCA-funded position is governed by the personnel rules governing local employees working from offices and that said position adheres to such rules.
 3. The DJJ CSU Director and Supervisor will establish procedures for DJJ supervisors to report and address work performance of VJCCCA-funded local government employees assigned to work from within CSU offices as is agreed upon between the County and the CSU Director. Any such work performance issues, including but not limited to failure to work assigned hours, shall be reported to Supervisor and all corrective actions will be taken by the County.
 4. The DJJ CSU Director and designated Supervisor identified by the County will develop and implement written procedures for reporting and acting upon work-related disciplinary infractions committed by County employees housed at the CSU. All disciplinary actions shall be initiated and conducted by the County. In addition, DJJ CSU Director and Supervisor will ensure that written procedures are available that provide County employees the opportunity to seek management resolution of workplace issues and to initiate a formal County grievance if deemed necessary by the employee.

VI. CONFIDENTIALITY: The County and DJJ agree to adhere to all federal and state laws and regulations regarding confidentiality of juvenile offender information. The County shall comply with all federal and state laws and regulations regarding the confidentiality of juvenile information.

- A. **Confidentiality Agreement:** Each Service Provider representative shall sign and return to the designated contact person a Confidentiality Agreement (attached).
- B. **Storage:** Service Provider shall maintain any records that indicate the identity of juveniles receiving VJCCCA services in paper form, in a locked file cabinet at all times. Individuals with access to the locked file cabinet shall sign a Confidentiality Agreement.

VII. TERMS AND CONDITIONS:

- A. **Audit**: The County shall retain all books, records, and other documents relative to this agreement for five (5) years after final payment, or until audited by the Commonwealth of Virginia, whichever is sooner and subject to the Library of Virginia Retention Schedule. The DJJ, its authorized agents, and/or state auditors shall have full access to and the right to examine any of said materials during said period. The County shall have no obligation to retain records beyond the longest retention requirement pursuant to the VJCCCA Grant and the Library of Virginia Retention Schedule.
- B. **Applicable Law and Courts**: This agreement shall be governed in all respects by the laws of the Commonwealth of Virginia and any litigation with respect thereto shall be brought in the courts of the Commonwealth. County shall comply with all applicable federal, state and local laws, rules and regulations.
1. **Availability of Funds**: It is understood and agreed between the parties herein that both parties shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement.
 2. **Cancellation of Agreement**: The parties to this agreement may terminate this agreement, in part or in whole, without penalty, upon 30 days written notice. Any agreement cancellation notice shall not relieve County of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation nor relieve DJJ from paying for services rendered prior to the date of cancellation.
- C. **Changes to the Agreement**: The parties may agree in writing to modify the scope of the agreement.
- D. **Drug-Free Workplace**: The County acknowledges and certifies that it understands that the following acts by its employees, and/or agents performing services on state property are prohibited:
1. The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs.
 2. Any impairment or incapacitation from the use of alcohol or other drugs except the use of drugs for legitimate medical purposes.
- The County further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of agreement and may result in default and/or civil action being taken by the Commonwealth in addition to any criminal penalties that may result from such conduct.
- E. **Background Investigations**: The County will adopt the background investigation check certified by DJJ, in accordance with statutory requirements. Service providers and partner agencies shall conduct criminal background checks on staff who will work directly with juveniles and certify that such investigations have been completed. Criminal background checks shall be maintained in the employee files and are subject to review by DJJ to determine that background checks have been completed. No juvenile shall be supervised by individuals with a pending or founded Child Protective Services complaint or a conviction of any violent felony or sex offense.
- F. **Renewal of Agreements**: This agreement may be renewed on a biennial basis by written agreement of both parties. The maximum term of the agreement with all renewals shall not exceed four years. Any changes in the terms of the agreement will be negotiated at the time of renewal and included in the renewal document signed by the parties.

- G. **Counterparts:** This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement. As soon as practicable, each party will ensure that the other receives a copy of the executed document and all copies should be retained. A scanned and electronically transmitted document may be deemed an original.

County Administrator:

By:  _____

Title: Nottoway County Administrator (Interim)

Date: 12/29/23

Dept of Juvenile Justice / CSU Director:

By: _____

Title: _____

Date: _____

Dept of Juvenile Justice / Agency Director:

By: _____

Title: _____

Date: _____

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION APPROVING PARTICIPATION IN THE
VIRGINIA JUVENILE COMMUNITY CRIME CONTROL ACT (VJCCCA)

WHEREAS, the Virginia Juvenile Community Crime Control Act (VJCCCA) provides for funding to serve youth involved with a court service unit; and

WHEREAS, the VJCCCA allows the Department of Youth and Family Resources to provide the following services: specialized prevention services, law-related education, truancy prevention and intervention, and specialized program services; and

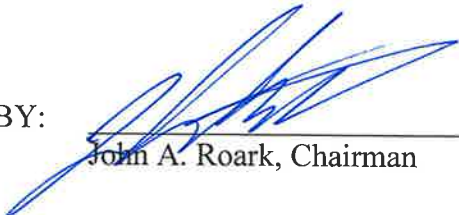
WHEREAS, the County's plan through VJCCCA is fluid and is revised biennially based on the County's needs;

NOW, THEREFORE, BE IT RESOLVED BY THE NOTTOWAY COUNTY BOARD OF SUPERVISORS as follows:

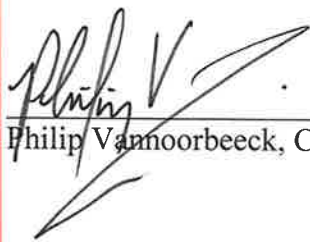
1. The Board of Supervisors approves the County's participation in the Virginia Juvenile Community Crime Control Act (VJCCCA) and the acceptance of funds appropriate for the purposes set forth in the Act.
2. The County Administrator is authorized to execute a local plan on behalf of Nottoway County and further directed to revise the County's VJCCCA plan biennially, in accordance with plan revision policies, during the County's participation in the VJCCCA.
3. The County shall participate in the VJCCCA until the County Administrator notifies the Department of Juvenile Justice, 11th District Court Service Unit Director, Community Policy Management Team, in writing, that the County no longer wishes to participate.
4. This resolution shall be in full force and effect upon its approval.

Done this 21st day of December, 2023 by a unanimous Board.

BY:


John A. Roark, Chairman

Attest:


Philip Vannoorbeeck, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIR
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM

AN ORDINANCE TO AMEND THE COUNTY CODE ALLOWING FEES TO BE ADDED TO DELINQUENT BILLS PURSUANT TO *CODE OF VIRGINIA* § 58.1-3958

WHEREAS, § 58.1-3958 of the *Code of Virginia* provides that the governing body of any county, city or town may impose, upon each person chargeable with delinquent taxes or other delinquent charges, fees to cover the administrative costs and reasonable attorney's or collection agency's fees actually contracted for; and,

WHEREAS, the statute further provides that the attorney's or collection agency's fees shall not exceed 20 percent of the taxes or other charges so collected; and,

WHEREAS, the statute further provides the administrative costs shall be in addition to all penalties and interest; and

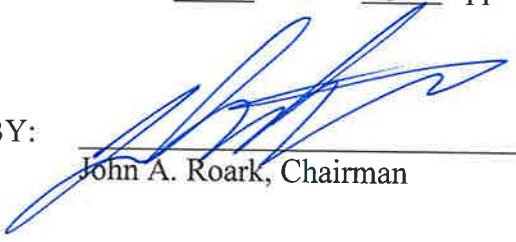
WHEREAS, the Board of Supervisors has determined that it would be in the interest of the citizens of the County for the costs of collection of delinquent accounts be borne by those who have failed to meet their obligations and not by the general citizenry.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of the County of Nottoway that, any person liable for local taxes or other local accounts who fails to pay the amount due within 30 days after notice of the delinquency has been sent may, in addition to all penalties and interest, pay a fee to cover the administrative costs associated with the collection in such amount as allowed by Section 58.1-3958 of the Code of Virginia, as amended, or such other Virginia statute regulating the amount of such fees or covering the subject of fees in such cases.

BE IT FURTHER ORDAINED that in addition to the administrative fee, any collection agency's fees or attorney's fees actually contracted for, not to exceed twenty (20) percent of the delinquent bill, may also be added to the delinquent bill.

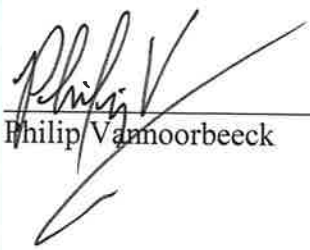
AND, BE IT FURTHER ORDAINED by the Board of Supervisors of Nottoway County that this action shall take effect immediately.

Done this 21st day of December by a vote of 5 for and 0 opposed.

BY: 

John A. Roark, Chairman

Attest:


Philip Vannoorbeeck

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION OF APPRECIATION

WHEREAS, Ronald E. "Ronnie" Roark was raised in Halifax County, Virginia, on his family's tobacco farm, working to provide for his family during his final year of high school after the sudden loss of his father, and was drafted in 1963 to serve his country in the United States Army; these responsibilities providing a good foundation for the strong work ethic he exemplified during his career; and

WHEREAS, on October 15, 1974, immediately following the Board's acceptance of the resignation of the only other to hold such title, he was introduced to Nottoway County on a motion by Peter Harris Fitzgerald and a unanimous vote by the Board of Supervisors to fill the position of County Administrator; and

WHEREAS, Ronald E. Roark was dedicated to his office and ably supervised a broad range of county operations under the direction of the Board of Supervisors which, across his career, consisted of two dozen individual Board members; and

WHEREAS, he served on and alongside many boards and commissions, including the Regional Jail Authority, the Board of Zoning Appeals, the Planning Commission, the Economic Development Committee, and others; and

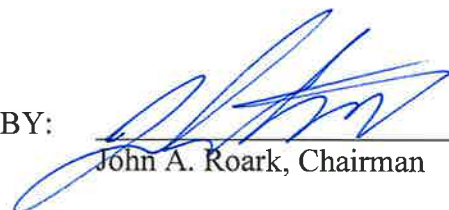
WHEREAS, he served as Nottoway County Administrator for over forty-six years, from November 1974 until his retirement in April 2021, earning him the distinction of being the longest-tenured County Administrator in the Commonwealth.

NOW, THEREFORE, BE IT RESOLVED, by the Nottoway County Board of Supervisors that Ronald E. Roark is hereby recognized and commended for his outstanding service and dedication to the Board and the citizens of Nottoway County; and,

BE IT FURTHER RESOLVED, that this Board of Supervisors does hereby wish Mr. Roark happiness and good health in his well-deserved retirement.

Done this 21st day of December, 2023 by a unanimous Board.

BY:


John A. Roark, Chairman

Attest:


Philip Vannoorbeeck, Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION OF APPRECIATION

WHEREAS, John N. Prosise began his career with Nottoway County in October 1993 as County Planner; and

WHEREAS, the Board noted it was very fortunate to have such an exceptional employee when they reclassified him to Assistant County Administrator in June 2005; and

WHEREAS, in December 2020, at a transitional time in Administration, he rose to the new responsibilities of being appointed Deputy County Administrator; and

WHEREAS, he exhibited professionalism and dedication to the citizens of Nottoway County throughout the unprecedented Ice Storm of February 2021; and

WHEREAS, effective April 1, 2021, John N. Prosise continued his leadership and service when the Board appointed him Interim County Administrator, Zoning Administrator, and asked him to continue in his role as Clerk to the Board; and

WHEREAS, he worked on a wide variety of County matters and with various boards and commissions during his tenure, serving as liaison to the Electoral Board and Secretary to the Planning Commission among others; and

WHEREAS, ever the gracious host, having a naturally amiable personality, he provided exemplary service to both citizens and dignitaries alike; and

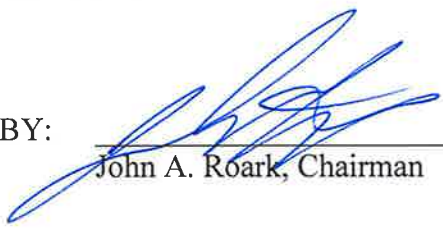
WHEREAS, his positive attitude and helpful nature set the tone for a pleasant environment for the Administration Office and his coworkers.

NOW, THEREFORE, BE IT RESOLVED, that the Nottoway County Board of Supervisors does hereby recognize and commend John N. Prosise for his valuable contributions, his dedication, and his outstanding service; and

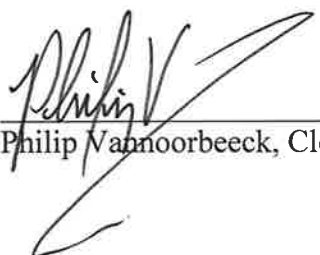
BE IT FURTHER RESOLVED, that this Board of Supervisors does hereby wish Mr. Prosise happiness and good health in his well-deserved retirement.

Done this 21st day of December, 2023 by a unanimous Board.

BY:


John A. Roark, Chairman

Attest:


Philip Vannoorbeeck, Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION OF APPRECIATION

WHEREAS, Thomas W. "Kat" Harris began his service to Nottoway County in the Maintenance Department at the Courthouse Complex in May 1994; and

WHEREAS, he transferred to the open position of Equipment Operator at the Landfill and later rose to the position of Landfill Supervisor; and

WHEREAS, he faithfully served as Landfill Supervisor until his retirement in August 2020; and

WHEREAS, Thomas W. "Kat" Harris distinguished himself through twenty-six years of dedication towards aiding the citizens of Nottoway County; and

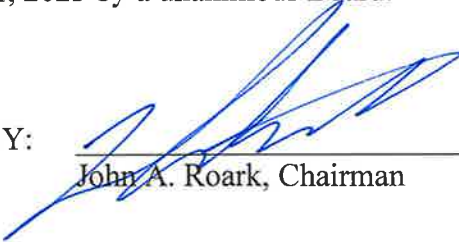
WHEREAS, his dependability, good work ethic and good-humored nature will long be remembered.

NOW, THEREFORE, BE IT RESOLVED, that the Nottoway County Board of Supervisors hereby recognizes and commends Thomas W. "Kat" Harris for his outstanding service to our community and his diligent performance of his duties during his tenure; and,

BE IT FURTHER RESOLVED, that this Board of Supervisors does hereby wish Mr. Harris happiness and good health in his well-deserved retirement.

Done this 21st day of December, 2023 by a unanimous Board.

BY:


John A. Roark, Chairman

Attest:


Philip Vannoorbeeck, Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION OF APPRECIATION

WHEREAS, John W. Hill, Jr. began with the Local Redevelopment Authority on January 1, 2004, as Project Manager, serving also as the liaison between the County and the military on many matters; and

WHEREAS, he ably supervised a wide array of projects and, being a capable worker, was hands-on in many; and

WHEREAS, he faithfully represented the citizens of Nottoway when serving on the Economic Development Committee and the Nottoway Planning Council; and

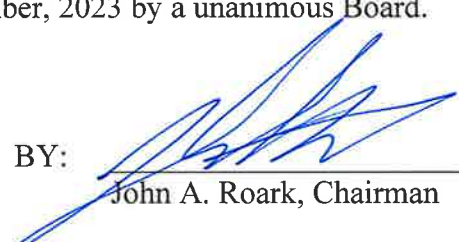
WHEREAS, John W. Hill, Jr. exemplified a strong work ethic and dedication, being consistent and dependable throughout his nineteen and a half years with the County.

NOW, THEREFORE, BE IT RESOLVED, by the Nottoway County Board of Supervisors that John W. Hill, Jr. is hereby recognized and commended for his faithful and diligent performance of his duties; and

BE IT FURTHER RESOLVED, that this Board of Supervisors does hereby wish Mr. Hill happiness and good health in his well-deserved retirement.

Done this 21st day of December, 2023 by a unanimous Board.

BY:


John A. Roark, Chairman

Attest:


Philip Vannoorbeeck, Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION OF APPRECIATION

WHEREAS, Rita Flippen began her service to Nottoway County in 1986 as a dependable and loyal Administrative Assistant for the Commonwealth's Attorney's Office; and

WHEREAS, she became the Victim Witness Director in February 2021, being described by one as an ambassador for the Commonwealth's Attorney's office, and continued to serve Nottoway County in this much-needed role until her retirement in December 2023; and

WHEREAS, her exemplary professionalism and caring, sensitive nature paired perfectly in this new role, allowing her to provide the best service by seeing each victim as a person with individual concerns; and

WHEREAS, she has dedicated her own time to the care and training of two therapy dogs to support victims of crimes in Nottoway County and, as part of their training and a beautiful extension of Rita's own heart, was introduced to many people, cheering the lives of all they met, particularly the employees at the Courthouse Complex; and

WHEREAS, Rita Flippen has been a bright light in this world, befriending everyone, whether in her professional role or personal life, serving with a smile no matter the task; and

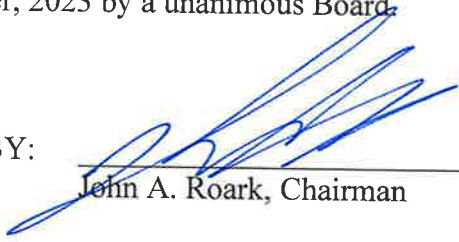
WHEREAS, she has invested her life in others, and the victims she touched, whether a legally-defined victim or a citizen in need of a sympathetic ear, will long-remember her kindness and compassion.

NOW, THEREFORE, BE IT RESOLVED, that the Nottoway County Board of Supervisors does hereby recognize and commend Rita Flippen for her outstanding service and valuable contributions to the citizens of Nottoway; and

BE IT FURTHER RESOLVED, that this Board of Supervisors does hereby wish Rita Flippen happiness and good health in her well-deserved retirement from the County and awaits the good news of where hers and Faith's journey takes them.

Done this 21st day of December, 2023 by a unanimous Board.

BY:


John A. Roark, Chairman

Attest:


Philip Vannoorbeeck, Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION OF APPRECIATION

WHEREAS, Stephen W. Bowen was first elected to the Nottoway County Board of Supervisors in November 2007 and showed initiative in attending the next scheduled Board meeting; and

WHEREAS, he took his seat in January 2008 and dedicated himself to serving the citizens of Nottoway to the best of his ability through May 2023, his sixteenth year of service; and

WHEREAS, Stephen W. Bowen embraced his leadership role in serving as Board Chairman and Vice Chairman on numerous occasions as well as representing the County on various other boards and commissions during his tenure; and

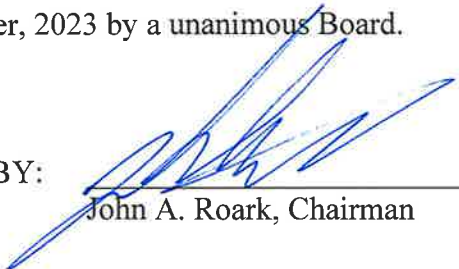
WHEREAS, he provided valuable input to bettering the Comprehensive Plan and Zoning Ordinance while serving as liaison to the Planning Commission; and

WHEREAS, his good-humored nature, sense of fairness, and wisdom have brought reason to many Board meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Nottoway County Board of Supervisors that Stephen W. Bowen is hereby recognized and commended for his outstanding service.

Done this 21st day of December, 2023 by a unanimous Board.

BY:



John A. Roark, Chairman

Attest:



Philip Vannoorbeeck, Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION OF APPRECIATION

WHEREAS, F. Wayne Mayton began his service to Nottoway County in July 2012, working at the Courthouse Complex in the Maintenance Department; and

WHEREAS, he performed a wide variety of duties across more than ten years of service, rising to every challenge before him and distinguishing himself as an exemplary worker with an excellent work ethic; and

WHEREAS, during inclement weather, he arrived early and worked tirelessly to prepare the parking lots, steps, and sidewalks for his fellow employees; and

WHEREAS, he took pride in both his work and in the appearance of the Courthouse Complex, keeping the grounds immaculate and welcoming at all times during his tenure.

NOW, THEREFORE, BE IT RESOLVED, that the Nottoway County Board of Supervisors hereby recognizes and commends F. Wayne Mayton for his outstanding service to Nottoway County and the diligent performance of his duties; and,

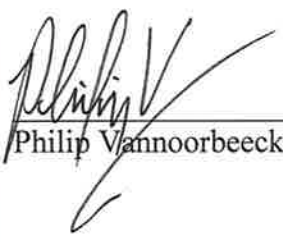
BE IT FURTHER RESOLVED, that this Board of Supervisors does hereby wish Mr. Mayton happiness and good health in his well-deserved retirement.

Done this 21st day of December, 2023 by a unanimous Board.

BY:


John A. Roark, Chairman

Attest:


Philip Vannoorbeeck, Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION OF APPRECIATION

WHEREAS, Fred Davenport began working at the Nottoway Courthouse Complex in the Maintenance Department in May 2016; and

WHEREAS, he was recognized by the Electoral Board for his assistance in the November 2021 election, assisting in the moving of its voting machines; and

WHEREAS, he was consistent in completing his tasks, staying late to reset the courtroom when Board meetings ran long; and

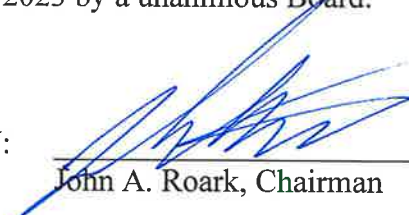
WHEREAS, he was tasked with a variety of duties for the County across its many departments until his retirement in September 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Nottoway County Board of Supervisors hereby recognizes and commends Fred Davenport for his service to Nottoway County in the performance of his duties during his tenure; and,

BE IT FURTHER RESOLVED, that this Board of Supervisors does hereby wish Mr. Davenport happiness and good health in his well-deserved retirement.

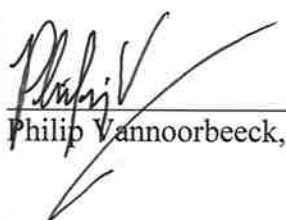
Done this 21st day of December, 2023 by a unanimous Board.

BY:



John A. Roark, Chairman

Attest:



Philip Vannoorbeeck, Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION OF APPRECIATION

WHEREAS, Lynn K. Shekleton was first appointed to the Nottoway County Board of Supervisors in March 2020, on the heels of the loss of her husband, the much-respected District 5 Supervisor Noel R. Shekleton; and

WHEREAS, she immediately distinguished herself as an exceptional member of the Board: studying issues and weighing in on topics with understanding; and

WHEREAS, she earned the confidence of her District 5 constituents and won her seat in the 2020 General Election, allowing her to continue the important work she had begun, including her service with Nottoway CARES; and

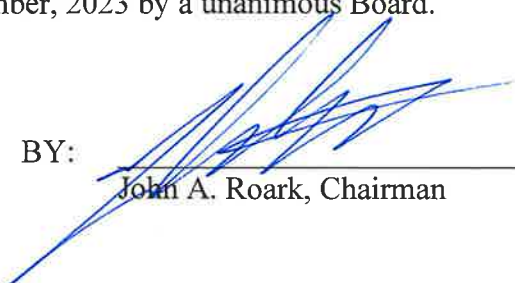
WHEREAS, Lynn K. Shekleton proved herself a strong and worthy leader when serving as Vice Chair to the Board in 2021 and Chair in 2022, leading with respect and decorum; and

WHEREAS, she has completed her term as she began it, as a competent and faithful servant to the citizens of Nottoway County, and is much appreciated for her invaluable input into issues, both major and minor.

NOW, THEREFORE, BE IT RESOLVED, by the Nottoway County Board of Supervisors that Lynn K. Shekleton is hereby recognized and commended for her outstanding service.

Done this 21st day of December, 2023 by a unanimous Board.

BY:


John A. Roark, Chairman

Attest:


Philip Vannoorbeeck, Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION OF APPRECIATION

WHEREAS, Helen M. Simmons was chosen and appointed to the Board of Supervisors August 7, 2014, to fill a District 3 vacancy, earning the distinction of being the first female Supervisor in Nottoway County; and

WHEREAS, she earned the respect of her constituents, winning her seat in a special election in November 2014 and then holding the District 3 seat through the next two general elections; and

WHEREAS, she embraced her leadership role in serving as Board Chairman, Vice Chairman, on various Board committees, and in representing the County on various community boards during her tenure; and

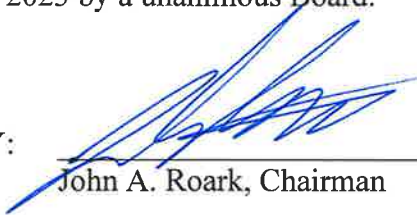
WHEREAS, Helen M. Simmons has capably served the citizens of Nottoway County and District 3 for over nine years, listening to the concerns of her constituents and faithfully bringing their needs before the Board; and

WHEREAS, she proved herself a dedicated public servant with a willingness to help everyone, whether citizens or staff, giving of herself and her time wherever and whenever needed.

NOW, THEREFORE, BE IT RESOLVED, by the Nottoway County Board of Supervisors that Helen M. Simmons is hereby recognized and commended for her outstanding service.

Done this 21st day of December, 2023 by a unanimous Board.

BY:



John A. Roark, Chairman

Attest:



Philip Vannoorbeeck, Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION OF APPRECIATION

WHEREAS, Sherman C. Vaughn began his years of service on the Board of Supervisors at an organizational meeting held May 1, 1992, where his first vote was regarding the length of the term of Chairman Jack J. Green; his first motion was to set the date and time of the regular meetings; and his first outside appointment was to be the elected representative to the Crossroads Services Board; and

WHEREAS, these firsts were followed by many years of leadership and commitment to the citizens of Nottoway, serving numerous times as Chairman, Vice Chairman, and on many Board committees and community boards during his tenure; and

WHEREAS, he has faithfully represented the citizens of Nottoway into his thirty-second year of service, earning himself the distinction of being the longest serving member of the Nottoway County Board of Supervisors on record; and

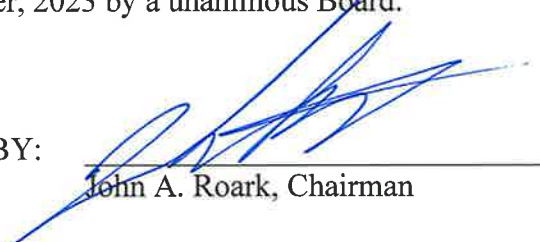
WHEREAS, he has been dependable and dedicated throughout his tenure, through calm times and stormy weather, figuratively and literally, as he was ever-present and ever-mindful of his role as Chairman during the historic Ice Storm of 2021; and

WHEREAS, Sherman C. Vaughn has personified a public servant, a gentleman, a statesman, and a paragon of virtue and civility.

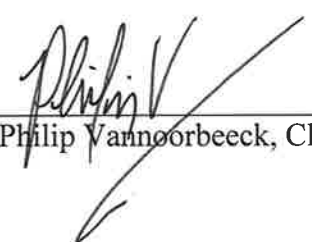
NOW, THEREFORE, BE IT RESOLVED, by the Nottoway County Board of Supervisors that Sherman C. Vaughn is hereby recognized and commended for his outstanding service.

Done this 21st day of December, 2023 by a unanimous Board.

BY:


John A. Roark, Chairman

Attest:


Philip Vannoorbeeck, Clerk



Nottoway County Board of Supervisors

December 21, 2023, 7:00 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Chairman John Roark

Invocation

Pledge of Allegiance

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

-None-

** Employee Recognitions

Chairman John Roark

D. Delegations from the Public

E. Public Hearings

1. Lease Agreements with RiverStreet
2. Ordinance for TACS Services

F. Presentations

G. Department Reports

1. Virginia Department of Transportation
2. Solid Waste
3. Building Inspection / Erosion & Sediment Control
4. Animal Control
5. Piedmont Health District
6. Nottoway County Public Library
7. Nottoway County School Board
8. Social Services
9. Emergency Services
10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator
Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

1. Jane Brown, Circuit Court Clerk
2. Robert Jones, Sheriff
3. Tammie Raiford, Treasurer
4. Christy Hudson, Commissioner of the Revenue
5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

- | | |
|---|---|
| 1. Animal Shelter Update | Philip Vannoorbeeck, Interim County Administrator |
| 2. Subdivision Vacation | Gregg Zody, Planning & Econ. Dev. Director |
| 3. Equalization Board | Philip Vannoorbeeck, Interim County Administrator |
| 4. Compensation – Constitutional & Soc Svcs | Philip Vannoorbeeck, Interim County Administrator |

J. New Business

- | | |
|---------------------------------------|---|
| 1. VJCCCA | Spring Johnson, Superintendent, PRJDC |
| 2. VDH Funding and Services Agreement | Philip Vannoorbeeck, Interim County Administrator |
| 3. ADA Compliance | Philip Vannoorbeeck, Interim County Administrator |

K. Consent Items

Motion to Accept Recommendations or Amend Consent Agenda for Discussion of any Particular Item

- | | |
|---|--------------|
| 1. November Expenditures – All Funds | |
| 2. Landfill Account Write Offs | \$10,810.27 |
| 3. Refund – Valley Landscaping Overpayment | \$399.42 |
| 4. Budget Adjustment – DSS (Adult Protection) ARPA | \$5,901.00 |
| 5. Budget Adjustment – Opioid Settlement | \$3,532.20 |
| 6. Budget Adjustment – Comm Atty – DCJS Grant | \$369,452.22 |
| 7. Budget Adjustment – Crossroads | \$12,021.00 |
| 8. E-Waste Donation – Library | |
| ** Sheriff's Office Grants need authorization for execution | |
| 9. Budget Adjustment – Sheriff – Equipment Grant | \$285,000.00 |
| 10. Budget Adjustment – Sheriff – Byrne Justice Grant | \$2,676.00 |

L. Correspondence/Information Items

1. CRC – November 2023 Items of Interest

M. County Administrator Report

N. Comments from Members of the Board

Vice Chair Simmons
Supervisor Vaughn
Supervisor Shekleton
Supervisor Ingram
Chairman Roark

O. Closed Meeting

Pursuant to Code of Virginia §2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn



Nottoway County Board of Supervisors

December 21, 2023, 7:00 p.m.

Nottoway County General District Courtroom

328 W. Courthouse Road, Nottoway, VA 23955

AGENDA

A. Welcome

Call to Order

Invocation

Pledge of Allegiance

Chairman John Roark

B. Approval of Agenda

Motion to Approve or Approve with Amendments

C. Approval of Minutes

-None-

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Chairman John Roark

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3. Building Inspection / Erosion & Sediment Control

4. Animal Control

5. Piedmont Health District

6. Nottoway County Public Library

7. Nottoway County School Board

8. Social Services

9. Emergency Services

10. Planning and Economic Development

Dianna Bryant, Asst. Residency Administrator

Tameshia Grimes, Superintendent

Buddy Hyde, Emergency Services Coordinator

Gregg Zody, Planning & Econ. Dev. Director

H. Constitutional Officers Reports and Comments

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2. Robert Jones, Sheriff

3. Tammie Raiford, Treasurer

4. Christy Hudson, Commissioner of the Revenue

5. Leanne Watrous, Commonwealth's Attorney

I. Unfinished Business

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2. Subdivision Vacation
3. Equalization Board
4. Compensation – Constitutional & Soc Svcs

Philip Vannoorbeeck, Interim County Administrator
Gregg Zody, Planning & Econ. Dev. Director
Philip Vannoorbeeck, Interim County Administrator
Philip Vannoorbeeck, Interim County Administrator

J. New Business

1. VJCCCA
2. VDH Funding and Services Agreement
3. ADA Compliance

Spring Johnson, Superintendent, PRJDC
Philip Vannoorbeeck, Interim County Administrator
Philip Vannoorbeeck, Interim County Administrator

K. Consent Items

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N. Comments from Members of the Board

Vice Chair Simmons
Supervisor Vaughn
Supervisor Shekleton
Supervisor Ingram
Chairman Roark

O. Closed Meeting

Pursuant to Code of Virginia §2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; specifically relating to personnel matters now pending in County Administration.

Motion to Adjourn

COMMONWEALTH OF VIRGINIA

NOTTOWAY COUNTY

LEASE AND EASEMENT AGREEMENT

THIS LEASE AND EASEMENT AGREEMENT for the premises described herein, made and entered into this the ____ day of _____, 20__, by and between Nottoway County ("Landlord or County"), with an address of P.O. Box 92, Nottoway, Virginia, 23955, and RiverStreet Communications of Virginia, Inc. d/b/a RiverStreet Networks (herein referred to as "Tenant" or "RiverStreet"), with an address of 1400 River Street, Wilkesboro, North Carolina, 28697.

WITNESSTH:

WHEREAS, Landlord is the owner of real property located [at address if applicable] [in the _____ District, _____ County, Virginia], described and depicted by deed recorded [as Instrument Number _____] or [in Deed Book _____, Page _____], in the _____ County Circuit Court Clerk's Office, the plat of record for which being recorded at the said Clerk's office at Plat Book _____, Page _____ ("Landlord's Property");

WHEREAS, RiverStreet needs a location for construction and operation of a structure to house various items of network equipment, including but not limited to fiber optic cables, wires, conduits, and pipes, network equipment and power utility equipment (collectively "Facilities") necessary to provide the broadband Internet access services to the public ("Services") and Landlord is willing to provide such space to RiverStreet on the terms provided for in this Agreement;

WHEREAS, RiverStreet and Landlord therefore wish to enter into this Lease and Easement Agreement setting forth the rights and responsibilities of each party, as further set forth herein.

NOW, THEREFORE, in consideration of the foregoing recitals, the payment by RiverStreet of the sum of Ten Dollars (\$10.00) to Landlord, the mutual promises set forth herein, and other good and valuable consideration passing between the two parties, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Lease. Landlord hereby leases to RiverStreet a fifty by fifty foot (50' by 50') parcel, being a portion of Landlord's Property described and depicted on the attached plat entitled "_____SURVEY" dated _____, 2023, a copy of which is attached hereto and marked as Exhibit 1, for placement of RiverStreet's structure and Facilities. Exhibit 1 is made a part hereof and the demised premises are collectively referred to hereinafter as the "Premises." RiverStreet may use the Premises for the construction, installation, maintenance and replacement of a structure, underground utility wires, cables, conduits, and pipes, and for the purposes of constructing, installing, attaching, inspecting, maintaining, repairing, removing, extending, improving, replacing, building, and/or operating RiverStreet's Facilities as necessary

a security fence of chain link or comparable construction with a gate that may, at the option of RiverStreet, be placed around the perimeter of the Premises.

7. Option to Terminate. RiverStreet shall have the option to terminate this Agreement at any time with advance written notice to Landlord and all rentals paid to Landlord prior to the termination date shall be retained by Landlord. Upon such termination, this Agreement shall become null and void and Landlord and RiverStreet shall have no other or further obligations to each other.
8. Cost Responsibility. The structure and Facilities to be installed by RiverStreet will be installed at the sole cost and expense of RiverStreet and shall remain the property of RiverStreet. In addition, RiverStreet shall be responsible for any property taxes separately levied or assessed against the improvements constructed by RiverStreet on the Premises.
9. Access. RiverStreet, its employees and contractors may access its Facilities on the Premises for service, maintenance and repairs at any time on a 24/7 basis, as may be deemed necessary by RiverStreet.
10. Removal of Facilities. In the event that RiverStreet elects to terminate its use of the Premises RiverStreet agrees to remove its structure and Facilities from the Premises.
11. Indemnity. Landlord, to the extent allowable by law, and RiverStreet each agree to indemnify, defend and hold harmless the other party, its parent, subsidiaries, affiliates and their respective officers, directors, employees and agents (collectively, the "Indemnified Party") from and against any and all damages, actions, claims, liabilities, costs and expenses (including reasonable attorneys' fees, disbursements and court or administrative costs) (collectively, "Losses"), arising directly or indirectly from any breach of this Agreement by a party, or the bodily injury or death, or injury to or destruction of tangible property, arising out of the negligent acts or omissions of a party, or anyone directly or indirectly employed by them, as the case may be (the "Indemnifying Party").
12. Risk of Loss. RiverStreet agrees to assume any risk of loss or damage to its Facilities, except to the extent such loss or damage is subject to indemnification as provided for in Section 10.
13. Relationship of Parties. Nothing in this Agreement shall be construed to make the parties hereto partners or joint venturers of one another, or in any way to render any of said parties liable for the debts or obligations of the other.
12. Parties' Representations and Warranties. Landlord represents and warrants to Tenant that it is fully empowered and authorized to execute and deliver this Agreement, and the individual signing this Agreement on behalf of Landlord represents and warrants to Tenant that he or she is fully empowered and authorized to do so. Tenant represents and warrants to Landlord that it is fully empowered and authorized to execute and deliver this Agreement, and the individual signing this Agreement on behalf of Tenant represents and warrants to Landlord that he or she is fully empowered and authorized to do so.

with the laws of the Commonwealth of Virginia, without regard to its conflict of laws principles which may otherwise require application of the laws of another jurisdiction.

18. Modifications. No agreement shall be effective to add to, change, modify, waive or discharge this Agreement, in whole or in part, unless such agreement is in writing and signed by both Landlord and Tenant.
19. Miscellaneous. The headings, captions and numbers in this Agreement are solely for convenience and shall not be considered in construing or interpreting any provision in this Agreement. Wherever appropriate in this Agreement, personal pronouns shall be deemed to include other genders and the singular to include the plural, if applicable. This Agreement contains all agreements, promises and understandings between Landlord and Tenant, supersedes any prior written or oral agreements, understandings, promises, statements, assertions or representations by Landlord or Tenant or any employees, agents, contractors or other representations of either, and shall be binding upon Landlord and Tenant. At the request of Tenant, Landlord agrees to execute a memorandum or short form of this Agreement, in recordable form, setting forth a description of the Premises, the term of this Agreement and other information agreed upon by both Landlord and Tenant to give public notice thereof to third parties.
20. Partial Invalidity. If any provision of this Agreement is held to be invalid by any court, the invalidity of such provision shall not affect the validity of the remaining provisions hereof, and for the purposes hereof all covenants as contained herein shall be deemed to be severable each from the other without qualification.
21. Equitable Relief. If any party breaches or threatens to breach the terms and conditions of this Agreement, the other party may suffer irreparable harm as a consequence thereof which may be difficult to quantify. Accordingly, in the event of any breach or threatened breach of this Agreement, the non-defaulting party may be entitled to seek and obtain, in addition to such other legal or equitable relief as may be available, specific performance of the breaching party's obligations under this Agreement and/or an injunction against such breach or threatened breach.
22. Successors and Assigns. Except as otherwise provided in this Agreement, each reference to the Landlord in this Agreement also refers to and includes the successors and assigns of the Landlord, and each reference to the Tenant in this Agreement also refers to and includes the successors and assigns of the Tenant, without regard to whether they are referred to as "Landlord," "Tenant," "party," or "parties."
23. Insurance. Tenant shall maintain continuous insurance on the Premises to include the following: (1) fire, casualty and extended coverage insurance covering the demised Premises in an amount not less than one hundred percent of the full insurable replacement thereof. (2) Commercial General Liability in the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate including bodily injury and property damage.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed in its corporate name by its duly authorized officers.

COMMONWEALTH OF VIRGINIA

COUNTY OF NOTTOWAY

I certify that Philip Vannoorbeeck, as County Administrator for Nottoway County, Virginia, personally appeared before me this day, acknowledging his/her due execution of the foregoing document on behalf of the said County.

Date: _____

Notary Public

Printed Name of Notary Public

My Commission Expires: _____

[Affix Notary Seal]

EXHIBIT 1
DESCRIPTION OF THE LEASED PREMISES

Being part of that certain property depicted and described by deed recorded [as Instrument Number _____] or [in Deed Book____, Page _____], in the _____ County Circuit Court Clerk's Office, the plat of record for which being recorded at the said Clerk's office at Plat Book _____, Page _____ and shown on that attached plat entitled "_____
SURVEY" dated _____, 2023, containing Exhibits A and B.

COMMONWEALTH OF VIRGINIA

NOTTOWAY COUNTY

MEMORANDUM OF LEASE AND EASEMENT AGREEMENT

By virtue of a **LEASE AND EASEMENT AGREEMENT** dated the ____ day of _____, 2023, by and between Nottoway County ("County") with an address of P.O. Box 92, Nottoway, Virginia, 23955, and RiverStreet Communications of Virginia, Inc. d/b/a RiverStreet Networks (herein referred to as "Tenant" or "RiverStreet"), with an address of 1400 River Street, Wilkesboro, North Carolina, 28697, for the initial twenty (20) year term as provided for in said Lease and Easement Agreement, and subject to renewal for three (3) additional renewal periods of twenty (20) years each, the property as described on Exhibit 1 attached hereto and incorporated fully therein by reference is leased to RiverStreet by Landlord, and Landlord further grants nonexclusive ingress, egress and access along with utility easements to RiverStreet as provided for in the said Lease and Easement Agreement and as depicted and shown in the attached Exhibit 1.

The provisions set forth in that written Lease and Easement Agreement between the parties dated the _____ day of _____, 2023, are hereby incorporated in this Memorandum by reference.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, or if corporate, have caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereto affixed, the day and year first above written.

SIGNATURES ON FOLLOWING PAGE

This the _____ day of _____, 2023.

LANDLORD:

NOTTOWAY COUNTY

By: _____ (SEAL)

Name: Philip Vannoorbeeck

Title: County Administrator

TENANT:

**RIVERSTREET COMMUNICATIONS OF
VIRGINIA, INC.**

By: _____ (SEAL)

Name: Zack Church

Title: Director of Network Engineering and
Construction

COMMONWEALTH OF VIRGINIA

COUNTY OF NOTTOWAY

I certify that Philip Vannoorbeeck, as County Administrator for Nottoway County, Virginia, personally appeared before me this day, acknowledging his due execution of the foregoing document on its behalf in the capacity indicated hereinabove.

Date: _____

Notary Public

Printed Name of Notary Public

My Commission Expires: _____

[Affix Notary Seal]

STATE OF NORTH CAROLINA

COUNTY OF WILKES

I certify that Zack Church, as Director of Network Engineering and Construction of RiverStreet Communications of Virginia, Inc. d/b/a RiverStreet Networks, personally appeared before me this day, acknowledging to me that he signed the foregoing document on its behalf in the capacity indicated hereinabove.

Date: _____

Notary Public

Printed Name of Notary Public

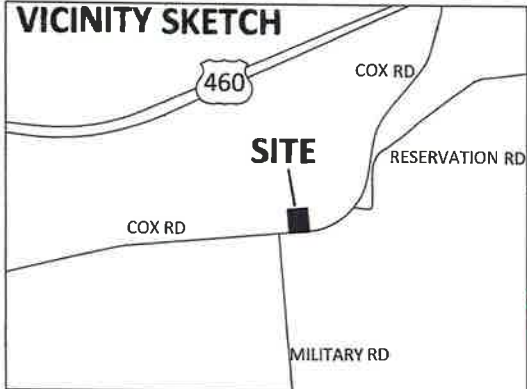
My Commission Expires: _____

[Affix Notary Seal]

EXHIBIT 1
DESCRIPTION OF THE LEASED PREMISES

Being part of that certain property depicted and described by deed recorded [as Instrument Number _____] or [in Deed Book____, Page _____], in the _____ County Circuit Court Clerk's Office, the plat of record for which being recorded at the said Clerk's office at Plat Book _____, Page _____ and shown on that attached plat entitled "____ SURVEY" dated _____, 2023, containing Exhibits A and B.

VICINITY SKETCH



LEGEND

- SETBACK LINE
- PROPERTY LINE
- LEASE LINE
- EASEMENT LINE
- PRECAST 12' BY 20' CONCRETE SHELTER
- GRAVEL DRIVE
- HIGHWAY

FORT PICKETT LOCAL
REDEVELOPMENT
PARCEL # 43 130C

PROPOSED 2500 Sq. Ft.
LEASE AREA

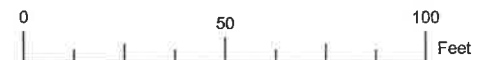
FORT PICKETT LOCAL
REDEVELOPMENT
PARCEL # 43 130B

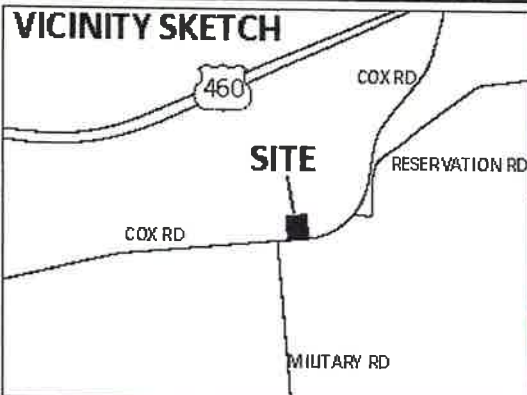
PROPOSED 12 BY 20
PRECAST SHELTER

PROPOSED 3350 Sq. Ft.
ACCESS AND UTILITY
EASEMENT

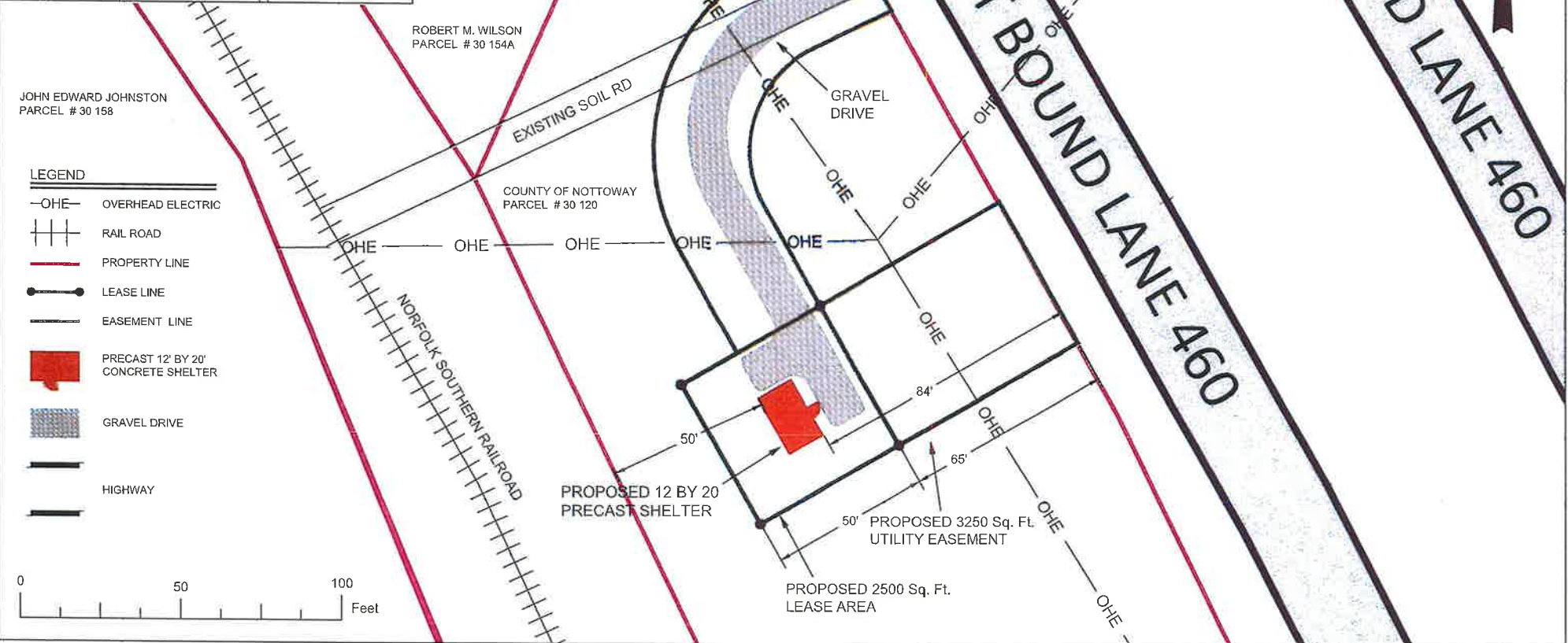
COX RD

ELLINGTON ENERGY SERVICES INC.
PARCEL # 43 130A





VICINITY SKETCH



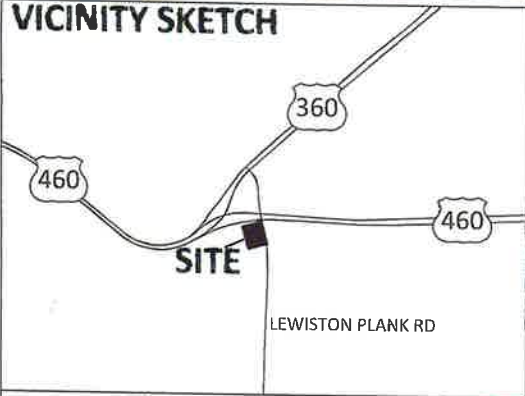
LEGEND

- OVERHEAD ELECTRIC
- RAIL ROAD
- PROPERTY LINE
- LEASE LINE
- EASEMENT LINE
- PRECAST 12' BY 20' CONCRETE SHELTER
- GRAVEL DRIVE
- HIGHWAY





VICINITY SKETCH



EAST BOUND LANE 460

LEWISTON PLANK RD

LEGEND

- SETBACK LINE
- FENCE
- PROPERTY LINE
- LEASE LINE
- EASEMENT LINE
- PRECAST 12' BY 20' CONCRETE SHELTER
- EXISTING STRUCTURE
- GRAVEL DRIVE
- PAVEMENT
- HIGHWAY

PROPOSED 6658 Sq. Ft. UTILITY EASEMENT

SIDE SETBACK 25'

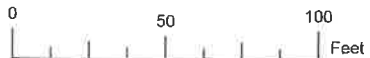
PROPOSED 30 FL. ACCESS EASEMENT 4603 Sq. Ft.

GRAVEL DRIVE

PROPOSED 2500 Sq. Ft. LEASE AREA

FRONT SETBACK 80'

COUNTY OF NOTTOWAY PARCEL # 17-167A



COMMONWEALTH OF VIRGINIA
PARCEL # 17-167



LEWISTON PLANK RD

VICINITY SKETCH



EAST BOUND LANE 460

LEWISTON PLANK RD

LEGEND

- SETBACK LINE
- FENCE
- PROPERTY LINE
- LEASE LINE
- EASEMENT LINE
- PRECAST 12 BY 20 CONCRETE SHELTER
- EXISTING STRUCTURE
- GRAVEL DRIVE
- PAVEMENT
- HIGHWAY

PROPOSED 66X86 R. P. UTILITY EASEMENT

PROPOSED 44X75 ACCESS EASEMENT

PROPOSED 28X50 R. P. LEASE AREA

0 50 100 Feet



NOTTOWAY COUNTY - COUNTY OF NOTTOWAY PARCEL
PROPOSED RIVERSTREET COMMUNICATION SHELTER - LEWISTON REMOTE SITE

SCALE 1:40
NOT INTENDED FOR RECORDATION
DATE: August 24, 2023
FILE NAME: [illegible]

SHEET
S - 0

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIR
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM

AN ORDINANCE TO AMEND THE COUNTY CODE ALLOWING FEES TO BE ADDED TO DELINQUENT BILLS PURSUANT TO CODE OF VIRGINIA § 58.1-3958

WHEREAS, § 58.1-3958 of the *Code of Virginia* provides that the governing body of any county, city or town may impose, upon each person chargeable with delinquent taxes or other delinquent charges, fees to cover the administrative costs and reasonable attorney's or collection agency's fees actually contracted for; and,

WHEREAS, the statute further provides that the attorney's or collection agency's fees shall not exceed 20 percent of the taxes or other charges so collected; and,

WHEREAS, the statute further provides the administrative costs shall be in addition to all penalties and interest; and

WHEREAS, the Board of Supervisors has determined that it would be in the interest of the citizens of the County for the costs of collection of delinquent accounts be borne by those who have failed to meet their obligations and not by the general citizenry.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of the County of Nottoway that, any person liable for local taxes or other local accounts who fails to pay the amount due within 30 days after notice of the delinquency has been sent may, in addition to all penalties and interest, pay a fee to cover the administrative costs associated with the collection in such amount as allowed by Section 58.1-3958 of the Code of Virginia, as amended, or such other Virginia statute regulating the amount of such fees or covering the subject of fees in such cases.

BE IT FURTHER ORDAINED that in addition to the administrative fee, any collection agency's fees or attorney's fees actually contracted for, not to exceed twenty (20) percent of the delinquent bill, may also be added to the delinquent bill.

AND, BE IT FURTHER ORDAINED by the Board of Supervisors of Nottoway County that this action shall take effect immediately.

Done this 21st day of December by a vote of ____ for and ____ opposed.

BY: _____
John A. Roark, Chairman

Attest:

Philip Vannoorbeeck

Code of Virginia

Title 58.1. Taxation

Chapter 39. Enforcement, Collection, Refunds, Remedies and Review of Local Taxes

§ 58.1-3958. Payment of administrative costs, etc.

The governing body of any county, city or town may impose, upon each person chargeable with delinquent taxes or other delinquent charges, fees to cover the administrative costs and reasonable attorney's or collection agency's fees actually contracted for. The attorney's or collection agency's fees shall not exceed 20 percent of the taxes or other charges so collected. The administrative costs shall be in addition to all penalties and interest, and shall not exceed \$30 for taxes or other charges collected subsequent to 30 or more days after notice of delinquent taxes or charges pursuant to § 58.1-3919 but prior to the taking of any judgment with respect to such delinquent taxes or charges, and \$35 for taxes or other charges collected subsequent to judgment. If the collection activity is to collect on a nuisance abatement lien, the fee for administrative costs shall be \$150 or 25 percent of the cost, whichever is less; however, in no event shall the fee be less than \$25.

No tax assessment or tax bill shall be deemed delinquent and subject to the collection procedures prescribed herein during the pendency of any administrative appeal under § 58.1-3980, so long as the appeal is filed within 90 days of the date of the assessment, and for 30 days after the date of the final determination of the appeal, provided that nothing in this paragraph shall be construed to preclude the assessment or refund, following the final determination of such appeal, of such interest as otherwise may be provided by general law as to that portion of a tax bill that has remained unpaid or was overpaid during the pendency of such appeal and is determined in such appeal to be properly due and owing.

Code 1950, § 58-1020.1; 1982, c. 620; 1984, c. 675; 1991, c. 271; 1994, c. 932; 1995, c. 395; 1997, c. 496; 1998, c. 648; 1999, c. 389; 2000, cc. 389, 453; 2003, c. 170.

Petersburg Residency

VDOT Call Center – 1-800-367-ROAD

NOTTOWAY COUNTY

December 21, 2023

MAINTENANCE																																				
The Nottoway Area Headquarters for the month of November 2023 • Repaired 201 potholes on various routes. • Contract mowing is complete on primary and secondary routes. • Removed dead animals and trash debris from roadways. • Pruning and tree trimming on various routes. • Completed surface treatment on Route 647 Jennings Ordinary Road. • Received 89 new work orders, closed 87 work orders, no pending work orders older than ninety (90) days.																																				
LAND DEVELOPMENT & PERMITS	Paul Hinson, P.E.																																			
Plans with outstanding comments or under review (Activity within last 90 days) • None Plans found acceptable • None Other • Cherry Tree Timber Special Exception, Route 723 Lewiston Plank Road – Special exception for hunt club trailers submitted for review and comment on 11-15-23 and comments issued for the county's use on 11-21-23. • 8-Lot Morrisette Plat, Route 609 Greenhill Road – Subdivision plat submitted for review and acceptance on 11-6-23 and comments issued on 11-13-23. LUP Permits Issued and Completed <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 15%;">Permit Number</th> <th style="width: 40%;">Permittee</th> <th style="width: 10%;">Nottoway County</th> <th style="width: 15%;">Permit Issuance Date</th> <th style="width: 20%;">Permit Completion Date</th> </tr> </thead> <tbody> <tr> <td>59712</td> <td>Safety Services & Supply Inc.</td> <td>67</td> <td>11-14-23</td> <td></td> </tr> <tr> <td>59714</td> <td>Dominion Energy, Inc.</td> <td>67</td> <td>11-14-23</td> <td></td> </tr> <tr> <td>59715</td> <td>Dominion Energy, Inc.</td> <td>67</td> <td>11-14-23</td> <td></td> </tr> <tr> <td>59718</td> <td>Dominion Energy, Inc.</td> <td>67</td> <td>11-15-23</td> <td></td> </tr> <tr> <td>59719</td> <td>Dominion Energy, Inc.</td> <td>67</td> <td>11-15-23</td> <td></td> </tr> <tr> <td>59723</td> <td>Cross Creek</td> <td>67</td> <td>11-30-23</td> <td></td> </tr> </tbody> </table>		Permit Number	Permittee	Nottoway County	Permit Issuance Date	Permit Completion Date	59712	Safety Services & Supply Inc.	67	11-14-23		59714	Dominion Energy, Inc.	67	11-14-23		59715	Dominion Energy, Inc.	67	11-14-23		59718	Dominion Energy, Inc.	67	11-15-23		59719	Dominion Energy, Inc.	67	11-15-23		59723	Cross Creek	67	11-30-23	
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CONSTRUCTION	Susan Warr, P.E.
<u>UPC 93093 / 0046-012-722, C501, B623</u> Contractor: W.C. English, Inc. Name: Bridge Rehab over the Nottoway River CM: Blake Smith Location: Rte. 46 Fixed Completion Date: July 21, 2023 Comments: Deck removal is underway. <u>UPC 121063 / PM4R-964-F23, P401</u> Contractor: Colony Construction, Inc. Name: SGR*-2023 Plant Mix CM: Charlene Fallen Location: Brunswick, Mecklenburg, Nottoway Fixed Completion Date: 11.17.23 Comments: Construction complete. Ending C-5 issued 11/17/23 <u>UPC 124048 / ST4D-964-F24, P401</u> Contractor: Whitehurst Paving Company, Inc. Name: Surface Treatment 2024 CM: TBD Location: Dinwiddie, Nottoway, Prince George Fixed Completion Date: October 20, 2024 Comments: Award Recommendation issued to Whitehurst Paving Co., Inc. <u>UPC 124045 / SS4B-964-F24, P401</u> Contractor: Slurry Pavers, Inc. Name: Slurry Seal 2024 CM: Miller Location: Dinwiddie, Nottoway, Prince George Fixed Completion Date: October 20, 2024 Comments: Award Recommendation issued to Slurry Pavers., Inc.	
TRAFFIC STUDIES/SPECIAL REQUESTS	
• Nothing to report	

Date: 12/01/2023

Number of Inspections By Inspector
From: 11/01/2023 To: 11/30/2023

BI403

Inspector
Nicholas Bowles

Type Inspection	Count
flue liner	1
Cert. of Occup.	5
Consultation	1
Deck Footing	1
Drain Tile	1
Elec, HVAC, Plu	1
Final	21
Footing	13
Foundation	7
Frame on Cooler	1
Framing	10
Garage Slab	1
Gas	2
HVAC	5
Insulation	8
Perm. Electric	6
Plumbing	12
Pre Slab	1
Projection	6
R Gas	2
Rough Electric	12
Rough HVAC	1
Rough Plumbing	2
Site Consult	1
Slab	1
SDSO Permit	3
Temp. Electric	2
Veneer	7
Water/Sewer	2

Sub-Total: 136

Final-Total: 136

Mileage _____

Number of Building Permits Issued: 32

Dollar Value of Construction: \$6,141,123.92

Dollar Value of County Building Permit Fees: \$7,767.21

5
W

OFFICE OF
ANIMAL CONTROL

Senior Animal Control Officer
Sheila Estes
sestes@nottoway.org



Nottoway County
P.O. Box 92
344 W. Courthouse Rd.
Nottoway, VA 23955
Telephone: 434-292-1099
Fax: 434-645-8667
www.nottoway.org

To: Philip Vannoorbeeck, Interim County Administrator
Re: Monthly Report for November 2023

Number of Animal Control Calls: 115

Number of Summons Issued: 6

Number of Convictions: 0

Number of Compliances Issued: 3

	Dog	Cat	Other
New Intakes	13	6	
Animals in Shelter	6	2	
Fostered	3	0	
Bites	3	1	
RTO	2	1	
Transfers	10	7	
Adoptions	1	0	1 Sheep
Euthanized	0	0	
Died in Custody	0	0	
Died in Foster	0	0	
Livestock Calls: 2	Pickup Fee: \$30	Ending Odometer (Pickup) 56704-58281 Mileage: 1577	
Wildlife: 2	Boarding Fee: \$20		
Welfare Check: 6	Adoption Fee: \$20	Ending Odometer (SUV) 88961-90245 Mileage: 1284	
Threatening: 1	Donations: \$5		
	Total: \$75		

**OFFICE OF
ANIMAL CONTROL**

**Senior Animal Control Officer
Sheila Estes**

sestes@nottoway.org

Animal Control Officer

Destiny Johnson

djohnson@nottoway.org



**Nottoway County
P.O. Box 92
344 W. Courthouse Rd.
Nottoway, VA 23955
Telephone: 434-292-1099
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December 15, 2023

The horses on West Courthouse Road and Randolph Mill Road owned by the same person have been loose about a dozen times since June 1, 2023.

On December 13, 2023, the two horses from West Courthouse Road were out and put back in the fence and then that afternoon two horses from the Randolph Mill Road site were loose and put back in the fence.

On December 14, 2023, four summons were issued through the magistrate for animals running at large on December 13, 2023.

At 6am on December 14, 2023, three of the four horses were loose again, and they were picked up and taken to a farm in Kenbridge for boarding until the owner could be contacted.

On December 15, 2023, the owner surrendered the three horses because she is no longer able to care for them.

Animal Control will be working on getting homes or rescue for them.

A handwritten signature in black ink, appearing to read "Sheila Estes", is written over a horizontal line.

Sheila Estes, Senior Animal Control Officer

Board of Trustees

Jarvis Chaffin
Shelia Harper
Carolyn Leslie
Susan Nash
Verna Rhoades
Becky Sones



Administrative Offices

Crewe Library
414 Tyler Street
Crewe, Virginia 23930
434-538-0495
www.nottlib.org

Library System Monthly Report

To: Members of the Nottoway County Board of Supervisors
From: Jacqueline Zataweski, Public Library System Director
Date: December 13, 2023

The following summarizes the activities and projects that have taken place since I last presented a report at the November 15, 2023 Library Board meeting. This is a fair representation but is not all-inclusive of current library business.

- On November 13, Melissa Boggs was hired as the program coordinator. She is to work up to 20 hours per week and has a 90 day probationary period. She has been oriented and I continue to work with her to schedule programs in the library branches; she also has several outreach events planned as well as regular visits to two classes at BPS.
- Also on November 13, a teen female who was court ordered to complete community service (she was referred by Ms Johnson at the Piedmont Regional Juvenile Detention Center) reported for duty. As of December 12, she has completed 22 hours of service under my supervision.
- Since the last report, I have viewed the third, fourth, and fifth in the series of WebJunction webinars about sustainability, and on November 19, I began working on the Action Items required to obtain certification with the Sustainable Libraries Initiative (SLI) program. As of this writing, four items (of 167) have been submitted and, working with my assigned SLI mentor, I have drafted the policies needed for the next two action items.
- On December 5, I met with Martina Chandler, Nottoway County Finance Director, to discuss several matters. Following that meeting, I obtained copies of W-9 forms from two contract employees and provided these to Ms Chandler. Updated copies of service contracts were also provided and I am working on ensuring the technology inventory is up to date before submitting it.
- After receiving the common government funding report from the Town of Burkeville on December 5, I completed and submitted the annual Bibliostat report - 467 questions about the library collection, circulation, programs and services, and funding. All login information for the FIVA resources has been printed and can be found in the front of the Bibliostat binder.

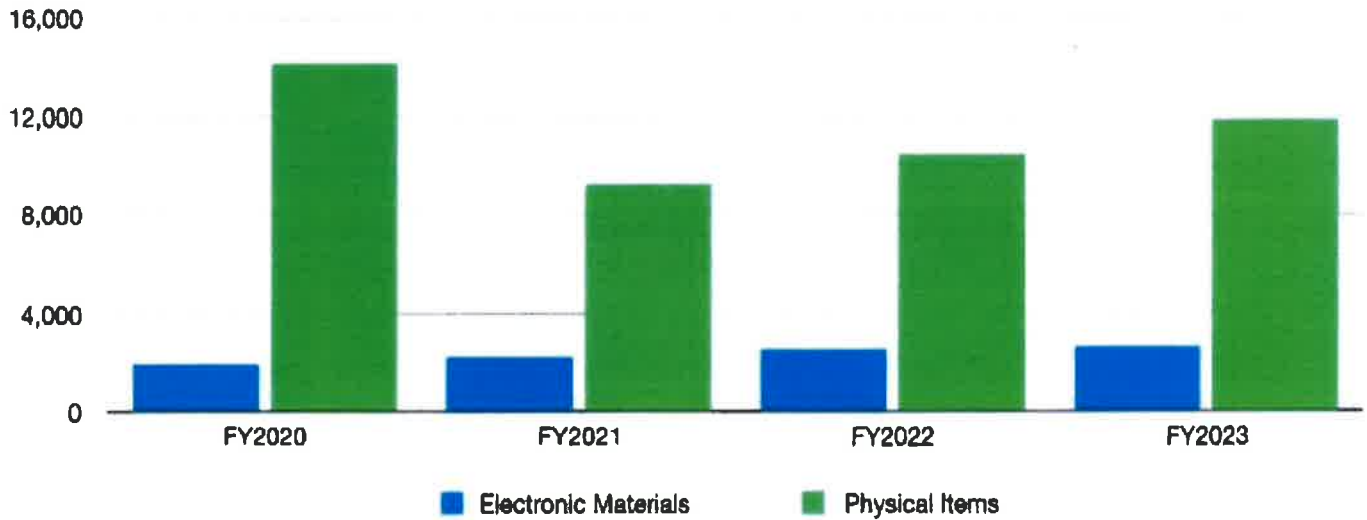
In addition to the above, the usual tasks regarding deposits and invoices, staff schedules and payroll were completed, as were promotional activities such as creating social media posts, newsletters, calendars, and other printed materials.

Acting as the primary contact for the Imagination Library, I continue to confirm addresses of and approve new registrants. As of December 12, there are 206 participants and \$6072 remaining of the funds initially raised. 48 children have "graduated".



NOTTOWAY COUNTY
PUBLIC LIBRARY SYSTEM

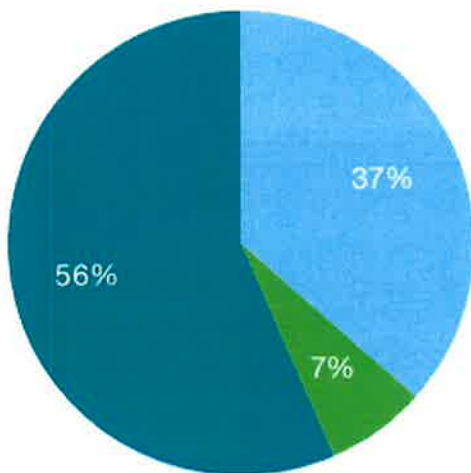
ANNUAL CIRCULATION



FY2023

COLLECTION

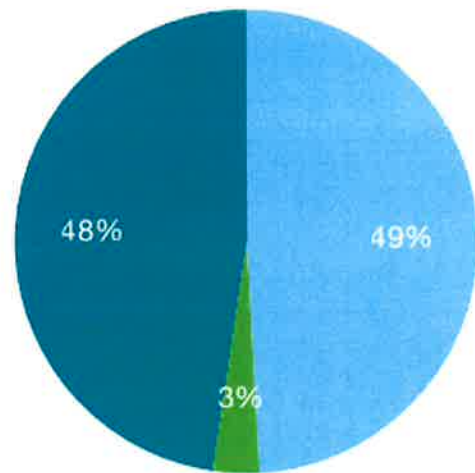
● Easy and Juvenile ● YA ● Adult



Easy and Juvenile	8,478
YA	1,817
Adult	13,100

CIRCULATION

● Easy and Juvenile ● YA ● Adult



Easy and Juvenile	5,772
YA	377
Adult	5,589

Andrea Kelly

From: Wood, Charlotte <Wood.Charlotte@nottowayschools.org>
Sent: Friday, December 15, 2023 10:53 AM
To: Andrea Kelly; Susan Tucker; Philip Vannoorbeeck
Cc: Tameshia Grimes; Donna Wade
Subject: Summary of Dec. SB meeting
Attachments: minutes 11-23.pdf

**Thursday, December 14, 2023
Regular Meeting**

**NOTTOWAY COUNTY SCHOOL BOARD
NOTTOWAY, VIRGINIA 23955
Nottoway High School Mini Auditorium
5267 Old Nottoway Road, Crewe, VA
7:00 P.M.**

1. MEETING OPENING - 7:00 p.m.

- A. Call to Order, 7:00 p.m. - Chair
- B. Moment of Silence/Prayer/Pledge of Allegiance - Chair
- C. Approval of Agenda: December 14, 2023 - Chair

2. AWARDS AND RECOGNITIONS

- A. Fall Sports - Dr. Grimes
- B. School Highlights: NIS- Dr. Martin
- C. Delegate for the 2023 VSBA Delegate Assembly - Dr. Grimes
- D. School Board Members (end of term), and Deputy Clerk - Dr. Grimes

3. DELEGATIONS/PUBLIC COMMENT

- A. Pre-Budget Hearing for 2024-2025 - Community Input
- B. Delegations/Public Comment

4. CONSENT AGENDA

- A. Approval of Minutes: Regular Meeting November 9, 2023
- B. Financial Reports: November 30, 2023
- C. Payrolls: November 15 and 30, 2023
- D. Monthly Warrants
- E. Budget Adjustments: None at this time.
- F. Admission of a tuition-paying Non-District, In-State Student #ND12-14-23(1) and (2)

5. ACTION ITEMS

- A. School Security Grant- Dr. Martin
- B. Comprehensive Coordinated Early Learning Services (CCEIS) Requirement - Dr. Martin

6. NON-ACTION ITEMS

- A. None at this time.

7. INFORMATIONAL ITEMS

- A. On-Time Graduation Rates, Advanced Diplomas & Associate Degrees- Dr. Martin
- B. Safety Audit Report - Dr. R. J. Greger
- C. Committee Report: ANTC - Mr. Higgins
- D. Committee Report: GSSV - Mrs. Hinton
- E. Student Liaison Report
- F. Superintendent's Report

8. MATTERS OF SCHOOL BOARD INTEREST

- A. January 3, 2024: Governance Training with VSBA, Charlottesville, VA (100% board member participation is required)
- B. January 2024: Budget Work Session - TBD
- C. January 11, 2024: Budget Public Hearing
- D. January 22, 2024: VSBA Hybrid Capital Conference, Richmond Delta Marriott
- E. January 23, 2024: New Board Chair and New Board Vice Chair Orientation, Richmond Delta Marriott
- F. February 2024: Budget Work Session - TBD
- G. February 8, 2024: Second Budget Public Hearing
- H. Future Agenda Items
- I. Other

9. CLOSED MEETING RESOLUTION

- A. Closed Meeting Resolution

10. RETURN TO OPEN SESSION

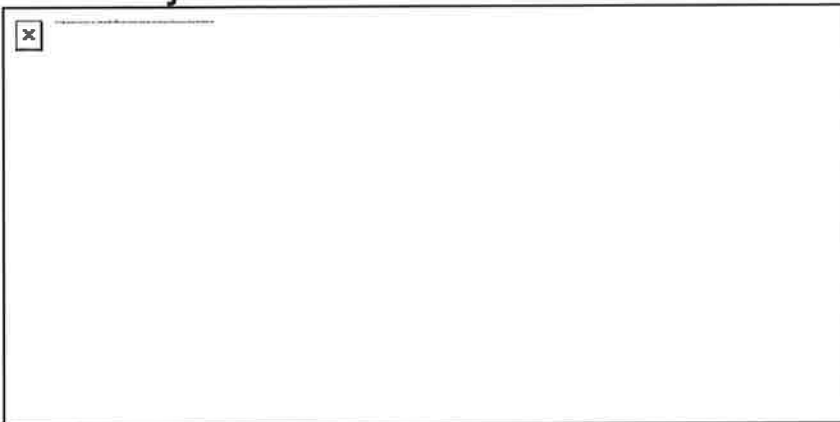
- A. Call to Order - Chair
- B. Certification of Closed Meeting - Vice Chair

11. ACTION FOLLOWING CLOSED SESSION

- A. Superintendent's Personnel Agenda
- B. Student Discipline

12. ADJOURNMENT

- A. Adjournment



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REGULAR MEETING of the NOTTOWAY COUNTY SCHOOL BOARD

Thursday, November 9, 2023 7:00 P.M.

Board Members Present: Bill Outlaw, Jamie Higgins, Damien Rowe, Jimmy Fowlkes and Shelli Hinton

Administrative Staff Present: Dr. Tameshia V. Grimes, Superintendent; Dr. Marcia Martin, Assistant Superintendent of Instruction and Federal Programs; Heather Maier, Director of Finance; Dr. Chandra Lewis, Director of Exceptional Education and Student Services; Charlotte Wood, Clerk; Donna Wade, Deputy Clerk; Reggie Wilson, NHS Principal; Amanda Paynter, NHS Assistant Principal; Dr. Carrie Gravely, NMS Principal; Lindsey Noel, NIS Principal; Lloyd Page, CPS Principal; Delphine Simmons-Fowlkes, BPS Principal; Dr. Brad Bryant, ANTC Principal

Agenda Item #1A – CALL TO ORDER

The chair opened the Regular Meeting at 7:00 PM.

Agenda Item #1B – MOMENT OF SILENCE / PRAYER / PLEDGE OF ALLEGIANCE

Agenda Item #1C – APPROVAL OF AGENDA

The chair asked if there was a motion to approve the November 9, 2023 agenda. Higgins made a motion. Outlaw seconded the motion. All in favor.

Agenda Item #2 - AWARDS AND RECOGNITIONS

A. School Highlights: Crewe Primary School – Dr. Martin (Literacy and STEAM)

Agenda Item #3A – DELEGATIONS / PUBLIC COMMENT

A. Delegations/Public Comment

1. Chris Page: Song lyrics; BPS Fall Festival; music should be aged appropriate.
2. Sonny Abbott: Thank you to Charlotte Wood; District 2 race.
3. Pete Morrison: Thank you for the assistance during the Forum sponsored by the State Farm. Thank you to Dr. Greger, Annah Bowen, Dr. Martin, and James Eppes, and thank you to the School Board.
4. Walk up by Mrs. Blackwell: Thank you to Mrs. Fowlkes for putting on the Harvest Festival. The music was well rounded. The community needs more positive things.

Agenda Item #4 CONSENT AGENDA ITEMS:

Fowlkes offered a motion to approve the consent agenda. Hinton seconded the motion. All in favor.

- A. Approval of Minutes: October 12, 2023
- B. Financial Reports: October 31, 2023
- C. Payrolls: October 15 and 31, 2023
- D. Monthly Warrants
- E. Budget Adjustments: KG10
- F. Field Trip Request- NHS Cross Country (Overnight)

Agenda Item #5 ACTION ITEMS:

- A. Approval of Governor Youngkins' Model Policies on Ensuring Privacy, Dignity, and Respect for All Students and Parents in Virginia's Public Schools by Damien Rowe. Outlaw made a motion to approve. No second. Motion failed.
- B. Approval of the Budget Amendment for the Governor's Budget by Heather Maier. Hinton made a motion to approve. Fowlkes seconded. Discussion was made. All-in Virginia Plan was explained by Dr. Martin. All in favor.

- C. Approval to accept the COPS School Violence Prevent Program Grant by Dr. Martin. Hinton made the motion to approve. Fowlkes seconded. Discussion was made. Lights for softball fields. Not baseball as of yet. Gun safe will be in the SROs office. What additional security will be added to the office? Dr. Grimes and the Sheriff will discuss specifically. Each office has different layouts. Long guns will not be stored in the schools unless the SRO is in the building. Gun safes are specific from Sheriff Jones. The radio system will allow us to add on as needed. Hope to have all in place by June 2024. All in favor.

Agenda Item #6 – NON-ACTION ITEMS:

- A. None at this time.

Agenda Items #7 INFORMATIONAL ITEMS:

- A. Preliminary Budget Timeline by Heather Maier. The budget committee consists of a staff member from each school and department. Once information is gathered, budget consideration is taken to the School Board. Mr. Outlaw would like to see the timeline change and submission of the budget to the board in a timelier manner.
- B. FY23 School Activity Funds Audit Report by Heather Maier.
- C. ANTC Report by Mr. Higgins: Culinary Arts helped serve at a conference at Fort Barfoot. Cosmetology hosted an event for seniors which provided free wash and cuts.
- D. GSSV Report by Mrs. Hinton: Field trips
- E. Student Liaison Report - absent
- F. Superintendent's Report - Dr. Grimes
- Vehicle exchange with the Town of Burkeville. The Dodge Charger will be traded for an SUV. Logistics will be worked out.
 - Bank account update. A revenue report was in the consent agenda for operational funds.
 - Badge access is up and running.
 - Professional Development was conducted on Tuesday. Positive feedback was received.
 - Much appreciation to Dr. Martin and Mrs. Maier for the recent Federal grants that have been presented.

Agenda Item #8 MATTERS OF SCHOOL BOARD INTEREST

- A. November 15- 17, 2023: VSBA Annual Convention, Williamsburg
- B. November 30, 2023: ANTC Joint Board Meeting, 6:30 p.m. at ANTC
- C. January 3, 2024: Governance Training with VSBA, Charlottesville, VA (100% board member participation is required)
- D. January 22, 2024: VSBA Hybrid Capital Conference, Richmond, Delta Marriott
- E. Future Agenda Items: None
- F. Other: None.

Agenda Item #9 CLOSED MEETING RESOLUTION

Hinton offered a motion pursuant to section 2.2-3711 of the Code of Virginia that the Board convene a "Closed Meeting" for the purpose of discussing the following specific matters:

A.1 The consideration of personnel for:

- A. Ten (10) appointments (1 accounts payable manager, 6 substitutes, 1 substitute bus driver, 1 substitute custodian, and 1 Forensics/Debate coach);
- B. Four (4) resignations (2 elementary teachers, 1 bus driver, and 1 assistant baseball coach);
- C. One (1) salary adjustment (1 dispatcher)
- and
- D. Personnel Matters

Fowlkes seconded. Motion passed by a 5:0 vote.

Agenda Item #10 RETURN TO OPEN SESSION

- A. Call to Order by Chair
- B. Hinton offered a motion that the board certify by recorded vote, that to the best of each board member's knowledge, only matters heard, discussed or considered in the closed meeting were public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act, and such public business matters were identified in the motion with the exception of a student matter by which the closed meeting was convened.
Higgins seconded the motion and the motion passed by the following vote:
Certify: Outlaw, Higgins, Rowe, Hinton; Motion passed by a 4:0 vote
Absent: Fowlkes (had to leave the meeting early)

Agenda Item #11 ACTION FOLLOWING CLOSED SESSION

- A. Superintendent's Personnel Agenda.
Hinton offered motion to approve the Superintendent's Personnel Agenda.
Higgins seconded the motion and the motion passed by the following vote:
AYES: Outlaw, Higgins, Rowe, Fowlkes, Hinton; Motion passed by a 4:0 vote
Absent: Fowlkes

Mr. Higgins thanked everyone for the support and serving in this capacity.

Agenda Item #12 ADJOURNMENT

- Hinton offered motion to adjourn at 8:37 p.m. Higgins seconded the motion. Motion passed by a 4:0 vote.
Absent: Fowlkes

Damien Rowe, Chairperson

Date

Charlotte D. Wood, Clerk

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THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

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HELEN M. SIMMONS, VICE CHAIRMAN
DISTRICT 3

SHERMAN C. VAUGHN
DISTRICT 4

LYNN K. SHEKLETON
DISTRICT 5

RICHARD H. INGRAM, JR.
DISTRICT 1



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TELEPHONE (434) 645-8696
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COUNTY ADMINISTRATOR

PHILIP VANNOORBEECK, INTERIM

EMERGENCY SERVICES COORDINATOR'S REPORT

TO: The Honorable Members of the Nottoway County Board of Supervisors

FROM: Aubrey W. "Buddy" Hyde, Jr.

DATE: December 14, 2023

SUBJECT: December Report

The following activities and projects are provided in this summary of work by the Department of Emergency Services since my last report on November 9th before your monthly Board of Supervisors meeting on November 16, 2023. Many of these activities listed below were performed in collaboration with other staff members and external stakeholders.

The current emergency services related projects and activities that I have worked on and represented the county include, but are not limited to, the following:

- The public safety radio communications project is now in the final steps of the price and technical feature negotiation phase, which involves the CTA Team, our countywide radio committee, and vendor JVCKenwood, in an effort to drive down the project cost to the lowest level while also picking up some options at no additional cost. These steps follow the recent letter of intent that was approved at your November BOS meeting. We are providing an informational document in your board package this month and the vendor has been notified that we aren't presenting this project for action at this December 2023 BOS meeting. Our plans are to answer questions and inform citizens between now and the January 2024 meeting, at which time, we hope to resume consideration of the proposed contract for the new public safety radio system.
- Worked on aligning our log-in access personnel with the U.S. Department of Justice (DOJ) Grants staff to set up an on-line portal for the management of the \$1,000,000

grant award to Nottoway County from the Department of Justice Community Oriented Policing Services (COPS) grant program. Recent turnover in some administrative staff has created the need for these Nottoway profile updates in the websites.

- Coordinated with CTA, Inc. to hold a Board of Supervisor work session briefing on November 8th with our radio system review committee for discussion of the revised proposals from the radio vendors and an overall briefing of the new public safety radio system. The countywide radio committee, CTA, and all Board of Supervisors attended this information session.
- Attended the annual seafood and EMS awards banquet at the Nottoway County Emergency Squad station in Crewe on November 9th.
- Facilitated the monthly meeting of the Fire & EMS Working Group on November 14th at the EOC. (Agenda attached)
- Organized and participated in a virtual meeting on November 16th and 21st with our Computer Aided Dispatch (CAD) vendor and our ECC Director Tuana Townes, to discuss ways that we can maximize the potential of our CAD system at the dispatch center
- Held a conference call on November 21st with the Unication Company, a paging system manufacturer, to discuss the option of using their paging products for 700 MHz paging solutions in Nottoway
- Organized and participated in virtual meetings on November 21st and 28th with CodeRED staff to discuss maximizing the potential of the mass notification system and to train new ECC Director Tuana Townes in the “launching” of a message, so that we have several on our team that can perform that step on short notice
- Participated in an emergency readiness meeting with Alex Davis, Director of the Blackstone Area Bus System (BABS) to discuss updates to our emergency operations plan section on transportation of evacuees from the scene of an emergency
- Attended a virtual webinar session by CodeRED for user updates on November 30th
- Implemented changes to the revised CAD IDs and radio call signs on December 1st and 3rd to correctly align fire & EMS unit numbers with their CAD ID at the dispatch center. This is the first time ever for unit numbers to align with their local station numbers and the resource types as they are described in the National Incident Management System.
- Facilitated the monthly meeting of the Fire & EMS Working Group on December 5th at the EOC. (Agenda attached)
- Attended the annual Edgar T. Johnson Memorial Service at the Blackstone Fire Station on December 6th
- Participated in a virtual meeting on December 11th with JVCKenwood and our CTA engineering team to discuss the details of a hardware and software refresh in the proposed radio communications project proposal. We asked the vendor for a list of what components would be refreshed in this system on the 7th year and how much cost could we reduce from the original proposal for this refresh.
- Continued work on several state grants that are being completed or preparing for review of our applications for potential awards. Two state departments and FEMA have asked for additional supporting documentation to add to our application packages that are under consideration.



**NOTTOWAY COUNTY
FIRE & EMS WORKING GROUP
PLANNING MEETING
November 14, 2023
18:00 hrs.**

***MEETING LOCATION: Nottoway County EOC
207 West Courthouse Rd. - Nottoway, Virginia
with Microsoft Teams Virtual Option***

AGENDA

- Call to Order & Prayer
- VDOF & VDOT Updates (if present)
- Local Drought & Fire Safety Discussion
- Unit Number Redesignations
- IDNetworks Presentation – Q & A
- Re-activating CAD Integration
- EMR Dispatch Protocols
- Radio Communications System Overview for BOS Nov. 16th
- Upcoming Fire/EMS Budget Planning Overview for FY-2025
- Electric Vehicle (EV) Training Options
- Other Items for the Good of the Order
- Adjournment

Notes:



**NOTTOWAY COUNTY
FIRE & EMS WORKING GROUP
PLANNING MEETING
December 5, 2023
18:00 hrs.**

***MEETING LOCATION: Nottoway County EOC
207 West Courthouse Rd. - Nottoway, Virginia
with Microsoft Teams Virtual Option***

**HOLIDAY MEETING
FOOD & SOFT DRINKS PROVIDED**

AGENDA

- Call to Order & Prayer
- VDOF & VDOT Updates (if present)
- Fire & EMS Dispatch Protocol Approval
 - Simple word changes for consistency
 - EMR program updates by Co. 6 & Co. 7
- Radio Communications System – Public Education Points
- KNOX Box Project Updates
- Other Items for the Good of the Order
- Adjournment

Notes:



Nottoway County

RFP Public Safety Radio Communications Project

December 21, 2023

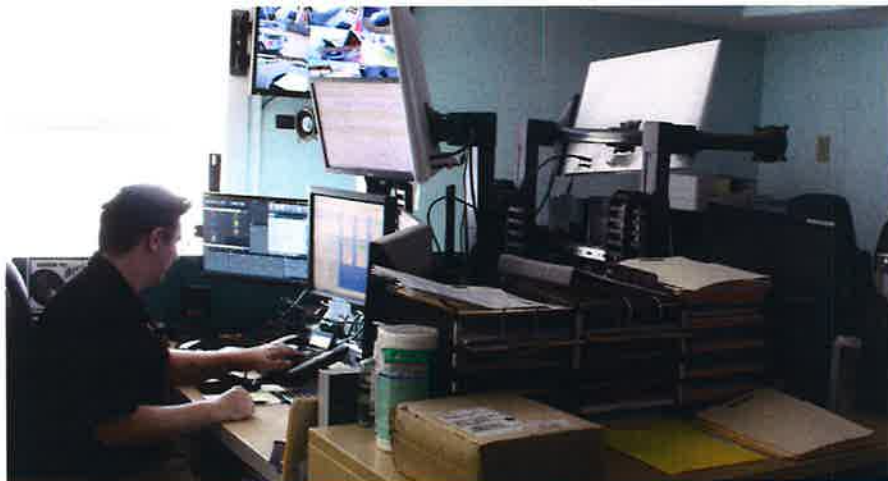
Nottoway County Agencies on System

Agencies that Protect all of Nottoway County:

- Blackstone Fire
- Blackstone Police
- Burkeville Fire & EMS
- Burkeville Police
- Crewe Fire
- Crewe Police
- Nottoway Emergency Squad
- Nottoway County Schools
- Nottoway Animal Control



Public Safety Answering Point – 9-1-1



Radio Tower Sites

Will provide Nottoway County with Countywide radio coverage

- Nottoway Courthouse Complex – New Tower
- Southside Electric Co-op
- Old Shore Road
- Kenston Forest



Southside Electric



Old Shore Road



Kenston Forest

Tower Components

Radio Towers will have many components including but not limited to:

- Antennas
- Cable ladder
- Ice bridge
- Transmission cables



Generators and LPG Gas Tanks

Generators will provide power for all equipment that may accept brief temporary interruptions (such as HVAC equipment) or has its own integrated emergency power supply (such as emergency lights). Gas tanks will power the generators.



Fencing

Fencing with locked gates protect all the equipment within the communications tower site compound.



Shelters

Shelter foundation and Shelter building



Shelters

Radio Equipment Installation includes but is not limited to:

- Pre-cabled equipment racks from customer provided warehouse
- Secure racks in place
- Install AC circuit to -48VDC rack
- Install prefabricated cabling (power network)
- Install equipment rack grounds
- Install coax jumpers from the radio rack to the SPD
- Install housekeeping alarms to the network alarm panel



Portable Radios (Subscribers)



JVC Kenwood Viking Portable Radios will allow public safety users to utilize:

- 5-year warranty
- Intrinsically Safe Fire Radios
- Encryption
- Over-the-Air Rekeying
- GPS
- Bluetooth
- Over-the-Air Programming
- Instant Replay/Voice Recording
- TrueVoice Noise cancellation
- Paging encode/decode



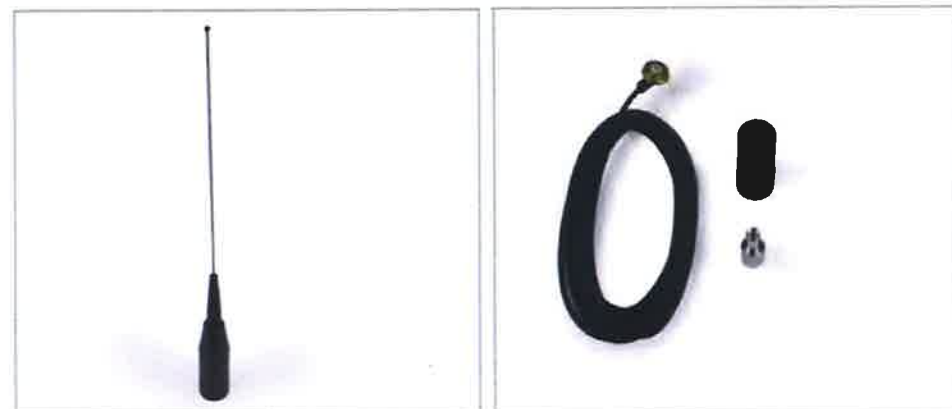
Quantity of Radios Proposed: 233



Mobile Radios (Subscribers)

JVC Kenwood Viking Mobile Radios

- 5-year warranty
- Encryption
- Over-the-Air Rekeying
- GPS
- Bluetooth
- Over-the-Air Programming
- Instant Replay/Voice Recording
- TrueVoice Noise Cancellation



Quantity of Radios Proposed: 148

Dispatch

Radio System Components
(including but not all listed):

- Single Bay Rapid Rate
- 6-Bay Multi-chem charger
- Consoles
- Gateway
- Desktop Microphone



FCC tasks:

- Regional Planning Committee documentation
- FCC Application
- Modify existing FCC licenses
- Coordination and preparation of FCC applications, submittals, and documentation

[illegible]

Nottoway County's Public Safety Radio System



Upgrading the existing systems within Nottoway County will provide the needed public safety grade coverage, capacity, and interoperability for all current public safety and non-public safety radio users within the County for the next 15+ years



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ACTING COUNTY ADMINISTRATOR
PHILIP VANNOORBEECK

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344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
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www.nottoway.org

MEMORANDUM

TO: Board of Supervisors

THROUGH: Philip Vannoorbeeck, Acting County Administrator

FROM: Gregg Zody, Planning and Economic Development Director *GZ*

SUBJECT: Planning and Economic Development Monthly Update – November

DATE: December 7, 2023

Planning and Zoning

1. Planning Commission held a work session on November 21st so the membership could discuss the proposed solar ordinance. There were only five members in attendance, so there no quorum. Staff recommended holding another work session on December 19th.
2. The Board of Supervisors tabled a special exception request for Outdoor Events – Wedding at their public hearing on November 16th.

After contacting the authorized agent (realtor Lisa Novak) on November 17th, staff asked if she wanted to continue pursuing this application (wedding events at the Bed and Breakfast on Walnut Hill Road) after the Board closed the public hearing and unanimously voted to table the matter until such a time when there was an owner-based management plan for wedding events. On November 27th, Ms. Novak withdrew the application from future consideration. Staff filed the application as “Withdrawn”.

3. Staff has potentially five applications to be heard at the January 16th Planning Commission meeting:

1. Special Exception – Hunting Camp
2. Special Exception - Light Commercial (three requests)
3. Rezoning – Conservation to Light Industrial
4. Staff met with approximately fifty plus surveyors, existing and prospective property owners in person, via phone and email throughout the month to discuss development processes and related regulations with regards to the subdivision and zoning ordinances throughout the month. Please note these discussions may consist of follow-up via email or phone at least four times or more after the initial meeting.

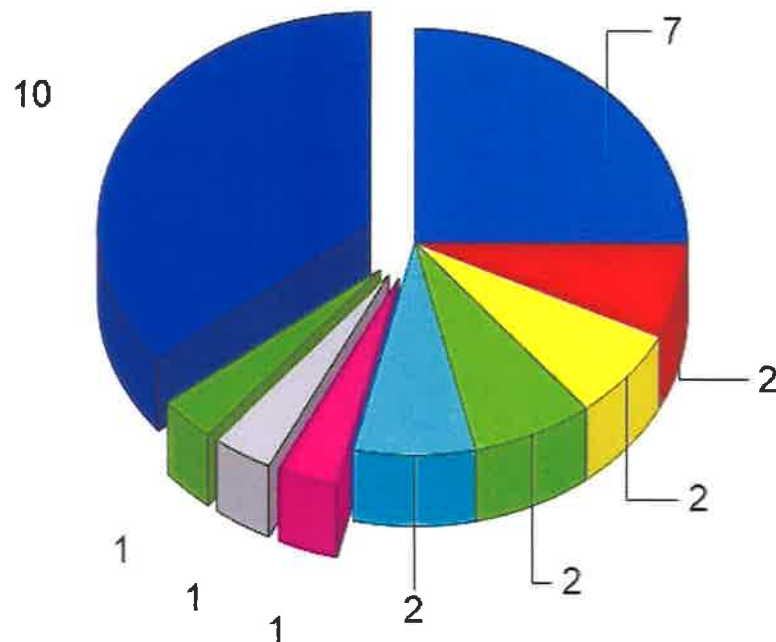
Economic Development

1. Participated in the VEDP Focus Group regarding Rural/Small Metro Growth via Zoom on November 1st.
2. Attended GO VA – Region 3 to learn more about Controlled Environmental Agriculture at Danville on November 2nd.
3. Participated in the VEDP Focus Group: Infrastructure/Sites on November 3rd.
4. Chaired the Virginia Crossroads semi-monthly meeting the Amelia Courthouse on November 3rd.
5. Participated in the WPPDC East VATI via Zoom on November 14th.
6. Next Economic Development Committee will be held on January 25th, 2024 at 7:00 pm in the EOC.

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 11/1/2023 and 11/30/2023

Court Appearances: 164



Probation Violation	7
Domestic Violence	2
DUI	2
Indecent Exposure	2
Larceny	2
Assault - Felony	1
Child Abuse/Neglect	1
CHINS/Truancy	1
Others	10
Total:	28

Others:

Civil Case
Contempt
Drug Offense
Eluding
Forgery/Fraud
Hit & Run
Murder/Manslaughter
Protective Order Viol.
Restoration of DL

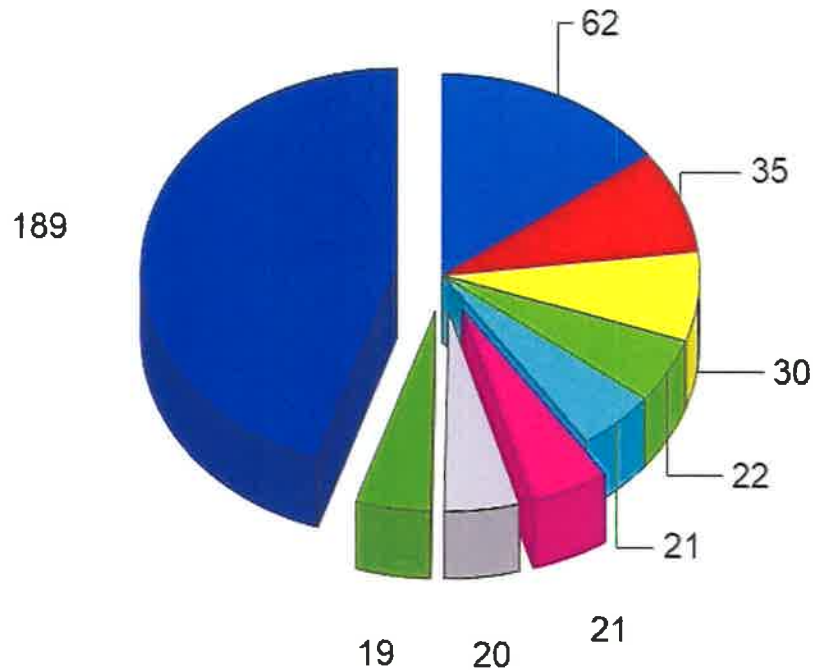
Weapon Offense

* Attempts are categorized as their primary offense

Cases By Case Type

Breakdown of All Cases With Opening Dates Between 1/1/2023 and 11/30/2023

Court Appearances: 1.917



Probation Violation	62
Domestic Violence	35
DUI	30
Larceny	22
Drug Offense	21
Protective Order Viol.	21
Weapon Offense	20
Assault - Misdemeanor	19
Others	189
Total:	419

Others:

Abduction x 2	Game Warden x 2
Animal x 4	Hit & Run x 3
Assault – Felony x 17	Indecent Exposure x 3
Burglary x 9	Invo. Comm. Appeal x 12
Child Abuse/Neglect x 3	Murder x 3
CHINS/Truancy x 16	Obstruction x 3
Civil Case x 14	Other x 3
Comm. Threat x 10	Phone/Computer
Cont. to Delinquency	Property Offense x 8
Contempt x 17	Reckless Driving x 9
Dest. Of Property	Restoration of DL x 2
Eluding x 3	Sexual Offense x 6
Extradition x 2	Shoot/ Throw Missile
Fail to Register x 6	Show Cause x 11
False Report x 2	Stalking
Forgery/Fraud x 10	Trespass x 4

* Attempts are categorized as their primary offense

Total of Felony and Misdemeanor cases between 11/1/2023 and 11/30/2023

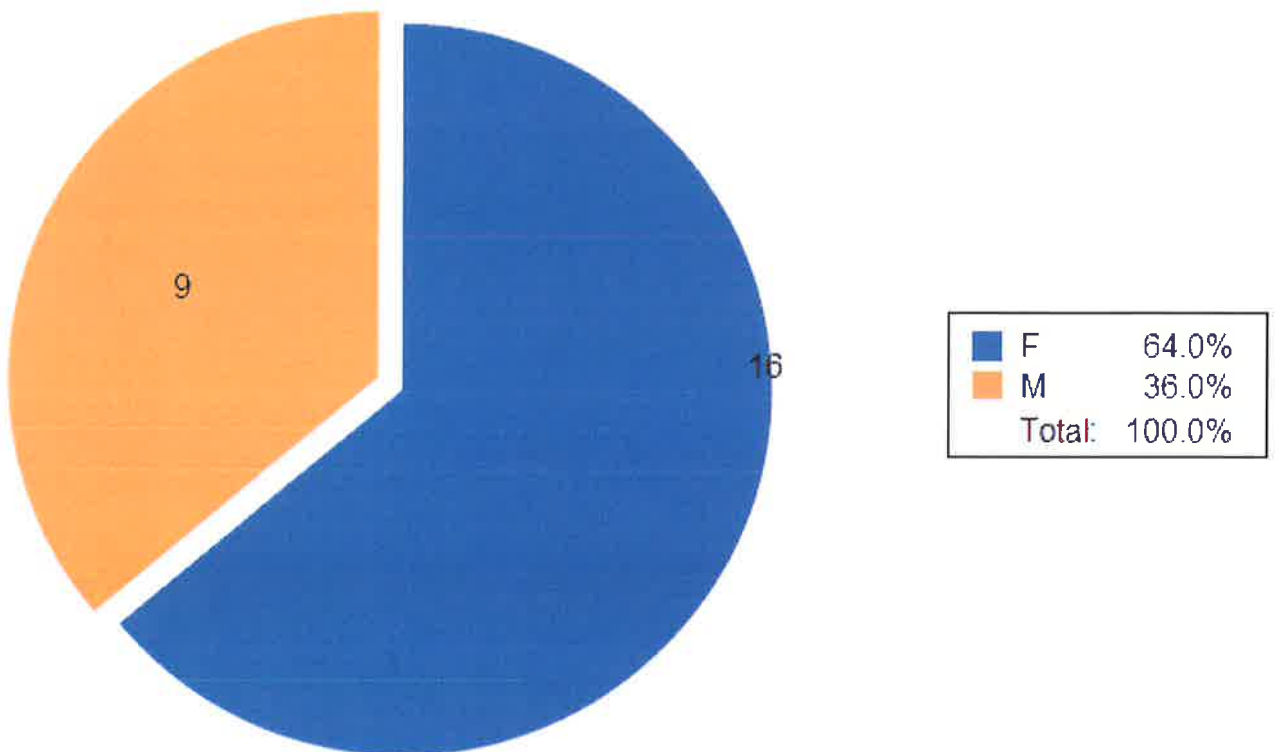
Felony

Total: 16

Misdemeanor

Total: 9

Felony VS Misdemeanor



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowly reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. Starting July 1st, the Commonwealth's Attorney's Office was able to begin increasing involvement in some misdemeanor cases due to the addition of a second administrative assistant position. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

Total of Felony and Misdemeanor cases between 1/1/2023 and 11/30/2023

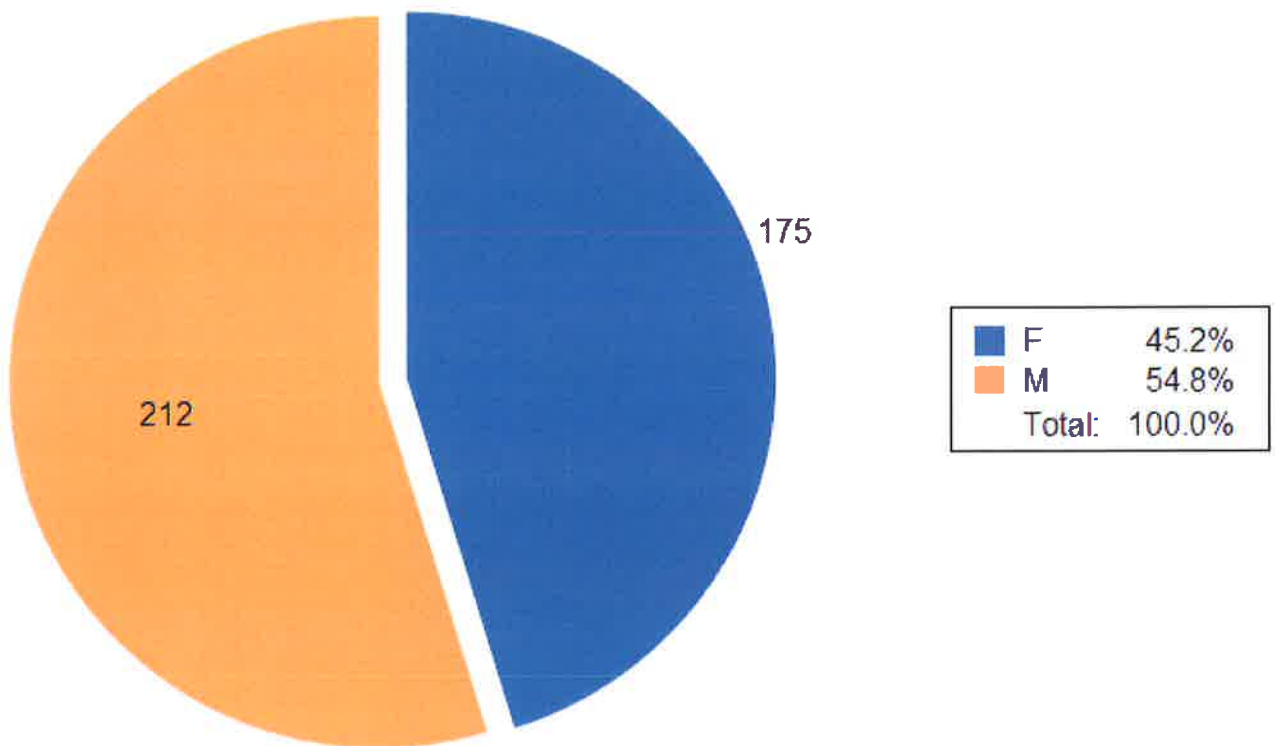
Felony

Total:175

Misdemeanor

Total:212

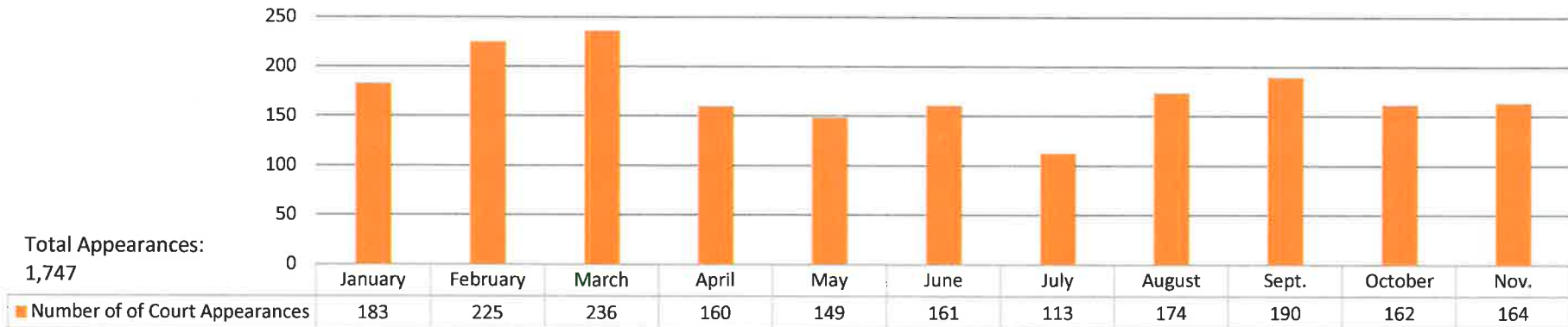
Felony VS Misdemeanor



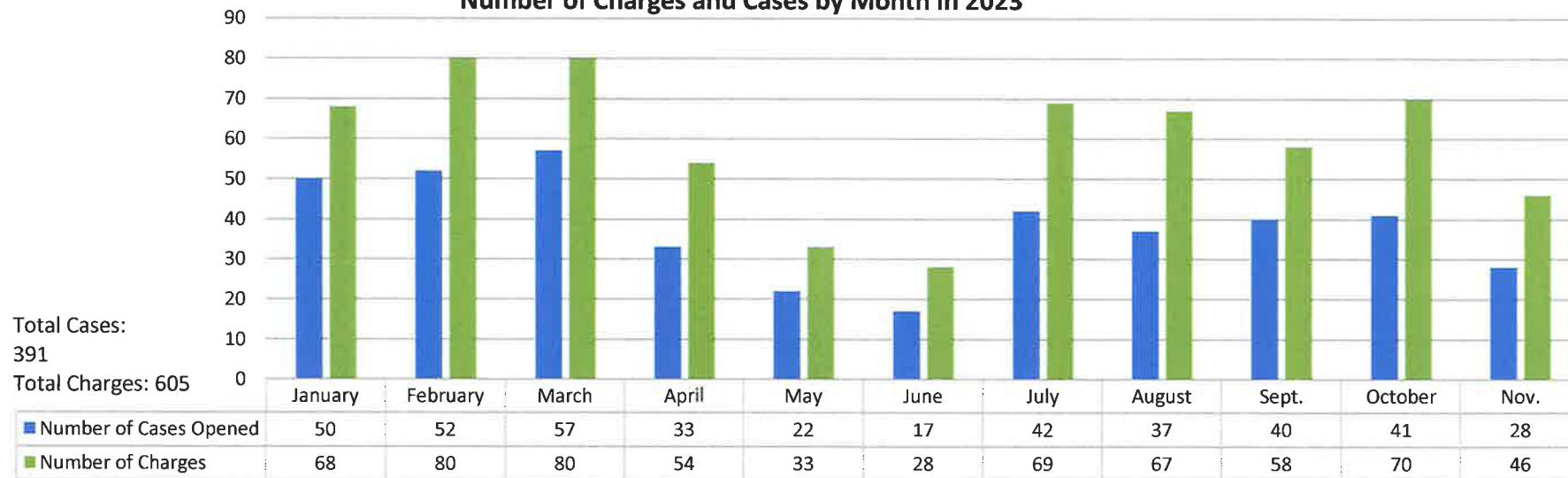
*The Commonwealth's Attorney's Office made the difficult decision in February to start slowly reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. Starting July 1st, the Commonwealth's Attorney's Office was able to begin increasing involvement in some misdemeanor cases due to the addition of a second administrative assistant position. This is reflected in the percentage of misdemeanor versus felony files opened by the office.

Nottoway Commonwealth's Attorney's Office

Number of Court Appearances in 2023 by Month



Number of Charges and Cases by Month in 2023



*The Commonwealth's Attorney's Office made the difficult decision in February to start slowly reducing involvement in misdemeanor cases due to overall workload. The number of impacted cases rose in March. This is reflected by the decreased numbers following March.

Starting July 1st, the Commonwealth's Attorney's Office was able to begin increasing involvement in some misdemeanor cases due to the addition of a second administrative assistant position. This is reflected by the increased case numbers starting in July.

In October, our software management system created a report to count the total number of charges. We have updated our graph to reflect these totals.



NOTTOWAY CARES
BUILD A BETTER SHELTER

I-1

CONTRIBUTIONS SCORECARD

NEW NOTTOWAY COUNTY ANIMAL SHELTER AND ADOPTION CENTER

CONTRIBUTIONS FROM ALL SOURCES AS OF DECEMBER 13, 2023

NOTTOWAY CARES

Total donations	\$510,133.27
------------------------	---------------------

In-Kind donations	1,794.11
-------------------	----------

Appraised value of donated land	75,000.00
---------------------------------	-----------

NOTTOWAY COUNTY

Petco Grant	7,500.00
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<u>Total Contributions - All Sources</u>	<u>\$594,427.38</u>
---	----------------------------

THIS DEED IS EXEMPT FROM RECORDATION TAXES
UNDER VIRGINIA CODE § _____ AS AMENDED.

Prepared by:
Charles A. Gavin, VSB#31391
Deskevich, Gavin & Harris, P.C.
1409 Eastridge Road
Richmond, Virginia 23229
(804) 288-7999

TAX MAP PARCEL #: 33-47 F (Plat 22-1729)

DEED OF PLAT VACATION

Comes this ____ day of _____, 2023, Clessie L. Morrisette and Sandra B.

Morrisette, Jr., the parties of the first part, and the Board of Supervisors of Nottoway County, Virginia, the party of the second part, through its authorized agent, pursuant to Virginia Code Section 15.2-2271 and recite as follows:

THAT, WHEREAS, Clessie L. Morrisette, Jr. and Sandra B. Morrisette (hereinafter the "Owners") are the owners of a certain property in Nottoway County, Virginia described as: a 6.757 acre parcel, a 8.116 acre parcel, a 6.197 acre parcel, and a Parcel G as shown on a plat entitled "Plat Showing a Division of Land Standing in the Name of Sandra B. and Clessie L. Morrisette, Jr." prepared by J.L. Surveying, LLC dated October 27, 2022, which plat was recorded on October 31, 2022 as Instrument Number 220001729 (hereinafter the "Plat"); and

WHEREAS, a dispute arose between the parties of the first and second part regarding the legality of the Plat; and

WHEREAS, the parties of the first part are still the owners of the property described on the Plat; and

WHEREAS, the parties are desirous of vacating the Plat pursuant to Virginia Code Section 15.2-2271 insofar as no out conveyance of the property described thereon has been made by the Owners; and

WITNESSETH, the parties have caused this Deed of Plat Vacation to be executed as of the month, day and year indicated below.

Clessie L. Morrisette, Jr.
Clessie L. Morrisette, Jr.

Sandra B. Morrisette
Sandra B. Morrisette

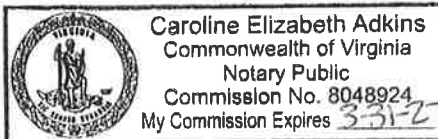
COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF Amelia, to wit:

The foregoing instrument was acknowledged before me in the City/County of Amelia, Virginia this 11th day of December 2023, by Clessie L. Morrisette, Jr. and Sandra B. Morrisette.

My commission expires: 3/31/2027

Caroline E. Adkins
Notary Public



Authorized Agent of the Board of
Supervisors of Nottoway County,
Virginia

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF _____, to wit:

The foregoing instrument was acknowledged before me in the County of Nottoway, Virginia this ____ day of _____, 2023, by _____, authorized agent for the Board of Supervisors of Nottoway County, Virginia.

My commission expires: / /

Notary Public

THIS DEED IS EXEMPT FROM RECORDATION TAXES
UNDER VIRGINIA CODE § _____ AS AMENDED.

Prepared by:
Charles A. Gavin, VSB#31391
Deskevich, Gavin & Harris, P.C.
1409 Eastridge Road
Richmond, Virginia 23229
(804) 288-7999

TAX MAP PARCEL #: 33-47 (Plat 22-1728)

DEED OF PLAT VACATION

Comes this ____ day of _____, 2023, Sandra B. Morrisette, Jr., the party of the first part, and the Board of Supervisors of Nottoway County, Virginia, the party of the second part, through its authorized agent pursuant to Virginia Code Section 15.2-2271 and recite as follows:

THAT, WHEREAS, Sandra B. Morrisette (hereinafter the "Owner") is the owner of certain property in Nottoway County, Virginia described as: a 10.313 acre parcel and a 9.687 acre parcel as shown on a plat entitled "Plat Showing Two Parcels of Land Standing in the Name of Sandra B. Morrisette" prepared by J.L. Surveying, LLC dated October 27, 2022, which plat was recorded on October 31, 2022 as Instrument Number 220001728 (hereinafter the "Plat"); and

WHEREAS, a dispute arose between the parties of the first and second part regarding the legality of the Plat; and

WHEREAS, the party of the first part is still the owners of the property described on the Plat; and

WHEREAS, the parties are desirous of vacating the Plat pursuant to Virginia Code Section 15.2-2271 insofar as no out conveyance of the property described thereon has been made by the Owner; and

WITNESSETH, the parties have caused this Deed of Plat Vacation to be executed as of the month, day and year indicated below.

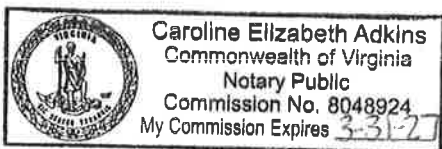
Sandra B. Morrisette
Sandra B. Morrisette

COMMONWEALTH OF VIRGINIA
CITY/COUNTY OF Amelia, to wit:

The foregoing instrument was acknowledged before me in the County of Amelia, Virginia this 11th day of December, 2023, by Sandra B. Morrisette.

My commission expires 3/31/2023

Caroline E. Adkins
Notary Public



Authorized Agent of the Board of
Supervisors of Nottoway County,
Virginia

COMMONWEALTH OF VIRGINIA
CITY/COUNTY OF _____, to wit:

The foregoing instrument was acknowledged before me in the County of Nottoway, Virginia this ____ day of _____, 2023, by _____, authorized agent for the Board of Supervisors of Nottoway County, Virginia.

My commission expires: / /

Notary Public

J-1

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 248TH YEAR OF THE COMMONWEALTH:

PRESENT: JOHN A. ROARK, CHAIRMAN
HELEN M. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
RICHARD H. INGRAM, JR.

RESOLUTION APPROVING PARTICIPATION IN THE
VIRGINIA JUVENILE COMMUNITY CRIME CONTROL ACT (VJCCCA)

WHEREAS, the Virginia Juvenile Community Crime Control Act (VJCCCA) provides for funding to serve youth involved with a court service unit; and

WHEREAS, the VJCCCA allows the Department of Youth and Family Resources to provide the following services: specialized prevention services, law-related education, truancy prevention and intervention, and specialized program services; and

WHEREAS, the County's plan through VJCCCA is fluid and is revised biennially based on the County's needs;

NOW, THEREFORE, BE IT RESOLVED BY THE NOTTOWAY COUNTY BOARD OF SUPERVISORS as follows:

1. The Board of Supervisors approves the County's participation in the Virginia Juvenile Community Crime Control Act (VJCCCA) and the acceptance of funds appropriate for the purposes set forth in the Act.
2. The County Administrator is authorized to execute a local plan on behalf of Nottoway County and further directed to revise the County's VJCCCA plan biennially, in accordance with plan revision policies, during the County's participation in the VJCCCA.
3. The County shall participate in the VJCCCA until the County Administrator notifies the Department of Juvenile Justice, 11th District Court Service Unit Director, Community Policy Management Team, in writing, that the County no longer wishes to participate.
4. This resolution shall be in full force and effect upon its approval.

Done this 21st day of December, 2023 by a unanimous Board.

BY: _____
John A. Roark, Chairman

Attest:

Philip Vannoorbeeck, Clerk

MEMORANDUM OF AGREEMENT
VJCCCA FUNDED LOCAL PROVIDER POSITIONS

- I. **PARTIES TO THE AGREEMENT:** This agreement entered into by County of Nottoway, hereinafter County, who serves as both the fiscal agent and service provider and the Virginia Department of Juvenile Justice 11th District Court Services Unit, hereinafter called DJJ.
- II. **PERIOD OF AGREEMENT:** July 1, 2022 through June 30, 2024. (FY23/24)
- III. **PURPOSE:** The purpose of this agreement is to describe the contractual relationship under which the County is to provide VJCCCA-funded local government positions for implementation of the Virginia Juvenile Community Crime Control Act (VJCCCA).

WHEREAS, the County receives funding through the Commonwealth of Virginia for implementation of the Virginia Juvenile Community Crime Control Act (VJCCCA);

WHEREAS, the County, through the local planning team, has developed and submitted a plan that has been approved by DJJ and that includes (description of the position(s)) to be hired by the County as personnel to implement or provide services as part of the locality's VJCCCA plan; and

WHEREAS, the parties wish to reduce to writing the understanding of the parties concerning the VJCCCA plan that sets forth operational, administrative and logistical support parameters to be used as guidance for providing direction and support to County employees hired by the County in connection with the VJCCCA plan.

IV. SCOPE OF SERVICES:

A. Responsibilities of the County of Nottoway:

1. The County will be responsible for hiring the following (describe) staff position, enumerated on the locality's approved VJCCCA biennial plan to coordinate or provide administrative support for VJCCCA and/or to directly provide services to youth:
 - a. (Describe: Youth Program Coordinator, .40 PT, Hours Each Week, Supervised by Nottoway County Human Resource Department (hereinafter "Supervisor"). The Youth Program Coordinator is a part-time position. Staff will work approximately 10 hours per week. The position will be supervised by Nottoway County. Please see the attached job description.

Youth Program Coordinator

Community Service:	.15%
ARISE Program	.15%
Coordinator/Administrator	.05%

2. When appropriate, the County and the CSU Director will collaborate in the hiring/selection of persons to work within VJCCCA-funded programs/services. The hiring process will be coordinated through the County Human Resources Department with the hiring/selection by agreement between County and the CSU Director.
3. Staff hired to provide VJCCCA programs/services are employees of the County and subject to the personnel rules and practices governing the employees of that locality and subject to supervision by the supervisor designated by that locality including approval of payroll timesheet. Supervisor will approve timesheets and submit to County.

4. The County will be responsible for ensuring that all employees assigned to work on VJCCCA activities, programs and services, are informed of the personnel rules governing them by the locality and adhere to such rules in performing job duties. The County will establish procedures for receiving on-going feedback from DJJ supervisors concerning the work performance, if applicable.
5. The County will ensure that measures are in place that provide insurance or other liability coverage for all local employees including those employees assigned to work from CSU offices.
6. The County designates Nottoway County Human Resources as being responsible for the administration of this agreement.

V. LOCATION, ADMINISTRATIVE SUPPORT AND SUPERVISION:

- A. The position is located primarily at 701 Industrial Park Road, Farmville VA 23901. The County is responsible for providing the equipment and office space necessary for the employee to fulfill their VJCCCA-job duties.
- B. When the position is located primarily within DJJ CSU offices, the following applies:
 1. Personnel assigned to work from within DJJ CSU offices will remain employees of the County and subject to all payroll and personnel rules and practices governing the County.
 2. The DJJ CSU Director will be responsible for ensuring CSU supervisors and staff are informed that the VJCCCA-funded position is governed by the personnel rules governing local employees working from offices and that said position adheres to such rules.
 3. The DJJ CSU Director and Supervisor will establish procedures for DJJ supervisors to report and address work performance of VJCCCA-funded local government employees assigned to work from within CSU offices as is agreed upon between the County and the CSU Director. Any such work performance issues, including but not limited to failure to work assigned hours, shall be reported to Supervisor and all corrective actions will be taken by the County.
 4. The DJJ CSU Director and designated Supervisor identified by the County will develop and implement written procedures for reporting and acting upon work-related disciplinary infractions committed by County employees housed at the CSU. All disciplinary actions shall be initiated and conducted by the County. In addition, DJJ CSU Director and Supervisor will ensure that written procedures are available that provide County employees the opportunity to seek management resolution of workplace issues and to initiate a formal County grievance if deemed necessary by the employee.

VI. CONFIDENTIALITY: The County and DJJ agree to adhere to all federal and state laws and regulations regarding confidentiality of juvenile offender information. The County shall comply with all federal and state laws and regulations regarding the confidentiality of juvenile information.

- A. **Confidentiality Agreement:** Each Service Provider representative shall sign and return to the designated contact person a Confidentiality Agreement (attached).
- B. **Storage:** Service Provider shall maintain any records that indicate the identity of juveniles receiving VJCCCA services in paper form, in a locked file cabinet at all times. Individuals with access to the locked file cabinet shall sign a Confidentiality Agreement.

VII. TERMS AND CONDITIONS:

- A. **Audit:** The County shall retain all books, records, and other documents relative to this agreement for five (5) years after final payment, or until audited by the Commonwealth of Virginia, whichever is sooner and subject to the Library of Virginia Retention Schedule. The DJJ, its authorized agents, and/or state auditors shall have full access to and the right to examine any of said materials during said period. The County shall have no obligation to retain records beyond the longest retention requirement pursuant to the VJCCCA Grant and the Library of Virginia Retention Schedule.
- B. **Applicable Law and Courts:** This agreement shall be governed in all respects by the laws of the Commonwealth of Virginia and any litigation with respect thereto shall be brought in the courts of the Commonwealth. County shall comply with all applicable federal, state and local laws, rules and regulations.
1. **Availability of Funds:** It is understood and agreed between the parties herein that both parties shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement.
 2. **Cancellation of Agreement:** The parties to this agreement may terminate this agreement, in part or in whole, without penalty, upon 30 days written notice. Any agreement cancellation notice shall not relieve County of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation nor relieve DJJ from paying for services rendered prior to the date of cancellation.
- C. **Changes to the Agreement:** The parties may agree in writing to modify the scope of the agreement.
- D. **Drug-Free Workplace:** The County acknowledges and certifies that it understands that the following acts by its employees, and/or agents performing services on state property are prohibited:
1. The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs.
 2. Any impairment or incapacitation from the use of alcohol or other drugs except the use of drugs for legitimate medical purposes.
- The County further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of agreement and may result in default and/or civil action being taken by the Commonwealth in addition to any criminal penalties that may result from such conduct.
- E. **Background Investigations:** The County will adopt the background investigation check certified by DJJ, in accordance with statutory requirements. Service providers and partner agencies shall conduct criminal background checks on staff who will work directly with juveniles and certify that such investigations have been completed. Criminal background checks shall be maintained in the employee files and are subject to review by DJJ to determine that background checks have been completed. No juvenile shall be supervised by individuals with a pending or founded Child Protective Services complaint or a conviction of any violent felony or sex offense.
- F. **Renewal of Agreements:** This agreement may be renewed on a biennial basis by written agreement of both parties. The maximum term of the agreement with all renewals shall not exceed four years. Any changes in the terms of the agreement will be negotiated at the time of renewal and included in the renewal document signed by the parties.

G. **Counterparts:** This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement. As soon as practicable, each party will ensure that the other receives a copy of the executed document and all copies should be retained. A scanned and electronically transmitted document may be deemed an original.

County Administrator:

By: _____

Title: Nottoway County Administrator (Interim)

Date: _____

Dept of Juvenile Justice / CSU Director:

By: _____

Title: _____

Date: _____

Dept of Juvenile Justice / Agency Director:

By: _____

Title: _____

Date: _____

AGREEMENT BETWEEN THE VIRGINIA DEPARTMENT OF HEALTH AND THE NOTTOWAY COUNTY BOARD OF SUPERVISORS FOR FUNDING AND SERVICES OF THE NOTTOWAY COUNTY HEALTH DEPARTMENT

This agreement ("Agreement") for the services to be provided by the Nottoway County Health Department and the funding therefore is by and between the Virginia Department of Health ("VDH") and Nottoway County Board of Supervisors (collectively "the Parties").

The Agreement is created in satisfaction of the requirements of § 32.1-31 of the Code of Virginia (1950), as amended, in order to operate the Nottoway County Health Department under the terms of this Agreement.

NOW, THEREFORE, in consideration of the covenants and agreements in this Agreement, the sufficiency of which is acknowledged, the Parties agree as follows.

§ 1. VDH, over the course of one fiscal year, will pay an amount not to exceed \$349,356.00, from the state general fund to support the cooperative budget in accordance with, and dependent upon, appropriations by the General Assembly, and in like time frame, the Board of Supervisors of Nottoway County will provide by appropriation and in equal quarterly payments a sum of \$85,204.00 local matching funds and \$0.00 one-hundred percent local funds for a total of \$85,204.00 local funds for this fiscal year.

KS
12/4/2023

In addition, the Board of Supervisors has approved the Nottoway County Health Department to carry forward \$0.00 in local matching funds for a total of \$85,204.00 matching funds and an additional \$0.00 in one-hundred percent local funds from the prior fiscal year closing locality balance.

KS
12/4/2023

These joint funds will be distributed in timely installments, as services are rendered in the operation of the Nottoway County Health Department, which shall perform public health services in Nottoway County as indicated in Attachment A(1.), and will perform services required by local ordinances as indicated in Attachment A(2.). Payments from the local government are due on the third Monday of each fiscal quarter.

§ 2. The term of the agreement begins July 1, 2023. This Agreement will be automatically extended on a state fiscal year to year renewal basis under the existing terms and conditions of the Agreement unless timely written notice of termination is provided by either party. Such written notice shall be given at least 60 days prior to the beginning of the fiscal year in which the termination is to be effective.

§ 3. The Commonwealth of Virginia ("Commonwealth") and VDH shall be responsible for providing liability insurance coverage and will provide legal defense for state employees of the local health department for acts or occurrences arising from performance of activities conducted pursuant to state statutes and regulations.

- A. The responsibility of the Commonwealth and VDH to provide liability insurance coverage shall be limited to and governed by the Commonwealth of Virginia Public Liability Risk Management Plan, established under § 2.2-1837 of the Code of Virginia (1950), as amended. Such insurance coverage shall extend to the services specified in Attachments A(1.) and A(2.), unless the locality has opted to provide coverage for the employee under the Public Officials Liability Self-Insurance Plan, established under § 2.2-1839 of the Code of Virginia (1950), as amended, or under a policy procured by the locality.
- B. The Commonwealth and VDH will be responsible for providing legal defense for those acts or occurrences arising from the performance of those services listed in Attachment A(1.), conducted in the performance of this contract, as provided for under the Code of Virginia and as provided for under the terms and conditions of the Commonwealth of Virginia Public Liability Risk Management Plan.

- C. Services listed in Attachment A(2.), any services performed pursuant to a local ordinance, and any services authorized solely by Title 15.2 of the Code of Virginia (1950), as amended, when performed by a state employee, are herewith expressly exempted from any requirements of legal defense or representation by the Attorney General or the Commonwealth. For purposes of assuring the eligibility of a state employee performing such services for liability coverage under the Commonwealth of Virginia Public Liability Risk Management Plan , the Attorney General has approved, pursuant to § 2.2-507 of the Code of Virginia (1950), as amended, and the Commonwealth of Virginia Public Liability Risk Management Plan , the legal representation of said employee by the city or county attorney, and, the Board of Supervisors of Nottoway County hereby expressly agrees to provide the legal defense or representation at its sole expense in such cases by its local attorney.
- D. In no event shall the Commonwealth or VDH be responsible for providing legal defense or insurance coverage for local government employees.

§ 4. Title to equipment purchased with funds appropriated by the local government and transferred to the Commonwealth, either as match for state dollars or as a purchase under appropriated funds expressly allocated to support the activities of the local health department, will be retained by the Commonwealth and will be entered into the Virginia Fixed Asset Accounting and Control System. Local appropriations for equipment to be locally owned and controlled should not be remitted to the Commonwealth, and the local government's procurement procedures shall apply in the purchase. The locality assumes the responsibility to maintain the equipment and all records thereon.

§ 5. This Agreement may only be amended or otherwise modified by an instrument in writing signed by the Parties.

Robert W. Hicks
Acting Deputy Commissioner
Community Health Services
Virginia Department of Health

Date

Maria Almond
District Health Director
Piedmont Health District

Date

Local authorizing officer signature

Enter Name
Authorizing officer printed name

Enter Title
Authorizing officer title

Date

Approved as to form by the Office of the Attorney General on July 23, 2018

Attachments: Local Government Agreement, Attachment A(1.)
Local Government Agreement, Attachment A(2.)

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS
INCOME LEVEL A IS DEFINED BY THE BOARD OF HEALTH TO BE MEDICALLY INDIGENT ([32.1-11](#))

For Each Service Provided, Check Block for Highest Income Level Served			
COLLABORATIVE COMMUNITY HEALTH IMPROVEMENT PROCESS	Income A only	Defined by Federal Regulations	All (specify income level if not ALL)
Assure that ongoing collaborative community health assessment and strategic health improvement planning processes are established. To include public health, health care systems and community partners. As provided for in §32.1-122.03 Code Link 32.1-122.03 ; State Health Plan Link Virginia Plan for Well-Being 2016-2020			X
COMMUNICABLE DISEASE SERVICES	Income A only	Defined by Federal Regulations	All (specify income level if not ALL)
Immunization of patients against certain diseases, including Childhood Immunizations As provided for in 32.1-46 Code Link 32.1-46			X
Sexually transmitted disease screening, diagnosis, treatment, and surveillance 32.1-57, Districts may provide counseling Code Link 32.1-57			X
Surveillance and investigation of disease 32.1-35 and 32.1-39 Code Links 32.1-35 , 32.1-39 , 32.1-43			X
HIV/AIDS surveillance, investigation, and sero prevalence survey 32.1-36, 32.1-36.1, 32.1-39 Code Links 32.1-36 , 32.1-36.1 , 32.1-39			X
Tuberculosis control screening, diagnosis, treatment, and surveillance 32.1-49, 32.1-50.1, and 32.1-54 Code Links 32.1-49 , 32.1-50 , 32.1-50.1			X
FAMILY PLANNING SERVICES	Income A only	Defined by Federal Regulations	All
Clinic services including drugs and Contraceptive supplies Family Planning Population Research Act of 1970, Title X Code Link 32.1-77 , 42 U.S.C 300 et seq., and 42 CFR Part 59		X	
Pregnancy testing and counseling Family Planning Population Research Act of 1970, Title X Code Link 32.1-77 , 42 U.S.C. 300 et seq., and 42 CFR Part 59\		X	

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS
INCOME LEVEL A IS DEFINED BY THE BOARD OF HEALTH TO BE MEDICALLY INDIGENT ([32.1-11](#))

CHILD HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Children Specialty Services; diagnosis, treatment, follow-up, and parent teaching 32.1-77, 32.1-89 and 32.1-90 Code Links- 32.1-77 , 32.1-89 , 32.1-90			
Screening for genetic traits and inborn errors of metabolism, and provision of dietary supplements Code Links- 32.1-65 , 32.1-67 , 32.1-68			X
Well child care up to age ____ (enter age) Board of Health Code Link- 32.1-77			
WIC : Federal grant requirement Public Law 108-265 as amended, Child Nutrition Act of 1966; Child Nutrition and WIC Reauthorization Act 2009 Code Link 42 U.S.C. § 1786; 7 C.F.R. Part 26		X	
EPSDT: DMAS MOA Social Security Act section 1905(r) (5) Code Link- 32.1-11			
Blood lead level testing Code Link- 32.1-46.1 , 32.1-46.2			X
Outreach, Patient and Community Health Education Code Link- 32.1-11 , 32.1-11.3 ,			X
Community Education Code Link- 32.1-11 , 32.1-23			X
Pre-school Physicals for school entry Code Link- 22.1-270	X		
Services for Children with Special health care needs Title V, Social Security Act Code Link- 32.1-77			
Child restraints in motor vehicles Code Link- 46.2-1095 , 46.2-1097			
Babycare, Child: DMAS MOA			
MATERNAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Prenatal and post partum care for low risk and intermediate risk women, Title V, Social Security Act Code Link- 32.1-77			
Babycare, Maternal: DMAS MOA			
WIC: Federal grant requirement Public Law 108-265 as amended, Child Nutrition Act of 1966; Child Nutrition and WIC Reauthorization Act 2009 Code Link 42 U.S.C §1786 and 7CFR Part 26		X	

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

ENVIRONMENTAL HEALTH SERVICES
BASIC PUBLIC HEALTH SERVICES TO BE ASSURED BY LOCAL HEALTH DEPARTMENTS

The following services performed in accordance with the provisions of the Code of Virginia, the regulation of the Board of Health and/or VDH agreements with other state or federal agencies and VDH policies. Data regarding the below services shall be entered in, or exported to, the statewide environmental health database for all available data fields. Local health department staff shall be responsible for responding to all complaints, constituent responses, media inquiries, and Freedom of Information Act request related to the following services.	
Investigation of communicable diseases: Pursuant to §§ 32.1-35 and 32.1-39 of the Code of the Code of Virginia, the local health director and local staff are responsible for investigating any outbreak or unusual occurrence of a preventable disease that the Board of Health requires to be reported. Code Links-32.1-35, 32.1-39	X
Marinas: Pursuant to § 32.1-246 of the Code of Virginia, local health department staff are responsible for permitting marinas and other places where boats are moored and is responsible for inspecting them to ensure that their sanitary fixtures and sewage disposal facilities are in compliance with the Marina Regulations (12VAC5-570-10 et seq.) Code Link-32.1-246	X
Migrant labor camps: Pursuant to §§ 32.1-203-32.1-211 of the Code of Virginia, local health departments are responsible for issuing, denying, suspending and revoking permits to operate migrant labor camps. Local health departments also must inspect migrant labor camps and ensure that the construction, operation and maintenance of such camps are in compliance with the Rules and Regulations Governing Migrant Labor Camps (12VAC5-501-10 et seq.). Code Links-32.1 Chapter 6 Article 6	X
Milk: Pursuant to §§ 3.2-5206, 3.2-5208 of the Code of Virginia and the agency's MOA with VDACS, the local health department is responsible for issuing, denying, suspending and revoking permits for Grade "A" milk processing plants which offer milk and or milk products for sale in Virginia. Local health departments are also responsible for the inspection of Grade "A" milk plants for compliance with the Regulations Governing Grade "A" Milk (2VAC5-490-10). Code Links- 3.2-5206, 3.2-5208	X
Alternative discharging sewage systems: Pursuant to § 32.1-164(A) of the Code of Virginia, local health departments are responsible for issuing, denying and revoking construction and operation permits for alternative discharging systems serving individual family dwellings with flows less than or equal to 1,000 gallons per day on a monthly average. Local health departments are also required to conduct regular inspections of alternative discharging systems in order to ensure that their construction and operation are in compliance with the Alternative Discharging Sewage Treatment Regulations for Individual Family Dwellings (12VAC5-640-10 et seq.). Code Link-32.1-164	X
Onsite sewage systems: Pursuant to § 32.1-163 et seq. of the Code of Virginia, local health department staff is responsible for reviewing and processing site evaluations and designs of onsite sewage systems in accordance with applicable state regulations and may perform such evaluations and designs as allowed. Local health department staff is also responsible for issuing, denying and revoking construction and operation permits for conventional and alternative onsite sewage systems. Local health department staff are responsible for assuring that onsite sewage systems are inspected at time of construction for compliance with the Sewage Handling and Disposal Regulations (12VAC5-610-20 et seq.; "SHDR") and the Alternative Onsite Sewage System Regulations (12VAC5-613-10 et seq.; "AOSS Regulations"); local health department staff may perform such inspections as required. Local health department staff is also responsible for assuring the performance, operation, and maintenance of onsite sewage systems are in compliance with the SHDR and AOSS Regulations. Code Link-32.1-163	X
Rabies: Pursuant to § 3.2-6500 et seq. of the Code of Virginia, the local health department is responsible for investigating complaints and reports of suspected rabid animals exposing a person, companion animal, or livestock to rabies. Code Link- 3.2-6500	X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

ENVIRONMENTAL HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE ASSURED BY LOCAL HEALTH DEPARTMENTS

Restaurants/eating establishments: Pursuant to § 35.1-14 of the Code of Virginia, local health departments are responsible for issuing, denying, renewing, revoking and suspending permits to operate food establishments. In addition, local health departments are required to conduct at least one annual inspection of each food establishment to ensure compliance with the requirements of the Food Regulations (12VAC5-421-10 et seq.). These regulations include requirements and standards for the safe preparation, handling, protection, and preservation of food; the sanitary maintenance and use of equipment and physical facilities; the safe and sanitary supply of water and disposal of waste and employee hygiene standards. Code Link- 35.1-14	X
Hotels/Motels: In accordance with § 35.1-13 of the Code of Virginia, local health department staff is responsible for issuing, denying, revoking and suspending permits to operate hotels. The local health department is responsible for conducting inspections of hotels to ensure compliance with the Hotel Regulations (12VAC5-431-10 et seq.). These regulations include requirements and standards for physical plant sanitation; safe and sanitary housekeeping and maintenance practices; safe and sanitary water supply and sewage disposal and vector and pest control. Code Link-35.1-13	X
Wells: Pursuant to § 32.1-176.4, and the resulting authority provided by the Board, local health departments are responsible for issuing, denying and revoking construction permits and inspection statements for private wells. Local health departments are also responsible for inspecting private wells to ensure that their construction and location are in compliance with the Private Well Regulations. (12VAC5-630-10 et seq.) Code Link-32.1-176.4	X
Homes for adults: The local health department, at the request of the Department of Social Services (DSS), will inspect DSS-permitted homes for adults to evaluate their food safety operations, wastewater disposal and general environmental health conditions. (22VAC40-80-160(B)(3))	X
Juvenile Justice Institutions: Pursuant to § 35.1-23 of the Code of Virginia and the agency's memorandum of understanding with the Department of Corrections, local health departments are responsible for conducting at least one annual unannounced inspection of juvenile justice institutions in order to evaluate their kitchen facilities, general sanitation and environmental health conditions. Code Link-35.1-23	X
Jail inspections: Pursuant to § 53.1-68 of the Code of Virginia and the agency's memorandum of understanding with the Department of Corrections, local health departments are responsible for conducting at least one annual unannounced inspection of correction facilities in order to evaluate their kitchen facilities, general sanitation and environmental health conditions. Code Link-53.1-68	X
Daycare centers: At the request of DSS will inspect DSS-permitted daycare centers to evaluate their food safety operations, wastewater disposal and general environmental health conditions. (22VAC40-80-160(B)(3))	X
Radon Pursuant to § 32.1-229, local health department may assist VDH Central Office with Radon testing and analysis. Code Link-32.1-229.	X
Summer camps/ Campgrounds: Pursuant to §§ 35.1-16 and 35.1-17 of the Code of Virginia and the corresponding regulations, local health departments are responsible for issuing, denying, and revoking permits to operate summer camps and campgrounds. The local health department is responsible for conducting inspections of summer camps and campgrounds not less than annually to ensure that their construction, operation and maintenance are in compliance with the Regulations for Summer Camps (12VAC5-440-10 et seq.) and the Rules and Regulations Governing Campgrounds (12VAC5-450-10 et seq.). Code Links-35.1-16, 35.1-17	X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OTHER PUBLIC HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS

The following services performed in accordance with the provisions of the Code of Virginia, the regulations of the Board of Health and/or the policies and procedures of the State Department of Health	
Pre-Admission Screenings (PAS) DMAS MOA Code Link- 32.1-330	X
Comprehensive Services Act Community Policy and Management Teams (CPMT) 2.2-5201-2.2-5211 Code Link- 2.2-5201 , 2.2-5211	X
Interagency Coordinating Council (Infants/Toddlers) Early Intervention Services Code Link- 2.2-5305 , 2.2-5306	X
Vital Records Code Link- 32.1-254 , 32.1-255 , 32.1-272	X
Immunizations for maternity and post-partum patients Code Link- 32.1-11 , 32.1-325 , 54.1-3408 .	X
AIDS Drug Assistance Program (ADAP) Code Link- 32.1-11 ,	X
Emergency Preparedness and Response Code Link- 32.1-42 , 32.1-43 et seq., 32.1-229 ,	X
HIV Counseling, Testing and Referral Code Link- 32.1-37.2	X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
COMMUNICABLE DISEASE SERVICES	Income A only	Defined by Federal Regulations	All
Foreign Travel Immunizations			X
Other:			
CHILD HEALTH SERVICES			
Disabled disability Waiver Screenings DMAS MOA Code Link-32.1-330Other:			
Other			
MATERNAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Other:			
FAMILY PLANNING SERVICES	Income A only	Defined by Federal Regulations	All
Nutrition Education			X
Preventive Health Services			X
Pre-Conception Health Care			X
Other:			
MEDICAL SERVICES - Please identify services	Income A only	Defined by Federal Regulations	All
Community Education			X
Other			

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served
--

SPECIALTY CLINIC SERVICES - Please identify services	Income A only	Defined by Federal Regulations	All
DENTAL HEALTH SERVICES - Please identify services	Income A only	Defined by Federal Regulations	All

PUBLIC HEALTH ENVIRONMENTAL SERVICES PROVIDED UNDER LOCAL ORDINANCE OR CONTRACT

8

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(2.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

PUBLIC HEALTH SERVICES PROVIDED UNDER
LOCAL ORDINANCES OR CONTRACT WITH LOCAL GOVERNMENTS

OPTIONAL PUBLIC HEALTH MEDICAL SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
Neither the <i>Code of Virginia</i> nor Regulations of the Board of Health requires the following services to be provided by the local health department. (identify services below)	Income A only	Local ordinance code cite, or contract number	All

Building Code Official
Nicholas Bowles

Permit Technicians:
Susan Tucker
stucker@nottoway.org
Andrea Kelly
akelly@nottoway.org

**OFFICE OF
BUILDING DEPARTMENT**



Nottoway County
P.O. Box 92
344 W. Courthouse Rd.
Nottoway, VA 23955
Telephone: 434-645-8696
Fax: 434-645-8667
www.nottoway.org

Memo:

To: BOS
From: Building Department
Through: Phillip Vannorrbeeck
Date: 12/15/2023
Re: ADA Compliance

During a recent incident involving ADA compliance at the Blackstone Primary School, the question of a 504 Self-Assessment/ ADA Transition Plan for the County was raised. The person who investigated the complaints made a FOIA request for information from Nottoway County regarding said plan. After investigating the matter our office was unable to locate an original document that dealt with this issue.

It is this office's recommendation that there be action taken to update, revise, etc. Nottoway County's Self-assessment/Transition plan for compliance with Federal regulations i.e., 2010 ADA Title II 28 C.F.R. Section 35.150

By submitting this to the Board a record will be made to state that the County has been made aware of this matter and is seeking to investigate compliance in this. It is our understanding that programs and services that the County offers should be accessible. Our office is willing to provide further information to aid the Board in making an informed decision regarding provisions for future ADA requirements. According to recent census data from the US Census Bureau 13.7% of people under 65 between 2018 and 2022 in Nottoway County were designated as having a disability.*

For more information contact the Building Department. Our office is working closely with the ADA Coordinator for Nottoway County Schools, Dr. Greger. On the following pages are provide a brief overview of how to develop an ADA transition plan and a sample plan.

Thank you,

Nicholas Bowles

Nottoway County Building Official

*<https://www.census.gov/quickfacts/nottowaycountyvirginia>

Find this information at <https://www.kimley-horn.com/news-insights/perspectives/how-to-develop-ada-transition-plan/>

FEBRUARY 16, 2023

PERSPECTIVES

How to Develop an ADA Transition Plan: Kimley-Horn's Guide to Creating More Inclusive Communities

- **By: Brian Shamburger**



Brian Shamburger, P.E., PTOE
Accessibility Specialist

Imagine a normal day where simply crossing the street isn't possible because there's no curb ramp at the end of the sidewalk, or paying your water bill isn't possible because there are only steps to get into City Hall.

Maybe you're at an outdoor festival and need to use the restroom, but the event coordinator didn't provide an accessible, portable facility. Perhaps your child with Autism is unable to participate in your town's summer camp because it's not inclusive of children of all abilities. These are everyday challenges for people with disabilities. Fortunately, municipalities can create more inclusive communities with a clear understanding of the requirements of the Americans with Disabilities Act (ADA).

The ADA is a civil-rights law that mandates equal opportunity for individuals with disabilities and guarantees that they have the same opportunities as everyone else to participate in mainstream American life: to enjoy employment opportunities; purchase goods and services; and participate in state and local government programs and services. Ongoing education and guidance are essential for municipalities' and businesses' compliance with the ADA. Helping people with both permanent and temporary disabilities access civic life is a fundamental goal of the ADA. To ensure that this goal is met, Title II of the ADA requires that state and local governments make all programs and services accessible to people with disabilities.

According to the 2017 Census, 12.6% (or approximately 40 million people) of the U.S. population over the age of 15 has a disability.

– 2018 American Community Survey 1-Year Estimates

What is Required in an ADA Self-Evaluation and Transition Plan?

The ADA is an all-inclusive law that requires a municipality (no matter the size) to review all aspects of its programs, services, and activities for compliance, often referred to as a Self-Evaluation and Transition Plan. The Self-Evaluation process requires a clear understanding of the ADA Title II regulations, specifically the program's access test as applied to existing facilities. The requirements for a Transition Plan, as outlined in 28 C.F.R. section 35.150, only apply to public agencies with 50 or more employees.

When conducting the Self-Evaluation process, you'll review each department that interacts with the community, all boards and commissions, facilities, curb ramps, intersections and

sidewalks, and the municipality's employment practices. An evaluation of all programs, services, and activities must be conducted and included in the Transition Plan.

Getting Started

Evaluating every program, service, and activity in your community can be a daunting task. You might not know where to begin or feel you don't have the time and resources. While completing your Self-Evaluation and Transition Plan may seem overwhelming, you can approach the task by getting started and then gradually developing an action plan to evaluate everything. To help you get the ball rolling, we've outlined the following eight-step process for achieving ADA compliance.

1. Designate an ADA Coordinator

Designate at least one person to serve as the ADA Coordinator. Choose someone committed to being a consistent presence at meetings. Ensure their experience and education will allow for the effective coordination of your municipality's efforts to comply and carry out responsibilities under the ADA and that they have the authority to create change within the municipality.

2. Provide Public Notice About the ADA Requirements

Municipalities are required to make sure the public knows the rights that are afforded to them under the ADA. You must communicate and get feedback from people with disabilities while developing the Transition Plan.

3. Establish a Grievance Procedure

A grievance procedure outlines how and where a complaint can be filed with your municipality. It also establishes the timeframes in which you will respond, and how the complainant can appeal if they disagree with the outcome. There are numerous benefits of having a grievance procedure in place: promoting consistency; having documentation (in case of litigation); and providing complainants a formal process.

4. Document Your Current State of Compliance

There's no doubt that every municipality has improved accessibility over the last 30 years—document it. What you are responsible for? What evaluations have been completed? How complete are they? What still needs to be evaluated?

5. Develop Internal Design Standards, Specifications, and Details

The last thing you want to do is design and construct something that's out of compliance. Therefore, it's important to establish and review your guidance and standards documents for consistency with current applicable standards. It may even be necessary to develop guidance documents to avoid common construction issues.

6. Develop a Self-Evaluation and Transition Plan

This is where the real work begins. Municipalities must evaluate all programs, services, and activities for compliance with the ADA. This includes everything from after-school programs offered by the Parks and Recreation Department to sidewalks and transit stops. When you identify barriers, you're required to develop a plan to fix them, which includes cost, schedule, and the responsible person or department (i.e., your Transition Plan).

7. Approve a Schedule and Budget to Implement the Transition Plan

Real progress can be made when a municipality makes financial commitments to improving access. Include barrier removal projects as part of your annual budgets, either as stand-alone projects or as part of regularly occurring programs (e.g., street resurfacing projects). This should continue until all barriers are eliminated, which will vary based on the size and resources of your municipality.

8. Monitor Progress

Once you start working on your Transition Plan, keep track of barrier removal projects. The Transition Plan is intended to be a living document, updated regularly to inform both staff and people with disabilities that progress is being made.

As we celebrate the ADA's 30th anniversary, now is the time to conduct a Self-Evaluation and prioritize inclusivity and compliance. **How does not having an updated and compliant ADA Transition Plan impact people in your community?** Kimley-Horn is here to help bridge the gap between the intent of the law and the practices of our clients so that everyone may have equal opportunities to enjoy civic life.

Sample ADA Transition Plan

This is an excerpt from one municipality's Transition Plan. The ADA coordinator added columns for cost estimates and sources of funds. Title II only requires listing physical obstacles, the methods used to make the facilities accessible, the schedule and the responsible official. To create your own use the Transition Plan form.

Facility City Hall Date January 3, 20XX

Contact Person ADA Coordinator Department Mayor's Office

Email adacoordinator@nameofmunicipality.gov Phone 800-ADA-XXXX

Area	Access Issue	Solution	Target Date	Person Responsible	Cost Estimate	Source of Funds
South Entrance ramp	1:9 slope, cracks, square handrails.	New ramp.	6/15	Facilities Manager	\$9,500	Capital budget
North Entrance	No sign indicating direction to accessible entrance.	Install sign.	2/4	Facilities Manager	\$40	Maintenance and repairs

Area	Access Issue	Solution	Target Date	Person Responsible	Cost Estimate	Source of Funds
<i>First floor</i>						
Single user toilet room	No tactile sign.	Install sign.	2/4	Facilities Manager	\$40	Maintenance and repairs
City clerk	Counter at 44".	Lower section to 36" max. high, 36" min. length. Short term: provide clipboard at counter.	6/1	Facilities Manager	\$450	Maintenance and repairs
City Council room	Inadequate maneuvering clearance at entrance door.	Install automatic door opener.	6/1	Facilities Manager	\$1,100	Capital budget
City Council room	No assistive listening system.	Install FM system and sign.	10/1	Audio Visual Employee	\$2,200	A/V equipment fund

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TO DATE- 11/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 011010 ** BOARD OF SUPERVISORS **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** BOARD OF SUPERVISORS **										
JOYCE L. MORDAN	Health Insurance	ANTHEM	REFUND JM	6/30/2023		11/20/2023	252577		63.24	
JACQUELINE ZATAWESKI	Health Insurance	ANTHEM	REFUND	6/30/2023		11/20/2023	252578		63.24	
SUSAN HOWE	Health Insurance	ANTHEM FY22	REFUND	11/14/2023		11/20/2023	252643		63.24	
APRIL LOGUE BLEVINS	Health Insurance	ANTHEM FY22	REFUND AB	11/14/2023		11/20/2023	252582		63.24	
ALICIA CISCO	Health Insurance	ANTHEM FY22	REFUND AC	11/14/2023		11/20/2023	252579		47.43	
ANGELA HARTMAN	Health Insurance	ANTHEM FY22	REFUND AH	11/14/2023		11/20/2023	252580		36.89	
ANGELA STEWART	Health Insurance	ANTHEM FY22	REFUND AS	11/14/2023		11/20/2023	252581		10.54	
BRITTANY AUSTIN	Health Insurance	ANTHEM FY22	REFUND BA	11/14/2023		11/20/2023	252588		63.24	
BESS DUGGER	Health Insurance	ANTHEM FY22	REFUND BD	11/14/2023		11/20/2023	252583		21.08	
BRANDON FOWLKES	Health Insurance	ANTHEM FY22	REFUND BF	11/14/2023		11/20/2023	252587		15.81	
BLAKE JONES	Health Insurance	ANTHEM FY22	REFUND BJ	11/14/2023		11/20/2023	252586		21.08	
BLAINE RAMSEY	Health Insurance	ANTHEM FY22	REFUND BR	11/14/2023		11/20/2023	252585		63.24	
CORNELIUS FELDER	Health Insurance	ANTHEM FY22	REFUND CF	11/14/2023		11/20/2023	252592		63.24	
CHRISTY HUDSON	Health Insurance	ANTHEM FY22	REFUND CH	11/14/2023		11/20/2023	252591		63.24	
CHEYENNE JONES	Health Insurance	ANTHEM FY22	REFUND CJ	11/14/2023		11/20/2023	252589		15.81	
DOMANICK JENKINS	Health Insurance	ANTHEM FY22	REFUND DJ	11/14/2023		11/20/2023	252599		57.97	
DIANTHA KELKER	Health Insurance	ANTHEM FY22	REFUND DK	11/14/2023		11/20/2023	252598		63.24	
DEAN LEWIS	Health Insurance	ANTHEM FY22	REFUND DL	11/14/2023		11/20/2023	252596		63.24	
DARSHAWN QUARLES	Health Insurance	ANTHEM FY22	REFUND DQ	11/14/2023		11/20/2023	252595		63.24	
DEBORAH ROOP	Health Insurance	ANTHEM FY22	REFUND DR	11/14/2023		11/20/2023	252597		31.62	
DUSTIN SHEPHERD	Health Insurance	ANTHEM FY22	REFUND DS	11/14/2023		11/20/2023	252600		63.24	
DAJOUR WORSHAM	Health Insurance	ANTHEM FY22	REFUND DW	11/14/2023		11/20/2023	252593		36.89	
ELIZABETH GRAHAM	Health Insurance	ANTHEM FY22	REFUND EG	11/14/2023		11/20/2023	252602		63.24	
ELIZABETH HINDE	Health Insurance	ANTHEM FY22	REFUND EH	11/14/2023		11/20/2023	252603		63.24	
FRED DAVENPORT	Health Insurance	ANTHEM FY22	REFUND FD	11/14/2023		11/20/2023	252604		63.24	
GARY EASTER	Health Insurance	ANTHEM FY22\	REFUND GE	11/14/2023		11/20/2023	252605		63.24	
GREGORY GIURICEO	Health Insurance	ANTHEM FY22	REFUND GG	11/14/2023		11/20/2023	252607		63.24	
GREGG ZODY	Health Insurance	ANTHEM FY22	REFUND GZ	11/14/2023		11/20/2023	252606		31.62	
JANE BROWN	Health Insurance	ANTHEM FY22	REFUND JB	11/14/2023		11/20/2023	252608		63.24	
JESSICA CHAPPELL	Health Insurance	ANTHEM FY22	REFUND JC	11/14/2023		11/20/2023	252610		15.81	
JOSHUA HAVENS	Health Insurance	ANTHEM FY22	REFUND JH	11/14/2023		11/20/2023	252612		63.24	
JUSTIN MIMS	Health Insurance	ANTHEM FY22	REFUND JM	11/14/2023		11/20/2023	252613		36.89	
JOAN PALMORE	Health Insurance	ANTHEM FY22	REFUND JP	11/14/2023		11/20/2023	252611		5.27	
JENNIFER VANCE	Health Insurance	ANTHEM FY22	REFUND JV	11/14/2023		11/20/2023	252609		63.24	
KIMBERLY DAUM	Health Insurance	ANTHEM FY22	REFUND KD	11/14/2023		11/20/2023	252617		63.24	
KANITRA HARTWILL	Health Insurance	ANTHEM FY22	REFUND KH	11/14/2023		11/20/2023	252614		63.24	
KATHERINE TOMER	Health Insurance	ANTHEM FY22	REFUND KT	11/14/2023		11/20/2023	252615		63.24	
LAUREN BROWN	Health Insurance	ANTHEM FY22	REFUND LB	11/14/2023		11/20/2023	252621		42.16	
LYNN HARDY	Health Insurance	ANTHEM FY22	REFUND LH	11/14/2023		11/20/2023	252624		5.27	
KHALIL LATIF	Health Insurance	ANTHEM FY22	REFUND LK	11/14/2023		11/20/2023	252616		26.35	
LORI MITCHUM-BURNS	Health Insurance	ANTHEM FY22	REFUND LMB	11/14/2023		11/20/2023	252623		63.24	
LAIETA PAIGE	Health Insurance	ANTHEM FY22	REFUND LP	11/14/2023		11/20/2023	252619		36.89	
LA'TANYA ROBINSON-SAVAGE	Health Insurance	ANTHEM FY22	REFUND LRS	11/14/2023		11/20/2023	252618		57.97	
LEANNE WALROUS	Health Insurance	ANTHEM FY22	REFUND LW	11/14/2023		11/20/2023	252622		63.24	
MICHAEL BARTOE	Health Insurance	ANTHEM FY22	REFUND MB	11/14/2023		11/20/2023	252629		57.97	
MARIE LYNCH	Health Insurance	ANTHEM FY22	REFUND ML	11/14/2023		11/20/2023	252626		26.35	

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 011010 ** BOARD OF SUPERVISORS **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
MELISSA NEWCOMB	Health Insurance	ANTHEM FY22	REFUND MN	11/14/2023		11/20/2023	252628		5.27	
MATTHEW SPENCER	Health Insurance	ANTHEM FY22	REFUND MS	11/14/2023		11/20/2023	252627		63.24	
NATHAN EVERSON	Health Insurance	ANTHEM FY22	REFUND NE	11/14/2023		11/20/2023	252630		42.16	
PATRICIA CARTER	Health Insurance	ANTHEM FY22	REFUND PC	11/14/2023		11/20/2023	252631		10.54	
PATRICIA JONES	Health Insurance	ANTHEM FY22	REFUND PJ	11/14/2023		11/20/2023	252632		57.97	
RHONDA JOHNSON	Health Insurance	ANTHEM FY22	REFUND RJ	11/14/2023		11/20/2023	252633		63.24	
ROBERT MALOTT	Health Insurance	ANTHEM FY22	REFUND RM	11/14/2023		11/20/2023	252635		10.54	
ROBERT SAWYER	Health Insurance	ANTHEM FY22	REFUND RS	11/14/2023		11/20/2023	252636		63.24	
ROBERT WARD	Health Insurance	ANTHEM FY22	REFUND RW	11/14/2023		11/20/2023	252637		21.08	
SARAH CASPER	Health Insurance	ANTHEM FY22	REFUND SC	11/14/2023		11/20/2023	252639		57.97	
SHEILA ESTES	Health Insurance	ANTHEM FY22	REFUND SE	11/14/2023		11/20/2023	252642		63.24	
SAMANTHA HANCOCK	Health Insurance	ANTHEM FY22	REFUND SH	11/14/2023		11/20/2023	252638		63.24	
SETH MYERS	Health Insurance	ANTHEM FY22	REFUND SM	11/14/2023		11/20/2023	252640		63.24	
SUSAN TUCKER	Health Insurance	ANTHEM FY22	REFUND ST	11/14/2023		11/20/2023	252644		63.24	
TANYA COGHILL	Health Insurance	ANTHEM FY22	REFUND TC	11/14/2023		11/20/2023	252645		63.24	
TINA DEDMOND	Health Insurance	ANTHEM FY22	REFUND TD	11/14/2023		11/20/2023	252647		36.89	
TRACY MOORE	Health Insurance	ANTHEM FY22	REFUND TM	11/14/2023		11/20/2023	252648		63.24	
TEHYA PUGH	Health Insurance	ANTHEM FY22	REFUND TP	11/14/2023		11/20/2023	252646		10.54	
WILLIAM SHULAR	Health Insurance	ANTHEM FY22	REFUND WS	11/14/2023		11/20/2023	252649		26.35	
ZACHERY BALDWIN	Health Insurance	ANTHEM FY22	REFUND ZB	11/14/2023		11/20/2023	252651		26.35	
BILLY FULFORD	Health Insurance	ANTHEM FY22	REFUND.BF	11/14/2023		11/20/2023	252584		63.24	
CHRISTOPHER JOYNER	Health Insurance	ANTHEM FY22	REFUND.CJ	11/14/2023		11/20/2023	252590		63.24	
DYLAN RAY	Health Insurance	ANTHEM FY22	REFUND.DR	11/14/2023		11/20/2023	252601		31.62	
DANNY STANLEY	Health Insurance	ANTHEM FY22	REFUND.DS	11/14/2023		11/20/2023	252594		63.24	
LATASHA HARVEY	Health Insurance	ANTHEM FY22	REFUND.LH	11/14/2023		11/20/2023	252620		63.24	
MARGARET SPRINGSTON	Health Insurance	ANTHEM FY22	REFUND.MS	11/14/2023		11/20/2023	252625		63.24	
ROBERT JONES	Health Insurance	ANTHEM FY22	REFUND.RJ	11/14/2023		11/20/2023	252634		63.24	
SHAYA COLBERT	Health Insurance	ANTHEM FY22	REFUND.SC	11/14/2023		11/20/2023	252641		57.97	
ZACHARY BASHAM	Health Insurance	ANTHEM FY22	REFUND.ZB	11/14/2023		11/20/2023	252650		57.97	
									3,620.49 *	
SHERMAN C. VAUGHN	Travel - Mileage	VACO MILE & LODGING	REIMBURS112023	11/14/2023		11/30/2023	252729		219.43	
HELEN SIMMONS	Travel - Mileage	VACO MILE & LODGING	REIMBURS 112023	11/14/2023		11/30/2023	252728		219.29	
									438.72 *	
SHERMAN C. VAUGHN	Travel - Convention	VACO MILE & LODGING	REIMBURS112023	11/14/2023		11/30/2023	252729		463.38	
HELEN SIMMONS	Travel - Convention	VACO MILE & LODGING	REIMBURS 112023	11/14/2023		11/30/2023	252728		340.51	
									803.89 *	
						TOTAL			4,863.10	

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TO DATE- 11/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012010 ** COUNTY ADMINISTRATION **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** COUNTY ADMINISTRATION **										
PHILIP VANNOORBEECK	Salaries / Part-time	SERV RNDR 9/25-10/27	REIMBURS 1123	10/27/2023		11/17/2023	252516	1,175.00		
								1,175.00	*	
CAS SEVERN, INC.	Data Processing	TIME/MATERIAL SERV	444080	10/31/2023		11/17/2023	252527	56.50		
GCR COMPANY	Data Processing	EMAIL SETUP/REMOVE	308310	10/31/2023		11/17/2023	252544	105.00		
GCR COMPANY	Data Processing	RECONFIGURE PC	308311	10/31/2023		11/17/2023	252544	105.00		
GCR COMPANY	Data Processing	SETUP CONNECT	308312	10/31/2023		11/17/2023	252544	52.50		
								319.00	*	
KEY OFFICE SUPPLY, INC.	Office Supplies	COPY PAPER	582818	10/26/2023		11/15/2023	252482	293.94		
								293.94	*	
TOTAL								1,787.94		

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012090 ** COMMISSIONER OF REVENUE **

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>PO#</u>	<u>CHECK DATE</u>	<u>CHECK#</u>	<u>\$\$</u>	<u>PAY</u>	<u>\$\$</u>
** COMMISSIONER OF REVENUE **										
NOTTOWAY PUBLISHING CO.,	Advertising	2023 BIG GAME MAG	10112023	COMMISS	10/31/2023	11/15/2023	252457	60.00		
								60.00	*	
GCR COMPANY	Data Processing	CUST#90097 PC SET UP	308313	COMMISS	10/31/2023	11/15/2023	252455	105.00		
								105.00	*	
KEY OFFICE SUPPLY, INC.	Furniture & Fixtures	NEW COMPUTER	582234	COMMISS	10/23/2023	11/15/2023	252456	649.00		
KEY OFFICE SUPPLY, INC.	Furniture & Fixtures	LEASED COPIER	582845	COMMISS	10/27/2023	11/15/2023	252456	252.64		
								901.64	*	
TOTAL								1,066.64		

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 012130 ** TREASURER **

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>PO#</u>	<u>CHECK DATE</u>	<u>CHECK#</u>	<u>\$\$</u>	<u>PAY</u>	<u>\$\$</u>
	** TREASURER **									
BRIGHTSPEED	Telephone	TELEPHONE	309965561 TRES	10/22/2023		11/15/2023	252458	233.81		
								233.81	*	
TAMMIE A. RAIFORD	Travel - Mileage	REIMBURSEMENT	REIM- 112023	11/01/2023		11/15/2023	252459	163.02		
								163.02	*	
						TOTAL		396.83		

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 013010 ** ELECTORAL BOARD **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** ELECTORAL BOARD **										
CHASTIDDY BRYANT	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252741		676.00	
PHYLLIS A. ROBINSON	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252765		195.00	
BERNICE BRITO	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252736		180.00	
ARLENE ROBERTSON	Officers Of Election	ERLY VOT & ELECT	ELECT11202023	11/20/2023		11/30/2023	252732		168.00	
BETTY LOU LAGES	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252411		338.90	
BETTY LOU LAGES	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252737		312.32	
BRENDA LEE	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252412		204.00	
BRENDA LEE	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252738		195.00	
CAROLE HARPER	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252413		327.93	
CAROLE HARPER	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252740		399.00	
DANNY WILLIAMS	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252415		390.96	
DANNY WILLIAMS	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	2/02/0112		11/30/2023	252744		358.83	
DAVID CLEMENTS	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252416		612.00	
DAVID CLEMENTS	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252745		384.00	
ETTA NEAL	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252421		407.67	
ETTA NEAL	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252751		422.82	
NANCY ROARK	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252424		644.90	
NANCY ROARK	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252761		522.93	
PHYLLIS ROBINSON	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252428		418.97	
VELMA BIRDSONG	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252432		564.00	
VELMA BIRDSONG	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252771		330.00	
CONNIE REYNOLDS-SHINE-HURT	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252414		204.00	
CONNIE REYNOLDS-SHINE-HURT	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252743		282.00	
ROBERT MORRISON	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252429		306.00	
ROBERT MORRISON	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252766		343.97	
JANIE MCCORMICK	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252423		655.86	
JANIE MCCORMICK	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252754		516.32	
BARBARA GREEN	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252410		102.00	
BARBARA GREEN	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252734		252.00	
CHERYL REYNOLDS	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252742		288.00	
LOWELL HARPER	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252759		186.06	
DENISE CLARK	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252418		468.00	
DENISE CLARK	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252747		336.00	
ANMARIE COLLINS	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252731		297.00	
JACKIE GREEN-AUGUST	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252753		199.35	
JOHN MCNABB	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252756		180.00	
LAURA OUTLAW	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252758		199.35	
FRITZ LAGES	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252422		510.00	
FRITZ LAGES	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252752		282.00	
MARK FATHBRUCKNER	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252760		156.00	
PATTI ROSENBERG	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252426		102.00	
PATTI ROSENBERG	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252763		180.00	
EDITH WALTON CARTER	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252420		276.00	
EDITH WALTON CARTER	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252750		180.00	
STUART ROSENBERG	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252430		102.00	
STUART ROSENBERG	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252768		180.00	

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 013010 ** ELECTORAL BOARD **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
TYLER SCOTT	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252770		180.00	
VELMA THOMPSON	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252433		360.00	
VELMA THOMPSON	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252772		267.00	
STUART CARDWELL	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252767		180.00	
AUDREY BROWN	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252733		252.00	
DAVID LEWIS	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252417		102.00	
DAVID LEWIS	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252746		264.00	
SUSAN WAYCASTER	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252431		144.00	
SUSAN WAYCASTER	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252769		180.00	
PATRICIA KASZYCKI	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252425		102.00	
PATRICIA KASZYCKI	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252762		384.00	
PATTI VAUGHTER	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252427		288.00	
PATTI STERNS-VAUGHTER	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252764		180.00	
BENJAMIN PIPER	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252735		180.00	
DONNA L. STOKES	Officers Of Election	EARLY VOTING	ELECT11012023	11/01/2023		11/14/2023	252419		102.00	
DONNA L. STOKES	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	2/03/0112		11/30/2023	252749		282.00	
CARL E. DAGNER	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252739		180.00	
JOHN GAGET	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252755		180.00	
DIONNE HURTE	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252748		180.00	
LAFONDA REDD	Officers Of Election	ERLY VOT & ELECT DAY	ELECT11202023	11/20/2023		11/30/2023	252757		199.35	
ATLANTIC ELECTION SVCS	Equipment Repairs &	GEN ELECT NTTWY CTY	660.GLC	10/03/2023		11/14/2023	252434		19,023.49 *	
									4,000.00	
									4,000.00 *	
BENJAMIN FRANKLIN	Printing	REPRT ENVELOPES	660- ELECT DAY	10/03/2023		11/14/2023	252404		6,735.34	
BENJAMIN FRANKLIN	Printing	REPRT ENVELOPES	660- ELECT DAY	10/03/2023		11/14/2023	252404		6,735.34-	
ATLANTIC ELECTION SVCS	Printing	GEN ELECT NTTWY CTY	660.GLC	10/03/2023		11/14/2023	252434		2,735.34	
ATLANTIC ELECTION SVCS	Printing	ICE BALLOTS-RE ODR	687 NTTWY CTY	11/02/2023		11/30/2023	252720		339.25	
									3,074.59 *	
THE CREWE-BURKEVILLE	Advertising	ADVERTISING 9/21	4484	9/29/2023		11/14/2023	252409		200.00	
									200.00 *	
						TOTAL			26,298.08	

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 013020 ** REGISTRAR **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** REGISTRAR **										
DE'JAH SYKES	Salaries / Part-time	PRE-ELECT PREP	ELECT 102023-1	10/28/2023		11/14/2023	252406		283.20	
JOSEPH FOSTER	Salaries / Part-time	PRE-ELECT PREP	ELECT 102023-2	10/28/2023		11/14/2023	252407		308.76	
JOSEPH FOSTER	Salaries / Part-time	ELECT DAY OFF SUPP	ELECT 112023-1	11/02/2023		11/30/2023	252723		281.40	
DE'JAH SYKES	Salaries / Part-time	ELECT DAY OFF SUPP	ELECT 112023-2	11/07/2023		11/30/2023	252722		108.00	
									981.36	*
ATLANTIC ELECTION SVCS	Equipment Repairs &	GEN ELECT NTTWY CTY	660 -NOTTWY CTY	10/03/2023		11/14/2023	252434		6,735.34	
ATLANTIC ELECTION SVCS	Equipment Repairs &	GEN ELECT NTTWY CTY	660.GLC	10/03/2023		11/14/2023	252434		6,735.34	-
NOTTOWAY COUNTY	Utilities - Electric	ELECTRIC-REGISTER	058 - 102623	10/26/2023		11/17/2023	252550		417.89	
									417.89	*
POSTMASTER, NOTTOWAY	Postage	PO BOX 24 RENT-1 YR	REG-11302023	11/14/2023		11/30/2023	252726		98.00	
RODNEY M. REYNOLDS	Postage	POSTAGE; ABSENTEE	REBURS 112023GR	10/28/2023		11/14/2023	252436		21.90	
									119.90	*
BRIGHTSPEED	Telephone	309377013 ELECT	309377013 1023	9/22/2023		11/14/2023	252405		316.49	
BRIGHTSPEED	Telephone	REG 309377013	309377013 1123	10/22/2023		11/30/2023	252721		319.49	
									635.98	*
KEY OFFICE SUPPLY, INC.	Office Supplies	A10669 - PAPER	582420	9/30/2023		11/14/2023	252408		18.11	
KEY OFFICE SUPPLY, INC.	Office Supplies	10669- SUPPLY	582536	10/16/2023		11/14/2023	252408		235.05	
KEY OFFICE SUPPLY, INC.	Office Supplies	ACCT10669	582838	10/26/2023		11/30/2023	252724		18.11	
MARIE LYNCH	Office Supplies	VOTR REG ELECT SUPPL	REIMBURS 112023	10/19/2023		11/14/2023	252435		95.29	
MARIE LYNCH	Office Supplies	ELECT SUPPL	REIMBUR112023-2	11/03/2023		11/30/2023	252725		63.33	
MARIE LYNCH	Office Supplies	ELECT SUPPLIES	REIMBUR112023-3	11/03/2023		11/30/2023	252725		35.80	
MARIE LYNCH	Office Supplies	OFFICE SUPPLIES	REIMBUR112023-3	11/06/2023		11/30/2023	252725		57.51	
									523.20	*
TOTAL									2,678.33	

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
HEIDI H. POE	Jurors & Witnesses	GRAND JURY ALLOWANCE	GJURY-HP 1123	11/03/2023		11/17/2023	252564		50.00	
JOHN D. BURCH, JR.	Jurors & Witnesses	GRAND JURY ALLOWANCE	GJURY-JB 1123	11/03/2023		11/17/2023	252565		50.00	
JOHN R. HILL, JR	Jurors & Witnesses	GRAND JURY ALLOWANCE	GJURY-JH 1123	11/03/2023		11/17/2023	252566		50.00	
KAYLA COOPER	Jurors & Witnesses	GRAND JURY ALLOWANCE	GJURY-KC 1123	11/03/2023		11/17/2023	252568		50.00	
LISA S. HUGHES	Jurors & Witnesses	GRAND JURY ALLOWANCE	GJURY-LH 1123	11/03/2023		11/17/2023	252570		50.00	
LACORA M. HURTE	Jurors & Witnesses	GRAND JURY ALLOWANCE	GJURY-LMH 1123	11/03/2023		11/17/2023	252569		50.00	
MELODY T. MCGHEE	Jurors & Witnesses	GRAND JURY ALLOWANCE	GJURY-MM 1123	11/03/2023		11/17/2023	252571		50.00	
									350.00	*
						TOTAL			350.00	

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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 021020 ** GENERAL DISTRICT COURT **

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>PO#</u>	<u>CHECK DATE</u>	<u>CHECK#</u>	<u>\$\$</u>	<u>PAY</u>	<u>\$\$</u>
** GENERAL DISTRICT COURT **										
BRIGHTSPEED	Telephone	TELEPHONE- GEN DIST	309832652 G DIS	10/22/2023		11/15/2023	252481	441.64		
								441.64	*	
TOTAL								441.64		

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AP375
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ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 021060 ** CLERK OF CIRCUIT COURT **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
JANE BROWN, CLERK	** CLERK OF CIRCUIT COURT **									
	Postage		POST PURCH 1123	10/27/2023		11/15/2023	252479	300.00		
								300.00	*	
AT&T	Telephone	A0305121769001	CCC 10242023	10/24/2023		11/15/2023	252477	48.13		
BRIGHTSPEED	Telephone	310251481 CIR COURT	310251481 1123	10/22/2023		11/15/2023	252478	246.84		
								294.97	*	
KEY OFFICE SUPPLY, INC.	Office Supplies	ACCT#376	582177	10/03/2023		11/15/2023	252480	10.38-		
KEY OFFICE SUPPLY, INC.	Office Supplies	ACCT#376	582177	10/03/2023		11/15/2023	252480	19.99		
								9.61	*	
							TOTAL	604.58		

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TO DATE- 11/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 022010 ** COMMONWEALTH ATTORNEY **

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>PO#</u>	<u>CHECK DATE</u>	<u>CHECK#</u>	<u>\$\$</u>	<u>PAY</u>	<u>\$\$</u>
** COMMONWEALTH ATTORNEY **										
VERIZON WIRELESS	Telephone	AACT642352680-00001	9946107232	10/05/2023		11/16/2023	252496	121.23		
								121.23	*	
CRYSTAL SPRINGS	Office Supplies	ACCT985627923466743	23466743 102723	10/27/2023		11/16/2023	252491	226.72		
NOTTOWAY PUBLISHING CO.,	Office Supplies	2023 BIG GAME ADVERT	COMWATT 1031	10/31/2023		11/16/2023	252494	90.00		
LEANNE E. WATROUS	Office Supplies	SUPPLIES RETIREMNT	REIMBURS 112023	11/09/2023		11/16/2023	252493	371.64		
LEANNE E. WATROUS	Office Supplies	FUNDRASR EVENT	REIMBURS 1123-2	10/16/2023		11/16/2023	252493	33.35		
LEANNE E. WATROUS	Office Supplies	RETIRE GIFT	REIMBURS 1123-3	10/21/2023		11/16/2023	252493	162.16		
LEANNE E. WATROUS	Office Supplies	MILEAGE AMELIA COURT	REIMBURS 1123-4	10/02/2023		11/16/2023	252493	26.85		
								910.72	*	
THOMSON REUTERS - WEST	Books & Subscription	SOFTWRE SUBSCRIP	849193800	11/01/2023		11/16/2023	252495	27.00		
								27.00	*	
AMAZON CAPITAL SERVICES	Furniture & Fixtures	PC EQUIP	1VPP-7NH3-13JF	10/31/2023		11/16/2023	252490	78.68		
								78.68	*	
DATA CARE	Server	CLOUDBERRY SERV	15733	11/01/2023		11/16/2023	252492	10.00		
								10.00	*	
TOTAL								1,147.63		

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** SHERIFF **										
BENCHMARK COMMUNITY BANK	Equipment Repairs &	STATEMENT RECON	9401 110123	11/01/2023		11/17/2023	252521	110.71		
BENCHMARK COMMUNITY BANK	Equipment Repairs &	STATEMENT RECON	9401 110123	11/01/2023		11/17/2023	252521	260.60		
BENCHMARK COMMUNITY BANK	Equipment Repairs &	STATEMENT RECON	9401 110123	11/01/2023		11/17/2023	252521	80.42		
BENCHMARK COMMUNITY BANK	Equipment Repairs &	STATEMENT RECON	9401 110123	11/01/2023		11/17/2023	252521	155.88		
BENCHMARK COMMUNITY BANK	Equipment Repairs &	STATEMENT RECON	9401 110123	11/01/2023		11/17/2023	252521	155.88		
BENCHMARK COMMUNITY BANK	Equipment Repairs &	STATEMENT RECON	9401 110123	11/01/2023		11/17/2023	252521	293.12		
BENCHMARK COMMUNITY BANK	Equipment Repairs &	STATEMENT RECON	9401 110123	11/01/2023		11/17/2023	252521	63.59		
BOOKER'S SUPPLY, INC.	Equipment Repairs &	2 BULBS	329269	10/19/2023		11/17/2023	252524	25.38		
DATA CARE	Equipment Repairs &	CLOUDBERRY BACKUP	15728	11/01/2023		11/17/2023	252534	40.00		
WAL-MART COMMUNITY	Equipment Repairs &	CREDIT CARD SERVICE	616508	10/24/2023		11/17/2023	252560	3.04		
								1,188.62	*	
VERIZON WIRELESS	Telephone	SHERIFF TELEPHONE	9946456726	10/10/2023		11/17/2023	252559	1,227.20		
								1,227.20	*	
AMAZON CAPITAL SERVICES	Office Supplies	STATEMENT RECON.	STATE-929-1027	11/03/2023		11/17/2023	252517	8.19		
AMAZON CAPITAL SERVICES	Office Supplies	STATEMENT RECON.	STATE-929-1027	11/03/2023		11/17/2023	252517	13.38		
AMAZON CAPITAL SERVICES	Office Supplies	STATEMENT RECON.	STATE-929-1027	11/03/2023		11/17/2023	252517	136.60		
AMAZON CAPITAL SERVICES	Office Supplies	STATEMENT RECON.	STATE-929-1027	11/03/2023		11/17/2023	252517	851.46		
								1,009.63	*	
AUTOMOTIVE EXCELLENCE	Vehicle Repairs & Ma	STATE INSPECT	11571	10/17/2023		11/17/2023	252519	20.00		
EAST COAST EMERGENCY	Vehicle Repairs & Ma	POLICE SUPPLIES	35436	10/09/2023	35116	11/17/2023	252537	1,420.00		
EDGERTON TIRE & AUTO	Vehicle Repairs & Ma	OFL DISPOSE/MOUNT	28237	10/13/2023		11/17/2023	252540	87.00		
EDGERTON TIRE & AUTO	Vehicle Repairs & Ma	STARTER SHOP SUPPLY	28255	10/17/2023		11/17/2023	252540	240.12		
EPES SUPPLY CO.	Vehicle Repairs & Ma	GOODYEAR EAGLE	732005563 1016	10/16/2023		11/17/2023	252541	1,620.00		
KENBRIDGE TIRE	Vehicle Repairs & Ma	JOYNER CALIBRATION	5896	9/21/2023		11/17/2023	252547	25.00		
LIL DINK'S CUSTOM	Vehicle Repairs & Ma	2021 FORD EXPLORER	1039	10/26/2023		11/17/2023	252548	2,697.39		
PARKER OIL CO.	Vehicle Repairs & Ma	CONV NL GAS -SHER	641462	10/02/2023	35099	11/17/2023	252549	1,875.52		
PARKER OIL CO.	Vehicle Repairs & Ma	CONV NL GAS-SHER	647768	10/09/2023	35099	11/17/2023	252549	1,572.92		
PARKER OIL CO.	Vehicle Repairs & Ma	CONV NL GAS - SHER	654841	10/16/2023	35099	11/17/2023	252549	1,669.57		
PARKER OIL CO.	Vehicle Repairs & Ma	CONV NL GAS- SHERF	661967	10/23/2023	35099	11/17/2023	252549	1,752.92		
PARKER OIL CO.	Vehicle Repairs & Ma	CONV NL GAS - SHER	668871	10/30/2023	35099	11/17/2023	252549	1,846.37		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	BATTERY	4763-859022	10/18/2023		11/17/2023	252561	146.27		
WRIGHT AUTO SUPPLY	Vehicle Repairs & Ma	BRAKE PADS	858374	10/13/2023		11/17/2023	252561	78.93		
JOSHUA HAVENS	Vehicle Repairs & Ma	HAVENS REIMBURSEMENT	REIMBUR-HAVENS	9/25/2023		11/17/2023	252567	15.00		
								15,067.01	*	
AMAZON CAPITAL SERVICES	Police Supplies-Misc	STATEMENT RECON.	STATE-929-1027	11/03/2023		11/17/2023	252517	21.00		
AMAZON CAPITAL SERVICES	Police Supplies-Misc	STATEMENT RECON.	STATE-929-1027	11/03/2023		11/17/2023	252517	359.96		
AMAZON CAPITAL SERVICES	Police Supplies-Misc	STATEMENT RECON.	STATE-929-1027	11/03/2023		11/17/2023	252517	138.70		
AXON ENTERPRISES	Police Supplies-Misc	POLICE SUPPLIES	00076089	8/31/2023	31	11/17/2023	252520	5,584.90		
DALY	Police Supplies-Misc	POLICE SUPPLIES	PSI1122208	10/31/2023	35239	11/17/2023	252533	47,169.00		
DANA SAFETY SUPPLY	Police Supplies-Misc	BUMP HELMET	874289	10/11/2023		11/17/2023	252535	1,637.50		
EAST COAST EMERGENCY	Police Supplies-Misc	POLICE SUPPLIES	35433	10/09/2023	35231	11/17/2023	252537	7,390.46		
IRBY EQUIPMENT SALES	Police Supplies-Misc	POLICE SUPPLIES	13204	10/16/2023	27	11/17/2023	252545	13,541.90		
TOWN POLICE SUPPLY	Police Supplies-Misc	BODY ARMOR	R85505	10/13/2023		11/17/2023	252556	1,050.05		
CORO MEDICAL	Police Supplies-Misc	POLICE SUPPLIES	PS-INV183227	9/18/2023	35237	11/17/2023	252563	37,140.62		
								114,034.09	*	
JOSHUA HAVENS	Travel-Convention &	HAVENS REIMBURSEMENT	REIMBUR-HAVENS	9/25/2023		11/17/2023	252567	46.69		
								46.69	*	

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PAIGE ROBERTS	Travel - Extradition	REIMBURSE - ROBERTS	REIMB. ROBERTS	10/04/2023		11/17/2023	252553		13.63	
									13.63	*
PAIGE ROBERTS	Discretionary Fund-I	REIMBURSE - ROBERTS	REIMB. ROBERTS	10/04/2023		11/17/2023	252553		79.67	
									79.67	*
BENCHMARK COMMUNITY BANK	K-9 Unit	STATEMENT RECON	9401 110123	11/01/2023		11/17/2023	252521		72.18	
BENCHMARK COMMUNITY BANK	K-9 Unit	STATEMENT RECON	9401 110123	11/01/2023		11/17/2023	252521		72.18	
BLACKSTONE ANIMAL CLINIC	K-9 Unit	BAILEY SERVICES	7946-10042023	10/04/2023		11/17/2023	252523		400.50	
									544.86	*
						TOTAL			133,211.40	

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** CENTRAL DISPATCHING **										
APCO, AFC INC.	Equipment Repairs &	GROUP MEMBERSHIP REN	1031108	10/25/2023		11/17/2023	252518		375.00	
CRYSTAL SPRINGS	Equipment Repairs &	FILTRATION SYSTEM	23459380092923	9/29/2023		11/17/2023	252522		82.38	
COMPUTER PROJECTS OF	Equipment Repairs &	DISPATCH REPAIR/MAIN	29-10-149ME	10/09/2023		11/17/2023	252530		470.25	
DATA CARE	Equipment Repairs &	BLUE BULK CABLE	15715	10/12/2023		11/17/2023	252534		200.52	
									1,128.15	*
BRIGHTSPEED	Telephone	DISPATCH TELEPHONE	309483213 1022	10/22/2023		11/17/2023	252526		1,337.58	
									1,337.58	*
KEY OFFICE SUPPLY, INC.	Office Supplies	BLACK DRUM UNIT	582272	10/06/2023		11/17/2023	252546		374.00	
									374.00	*
						TOTAL			2,839.73	

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** SCHOOL RESOURCE OFFICERS **										
DALTON'S AUTOMOTIVE &	Vehicle Repairs & Ma	2014 DODGE CHARGER	14	DODGE CHARGE	10/17/2023	11/17/2023	252532	125.00		
DALTON'S AUTOMOTIVE &	Vehicle Repairs & Ma	2014 DODGE CHARGER	14	DODGE CHARGE	10/17/2023	11/17/2023	252532	815.81		
								940.81	*	
TOTAL								940.81		

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** ANIMAL CONTROL **										
TOWN OF BURKEVILLE	Equipment Repairs &	SHELTER SITE LAWN CR AUG 2023		10/26/2023		11/15/2023	252483		100.00	
TOWN OF BURKEVILLE	Equipment Repairs &	SHELTER SITE LAWN CR JULY 2023		10/26/2023		11/15/2023	252483		100.00	
TOWN OF BURKEVILLE	Equipment Repairs &	SHELTER SITE LAWN CR JUNE 2023		10/26/2023		11/15/2023	252483		100.00	
TOWN OF BURKEVILLE	Equipment Repairs &	SHELTER SITE LAWN CR SEPT 2023		10/26/2023		11/15/2023	252483		100.00	
									400.00	*
TREASURER OF VIRGINIA	Dog Food & Supplies	A04039	B122673	10/31/2023		11/17/2023	252558		502.00	
									502.00	*
						TOTAL			902.00	

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** GENERAL PROPERTIES **										
FARMVILLE WHOLESALE ELECTR	Repairs & Maintenanc	MATER-MAINT	776376	10/18/2023		11/17/2023	252542		62.40	
FARMVILLE WHOLESALE ELECTR	Repairs & Maintenanc	MATERIALS- MAINT	777133	10/30/2023		11/17/2023	252542		65.53	
									127.93	*
DOMINION ENERGY VIRGINIA	Electricity	HEALTH DEPT	001360257503	11/21/2023		11/17/2023	252536		236.45	
									236.45	*
TOWN OF CREWE	Water & Sewer	WATER BILL	700031001 1023	10/20/2023		11/17/2023	252531		146.95	
TOWN OF CREWE	Water & Sewer	WATER BILL	700031401 1023	10/20/2023		11/17/2023	252531		536.95	
									683.90	*
DIAMOND PAPER CO., INC.	Custodial Supplies	PICK PK 324598	324598	10/26/2023		11/14/2023	252376		845.72	
DIAMOND PAPER CO., INC.	Custodial Supplies	GL CORRECTION	324598.GLC	10/26/2023		11/14/2023	252376		845.72-	
						TOTAL			1,048.28	

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** ADMINISTRATION **										
BENCHMARK COMMUNITY BANK	Fraud Investigator	BENCHMARK ACCOUNT	BILL CYC 110123	11/01/2023		11/17/2023	252521		29.99	
FULCRUM COUNSELORS, LLC	Fraud Investigator	FAMILY PART. MEETING	3380	11/01/2023		11/17/2023	252543		250.00	
									279.99	*
PROPIO LANGUAGE SERVICES	Professional Service	INTERPRET. SERVICES	0053991023	11/05/2023		11/17/2023	252552		96.28	
SANDS ANDERSON PC	Professional Service	SERVICES RENDERED	620307	10/09/2023		11/17/2023	252554		187.50	
STERICYCLE, INC.	Professional Service	TOTE AND CONSOLE	8005067208	10/25/2023		11/17/2023	252555		262.15	
									545.93	*
CRYSTAL SPRINGS	Equipment Repairs &	COOLER RENTAL	23457043102723	10/27/2023		11/17/2023	252522		11.95	
									11.95	*
PITNEY BOWES INC	Postage	METER REFILL	10744527 101923	10/19/2023		11/17/2023	252551		300.00	
									300.00	*
BRIGHTSPEED	Telecommunications	INTERNET SERVICES	310142004-1023	10/22/2023		11/17/2023	252526		202.23	
									202.23	*
BENCHMARK COMMUNITY BANK	Office Supplies	BENCHMARK ACCOUNT	BILL CYC 110123	11/01/2023		11/17/2023	252521		3.89	
BENCHMARK COMMUNITY BANK	Office Supplies	BENCHMARK ACCOUNT	BILL CYC 110123	11/01/2023		11/17/2023	252521		9.88	
CRYSTAL SPRINGS	Office Supplies	COOLER RENTAL	23457043102723	10/27/2023		11/17/2023	252522		82.30	
KEY OFFICE SUPPLY, INC.	Office Supplies	STATEMENT RECON	STATE 10232023	10/23/2023		11/17/2023	252546		1,693.52	
WAL-MART COMMUNITY	Office Supplies	CAPITAL ONE CRED CAR	625994	10/19/2023		11/17/2023	252560		4.03	
DELUXE	Office Supplies	EZSHIELD/DELUXE MP	9002862486	10/23/2023		11/17/2023	252562		440.96	
									2,234.58	*
BENCHMARK COMMUNITY BANK	Vehicle Equipment Su	BENCHMARK ACCOUNT	BILL CYC 110123	11/01/2023		11/17/2023	252521		29.17	
									29.17	*
BENCHMARK COMMUNITY BANK	Travel - Mileage	BENCHMARK ACCOUNT	BILL CYC 110123	11/01/2023		11/17/2023	252521		248.10	
									248.10	*
BPRO	Dues & Membership	MELISSA NEWCOMB MEM	MEL NEW 101923	10/19/2023		11/17/2023	252525		30.00	
									30.00	*
BENCHMARK COMMUNITY BANK	Other Local	BENCHMARK ACCOUNT	BILL CYC 110123	11/01/2023		11/17/2023	252521		103.80	
BENCHMARK COMMUNITY BANK	Other Local	BENCHMARK ACCOUNT	BILL CYC 110123	11/01/2023		11/17/2023	252521		113.60	
									217.40	*
BENCHMARK COMMUNITY BANK	Capital Outaly	BENCHMARK ACCOUNT	BILL CYC 110123	11/01/2023		11/17/2023	252521		26.63	
									26.63	*
COUNTY OF NOTTOWAY	Rent of Building	RENT PAYMENT	RENT 11012023	11/01/2023		11/17/2023	252529		3,126.00	
									3,126.00	*
						TOTAL			7,251.98	

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** LIBRARY ADMINISTRATION **										
JESSICA FAAS	Salaries / Part-Time	TEACHING ESOL	LIB 102023	10/28/2023		11/15/2023	252469		62.50	
JESSICA FAAS	Salaries / Part-Time	TEACHING ESOL	LIB 1123	11/04/2023		11/15/2023	252469		62.50	
MARY ELLEN YEATTS	Salaries / Part-Time	TEACHING COMPUTER	LIB 102023	10/30/2023		11/15/2023	252470		50.00	
TRISTON E. SMITH	Salaries / Part-Time	YOGA INSTRUCTOR	LIB-102023	10/30/2023		11/15/2023	252476		75.00	
									250.00	*
AMAZON CAPITAL SERVICES	Advertising	11012023 LIB	25L27P1Z1TFUJ	11/01/2023		11/15/2023	252460		56.97	
NOTTOWAY PUBLISHING CO.,	Advertising	COLOR DISPLY AD-FREE	102023 (1)	10/31/2023		11/15/2023	252471		81.00	
NOTTOWAY PUBLISHING CO.,	Advertising	NOTTWY LTRCY PRG	102023 (2)	10/31/2023		11/15/2023	252471		135.00	
									272.97	*
BRIGHTSPEED	Telephone	TELEPHONE	310153917 LIB	10/22/2023		11/15/2023	252462		72.40	
SHENTEL	Telephone	BURKE- LIB	512845-001	11/01/2023		11/15/2023	252473		27.06	
									99.46	*
SHENTEL	Internet Access / WE	BURKE- LIB	512845-001	11/01/2023		11/15/2023	252473		75.00	
									75.00	*
AMAZON CAPITAL SERVICES	Office Supplies	11012023 LIB	25L27P1Z1TFUJ	11/01/2023		11/15/2023	252460		49.95	
JACQUELINE ZATAWESKI	Office Supplies		REIMBURS 1123	11/09/2023		11/15/2023	252468		13.20	
									63.15	*
RED OWL CLEANING SVC, LLC	Custodial Services		A700-003 LIB	10/30/2023		11/15/2023	252472		430.00	
									430.00	*
THE AMELIA BULLETIN	Books & Periodicals	ANNUAL SUBS RENEWAL	11302023	11/09/2023		11/15/2023	252475		40.00	
AMAZON CAPITAL SERVICES	Books & Periodicals	11012023 LIB	25L27P1Z1TFUJ	11/01/2023		11/15/2023	252460		1,155.52	
APPLE BOOKS	Books & Periodicals	BOOKS	115861 LIB	10/25/2023		11/15/2023	252461		941.50	
JACQUELINE ZATAWESKI	Books & Periodicals		REIMBURS 1123	11/09/2023		11/15/2023	252468		17.05	
									2,154.07	*
AMAZON CAPITAL SERVICES	AV & Electronic Medi	11012023 LIB	25L27P1Z1TFUJ	11/01/2023		11/15/2023	252460		107.58	
JACQUELINE ZATAWESKI	AV & Electronic Medi		REIMBURS 1123	11/09/2023		11/15/2023	252468		5.26	
JACQUELINE ZATAWESKI	AV & Electronic Medi		REIMBURS 1123	11/09/2023		11/15/2023	252468		4.63	
JACQUELINE ZATAWESKI	AV & Electronic Medi		REIMBURS 1123	11/09/2023		11/15/2023	252468		3.94	
									121.41	*
AMAZON CAPITAL SERVICES	Summer Reading Progr	11012023 LIB	25L27P1Z1TFUJ	11/01/2023		11/15/2023	252460		287.14	
CAPITAL ONE	Summer Reading Progr	STMT# 1651658541	635964 LIB	10/19/2023		11/15/2023	252464		39.04	
JACQUELINE ZATAWESKI	Summer Reading Progr		REIMBURS 1123	11/09/2023		11/15/2023	252468		13.68	
JACQUELINE ZATAWESKI	Summer Reading Progr		REIMBURS 1123	11/09/2023		11/15/2023	252468		7.90	
									347.76	*
JACQUELINE ZATAWESKI	Travel		REIMBURS 1123	11/09/2023		11/15/2023	252468		6.16	
JACQUELINE ZATAWESKI	Travel		REIMBURS 1123	11/09/2023		11/15/2023	252468		6.16	
JACQUELINE ZATAWESKI	Travel		REIMBURS 1123	11/09/2023		11/15/2023	252468		6.16	
JACQUELINE ZATAWESKI	Travel		REIMBURS 1123	11/09/2023		11/15/2023	252468		6.16	
									24.64	*
AMAZON CAPITAL SERVICES	Travel-Convention &	11012023 LIB	25L27P1Z1TFUJ	11/01/2023		11/15/2023	252460		36.53	
SUFFOLK COOPERATIVE LIBRAR	Travel-Convention &	CERTIFICATION PRGRM	345	10/30/2023		11/15/2023	252474		250.00	
									286.53	*
BRYON SAPP	Travel-Library Deliv	DELIVERIES	LIB 102023	10/30/2023		11/15/2023	252463		434.00	
JACQUELINE ZATAWESKI	Travel-Library Deliv		REIMBURS 1123	11/09/2023		11/15/2023	252468		27.51	
									461.51	*
AMAZON CAPITAL SERVICES	Literacy Books & Sup	11012023 LIB	25L27P1Z1TFUJ	11/01/2023		11/15/2023	252460		47.63	
									47.63	

12/14/2023
AP375
FUND # - 100

FROM DATE-11/01/2023
TO DATE- 11/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 073010 ** LIBRARY ADMINISTRATION **

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>PO#</u>	<u>CHECK DATE</u>	<u>CHECK#</u>	<u>\$\$</u>	<u>PAY</u>	<u>\$\$</u>
AMAZON CAPITAL SERVICES	Library Equip/Comput	11012023 LIB	25L27P1Z1TFUJ	11/01/2023		11/15/2023	252460	574.60		
DE LAGE LANDEN	Library Equip/Comput		81226165	10/21/2023		11/15/2023	252465	229.90		
								804.50	*	
DEMETRIUS NELSON	Contractual Services	CLEARING PC HIST	22 LIB	10/31/2023		11/15/2023	252466	416.00		
								416.00	*	
DOLLYWOOD FOUNDATION	Imagination Library	ACCT VANOTTOWAY	12232966	10/31/2023		11/15/2023	252467	222.96		
								222.96	*	
						TOTAL		6,077.59		

FROM DATE-11/01/2023
TO DATE- 11/30/2023

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
	** COMMUNITY DEVELOPMENT **									
GREGG ZODY	Travel - Mileage	MILE REIMBURS	REIMBRS112023	11/16/2023		11/30/2023	252727		172.92	
									172.92	*
						TOTAL			172.92	
					FUND TOTAL				192,079.48	

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AP375
FUND # - 204

FROM DATE-11/01/2023
TO DATE- 11/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081310 ** Pickett General Property **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** Pickett General Property **										
CREWE TRACTOR & FINANCE	Repairs & Maintenanc	LRA - RADIATOR	01-11012	10/20/2023		11/14/2023	252367		392.14	
CREWE TRACTOR & FINANCE	Repairs & Maintenanc	LRA - RADIATOR	01-11012 RP	10/20/2023		11/17/2023	252575		392.14	
UNITED SITE SERVICES OF MA	Repairs & Maintenanc	ACT 01704473	INV 02115559	10/31/2023		11/17/2023	252539		85.00	
WRIGHT AUTO SUPPLY	Repairs & Maintenanc	ACCT2350 LRA	4763-858858	10/17/2023		11/14/2023	252374		18.70	
WRIGHT AUTO SUPPLY	Repairs & Maintenanc	ACCT2350 -LRA	4763-858998	10/18/2023		11/14/2023	252374		30.18	
WRIGHT AUTO SUPPLY	Repairs & Maintenanc	ACCT2350 LRA	4763-859581	10/23/2023		11/14/2023	252374		81.22	
WRIGHT AUTO SUPPLY	Repairs & Maintenanc	ACCT2350 LRA	4763-859583	10/23/2023		11/14/2023	252374		38.34	
WRIGHT AUTO SUPPLY	Repairs & Maintenanc	ACCT2350 LRA	4763-859584	10/23/2023		11/14/2023	252374		17.69-	
WRIGHT AUTO SUPPLY	Repairs & Maintenanc	HI PWR V-BELT - LRA	4763-860507	10/30/2023		11/14/2023	252374		33.29	
R.E. MICHEL COMPANY, LLC	Repairs & Maintenanc	ODR#13835238	308688623	10/26/2023		11/16/2023	252511		72.03	
SECURIS	Repairs & Maintenanc	VA03-034042	5183	11/02/2023		11/16/2023	252512		1,512.50	
COUNTY OF NOTTOWAY	Repairs & Maintenanc	LRA 062023 BOX PK UP	17155	10/24/2023		11/16/2023	252508		2,637.85 *	
HILL'S EXTERMINATORS	Pest Control	LRA BLDG3951	51230- (3)	10/19/2023		11/14/2023	252370		869.41	
									869.41 *	
									75.00	
									75.00 *	
SOUTHSIDE ELECTRIC COOP	Electricity	LOC#103688011	110867004 1023	10/25/2023		11/16/2023	252513		83.67	
SOUTHSIDE ELECTRIC COOP	Electricity	LOC#103688016	110867007 1023	10/25/2023		11/16/2023	252513		363.15	
SOUTHSIDE ELECTRIC COOP	Electricity	LOC#103688019	110867008 1023	10/25/2023		11/16/2023	252513		34.11	
SOUTHSIDE ELECTRIC COOP	Electricity	LOC#103688024	110867029 1023	10/25/2023		11/16/2023	252513		27.02	
SOUTHSIDE ELECTRIC COOP	Electricity	LOC#103688001	110867034 1023	10/25/2023		11/16/2023	252513		27.83	
SOUTHSIDE ELECTRIC COOP	Electricity	LOC#103698002	110867037 1023	10/25/2023		11/16/2023	252513		26.00	
SOUTHSIDE ELECTRIC COOP	Electricity	LOC#103688002	110867038 1023	10/25/2023		11/16/2023	252513		31.01	
VUPS, LLC	HVAC Repair/Replace	10230340- 10312023	10230340	10/31/2023		11/16/2023	252515		592.79 *	
									7.70	
									7.70 *	
TOWN OF BLACKSTONE	Water & Sewer	13241 SERV800190	13241 1123	11/01/2023		11/16/2023	252514		79.37	
TOWN OF BLACKSTONE	Water & Sewer	6043 SERV800120	6043 1123	11/01/2023		11/16/2023	252514		79.37	
TOWN OF BLACKSTONE	Water & Sewer	6051 SERV800200	6051 1123	10/25/2023		11/16/2023	252514		79.37	
TOWN OF BLACKSTONE	Water & Sewer	8362 SERV800220	8362 1123	11/01/2023		11/16/2023	252514		79.37	
									317.48 *	
BRIGHTSPEED	Telephone	LRA 310093126	310093126 RP	10/07/2023		11/17/2023	252574		531.42	
BRIGHTSPEED	Telephone	LRA 310093126	310093126 1023	10/07/2023		11/14/2023	252366		531.42	
									1,062.84 *	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1LXK-36MQ-Q6VP	10/09/2023		11/14/2023	252365		181.66	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1LXK36MQQ6VP-RP	10/09/2023		11/17/2023	252573		181.66	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1PNW-RVMD-9NTN	10/21/2023		11/14/2023	252365		78.55	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	1PNWRVMD9NTN-RP	10/21/2023		11/17/2023	252573		78.55	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	17JK-QDM4-DTDH	10/22/2023		11/14/2023	252365		91.78	
AMAZON CAPITAL SERVICES	Office Supplies	A118IWMQYRJMMT	17JKQDM4DTDH-RP	10/22/2023		11/17/2023	252573		91.78	
SIGNS, DESIGNS & MORE	Office Supplies	EMBROIDERY	5059	10/09/2023		11/14/2023	252373		662.73	
									1,366.71 *	
EPES SUPPLY CO.	Repairs & Maintenanc	OTR TURF	LRA 10182023	10/18/2023		11/14/2023	252369		135.00	
									135.00 *	
FUEL FREEDOM CARD	Fuel - Vehicle & Equ	ACCT0181266	CL11589	10/31/2023		11/16/2023	252509		183.40	
PARKER OIL CO.	Fuel - Vehicle & Equ	ACCT72192G	667216	10/31/2023		11/16/2023	252510		715.47	
									898.87 *	
TOTAL									7,963.65	

12/14/2023
AP375
FUND # - 204

FROM DATE-11/01/2023
TO DATE- 11/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081310 ** Pickett General Property **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
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12/14/2023
AP375
FUND # - 204

FROM DATE-11/01/2023
TO DATE- 11/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081320 ** Pickett Park Lodge **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** Pickett Park Lodge **										
MCC-RESTORE & MORE, LLC	Facilities Repairs	& LRA BLDG2205 RM1	092023007	10/12/2023		11/14/2023	252371	5,000.00		
MCC-RESTORE & MORE, LLC	Facilities Repairs	& LRA BLDG2205	102023001	10/01/2023		11/14/2023	252371	4,998.25		
MCC-RESTORE & MORE, LLC	Facilities Repairs	& LRA BLDG2205	102023002	10/07/2023		11/14/2023	252371	2,472.74		
MCC-RESTORE & MORE, LLC	Facilities Repairs	& LRA BLDG2205 RM 1	102023003	10/12/2023		11/14/2023	252371	4,044.28		
								16,515.27 *		
HILL'S EXTERMINATORS	Pest Control	BLDG 443 & 400	51230-(2)	10/19/2023		11/14/2023	252370	150.00		
								150.00 *		
SOUTHSIDE ELECTRIC COOP	Electricity	110867003 BLDG408	ACCT 110867003	10/25/2023		11/14/2023	252378	419.53		
SOUTHSIDE ELECTRIC COOP	Electricity	110867022 PICK PK	ACCT 110867022	10/25/2023		11/14/2023	252378	341.91		
SOUTHSIDE ELECTRIC COOP	Electricity	110867024 LRA	ACCT 110867024	10/25/2023		11/14/2023	252378	493.64		
SOUTHSIDE ELECTRIC COOP	Electricity	110867025 LRA	ACCT 110867025	10/25/2023		11/14/2023	252378	537.81		
SOUTHSIDE ELECTRIC COOP	Electricity	110867026 LRA	ACCT 110867026	10/25/2023		11/14/2023	252378	533.71		
								2,326.60 *		
TOWN OF BLACKSTONE	Water & Sewer	ACCT 13693 SRV800254	ACCT 13693	11/01/2023		11/14/2023	252379	150.75		
TOWN OF BLACKSTONE	Water & Sewer	ACCT 13948 SRV800140	ACCT 13948	11/01/2023		11/14/2023	252379	79.37		
TOWN OF BLACKSTONE	Water & Sewer	ACCT 6047 SRV800160	ACCT 6047	11/01/2023		11/14/2023	252379	224.79		
TOWN OF BLACKSTONE	Water & Sewer	ACCT 6048 SRV800170	ACCT 6048	11/01/2023		11/14/2023	252379	290.89		
TOWN OF BLACKSTONE	Water & Sewer	ACCT 6052 SRV800210	ACCT 6052	11/01/2023		11/14/2023	252379	290.89		
								1,036.69 *		
BRIGHTSPEED	Telephone/Cable	467748170 LRA 1123	467748170 LRA	10/12/2023		11/14/2023	252375	70.52		
BRIGHTSPEED	Telephone/Cable	487274771 LRA 1123	487274771 LRA	10/20/2023		11/14/2023	252375	155.68		
DIRECTV	Telephone/Cable	ACCT 032746815 1023	X231005	10/05/2023		11/14/2023	252368	182.49		
DIRECTV	Telephone/Cable	ACCT 032746815 1023	X231005 RP	10/05/2023		11/17/2023	252576	182.49		
SHENTEL	Telephone/Cable	CUST179616	CUST179616 1123	11/02/2023		11/14/2023	252377	1,560.03		
SHENTEL	Telephone/Cable	CUST# 179616	LRA 10022023	10/02/2023		11/14/2023	252372	1,560.03		
								3,711.24 *		
DIAMOND PAPER CO., INC.	Custodial Supplies	GL CORRECTION	324598.GLC	10/26/2023		11/14/2023	252376	845.72		
								845.72 *		
						TOTAL		24,585.52		

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TO DATE- 11/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081330 ** Pickett Officer's Club **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** Pickett Officer's Club **										
FIRE-X CORPORATION	Fire/Security Alarm	ALRM SYS INSPECTION	627936	10/23/2023		11/16/2023	252498	1,984.00		
JOHNS BROTHERS SECURITY	Fire/Security Alarm	ACCT38001045	139362	10/26/2023		11/16/2023	252499	264.45		
								2,248.45	*	
SOUTHSIDE ELECTRIC COOP	Electricity	110867023 LRA	ACCT110867023	10/25/2023		11/16/2023	252500	1,216.41		
SOUTHSIDE ELECTRIC COOP	Electricity	110867035 PICK PK	ACCT110867035	10/25/2023		11/16/2023	252500	53.72		
								1,270.13	*	
TOWN OF BLACKSTONE	Water & Sewer	7306 SERV3951	ACCT 7306	11/01/2023		11/16/2023	252502	151.20		
TOWN OF BLACKSTONE	Water & Sewer	7139- SERV800258	ACCT7139-1123	11/01/2023		11/16/2023	252507	259.17		
TOWN OF BLACKSTONE	Water & Sewer	7139- SERV800258	ACCT7139-1123GL	11/01/6020		11/16/2023	252514	259.17-		
								151.20	*	
SPRING HENDERSON NEAL	Rental Deposit Refun	SECURITY DEP REFD	DEP REFD 112023	11/06/2023		11/16/2023	252501	150.00		
								150.00	*	
AMAZON CAPITAL SERVICES	Furniture & Fixtures	A118IWMQYRJMMT	16PY-LDXP-NXQX	10/08/2023		11/16/2023	252497	1,355.56		
AMAZON CAPITAL SERVICES	Furniture & Fixtures	A118IWMQTRJMMT	17MQ-KDFR-37X3	10/15/2023		11/16/2023	252497	1,716.42		
AMAZON CAPITAL SERVICES	Furniture & Fixtures	A118IWMQTRJMMT	17MQ-KDFR-37X3	10/15/2023		11/16/2023	252497	858.21-		
AMAZON CAPITAL SERVICES	Furniture & Fixtures	A118IWMQTRJMMT	17MQ-KDFR-37X3	10/15/2023		11/16/2023	252497	858.21-		
								1,355.56	*	
TOTAL								5,175.34		

12/14/2023
AP375
FUND # - 204

FROM DATE-11/01/2023
TO DATE- 11/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081350 ** Small Business Incubator **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
	** Small Business Incubator **									
MCC-RESTORE & MORE, LLC	Facilities Repairs &	REPAIR & SHINGLES	102023004	10/31/2023		11/16/2023	252503	314.85		
								314.85	*	
SOUTHSIDE ELECTRIC COOP	Electricity	500300002-PICK PK	ACCT 500300002	10/25/2023		11/16/2023	252504	203.93		
SOUTHSIDE ELECTRIC COOP	Electricity	500300003-PICK PK	ACCT 500300003	10/25/2023		11/16/2023	252504	28.49		
								232.42	*	
TOWN OF BLACKSTONE	Water & Sewer	6710-SERV800425	ACCT 6710-1123	11/01/2023		11/16/2023	252505	79.37		
								79.37	*	
						TOTAL		626.64		

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AP375
FUND # - 204

FROM DATE-11/01/2023
TO DATE- 11/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 081360 ** CAMPGROUND **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
	** CAMPGROUND **									
SOUTHSIDE ELECTRIC COOP	Electricity	110867028- CMPGRND	ACCT10867028	10/25/2023		11/16/2023	252506		530.91	
SOUTHSIDE ELECTRIC COOP	Electricity	110867020- CMPGRD	ACCT110867020	10/25/2023		11/16/2023	252506		591.09	
									1,122.00	*
TOWN OF BLACKSTONE	Water & Sewer	7139- SERV800258	ACCT7139-1123GL	11/01/6020		11/16/2023	252514		259.17	
									259.17	*
						TOTAL			1,381.17	
					FUND TOTAL				39,732.32	

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AP375
FUND # - 212

FROM DATE-11/01/2023
TO DATE- 11/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 031040

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
READ'S UNIFORMS	Wireless Communicati	ACCT14148-99	199172-99	8/02/2023	35109	11/15/2023	252454	185.48		
READ'S UNIFORMS	Wireless Communicati	ACCT14148-99	199175-99	8/02/2023	35109	11/15/2023	252454	808.64		
								994.12	*	
								994.12		
								TOTAL		
								FUND TOTAL		994.12

12/14/2023
AP375
FUND # - 214

FROM DATE-11/01/2023
TO DATE- 11/30/2023

ACCOUNTS PAYABLE LIST
NOTTOWAY COUNTY
DEPT # - 042040 ** Solid Waste Management **

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	CHECK#	\$\$	PAY	\$\$
** Solid Waste Management **										
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	C4423789 TRK	34547112	11/16/2023	35266	11/17/2023	252528	8,114.76		
CATERPILLAR FINANCIAL SERV	Equipment Repairs &	C4423789 TRK	34607044	11/30/2023	35264	11/17/2023	252572	5,445.59		
								13,560.35	*	
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT 01704433	INV 02055051	9/30/2023		11/17/2023	252538	85.00		
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT 01704433	INV 02055138	9/30/2023		11/17/2023	252538	85.00		
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT 01704433	INV 02055152	9/30/2023		11/17/2023	252538	85.00		
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT 01704433	INV 02057392	9/30/2023		11/17/2023	252538	170.00		
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT 01704433	INV 02057395	9/30/2023		11/17/2023	252538	85.00		
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT 01704433	INV 02113300	10/31/2023		11/17/2023	252538	85.00		
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT-01704433	INV 02113359	10/31/2023		11/17/2023	252538	85.00		
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT 01704433	INV 02113373	10/31/2023		11/17/2023	252538	85.00		
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT 01704433	INV 02115518	10/31/2023		11/17/2023	252538	170.00		
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT 01704433	INV 02115521	10/31/2023		11/17/2023	252538	85.00		
UNITED SITE SERVICES OF MA	Contracted Svcs-Engi	ACT 01704433	INV 02116178	10/31/2023		11/17/2023	252539	38.39		
TRC	Contracted Svcs-Engi	PLAN PREP AND SUBMIT	114964	11/01/2023	35263	11/17/2023	252557	259.75		
								1,318.14	*	
DOMINION ENERGY VIRGINIA	Utilities	RT 460 723 COMP	002799777400	11/21/2023		11/17/2023	252536	34.46		
								34.46	*	
PARKER OIL CO.	Vehicle Fuel	15-PPM SULFUR-LF	641039	10/31/2023		11/17/2023	252549	1,319.57		
PARKER OIL CO.	Vehicle Fuel	15-PPM SULFUR -LF	649450	10/31/2023		11/17/2023	252549	1,327.44		
PARKER OIL CO.	Vehicle Fuel	15-PPM SULFUR-LF	654819	10/31/2023		11/17/2023	252549	1,424.70		
PARKER OIL CO.	Vehicle Fuel	15-PPM SULFUR -LF	661834	10/31/2023		11/17/2023	252549	1,259.86		
PARKER OIL CO.	Vehicle Fuel	15-PPM SULFUR-LF	668937	10/31/2023		11/17/2023	252549	1,862.03		
								7,193.60	*	
TOTAL								22,106.55		
FUND TOTAL								22,106.55		
TOTAL DUE								254,912.47		

Approved at meeting of _____ on _____.

Signed _____
Title _____ Date _____

County of Nottoway Landfill Account
A/R Aging Detail
thru 12/31/2023

K-2

Name	Type	Date	Invoice	Open Balance
Abateco Services	Invoice	04/30/2020	13188	3,146.11
	Invoice	01/23/2020	12647	351.13
Adekule Johnson	Invoice	06/30/2020	13215	2.59
	Invoice	02/20/2020	12829	4.44
Alexander Kellogg	Invoice	03/24/2020	12988	11.47
Alice Doswell	Invoice	03/22/2021	14646	5.46
Alicia Anthony	Invoice	02/20/2020	12699	8.88
Allen Swearengin	Invoice	03/24/2020	12903	3.70
Andrew Dewey	Invoice	03/31/2021	14809	3.78
Andrew Hudson	Invoice	01/20/2021	14217	5.46
Ann Toth	Invoice	08/31/2020	13899	4.81
	Invoice	06/30/2020	13265	21.83
Anne Logan	Invoice	12/23/2019	12422	8.14
Anthony Pickett	Invoice	07/31/2020	13570	48.10
	Invoice	04/30/2020	13065	3.70
Anthony Rudd	Invoice	01/25/2021	14475	4.62
Antonio Todd	Invoice	01/25/2021	14493	11.34
Archie Jackson	Invoice	12/26/2019	12485	7.03
	Invoice	11/06/2019	12385	11.47
Archie Jones	Invoice	01/23/2020	12571	1.48
	Invoice	07/08/2021	15217	4.62
Arnold Jennings	Invoice	04/30/2020	13001	12.95
Atwon Cook	Invoice	02/20/2020	12746	7.03
Austin Deweese	Invoice	11/06/2019	12306	5.92
	Invoice	10/23/2019	12179	5.55
B. G. Holt	Invoice	06/30/2020	13504	1.85
Barbara Decost	Invoice	02/20/2020	12796	2.59
Ben Haug	Invoice	01/23/2020	12656	6.66
Benjamin Butler	Invoice	01/20/2021	14284	1.68
Benjamin Shelton	Invoice	02/20/2020	12753	31.45
Berry Bartasavich	Invoice	02/20/2020	12767	155.48
Betty Wyatt	Invoice	03/24/2020	12947	14.43
	Invoice	02/20/2020	12799	18.50
Billie Jean Henley	Invoice	06/30/2020	13314	17.39
Blair Myers	Invoice	02/20/2020	12818	3.33
Brad Fender	Invoice	10/23/2019	12247	6.66
Brandon Jennings	Invoice	03/24/2020	12959	1.48
Bree-Anne Miller	Invoice	04/30/2020	13010	0.74
Breona Johnson	Invoice	06/30/2020	13505	4.44
Brian Keener	Invoice	04/30/2020	13084	4.07
Bryan Vaughan	Invoice	12/26/2019	12528	1.48
Bryant Hurtt	Invoice	01/23/2020	12593	1.48
C. Granville Scott	Invoice	02/20/2020	12739	6.29
Candace Bowden	Invoice	03/24/2020	12899	11.47
Candace Glasscock	Invoice	01/25/2021	14617	5.04

County of Nottoway Landfill Account
A/R Aging Detail
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Carl Becker	Invoice	06/30/2020	13304	17.02
Carlton Drummond	Invoice	01/25/2021	14435	1.26
Charles Arbitelle	Invoice	03/24/2020	12883	34.50
Charles Davidson	Invoice	11/30/2020	13986	1.11
Charles Kite	Invoice	06/30/2020	13303	5.55
Chris Bennett	Invoice	11/06/2019	12324	7.77
	Invoice	03/04/2019	11690	40.70
	Invoice	11/05/2018	11463	3.33
	Invoice	09/01/2017	10689	6.66
	Invoice	04/01/2016	9621	8.14
Chris Bowden	Invoice	11/06/2019	12339	12.58
Chris Callisto	Invoice	03/24/2020	12958	2.59
Chris Evans	Invoice	12/26/2019	12510	58.46
Chris Montgomery	Invoice	03/24/2020	12858	7.03
Chris Uhrich	Invoice	06/30/2020	13372	68.08
	Invoice	04/30/2020	13093	55.13
	Invoice	03/24/2020	12915	22.57
Chris Wade	Invoice	12/26/2019	12551	0.37
Christen Johnson	Invoice	07/08/2021	15210	1.26
Christopher Brown	Invoice	07/31/2020	13717	3.33
Christopher Chandler	Invoice	02/20/2020	12709	8.14
Christopher Cunningham	Invoice	02/20/2020	12728	37.37
Chuck Oakes	Invoice	04/30/2020	13057	2.22
Clint Verdone	Invoice	07/31/2020	13630	3.33
Cloyd Tucker	Invoice	11/30/2020	13973	18.13
Clyde A. Teague, Sr.	Invoice	01/25/2021	14496	6.72
Clyde Rothgeb	Invoice	01/23/2020	12634	1.85
Clyde Teague	Invoice	03/22/2021	14645	2.52
Cody Beares	Invoice	06/30/2020	13281	3.70
Cody Engemann	Invoice	06/30/2020	13439	14.43
Courtney Hanson	Invoice	01/20/2021	14193	7.14
Courtney Lawman	Invoice	04/30/2020	13080	2.22
Courtney Smith	Invoice	06/30/2020	13377	10.36
Crystal Watkins	Invoice	04/30/2020	13075	4.81
Curtis Cole	Invoice	06/30/2020	13453	5.18
Daisy Vazquez	Invoice	08/31/2020	13882	133.20
Dakota Hibshman	Invoice	12/26/2019	12535	2.22
Dakotah Wilson	Invoice	06/30/2020	13208	21.09
	Invoice	06/30/2020	13448	26.27
Daniel Crawley	Invoice	01/20/2021	14380	11.76
Daniel Feck	Invoice	05/19/2021	14881	2.10
Daniel Prince	Invoice	01/25/2021	14453	7.14
Darrel Jones	Invoice	11/30/2020	14001	2.59
Darryl Seay	Invoice	01/25/2021	14507	2.94
David Duncan	Invoice	08/31/2020	13846	11.84
David Gray	Invoice	05/19/2021	14915	0.42
David Honeycutt	Invoice	11/30/2020	14028	21.83

County of Nottoway Landfill Account
A/R Aging Detail
thru 12/31/2023

David pearce	Invoice	01/25/2021	14464	5.88
Deborah Faas	Invoice	06/30/2020	13506	25.53
Delmar Cliborne	Invoice	06/30/2020	13340	9.62
Demetrius Foster	Invoice	01/20/2021	14225	7.14
Deneitra Whitkier	Invoice	06/30/2020	13323	15.54
Denise Clark	Invoice	08/31/2020	13774	156.41
Derrick Jennings	Invoice	08/31/2020	13876	4.81
	Invoice	06/30/2020	13257	7.77
	Invoice	08/31/2020	14671	2.10
Don Price	Invoice	04/30/2020	13130	55.50
Douglas Norris	Invoice	04/30/2020	13051	2.96
Douglas Norris	Invoice	01/20/2021	14331	7.56
Douglas Whitehair	Invoice	04/30/2020	13017	4.07
Duncan Arrington	Invoice	06/30/2020	13316	23.31
Earl Burcham	Invoice	06/30/2020	13339	6.66
Earl J. Smith, Jr.	Invoice	06/30/2020	13442	7.40
	Invoice	04/30/2020	13148	54.76
Edmund Harlan	Invoice	01/20/2021	14218	10.08
Edmund King	Invoice	11/06/2019	12299	24.05
Eduardo Hernandez	Invoice	02/20/2020	12716	7.03
	Invoice	12/26/2019	12545	1.85
Edward Johnson	Invoice	06/30/2020	14733	5.46
Elio Gazera	Invoice	11/06/2019	12399	2.22
Elizabeth Waite	Invoice	01/20/2021	14319	2.94
Elmo Runion Jr.	Invoice	07/31/2020	13733	5.92
	Invoice	04/30/2020	13018	2.96
Eric A. Jones	Invoice	08/31/2020	13903	13.69
Eric Miles	Invoice	03/24/2020	12961	5.55
Erik Davidson	Invoice	06/30/2020	13462	53.28
Evan Rickman	Invoice	04/30/2020	13096	13.69
Evette Sellars	Invoice	06/30/2020	13529	21.46
	Invoice	08/07/2019	12035	163.54
Fletia Kyle	Invoice	07/31/2020	13672	4.81
	Invoice	10/23/2019	12233	2.59
Gabrel Garcia	Invoice	12/26/2019	12527	1.11
Gabriel Reed	Invoice	08/31/2020	13854	5.55
Gabrielle Prince	Invoice	01/25/2021	14452	4.62
George Keene	Invoice	11/30/2020	14047	5.18
	Invoice	03/24/2020	12860	2.22
George Little	Invoice	06/30/2020	13214	87.32
Frant Coffee	Invoice	03/31/2021	14832	5.46
Green's Masonry	Invoice	11/30/2020	14099	2,614.05
Gregory A. Sheets	Invoice	01/20/2021	14308	7.14
Gregory Myers	Invoice	07/31/2020	13629	2.22
			14933	4.20
Gus Blackwell Jr.	Invoice	04/30/2020	13085	15.54
H. B. G. Farms	Invoice	06/30/2020	13517	3.70

County of Nottoway Landfill Account
A/R Aging Detail
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Harold Nase	Invoice	07/31/2020	13680	2.22
Harry Dalton	Invoice	06/30/2020	13395	18.13
	Invoice	06/02/2014	8513	149.94
Hayley Overton	Invoice	08/31/2020	13845	1.85
Holly Parrish	Invoice	01/23/2020	12660	2.59
			14584	5.46
Hugh Brown	Invoice	01/23/2020	12611	2.59
		02/20/2020	12741	7.03
		01/20/2021	14283	5.46
Jack Wilson	Invoice	05/19/2021	14989	4.20
Jalyn Morgan	Invoice	06/30/2020	13217	37.74
Jamellw Fitzgerald	Invoice	11/06/2019	12406	31.45
James A. Fowlkes	Invoice	05/19/2021	14906	5.04
James Goode	Invoice	06/30/2020	13296	0.74
James Jones	Invoice	06/30/2020	13552	2.59
James Redfern	Invoice	01/25/2021	14484	2.52
James Taylor	Invoice	01/25/2021	14495	3.36
Jamie Hawley	Invoice	07/31/2020	13711	4.07
Jason Byars	Invoice	07/31/2020	13685	4.81
Jason Rorrer	Invoice	07/31/2020	13738	3.70
Jayne Warriner	Invoice	06/30/2020	13451	21.09
Jean Neal	Invoice	08/31/2020	13872	15.17
Jeffrey Hardy	Invoice	06/30/2020	13274	1.48
Jeffrey Shook	Invoice	12/26/2019	12473	15.17
	Invoice	07/12/2019	11971	52.54
Jenni Schodt	Invoice	01/25/2021	14501	5.04
Jeremy Henley	Invoice	05/19/2021	14954	3.78
Jerrod Epps	Invoice	04/30/2020	13154	16.28
Jerrod Jenkins	Invoice	06/30/2020	13324	2.22
Jessica Hill	Invoice	06/30/2020	13540	27.38
	Invoice	04/30/2020	13082	11.10
	Invoice	10/23/2019	12164	3.33
Jimmy Taylor	Invoice	04/30/2020	13089	6.66
Joe Hall	Invoice	07/31/2020	13752	13.32
	Invoice	01/23/2020	12641	42.92
	Invoice	07/06/2017	10580	16.28
John McNabb	Invoice	12/26/2019	12456	6.66
John Peade	Invoice	11/06/2019	12266	4.44
John Saul	Invoice	04/30/2020	13008	4.07
John Schleife	Invoice	01/23/2020	12582	5.18
	Invoice	01/20/2021	14307	2.94
John Wilmer	Invoice	12/26/2019	12435	11.10
Jordan Wilson	Invoice	01/25/2021	14569	2.10
Joseph Bourne	Invoice	11/30/2020	13964	7.03
	Invoice	12/26/2019	12531	2.22
Joseph Silvasi	Invoice	04/30/2020	13043	0.74
Josh Johnson	Invoice	03/31/2021	14825	2.94

County of Nottoway Landfill Account
A/R Aging Detail
thru 12/31/2023

Joshua Curtis	Invoice	01/20/2021	14298	4.20
Joy Long	Invoice	08/31/2020	13849	1.11
Justin Adams	Invoice	06/30/2020	13328	3.70
Kaitlyn Flynn	Invoice	10/23/2019	12202	3.70
Karmel Easter	Invoice	01/20/2021	14254	2.52
Kate Henshaw	Invoice	02/20/2020	12727	1.48
Keith Chandler	Invoice	01/23/2020	12644	4.44
Kelly Farmer	Invoice	05/19/2021	14974	2.10
Kenneth Cundiff	Invoice	03/22/2021	14668	2.52
Kenneth Lee Abbott	Invoice	11/06/2019	12288	16.65
	Invoice	01/02/2014	8331	18.63
	Invoice	12/02/2013	8294	86.67
	Invoice	10/01/2013	8207	25.65
Kenneth Procise	Invoice	06/30/2020	13493	23.31
Kevin Dumont	Invoice	08/31/2020	13833	2.59
Kevin Suggs	Invoice	01/20/2021	14304	1.68
Kris Nagy	Invoice	06/30/2020	13521	7.03
Krystal Green	Invoice	04/30/2020	13038	2.96
Kwamaine Wells	Invoice	03/22/201	14727	2.94
Larry B. Jackson	Invoice	06/30/2020	13260	9.99
Larry Hill	Invoice	04/30/2020	13081	2.22
Larry Mock	Invoice	01/20/2021	14339	2.52
Larry Rose	Invoice	01/25/2021	14427	3.36
Latroy Scott	Invoice	06/30/2020	13390	5.55
	Invoice	03/22/2021	1439	2.52
Leonard Bunn	Invoice	06/30/2020	13239	0.37
Leroy Jackson	Invoice	06/30/2020	13261	4.44
Linda Brooks	Invoice	06/30/2020	13435	18.13
Linda Farrar	Invoice	11/30/2020	14022	8.51
Louis Gangale Jr.	Invoice	06/30/2020	13209	9.05
Lyle Eugene Churchill III	Invoice	12/28/2020	14172	48.30
	Invoice	08/31/2020	13841	12.21
	Invoice	07/31/2020	13740	32.56
	Invoice	06/30/2020	13414	15.91
	Invoice	04/30/2020	13136	21.46
	Invoice	03/24/2020	12933	14.80
	Invoice	03/24/2020	12934	20.72
	Invoice	03/24/2020	12935	21.46
Malik Downs	Invoice	11/30/2020	13987	2.22
Marcus Edwards	Invoice	06/30/2020	13230	25.53
Marilyn Cheely	Invoice	04/30/2020	13199	65.74
Marion Wright	Invoice	07/31/2020	13624	6.29
Mark Anthony	Invoice	06/30/2020	13310	4.07
	Invoice	06/30/2020	13219	32.19
	Invoice	04/30/2020	13137	62.16
Mark Bassfield	Invoice	11/06/2019	12415	14.06
	Invoice	02/01/2019	11639	29.95

County of Nottoway Landfill Account
A/R Aging Detail
thru 12/31/2023

Mark Harris	Invoice	01/20/2021	14207	4.20
Martha Maulegre	Invoice	03/22/2021	14636	4.20
Martha Waltrip	Invoice	11/30/2020	14023	1.11
Marvin Farmer	Invoice	06/30/2020	13313	5.92
Mary Johnson	Invoice	03/24/2020	12882	2.22
Mary Mauldin	Invoice	08/31/2020	13795	2.96
	Invoice	04/30/2020	13176	1.11
Mason Fitzgerald Jr.	Invoice	06/30/2020	13232	32.56
Matthew Bergman	Invoice	01/23/2020	12652	1.85
Matthew Gayle	Invoice	01/23/2020	12583	25.90
Matthew Rowe	Invoice	01/25/2021	14472	2.10
Melissa Heller	Invoice	11/30/2020	13952	4.81
Melissa Sprinsteen	Invoice	01/25/2021	14499	2.94
Mendez Gonzalez	Invoice	02/20/2020	12748	4.81
Michael Arrington	Invoice	01/20/2021	14376	3.36
Michael Borum	Invoice	02/20/2020	12751	1.48
Michael Daniel	Invoice	11/30/2020	14017	2.59
Michael Godwin	Invoice	11/06/2019	12312	4.07
	Invoice	11/04/2008	5690	156.00
Michael Purvey	Invoice	02/20/2020	12720	2.59
Michael Seal	Invoice	02/20/2020	12736	7.40
Michael Yowell Jr.	Invoice	11/30/2020	13976	18.87
Michelle Duncan	Invoice	08/31/2020	13881	6.29
	Invoice	07/31/2020	13716	7.40
Michelle Keeton	Invoice	01/20/2021	14240	2.52
Mike Payne	Invoice	01/25/2021	14465	1.68
Napoleon Yates	Invoice	02/20/2020	12800	4.81
Nathaniel Jones, Jr.	Invoice	01/23/2020	12579	6.29
Nick Reynolds	Invoice	08/07/2019	12034	13.69
Oak Tree Upholstery	Invoice	11/30/2020	13961	5.92
Othon Trejo	Invoice	02/20/2020	12700	8.51
Pamela Minton	Invoice	11/06/2019	12303	12.58
Patricia Eppes	Invoice	07/31/2020	13696	9.25
	Invoice	01/23/2020	12596	0.74
Paul Blair	Invoice	11/06/2019	12414	2.59
Paul May	Invoice	08/31/2020	13883	3.70
Paul Taylor	Invoice	07/31/2020	13723	2.59
Paula Rollston	Invoice	08/31/2020	13822	3.70
Peggy Sue Morris	Invoice	07/31/2020	13725	2.22
Q & A Heating	Invoice	03/24/2020	12867	1.11
Ralph Craft	Invoice	04/30/2020	13030	13.69
Randy Winn	Invoice	04/30/2020	13052	5.18
Ray Anderson	Invoice	04/30/2020	13021	5.92
Red Hill Construction	Invoice	07/31/2020	13689	4.81
Renee Hodges	Invoice	06/30/2020	13332	4.44
Resa Hillman	Invoice	04/30/2020	13132	1.85
Rhonda Lewis	Invoice	06/30/2020	13415	7.03

County of Nottoway Landfill Account
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Ricardo Tristain	Invoice	03/22/2021	14674	1.26
Richard Dillard	Invoice	03/24/2020	12885	3.70
Richard Lhota	Invoice	06/30/2020	13305	7.03
	Invoice	01/20/2021	14371	2.52
Rob Culberson	Invoice	12/26/2019	12522	2.22
Robert Augusta Hardy	Invoice	07/31/2020	13625	1.11
Robert Carwile Jr.	Invoice	07/31/2020	13623	2.59
Robert Fender	Invoice	06/30/2020	13311	2.96
	Invoice	04/30/2020	13059	11.47
Robert Tucker	Invoice	03/22/2021	14681	5.04
Robin Alvis	Invoice	07/31/2020	13709	16.65
Rocky W.	Invoice	02/20/2020	12757	8.14
Rodney Straughter Sr.	Invoice	08/31/2020	13796	9.99
Rodney Walker	Invoice	06/30/2020	13241	3.33
Roger Neil	Invoice	05/19/2021	14966	2.52
Ronnie Watson	Invoice	06/30/2020	13243	5.55
Ronnie Wyatt	Invoice	01/20/2021	14322	3.36
Roy Geese	Invoice	04/30/2020	13034	9.25
	Invoice	02/20/2020	12704	17.39
Ruby Potts	Invoice	01/25/2021	14545	0.70
Ryan Hailey	Invoice	12/26/2019	12518	3.33
Ryan Little	Invoice	06/30/2020	13229	13.69
Ryan Smith	Invoice	01/25/2021	14509	3.36
Sabrina Curtis	Invoice	03/22/2021	14647	2.94
Samuel Clark	Invoice	11/30/2020	13966	4.07
Samuel Lee Hall	Invoice	11/30/2020	14019	7.03
Sandy Nash	Invoice	12/26/2019	12541	3.33
Scarlett Rakes	Invoice	01/25/2021	14480	5.88
Scott Burdick	Invoice	01/20/2021	14270	2.94
Sergio Solorio	Invoice	07/31/2020	13731	2.59
Seth York	Invoice	04/30/2020	13088	3.70
Sharmar Clark	Invoice	01/25/2021	14579	4.20
Shannon Hardison	Invoice	06/30/2020	13259	7.03
Shata Smith	Invoice	07/31/2020	13751	25.16
Steve Bradley	Invoice	12/26/2019	12536	1.96
Steven Edmonds	Invoice	06/30/2020	13478	0.37
Steven Segura	Invoice	07/31/2020	13626	3.33
Sylvester Blaszkiewicz	Invoice	05/19/2021	14898	2.10
Tamara Wilburn	Invoice	02/20/2020	12778	11.84
Tammy Welchin	Invoice	08/31/2020	13871	6.66
Teresa Duncan	Invoice	08/31/2020	13869	2.59
Thomas Harbison	Invoice	08/31/2020	13910	21.83
	Invoice	07/31/2020	13643	6.66
Thomas Robertson	Invoice	03/31/2021	14811	0.04
Thomas Talley	Invoice	07/31/2020	13650	119.51
Thomas Trivett	Invoice	11/30/2020	14013	4.81
Tiffany Brown	Invoice	02/20/2020	12717	9.62

County of Nottoway Landfill Account
A/R Aging Detail
thru 12/31/2023

Tim Haug	Invoice	12/23/2019	12421	7.03
Tim Kreis	Invoice	12/26/2019	12513	1.11
Timothy Bernard	Invoice	02/20/2020	12730	13.32
Timothy Brite	Invoice	01/20/2021	14295	5.04
Timothy Eppes	Invoice	05/19/2021	14930	5.04
Todd Pridgen	Invoice	02/20/2020	12822	3.33
Todd Snyder	Invoice	01/25/2021	14502	2.52
	Invoice	05/19/2021	14956	0.84
Tony Smith	Invoice	12/26/2019	12439	9.62
Tracy Mayo	Invoice	04/30/2020	13190	13.69
Travis D. Coleman	Invoice	06/30/2020	13378	25.90
Vernette Lawson	Invoice	04/30/2020	13138	28.49
Victor Parrish	Invoice	08/31/2020	13901	38.48
	Invoice	09/18/2019	12070	159.10
Walter Craig	Invoice	07/31/2020	13726	15.17
Wanda Tracy	Invoice	11/30/2020	13995	19.24
Warren Dalton.	Invoice	03/24/2020	12895	2.22
Waverly Boose	Invoice	08/31/2020	13797	48.10
Wesley Gormus	Invoice	07/31/2020	13641	4.44
William Henley	Invoice	04/30/2020	13091	1.48
William Johnson	Invoice	07/08/2021	15214	2.94
William Long	Invoice	07/31/2020	13674	1.85
William Rhaten	Invoice	01/25/2021	14482	2.52
Wilson Green	Invoice	04/30/2020	13039	28.12
Windell Crawley	Invoice	02/20/2020	12738	8.88
Young Lee	Invoice	04/30/2020	13145	0.52

Total **10,810.27**

K-3

12:02 AM

12/14/23

County of Nottoway Landfill Account
Customer Balance Detail
All Transactions

Type	Date	Num	Account	Amount	Balance
Valley Landscaping					
Invoice	07/06/2023	17113	Accounts Receivable	399.42	399.42
Invoice	10/24/2023	17174	Accounts Receivable	542.22	941.64
Payment	11/01/2023	91426	Accounts Receivable	-399.42	542.22
Payment	11/08/2023	91466	Accounts Receivable	-941.64	-399.42
Total Valley Landscaping				-399.42	-399.42
TOTAL				-399.42	-399.42

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
0-100-000200-0001	AP Liability	5901.00
TOTAL REVENUES		\$ 5,901.00

			FY BUDGET ADJUSTMENT	Accounting Period
EXPENDITURES:				
4-100-053020-5748	ARPA APS - COVID 19	5901.00	24	202310
TOTAL EXPENDITURES		\$ 5,901.00		

EXPLANATION

APS (adult protective services) ARPA -COVID-19 was granted in FY22, and DSS-APS has current expenditures for funds.

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____

PREPARED BY: **Alicia Cisco**

POSTED BY: _____

DATE: **15-Dec-23**

DATE: _____

A. Cisco / Designee

County Administrator/ Department Head Signature

12/15/2023

DATE

15-4

Final Program report due: Budget Line 896, APS COVID-19 Funds

Categories: Adult Protective Services/Auxiliary Grants

CONTACT(S): Carey Raleigh, 757-771-0659, carey.raleigh@dars.virginia.gov

The APS Division is required to submit a final program report on APS COVID-19 expenditures and activities to the Administration for Community Living (ACL) by January 30, 2024. To assist the APS Division staff with completing this report, local departments of social services (LDSS) that have spent any amount in budget line (BL) 896 from April 1, 2023, to September 30, 2023, must submit information about these expenditures.

Please use Excel spreadsheet "896 Tracking Sheet April 2023-September 2023" located on FUSION at: <https://fusion.dss.virginia.gov/dars/DARS-Home/ADULT-PROTECTIVE-SERVICES> to submit expenditure information. The spreadsheet has tabs at the bottom to track spending for each 896-cost code.

ACL requests information not only on expenditures but also the activities and services that were provided as well as the number of adults ages 18-59 and 60+ served. Only one LDSS representative should submit the completed spreadsheet to Venus Bryant at venus.bryant@dars.virginia.gov. Multiple submissions will be returned to the LDSS for revision. The submission deadline is December 20, 2023. The APS Division will summarize local spending into one report for Virginia.

The document "89601 Service Listing and Definitions" has also been posted at the above link and may be helpful to LDSS as they complete this task.

The APS Division would also like to include brief statements in the final report that describe the positive impact this funding had on vulnerable adults and on local APS staff. LDSS APS staff are asked to send 4-5 sentences about the impact of this funding to Paige McCleary at paige.mccleary@dars.virginia.gov by January 1. Please do not include any identifiable client information in the statements. The APS Division will edit statements for clarity as needed. The Division will attribute the statement to the appropriate LDSS but will not use worker names.

LDSS staff who have questions about completing the spreadsheet should contact the appropriate APS regional consultant.

Thank you for your attention to this request.

CONTACT(S):

Margie Marker, 804-476-0069, Marjorie.marker@dars.virginia.gov

Carey Raleigh, 757-742-3319, carey.raleigh@dars.virginia.gov

Andrea Jones, 540-999-8113, andrea.jones@dars.virginia.gov

Angela Mountcastle, 540-339-6898, angela.mountcastle@dars.virginia.gov

Nicole Medina, 540-407-2017, nicole.medina@dars.virginia.gov

The Administration for Community Living (ACL) has provided just over \$2 million in ARPA funding to DARS to support the provision of protective and prevention services for vulnerable adults. DARS, APS Division staff is collaborating with Department of Social Services (DSS) budget staff to establish a new budget line (BL), 898, as DARS will provide just over \$1.4 million of Virginia's ARPA allocation to local departments of social services (LDSS). DARS and DSS anticipate having funding available to LDSS no later than January 2022. BL 898 requires no local match.

The APS Division has posted an "ARPA Funding Frequently Asked Questions (FAQ)" on FUSION at <https://fusion.dss.virginia.gov/dars/DARS-Home/ADULT-PROTECTIVE-SERVICES>. LDSS staff are encouraged to review the FAQ. LDSS may contact APS Division Regional Consultants with additional questions and the consultants are prepared to provide information about the ARPA allocation amount each LDSS is expected to receive.

ACL is requiring state APS programs to retain some ARPA funding to implement a 3-5 year project to improve APS at the state and local level. The APS Division is beginning the process of initiating this project, including writing an operational plan which must be submitted to ACL by January 30, 2022. DARS will provide more information about this project to LDSS at a later date.

Is this what you need?

Margie

*Marjorie Marker, MA
Adult Protective Services Central Region Program Consultant
Virginia Department for Aging and Rehabilitative Services
APS Division
8004 Franklin Farms Drive*

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-018990-0030	National Opioids Settlement	3532.20
TOTAL REVENUES		\$ 3,532.20

			FY BUDGET ADJUSTMENT	Accounting Period
EXPENDITURES:				
4-100-092000-9600	National Opioids Settlement	3532.20	24	202311
TOTAL EXPENDITURES		\$ 3,532.20		

EXPLANATION To appropriate funds received from the National Opioid Settlement for County opioid abatement and remediation efforts.

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____.

PREPARED BY: Martina M. Chandler
DATE: 20-Nov-23

POSTED BY: _____
DATE: _____

7
1
52

Service Processing Center
PO Box 31040
Tampa, FL 33631-3040

NATIONAL OPIOIDS SETTLEMENT FD TRUST
Check #24907
Amount: \$1,894.60

Return Service Requested



0000024 FMTWTCKS103123140718 01 000000000 0000024 001

COUNTY OF NOTTOWAY VIRGINIA
POB 92
ATTN T. COSTIN
NOTTOWAY, VA 23955

00000024 00024 0001-0002 FMTWTCKS103123140718 01 L 00000024

THE BACK OF THIS CHECK CONTAINS A SECURITY MARK - DO NOT ACCEPT WITHOUT HOLDING AT AN ANGLE TO VERIFY SECURITY MARK.



WILMINGTON
TRUST

OFFICIAL CHECK

60-295
313

No. 24907

Date 10/31/2023

PAY: One thousand eight hundred ninety four and 60/100 U.S. Dollars

\$1,894.60

TO THE
ORDER OF: COUNTY OF NOTTOWAY VIRGINIA

Shawn Lucoy, Vice President

Jason Tyler, Administrative Vice President

NATIONAL OPIOIDS SETTLEMENT FD
TRUST

⑈00024907⑈

⑆031302955⑆ 9865471578⑈

Service Processing Center
PO Box 31040
Tampa, FL 33631-3040

National Opioid Abatement Trust II
Check #25943
Amount: \$1,637.60

Return Service Requested



0000387 FMTWTCKS111023102124 01 000000000 0000387 001

COUNTY OF NOTTOWAY VIRGINIA
POB 92
ATTN T. COSTIN
NOTTOWAY, VA 23955

NOTTOWAY COUNTY P O Box 92 NOTTOWAY VA 23955 (434) 645-8696 CK# 25943	CASH RECEIPT		Date <u>11-20-2023</u>	055332
	Received From <u>Service Processing Center</u>			
	Address <u>One Thousand Six Hundred Thirty Seven + 60/100</u>		Dollars \$ <u>1637⁶⁰</u>	
	For <u>Opioid Settlement -</u>			
	<u>National Opioid Abatement Trust II</u>			
ACCOUNT		HOW PAID		OPIOD
AMT. OF ACCOUNT		CASH		
AMT. PAID	<u>1637⁶⁰</u>	CHECK	☒	
BALANCE DUE		MONEY ORDER ☐		
		CREDIT CARD ☐		
		By <u>Andrea Kelly</u>		

CRB 111-3

00000387 0001-0002 FMTWTCKS111023102124 01 L 00000387

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
3-100-023010-0030	DCJS Ceasefire Grant	369452.22
TOTAL REVENUES		\$ 369,452.22

			FY BUDGET ADJUSTMENT	Accounting Period
EXPENDITURES:				
4-100-022020-1001	Personnel Salary	285000.00	24	202401
<i>Employee Fringe Benefits</i>				
4-100-022020-2001	FICA	21804.00		
4-100-022020-2002	VRS - Retirement	6870.00		
4-100-022020-2006	VRS - Group Life	3819.00		
4-100-022020-2005	Health Insurance	21000.00		
4-100-022020-2011	Worker's Comp	1650.00		
4-100-022020-2500	VLDP - Disability	2424.00		
<i>Travel</i>				
4-100-022020-5501	Travel/Mileage (LOCAL)	491.25		
4-100-022020-5502	Travel/Mileage (non-LOCAL)	1670.25		
4-100-022020-5504	Travel- Convention/ Education/ Conference	888.00		
<i>Office Supplies & Indirect Costs</i>				
4-100-022020-7001	Furniture, Fixture, Equipment	6080.00		
4-100-022020-5203	Mobile Telephone	1454.76		
4-100-022020-5204	Office Telepone	1669.68		
4-100-022020-6003	Licenses	975.00		
4-100-022020-5402	Technology	5110.28		
4-100-022020-5401	Office Supplies	8000.00		
4-100-022020-5411	Books & Subscriptions	546.00		
TOTAL EXPENDITURES		\$ 369,452.22		

EXPLANATION

Operation Ceasefire Grant from the Virginia Department of Criminal Justice Services awarded a three-year grant (01/01/2024 - 12/31/2026) to fund a full-time prosecutor's position for three years. The grant disbursment schedule, whether quarterly reimbursement or pull-down of funds, is being discussed with DCJS.

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____.

PREPARED BY: Leanne Watrous
 DATE: 14-Dec-23

POSTED BY: _____
 DATE: _____


 Department Head signature
15 Dec. 2023
 DATE

K-6



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

Tracy Louise Winn Banks, Esq.
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

December 7, 2023

Leanne Watrous
Commonwealth's Attorney
300 West Courthouse Road
Nottoway, Virginia 23955

RE: Nottoway County Commonwealth's Attorney's Office Operation Ceasefire

Dear Leanne Watrous:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **522183** and was approved for a total award of **\$369,452**, funded through Award Number **2024-OCGF-GRANT**. The project period is **1/1/2024** through **12/31/2026**.

Included with this letter is your Statement of Grant Award/Acceptance (SOGA), Special Conditions, Reporting Requirements, and Projected Due Dates. In addition, there may be "Action Item" Special Conditions related to your grant award called *Encumbrances* that require your immediate attention. If there are any, please submit those documents via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/>. Additionally, if you cannot access your grant in OGMS, your application may be under negotiation. Please check your email and/or spam for OGMS correspondence and follow up with your DCJS Grant Monitor.

If you have not previously done so, you must register to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to grantsmgmt@dcjs.virginia.gov. If you have questions, contact your DCJS Grant Monitor **Greg Hopkins** at **804-692-0977** or via email at **Gregory.Hopkins@dcjs.virginia.gov**.

Sincerely,

A handwritten signature in black ink, appearing to read "Jackson Miller".

Jackson Miller

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Account Number	Account Title	Amount Increase (Decrease)
REVENUES:		
0-100-000200-0001	AP Liability	12021.00
TOTAL REVENUES		\$ 12,021.00

			FY BUDGET ADJUSTMENT	Accounting Period
EXPENDITURES:				
4-100-052050-5602	Crossroads Community Service	12021.00	24	202312
TOTAL EXPENDITURES		\$ 12,021.00		

EXPLANATION

Appropriated for the FY24 budget is \$42,000; however, this amount is \$12,021 less than the required local funding for Nottoway County.

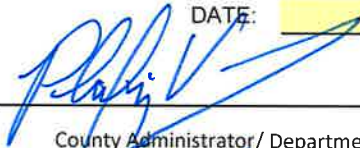
Authorized by action of the Nottoway Board of Supervisors at their meeting on _____.

PREPARED BY: **Martina M. Chandler**

DATE: **11-Dec-23**

POSTED BY: _____

DATE: _____



 County Administrator/ Department Head Signature

12/15/23

 DATE

K-7



Crossroads Community Service Board

P.O. Drawer 248
Farmville, VA. 23901-0248
PHONE: 434-392-7049 – FAX: 434-392-1439

March 1, 2023

County Administrator Ted Costin
Nottoway County Board Supervisors
Post Office Box 92
Nottoway, Virginia 23955

Administrator Costin and Honorable members of the Board of Supervisors,

Since 1973, Crossroads has proudly served the citizens of Amelia, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway, and Prince Edward. Crossroads focuses on preventing and treating the occurrence of mental illness, intellectual disabilities, substance use and co-occurring disorders and to enhancing the functioning of individuals and families who experience these conditions.

Funding comes from a variety of sources: state, local and federal governments, and fees for service (over 75% of revenue). Contributions to the agency, which is organized as a public non-profit organization, directly benefits individuals receiving services. Local funding is critical to ensure Crossroads remains eligible for all state and federal distributions.

State regulations require the budget of Community Service Boards include funds from localities of at least 10% of the state funding. For the upcoming fiscal year, based on state funding projections, Crossroads expects the required local funding to be \$382,000. To assist counties in planning for their contributions, we examined each county's usage of Crossroads over the past 3 fiscal years. During that period, Nottoway residents averaged 14% of client visits (15,364 visits per year). The corresponding percentage of the required local funding for Nottoway is \$54,021 and this is the amount we request for fiscal year 2024.

We hope this methodology is useful to you as we believe it is important that your contributions are directly related to the services received by your citizens. If you have any questions or would like to discuss further, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Joseph Easter".

Joseph Easter
Chair, Crossroads Community Services Board

804-357-9452
joseph.easter@ameliacova.com

	----- Prior Years -----		----- Current Year -----		-- FY/2024 Budget Year ----			
	Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted
	FY/2021	FY/2022	Budget	2023/07	Expenditure	Request	Recommends	Budget
	-----	-----	-----	-----	-----	-----	-----	-----
052050								
052050-5602	Crossroads Community Service	42,000	42,000	42,000		42,000	42,000	42,000
052050-5603	STEPS Inc	20,939	20,939	20,939		20,939	20,939	20,939
052050-5604	STEPS-Domestic Violence Prog					15,000	15,000	15,000
--SUB TOTAL--		62,939	62,939	62,939		77,939	77,939	77,939
--TOTAL--		62,939	62,939	62,939		77,939	77,939	77,939



Dear Mr. Vannoorbeeck:

We have a number of (outdated) technology items that we would like to pass along to an appropriate e-waste recycling program. It would be appreciated if you'd ask the Supervisors for their approval to responsibly dispose of the below-listed items.

- 14 Chromebox microcomputers
- 1 HP p6 series desktop computer
- 1 Dell Optiplex 760 desktop computer

Thank you for your continued support.

Jacqueline Zataweski

Jacqueline Zataweski, Director
Nottoway County Public Library System
jzataweski@nottlib.org

K-9



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

Tracy Louise Winn Banks, Esq.
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

November 21, 2023

~~Philip Costin~~ Philip Vannoorbeeck
County Administrator
344 West Courthouse Road
Crewe, Virginia 23930

RE: 508516-LE ARPA - Law Enforcement Equipment

Dear Philip Costin:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **508968** and was approved for a total award of **\$285,000**, funded through Award Number **21.027 (2023 ARPA)**. The project period is **7/1/2022** through **6/30/2024**.

Included with this letter is your Statement of Grant Award/Acceptance (SOGA), Special Conditions, Reporting Requirements, and Projected Due Dates. In addition, there may be "Action Item" Special Conditions related to your grant award called *Encumbrances* that require your immediate attention. If there are any, please submit those documents via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/>.

If you have not previously done so, you must register to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to **rr-learnagran@sdcjs.virginia.gov**. Please note that you will not be able to draw down funds on this grant until DCJS receives the signed SOGA, and the grant is in Underway status in OGMS. If you have any questions, please contact your DCJS Grant Monitor through the OGMS portal, or contact the ARPA staff at **rr-learnagran@sdcjs.virginia.gov**.

Sincerely,

A handwritten signature in black ink, appearing to read "Jackson Miller".

Jackson Miller

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia 23219

508516-LE ARPA - Law Enforcement Equipment

Subgrantee: Nottoway
DCJS Grant Number: 508968
UEI Number: **RCVMQW96BYS8**
Grant Start Date: 7/1/2022
Grant End Date: 6/30/2024

Federal Grant Number(s): 21.027 (2023 ARPA)
Federal Awardee: U.S. Department of Treasury
Federal Catalog Number: 21.027
Project Description: Coronavirus State and Local Fiscal Recovery Funds
Federal Start Date: 7/1/2022

Federal Funds: **\$260,000**
Increase Amount: **\$25,000**
Local Match: _____

Total Budget: **\$285,000** Indirect Cost Rate: _____% *If applicable

Project Director	Project Administrator	Finance Officer
Michelle Graham Administrative Operations Manager 266 West Courthouse Road Crewe, Virginia 23930 434-645-1630 mgraham@nottowaysheriff.org	Philip Costin Philip Vannoorbeeck County Administrator 344 West Courthouse Road Crewe, Virginia 23930 434-645-8696 keostin@nottoway.org philipv@nottoway.org	Ellen Myatt Tammie Raiford Treasurer 328 West Courthouse Road Crewe, Virginia 23930 434-645-9318 emyatt@nottoway.org traiford@nottoway.org

***Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and reviewing the Special Conditions, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: _____

Authorized Official (Project Administrator)

Title: _____

Date: _____

COUNTY OF NOTTOWAY, VIRGINIA
Budget Adjustment

Account Number	Account Title	Amount Increase (Decrease)		
REVENUES:				
3-100-023020-0090	ARPA GRANT	60059.00		
TOTAL REVENUES		\$ 60,059.00		
			FY BUDGET ADJUSTMENT	Accounting Period
EXPENDITURES:				
4-100-31020-5409	Police Supplies-Misc & Camera	60059.00	24	202311
TOTAL EXPENDITURES		\$ 60,059.00		

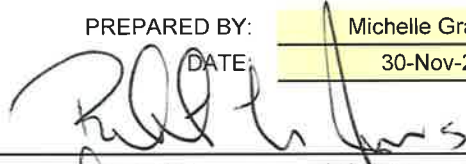
EXPLANATION

ARPA awarded a \$25,000 increase. Additionally, \$35,059 is to correct the FY24 budgeted grant amount that was not fully allocated.

Authorized by action of the Nottoway Board of Supervisors at their meeting on _____.

PREPARED BY: Michelle Graham
DATE: 30-Nov-23

POSTED BY: _____
DATE: _____



Department Head signature


DATE



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

Tracy Louise Winn Banks, Esq.
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

December 14, 2023

Philip S.T. Costin
County Administrator
344 West Courthouse Road
Crewe, Virginia 23930

RE: Local Law Enforcement ("LOLE") Grant Program - FFY 23

Dear Philip S.T. Costin:

The Byrne Justice Assistance Grant Program (JAG) makes federal funds available to localities to help support their efforts to reduce crime and improve public safety. The Virginia Department of Criminal Justice Services has been designated to administer a portion of the JAG funds reserved for Virginia and to make those funds available to local units of government. I am pleased to advise you that we are awarding your locality \$2,676, funded through federal grant **15PBJA-23-GG-03038-MUMU**. Your DCJS grant award number will be determined once your eligibility application is submitted and approved. The project period for this program is **1/1/2024** through **7/31/2024**.

To indicate your acceptance of the award and conditions:

1. **Sign the Statement of Grant Award/Acceptance ("SOGA") and return it electronically within the next 45 days to grantsmgmt@dcjs.virginia.gov copying your Grant Monitor, Nicole Phelps at Nicole.Phelps@dcjs.virginia.gov.**
2. **Localities wishing to accept the LOLE funds allocated for their jurisdiction will need to complete an "eligibility application" on DJCS's On-line Grant Management System ("OGMS") to ensure eligibility.** The eligibility application process will be open until **February 28, 2024**. To receive funds, localities must complete the eligibility application process through the DCJS On-line Grants Management System ("OGMS") no later than **5:00 pm on February 28, 2024**. Please note that although OGMS uses the words "application" throughout the system, this is not an application but an eligibility process. This is a six (6) month grant and there will be no continuation.
3. Your agency will need to fill out all the requested information in the OGMS eligibility application to include the budget and brief budget narrative outlining how your agency will utilize the awarded federal funds (additional information on the LOLE grant program and how to complete the OGMS eligibility application is provided with this award package).

Philip S.T. Costin
December 14, 2023

Included with this letter is your Statement of Grant Award/Acceptance (SOGA), FY24 Special Conditions, Reporting Requirements, and Projected Due Dates. Please review your Special Conditions carefully as they include specific requirements about how your grant funds must be managed. DCJS is mandated to comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/SAM/>. Therefore, you must maintain a valid Unique Entity ID (UEI) number (a 12-character alphanumeric ID assigned to an entity by SAM.gov used for identifying and keeping track of entities receiving federal funds) and be registered in SAM.gov to receive an award.

If you have not previously done so, you must register in our new On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/> in order to manage this grant online. The instructions on *Registering for a New Account* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. If you have any questions regarding this award, please contact your Grant Monitor, **Nicole Phelps**, at (804) 263-3388 or via email at **Nicole.Phelps@dcjs.virginia.gov**.

Sincerely,



Jackson Miller

Enclosures

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia 23219

Local Law Enforcement ("LOLE") Grant Program - FFY 23		
Subgrantee: DCJS Grant Number: TBD Grant Start Date: 1/1/2024 Federal Grant Number: Federal Awardee: Federal Catalog Number: Project Description: Federal Start Date:	Nottoway UEI #: RCVMQW96BYS8 Grant End Date: 7/31/2024 15PBJA-23-GG-03038-MUMU BJA 16.738 To strengthen Crime Control 10/1/2022	
Federal Funds: State General Funds: State Special Funds: Local Match:	\$2,676 	
Total Budget:	\$2,676	Indirect Cost Rate: _____ % *If applicable

Project Director	Project Administrator	Finance Officer
Michelle Graham Administrative Operations Manager 266 W. Courthouse Road Crewe, Virginia 23930 434-645-1630 mgramham@nottowaysheriff.org	Philip S. T. Costin <i>Vannorbeck</i> County Administrator 344 West Courthouse Road Crewe, Virginia 23930 434-645-8696 teostin@nottoway.org <i>philip</i>	Ellen Myatt <i>Tammie Raiford</i> Treasurer 328 W. Courthouse Road Crewe, Virginia 23930 434-645-9318 emyatt@nottoway.org <i>traiford</i>

***If not indicated above, please provide your locality's Unique Entity Identifier (UEI #) in the space provided. This number replaces your DUNS number.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and Special Conditions attached thereto, hereby accepts this grant and agrees to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: _____
Authorized Official (Project Administrator)

Title: _____

Date: _____

UEI #: _____

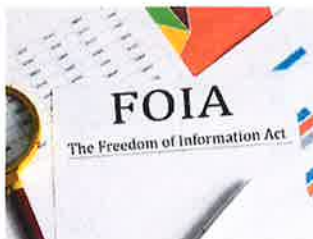
CRC's NOVEMBER ITEMS OF INTEREST

Grant Assistance:

- **Congratulations to the Town of Crewe** on being awarded \$50,000 for the DHCD CBDG Planning Grant to undertake planning activities for a potential future Downtown Revitalization Project.
- **Congratulations to the Amelia County Emergency Squad** on being awarded \$33,123.87 from the CENTRA Health Grant to purchase an AED device for one of its ambulances.
- **NPS, African American Civil Rights:** The CRC assisted Cumberland County with submitting two applications to renovate and establish the historic designation for the historic Luther P. Jackson High School. The CRC also assisted Prince Edward County with a submitted application to renovate the historic Mary E. Branch Elementary School.

Updates:

- **Buckingham Co. Comprehensive Plan Update:** The CRC met with the Planning Commission on November 20th to review revised draft section 2 and the first part of draft section 3.
- **Virginia Telecommunications Initiative (VATI):** As of November 6th, a total of 3,942 passings (out of a target of 10,734 total passings) and 727 installs for new customers have been completed.
- **Charlotte County Courthouse Drainage Project:** The contractor has begun work on the plaster repairs. The work is expected to take about a week to complete.



FOIA Training

The CRC hosted a FOIA Training on November 17th at the CRC Training Room. The CRC had 38 people in attendance. Mr. Alan Gernhardt, Executive Director of the Virginia Freedom of Information Advisory Council provided the training. By participating in this training attendees will be provided with a Certification of participation.



Charlotte County Comprehensive Plan Update

The Charlotte County Planning Commission held a work session with the CRC on November 16th. The Planning Commission worked with the CRC and County staff to address comments that were received during public comment period. During the regularly scheduled meeting, the Planning Commission selected to certify and submit the plan to the Board of Supervisors for consideration.



Virginia Rural Leadership Institution (VRLI)

The CRC Deputy Director, Todd Fortune, attended the last session of the VRLI that was held in Staunton, Virginia from November 2nd through the 4th. On the last day, Mr. Fortune gave a brief presentation on his community impact project. His project envisions assisting Piedmont Senior Resources in developing a Regional Aging Plan for the seven-county region. Mr. Fortune also received a certificate for completing the program.

Scope of Work

The scope of work is in two phases. Phase 1 will accomplish the foundational strategic planning and organizational development work to define the purpose, goals, strategies, and implementation plan for the new HCD. Phase 2 is the campaign feasibility study to test public and private sector interest in funding the new organization and strategic plan.



CRC REDO Update

CRC staff worked with the CRC REDO Working Committee to gather contact information for the fundraising feasibility stage of this project. An interview request letter that was co-signed by leaders from around the region was sent out in October to a cross section of businesses, higher ed and local government representatives. Convergent staff (Consultant) are in the process of conducting interviews to gain feedback on the CRC REDO Strategic Plan and to also discuss the feasibility of investing in the new organization. CRC staff assisted in setting up these interviews.

Kids Rain Barrel Workshop

CRC staff has been working with Charlotte County Virginia Cooperative Extension office as part of the DEQ WIP III to hold three rain barrel workshops in the three Elementary schools in Charlotte County. These workshops were held on November 6th at Bacon District Elementary School, November 8th at Eureka Elementary School, and November 15th at Phenix Elementary School from 4 to 6pm. The CRC had a total of 17 students in attendance.



Upcoming Funding Opportunities:

VDOF, Virginia Trees for Clean Water: Open, Rolling Basis through 12/1

DHCD, CBDG - Planning Grants: Open, Closes 12/30

VBAF, Assessment and Planning Grant: Open; Rolling Basis

VDACS AFID Planning Grant: Open; Rolling Basis

NPS, Save America's Treasures: Closes 12/19

DHCD Mixed use on Main Street (MUMS): Rolling Basis until all funds are expended

Tobacco Commission, Southern Virginia Program: Closes 2/8/24

SCRC, State Economic and Infrastructure Development (SEID): Full App. Opens 11/6, closes on 12/15 (Pre-app. required)

The CRC provides free grant writing services for member localities and local 501C3 non-profits.

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
JOHN A. ROARK, VICE CHAIRMAN
HELEN M. SIMMONS
SHERMAN C. VAUGHN
LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen calls the meeting to order at 6:00 p.m.

Administrator Costin states this is a worksession for the Secondary Six Year Plan. It is a financial and project report.

Dianna Bryant, Assistant Residency Administrator, notes the funding figures have come in lower than expected. She reviews a report with projected funding. They will not be able to add any projects this year but will maintain what is currently in the Plan.

Unpaved road projects are for roads with 50 or more vehicles per day. Several roads that were close to that vehicle count were re-counted, but only one road was gained which would not impact the Plan.

The guardrail installation on Route 723 is complete as well as High Point Road which means those will be coming out of the Plan. The funds left from those projects will be used elsewhere. Chairman Bowen notes the citizens were well pleased with the paving of High Point Road.

The two projects presented to the Board previously will be added into the Six Year Plan: Custis Street and Reservation Road. The recommendation is to hold the SSYP Public Hearing in May. The CTB will vote on the final funding, but Ms. Bryant does not expect the figures to change from what they are now.

Administrator Costin reminds the Board the SSYP Public Hearing is a regular agenda item; no special date is needed.

Supervisor Simmons remarked that her constituents have road projects she would like considered though the funding does not appear to be sufficient. It is Ms. Bryant's thought that the funding is likely a result of the trending overall economy.

Vice Chairman Roark moves to adjourn. The motion receives a second from Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at approximately 6:10 p.m.

Chairman

Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE GENERAL DISTRICT COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-THREE AND IN THE 247TH YEAR OF THE COMMONWEALTH:

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LYNN K. SHEKLETON
P. S. T. COSTIN, COUNTY ADMINISTRATOR
KATY J. TOMER, ASSISTANT COUNTY ADMINISTRATOR
ANDREW MCROBERTS, LEGAL COUNSEL

Chairman Bowen calls the meeting to order at 7:00 p.m.

After a short devotion, Pastor James Hogg provides the invocation. Chairman Bowen leads everyone in the Pledge of Allegiance to our flag.

Approval of the Agenda: Administrator Costin brings to the Board’s attention two items that should be added to tonight’s Agenda: E-1, a Special Exception Public Hearing for a manufactured home by Mark Fathbruckner; and J-5, a Resolution regarding opioid-related litigation settlement. Vice Chairman Roark moves to approve the agenda with the noted amendments. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen and Board members join VDOT’s Crystal Smith, Dianna Bryant, and others on the floor for a presentation. Chairman Bowen reads a Resolution of Appreciation in Memorium for Curtis Shepherd. Ms. Smith has obtained the Virginia flag that was flown over the Governor’s Mansion on January 29, 2023, the day Mr. Shepherd passed away. Both these were presented to Mr. Shepherd’s son Dustin Shepherd and other family members in attendance.

Approval of the Minutes: Minutes are presented from the Joint Public Hearing with the Planning Commission January 25, 2023; the worksession of February 9, 2023; and the regular monthly meeting of February 16, 2023. Supervisor Vaughn moves to receive and adopt the minutes as presented. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen begins the Delegations from the Public.

1 – Sonny Abbott: Suggests setting up containers at the Convenience Centers for recycling. He speaks to the budget process, the Davenport study, and a staff-suggested budget for legal fees. There should be a way to reduce legal expenses rather than increase the budgeted amount.

Administrator Costin will confirm the amount spent on the Davenport study. Chairman Bowen says the legal fees will be discussed in the future. Chairman Bowen considers the suggestion of recycling in light of its space savings at the landfill.

2 – Daphne Norton: Speaks regarding the budget and questions the amount of monies that are state mandated and how much is state funded? She notes the proposed legal budget of \$250,000, and then addresses the potential legal bill caused by a Supervisor engaging with an outside law firm. She notes Tyson’s closing and how it affects Nottoway.

Chairman Bowen states the \$250,000 budgeted for legal fees was a suggestion by staff but has not been approved by the Board at this time.

3 – Sue Yeatts: Would like County employees to have evaluations before receiving raises. She calls into question Administrator Costin’s skills and hires.

Chairman Bowen notes that the County Administrator works at the pleasure of the Board. The Board are the navigators while the Administrator is the pilot. Vice Chairman Roark asks Ms. Yeatts if she speaks for him; she answers in the negative.

The Board holds the following Public Hearing:

1 – Special Exception – Fathbruckner: Mr. Zody presents the details of Mark Fathbruckner’s request to place a manufactured home on two combined lots. The combining of the two lots brings them closer into conformity as the Conservation district requires a minimum of two acres. No adjacent owners have contacted staff to comment. The Planning Commission heard this request Tuesday night and approved the request with a vote of 7-0-1 (one abstention). Staff recommends approval with the following conditions.

- 1) This special exception is granted for the placement of a manufactured home.
- 2) This special exception may be revoked by Nottoway County or by its designated agent for failure to comply with any of the listed or amended conditions made by staff, the Planning Commission and/or Board of Supervisors.
- 3) Must secure driveway permit from the Virginia Department of Transportation, if required.

VDOT has already stated they have no issues with this request. Also, well and septic have been approved for this site.

Supervisor Vaughn moves to open the Public Hearing. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Mr. Fathbruckner is present but does not have anything to add to the presentation. With no one to speak either for or against the request, Vice Chairman Roark moves to close the Public Hearing. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Vice Chairman Roark moves to approve the application for Mark and Alexis Fathbruckner at 3597 Cellar Creek Road, Blackstone, Virginia, for a site located to the south of 331 Randolph Mill Road subject to the conditions as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes

March 16, 2023

S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board receives the following Department reports:

1 – Highway Department: Virginia Department of Transportation Nottoway Area Headquarters maintenance report for February 2023. Assistant Residency Administrator Dianna Bryant has no update on the Route 46 bridge. The Route 625, East Courthouse Road study is complete, and there are recommendations for some warning signs. She has inquired about the signal replacements at Route 49 at 460 but has not received an update. A utility needs to be moved before Route 611 can be completed, and the road will need to be closed for 3-4 weeks to remove the silt. She thanks Administrator Costin for working diligently to resolve some issues at the Landfill. Also, she would like the Board to entertain a Public Hearing for the Secondary Six Year Plan at its May meeting. Administrator Costin notes that is to be discussed as Agenda item J-2. Lastly, she reminds the Board there is a Public Hearing on the roundabout at Fort Pickett at the Blackstone Primary School on March 30th from 5:00 p.m. to 7:00 p.m.

2 – Solid Waste: February 2023 Nottoway County Sanitary Landfill waste report: an average of 76.03 tons of waste per day received.

3 – Building Inspection/Erosion & Sediment Control: February 2023 report; 27 building permits issued plus one rental inspection for \$6,203.00 in permit fees with \$3,146,699.00 in construction value.

4 – Animal Control: February 2023 report; 127 animal control calls; 1 summons issued; 2 convictions.

5 – Piedmont Health District: No report provided.

6 – Nottoway County Public Library: Nottoway County Public Library Board of Trustees meeting reports for February 15, 2023 and March 15, 2023; minutes of the meetings held on January 18, 2023 and February 15, 2023; March 2023 Director's Report.

7 – Nottoway County School Board: Heather Maier, School Finance Director, is present if there are questions.

8 – Social Services: No report provided.

9 – Emergency Services: Emergency Services Coordinator's Report for March 2023. Mr. Hyde alerts the Board that the Public Communications System RFP went out on February 28, 2023, with a submission deadline of May 31, 2023. His work on the EOP is nearing completion. The Department of Military Affairs reached out to help with the renaming ceremony for Fort Pickett, and all Emergency Services agencies will be involved: Burkeville will provide an ambulance, Nottoway Emergency Squad will provide an ambulance, Crewe Fire Department will provide personnel for the medical response tent, and Blackstone Fire Department will provide personnel for the medical response tent in addition to a fire engine if available.

Chairman Bowen acknowledges the County does not pay enough towards emergency services and tough decisions will need to be made to correct that.

10 – Planning & Economic Development: Planning and Economic Development Monthly Update for February 2023; CRC Comprehensive Plan Update – March 8, 2023. At Tuesday night's Planning Commission meeting, Melody Foster presented for consideration alternative language for the solar section of the draft Comprehensive Plan. The first Zoning Ordinance Committee meeting was last Tuesday and several statutory changes were discussed. Updating the Zoning Ordinance will be a long process. He participated in the Southern Virginia tour with the Tobacco Commission, and local sites to visit are the FDCE building as well as the Southside Community College with discussion on some of its programs.

Administrator Costin has been approached by the commander at Fort Pickett about consideration of changing the names of streets and other signage. He has been working to obtain

facts and information on what the Department of Defense will pay for and what changes would have to be made. The topic has not been brought to the Authority or the Board, so at this time, the County's property is still Pickett Park.

Chairman Bowen speaks to the 6:30 p.m. April 13th worksession. One of the topics is Animal Control, and he would like to add a presentation on solar. There were citizens who made a presentation on solar at the District 1 solar town hall, and they would like to present to the whole Board.

Administrator Costin mentions the EOP from Mr. Hyde's report. It is almost ready to move forward and will not require a public hearing. He suggests a special meeting for a briefing on the EOP in May. Chairman Bowen would like the three towns and emergency services department to be there for the EOP presentation.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk: Not in attendance.

2 – Robert L. Jones, Sheriff: Nothing to report.

3 – Ellen F. Myatt, Treasurer: Not in attendance.

4 – Christy A. Hudson, Commissioner of the Revenue: Not in attendance

5 – Leanne Watrous, Commonwealth's Attorney: Not in attendance. Administrator Costin states Ms. Watrous is not able to attend tonight but has provided updated case figures. Also, correspondence item L-4 is a copy of the letter sent to Attorney General Miyares on behalf of the Commonwealth's Attorney's office; she has been contacted by his office on the matter.

The Board considers the following unfinished business.

1 – Appointment – Planning Commission: Based on last week's worksession, Administrator Costin proposes the following motion to reduce the number of members. Also, it had been discussed that the Board of Supervisors representative would be a non-voting member. Chairman Bowen notes that the Board representative would vote with the Board of Supervisors when it hears the Planning Commission's recommendation.

Vice Chairman Roark moves that the Nottoway County Planning Commission membership be set at ten persons with two persons representing each election district and from within that number one from each town furthermore the Board of Supervisors representative will be a non-voting member. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Appointment – Recommendation for the BZA: There is one vacancy that needs a recommendation. Currently, there is someone representing districts 1 and 2 with two from district 5. This recommendation will be carried to next month's meeting.

3 – Solid Waste Study Contract: Upon last month's presentation of the contract, Supervisor Shekleton had questions which have been answered and are included in tonight's Board package. Staff recommends moving forward with this two-phase study across two fiscal years. Recycling will be considered.

Vice Chairman Roark moves to direct staff to execute the contract with TRC for the conduct of a Solid Waste Study as outlined recognizing a one-month alteration in the timeline. A second is provided by Supervisor Shekleton. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

4 – Animal Shelter Report: Plans have been under development for some time. The County has received 90% plans which have been provided to the Board, Burkeville, and CARES, and also forwarded to DEQ for review. Site permitting is a variable outside the County or design team's control. RRMM is coordinating with VDACS. A tentative timeline: bid plans are expected to be presented to the Board in April; receive and review bids, initiate negotiations in May; and award the contract in June and begin site preparation. The CARES report presents total contributions as of February 28, 2023 in the amount of \$541,209.03. Supervisor Shekleton has today received, and will share, an e-mail from the stormwater plan reviewer at DEQ that included a completeness review letter. A consensus would like to have the Board as a whole review bids.

The Board considers the following new business:

1 – Auditor RFP: Included in the Board package is a memo related to a contract to select Robinson Farmer Cox as the County's auditor for the next three years with a two-year option. Only two responses were received to the RFP, and, after those two were interviewed, it was thought Robinson Farmer Cox would be the best choice. Reasons for the decision include RFC's familiarity with both Virginia local government and the requirements imposed by the Auditor of Public Accounts for Virginia. RFC has provided a contract, and Nottoway's legal counsel has reviewed it. Supervisor Shekleton adds that she also did a comparative assessment, and RFC did come out as a lead candidate. She feels they will be an asset during this time of transition in the Treasurer's office.

Supervisor Shekleton moves the County Administrator be authorized to execute the Contract to Audit Accounts of the County of Nottoway, Virginia before them this evening in order to retain Robinson, Farmer Cox Associates as Nottoway County's Auditor in compliance with Virginia Code Section 15.2-2511. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

2 – Set Date/Place/Time – VDOT SSYP Public Hearing: Administrator Costin states that staff recommends setting May 18, 2023, at 7:00 p.m. in the General District Courtroom for the public hearing on the secondary road plan.

Vice Chairman Roark moves that the public hearing be set as stated. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

3 – Authorization for Budget Adjustment Public Hearing: Assistant Administrator Tomer informs the Board that Nottoway County Public Schools has become the fiduciary agent for the Piedmont Alternative School. An appropriation of the Alternative School funds will need to be approved to continue all financial operations. A public hearing will need to be held regarding this appropriation as the dollar amount exceeds 1% of the FY23 adopted budget.

Supervisor Simmons moves to authorize the advertisement of a public hearing for the April regular Board meeting to consider the appropriation of the Piedmont Alternative School funds. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

4 – Resolution Emergency Management Professionals Week: Mr. Hyde presents a resolution for Board approval acknowledging Emergency Management Professionals Week next week. Supervisor Vaughn moves to adopt the resolution as presented. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Chairman Bowen explains that the rec association and bonuses for emergency services are being discussed. Vice Chairman Roark notes something may have been adopted by the General Assembly regarding \$50 bonuses for volunteers. The number of volunteers is unknown.

5 – Resolution Opioid-Related Litigation Settlement: Administrator Costin notes the Board previously took favorable action in a previous opioid settlement. This is the same issue but a different set of companies.

Vice Chairman Roark moves to approve participation in the proposed settlement of opioid-related claims against the named companies and to adopt the resolution and the County Administrator be authorized to execute all documents necessary to effectuate the Nottoway County’s participation. A second is provided by Supervisor Vaughn. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Assistant Administrator Tomer states the County’s contribution from the opioid settlement, including those in tonight’s Consent Items, is \$39,645.40.

The Board considers the following Consent Items.

1 – February Expenditures - All Funds	
2 – Budget Adjustment – Opioid	\$5,509.78
3 – Budget Adjustment – CSA	\$2,240.00
4 – Budget Adjustment – Sheriff	\$378.28
5 – Budget Adjustment – Opioid	\$1,391.96
6 – Budget Adjustment – Sheriff	\$1,413.85
7 – Budget Adjustment – Circuit Court Clerk	\$42,900.00
8 – Budget Adjustment – Library	\$256.00

9 – Budget Adjustment – Library	\$100.00
10 – Budget Adjustment – School	\$252,425.00
11 – Refund – Landfill Account	\$20.16
12 – Grant Award – Sheriff	\$2,765.00
13 – Lease Documents – Landfill Equipment	

Assistant Administrator Tomer asks if the Board would consider the first 12 items and consider the last item separately. She then provides a brief description of items 1-12.

Vice Chairman Roark moves to approve Consent Items 1-12. A second is provided by Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Assistant Administrator Tomer speaks to item 13 which is an identical document to the equipment lease provided to the Board in January with the exception of the equipment piece. This is for a 2023 Caterpillar excavator, the second of the three pieces planned to be leased for the Landfill in the FY23 budget. This is a five-year lease at \$4,861.38 per month.

Discussion follows on the cost to purchase versus the cost to lease, repairs and loss of time at the landfill while the equipment is down, and how many years of service is expected out of this piece of equipment. There are requirements by DEQ to have a main and a backup piece of equipment on site. The consensus of the Board is to table this item.

The following information items are presented in the package:

- 1 – CRC – February 2023 Items of Interest
- 2 – Sales Tax Receipts
- 3 – Blackstone Volunteer Fire Department
- 4 – Letter to Attorney General

Administrator Costin presents highlights from his report. Energy efficiency improvements continue with duct cleaning and punch list items. Infill and grading are complete at the Pulley house.

There are five responses to the Health Benefits RFP, and interviews have been scheduled.

Interviews will be held soon for the Building Official position.

Administrator Costin is working with the Director of Social Services to cover the vacancy of the CSA Coordinator's position.

Sands Anderson has received the completed questionnaire to begin the Personnel Policy Manual re-write. Plans are for Sands Anderson to have a draft for staff/Board review in a month.

Administrator Costin has been in communication with Judge Teefey regarding the retirement of Treasurer Ellen Myatt who is making inquiries to find a willing interim appointee. Also, Judge Teefey would like an updated and more professional arrangement for virtual hearings. Supervisor Vaughn would like to move forward with the judge's request. Administrator Costin is informing the Board of the request at this time. He suggests the Board form a plan and consider the necessary funds before taking action on the matter, so no vote is needed tonight.

Comments from members of the Board:

Vice Chairman Roark expresses concern over compliance documents he requested but has not received. Administrator Costin notes those documents are being gathered. He also requested documents regarding another issue but has not received those. Assistant Administrator Tomer has those ready. Also, he asked for legal expenses to be placed on the Agenda, and that was not done. He wanted the Board to have information in advance of a discussion to better control legal expenses. Supervisor Shekleton adds that the legal expenses are a legitimate concern. Supervisor Vaughn notes this is a different world, and a lawyer has almost become a necessity. Some who do not like the legal fees are those necessitating the legal fees.

Supervisor Simmons distributes copies of the letter from McGuire Woods and explains some of the circumstances around this issue. There was no conflict of interest found.

Chairman Bowen presents a recent issue regarding medical care in Burkeville. In the process of meeting with Centra executives and Sharon Harrup, the STEPS request for ARPA funds to build housing for the homeless was again brought up. Ms. Harrup stated that every County is waiting for another to take the lead and support the project. Chairman Bowen would like the Board to earmark \$75,000 from the 2nd round of ARPA funds for the homeless project.

Supervisor Simmons moves to earmark \$75,000 for the STEPS request for its homeless shelters project. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Supervisor Simmons moves that the Board of Supervisors of Nottoway County, Virginia adjourn into closed meeting pursuant to *Code of Virginia* § 2.2-3711 (A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding personnel matters and land use regulatory enforcement; and § 2.2-3711 (A)(1) for assignment and performance of specific county employees, specifically relating to personnel matters now pending in County Administration.

The motion receives a second from Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board enters Closed Session at 9:12 p.m.

Supervisor Simmons moves that the Board enter Opened Session. A second is provided by Vice Chairman Roark. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The Board reconvenes in Open Session at 10:10 p.m.

Supervisor Shekleton moves that:

WHEREAS, the Nottoway County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2–3712 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors, and (iii) no action was taken in the closed meeting regarding the items discussed.

A second is provided by Vice Chairman Roark. Administrator Costin proceeds with a roll call vote as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

Vice Chairman Roark makes a motion to adjourn. The motion receives a second from Supervisor Simmons. Following a voice vote, the motion carries as follows:

S. W. Bowen	Yes
J. A. Roark	Yes
H. M. Simmons	Yes
S. C. Vaughn	Yes
L. K. Shekleton	Yes

The meeting adjourns at 10:13 p.m.

Chairman

Clerk